



1111 Bayou Road
La Marque, Texas
409-938-9202

Mayor Bobby Hocking

Mayor Pro-Tem Keith Bell- District A

Councilmember Chris Lane- District B

Councilmember Robert Michetich-District C

Councilwoman Casey McAuliffe- District D

OFFICIALLY POSTED ON THE WEB:

DATE: 8.10.18 TIME: 12:00 p.m.

ORDINANCE NO. O-2018-0010

RESOLUTION NO. R-2018-0019

**CITY OF LA MARQUE
REGULAR CITY COUNCIL
AGENDA**

**Of
August 13, 2018**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on Monday, August 13, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) PRESENTATIONS/ PROCLAMATIONS

- a. Recognition of the Election Workers from the May 5, 2018 Municipal Election
- b. Proclamation- "LAUNDERED WITH KINDNESS"

(5) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) CONSENT AGENDA

- a. Minutes of Regular City Council Meeting held on July 9, 2018
- b. Minutes of Special Called City Council Meeting held on July 16, 2018
- c. Discussion/possible action regarding accepting the Quarterly Investment Reports for Second Quarter 2018
- d. Discussion/possible action regarding the authorization of the Police Department to purchase 36 units of rifle resistant body armor in the amount of \$31,500.00, the cost of

which will be reimbursed to the City by CJD Grant number 3488401- Police Chief K. Jackson

- e. Discussion/possible action regarding authorizing the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force - Police Chief K. Jackson
- f. Discussion/possible action regarding Resolution No. **R-2018-0019**, approving the Commissioners' Court of Galveston County nominations of members for reappointments and appointments to the United Board of Health - Mayor Hocking

(7) NEW BUSINESS

- a. Discussion/possible action regarding a proposed Grease Collection Program offered by the Galveston Bay Foundation and provide direction to City Manager - Councilwoman C. McAuliffe
- b. Discussion/possible action regarding amending Code of Ordinances Chapter 41-Land Development, Article V Traditional Neighborhood District Regulation, and Article VI Landscaping Requirements to specify types of trees allowed as street trees in City rights-of-way - Councilwoman C. McAuliffe

(8) AGREEMENTS

- a. Discussion/possible action regarding approval of Third Amendment to the Mainland Water Project Customer Contract (South Project) between City of La Marque and Gulf Coast Water Authority (GCWA) - Public Services Director L. Rumburg
- b. Discussion/possible action regarding approval of Agreement between the City of La Marque and MOTCO Trust Group regarding the disposition of funding for the facility to be installed by Gulf Coast Water Authority (GCWA), to provide water utility service for MOTCO - Public Services Director L. Rumburg

(9) AWARD OF BID/CONTRACT

- a. Discussion/possible action regarding awarding LJA Project No. E019-1 007 to Texas Pride Utilities for the latest segment of Sanitary Sewer Rehabilitation project of select lines, in the areas of Main Street to Ross St., Bayou Rd. to 10th Street and Maple Street to 3rd Avenue, Plum Street to Banana Street utilizing Hurricane Ike Disaster Recovery Grant Funds, in the amount of \$358,023.00 - Public Services Director L. Rumburg
- b. Discussion/possible action regarding awarding LMC Corporation, a Job Order Contractor, for costs associated with the reconstruction of Building "C", located at 4916 FM 1765, in the amount of \$293,007.00 - Public Services Director L. Rumburg

(10) APPOINTMENTS

- a. Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions - Mayor Hocking

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071(Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

1. Section 551.071 (Consultation with Attorney) – Discuss negotiations with the La Marque Fire Association

(12) ACTION TAKEN ON EXECUTIVE SESSION ITEM

1. Discussion/possible action taken on negotiations with the La Marque Fire Association

(13) REQUEST AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(14) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Rd., La Marque, Texas on or before August 10, 2018, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

.....
This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
.....



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La Marque, Texas 77568
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**CITY OF LA MARQUE
CITY COUNCIL
REGULAR MEETING MINUTES
OF
July 9, 2018**

Regular City Council Meeting Minutes of the City of La Marque City Council held on Monday, July 9, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Hocking called the Regular Meeting to order at 6:00 p.m.

(2) ROLL CALL

Bobby Hocking

Keith Bell

Chris Lane

Robert Michetich

Casey Mc Auliffe

Mayor

Mayor Pro-Tem, Councilmember District A

Councilmember, District B

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Carol Buttler

Ellis Ortego

Robin Eldridge

City Manager

City Attorney

City Clerk

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Hocking led the invocation and the Pledge of Allegiance

(4) PRESENTATIONS/ PROCLAMATIONS

Councilwoman Mc Auliffe read into the minutes a letter from Maggie Manuel praising an employee in the Public Works Department – Ernest Dickey (Attachment “A”)

(5) CITIZENS PARTICIPATION

1. Jerry Patton spoke about his concerns of an ordinance that was adopted one year ago concerning engine breaking along I-45, and the absence of any signs as of this date. Spoke of taxation in Omega Bay. “I think most agree with our taxation within our subdivision, and it boils down to taxation without representation. It is documented on the website as to what services that we do not get for our taxes, which is about 15% percent of our taxes down there. I feel like this could be handled just with the stroke of a pen.” He then read a portion of the ordinance under the Director of Finance, power and duties, Section 8.04, (g).(City Charter)....”in coordination with the county appraisal district, ensure that all



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property within the corporate limits of the city is assessed for taxation and make all special assessments for the city government...”

(6) CONSENT AGENDA

- a. Minutes of City Council Retreat held on June 4, 2018
- b. Minutes of Regular City Council Meeting held on June 11, 2018
- c. Discussion/possible action regarding approval of Change Order No. 1 to existing contract with To-Mex Construction for completion of construction of a Sanitary Sewer Overflow (SSO) project, recognizing a reduction in contracted amount of \$112,983.49, and returning like amount to the SSO allocation of 2016 Certificates of Obligation Fund.
- d. Discussion/possible action regarding accepting the Quarterly Investment Reports for First Quarter 2018.

** Councilmember Lane made a motion to approve the consent agenda.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding adopting Ordinance No. **O-2018-008**, approving the rezoning classification from C-1 (General Commercial) to R-1 (Single Family Residential), being a tract containing 31.89 acres of land located in the Stephen F. Austin League No. 4, Abstract No. 297, Galveston County, Texas; Said 31.89 acres being a portion of a call 82.01 acre tract of land recorded in the name of Delaney 1765 Realty, L.P. under Galveston County Clerk's File (G.C.C.F.) No. 2006011483; Said 31.89 acres of land being more particularly described in Exhibit “A”, as recommended by the Planning and Zoning Commission (FM 1765 & Delany Road – Trails at Woodhaven Lakes Subdivision)

Mayor Hocking closed the regular meeting and convened the Public Hearing (s) at 6:09 p.m.

No one spoke.

Mayor closed the Public Hearing and reconvened the Regular Meeting at 6:10 p.m.

- b. Conduct a Public Hearing to hear public input regarding adopting Ordinance No. **O-2018-009**, authorizing the Issuance and Sale of the City of La Marque, Texas, Tax and Revenue Certificates of Obligation, Series 2018; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto.



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No one spoke.

(8) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2018-008**, approving the rezoning classification from C-1 (General Commercial) to R-1 (Single Family Residential), being a tract containing 31.89 acres of land located in the Stephen F. Austin League No. 4, Abstract No. 297, Galveston County, Texas; Said 31.89 acres being a portion of a call 82.01 acre tract of land recorded in the name of Delaney 1765 Realty, L.P. under Galveston County Clerk's File (G.C.C.F.) No. 2006011483; Said 31.89 acres of land being more particularly described in Exhibit "A", as recommended by the Planning and Zoning Commission (FM 1765 & Delany Road - Trails at Woodhaven Lakes Subdivision)

** Councilmember Lane made a motion to adopt Ordinance No. **O-2018-008**, approving the rezoning classification from C-1 (General Commercial) to R-1 (Single Family Residential), being a tract containing 31.89 acres of land located in the Stephen F. Austin League No. 4, Abstract No. 297, Galveston County, Texas; Said 31.89 acres being a portion of a call 82.01 acre tract of land recorded in the name of Delaney 1765 Realty, L.P. under Galveston County Clerk's File (G.C.C.F.) No. 2006011483; Said 31.89 acres of land being more particularly described in Exhibit "A", as recommended by the Planning and Zoning Commission (FM 1765 & Delany Road - Trails at Woodhaven Lakes Subdivision)

** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY THIS IS THE SECOND AND FINAL READING**

- b. Discussion/possible action regarding adopting Ordinance **No. O-2018-009**, authorizing the issuance and sale of the City of La Marque, Texas, Tax and Revenue Certificates of Obligation, Series 2018; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto

** Councilmember Michetich made a motion to postpone the consideration of adopting Ordinance **No. O-2018-009**, authorizing the issuance and sale of the City of La Marque, Texas, Tax and Revenue Certificates of Obligation, Series 2018; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto until Monday, July 23, 2018

** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY**

(9) NEW BUSINESS

- a. Discussion/possible action to accept the City of La Marque Audited Comprehensive Annual Financial Report as of September 30, 2017.



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- ** Councilmember Lane made a motion to accept the City of La Marque Audited Comprehensive Annual Financial Report as of September 30, 2017
- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

Mayor Hocking said that Council would hold off on any questions until the budget Workshops, "I will say that this was one of the best audit's I have seen in my tenure here."

- b. Discussion/possible action regarding a Final Plat of Landing at Delany Cove, Section 10, being a subdivision of 11.225 acres located in the Stephen F. Austin League No. 4 Survey, A-2 City of La Marque, Galveston County, Texas (East of FM 2004 at FM 1765)
- ** Councilmember Lane made a motion to approve the Final Plat of Landing at Delany Cove, Section 10, being a subdivision of 11.225 acres located in the Stephen F. Austin League No. 4 Survey, A-2 City of La Marque, Galveston County, Texas (East of FM 2004 at FM 1765)
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- c. Discussion/possible action regarding approval of a Final Plat for Trails at Woodhaven Lakes, Section One (formerly known as Park Meadows, Section One) Subdivision, being a plat of 21.74 Tract out of a 75.62 Acres Tract of Land situated in the S. F. Austin League Survey, Abstract 297, in Galveston County, Texas (West of Delany Rd. & South of Texas Avenue)
- ** Councilmember Lane made a motion to approve the Final Plat for Trails at Woodhaven Lakes, Section One (formerly known as Park Meadows, Section One) Subdivision, being a plat of 21.74 Tract out of a 75.62 Acres Tract of Land situated in the S. F. Austin League Survey, Abstract 297, in Galveston County, Texas (West of Delany Rd. & South of Texas Avenue)
- ** Councilmember Michetich seconded.
- ** Councilwoman Mc Auliffe requested to make note to look into what the developers plans are for the planting of trees in that subdivision, in light of the most recent ordinance adopted concerning "street trees". **MOTION CARRIED UNANIMOUSLY**
- d. Discussion/possible action regarding a proposed program for local businesses / vendors to participate in community activities / events and provide direction to City Manager



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- ** Councilmember Lane made a motion to table this item regarding a proposed program for local businesses / vendors to participate in community activities / events and provide direction to City Manager
- ** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY**

(10) APPOINTMENTS

- a. Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions

Mayor Hocking reappointed Harold Augustus to the Board of Adjustment, Trina Phillips to the Building Standards Commission, Gene Smith to the Economic Development Corporation, Terry Pettijohn the Keep La Marque Beautiful Commission, and Hugh Cash to the Planning and Zoning Commission.

Councilmember Lane reappointed Deanna Bethea to the Planning and Zoning Commission, appoint Tamara Williams to the Parks Board and appoint Lillian Petty to the Planning and Zoning Commission.

Councilmember Michetich reappointed David Pennington to the Board of Adjustment and appointed Rosalind Crockett to the Cemetery Board.

- ** Councilwoman Mc Auliffe made a motion to approve the appointments.
- ** Mayor Pro-Tem Bell seconded. Appointments stood.
- b. Discussion/possible action regarding the nomination to appoint/reappoint a Representative and an Alternate Representative to the Galveston County Animal Services Advisory Committee for a two (2) year term each
- ** Mayor Hocking made a motion to nominate James Osteen as primary representative and Police Chief Kirk Jackson as alternate to the Galveston County Animal Services Advisory Committee.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(11) EXECUTIVE SESSION

There was no Executive Session

(12) REQUEST AND ANNOUNCEMENTS

Councilwoman Mc Auliffe wished everyone a happy summer. Encouraged all to take care of themselves and each other and drink plenty of water with the summer heat. Added a 'shout out' to the La Marque public library and their



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reading program gave kudos the Terry Walker and Amy Miller Councilmember Michetich reminded everyone to be careful with their loved ones around the beach this summer and encouraged all to attend the upcoming budget workshops.

Mayor Hocking thanked all for attending. Said that the little house that was recently destroyed by fire, located in the park next to the Library will be restored. Asked all to continue to pray for the situation in Thailand.

(13) ADJOURNMENT

- ** Councilmember Lane made a motion to adjourn the Regular Meeting at 6:21 p.m.
- ** Councilwoman Mc Auliffe seconded. **MEETING ADJOURNED.**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL
SPECIAL CALLED MEETING MINUTES
OF
July 16, 2018**

Special Called City Council Meeting Minutes of the City of La Marque City Council held on Monday, July 16, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Hocking called the Regular Meeting to order at 6:01 p.m.

(2) ROLL CALL

Bobby Hocking

Keith Bell

Chris Lane

Robert Michetich

Casey Mc Auliffe

Mayor

Mayor Pro-Tem, Councilmember District A

Councilmember, District B- Absent-Excused

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Carol Buttler

Robin Eldridge

City Manager

City Clerk

(3) NEW BUSINESS

- a. City Manager to present the Proposed FY 2018-2019 Budget for the City of La Marque

City Manager Carol Buttler presented Mayor and City Council with the proposed FY 2018-2019 Budget binders.

Mayor Hocking reminded all of the budget workshop dates that begin on Monday of next week.

(4) ADJOURNMENT

It was the consensus of Council to adjourn the Special Called Meeting at 6:02 p.m.

MEETING ADJOURNED.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Suzy Kou

Department: Finance

Agenda item: **6c**

Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding accepting the Quarterly Investment Reports for Second Quarter 2018

X

ATTACHMENTS FOR REFERENCE

1. Investment Report-Second Quarter 2018

STAFF BRIEFING:

- Per Public Funds Investment Act, we are required to submit quarterly investment reports to Council for acknowledgement purposes.

HISTORY:

TARGET IMPLEMENTATION:

SIGNIFICANT ACTION DATES:

July 9, 2018 - Quarterly Investments Reports for First Quarter approved by City Council

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☒ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to accept the Quarterly Investment Reports for Second Quarter 2018.

FISCAL IMPACT: N/A

Fiscal Years 2018 and 2017 Comparison October - June Interest Revenues

Funds	FY 2017	FY 2018	Change
01	40,268.11	52,893.66	12,625.55
02	37,185.56	98,488.69	61,303.13
03	592.14	911.35	319.21
05	3,535.10	5,498.71	1,963.61
06	21.02	34.08	13.06
10	4,269.82	5,649.77	1,379.95
12	269.77	486.37	216.60
15	5,584.37	7,447.51	1,863.14
19	23,015.53	45,109.66	22,094.13
30	237.65	213.31	(24.34)
45	1,630.96	1,252.14	(378.82)
46	2,761.43	6,612.60	3,851.17
47	60,703.84	49,369.46	(11,334.38)
63	1,435.75	1,627.66	191.91
81	235.04	290.28	55.24
82	144.04	221.66	77.62
83	446.51	654.37	207.86
84	201.61	310.26	108.65
85	108.03	166.24	58.21
87	267.76	388.27	120.51
88	462.69	785.02	322.33
89	32.37	22.60	(9.77)

183,409.10

278,433.67

\$95,024.57

***Additional cumulative
interest revenues***



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Chief Kirk Jackson

Department: Police

Agenda item: 6d

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the authorization of the Police Department to purchase 36 units of rifle resistant body armor in the amount of \$31,500.00, the cost of which will be reimbursed to the City by CJD Grant number 3488401.

☒ **ATTACHMENTS FOR REFERENCE**

1. CJD Funding Announcement – Rifle Resistant Body Armor Grant Program
2. Grant application for grant number 3488401
3. Email announcing the award of the grant to the City of La Marque
4. Product pricing from Gall's

STAFF BRIEFING

- The La Marque Police Department's Uniformed Patrol Services Division is equipped with ballistic body armor up to a level IIIA to defend against handgun ammunition.
- The Patrol officers are not currently equipped with high velocity rifle ammunition resistant body armor.
- Last fiscal year the La Marque Police Department became aware of a grant opportunity to fund rifle resistant body armor for uniformed patrol officers.
- The grant does not require any matching funds from the City.
- The La Marque Police Department made application and was awarded the funds to equip all uniformed officers with the body armor.
- The City is required to purchase the body armor initially.
- The purchase amount of \$31,500.00 will then be reimbursed to the City by the CJD.
- The purchase of the rifle resistant body armor will be done through Gall's Inc., a State Contract vendor for First Responder uniforms and supplies.
- The vendor has informed the City that receipt of the equipment is anticipated to be at least eight (8) weeks away due to a high demand for the body armor.

HISTORY:

- **October 26, 2017**- The La Marque Police Department presented the grant opportunity to the Grant Committee.
- **October 26, 2017**- Due to the grant not requiring matching funds, the grant was approved by the grant committee.
- **January 9, 2018**- The La Marque Police Department was notified, via email, that full funding was awarded pending a resolution passed by La Marque City Council.
- **February 12, 2018** - La Marque City Council passed resolution **R-2018-006**, authorizing the City Manager to accept the award for Office of the Governor Criminal Justice Division (CJD) Grant number 3488404.

TARGET IMPLEMENTATION: At least 8 weeks from the date of order.

SIGNIFICANT ACTION DATES:

February 12, 2018 - La Marque City Council authorized the acceptance of the CJD Grant number 3488401.



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	\$31,500 (will be reimbursed to the City by the CJD)
Acct. Name(s)	
Line Items #	Fund 12
Other Funding	Office of the Governor - CJD

STAFF'S RECOMMENDATION: Motion to authorize the Police Department to purchase 36 units of rifle resistant body armor in the amount of \$31,500.00, the cost of which will be reimbursed to the City by CJD Grant number 3488401.

FISCAL IMPACT: The initial purchase of \$31,500.00 will be reimbursed to the City from the Office of the Governor's Criminal Justice Division.



Office of the Governor

Criminal Justice Division

Funding Announcement (Amended):

Rifle-Resistant Body Armor Grant Program

July 12, 2017

Opportunity Snapshot

Below is a high-level overview of many of the elements of this opportunity. Full information is provided in the funding announcement that follows.

Amendment

The original funding announcement was amended to remove restrictions on eligibility for state colleges and universities and with more explicit instructions regarding the submission of budgets.

Purpose

The purpose of this announcement is to solicit applications for projects that equip law enforcement officers at risk of shootings with rifle-resistant body armor.

Eligible Funding Areas

Funds may be used by law enforcement agencies to equip law enforcement officers with bullet-resistant personal body armor compliant with the National Institute of Justice (NIJ) standard for rifle protection.

Funds Available

It is anticipated that up to \$25 million may be funded under this announcement.

Process

Applicants will respond to this funding announcement by completing an application in eGrants <https://eGrants.gov.texas.gov>.

Budget

There is no minimum or maximum request under this program, however, applicants should consider the overall availability of funds and CJD's goal to provide resources to as many departments as possible. Funds may only be used to obtain body armor, including bulletproof vests, ballistic plates, and plate carriers.

Match

There is no match requirement under this program.

Project Periods

All projects must begin between Jan. 1 and Mar. 1, 2018. A project period may not exceed 12 months.

Organizational Eligibility

Applications may be submitted by the Texas Department of Public Safety, and units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure, including municipalities, counties, independent school districts, universities, public and private colleges and universities, federally recognized Native American tribes, community colleges and hospital districts. *With the exception of the Texas Department of Public Safety, applications must be submitted by the entity operating the law enforcement agency, not the agency itself, e.g. the county government, not the sheriff's office.*

Contact Information

If additional information is needed, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

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Rifle-Resistant Body Armor Grant Program

The goal of the Governor's Criminal Justice Division (CJD) is to provide needed funding to improve public safety and support victims of crime by filling system gaps and promoting innovative solutions to common problems. In 2017, in response to the July 7th, 2016, shooting of numerous police officers in Dallas, Texas, the Legislature passed and the Governor signed Senate Bill 12, which created a grant program within the governor's office to increase the safety of Texas' law enforcement officers by assisting agencies in the purchase of rifle-resistant body armor. CJD is now accepting applications for projects under this program.

If you are interested in applying for a grant under this program, follow the four-step process outlined below.

- **Step One - Review the Process:** Get familiar with the funding announcement and the process used for this particular program.
- **Step Two - Consider the Requirements:** Consider the eligibility requirements as well as what will be required of successful applicants.
- **Step Three - Apply in eGrants.** Compile and submit your grant application. To understand how to apply online or to register for the system go to <https://eGrants@gov.texas.gov>.
- **Step Four - Funding Decisions and Grant Acceptance.** Await the funding decision, which is provided through a grant award or other notice from CJD. If you receive an award, complete the acceptance process to access funds.

Step 1: Review the Process

Timeline

Action	Date
Funding Announcement Release	July 7, 2017
Online System Opening Date	July 7, 2017
Final Date to Submit an Application	September 6, 2017 5PM CST
Earliest Start Date	January 1, 2018
Latest Start Date	March 1, 2018

Submission Method

Applicants must submit applications through via eGrants ([eGrants.gov.texas.gov](https://eGrants@gov.texas.gov)) by the deadline above.

Step 2: Consider the Requirements

Organizational Eligibility

Applications may be submitted by the Texas Department of Public Safety, and units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure, including municipalities, counties, independent school districts, universities, public and private colleges and universities, federally recognized Native American tribes, community colleges and hospital districts. (This announcement has been revised to remove restrictions on state public universities.)

State agencies other than the Texas Department of Public Safety are not authorized under law to apply for funds under this grant program.

With the exception of the Texas Department of Public Safety, applications must be submitted by the entity operating the law enforcement agency, not the agency itself, e.g. the county government, not the sheriff's office.

Funding and Project Period Limits

It is anticipated that up to \$25 million may be funded under this announcement. This amount represents the full level of funding available. (Funds are authorized under Senate Bill 12 and appropriated by the 85th Legislature.) The number and amount of awards will depend upon the reasonableness of costs of individual, eligible applications, and the total volume of applications received.

A project funded may not exceed a one-year grant period.

Match Requirement

There is no match requirement under this program.

Eligible Expenses

Eligible equipment. Grant funds are restricted to obtaining body armor compliant with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers.

Eligible purchase models. Funds may be used for the outright purchase of eligible equipment, or other supply-service or subscription models. However, grant funds are restricted to the one-year project period, and costs for any subscription models or additional extended warranties that extend beyond the project period must be prorated to correspond to the project period.

Eligible officers to equip. Grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant. Funds may not be used to equip officers employed by other agencies that are not eligible to apply. CJD may prioritize the equipping of certain types of officers or applicants if the total requested

CJD Funding Announcement (Amended): Rifle-Resistant Body Armor Grant Program

funds exceed the funds appropriated by the Legislature. (See "Selection and Fund Allocation Criteria" below under Step 4.) Only one set of body armor (partial or complete) per officer may be purchased.

Equipment purchasing. The Texas Comptroller of Public Accounts' Statewide Procurement Division (SPD) has developed a list of Bullet Proof Vest and Body Armor that local government members may order on Texas SmartBuy (<http://www.txsmartbuy.com/>). Grantees may find more information about available products and get assistance with purchasing equipment on the SB12 Body Armor web page (<http://comptroller.texas.gov/purchasing/contracts/body-armor.php>), or contact SPD for help in evaluating vendor offers against the pricing on statewide contracts.

Because CJD is attempting to equip the maximum number of law enforcement officers in Texas, if the total funding requested by applicants exceeds available funding, applicants with more reasonable and competitive project budgets may receive priority. Not all body armor listed at the Comptroller's website complies with the requirements of this grant program.

Ineligible Costs and Activities

Costs under this grant program are strictly limited to the procurement of eligible body armor. Grant funds may not be used to support services, activities, and costs including but not limited to:

- 1) Salaries or personnel costs, including any portion of the salary of, or any other compensation for an elected or appointed government official;
- 2) Supplanting or use of grant funds to replace any other existing federal, state or local funds;
- 3) Indirect costs;
- 4) Training and/or maintenance costs;
- 5) Travel;
- 6) Any costs ancillary to the purchase of eligible body armor, such as policy development, training costs, staff, or any other item determined ineligible or unreasonable by CJD;
- 7) Any other prohibition imposed by federal, state, or local law.

Reporting Requirements

Financial Report. At the end of each state fiscal quarter during the one-year grant period, grantees will be required to submit a financial status report via eGrants in the format required by CJD.

Progress Report. Grantees will be required to submit a single close-out report via the Public Policy Research Institute at Texas A&M University (<https://ppri.tamu.edu/>) 12 months after their project start date. Close-out reports will be very brief and will principally ask for:

- 1) Number of officers employed by the law enforcement agency;
- 2) Number of officers equipped with NIJ-compliant level III & IV body armor; and
- 3) A brief description of any shooting events in which an officer equipped with body armor purchased with grant funds was struck by gunfire.

Program-Specific Requirements

Required Agency Policies. As required by Chapter 772.0073, Texas Government Code (as passed in Senate Bill 12), an eligible organization may apply for grant funds only after its law enforcement agency adopts a policy addressing the:

- 1) Deployment and allocation of vests or plates to its officers; and
- 2) Usage of vests or plates by its officers.

CJD requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. CJD also requires that the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See *"A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers"* for more information.

NIJ Body Armor Standards. Body armor purchased with grant funds must comply with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) for type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers. Grantees are responsible for ensuring that any purchases meet this requirement and must certify compliance at the time of application.

Personally Fitted Vest Requirement. All body armor vests purchased with grant funds must be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

- 1) Correctly-sized panels and carrier, determined through appropriate measurement; and
- 2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor (*Active Standard ASTM E3003*) available at no cost. The *Personal Armor Fit Assessment checklist*, is excerpted from ASTM E3003.

Grantees are responsible for ensuring that all purchases meet this requirement and must certify compliance at the time of application.

Standard CJD Requirements

CJD Regulations. Grantees must comply with the standards applicable to this funding source cited in the Texas Administrative Code (1 TAC Chapter 3), and all statutes, requirements, and guidelines applicable to this funding.

CJD Funding Announcement (Amended): Rifle-Resistant Body Armor Grant Program

Uniform Crime Reports. Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting. The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2012 through 2016 as of August 31, 2017

Immigration and Customs Enforcement Requests: An application requirement pertaining to full compliance with Department of Homeland Security detainer requests applies to all municipal or county governments that operate a subdivision or department that detains individuals after arrest for a criminal violation. Full text of this certification can be found on the Narrative tab of each application or at http://gov.texas.gov/cjd/dhs_detainerrequest. All applicants must select one of four options in their eGrants application to be considered for funding under this announcement.

Step 3: Apply via eGrants

Basics

To apply to CJD for these grants, you must complete or make sure you have already completed some standard requirements. All of the following are needed to apply within eGrants:

- Applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <http://fedgov.dnb.com/webform/displayHomePage.do>).
- Applicants must be registered in the federal System for Award Management (SAM) database located at <https://www.sam.gov/> and maintain an active registration throughout the grant period.
- Applicants must have or register for an account in eGrants eGrants@gov.texas.gov.

Profile Tab – Grant.Vendor Sub-Tab Direct Deposit Procedures

New Direct Deposit procedures: Applicants must upload the required [Direct Deposit forms](#), [New Payee Identification Form](#), and [W9 Form](#) for each application prior to submission. The eGrants system will not allow an application submission until these forms are attached to the application. These forms are available at <https://egrants.gov.texas.gov/updates.aspx> under the Financial Management Tools section or by clicking on the hyperlinks above.

Narrative Tab – Program-Specific Questions

Applicants must enter the number of officers currently employed by the agency, the number of officers currently equipped with Type III and Type IV body armor, and the number proposed to be equipped under the grant for the following four categories:

- 1) Officers within a tactical response (SWAT-style) unit or specifically assigned tactical response duties;

CJD Funding Announcement (Amended): Rifle-Resistant Body Armor Grant Program

- 2) Officers who are engaged in traffic or highway patrol, otherwise regularly detain or stop motor vehicles, are primary responders to calls for assistance from the public, or execute arrest or search warrants for criminal offenses;
- 3) All other officers employed by the agency;
- 4) All other reserve officers.

Narrative Tab – Required Certifications

There are a variety of certifications on the eGrants application that applicants are required to make when submitting their application. Applicants should carefully review these certifications, which are also found in this funding announcement's "Appendix A: Required Certifications".

Narrative Tab – Project Narrative

The eGrants system contains nine narrative boxes, but only one is required for this grant program. Using the headings indicated below in bold type, applicants should use the "Project Abstract" box, to describe:

- 1) **Duties.** The duties of the four categories of officers proposed to be equipped under the project, including how those duties would expose the officers to gunfire that necessitates Type III and Type IV body armor.
- 2) **History.** Any recent history of shootings that demonstrates the need for Type III and Type IV body armor.
- 3) **Non-Tactical Duties.** If the project proposes equipment for reserve officers and/or officers not engaged in tactical response duties, regular patrol, response to calls for assistance, or the execution of warrants related to criminal offenses, why such officers have a need for this level of body armor.
- 4) **Multi-Agency Breakdown.** If the project will equip more than one agency operated by an applicant, how many of each category of officer (tactical response officers; patrol/response/warrant-serving officers; other employed officers; other reserve officers) work in each agency. (For example, if a county's application contains equipment for officers in a constable's office and a sheriff's office, those total should be broken-out here.)

Applicants should enter "n/a" in all other project narrative boxes.

Activities Tab – CJD Purpose Areas

Applicants must estimate the percentage of time officers proposed to be equipped under their project will be specifically assigned to:

- 1) Educational campuses;
- 2) Jails or prisons;
- 3) Juvenile facilities (not regular K-12 or college campuses);
- 4) Victim services facilities;
- 5) General (all other areas)

Activities Tab – Fund Source Information and Requirements

If the officers to be equipped with grant funds are explicitly assigned to specific educational campuses (K-12 or higher education), the applicant must enter the TOTAL students at ALL campuses that will be served by the project.

Activities Tab – OOG-Defined Project Activity Area

Applicants should assign 100% of their project activity to “Equipment and Technology”. For the Description of Activity, “Equipping officers with Type III and Type IV body armor” is sufficient.

Measures Tab

There are no additional measures required for this grant program.

Budget Tab

Applicants must submit a budget line item for each type of item being purchased, including the expected make and model of the item and the quantity of item to be purchased. For example, a budget line item listing a quantity of one and a description reading “12 bullet resistant vests” is incorrect. That budget line item should list a quantity of 12 and a description reading “Bullet resistant vests by [manufacturer] of model [model of vest]”.

Applicants receiving awards are not locked-in to the make and model of equipment in their application, but must consult with their grant manager and request a budget adjustment changing the make and model *before* making any purchases. CJD reserves the right to deny a requested change, and any purchases of equipment not listed in the approved budget are not guaranteed to be reimbursed.

Submit.Application and Certify.Application Tabs

After completing the application, submit the application by selecting the “Submit Initial Application” button on the bottom of the Submit.Application tab. (If your application is missing information, a list of errors will appear on the Submit.Application tab.)

After the initial submission, the project officials will receive an email notification. The Authorized Official must then log-in to the application and certify the application by selecting the “Certify Official Application” button at the bottom of the Certify.Application tab (only visible once the application has been initially submitted).

Applications are not complete until the Authorized Official has CERTIFIED the application, and they must do so BEFORE the application deadline.

For support documents and “how-to” videos and other resources, including the Guide to Creating an Application, see the eGrants support page at <https://egrants.gov.texas.gov/updates.aspx>.

Step 4: Review your Funding Decision

Selection and Fund Allocation Criteria

CJD will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, CJD will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

In the event that the total requested funds exceed available funding, CJD may also prioritize applications for municipal police departments, sheriff's offices, or – within projects – officers engaged in tactical response and regular patrol/response or warrant-execution duties.

Final Decisions – All Projects: The executive director will consider the analysis described above along with other factors and make all final funding decisions. Other factors may include need, cost effectiveness, overall funds availability, CJD or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

CJD may not fund all applications or may only award part of the amount requested. Per Title 1, Section 3.9 of the Texas Administrative Code, all funding decisions made by the executive director are final and are not subject to appeal. The receipt of an application by CJD does not obligate CJD to fund the grant or to fund it at the amount requested.

Announcements

After CJD makes final funding decisions, each applicant will receive either an unfunded notice, a preliminary decision notification, or a final grant award. The award will provide all of the conditions and requirements of the grant. Release of final grant awards are always contingent on CJD's receipt of the federal grant award under which the program is funded and CJD cannot release or guarantee funding to any applicant until that award is received and acceptance is processed and a determination is made that adequate funding is available. All grantees receiving federal and state funds must comply with the applicable statutes, rules, regulations, and guidelines related to the funding source under which the grant is funded. In instances where both federal and state requirements apply to a grantee, the more restrictive requirements apply.

Appendix: Required Certifications

Applicants must certify that they will comply with the following requirements to the extent that they are applicable. CJD, at its sole discretion, will determine the applicability of requirements:

A. Constitutional Compliance: Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

B. Required Agency Policies: Applicant assures that it has adopted policies addressing the deployment and allocation of vests or plates to its officers; and the usage of vests or plates by its officers. CJD requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. CJD also requires the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty in order to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See "A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers" For more information.

C. NIJ Body Armor Standards. Applicant assures that body armor purchased with grant funds will comply with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) for type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers.

D. Personally Fitted Vest Requirement. Applicant assures that all body armor vests purchased with grant funds will be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

- 1) Correctly-sized panels and carrier, determined through appropriate measurement; and
- 2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor (Active Standard ASTM E3003) available at no cost. The Personal Armor Fit Assessment checklist, is excerpted from ASTM E3003.

E. Uniform Crime Reports: Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

F. Criminal History Reporting: The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2012 through 2016, as of August 31, 2017.

G. Immigration and Customs Enforcement Requests: The full text of this certification is found at http://gov.texas.gov/cjd/dhs_detainerrequest. To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If the applicant has submitted a letter to CJD in the prior year, that letter meets the requirement of this section. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement. All applicants must select one of the following options:

- Applicant is not a county or municipal government.
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found at http://gov.texas.gov/cjd/dhs_detainerrequest. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

H. Civil Rights Liaison: A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Overall Certification: Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD funding announcement and *Criminal Justice Division & Homeland Security Grants Division Grantee Conditions and Responsibilities* document to be eligible for this program.

About CJD

Our mission at the Criminal Justice Division is to direct much needed resources to those who are committed to making Texas a safer place and those who help victims of crime to recover and feel safe again. In carrying out this mission, we are committed to helping our grantees by actively finding ways for them to accomplish their goals and by making sure that we always have our eye to identifying the approaches that work best. We envision positive and beneficial working relationships with our grantees where we provide as much assistance as is needed and where we are always ready with answers, not burdensome restrictions or requirements.

CJD is providing over \$250 million in funding to hundreds of organizations during state fiscal year 2016 for juvenile justice, delinquency prevention, victims services, law enforcement, prosecution, courts, specialty courts, prevention of child sex trafficking, and other types of projects to benefit Texans.

Version 4: June 30, 2017



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Price Quote

Rob Hauswald/Paul Bennett
Galls, LLC
1340 Russell Cave Road
Lexington, KY 40505
800-876-4242 phone
877-914-2557 fax

Attention:

Account Number 5290771
Name La Marque
Street Address
City & State

Quote Date 8/2/2017

Buy Board 507-16

	Item #	Description	Qty	Retail	Your Price	Ext. Total
1	BP1136	1) RPSS CARRIER (2) POLICE PLACARDS (2) ZETA LITE 8H W/CERTIFIED LEVEL IV PLATES	36	\$1,710.00	\$875.00	\$31,500.00
2						
3						

Galls is required to collect tax on all shipments to all states. Please add applicable state and local tax percentages. Tax exempt customers, state laws require us to have a signed tax exemption or resale certificate on file at our office. If you would like your tax exempt document on file with us please fax this information, including your Galls account # to (859) 299-5941.

Prices are valid for 30 days from the date of the quote.
are Net 30 days from date on each invoice.

Thank you for the opportunity to earn your business. Galls payment terms

Subtotal	\$31,500.00
Shipping	\$0.00
Total	\$31,500.00

Agency Name: La Marque, City of
Grant/App: 3488401 **Start Date:** 1/1/2018 **End Date:** 9/30/2018

Project Title: Rifle Resistant Armor
Status: Application Pending AO Certification

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460129954000

Application Eligibility Certify:
Created on:8/14/2017 7:58:31 AM By:Forrest Gandy

Profile Information

Applicant Agency Name: La Marque, City of
Project Title: Rifle Resistant Armor
Division or Unit to Administer the Project: Police Department
Address Line 1: 431 Bayou Road
Address Line 2: La Marque
City/State/Zip: Texas Texas 77568-4647
Start Date: 1/1/2018
End Date: 9/30/2018

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Galveston
Counties within Project's Impact Area: Galveston

Grant Officials:

Authorized Official

User Name: Carol Buttler
Email: c.buttler@cityoflamarque.org
Address 1: 1111 Bayou Road
Address 1:
City: La Marque, Texas 77568
Phone: 409-938-9202 **Other Phone:**
Fax:
Title: Ms.
Salutation: Ms.
Position: City Manager

Project Director

User Name: Kenneth Cagnon
Email: k.cagnon@cityoflamarque.org

Address 1: 431 Bayou Road

Address 1:

City: La Marque, Texas 77568

Phone: 409-938-9241 Other Phone: 832-315-1596

Fax: 409-935-0002

Title: Mr.

Salutation: Lieutenant

Position: Administration Lieutenant

Financial Official

User Name: Suzy Kou

Email: financedirector@ci.la-marque.tx.us

Address 1: 1111 Bayou Road

Address 1:

City: La Marque, Texas 77568

Phone: 409-938-9205 Other Phone:

Fax:

Title: Ms.

Salutation: Ms.

Position: Finance Director

Grant Writer

User Name: Forrest Gandy

Email: f.gandy@cityoflamarque.org

Address 1: 431 Bayou Road

Address 1:

City: La Marque, Texas 77568

Phone: 409-938-9269 Other Phone: 409-502-7932

Fax:

Title: Mr.

Salutation: Sergeant

Position: Detective Sergeant

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's

Identification (FEI) Number or Vendor ID): 17460129954000

Data Universal Numbering System (DUNS): 074175282

Narrative Information

Introduction

Information related to this program is in the relevant CJD funding announcement for the Rifle-Resistant Body Armor Grant Program. Applicants MUST read the funding announcement (linked above under "OOG Solicitation") for important information on eligible program

activities and expenses and instructions on how to fill out applications. Failure to adequately follow instructions in the funding announcements may result in CJD deeming a grant ineligible for funding.

Instructions for Section 1: Program-Specific Questions

Applicants should answer questions regarding the current state of the agency and the number if the grant is funded at the full amount.

Instructions for Section 2: Certifications

Applicants should review the stated certifications and further requirements in the Funding Announcement before making the Overall Certification.

Instructions for Section 3: Project Narrative

The eGrants system contains nine narrative boxes, but only one is required for this grant program. Using the headings indicated below in bold type, applicants should use the “Project Abstract” box, to describe:

1. **Duties.** The duties of the four categories of officers proposed to be equipped under the project, including how those duties would expose the officers to gunfire that necessitates Type III and Type IV body armor.
2. **History.** Any recent history of shootings that demonstrates the need for Type III and Type IV body armor.
3. **Non-Tactical/Patrol/Warrant-Serving Duties.** If the project proposes equipment for reserve officers and/or officers not engaged in tactical response duties, regular patrol, response to calls for assistance, or the execution of warrants related to criminal offenses, why such officers have a need for this level of body armor.
4. **Multi-Agency Breakdown.** If the project will equip more than one agency operated by an applicant, how many of each category of officer (tactical response officers; patrol/response/warrant-serving officers; other employed officers; other reserve officers) work in each agency. (For example, if a county’s application contains equipment for officers in a constable’s office and a sheriff’s office, those total should be broken-out here.)

Applicants should enter 'N/A' in all other project narrative boxes.

Section 1: Program-Specific Questions

Applicants must enter the number of officers currently employed by the agency, the number of officers currently equipped with Type III and Type IV body armor, and the number proposed to be equipped under the grant for the following four categories:

A. Tactical Response - officers within a tactical response (SWAT-style) unit or specifically assigned tactical response duties

Current total number of officers:

8

Current number of officers equipped with Type III and Type IV body armor:

0

Target number of officers equipped with Type III and Type IV body armor after grant:

8

B. Traffic or Highway Patrol - officers who are engaged in traffic or highway patrol, otherwise regularly detain or stop motor vehicles, are primary responders to calls for assistance from the public, or execute arrest or search warrants for criminal offenses

Current total number of officers:

2

Current number of officers equipped with Type III and Type IV body armor:

0

Target number of officers equipped with Type III and Type IV body armor after grant:

2

C. Other - all other officers *employed* by the agency

Current total number of officers:

36

Current number of officers equipped with Type III and Type IV body armor:

0

Target number of officers equipped with Type III and Type IV body armor after grant:

36

D. Reserve Officers - all other reserve officers

Current total number of officers:

0

Current number of officers equipped with Type III and Type IV body armor:

0

Target number of officers equipped with Type III and Type IV body armor after grant:

0

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

B. Required Agency Policies

Applicant assures that it has adopted policies addressing the deployment and allocation of vests or plates to its officers; and the usage of vests or plates by its officers. CJD requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. CJD also requires the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty in order to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See "[A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers](#)" for more information.

C. NIJ Body Armor Standards

Applicant assures that body armor purchased with grant funds will comply with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) for type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers.

D. Personally Fitted Vest Requirement

Applicant assures that all body armor vests purchased with grant funds will be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

1. Correctly-sized panels and carrier, determined through appropriate measurement; and
2. Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor ([Active Standard ASTM E3003](#)) available at no cost. The Personal Armor Fit Assessment [checklist](#), is excerpted from ASTM E3003.

E. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual

Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

F. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2012 through 2016, as of August 31, 2017.

G. Immigration and Customs Enforcement Requests

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

☐ Applicant is not a county or municipal government

☐ Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time

☒ Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.

☐ Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

H. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Lt. Chad Waggoner

Enter the Address for the Civil Rights Liaison:

431 Bayou Road La Marque, TX 77568

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

409-938-9269

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

N/A

Problem Statement :

The City of La Marque has a diverse population of 15,230, but with a crime rate of a much larger city. Narcotics, selling and buying, can and often lead to additional crimes. With La Marque's violent crime rate being higher than normal, for a city our size, it can add additional dangers for the officers. The drug business and firearms usually go hand and hand, and this is no different in La Marque. This grant will help our officers be better prepared for a situation where they may be out gunned. This grant will better help the officers serve their community by providing them with a potentially lifesaving tool.

Supporting Data :

N/A

Project Approach & Activities:

N/A

Capacity & Capabilities:

N/A

Performance Management :

N/A

Data Management:

N/A

Target Group :

N/A

Evidence-Based Practices:

N/A

Project Activities Information**Introduction**

Only agencies that specifically and exclusively serve educational campuses should fill out the below section.

Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter “0” if this project is not based on – or serves – specific educational campuses):

0

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment and Technology	100.00	Officers will utilize the rifle resistant body armor anytime there is a threat of a rifle being used against them.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
100.00	Safety and Security: General	To increase the safety and security of the general public (general law enforcement)

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
----------------	--------------

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL

Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☒ No
☐ N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2017

Enter the End Date [mm/dd/yyyy]:

9/30/2018

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

0

Section 6: Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☐ Yes
☒ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single

Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the [Certification Form](#) and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☒ Type I Entity
☐ Type II Entity
☐ Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Bulletproof Vest	Rife Resistant Body Armor RPSS Carrier (2) Police Placards (2) Zeta Lite 6H W/Certified Level IV Plates	\$31,500.00	\$0.00	\$0.00	\$0.00	\$31,500.00	36

Source of Match Information**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$31,500.00	\$0.00	\$0.00	\$0.00	\$31,500.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
-----	------------	---------------	-----	-------

\$31,500.00	\$0.00	\$0.00	\$0.00	\$31,500.00
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Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** kcagnon

Kirk Jackson

From: Kenneth Cagnon
Sent: Tuesday, January 9, 2018 4:42 PM
To: Kirk Jackson
Subject: FW: CJD eGrants: Notification of OOG Grant Award for Grant Number: 3488401

Lieutenant Ken Cagnon #502
Patrol Services Division Commander
La Marque Police Department
431 Bayou Road
La Marque, TX 77568
Office (409) 938-9241
Cell (832) 315-1596

-----Original Message-----

From: eGrants@gov.texas.gov [mailto:eGrants@gov.texas.gov]
Sent: Tuesday, January 9, 2018 10:56 AM
To: Carol Buttler <c.buttler@cityoflamarque.org>; Kenneth Cagnon <k.cagnon@cityoflamarque.org>; Finance Director <financedirector@cityoflamarque.org>
Subject: CJD eGrants: Notification of OOG Grant Award for Grant Number: 3488401

It is a pleasure to inform you that your application for funding has been awarded!

See the instructions below for specific information about activating your award. Thank you for your work and best wishes for a successful project.

Instructions for Activating Your Grant

To activate your agency's grant, the Authorized Official should log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' page. In the 'Current Status' column, locate the application(s) marked 'Pending Acceptance of Award'. Click on the grant number and proceed to the 'Accept Award' tab. At the bottom of this page you may click the appropriate tab to 'Accept' or 'Decline' the award for your grant.



Price Quote

Rob Hauswald/Paul Bennett
Galls, LLC
1340 Russell Cave Road
Lexington, KY 40505
 800-876-4242 phone
 877-914-2557 fax

Attention:

Account Number 5290771
 Name La Marque
 Street Address
 City & State

Quote Date 8/2/2017

Buy Board 507-16

		Item #	Description	Qty	Retail	Your Price	Ext. Total
1		BP1136	1) RPSS CARRIER (2) POLICE PLACARDS (2) ZETA LITE 6H W/CERTIFIED LEVEL IV PLATES	36	\$1,710.00	\$875.00	\$31,500.00
2							
3							

Galls is required to collect tax on all shipments to all states. Please add applicable state and local tax percentages. Tax exempt customers, state laws require us to have a signed tax exemption or resale certificate on file at our office. If you would like your tax exempt document on file with us please fax this information, including your Galls account # to (859) 268-5941.

Prices are valid for 30 days from the date of the quote.
 are Net 30 days from date on each invoice.

Thank you for the opportunity to earn your business. Galls payment terms

Subtotal	\$31,500.00
Shipping	\$0.00
Total	\$31,500.00



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Chief Kirk Jackson

Department: Police

Agenda item: 6e

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force.

☒ **ATTACHMENTS FOR REFERENCE**

1. Interlocal Agreement FY 2019 between the City of La Marque and the County of Galveston for participation in the Galveston County Auto Crimes Task Force
2. Signed FY 2019 GCACTF ABTPA Grant Application

STAFF BRIEFING:

- The LMPD is a current recipient of this grant.
- This is a continuation of the current FY 2017-2018 grant.
- The agents who are assigned to the GCACTF conduct investigations, both proactive and reactive, as assigned by the Task Force Commander.
- The agent assigned to the Task Force by LMPD investigates auto crimes cases reported to the La Marque Police Department as well as working jointly with other agents.
- Agents operate both overtly and covertly in the investigation of auto crimes.
- Agents also conduct public awareness programs; serve as liaison to their home agency sharing and gathering information related to motor vehicle crimes.
- The GCACTF grant funds a vehicle and salary (does not include benefits).
- Salary expense will be reimbursed to the City based on City-issued invoices.
- Expenses for gas, oil, and maintenance is the responsibility of the City of La Marque (the grant provides the assigned agent with a vehicle).
- The ILA and program costs have been discussed with the Finance Director.

HISTORY:

- City Council authorized the City's participation in the GCACTF in 2013-2014, 2014-2015, 2015-2016, 2016-2017 and 2017-2018 (current).

TARGET IMPLEMENTATION:

- Fiscal Year 2018-2019

SIGNIFICANT ACTION DATES:

- **August 11, 2016** - Approval of the 2016-2017 Interlocal Agreement (ILA) by the La Marque City Council.
- **October 9, 2017** - Approval of the 2017-2018 Interlocal Agreement (ILA) by the La Marque City Council.

Cost Details:



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Budgeted	\$86,463.60
Actual Bid	
Estimated Expenditure	\$24,686 + \$2,400 fuel + \$1,200 maintenance and insurance for the grant funded vehicle \$58,177.60 <u>salary is grant funded.</u>
Acct. Name(s)	
Line Items #	Various
Other Funding	

STAFF'S RECOMMENDATION: Motion to authorize the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force

FISCAL IMPACT: \$28,286.00 annually for benefits, and fuel, maintenance and insurance for grant funded vehicle.

Interlocal Agreement
State of Texas

This Agreement is entered into by and between the **County of Galveston**, a political subdivision of the State of Texas, hereinafter referred to as “**County**” and the **City of La Marque**, a municipal corporation situated in County, Texas, hereinafter called “**City**” pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791.

WITNESSETH

WHEREAS, the **County of Galveston** and **City of La Marque** have the objective to participate in a combined task force funded by the Automobile Burglary and Theft Prevention Authority of the State of Texas, in the amount of **\$469,183** for the **Galveston County Auto Crimes Task Force**, and,

WHEREAS, the **City** has agreed to contribute the total of **\$28,286** in matching funds if said grant application is approved; and,

WHEREAS, the source of funds would not normally be used for this purpose; and,

WHEREAS, the **County** and **City** believe it to be in their best interests to continue a **multijurisdictional ABTPA Task Force**; and

WHEREAS, the **County** and **City** agree to each accept the responsibility and to adhere to all applicable federal, state, and local laws or regulations

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I. PURPOSE

1 .01 The purpose of this Agreement is to allow the **County** to file an application for a grant with the Automobile Burglary and Theft Prevention Authority, which extension is attached hereto as Exhibit “A” and made a part hereof for all purposes.

ARTICLE II. TERM

2 .01 The term of this Agreement is to commence on **September 1, 2018** and to end: **August 31, 2019**.

ARTICLE III. CONSIDERATION

3 .01 As consideration for this Agreement, the **City** agrees to contribute a total of **\$28,286** in matching funds for the enhancement of the funded grant program in the amounts and methods as follows:

Item Description	Amount	Method (Cash Paid/In Lieu of/In kind)
Agent Benefits (City employee)	\$24,686	Fringe paid by City in lieu of match (Professional and Contractual Services)
Fuel for Agent’s Vehicle (City employee)	\$2,400	In-Kind Match by City (Supplies and Direct Operating Expenses)
Maintenance/Insurance for Agent’s Vehicle (City employee)	\$1,200	In-Kind Match by City (Supplies and Direct Operating Expenses)

ARTICLE IV. ALLOCATION OF FUNDS

4 .01 The specific allocation of the County and City fund is set out in the attachment to this Agreement, marked as **Exhibit “A”**, and made a part hereof for all purposes.

ARTICLE V. EQUIPMENT

5 .01 Upon termination of this Agreement, equipment including vehicles, hardware, and other non-expendable items will revert back to the applicant. The Automobile Burglary and Theft Prevention Authority of the State of Texas will be notified and inventory records will be updated.

ARTICLE VI. AMENDMENTS

6 .01 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

ARTICLE VII. LEGAL CONSTRUCTION

7 .01 In the event any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII. ENTIRE AGREEMENT

8 .01 This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding upon all parties.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, EFFECTIVE SEPTEMBER 1, 2018.

County of Galveston by:

City of La Marque by:

Mark Henry, County Judge

Bobby Hocking, Mayor

Date Signed

Date Signed

ATTEST:

ATTEST:

Dwight D. Sullivan, County Clerk

Robin Eldridge, City Clerk



COUNTY OF GALVESTON
Professional Services Department

DAVID M. DELAC, CHIEF FINANCIAL OFFICER

CDBG Housing Department
CDBG Non-Housing
Child Welfare
Fleet
Grants/FEMA

Budget
Financial Assistance
Guardianship Program
Indigent Burials
Indigent Health Care

MEMORANDUM

To: Galveston County Commissioners' Court
From: Betsy Thomas, Grants Manager
Court Date: July 16, 2018
RE: Sheriff's Office
FY 2019 Automobile Burglary & Theft Prevention Authority
Grant Award

BACKGROUND

The Galveston County Auto Crimes Task Force (ACTF) was formed in 1993 and since that time the County has seen almost a 70% reduction in auto theft as well as a reduction in burglaries to motor vehicles. The ACTF serves all cities and points within Galveston County.

The ACTF operates public awareness campaigns, LPR (License Plate Reader) patrols, surveillance programs, bait vehicle operations and auto crimes training for licensed peace officers in agencies across the county.

SUMMARY

Each year the County submits a budget proposal to assist in the operation of the Auto Crimes Task Force from the Automobile Burglary & Theft Prevention Authority. This formula grant allocation endeavors to provide reimbursable activities for the Galveston County Auto Crimes Task Force for FY 2019. For FY 2019, the agencies that comprise the ACTF are reducing, which puts a slightly higher burden on the County to make the required match amount.

FINANCIAL SUMMARY

	FY 2018	FY 2019
Required Match	\$220,047.00	\$220,047.00
• <u>Galveston County</u> • City of Galveston • City of LaMarque • City of Hitchcock	\$129,247.00 \$33,793.00 \$25,491.00 \$15,516.00	\$148,814.00 \$34,047.00 \$24,686.00 \$0.00
Program Income	\$16,000.00	\$12,500.00
Grant Application Amount	\$469,183.00	\$469,183.00
Total Program Cost	\$689,230.00	\$689,230.00

RECOMMENDATIONS

The Grants Manager asks the Court to consider acceptance of the FY 2019 Automobile Burglary & Theft Prevention Authority Grant Extension and authorize the Judge's signature on the required documents.

ATTACHEMENTS

Required Documents for signature:

- ☐ FY 2019 ABTPA Grant Award Grantee Acceptance Notice



GALVESTON COUNTY, TEXAS COMMISSIONERS COURT

Grant Application

Court Date: 7.16.2018		Department: Sheriff's Department - Auto Crimes Task Force				
Grant Agency: Texas Department of Motor Vehicles			Funding Source: Automobile Burglary and Theft Prevention Authority			
Grant Start Date: 9.1.2018		Program Year: FY19	Renewal Grant:		Yes	
Grant End Date: 8.31.19	Program End Date: ongoing		Contract #			
Description: Auto Crimes Task Force						
Grant Organization Keys: 2864 State Share 211127 ACTF State Share 211205 ACTF County Share			Grant Type: Formula			
Expenditure Type	Grant (Other) Funded		County Funded		Total Budget	
Salary & Benefit	\$449,175.00		\$117,694		\$ 566,869.00	
Non-Labor	\$20,008		\$31,120.00		\$ 51,128.00	
Indirect/Admin Costs					\$ -	
Not Yet Determined					\$ -	
Totals:	\$469,183.00		\$ 148,814.00		\$ 617,997.00	
	FY12	FY13	FY14	FY15	After FY15	Total
County Funding Requested:						\$ -
County Funding Budgeted:						\$ -
County Funding Source:	Fund: Match met through benefits Division:					

Approved By:

Department Director:

Grants Manager:

Director of Finance:

Auditor:

Signature

Date

LT. Hal Sam 7/10/18
 Betsy Thomas 7/10/18
 [Signature] 7/10/18
 [Signature] 7/10/18



July 10, 2018

ABTPA Board Members

Chief Carlos Garcia
Chair
Law Enforcement Representative
Brownsville, Texas

Ken Ross
Insurance Representative
Houston, Texas

Ashley Hunter
Insurance Representative
Austin, Texas

Linda Kinney
Consumer Representative
Dripping Springs, Texas

Armin Mizani
Consumer Representative
Keller, Texas

Tommy Hansen
Law Enforcement Representative
Galveston, Texas

Ex Officio Member
Steven C. McCraw
Major Wynn Reynolds—Designee
Texas Department of Public Safety
Austin, Texas

Bryan E. Wilson
Director

The Honorable Mark Henry
Galveston County Judge
722 Moody, 2nd Floor
Galveston, Texas 77550
Via Email: Mark.Henry@co.galveston.tx.us

Re: **FY2019 ABTPA Statement of Grant Award and Acceptance Notice**
Grant Number: **608-19-0840000**
Grantee: **Galveston County**
Program Title: **Galveston County Auto Crimes Task Force**
Grant Award Amount: **\$469,183**
Grant Term: **September 1, 2018 to August 31, 2019**

Dear Judge Henry,

I am pleased to inform you that your organization has been approved for a grant extension awarded by the Automobile Burglary and Theft Prevention Authority (ABTPA) in the amount indicated above. The extensions will be from September 1, 2018 through August 31, 2019. The grant award must be officially accepted by signing and returning the enclosed Statement of Grant Award and grantee acceptance notice to the ABTPA within 30 days from the date received.

We look forward to working with you to combat and reduce motor vehicle theft and burglary. Any questions relating to the administration of this grant should be directed to our office. Please do not hesitate to contact me should you require further assistance with this matter. I can be reached at Bryan.Wilson@txdmv.gov or (512) 465-4012.

Sincerely,

Bryan E. Wilson
Director

Copy via email: all agency designated grant officials

Galveston County Grant Application for Fiscal Year 2019

The Application was submitted by Mark Henry at 7/5/2018 3:12:19 PM and is now locked.
The confirmation Number is 2018070500089.

Program Title Please enter a short description of the proposed program that can be used as the title. *Galveston County Auto Crimes Task Force*

Which type of grant are you applying for?

Continued Grant - Only available to agencies that have a 2018 grant. These are annual competitive grants for the program described in the application. The program must be submitted for substantially the same program as the previous year. The requested funds, match funds, and in-kind match must be within 5% of the previous year but in any event may not go below the 20% minimum cash match requirement. The number of staff positions must be within 5% of the total positions. Awarded activities are funded on a reimbursement basis.

To be eligible for consideration for funding, a program must be designed to support one or more of the following **ABTPA program categories**.

- Law Enforcement, Detection and Apprehension
- Reduction of the Sale of Stolen Vehicles or Parts
- Public Awareness, Crime Prevention, and Education

Grant Participation and Coverage Area

• **Other Coverage** (Describe): *Galveston County Auto Crimes Task Force covers Brazoria, Matagorda, and Southern Harris County areas on a request basis. We currently conduct 68-A inspections for these areas, respond to complaints and assist on investigations. The geographical area has a population growth during the summer time. Our Analyst offers support not only statewide, Nationally (Federal Agencies) but also internationally upon request.*

• **Law Enforcement Grant**

Participating and coverage agencies below.

Participating Agencies: agencies that will materially participate in the grant application through the use of interlocal agreements. The agencies selected in this list only includes agencies that will receive or provide funding and/or resources. The interlocal agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.

Coverage Agencies: agencies that will be covered by the grant but not materially participating in the grant application. These agencies will not be covered by a grant interlocal agreement but as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant. The agencies selected in this list only includes agencies that will be covered or where the chief of police or county sheriff indicates that their agency will coordinate or call upon the taskforce. These will not directly receive or provide funding and/or resources. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies

Coverage Agencies

TX0200000 BRAZORIA CO SO (MIP)
TX0200100 ALVIN PD

TX0840000 GALVESTON CO SO TX0200200 ANGLETON PD
 TX0840400 GALVESTON PD TX0200300 CLUTE PD
 TX0840700 LA MARQUE PD TX0200400 DANBURY PD
 TX0200500 FREEPORT PD
 TX0200800 LAKE JACKSON PD
 TX0200900 MANVEL PD
 TX0201000 PEARLAND PD(MIP)(IBR)
 TX0201100 RICHWOOD PD
 TX0201200 SWEENEY PD (AE)
 TX0201400 WEST COLUMBIA PD
 TX0201700 ALVIN COMMUNITY COLL PD
 TX0201800 BRAZORIA PD
 TX0201900 BROOKSIDE VILLAGE PD
 TX0202700 JONES CREEK PD (AE)
 TX0202800 SURFSIDE BEACH PD
 TX0202900 OYSTER CREEK PD
 TX0203200 ALVIN ISD PD
 TX0203300 ANGLETON ISD PD (AE)
 TX0203500 COLUMBIA-BRAZORIA ISD PD
 TX0840200 DICKINSON PD
 TX0840300 FRIENDSWOOD PD (AE)
 TX0840500 HITCHCOCK PD
 TX0840600 KEMAH PD
 TX0840800 LEAGUE CITY PD
 TX0840900 TEXAS CITY PD
 TX0841000 UTMB-GALVESTON PD
 TX0841200 TX A&M GALVESTON PD (AE)
 TX0841900 JAMAICA BEACH PD (AE)
 TX0842100 SANTA FE PD
 TX0842200 BAYOU VISTA PD
 TX0842300 COLL OF THE MAINLAND PD
 TX0842800 Santa Fe ISD PD
 TX0843100 GALVESTON ISD PD
 TX1010100 BAYTOWN PD
 TX1011700 SEABROOK PD (AE)
 TX1012500 WEBSTER PD
 TX1012800 NASSAU BAY PD
 TX1610000 MATAGORDA CO SO
 TX1610100 BAY CITY PD
 TX1610200 PALACIOS PD
 TX1610900 BAY CITY ISD PD

Resolution: Complete a Resolution and submit to local governing body for approval. *Sample Resolution* is found in the Request for Application or send a request for an electronic copy to grantsABTPA@txdmv.gov.

Grant Budget Summary

Budget Category	ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$314,830.00	\$12,970.00	\$327,800.00	\$0.00
Fringe	\$0.00	\$104,724.00	\$104,724.00	\$0.00

Budget Category	ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Overtime				
Professional and Contract Services	\$134,345.00	\$58,733.00	\$193,078.00	
Travel	\$1,100.00	\$0.00	\$1,100.00	\$0.00
Equipment				
Supplies and Direct Operating Expenses (DOE)	\$18,908.00	\$43,620.00	\$62,528.00	\$7,200.00
Total	\$469,183.00	\$220,047.00	\$689,230.00	\$7,200.00
		46.90%		

The award amount for this grant is \$469,183.00, the match amount is \$220,047.00 with a reimbursement rate of 0.680735.

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
Personnel						
Lt./Commander (Position # 401)	Investigator/LEO	100.00%	\$78,954.00	\$4,550.00	\$83,504.00	\$0.00
Investigator (Position #404)	Investigator/LEO	100.00%	\$73,316.00	\$3,095.00	\$76,411.00	\$0.00
Investigator (Position #405)	Investigator/LEO	100.00%	\$69,783.00	\$2,475.00	\$72,258.00	\$0.00
Analyst (Position #403)	Crime Analyst/LE Professional	80.00%	\$43,612.00	\$1,000.00	\$44,612.00	\$0.00
Deputy (Position #402)	Investigator/LEO	100.00%	\$49,165.00	\$1,850.00	\$51,015.00	\$0.00
	Total Personnel		\$314,830.00	\$12,970.00	\$327,800.00	\$0.00
Fringe						
Lt./Commander (Position # 401)	Investigator/LEO		\$0.00	\$25,225.00	\$25,225.00	\$0.00
Investigator (Position #404)	Investigator/LEO		\$0.00	\$23,632.00	\$23,632.00	\$0.00
Investigator (Position #405)	Investigator/LEO		\$0.00	\$22,703.00	\$22,703.00	\$0.00
Analyst (Position #403)	Crime Analyst/LE Professional		\$0.00	\$15,213.00	\$15,213.00	\$0.00
Deputy (Position #402)	Investigator/LEO		\$0.00	\$17,951.00	\$17,951.00	\$0.00
	Total Fringe		\$0.00	\$104,724.00	\$104,724.00	\$0.00

Overtime

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
Total Overtime						
Professional and Contract Services						
Galveston PD - Sr Police Officer	Investigator/LEO - personnel	100.00%	\$68,777.00	\$5,648.00	\$74,425.00	
Galveston PD - Sr Police Officer	Investigator/LEO - fringe	100.00%	\$0.00	\$28,399.00	\$28,399.00	
La Marque PD - Detective	Investigator/LEO - personnel	100.00%	\$65,568.00	\$3,450.00	\$69,018.00	
La Marque PD - Detective	Investigator/LEO - fringe	100.00%	\$0.00	\$21,236.00	\$21,236.00	
Total Professional and Contract Services			\$134,345.00	\$58,733.00	\$193,078.00	
Travel						
ABTPA Meetings and Workshops	Administrative In-state		\$525.00	\$0.00	\$525.00	\$0.00
Advanced/Specialized Auto Theft	Training In-State		\$575.00	\$0.00	\$575.00	\$0.00
Total Travel			\$1,100.00	\$0.00	\$1,100.00	\$0.00
Equipment						
Total Equipment						
Supplies and Direct Operating Expenses (DOE)						
Service Contracts (Hardware/Software)			\$0.00	\$12,500.00	\$12,500.00	\$0.00
Fuel			\$0.00	\$5,600.00	\$5,600.00	\$4,800.00
Vehicle Maintenance			\$2,000.00	\$2,400.00	\$4,400.00	\$2,400.00
Wireless			\$11,400.00	\$0.00	\$11,400.00	\$0.00
Administrative Supplies			\$1,500.00	\$0.00	\$1,500.00	\$0.00
Operating Supplies			\$1,508.00	\$0.00	\$1,508.00	\$0.00
Training			\$2,000.00	\$0.00	\$2,000.00	\$0.00
Towing			\$500.00	\$0.00	\$500.00	\$0.00
Utilities/Building Maintenance			\$0.00	\$23,120.00	\$23,120.00	\$0.00
Total Supplies and Direct Operating Expenses (DOE)			\$18,908.00	\$43,620.00	\$62,528.00	\$7,200.00

Budget Narrative

Personnel: Lt/Commander (Galveston County Sheriff's Office): Commander supervises daily operations of the Task Force including strategy development and case assignment/review. Maintains communication with the Project Director, investigators, and office personnel. The Unit Commander stays in contact with the County Auditor and Purchasing Agent to ensure compliance with the appropriate state and county regulations. Commander provides both tactical and strategic analytical support to all local, county, state, and federal agencies. Commander coordinates with the Analyst concerning appointments, travel, training, and monitoring grant and financial records. Attends and conducts peace officer training and public awareness programs as needed. 100% assigned to Auto Crimes Task Force.

Investigators (Galveston County Sheriff's Office): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force.

Deputy (Galveston County Sheriff's Office or Constable's Office): Primary duties will consist of pro-active LPR operation and field identification and assistance. May conduct minor investigations and overt/covert operations as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. May assist assigned district liaisons by sharing and gathering information related to motor vehicle crimes as deemed necessary by the Commander. Assists all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force.

Analyst (Galveston County Sheriff's Office): Performs intelligence analysis including research, crime mapping, link analysis, VIN decoding, secondary identification methods, and any other vehicle-related requests for local, state, and federal investigators. 80% assigned to Auto Crimes Task Force.

Note: Salaries listed are based on proposed position steps/grades with with respect to percentage of time spent on Auto Crimes Task Force grant activities plus 3% potential cost of living adjustments/step increases/salary increases possible for the coming fiscal year. Cash match amounts reflected are for sworn law enforcement personnel per the Law Enforcement Career Path Program for: Certification Pay (based on level of certification as follows: \$50 per month for intermediate certification; \$100 per month for advanced certification; and \$150 per month for master certification); and Longevity Pay: \$5.00 per month for each year of time in service, but not more than \$125.00 per month. Also included is a one-time bonus of \$1,250 per employee typically given to County employees in the first pay period of November.

Fringe: Cash Match reflected above includes the following benefits for all county employees with respect to percentage of time spent on Auto Crimes Task Force grant activities: Pension -Texas County District and Retirement System (TCDRS) at 11.87% Alternate Plan (County does not participate in Social Security) at 8.765% Medicare at 1.450% Unemployment Insurance at 0.280% Health Insurance at \$545/month

Overtime: No overtime funds available for budgeting

Professional and Contract Services: Galveston Police Department (Sr Police Officer): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts

Budget Narrative

public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. Salary and benefits reflected are per the Collective Bargaining Agreement between the City of Galveston and the Galveston Municipal Police Association and include a pay increase plus a 1% COLA to go into effect October 1st. Salary match paid by Galveston PD includes Certification Pay (based on TCOLE certification - Intermediate: \$100/month; Advanced: \$167/month; and Masters: \$208/month); Longevity Pay (\$4.50 per years of service/month); and Education Pay (based on degree held from nationally accredited college or university - Associates: \$75/month; Bachelors: \$200/month; Masters: \$250/month). Benefits/Fringe provided by City match include: Pension (12%) - \$9,039; Social Security (6.20%) - \$4,640; Medicare (1.450%) - \$1,092; Workers Comp (9.250%) - \$6,968; Health Insurance - \$6,180 (\$515/month); Dental Insurance - \$288 (\$24/month); and Life Insurance - \$192 (\$16/month).

La Marque Police Department (Detective): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. Salary and benefits reflected were calculated based on most current hourly rate billed. Salary Match paid by La Marque PD include Certification Pay: \$150/month; Longevity Pay: one-time annual payment received in December; and an Equipment Allowance: \$65/month. Benefits provided by City match include: Pension (14.85%) - \$10,249; Social Security (6.20%) - \$4,279; Medicare (1.450%) - \$1,001; and Health Insurance - \$5,707 (\$475.62/month).

Travel: The current per diem rate for the county is \$45 per day and the mileage rate is in conjunction with the IRS standard mileage rate.

Administrative: ACTF anticipates travel to ABTPA Board Meetings 4 times per year for 2 people at approximately \$23 for daytime travel only; plus one grant workshop requiring an overnight stay per diem of \$45/day and hotel estimated at \$125/night for 2 people.

Training: Travel expenses following are listed schools and others as yet to be announced to expand the level of training and knowledge of personnel assigned to Auto Crimes Task Force.

Texas Association of Auto Theft Investigators (TAVTI) will be held in Galveston in FY 2019 and no travel funds will be necessary.

International Association of Auto Theft Investigators (IAATI): Funds not available for travel for IAATI Conference in FY 2019 without budget adjustment.

Advanced and Specialized Auto Theft in-state travel estimated costs may include a maximum per diem of \$45/day and hotel costs estimated at \$125/night for 2 attendees.

Any unused funds in travel may be utilized to conduct investigations and law enforcement business both in-state and out-of-state during the fiscal year.

Equipment: Funds not available for equipment purchase for FY 2019 without budget adjustment.

Budget Narrative

Supplies and Direct Operating Expenses (DOE): Fuel: The county and cities provide fuel for ACTF vehicles. County match includes estimated fuel for 4 full time investigator vehicles, LPR, bait car, heavy duty diesel truck, and miscellaneous fuel costs (UTVs, fuel for generators, fuel for seized vehicles, etc). All amounts shown as cash match are based on estimates; however quarterly expenditure reports will document actual usage and amounts paid by each entity. Cities pay for fuel for their assigned investigators (one agent assigned per city as described under Professional and Contractual Services). Estimated City In Kind Match shown based on calculation of \$200/month. Vehicle Maintenance: The county and cities maintain investigator's vehicles. In Kind Match shown for contracted city employee's vehicles which are maintained by respective city garages and includes estimated labor/equipment costs of \$1,200/per vehicle annually. Galveston County maintains 4 full time investigators vehicles, and contracts for vehicle repairs and are billed for such. Cash match shown estimates \$600/vehicle for 4 full time investigator's vehicles. ABTPA funds requested include maintenance costs for bait vehicles including a car, cargo trailer, all-terrain vehicles and personal water craft. These vehicles are used for bait, surveillance, and other covert activities and are equipped with various tracking devices, cameras, sound and recording systems. \$2,000 estimated to cover maintenance costs of the bait vehicles, License Plate Reader vehicle, heavy duty crime prevention truck; crime prevention trailer and other trailers. All amounts shown are based on estimates, however quarterly expenditure reports will document actual expenses incurred and amounts by each entity. Wireless Communications: Requested funds include costs for cell phones used by ACTF staff; cellular data links in bait vehicles, LPR, tracking units to operate GPS systems, and IP video cameras used for surveillance. Also includes costs of air cards for laptop computers to send/receive data to identify motor vehicles , suspects, or relay information in surveillance situations in a timely and secure method. Cell service is provided through Verizon Wireless costs an average of \$950/month.

Administrative Supplies: Routine office supplies, paper, batteries for electronics, audio/videotapes, and blank CDs/DVDs, etc. These items assist personnel to perform efficiently and professionally. Estimated cost for office supplies is \$1,500 and accommodates expensive printer cartridges for agent's printer, which was provided by the County. Galveston County Information Technology will support and maintain the black and white laser printers and provide ink cartridges.

Operating Supplies: Estimated \$1,500 for departmental supplies such as cleaners and degreasers for use in identifying vehicles/parts, small hand tools, VIN etching supplies and other items used by Auto Crimes Task Force Agents in the course of their assigned duties.

Training: Includes estimated registration fees for training including Texas Association of Vehicle Theft Investigators (TAVTI) conference at \$200/person for 5 people; \$450 for attendance for one person for new detective/investigative training; with remaining funds available for other training opportunities such as interrogation techniques, analytical training, etc.

Towing: Auto Crimes Task Force utilizes our car hauler for most recoveries, however, some circumstances necessitate the use of a contract wrecker service. It is estimated that these instances should not exceed \$500 in towing fees.

Utilities/Building Maintenance/Alarm: Auto Crimes Task Force is housed in a building owned by the National Weather Service. The prior Auto Crimes Task Force facility posed a health hazard due to black mold and unsound structures. The County negotiated a long-term agreement which allows us to use the building with maintenance and utility costs kept by the County for as long as the task force is in existence. There is no rent, however the County does provide utility services

Budget Narrative

(electrical, water, sewer, garbage disposal, etc) and maintains/repairs the building for the Auto Crimes Task Force. 24-hour monitoring and call-out service for our office building (alarm systems) are also provided by Galveston County. Current average cost of all utilities is estimated at \$1925/month, however quarterly expenditure reports will document actual utility bill amounts.

Service Contracts: Cash Match using Program Income Funds include Software Licensing and Maintenance costs of \$10,000 to renew annual contract with Vigilant Solutions for Law Enforcement Archival and Reporting Network (LEARN) and National Vehicle Location System (NVLS) access to LPR data (including private data) and Facial Recognition System; and Hardware Maintenance Contract annual renewal with Vigilant Solutions for \$2,500 to provide upgrades to the existing License Plate Reader camera system.

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program.

Cash Match

Source of Cash Match

Galveston County	Grantee	\$148,814.00
City of Galveston	Subgrantee	\$34,047.00
City of La Marque	Subgrantee	\$24,686.00
Program Income	Program Income	\$12,500.00
Total Cash Match		\$220,047.00

In-Kind Match

Source of In-Kind Match

City of Galveston	Subgrantee	\$3,600.00
City of La Marque	Subgrantee	\$3,600.00
Total In-Kind Match		\$7,200.00

Statistics to Support Grant Problem Statement

Use UCR data	2014	2015	2016
Larceny from a motor vehicle	1554	1596	1922
Larceny from a motor vehicle - Parts	220	227	169
Jurisdictions included in totals	Statistics for Area of Jurisdiction		
Theft of a motor vehicle	604	572	647
Recoveries of Motor Vehicles	294	302	349
Jurisdictions included in totals	Statistics for Area of Jurisdiction		

Provide any additional information or limitations about the data provide above

Data collected from Galveston County and local agencies CY16-UCR reports for 2014 and 2015.

Application Narrative

Grant Introduction (Executive Summary)

1.1 Briefly describe the organization and program operation. Provide a high level summary to the intent of the application and how it will affect the local community. (500 words or less)

Galveston County is the grantee and is governed by county commissioners' court. The court appointed Galveston County Sheriff to oversee this project. Galveston County Auto Crimes Task Force command structure has a Director (appointed by Sheriff), Commander, and Assist Commander. The task force follows the command structure of the Sheriff's Office.

Galveston County Auto Crimes Task Force is a multi-agency and multi-jurisdictional task force which coordinates responses both pro-actively and re-actively to multifaceted motor vehicle crimes throughout the region. Motor vehicle crimes are often tied to organized crime and patterns of crime that require the task force to proactively communicate across jurisdictional boundaries. Economic enterprises and individuals are sustaining illegal behavior, including theft by fraud, causing harmful losses to Texas communities.

Crime mapping and analytical research is an integral part of fighting the varied array of criminal enterprises across multiple jurisdictions. We develop strategies and utilize crime statistics to assign personnel to operations to pro-actively combat thefts and burglaries of motor vehicles/parts. We utilize available resources (license plate reader, bait vehicles, and covert/undercover equipment) to target and reduce the rate of burglaries of motor vehicles/parts and thefts of motor vehicles. Investigators also work re-actively, investigating assigned follow up cases from participating agencies to help identify prolific offenders and potential suspects and/or actors. We further conduct vehicle inspections for port operations and DMV 68-A forms. This can help lower insurance rates; reduce the crime rate and economic impact in local communities, which overall helps reduce violent crime.

Galveston County Auto Crimes Task Force employs an Analyst who provides analytical support to assist officers from any requesting Local, County, State, and Federal Agencies.

This application requests funding to maintain Task Force operations that have been in service since 1993 and has funding matched by county and local agencies. These Investigators are highly trained in the specialized field of auto theft, but also tend to work some marine theft, boat trailers, and heavy equipment. Continued funding focuses on maintaining salaries and operational activities of the task force.

If the Task Force is not funded, burglary of motor vehicles/parts, theft of motor vehicles, boat theft, boat trailer theft, and heavy equipment crimes will increase drastically. This will increase insurance rates to consumers and the crime rate will increase throughout these communities. Funding can maintain the task force and keep the crime rate down or even decrease it by targeting these crimes.

Grant Problem Statement

- 2.1 Provide an assessment of the motor vehicle burglary (including theft of parts) problem in the coverage area of this application.

In 2007 GCACTF was tasked with burglaries of motor vehicles and thefts of parts. We provide full service to Galveston County (population 333,684 per UCR reports 2015). Additionally, Brazoria, Southern Harris and Matagorda counties are served on a request basis. Recently there has been an increase in requests from Brazoria County agencies.

Two areas in the county have seen dramatic increases in burglaries of motor vehicles which we intend to address. The north end of Galveston County and eastern Brazoria County is ever-growing in population and retail businesses creating a target rich environment; and the tourist industry in the southern part of Galveston County has seen record increases since the decline of the economy. Both of these areas have seen increases in the incidences of violence associated with motor vehicle crimes.

Galveston County suffered losses of over two million dollars last year due to motor vehicle burglaries and thefts. Victims also suffer an array of losses well beyond economic, such as lost time, lost business, and lost wages and overall diminishment of community well-being. In CY 2016, there were 2091 burglaries of motor vehicles/stolen parts with a value loss of \$2,291,736 and an average loss \$1,096.

Since 2013 there has been an almost 1.92% reduction in vehicle burglaries in Galveston County. These reductions are attributed to increased public awareness, pro-active LPR patrols, surveillance, and bait vehicle operations. Joining forces with Texas Department of Motor Vehicles Regional investigators and other state and local law enforcement agencies has helped significantly. Providing local law enforcement training has also assisted in the decline of vehicle part thefts and burglaries. Despite the reduction, Galveston County has experienced an increase in incidences of violence associated with motor vehicle crimes. Much of this is due to increased gang activity throughout the region. There are multiple trends occurring which involve motor burglaries/parts including victim assisted crime; organized crime; firearms being stolen; drug related; and tire and rim thefts from dealerships.

2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application

Since 1993 GCACTF has provided full service targeting vehicle thefts in Galveston County (population 333,684 per UCR reports 2015). Additionally, Brazoria, Southern Harris and Matagorda counties are served on a request basis. Recently there has been an increase in requests from Brazoria County agencies.

Galveston, Southern Harris, Brazoria, and Matagorda Counties have reported increases in motor vehicle thefts. There are multiple trends occurring which involve motor vehicle thefts including victim assisted crime; organized crime; drug related; trafficking in humans and narcotics; theft of rental cars through fraud; chop shops; internet scams; and dealership burglaries and theft of vehicles. In CY 2016 there were 647 vehicle thefts totaling \$7,145,468, with an average loss of \$11,044 bringing the total loss due to motor vehicle theft and burglary in Galveston County to \$9,437,204.

The City of Galveston has been experiencing a significant increase in motor vehicle thefts, particularly in the summer months. This can almost surely be attributed to the increase in visitors due to the beaches and tourism industry combined with schools being on summer break.

2016 saw a 4.4% increase in auto theft from 2013. Galveston County reported approximately 620 incidents of motor vehicle thefts to police with an average of 1.69 vehicles a day in 2013. Since that time, despite all the efforts of interested parties, the theft rate has slightly increased to the point that in 2016 police reported approximately 647 motor vehicle thefts, an average of about 1.77 stolen vehicles per day.

Automobile theft is much more than an insurance problem; it's an expensive social menace that every year costs Texans close to \$1 billion: \$600 million for insurers to fix or replace stolen cars, \$250 million in police, health care and court system costs, and many more millions of dollars in correctional services expenses.

The auto theft issue defies all boundaries: jurisdictional, political, geographical or administrative. Because of the changing trends and complexity of the issue, the auto theft fight requires the cooperation and involvement of many stakeholders. As the vehicle theft

landscape continues to evolve, so must the search for innovative solutions to combat the activities of determined vehicle thieves.

- 2.3 Describe the geographical target area intended for this application. Include information about the taskforce governing and command structure. Include a description of the coverage area (s) and the nature of support and agreements supporting this application.

Galveston County is the grantee and is governed by county commissioners' court. The court has appointed the Sheriff to oversee the project. Galveston County Auto Crimes Task Force command structure includes a Director (appointed by Sheriff), Commander, and Assist Commander.

The task force is supported by the participating agencies with interlocal agreements from the cities of Galveston, La Marque, and Hitchcock. The Sheriff has open ended cooperative working agreements with agencies in Galveston County and the surrounding agencies which we fall under. However, we will pursue letters of support from agencies in our coverage area.

Galveston County's tourism industry has grown dramatically in recent years. We have over 70 miles of beachfront plus close proximity to the nation's third largest city, Houston, contributing to the complexity of our theft problems. Galveston's tourism industry continues to thrive. Growth has been clearly seen throughout the entire county with a number of new hotels. The already large cruise industry is growing with the addition of more ships, larger ships and a third terminal. Galveston has become one of the largest cruise terminals in the world.

Contributing to the growth are events such as Mardi Gras, Spring Break and the Lone Star Bike Rally. Galveston hosts one of the largest Mardi Gras events in the nation. Galveston is rated as the #2 spot in Texas for Spring Break. This past year the Lone Star Bike Rally became the second largest rally in the nation surpassing Daytona and being only second to Sturgis. This event has had an affect countywide with large venues in the La Marque and Hitchcock areas. Growth surrounding the Tanger Outlet mall in Texas City includes the recent start of construction on Adventure Pointe, a 25 acre theme park. League City has seen explosive growth in business and entertainment. All of these areas are increasing as target rich environments for thefts, BMV's and car-jackings.

The Ports of Galveston and Freeport are also in the service area of our program. Both ports have seen extensive growth in the movement of vehicles and equipment inbound and outbound. It is not uncommon for our port inspections to result in the check of hundreds of vehicles in a single day.

- 2.4 Will the program described in the application cover the community(ies) at large or will all or any part of this program be directed to serve a specific target population? **If No or Both, please describe the problem supporting the need for a special target population.**

We do not target specific populations, however through analysis and intelligence gathering, GCACTF may evaluate an area with a specific need or emerging trend which requires a temporary targeted focus to combat auto theft and burglaries. Any agency or portion of our coverage area could be focused on at any given point.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

ABTPA programs must completely describe the functions they will perform in implementing the program. If Awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

3.1 Functions of the Proposed Program Related to Burglary of a Motor Vehicle

Through increased communication with law enforcement agencies and interaction directly with citizens and civic groups, along with increased visibility through the LPR and crime prevention displays, we hope to see continued reductions in the numbers of motor burglaries. The proposed TCOLE training of officers to increase awareness of burglary interdiction should have a positive impact on the changing trends as well.

Functions Of Proposed Project

Operations and services are provided to all law enforcement agencies and citizens of Galveston County, and to areas outside of Galveston County on a request basis.

Since 2007, GCACTF has continually thought outside the box to enact new and innovative programs to combat motor vehicle burglary/parts. Investigators are specially trained in vehicle identification and investigations, cell phone examinations and standard and electronic surveillance measures, in addition to traditional burglary investigation methods. Our experience originated before the first task force was ever formed. The ABTPA concept originated in Galveston County and we were one of the first projects in 1993. GCACTF was the first to have a stripped vehicle display, crime prevention trailer, and has hosted four grantee conferences. We have also hosted four International Law Enforcement Conferences with a focus on vehicle and marine theft. GCACTF was one of the first programs to initiate bait vehicle operations. We also operate a highly successful LPR program. GCACTF strives to be at the forefront of technical advances in vehicle theft interdiction and have incorporated crime analysis and crime mapping to streamline operations and resources effectively.

Galveston County Auto Crimes uses various combinations of the following eight methods to combat burglary of motor vehicles and parts:

1) Investigation: Officers funded under ABTPA generally operate in specialized units that require both proactive and reactive experience in motor vehicle burglary/parts investigative skills. The officers and examine reports, review intelligence, develop leads and witnesses, identify offenders, identify and track criminal organizations, and develop sources of information from victims, informants and community members.

2) Analysis: Galveston County Auto Crimes Task Force employs an Analyst who provides analytical support to investigators and assists officers from any requesting Local, County, State, and Federal Agencies. She utilizes available resources to provide crime mapping, analytical research, strategies and statistics to identify trends and areas with high rates of burglaries of motor vehicles/parts and assists investigators with research to identify prolific offenders and potential suspects and/or actors involved with burglaries of motor vehicles.

3) Identification: Motor vehicle burglary and theft investigators receive specialized training to identify vehicles and parts of vehicles. Certain title transactions require these specially

trained officers to certify the proper vehicle identification number prior to completion. This skill is critical to not only establishing the elements of motor vehicle crime for prosecution purposes but also in recovering vehicles/parts and clearing cases. The specialized skill in vehicle identification is often used to assist other departments and agencies in critical moments. The specialized training and skill set promoted by ABTPA allows task force officers the means to identify most manufactured vehicles and trailers and their parts.

4) Collaboration: GCACTF collaborates across local, state and federal departments and jurisdictions to identify criminal enterprises. Additionally, task forces are seeing motor vehicle burglary/parts with highly organized criminal networks using illegal methods to convert the vehicles into economic value through title fraud, insurance fraud, or exportation. The ABTPA funded task force works across all levels of government and across all boundaries to be effective in reducing motor vehicle burglary/parts.

5) Motor Vehicle Business Support: Task force conducts inspections of salvage yards, recycling centers, rebuilders and other motor vehicle related businesses. When vehicle parts are identified the task force works with local businesses to identify and interrupt the criminal network that brought the stolen items into the system. The task force also works to shut down illegal operations that render stolen motor vehicle parts, which are often referred to as "chop shops". These illegal operations undermine legitimate businesses throughout the state.

6) Port Coordination: GCACTF coordinate efforts along the port of Galveston to interdict criminal networks moving stolen vehicles and parts to and from the country. The port (HAMOC) monthly team meetings discussions coordinated by Homeland Security, have increased the communication between jurisdictions where vehicles are stolen and/or parted out for international transport through ports. Not all stolen vehicles are taken to Mexico. The coordination promoted by GCACTF/Homeland Security has helped agencies think more regionally to solve motor vehicle theft/parts.

7) Technology: Task force Investigators have developed sophisticated techniques to identify and arrest offenders who burglarize and steal motor vehicles/parts. The task force uses bait cars and trailers, license plate readers, surveillance equipment, and tracking equipment when authorized by courts. This technology and the expertise needed to successfully utilize it is critical to GCACTF task force to decrease incidents of thefts/burglaries and meet the statutory measures to increase recoveries of stolen vehicles/parts; increase clearance of cases; and increase arrests.

8) Identify Prolific Offenders: The task force works diligently to identify prolific offenders. Many motor vehicle burglary/parts and theft cases are committed by the same individuals or groups. GCACTF works with Texas Department of Criminal Justice-Office of Inspector General and other law enforcement agencies and utilizes a law enforcement confidential system, FUGINET (a database of inmate and parolee information) to conduct roundups of parolees convicted of motor vehicle burglary/parts and theft. FUGINET provides special coordinated access to incarcerated persons, and intelligence gathering specially crafted for motor vehicle burglary/parts and theft.

9) Communication: GCACTF spends a great deal of effort in communicating with each other, other law enforcement agencies, vehicle manufacturers, and our communities. We work with command structures and regional DPS Crime Information Centers on receiving and providing intelligence. The task force issues BOLOs (be-on-the-lookouts) through the TCIC/NCIC centers and direct communications. The task force uses all communication means necessary to clear cases, arrest offenders and recover vehicles and property.

The following services are provided to participating agencies within Galveston County, as well as to the agencies in our coverage area when requested:

Conduct investigations regarding auto burglaries, including stripped vehicles/parts, salvage switch parts, and insurance fraud cases.

Provide direct and indirect investigative assistance to all law enforcement agencies regarding burglaries of vehicles/parts.

Provide assistance regarding patterns of criminal activity relating to burglaries of motor vehicle/parts.

Provide investigative assistance in any criminal activity committed in conjunction with burglaries of motor vehicles/parts to include gang activity, narcotics trafficking, etc.

Provide assistance to citizens and law enforcement agencies concerning complaints regarding burglaries of motor vehicles (this may include implementing operations, conducting surveillance and/or using bait to combat the activity)

Conduct inspections of vehicle related businesses (recycling facilities, storage facilities, tow yards, salvage dealers, etc.) to ensure compliance with appropriate state and federal statutory and regulatory laws/rules. Additionally, ACTF will provide assistance in the investigation of citizen complaints involving Vehicle Storage Facilities in coverage area.

Assist requesting law enforcement agencies in coverage area regarding the execution of search warrants, arrest warrants, motions to revoke probation, and parole revocations regarding burglaries of motor vehicles.

Provide analytical assistance to all requesting law enforcement agencies pertaining to burglaries of motor vehicles.

Provide instructors and/or speakers to area civic organizations, school districts, Citizen Police Academies, In-service training, and Basic Police Academies, and law enforcement agencies in the areas of crime prevention and probable cause development regarding burglaries of motor vehicles.

Provide electronic and technical equipment and assistance to requesting law enforcement agencies relating to burglaries of motor vehicles.

Assist in processing of recovered stolen evidence/parts related to burglaries of motor vehicles and/or provide assistance/training to requesting agencies regarding the processing of recovered evidence/parts.

Provide On-Call Agent 24 hours a day/7 days a week to assist law enforcement agencies in coverage area regarding burglaries of motor vehicles.

3.2 Functions of the Proposed Program Related to Theft of a Motor Vehicle

Changing trends in our area dictate that we must place a higher priority on crime prevention education and training initiatives, combined with crime analysis and mapping to reinforce operations targeting vehicles left with keys in them. Partnerships and presentations to apartments and neighborhood watch associations; homeowners associations; local businesses; and citizens police and sheriff's academy associations are made to educate and

assist in crime prevention. Galveston County Auto Crimes Task Force will increase communication and training of crime prevention to law enforcement personnel. We will continue the increased visibility through static display of stripped vehicle displays.

Functions Of Proposed Project

Since 1993 the GCACTF has continually thought outside the box to enact new and innovative programs to combat motor vehicle theft. Currently ACTF agents are specially trained in vehicle inspections/investigations, cell phone examinations and standard and electronic surveillance measures, in addition to traditional auto theft investigative methods. Operations and services are provided to all law enforcement agencies and the citizens of Galveston County as well as the counties serviced on a request basis. Our experience originated before the first task force was ever formed. The ABTPA concept originated in Galveston County and we were one of the first projects in 1993. GCACTF was the first to have a stripped vehicle display, crime prevention trailer, and has hosted four grantee conferences. We have also hosted four International Law Enforcement Conferences with a focus on vehicle and marine theft. GCACTF was one of the first programs to initiate bait vehicle operations. We also operate a highly successful LPR program. GCACTF strives to be at the forefront of technical advances in vehicle theft interdiction and has incorporated Crime analysis and crime mapping to streamline operations and resources effectively. Members of our task force remain vigilant in the fight against motor vehicle theft.

The task force uses various combinations of the following eight methods to combat motor vehicle theft:

- 1) *Investigation:* Officers funded under ABTPA generally operate in specialized units that require both proactive and reactive experience in motor vehicle theft investigative skills. The officers examine reports, review intelligence, develop leads and witnesses, identify offenders, identify and track criminal organizations, and develop sources of information from victims, informants and community members.
- 2) *Analysis:* Galveston County Auto Crimes Task Force employs an Analyst who provides analytical support to investigators and assists officers from any requesting Local, County, State, and Federal Agencies. She utilizes available resources to provide crime mapping, analytical research, strategies and statistics to identify trends and areas with high rates of vehicle thefts and assists investigators with research to identify prolific offenders and potential suspects and/or actors involved with motor vehicle thefts and associated gateway crimes. She regularly assists other ABTPA task forces and DPS auto theft investigators with secondary VIN locations, VIN decoding, rebuilding VINs and cross-referencing vehicles and components for positive identification of altered, burned, stolen and partially identified vehicles for investigations and 68A inspections.
- 3) *Identification:* Motor vehicle burglary and theft investigators receive specialized training to identify vehicles. Certain title transactions require these specially trained officers to certify the proper vehicle identification number prior to completion. This skill is critical to not only establishing the elements of motor vehicle crime for prosecution purposes but also in recovering vehicles and clearing cases. The specialized skill in vehicle identification is often used to assist other departments and agencies in critical moments. The specialized training and skill set promoted by ABTPA allows task force officers the means to identify most manufactured vehicles and trailers as well as ATVs, boats, and heavy equipment.
- 4) *Collaboration:* GCACTF collaborates across local, state and federal departments and jurisdictions to identify criminal enterprises. Additionally, task forces are seeing motor vehicle

theft cases with highly organized criminal networks using illegal methods to convert the vehicles into economic value through title fraud, insurance fraud, or exportation. The ABTPA funded task force works across all levels of government and across all boundaries to be effective in reducing motor vehicle theft.

5) Motor Vehicle Business Support: Task force conducts inspections of salvage yards, recycling centers, rebuilders and other motor vehicle related businesses. When stolen vehicles are identified the task force works with local businesses to identify and interrupt the criminal network that brought the stolen items into the system. The task force also works to shut down illegal operations that render stolen motor vehicles and parts, which are often referred to as "chop shops". These illegal operations undermine legitimate businesses throughout the state.

6) Port Coordination: GCACTF coordinate efforts along the port of Galveston to interdict criminal networks moving stolen vehicles to and from the country. The port (HAMOC) monthly team meetings discussions coordinated by Homeland Security, have increased the communication between jurisdictions where vehicles are stolen. Not all stolen vehicles are taken to Mexico. The coordination promoted by GCACTF/Homeland Security has helped agencies think more regionally to solve motor vehicle theft.

7) Technology: Task force Investigators have developed sophisticated techniques to identify and arrest offenders who and steal motor vehicles. The task force uses bait cars and trailers, license plate readers, surveillance equipment, and tracking equipment when authorized by courts. This technology and the expertise needed to successfully utilize it is critical to GCACTF task force to decrease incidents of motor vehicle thefts and meet the statutory measures to increase recoveries of stolen vehicles; increase clearance of cases; and increase arrests.

8) Identify Prolific Offenders: The task force works diligently to identify prolific offenders. Many motor vehicle theft cases are committed by the same individuals or groups. GCACTF works with Texas Department of Criminal Justice-Office of Inspector General and other law enforcement agencies and utilizes a law enforcement confidential system, FUGINET (a database of inmate and parolee information) to conduct roundups of parolees convicted of motor vehicle theft. FUGINET provides special coordinated access to incarcerated persons, and intelligence gathering specially crafted for motor vehicle theft.

9) Communication: GCACTF spends a great deal of effort in communicating with each other, other law enforcement agencies, vehicle manufacturers, and our communities. We work with command structures and regional DPS Crime Information Centers on receiving and providing intelligence. The task force issues BOLOs (be-on-the-lookouts) through the TCIC/NCIC centers and direct communications. The task force uses all communication means necessary to clear cases, arrest offenders and recover vehicles and property.

The following services are provided to participating agencies within Galveston County, as well as to the agencies in our coverage area when requested:

Conduct investigations regarding commercial auto theft in coverage area to include stripping operations, salvage switch operations, and insurance fraud cases.

Provide direct and indirect investigative assistance to requesting law enforcement agencies regarding carjacking and vehicle arson incidents.

Provide assistance regarding patterns of criminal activity relating to vehicle crimes including

unauthorized use of a motor vehicle, theft of motor vehicles including trailers, ATVs, 4 wheelers, boats/personal watercraft, and heavy equipment.

Provide investigative assistance in any criminal activity involving the use of stolen vehicles to include gang activity, narcotics trafficking, smuggling of persons and/or property, etc.

Assist citizens and law enforcement agencies concerning complaints regarding new and used car dealers in coverage area

Inspect vehicle related businesses (recycling facilities, storage facilities, tow yards, salvage dealers, etc.) to ensure compliance with appropriate state and federal statutory and regulatory laws/rules. Additionally, ACTF will provide assistance in investigation of citizen complaints involving vehicle related business

Inspect in-bound and out-bound vehicles and heavy equipment at Port of Galveston in cooperation with the US Customs Service. Inspections will include Cargo Containers and RORO ships being used to export vehicles through the Port of Galveston. Assistance will also be given with inspections at the Port of Houston and Port of Freeport.

Assist law enforcement agencies in coverage area regarding execution of search warrants, arrest warrants, motions to revoke probation, and parole revocations regarding vehicle crimes and other violations involving persons with a history of engaging in vehicle crimes.

Provide analytical assistance to all requesting law enforcement agencies pertaining to vehicle crimes, organized criminal activity, and crimes involving serious bodily injury/death or the potential for serious bodily injury/death to any person [i.e. sexual assaults, kidnapping, murder, and serial offenses]

Provide instructors and/or speakers to area civic organizations, school districts, and law enforcement agencies in the areas of crime prevention, probable cause development regarding vehicle crimes, citizen police academies, in-service training, and basic police academies.

Provide electronic and technical equipment and assistance to requesting law enforcement agencies relating to vehicle crimes.

Assist in processing of recovered stolen vehicles for evidence recovery where the recovering agency does not have sufficient personnel or additional circumstances exist limiting available personnel. ACTF will provide training to requesting agencies regarding the processing of recovered vehicles.

Provide on-call agent 24 hours a day / 7 days a week to assist requesting law enforcement agencies with investigating auto theft and/or surveillance of located vehicles, interviewing and processing of persons arrested in motor vehicle crimes, Lo-Jack tracking of stolen vehicles, etc.

3.3 Functions of the Proposed Program Related to Motor Vehicle Burglary and Theft Prevention

According to a National Insurance Crime Bureau (NICB) October 2016 report, Texas had the second most vehicle thefts with keys in the nation, which is often referred to as "victim assisted" theft. To reduce simple mistakes like this, the task force will spend a great deal of time and effort conducting prevention and public awareness programs. We communicate with citizen and neighborhood groups and home owners associations, make appearances and

presentations with our LPR, stripped vehicle display or crime prevention trailer at stock shows, county fairs, civic organizations, racing events, and other public events; and provide public service announcements all in an effort to harden citizen targets against motor vehicle crimes through increased education and awareness. The task force provides brochures, giveaways and other printed material with ABTPA logos and Galveston County Auto Crimes Task Force identifiers for reference.

ABTPA Task Forces are required to collaborate across judicial boundaries and to develop regional strategies to implement funded activities. Describe how the applicant staff and jurisdiction will coordinate with other agencies and jurisdictions in the implementation of this program.

3.4 Collaboration Effort

Galveston County Auto Crimes Task Force investigators are assigned liaison areas throughout Galveston County and into surrounding and adjacent territories. Each area has several cities in the assignment. We conduct daily briefings to evaluate the current trends of motor vehicle burglary/parts and motor vehicle theft cases.

Much of our intelligence information is gathered and shared through the Bay Area Investigators group email. This group has over 620 participants including detectives and crime analysts from virtually each agency in our coverage area, and further covering the entire southeast region of Texas. ACTF and other ABTPA task forces and auto theft units in our region utilize this media to communicate activities in adjacent coverage areas, share intelligence, overlapping investigations, 68-A's for all adjacent counties and any requests for assistance. This collaboration method is invaluable in the fight against motor vehicle burglary/parts and motor vehicle theft.

We further have weekly briefings with our in-house Texas Department of Motor Vehicle Investigator as well as with our assigned NICB Agent who works from our office one day per week. They notify us of activities and trends they see/work in surrounding areas which may cross into our coverage areas. They coordinate meetings, conference calls, and other communications with all affected jurisdictions in order to keep us all notified and corroborating efforts. Additionally, we participate in monthly meetings with Homeland Security (HAMOC) in LaPorte, Texas in reference to port activities involving motor vehicle, heavy equipment, imports and exports.

We will continue to follow up with reporting agencies and recovery agencies when working investigations where vehicle theft/burglaries were reported and/or recovered by another agency. These collaborations are vital to successfully investigate and prosecute.

Our analyst receives requests and provides assistance to other auto theft task forces, investigators, patrol officers, commercial vehicle enforcement officers, US marshals, federal agents, DPS troopers and other local, state, and federal agencies on a daily basis.

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the ABTPA predetermined activities. The ABTPA board has determined that grants programs must document specific activities that are

appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Mandatory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered	<i>Mandatory. Reporting for Task Force Only</i>
1.1.16	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared	<i>Mandatory. Reporting for Task Force Only</i>
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft	<i>Mandatory. Reporting for Task Force Only</i>
Mandatory Burglary of a Motor Vehicle Measures Required for all Grantees			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared	<i>Mandatory. Reporting for Task Force Only</i>
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary	<i>Mandatory. Reporting for Task Force Only</i>
Measures for Grantees. Add Target values for those that you will measure.			
1	Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies		
1.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	6
1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	20
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	48
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard,	Number of businesses inspected	0

ID	Activity	Measure	Target
	repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3 for number of vehicles inspected in these businesses)		
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	15
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed	60
1.1.9	Respond to license plate reader (LPR) alert notifications	Number of times investigators responded to LPR alert notifications	20
1.1.12	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	12
1.1.13	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	2
1.2 Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft			
1.2.1	Provide Agency Assists	Number of agency assists	250
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	50
1.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated with coverage area agencies or other law enforcement agencies	50
1.2.4	Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	12
1.2.5	Conduct intelligence information-sharing	Number of intelligence meetings attended	12
1.2.6	Conduct intelligence information-sharing	Crime analysis bulletins disseminated	4
1.3 Strategy 3: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities			
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	10
1.3.2		Number of vehicles inspected to complete a serialized 68A inspection	150

ID	Activity	Measure	Target
	Conduct 68(A) inspections (for TxDMV assignment or reassignment of VIN)	form per TxDMV (VIN assignment, reassignment, bonded title)	
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected	10
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations related to MVT	12
2 Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies			
2.1 Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories			
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	12
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	6
2.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	10
2.1.4	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other).	Number of businesses inspected (see Goal 5 for number and value of parts recovered)	12
2.1.5	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of "round up" operations	2
2.1.7	BMV related cases presented to prosecutor	Report the total number of BMV related cases presented to prosecutor(s) where there was an incidence of theft from motor vehicles (includes criminal complaints for BMV, Theft, theft of parts or other cases directly tied to ABTPA	5

ID	Activity	Measure	Target
		statute of motor vehicle burglary and economic motor vehicle theft as defined in ABTPA statute)	
2.2 Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle			
2.2.1	Provide Agency Assists	Number of agency assists	30
2.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	6
2.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated with coverage area agencies or other law enforcement agencies.	12
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	10
3 Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories			
3.1 Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens			
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	6
3.1.2	Conduct educational presentations to citizens	Number of presentations	4
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	4
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased	0
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	0
3.1.7	Utilize social media outlets (FaceBook, Twitter, Instagram, etc.)	Number of postings in social media outlets	10
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	0
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	4
3.2 Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property			
3.2.1		Number of classes	2

ID	Activity	Measure	Target
	Conduct law enforcement training (TCOLE)		
3.2.2	Conduct law enforcement training (TCOLE)	Number of participants	50
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes	2
3.2.4	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of participants	50

Grant Evaluation

- 4.1 Describe the method and practice of evaluating the program activities. Including management and staff participation and systems (forms and software) used to ensure reliable and accurate data is collected and reported.

Investigators will be required to submit daily activity reports and monthly summaries which will be used to evaluate our goals, strategies, and activities. These results will be instrumental, along with crime analysis to implement and target operations effectively toward an overall goal of reducing auto theft and auto burglaries/parts. The mandated statutory requirements are documented in this process to evaluate burglary of motor vehicles/parts and theft of motor vehicles.

An overall monthly report will be compiled and sent to the Sheriff to be available to the commissioners' court. and reported to This will be provided to ABTPA on a quarterly basis.

We maintain an in-house electronic long term calendar which we tentatively schedule operations, crime prevention activities, training events, and special projects outlined in our grant activities. We compile numbers of auto thefts and auto burglaries/parts monthly from each agency in our direct project area. These numbers are added to an excel spreadsheet that documents the historical rise and fall of auto theft trends since 1991 and burglary trends since 2007. We will continue to use this method to instantly evaluate whether we are meeting our goals to reduce auto theft and burglary, and also to note rising trends in specific areas.

We will use our goals, strategies and activities for monthly progress reports to evaluate if we are reaching our projected target activities. This will allow monthly assessment as to whether our activities are effective in our goal so that we can re-evaluate how we target the auto theft and burglary problems in our area. The GCACTF will continue to document vehicle theft and burglary statistics to allow for easy and quick identification of statistical trends and comparisons to previous time periods and/or locations.

Current Documents in folder

[Resolution.pdf](#) (6/18/2018 1:33:08 PM)

Certifications

The certifying official is the authorized official, Mark Henry, County Judge.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.



FY19 Automobile Burglary and Theft and Prevention Authority Statement of Grant Award and Grantee Acceptance Notice

Grant Number: **608-19-0840000**
 Grantee: **Galveston County**
 Program Title: **Galveston County Auto Crimes Task Force**
 Grant Award Amount: **\$ 469,183**
 Total Cash Match Amount: **\$ 220,047**
 Reimbursement Percent*: **68.07%**
 In-Kind Match Amount: **\$ 7,200**
 Grant Term: **September 1, 2018 to August 31, 2019**

That whereas, Galveston County (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on March 24, 2017 to the Automobile Burglary and Theft Prevention Authority, State of Texas, entitled Galveston County Auto Crimes Task Force, and further identified by grant number 608-19-0840000; and

Whereas, the Automobile Burglary and Theft Prevention Authority has approved the grant application as evidenced by this FY19 Statement of Grant Award and certain special requirements from the Automobile Burglary and Theft Prevention Authority dated July 10, 2018; and

Whereas, the Grantee desires to accept the FY19 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Revised Civil Statutes Article 4413(37);
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Uniform Grant Management Standards (UGMS) as promulgated by the Texas Comptroller of Public Accounts;
- The Request for Applications issued on March 24, 2017;
- The current Automobile Burglary and Theft Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award;
- The certification of compliance; and
- The Approved Grant Budget Summary:

Approved Grant Budget Summary				
	ABTPA	Cash Match	Total	In-Kind
Personnel	\$314,830	\$12,970	\$327,800	\$0
Fringe	\$0	\$104,724	\$104,724	\$0
Overtime	\$0	\$0	\$0	\$0
Professional and Contract Services	\$134,345	\$58,733	\$193,078	\$0
Travel	\$1,100	\$0	\$1,100	\$0
Equipment	\$0	\$0	\$0	\$0
Supplies and Direct Operating	\$18,908	\$43,620	\$62,528	\$7,200
Total	\$469,183	\$220,047	\$689,230	\$7,200
*Reimbursement Percent: 68.07% - \$469,183 ABTPA Amt. / \$689,230 (ABTPA Amt. plus \$220,047 Cash Match)				
In the award above, \$55,000 is obligated from AY18 appropriation and \$414,183 from AY19 appropriation.				

Now, therefore, the Grantee accepts the FY19 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Texas Automobile Burglary and Theft Prevention Authority (ABTPA) has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the ABTPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Automobile Burglary and Theft Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements (ABTPA will only apply special conditions to applicable jurisdictions):

Border Security Report Requirement – Grantees that receive ABTPA funds and which are located along the United States of America border with the United States of Mexico and those that are adjacent to the Gulf Intracoastal Waterway are required to provide an additional report as required by the General Appropriations Act, page IX-40 Section 7:11 (b) 3; 85th Texas Legislature, Regular Session. The Governor or Legislative Budget Board may request additional information regarding the report data during the term of the grant.

APPROVED AND ACCEPTED BY:


Authorized Official

MARK HENRY, COUNTY JUDGE
Printed Name and Title

JULY 16, 2018
Date Signed



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 6f
 Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Resolution No. **R-2018-0019**, approving the Commissioners' Court of Galveston County nominations of members for reappointments and appointments to the United Board of Health

- ☒ ATTACHMENTS FOR REFERENCE
1. Resolution
 2. Letter
 3. Agreement

STAFF BRIEFING:

- In accordance with the Health District Interlocal Agreement, the Commissioners' Court of Galveston County submits member governments' nominees for United Board of Health Positions.
- Approval by a majority of the member governments is required to confirm appointment of each board member.

HISTORY:

- December 2002 - The City of La Marque signed the Health District Agreement along with several surrounding cities located in Galveston County.

TARGET IMPLEMENTATION: August 13, 2018

SIGNIFICANT ACTION DATES:

- **2016** - City Council confirmed appointments
- **2013** - City Council confirmed appointments
- **December 2002** - The City of La Marque signed the Health District Agreement along with several surrounding cities located in Galveston County.

Action:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other (be Specific) | |

☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2018-0019**, approving the Commissioners' Court of Galveston County nominations of members for reappointments and appointments to the United Board of Health.

FISCAL IMPACT: NA

RESOLUTION NO. R-2018-0019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE IN SUPPORT OF THE GALVESTON COUNTY COMMISSIONERS' COURT RECOMMENDED LIST OF REAPPOINTMENTS AND APPOINTMENTS TO THE UNITED BOARD OF HEALTH

WHEREAS, members of the Galveston County United Board of Health are nominated by the Galveston County Commissioners' Court and confirmed by the Member Governments of the Health District, and

WHEREAS, the appointment of members are under consideration, and

WHEREAS, the Galveston Commissioner's Court has made nominations,

NOW, THEREFORE BE IT RESOLVED BY THE LA MARQUE CITY COUNCIL, that this body endorses the following appointments:

Term will be May 1, 2017 - April 30, 2019

<u>Name</u>	<u>Represents</u>
Holly Lilley	Food Service (new appointment)
Della Grusendorf Brown	Registered Nurse (new appointment)

Term will be May 1, 2018 - April 30, 2020

<u>Name</u>	<u>Represents</u>
Tripp Montalbo	Mainland Medical Center (re-appointment)
Curtis Klages, DVM	Veterinarian UTMB (re-appointment)
Mary Jo Godinich, MD	Medical Society (re-appointment)
Patrick McGinnis, MD	Citizen at Large (re-appointment)
Dewey H. Brunt, PE	Engineer (new appointment)

PASSED, APPROVED AND ADOPTED on this the _____ day of _____, 2018.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor
City of La Marque

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

GALVESTON COUNTY HEALTH DISTRICT

Protecting and Promoting the Optimal Health and Well-Being of Galveston County

Ben G. Raimer, MD
Chair, United Board of Health

Philip Keiser, MD
Local Health Authority



Kathy Barroso, CPA
Chief Executive Officer

TO: Mayors and City Council Members of Member Cities

FROM: Kathy Barroso, CPA
Chief Executive Officer 

DATE: August 9, 2018

SUBJECT: United Board of Health Appointments & Re-Appointments

In accordance with the Health District Interlocal Agreement executed December 2002, the Commissioners' Court of Galveston County will submit member governments nominees for United Board of Health positions. Approval by a majority of the member governments is required to confirm appointment of each board member.

On Wednesday, August 8, the Commissioners' Court nominated the following:

Term will be May 1, 2017 – April 30, 2019

<u>Name</u>	<u>Represents</u>
Holly Lilley	Food Service (new appointment)
Della Grusendorf Brown	Registered Nurse (new appointment)

Term will be May 1, 2018 – April 30, 2020

<u>Name</u>	<u>Represents</u>
Tripp Montalbo	Mainland Medical Center (re-appointment)
Curtis Klages, DVM	Veterinarian UTMB (re-appointment)
Mary Jo Godinich, MD	Medical Society (re-appointment)
Patrick McGinnis, MD	Citizen at Large (re-appointment)
Dewey H. Brunt, PE	Engineer (new appointment)

Please consider this request at your next City Council meeting and return a copy of the signed resolution by mail, fax or email to Amanda Wolff, Executive Office Coordinator/Assistant to CEO, P.O. Box 939, La Marque, TX 77568 (409)-938-2273 or awolff@gchd.org. For your convenience a draft resolution and information on members are attached. If you have any questions, please feel free to contact Amanda Wolff or myself at (409) 938-2273.

Attachments

Public Health Services · Coastal Health & Wellness · Emergency Medical Services · Animal Resource Center

The Galveston County Health District (GCHD) is the local public health agency for Galveston County, Texas. GCHD provides services and programs that protect the everyday health and well-being of Galveston County.

P.O. Box 939 La Marque, Texas 77568 • (409) 938-7221

www.gchd.org



RESOLUTION

STATE OF TEXAS

COUNTY OF GALVESTON

WHEREAS, members of the Galveston County United Board of Health are nominated by the Galveston County Commissioners' Court and confirmed by the Member Governments of the Health District, and

WHEREAS, the appointment of members are under consideration, and

WHEREAS, the Galveston Commissioners' Court has made its nominations,

NOW BE IT THEREFORE RESOLVED that this body endorses the following appointments:

Term will be May 1, 2017 – April 30, 2019

<u>Name</u>	<u>Represents</u>
Holly Lilley	Food Service (new appointment)
Della Grusendorf Brown	Registered Nurse (new appointment)

Term will be May 1, 2018 – April 30, 2020

<u>Name</u>	<u>Represents</u>
Tripp Montalbo	Mainland Medical Center (re-appointment)
Curtis Klages, DVM	Veterinarian UTMB (re-appointment)
Mary Jo Godinich, MD	Medical Society (re-appointment)
Patrick McGinnis, MD	Citizen at Large (re-appointment)
Dewey H. Brunt, PE	Engineer (new appointment)

ATTEST:

City Secretary

Mayor



Dewey H. Brunt III, P.E.

Dewey H. Brunt III, P.E., is Registered Professional Engineer in the State of Texas. He has more than 40 years of experience in managing, planning, designing, and constructing engineering projects in the private and public sectors. In the private sector, he manages a myriad of projects involving land development, canals and bulkheads, flood control, infrastructure maintenance and repairs, levees, hurricane surge protection, and dam spillways. In the public sector, he managed high-dollar, complex civil works projects for the U.S. Army Corps of Engineers, Galveston District, including coastal engineering, deep and shallow-draft navigation, flood control, wetlands creation, erosion control, beach restoration, groins and jetties, levees, hydraulic structures, dredging, and retaining walls. He received his Professional Engineer's License in the State of Texas in 1980.

Mr. Brunt is currently employed as a Senior Project Manager for Huitt-Zollars, Inc. (Houston West Office), a multidiscipline Architect & Engineering Firm, since 2006. He was previously employed by the U.S. Army Corps of Engineers, Galveston District, where he served from 1975 through 2006, retiring in September 2006.

He received his Bachelor of Science in Civil Engineering from the University of Houston in 1975 and his Master of Science in Civil Engineering from the University of Houston in 1979. He was recently inducted into the University of Houston's Academy of Distinguished Civil & Environmental Engineers in May 2017.

Mr. Brunt served on the Board of Directors for the Galveston Government Employees Credit Union from 1996 to 2006 where he served as Chairman of the Board.

He is married to the former Gloria Ann Robinson of La Marque, Texas. They have been married 42 years and have two sons, Jonathan and Christopher. He also has one grandson, Julian, of Memphis, TN.

Mr. Brunt is a military veteran, having served with the U.S. Navy in Viet Nam. He served one tour in Viet Nam, received the Viet Nam Service Medal, the Viet Nam Campaign Medal with Device, and was honorably discharged in 1972.

Mr. Brunt is a member of Gloria Dei Lutheran Church in Nassau Bay.

Holly Lilley
2911 Misty Wind Ct.
League City, Texas 77573
832-858-6207
holly.lilley@lilleyconcepts.com

Education	Indiana University	Bloomington, Indiana
	Bachelor of Science: Public Administration	1981-1985

	Elgin Community College	Elgin, Illinois
	Paralegal Certificate	2003-2005

Experience	Lilley Investments, LLC	
	Co-founder of Real Estate Investment Company (2009)	
	• Purchased 2111 FM 517 Rd. E., Dickinson, Texas 77539 (2009) • Purchased 2015 FM 517 Rd. E., Dickinson, Texas 77539 (2015) • Purchased 2022, 2106, 2114 Holly Dr., Dickinson, Texas 77539 (2017)	

	Lilley Hospitality, LLC	
	Co-owner and operator of Dickinson Bar~B~Que & Steakhouse	2009-Present

	Lilley Entertainment, LLC	
	Co-owner and operator of Marais Restaurant	2015-Present

	Barry Evans, Attorney at Law	
	Legal Assistant	2006-2010

DELLA GRUSENDORF BROWN, RN

2028 Sedona Drive • League City, Texas 77573

Cell: 281-725-1052 • Email: noblegermannurse@gmail.com

QUALIFICATIONS

- 20+ years of clinical healthcare experience
 - RN – 17 years
 - LVN - 6 months (prior to RN)
 - Emergency Medical Technician – Licensed Paramedic – 17 years

PROFESSIONAL EXPERIENCE

Houston Methodist Hospital System Houston, Texas

January 2005-Present

Houston Methodist Specialty Physician Organization-Neurological Institute

Staff Nurse II

April 2018-Present

- Manage outpatient neurology practice
- Serve as a liaison between patients, physicians, staff, and third-party organizations
- Educate patients over disease process, care, procedures and medications
- Oversee medication management, including refill authorizations, prior authorizations, and appeals
- Obtain insurance authorizations for specialty procedures and admissions
- Prepare patient forms and letters, including disability and DPS forms
- Appointment scheduling and coordination

Houston Methodist Research Institute-Neurological Institute

Clinical Research Nurse

February 2016-April 2018

- Coordinated clinical research studies
- Assessed and graded patients
- Managed multiple complex clinical trials in different stages
- Implemented research protocols – screening/enrolling subjects, obtain specimens, administer medications (po, subcutaneous, and IV), subject assessments
- Prepared IRB and regulatory documents
- Developed study tools
- Trained staff on protocols/assessments
- Reviewed research financials and assist with budget development
- Served as a liaison between patients, physicians, staff, and sponsors

Houston Methodist Hospital System – Corporate IT

Instructional Designer – Senior Training Specialist

May 2014-January 2016

- Certified in 3 Epic clinical applications
- Developed curriculum for training
- Worked with analysts and subject matter experts to determine training concerns
- Mapped appropriate training curriculums to end-user

Houston Methodist Hospital

Lead SuperUser

January 2012-May 2014

- Lead a team of more than 100 nurses
- Developed Houston Methodist Hospital Lead Nurse SuperUser role
- Created process for Annual Nurse Competency focused on EMR documentation
- Collaborated with DNV work groups for nursing documentation optimization and training
- Participated in numerous Go-Live projects including medical devices and EMR upgrades
- Revised multiple nursing policies and procedures related to EMR optimization with documentation

Houston Methodist Hospital

Staff Nurse II – Neurosurgical Intensive Care Unit

May 2010-May 2014

- Direct patient care in critical care unit
- Participated in regulatory surveys: Nursing Documentation Expert
 - DNV Stroke Certification
 - Hospital wide DNV Certification
 - Transplant Certification
- SuperUser for unit

Houston Methodist Hospital

Clinical Documentation Nurse Specialist – CDMP

August 2006-May 2010

- Liaison nurse between coding and physician documentation
- Concurrent physician documentation review
- Reviewed of mortality documentation
- Preceptor to new hires
- Built education tools for team members and physicians
- Benchmarking Project with University Health System Consortium

Houston Methodist Hospital San Jacinto Baytown, Texas

January 2005-July 2006

Staff Nurse – Emergency Department

- Direct patient care
- Triage role

Spring Branch Medical Center Houston, Texas	February 2008-January 2009
Utilization Review Nurse – Case Management Department – per diem position	
- Reviewed concurrent patient documentation - Good rapport with physician staff and nursing staff - Documented patient status, including care and procedures for third-party vendors	
University of Texas Medical Branch Galveston, Texas	April 2005-March 2008
Clinical Staffing Solutions -Internal Staffing Agency	
Per diem nurse, Emergency Department	
- Lead nurse in Pediatric and Adult Medical areas - Lead nurse in Psychiatric ED area	
Travel Nursing	April 2002-January 2005
Agency Nurse, Multiple Emergency Departments	
Trauma and Triage Experience	
Queen of the Valley Medical Center Napa, California Trinity Medical Center Brenham, Texas St. Vincent's Hospital Santa Fe, New Mexico Santa Rosa Medical Center Santa Rosa, California Abilene Regional Medical Center Abilene, Texas	
Scott and White Hospital Temple, Texas	January 2001-July 2002
Staff Nurse, Medical Intensive Care Unit	November 2001-July 2002
- Direct patient care in critical care unit - Charge nurse experience	
Staff Nurse, Emergency Department	January 2001-November 2001
- Direct patient care in Emergency Department - Triage and trauma experience	
Hillcrest Baptist Medical Center Waco, Texas	September 1999-April 2002
Per diem nurse (RN), Emergency Department	January 2001-April 2002
- Direct patient care of emergency patients - Triage and trauma experience	
Licensed Vocational Nurse, Emergency Department	July 2000-December 2000
- Direct patient care - Minor emergency patients	
Emergency Technician, Paramedic	September 1999-July 2000
Patient care technician	
Providence Health Center Waco, Texas	September 1997-January 2000
Emergency Technician, Emergency Department	
Cardiology Technician, Non-invasive Cardiology Department	

LICENSURE	
Texas State Board of Registered Nurses	2001-Present
Texas Department of State Health Services – Licensed Paramedic	1997-2014
CERTIFICATIONS	
Basic Life Support	Expires 04/2020
HOUSTON METHODIST HOSPITAL COUNCIL AND COMMITTEE INVOLVEMENT	
Houston Methodist Neurological Institute Research Group, Member	2016-2018
SuperUser, Unit – Neurological ICU	2010-2014
SuperUser, Hospital Lead	2012-2014
Clinical Documentation, Technology, and Information Council, Member	2009-2014
Clinical Documentation, Technology, and Information Council, Chair	2011-2013
Clinical Documentation Team, Member	2009-2014
Care Management Improvement Committee: Cardiology, Member	2007
EDUCATION	
McLennan Community College, Associate Degree in Nursing Waco, Texas	2000
McLennan Community College, Certificate in Paramedicine Waco, Texas	1997
PROFESSIONAL	
American Association of Neuroscience Nurses	2018-Present
Northeast Amyotrophic Lateral Sclerosis Consortium, Member	2016-2018
American Nursing Informatics Association, Member	2011-2016
Emergency Nurse Association, Member	2001-2003, 2006-2007
Emergency Nurse Association, Heart of Texas Chapter, Secretary/Treasurer	2002

COMMUNITY SERVICE		
Houston Marathon, Volunteer		2012-2014
Houston Marathon, Committee Co-Chair		2013-2014
Harris County Precinct Chair		2013
Election Poll Clerk		2011-2014
Election Alternate Judge		2013-2014
AWARDS		
ICARE Award, Houston Methodist Hospital		November 2013
Outstanding Performance in Clinical Documentation Challenges, University Health Consortium		June 2006
Recognizing Excellence Award, San Jacinto Methodist Hospital		October 2005
Recognizing Excellence Award, San Jacinto Methodist Hospital		August 2005

STATE OF TEXAS)
COUNTY OF GALVESTON) KNOW ALL MEN BY THESE PRESENTS

WHEREAS, parties to this agreement desire that the Galveston County Health District continue to furnish a coordinated public health program throughout Galveston County.

The Village of Bayou Vista
The City of Clear Lake Shores
The City of Dickinson
The City of Friendswood
The City of Galveston
The County of Galveston
The City of Hitchcock
The City of Jamaica Beach Village
The City of Kemah
The City of La Marque
The City of League City
The City of Santa Fe
The City of Texas City
The Village of Tiki Island

WITNESSETH:

- 1

Court of Galveston County will submit to the member governments at least one (1) nominee for each Board position to be filled. Approval by a majority of the member governments is required to confirm appointment of each board member. Board members whose terms have expired will continue to serve until a new board member is selected. The Board shall consist of:

- One (1) licensed physician recommended by the Medical Society of Galveston.
- One (1) representative from UTMB.
- One (1) representative from Mainland Medical Center.
- Two (2) representatives from the municipalities from within Galveston County .
- One (1) licensed veterinarian
- One (1) registered nurse
- One (1) practicing licensed professional engineer engaged in civil and/or sanitary engineering or an individual with a BS or BA from an accredited State College or University with at least ten (10) years experience in the Petrochemical Industry Field.
- One (1) licensed dentist.
- One (1) member of the food service/food sales industry
- Three (3) interested citizens of Galveston County.

Board members shall serve for a period of two (2) years, except appointees appointed to fill the unexpired term of some member who shall serve for the remaining period of the unexpired term. All vacancies shall be filled by the appointing bodies as provided above.

2. Any member may be removed from office by a majority vote of the member governments for neglect of duty, malfeasance, or conviction of a felony; however, if any member of the Health Board misses any three (3) consecutive regular meetings without being excused by said Board as a whole, said Board shall declare a vacancy, and notify the member governments of such fact, so that same may be filled.
3. The Board shall oversee for the provision of all the ten (10) essential public health functions found in Chapter 121. §121.002 of the Texas Health and Safety Codes unless otherwise restricted by law. The ten (10) essential public health functions are:
 1. Monitor the health status of individuals in the community to identify community health problems.
 2. Diagnose and investigate community health problems and community health hazards.
 3. Inform, educate, and empower the community with respect to health issues.
 4. Mobilize community partnerships in identifying and solving community health problems.
 5. Develop policies and plans that support individual and community efforts to improve health.

6. Enforce laws and rules that protect the public health and ensure safety in accordance with those laws and rules.
 7. Link individuals who have a need for community and personal health services to appropriate community and private providers.
 8. Ensure a competent workforce for the provision of essential public health services.
 9. Research new insights and innovative solutions to community health problems.
 10. Evaluate the effectiveness, accessibility, and quality of personal and population-based health services in a community.
4. The Board shall select a chairman, a vice-chairman and a secretary from its board members and shall adopt the rules for the conduct of its meetings. A majority of the members of the Board shall constitute a quorum for the transaction of business. The Board shall meet monthly on a date to be fixed by the Board, and shall hold such special meetings as may be called by the chairman or by a majority of the board members.
 5. The Board shall appoint an Executive Director (herein the "Director") to actively manage the operation of the District. Said Director shall possess the qualifications and fulfill the requirements of Chapter 121 of the Texas Health And Safety Codes as same may be amended from time to time. The Director shall be an ex-officio, nonvoting member, of the Board. The Board may at any time for good cause remove the Director.
 6. The Director shall discharge the duties of the following offices: (1) The Chief Administrative Officer of the District; (2) the project director of the Galveston County Coordinated Community Clinics; and (3) the Health Authority for the District or appoint the Health Authority with approval of the Board. The Director shall be responsible for the day-to-day operation of the District and shall conduct the same as authorized and directed by the Board.
 7. The Board shall be the policy setting body for all public health matters in Galveston County and shall be charged with the responsibility for all of the District's expenditures and for applying for grants to the State, Federal Government, and private sources to further strengthen a comprehensive public health program in the District.
 8. The member governments agree that the District shall have the authority to set and collect fees for the provision of public health services, Chapter 121, §121.006 of the Texas Health and Safety Codes, which are:
 1. Personal health promotion and maintenance services.
 2. Infectious disease control and prevention services.
 3. Environmental and consumer health programs.

4. Public health education and information services.
5. Laboratory services.
6. Administrative services.

provided however, any fees so set or collected must be approved in advance by the Board. Where the District requires a permit, the member governments agree not to require their own Health Permits. The County will provide adequate funds in addition to those available from State, Federal, and fee-for-service programs to maintain high quality programs in the following areas:

I. Health Promotion and Maintenance

A. Personal Health Promotion

- Immunization
- Tuberculosis Elimination
- Texas Health Steps
- Home Visits

B. Public Health Promotion

- Community Education
- Public Health workforce training.

II. Infectious Disease Control and Prevention

A. Epidemiological Services

- Surveillance
- Investigation
- Reporting

B. Communicable Diseases

- Screening
- Diagnosis
- Treatment
- Referral

III. Environmental Health Programs related to:

- A. Food Service Sanitation
- B. Waste Control
- C. General Sanitation
- D. Air Quality
- E. Drinking Water
- F. On-Site Sewage Facilities

IV. Administrative Services

- A. Records management and data analysis
- B. Planning and Evaluation

C. Community collaboration

V. Basic Public Health Laboratory Services.

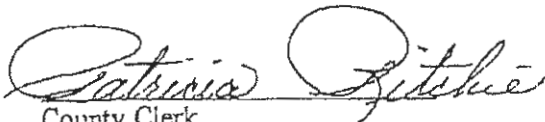
VI. Indigent Health Care

- As specified by Chapter 61 of the Texas Health and Safety Codes

9. Member governments and other governmental entities as well as private institutions both within and without Galveston County, may contract for the Health District to provide Rabies Control Services, Emergency Medical Services, Water Pollution Control Services, or upgrading of any appropriate public health activity.
10. The provisions of Chapter 121 of the Texas Health And Safety Codes shall be applicable to the District. In the event of a conflict between Chapter 121 of the Texas Health And Safety Codes and this Agreement, Chapter 121 of the Texas Health And Safety Codes shall control.
11. A member government may withdraw from this Agreement upon giving to the Director in writing one (1) year's advance notice of its decision to withdraw, or upon consent of all other member governments, provided however, such termination shall not relieve such member government of any obligation incurred by such member government prior to termination. Removal of a member government requires approval by the governing body of each of the other members. Withdrawal or removal of a member government shall not terminate or affect this agreement as to the remaining or non-withdrawing member governments.
12. Modification of this Agreement shall be in writing and effective upon approval by the governing body of each member government.
13. This Agreement shall remain in effect until rescinded by the member governments. New member governments may become parties to this Agreement, with the consent of the member governments, by accepting in writing all of the terms and provisions of this Agreement; and thereupon this Agreement shall be deemed in full force and effect without further action of any of the members.
14. This Agreement constitutes the entire Agreement, and supercedes all prior agreements between the parties.
15. This Agreement shall become effective when executed by the parties hereto, as of the day and year first above written and shall be reviewed every ten (10) years.
16. The Texas Civil Practice and Remedy Code Chapter 101 defines the limits of liability for a Public Health District and any participating governmental entity.

SIGNATURE PAGE
GALVESTON COUNTY HEALTH DISTRICT AGREEMENT

ATTEST:


County Clerk

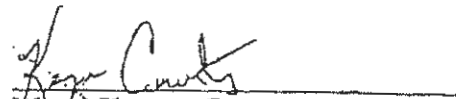
COUNTY OF GALVESTON


Judge James D. Yarbrough

ATTEST:


City Secretary

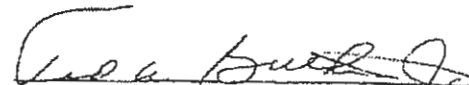
VILLAGE OF BAYOU VISTA


Mayor Kenyon Courtney

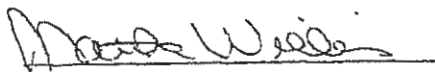
ATTEST:


City Secretary

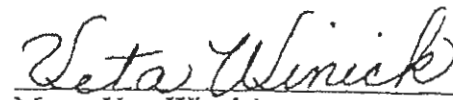
CITY OF CLEAR LAKE SHORES


Mayor Ted Guthrie

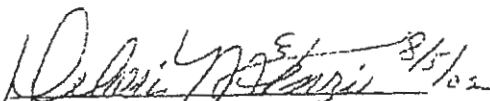
ATTEST:


City Secretary

CITY OF DICKINSON


Mayor Veta Winnick

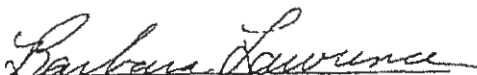
ATTEST:


City Secretary

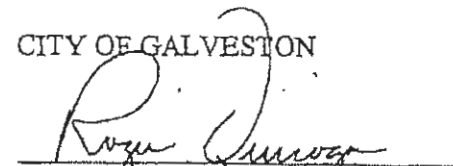
CITY OF FRIENDSWOOD


Mayor Harold Whitaker

ATTEST:


City Secretary

CITY OF GALVESTON


Mayor Roger Quiroga

ATTEST:

Rose Marie Shields
City Secretary

CITY OF HITCHCOCK

Sharon Enge
Mayor Kyle Campbell
Mayor Pro-Tem Sharon Enge

ATTEST:

T. D. White
City Secretary

CITY OF JAMAICA BEACH VILLAGE

V. R. Pierson
Mayor Victor Pierson

ATTEST:

Nathy Pierce
City Secretary

CITY OF KEMAH

William E. King
Mayor William E. King

ATTEST:

Bonnie Smith
City Secretary

CITY OF LA MARQUE

Larry Crow
Mayor Larry Crow

ATTEST:

Barbara Nugent
City Secretary

CITY OF LEAGUE CITY

Jeff Harrison
Mayor Jeff Harrison

ATTEST:

Janet R. Davis
City Secretary

CITY OF SANTA FE

Robert Cheek
Mayor Robert Cheek

ATTEST:

Pamela A. Lawrence
City Secretary

CITY OF TEXAS CITY

Carlos Garza
Mayor Carlos Garza

ATTEST:

Karen Hageman
City Secretary

VILLAGE OF TIKI ISLAND

Charles Everts
Mayor Charles Everts



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Carol Buttler

Department: Administration

Agenda item: **7a**

Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding a proposed Grease Collection Program offered by the Galveston Bay Foundation and provide direction to City Manager.

☒

ATTACHMENTS FOR REFERENCE

1. To be distributed at meeting, if applicable

STAFF BRIEFING:

- Councilwoman McAuliffe requested this item be placed on the agenda for discussion.
- Ms. Kaitlin Grable, Water Programs Outreach Coordinator, from the Galveston Bay Foundation will present information on a Grease Collection Program that may benefit La Marque citizens.

HISTORY:

TARGET IMPLEMENTATION: Dependent on Council discussion.

SIGNIFICANT ACTION DATES:

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Dependent on Council discussion

FISCAL IMPACT: Unknown



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Carol Buttler

Department: Administration

Agenda item: **7b**

Reviewed by: **Carol Buttler**

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding amending Code of Ordinances Chapter 41-Land Development, Article V Traditional Neighborhood District Regulation, and Article VI Landscaping Requirements to specify types of trees allowed as street trees in City rights-of-way.

X

ATTACHMENTS FOR REFERENCE

1. Ordinance No. O-2018-006
2. Land Development Code
3. Traditional Neighborhood District Code

STAFF BRIEFING

- Councilwoman McAuliffe requested this item be placed on the agenda for discussion.
- She would like to recommend types of trees to be allowed as street trees in City rights-of-way.

HISTORY

- This item is a continued discussion of street trees previously presented to Council.

TARGET IMPLEMENTATION: Dependent on Council discussion

SIGNIFICANT ACTION DATES:

May and June 2018 - City Council adopted Ordinance No. O-2018-006

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Dependent on Council discussion

FISCAL IMPACT: N/A

ORDINANCE NO. O-2018-006

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LA MARQUE, TEXAS, BY AMENDING CHAPTER 41, LAND DEVELOPMENT, ARTICLE V, TRADITIONAL NEIGHBORHOOD DISTRICT REGULATIONS, DIVISION 1, SECTION 41-145 DEFINITIONS, ADDING THE DEFINITION OF A STREET TREE AND DIVISION 2, PARKING, LIGHTING, LANDSCAPING, AND OTHER REQUIREMENTS, SECTION 41-172 – LANDSCAPING, AMENDING TO INCLUDE THE WORDING TO RESTRICT THE PLANTING OF STREET TREES WITHIN A TEN FOOT AREA OF THE CITY RIGHT-OF-WAY AND SIDEWALKS (BETWEEN CURB AND SIDEWALK); PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the planting of street trees are not currently regulated within the City of La Marque; and

WHEREAS, trees that have been planted within the sidewalks and street right-of-ways have caused damage to existing sidewalks, manhole covers and curbs; and

WHEREAS, this damage has occurred without regard to existing underground utilities; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That Chapter 41, Article V, Traditional Neighborhood District Regulations, Division 1. Generally, Section 41-145. Definitions to read as follows:

Sec. 41-145. Definitions.

- (1) *Street Tree* – any tree planted by a commercial or subdivision developer between a city owned sidewalk and a street right-of-way

Section 2. That Chapter 41, Article V, Traditional Neighborhood District Regulations, Division 2. Parking, Lighting, Landscaping and Other Requirements, Section 41-172. Landscaping to read as follows:

Sec. 41-172. Landscaping

- (1) The planting of street trees shall be restricted to an area with a minimum distance of ten feet between the city owned sidewalk and the street right of way (between curb and sidewalk).

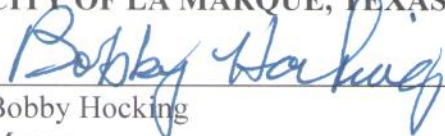
Section 3. Severability Clause. All provisions of any Ordinance in conflict with this Ordinance are hereby repealed, but such repeal shall not abate any pending This ordinance is intended to be cumulative and shall not repeal any previous ordinance except to the extent that any provision of such ordinance is inconsistent and cannot be reconciled with any provision contained herein.

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption and publication of this ordinance or a caption that summarizes the purpose of this ordinance in the official newspaper for two days, in accordance with Section 52.011 of the Texas Local Government Code.

PASSED AND APPROVED by the City Council of the City of La Marque on the First reading on this the 14th day of May, 2018.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on the Second and Final reading on this the 11th day of June, 2018.

CITY OF LA MARQUE, TEXAS


Bobby Hocking
Mayor

ATTEST:


Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:


Ellis J. Ortego, City Attorney

• **Chapter 41 - LAND DEVELOPMENT**

ARTICLE VI. - LANDSCAPING REQUIREMENTS

Sec. 41-209. - Applicability of regulations.

(a) This article shall apply to the following:

(1) All new multifamily apartment houses.

(2) All new nonresidential developments.

(3) All new gasoline service stations.

(4) Existing multifamily houses and nonresidential developments which are improved, whether by attached or detached additions that exceed 50 percent of the value of the existing property.

(5) A change in land use of an existing commercial development.

(b) This article shall not apply to existing nonresidential developments or multifamily apartment houses where there is no change of occupancy or additions less than 50 percent of the value.

(Ord. No. 903, 3-26-2001)

Sec. 41-210. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Approved fence materials means a material normally manufactured as, used as, and recognized as, fencing materials such as wrought iron, or other decorative metals suitable for the construction of fences, fired masonry, concrete, stone, chain link, metal tubing, wood planks, and vinyl or fiberglass composite. Fence materials must also be materials approved for exterior use and are weather and decay-resistant.

Inert architectural material . Brick, stone, pebbles, aggregates, sand, natural forms (driftwood, fossils, seashells, etc.), water forms and other non-living landscape features. Concrete and asphalt paving shall not be considered inert architectural materials and shall not be used in landscape areas. Inert architectural materials shall not exceed 25 percent of any landscape area.

Planter . An area bounded by curb within a parking lot set aside for landscaping. A planter shall be no less than 135 square feet with a minimum dimension of 7 1/2 feet from the inside curb.

Plant material . Living trees, shrubs, vines, ground covers, sod, flowering annuals, biennials and perennials. Plastic or other artificial plant simulations shall not fulfill requirements for plant material.

Privacy fence or wall . A fence or wall shall be at least six feet in height constructed of masonry, or approved fence materials which obscure the outside view.

Screening fence or blind fence means a fence that screens from view the interior of a property so that the visibility through the fence is prevented from the exterior side of the fence.

Tree . Any living self-supporting woody plant having at least one well defined stem and growing to a minimum clear wood height of five feet.

(Ord. No. 903, 3-26-2001; Ord. No. O-2014-008, § 1, 3-24-2014)

Sec. 41-211. - Property perimeter requirements.

(a) Landscape area five feet in width shall be required along the front property line and along the side property lines to the building setback line or building, whichever distance is greater. Corner lots shall be treated as having two front property lines.

(b) Landscape area(s) between the front property line(s) and the parking area(s) shall provide a three foot opaque screen within two years of planting using one of the following methods:

(1) Plant material or combination of plant material and inert architectural material that will form a continual evergreen hedge. The hedgerow plants shall be no less than five gallon size, spaced no more than 30 inches on center and of a type and variety specifically approved by the city.

(2) A berm, plant material, or combination of plant material and inert architectural material.

(3) An ornamental fence or wall, plant materials, or combination of plant material and inert architectural material.

(c) Screening opacity may be reduced to 50 percent when a ten-foot landscape area is provided between the front property line(s) and an internal service drive.

(d) Landscape areas along the side property lines shall be improved with plant material or a combination including inert architectural material.

(e) On sites not abutting major thoroughfares, there shall be at least one tree of two- inch caliper for every 40 linear feet or fraction thereof of front property and side property landscape areas. Trees may be clustered but shall not be planted within any public road right-of-way or utility easement.

(f) On sites abutting major thoroughfares, as designated in the official major street plan, there shall be at least one three of three-inch caliper for every 35 linear feet or fraction thereof or one tree of four-inch caliper for every 50 linear feet or fraction thereof of frontage. Trees shall be placed in a boulevard-type manner, approximately on center and a uniform distance from the curb.

(g) Nonresidential development abutting an unscreened residential lot, as shown in a properly recorded map or plat of said subdivision, shall build or construct along that abutting property line a privacy fence or wall.

(h) No landscaping exceeding three feet in height shall be located within a ten-foot radius of any driveway/street intersection. Trees within the ten-foot radius shall maintain a minimum of eight feet of visual clearance.

(i) Vehicles shall not encroach upon perimeter landscape areas or planters. Either wheel stops must be provided to ensure no vehicle overhang or, in the case where wheel stops are not provided, the perimeter landscape shall be increased to eight feet in width. In such event the interior three feet of width shall be planted with grass or sod only.

(j) Screening fences or blind fences shall be prohibited in front yards.

(Ord. No. 903, 3-26-2001; Ord. No. O-2014-008, § 3, 3-24-2014)

Sec. 41-212. - Parking area requirements.

(a) A parking lot, at a minimum of 20 stalls, shall provide a planter at the ratio of one for every ten parking stalls or fraction thereof. Planters shall not be attached on more than one side to required perimeter landscape areas. Each planter shall contain one tree or shrub at least four feet in height and plant material or combination of plant material and inert architectural material.

(b) Planters may be aggregated but shall serve the entire parking area.

(c) All commercial waste receptacles, storage areas, and electrical and mechanical equipment, such as transformers, heat pumps and air conditioners, shall be screened from view from the street.

(d) Sidewalks immediately adjacent to parking areas acting as a curb shall be a minimum of six feet in width.

(Ord. No. 903, 3-26-2001)

Sec. 41-213. - Planting and maintenance.

(a) The owner of the property shall be responsible for maintenance of all landscaping in a healthy and growing condition. All unhealthy and dead plant materials shall be replaced at the next appropriate growing season or within six months, whichever comes first.

(b) Trees shall be properly guyed and staked as necessary. Stakes and guy wires shall not interfere with either vehicular or pedestrian traffic.

(c) Grass planted as a ground cover shall be sodded along the property lines(s) and on berms to reduce erosion, but otherwise may be sprigged or seeded. Other ground cover materials shall be planted as a continual border along property lines(s) to reduce erosion.

(d) All landscape areas shall be provided with a readily available water supply located within 50 feet of plant material to be maintained.

(Ord. No. 903, 3-26-2001)

Sec. 41-214. - Site plan requirements, approval, appellate procedures.

(a) At the time of application for a building permit, a landscape plan shall be filed with the building department for review and approval. The landscape plan shall include:

(1) Plat or parcel boundaries drawn on a map of suitable scale showing property dimensions.

(2) Location of all proposed structures, driveways, parking spaces and other vehicular use areas, internal service drives and easements.

(3) Location of existing trees, proposed landscape areas and layout showing placement and spacing of plants.

(4) Plant list including type, size, variety and number of plants.

(5) Use and placement of inert architectural material within landscape areas.

(6) Landscape irrigation plan or exterior plumbing hose bib locations.

(b) An exemption from the tree or planter requirement may be granted by the building official only:

(1) If existing trees are to be preserved which can be substituted for required trees; or

(2) If a drainage retention area, required by La Marque public works department, is landscaped to fulfill the same square footage requirements.

(c) Appeal of any other requirement set forth herein shall be with the city building standards commission. The appellant shall clearly state in detail what adjustments are requested and propose an alternative landscape plan. The building standards commission may grant approval of the alternative landscape plan if found to be in compliance with accomplishing the basic intent and purpose.

(d) Prior to issuing a certificate of occupancy all screening and landscaping must be in place in accordance with the landscape plan.

(Ord. No. 903, 3-26-2001)

- **ARTICLE V. - TRADITIONAL NEIGHBORHOOD DISTRICT REGULATION**
- **DIVISION 1. - GENERALLY**
- **Sec. 41-144. - Development standards applicable in a traditional neighborhood district (TND).**

The traditional neighborhood district (TND) should be based on a harmonious plan of buildings, streets, and open space, including the arrangement of vehicular and pedestrian circulation, the relationship of buildings to streets, parking, and open space, contained in an integral, cohesive plan, reflecting the layout and planning principles of traditional neighborhoods. More specifically, the intent and purpose of this TND is as follows:

- **Secs. 41-152—41-170. - Reserved.**
-
- **DIVISION 2. - PARKING, LIGHTING, LANDSCAPING, AND OTHER REQUIREMENTS**
-
- **Sec. 41-172. - Landscaping.**

Landscaping shall be regarded as an essential feature of every TND. In addition to the thoughtful preservation of natural features, trees, and parks, plazas, squares and other careful attention shall be given to landscaping of streets, parking areas, and open spaces, pedestrian walkways and sidewalks are considered an essential part of the landscaping plan. Landscaping shall comply

NOTE: All other sections of this Article/Division are not relevant to landscaping.

Amending Ordinance No. o-2018-006 June 2018 adds street trees.



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 8a

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of Third Amendment to the Mainland Water Project Customer Contract (South Project) between City of La Marque and Gulf Coast Water Authority (GCWA).

☒

ATTACHMENTS FOR REFERENCE

1. Amendment

STAFF BRIEFING:

- Proposed Amendment recognizes the establishment of a third delivery site (take point) of purchased water from GCWA.
- Current sites are at 5th and Orchid in Texas City, and at the northwest edge of town on FM 1764.
- This third take point to be established to serve the MOTCO Trust Fund property.
- There is no adjustment in contracted purchase water capacity or price thereof, only recognizing the new point of delivery.
- City Attorney has approved.
- Finance Director has approved.

HISTORY:

TARGET IMPLEMENTATION: Upon City Council approval, Agreement will proceed to GCWA Board of Directors for signature.

SIGNIFICANT ACTION DATES:

June, 2018 - City disconnects water utility service to MOTCO.

July, 2018 - MOTCO and GCWA develop plan for relocation of service line which necessitated this action

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Agreement Approval | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve the Third Amendment to the Mainland Water Project Customer Contract (South Project) between City of La Marque and Gulf Coast Water Authority (GCWA).

FISCAL IMPACT: N/A

**THIRD AMENDMENT
TO MAINLAND WATER PROJECT CUSTOMER CONTRACT (SOUTH PROJECT)**

This Third Amendment to Mainland Water Project Customer Contract (South Project) (this “Amendment”) between the **GULF COAST WATER AUTHORITY** (the “Authority”) and **THE CITY OF LA MARQUE, TEXAS** (the “Purchaser”) is entered into effective as of the ____ day of _____, 2018, and amends that certain Mainland Water Project Customer Contract (South Project), dated as of July 1, 1998, as amended on June 16, 2011 and May 1, 2014 (collectively, the “South Project Contract”) between the Authority and the Purchaser.

WITNESSETH:

WHEREAS, Purchaser is a South Project Customer (as defined in the South Project Contract); and

WHEREAS, Purchaser and the Authority are also party to that certain Mainland Water Project Customer Contract between the Authority and the City of La Marque, dated as of August 7, 1981, as amended and supplemented from time to time (the “Mainland Project Contract”) under which Purchaser is a Mainland Customer (as defined in the Mainland Project Contract); and

WHEREAS, Purchaser has requested that the Authority install an additional point of delivery to serve Purchaser in connection with its provision of water to the MOTCO Federal Superfund Site, as further specified in this Amendment; and

WHEREAS, Purchaser has agreed that the addition of the new point of delivery will not increase Purchaser’s Reserved Capacity or Contract Quantity under either the Mainland Project Contract or the South Project Contract (as such terms are defined in the Mainland Project Contract and the South Project Contract); and

WHEREAS, Purchaser has agreed that without the prior written approval of the Authority the maximum amount of water allowed to be delivered through the new point of delivery shall not exceed 25,000 gallons per month; and

WHEREAS, Purchaser has agreed that the Authority shall, in its sole discretion, design, select, construct and install the facilities and equipment at the new point of delivery; and

WHEREAS, Purchaser has agreed to acquire, at its sole cost and expense, any easements or licenses determined by the Authority to be necessary or convenient for the construction, operation and maintenance of the facilities and equipment to be located at the new point of delivery; and

WHEREAS, Purchaser has agreed that the equipment installed at the point of delivery shall be owned, operated and maintained by the Authority; and

WHEREAS, Purchaser has agreed to reimburse the Authority for all costs and expenses related to the design, permitting, construction and installation of the additional point of delivery and the preparation of this Amendment;

NOW THEREFORE, for good and valuable consideration including the premises, the parties agree that the South Project Contract shall be amended as follows:

ARTICLE I.

DEFINITIONS

Section 1.1. Definitions. Unless otherwise defined herein, capitalized terms shall have the meaning given in the South Project Contract. The terms defined in the Recitals to this Amendment are incorporated herein for all purposes.

ARTICLE II.

AMENDMENTS

Section 2.1. Amendment to Section 1.1 of the South Project Contract. Section 1.1 of the South Project Contract is hereby amended as provided below:

- (a) The definition of “Initial Point of Delivery” shall be added to read as follows:

“Initial Point of Delivery” shall mean the first meter located after the 39” x 18” tapping sleeve and valve with valve box at the intersection of Avenue F and FM 1764, as more particularly depicted as Station 0+59 on Exhibit C.

- (b) The definition of “Point of Delivery” shall be amended and restated to read as follows:

“Point of Delivery” for Purchaser shall mean the Initial Point of Delivery, the Second Point of Delivery and any subsequent points of delivery constructed and installed by agreement of the Authority and Purchaser pursuant to this Agreement.

- (c) The definition of “Second Point of Delivery” shall be added to read as follows:

“Second Point of Delivery” shall mean the meter, backflow preventer and vault to be located on the South Line, as more specifically depicted as Station 52+43 on Exhibit D.

Section 2.2. Amendment of Article IV of the South Project Contract. Article IV of the South Project Contract is hereby amended by adding new Section 4.6 to read as follows:

Section 4.6. Special Provisions Applicable to Second Point of Delivery. Notwithstanding any provisions of this Agreement to the contrary, the following special provisions shall apply to the design, permitting, construction, operation and maintenance of the facilities and equipment Second Point of Delivery.

- (a) The Authority shall design, construct and install the facilities and equipment to be located at the Second Point of Delivery, which facilities shall

include a concrete vault, meter, backflow preventer and fencing to secure the Second Point of Delivery. The Authority shall determine, in its sole discretion, the size of the meter and the type of backflow preventer to be installed at the Second Point of Delivery, and the Authority reserves the right to install supervisory control and data acquisition (“SCADA”) equipment at the Second Point of Delivery if and when the Authority determines that the installation of such SCADA equipment would be necessary or convenient for the operation of its system. The facilities and equipment installed at the Second Point of Delivery shall be owned by the Authority.

(b) Purchaser shall acquire, at its sole cost, on behalf and in the name of the Authority any easements or licenses determined by the Authority to be necessary or convenient for the construction, installation, operation and maintenance of the facilities and equipment to be located at the Second Point of Delivery.

(c) Purchaser shall reimburse the Authority for all costs and expenses incurred by the Authority in connection with design, permitting, construction and installation of the facilities and equipment at the Second Point of Delivery, including without limitation the engineering and legal fees incurred by the Authority. Purchaser shall also be responsible for any future costs associated with the capital repair, reconstruction or relocation of the facilities and equipment at the Second Point of Delivery. The Authority shall invoice Purchaser for all costs and expenses to be reimbursed and provide Purchaser with such backup documentation as is reasonably requested by Purchaser. The amount so billed shall be paid within thirty (30) calendar days after the receipt of such bill by Purchaser. Each bill shall be deemed received three (3) business days after being deposited in the United States first class mail postage pre-paid.

(d) Purchaser acknowledges and agrees that without the prior written approval of the Authority the maximum amount of water that may be delivered through the Second Point of Delivery shall not exceed 25,000 gallons per month. If the amount of water provided through the Second Point of Delivery exceeds the limitation established under this Section 4.6(e) without the prior written approval of the Authority, the Authority reserves the right to terminate the delivery of the water through the Second Point of Delivery upon thirty (30) calendar days’ prior written notice to Purchaser.

Section 2.3. Addition of Exhibits C and D to the South Project Contract. The South Project Contract is hereby amended by adding Exhibits C and D as follows:

(a) Attachment A to this Amendment shall be added as Exhibit C to the South Project Contract; and

(b) Attachment B to this Amendment shall be added as Exhibit D to the South Project Contract.

ARTICLE III.

GENERAL

Section 3.1. Purchaser Responsible for Costs and Expenses. Purchaser shall reimburse the Authority for all costs and expenses incurred by the Authority in connection with the preparation of this Amendment.

Section 3.2. No Increase in Reserved Capacity or Contract Quantity. Purchaser acknowledges and agrees that this Amendment shall not serve to increase its Reserved Capacity or Contract Quantity under either the Mainland Project Contract or the South Project Contract.

Section 3.3. South Project Contract Remains in Effect. The South Project Contract shall remain in full force and effect as amended and supplemented by this Amendment, and is hereby ratified and approved. To the extent of a conflict between this Amendment and the South Project Contract, this Amendment shall prevail.

Section 3.4. Governing Law. This Amendment shall be governed by and construed in accordance with the laws of the State of Texas.

Section 3.5. Severability. If any provision of this Amendment shall be invalid or unenforceable, the validity and enforceability of the remaining provisions hereof shall not in any way be affected or impaired.

Section 3.6. Counterparts. This Amendment may be signed in multiple counterparts, each of which when so executed shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

[Execution Page to Follow]

EXECUTED in multiple counterparts, each of which shall be deemed to be an original.

CITY OF LA MARQUE, TEXAS

By: _____
Bobby Hocking, Mayor

ATTEST:

By: _____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

GULF COAST WATER AUTHORITY

By: _____
Russell C. Jones
President, Board of Directors
Gulf Coast Water Authority

ATTEST:

By: _____
Eric Wilson
Secretary, Board of Directors
Gulf Coast Water Authority

Attachment A

Exhibit C to the South Project Contract

Depiction of Initial Point of Delivery

Attachment B

Exhibit D to the South Project Contract

Depiction of Second Point of Delivery



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 8b

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of Agreement between the City of La Marque and MOTCO Trust Group regarding the disposition of funding for the facility to be installed by Gulf Coast Water Authority (GCWA), to provide water utility service for MOTCO.

☒

ATTACHMENTS FOR REFERENCE

1. Agreement

STAFF BRIEFING:

- As of June 1, 2018, the City no longer provides the MOTCO site water utility via the original service line.
- Said service was disconnected due to an unknown amount of leaks and breaks in the 1.7 mile, 40 + -year-old pipe.
- Staff has worked diligently with both GCWA and MOTCO to arrive at a suitable location by which to renew water service.
- Since City is a customer of GCWA and MOTCO is not, this appears the only way to meet needs of all.
- This location (approximately the intersection of SH 146 and I-45) has been determined to be appropriate by both MOTCO and GCWA.
- By design and plan, GCWA will engineer and design the third take point for water for the City.
- Continuing, GCWA will then install a tap into the 39" transmission line owned by GCWA. After which, they will install a backflow preventer and set a meter by which to bill the City.
- The City will then set a meter to serve MOTCO and allow MOTCO to place a private line that continues onto MOTCO property to a culmination point of their choosing.
- Through this agreement, GCWA will invoice the City for all work – design, engineering, permitting, and construction – and City will, subsequently forward a like invoice to MOTCO, including any additional charges incurred.
- The intention is to establish the City's role as a pass through agent for funding.
- After a one year warranty period, the facility would be dedicated to the City for future maintenance – from the tap to the point the line becomes private.
- City Attorney has approved.
- Finance Director has approved.

HISTORY:

- April, 2017 – May, 2018 – City staff worked with MOTCO to seek options for water service.



CITY COUNCIL AGENDA FORM

- June 1, 2018 - Water service disconnected (after notification)
- July, 2018 - City staff, GCWA and MOTCO begin working towards latest agreement/installation.

TARGET IMPLEMENTATION: Agreement becomes effective upon signatures by both parties.

SIGNIFICANT ACTION DATES: N/A

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve of agreement between the City of La Marque and MOTCO Trust Group regarding the disposition of funding for the facility to be installed by Gulf Coast Water Authority (GCWA), to provide water utility service for MOTCO.

FISCAL IMPACT: With establishment of an escrow account, there will be no fiscal impact to the City.

FOURTH DRAFT

WATER SERVICE AGREEMENT

This is an Agreement between the City of La Marque, Texas (CITY) and MOTCO TRUST GROUP (MOTCO) for the purpose of providing water services by the CITY to MOTCO at its location near the intersection of State Highway 146 and Interstate 45.

W I T N E S S E T H:

WHEREAS, MOTCO is in need of water services to be provided by the CITY at its location near the intersection of State Highway 146 and Interstate 45; and

WHEREAS, the CITY and the GULF COAST WATER AUTHORITY (GCWA) have entered into a contract whereby GCWA will install an additional point of delivery to serve the CITY in connection with its provision of water to the MOTCO Federal Superfund site; and

WHEREAS, the CITY has agreed to acquire, at its sole cost and expense, any easements or license determined by GCWA to be necessary or convenient for the construction, operation and maintenance of the facilities and equipment to be located at the new point of delivery; and

WHEREAS, the CITY has agreed to reimburse GCWA for all costs and expenses related to the design, permitting, construction and installation of the additional point of delivery and the legal fees incurred by GCWA for this project; and

WHEREAS, it is anticipated that GCWA will provide an estimate of all costs and expenses related to the design, permitting, construction and installation of the additional point of delivery and the legal fees incurred by GCWA for this project; and

WHEREAS, the CITY has agreed to be responsible to GCWA for any future costs associated with the capital repair, reconstruction or location of the facilities and equipment at the new point of delivery; and

WHEREAS, the CITY has agreed that the maximum amount of water allowed to be delivered through the new point of delivery shall not exceed 25,000 gallons per month; and

WHEREAS, MOTCO has agreed to reimburse the CITY for all costs and expenses related to the design, permitting, construction and installation of the additional point of delivery, including pass-through administrative costs, GCWA legal fees, acquisition of easements and licenses.

NOW, THEREFORE, for good and valuable consideration, including the premises, the parties agree as follows:

AGREED that the CITY will provide MOTCO, at MOTCO's expense, water supplied by GCWA at a new point of delivery not to exceed 25,000 gallons per month.

AGREED that MOTCO shall reimburse CITY for all costs and expenses related to the design, permitting, construction and installation of the additional point of delivery, including pass-through administrative costs, GCWA's engineering and legal fees associated with this project and acquisition of easements and licenses or any other unanticipated costs related to this project.

AGREED, that MOTCO shall, in advance, place funds in an amount equal to the GCWA, and CITY generated estimates plus 10% contingency for all costs and expenses associated with this project in a special account held by the CITY for reimbursement to the CITY for such costs and expenses. If the special account is completely drawn down but the project is not completed, it shall be MOTCO's obligation to replenish the special account with the revised estimates plus 10% contingency from GCWA and the City before the project can be continued.

AGREED the CITY shall notify MOTCO for all costs and expenses to be reimbursed and provide MOTCO with such backup documentation as is reasonably requested by MOTCO. The amount so billed shall be drawn down from the special account. Any additional shall be paid within twenty (20) calendar days after the receipt of such bill by MOTCO. Each bill shall be deemed received three (3) business days after being deposited in the United States first class mail postage pre-paid. The project will cease until the special account is replenished with proper funding.

AGREED that MOTCO shall reimburse CITY for any future costs associated with the capital repair, reconstruction or location of the facilities and equipment at the new point of delivery.

AGREED that, at MOTCO's expense, a city meters and lines through MOTCO property will be installed.

AGREED that the water lines running from the CITY meter through MOTCO property shall be a private lines of MOTCO.

AGREED that upon completion of the facility, following a one year warranty period, MOTCO will dedicate the facility for future responsibility to the CITY.

AGREED that once the facility is installed, water service and billing will continue in the usual and customary manner as before.

EXECUTED this the ____ day of _____, 2018, in multiple counterparts, each of which shall be deemed to be an original.

CITY OF LA MARQUE

By: _____
Bobby Hocking, Mayor

ATTEST:

By: _____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

By: _____
Ellis J. Ortego, City Attorney

MOTCO TRUST GROUP

By: _____

ATTEST:

By: _____

Ao;7/30/18;Z:\Cities\La Marque\motcoagmt4.doc



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Les Rumburg

Department: Public Services

Agenda item: **9a**

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding awarding LJA Project No. E019-1 007 to Texas Pride Utilities for the latest segment of Sanitary Sewer Rehabilitation project of select lines in the areas of Main Street to Ross Street, Bayou Rd. to 10th Street and Maple Street to 3rd Avenue, Plum Street to Banana Street, utilizing Hurricane Ike Disaster Recovery Grant Funds, in the amount of \$358,023.00.

X

ATTACHMENTS FOR REFERENCE

1. Bid Tab
2. Engineers Recommendation
3. Project Area

STAFF BRIEFING:

- Staff, Grant Administrator, and Engineers have been working since last September with Texas General Land Office (GLO) to assure the City's full allocation of Hurricane Ike Disaster Recovery Funds were utilized.
- This project represents, perhaps the last expenditure of Hurricane Ike Disaster Recovery Funds.
- All parties involved are aware of the GLO-imposed deadline for completion of 12/31/2018.
- After above deadline, all remaining funds must be de-obligated and become property of GLO.
- While the project was engineered to expend the total remaining funds (\$506,484.87), the competitive process returned a bid of \$358,023.00.
- Staff will work diligently in attempts to fully utilize the remaining funds allocated the City, but the deadline and other constraints will be challenging.
- Texas Pride Utilities has done extensive, similar work in La Marque and staff joins LJA Engineers in recommending them.
- Finance Director has reviewed.
- There were 10 bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper.
- A notice was posted on the City of La Marque web site.
- Of the 10 bidders solicited, 9 qualified bids were received.
- Please see the enclosed bid tabulation for bid results.
- The bid amounts are based on specifications supplied by the City of La Marque.
- Staff recommends awarding the bid for \$358,023.00 to Texas Pride Utilities as the lowest qualified bid meeting specifications.

HISTORY:

- July 11, 2018 - City held mandatory pre-bid
- July 18, 2018 - Bid opening



CITY COUNCIL AGENDA FORM

TARGET IMPLEMENTATION: Contractor is ready upon approval. Has a 12/31/2018 deadline to meet.

SIGNIFICANT ACTION DATES:

July 11, 2018 - City held mandatory pre-bid

July 18, 2018 - Bid opening

July 19, 2018 - Engineer's recommendation letter

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Bid Award | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Initial Allocation - Remaining Funds -	\$9,870,001.00 \$506,484.87
Actual Bid	\$358,023.00
Estimated Expenditure	\$358,023.00
Acct. Name(s)	GLO Ike Recovery 2.2
Line Items #	39-7100-22-00GLOSWR
Other Funding	

STAFF'S RECOMMENDATION: Motion to award LJA Project No. E019-1 007 to Texas Pride Utilities for the latest segment of Sanitary Sewer Rehabilitation project of select lines in the areas of Main Street to Ross Street, Bayou Rd. to 10th Street and Maple Street to 3rd Avenue, Plum Street to Banana Street, utilizing Hurricane Ike Disaster Recovery Grant Funds, in the amount of \$358,023.00.

FISCAL IMPACT: \$358,023.00 expenditure of the \$506,484.87 remaining in the 2009 Hurricane Ike Disaster Recovery Grant Funds.

Bid Tabulation For:

**Construction of: TGLO Sanitary Sewer Rehabilitation
To Serve: City of La Marque**

Bid Opening Date: **Wednesday, July 18, 2018**

Bid Opening Location: **City of La Marque
Council Chambers
1109-B Bayou Road
La Marque, TX 77568**

Tabulation By:

Tabulation Date:

LJA Project No. **E019-1007**

Laura Hedden

7/18/2018

Bidder's Name:

**Total Bid Amount for the Base, Supplementary and
Alternate Bid Items:**

1) Texas Pride Utilities	\$358,023.00
2) Nerie Construction	\$385,290.00
3) King Solution Services, LLC	\$397,101.00
4) To-Mex Construction	\$406,872.50
5) CZ Construction, LLC	\$426,385.25
6) PM Construction	\$477,267.00
7) Vortex	\$499,446.25
8) Horseshoe Construction	\$499,507.75
9) T-Construction	* \$683,416.00

Calendar Days - 90





I, Mark E. Havran, P.E., hereby certify these bid tabulations to be true and correct.

*Mathematical Error

Bid Tabulation - Bid Opening, Wednesday, July 18, 2018 @10:00 AM City of La Marque TGLO Sanitary Sewer Rehabilitation 2018 LJA Project No. E019-1007 FRN F-1386				Texas Pride Utilities, LLC 725 Carby Rd. Houston, TX 77037 Luis Guerra 832-607-0707 lgtexaspride@yahoo.com		Nerie Construction LLC 3213 Fuqua St. Houston, TX 77047 Joseph Nerie 281-996-5551 joe@nerieconstruction.com		King Solutions 15013 Lillja Rd 3 Houston, TX 77060 Mario Jaimes 281-732-2014 kingsolutionservices@yahoo.com		To-Mex Construction, LLC 6320 Rockby Dr. Houston, TX 77085 Jose J. Torres 713-283-8782 tomexconstructionllc@outlook.com		CZ Construction, LLC 806 E. Wellington St. Houston, TX 77076 Carlos Zambrano 832-298-8505 zambrano.vanessa@gmail.com		PM Construction & Rehab, LLC 131 N. Richey Street Pasadena, TX 77506 Greg Baggett 832-252-4807 Cparrish@TeamIPR.com		Vortex Turnkey 18150 Imperial Valley Houston, TX 77060 Matt Samford 832-514-3876 rgoodwin@vaughtllc.com		Horseshoe Construction, Inc. 2309 S. Battleground Road La Porte, TX 77571 James R. Holt 281-478-5477 penny@horseshoe-inc.com		T-Construction, LLC 12601 McNair St. Houston, TX 77015 Juan Ramon Torres 832-582-8420 tconstructionllc@comcast.net	
ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
	BASE BID ITEMS																				
1	Clean 12-Inch and Smaller Gravity Sanitary Sewers, Complete in Place.	6,935	LF	\$1.00	\$6,935.00	\$2.00	\$13,870.00	\$2.00	\$13,870.00	\$1.75	\$12,136.25	\$1.30	\$9,015.50	\$2.90	\$20,111.50	\$3.00	\$20,805.00	\$3.10	\$21,498.50	\$2.10	\$14,563.50
2	Television Inspection of 12-Inch and Smaller Gravity Sanitary Sewers, Complete in Place.	6,935	LF	\$1.00	\$6,935.00	\$1.00	\$6,935.00	\$1.00	\$6,935.00	\$1.75	\$12,136.25	\$1.05	\$7,281.75	\$1.70	\$11,789.50	\$1.65	\$11,442.75	\$1.75	\$12,136.25	\$1.25	\$8,668.75
3	6-Inch Sewer Reconstruction by Pipe Bursting with 8.625-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	3,985	LF	\$24.00	\$95,640.00	\$25.00	\$99,625.00	\$26.00	\$103,610.00	\$25.70	\$102,414.50	\$25.00	\$99,625.00	\$32.00	\$127,520.00	\$34.25	\$136,486.25	\$32.00	\$127,520.00	\$30.00	\$119,550.00
4	8-Inch Sewer Reconstruction by Pipe Bursting with 8.625-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	2,675	LF	\$24.00	\$64,200.00	\$25.00	\$66,875.00	\$25.00	\$66,875.00	\$25.70	\$68,747.50	\$25.00	\$66,875.00	\$32.00	\$85,600.00	\$34.25	\$91,618.75	\$32.00	\$85,600.00	\$30.00	\$80,250.00
5	10-Inch Sewer Reconstruction by Pipe Bursting with 10.75-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	275	LF	\$28.00	\$7,700.00	\$36.00	\$9,900.00	\$30.00	\$8,250.00	\$33.00	\$9,075.00	\$31.00	\$8,525.00	\$45.00	\$12,375.00	\$41.00	\$11,275.00	\$44.00	\$12,100.00	\$36.00	\$9,900.00
6	Standard Concrete Sanitary Sewer Manhole, 4-Foot Diameter, 0-8' Depth, Complete in Place.	3	EA	\$3,000.00	\$9,000.00	\$3,500.00	\$10,500.00	\$3,200.00	\$9,600.00	\$2,500.00	\$7,500.00	\$4,030.00	\$12,090.00	\$3,000.00	\$9,000.00	\$3,000.00	\$9,000.00	\$2,850.00	\$8,550.00	\$4,500.00	\$13,500.00
7	Normal Connection (4-Inch or 6-Inch), Complete in Place.	68	EA	\$100.00	\$6,800.00	\$100.00	\$6,800.00	\$205.00	\$13,940.00	\$200.00	\$13,600.00	\$305.00	\$20,740.00	\$200.00	\$13,600.00	\$325.00	\$22,100.00	\$400.00	\$27,200.00	\$250.00	\$17,000.00
8	Short Service Connection (4-Inch), Complete in Place.	53	EA	\$300.00	\$15,900.00	\$300.00	\$15,900.00	\$205.00	\$10,865.00	\$300.00	\$15,900.00	\$315.00	\$16,695.00	\$300.00	\$15,900.00	\$200.00	\$10,600.00	\$450.00	\$23,850.00	\$250.00	\$13,250.00
9	Long Service Connection (4-Inch), Complete in Place.	15	EA	\$400.00	\$6,000.00	\$400.00	\$6,000.00	\$550.00	\$8,250.00	\$550.00	\$8,250.00	\$644.00	\$9,660.00	\$450.00	\$6,750.00	\$400.00	\$6,000.00	\$550.00	\$8,250.00	\$425.00	\$6,375.00
10	Manhole Reconstruction, Cementitious Liner, w/ Testing, Complete in Place.	95	VF	\$100.00	\$9,500.00	\$92.00	\$8,740.00	\$95.00	\$9,025.00	\$85.00	\$8,075.00	\$92.00	\$8,740.00	\$90.00	\$8,550.00	\$100.00	\$9,500.00	\$100.00	\$9,500.00	\$700.00	\$66,500.00
11	Sanitary Sewer Cleanout Per Detail, Complete in Place.	10	EA	\$250.00	\$2,500.00	\$200.00	\$2,000.00	\$650.00	\$6,500.00	\$600.00	\$6,000.00	\$989.00	\$9,890.00	\$900.00	\$9,000.00	\$675.00	\$6,750.00	\$450.00	\$4,500.00	\$87.00	\$870.00
12	Turf Establishment Full Sodding, Complete in Place.	189	SY	\$1.00	\$189.00	\$5.00	\$945.00	\$5.00	\$945.00	\$2.00	\$378.00	\$6.00	\$1,134.00	\$6.00	\$1,134.00	\$3.00	\$567.00	\$5.00	\$945.00	\$995.00	\$188,055.00
13	2-Inch Asphalt Surface, Width Varies, Per Detail, Includes Saw-Cut and Removal, And Replacement 8-Inch Asphalt Base, Gr. 2, PG-64, Per TXDOT Item 292 and 2-Inch Surface, Type "D" Per TXCOT item 340, Complete in Place.	189	SY	\$50.00	\$9,450.00	\$60.00	\$11,340.00	\$42.00	\$7,938.00	\$45.00	\$8,505.00	\$59.00	\$11,151.00	\$65.00	\$12,285.00	\$50.00	\$9,450.00	\$60.00	\$11,340.00	\$4.00	\$756.00
14	Traffic Control, as Necessary, Includes Acquiring Permits, Installation, Maintenance, & Removal of All Traffic Control Devices Required by Permit and as Shown on Project Plans, Complete in Place.	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$9,000.00	\$9,000.00	\$4,100.00	\$4,100.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$5,500.00	\$5,500.00
15	SWPPP Reinforced Filter Fabric Barrier, Installed, Maintained, And Removed, In Accordance with Best Management Practices, Complete in Place.	200	LF	\$1.00	\$200.00	\$5.00	\$1,000.00	\$15.00	\$3,000.00	\$20.00	\$4,000.00	\$2.00	\$400.00	\$2.00	\$400.00	\$5.00	\$1,000.00	\$1.40	\$280.00	\$1.45	\$290.00
16	SWPPP, Area Inlet Protection Barrier, Installed, Maintained, And Removed, In Accordance with Best Management Practices, Complete in Place.	20	EA	\$10.00	\$200.00	\$50.00	\$1,000.00	\$65.00	\$1,300.00	\$100.00	\$2,000.00	\$50.00	\$1,000.00	\$60.00	\$1,200.00	\$5.00	\$100.00	\$60.00	\$1,200.00	\$48.00	\$960.00
17	Project Sign, Complete in Place.	1	LS	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00	\$2,100.00	\$2,100.00	\$550.00	\$550.00	\$720.00	\$720.00	\$580.00	\$580.00	\$665.00	\$665.00	\$900.00	\$900.00	\$1,700.00	\$1,700.00
	SUB-TOTAL BASE BID ITEMS - ITEMS 1 - 17				\$243,149.00		\$263,830.00		\$277,503.00		\$282,767.50		\$292,542.25		\$339,895.00		\$348,359.75		\$355,869.75		\$547,688.25
	SUPPLEMENTARY ITEMS																				
18	Concrete Surface Replacement per Detail, As Directed by Owner's Representative, Complete in Place.	50	SY	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$80.00	\$4,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00
19	"Extra" Bank Sand, As Directed by Owner's Representative, Complete in Place.	10	CY	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00
20	"Extra" Crushed Limestone Bedding, As Directed by Owner's Representative, Complete in Place.	10	CY	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00	\$40.00	\$400.00	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00	\$30.00	\$300.00
21	"Extra" Cement Stabilized Sand, 2.0 Sacks per Ton, As As Directed by Owner's Representative, Complete in Place.	20	TON	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00	\$35.00	\$700.00

Tabulation - Bid Opening, Wednesday, July 18, 2018 @ 10:00 AM City of La Marque TGLO Sanitary Sanitary Sewer Rehabilitation 2018 LJA Project No. E019-1007 FRN F-1386				Texas Pride Utilities, LLC 725 Carby Rd. Houston, TX 77037 Luis Guerra 832-607-0707 lgtxaspride@yahoo.com		Nerie Construction LLC 3213 Fuqua St. Houston, TX 77047 Joseph Nerie 281-996-5551 joe@nerieconstruction.com		King Solutions 15013 Lillja Rd 3 Houston, TX 77060 Mario Jaimes 281-732-2014 Kingsolutionservices@yahoo.com		To-Mex Construction, LLC 6320 Rockby Dr. Houston, TX 77085 Jose J. Torres 713-283-8782 tomexconstructionllc@outlook.com		CZ Construction, LLC 806 E. Wellington St. Houston, TX 77076 Carlos Zambrano 832-298-8505 zambrano.vanessa@gmail.com		PM Construction & Rehab, LLC 131 N. Richey Street Pasadena, TX 77506 Greg Baggett 832-252-4807 Cparrish@TeamIPR.com		Vortex Turnkey 18150 Imperial Valley Houston, TX 77060 Matt Samford 832-514-3876 rgoodwin@vaughtllc.com		Horseshoe Construction, Inc. 2309 S. Battleground Road La Porte, TX 77571 James R. Holt 281-478-5477 penny@horseshoe-inc.com		T-Construction, LLC 12601 McNair St. Houston, TX 77015 Juan Ramon Torres 832-582-8420 tconstructionllc@comcast.net	
ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
22	Obstruction Removal by Excavation, As Directed by Owner's Representative, Complete in Place.	10	EA	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00	\$300.00	\$3,000.00
23	Small Obstruction Removal, As Directed by Owner's Representative, Complete in Place.	1	LS	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
24	Trench Safety System, As Directed by Owner's Representative, Complete in Place.	500	LF	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00
25	12-Inch Sewer Reconstruction by Pipe Bursting with 12.750-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	100	LF	\$40.00	\$4,000.00	\$40.00	\$4,000.00	\$40.00	\$4,000.00	\$36.00	\$3,600.00	\$57.00	\$5,700.00	\$40.00	\$4,000.00	\$60.00	\$6,000.00	\$40.00	\$4,000.00	\$57.00	\$5,700.00
26	Short Service Connection (6-Inch), As Directed by Owner's Representative, Complete in Place.	5	EA	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$600.00	\$3,000.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00
27	Long Service Connection (6-Inch), As Directed by Owner's Representative, Complete in Place.	5	EA	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$1,000.00	\$5,000.00	\$600.00	\$3,000.00	\$650.00	\$3,250.00
28	Deep Connection (4-Inch or 6-Inch), As Directed by Owner's Representative, Complete in Place.	15	EA	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00	\$500.00	\$7,500.00
29	Slip Line Removal, As Directed by Owner's Representative, Complete in Place.	50	LF	\$1.00	\$50.00	\$1.00	\$50.00	\$1.00	\$50.00	\$3.00	\$150.00	\$3.00	\$150.00	\$1.00	\$50.00	\$1.00	\$50.00	\$1.00	\$50.00	\$1.00	\$50.00
30	Well Point Dewatering System, Installed, Operated and Removed As Directed by Owner's Representative, Complete in Place.	500	LF	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00	\$25.00	\$12,500.00
31	Extra Depth Manhole (Over 8-Foot), As Directed by Owner's Representative, Complete in Place.	10	VF	\$100.00	\$1,000.00	\$100.00	\$1,000.00	\$100.00	\$1,000.00	\$100.00	\$1,000.00	\$500.00	\$5,000.00	\$100.00	\$1,000.00	\$200.00	\$2,000.00	\$100.00	\$1,000.00	\$100.00	\$1,000.00
32	Turf Establishment, Hydro-Mulch Seeding, As Directed by Owner's Representative, Complete in Place.	0.50	AC	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00
33	Manhole Adjustment, As Directed by Owner's Representative, Complete in Place.	10	EA	\$250.00	\$2,500.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00	\$400.00	\$4,000.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00	\$500.00	\$5,000.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00
34	8-Inch Sanitary Sewer, Open Cut Construction, Solid Wall PVC, SDR 26, All Depths, As Directed by Owner's Representative, Complete in Place.	100	LF	\$30.00	\$3,000.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00	\$40.00	\$4,000.00	\$45.00	\$4,500.00	\$30.00	\$3,000.00	\$50.00	\$5,000.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00
35	10-Inch Sanitary Sewer, Open Cut Construction, Solid Wall PVC, SDR 26, All Depths, As Directed by Owner's Representative, Complete in Place.	100	LF	\$40.00	\$4,000.00	\$40.00	\$4,000.00	\$40.00	\$4,000.00	\$45.00	\$4,500.00	\$50.00	\$5,000.00	\$40.00	\$4,000.00	\$60.00	\$6,000.00	\$40.00	\$4,000.00	\$40.00	\$4,000.00
SUB-TOTAL SUPPLEMENTARY ITEMS - ITEMS 18 - 35					\$48,750.00		\$48,750.00		\$48,750.00		\$51,550.00		\$57,050.00		\$48,750.00		\$62,250.00		\$48,750.00		\$50,700.00
	ALTERNATE																				
36	Clean 12-Inch and Smaller Gravity Sanitary Sewers, Complete in Place.	1,480	LF	\$1.00	\$1,480.00	\$2.00	\$2,960.00	\$2.00	\$2,960.00	\$1.75	\$2,590.00	\$1.30	\$1,924.00	\$2.90	\$4,292.00	\$3.00	\$4,440.00	\$3.10	\$4,588.00	\$2.05	\$3,034.00
37	Television Inspection of 12-Inch and Smaller Gravity Sanitary Sewers, Complete in Place.	1,480	LF	\$1.00	\$1,480.00	\$1.00	\$1,480.00	\$1.00	\$1,480.00	\$1.75	\$2,590.00	\$1.00	\$1,480.00	\$1.70	\$2,516.00	\$1.65	\$2,442.00	\$1.75	\$2,590.00	\$1.25	\$1,850.00
38	6-Inch Sewer Reconstruction By Pipe Bursting with 8.625-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Engineer, Complete in Place.	240	LF	\$24.00	\$5,760.00	\$27.00	\$6,480.00	\$26.00	\$6,240.00	\$25.70	\$6,168.00	\$25.00	\$6,000.00	\$32.00	\$7,680.00	\$34.25	\$8,220.00	\$32.00	\$7,680.00	\$29.00	\$6,960.00
39	8-Inch Sewer Reconstruction by Pipe Bursting with 8.625-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	770	LF	\$24.00	\$18,480.00	\$27.00	\$20,790.00	\$26.00	\$20,020.00	\$25.70	\$19,789.00	\$25.00	\$19,250.00	\$32.00	\$24,640.00	\$34.25	\$26,372.50	\$32.00	\$24,640.00	\$29.00	\$22,330.00
40	10-Inch Sewer Reconstruction by Pipe Bursting with 10.75-Inch O.D. Polyethylene Pipe (SDR 19), all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc., As Directed by Owner's Representative, Complete in Place.	470	LF	\$28.00	\$13,160.00	\$36.00	\$16,920.00	\$30.00	\$14,100.00	\$33.00	\$15,510.00	\$31.00	\$14,570.00	\$45.00	\$21,150.00	\$41.00	\$19,270.00	\$44.00	\$20,680.00	\$35.00	\$16,450.00
41	Normal Connection (4-Inch or 6-Inch), Complete in Place.	23	EA	\$200.00	\$4,600.00	\$100.00	\$2,300.00	\$205.00	\$4,715.00	\$200.00	\$4,600.00	\$305.00	\$7,015.00	\$200.00	\$4,600.00	\$325.00	\$7,475.00	\$400.00	\$9,200.00	\$200.00	\$4,600.00
42	Short Service Connection (4-Inch), Complete in Place.	15	EA	\$300.00	\$4,500.00	\$300.00	\$4,500.00	\$205.00	\$3,075.00	\$300.00	\$4,500.00	\$315.00	\$4,725.00	\$300.00	\$4,500.00	\$200.00	\$3,000.00	\$450.00	\$6,750.00	\$400.00	\$6,000.00

Bid Tabulation - Bid Opening, Wednesday, July 18, 2018 @10:00 AM City of La Marque TGLO Sanitary Sanitary Sewer Rehabilitation 2018 LJA Project No. E019-1007 FRN F-1386				Texas Pride Utilities, LLC 725 Carby Rd. Houston, TX 77037 Luis Guerra 832-607-0707 lgtxaspride@yahoo.com		Nerie Construction LLC 3213 Fuqua St. Houston, TX 77047 Joseph Nerie 281-996-5551 joe@nerieconstruction.com		King Solutions 15013 Lillja Rd 3 Houston, TX 77060 Mario Jaimes 281-732-2014 Kingsolutionservices@yahoo.com		To-Mex Construction, LLC 6320 Rockby Dr. Houston, TX 77085 Jose J. Torres 713-283-8782 tomexconstructionllc@outlook.com		CZ Construction, LLC 806 E. Wellington St. Houston, TX 77076 Carlos Zambrano 832-298-8505 zambrano.vanessa@gmail.com		PM Construction & Rehab, LLC 131 N. Richey Street Pasadena, TX 77506 Greg Baggett 832-252-4807 Cparrish@TeamIPR.com		Vortex Turnkey 18150 Imperial Valley Houston, TX 77060 Matt Samford 832-514-3876 rgoodwin@vaughtllc.com		Horseshoe Construction, Inc. 2309 S. Battleground Road La Porte, TX 77571 James R. Holt 281-478-5477 penny@horseshoe-inc.com		T-Construction, LLC 12601 McNair St. Houston, TX 77015 Juan Ramon Torres 832-582-8420 tconstructionllc@comcast.net	
ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
43	Long Service Connection (4-Inch), Complete in Place.	8	EA	\$400.00	\$3,200.00	\$400.00	\$3,200.00	\$550.00	\$4,400.00	\$550.00	\$4,400.00	\$644.00	\$5,152.00	\$450.00	\$3,600.00	\$400.00	\$3,200.00	\$550.00	\$4,400.00	\$700.00	\$5,600.00
44	Standard Concrete Sanitary Sewer Manhole, 4-Foot Diameter, 0-8' Depth, Complete in Place.	1	EA	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$3,200.00	\$3,200.00	\$2,500.00	\$2,500.00	\$4,030.00	\$4,030.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$2,850.00	\$2,850.00	\$4,046.75	\$4,046.75
45	Manhole Reconstruction, Cementitious Liner, w/ Testing, Complete in Place.	60	VF	\$110.00	\$6,600.00	\$92.00	\$5,520.00	\$95.00	\$5,700.00	\$85.00	\$5,100.00	\$92.00	\$5,520.00	\$90.00	\$5,400.00	\$100.00	\$6,000.00	\$100.00	\$6,000.00	\$87.00	\$5,220.00
46	Sanitary Sewer Cleanout Per Detail, Complete in Place.	3	EA	\$200.00	\$600.00	\$300.00	\$900.00	\$650.00	\$1,950.00	\$600.00	\$1,800.00	\$989.00	\$2,967.00	\$900.00	\$2,700.00	\$675.00	\$2,025.00	\$450.00	\$1,350.00	\$995.00	\$2,985.00
47	Turf Establishment Full Sodding, Complete in Place.	64	SY	\$1.00	\$64.00	\$5.00	\$320.00	\$5.00	\$320.00	\$2.00	\$128.00	\$6.00	\$384.00	\$6.00	\$384.00	\$3.00	\$192.00	\$5.00	\$320.00	\$4.00	\$256.00
48	2-inch Asphalt Surface, Width Varies, Per Detail, Includes Saw-Cut and Removal, And Replacement 8-inch Asphalt Base, Gr. 2, PG-64, Per TXDOT Item 292 and 2-inch Surface, Type "D" Per TXDOT item 340, Complete in Place.	64	SY	\$50.00	\$3,200.00	\$60.00	\$3,840.00	\$42.00	\$2,688.00	\$45.00	\$2,880.00	\$59.00	\$3,776.00	\$65.00	\$4,160.00	\$50.00	\$3,200.00	\$60.00	\$3,840.00	\$89.00	\$5,696.00
	SUB-TOTAL ALTERNATE BID ITEMS - ITEMS 36 - 48				\$66,124.00		\$72,710.00		\$70,848.00		\$72,555.00		\$76,793.00		\$88,622.00		\$88,836.50		\$94,888.00		\$85,027.75

SUMMARY OF BID

BASE & SUPPLEMENTARY BID ITEMS	ITEMS 1 - 35	<u>\$291,899.00</u>	<u>\$312,580.00</u>	<u>\$326,253.00</u>	<u>\$334,317.50</u>	<u>\$349,592.25</u>	<u>\$388,645.00</u>	<u>\$410,609.75</u>	<u>\$404,619.75</u>	<u>\$598,388.25</u>
ALTERNATE BID ITEMS	ITEMS 36 - 48	<u>\$66,124.00</u>	<u>\$72,710.00</u>	<u>\$70,848.00</u>	<u>\$72,555.00</u>	<u>\$76,793.00</u>	<u>\$88,622.00</u>	<u>\$88,836.50</u>	<u>\$94,888.00</u>	<u>\$85,027.75</u>
TOTAL BASE, SUPPLEMENTARY, AND ALTERNATE BID ITEMS	ITEMS 1 - 48	<u>\$358,023.00</u>	<u>\$385,290.00</u>	<u>\$397,101.00</u>	<u>\$406,872.50</u>	<u>\$426,385.25</u>	<u>\$477,267.00</u>	<u>\$499,446.25</u>	<u>\$499,507.75</u>	<u>\$683,416.00</u>

July 19, 2018

Mr. Les Rumburg
Public Works Director
City of La Marque
1500 Municipal Drive
La Marque, Texas 77568

RE: Bid Tabulation and Recommendation of Award for Construction of
TGLO Sanitary Sewer Rehabilitation 2018
LJA Project No. E019-1007

Dear Mr. Rumburg,

Bids for construction of the reference project were received on Wednesday, July 18, 2018, at 10:00 A.M. at the City of La Marque Council Chambers Office located at 1109-B Bayou Road, La Marque, TX 77568 and subsequently read in public. Nine (9) contracting firms submitted bids for the project. Mathematical errors were found but did not change the final results.

The bidders from low to high and the correct total amounts bid are as follows:

<u>Contractor</u>	<u>Location</u>	<u>Contract Amount</u>
Texas Pride Utilities, LLC	Houston, TX	\$358,023.00
Nerie Construction, LLC	Houston, TX	\$385,290.00
King Solution Services, LLC	Houston, TX	\$397,101.00
To-Mex Construction, LLC	Houston, TX	\$406,872.50
CZ Construction, LLC	Houston, TX	\$426,385.25
PM Construction & Rehab, LLC	Pasadena, TX	\$477,267.00
Vortex Turnkey	Houston, TX	\$499,446.25
Horseshoe Construction, Inc.	La Porte, TX	\$499,507.75
T-Construction, LLC	Houston, TX	\$683,416.00

A copy of the Bid Tabulation is attached.

The bidding documents of the bidders were examined and found to be in order.

Our investigation of Texas Pride Utilities, LLC, included a review of their surety, references of previous projects and past work experience. Based on our investigation, we recommend awarding the contract to the low bidder, Texas Pride Utilities, LLC. The total amount bid by the low bidder was \$358,023.00 and is within available funds.

Mr. Les Rumburg
Public Works Director
City of La Marque
July 19, 2018
Page 2

If you have any questions or need additional information, please contact me at 713-657-6014.

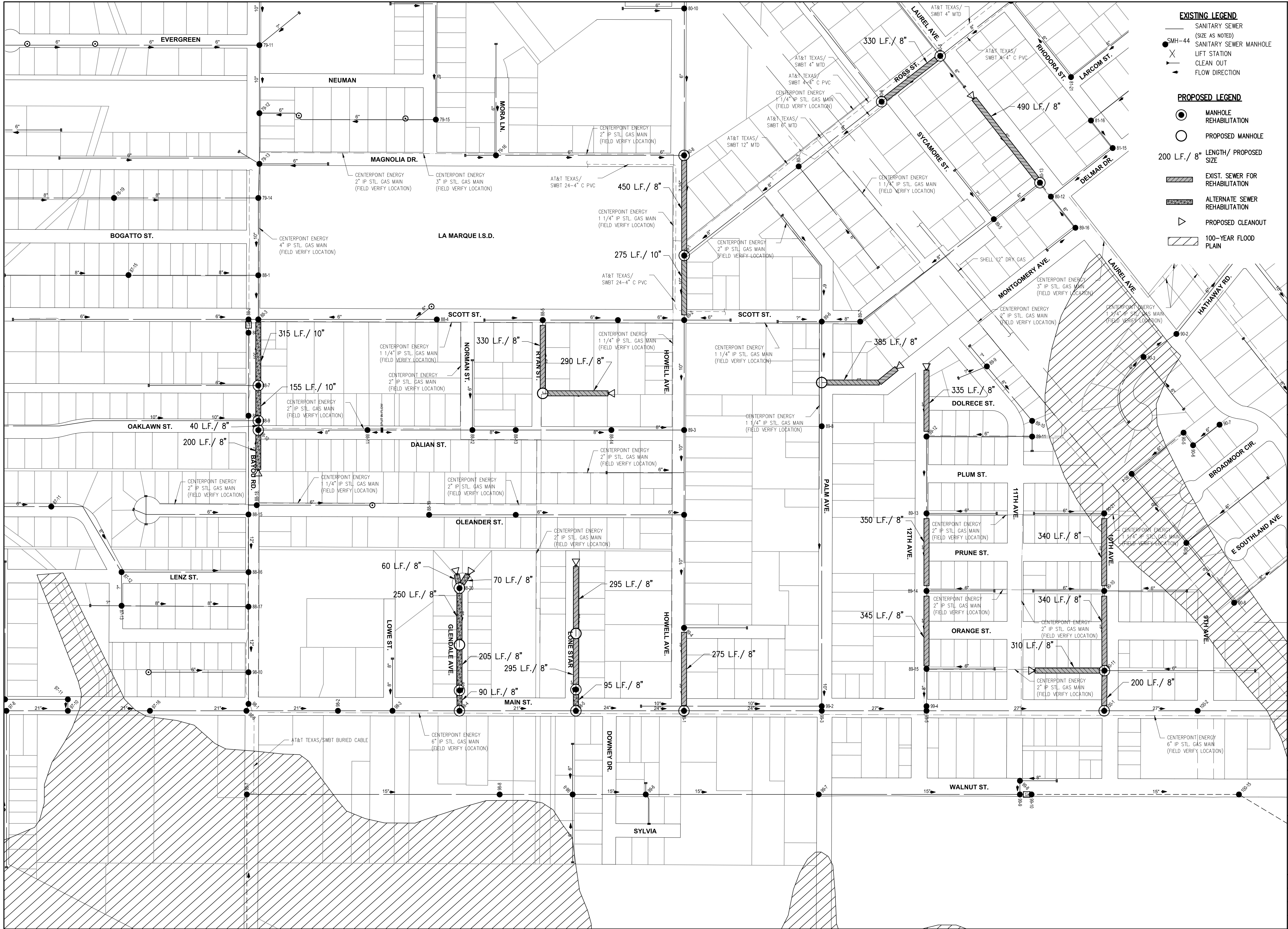
Sincerely,



Mark E. Havran, P.E.
Project Manager

Attachment

copy: Robin Eldridge, City Clerk
Les Dodson, LJA
Construction File 16.6



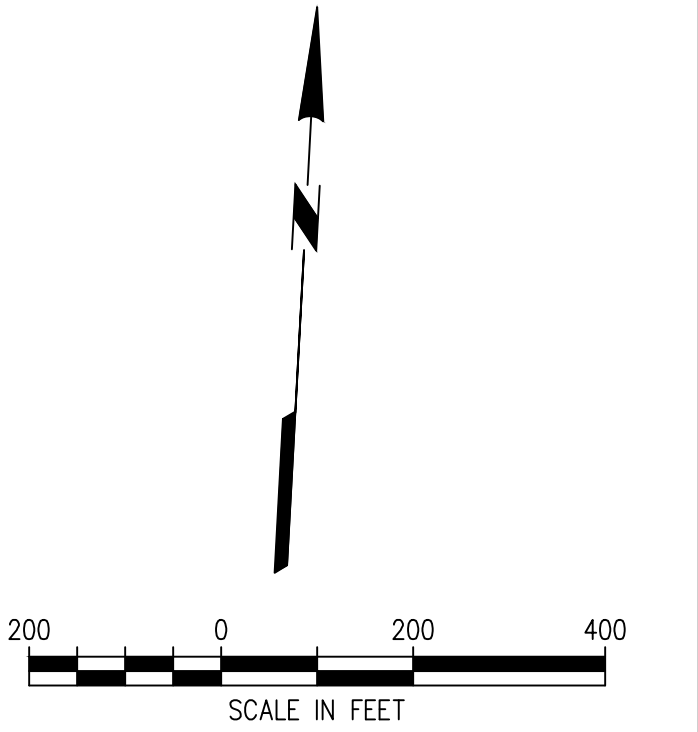
EXISTING LEGEND

- SANITARY SEWER (SIZE AS NOTED)
- SANITARY SEWER MANHOLE
- LIFT STATION
- CLEAN OUT
- FLOW DIRECTION

PROPOSED LEGEND

- MANHOLE REHABILITATION
- PROPOSED MANHOLE
- 200 L.F. / 8" LENGTH / PROPOSED SIZE
- EXIST. SEWER FOR REHABILITATION
- ALTERNATE SEWER REHABILITATION
- PROPOSED CLEANOUT
- 100-YEAR FLOOD PLAIN

- NOTES:
- EXISTING PIPE MATERIALS OF ALL SANITARY SEWER FOR REHABILITATION ARE UNKNOWN.
 - CONTRACTOR IS RESPONSIBLE FOR LOCATING ENDS OF REHABILITATED LINES THAT DO NOT TERMINATE AT AN EXISTING MANHOLE AND INSTALLING PROPOSED CLEANOUTS WITH BOXES.
 - ALL SANITARY SERVICES WITHIN LIMITS OF SANITARY SEWER REHABILITATION SHALL BE REPLACED TO THE PROPERTY LINE. CONTRACTOR SHALL INSTALL CLEANOUT BOXES ON ALL REPLACED SERVICES.



TO ARRANGE FOR LINES TO BE TURNED OFF OR REMOVED, CALL CENTERPOINT AT 713-207-2222

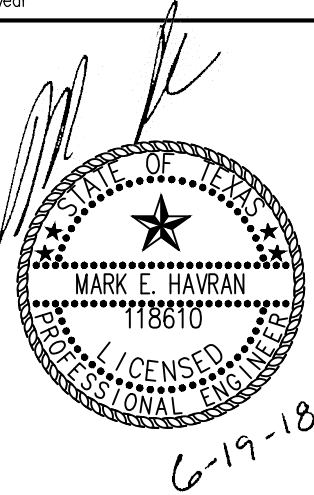
For your safety, you are required by Texas law to call 811 at least 48 hours before you dig so that underground lines can be marked. This signature does not fulfill your obligation to call 811.

VERIFICATION OF PRIVATE UTILITIES

Hammer DATE 12/4/17
CenterPoint Energy/Natural Gas Facilities Verifications ONLY
(This Signature verifies existing underground facilities - not to be used for conflict verification. Signature Valid for six months)

Hammer DATE 12/4/17
CenterPoint Energy/UNDERGROUND Electrical Facilities Verifications ONLY
(This Signature verifies existing underground facilities - not to be used for conflict verification. Signature Valid for six months)

C.M.C. DATE 1-3-18
AT&T Texas / SWBT Facilities
(Approved for AT&T Texas / SWBT UNDERGROUND Conduit Facilities only. Signature Valid for one year)



Revision	By	Chk.	Appr.	Date
CITY OF LA MARQUE TGLO SANITARY SEWER REHABILITATION 2018				
REHABILITATION LAYOUT SHEET 1 OF 2				
LJA Engineering, Inc. 21 East Freeway Suite 360 Houston, Texas 77029 Phone 713.450.1300 Fax 713.450.1385 FRN - F-1386				
				
DESIGN: M.E.H.	JOB No. E019-1007	Cont. No.		
DRAWN: K.W.V.	DATE: JUNE, 2018			
CHECKED:	SCALE: 1" = 200'			
APPROVED:	SHEET No. 03	Of	10	



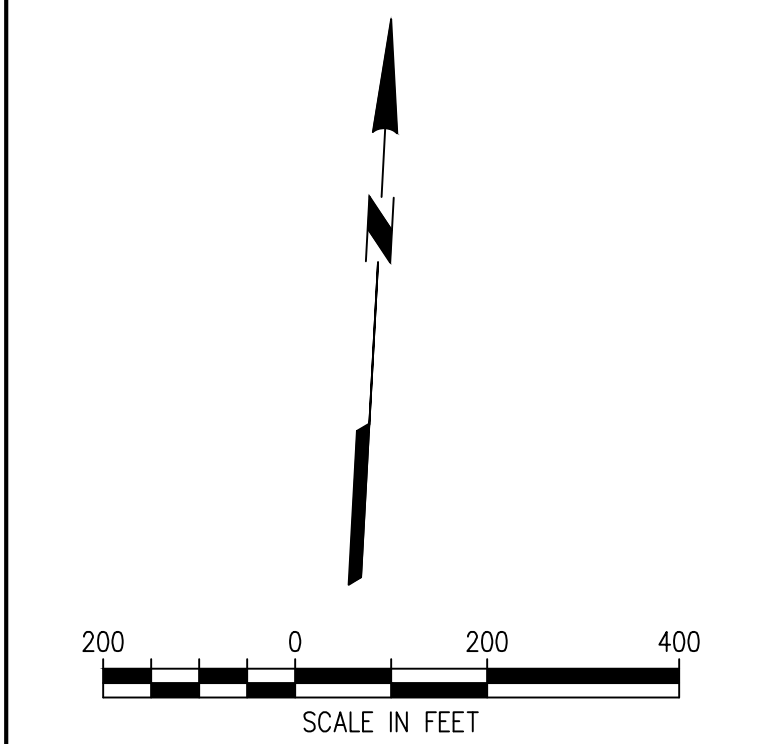
EXISTING LEGEND

- SANITARY SEWER (SIZE AS NOTED)
- SMH-44
- LIFT STATION
- CLEAN OUT
- FLOW DIRECTION

PROPOSED LEGEND

- MANHOLE REHABILITATION
- PROPOSED MANHOLE
- 200 L.F./ 8" LENGTH/ PROPOSED SIZE
- EXIST. SEWER FOR REHABILITATION
- ALTERNATE SEWER REHABILITATION
- PROPOSED CLEANOUT
- 100-YEAR FLOOD PLAIN

- NOTES:
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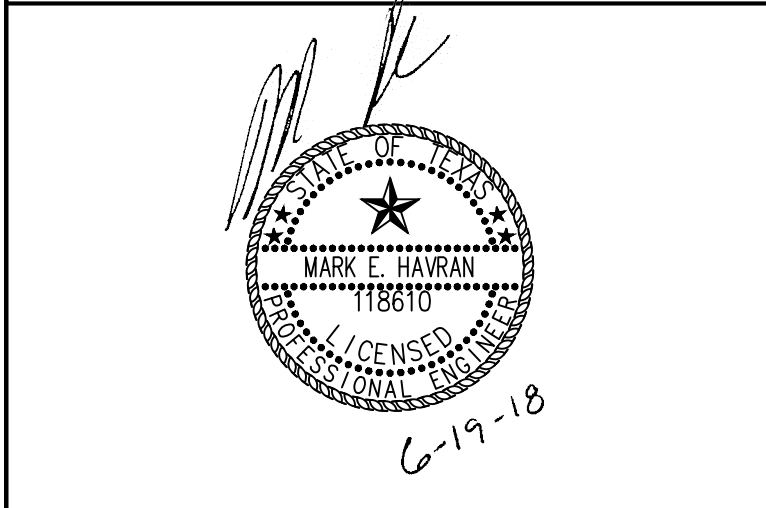
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C.A.M.C. DATE 1-3-18
AT&T Texas / SWBT Facilities
(Approved for AT&T Texas / SWBT UNDERGROUND Conduit Facilities only)
Signature Valid for one year



Revision	By	Chk.	Appr.	Date

**CITY OF LA MARQUE
TGLO SANITARY SEWER
REHABILITATION 2018**

**REHABILITATION LAYOUT
SHEET 2 OF 2**

LJA Engineering, Inc.

11821 East Freeway Suite 360 Houston, Texas 77029 Phone 713.450.1300 Fax 713.450.1385 FRN - F-1386

DESIGN: M.E.H.	JOB No. E019-1007	Cont. No.
DRAWN: K.W.V.	DATE: JUNE, 2018	
CHECKED:	SCALE: 1" = 200'	
APPROVED:	SHEET No. 04	Of 10



CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Prepared by: Les Rumburg

Department: Public Services

Agenda item: **9b**

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding awarding LMC Corporation, a Job Order Contractor, for costs associated with the reconstruction of Building "C", located at 4916 FM 1765, in the amount of \$293.007.00

☒ X

ATTACHMENTS FOR REFERENCE

1. Proposal
2. Background of Gordian Group

STAFF BRIEFING:

- This will be the reconstruction of the second of three buildings the City acquired at this site.
- Completion of Building "C", and relocation of Public Services, will allow Building "B" to be utilized as intended
- Upon completion, the building will house Public Service Administration and provide a break room, training/conference accommodations for personnel, needed storage for plats and plans, and supplies, along with additional office space.
- Plans for the reconstruction have been prepared by a licensed architect and have received approval from Texas Department of Licensing and Regulation for ADA compliance.
- The project is proposed using "Job Order Contracting" (JOC), a concept similar to "Buy Board" in that all pricing has been competitively bid previously, and is now managed by the Gordian company.
- Gordian, as the manager of this JOC, has selected LMC Corporation as the general contractor.
- Proposal includes the use of local vendors for electric, HVAC, and millwork.
- This proposal represents the costs of reconstruction-to-suit of Building "C". It does not contain the cost of roof replacement which may be required on all 3 buildings.
- Finance Director has reviewed.

HISTORY:

- September, 2017 - City initiates process to acquire buildings
- April, 2018 - Public Services relocates to Building "B"
- June, 2018 - initiate discussion with Gordian

TARGET IMPLEMENTATION: Upon approval of City Council, PO's can be issued.

SIGNIFICANT ACTION DATES:

September, 2017 - City initiates acquisition of property at 4916 FM 1765

September, 2017 - City funds remediation to damaged buildings from Hurricane Harvey

January, 2018 - Building "B" reconstruction commences

May, 2018 - Public Services occupies restored Building "B"



CITY COUNCIL AGENDA FORM

August 13, 2018 – City Council considers JOC concept as means to complete Building “C”

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Bid award | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$500,000.00
Actual Bid	\$293,007.00
Estimated Expenditure	\$293,007.00
Acct. Name(s)	ABUNDANT LIFE BLDS ABC PROJECT
Line Items #	65-7001-12-00-BLGABC
Other Funding	2018 CO FOR CAPITAL ASSETS ACQUISITION

STAFF'S RECOMMENDATION: Motion to award LMC Corporation, a Job Order Contractor, for costs associated with the reconstruction of Building “C”, located at 4916 FM 1765, in the amount of \$293,007.00

FISCAL IMPACT: \$293,007.00

Contractor Price Proposal Details - CSI

Date: 7/24/2018
Work Order #: 059683.00
Title: City of La Marque - Remodel Building
Contractor: LMC Corporation
Job Order Value: \$737,090.18
Proposal Name: City of La Marque - Remodel Building C
Proposal Value: \$293,007.00

CSI Number	Mod	UOM	Description	LineTotal															
01 - General Requirements																			
1	01 22 16 00-0002	EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$69,414.00															
<table> <tr> <td></td><td>Qty</td><td>Unit Price</td><td>Factor</td><td>Total</td></tr> <tr> <td>Installation</td><td>69,414.0</td><td>X \$1.00</td><td>X 1.0000</td><td>\$69,414.00</td></tr> <tr> <td></td><td>0</td><td></td><td></td><td></td></tr> </table> Contractor Notes: <i>Crescent Electric as requested by City of La Marque 60,360.00 x 1.15 = 69,414.00</i>						Qty	Unit Price	Factor	Total	Installation	69,414.0	X \$1.00	X 1.0000	\$69,414.00		0			
	Qty	Unit Price	Factor	Total															
Installation	69,414.0	X \$1.00	X 1.0000	\$69,414.00															
	0																		
2	01 22 16 00-0002	EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$30,069.00															
<table> <tr> <td></td><td>Qty</td><td>Unit Price</td><td>Factor</td><td>Total</td></tr> <tr> <td>Installation</td><td>30,069.0</td><td>X \$1.00</td><td>X 1.0000</td><td>\$30,069.00</td></tr> <tr> <td></td><td>0</td><td></td><td></td><td></td></tr> </table> Contractor Notes: <i>Alex's AC as requested by City of La Marque 26,147.00 x 1.15 = 30,069.00</i>						Qty	Unit Price	Factor	Total	Installation	30,069.0	X \$1.00	X 1.0000	\$30,069.00		0			
	Qty	Unit Price	Factor	Total															
Installation	30,069.0	X \$1.00	X 1.0000	\$30,069.00															
	0																		
3	01 52 19 00-0002	WK	Portable Toilets, Chemical	\$2,041.56															
<table> <tr> <td></td><td>Qty</td><td>Unit Price</td><td>Factor</td><td>Total</td></tr> <tr> <td>Installation</td><td>32.00</td><td>X \$53.33</td><td>X 1.1963</td><td>\$2,041.56</td></tr> </table> Contractor Notes: <i>2 units for 4 months</i>						Qty	Unit Price	Factor	Total	Installation	32.00	X \$53.33	X 1.1963	\$2,041.56					
	Qty	Unit Price	Factor	Total															
Installation	32.00	X \$53.33	X 1.1963	\$2,041.56															
4	01 52 19 00-0002	0006 MOD	For Each Additional Servicing Per Unit Per Week, Add	\$897.23															
<table> <tr> <td></td><td>Qty</td><td>Unit Price</td><td>Factor</td><td>Total</td></tr> <tr> <td>Installation</td><td>30.00</td><td>X \$25.00</td><td>X 1.1963</td><td>\$897.23</td></tr> </table>						Qty	Unit Price	Factor	Total	Installation	30.00	X \$25.00	X 1.1963	\$897.23					
	Qty	Unit Price	Factor	Total															
Installation	30.00	X \$25.00	X 1.1963	\$897.23															

CSI Number	Mod	UOM	Description	LineTotal
01 - General Requirements				
5	01 52 19 00-0006	WK	Two Station Portable Handwash	\$522.35
			Qty Unit Price Factor Total	
			Installation 16.00 X \$27.29 X 1.1963 \$522.35	
	Contractor Notes: 1 unit for 4 months			
6	01 74 13 00-0003	CY	Collect Existing Debris And Load Into Truck Or DumpsterPer CY of debris removed.	\$848.89
			Qty Unit Price Factor Total	
			Installation 80.00 X \$8.87 X 1.1963 \$848.89	
7	01 74 19 00-0017	EA	40 CY Dumpster (5 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$1,313.49
			Qty Unit Price Factor Total	
			Installation 2.00 X \$548.98 X 1.1963 \$1,313.49	
Subtotal for 01 - General Requirements:				\$105,106.52
02 - Existing Conditions				
8	02 41 13 13-0031	SY	>3" To 6" By Machine, Break-up And Remove Rod Reinforced Concrete Paving	\$505.13
			Qty Unit Price Factor Total	
			Installation 29.00 X \$14.56 X 1.1963 \$505.13	
9	02 41 19 13-0063	EA	Saw Cut Minimum ChargeFor projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.	\$1,153.35
			Qty Unit Price Factor Total	
			Installation 2.00 X \$482.05 X 1.1963 \$1,153.35	
10	02 85 33 00-0121	CSF	Wipe Down Walls With Mild Bleach Solution	\$39.37
			Qty Unit Price Factor Total	
			Installation 3.00 X \$10.97 X 1.1963 \$39.37	
	Contractor Notes: wipe down woodwork at ceiling coffer at conference room. no guarantee to remove stains			
Subtotal for 02 - Existing Conditions:				\$1,697.85
03 - Concrete				
11	03 11 13 00-0005	SF	Mat Foundation Wood Formwork	\$1,243.20
			Qty Unit Price Factor Total	
			Installation 240.00 X \$4.33 X 1.1963 \$1,243.19	
12	03 11 13 00-0005	0001 MOD	For <1,000, Add	\$226.82
			Qty Unit Price Factor Total	
			Installation 240.00 X \$0.79 X 1.1963 \$226.82	
13	03 21 11 00-0005	LF	#6, Grade 40, Beams And Girders, Steel Reinforcement Bar	\$559.87
			Qty Unit Price Factor Total	
			Installation 400.00 X \$1.17 X 1.1963 \$559.87	

CSI Number	Mod	UOM	Description	LineTotal
03 - Concrete				
14	03 21 16 00-0171	EA	1/2" Diameter x 24" Long, Epoxy Coated Deformed Straight Dowel	\$145.71
			Qty Unit Price Factor Total	
			Installation 60.00 X \$2.03 X 1.1963 \$145.71	
15	03 31 13 00-0035	CY	Up To 6", By Direct Chute, Place 3,000 PSI Concrete Slab On Grade	\$1,445.97
			Qty Unit Price Factor Total	
			Installation 9.00 X \$134.30 X 1.1963 \$1,445.97	
16	03 31 13 00-0035	0029 MOD	For 3,500 PSI Concrete, Add	\$64.49
			Qty Unit Price Factor Total	
			Installation 9.00 X \$5.99 X 1.1963 \$64.49	
17	03 31 13 00-0035	0040 MOD	For Up To 20, Add	\$62.88
			Qty Unit Price Factor Total	
			Installation 9.00 X \$5.84 X 1.1963 \$62.88	
18	03 35 16 00-0004	SF	Concrete Floor Finishes, Broom	\$87.09
			Qty Unit Price Factor Total	
			Installation 140.00 X \$0.52 X 1.1963 \$87.09	
19	03 35 16 00-0004	0051 MOD	For >50 To 250, Add	\$87.09
			Qty Unit Price Factor Total	
			Installation 140.00 X \$0.52 X 1.1963 \$87.09	
20	03 35 16 00-0006	SF	Concrete Floor Finishes, Steel Trowel	\$59.43
			Qty Unit Price Factor Total	
			Installation 72.00 X \$0.69 X 1.1963 \$59.43	
21	03 35 26 00-0002	SF	Ramp, Grooved Concrete Surface Finishing	\$54.55
			Qty Unit Price Factor Total	
			Installation 20.00 X \$2.28 X 1.1963 \$54.55	
22	03 54 16 00-0003	SF	1/4" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation	\$7,302.22
			Qty Unit Price Factor Total	
			Installation 2,800.00 X \$2.18 X 1.1963 \$7,302.22	
Subtotal for 03 - Concrete:				\$11,339.32
05 - Metals				
23	05 05 23 00-1207	LF	3/8" Diameter, Plain Finish Steel, Low Carbon Threaded Rod	\$44.74
			Qty Unit Price Factor Total	
			Installation 20.00 X \$1.87 X 1.1963 \$44.74	
24	05 05 23 00-1434	EA	3/8" Inside Diameter, Hot Dipped Galvanized Steel Flat Washer	\$2.63
			Qty Unit Price Factor Total	
			Installation 20.00 X \$0.11 X 1.1963 \$2.63	
25	05 43 00 00-0003	LF	1-5/8" Wide x 1-5/8" High, 12 Gauge, Steel Unistrut Channel	\$157.43
			Qty Unit Price Factor Total	
			Installation 20.00 X \$6.58 X 1.1963 \$157.43	

CSI Number	Mod	UOM	Description	LineTotal
05 - Metals				
Subtotal for 05 - Metals:				\$204.80
06 - Wood, Plastic, and Composites				
26	06 41 13 00-0021	EA	24" To 27" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$2,322.08
				Qty Unit Price Factor Total
Installation				5.00 X \$388.21 X 1.1963 \$2,322.08
Contractor Notes: Office 104				
27	06 41 13 00-0021	0057 MOD	For ADA Cabinet Units (Includes All ADA Hardware), Add	\$391.07
				Qty Unit Price Factor Total
Installation				5.00 X \$65.38 X 1.1963 \$391.07
28	06 41 13 00-0021	0067 MOD	For Premium Grade, Add	\$977.68
				Qty Unit Price Factor Total
Installation				5.00 X \$163.45 X 1.1963 \$977.68
29	06 41 13 00-0021	0124 MOD	For 3 Drawer Unit, Add	\$117.32
				Qty Unit Price Factor Total
Installation				3.00 X \$32.69 X 1.1963 \$117.32
30	06 41 13 00-0021	EA	24" To 27" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$464.42
				Qty Unit Price Factor Total
Installation				1.00 X \$388.21 X 1.1963 \$464.42
Contractor Notes: Breakroom				
31	06 41 13 00-0021	0057 MOD	For ADA Cabinet Units (Includes All ADA Hardware), Add	\$78.21
				Qty Unit Price Factor Total
Installation				1.00 X \$65.38 X 1.1963 \$78.21
32	06 41 13 00-0021	0067 MOD	For Premium Grade, Add	\$195.54
				Qty Unit Price Factor Total
Installation				1.00 X \$163.45 X 1.1963 \$195.54
33	06 41 13 00-0021	0124 MOD	For 3 Drawer Unit, Add	\$39.11
				Qty Unit Price Factor Total
Installation				1.00 X \$32.69 X 1.1963 \$39.11
34	06 41 13 00-0022	EA	>27"-30" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$494.90
				Qty Unit Price Factor Total
Installation				1.00 X \$413.69 X 1.1963 \$494.90
Contractor Notes: breakroom				

CSI Number	Mod	UOM	Description	LineTotal
06 - Wood, Plastic, and Composites				
35	06 41 13 00-0022	0057	MOD For ADA Cabinet Units (Includes All ADA Hardware), Add	\$83.25
			Qty Unit Price Factor Total	
			Installation 1.00 X \$69.59 X 1.1963 \$83.25	
36	06 41 13 00-0022	0067	MOD For Premium Grade, Add	\$208.13
			Qty Unit Price Factor Total	
			Installation 1.00 X \$173.98 X 1.1963 \$208.13	
37	06 41 13 00-0022	0124	MOD For 3 Drawer Unit, Add	\$41.63
			Qty Unit Price Factor Total	
			Installation 1.00 X \$34.80 X 1.1963 \$41.63	
38	06 41 13 00-0023		EA >30"-33" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$516.38
			Qty Unit Price Factor Total	
			Installation 1.00 X \$431.65 X 1.1963 \$516.38	
			Contractor Notes: reception 102	
39	06 41 13 00-0023	0057	MOD For ADA Cabinet Units (Includes All ADA Hardware), Add	\$87.16
			Qty Unit Price Factor Total	
			Installation 1.00 X \$72.86 X 1.1963 \$87.16	
40	06 41 13 00-0023	0067	MOD For Premium Grade, Add	\$217.92
			Qty Unit Price Factor Total	
			Installation 1.00 X \$182.16 X 1.1963 \$217.92	
41	06 41 13 00-0024		EA >33"-36" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$530.25
			Qty Unit Price Factor Total	
			Installation 1.00 X \$443.24 X 1.1963 \$530.25	
			Contractor Notes: breakroom	
42	06 41 13 00-0024	0057	MOD For ADA Cabinet Units (Includes All ADA Hardware), Add	\$89.56
			Qty Unit Price Factor Total	
			Installation 1.00 X \$74.86 X 1.1963 \$89.56	
43	06 41 13 00-0024	0067	MOD For Premium Grade, Add	\$223.89
			Qty Unit Price Factor Total	
			Installation 1.00 X \$187.15 X 1.1963 \$223.89	
44	06 41 13 00-0024		EA >33"-36" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrefinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$1,060.50
			Qty Unit Price Factor Total	
			Installation 2.00 X \$443.24 X 1.1963 \$1,060.50	
			Contractor Notes: reception 102	

CSI Number	Mod	UOM	Description	LineTotal
06 - Wood, Plastic, and Composites				
45	06 41 13 00-0024	0057	MOD For ADA Cabinet Units (Includes All ADA Hardware), Add	\$179.11
			Qty Unit Price Factor Total	
			Installation 2.00 X \$74.86 X 1.1963 \$179.11	
46	06 41 13 00-0024	0067	MOD For Premium Grade, Add	\$447.78
			Qty Unit Price Factor Total	
			Installation 2.00 X \$187.15 X 1.1963 \$447.78	
47	06 41 13 00-0024	EA	>33"-36" Wide, 34-1/2" High x 24" Deep 2-Drawer/2-Door CabinetPrenfinished with solid hardwood face frames, hardwood door frames and drawer fronts. Hardwood veneer on raised door panels. Excludes top.	\$530.25
			Qty Unit Price Factor Total	
			Installation 1.00 X \$443.24 X 1.1963 \$530.25	
			Contractor Notes: breakroom	
48	06 41 13 00-0024	0057	MOD For ADA Cabinet Units (Includes All ADA Hardware), Add	\$89.56
			Qty Unit Price Factor Total	
			Installation 1.00 X \$74.86 X 1.1963 \$89.56	
49	06 41 13 00-0024	0067	MOD For Premium Grade, Add	\$223.89
			Qty Unit Price Factor Total	
			Installation 1.00 X \$187.15 X 1.1963 \$223.89	
50	06 41 13 00-0078	EA	>30" To 36" Wide, 15" High x 13" Deep Double Door Wall CabinetPrenfinished with solid hardwood face frames, hardwood door frames. Hardwood veneer on raised door panels.	\$265.36
			Qty Unit Price Factor Total	
			Installation 1.00 X \$221.82 X 1.1963 \$265.36	
			Contractor Notes: microwave cabinet at breakroom	
51	06 41 13 00-0078	0067	MOD For Premium Grade, Add	\$115.68
			Qty Unit Price Factor Total	
			Installation 1.00 X \$96.70 X 1.1963 \$115.68	
52	06 46 36 00-0498	LF	3/4" x 5-1/2" Custom Shaped Red Oak	\$539.53
			Qty Unit Price Factor Total	
			Installation 100.00 X \$4.51 X 1.1963 \$539.53	
			Contractor Notes: trim at conference room between current panels and bottom drywall	
Subtotal for 06 - Wood, Plastic, and Composites:				\$10,530.15
07 - Thermal And Moisture Protection				
53	07 21 16 00-0012	SF	3-1/2" Thick, Unfaced, R-13 Fiberglass Flexible Insulation	\$1,151.18
			Qty Unit Price Factor Total	
			Installation 1,188.00 X \$0.81 X 1.1963 \$1,151.18	
			Contractor Notes: sound insulation at restroom & Breakroom walls	

CSI Number	Mod	UOM	Description	LineTotal
07 - Thermal And Moisture Protection				
54	07 21 16 00-0014	SF	5-1/2" Thick, Unfaced, R-21 Fiberglass Flexible Insulation	\$5,901.95
			Qty Unit Price Factor Total	
			Installation 3,575.00 X \$1.21 X 1.1963	\$5,174.89
			Demolition 3,575.00 X 0.17 X 1.1963	\$727.05
			Contractor Notes: New insulation at ceiling grid per drawings	
55	07 92 13 00-0017	CLF	1/4" x 1/4" Joint, Acrylic/Latex Sealant And Caulking	\$714.86
			Qty Unit Price Factor Total	
			Installation 4.00 X \$149.39 X 1.1963	\$714.86
56	07 92 13 00-0035	CLF	3/8" x 3/8" Joint, Polyurethane Sealant And Caulking	\$49.73
			Qty Unit Price Factor Total	
			Installation 0.20 X \$207.86 X 1.1963	\$49.73
			Contractor Notes: @ Thresholds	
Subtotal for 07 - Thermal And Moisture Protection:				\$7,817.72
08 - Openings				
57	08 12 13 13-0041	EA	3' x 6'-8" Through 7'-2" x 5-3/4" Deep Metal Door Frame, 16 Gauge	\$5,300.75
			Qty Unit Price Factor Total	
			Installation 23.00 X \$192.65 X 1.1963	\$5,300.75
58	08 12 13 13-0041	0070 MOD	For Auxiliary Frame Reinforcement For Hinges, Add	\$464.18
			Qty Unit Price Factor Total	
			Installation 23.00 X \$16.87 X 1.1963	\$464.18
59	08 12 13 13-0041	0079 MOD	For Baked Enamel Finish, Add	\$1,259.36
			Qty Unit Price Factor Total	
			Installation 23.00 X \$45.77 X 1.1963	\$1,259.36
60	08 12 13 13-0041	0080 MOD	For 3/4 Hour Rating, Add	\$514.17
			Qty Unit Price Factor Total	
			Installation 14.00 X \$30.70 X 1.1963	\$514.17
61	08 14 16 00-0149	EA	3'-0" x 7' x 1-3/4" Solid Core Plastic Laminated Door	\$10,325.52
			Qty Unit Price Factor Total	
			Installation 23.00 X \$375.27 X 1.1963	\$10,325.52
62	08 14 16 00-0149	0135 MOD	For Machining for Mortise Lock, Add	\$963.02
			Qty Unit Price Factor Total	
			Installation 23.00 X \$35.00 X 1.1963	\$963.02
63	08 14 16 00-0149	0136 MOD	For Commercial Grade 20 Minute Fire Rated Door, Add	\$657.53
			Qty Unit Price Factor Total	
			Installation 14.00 X \$39.26 X 1.1963	\$657.53
64	08 43 13 00-0002	SF	Aluminum Storefront Framing	\$263.78
			Qty Unit Price Factor Total	
			Installation 18.00 X \$12.25 X 1.1963	\$263.78
			Contractor Notes: end wall caps at cased openings	

CSI Number	Mod	UOM	Description	LineTotal
08 - Openings				
65	08 71 16 00-0010	PR	4-1/2" x 4-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$2,250.17
			Qty Unit Price Factor Total	
			Installation 34.50 X \$54.52 X 1.1963 \$2,250.17	
66	08 71 16 00-0010	0226 MOD	For Pair Of Non-Removable Pins (NRP), Add	\$247.63
			Qty Unit Price Factor Total	
			Installation 34.50 X \$6.00 X 1.1963 \$247.63	
67	08 71 16 00-0537	EA	2-1/2" Base Diameter, Convex Or Concave Rubber Insert, Satin Nickel Finish, Cast Brass Wall Bumper (Ives WS401/402)	\$603.40
			Qty Unit Price Factor Total	
			Installation 23.00 X \$21.93 X 1.1963 \$603.40	
68	08 71 16 00-2243	EA	Surface Mounted Heavy Duty Door Closer (LCN 4040XP/4041 Series)	\$6,175.56
			Qty Unit Price Factor Total	
			Installation 17.00 X \$303.66 X 1.1963 \$6,175.56	
		Contractor Notes: Per Hardware schedule		
69	08 71 16 00-2243	0275 MOD	For AVB (5 LB Per Push), Add	\$134.22
			Qty Unit Price Factor Total	
			Installation 17.00 X \$6.60 X 1.1963 \$134.22	
70	08 71 16 00-2287	EA	Heavy Duty Cylindrical Entrance Lockset F82Satin chrome plated US26D (BHMA 626) - BHMA 156.2-1989, Grade 1(Corbin Russwin CL 3600).	\$6,610.73
			Qty Unit Price Factor Total	
			Installation 23.00 X \$240.26 X 1.1963 \$6,610.73	
71	08 81 26 00-0048	SF	3/8" Thick, Laminated Glass With PVB Interlayer, Field Installed Glass	\$1,205.12
			Qty Unit Price Factor Total	
			Installation 63.00 X \$15.99 X 1.1963 \$1,205.12	
72	08 81 26 00-0048	0058 MOD	For One Piece Heat Strengthened Glass, Add	\$134.91
			Qty Unit Price Factor Total	
			Installation 63.00 X \$1.79 X 1.1963 \$134.91	
73	08 81 26 00-0048	0066 MOD	For Tinted Glass, Add	\$168.82
			Qty Unit Price Factor Total	
			Installation 63.00 X \$2.24 X 1.1963 \$168.82	
74	08 81 26 00-0048	0304 MOD	For Glass Removal And Preparing Opening For New Glazing, Add	\$530.58
			Qty Unit Price Factor Total	
			Installation 63.00 X \$7.04 X 1.1963 \$530.58	
75	08 85 00 00-0003	LF	Neoprene Glazing Gasket, 3/8" Glass Tongued Section / Tongued Mullion	\$395.68
			Qty Unit Price Factor Total	
			Installation 75.00 X \$3.67 X 1.1963 \$329.28	
			Demolition 75.00 X 0.74 X 1.1963 \$66.39	

CSI Number	Mod	UOM	Description	LineTotal
Subtotal for 08 - Openings:				\$38,205.13
09 - Finishes				
76	09 01 20 00-0002	SF	Up To 2 SF, Cut And Patch Hole In Drywall To Match ExistingPer location.	\$271.68
			Qty Unit Price Factor Total	
			Installation 30.00 X \$7.57 X 1.1963	\$271.68
			Contractor Notes: Patching where electrical devices are relocated for ADA and other areas.	
77	09 22 16 13-0010	SF	3-5/8" Width, 16" On Center, 20 Gauge, Non Load Bearing, Non Structural Metal Stud Framing With Tracks And Runners	\$5,765.24
			Qty Unit Price Factor Total	
			Installation 2,600.00 X \$1.71 X 1.1963	\$5,318.75
			Demolition 1,287.00 X 0.29 X 1.1963	\$446.50
78	09 29 00 00-0013	SF	5/8" Type X Fire Rated Gypsum Board	\$6,337.71
			Qty Unit Price Factor Total	
			Installation 5,200.00 X \$0.90 X 1.1963	\$5,598.68
			Demolition 2,574.00 X 0.24 X 1.1963	\$739.03
79	09 29 00 00-0056	SF	Up To 10' High, Walls, Tape, Spackle And Finish Gypsum Board	\$2,220.33
			Qty Unit Price Factor Total	
			Installation 5,800.00 X \$0.32 X 1.1963	\$2,220.33
80	09 29 00 00-0062	LF	Up To 10' High, Vertical Corners, Tape, Spackle And Finish Gypsum Board	\$994.05
			Qty Unit Price Factor Total	
			Installation 1,259.00 X \$0.66 X 1.1963	\$994.05
81	09 29 00 00-0070	SF	Spray Applied Orange Peel Finish On Existing Gypsum Board Wall	\$1,179.55
			Qty Unit Price Factor Total	
			Installation 5,800.00 X \$0.17 X 1.1963	\$1,179.55
82	09 29 00 00-0074	LF	Corner Bead, Galvanized Steel For Gypsum Board	\$2,871.12
			Qty Unit Price Factor Total	
			Installation 1,250.00 X \$1.52 X 1.1963	\$2,272.97
			Demolition 1,250.00 X 0.4 X 1.1963	\$598.15
83	09 30 16 00-0002	SF	Glazed Quarry Floor Tile	\$2,581.62
			Qty Unit Price Factor Total	
			Installation 200.00 X \$10.79 X 1.1963	\$2,581.62
84	09 30 16 00-0002	0060 MOD	For >50 To 250, Add	\$153.13
			Qty Unit Price Factor Total	
			Installation 200.00 X \$0.64 X 1.1963	\$153.13
85	09 30 16 00-0004	SF	Glazed Quarry Wall Tile	\$3,038.22
			Qty Unit Price Factor Total	
			Installation 222.00 X \$11.44 X 1.1963	\$3,038.22

CSI Number	Mod	UOM	Description	LineTotal
09 - Finishes				
86	09 30 16 00-0004	0065	MOD For >50 To 250, Add	\$204.50
			Qty Unit Price Factor Total	
			Installation 222.00 X \$0.77 X 1.1963 \$204.50	
87	09 30 16 00-0006		LF 6" High Glazed Quarry Tile Cove Base Or Trim	\$514.77
			Qty Unit Price Factor Total	
			Installation 26.00 X \$16.55 X 1.1963 \$514.77	
88	09 31 00 00-0001		SF Thin Set - Latex Portland Cement Mortar	\$393.06
			Qty Unit Price Factor Total	
			Installation 444.00 X \$0.74 X 1.1963 \$393.06	
89	09 51 13 00-0017		SF 2' x 2' x 5/8" Mineral Fiber Acoustical Ceiling Panels	\$5,509.56
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$0.98 X 1.1963 \$4,425.71	
			Demolition 3,775.00 X 0.24 X 1.1963 \$1,083.85	
90	09 51 13 00-0017	0089	MOD For Fire Rated Panels, Add	\$1,987.05
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$0.44 X 1.1963 \$1,987.05	
91	09 51 13 00-0017	0106	MOD For Single Angled Tegular Edge (Reveal), Add	\$1,264.49
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$0.28 X 1.1963 \$1,264.49	
92	09 53 23 00-0004		SF 2' x 2' Grid, 15/16" T Bar Ceiling Suspension System	\$2,105.49
			Qty Unit Price Factor Total	
			Installation 1,100.00 X \$1.60 X 1.1963 \$2,105.49	
93	09 53 23 00-0004	0120	MOD For UL Listed (Fire Guard), Add	\$131.59
			Qty Unit Price Factor Total	
			Installation 1,100.00 X \$0.10 X 1.1963 \$131.59	
94	09 53 23 00-0005		SF 2' x 4' Grid, 15/16" T Bar Ceiling Suspension System	\$263.19
			Qty Unit Price Factor Total	
			Installation 0.00 X \$1.33 X 1.1963 \$0.00	
			Demolition 1,100.00 X 0.2 X 1.1963 \$263.19	
95	09 53 23 00-0007		SF 2', 15/16" Suspended Ceiling Cross TeeCan be used to convert an existing 2' x 4' suspension system to a 2' x 2' system or to replace an individual component.	\$1,716.09
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$0.38 X 1.1963 \$1,716.09	
96	09 65 13 13-0002		LF 4" High, 1/8" Vinyl Plastic Base, All Colors	\$2,248.09
			Qty Unit Price Factor Total	
			Installation 1,080.00 X \$1.74 X 1.1963 \$2,248.09	

CSI Number	Mod	UOM	Description	LineTotal
09 - Finishes				
97	09 65 13 33-0005	SF	Remove Glue From Concrete FloorFor removal of glue from VCT or carpet placement. Not to be used in conjunction with demolition tasks associated with floor tile installation.	\$2,095.62
			Qty Unit Price Factor Total	
			Installation 3,575.00 X \$0.49 X 1.1963 \$2,095.62	
98	09 65 19 19-0012	SF	1/8" Thick, Static Dissipative, Class 2 Through Pattern, Vinyl Composition Tile (VCT) (Armstrong® SDT™)	\$27,186.52
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$6.02 X 1.1963 \$27,186.52	
		Contractor Notes: LVT per drawings		
99	09 68 13 00-0009	SY	30 Ounce, Non Patterned, Nylon Carpet Tile	\$1,139.83
			Qty Unit Price Factor Total	
			Installation 24.00 X \$39.70 X 1.1963 \$1,139.83	
100	09 91 23 00-0062	SF	Paint Interior Plaster/Drywall Walls, 1 Coat Primer, Brush/Roller Work	\$4,217.10
			Qty Unit Price Factor Total	
			Installation 10,368.0 X \$0.34 X 1.1963 \$4,217.10	
			0	
101	09 91 23 00-0064	SF	Paint Interior Plaster/Drywall Walls, 2 Coats Paint, Brush/Roller Work	\$8,062.11
			Qty Unit Price Factor Total	
			Installation 10,368.0 X \$0.65 X 1.1963 \$8,062.10	
			0	
102	09 91 23 00-0064	0264 MOD	For Each Coat With Egg Shell Finish, Add	\$248.06
			Qty Unit Price Factor Total	
			Installation 20,736.0 X \$0.01 X 1.1963 \$248.06	
			0	
103	09 91 23 00-0179	LF	Paint Interior Ceiling Tile Grid, 1 Coat Paint, Brush/Roller Work	\$496.76
			Qty Unit Price Factor Total	
			Installation 3,775.00 X \$0.11 X 1.1963 \$496.76	
Subtotal for 09 - Finishes:				\$85,196.53
10 - Specialties				
104	10 21 13 13-0004	EA	36" x 60", Floor Anchored, Enamel Coated Steel, One Compartment Corner Unit, Complete Toilet Partition	\$161.82
			Qty Unit Price Factor Total	
			Installation 0.00 X \$570.54 X 1.1963 \$0.00	
			Demolition 3.00 X 45.09 X 1.1963 \$161.82	
105	10 28 13 13-0010	EA	Recessed Mounted, Stainless Steel Folded Paper Towel Dispenser (Bobrick Classic B-359)	\$274.91
			Qty Unit Price Factor Total	
			Installation 2.00 X \$114.90 X 1.1963 \$274.91	

CSI Number	Mod	UOM	Description	LineTotal
10 - Specialties				
106	10 28 13 13-0019	EA	Surface Mounted, Acrylonitrile Butadiene Styrene (ABS) Plastic Folded Paper Towel Dispenser (Bobrick Matrix B-5262)	\$99.94
			Qty Unit Price Factor Total	
			Installation 2.00 X \$41.77 X 1.1963 \$99.94	
107	10 28 13 13-0027	EA	Two Roll, Surface Mounted, Acrylonitrile Butadiene Styrene (ABS) Plastic Toilet Tissue Dispenser (Bobrick B-5288)	\$99.48
			Qty Unit Price Factor Total	
			Installation 2.00 X \$41.58 X 1.1963 \$99.48	
108	10 28 13 13-0060	EA	40 Fluid Ounce, Surface Mounted, Stainless Steel Soap Dispenser (Bobrick Contura B-4112)	\$173.56
			Qty Unit Price Factor Total	
			Installation 2.00 X \$72.54 X 1.1963 \$173.56	
109	10 28 13 13-0128	EA	36" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x36)	\$150.95
			Qty Unit Price Factor Total	
			Installation 2.00 X \$63.09 X 1.1963 \$150.95	
110	10 28 13 13-0129	EA	42" Length, 1-1/4" Diameter, Stainless Steel Grab Bar (Bobrick B-5806x42)	\$156.55
			Qty Unit Price Factor Total	
			Installation 2.00 X \$65.43 X 1.1963 \$156.55	
111	10 28 13 13-0268	EA	Single Stainless Steel Robe Hook (Bobrick B-233)	\$44.79
			Qty Unit Price Factor Total	
			Installation 2.00 X \$18.72 X 1.1963 \$44.79	
112	10 28 13 13-0332	EA	36" x 36", Surface Mounted, Stainless Steel Angle Frame Glass Mirror (Gamco A-36x36)	\$220.79
			Qty Unit Price Factor Total	
			Installation 1.00 X \$184.56 X 1.1963 \$220.79	
113	10 28 13 13-0334	EA	72" x 36", Surface Mounted, Stainless Steel Angle Frame Glass Mirror (Gamco A-72x36)	\$436.22
			Qty Unit Price Factor Total	
			Installation 1.00 X \$364.64 X 1.1963 \$436.22	
114	10 28 13 13-0360	EA	36" Length, 3 Handle Capacity, Stainless Steel Mop And Broom Holder (Bobrick B-223x36)	\$117.99
			Qty Unit Price Factor Total	
			Installation 1.00 X \$98.63 X 1.1963 \$117.99	
115	10 56 13 16-0004	LF	75" High Baked Enamel Steel Storage Shelving 7 Shelf, Open With 12" Wide Shelf	\$1,087.87
			Qty Unit Price Factor Total	
			Installation 12.00 X \$75.78 X 1.1963 \$1,087.87	
Contractor Notes: Janitor closets				
Subtotal for 10 - Specialties:				\$3,024.87

CSI Number	Mod	UOM	Description	LineTotal
12 - Furnishings				
116	12 35 70 13-0037	LF	25" Self Edge Laminate Countertop With Backsplash	\$1,997.58
			Qty Unit Price Factor Total	
			Installation 10.00 X \$166.98 X 1.1963 \$1,997.58	
		Contractor Notes: Office 104		
117	12 35 70 13-0037	LF	25" Self Edge Laminate Countertop With Backsplash	\$2,996.37
			Qty Unit Price Factor Total	
			Installation 15.00 X \$166.98 X 1.1963 \$2,996.37	
		Contractor Notes: restrooms		
118	12 35 70 13-0037	LF	25" Self Edge Laminate Countertop With Backsplash	\$1,797.82
			Qty Unit Price Factor Total	
			Installation 9.00 X \$166.98 X 1.1963 \$1,797.82	
		Contractor Notes: breakroom		
119	12 35 70 13-0037	LF	25" Self Edge Laminate Countertop With Backsplash	\$2,297.22
			Qty Unit Price Factor Total	
			Installation 11.50 X \$166.98 X 1.1963 \$2,297.22	
		Contractor Notes: Reception 102		
120	12 36 23 13-0004	LF	Plastic Laminate Counter Top With Backsplash, Up To 26" Deep	\$515.51
			Qty Unit Price Factor Total	
			Installation 18.00 X \$23.94 X 1.1963 \$515.51	
		Contractor Notes: writing ledge countertops at 102 & 104		
Subtotal for 12 - Furnishings:				\$9,604.51
22 - Plumbing				
121	22 07 19 00-0423	LF	1/2" Diameter Pipe, 3/8" Wall Polyethylene Tubing Flexible Closed Cell Foam Insulation	\$257.68
			Qty Unit Price Factor Total	
			Installation 60.00 X \$2.92 X 1.1963 \$209.59	
			Demolition 30.00 X 1.34 X 1.1963 \$48.09	
122	22 07 19 00-0424	LF	3/4" Diameter Pipe, 3/8" Wall Polyethylene Tubing Flexible Closed Cell Foam Insulation	\$537.62
			Qty Unit Price Factor Total	
			Installation 120.00 X \$3.05 X 1.1963 \$437.85	
			Demolition 60.00 X 1.39 X 1.1963 \$99.77	
123	22 11 16 00-0350	LF	1/2" Hard Drawn Type L Copper Tube/Pipe	\$701.99
			Qty Unit Price Factor Total	
			Installation 120.00 X \$3.61 X 1.1963 \$518.24	
			Demolition 120.00 X 1.28 X 1.1963 \$183.75	
124	22 11 16 00-0351	LF	3/4" Hard Drawn Type L Copper Tube/Pipe	\$858.46
			Qty Unit Price Factor Total	
			Installation 120.00 X \$4.62 X 1.1963 \$663.23	
			Demolition 120.00 X 1.36 X 1.1963 \$195.24	

CSI Number	Mod	UOM	Description	LineTotal
22 - Plumbing				
125	22 11 16 00-0352	LF	1" Hard Drawn Type L Copper Tube/Pipe	\$450.41
			Qty Unit Price Factor Total	
			Installation 50.00 X \$5.99 X 1.1963	\$358.29
			Demolition 50.00 X 1.54 X 1.1963	\$92.12
126	22 11 16 00-0615	EA	1/2" Crimped Copper 90 Degree Elbow	\$392.63
			Qty Unit Price Factor Total	
			Installation 20.00 X \$10.09 X 1.1963	\$241.41
			Demolition 20.00 X 6.32 X 1.1963	\$151.21
127	22 11 16 00-0616	EA	3/4" Crimped Copper 90 Degree Elbow	\$455.55
			Qty Unit Price Factor Total	
			Installation 20.00 X \$11.83 X 1.1963	\$283.04
			Demolition 20.00 X 7.21 X 1.1963	\$172.51
128	22 11 16 00-0617	EA	1" Crimped Copper 90 Degree Elbow	\$225.67
			Qty Unit Price Factor Total	
			Installation 8.00 X \$15.00 X 1.1963	\$143.56
			Demolition 8.00 X 8.58 X 1.1963	\$82.11
129	22 11 16 00-0635	EA	1/2" Crimped Copper Straight Tee	\$117.86
			Qty Unit Price Factor Total	
			Installation 4.00 X \$15.16 X 1.1963	\$72.54
			Demolition 4.00 X 9.47 X 1.1963	\$45.32
130	22 11 16 00-0636	EA	3/4" Crimped Copper Straight Tee	\$157.05
			Qty Unit Price Factor Total	
			Installation 4.00 X \$20.35 X 1.1963	\$97.38
			Demolition 4.00 X 12.47 X 1.1963	\$59.67
131	22 11 16 00-0637	EA	1" Crimped Copper Straight Tee	\$45.03
			Qty Unit Price Factor Total	
			Installation 1.00 X \$23.81 X 1.1963	\$28.48
			Demolition 1.00 X 13.83 X 1.1963	\$16.54
132	22 11 16 00-0645	EA	3/4" Crimped Copper Reducing Tee	\$60.05
			Qty Unit Price Factor Total	
			Installation 2.00 X \$16.11 X 1.1963	\$38.54
			Demolition 2.00 X 8.99 X 1.1963	\$21.51
133	22 11 16 00-0654	EA	1/2" Crimped Copper Coupling	\$391.19
			Qty Unit Price Factor Total	
			Installation 20.00 X \$10.03 X 1.1963	\$239.98
			Demolition 20.00 X 6.32 X 1.1963	\$151.21
134	22 11 16 00-0655	EA	3/4" Crimped Copper Coupling	\$450.77
			Qty Unit Price Factor Total	
			Installation 20.00 X \$11.63 X 1.1963	\$278.26
			Demolition 20.00 X 7.21 X 1.1963	\$172.51

CSI Number	Mod	UOM	Description	LineTotal
22 - Plumbing				
135	22 11 16 00-0656	EA	1" Crimped Copper Coupling	\$166.45
			Qty Unit Price Factor Total	
			Installation 6.00 X \$14.61 X 1.1963	\$104.87
			Demolition 6.00 X 8.58 X 1.1963	\$61.59
136	22 11 16 00-0673	EA	1/2" Crimped Copper Male Adapter	\$1,031.88
			Qty Unit Price Factor Total	
			Installation 80.00 X \$10.15 X 1.1963	\$971.40
			Demolition 8.00 X 6.32 X 1.1963	\$60.48
137	22 11 16 00-0674	EA	3/4" Crimped Copper Male Adapter	\$23.00
			Qty Unit Price Factor Total	
			Installation 1.00 X \$12.02 X 1.1963	\$14.38
			Demolition 1.00 X 7.21 X 1.1963	\$8.63
138	22 11 16 00-0675	EA	1" Crimped Copper Male Adapter	\$28.41
			Qty Unit Price Factor Total	
			Installation 1.00 X \$15.17 X 1.1963	\$18.15
			Demolition 1.00 X 8.58 X 1.1963	\$10.26
139	22 11 16 00-0690	EA	1/2" Crimped Copper Cap	\$86.99
			Qty Unit Price Factor Total	
			Installation 8.00 X \$5.94 X 1.1963	\$56.85
			Demolition 8.00 X 3.15 X 1.1963	\$30.15
140	22 11 16 00-0691	EA	3/4" Crimped Copper Cap	\$40.34
			Qty Unit Price Factor Total	
			Installation 3.00 X \$7.56 X 1.1963	\$27.13
			Demolition 3.00 X 3.68 X 1.1963	\$13.21
141	22 13 13 00-0006	EA	Wall Mounted Urinal, Single Fixture Rough-In, Cast Iron Waste And Vent PipeIncludes cast iron waste and vent pipe and copper domestic supply. Excludes fixture, carrier and flush valve.	\$376.19
			Qty Unit Price Factor Total	
			Installation 1.00 X \$314.46 X 1.1963	\$376.19
142	22 13 13 00-0008	EA	Countertop Kitchen Sink, Single Fixture Rough-In, Cast Iron Waste And Vent PipeIncludes cast iron waste and vent pipe and copper domestic supply. Excludes fixture and faucet.	\$558.07
			Qty Unit Price Factor Total	
			Installation 1.00 X \$466.50 X 1.1963	\$558.07
143	22 13 13 00-0011	EA	Floor Mounted Service Sink, Single Fixture Rough-In, Cast Iron Waste And Vent PipeIncludes cast iron waste and vent pipe and copper domestic supply. Excludes fixture and faucet.	\$571.11
			Qty Unit Price Factor Total	
			Installation 1.00 X \$477.40 X 1.1963	\$571.11

CSI Number	Mod	UOM	Description	LineTotal
22 - Plumbing				
144	22 13 13 00-0030	EA	Floor Mounted Water Closet, Gang Fixture Rough-In, Cast Iron Waste And Vent PipeIncludes cast iron waste and vent pipe and copper domestic supply. Excludes fixture and flush valve.	\$835.45
			Qty Unit Price Factor Total	
			Installation 2.00 X \$349.18 X 1.1963 \$835.45	
145	22 13 16 00-0250	EA	3", Cut And Prepare Existing In-Place Cast Iron Pipe	\$22.68
			Qty Unit Price Factor Total	
			Installation 3.00 X \$6.32 X 1.1963 \$22.68	
146	22 13 16 00-0271	LF	2" No Hub Cast Iron Pipe	\$971.40
			Qty Unit Price Factor Total	
			Installation 100.00 X \$8.12 X 1.1963 \$971.40	
147	22 13 16 00-0271	0013 MOD	For Below Ground Installation, Add	\$13.76
			Qty Unit Price Factor Total	
			Installation 50.00 X \$0.23 X 1.1963 \$13.76	
148	22 13 16 00-0273	LF	4" No Hub Cast Iron Pipe	\$358.17
			Qty Unit Price Factor Total	
			Installation 20.00 X \$14.97 X 1.1963 \$358.17	
149	22 13 16 00-0273	0013 MOD	For Below Ground Installation, Add	\$10.53
			Qty Unit Price Factor Total	
			Installation 20.00 X \$0.44 X 1.1963 \$10.53	
150	22 13 16 00-0281	EA	2" No Hub Cast Iron Long Sweep	\$208.23
			Qty Unit Price Factor Total	
			Installation 6.00 X \$29.01 X 1.1963 \$208.23	
151	22 13 16 00-0281	0013 MOD	For Below Ground Installation, Add	\$3.70
			Qty Unit Price Factor Total	
			Installation 3.00 X \$1.03 X 1.1963 \$3.70	
152	22 13 16 00-0282	EA	3" No Hub Cast Iron Long Sweep	\$59.68
			Qty Unit Price Factor Total	
			Installation 1.00 X \$34.14 X 1.1963 \$40.84	
			Demolition 1.00 X 15.75 X 1.1963 \$18.84	
153	22 13 16 00-0316	EA	2" No Hub Cast Iron Wye	\$118.22
			Qty Unit Price Factor Total	
			Installation 2.00 X \$49.41 X 1.1963 \$118.22	
154	22 13 16 00-0362	EA	4" x 2" No Hub Cast Iron Double Wye	\$159.07
			Qty Unit Price Factor Total	
			Installation 1.00 X \$88.39 X 1.1963 \$105.74	
			Demolition 1.00 X 44.58 X 1.1963 \$53.33	
155	22 13 16 00-0376	EA	2" No Hub Cast Iron Sanitary Tee	\$59.54
			Qty Unit Price Factor Total	
			Installation 1.00 X \$49.77 X 1.1963 \$59.54	

CSI Number	Mod	UOM	Description	LineTotal
22 - Plumbing				
156	22 13 16 00-0399	EA	2" No Hub Cast Iron Cleanout Tee	\$32.24
			Qty Unit Price Factor Total	
			Installation 1.00 X \$26.95 X 1.1963 \$32.24	
157	22 13 16 00-0441	EA	2" No Hub Cast Iron Blind Plug	\$27.20
			Qty Unit Price Factor Total	
			Installation 1.00 X \$22.74 X 1.1963 \$27.20	
158	22 13 16 00-0449	EA	2" No Hub Cast Iron P-Trap	\$34.05
			Qty Unit Price Factor Total	
			Installation 1.00 X \$28.46 X 1.1963 \$34.05	
159	22 13 16 00-0459	EA	4" No Hub Cast Iron Closet Flange	\$179.29
			Qty Unit Price Factor Total	
			Installation 2.00 X \$43.69 X 1.1963 \$104.53	
			Demolition 3.00 X 20.83 X 1.1963 \$74.76	
160	22 13 16 00-0459	0013 MOD	For Below Ground Installation, Add	\$3.73
			Qty Unit Price Factor Total	
			Installation 2.00 X \$1.56 X 1.1963 \$3.73	
161	22 13 16 00-0481	EA	2" Cast Iron Mechanical Joint Coupling With Neoprene Gasket And Bolts	\$367.74
			Qty Unit Price Factor Total	
			Installation 20.00 X \$15.37 X 1.1963 \$367.74	
162	22 13 16 00-0483	EA	4" Cast Iron Mechanical Joint Coupling With Neoprene Gasket And Bolts	\$225.26
			Qty Unit Price Factor Total	
			Installation 10.00 X \$18.83 X 1.1963 \$225.26	
163	22 13 16 00-0490	EA	Cut And Prepare 2" Cast Iron Pipe, No Hub	\$13.85
			Qty Unit Price Factor Total	
			Installation 2.00 X \$5.79 X 1.1963 \$13.85	
164	22 13 16 00-0492	EA	Cut And Prepare 4" Cast Iron Pipe, No Hub	\$18.88
			Qty Unit Price Factor Total	
			Installation 2.00 X \$7.89 X 1.1963 \$18.88	
165	22 33 33 00-0003	EA	Up To 6 KW, 10 Gallon, Single Element Lowboy Electric Commercial Water Heater (DEL-10S)	\$1,046.94
			Qty Unit Price Factor Total	
			Installation 1.00 X \$783.07 X 1.1963 \$936.79	
			Demolition 1.00 X 92.08 X 1.1963 \$110.16	
166	22 42 13 00-0007	EA	2 Piece Tank Type, Pressure Assisted, Siphon Jet, Floor Mounted, Floor Outlet, Elongated Vitreous China Water Closet (American Standard Cadet™)	\$1,643.66
			Qty Unit Price Factor Total	
			Installation 2.00 X \$611.39 X 1.1963 \$1,462.81	
			Demolition 3.00 X 50.39 X 1.1963 \$180.84	

CSI Number	Mod	UOM	Description	LineTotal
22 - Plumbing				
167	22 42 13 00-0072	EA	Siphon Jet, Wall Hung, Vitreous China Urinal (American Standard Trimbrook™)	\$610.07
			Qty Unit Price Factor Total	
			Installation 1.00 X \$458.12 X 1.1963 \$548.05	
			Demolition 1.00 X 51.84 X 1.1963 \$62.02	
168	22 42 13 00-0086	EA	Exposed Manual Urinal Flush Valve, 1-1/4" Top Spud (Sloan Regal 180)1.0, 1.5 or 3.5 GPF.	\$209.62
			Qty Unit Price Factor Total	
			Installation 1.00 X \$158.70 X 1.1963 \$189.85	
			Demolition 1.00 X 16.52 X 1.1963 \$19.76	
169	22 42 16 00-0014	EA	21" x 18" Vitreous China Countertop Lavatory (American Standard Cadet™ Oval)	\$828.41
			Qty Unit Price Factor Total	
			Installation 2.00 X \$306.99 X 1.1963 \$734.50	
			Demolition 2.00 X 39.25 X 1.1963 \$93.91	
170	22 42 16 00-0063	EA	25" x 22" x 7-1/2" Stainless Steel Kitchen Sink, Single Bowl, 20 Gauge (Elkay PSR2522)	\$807.22
			Qty Unit Price Factor Total	
			Installation 1.00 X \$674.76 X 1.1963 \$807.22	
171	22 42 16 00-0104	EA	24" x 24" x 10" Molded Stone Mop Service Sink With Strainer (Swanstone MS-2424-010)	\$486.15
			Qty Unit Price Factor Total	
			Installation 1.00 X \$406.38 X 1.1963 \$486.15	
172	22 42 39 00-0005	EA	Top Cast Kitchen Faucet With Spray, Single Handle, Stainless Steel Finish (Delta 440 -SS-DST)	\$223.42
			Qty Unit Price Factor Total	
			Installation 1.00 X \$162.54 X 1.1963 \$194.45	
			Demolition 1.00 X 24.22 X 1.1963 \$28.97	
173	22 42 39 00-0029	EA	4" Centerset Lavatory Gooseneck Faucet With Chrome Lever Handles (Delta 2530-LHP+H24)	\$371.19
			Qty Unit Price Factor Total	
			Installation 2.00 X \$137.70 X 1.1963 \$329.46	
			Demolition 2.00 X 17.44 X 1.1963 \$41.73	
174	22 42 39 00-0085	EA	6" Spout With Vacuum Break And Bottom Fork Brace, Wall Mount Service Sink Faucet, Stops In Integral Arm, Wrist Blade Handles (American Standard 8345.110)	\$394.03
			Qty Unit Price Factor Total	
			Installation 1.00 X \$329.37 X 1.1963 \$394.03	
Subtotal for 22 - Plumbing:				\$18,327.78
26 - Electrical				
175	26 05 29 00-0060	EA	3/8-16 Lock Nut With Spring For Unistrut Channel	\$19.81
			Qty Unit Price Factor Total	
			Installation 4.00 X \$4.14 X 1.1963 \$19.81	

CSI Number	Mod	UOM	Description	LineTotal
26 - Electrical				
Subtotal for 26 - Electrical:				\$19.81
31 - Earthwork				
176	31 23 16 36-0009	CY	Excavation For Building Foundations And Other Structures By Hand in Soil	\$1,079.54
			Qty Unit Price Factor Total	
			Installation 20.00 X \$45.12 X 1.1963	\$1,079.54
177	31 23 16 36-0019	CY	Backfilling Around Building Foundations And Other Structures By Hand	\$514.17
			Qty Unit Price Factor Total	
			Installation 20.00 X \$21.49 X 1.1963	\$514.17
178	31 23 16 36-0022	CY	Compaction Of Fill Or Subbase For Building Foundations and Other Structures by Hand	\$338.31
			Qty Unit Price Factor Total	
			Installation 20.00 X \$14.14 X 1.1963	\$338.31
Subtotal for 31 - Earthwork:				\$1,932.02
Grand Total:				\$293,007.00

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00

Job Order Contracting

JOC

Job Order Contracting (JOC)

Job Order Contracting (JOC) is used for additions and/or renovations to existing locations. JOCs can either be managed or unmanaged. With an unmanaged JOC, the member would have to negotiate the project and verify accurate pricing, as well as take on the sole responsibility of the project from start to finish and beyond.

With a managed JOC, the projects would be monitored and reviewed to assure accurate pricing and quality workmanship. EPIC6 has partnered with Gordian. Gordian is the recognized leader in Job Order Contracting, completing hundreds of projects since 1990 based on JOC principles that company founder Harry H. Mellon created.



Gordian offers a **managed** JOC program. Gordian Job Order Contracting is a construction procurement methodology that prices virtually every construction task required for a job, inclusive of every hour of labor, every piece of material, and every piece of equipment. These prices are compiled in a Construction Task Catalog®. Facility owners know what their cost will be on the front end, without negotiation or surprises. Facility owners can access trusted, local contractors that have agreed to pricing through a competitively bid procurement process, and each job is overseen by a seasoned project manager. It is proven, legal and being utilized by hundreds of customers across the country.

- Owners utilize the JOC method for the following benefits:
 - Simplifies the procurement process for repair, alteration & minor new construction projects
 - Saves time – Projects start in weeks rather than months
 - Saves money – Eliminates or Lowers A/E Fee's & procurement/admin fees
 - Price Certainty and increased cost control
 - Improves the quality of the work
 - Increases local subcontractor participation
 - Virtually eliminates defaults, terminations and claims
 - Fully transparent process
 - Assistance with scope of work development
 - Assistance with progress of the project

Typical Project Criteria:

Over the competitive bidding threshold of \$50k

Replacement in kind –Can be new construction: if Additions or Metal buildings

Types of Projects:

- Asbestos Removal
- Back-up Generator
- Bathroom Renovations
- Boiler Replacement
- Carpeting
- Concrete Sidewalks
- Demolish Buildings
- Doors and Hardware
- Engineered Metal Buildings
- Fire Sprinklers
- HVAC Upgrades
- Insulate Existing Buildings
- Masonry Repairs
- Office Renovations
- Painting
- Paving
- Replace Windows
- Roofing
- School Security

EPIC6

*Meeting Tomorrow's
Purchasing Needs Today!*

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CITY COUNCIL AGENDA FORM

Meeting Date: August 13, 2018

Agenda item: **10a**

Prepared by: Robin Eldridge

Reviewed by: *Carol Battler*

Department: Mayor and City
Council

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions

X

ATTACHMENTS FOR REFERENCE

1. Current vacancies on Boards and Commissions
2. Current applications on file

STAFF BRIEFING:

- There have been a few changes since the last time appointments and reappointments have been on the City Council agenda and a few vacancies have occurred within this time period that are critical to have full boards / commissions present to conduct business.
- There are a few vacant positions still available for appointment or reappointment.
- Highlighted names and terms have expired or will be expiring at the end of this year.
- **MAYOR** - Two (2) appointments/or reappointments (1) to Cemetery Board; and one (1) to KLMBC
- **DISTRICT "A"** - Two (2) appointments/or reappointments (1) to Building Standards Commission; (1) to Parks Board
- **DISTRICT "B"** - Two (2) appointments/or reappointments (1) to Cemetery Board; and one (1) to Planning & Zoning Commission - Alternate position
- **DISTRICT "C"** - One (1) appointment/or reappointment (1) to Board of Adjustments-Alternate position
- **DISTRICT "D"** - Six (6) appointments/or reappointments (2) to Board of Adjustments - One Member and one Alternate position; (1) to Building Standards Commission; (1) to Cemetery Board; (1) to KLMBC; (1) Parks Board

HISTORY:

- Historically, appointments are made as vacancies occur (if possible) and as members reach the end of their terms, based on applications on file, and in accordance with Resolution 1032.
- The Ordinance that establishes each Board and Commission requires that the positions be staggered; this is the reason that there are different years for terms ending.

TARGET IMPLEMENTATION: As soon as possible, as to fill each Board or Commission with the number of members required to conduct City business.

SIGNIFICANT ACTION DATES:



CITY COUNCIL AGENDA FORM

Some appointments and reappointments have been made throughout the year, as vacancies have occurred.

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other-appointments/or reappointments to Boards & Commissions | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to approve appointments and/or reappointments to fill various positions of the Boards and Commissions

FISCAL IMPACT: N/A (Boards and Commission members serve without pay)

BOARD OF ADJUSTMENT

BOARD OF ADJUSTMENT- ORD. 953		Appointed	Expires	Appoints
1. Charlotte Westerlage	825 Shady Lane	15	17	D
2. David Pennington-Exp.	924 Cypress	18	19	C
3. Herman Harper	102 Union	17	19	A
4. Harold Augustus	1030 Laurel	18	20	M
5. Lois M. Jones	2602 Meadow Lane	17	19	B
ALTERNATES				
1. Helen Kee	3103 Mc Arthur	16	18	D
2. VACANT		16	18	C
Ex-officio- Open				

The Board shall consist of five (5) members who are residents of the City, each to be appointed by the City Council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing.

The City Council may appoint two (2) alternate members of the Board who shall serve in the absence of one (1) or more of the regular members.

These alternate members, when appointed, shall serve for the same period as the regular members, which are for a term of two (2) years, and any vacancy shall be filled in the same manner, and they shall be subject to removal the same as the regular members.

Each position on the Board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 5.

The terms of the odd-numbered positions (1, 3 & 5) will expire in odd-numbered years and the terms of even-numbered years (2 & 4) shall expire in even-numbered years. Board members may be appointed to successive terms.

BUILDING STANDARDS COMMISSION

<i>BUILDING STANDARDS COMMISSION ORD. #449</i>		Appointed	Expires	Appoints
Deanie Barrett	2603 Cedar	17	19	C
VACANT (U)		17	19	D
Diane Winston (U)	1501 Colorado	18	19	B
Trina Phillips	1222 Kirsten	18	20	M
Billy Jefferson	89 Borondo Reach	16	18	A
ALTERNATES				
Maggie Manuel	1706 Crockett	18	20	A
Ex-officio- District A				

The Building Standards Commission for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and a number of alternate members not to exceed eight.

Commission members shall serve for two (2) year terms.

(U) Unexpired Term

CEMETERY BOARD

CEMETERY BOARD – ORD. 1033		Appointed	Expires	Appoints
1. Ellen Hanley	1019 Plum	18	20	A
2. Rosalind Meeks Crockett	1302 Merry Lane	18	20	C
3. Kurt Koopman	1004 Lilac	16	18	B
4. Bim Crowder (CHAIR)	401 Texas Avenue	16	18	D
5. Vacant		15	17	M
Ex-officio- OPEN				

The Cemetery Board for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and one ex-officio member of City Council.

Board members shall serve for two (2) year terms.

KEEP LA MARQUE BEAUTIFUL COMMISSION

<i>KLMBC- ORDINANCE # O-2017-0021</i>		Appointed	Expires	Appoints
1. Kimberly Yancy	2602 Meadow Lane	17	19	B
2. Carlos Flores	509 Wisteria	16	18	D
3. Joe A. Compian	1020 Duroux	17	19	A
4. Terry Pettijohn	41 Borondo Pines	18	20	M
5. Kathy Herrin	56 Borondo Pines	17	19	B
6. David Holmen	605 Sable Terrace Ln.	16	18	M
7. Vivian Allen	816 Howell Ave.	17	19	C
Ex-officio- District D				

All seven (7) Commissioners appointed by the City Council serve two (2) year staggered terms, except that appointment to vacancies shall be for the unexpired term of the position to which the appointment is made.

PARKS BOARD

PARKS BOARD ORD. #758		Appointed	Expires	Appointment
1. Al Reida	2621 Meadow Lane	17	19	C
2. Tamara Williams	614 Benson	18	20	B
3. Michael Bock	106 Longridge	17	19	M
4. Bo Hunter	2613 Lake Park Drive	16	18	A
5. Louis McGaffey	2314 Downey	17	19	M
6. Larry Walker	P.O. Box 1785	16	18	D
7. Herbert Franklin	8017 Big Oak Dr. - TX City	17	19	A
8. C.J. Leggett	1225 Kirsten	18	20	M
Ex-officio- District B				

There is hereby established a Parks Board to consist of eight (8) members who shall be appointed by the City Council and shall serve for two year terms.

The members shall serve staggered terms, that is, four (4) members' terms shall expire on odd numbered years and four members' terms shall expire on even number years.

PLANNING & ZONING COMMISSION

PLANNING & ZONING ORD. # 2014-0023		Appointed	Expires	Appoints
1 Augustino Molis	741 Spoonbill	18	20	A
2 Deanna Bethea	621 Westwood Cir.	18	19	B
3 Greg Cornett	1310 Cedar	17	19	C
4 Hugh Cash	217 Sarlee	18	20	M
5 Jean Gutierrez	1020 Ross Street	17	19	D
ALTERNATES				
#1 Nancy Vidotto	622 Hollingsworth	18	20	A
#2 Lillian Petty	11 N. Skimmer St.	18	20	B
Ex-officio- District C				

The City Council shall appoint a Planning and Zoning Commission which shall consist of five (5) members, each member being a resident and a real property taxpayer of the City of La Marque, and none of whom shall hold any other position in the City Government.

Three members of the **first** Commission shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years. Ordinance No. O-2014-0023, allows for City Council to appoint two (2) alternates to the Planning & Zoning Board.

***Alternates** are required to attend and review packets as the regular Commission members. In the case that an alternate is present to make a quorum, in the absence of a member, they will be allowed to vote. If all members are present, alternates votes will not be allowed to vote.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: PARKS BOARD

Board Preference 2: N/A

Name: BO HUNTER

Home Address: 2613 LAKE PARK

City: LM Zip: 77568 La Marque Resident: 51 yrs

Home Telephone: _____ Home E-mail: ghetto5@comcast.net

Profession: RETIRED AIRCRAFT PILOT

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Bo Hunter Date: 7/16/18

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

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Please type or print information

Board Preference 1: Building Standards Commission

Board Preference 2: _____

Name: Billy J Jefferson

Home Address: 89 Borondo Reach

City: La Marque Zip: 71 La Marque Resident: 43 yrs

Home Telephone: 9384979 Home E-mail: bjeffer77@GMAIL.COM

Profession: Retired

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

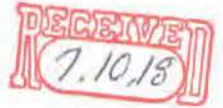
I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Billy J Jefferson

Date: 7-10-18

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

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Please type or print information

Board Preference 1: Parks Board

Board Preference 2: _____

Name: Larry Walker

Home Address: 6609 PARK VIEW LN

City: League City Zip: 77573 TX La Marque Resident: 20 yrs

Home Telephone: 281-314-1270 Home E-mail: lpwalker22@att.net

Profession: TEACHER/COACH Retired

Special Knowledge or Experience applicable to City Board/Commission function: 18 yrs

Other Information (Civic Activities):

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: [Handwritten Signature]

Date: 7-10-2018

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**CANDIDATE APPLICATION FORM
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Please type or print information

Board Preference 1: Clean City Commission

Board Preference 2: _____

Name: ISHANIE MOSES

Home Address: 1403 DUBOIX

City: LA MARQUE Zip: 77568 La Marque Resident: 12 yrs

Home Telephone: 409 935 4373 Home E-mail: JMOSES10KESBEGLOBAL.NET

Profession: CHRONIC CONDITION EDUCATOR - THE LOOSE TREE

Special Knowledge or Experience applicable to City Board/Commission function: _____

PAT 1ST SQ. VETERAN, LONG TIME RESIDENT LA MARQUE

Other Information (Civic Activities):

VARIOUS

I verify that the information I have provided on this application to be true and correct.
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Signature: Ishanie Moses

Date: 3-8-17

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**CANDIDATE APPLICATION FORM
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2017

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City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Economic Development

Board Preference 2: Clean City

Name: Jennifer Faircloth Earl

Home Address: 1412 Bonham

City: La Marque Zip: 77568 La Marque Resident: 15 yrs

Home Telephone: 409-539-0304 Home E-mail: kyleearl@sbcglobal.net

Profession: Production Manager at Minotemon Press-Bay Area

Special Knowledge or Experience applicable to City Board/Commission function: I have experience of assisting in the running of a business as well as a longtime resident.

Other Information (Civic Activities):

N/A

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Jennifer Faircloth Earl

Date: 4-3-17

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Please type or print information

Board Preference 1: **Open-Prefer something related to Public Safety or Building/Construction.**

Board Preference 2: _____

Name: **Alan Waters** _____

Home Address: **1 S. Pintail St.** _____

City: La Marque _____ Zip: **77568** _____ La Marque Resident: Yes _____ **yrs 6**

Home Telephone: **(281) 250-4153** _____ Home E-mail: **Al1Pride@AOL.Com** _____

Profession: **Owner of a Modular Building Company** _____

Special Knowledge or Experience applicable to City Board/Commission function: _____
BS Criminology – Former Police Chief – MBA and business owner _____

Other Information (Civic Activities):

Vice Chairman – College of the Mainland. Omega Bay HOA - Secretary _____

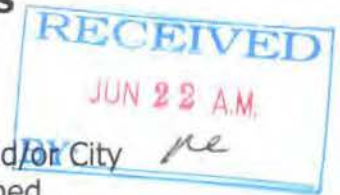
I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: **Alan L. Waters** _____

Date: **May 14, 2018** _____

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Please type or print information

Board Preference 1: Board of Adjustment

Board Preference 2: _____

Name: Charlotte A. Westlage

Home Address: 825 Shady Lane

City: La Marque Zip: 77568 La Marque Resident: ☒ yrs

Home Telephone: 409-935-5167 Home E-mail: _____

Profession: Retired

Special Knowledge or Experience applicable to City Board/Commission function: Length of Time I have been on Board; zoning Committee

Other Information (Civic Activities):

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Charlotte A. Westlage

Date: 6-22-2018

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Please type or print information

Board Preference 1: Cemetery Board

Board Preference 2: _____

Name: James C. Crowder Jr (Bim)

Business Home Address: #1401 TEXAS AVE Home 13815 Holland Rd
LAMARQUE, TX TEXAS CITY

City: LAMARQUE Zip: 77568 La Marque Resident: 9 yrs

Home Telephone: cell 409-739-0054 Home E-mail: jc crowder Jr @
Crowder funeral home

Profession: Funeral Director

Special Knowledge or Experience applicable to City Board/Commission function: _____
Funeral Director for 45 years

Other Information (Civic Activities):
Rotary Club of the Mainland La Marque Crime Stopper

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: James C. Crowder Jr Date: 8/2/2018

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Please type or print information

Board Preference 1: Cemetery

Board Preference 2: Clean City

Name: KURT KOOPMANN

Home Address: 1004 LILAC ST

City: LA MARQUE Zip: 77568 La Marque Resident: 20+ yrs

Home Telephone: 409 938-8606 Home E-mail: koopmannk@gmail.com

Profession: Media Relations

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities):

First Lutheran, GtFDICKENS, Fanfare Music Academy Board Chair

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Kurt Koopmann

Date: 8-2-18

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