



**1111 Bayou Road
La Marque, Texas
409-938-9202**

Mayor Bobby Hocking

Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B

Councilmember Robert Michetich- District C

Councilmember Casey McAuliffe- District D

OFFICIALLY POSTED ON THE
WEB:
DATE: **1.5.18** TIME: **1:05 p.m.**

**ORDINANCE NO. O-2018-001
RESOLUTION NO. R-2018-002**

**CITY OF LA MARQUE
REGULAR CITY COUNCIL
AGENDA
of
January 8, 2018**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on Monday, January 8, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) PRESENTATIONS/ PROCLAMATIONS

- a. Martin Luther King, Jr.- Proclamation
- b. Update- Public Management Projects- Patrick Wiltshire

(5) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) MINUTES

- a. Regular Meeting Minutes of December 11, 2017
- b. Special Meeting Minutes of December 18, 2017

(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input adopting Ordinance No. **O-2017-0022**, changing the zoning classification from R-3 Multi-Family Residential, to C-1, General

Commercial of two tracts of land consisting of 8.16 acres together with an easement fronting I- 45 in the City of La Marque; amending the Zoning Map of the City adopted the 12th day of December 2005 by Ordinance Number 953, as forwarded by the Planning and Zoning Commission with a favorable recommendation.

- b. Conduct Public Hearing to hear public input adopting Ordinance No. **O-2017-0023**, establishing appointments of members of City Council to serve on each of the Boards and Commissions as ex-officio members.

(8) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No **O-2017-0022**, changing the zoning classification from R-3 Multi-Family Residential, to C-1, General Commercial of two tracts of land consisting of 8.16 acres together with an easement fronting I- 45 in the City of La Marque; amending the Zoning Map of the City adopted the 12th day of December 2005 by Ordinance Number 953, as forwarded by the Planning and Zoning Commission with a favorable recommendation – Public Services Director L. Rumburg **THIS IS THE SECOND AND FINAL READING**
- b. Discussion/possible action regarding adopting Ordinance No. **O-2017-0023**, establishing appointments of members of City Council to serve on each of the Boards and Commissions as ex-officio members – City Manager C. Buttler **THIS IS THE SECOND AND FINAL READING**
- c. Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions – Mayor Hocking

(9) AGREEMENTS OR CONTRACTS

- a. Discussion/possible action regarding entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 5, 2018, and possible Runoff Election on June 16, 2018 – City Clerk R. Eldridge
- b. Discussion/possible action regarding authorizing the City Manager to enter into an agreement with ARKK Engineers to conduct a *Water and Wastewater Capital Improvements Plan and Impact Fee Study* in the amount of \$29, 950.00 – Public Services Director L. Rumburg
- c. Discussion/possible action regarding the adoption of the 2018 “IT’S TIME TEXAS” Community Challenge, sponsored by HEB – Public Relations C. Merritt
- d. Discussion/possible action regarding award of RFP #18-02 to Provision Specialized Resources, LLC for General Grant Applications, Administration, and Project Management – Asst. to City Manager/EMC C. Warren

(10) NEW BUSINESS

- a. Discussion/possible action regarding **Resolution No. R-2018-001**, calling for the General Election to be held on May 5, 2018 to elect one (1) Mayor and one (1) Councilmember for

District “A” and one (1) Councilmember for District “C”, each for a three (3) year term – City Clerk R. Eldridge

- b. Discussion/possible action regarding Resolution No. **R-2018-002**, expressing the need for school campuses within the City of La Marque - Mayor Hocking
- c. Discussion/possible action regarding adopting Ordinance No. **O-2018-001**, amending Chapter 71, Section 71-28 of the Code of Ordinance of the City of La Marque, Texas, pertaining to the face size and height size requirements for digital billboards.
- d. Discussion/possible action regarding approval of the Third Amendment to Public Improvement District (PID #1), Development and Financing Agreement for Painted Meadows, Section 5 – EDC Director A. Getty
- e. Discussion/possible action regarding approving the levy of a Public Improvement District (PID #1) assessment for Painted Meadows, Section 5, in the amount of \$1,550.00 per house annually for 20 years – EDC Director A. Getty
- f. Discussion/possible action regarding the transfer of Lots 20 and 21, Block 10, Mentor & Bell from the City of La Marque to the La Marque Economic Development Corporation – EDC Director A. Getty
- g. Receive report and discuss blight reduction progress towards neighborhood revitalization in accordance with five year Strategic Plan – City Manager C. Buttler
- h. Discussion/possible action providing direction to the City Manager, regarding development of a City of La Marque Brand Style Guide that would directly impact a comprehensive wayfinding program, the La Marque Renaissance District, the Sign Ordinance and the Thoroughfare Overlay District – Public Relations

(11) CITY MANAGER REPORT

- **Judicial**
- **Police Department**
- **Fire Department**
- **Library**
- **Public Services**
- **Animal services**
- **Financials**

(12) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

(13) REQUEST AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;*
- (2) information regarding holiday schedules;*
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;*
- (4) a reminder about an upcoming event organized or sponsored by the governing body;*
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and*
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.*

(14) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before January 5, 2018, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

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● This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
● interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
● 9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
●

December 29, 2017

Mayor Bobby Hocking and Council
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

RE: City of La Marque Disaster Recovery Program Update

Dear Mayor and Council:

For nearly ten years the City of La Marque has addressed long-term recovery projects in response to Hurricane Ike. The devastating effects of this storm, which revenged many parts of Texas on September 13, 2008, brought over \$3 billion of federal funding to the State of Texas. Over this time the City has received a total of \$9,870,001.00 in Community Development Block Grant – Disaster Recovery (CDBG-DR) assistance which was distributed in three (3) separate allocations. Below highlights the City's program to-date:

PROGRAM HIGHLIGHTS:

- Total Awarded = **\$9,870,001.00**
- Total Expended to-date = **\$9,048,512.71**
- Number of Contractors = **10 Prime & 15 Sub**
- Number of Generators Installed = **7**
- Total Linear Feet of Water line installed = **6,800 (1.3 miles)**
- Total Linear Feet of Sewer line installed = **29,571 (5.6 miles)**
- Total Linear Feet of Street Improvements = **3,500 (.66 miles)**
- Public Facilities Improved = **4**

The following information provides greater detail on the City's allocation, projects completed, and remaining project and contract timeline.

ROUND 1: \$3,279,797.00

The first of the three allocations was awarded to the City with a start date of December 1, 2009. The following projects were identified:

- **East Side Surface Water Intake** – installation of backflow prevention device to prevent loss City back up water supply (*Completed on 5/17/2011*).
- **West Side Surface Water Intake** – installation of 1,200 GM backflow prevention device and 300kW natural gas generator (*Completed on 3/26/2012*)

- **Magnolia Water Well** – Installation of 500,000 gallon ground storage tank, new booster pumps, chemical feed building, 300kW natural gas generator (*Completed on 1/7/2013*).
- **Sewer Treatment Facility** - 450kW natural gas/propane dual-fueled generator (*Completed on 4/4/2012*).
- **Volney Road Lift Station** - 90kW natural gas/propane dual-fueled generator (*Completed on 4/4/2012*).
- **Delaney Road Lift Station** - 35kW natural gas/propane dual-fueled generator (*Completed on 4/4/2012*).
- **Fire Station** - 150kW natural gas/propane dual-fueled generator (*Completed on 2/29/2012*).

The projects were all successfully completed and the grant was administratively closed on May 21, 2013.

ROUND 2.1: \$1,391,822.60

The second of the three allocations was awarded to the City with a start date of October 5, 2011. The following projects were identified:

- **12" Waterline Interconnect** – 6,800 linear feet of new 12" water line (*Completed on 10/24/2013*).
- **36" Sanitary Sewer Improvements** – 2,622 linear feet of new 36" sewer line (*Completed on 7/15/2014*).

The projects were all successfully completed and the grant was administratively closed on January 20, 2015.

ROUND 2.2: \$5,198,381.40

The third and final allocation was awarded to the City with a start date of December 11, 2012. The following projects were identified:

- **Kirby Street Water Plant** – installation of 500,000 gallon water storage tank, 400kW natural gas generator, booster pumps, and water well rehabilitation (*Completed on 5/27/2016*).
- **Woodland and Lake Street Improvements** – 3,500 linear feet of improved concrete roadway (*Completed on 2/25/2015*).
- **Sewer Rehabilitation Project** – installation of 14,267 linear feet of 6"-36" sanitary sewer line via replacement and pipe-bursting, along with manhole rehabilitation and service reconnections (*Completed on 11/5/2014*).

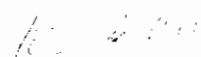
- **Sewer Improvements Project** – installation of approximately 12,682 linear feet of 8”-10” sanitary sewer line via replacement or pipe-bursting, along with manhole rehabilitation and service reconnections.
 - This is a new project created on May 25, 2016 within the contract as a result of cost underruns on other projects.
 - This project was awarded to Texas Pride in July of 2017 and is nearly complete.
 - Additional funding in the amount of \$232,002.50 will be re-allocated to this project budget due to cost underruns on other projects. This re-allocation along with cost underruns of \$155,001.37 within the existing budget will allow the City of do additional sewer improvements in the amount of \$387,003.87
 - The work must be located within the same region as the original work per that initial environmental clearance.
 - We have completed a re-evaluation of the original environmental review for the additional work and this has been approved by GLO.
 - A contract and budget amendment will be developed in January, 2018, to finalize the re-allocation of funds and detail the sewer improvements.

Several projects have been successfully completed within this round of funding. The remaining Sewer Improvements project will remain open until the additional work is complete. Currently, the City’s contract has an end date of December 31, 2018.

These afore mentioned projects and contracts have been reviewed and monitored on multiple occasions by the Texas General Land Office (GLO) – the state agency tasked with administering the CDBG-DR Program – and each instance the City’s contract files have been compliant with all state and federal regulations. The high quality of this work, which spans nearly a decade, is attributed to the excellent working relationship between the City Staff, our firm, and the engineer (LJA Engineering, Inc.).

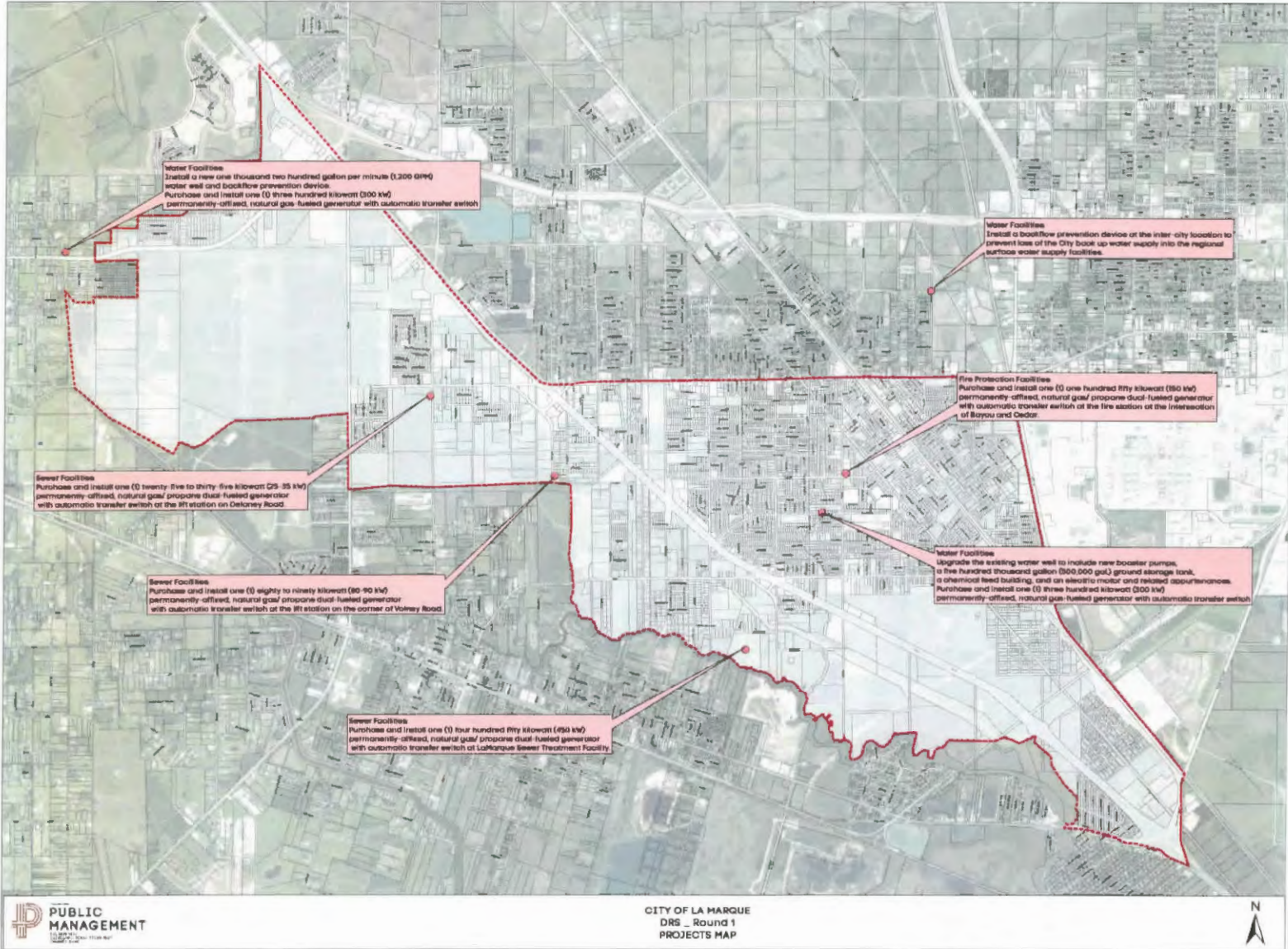
If you have any questions or need additional information, please do not hesitate to contact me.

Respectfully,

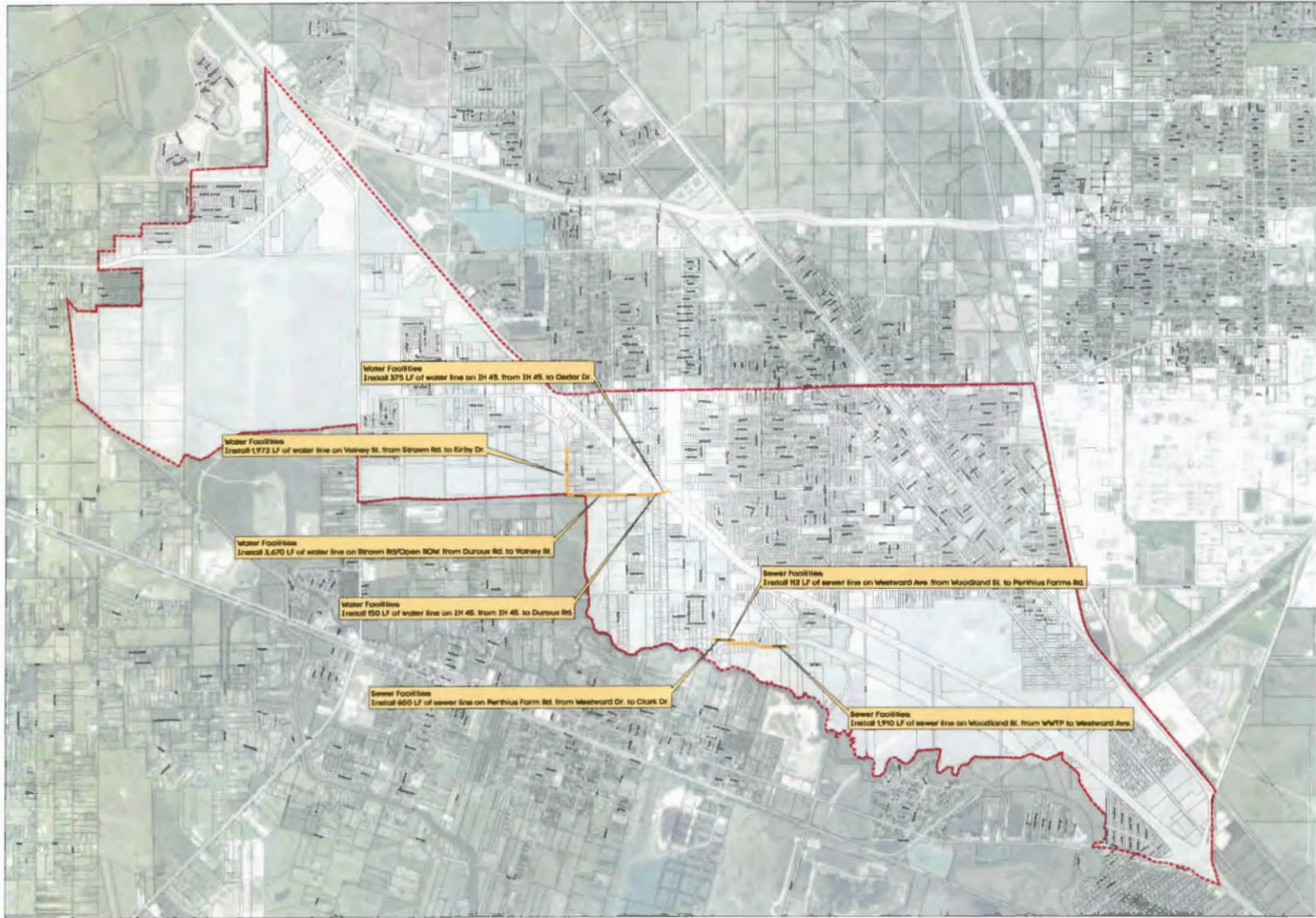


Patrick K. Wiltshire
President and CEO

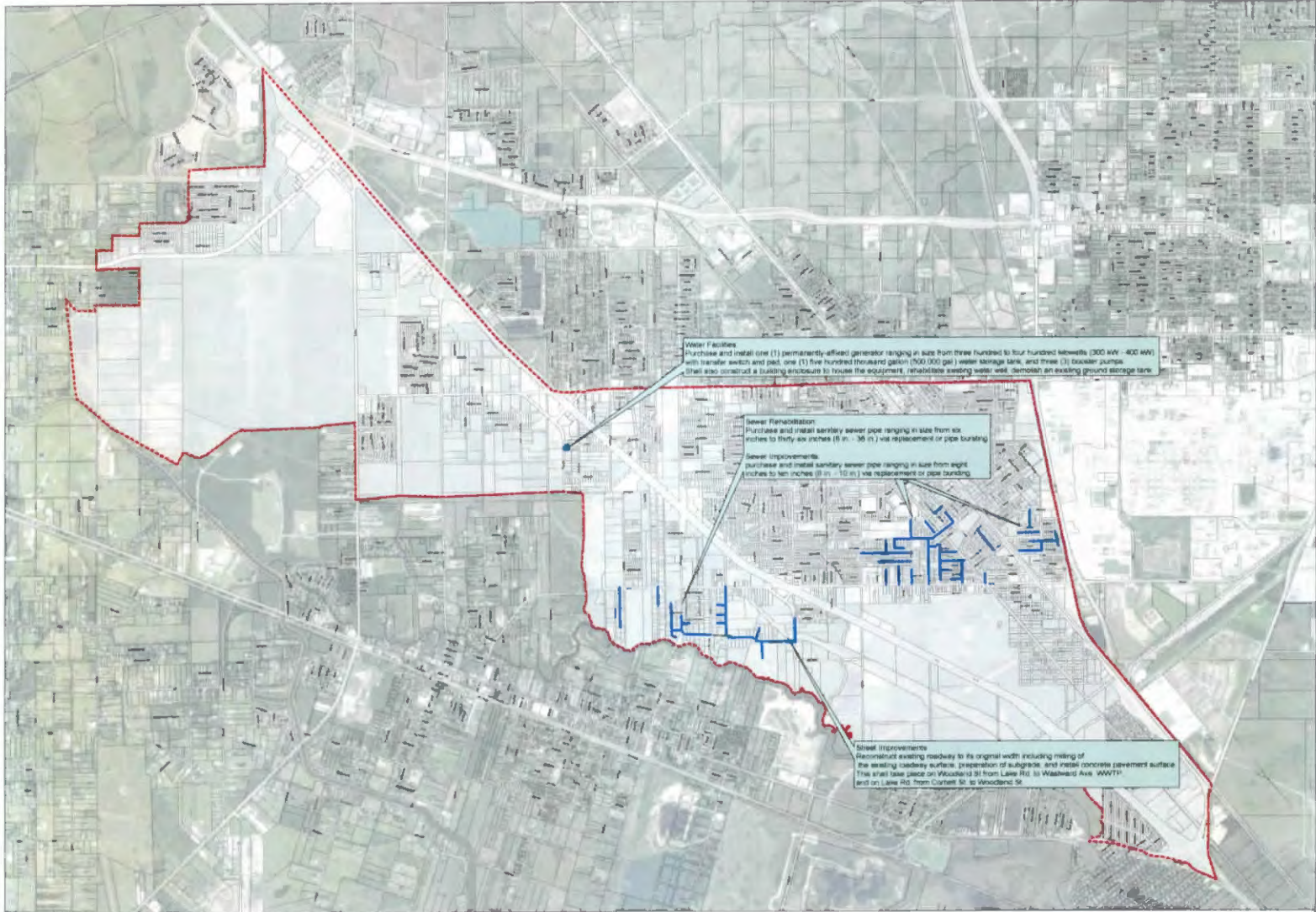
Round 1 Project Map



Round 2.1 Project Map



Round 2.2 Project Map





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**CITY OF LA MARQUE
CITY COUNCIL
REGULAR MEETING MINUTES
OF
DECEMBER 11, 2017**

Regular City Council Meeting Minutes of the City of La Marque City Council held on Monday, December 11, 2017, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Hocking called the Special Meeting to order at 6:00 p.m.

(2) ROLL CALL

Bobby Hocking

Keith Bell

Chris Lane

Robert Michetich

Casey Mc Auliffe

Mayor

Mayor Pro-Tem, Councilmember District A

Councilmember, District B

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Carol Buttler

Ellis Ortego

Robin Eldridge

City Manager

City Attorney

City Clerk

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Hocking led the invocation and the Pledge of Allegiance

(4) PRESENTATIONS/PROCLAMATIONS

a. Presentation- TNMP- Rebate

Texas New-Mexico Power representatives along with Deval Allums, of Siemens presented the City of La Marque with a rebate check in an amount in the excess of \$27,000. Rebates are offered by TNMP for energy savings incentives. This rebate was given as a result of the recent work completed at the La Marque Wastewater Treatment Plant. The Wastewater Treatment Plant (WWTP) improvements was Phase I of the Energy Procurement Contract that the City has with Siemens.

b. Cemetery Board- “Wreaths across America”, Mayor Hocking reminded all of the upcoming “Wreaths across America” event to take place beginning at 11:00 a.m. at the La Marque Cemetery on December 16, 2017.

(5) CITIZENS PARTICIPATION

No one spoke.

(6) MINUTES



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- a. Regular Meeting Minutes of November 13, 2017
- b. Workshop Minutes of June 26, 2017

** Councilmember Lane made a motion to approve the Regular Minutes of November 13, 2017 and the Workshop Minutes of June 26, 2017.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(7) NEW BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2017-0022**, changing the zoning classification from R-3 Multi-Family Residential, to C-1, General Commercial of two tracts of land consisting of 8.16 acres together with an easement fronting I- 45 in the City of La Marque; amending the Zoning Map of the City adopted the 12th day of December 2005 by Ordinance Number 953, as forwarded by the Planning and Zoning Commission with a favorable recommendation.

Councilmember Mc Auliffe wished to have more discussion on this item before Council votes on the item and said, “I very much like the idea of growth and development along I-45, where we’ve talked so much about La Marque is poised at this moment to attract new business, and we are attractive right now, as a place to develop, and I like that, I am excited about that for the City. I am less excited about the possible addition of a used car lot, and a parking lot for limousines in that spot. That doesn’t seem to me, to fit the conversation we have been having about attracting a certain kind of development. This doesn’t mean that I am against the rezoning, I think the rezoning will be necessary to attract commercial development. I know that the business that is interested in this rezoning, is a long-time business and I like the idea of supporting them, I am just not fully onboard with all of the additions that come along with that.”

Mayor Hocking added, “That is a great point that you make, I also think that it is also important that we realize for years it has been a blighted situation with a bunch of old apartment slabs, sitting on it and high weeds surrounding it and people down on their luck sleeping there, so I think this is probably going to be an improvement on that situation.” Then added that he would rather have a high rise hotel, and restaurant, but that this is what the Planning and Zoning has brought before the Council with a unanimous, favorable decision, so he would be upholding their recommendation, but is willing to discuss.

Councilmember Michetich added, “We all want businesses, but deciding what business, once we do a commercial change, it is hard to say what’s is going to be a good one and what’s not. With respect to Carnes, I don’t think they would allow something that is a slum next to a brand new funeral home. It would not be good for his business if he is not going to control who he sells his parcels next to him to, and I think he will have a lot to say over that matter, so, I am confident over that, and it looks like that was one of the reasons, I think that is the reason it was approved, so that is kind of where I am at, I am in favor.”



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Councilmember Lane said, “I will have to side with Casey on this one, just due to the fact that this is a very critical time in our city’s history. We have a very limited amount of land, so we want to make sure that every move that we make as a municipality, that we have exhausted every measure that we can, to make sure that we are doing the right thing. So, if we are slightly uncomfortable with it, I would recommend, as a Council to give her the opportunity to study it a little more, or become a little bit more comfortable.

Further discussion mentioned that this was a time sensitive issue, and also that the property was located in the Thoroughfare Overlay District and that any construction that occurs there would have to meet those terms and conditions. Further discussion included the fact that the City just recently went through a catastrophic flood, and adding additional pavement on an 8 tract piece of land, would also require a drainage plan. The location of the property being the first commercial areas when driving in from Galveston, and that the location would be ideal for an attractive business. It was mentioned that Council rarely goes against the recommendation of the Planning and Zoning Commission, and also being sensitive to the time constraints.

Mayor Pro-Tem Bell added, “It caused me some concern, too, at first, the possibility of a used car lot dealership, but the limousine service, I don’t have a problem with. I think we have the ability to control what it looks like in the frontage, through ordinances and processes, we can develop and use to make it look better, if your concern is cosmetic. My concern was cosmetic and aesthetic. Do you have any other concerns?” Which it was said that the primary concern comes from an aesthetic point of view and perception was said to be a big concern, as well as the drainage along that area.

Councilwoman Mc Auliffe then added, “It is not what I would prefer to have as one our retail establishment’s right when you are coming in from Galveston. There is just a history that used car lots tend to not look so great.”

** Mayor Pro-Tem Bell made a motion to continue to discuss this item further.
** Councilmember Mc Auliffe seconded.

Discussion continued with the statement that all construction proposals, and interests go through the pre-development process as well as the other requirements made by the City and that an approval of a rezone, is not the final, and that interested parties will still have to go through a process depending on the type of commercial establishment that someone wants to build on the property, if rezoned, as well.

Councilmember Mc Auliffe reiterated the fact that she is excited about the future of development within the City, and that she has no problem with the rezone, but just wants to make sure that the Council is selective and has faith that they will be, that exciting new businesses want to development within the City.

** Mayor Pro-Tem Bell made a motion to adopt Ordinance No. O-2017-0022.



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** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY. THIS IS THE FIRST READING**

- b. Discussion/possible action regarding approving the Texas Independence Trail Ride Association to utilize Highland Bayou “Mac McGaffey” Park as an overnight stop in February 2018, as part of the traditional ride of the Houston Livestock Show and Rodeo; as forwarded by the Parks Board, with a favorable recommendation.

** Councilwoman Mc Auliffe made a motion to approve the Texas Independence Trail Ride Association to utilize Highland Bayou “Mac McGaffey” Park as an overnight stop in February 2018, as part of the traditional ride of the Houston Livestock Show and Rodeo; as forwarded by the Parks Board with a favorable recommendation.

** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY**

- c. Discussion/possible action regarding authorizing the annual purchase of surface water from Gulf Coast Water Authority in the amount of \$1,659,924.62 which includes Bond B in the amount of \$36,874.62 and Bond D in the amount of \$248,050.00.

** Councilmember Michetich made a motion to authorize the annual purchase of surface water from Gulf Coast Water Authority in the amount of \$1,659,924.62 which includes Bond B in the amount of \$36,874.62 and Bond D in the amount of \$248,050.00.

Councilmember reminded all that this was a planned expenditure, and discussed in the budget process, ensuring the residents that the City has the capacity to service them with water.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**

- d. Discussion/possible action authorizing the Information Technology Department to proceed with disposition of surplus property by Online Public Auction.

** Councilmember Lane made a motion to authorize the Information Technology Department to proceed with disposition of surplus property by Online Public Auction.

** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

- e. Discussion/possible action regarding adopting Ordinance No. **O-2017-0023**, establishing appointments of members of City Council to serve on each of the Boards and Commissions as ex-officio members.

** Councilmember Lane made a motion to adopt Ordinance No. O-2017-0023.

** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY. THIS IS THE FIRST READING**



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(8) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding award of Bid #LM 11-18 to Parrish & Parrish Tractor Services for mowing and debris cleanup in the amount of \$51,060.00.

** Councilwoman Mc Auliffe made a motion to award Bid #LM 11-18 to Parrish & Parrish Tractor Services for mowing and debris cleanup in the amount of \$51,060.00.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion//possible action regarding award of Bid #LM 12-18 to Grant Mackay Demolition Company, Inc., for the demolition and clearing of thirteen (13) substandard structures in the amount of \$86,422.00.

** Councilmember Michetich made a motion to award Bid #LM 12-18 to Grant Mackay Demolition Company, Inc., for the demolition and clearing of thirteen (13) substandard structures in the amount of \$86,422.00.

** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding approval of “Third Amendment to Mainland Water Project Customer Contract (South Project)” as proposed by Gulf Coast Water Authority (GCWA).

** Councilmember Lane made a motion to approve the “Third Amendment to Mainland Water Project Customer Contract (South Project)” as proposed by Gulf Coast Water Authority (GCWA).

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action regarding authorizing the City Manager to execute a contract with Siemens Industries to supply, install, and oversee an AMI (Advanced Metering with Siemens Industries to supply, install and oversee an AMI (Advanced Metering Infrastructure) system as Phase II of the Energy Performance Contract Project in the estimated amount of \$3,305,000.00.

** Mayor Pro-Tem Bell made a motion to discuss.

** Councilmember Lane seconded. Discussion followed.

Mayor Pro-Tem began the discussion and stated that he has never been in full support of the meters. He continued, “It is a fundamental difference in the way that people look at problems. We have this problem with water loss. We know that there are leaks within our water delivery system, in delivering water, and one of the solutions that is being proposed to mitigate these problems is these AMI meters. They are telling us that these meters will



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help us detect leaks, and other things, which are all true. But fundamentally, if we have an aging, frail, dysfunctional water delivery system, with water supply piping that is in excess of 50 to 60 years old, why would we spend three million dollars for metering overhaul and not even develop a plan to repair and replace a lot of these 50, 60 year old pipes? I don't think we have ever really gave a full discussion on replacing the actual water delivery infrastructure. That's where my heartburn is. I feel if we are going to spend three million dollars on a metering system, we should at least spend that much on a water delivery system, on the pipes that we know are leaking. But, I love this city and I don't want to stand in the way of four other Councilpersons that might see this differently. I am not that kind of servant."

Mayor Hocking added that initially, this was discussed when the City began to look for water leaks. "I was of the opinion and maybe one or two more that, why replace meters, when you first have to get the water to the meter. If the water is leaking out prior to reaching the meter, either the residents or the commercial entity, it seems like the cart before the horse. But, I want to fully discuss this. I know that our staff has worked diligently on this project. They all believe in it, one million percent. There are probably a couple of people on Council if not more that believe in this, right along with them."

Councilmember Michetich began, "We have fixed the major leaks that were identified in that study. Yes, there are some lines that we believe that are going to continue to be a problem, but identifying where those leaks might be, if they exist. In the infrastructure, they will come back, it is a double edged sword, and infrastructure does need to be fixed in several places. In my experience, in a failing system you have to have your in-points accurate. These meters today, when we go to TML, or if you look across the board and in either cities, the sonic type meters, that measure water flow are so much more accurate, they can detect a leaking toilet, where a mechanical meter will not. We have an old City, I guarantee you we have a lot of homes, that have leaks in them and that is the responsibility of the customer. But, yet our meters will not pick that up, and what we are finding, although our meters may not have a twenty year warranty, at ten years of age, it becomes so corroded on a mechanical meter, that it is not registering until you get a good flow in there. You could install a drip system, for your garden and flower bed, and it won't pick it up. There are a lot of advantages to the AMI, as to when the water is being used, what time of day, and this is critical when you are trying to find leak detection. It is a more accurate billing system. The critical part is, it will help us find the leaks that exist and if any leaks come up."

Councilwoman Mc Auliffe continued with the discussion, "I am in favor, but I completely agree with you that it makes no sense to proceed with the installation of the new AMI system or any new metering system without being in conjunction with real plans to replace the and/or repair the kinds of lines that need to be replaced immediate, or have a five year plan in place. One of the things I like about the AMI system as a means of helping up toward that goal of continuing to replace our aged and crumbling lines, is, I am convinced by all of the data we have seen from city's staff. That they will give us accurate data as to where to begin replacing line and pinpointed places as to where we are having



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the most problems. It is an expensive move. But how far would the same amount of money go towards the replacement of lines? Not very far. By having a plan in place will make a huge difference. If we started replacing lines now, I believe we would be so much over that three million dollars and sort of tipped the scales for me. This is an enormous investment, but I believe it pays off in the long run. As far as using Siemens as a contractor, we have had a good repore and as far as I can tell, and after discussing with staff, it has been a continued good, positive feedback and they have done what they have said they would do and that seems like a good reason to utilize them and to wrap this AMI system into it.”

Councilmember Lane added, “I am a supporter, but I never did view the meters as a magic bullet and was going to magically make the problem that we face as far as infrastructure concerns disappear, but I do feel that it will play a very critical part in helping us accomplish that goal in fixing our infrastructure. As far as the city’s history, we are probably at the healthiest financially in recent memory but, I think this is something that if we kick down the road, that we may not necessarily have the funds to address it in future years. The only thing that is guaranteed in the life and in the life of a municipality is bad times, and so eventually, we are going to run into the time that we don’t have the funds to address an issue like this and me being a representative of District B where a lot of new growth is taking place, I would rather be proactive and get ahead of the growth versus the growth taking place and us playing catch up in trying to implement new meter after the new houses have been built. In this point in time, it is the industry standard, and if we wait any longer we may be having another conversation. I think that this apparatus system will go a long way, as far as helping us accomplish our goals and as far as modernizing our infrastructure.”

Mayor Pro-Tem added that there was a previous time, (2006 and 2007) when they City had a meter change-out and were told that those meters would last for twenty years. “Eleven years into a twenty year promise, we are here again, no doubt technology has advanced. My colleagues have spoken to some things that are definitely beneficial. I have been down this road before and I have these same things before. What I didn’t not hear was a concrete plan to replace the pipes that were at that time, were about 40 to 50 years old. So we can talk about new meters, and a new Fire Station and a new City Hall and all news things are great, and I support my colleagues in what they are saying. But, when are we going to go about the business of repairing the arteries of our City? What happens when we go about the business of making yourself look as fabulous as possible, but you got blockage. I want a plan that speaks to the water delivery system, that’s it. I don’t want to hear that it is going to cost of fifty million dollars. I don’t want to hear that it is going to take us seventy-nine years. Because those fifty million dollars and those seventy- nine years, we are going to be having another five different kinds of water meters. When will this City get to the point that we can discuss the issues that are going to cause us the most harm, our water delivery system needs to be replaced, not just the meters, but the “pipes?” Our sewer system need to be replaced, our storm system needs to be revitalized. When will this conversation happen? If there is a plan, that we have been presented and that we



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have been asked to pay for then, please show it to me. Nots bits and pieces, but a full plan.”

City Manager Carol Buttler spoke, “After our conversations, we, the Finance Director and myself, are taking the water model study, that was presented back in the spring, where very specific lines, specific costs, specific areas of town, and we are trying to take that, in addition to the lines that were repaired as a result of the leak detection study and put it into a capital improvement spreadsheet, where the best way we believe we can finance or fund those particular projects. Because we are already funding the sanitary sewer with some of the 2016 Certificates, so we have 2.5 set aside for that. We have the waterline grant that we are waiting on the award for \$800,000.00 with the City’s match of \$350,000.00 for a section of town that has needed it for many years. There are several different pieces to the puzzle, there are several different costs assignments for different priority groups, and they are identified on the maps, but we need to tie that to a spreadsheet that is our next five year capital improvements plan that we started. I think it will make it easier to see the bigger picture once we finish that.”

Mayor Pro-Tem added, “I asked to see a plan that called for us replacing the 50-60 year old pipes, which hasn’t been addressed. When I was first on this Council, there were folks that were on this Council long before me, that helped me see things in a different way, it is a time for us, as a Council to address some of these other things that we know the citizens are saying that we need every day. As I said before, I am not going to ever stand in the way of progress and that is why I want my colleagues to know that I will support them in their decision, and we are going to move forward as a team, I am not going to vote against them on this, but let me say something, please, if we know we have 50-60 year old pipes, can we please talk about giving the Council information so that we may know what it is going to cost and where we will need to start. If we can talk about that along with the other things, and make a decision based on everything, then I won’t have a problem.”

Ms. Buttler reiterated that Council would be supplied with a map and a correlated spreadsheet based on the two studies and what we have done to date and look out five years on funding that is concrete and the next five years, will have a possibility, because our other sources that we can’t fund other items with.

** Mayor Pro-Tem made a motion to approve the authorization the City Manager to execute a contract with Siemens Industries to supply, install, and oversee an AMI (Advanced Metering with Siemens Industries to supply, install and oversee an AMI (Advanced Metering Infrastructure) system as Phase II of the Energy Performance Contract Project in the estimated amount of \$3,305,000.00.

Councilmember Michetich asked for a monthly report on each of the segment lines, where we replace meters. “This replacement will help forecast those line replacements. The report should show a before and after comparison and a running comparison. I think this should outlive this Council and current administration and should be something that is ongoing and please set that in stone for your successors.”



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** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(9) APPOINTMENTS/NOMINATIONS

a. Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions.

** Mayor Pro-Tem Bell- District A reappointed Joe Compian to the Keep La Marque Beautiful Commission for another two year term; reappointed Herman Harper to the Board of Adjustments for another two year term; and also moved Augustino Molis from an Alternate position to a member of the Planning & Zoning Commission for another two year term.

** Mayor Hocking appointed Terry Pettijohn to the Keep La Marque Beautiful Commission to an unexpired term position ending in 2018.

** City Manager appointed Morris Martin, Jr. to the Civil Service Commission-in Position 2, for a two year term.

(10) CITY MANAGER REPORT

- **Judicial**
- **Police Department**
- **Fire Department**
- **Library**
- **Connect Transit**
- **Public Services**
- **Animal Services**
- **Financials**

There were no comments.

(11) EXECUTIVE SESSION

1. Section 551.071 (Consultation with Attorney) – Receive report on status of franchise payment issues with Comcast

Mayor Hocking closed the Regular meeting and went into Executive Session at 7:08 p.m.

Mayor Pro-Tem reconvened into the Regular Meeting at 8:17 p.m.

(12) ACTION TAKEN FROM EXECUTIVE SESSION

1. Discussion/possible action providing direction to City Manager regarding negotiations



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through Gulf Coalition of Cities with Comcast, concerning potential franchise payments due to the City.

No action was taken from the Executive Session

(13) REQUEST AND ANNOUNCEMENTS (this item was taken before the Executive Session)

Mayor Hocking wished everyone a very Merry Christmas and a blessed and Happy New Year. Encouraged all to find a family that is less fortunate than their own to bless this year as his family does every year.

Councilwoman Mc Auliffe mentioned that the upcoming Sunday at Galveston the Old Market they are hosting a holiday drive for families that use the Dickinson WIC clinic, that was wiped out by Hurricane Harvey and collecting baby supplies. (9-1), then wished everyone happy holidays.

Councilmember Michetich wished all a very Merry Christmas and a Happy New Year.

Councilmember Lane wished all a Merry Christmas.

Mayor Pro-Tem Bell reminded all that they are appreciated and wished all a Merry Christmas.

(14) ADJOURNMENT

** Councilwoman Mc Auliffe made a motion to adjourn the Regular Meeting at 8:17 p.m.
** Mayor Pro-Tem Bell seconded. **MEETING ADJOURNED**

ATTEST:

Robin Eldridge, TRMC
City Clerk

Bobby Hocking, Mayor



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**CITY OF LA MARQUE
CITY COUNCIL
PUBLIC HEARING AND
SPECIAL MEETING MINUTES
OF
DECEMBER 18, 2017**

Public Hearing and Special City Council Meeting Minutes of the City of La Marque City Council held on Monday, December 18, 2017, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Pro-Tem Bell called the Special Meeting to order at 6:02 p.m.

(2) ROLL CALL

Bobby Hocking
Keith Bell
Chris Lane
Robert Michetich
Casey Mc Auliffe

Previously recused himself from meeting
Mayor Pro-Tem, Councilmember District A
Councilmember, District B
Councilmember, District C
Councilwoman, District D

OTHER OFFICIALS PRESENT:

Carol Buttler
Ellis Ortego
Robin Eldridge

City Manager
City Attorney
City Clerk

(3) PUBLIC HEARING

- a. Conduct a Public Hearing to receive public input regarding Ordinance **NO. O-2017-0024**, authorizing the issuance and sale of the City of La Marque, Texas Public Property Finance Contractual Obligations Series 2018; Levying a Tax in Payment Thereof; and Enacting Other Provisions Relating Thereto **THIS IS THE FIRST AND FINAL READING** (as per Texas Government Code 1201.028)

Mayor Pro-Tem closed the Special Meeting and opened the Public Hearing at 6:03 p. m.

No one spoke

Mayor Pro-Tem closed the Public Hearing and reconvened the Special Meeting at 6:03 p.m.

(4) OLD BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2017-0024**, authorizing the issuance and sale of the City of La Marque, Texas Public Property Finance Contractual Obligations, Series 2018; Levying a Tax in Payment Thereof; and Enacting Other Provisions Relating Thereto **THIS IS THE FIRST AND FINAL READING** (as per Texas Government Code 1201.028)



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** Councilmember Michetich made a motion to adopt Ordinance No. **O-2017-0024**, authorizing the issuance and sale of the City of La Marque, Texas Public Property Finance Contractual Obligations, Series 2018; Levying a Tax in Payment Thereof; and Enacting Other Provisions Relating Thereto **THIS IS THE FIRST AND FINAL READING** (as per Texas Government Code 1201.028)

** Councilwoman Mc Auliffe seconded. **MOTION PASSED UNANIMOUSLY ON THE FIRST AND FINAL READING** (as per Texas Government Code 1201.028)

(5) NEW BUSINESS

a. Discussion/possible action regarding adoption of Resolution No. **R-2017-0028**, a Reimbursement Resolution expressing intent to finance expenditures to be incurred.

Finance Director Suzy Kou approached the podium, and began “The purpose of this resolution is someday, if we do want to issue any debt, then, we can capture the \$500,000 of payment as part of the debt. But we don’t have to issue the debt, we just roll. This is only if we choose that option, one day.”

** Councilmember Michetich made a motion to adopt Resolution No. R-2017-0028.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**.

b. Discussion/possible action regarding authorizing the City Manager to enter into necessary agreements and expenditures pertaining to architectural and construction proposals for the renovation and remodeling of properties located at 4916 FM 1764.

Director of Public Services Les Rumburg, through a typographical error, any motion should refer to FM 1765, as approved by the City Attorney.

** Councilwoman made a motion authorizing the City Manager to enter into necessary agreements and expenditures pertaining to architectural and construction proposals for the renovation and remodeling of properties located at 4916 FM 1765.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**.

(6) EXECUTIVE SESSION

There was no Executive Session

(7) ACTION TAKEN FROM EXECUTIVE SESSION

Non-applicable

(8) REQUEST AND ANNOUNCEMENTS

Councilwoman Mc Auliffe wished everyone Happy Holidays!

Councilmember Michetich thanked everyone for turning out for the “Wreaths Across America” event, he said it was a very nice turnout. “Very solemn, at both cemeteries and



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here at City Hall, and with that, Merry Christmas, Happy New Years and hug your families.”

Councilmember Lane, “I would like to just wish everyone a Merry Christmas and a Happy New Year!

Mayor Pro-Tem Bell, “I concur with the rest of Council, I would like to wish everyone a Merry Christmas and a Happy New Year. We thank God for this great City, for every appointed, and elected official in this City, but again, we thank God for each and every citizen that makes this City the greatest City in the world.”

(9) ADJOURNMENT

** Councilmember Lane made a motion to adjourn the Special Meeting at 6:08 p.m.
** Councilwoman Mc Auliffe seconded. **MEETING ADJOURNED**

Keith Bell, Mayor Pro-Tem

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Agenda item: 7&8a

Prepared by: Sussie Sutton

Reviewed by: Carol Buttler

Department: Development Services

AGENDA DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2017-0022**, changing the zoning classification from R-3 Multi-Family Residential, to C-1, General Commercial of two tracts of land consisting of 8.16 acres together with an easement fronting I- 45 in the City of La Marque; amending the Zoning Map of the City adopted the 12th day of December 2005 by Ordinance Number 953, as forwarded by the Planning and Zoning Commission with a favorable recommendation. **THIS IS THE SECOND AND FINAL READING**

X

ATTACHMENTS FOR REFERENCE

1. Ordinance
2. Metes and Bounds
3. Letter from Planning and Zoning Commission
4. Planning and Zoning Minutes for November 14, 2017
5. Map of Location
6. Property Owner Public Notice
7. Public Notice

STAFF BRIEFING:

- Public Hearing held at the Planning Commission regular meeting of November 14, 2017.
- The Planning and Zoning Commission discussed at the meeting of November 14, 2017.
- The Commission voted to forward the item to City Council with a favorable recommendation.

HISTORY:

- **October 10, 2017** - A Pre-Development meeting was held to discuss the project.
- **October 25, 2017** - Property Owner Public Notice Mailed to residents within a 200-foot radius.
- **November 14, 2017**- Planning and Zoning Commission held a Public and Regular meeting and recommended approval to City Council for the Rezone.
- **December 11, 2017** – City Council approved on the first reading.

TARGET IMPLEMENTATION: First reading on December 11, 2017; second and final reading on January 8, 2018

SIGNIFICANT ACTION DATES:

October 25, 2017 – Property Owner Public Notice Mailed to residents within a 200 ft. radius.



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|--|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☒ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION Motion to adopt Ordinance No. **O-2017-0022**, changing the zoning classification from R-3 Multi-Family Residential, to C-1, General Commercial of two tracts of land consisting of 8.16 acres together with an easement fronting I- 45 in the City of La Marque; amending the Zoning Map of the City adopted the 12th day of December 2005 by Ordinance Number 953, as forwarded by the Planning and Zoning Commission with a favorable recommendation. **THIS IS THE SECOND AND FINAL READING**

FISCAL IMPACT:

ORDINANCE NO. O-2017-0022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, CHANGING THE ZONING CLASSIFICATION FROM R-3 MULTI-FAMILY RESIDENTIAL, TO C-1, GENERAL COMMERCIAL OF TWO TRACTS OF LAND CONSISTING OF 8.16 ACRES TOGETHER WITH AN EASEMENT FRONTING INTERSTATE 45 IN THE CITY OF LA MARQUE; AMENDING THE ZONING MAP OF THE CITY ADOPTED THE 12TH DAY OF DECEMBER 2005 BY ORDINANCE NUMBER 953.

WHEREAS, CARNES FUNERAL HOME, INC., a Texas Corporation (the "Applicant"), owner of the property consisting of 8.16 acres fronting Interstate 45, more fully described in a Deed of Record under Clerk's File No. 2017059408 (the "Property"), generally situated in the corporate city limits of the City of La Marque, Texas (the "City"), and being more particularly described as Tracts I, II and III in Exhibit "A" attached hereto and made a part hereof for all purposes; and

WHEREAS, the Property described as 8.16 acres in Exhibit "A" attached hereto and made a part hereof for all purposes presently has a zoning classification of R-3 Multi-Family Residential under Chapter 71: Zoning of the Code of ordinances of the City of La Marque; and

WHEREAS, the applicant has made application to the City to change such zoning classification of said property from R-3 Multi-Family Residential to C-1 General Commercial as authorized by the City's Zoning Ordinance; and

WHEREAS, City staff has made recommendation to the City to change such zoning classification of the property described in Exhibit "A" attached hereto and made a part hereof for all purposes from R-3 Multi-Family Residential to C-1 General Commercial as authorized by the City's Zoning Ordinance; and

WHEREAS, the Planning and Zoning Commission of the City of La Marque has conducted, in a time and manner and after the notice required by law and Chapter 71: Zoning of the Code of Ordinances of the City of La Marque, a public hearing held on November 14, 2017, on such request of change in classification; and

WHEREAS, the City Council of the City has conducted, in time and manner and after the notice required by law and Chapter 71: Zoning of the Code of Ordinances of the City of La Marque, a public hearing on such request of change in classification; and

WHEREAS, the City Council now deems it appropriate to grant such requested change in classification;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The facts and the matters set forth in the preamble on this Ordinance are hereby found to be true and correct.

Section 2. The zoning classification of the certain 8.16 acres as described in Exhibit "A", attached hereto and made a part hereof for all purposes, fronting Interstate 45 in the City of La Marque, is hereby changed from R-3 Multi-Family Residential to C-1 General Commercial as authorized by Chapter 71: Zoning of the Code of Ordinances of the City of La Marque.

Section 3. The zoning map of the City, adopted on the 12th day of December, 2005 by Ordinance Number 953, shall be revised and amended to show the zoning reclassification of said tract of land as provided in section 2 hereof, with the appropriate reference to the number and effective date of this Ordinance and brief description of the nature of the change.

Section 4. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City, save and except the change in zoning classification of the tract described in section 2 hereof.

Section 5. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or the provision hereof other than the part declared to be invalid or unconstitutional; and the City council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED by the City Council of the City of La Marque, Texas, on the First reading this the **11th** day of **December**, 2017.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque, Texas, on the Second and Final reading this the ____ day of _____, 2018.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego
City Attorney

ORDINANCE NO. O-2017-0022

EXHIBIT A

TRACT I:

Part of Lots 12 and 13 in Division "P" of Cook and Stewart Subdivision out the John D. Moore League, in Galveston County, Texas and being more particularly described by metes and bounds as follows:

COMMENCING at the Northwest corner of Lot 9, Division "P";

THENCE South 00°43'00" East along the West line of Lots 9 and 12 and the East right-of-way line of Bayou Drive, a distance of 583.09' to the point of intersection of the Northeast right-of-way line of I H 45 with the East right-of-way line of Bayou Drive;

THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 112.81 feet to the PLACE OF BEGINNING and a 1/2 inch iron rod set for corner;

THENCE from said beginning point, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, a distance of 120.20 feet cross the common line between Lots 12 and 13, in all, a distance of 552.90 feet to a set nail;

THENCE North 26°35'00" East, perpendicular to the Northeasterly right-of-way line of I H 45, at a distance of 223.29 feet, cross the common line between Lots 13 and 12 in all, a distance of 300.00 feet to a found 5/8 inch iron rod for corner;

THENCE North 63°25'00" West, parallel to the Northeasterly right-of-way line of I H 45, a distance of 552.90 feet to a 1/2 inch iron rod set for corner;

THENCE South 26°35'00" West, perpendicular to the Northeasterly right-of-way line of I H 45, a distance of 300.00 feet to the POINT OF BEGINNING,

TRACT II:

Part of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of Cook and Stewart Subdivision out of the John D. Moore League, in Galveston County, Texas, and being more particularly described by metes and bounds as follows;

COMMENCING at the Northwest corner of Lot 9, Division "P";

THENCE South 00°43'00" East along the West line of Lots 9 and 12 and the East right-of-way line of Bayou Drive, a distance of 583.09' to the point of intersection of the Northeast right-of-way line of I H 45 with the East right-of-way line of Bayou Drive;

THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 665.71 feet to a nail set for the PLACE OF BEGINNING of the tract herein described;

THENCE from the beginning corner, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, at a distance of 319.58 feet across the common line between Lots 13 and 16, in all, a distance of 708.89 feet to a 1-inch iron pipe found for corner in the East line of Lot 16 and the West line of a 20 foot wide waterway;

THENCE North 00°43'00" West, along the East line of Lots 16 and 13 and the West line of the 20-foot wide waterway, at a distance of 178.56 feet across the Northeast corner of Lot 16 and the Southeast corner of Lot 13, in all, a distance of 337.60 feet to a found 1-inch iron pipe found for corner;

THENCE North 63°25'00" West, parallel to the Northeasterly right-of-way line of I H 45, at a distance 405.44 feet across the common line between Lots 13 and 12, in all a distance 554.05 feet to a 5/8-inch iron rod found for corner;

THENCE South 26°35'00" West, perpendicular to the Northeasterly right-of-way line of I H 45, a distance of 76.71 feet across the common line between Lots 12 and 13, in all a distance of 300.00 feet

to the PLACE OF BEGINNING.

TRACT III:

Easement for right of ingress and egress, created by instruments by and between Tee Properties, Ltd., Jess Taylor and R. Fred Beeler, and Par Five Development Co., dated May 29, 1973, recorded in Volume 2383, Page 328 and Volume 2383, Page 323, in the Office of the County Clerk of Galveston County, Texas.

PROPERTY DESCRIPTION:

Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of **COOK AND STEWART SUBDIVISION** out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston County Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston County Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2 inch iron rod found at the intersection of the Northeast right-of-way line of Interstate Highway 45 (called 300' in width) with the East right-of-way line of Bayou Oaks (called 60' in width), same being the Southwesterly corner of a tract of land conveyed to Kenny Bleakney as found of record under Galveston County Clerk's File Number 2012024229 in the Office of the County Clerk of Galveston County, Texas;

THENCE S 63°25'00"E along and with the Northeast right-of-way line of Interstate Highway 45, a distance of 112.81 feet to a 1/2 inch iron rod found at the Southwesterly corner of the herein described tract and the **POINT OF BEGINNING** hereof;

THENCE S 63°25'00"E along and with the Northeast right-of-way line of Interstate Highway 45, a distance of 1261.79 feet to a 1 inch iron pipe found at the Southeasterly corner of the herein described tract;

THENCE N 00°43'00"W, a distance of 337.60 feet to a point for corner;

THENCE N 63°25' 00"W, parallel to the Northeasterly right-of-way line of Interstate Highway 45, a distance of 1106.95 feet to a 1 inch iron pipe found at the Northwesterly corner of the herein described tract;

THENCE S26°35'00"W, a distance of 300.00 feet to the **POINT OF BEGINNING** and containing a calculated area of 8.16 acres (355,312 square feet) of land.

September 13, 2017

October 12, 2017 (Revised for address correction)

I hereby attest to Fidelity National Title Insurance Company and Carnes Funeral Home, Inc. that on the above date, the herein described Lot, together with improvements located thereon, was surveyed on the ground and under my direction, and that this map, together with dimensions as shown hereon, accurately represents the facts as found on the ground this date.



GeoSurv, LLC

Dale L. Hordy
Registered Professional
Land Surveyor 4847

F:\DWG\2017\17-0180\17-0180.DWG

SPECIAL WARRANTY DEED

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

THE STATE OF TEXAS)
) KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF DALLAS)

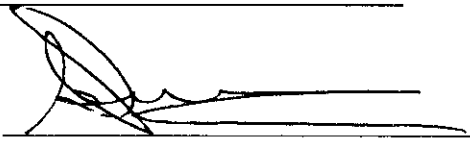
That **Kahal Shomrei Hadath**, a New York Non-Profit Corporation ("Grantor"), having an address at 805 Avenue L, Brooklyn, NY 11230 for and in consideration of the sum of Ten Dollars (\$10.00) cash and other good and valuable consideration paid, the receipt and sufficiency of which are hereby acknowledged and confessed, have GRANTED, BARGAINED, SOLD and CONVEYED, and by these presents do GRANT, BARGAIN, SELL and CONVEY unto **Carnes Funeral Home Inc.**, a Texas Corporation ("Grantee"), having an address at 3100 Gulf Freeway, Texas City, TX 77591, all of the real property described on Exhibit "A" attached hereto together with all improvements located thereon (the "Property"), subject only to the matters described in Exhibit "B" attached hereto (the "Permitted Exceptions").

TO HAVE AND TO HOLD the Property unto Grantee, and Grantee's successors and assigns forever, and Grantor does hereby bind Grantor and Grantor's successors and assigns to WARRANT and FOREVER DEFEND, all and singular the Property unto Grantees and Grantees' successors and assigns, against every person whosoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise, subject however to the Permitted Exceptions.

EXECUTED to be effective as of the 27th day of September 2017.

GRANTOR:

SAMUEL PINTER

By: 

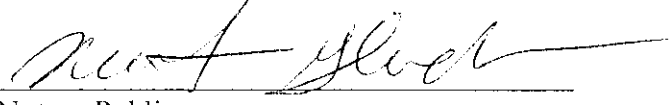
_____, Manager

ACKNOWLEDGEMENT

STATE OF New York)
)
COUNTY OF Kings) §§:

This instrument was acknowledged before me on this 27th day of September, 2017, by Samuel Pinter, Manager of KSH.

MATTY GLUCKMAN
Notary Public, State of NY
No. 01GL6123886
Qualified in Kings County
Comm. Expires 3/14/2021



Notary Public
My Commission Expires: 3/14/21
Commission No. 01GL6123886

EXHIBIT A

TRACT I:

Part of Lots 12 and 13 in Division "P" of Cook and Stewart Subdivision out the John D. Moore League, in Galveston County, Texas and being more particularly described by metes and bounds as follows:

COMMENCING at the Northwest corner of Lot 9, Division "P";

THENCE South 00°43'00" East along the West line of Lots 9 and 12 and the East right-of-way line of Bayou Drive, a distance of 583.09' to the point of intersection of the Northeast right-of-way line of I H 45 with the East right-of-way line of Bayou Drive;

THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 112.81 feet to the PLACE OF BEGINNING and a 1/2 inch iron rod set for corner;

THENCE from said beginning point, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, a distance of 120.20 feet cross the common line between Lots 12 and 13, in all, a distance of 552.90 feet to a set nail;

THENCE North 26°35'00" East, perpendicular to the Northeasterly right-of-way line of I H 45, at a distance of 223.29 feet, cross the common line between Lots 13 and 12 in all, a distance of 300.00 feet to a found 5/8 inch iron rod for corner;

THENCE North 63°25'00" West, parallel to the Northeasterly right-of-way line of I H 45, a distance of 552.90 feet to a 1/2 inch iron rod set for corner;

THENCE South 26°35'00" West, perpendicular to the Northeasterly right-of-way line of I H 45, a distance of 300.00 feet to the POINT OF BEGINNING,

TRACT II:

Part of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of Cook and Stewart Subdivision out of the John D. Moore League, in Galveston County, Texas, and being more particularly described by metes and bounds as follows:

COMMENCING at the Northwest corner of Lot 9, Division "P";

THENCE South 00°43'00" East along the West line of Lots 9 and 12 and the East right-of-way line of Bayou Drive, a distance of 583.09' to the point of intersection of the Northeast right-of-way line of I H 45 with the East right-of-way line of Bayou Drive;

THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 665.71 feet to a nail set for the PLACE OF BEGINNING of the tract herein described;

THENCE from the beginning corner, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, at a distance of 319.58 feet across the common line between Lots 13 and 16, in all, a distance of 708.89 feet to a 1-inch iron pipe found for corner in the East line of Lot 16 and the West line of a 20 foot wide waterway;

THENCE North 00°43'00" West, along the East line of Lots 16 and 13 and the West line of the 20-foot wide waterway, at a distance of 178.56 feet across the Northeast corner of Lot 16 and the Southeast corner of Lot 13, in all, a distance of 337.60 feet to a found 1-inch iron pipe found for corner;

THENCE North 63°25'00" West, parallel to the Northeasterly right-of-way line of I H 45, at a distance 405.44 feet across the common line between Lots 13 and 12, in all a distance 554.05 feet to a 5/8-inch iron rod found for corner;

THENCE South 26°35'00" West, perpendicular to the Northeasterly right-of-way line of I H 45, a distance of 76.71 feet across the common line between Lots 12 and 13, in all a distance of 300.00 feet

to the PLACE OF BEGINNING.

TRACT III:

Easement for right of ingress and egress, created by instruments by and between Tee Properties, Ltd., Jess Taylor and R. Fred Beeler, and Par Five Development Co., dated May 29, 1973, recorded in Volume 2383, Page 328 and Volume 2383, Page 323, in the Office of the County Clerk of Galveston County, Texas.

FILED AND RECORDED

Instrument Number: 2017059408

Recording Fee: 38.00

Number Of Pages: 5

Filing and Recording Date: 10/03/2017 8:26AM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.



A handwritten signature in cursive script, reading "Dwight D. Sullivan".

Dwight D. Sullivan, County Clerk
Galveston County, Texas

NOTICE: It is a crime to intentionally or knowingly file a fraudulent court record or instrument with the clerk.

DO NOT DESTROY - *Warning, this document is part of the Official Public Record.*



November 14, 2017

Mayor and City Council
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

Dear Mayor and City Council:

On November 14, 2017, the Planning and Zoning Commission conducted a meeting **Re-Zone: Discussion / Possible Action** regarding a Re-Zone from R-3 Multi-family Residential to C-1 General Commercial: Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of COOK AND STEWART SUBDIVISION out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston Country Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston Country Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds.

By unanimous vote, Planning and Zoning Commission recommended forwarding a favorable recommendation to City Council.

Thank you,

Deanna Bethrea, Chairperson
Planning and Zoning Commission



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
PLANNING AND ZONING COMMISSION/
PUBLIC HEARING/REGULAR
MEETING MINUTES
OF
NOVEMBER 14, 2017**

Public Hearing/Regular Meeting Minutes of the City of La Marque Planning and Zoning Commission held on November 14, 2017, beginning at 4 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Deanna Bethea called the meeting to order at 4 p.m.

(2) ROLL CALL

PRESENT:

Deanna Bethea, Chair
Greg Cornett, Vice Chairperson
Augustino Molis, Commissioner
Hugh Cash, Commissioner

ABSENT:

Commissioner Russell Washington

OTHER OFFICIALS/STAFF PRESENT:

Robert Michetich – Council Member
Carol Buttler - City Manager
Sussie Sutton - Development Coordinator

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was dispensed by the Planning & Zoning Commission, led by Chairperson Deanna Bethea.

(4) APPROVAL OF MINUTES

Regular Meeting Minutes of October 10, 2017.

Commissioner Cash made a motion to accept the Minutes of October 10, 2017.

Commissioner Cornett seconded. **MOTION PASSED UNANIMOUSLY.**

(5) CITIZENS PARTICIPATION

There was no citizen's participation.

(6) PUBLIC HEARING

Re-Zone: Discussion/possible action regarding a Re-Zone from R-3 Multi-family Residential to C-1 General Commercial: Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13)



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La Marque, Texas 77568
409.938.9202

and Sixteen (16), in Division "P" of COOK AND STEWART SUBDIVISION out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston Country Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston Country Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds.

Jay Carnes, 3100 Gulf Freeway, Texas City, addressed the Commission to discuss his project and noted that he had recently purchased this property and that GCAD was not showing him as the owner; additionally, he is the individual requesting the Re-Zoning of this property. He presented documentation to this fact. His plans are to rezone a portion from R-1 to C-1, construct a funeral home, and to provide two other parcels for a used car lot and a limousine service. The property will be re-platted into four parcels. Commissioner Cornett noted that the freeway expansion and drainage was a big issue and a City Council meeting was held to discuss drainage. He cautioned awareness that drainage will be something that the developer will have to consider for this project.

Robert Michetich, La Marque Councilmember, 24 North Curlew, La Marque addressed the Commission to report that the City will be in negotiations with TxDOT, due to increasing drainage issues underneath the freeways. They, (TxDOT) may be getting stricter about draining into their streets and this will require Drainage District No. 2 approvals as well.

Carol Buttler, City Manager, reported that Mr. Carnes had attended a pre-development meeting to try to get Mr. Carnes and his group some guidance because they fall within the new Thoroughfare Overlay Zone and to make sure they understood those requirements and the city's general requirements.

Public Meeting Closed and Regular P&Z Meeting started at 4:10 p.m.

(6) NEW BUSINESS

- a. Re-Zone: Discussion/possible action regarding a Re-Zone from R-3 Multi-family Residential to C-1 General Commercial: Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of COOK AND STEWART SUBDIVISION out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston Country Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston Country Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds. Staff discussed Ordinance No. O-2016-0013, which speaks to the annual



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La Marque, Texas 77568
409.938.9202

survey/report by Code Enforcement staff of the existing signage within the city. The survey will identify which signs are in non-compliance and presented to the Commission. Once certified as non-conformance by the Commission; the signs shall be assigned an alpha-numeric designation for future reference and the owner notified. The owner will be responsible to address the signage non-compliance issues. If not addressed; it shall be the responsibility of the board of adjustment to provide a program for the orderly and fair termination of all nonconforming signs in La Marque.

Commissioner Cash motioned to approve the Re-Zone from R-3 Multi-family Residential to C-1 General Commercial. The motion was seconded by Commissioner Cornett.
MOTION PASSED UNANIMOUSLY.

(8) CHAIRPERSON'S REPORT

There was no report. The Chair did note that she would stay on the Commission until other members were appointed by Council or until she moved. It was noted that Jean Gutierrez was appointed as a Planning and Zoning Commission Member at the last regular council meeting.

(9) REQUESTS AND ANNOUNCEMENTS

Commissioner Cornett noted that he would like the Commission to have city logo shirts. This item will be put on the next agenda.

(10) ADJOURNMENT

It was the consensus of the Commission to adjourn the meeting at 4:15 p.m.

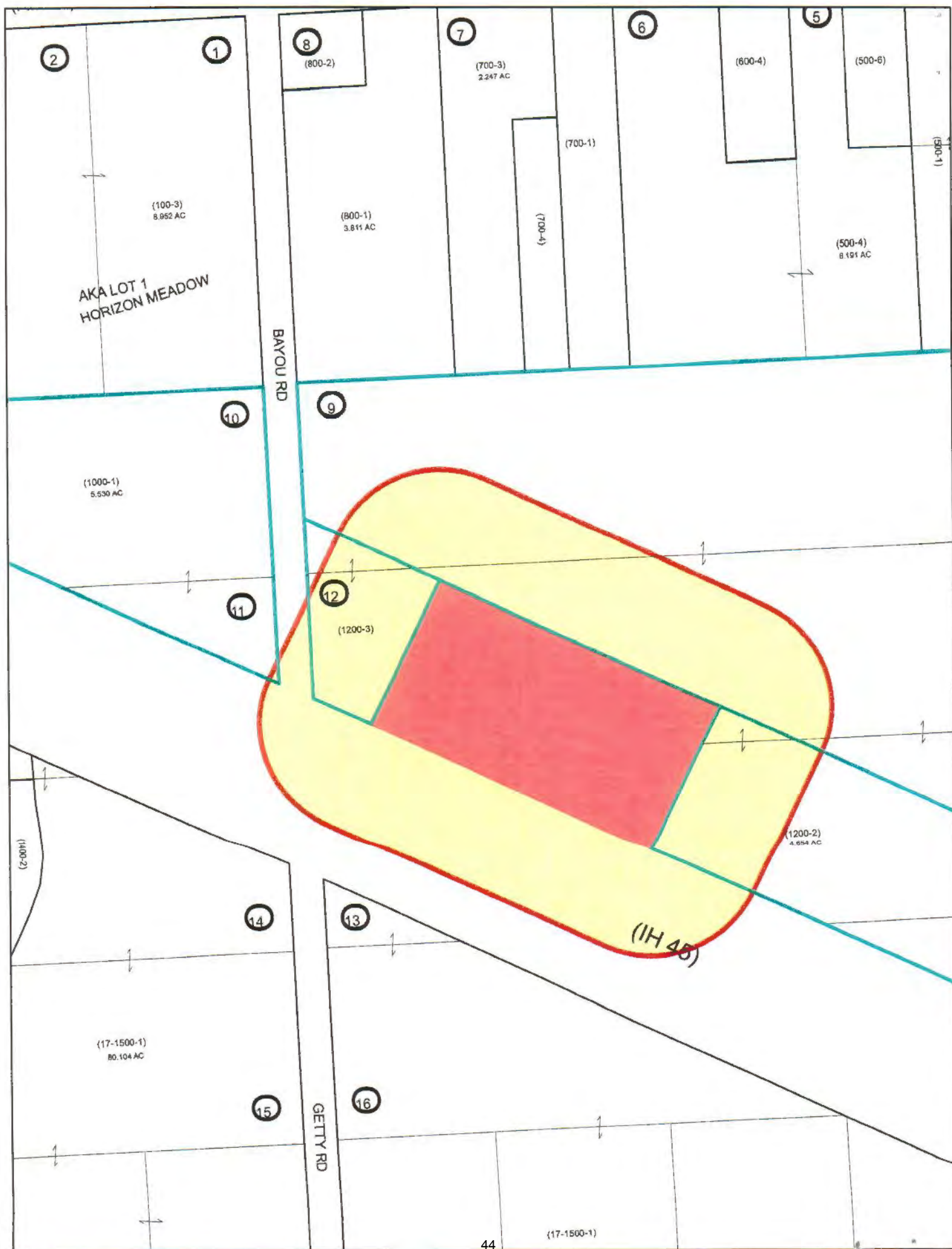
Deanna Bethea, Chairperson
Planning & Zoning Commission

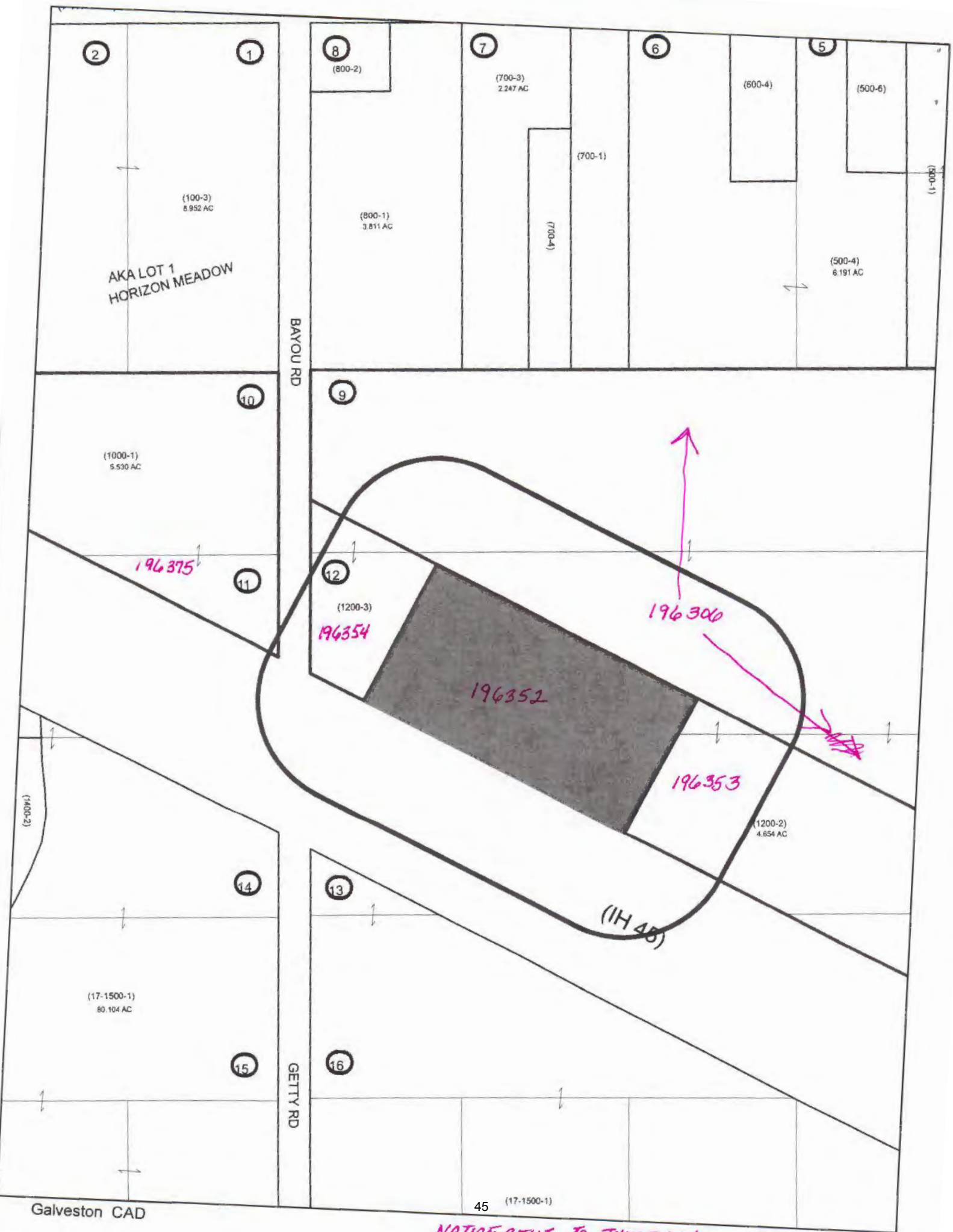
ID	NAME	ADDRESS	ADDRESS2	ADDRESS3	CITY	ST	ZIP
196306	TEXAS CITY TERMINAL RAILWAY CO		2425 HIGHWAY 146 N		TEXAS CITY	TX	77590-8811
196353	KAHAL SHOMREI HADATH CORP		805 AVE L		BROOKLYN	NY	11230
196354	BLEAKNEY KENNY		207 KONA DR		GALVESTON	TX	77554-8625
196375	STEWART TITLE GUARANTY CO		ATTN:SHARON HOLLIS/REAL EST SVC	PO BOX 2029	HOUSTON	TX	77252-2029

Note:

Notices Mailed October 25, 2017.

[Signature]





**CITY OF LA MARQUE
PLANNING AND ZONING COMMISSION
PUBLIC HEARING NOTICE**

Notice is hereby given that the City of La Marque Planning and Zoning Commission will hold a Public Hearing on **Tuesday, November 14, 2017 at 4:00 p.m.** in the Council Chambers, located at 1109-B Bayou Road, La Marque, Texas regarding:

Re-Zone: Conduct Public Hearing to receive public input regarding: a Re-Zone from R-3 Multi-family Residential to C-1 General Commercial: **Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of COOK AND STEWART SUBDIVISION out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston Country Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston Country Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds.**

For further information please contact Sussie Sutton, Developmental Services at 409.938.9252.

Robin Eldridge, TRMC
City Clerk
City of La Marque

PROPERTY DESCRIPTION:

Survey of 8.16 acres (355,312 square feet) of land being all of those two tracts of parcels of land out of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of **COOK AND STEWART SUBDIVISION** out of the John D. Moore League, as found of record under Volume 81, Page 256 of the Galveston County Map Records, same being those tracts of land conveyed to Kahal Shomrei Hadath Corporation, a New York not for profit Corporation, as found of record under Galveston County Clerk's File Number 2008039840 in the Office of the County Clerk of Galveston County, Texas; said 8.16 acre tract being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2 inch iron rod found at the intersection of the Northeast right-of-way line of Interstate Highway 45 (called 300' in width) with the East right-of-way line of Bayou Oaks (called 60' in width), same being the Southwesterly corner of a tract of land conveyed to Kenny Bleakney as found of record under Galveston County Clerk's File Number 2012024229 in the Office of the County Clerk of Galveston County, Texas;

THENCE S 63°25'00"E along and with the Northeast right-of-way line of Interstate Highway 45, a distance of 112.81 feet to a 1/2 inch iron rod found at the Southwesterly corner of the herein described tract and the **POINT OF BEGINNING** hereof;

THENCE S 63°25'00"E along and with the Northeast right-of-way line of Interstate Highway 45, a distance of 1261.79 feet to a 1 inch iron pipe found at the Southeasterly corner of the herein described tract;

THENCE N 00°43'00"W, a distance of 337.60 feet to a point for corner;

THENCE N 63°25' 00"W, parallel to the Northeasterly right-of-way line of Interstate Highway 45, a distance of 1106.95 feet to a 1 inch iron pipe found at the Northwestern corner of the herein described tract;

THENCE S26°35'00"W, a distance of 300.00 feet to the **POINT OF BEGINNING** and containing a calculated area of 8.16 acres (355,312 square feet) of land.

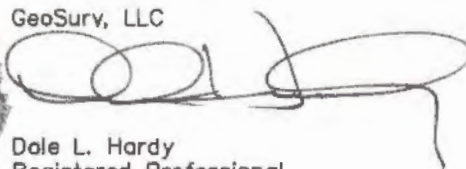
September 13, 2017

October 12, 2017 (Revised for address correction)

I hereby attest to Fidelity National Title Insurance Company and Carnes Funeral Home, Inc. that on the above date, the herein described Lot, together with improvements located thereon, was surveyed on the ground and under my direction, and that this map, together with dimensions as shown hereon, accurately represents the facts as found on the ground this date.



GeoSurv, LLC


Dale L. Hardy
Registered Professional
Land Surveyor 4847

F:\DWG\02017\17-0180\17-0180.DWG

EXHIBIT A

TRACT I:

Part of Lots 12 and 13 in Division "P" of Cook and Stewart Subdivision out the John D. Moore League, in Galveston County, Texas and being more particularly described by metes and bounds as follows;

COMMENCING at the Northwest corner of Lot 9, Division "P";

THENCE South 00°43'00" East along the West line of Lots 9 and 12 and the East right-of-way line of Bayou Drive, a distance of 583.09' to the point of intersection of the Northeast right-of-way line of I H 45 with the East right-of-way line of Bayou Drive;

THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 112.81 feet to the PLACE OF BEGINNING and a 1/2 inch iron rod set for corner;

THENCE from said beginning point, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, a distance of 120.20 feet cross the common line between Lots 12 and 13, in all, a distance of 552.90 feet to a set nail;

THENCE North 26°35'00" East, perpendicular to the Northeasterly right-of-way line of I H 45, at a distance of 223.29 feet, cross the common line between Lots 13 and 12 in all, a distance of 300.00 feet to a found 5/8 inch iron rod for corner;

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TRACT II:

Part of Lots Twelve (12), Thirteen (13) and Sixteen (16), in Division "P" of Cook and Stewart Subdivision out of the John D. Moore League, in Galveston County, Texas, and being more particularly described by metes and bounds as follows;

COMMENCING at the Northwest corner of Lot 9, Division "P";

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THENCE South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet right-of-way, a distance of 665.71 feet to a nail set for the PLACE OF BEGINNING of the tract herein described;

THENCE from the beginning corner, continuing South 63°25'00" East along the Northeasterly right-of-way line of I H 45, 300.00 feet wide right-of-way, at a distance of 319.58 feet across the common line between Lots 13 and 16, in all, a distance of 708.89 feet to a 1-inch iron pipe found for corner in the East line of Lot 16 and the West line of a 20 foot wide waterway;

THENCE North 00°43'00" West, along the East line of Lots 16 and 13 and the West line of the 20-foot wide waterway, at a distance of 178.56 feet across the Northeast corner of Lot 16 and the Southeast corner of Lot 13, in all, a distance of 337.60 feet to a found 1-inch iron pipe found for corner;

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to the PLACE OF BEGINNING.

TRACT III:

Easement for right of ingress and egress, created by instruments by and between Tee Properties, Ltd., Jess Taylor and R. Fred Beeler, and Par Five Development Co., dated May 29, 1973, recorded in Volume 2383, Page 328 and Volume 2383, Page 323, in the Office of the County Clerk of Galveston County, Texas.



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Agenda item: 7&8b

Prepared by: Robin Eldridge

Reviewed by: Carol Buttler

Department: Mayor and City Council

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2017-0023**, establishing appointments of members of City Council to serve on each of the Boards and Commissions as ex-officio members **THIS IS THE SECOND AND FINAL READING**

X

ATTACHMENTS FOR REFERENCE

1. Ordinance
2. Minutes of August 14, 2017 Council Meeting
3. Minutes of November 14, 2016 Workshop
4. Resolution establishing procedures for appointing members to the Boards and Commissions
5. Ordinances creating each Board/Commission

STAFF BRIEFING:

- At this time, City ordinances only indicate provisions for ex-officio members to the Cemetery and Library Boards.
- At the Council meeting held on August 14, 2017, direction was given to the City Manager to ask that an ordinance be drawn up by the City Attorney establishing the procedures to make the appointments of members of City Council to each of the Boards and Commissions as ex-officio members.

HISTORY:

- Mayor – has served as ex-officio for the Library Board
- The Library Board has been inactive for the past three (3) years
- Previously, Councilmember Brown served as ex-officio of the Cemetery Board

TARGET IMPLEMENTATION: After the Second and Final reading of the ordinance.

SIGNIFICANT ACTION DATES:

11.14.2016 – It was asked by Mayor Pro-Tem Bell at the Workshop that an item be placed on a future City Council agenda in order to address some concerns over some disconnection between the Boards and the City Council.

8.14.2017 – Direction was given to the City Manager to ask the City Attorney to draw up an ordinance to appoint members of Council to serve as ex-officio members to the Boards and Commissions.

12.11.2017 – Ordinance approved on First Reading by City Council



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|--|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☒ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2017-0023**, establishing appointments of members of City Council to serve on each of the Boards and Commissions as ex-officio members **THIS IS THE SECOND AND FINAL READING**

FISCAL IMPACT: Boards and Commissions members serve without pay

ORDINANCE NO. O-2017-0023

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF MARQUE, TEXAS, CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS, ARTICLE VII, SUBSTANDARD BUILDINGS OR STRUCTURES, SECTION 14-280, ADOPTION OF SUBCHAPTER C OF CHAPTER 54 OF THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND PROVIDING FOR THE IMPLEMENTATION OF SAID CHAPTER WITHIN THE CITY LIMITS, TO ADD THE COUNCIL MEMBER REPRESENTING DISTRICT “A” AS AN EX-OFFICIO NON-VOTING MEMBER OF THE BUILDING AND STANDARDS COMMISSION; AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V, PARK BOARD, SECTION 2-209, ESTABLISHED, COMPOSITION, APPOINTMENT AND TERMS OF MEMBERS, TO ADD THE COUNCIL MEMBER REPRESENTING DISTRICT “B” AS AN EX-OFFICIO NON-VOTING MEMBER OF THE PARKS BOARD; AMENDING CHAPTER 71, ZONING, SECTION 71-24(a), PLANNING AND ZONING COMMISSION, TO ADD THE COUNCIL MEMBER REPRESENTING DISTRICT “C” AS AN EX-OFFICIO NON-VOTING MEMBER OF THE PLANNING AND ZONING COMMISSION; AND AMENDING CHAPTER 35, GARBAGE, RUBBISH AND RUBBLE, ARTICLE II, KEEP LA MARQUE BEAUTIFUL COMMISSION, SECTION 35-45, COMPOSITION OF COMMISSION, APPOINTMENT, REMOVAL OF MEMBERS, TO ADD THE COUNCIL MEMBER REPRESENTING DISTRICT “D” AS AN EX-OFFICIO NON-VOTING MEMBER OF THE “KEEP LA MARQUE BEAUTIFUL COMMISSION”.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That the Code of Ordinances of the City of La Marque, Texas, Chapter 14, Article 7, Section 14-280, is hereby amended to read as follows:

“Sec. 14-280. Adoption of subchapter C of Chapter 54 of the Local Government Code of the State of Texas and providing for the implementation of said chapter within the city limits.

The City of La Marque adopts the provisions of chapter 54 of the Local Government Code of the State of Texas and subchapter C thereof, which is entitled "Quasi-Judicial Enforcement of Health and Safety Ordinances of Home-Rule Municipality," and does declare the implementation of that subchapter and the creation of the Building and Standards Commission which shall be composed of five members and a number of alternate members not to exceed eight. In addition, the commission shall have such powers, duties and responsibilities as shall be from time to time provided for and delegated to the City of La Marque by the Legislature of the State of Texas, it being the intent of the City of La Marque to fully implement subchapter C of Chapter 54 of the Local Government Code as well as any other commission, officer or legal authority as provided for under the provisions of state law such powers, privileges and rights as may be from time to time provided for by the Legislature of the State of Texas without restriction of limitation. The council member representing District “A”

shall serve as an ex-officio non-voting member of the Building and Standards Commission, and shall be allowed to sit at the dais with the Commission.”

SECTION TWO:

That the Code of Ordinances of the City of La Marque, Texas, Chapter 2, Article V, Section 2-209, is hereby amended to read as follows:

“Sec. 2-209. Established; composition; appointment and terms of members.

There is hereby established a Park Board to consist of eight members who shall be appointed by the City Council and shall serve for two-year terms. The members shall serve staggered terms, that is, four members' terms shall expire on odd-numbered years, and four members' terms shall expire on even-numbered years. Three members shall constitute a quorum for the conducting of business. The council member representing District “B” shall serve as an ex-officio non-voting member of the Park Board, and shall be allowed to sit at the dais with the Board.”

SECTION THREE:

That the Code of Ordinances of the City of La Marque, Texas, Chapter 71, Section 71-24(a) is hereby amended to read as follows:

“Sec. 71-24. Planning and Zoning Commission:

(a) *Organization of planning and zoning commission.* There is hereby created a Planning and Zoning Commission. The Commission shall be composed of five regular members, all of whom shall be residents and real property taxpayers of the City of La Marque, and none of whom shall hold any other position in the City government. Three members of the first Commission shall be appointed for a term of two years and two for a term of one year, and service shall be without pay. Thereafter, new members shall be appointed for a term of two years. Any vacancy shall be immediately filled for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year. The city council shall appoint two alternate members of the Commission for a term of two years who shall serve in the absence of one or more of the regular members when requested to do so by the chairperson of the Commission. The members of the Commission shall be appointed solely with reference to their fitness and without reference to party affiliation, and shall serve without compensation. Members may be removed by the City Council only for inefficiency, neglect of duty, or malfeasance in office. Three members, regular or alternate, shall constitute a quorum. The Council member representing District “C” shall be an ex-officio non-voting member of the Planning and Zoning Commission, and shall be allowed to sit at the dais with the Commission.”

SECTION FOUR:

That the Code of Ordinances of the City of La Marque, Texas, Chapter 35, Article II, Section 35-45, is hereby amended to read as follows:

“Sec. 35-45. Composition of commission; appointment, removal of members.

The Keep La Marque Beautiful Commission shall consist of seven members to be appointed by the City Council. The members of such commission shall serve at the pleasure of the City Council and may be removed by the City Council with or without cause. Three members shall constitute a quorum for the conducting of business. The Council member representing District “D” shall be an ex-officio non-voting member of the Keep La Marque Beautiful Commission, and shall be allowed to sit at the dais with the Commission.”

PASSED AND APPROVED by the City Council of the City of La Marque on first reading this **11th** day of **December**, 2017.

PASSED AND APPROVED, AND ADOPTED by the City Council of the city of La Marque on second and final reading this _____ day of _____, 2018.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

ao;11/28/17;Z:\Cities\La Marque\ordaddingcouncilmembers.doc



1111 Bayou
La Marque, Texas 77568
409 938 9202

**City of La Marque
City Council
Workshop Minutes
November 14, 2016**

Minutes of the Workshop Meeting of La Marque City Council held on Monday, November 14, 2016 at 3:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL TO ORDER

Mayor Hocking called the Regular Meeting to order at 3:11 p.m.

(2) ROLL CALL (Council)

Mayor Bobby Hocking
Mayor Pro-Tem Keith Bell
Councilmember Chris Lane (arrived at 3:15 p.m.)
Councilmember Robert Michetich
Councilmember Clint Brown
City Manager Carol Buttler
City Clerk Robin Eldridge

(Boards & Commissions)

Deanie Barrett (BSC)
Louis "Mac" McGaffey (Parks)
David Pennington (Cemetery)
Joe Compian (Clean City)
Deanna Bethea (P&Z)

Several members of Boards and Commissions were in attendance.

(3)

- a. Discussion of incentives for attracting members to the Boards and Commissions and provide direction to the City Manager.

Deanie Barrett, Chairman of Building and Standards Commission, said that they had no problems. They usually always have a quorum.

David Pennington, Chairman of the Cemetery Board reported that they do have problems getting a quorum at times, and that is due to work schedules. They have one vacancy at this time.

Joe Compian, Chairman of the Clean City Commission said that they have three energetic persons. There are three vacancies and they are trying to invigorate the members and get new members to apply.

Deanna Bethea, Chairman of Planning & Zoning, reported that they have a good group of people. They all get along well, and are starting to accomplish a lot. She did say that the alternates are scarce at the meetings. One of the members just recently resigned, leaving a vacancy.

Louis "Mac" McGaffey, Parks Board Chairman reported that as a member of three Boards and Chairman of one of those, there are no problems having a meeting because of



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The reason for placing this item on the agenda, is because we have had members saying that they don't have enough members on a few boards, even if staff shows up, and there is not quorum, then we are not allowed to hold the meeting. Every new person I meet, I ask if they will be interested in serving on a Board or other. I get some interest, but everyone is so busy."

Mayor Pro-Tem Bell stated, "I think the problem that we are having with the communicated intent of the will of our Boards is an issue of connectivity with City Council. The elected and appointed members are expressing the will of the people to the City Manager who is responsible to a City Council. The will of the Board needs to be expressed to City Council, so that Council can communicate that to you as the City Manager. So, it is an action being forwarded by a Council that represents the people. Ex-officio members should be on each Board and those would be the Mayor or a Councilmember. So, as the Boards take action on priorities that are given to them by the people, that Councilmember may bring it before Council as a whole."

Colleen Merritt, the City's new Public Relations employee has been asked to report an article on each Board individually to let the public know exactly what they do.

Mayor Hocking added, "I would like to submit three things that might help to alleviate any "log jams": 1) Any request sent to the City Manager or Staff on behalf of any Board or Commission, that the City Council be immediately copied on that need; 2) As the project moves forward, City Council needs to receive regular, weekly updates on the progress; 3) No project shall exceed thirty days, without being brought before City Council for a public update."

Mayor Pro-Tem Bell wanted to add to that, creating ex-officio memberships for Councilmembers on each Board that will be updated upon every election. Location of meetings, the number of meetings and attendance in relation to tenure on each Board, and meeting times were also discussed. Strong Chairpersons for Boards and the role they play in the success of the Boards were briefly discussed.

It was said that amending the ordinances to require ex-officio members to the Boards, if not specified in the City Charter would have to be done. The number of members for each Board and whether they have alternates were also briefly discussed. Questions arose of how the numbers of members were determined.

The City Manager asked that the Board members in attendance look at the backup that is provided and that it has their ordinances pertaining to their specific Board, and bring back any changes that they would like to see in that ordinance.

Councilmember Michetich asked about the number of applications that were on hand. (4). Said he is talking to citizens and always speaking to citizens and asking for volunteers. "Do we need appreciation events for these Boards?"



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Recognition of the volunteers, supplying shirts, a dinner were a few of the suggestions.

Allowing the members to appoint for their own Chairpersons and to provide training and mentorship was discussed. Open meetings training and having another group training was discussed. It was said that years ago, people were recommended to City Council for Board membership appointments, which was basically what is being done currently.

Chairman Bethea asked about a packet to be given to each Board member to let all members know what each Board members does. Include in the packet some applications for the Boards.

During EDC events and other activities, a standard list that would include all of the Board members should be extended to all Boards and Commissions. In the past, it was also mentioned that a Boards and/or Commission was selected and recognized at each Council meeting.

Mayor Hoeking thanked all members of the Boards and Commission in attendance and called for a short break at 4:08 p.m.

Mayor Hoeking reconvened the Workshop at 4:34 p.m. to address the next item on the agenda

- b. Discussion of private subdivision pocket parks versus City owned parks and provide direction to City Manager.

City Manager Carol Butler began, "This came up at a City Council meeting just briefly, and I was asked to bring this back as an item for discussion. How it came up, it that even though we have several parks on the west-end of town, and most if the organized subdivisions have their own parks for their own neighborhoods, Saltgrass Crossing does not. The residents there have been very concerned. Somehow, whenever Saltgrass was developed, it was either not a requirement or the requirement was waived to have any kind of park in that subdivision. Some residents are concerned about some boundaries that cannot be created, since there is no park. I asked Chief Grimm to reserve some property out where the new Fire Station will be constructed. The question is whether Council is interested in allowing the Saltgrass Homeowners Association to lease that property from the City, whereas they would maintain the property, they would equip the property. It is meant to be a park where people could ride their bicycle, walk, but without a lot pf parking or traffic. Right now the developer that is working on the next phase, are having problem finalizing their negotiations. If Council decides to make this area a City park, then we would have to allow anyone and everybody to use it. Whereas, if it is restricted to that subdivision, then you can determine how to restrict it then. I am just wanting to know what you want staff to do."



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Councilmember Lane explained that somewhere within the original construction of Saltgrass, the amenities weren't built, and were told that they would be built within the second phase. But, the builder has ceased all contact with the City and it is unknown when that phase will resume construction. "The biggest complaint that I hear from residents is not having a park. Every other new subdivision in the City have their parks. For security reasons, I would hope that the Council will agree to give the citizens their own park."

(Questions arose as whether it matters who owns the park. The residents want to maintain and be allowed to place restrictions to the park. The questions of whether it would be in the best interest for the City to not have any control over it arose. This was a unique situation. This would be a one-time situation, since the City owns the property adjacent to this area and the City is not be able to place restrictions on persons from going to the park. Parking was a concern. It was agreed that shared parking with the Fire Department would not be allowed. Part of the reasons for a park was to discourage sexual predators. It was mentioned that it could save the City money if they were allowed to lease the property from the City. Discussion continued with the City Attorney saying that stipulations should be set in the lease agreement including, hold harmless clause, obligations to maintain and install equipment, any additions would become part of the land, lease agreement and timeframe of it. The goal was to be a small park, with a few park benches.

The control that the residents want at this point is because there is no park at all at this time. Once a primary park was built, it shouldn't be an issue for the control over it. Discussion continued including whether everyone even wanted a park. The final plat still needs to be brought before City Council, and it could be specified that the amenities need to be built before the final approval of the plat. A park signs was discussed briefly. No plans have been submitted for a park. The difference between the baseball fields at Highland Bayou Park, and the maintenance and the proposed park in Saltgrass was discussed. Issues further discussed were the obligations that the City bears to provide the best quality of life for the citizens. Deadlines will need to be included in whatever the outcome of this meeting is. As owners of the land, they should donate the equipment and the City will install and still maintain its property, with the Saltgrass name to be determined, with no parking area, since its proximity to the new Fire Station. No lease at this time. A letter of agreement would need to be drawn up for the HOA to sign off on, with our requirements.

(4) ADJOURNMENT

Councilmember Lane made a motion to adjourn the Workshop at 5:44 p.m.
Councilmember Mitchell seconded. The Workshop adjourned.

Bobby Locking Mayor



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ATTEST:

Robin Eldridge

Robin Eldridge, TRMC
City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL PUBLIC HEARING AND
REGULAR MEETING MINUTES
OF
AUGUST 14, 2017**

Public Hearing and Regular City Council Meeting Minutes of the City of La Marque City Council held on Monday, August 14, 2017, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Hocking called the Regular Meeting to order at 6:00 p.m.

(2) ROLL CALL

Bobby Hocking

Keith Bell

Chris Lane

Robert Michetich

Casey Mc Auliffe

Mayor

Mayor Pro-Tem, Councilmember District A

Councilmember, District B

Councilmember, District C

Councilmember, District D

OTHER OFFICIALS PRESENT:

Carol Buttler

Ellis Ortego

Robin Eldridge

City Manager

City Attorney

City Clerk

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Bell led the invocation and the Pledge of Allegiance

(4) CITIZENS PARTICIPATION

1. Bill Pritchard said he is at the end of the water line at Newman Road and said that they they used to keep it flushed regularly, but haven't been lately so after checking he said that a valve was broke. "I have n been changing out water filters at my house like crazy, that water is stagnant." Then reported that at the end of Williams, there is a boat slip, they used to have a nice chain up with two poles, well, the posts started leaning someone come by and put three ugly slabs in there, it's got rebar sticking out of it. If they would just put the posts in right, with the chain, it's perfect. You can't get in there to mow the ditches that is our drainage off of Williams and Newman. There are trees growing out of those ditches. I don't know what has happened to the ditch mowing, I called the City and they said well you are responsible for across the street and if it isn't four feet deep, then you are responsible, I said I don't know if anybody knows about that. But I take care of mine, I take care of it across the street. I just don't know what's happened. They got a nice new tractor, and he cut some of the overhanging branches, and he cut some of the ditches but he never cut them all. That's all I have to say." Mayor asked that the City Manager get back with him by 5:00 the following Thursday.



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2. Pearson Lubrano asked if there fire ant and crazy ant chemicals available to the citizens of La Marque, from Texas City, he had heard this a few years ago. He asked if the City had an ordinance requiring ISP's for in order to work in our municipality to not throttle their speed or the quality of the video and audio. "In other words, to maintain net neutrality, so people don't experience slow or stops or price hikes based on which websites they chose to visit on the Internet, it is called net neutrality, and to recognize the Internet as a common carrier, sort of like the post office." Then asked if the City Council should issue a statement in support of a statement made by Virginian Governor Mc Cauliffe of the families and victims of a massacre that occurred the previous Saturday in Virginia. Mayor asked for the City Manager to contact him.
3. Enrique Garza said that he wants an appointment with the Mayor. "Give me an appointment please, and said if the Chief of Police wants to come he is welcome to. "I need to speak to you."
4. David Pennington began by stating that what he has may run over his three minutes, and requested for Council to allow him the time to complete his presentation. He then referred to Ordinance number O-2015-0028, the ordinance that designates the time and place for regular meetings in the City of La Marque. "After some research, it appears that the regular Council business is being conducted at special meetings rather than regular meetings held on the second Monday of the month." He referred to some data he held that he said was from January 11, 2016 to August 7, 2017, he said that Council had conducted sixteen regular meetings and seventeen special meetings. "There have been sixteen items on the regular agenda that required public hearings. There have been fifteen items on the special agenda that required public hearings. When I see forty-eight percent of public hearings being held in special meetings, some red flags start to go up. So I started looking at those special meetings, and I found first readings, second reading and public hearings being held on special meetings. Some of the special meetings were held on Mondays, Tuesdays, Wednesdays, Thursdays and I noticed that the times fluctuated." He continued to read from his notes on the various times and dates of special meetings. "From looking at this pattern, it appears, that City Council is calling special meetings whenever they feel like it. He continued and said that when the ordinance was passed the citizens were assured that the regular business of the city would be on the second Monday of the month, and that any items that could simply not wait, then they would be on the agenda held on the fourth Monday of the month." He then read the excerpt out of the minutes from the December 14, 2015 meeting, quoting the Mayor as to this affect. "Do you know how many special meetings have been conducted on the fourth Monday? Out of seventeen special meetings, three have been held on the fourth Monday. This Council has even gone as far as to cancel regular meetings in order to conduct special meetings." He continued to read from his notes, different dates that meetings were cancelled and the dates of special meetings. "What is taking place at these special meetings? How about the conditional use permit for Texas City Railroad to store petrochemical storage tanks and railroad tracks in La Marque. That meeting was held on a Tuesday afternoon, May 30, 2017 at 3:00 p.m.



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After other meeting dates and city businesses discussed at those meetings. "Are they legal? Yes, every one of those were in accordance with the Texas Open Meetings Act, but they just don't pass the "smell" test when it comes to transparency and open government in the City of La Marque."

Mayor Hocking provided a point of information: "We appreciate you speaking. You continue to accuse this Council. You have been doing that for years. I appreciate you being the type of citizen that will speak out. The meetings that we schedule in May are always done to canvass the votes, and we do that because we have to. I think the other 16,481 people in La Marque appreciate us coming up here and conducting City business. But you know what, you are about to step on my last nerve, brother. You constantly bash us. If I had to sit at the house all day long just to do a "gotch ya", on people who serve me, that would be a pitiful life, but we appreciate your right to speak. You have given us your data."

City Attorney Ellis Ortego stated, "It is not uncommon to conduct business at special meetings. There are deadline that must be met, on many occasions. There are time limits that we have to meet."

Mr. Pennington agreed, but also said that there are times when regular business could be postponed to be put on a regular agenda, rather than a special meeting agenda.

Mayor Pro-Tem Bell added a point of order: "Mr. Pennington, I thank you for bringing this to the attention of all of us, and those that are listening. One of the things that you said, I want to make sure that we are very clear, you said it does not pass the "smell" test. Those Texas Open Meetings Act laws are designed to insure transparency. Because there is a seventy-two hour window, that we have to post before we can meet, now we go a step further, we are also online, and on Channel 16, so if you are not able to make those meetings, you can patch into them with your television remote or online, in real time." Then said that he has four Council members, a Mayor and a City Manager he could speak to about any problem or issues that he may have. Then finished, by saying that he understands that sometimes the schedules don't go the way people plan them to, but, to say that this is a Council that does not pass the "smell" test, or are doing something that is unethical, that would be a stretch.

Councilmember Mc Auliffe added, "As your Councilwoman and your District Representative, I would like to say that I am glad that you came and brought this data. This is tangible evidence of a citizen that cares a lot about what goes on, on this dais. It is evident that you struck a nerve on this short time on this Council, and the reason that I feel that is, is because what I have witnessed up here is a lot of hard work and a lot of us trying to do the best job that we can. But that is a team effort, and it requires that citizens that live in La Marque are always following up, and so I am glad you came. Now it is there, it is in records, we all heard it, it's in notes and part of our history, and we are going to use it moving forward."



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Andrea Lester spoke in regards to item number 7c, on the agenda. "We are looking to get our speed limits signs put up at 20 mph, hopefully to ask you to put in the budget for next year, speed bumps. There is a lot of speeding. It is a very small street with a cul-de-sac, and they get from 0 to 40 really fast. We are trying to take a pro-active approach before we have somebody's child hit."

(5) MINUTES

- a. Regular City Council Meeting held on July 10, 2017
- b. Joint Meeting of City Council and Planning and Zoning Commission held on July 10, 2017
- c. Special Called City Council Meeting held on July 17, 2017

** Mayor Pro-Tem Bell made a motion to approve the minutes of the above mentioned
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(6) PUBLIC HEARING

- a. Conduct **FIRST** Public Hearing to receive public input regarding the City of La Marque FY 2017-2018 Tax Rate of \$0.0490764.

Mayor Hocking closed the Regular Meeting and opened the Public Hearing at 6:27 p.m.
No one spoke
Mayor closed the Public Hearing and reconvened the Regular Meeting at 6:27 p.m.

(7) NEW BUSINESS

- a. Discussion/possible action regarding the appointment of a member of City Council to serve on each of the Boards and Commissions as an ex-officio member and provide direction to the City Manager.

Mayor Pro-Tem Bell had previously asked for this item to be placed on the agenda, in order to address some concern of a disconnection between the Boards and Council. This idea was to have ex-officio members of Council to serve as non-voting members on the Boards so they can interact with the Boards and bring their issues back to City Council.

Mayor Pro-Tem would like to serve as ex-officio member on the Building Standards Commission; Councilmember Lane would like to serve as ex-officio member on the Parks Board; Councilmember Michetich on the Planning and Zoning; and Councilmember McAuliffe for the Clean City Commission

This item will be an action item on a future agenda in the form of an ordinance.



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- b. Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions.
- ** Mayor Hocking has two members of the Parks Board expiring this year and reappointed both Michael “Rock” Bock and Louis Mc Gaffey for another two year term each.
- c. Discussion/possible action regarding adopting Ordinance No. **O-2017-0014** amending Article III, Speed Regulations of the La Marque Code of Ordinances by adding Section 62-91 establishing the speed limit on Glendale Street as 20 miles per hour, reducing it from the Prima Facie Speed Limit of 30 miles per hour. **THIS IS THE FIRST READING**
- ** Mayor Pro-Tem Bell made a motion to approve Ordinance No. O-2017-0014
- ** Councilmember Lane seconded.

Councilmember Michetich said that there were many streets like Glendale in La Marque, and that it would be difficult to single out one street. “Police have no way as to physically monitor that one street. I am just trying to be practical. If we put the signs up, will it change anything? And if doesn’t change anything how will we prove that? From issuing a citation stance? If there is a problem with certain neighbors, I would be willing to go and speak to those neighbors if there was a problem. We may have to be doing this to street after street after street and then it becomes, what have we accomplished? You may never see a citation on this dead end street, maybe there is another way to get to this goal?”

Chief Jackson replied, “After meeting with the neighbors, they did indicate that there was one person on the street that was the main culprit and I was able to speak with this individual and explain the situation.”

Discussion continued as to if it makes a difference whether a sign is erected, if it will detour individuals. It never prevents persons from speeding. Identifying all of the other one block cul-de-sacs and decrease the speed on them all was discussed briefly, to maintain uniformity, as well as some other streets that are uniquely designed like Glendale.

Chief Jackson continued, “A street study would have to be performed in order to lower the speed limit under 25 mph, so a device would have to be placed to monitor the speed of traffic, wherever a sign reducing speed is placed. It can be done, but it is a time consuming process.”

A member of audience asked if there was an ordinance that would address areas without speed limit signs that the speed limit is a certain speed for all of those streets, and maybe that this could be an option.

- ** Mayor Pro-Tem withdrew his motion and made a motion to table this item.
- ** Councilmember Lane withdrew his motion.



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** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(8) CITY MANAGER REPORT

- **Development Services**
- **Judicial**
- **Police**
- **Fire**
- **Library**
- **Public Services**
- **Animal Services**
- **Financials**

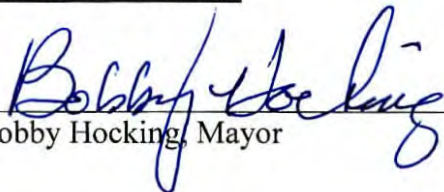
(9) EXECUTIVE SESSION

There was no Executive Session

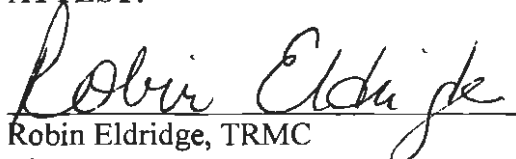
(10) ADJOURNMENT

Mayor Hocking announced that on October 2, the City will have a new solid waste and recycle provider, Waste Management. Prior to October 2, 2017, each citizen will receive a large cart for household garbage and one separate cart for recycling.

Councilmember Lane made a motion for adjournment at 6:45 p. m. Councilmember Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY.**


Bobby Hocking, Mayor

ATTEST:


Robin Eldridge, TRMC
City Clerk

RESOLUTION NUMBER 1032

A RESOLUTION ESTABLISHING PROCEDURES FOR THE APPOINTMENT OF VOLUNTEERS TO VARIOUS STANDING BOARDS, COMMISSIONS AND COMMITTEES OF THE CITY

WHEREAS, The City Council of the City of La Marque has determined that an established procedure for the appointment of volunteers to the City's various standing Boards, Commissions and Committees is necessary, and

WHEREAS, The City Council wishes to establish a system for the appointment of volunteers which will provide equal opportunity for each Council Member to nominate representatives to the various standing Boards, Commissions and Committees, and

WHEREAS, The City Council believes such a system will lend harmony to the appointment process and enhance the opportunity for citizens of the community to serve,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of La Marque that;

Section 1. Boards, Commissions and Committees addressed

Standing Boards, Commissions and Committees addressed by this policy shall be referred to as "Committees" in the interest of brevity. Those Committees addressed by this policy are:

- Building Standards Commission
- Clean City Commission
- Electrical Board
- Plumbing Board
- La Marque Economic Development Corporation
- Library Board
- Parks Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Public Safety Committee

Section 2. Initial Assignments of Positions and Changes

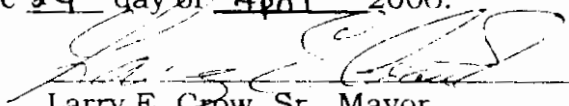
A. Each volunteer position on each of the itemized Committees are hereby assigned to a Council District or the Mayor as indicated on "Attachment A", which is attached to and made a part of this Resolution by reference. The "City Council" as used herein shall also include the position of Mayor.

B. The City Council may amend the District assignments at any time by simple motion and approval at any called City Council Meeting where the subject is posted as a part of the Agenda according to law. District assignments and future changes to those assignments shall be maintained by and kept in the Office of the City Clerk.

Section 3. Nominations and Appointments

- A. **Notice:** Sixty days prior to the expiration of an appointed term, or immediately after being notified of a mid-term vacancy on any Committee, the City Clerk shall notify the Council Member, whose District is assigned the position in question, that a vacancy will be or is open on that Committee. Included with that notice will be any candidates for nomination that the Committee itself may have recommended, any qualifications for the position that may be established by Charter or Ordinance, and the Meeting schedule of the relevant Committee. Copy of the Notice shall be provided to all Members of the City Council at the same time.
- B. **Nominations:** A Council Member shall have thirty days from receiving the City Clerk's notice of a vacancy or pending vacancy for a position assigned to that Council Member to provide the name of a nominee to the City Clerk to be presented to the full City Council for consideration of appointment at the next Regular scheduled City Council Meeting following the thirty days. The nominating Council Member shall provide, along with the name, the address, telephone number and qualifications of any nominee or nominees. If the Council Member assigned to a vacant Committee position, or a position scheduled to be vacant because of an expiring term of appointment, fails to provide the City Clerk the name and required information within the thirty days following the date of the notice or, in the case of expiring terms, thirty days prior to the term expires, nominations from any Council Member may be submitted for consideration before or during the Meeting during which appointments are to be considered.
- C. **Appointments:** The City Clerk shall place consideration of appointments to fill vacancies or pending vacancies for the relevant Committees on the next Regular City Council Meeting Agenda, following the thirty days of notice to Council Members. Appointments are made with a majority vote of Council attending a Meeting.
- D. **Committee Chair Responsibilities:** It shall be the responsibility of the Chair Person of each Committee to guide the Committee to enforce any attendance requirements for maintaining Committee membership, to notify the City Clerk of any mid-term vacancies and to provide the City Clerk a record of attendance of the Committee Members.

PASSED AND APPROVED this the 24 day of April 2006.



Larry E. Crow, Sr., Mayor

ATTEST:



Charlette Bristow, City Clerk

DIVISION 1. - BUILDING STANDARDS COMMISSION

Sec. 14-279. - "Substandard buildings or structures" constituted and defined.

All buildings, or structures, which have any or all of the following defects or lack of facilities shall be deemed substandard buildings:

- (1) All buildings or structures which do not have the number of water closets, urinals and lavatories required by the plumbing ordinance of the City of La Marque, or which are not connected to the city sewer when required by law, or where inadequate septic tanks are maintained, or which are used or designed to be used as dwellings or dwelling units which do not provide the following fixtures connected to an approved source of disposal: One flush water closet; one shower bath or bathtub; one sink per dwelling unit and one lavatory.
- (2) All buildings or structures that have become deteriorated through accident or lack of repair or natural causes, or by damage through exposure to the elements, especially winds, hail or rain, or damage through fire, to the extent that the roof, windows and door, or portions of the house, building or structure which protect from the weather will no longer reasonably protect from the weather.
- (3) All buildings or structures which constitute or in which are maintained fire hazards as that term is defined in the Standard Building Code, as adopted by the City of La Marque, Texas.
- (4) All buildings or structures which are so structurally deteriorated that they are in danger of collapse, or which cannot be expected to withstand the reasonably anticipated storms or hurricanes.
- (5) All buildings or structures not wired in conformity with the electrical code of the city as the same now exists, or as hereafter amended.
- (6) All buildings or structures not constructed in conformity with the city building code as the same now exists, or as hereafter amended.
- (7) All buildings or structures so constructed or permitted to be so constructed as to constitute a menace to health or safety including all conditions conducive to the harboring of rats and mice or other disease-carrying animals or insects reasonably calculated to spread disease, and including such conditions to safety as inadequate bracing or the use of deteriorated materials.
- (8) Any buildings or structures coming within the definition of an unsafe building, as set out in the building code as adopted by the city.

(Code 1972, § 5-151; Ord. No. 449, § 1)

Sec. 14-280. - Adoption of subchapter C of chapter 54 of the Local Government Code of the State of Texas and providing for the implementation of said chapter within the city limits.

The City of La Marque adopts the provisions of chapter 54 of the Local Government Code of the State of Texas and subchapter C thereof, which is entitled "Quasi-Judicial Enforcement of Health and Safety Ordinances of Home-Rule Municipality," and does declare the implementation of that subchapter and the creation of the building and standards commission which shall be composed of five members and a number of alternate members not to exceed eight. In addition, the commission shall have such powers, duties and responsibilities as shall be from time to time provided for and delegated to the City of La Marque by the Legislature of the State of Texas, it being the intent of the

City of La Marque to fully implement subchapter C of chapter 54 of the Local Government Code as well as any other commission, officer or legal authority as provided for under the provisions of state law such powers, privileges and rights as may be from time to time provided for by the Legislature of the State of Texas without restriction of limitation.

(Code 1972, § 5-152; Ord. No. 449, § 2; Ord. No. 768, § 1)

State Law reference— Quasi-judicial enforcement of health and safety ordinances, V.T.C.A., Local Government Code § 54.031 et seq.

Sec. 14-281. - **Additional authority of the building and standards commission.**

The building and standards commission as created and provided for under the provisions of state law shall, in addition to the statutory duties and responsibilities, have such additional duties and responsibilities as shall be from time to time delegated to it by the city council of the City of La Marque, and shall, in addition, determine such issues and render decisions in accordance therewith as may be from time to time required of an appellate body, regardless of the name or designation provided in the various codes adopted by the city council of the City of La Marque as a part of this Code and shall render decisions in accordance with the limitations, restrictions and provisions as provided for in this Code. In such cases, a simple majority of the members of the building and standards commission shall be sufficient to take action, unless by other law or ordinance a greater majority shall be required.

(Code 1972, § 5-153; Ord. No. 449, § 3; Ord. No. 459; Ord. No. 768, § 2)

State Law reference— Building and standards commission, V.T.C.A., Local Government Code § 54.033.

Sec. 14-282. - Building official to present cases.

The building official is hereby designated to present all cases to the commission pursuant to the provisions of chapter 54 of the Local Government Code of the State of Texas and subchapter C thereof relating to the Quasi-Judicial Enforcement of Health and Safety Ordinances of Home-Rule Municipality. In addition, the building official shall present testimony to the commission in support of any allegations of substandard character of buildings and structures. The building official, in performance of the duties of said office, shall give notices and shall take such actions as shall be from time to time provided for and directed by the Legislature of the State of Texas, as currently set out in the provisions of chapter 54 of the Local Government Code and subchapter C thereof, as well as any amendments and changes which shall be from time to time made.

(Code 1972, § 5-154; Ord. No. 449, § 4; Ord. No. 768, § 3)

Sec. 14-283. - Emergency procedure.

- (a) When it shall appear that a building or structure in the city is a substandard building under the terms of this article and that such building or structure or the manner of its use constitutes an immediate and serious danger to life or property, the condition shall be deemed a condition justifying the use of emergency measures. In such case, the building standards commission, a majority of the commissioners or the building official may, with the consent and approval of the city manager, order the following emergency measures to be taken:
- (1) Immediate vacation of such building, structure and/or adjoining buildings or structures;
 - (2) Vacation of the danger area around such building or structure;

- (3) Such emergency shoring-up and bracing of walls, roofs and supports as are required to render such building or structure safe;
 - (4) Destruction of such walls, roofs and supports or the entire structure or so much thereof as cannot be braced or made secure with safety; and
 - (5) Posting of notices on or near such building or structure or buildings or structures, notifying the public of such order and ordering all persons to keep out of such building, buildings, structure or structures and the areas of danger surrounding it or them.
- (b) When any of the above-mentioned measures are ordered to be taken, notice of such order shall be given as follows:
- (1) Such order shall be directed to the owner of such substandard building or structure or his authorized representative, if the same be known. Where notification can be accomplished without increasing the danger to life or property, notice shall be given by personal service on the owner of the building or structure or his said representative; and
 - (2) In the event that such notification would create such a delay as would materially increase the danger to life or property, then such notice need not be given.
- (c) If the owner or his representative shall fail or refuse to carry out such order or shall fail to carry out such order satisfactorily, the building standards commission or the building official may, upon approval of the city manager, proceed to carry out such orders either by private contract or through an agency of the city, and the cost thus incurred shall constitute a valid lien against the property.

(Code 1972, § 5-155; Ord. No. 449, § 5; Ord. No. 768, § 4)

Sec. 14-284. - Failure to obey order of building standards commission; correction of condition by city; lien for charges.

- (a) Should the orders of the building standards commission not be followed or carried out within the time limitations stated in the order, the city may do whatever is necessary to make the necessary repairs or otherwise remove or remedy the condition, or cause the same to be done, and charge the expenses incurred thereby to the owner of such property or premises and such expenses shall be assessed against the real estate upon which the work was done. The doing of such work and the charging and assessing of the expenses thereof against the owner shall not relieve the owner or occupant of any such premises from prosecution for violation of this article. The city manager shall file a statement of expenses incurred in repairing, removing or otherwise remedying the condition as previously set forth in the order of the building standards commission, giving the amount of such expense and the date on which the work was done or the improvements made, with the county clerk of Galveston County, Texas, and the city shall have a privilege lien on such lot or real estate upon which the work was done or the improvements made to secure the expenditures so made which lien shall be second only to the tax liens and liens for street improvements. The amount of such expenses shall bear ten per cent interest from the date such statement is filed. For any such expenditures and interest, suit may be instituted and recovery and foreclosure of such lien may be had in the name of the city, and the statement of expenses so made, or a certified copy thereof, shall be prima facie proof of the amount expended for such work or improvements.
- (b)

Neither the City of La Marque nor any authorized agent acting under the terms of this article shall be liable or have any liability by reason of orders issued or work done in compliance with the terms of this article.

(Code 1972, § 5-156; Ord. No. 449, § 6)

Sec. 14-285. - Duty of city attorney to enforce orders.

It shall be the duty of the city attorney of the City of La Marque to enforce the orders of the building standards commission or the city council, upon appeal, by filing action in the appropriate court of this state.

(Code 1972, § 5-157; Ord. No. 449, § 7)

Sec. 14-286. - Refusal, failure to leave building ordered vacated; entering posted dangerous building; interfering with, hindering vacation, repair or demolition of building.

Any person who shall willfully refuse or fail to leave a building which has been ordered vacated under the terms of this article, or who shall enter a building that has been declared to be dangerous and notice of which declaration shall have been posted, and/or any person who shall interfere with or hinder the vacation, repair, or demolition of any building under the terms of this article, shall be deemed guilty of a misdemeanor and shall be subject to a fine in accordance with the general penalty provisions of the city Code of Ordinances, and each and every day's violation shall constitute a separate and distinct offense. In case the owner or occupant of any substandard building ordered vacated, repaired or demolished under the terms of this article shall be a corporation, and shall violate any provisions of this article, the president, vice-president, secretary, treasurer of such corporation, or any manager, agent or employee of such corporation shall be also severally liable for the penalties therein provided.

(Code 1972, § 5-158; Ord. No. 449, § 8)

Secs. 14-287—14-305. - Reserved.

Sec. 71-24. - Planning and zoning commission.

- (a) **Organization of planning and zoning commission.** There is hereby created a planning and zoning commission. The commission shall be composed of five regular members, all of whom shall be residents and real property taxpayers of the City of La Marque, and none of whom shall hold any other position in the City government. Three members of the first commission shall be appointed for a term of two years and two for a term of one year, and service shall be without pay. Thereafter, new members shall be appointed for a term of two years. Any vacancy shall be immediately filled for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year. The city council shall appoint two alternate members of the commission for a term of two years who shall serve in the absence of one or more of the regular members when requested to do so by the chairperson of the commission. The members of the commission shall be appointed solely with reference to their fitness and without reference to party affiliation, and shall serve without compensation. Members may be removed by the city council only for inefficiency, neglect of duty, or malfeasance in office. Three members, regular or alternate, shall constitute a quorum.
- (b) **Duties and powers.** The planning and zoning commission is hereby charged with the duty and invested with the authority to:
- (1) Inspect property and premises at reasonable hours where required in the discharge of its responsibilities under the laws of the state and of the city.
 - (2) Recommend to the city council approval or disapproval of proposed changes in the zoning plan.
 - (3) Formulate and recommend to the city council, for its adoption, a city plan for the orderly growth and development of the city and its environs and from time-to-time recommend such changes in the plan as it finds will facilitate the movement of people and goods, and the health, recreation, safety, and general welfare of the citizens of the city.
 - (4) Formulate a zoning plan as may be deemed best to carry out the goals of the city plan; hold public hearings and make recommendations to the city council relating to the creation, amendment, and implementation of zoning regulations and districts as provided in V.T.C.A. Local Government Code § 211.007. All powers granted under said section are specifically adopted and made a part hereof.
 - (5) Exercise all the powers of a commission as to approval or disapproval of plans, plats, or replats set out in V.T.C.A. Local Government Code § 212.006.
 - (6) Study and recommend the location, extension and planning of public rights-of-ways, parks or other public places, and on the vacating or closing of same.
 - (7) Study and recommend on the general design and location of public buildings, bridges, viaducts, street fixtures and other structures appurtenances. Study and recommend on the design or alteration and on the location or relocation of works of art that are, or may become, the property of the city.
 - (8) Initiate in the name of the city, for consideration at public hearing, all proposals:
 - a. For the opening, vacating or closing of public rights-of-way, parks or other public places; or closing of public rights-of-way, parks or other public places;

b. For the change of zoning district boundaries on an area-wide basis.

No fee shall be required for the filing of any such proposal in the name of the city.

(9) Formulate and recommend to the city council for its adoption policies and regulations consistent with the adopted city plan governing the location and/or operation of utilities, public facilities, and services owned or under the control of the city.

(10) Submit each May, a progress report to the city council summarizing its activities, major accomplishments for the past year, and a proposed work program for the coming year.

(Ord. No. 953, 12-12-2005; Ord. No. 957, § 1, 1-23-2006; Ord. No. O-2014-0023, 12-15-2014)

Sec. 71-25. - **Board of adjustment.**

(a) **Organization of board of adjustment.** There is hereby created a board of adjustment, herein referred to as the board. In the absence of a board, the city council shall serve as the board. The board shall be organized, appointed, and function as follows:

The board shall consist of five members who are residents of the city, each to be appointed by the city council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing. The city council shall designate one member as chairman. Vacancies shall be filled for the unexpired term of any member, whose place becomes vacant for any cause, in the same manner as the original appointment was made. The city council may appoint two alternate members of the board who shall serve in the absence of one or more of the regular members when requested to do so by the chairman of the board or city secretary, as the case may be. All cases to be heard by the board will always be heard by a minimum of 75 percent of the number of regular members. These alternate members, when appointed, shall serve for the same period as the regular members, which are for a term of two years, and any vacancy shall be filled in the same manner, and they shall be subject to removal the same as the regular members.

Each position on the board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 5. The terms of the odd-numbered positions (places 1, 3, and 5) shall expire in odd-numbered years and the terms of even-numbered positions (places 2 and 4) shall expire in even-numbered years. Board members may be appointed to successive terms.

Each alternate position on the board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 2. The terms of the odd-numbered positions shall expire in odd-numbered years and the terms of even-numbered positions shall expire in even-numbered years. Board alternate members may be appointed to successive terms. Appointments of members and alternate members of the board shall be made at the first regular city council meeting in the month of June of each year. Newly appointed members and alternate members shall be installed at the first regular board meeting after their appointment. If there is a sitting board, they shall continue to serve.

(b) *Operational procedure.*

(1) The board shall adopt rules to govern its proceedings provided; however, those rules are not inconsistent with this chapter or state law. Meetings of the board shall be held at the call of the chairman and at such other times as the board may determine. The chairman, or in his absence, the acting chairman, may administer oath and compel the attendance of witnesses.

(2)

All meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, and shall keep record of its examinations and other official actions, all of which shall be immediately filed in the office of the board and shall be a public record.

- (3) Appeals to the board can be taken by any person aggrieved or by an officer, department, or board of the municipality affected by any decision of the administrative official. Such appeal shall be taken within 15 days after the decision has been rendered by the administrative official by filing with the officer from whom the appeal is taken and with the board a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the board all the papers constituting the records upon which the action appealed from was taken.
- (4) An appeal shall stay all proceedings in furtherance of the action appealed from unless the officer from whom the appeal is taken certifies to the board, after the notice of appeal shall have been filed with the officer, that, by reasons of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order, which may be granted by the board or a court of record on application or notice to the officer from whom the appeal is taken and on whom due cause shown.
- (5) No appeal to the board for the same or related variance on the same piece of property shall be allowed prior to the expiration of six months from a previous ruling of the board on any appeal to such body unless other property in the immediate vicinity has, within the said six months period, been changed or acted on by the board or city council so as to alter the facts and conditions on which the previous board action was based. Such change of circumstances shall permit the re-hearing of an appeal by the board prior to the expiration of six months period, but such conditions shall in no wise have any force in law to compel the board, after a hearing, to grant a subsequent appeal. Such subsequent appeal shall be considered entirely on its merits and the peculiar and specific conditions related to the property on which the appeal is brought.
- (6) At a public hearing relative to any appeal, any interested party may appear in person, or by agent, or by attorney. The burden of proof shall be on the applicant to establish the necessary facts to warrant favorable action of the board on any appeal. Any special exception or variance granted or authorized by the board, under the provisions of this chapter, shall authorize the issuance of a building permit or a certificate of occupancy, as the case may be, for a period of 90 days from the date of the favorable action of the board, unless said board shall have, in its action, approved a longer period of time and has so shown such specific longer period in the minutes of its action. If the building permit and/or certificate of occupancy shall not have been applied for within said 90 day period, or such extended period as the board may have specifically granted, then the special exception or variance shall be deemed to have been waived and all rights thereunder terminated. Such termination and waiver shall be without prejudice to a subsequent appeal, and such subsequent appeal shall be subject to the same regulation and requirement for hearing as herein specified for the original appeal.

(c) *Actions of the board of adjustment.*

(1)

In exercising its powers, the board may, in conformity with the provisions of the state statutes as existing or hereafter amended, reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination as ought to be made and shall have all the powers of the officer from whom the appeal is taken. The board shall have the power to impose reasonable conditions to be complied with by the applicant.

- (2) The concurring vote of 75 percent of the number of regular members of the board shall be necessary to reverse any order, requirement, decision or determination of any such administrative official, or to decide in favor of the application on any matter upon which it is required to pass under this chapter or to effect any variance in this chapter.
- (3) Any person or persons jointly or severally aggrieved by any decision of the board, or any taxpayer, or any officer, department, or board of the municipality may present to a court of record (district court) a petition, duly verified, setting forth that such decision is illegal, in whole or in part, specifying the grounds of illegality. Such petition shall be presented to the court within ten days after the filing of the decision in the office of the board and not thereafter.
- (d) *Notice of hearing before board of adjustment required.* The board shall hold a public hearing on all appeals made to it, and written notice of such public hearings shall be sent to the applicant and all other persons who are owners of real property lying within 200 feet of the property on which the appeal is made. Measurements shall be taken inclusive of public streets. Such notice shall be given no less than ten days before the date set for hearing to all such owners who have rendered their said property for city taxes as the ownership appears on the last city tax roll. Such notice may be served by depositing the same, properly addressed and postage paid, in the United States Post Office. Notice shall also be given by publishing the same in the official publication of the city at least ten days prior to the date set for hearing, which notice shall state the time and place of such hearing.
- (e) *Jurisdiction of board of adjustment.* When, in its judgment, the public convenience and welfare will be substantially served, and the appropriate use of the neighboring property will not be substantially or permanently injured, the board may, in specific cases, after public notice and public hearing, and subject to appropriate conditions and safeguards, authorize the following special variances and exceptions to the regulations herein established, and take action, relative to the continuance and discontinuance of a nonconforming use:
 - (1) Consider applications for conditional uses as set forth in section 71-6;
 - (2) To hear and decide appeals where it is alleged there is error on any order, requirement, decision, or determination made by the administrative official in the enforcement of this chapter;
 - (3) Interpret the intent of the zoning district map where uncertainty exists because the physical features on the ground vary from those on the zoning district map and none of the rules set forth in section 71-5 apply;
 - (4) Initiate, on its motion or cause presented by interested property owners, action to bring about the discontinuance of a nonconforming use;
 - (5) Require the discontinuance of a nonconforming use under any plan, whereby full value of the structure can be amortized within a definite period of time, taking into consideration the general character of the neighborhood and the necessity for all property to conform to the regulations of this chapter;

- (6) Permit the change of occupancy of a nonconforming use to another nonconforming use in accordance with the provisions of section 71-23;
- (7) Permit the enlargement of a nonconforming use in accordance with the provisions of section 71-23;
- (8) Permit the reconstruction of a nonconforming structure or building on the lot or tract occupied by such building, provided such reconstruction does not, in the judgment of the board, prevent the return of such property to a conforming use or increase the nonconformity of a nonconforming structure, and provided that such actions conform to the provisions of section 71-23;
- (9) Require the vacation and demolition of a nonconforming structure that is deemed to be obsolete, dilapidated, or substandard;
- (10) Permit such variance of the front yard, side yard, rear yard, lot width, lot depth, coverage, minimum setback standards, off-street parking, off-street loading regulations, lot area, maximum height, building size or percent of masonry required, where the literal enforcement of the provisions of this chapter would result in an unnecessary hardship, or where such variance is necessary to permit a specific parcel of land, which differs from other parcels of land in the same district by being of such area, shape or slope, that it cannot be developed in a manner commensurate with the development permitted upon other parcels of land in the same district.

(Ord. No. 953, 12-12-2005)

ORDINANCE NO. O-2017-0021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING THE ENTIRE ARTICLE II OF CHAPTER 35, GARBAGE, RUBBISH AND RUBBLE, TO RENAME THE CLEAN CITY COMMISSION AS "KEEP LA MARQUE BEAUTIFUL COMMISSION," TO RESTATE ITS PURPOSE, AND TO PROVIDE FOR ADDITIONAL OFFICER POSITIONS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That Article II, Clean City Commission, is hereby renamed "Keep La Marque Beautiful Commission", and is hereby amended in its entirety to read as follows:

"ARTICLE II. – KEEP LA MARQUE BEAUTIFUL COMMISSION

Sec. 35-44. - Creation of Keep La Marque Beautiful Commission; purpose.

There is hereby established the Keep La Marque Beautiful Commission whose mission is to improve and enhance the physical environment of La Marque through beautification, solid waste management education, coastal awareness activities, litter abatement programs, education of residents and encourage their participation in these areas, and encourage partnerships within our community.

Sec. 35-45. - Composition of commission; appointment, removal of members.

The Keep La Marque Beautiful Commission shall consist of seven members to be appointed by the city council. The members of such commission shall serve at the pleasure of the city council and may be removed by the city council with or without cause. Three members shall constitute a quorum for the conducting of business.

Sec. 35-46. - Terms of commissioners; filling of vacancies.

The terms of the members appointed as members of the Keep La Marque Beautiful Commission shall be as follows:

- (1) All seven commissioners appointed by the city council serve two year staggered terms, except that appointment to vacancies shall be for the unexpired term of the position to which the appointment is made.

- (2) If any voting member of the commission misses two consecutive regularly scheduled meetings with unexcused absences, that member shall be automatically dropped from the board and the city council will appoint a replacement to fill the unexpired term.

Sec. 35-47. - No compensation for commissioners.

Commissioners of the Keep La Marque Beautiful Commission shall serve without compensation.

Sec. 35-48. - Election and term of chairman.

The Keep La Marque Beautiful Commission shall organize by electing the following officers: Chair, Vice Chair and Treasurer. Such officers shall hold office for one year or until a successor has been elected and qualified.

Sec. 35-49. - Adoption of administrative procedures.

The Keep La Marque Beautiful Commission may adopt such administrative procedures as are necessary to accomplish the purposes set out in this article.

Sec. 35-50. - Written reports.

The commission shall, each quarter, during the months of January, April, July and October submit a written report to the mayor and city council summarizing the status of the clean city program.

Sec. 35-51. - Consultation with city officers and departments.

The city manager and other city officers and staffs of city departments may consult with and advise the Keep La Marque Beautiful Commission from time to time on matters coming within the scope of this article and the commission may consult with and advise such city officers and personnel of such departments.

Sec. 35-52. - Solicitation of funds.

The Keep La Marque Beautiful Commission shall have the authority to solicit funds and donations to carry out the purposes for which it is herein established.

Sec. 35-53. - Additional powers of commission.

The Keep La Marque Beautiful Commission may contract with any person, organization or corporation for purposes consistent with this article's purpose of reducing and controlling litter. Any such contract must be presented to the city council for approval prior to execution."

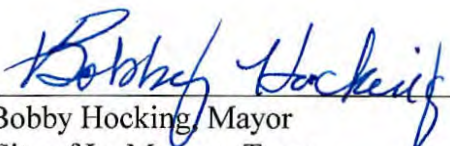
SECTION TWO:

(3) Effective Date: This Ordinance become effective immediately after the second reading and passage of this ordinance.

PASSED AND APPROVED by the City Council of the City of La Marque on this the First reading this 18th day of September, 2017.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on the Second and Final reading this the 9th day of October, 2017.

CITY OF LA MARQUE, TEXAS


Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:


Robin Eldridge, City Clerk

APPROVED AS TO FORM:


Ellis J. Ortego, City Attorney

ARTICLE V. - PARK BOARD**Sec. 2-209. - Established; composition; appointment and terms of members.**

There is hereby established a park board to consist of eight members who shall be appointed by the city council and shall serve for two-year terms. The members shall serve staggered terms, that is, four members' terms shall expire on odd-numbered years, and four members' terms shall expire on even-numbered years. three members shall constitute a quorum for the conducting of business.

(Code 1972, § 2-86; Ord. No. 121; Ord. No. 458; Ord. No. 560; Ord. No. 663, § 1; Ord. No. 750, § 1; Ord. No. 758, § 1)

Charter reference— Authority to establish boards and requirements for ordinance so doing, § 2.15.

Sec. 2-210. - Members to serve without pay.

The members of the park board shall serve without pay.

(Code 1972, § 2-87; Ord. No. 121)

Charter reference— Similar provisions, § 2.15.

Sec. 2-211. - To be part of park department.

The park board shall be part of the park department of the city, as such department is established by article II of this chapter.

(Code 1972, § 2-88; Ord. No. 121)

Sec. 2-212. - Direction.

The park board shall serve under the direction of the city manager, or if a superintendent of parks is appointed by the city manager pursuant to the provisions of section 2-43, then the park board shall be under the direction of such superintendent.

(Code 1972, § 2-89; Ord. No. 121)

Sec. 2-213. - Duties.

- (a) The park board shall be charged with the duty of planning and maintaining city parks and recreation areas and planning and maintaining recreation programs for such park facilities.
- (b) The park board shall prescribe rules and regulations for the operation of the cemetery, and shall set a price for grave sites and cemetery service fees, provided that all such rules and regulations and charges shall first be approved by the city council. Such rules and regulations as are so promulgated and approved shall be administered by the city employees under the direction of the city manager and the park board shall exercise no administrative authority over such employees of the city.
- (c) Any person who shall violate any rules or regulations established by the park board and approved by the city council shall be guilty of a misdemeanor and shall be punished as prescribed in section 1-7 of this Code.

(Code 1972, § 2-90; Ord. No. 121; Ord. No. 603; Ord. No. 1033, § 1, 5-10-10)

Sec. 2-214. - Absences.

Any board member cannot miss three meetings in a row without stating a reason why, which must be done in advance of the meeting. The board members present must approve the reason as legitimate. three unexcused absences in a row, and the member is automatically removed. four unexcused misses within a 12-month period, and the member is automatically removed.

(Code 1972, § 2-91; Ord. No. 750, § 2)

Secs. 2-215—2-236. - Reserved.

ARTICLE VIII. - CIVIL SERVICE COMMISSION

FOOTNOTE(S):

--- (4) ---

State Law reference— Municipal civil service, V.T.C.A., Local Government Code § 143.001 et seq.

Sec. 2-306. - Established.

The civil service commission is hereby established for the purposes of implementing the civil service requirements of V.T.C.A., Local Government Code § 143.006.

(Code 1972, § 2-161; Ord. No. 821, § 1)

Sec. 2-307. - Membership.

The civil service commission shall consist of three members appointed by the city council.

(Code 1972, § 2-162; Ord. No. 821, § 2)

Sec. 2-308. - Requirements for appointment.

Each appointee to the civil service commission shall meet the following requirements for service:

- (1) Be of good moral character;
- (2) Be a United States citizen;
- (3) Be a resident of the city who has resided in the city for more than three years;
- (4) Be over 25 years of age; and
- (5) Not have held a public office within the preceding three years.

(Code 1972, § 2-163; Ord. No. 821, § 3)

Sec. 2-309. - Terms of office.

- (a) The terms of office shall be for three years, with no more than one member appointed each year, with the exception of the initial appointments. The initial appointees to the civil service commission shall serve as follows:

- (1) One member to serve a one-year term;
- (2) One member to serve a two-year term; and
- (3) One member to serve a three-year term.

- (b) If a member is unable for any reason to fulfill his term of office, the city council shall appoint, at its next regularly scheduled meeting, a replacement to serve the remainder of the resigning member's term.

(Code 1972, § 2-164; Ord. No. 821, § 4)

Sec. 2-310. - Removal of members.

The city council may remove a member of the civil service commission according to V.T.C.A., Local Government Code § 143.007, or other law as may be enacted governing this type of action.

(Code 1972, § 2-165; Ord. No. 821, § 5)

Sec. 2-311. - Duties.

The duties of the civil service commission shall be as follows and in accordance with chapter 143 of the Local Government Code, as amended or hereafter amended:

- (1) Adopt rules necessary for the proper conduct of commission business.
- (2) Ensure that no rule is adopted permitting the employment of a person who is:
 - a. Without good moral character;
 - b. Physically or mentally unfit; or
 - c. Incompetent to discharge the duties of the appointment or employment.
- (3) Adopt rules that prescribe cause for removal or suspension of a police officer.
- (4) Publish each rule adopted and each classification and seniority list.
- (5) Maintain accurate copies of all rules, personnel files, public record of hearings, candidate information, employment lists, seniority lists, examination files, and promotional/hiring lists.
- (6) Investigate and report on all matters relating to the enforcement and effect of any rules adopted under chapter 143 of the Local Government Code.
- (7) Hear and rule on the disciplinary appeals of police officers.
- (8) Set the age and physical requirements for applicants for entry and promotional positions within the police department.
- (9) Establish examination requirements and procedures for entry or promotional position within the police department.
- (10) Handle matters concerning an officer's physical or mental fitness for duty.
- (11) Develop rules and procedures for semi-annual efficiency reports.
- (12) All other functions as delineated to the commission by chapter 143 of the Texas Local Government Code.

(Code 1972, § 2-166; Ord. No. 821, § 6)

ARTICLE IX. - LA MARQUE CEMETERY BOARD**Sec. 2-312. - Creation.**

There is hereby created a cemetery board for the city, which shall consist of five members to be appointed by the city council. The function of the cemetery board shall be to oversee the operation of the city cemetery and to maintain standards and conditions in the cemetery that will make it an attractive and properly managed burial ground, and to otherwise assist the city council in maintaining the cemetery. In addition to the five regular members of the cemetery board, the city council shall appoint one of its members as ex-officio member of the board.

(Ord. No. 1033, § 2, 5-10-10)

Sec. 2-313. - Term and membership.

The cemetery board shall elect a president and secretary from among its membership. Board members shall serve for two year terms, beginning June 1. Vacancies on the cemetery board shall be filled by appointment by the city council. Lot drawings shall be held to determine which of the board members shall serve initial two year terms.

(Ord. No. 1033, § 2, 5-10-10)

Sec. 2-314. - Duties.

The cemetery board shall prescribe rules and regulations for the operation of the cemetery, and shall set a price for grave sites and cemetery service fees, provided that all such rules and regulations and charges shall first be approved by the city council. Such rules and regulations as are so promulgated and approved shall be administered by city employees under the direction of the city manager and the cemetery board shall exercise no administrative authority over such employees of the city.

(Ord. No. 1033, § 2, 5-10-10)

Sec. 2-315. - Penalty.

Any person, firm or corporation which shall violate any rules or regulations established by the cemetery board and approved by the city council shall be guilty of misdemeanor and shall upon conviction be fined not less than \$5.00 nor more than \$200.00.

(Ord. No. 1033, § 2, 5-10-10)

**ARTICLE OF INCORPORATION
FOR
LA MARQUE INDUSTRIAL DEVELOPMENT
CORPORATION**

**ARTICLE III:
AMENDING THE AMENDED BYLAWS OF LA
MARQUE INDUSTRIAL DEVELOPMENT
CORPORATION**

Signed: April 1, 1994

By:

Ron Crowder

AMENDED AND RESTATED BYLAWS OF
LA MARQUE INDUSTRIAL DEVELOPMENT CORPORATION
(Effective as of April 1, 1994)

ARTICLE I

POWERS AND PURPOSES

Section 1. Financing of Industrial Development Projects. In order to implement the purposes for which the Corporation was formed as set forth in the Articles of Incorporation, the Corporation shall issue obligations to finance all or part of the cost of one or more "projects" as defined in the Development Corporation Act of 1979, Article 5190.6, Vernon's Annotated Texas Civil Statutes, as amended (the "Act").

Section 2. Conditions Precedent to Issuance of Obligations. The Corporation shall not issue any obligations unless:

- 1) The City Council (the "Governing Body") of City of La Marque (the "Unit") has approved by written resolution, which resolution shall set out the amount and purpose of the obligations, adopted no more than sixty (60) days prior to the date of delivery of the obligations, the resolution of the Corporation providing for the issuance of the obligations; and
- 2) The Attorney General of the State of Texas has approved the obligations and the record of proceedings of the Corporation relating to the authorization of the obligations, to the extent required by Article 717k-8, Vernon's Annotated Texas Civil Statutes.

Section 3. Books and Records; Approval of Programs and Financial Statements. The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors (the "Board of Directors") and committees having any of the authority of the Board of Directors. All books and records of the Corporation may be inspected by any director or his agent or attorney for any proper purpose at any reasonable time; and at all times the Governing Body will have access to the books and records of the Corporation. All books and records of the Corporation shall be kept at the principal office of the Corporation where they shall be available to the public in accordance with the Open Records Act, Chapter 552, Texas Government Code, as amended. The Unit shall be entitled to approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation.

Section 4. Nonprofit Corporation. The Corporation shall be a nonprofit corporation, and no part of its net earnings remaining after payment of its expenses shall inure to the benefit of any individual, firm or corporation, except that in the event the Board of Directors shall determine that sufficient provision has been made for the full payment of the expenses, bonds and other obligations of the Corporation issued to finance

EXHIBIT D

TO

GENERAL CERTIFICATE OF CORPORATION

Historical and Projected Corporation Sales Tax Collections

The 1/2 of 1% sales and use tax adopted by the Unit for the benefit of the Corporation and pledged to the Bonds as the "Sales Tax" has been levied on the same sales tax base as that for the Unit's own municipal sales and use tax for municipal purposes for many years. Following is an historical listing of the Corporation's 1/2 of 1% limited sales and use tax since fiscal year 1991. The Comptroller of Public Accounts of the State of Texas began collections of the Sales Tax in October of 1990.

	Projected Sales Tax Corporation Receipts 9-30-94	Actual Receipts		
		9-30-93	9-30-92	9-30-91
October	\$ 36,051	\$ 29,590	\$ 30,323	\$ (b)
November	53,554	45,137	47,334	(b)
December	29,736	25,072	24,225	22,445
January	33,248	25,365	25,739	26,172
February	55,235	61,364	45,902	46,389
March	31,330 (a)	28,746	24,053	22,379
April	28,170 (a)	25,846	23,442	21,870
May	60,950 (a)	55,920	41,211	39,296
June	35,680 (a)	32,735	30,180	26,878
July	42,100 (a)	38,628	29,784	25,211
August	55,150 (a)	50,599	41,383	45,398
September	42,320 (a)	38,827	29,962	28,219
	<u>\$503,524</u>	<u>\$457,829</u>	<u>\$393,538</u>	<u>\$304,257</u>

(a) Projected collections March, 1994 through September, 1994 estimated by the City.

(b) The Corporation's sales tax was approved in May, 1990 and became effective October, 1990.

all or part of the cost of a project, then any net earnings of the Corporation thereafter accruing with respect to such project shall be paid to the Unit.

Section 5. Audits. The Corporation shall provide for an annual financial audit of all its books and records by an independent certified public accountant. The Corporation shall submit or provide for the submittal of a copy of each such audit to the Unit.

Section 6. Political Activities. The Corporation shall not carry on propaganda or otherwise attempt to influence legislation and shall not participate in or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 7. Compensation. The Corporation shall conduct its affairs and activities so as to assure that none of its officers or directors receive any compensation in connection with the financing of any project, except reasonable expenses approved by the Board of Directors.

ARTICLE II

BOARD OF DIRECTORS

Section 1. Powers, Number and Term of Office. The property and affairs of the Corporation shall be managed and controlled by the Board of Directors and, subject to the restrictions imposed by law, the Articles of Incorporation and these Bylaws, the Board of Directors shall exercise all of the powers of the Corporation.

The Board of Directors shall consist of five (5) directors, each of whom shall be appointed by the Governing Body.

The directors constituting the first Board of Directors shall be those directors named in the Articles of Incorporation, each of whom shall serve for six (6) years or until his or her successor is appointed as hereinafter provided. Subsequent directors shall hold office for a term of six (6) years or until their successors are appointed as hereinafter provided.

Any director may be removed from office, by the Governing Body, for cause or at will.

Section 2. Meetings of Directors. The directors may hold their meetings at such place or places in the State of Texas, as the Board of Directors may from time to time determine; provided, however, in the absence of any such determination by the Board of Directors, the meetings shall be held at the registered office of the Corporation in the State of Texas. Every regular or special meeting of the Board of Directors shall be open to the public, except as otherwise permitted by the Constitution of the State of Texas or the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 3. Regular Meetings. Regular Meetings of the Board of Directors shall be held without necessity of notice at such times and places as shall be designated, from time to time, by resolution of the Board of Directors and with such notice as may be required from time to time by law.

Section 4. Special Meetings. Special Meetings of the Board of Directors shall be held whenever called by the president, by the secretary, by a majority of the directors for the time being in office or upon advice of or request by the Governing Body and with such notice as may be required from time to time by law.

The secretary shall give notice to each director of each Special Meeting in person, or by mail, telephone or telegraph, at least two (2) hours before the meeting. Unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the Corporation may be considered and acted upon at a Special Meeting. At any meeting at which every director shall be present, even though without any notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon.

Section 5. Public Notice. Written notice of the date, hour, place and subject of each meeting of the Board of Directors shall be posted at such times and in such places as notice of each meeting of the Governing Body of the Unit is posted, all as prescribed by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 6. Quorum. A majority of the directors fixed by the Articles of Incorporation shall constitute a quorum for the consideration of matters pertaining to the purposes of the Corporation. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors, unless the act of a greater number is required by law.

Section 7. Conduct of Business. At the meetings of the Board of Directors, matters pertaining to the purposes of the Corporation shall be considered in such order as from time to time the Board of Directors may determine.

At all meetings of the Board of Directors, the president shall preside, and in the absence of the president, the vice president shall exercise the powers of the president.

The secretary of the Corporation shall act as secretary of all meetings of the Board of Directors, but in the absence of the secretary, the presiding officer may appoint any person to act as secretary of the meeting.

Section 8. Public Hearings. Public hearings required under Section 147(f) of the Internal Revenue Code of 1986, as amended, may be called and conducted by any officer or director of the Corporation or the City Attorney or the City Secretary of the Unit, and such person may establish the date, place and time of the hearing and may give notice of the hearing.

Section 9. Executive Committee. The Board of Directors, by resolution passed by a majority of the directors in office, may designate two or more directors to constitute an executive committee, which committee, to the extent provided in such resolution, shall have and may exercise all of the authority of the Board of Directors in the management of the Corporation, except where action of the Board of Directors is specified by law. The executive committee shall act in the manner provided in such resolution. The executive committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the office of the Corporation, and shall report the same to the Board of Directors from time to time.

Section 10. Compensation of Directors. Directors as such shall not receive any salary or compensation for their services, except that they shall be reimbursed for their actual expenses incurred in the performance of their duties hereunder.

Section 11. Indemnification. The Corporation shall have the power to indemnify any director or officer or former director or former officer of the Corporation for expenses and costs (including attorney's fees) actually and necessarily incurred by such director or officer in connection with any claim asserted against such director or officer by action in court or otherwise by reason of such director's or officer's being or having been a director or officer of the Corporation, except in relation to matters as to which such director or officer shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought. If the Corporation has not fully indemnified such director or officer, the court in the proceeding in which any claim against such director or officer has been asserted or any court having the requisite jurisdiction of an action instituted by such director or officer on such director's or officer's claim for indemnity may assess indemnity against the Corporation, its receiver, or trustee for the amount paid by such director or officer (including attorneys' fees) in satisfaction of any judgment or in compromise of any such claim (exclusive in either case of any amount paid to the Corporation), actually and necessarily incurred by such director or officer in connection therewith to the extent that the court shall deem reasonable and equitable; provided, nevertheless, that indemnity may be assessed under this Section 11 only if the court finds that the person indemnified was not guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

ARTICLE III

OFFICERS

Section 1. Titles and Term of Office. The officers of the Corporation shall be a president, a vice president, a secretary and a treasurer, and such other officers as the Board of Directors may from time to time elect or appoint. One person may hold more than one office, except that the president shall not hold the office of secretary. Terms of office shall not exceed three years.

All officers shall be subject to removal from office, with or without cause, at any time by a vote of a majority of the entire Board of Directors.

A vacancy in the office of any officer shall be filled by a vote of a majority of the directors.

Section 2. Powers and Duties of the President. The president shall be a member of the Board of Directors, shall be the chief executive officer of the Corporation and, subject to the Board of Directors, shall be in general charge of the properties and affairs of the Corporation; shall preside at all meetings of the Board of Directors; and in furtherance of the purposes of this Corporation, may sign and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation.

Section 3. Vice President. The vice president shall be a member of the Board of Directors; shall have such powers and duties as may be assigned by the Board of Directors; and shall exercise the powers of the president during that officer's absence or inability to act. Any action taken by the vice president in the performance of the duties of the president shall be conclusive evidence of the absence or inability to act of the president at the time such action was taken.

Section 4. Treasurer. The treasurer shall have custody of all the funds and securities of the Corporation which come into such treasurer's hands. When necessary or proper, the treasurer may endorse, on behalf of the Corporation, for collection, checks, notes and other obligations and shall deposit the same to the credit of the Corporation in such bank or banks or depositories as shall be designated in the manner prescribed by the Board of Directors; may sign all receipts and vouchers for payment made to the Corporation, either alone or jointly with such other officer as is designated by the Board of Directors; whenever required by the Board of Directors, shall render a statement of his cash account; shall enter or cause to be entered regularly in the books of the Corporation to be kept by the treasurer for that purpose full and accurate accounts of all monies received and paid out on account of the Corporation; shall perform all acts incident to the position of treasurer subject to the control of the Board of Directors; and shall, if required by the Board of Directors, give such bond for the faithful discharge of his or her duties in such form as the Board of Directors may require.

Section 5. Secretary. The secretary shall keep the minutes of all meetings of the Board of Directors in books provided for that purpose; shall attend to the giving and serving of all notices; in furtherance of the purposes of this Corporation, may sign with the president in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation; shall have charge of the corporate books, records, documents and instruments, except the books of account and financial records and securities of which the treasurer shall have custody and charge, and such other books and papers as the Board of Directors may direct, all of which shall at all reasonable times be open to inspection upon application at the office of the Corporation during business hours; and shall in general perform all duties incident to the office of secretary subject to the control of the Board of Directors.

Section 6. Compensation. Officers as such shall not receive any salary or compensation for their services, except that they shall be reimbursed for their actual expenses incurred in the performance of their duties hereunder.

ARTICLE IV

PROVISIONS REGARDING ARTICLES OF INCORPORATION AND BYLAWS

Section 1. Effective Date. These Bylaws shall become effective only upon the occurrence of the following events:

- (1) the approval of these Bylaws by the Governing Body; and
- (2) the adoption of these Bylaws by the Board of Directors.

Section 2. Amendments to Articles of Incorporation and Bylaws. The Articles of Incorporation may at any time and from time to time be amended, provided that the Board of Directors files with the Governing Body a written application requesting that the Governing Body approve such amendment to the Articles of Incorporation, specifying in such application the amendment or amendments proposed to be made. If the Governing Body by appropriate resolution finds and determines that it is advisable that the proposed amendment be made, authorizes the same to be made and approves the form of the proposed amendment, the Board of Directors shall proceed to amend the Articles as provided in the Act.

The Articles of Incorporation may also be amended at any time by the Governing Body at its sole discretion by adopting an amendment to the Articles of Incorporation of the Corporation by resolution of the Governing Body and delivering the Articles of Amendment to the Secretary of State as provided in the Act.

These Bylaws may be amended by majority vote of the Board of Directors.

Section 3. Interpretation of Bylaws. These Bylaws and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein. If any word, phrase, clause, sentence, paragraph, section or other part of these Bylaws, or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of these Bylaws and the application of such word, phrase, clause, sentence, paragraph, section or other part of these Bylaws to any other person or circumstance shall not be affected thereby.

ARTICLE V

GENERAL PROVISIONS

Section 1. Principal Office. The principal office of the Corporation shall be located in La Marque, Texas.

The Corporation shall have and continuously maintain in the State of Texas (the "State") a registered office, and a registered agent whose business office is identical with such registered office, as required by the Act. The registered office may be, but need not be, identical with the principal office in the State, and the address of the registered office may be changed from time to time by the Board of Directors, pursuant to the requirements of the Act.

Section 2. Fiscal Year. The fiscal year of the Corporation shall be as determined by the Board of Directors.

Section 3. Seal. The seal of the Corporation shall be as determined by the Board of Directors.

Section 4. Notice to Board of Directors and Waiver of Notice. Whenever any notice whatsoever is required to be given to a director under the provisions of the Act, the Articles of Incorporation or these Bylaws, such notice shall be deemed to be sufficient if given by depositing the same in a post office box in a sealed postpaid wrapper addressed to the person entitled thereto at his or her post office address, as it appears on the books of the Corporation, and such notice shall be deemed to have been given on the day of such mailing. Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened. Neither the business to be transacted at nor the purpose of any Regular or Special Meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting, unless required by the Board of Directors. A waiver of notice in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Section 5. Resignations. Any director or officer may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, or, if no time be specified, at the time of its receipt by the president or secretary. The acceptance of a resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

Section 6. Approval or Advice and Consent of the Governing Body. To the extent that these Bylaws refer to any approval by the Unit or refer to advice and consent by the Unit, such advice and consent shall be evidenced by a certified copy of a resolution, order or motion duly adopted by the Governing Body.

Section 7. Organizational Control. The Unit may, at its sole discretion, and at any time, alter or change the structure, organization, programs or activities of the Corporation (including the power to terminate the Corporation), subject to any limitation on the impairment of contracts entered into by the Corporation.

Section 8. Dissolution of the Corporation. Upon dissolution of the Corporation, title to or other interests in any real or personal property owned by the Corporation at such time shall vest in the Unit.

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EXHIBIT C
TO
GENERAL CERTIFICATE OF CORPORATION



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

JOHN SHARP • COMPTROLLER • AUSTIN, TEXAS 78774

2h17/sh

THE STATE OF TEXAS I

COUNTY OF TRAVIS I

I, John Sharp, Comptroller of Public Accounts of the State of Texas, DO HEREBY

CERTIFY that according to the records of this office

LA MARQUE INDUSTRIAL DEVELOPMENT CORPORATION

is exempt from payment of franchise tax and consequently is in good standing with this office.

GIVEN UNDER MY HAND AND
SEAL OF OFFICE in the City of
Austin, this 15TH day of
APRIL , 1994 A.D.

A handwritten signature in cursive script that reads "John Sharp".

Comptroller of Public Accounts

GENERAL CERTIFICATE OF CORPORATION

THE STATE OF TEXAS	§	
	§	LA MARQUE INDUSTRIAL
COUNTY OF GALVESTON	§	DEVELOPMENT CORPORATION

WE, the undersigned officers of La Marque Industrial Development Corporation (the "Corporation") do hereby execute and deliver this certificate for the benefit of all persons interested in the Corporation's \$745,000 Tax-Exempt Sales Tax Revenue Bonds (Mark 45 Business Park Project) Series 1994A and \$1,175,000 Taxable Sales Tax Revenue Bonds (Mark 45 Business Park Project) Series 1994B (the "Bonds"), all dated April 1, 1994, as follows:

1. The Corporation is a nonprofit industrial development corporation duly created, organized and in good standing under the Constitution and laws of the State of Texas, particularly the Development Corporation Act of 1979, Article 5190.6, Vernon's Annotated Texas Civil Statutes, as amended (the "Act"). The Corporation is governed by Section 4A of the Act and is a constituted authority and instrumentality of the City of La Marque, Texas (the "Unit").

2. On April 5, 1994, and all times since that date the following named persons have been the duly constituted Board of Directors of the Corporation, holding the offices set forth opposite their names:

Ron Crowder,	President
Pete W. Rygaard,	Vice President
Henry Dowdy,	Secretary/Treasurer
Carlton Getty,	Director
Gary Meyer,	Director

3. Attached hereto as Exhibit A-1 is a copy of the Corporation's Articles of Incorporation, as certified by the Secretary of State of the State of Texas on August 30, 1993, and in effect on April 5, 1994 and at all times since, and attached hereto as Exhibit A-2 is a Certificate of the Secretary of State of the State of Texas, dated April 15, 1994, as to the continued existence of the Corporation.

4. Attached hereto as Exhibit B is a true and correct copy of the Bylaws of the Corporation as approved by the City Council (the "Governing Body") of the Unit and adopted by the Board of Directors of the Corporation and in effect as of April 1, 1994, and at all times since.

5. Attached hereto as Exhibit C is a certificate of the Comptroller of Public Accounts of the State of Texas, certifying as to the exemption of the Corporation from payment of Texas franchise taxes.

6. The Master Debt Resolution, First Supplemental Debt Resolution, and the Second Supplemental Debt Resolution authorizing the issuance of the Bonds (the "Bond Resolutions") and the Concurrent Sales Tax Collection Resolution adopted concurrently by the Corporation and the Governing Body of the Unit, the Bonds, the Bond Purchase Agreement (the "Bond Purchase Agreement") dated April 5, 1994 by and between the Corporation and Rauscher Pierce Refsnes, Inc., the Preliminary Official Statement dated March 24, 1994 and the Official Statement dated April 5, 1994, all as executed by the Corporation (together with the Bond Resolutions, collectively, the "Bond Documents"), are in substantially the same form and text as the copies of such instruments which were authorized and approved by the Bond Resolutions, with such changes and revisions therein as have been approved by the Board of Directors of the Corporation, and are in full force and effect on the date hereof;

7. The terms and performance of the Bond Documents by the Corporation are not in conflict with the Articles of Incorporation or Bylaws of the Corporation or any other instrument or restriction to which the Corporation is a party or to which the Corporation is subject.

8. To the best of our knowledge and belief, each of the representations and warranties of the Corporation contained in the Bond Resolutions is true and accurate in all material respects as if set forth herein and made on and as of the date hereof, and to the best of our knowledge and belief, all agreements to be complied with and obligations to be performed by the Corporation under the Bond Resolutions on or prior to the date of Closing have been complied with and performed.

9. To the best of our knowledge and belief, the representations of the Corporation contained in the Bond Purchase Agreement are true and correct on the date hereof as though made on and as of this date. To the best of our knowledge and belief, the Corporation has performed all obligations and satisfied all conditions on its part to be performed or satisfied pursuant to the Bond Purchase Agreement at or prior to the date hereof.

10. To the best of our knowledge and belief, there has not been any default with respect to payment of principal of or interest on any obligations of the Corporation.

11. None of the proceedings or authorizations heretofore taken or given for issuance of the Bonds or for the payment or security thereof, including the Bond Resolutions, have been repealed, revoked or rescinded.

12. The Mark 45 Business Park Project is located within the boundaries of the Unit.

13. No action has been taken and no proceedings are pending or, to the best of our knowledge, threatened for the dissolution or liquidation of the Corporation; and no litigation or other proceedings are pending or, to the best of our knowledge, threatened in

any court or other tribunal of competent jurisdiction, state or federal, in any way (a) restraining or enjoining the issuance, sale or delivery of any of the Bonds, or (b) questioning or affecting the validity of any of the proceedings relating to the authorization, sale, execution, issuance or delivery of the Bonds, or (c) questioning or affecting the validity of the Bond Resolutions, the Bond Purchase Agreement, the Bonds, the Preliminary Official Statement, or the Official Statement, or (d) questioning or affecting the pledge of the Pledged Revenues or the Pledged Funds under the Bond Resolutions to the payment of the Bonds, or (e) questioning the powers of the Corporation to enter into or perform its obligations under any of the foregoing or (f) questioning or affecting the title or authority of the present officers and directors of the Corporation.

14. The Bond Resolutions, the Bond Purchase Agreement, and the Bonds were properly executed or accepted by the Corporation, have not been amended or rescinded and due performance thereof has been authorized by the Corporation.

15. We officially executed and signed the Bonds manually or by causing facsimiles of our manual signatures to be imprinted on each of such Bonds, and we hereby adopt such facsimile signatures as our own, respectively, and declare that such facsimile signatures constitute our signatures the same as if we had manually signed each of the Bonds.

16. The Bonds are substantially in the form, bear interest at the rates, mature on the date or dates and in the amounts and have been duly executed and signed in the manner prescribed in the Bond Resolutions.

17. At the time we so executed and signed the Bonds we were the duly appointed, qualified and acting officers of the Corporation and were authorized to execute and sign same.

18. The Corporation has no official seal.

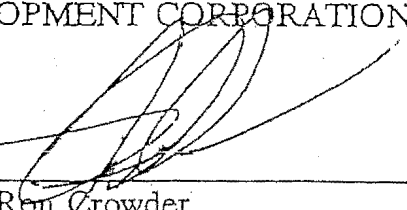
19. As of the date hereof, there has been no material adverse change in the affairs of or the financial condition of the Corporation from September 30, 1993, the last date as to which audited financial information for the Corporation is available.

20. The Attorney General of the State of Texas is hereby authorized to date this certificate on and as of the date of his approval of the Bonds, and this certificate and the matters herein certified shall be deemed for all purposes to be true, accurate and correct on and as of that date, unless the Corporation through an authorized officer shall notify the Attorney General in writing to the contrary prior to either of such dates.

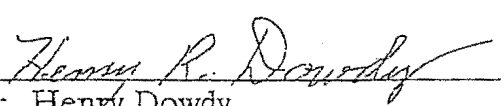
21. Attached hereto as Exhibit D is a true and correct copy of the historical revenues of the Sales Tax as collected for the past three years.

WITNESS OUR HANDS, this the 5th day of May, 1994.

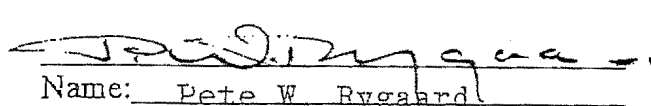
LA MARQUE INDUSTRIAL
DEVELOPMENT CORPORATION

By: 
Name: Ron Crowder
Title: President, Board of Directors

ATTEST

By: 
Name: Henry Dowdy
Title: Secretary/Treasurer

I, Pete W. Rygaard, Vice-President of the Corporation hereby certify that Ron Crowder and Henry Dowdy are the duly appointed, qualified and acting President and Secretary/Treasurer, respectively, of the Corporation and that their signatures appearing above are true and genuine.


Name: Pete W Rygaard
Title: Vice-President

EXHIBITS:

- A -- Articles of Incorporation and Certificate of Existence
- B -- Bylaws
- C -- Comptroller's Certificate Regarding Exemption
- D-- Historical Sales Tax Revenues

Sec. 2-237. - Library advisory board.

The city council shall appoint a library advisory board to assist the city with planning the policies and services of the La Marque Public Library. The library advisory board shall serve as a liaison between the community and the city council to promote the La Marque Public Library's services and programs. The library advisory board shall be advisory in nature and shall not have any responsibility or authority over any board, commission, public official, or employee of the city. Further, the library advisory board shall not have any responsibility or authority to contract, nor direct any city employee to contract, for the expenditure of any money unless authorized by the city council.

(1) *Membership.*

- a. The library advisory board shall consist of five regular members appointed by the city council. Board members shall reside or own a business in the service area of the library and serve without compensation. Three members of the first board shall be appointed for a term of two years and two for a term of one year, and service shall be without pay. Thereafter, new members shall be appointed for a term of two years. Any vacancy shall be immediately filled for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year.
- b. The five regular members shall be composed of a chairperson, vice chairperson and three members.
- c. Each member must have an active La Marque Public Library Card and volunteer at least an average of four hours a month.
- d. The mayor, city manager and library director shall serve as non-voting, ex-officio members of the board and shall not be counted in determining a quorum of the board.

(2) *Board officers.* The library advisory board shall elect its own officers, and each officer shall serve for a period of one year or until a successor is elected.

- a. *Chairperson.* The chairperson shall preside at all meetings where he/she is present. The chairperson shall implement or cause to have implemented, any practice or procedure in the calling of meetings, conduct meetings, or reporting of activities, that he/she considers in

the best interest of the board and shall so inform the city council or consult with the city council when requested and at such times when it appears necessary or desirable.

- b. *Vice chairperson.* The vice chairperson shall assist the chairperson in directing the total affairs of the board. In the absence of the chairperson, the vice chairperson shall assume all duties of the chairperson.

(3) *Terms of office .*

- a. The terms of office of each member shall be as follows: Three members of the first board shall be appointed for a term of two years and two for a term of one year. The appointments shall be made at the first regular meeting of the city council in December and extend from that date until the first regular meeting of the city council in December two years later. Members may be re-appointed for additional terms.
- b. Any vacancy shall be filled by appointment by the mayor and confirmed by the city council for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year.
- c. The members of the board may be removed at any time by the city council with or without cause.

(4) *Quorum; meetings .*

- a. *Quorum.* A majority of members, which is three members, shall constitute a quorum. In the event of the absence of the chairperson and vice chairperson, the three members constituting the quorum shall elect for that meeting a member to preside as acting chairperson and assume all duties of the chairperson. All motions shall be decided by a simple majority of members present. A tie vote shall constitute failure of the motion.
- b. *Meetings.* The library advisory board shall hold quarterly meetings and may meet more frequently as needed to conduct business and shall establish rules and regulations for the performance of its duties.

(5) *Functions and duties .* The library advisory board shall have the following

duties and responsibilities:

- a. Advise and make recommendations to city council on matters relating to the operation of the library department.
- b. Review and advise the library department on policies and procedures.
- c. Review annual service levels and budgetary impacts of the library department and recommend service level changes to city council.
- d. Review plans and specifications for proposed library facilities and recommend to city council the implementation of those plans.
- e. Review and approve special requests for use of library facilities.
- f. To cooperate with the library director in assessing the cultural and educational needs of the city and expressing those needs to the city manager and city council.

(Ord. No. O-2015-0013, § 3, 7-13-2015)



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Agenda item: 8c

Prepared by: Robin Eldridge

Reviewed by: Carol Buttler

Department: Mayor and City Council

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions

X

ATTACHMENTS FOR REFERENCE

1. Current positions vacant
2. Current applications on file

STAFF BRIEFING:

- There have been a few changes since the last time that the appointments and reappointments have been on the City Council agenda and a few vacancies have occurred within this time period that are critical to have full members present to conduct business.
- There are a few vacant positions still available for appointment or reappointment.
- Highlighted names and terms have expired or will be expiring at the end of this year.
- **Mayor** has one (1) for Cemetery Board.
- **District "A"** has four (4) appointments or reappointments: One (1) for BSC; one (1) for Cemetery; one (1) for Parks and one (1) for Planning and Zoning- Alternate).
- **District "B"** has three (3) appointments or reappointments: One (1) for BSC, one (1) for Parks Board and two (2) for P & Z, one member and one alternate member.
- **District "C"** has three (3) appointments or reappointments: Two (2) for BOA (1 member and 1 alternate member); one (1) for Cemetery.
- **District "D"** has one (1) appointment/reappointment: One (1) for BOA
- **City Manager** has one (1) appointment/reappointment: One (1) to the Civil Service Commission

HISTORY:

- Historically, appointments are made as vacancies occur (if possible) and as members reach the end of their terms, based on applications on file, and in accordance with Resolution 1032.
- The Ordinance that establishes each Board and Commission requires that the positions be staggered; this the reason that there are different years for terms ending.

TARGET IMPLEMENTATION: As soon as possible, as to fill each Board or Commission with the number of members required to conduct City business.

SIGNIFICANT ACTION DATES:

Some appointments and reappointments have been made throughout the year, as vacancies occurred.



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other-appointments/or reappointments to Boards & Commissions | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to approve appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions

FISCAL IMPACT: N/A (Boards and Commission members serve without pay)

BOARD OF ADJUSTMENT

BOARD OF ADJUSTMENT- ORD. 953		Appointed	Expires	Appoints
1. Charlotte Westerlage	825 Shady Lane	15	17	D
2. David Pennington	924 Cypress	15	17	C
3. Herman Harper	102 Union	17	19	A
4. Harold Augustus	1030 Laurel	16	18	M
5. Lois M. Jones	2602 Meadow Lane	17	19	B
ALTERNATES				
1. Helen Kee	3103 Mc Arthur	16	18	D
2. VACANT (U)		16	18	C

The Board shall consist of five (5) members who are residents of the City, each to be appointed by the City Council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing.

The City Council may appoint two (2) alternate members of the Board who shall serve in the absence of one (1) or more of the regular members.

These alternate members, when appointed, shall serve for the same period as the regular members, which are for a term of two (2) years, and any vacancy shall be filled in the same manner, and they shall be subject to removal the same as the regular members.

Each position on the Board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 5.

The terms of the odd-numbered positions (1, 3 & 5) will expire in odd-numbered years and the terms of even-numbered years (2 & 4) shall expire in even-numbered years. Board members may be appointed to successive terms.

(U) – Unexpired Term

BUILDING STANDARDS COMMISSION

BUILDING STANDARDS COMMISSION ORD. #449		Appointed	Expires	Appoints
Deanie Barrett	2603 Cedar	17	19	C
Abby Cash	217 Sarlee	16	18	D
Louis McGaffey	2314 Downey	15	17	B
Trina Phillips	1222 Kirsten	16	18	M
Billy Jefferson	89 Borondo Reach	16	18	A
Alternate				
VACANT (U)		16	18	A

The Building Standards Commission for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and a number of alternate members not to exceed eight.

Commission members shall serve for two (2) year terms.

(U) Unexpired Term

CEMETERY BOARD

CEMETERY BOARD – ORD. 1033		Appointed	Expires	Appoints
1. Ellen Hanley	1019 Plum	15	17	A
2. Vacant (U)		16	18	C
3. Kurt Koopman	1004 Lilac	16	18	B
4. Bim Crowder (CHAIR)	401 Texas Avenue	16	18	D
5. Vacant		15	17	M
Ex-Officio Councilmember Clent Brown	Appointed 12.12.11			

The Cemetery Board for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and one ex-officio member of City Council.

Board members shall serve for two (2) year terms.

(U) – Unexpired term

CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION Local Govmt. Code & ORD. 821				
		Appointed	Expires	Appoints
1. Maggie Manuel	1706 Crockett	16	17	CM
2. Morris Martin, Jr. (U)	725 Lilac	17	18	CM
3. Pat Trevisani	2205 Oaklawn	16	19	CM
Patty Rees				

The Civil Service Commission shall consist of three (3) members appointed by the City Manager.

Each January, the Commission must appoint a Chair and Vice Chair.

Chapter 143.006 and 007 - Local Government Code –Terms of Office

The terms of office shall be for three (3) year terms, with no more than one member appointed each year, with the exception of the initial appointments. The initial appointments to the Civil Service Commission shall serve as follows:

- One member to serve a one (1) year term
- One member to serve a two (2) year term
- One member to serve a three (3) year term

Position 1 - 1 year term

Position 2 - 2 year term

Position 3 - 3 year term

(U) - Unexpired Term

PARKS BOARD

PARKS BOARD ORD. #758		Appointed	Expires	Appointment
1. Al Reida	2621 Meadow Lane	17	19	C
2. C.J. Leggett	1225 Kirsten	14	16	B
3. Michael Bock	106 Longridge	17	19	M
4. Bo Hunter	2613 Lake Park Drive	16	18	A
5. Louis McGaffey	2314 Downey	17	19	M
6. Larry Walker	P.O. Box 1785	16	18	D
7. Herbert Franklin	8017 Big Oak Dr. - TX City	15	17	A
ALTERNATE:				
Abby Cash	217 Sarlee	17	19	open

There is hereby established a Parks Board to consist of eight (8) members who shall be appointed by the City Council and shall serve for two year terms.

The members shall serve staggered terms, that is, four (4) members' terms shall expire on odd numbered years and four members' terms shall expire on even number years.

PLANNING & ZONING COMMISSION

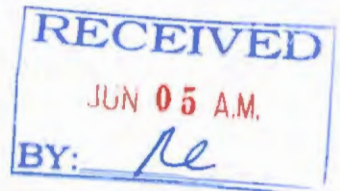
PLANNING & ZONING ORD. # 2014-0023		Appointed	Expires	Appoints
1 Augustin Molis	741 Spoonbill	16	18	A
2 Deanna Bethea	621 Westwood Cir.	15	17	B
3 Greg Cornett	1310 Cedar	17	19	C
4 Hugh Cash	217 Sarlee	16	18	M
5 Jean Gutierrez	1020 Ross Street	17	19	D
ALTERNATES				
#1 VACANT		16	18	A
#2 VACANT		16	18	B

The City Council shall appoint a Planning and Zoning Commission which shall consist of five (5) members, each member being a resident and a real property taxpayer of the City of La Marque, and none of whom shall hold any other position in the City Government.

Three members of the **first** Commission shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years. Ordinance No. O-2014-0023, allows for City Council to appoint two (2) alternates to the Planning & Zoning Board.

***Alternates** are required to attend and review packets as the regular Commission members. In the case that an alternate is present to make a quorum, in the absence of a member, they will be allowed to vote. If all members are present, alternates votes will not be allowed to vote.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Economic + Development Board

Board Preference 2: Zoning + Planning

Name: Cleveland Q. Lane Sr.

Home Address: #10 Clover Bend

City: La Marque Zip: 77568 La Marque Resident: 35 yrs

Home Telephone: (409) 692-5263 Home E-mail: wctsvsa@aol.com

Profession: Manager - At+T Telephone Co.

Special Knowledge or Experience applicable to City Board/Commission function: Staff Manager of Budgets / served on the Planning Commission of La Marque for Eight years

Other Information (Civic Activities): Board of Directors of United Way / Gulf Coast Official Assoc. U.P. State Basketball Officials Assoc.

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Cleveland Q. Lane Sr.

Date: 5/30/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

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**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Clean City Commission

Board Preference 2: _____

Name: ISHANIE MOSES

Home Address: 1403 DUBOIS

City: LA MARQUE Zip: 77568 La Marque Resident: 12 yrs

Home Telephone: 409 935 4373 Home E-mail: JMOSSES101@SBGLOBAL.NET

Profession: CHRONIC CONDITION EDUCATOR - THE LOST TREE

Special Knowledge or Experience applicable to City Board/Commission function: _____

PT 1ST SQ. VETERAN, LONG TIME RESIDENT LA MARQUE

Other Information (Civic Activities):

VARIOUS

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: ISHANIE MOSES

Date: 3-8-17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

DEC 01 AM

Board Preference 1: PARK BOARD

Board Preference 2: EDC

Name: JOE CUMPIAN

Home Address: 1020 DUDOUX ROAD

City: LA MARQUE Zip: 77568 La Marque Resident: ☒ yrs

Home Telephone: 409 939 8017 Home E-mail: jcompian@gmail.com

Profession: NON PROFIT MANAGEMENT

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities):

CLEAN CITY COMMISSION

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Joe C. Compian

Date: 12/1/16

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

2017

APR 05 AM

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Economic Development

Board Preference 2: Clean City

Name: Jennifer Faircloth Earle

Home Address: 1412 Bonham

City: La Marque Zip: 77568 La Marque Resident: 15 yrs

Home Telephone: 409-539-0304 Home E-mail: kyleearle@sbcglobal.net

Profession: Production Manager at Minuteman Press-Bay Area

Special Knowledge or Experience applicable to City Board/Commission function: I have experience of assisting in the running of a business as well as a longtime resident.

Other Information (Civic Activities):

N/A

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Jennifer Faircloth Earle

Date: 4-3-17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

JAN 06 AM

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Clean City

Board Preference 2: Planning & Zoning

Name: Nancy Vidotto

Home Address: 622 Hollingsworth Ln

City: La Marque Zip: 77568 La Marque Resident: 2 1/2 yrs

Home Telephone: 979-822-4390 Home E-mail: navidotto@hotmail.com

Profession: Business Admin

Special Knowledge or Experience applicable to City Board/Commission function: accounting/business - attention to detail

Other Information (Civic Activities):

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Nancy Vidotto Date: 1/6/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 9a
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 5, 2018, and possible Runoff Election on June 16, 2018

☒ **ATTACHEMENTS FOR REFERENCE**
 1. Contract

STAFF BRIEFING:

- In order to ensure that this contract is presented to Galveston County Commissioners for approval in a timely manner, the City Council first has to approve before the January 26, 2018 deadline.

HISTORY:

- The City of La Marque has contracted with Galveston County for Election Services for the past several years.
- Most cities contract with the County where they are geographically located to avoid high costs of purchasing and programming their own equipment for their elections.

TARGET IMPLEMENTATION: January 8, 2018

SIGNIFICANT ACTION DATES:

January 26, 2018 – Due date for entities that want to contract with the County to conduct their elections

May 5, 2018 – City of La Marque's General Election

June 16, 2018 – Runoff date (if needed)

ACTION:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Contract (Election) | |

Cost Details:	
Budgeted	\$36,000.00
Actual Bid	
Estimated Expenditure	\$
Acct. Name	Election costs
Line Items #	01-4021-07-00
Other Funding	N/A

☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 5, 2018 and possible Runoff Election on June 16, 2018

FISCAL IMPACT:

- This amount will depend on how many entities will be having an election, after the filing period ends.
- Some entities may be able to cancel their elections.
- The cost is split between the County and the entities that will be holding their elections.

Contract for Election Services
Local Entity Countywide Vote Center Elections

This Contract is made and entered into this 8th day of January, 2018 by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County (herein known as "Galveston County") and Bobby Hacking on behalf of City of LA MARQUE ("Entity").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that Galveston County and the Entity understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:

Purpose of Election: General Election ? Run-off if needed

May 5, 2018
Election Date

June 16, 2018
Runoff Election Date

Early Voting will be held on April 23-27, 2018 from 8 a.m. to 5 p.m. and April 30-May 1 with the polls being open from 7 a.m. to 7 p.m. On Election Day the polls will be open from 7 a.m. to 7 p.m.

1. Duties and Services of Galveston County. Galveston County shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

1.1. Program, or arrange to have programmed, the ballot.

[Cost: Based upon the number of contests on the ballot. See the Fee Schedule]

1.2. Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election. In addition, it will be performed during normal business hours and open to the public.

[Cost: The cost for publishing the notice will be split equally between all the entities involved. See the Fee Schedule]

1.3. Provide technical and equipment support for the electronic poll books, voting machines and equipment being provided to the Entity. In the event there is an equipment failure Galveston County shall try to remedy the problem over the phone. If unable to do so, will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure.

[Cost: Included in the 10% election fee]

1.4. On behalf of the Entity, obtain Official Voter Registration lists from the Voter Registrar to be used during Early Voting and on Election Day.

[See Section 2.3 below]

- 1.5. Provide Ballot by Mail services for the Entity.

[See the Fee Schedule]

- 1.6. Hire Judges, Alternate Judges, and clerks to serve as election workers at the various polling locations. Workers will be paid in accordance with Section 3 of this contract and will be required to complete election training (at the discretion of the Elections Division) as a prerequisite for serving. Workers will be paid \$40 for attending training.

- 1.7. Select the countywide vote center polling locations in coordination with the Entity and with the approval of Galveston County Commissioners' Court.

- 1.8. Provide the Entity ****and where possible the candidates running for office***, a sample ballot for them to proof and approve or provide corrections.

[See sections 2.6 and 2.7 for related information]

****The Entity will be responsible for providing Galveston County with the email and contact information for each candidate who will be on the ballot.***

For additional Duties of Galveston County see section **(5) Fee Schedule of Galveston County** below.

- 2. Duties and Services of the Entity.** The Entity will be responsible for performing the duties and services set forth in this section and will consummate this contract **on or before January 26, 2018**. Contracts submitted after this date will require a \$500 fee ***which will be non-refundable regardless of whether the Entity cancels its election.***

- 2.1. Prepare and submit any required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.

- 2.2. Publish notices of the election in accordance with Section 4.003(a) of the Texas Election Code.

- 2.3. Provide Galveston County with the Entity's requirements for Official Voter Registration lists for early voting and Election Day.

- 2.4. In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to Galveston County.

- 2.5. It is understood that the Entity may need to modify its election order after February 28, 2018, to reflect the actual early voting and Election Day polling locations once the final determination has been made as to which entities will actually be holding an election.

If the Entity wishes to select additional polling locations within its footprint, it will submit a list and the contact information for each facility to Galveston County by

February 21, 2018. Regardless of who selects the polling locations the Entity shall comply with Texas Election Code §43.062, and shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location.

[See Section 1.7 for additional information on the selection of countywide polling places]

- 2.6. Provide to Galveston County the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. These materials will be provided in an electronic form to Galveston County by **no later than February 21, 2018**. All language on the ballot must be provided in both English and Spanish in a Word format. In addition, the Entity will collect and provide to Galveston County the names, addresses, phone numbers and email addresses of all the candidates who are to appear on its ballot. This information will be used to send candidates copies of the ballot proofs for their review.

[See Section 1.8]

- 2.7. Return to Galveston County, by March 16, 2018 by noon, confirmation that the sample ballots Galveston County has prepared and provided to the Entity are satisfactory or provide changes that need to be made. Galveston County intends to conduct the L&A test on the Entity's ballot no later than March 21, 2018.

The Entity shall have a representative present during the testing who will sign an affidavit signifying the ballot proofs are accurate and acceptable to the Entity. If unable to attend, a representative may send a signed electronic response approving the ballot.

[See Section 1.8 for related information on ballot proofing]

- 2.8. Galveston County will be conducting elections for numerous Entities on the same day. The parties understand that each election has its own challenges and requirements and that failure to provide the information outlined in Section 2 of this contract by the dates specified will place an undue burden on Galveston County that may hinder the ability to provide the services to the Entity in a timely and accurate manner. **Should the Entity miss the deadlines, and should Galveston County be unable to provide the services in a timely and accurate manner the Entity shall hold Galveston County and employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.**
- 2.9. As required by §67.017(b) and the Secretary of State's Office, the Entity must submit an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.
- 2.10. Unless otherwise stipulated, Galveston County will transport or have the Presiding Election Judges transport on its behalf, the voting machines and equipment to and from the Entity's early voting and Election Day voting locations.

- 2.11. Monitor, with the assistance of Galveston County, the overall conduct of its election in Entity's jurisdiction including the observation of the tabulating of the results.
- 2.12. Entity to pay a \$125 fee per early voting and Election Day polling locations within its jurisdiction for additional support staff to provide the Entity and its Judges election support services throughout the term of this contract.
- 3. Cancellation of Contract:** Except for contracts consummated after January 26, 2018, the Entity may cancel this contract without incurring any expenses by notifying Galveston County of its intention to cancel by no later than two (2) business days after its candidates filing deadline of February 20, 2018. The Entity will be obligated to pay Galveston County a \$500 fee if cancelled after this grace period.
- 4. Special Provision: Bilingual Poll Worker Requirements.** Galveston County was a party in Civil Action No. 3:07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court for the Southern District of Texas, Galveston Division". It entered into a Consent Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4) Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:
- a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots," that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43 U.S.C. 1973b(f)(4); and
 - b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.
- 5. Fee Schedule of Galveston County:** Galveston County agrees to perform these services at the following rates:
- a) Provide to the Election Judges all necessary election supplies, which are to be returned to Galveston County after the polls close on Election Night.
Cost: \$50 per kit
 - b) Arrange for staff to receive the supplies and equipment being returned by the Election Judges on Election Night.
Cost: Overtime for staff and part time workers hired to provide this service will be evenly split between the entities contracting with Galveston County.
 - c) Provide all necessary voting machines and equipment for use at early voting and Election Day locations.
Cost: \$250 per eSlate or JBC and \$300 per DAU eSlate.
 - d) Transport the voting machines and equipment to and from the voting locations.
Cost: \$125 delivery per location

- e) Program the ballot and conduct the Logic and Accuracy Testing of the counting equipment.
Cost: Determined by the number of contests on the ballot: \$600 for up to ten contests, \$1,200 for up to 20, \$1,800 for up to 30, \$2,450 for up to 40 and \$3,000 for 41 or more contests.
- f) Provide a central counting station, supplies, equipment and the tabulating and supervisory personnel needed to tabulate. Prepare the unofficial tabulation results and unofficial/official canvass report.
Cost: \$400 for use of the equipment plus overtime for county employees doing the tabulation if applicable.
- g) Assist the Entity in the general overall supervision of the election and any subsequent runoff election.
Cost: Included in the 10% election fee
- h) Conduct early voting, Election Day Voting, and bilingual training.
Cost: \$50 per person per class
- i) Two or more electronic poll books will be deployed (at the discretion of the Elections Division) to each polling location.
Cost: \$125 each
- j) Galveston County will partner with the Entities to determine the polling locations within their jurisdictions.
- k) Hire judges, alternate judges, and clerks that are trained by Galveston County and are registered voters from within one of the jurisdictions holding an election.
Cost: Base cost of \$10 per hour per worker. Any worker who serves more than 40 hours in a given pay week will be compensated at time and a half for the hours served in excess of 40 hours.
- l) Elections Mobile App: Entities contracting elections with Galveston County will have their election information included on the Elections Mobile App.
Cost: up to \$500.
- m) The cost for all printed ballots (ballots by mail, sample ballots and test ballots) is \$.25 per sheet.
- n) Ballots by Mail: Galveston County will provide ballot by mail processing services to the Entity. **The cost for this service is \$3.00 per ballot (\$3.50, if a multi-page ballot).**
- o) The Entity may have an observer present during the tabulation of the votes. The name and contact information of the observer must be provided to Galveston County prior to Election Day.

6. Compensation, Billing, and Payment. In accordance with Section 31.100(d) of the Texas Election Code the Entity will pay Galveston County the greater of Seventy-Five (\$75.00) Dollars or ten percent (10%) of the total amount of this contract for general supervision of the election. Pursuant to Texas Election Code §31.098,

Galveston County may contract with third persons for election services and supplies agreed to herein and the Entity hereby agrees to pay for these third party costs when invoiced by Galveston County.

Galveston County will invoice the Entity for services rendered under this contract. The Entity will make payment to Galveston County in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

7. Voting System. The Hart Intercivic 6.1 e-Slate System will be the voting system used in providing services under this contract.

8. Authorized Representatives. Galveston County's authorized representative for all purposes of this contract is its Chief Deputy Clerk for Elections.

The Entity's authorized representative for all purposes of this contract is:

Name

Phone #

9. General Provisions. As specified in Texas Election Code §31.096 this contract may not change:

- a) The authority with whom applications of candidates for a place on a ballot are filed;
- b) The authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or
- c) The authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this contract is executed Galveston County shall file a copy of this contract with the County Treasurer and the County Auditor.

10. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic 6.1 eSlate System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of Galveston County it might fail during an election or might contain errors. The Entity agrees that should the electronic voting system fail, it will not make any claim against Galveston County or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Entity acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. Galveston County and its employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Entity agrees that should an error or mishap occur that it will not make any claim against Galveston County, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited to any and all costs

relating to an election contest and/or costs and damages incurred by the Entity for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Entity involving its election and if Galveston County is named as a party to this legal action and the complaint is based solely on allegations made against the Entity, the Entity shall be solely responsible for all costs and defense of that suit. In addition, the Entity shall be required to provide adequate legal counsel for Galveston County and, upon notice to the Entity, Galveston County shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself.

For purposes of implementing this contract, Galveston County and the Entity designate the following individuals to submit and/or receive information or notices to Galveston County or the Entity:

Galveston County:

Dwight D. Sullivan, County Clerk
Attention: Ernest Murrie, Chief Deputy Clerk for Elections
Galveston County Justice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180

P.O. Box 17253
Galveston, Texas 77552-7253
409-770-5108
Email: ernest.murrie@co.galveston.tx.us

Entity:

_____ Phone: _____
_____ Email: _____

This contract will be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item.

11. Galveston County Title VI Assurance Clause. Galveston County is committed to ensuring that no person, on the ground of race, color, national origin, religion, sex, age, disability or Veteran status, shall be subjected to discrimination, excluded from participation, or denied the benefits of, its programs and activities.

In accordance with this policy Galveston County requires its service providers and contractors to agree that during the performance of this contract the service provider or contractor for itself, its assignees and successors will abide by the following:

Compliance with Non-Discrimination Laws and Regulations. During the performance of this contract, contractor, for itself, its assignees and successors in interest (hereinafter referred to as "contractor") agrees as follows:

- 1) **Compliance with Regulations.** The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this contract.
- 2) **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, religion, sex, age, disability or Veteran status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) **Solicitations for Subcontractors, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, religion, sex, age, disability or Veteran status.
- 4) **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Galveston County or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to Galveston County or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Galveston County shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:
 - a) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b) cancellation, termination, or suspension of the contract, in whole or in part.
- 6) **Incorporation of Provisions.** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with

respect to any subcontract or procurement as Galveston County or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Galveston County to enter into such litigation to protect the interests of Galveston County, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Executed this _____ day of _____, 20__.

Galveston County:

Dwight D. Sullivan
County Clerk

Entity:

Name:

Bobby Hocking

- | | |
|---|---|
| ☐ City Manager | ☒ Mayor |
| ☐ Superintendent | ☐ President |
| ☐ City Secretary | ☐ Other |
| ☐ Chair County Executive Committee | |

Received and Filed:

Galveston County

Hon. Mark Henry
County Judge
Attest:

Dwight D. Sullivan
County Clerk

Date: April 30-May 1

Date Copy of Agreement Furnished
to County Treasurer: _____

Date Copy of Agreement Furnished
to County Auditor: _____



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 9b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing the City Manager to enter into an agreement with ARKK Engineers to conduct a *Water and Wastewater Capital Improvements Plan and Impact Fee Study* in the amount of \$29,950.00

X

ATTACHMENTS FOR REFERENCE

1. Proposal

STAFF BRIEFING:

- As the City grows through welcomed development, increased pressure is put on the water distribution and capacity/capability of the wastewater treatment plant and associated distribution/collection piping.
- Information from a study, such as proposed, is paramount to developing a means for future development to “pay their share” of impacts they create upon the City’s infrastructure systems.
- The City is rapidly approaching a time when the treatment plant needs to be considered for expansion and a time when water, which is already scarce, will be unavailable at current costs and capacity through Gulf Coast Water Authority.
- Through an established Water and Wastewater Capital Improvement Plan (such as proposed), the City will be in a better position to anticipate the future needs of development, as well as anticipate resources to fund the infrastructural needs of said development.
- The implementation of Impact Fees is a regulated process and requiring, but not limited to, establishing an advisory committee, and multiple public hearings.
- ARKK Engineers estimates that a “draft” document could be available for review within three (3) to four (4) months, and an additional possible three (3) to four (4) months for review and adoption.
- This has been discussed with Finance Director.

HISTORY:

November 2016 - ARKK Engineers presented the “Water System Modeling and Planning Study” to City Council.

TARGET IMPLEMENTATION: Study will commence upon approval with an estimated time frame of six (6) months to eight (8) months



CITY COUNCIL AGENDA FORM

SIGNIFICANT ACTION DATES:

11/30/2017 – submittal of proposal

01/08/2018 – City Council considers the Impact Fee Study

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Engineering agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$30,000.00
Actual Bid	
Estimated Expenditure	\$29,950.00
Acct. Name(s)	02-4040-99-00
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to authorize the City Manager to enter into an agreement with ARKK Engineers to conduct a *Water and Wastewater Capital Improvements Plan and Impact Fee Study* in the amount of \$29,950.00

FISCAL IMPACT: \$29,950.00



November 30, 2017

Mr. Les Rumburg
Community Services Director
City of La Marque
1500 Municipal Drive
LaMarque, Texas 77568

Re: Proposal for the Preparation of a **Water & Wastewater Capital Improvements Plan and Impact Fee Study**

Dear Mr. Rumburg:

We are pleased to submit this proposal to prepare the City's Impact Fee Study and supporting documents.

DESCRIPTION OF PROJECT

Provide engineering support to prepare the City of La Marques's water and wastewater Land Use Assumptions, Capital Improvements Plan and Impact Fee Calculation within the corporate limits of the City. The study will be based upon review of the previous water model and master plan report, as well as input from City Staff. The following tasks outline the anticipated scope:

SCOPE OF SERVICES

- Meet with staff to obtain information on the City's existing water & wastewater Capital Improvement Plan (CIP) items.
- Develop new water and wastewater capital improvement projects needed to serve future development in the City's corporate limits and any planned annexation areas. Prepare cost estimates of each capital improvement. The capital improvement projects are anticipated to include:
 - Water Supply Improvements
 - Water Distribution Lines
 - Water Storage Facilities
 - Wastewater Treatment Plant Improvements
 - Regional Wastewater Lift Stations

- Expansions and Rehabilitation of Existing Wastewater Treatment, Pumping, and Trunk Main Facilities
 - Wastewater Trunk Main Extensions
 - Wastewater Force Mains
- Develop Equivalent Service Unit assumptions by evaluating recent water use and wastewater flow data from sample areas of residential, commercial, industrial, and other types of development.
- Develop population projections for the City. Provide the projected increase in equivalent service units anticipated for the planning period to be used in the impact fee calculation.
- Develop Land Use Assumptions for the undeveloped tracts of property in the City's corporate limits and planned annexation areas.
- Assist City staff to appoint and convene the Capital Improvement Plan and Impact Fee Advisory Committee to discuss the proposed Impact Fee Study and gain input.
- Prepare Impact Fee Report with Land Use Assumptions, Capital Improvements Plan and proposed Maximum Allowable Impact Fees.
- Review the Land Use Assumptions, Capital Improvements Plan and Impact Fees with the Capital Improvements Plan and Impact Fee Advisory Committee and incorporate appropriate changes.
- Participate in the public hearing process required for adoption of the updated Land Use Assumptions, Capital Improvements Plan and Impact Fees.
- Prepare required revisions to the report and participate in presenting the updated Land Use Assumptions, Capital Improvements Plan and Impact Fees to the City Council for action.
- The City will absorb all costs for publication of all public notices and conducting all hearings.
- Meetings - Other than general coordination meetings with City staff, this proposal anticipates the number of official meetings will be limited to the following:
 - 2 meetings - Meetings with the Capital Improvement Plan and Impact Advisory Committee.
 - 1 meeting - Public Hearing for Presentation and Review with the Capital Improvements Plan and Impact Fee Advisory Committee.
 - 1 meeting - Presentation to City Council

FEE

Capital Improvements Plan and Impact Fee Study: The lump sum amount of: **\$29,950.00**

ARKK Engineers, LLC will submit monthly progress invoices for all engineering work completed to invoice date. The invoices would be based on the percentage of the work completed during the invoice period. Invoices for reproduction will be based on our cost plus 10%.

ARKK Engineers LLC appreciates the opportunity to submit this proposal and to work for the City of La Marque

Sincerely,
ARKK ENGINEERS, LLC

A handwritten signature in blue ink, appearing to read 'D. Kasper', is written over the printed name.

David W. Kasper, P.E.
Principal/Senior Project Manager

Accepted:
City of La Marque



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018
 Prepared by: Colleen Merritt
 Department: EDC- Public Relations

Agenda item: 9c
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the adoption of the 2018 “IT’S TIME TEXAS” Community Challenge sponsored by HEB.

X

ATTACHMENTS FOR REFERENCE

1. Mayor’s Pledge
2. City Council’s Pledge
3. PowerPoint presentation

STAFF BRIEFING:

- Participation in “IT’S TIME TEXAS” Community Challenge, is sponsored by HEB.
 Next steps:
 - Eight-week statewide competition begins January 8, 2018 and ends March 4, 2018
 - Mayor and Council signatures required for Mayor’s Pledge, City Council Pledge
 - These activities are worth 12,500 points
- Participation allows City to align with a loveable brand and encourage healthy living.
- Requires no monetary investment and limited staff time and resources.
- Offers considerable citizen engagement, opportunity for expanded digital media presence and positive community relations.
- Ideas to increase program effectiveness in 2018:
 - Host a community event – such as Yoga at the Park
 - Create a Mayor’s Challenge Video with Mayor Hocking
 - Use the powerful brand of HEB and social media power of the annual Community Challenge to reach La Marque families and organizations through digital media

HISTORY:





CITY COUNCIL AGENDA FORM

- In 2017, City of La Marque participated on the recommendation of Texas City – La Marque Chamber of Commerce President, Jenny Senter.
- Full program potential not realized due to limited engagement from the City.
- With new wellness committee in place and opportunity to host a community event, La Marque could take lead as a healthy city in Galveston County.

TARGET IMPLEMENTATION: January 8, 2018

SIGNIFICANT ACTION DATES:

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to adopt the 2018 "IT'S TIME TEXAS" Community Challenge sponsored by HEB.

FISCAL IMPACT:

- There is no cost to participate in IT'S TIME TEXAS Community Challenge sponsored by HEB.
- The impact is not fiscal, but more social.
- No monetary value can be placed on strengthening community and helping people remember why they love La Marque.

MAYOR PLEDGE

In Support of the 2018 IT'S TIME TEXAS Community Challenge,

I, Mayor _____, of _____, Texas

Pledge to:



Kick off the IT'S TIME TEXAS Community Challenge by declaring my support and encouraging my constituents to participate!

To Earn Challenge Points For My Community, I Will:



E-mail a photo of myself holding the Pledge to mayorpledge@itstimetexas.org to be featured on the Challenge website (Required, 10,000 points)



Ask City Council members to sign and upload a photo of the group holding the Pledge on the Challenge site (2,500 points)



Create and upload a short video that promotes the IT'S TIME TEXAS Community Challenge and calls on another Texas Mayor to compete (15,000 points)



Establish or strengthen a Mayor's Health and Fitness Council in my community (20,000 points)



Host and speak at an IT'S TIME TEXAS-sanctioned event in my community that promotes healthy living and the Community Challenge (5,000 points)

I recognize that a healthy community is more united, more productive, and more prosperous.

I am committed to the health of my community and pledge to make our community a model for others to follow.

My community is up to the Challenge!

Mayor's Signature:

Signed _____

Date _____

Let your community know you've signed your pledge by taking a photo holding your signed pledge and posting it to social media with the hashtag #CommunityChallenge!



CITY COUNCIL'S PLEDGE

In Support of the IT'S TIME TEXAS Community Challenge,
We, the City Council of _____, Texas

Pledge to:

- ☐ Kick off the IT'S TIME TEXAS Community Challenge by declaring our support and encouraging our constituents to participate!
- ✓ To Earn Challenge Points For Our Community, We Will:
 - ☐ Declare our support by signing the pledge and by uploading a picture of the group holding the pledge to the Challenge site. (For 2,500 points)
 - ☐ Encourage our Mayor to sign the Community Challenge Pledge if it hasn't been submitted.
 - ☐ Establish or strengthen a Mayor's Health and Fitness Council or Citywide Health Collaborative (Optional, for 20,000 points)

***We recognize that a healthy community is more united, more productive, and more prosperous.
As a result, I am committed to the health of my community and pledge to make our community
a model for others to follow.***

Our city is up to the Challenge!

Council Members Signatures:

Sign: _____

Date: _____

Sign: _____

Date: _____

Sign: _____

Date: _____

Sign: _____

Date: _____

Sign: _____

Date: _____



IT'S TIME TEXAS COMMUNITY CHALLENGE

Presented by 

January 8 – March 4, 2018



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.



What is the Community Challenge?

- The IT'S TIME TEXAS Community Challenge is a one-of-a-kind statewide competition that spans eight weeks and challenges communities of all sizes across Texas to demonstrate their commitment to healthy living!



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

How to Participate

- **Visit:** ittcommunitychallenge.com starting January 8th
- **Register** and select your community. ([Participants receive 500 points for registering!](#))
- **Earn points** for your community by completing activities as an individual, city/organization representative or mayor



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

Who is Involved?



All working together toward the common goal
of transforming their community's health!



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

How to Earn Points



- **500 points** Register
- **50 points** Track Your Physical Activity
- **100 points** Track Your Weight
- **200 points** Watch the Living Healthier Video
- **200 points** Take a Healthy Selfie
- **250 points** Host a Community Event



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

How to Earn Points



- **2,500 points** Sign the City Council Pledge
- **5,000 points** Host an ITT Sanctioned Event
- **10,000 points** Sign the Mayor's Pledge
- **15,000 points** Create a Mayor's Challenge Video
- **20,000 points** Establish or Strengthen a Citywide Health Collaborative



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

Participate and Spread the Word!

- Compete the activities for mayors and elected officials
- Encourage your community to participate!
 - It's Time Texas
 - Graphics, flyers, sharing guides
 - Galveston County Health District
 - Videos, social media graphics, point update graphics



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

Last Year in Galveston County




Presented by **H-E-B** gchd.org   

Final 2017 point totals for Galveston County!

Texas City: 1,198,550	Bayou Vista: 4,150
Galveston: 40,400	Kemah: 3,450
Dickinson: 38,500	Hitchcock: 2,000
La Marque: 14,100	Friendswood: 1,000
Santa Fe: 13,850	Tiki Island: 1,000
League City: 8,650	Clear Lake Shores: 0



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.

IT'S TIME TEXAS COMMUNITY CHALLENGE

Presented by 

Questions?



Public Health Services · Emergency Medical Services · Animal Resource Center · Coastal Health & Wellness
Protecting and promoting the optimal health and well-being of Galveston County.





CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Charlene Warren

Department: Administration

Agenda item: 9d

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of RFP #18-02 to Provision Specialized Resources, LLC for General Grant Applications, Administration, and Project Management



ATTACHMENTS FOR REFERENCE

1. RFP Proposed Cost of Services from each of five (5) proposers

STAFF BRIEFING:

- The City published an RFP seeking a professional firm/consultant to assist the City in its application(s), administration and project management for grants, if awarded, from Community Development Block Grant – Disaster Recovery (CDBG-DR), Hazard Mitigation Grant Program (HMGP), FEMA and others, related to Hurricane Harvey DR-4332 and any future disasters.
- The City is considering applying for such funding to support needed infrastructure and other disaster-related recovery and mitigation activities.
- Attached are the pricing sheets from all proposals.
- There were 58 requests for proposals (RFPs) solicited through the City's website, 182 RFPs solicited through the Texas Bid System, as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period (10/25/2017 and 11/01/2017).
- Of the five (5) responses submitted, all were qualified.
- The RFP submissions are based on specifications supplied by the City of La Marque.
- After in-depth review of each proposal, staff recommends awarding RFP #18-02 for General Grant Application(s), Administration, and Project Management to Provision Specialized Resources, LLC.
- Although headquartered in Louisiana, Provision has four (4) active offices in Texas, with one located in Houston and are experienced with disasters affecting the Gulf Coast.
- Finance Director has reviewed and agrees with the recommendation for this RFP.

HISTORY:

- Historically, the City has contracted with vendors who specialize in disaster grant administration.

TARGET IMPLEMENTATION: January 9, 2018

SIGNIFICANT ACTION DATES:

October 25, 2017 - Legal Ad placed

November 1, 2017 - Legal Ad placed

November 8, 2017 - RFPs received



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Award of RFP | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to award RFP #18-02 to Provision Specialized Resources, LLC for General Grant Applications, Administration, and Project Management

FISCAL IMPACT: State and federal grant requirements outline fees, if any, based upon the type of grant (Community Development Block Grant - Disaster Recovery, Hazard Mitigation Grant Program, etc.).

VIII. PROPOSED COST OF SERVICES:

Project Worksheet/Public Assistance:

Project Worksheet/Public Assistance Subject Matter Expert:	\$150.00/hr.
Senior Recovery Specialist:	\$125.00/hr.
QA/QC Specialist:	\$75.00/hr.
Administrative Assistant:	\$50.00/hr.
Close-Out Specialist:	\$75.00/hr.

Provision proposes a Not to Exceed amount of *Five Hundred Thousand Dollars (\$500,000.00)* over the life span of the awarded contract.

Hazard Mitigation Grant Application(s):

Provision will write and submit, on the City's behalf, your various grant application(s) at \$200.00 per application submission.

Due to the varying allowable administrative fees per grant type (HMGP, PDM, FMA):

Upon grant award, Provision proposes a fee amounting to .75% less of the allowed administrative cost for total amount awarded.

Provision will then give to the city three-fourths percent (.75%) for the city staff to be able to charge against during the implementation/administration of this grant.

This budget will be for the city staff and can be used to give funding support in areas such as finance, procurement, and reporting, to name a few. Provision will assist the city in accounting for and requesting reimbursement for these incurred administrative expenses.

Community Development Block Grant-Disaster Recovery:

Provision will write and submit on the City's behalf your Infrastructure, Rental, and Non-Rental applications \$200.00 per application submission.

Texas General Land Office Allowable Fees:

Housing Activities (Rental and Non-Rental):

Administration Expenses: Any expenses incurred in carrying out the program that are not directly connected to a specific project. Administration fees are capped at 2% of the Total CDBG-DR Award amount.

PROVISION PROPOSED ADMINISTRATION EXPENSES: 2% OF THE CDBG-DR AWARD AMOUNT

Project Delivery Expenses: Anything DIRECTLY connected to the delivery of a specific project.

Project Delivery (PD) fees are capped at 10%.

PROVISION PROPOSED PROJECT DELIVERY EXPENSE: 9% OF THE CDBG-DR AWARD AMOUNT

Non-Housing Activities (Infrastructure):

ALLOWABLE Total CDBG-DR Award	ALLOWABLE Project Delivery Fees	PROVISION PROPOSED FEES
\$249,999.99 or less	11%	10%
\$250,000.00 to \$749,999.99	9%	8%
\$750,000.00 to \$999,999.99	8%	6%
Over \$1,000,000.00	6%	4%

With the Texas General Land Office-Community Development & Revitalization CDBG-DR program there is no out-of-pocket post-funding "match" expenses to the City.

With the pricing at one percent (1%) less than the allowed amount of funding and will aid the use of a "force account."

This budget may be used for city staff project support in areas such as finance, procurement, and reporting, to name a few. Provision will assist the city in accounting for and requesting reimbursement for these incurred administrative expenses.

Further, the City as well, may use City-owned equipment, in turn the City will be able to essentially "rent" the equipment to the project. This being an allowable "force account" expense.

Provision and our team promise you will meet a family-oriented and caring group who have your best interests and your citizens' needs at heart. Our overall joint experience and an extensive grant background makes Provision your top choice for this project. If you want personalized attention that does not come with a large firm, you want Provision.

We want to express our excitement about the possibility of working with the City and think you will find our pricing competitive.

With a larger firm comes a greater number of projects that dilute company resources and large operating expenses which are then passed on to you, the client. If you would prefer quality over quantity, Provision is the right choice for the City of La Marque.

J. Proposed Cost of Services:

Project Worksheet/Public Assistance:

Project Worksheet/Public Assistance Subject Matter Expert:	\$150.00/hr.
Senior Recovery Specialist:	\$125.00/hr.
QA/QC Specialist:	\$75.00/hr.
Administrative Assistant:	\$50.00/hr.
Close-Out Specialist:	\$75.00/hr.

TLC proposes a Not to Exceed amount of *Four Hundred Thousand Dollars (\$400,000.00)* over the life span of the awarded contract.

Hazard Mitigation Grant Application(s):

Most firms charge a flat cost to submit your application(s) that the City of La Marque must "come out of pocket" for.

TLC will write and submit, on the City's behalf, your various grant application(s) at NO cost to City of La Marque.

Due to the varying allowable administrative fees per grant type (HMGP, PDM, FMA):

Upon grant award, TLC proposes a fee amounting to .75% less of the allowed administrative cost for total amount awarded.

TLC will then give to the city three-fourths percent (.75%) for the city staff to be able to charge against during the implementation/administration of this grant.

This budget will be for the city staff and can be used to give funding support in areas such as finance, procurement, and reporting, to name a few. TLC will assist the city in accounting for and requesting reimbursement for these incurred administrative expenses.

Community Development Block Grant-Disaster Recovery:

**TLC will write and submit on the City's behalf your Infrastructure, Rental, and Non-Rental applications at
NO cost to the City of La Marque.**

Texas General Land Office Allowable Fees:

Housing Activities (Rental and Non-Rental):

Administration Expenses: Any expenses incurred in carrying out the program that are not directly connected to a specific project. Administration fees are capped at 2% of the Total CDBG-DR Award amount.

TLC PROPOSED ADMINISTRATION EXPENSES: 2% OF THE CDBG-DR AWARD AMOUNT

Project Delivery Expenses: Anything DIRECTLY connected to the delivery of a specific project. Project Delivery (PD) fees are capped at 10%.

TLC PROPOSED PROJECT DELIVERY EXPENSE: 9% OF THE CDBG-DR AWARD AMOUNT

Non-Housing Activities (Infrastructure):

ALLOWABLE Total CDBG-DR Award	ALLOWABLE Project Delivery Fees	TLC PROPOSED FEES
\$249,999.99 or less	11%	10%
\$250,000.00 to \$749,999.99	9%	8%
\$750,000.00 to \$999,999.99	8%	6%
Over \$1,000,000.00	6%	4%

With the Texas General Land Office-Community Development & Revitalization CDBG-DR program there is no out-of-pocket post-funding "match" expenses to the City.

With the pricing at one percent (1%) less than the allowed amount of funding and will aid the use of a "force account."

This budget may be used for city staff project support in areas such as finance, procurement, and reporting, to name a few. TLC will assist the city in accounting for and requesting reimbursement for these incurred administrative expenses.

Further, the City as well, may use City-owned equipment, in turn the City will be able to essentially "rent" the equipment to the project. This being an allowable "force account" expense.



Proposed Cost

As the exact nature of the services and the quantities needed by the City are unknown at this point and the program requirements have not been established by GLO, it is difficult to provide an exact budget for the services needed by the City. As such, we propose that the maximum budget be established as a percentage of the total funds earmarked for the programs. Based on prior experience 6% to 22% of the program budget will be expected to be used for administration and project delivery costs. If needed for the programs, ProSource will work with the City to seek a clarification on the exemption of consultant services from the HUD 10% cap on the project delivery costs. We have successfully addressed this clarification in prior disaster recovery programs in other parts of the country. Furthermore, HUD discourages the use of a cost plus profit type of contract for disaster recovery programs. As such, we propose using the rates on the following pages for services needed by the City. These rates have been adjusted for inflation and regional cost of living from the previous recovery efforts, and have been used and approved by HUD for payment in two prior disaster recovery efforts in the Midwest and the East Coast.



ProSource Technologies, LLC

2017-2018 Labor Rates

Prepared for:

City of La Marque, Texas

Exhibit A: Labor Classifications and Rates

Labor Classification	2017	2018
	Rates/Hour	Rates/Hour
Principal / Project Attorney	\$233	\$240
Senior Project / Contract Manager	\$181	\$187
Public Relations Specialist	\$169	\$174
Structural Engineer	\$155	\$160
Senior Appraiser	\$146	\$150
Senior Environmental / NEPA Specialist	\$146	\$150
Senior Historic Preservation Subject Matter Expert	\$146	\$150
Information Technology Specialist	\$141	\$145
Acquisition / Relocation Project Manager	\$137	\$141
Senior Planner	\$132	\$136
Senior Case Manager	\$128	\$132
Case Manager	\$117	\$120
Staff Appraiser / Review Appraiser	\$117	\$120
Mid-Level Environmental / NEPA Specialist	\$113	\$116
Mid-Level Preservation Subject Matter Expert	\$108	\$111
Mid-Level Planner	\$108	\$111
Senior Technician / Drafter	\$98	\$101
Code Enforcement Specialist	\$94	\$97
Construction Manager	\$94	\$97
Technician / Drafter	\$87	\$90
Junior Planner	\$85	\$87
Senior Database / Document Specialist	\$84	\$86
Database / Document Specialist	\$79	\$81
Junior Environmental / NEPA Specialist	\$80	\$82
Senior Staff Administrative	\$71	\$74
Staff Administrative	\$60	\$62

Nonexempt staff paid on an hourly rate will be charged at an overtime rate of 1.50 times their regular hourly rate for time in excess of eight hours per workday, and on weekends and holidays. These rates are valid through December 31, 2018, and do not include state or local taxes.



ProSource Technologies, LLC

2017-2018 Labor Rates

Prepared for:

City of La Marque, Texas

Exhibit B: Reimbursable Expenses

Reimbursable Expenses	
Item Description	Unit/Fee \$
Mileage	Prevailing IRS Rate
Per Diem (meals, lodging and vehicle rentals)	GSA Rates plus applicable tax/fees
Supplies, materials, shipping, postage, equipment rental, airfare, office leasing, and other miscellaneous expenses.	At Cost

Fee Schedule

LABOR CATEGORY	HOURLY RATE
Project Executive	\$215.00
Project Manager	\$185.00
Financial Management and Administrative Oversight	\$200.00
Senior Consultant	\$135.00
Senior Grant Manager	\$120.00
Mitigation Specialist	\$110.00
Appeals Specialist	\$120.00
CDBG Grant Consultant	\$165.00
CDBG Associate Grant Consultant	\$140.00

Key personnel are proposed at the rates in the table above. It is not envisioned that the City will utilize all key personnel and staff will be made available as requested by the City. Junior staff for each area of scope and a cadre of contractors will also be available. Hourly rates are loaded and inclusive of all overtime and benefits. Per the requirements of the RFP, the City will not be billed for expenses.

V.

For and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed ZERO DOLLARS (\$0.00) for Application Preparation Services:

Milestone/Task

Application Preparation Services	\$0.00
TOTAL:	\$0.00

VI.

For and in consideration of the foregoing, Client agrees to pay Consultant according to the fee table below. Consultant reserves the right to renegotiate fees based on the type of project being pursued.

Public Worksheet/Public Assistance

**RATE SCHEDULE FOR CONSULTANT SERVICES
PUBLIC MANAGEMENT, INC.**

CONSULTANT.....	\$175.00/HR
PROJECT MANAGER.....	\$165.00/HR
PLANNER.....	\$165.00/HR
HOUSING SPECIALIST.....	\$150.00/HR
CAD SYSTEM WITH OPERATOR.....	\$125.00/HR
CODE ENFORCEMENT SPECIALIST.....	\$110.00/HR
EXECUTIVE ASSISTANT.....	\$95.00/HR

Hourly rates for personnel not listed will be billed at direct payroll cost multiplied by 2.5.

REIMBURSABLE EXPENSES

- Travel (vehicle miles traveled) at allowable IRS rate per mile, or at actual out-of-pocket cost.
- Actual cost of subsistence and lodging.
- Actual cost of long distance telephone calls, expenses, charges, delivery charges, and postage.
- Actual invoiced cost of materials required for the job and used in drafting and allied activities, including printing and reproduction.
- Actual invoiced cost of special consultants

This rate schedule will be applicable through December 31, 2018. In January, 2019, if increases are necessary due to increases in wages or other salary related costs, the rates shown will be adjusted accordingly.

It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by funding agency indicates that personal services were compensated at greater than reasonable rates.

Hazard Mitigation Grant Program

RATE SCHEDULE FOR CONSULTANT SERVICES PUBLIC MANAGEMENT, INC.

CONSULTANT.....	\$175.00/HR
PROJECT MANAGER.....	\$165.00/HR
PLANNER.....	\$165.00/HR
HOUSING SPECIALIST.....	\$150.00/HR
CAD SYSTEM WITH OPERATOR.....	\$125.00/HR
CODE ENFORCEMENT SPECIALIST.....	\$110.00/HR
EXECUTIVE ASSISTANT.....	\$95.00/HR

Hourly rates for personnel not listed will be billed at direct payroll cost multiplied by 2.5.

REIMBURSABLE EXPENSES

- Travel (vehicle miles traveled) at allowable IRS rate per mile, or at actual out-of-pocket cost.
- Actual cost of subsistence and lodging.
- Actual cost of long distance telephone calls, expenses, charges, delivery charges, and postage.
- Actual invoiced cost of materials required for the job and used in drafting and allied activities, including printing and reproduction.
- Actual invoiced cost of special consultants

This rate schedule will be applicable through December 31, 2018. In January, 2019, if increases are necessary due to increases in wages or other salary related costs, the rates shown will be adjusted accordingly.

It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by funding agency indicates that personal services were compensated at greater than reasonable rates.

CDBG-DR (GLO)

Non Housing Activities

<u>Total CDBG-DR Award</u>	<u>Project Delivery Fee</u>	<u>Not to Exceed</u>
\$249,999.99 or Less	11%	\$27,499.99
\$250,000.00 to \$749,999.99	8.5%	\$63,749.99
\$750,000.00 to \$999,999.99	7.5%	\$74,999.99
Over \$1,000,000.00	5.5%	<i>Based on Final Award/Request Amount</i>

Housing Activities (Rental and Non-Rental)

Administration Expense	2%	<i>Based on Final Award/Request Amount</i>
Project Delivery	10%	<i>Based on Final Award/Request Amount</i>

It is agreed that upon determination of total CDBG-DR request amount Consultant and Client will execute the Work Authorization (Attachment I) that will detail final contract amount and cost for services.

It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by funding agency indicate that personal services were compensated at greater than reasonable rates.

VII.

Payment of the fees associated with ("part V. and VI.") - Payment Schedule of this Agreement - shall be contingent upon CDBG-DR funding award from the various funding sources. In the event that grant funds are not awarded to the Client by funding agency through the Disaster Recovery program, this agreement shall be terminated by the Client.

VIII.

For purposes of this Contract, the Mayor or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for Consultant. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 10a
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Resolution No. **R-2018-001**, calling for the General Election to be held on May 5, 2018, to elect one (1) Mayor and one (1) Councilmember for District “A” and one (1) Councilmember for District “C”, each for a three (3) year term

☒ Attachments for reference
 1. Resolution

STAFF BRIEFING: According to the Election Calendar for a City’s General Election, the recommended time for Calling and Posting a Notice of Election is January 22, 2018 through February 6, 2018.

HISTORY:

- According to the City Charter, Councilmembers may be elected to three (3) year terms, with no term limits.
- The position of Mayor, Councilmember in District “A” and Councilmember District “C” are up for election in the upcoming May 5, 2018 Election.

TARGET IMPLEMENTATION: January 8, 2018

SIGNIFICANT ACTION DATES:

January 8, 2018 – Resolution to call for the City of La Marque’s General Election and to contract with Galveston County to conduct the General Election and Run-off (if needed)

January 17, 2018 – First day for filing for a place on the ballot

February 16, 2018 – Last day for filing for a place on the ballot

April 23, 2018 – First day for Early Voting by personal appearance

May 1, 2018 – Last day for Early Voting by personal appearance

May 5, 2018 – Election Day

ACTION:

☐ Ordinance ☒ Resolution
☐ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	\$36,000.00
Actual Bid	
Estimated Expenditure	\$
Acct. Name	Election costs
Line Items #	01-4021-07-00
Other Funding	NA



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve Resolution **R-2018-001**, calling for the General Election to be held on May 5, 2018, to elect one (1) Mayor and one (1) Councilmember for District "A" and one (1) Councilmember for District "C", for a three (3) year term

FISCAL IMPACT:

- This amount will depend on how many entities will be having an election, after the filing period ends.
- Some entities may be able to cancel their elections.
- The cost is split between the County and the entities that will be holding their elections.

RESOLUTION NO. R-2018-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, CALLING THE GENERAL ELECTION TO BE HELD ON MAY 5, 2018 AND ADMINISTERED BY THE GALVESTON COUNTY ELECTIONS ADMINISTRATOR, FOR THE PURPOSE OF ELECTING THE POSITION OF ONE (1) MAYOR; ONE (1) COUNCILMEMBER (DISTRICT “A”); AND ONE (1) COUNCILMEMBER (DISTRICT “C”), TO THE LA MARQUE CITY COUNCIL FOR A THREE (3) YEAR TERM; DESIGNATING LOCATIONS OF POLLING PLACES; DESIGNATING FILING DEADLINES; ORDERING NOTICES OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, that:

Section 1. An election is hereby called to be held on May 5, 2018, for the purpose of electing one (1) Mayor and one (1) Councilmember from City Council District “A” and one (1) Councilmember from City Council District “C”.

Section 2. The Election Day polling place where qualified voters shall cast ballots at such location in the City of La Marque, 2018 General Municipal Election are as follows:

City of La Marque Community Room
1109-B Bayou Road
La Marque, Texas 77568

** There will be several other polling places, since the Elections Services Contract with Galveston County is for a Local Entity Countywide Vote Center Election

Election polls shall be open from 7:00 a.m. until 7:00 p.m. on the date of the election.

Section 3. Early voting by personal appearance will be conducted at the City of La Marque Community Room, 1109-B Bayou Road, La Marque, Texas, beginning on Monday, April 24, 2018, through Friday, April 28, 2018, with the polls being open from 8:00 a.m. to 5:00 p.m. the first week, and from 7:00 a.m. to 7:00 p.m. on Monday, April 30, 2018 and Tuesday, May 1, 2018.

Early Voting by mail shall be conducted by the Early Voting Clerk for Galveston County.

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 25, 2017. Applications must be sent to:

Galveston County Elections Administration Office
Attn: Elections Coordinator (Early Voting Clerk)
P.O. Box 17253
Galveston, Texas 77552-4253

Dwight Sullivan, County Clerk Galveston County or his designee shall serve as the Presiding Judge of the Central Counting Station.

Section 4. Candidates must file for a specific place and adhere to the filing deadlines accordingly. Candidate packets are available in the City Clerk's office. The candidates filing periods for the General Election for Mayor and Districts "A" and "C"; are as follows:

General Election Filing for the position of Mayor and City Council Districts "A" and "C"

Beginning: January 17, 2018 at 7:30 a.m.

Ending: February 16, 2018 at 5:00 p.m.

Candidates must file in the City Clerk's Office located at 1111 Bayou Road, La Marque, Texas 77568.

Section 5. The City Clerk is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with the conduct of this election. Galveston County Election Officer shall designate the election judges for the election. The election, including providing Notice of the Election, shall be conducted in accordance with the Texas Election Code and other applicable law, and all resident qualified and registered voters of the City shall be eligible to vote at the election.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque this the _____ day of January, 2018.

CITY OF LA MARQUE, TEXAS

Bobby Hocking
Mayor

ATTEST:

Robin Eldridge
City Clerk

APPROVED AS TO FORM:

Ellis Ortego, City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Robin Eldridge

Department: City Council

Agenda item: 10b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2018-002**, expressing the need for school campuses within the City of La Marque.



ATTACHMENTS FOR REFERENCE

1. Resolution

STAFF BRIEFING:

- Recently, a group of citizens from many backgrounds and professions was formed to formulate a plan for school needs and discuss the possibilities of the need for new schools and other issues.
- Meetings have been conducted and more are scheduled to discuss these plans

HISTORY:

- Several schools within La Marque city limits had to be demolished because of wear and tear, attributed partly to their age, but compounded by the recent flooding caused by Hurricane Harvey.

TARGET IMPLEMENTATION:

SIGNIFICANT ACTION DATES:

2017 - Some of the schools were demolished within the city

2018 - Planning has begun on the building of new schools

ACTION:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Award | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2018-002**, expressing the need for new school campuses within the City of La Marque.

FISCAL IMPACT: N/A at this time

RESOLUTION NO. R-2018-002

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS,
EXPRESSING THE NEED FOR NEW SCHOOL CAMPUSES WITHIN THE CITY OF
LA MARQUE, TEXAS**

WHEREAS, the La Marque Mayor and City Council truly believe that the identity of a small, but growing city is often exemplified in the pride and purpose of our school campuses; and

WHEREAS, we believe that the City of La Marque needs new school campuses for our growing population; and

WHEREAS, it is our desire that our children have the best possible opportunities to advance their education and to enhance their lives and the life of their community.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LA MARQUE, TEXAS THAT:**

1. In moving forward, the City Council strongly encourages the Texas City Independent School District Board to ensure the future of our children by funding new campuses in the City of La Marque.
2. Therefore, we offer our support in helping to make new school campuses a priority and a reality in our City.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque on this the _____ day of _____, 2018.

CITY OF LA MARQUE, TEXAS

Bobby Hocking
Mayor

ATTEST:

Robin Eldridge
City Clerk

APPROVED AS TO FORM:

Ellis Ortego, City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Agenda item: 10c

Prepared by: Robin Eldridge

Reviewed by: Carol Buttlar

Department: Mayor and City Council

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2018-001**, amending Chapter 71, Section 71-28 of the Code of Ordinance of the City of La Marque, Texas, pertaining to the face size and height size requirements for digital billboards **THIS IS THE FIRST READING**

☒ X

ATTACHMENTS FOR REFERENCE

1. Ordinance

STAFF BRIEFING:

- Mayor Hocking requested this item be brought to City Council for amendment.

HISTORY:

- The Signs and Billboards section of the Code of Ordinances was repealed and replaced in 2016.

TARGET IMPLEMENTATION: Per City Charter regulates after the Second and Final reading adoption of the ordinance.

SIGNIFICANT ACTION DATES:

September 2016 – Ordinance adopted repealing and replacing the section on Signs and Billboards

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2018-001**, amending Chapter 71, Section 71-28 of the Code of Ordinance of the City of La Marque, Texas, pertaining to the face size and height size requirements for digital billboards **THIS IS THE FIRST READING**

FISCAL IMPACT: N/A

ORDINANCE NO. O-2018-001

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 71, ZONING, SECTION 71-28, OUTDOOR ADVERTISING SIGN REGULATIONS, SUBSECTION (g), OFF-PREMISE, PARAGRAPH (3), BILLBOARDS, SUBPARAGRAPH B., DIGITAL BILLBOARD REQUIREMENTS, ITEM NO. 1., MAXIMUM DISPLAY AREA, AND ITEM NO. 2., MAXIMUM HEIGHT, TO CHANGE THE MAXIMUM FACE SIZE AND HEIGHT SIZE REQUIRMENTS FOR DIGITAL BILLBOARDS, AND PROVIDING FOR A SAVINGS AND REPEALING CLAUSE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That Chapter 71, Zoning, Section 71-28, Outdoor Advertising Sign Regulations, Subsection (g), Off-Premise, Paragraph (3), Billboards, Subparagraph B., Digital Billboard Requirements, Items No. 1 and 2 are hereby amended to read as follows:

“B. Digital billboard requirements:

1. Maximum Display Area: Six Hundred Seventy Two (672) square feet, or the active copy area shall not be greater than the original sign face.
2. Maximum Height: Fifty (50) feet.”

SECTION TWO:

Savings and Repealing Clause. All provisions of any Ordinance in conflict with this Ordinance are hereby repealed, but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of said Ordinances shall remain in full force and effect.

PASSED AND APPROVED by the City Council of the City of La Marque on the first reading this ____ day of _____, 2018.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on the Second and Final reading this the ____ day of _____, 2018.

Outdoor Advertising Sign Regulations

CITY OF LAMARQUE, TEXAS

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Agenda item: 10d

Prepared by: Alex Getty

Reviewed by: Carol Buttler

Department: EDC

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of the Third Amendment to Public Improvement District (PID #1), Development and Financing Agreement for Painted Meadows, Section 5

☒

ATTACHMENTS FOR REFERENCE

1. Third Amendment to Public Improvement District (PID#1) Development and Financing Agreement
2. December 21, 2017 EDC Minutes - Draft

STAFF BRIEFING:

- The second amendment was approved on July 14, 2014
- PID 1, Painted Meadows is in its last section of development; Section 5
- Similar processes have been followed for each section
- EDC attorney has reviewed the agreement
- Finance Director has been involved

HISTORY:

- The Second Amendment was approved on July 14, 2014

TARGET IMPLEMENTATION: January 8, 2018

SIGNIFICANT ACTION DATES:

July 14, 2014 – Second Amendment was passed by Council

December 21, 2017 – Third Amendment approved by EDC to recommend to City Council for formal approval

ACTION:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |

- ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve the Third Amendment to Public Improvement District (PID #1) Development and Financing Agreement for Painted Meadows, Section 5

FISCAL IMPACT: Painted Meadows, Section 5 will have a similar fiscal impact as sections 1, 2, 3, & 4.

**THIRD AMENDMENT
TO
PUBLIC IMPROVEMENT DISTRICT DEVELOPMENT
AND
FINANCING AGREEMENT**

This **THIRD AMENDMENT TO PUBLIC IMPROVEMENT DISTRICT DEVELOPMENT AND FINANCING AGREEMENT** ("Amendment") is made effective as of ~~December 21~~ 2017 by and among the **CITY OF LAMARQUE, TEXAS** ("City"), a Municipal Corporation and Home-Rule City of the State of Texas, acting by and through its governing body, the City Council, the **LAMARQUE ECONOMIC DEVELOPMENT CORPORATION** ("LMEDC"), a corporation acting by and through its governing body, the Board of Directors, **LM INVESTMENTS LLC**, a Texas limited liability company ("Future Phase Developer"), **JOHN HOWELL, TRUSTEE** ("Howell Trustee"), **PAINTED MEADOW PID RECEIVABLE LLC** ("PMPR"), **CASTLEROCK COMMUNITIES LP** ("Section 3 Developer"), **LGI HOMES-TEXAS, LLC**, a Texas limited liability company ("Section 4 Developer"), **LM CAPITAL INVESTORS, LLC**, a Texas limited liability company ("Capital Investors") and **TWO WINDY HILL INVESTMENTS LLC**, a Texas limited liability company ("Section 5 Developer").

RECITALS:

WHEREAS, on November 3, 2003 City, LMEDC and Painted Meadows 1764, Ltd. ("Original Developer") entered into that certain Public Improvement District Development and Financing Agreement, a true and correct copy of which is attached hereto as Exhibit A ("Original Agreement");

WHEREAS, on October 28, 2013 City, LMEDC, Original Developer, Future Phase Developer, Howell Trustee, PMPR and Section 3 Developer entered into the First Amendment to Public Improvement District Development and Financing Agreement, a true and correct copy of which is attached hereto as Exhibit B ("First Amendment");

WHEREAS, on _____, 2014 City, LMEDC, Future Phase Developer, Howell Trustee, PMPR, Capital Investors, Section 3 Developer and Section 4 Developer entered into the Second Amendment to Public Improvement District Development and Financing Agreement, a true and correct copy of which is attached hereto as Exhibit C ("Second Amendment") (Original Agreement, First Amendment and Second Amendment collectively called the "Agreement");

WHEREAS, pursuant to the Agreement and the Plan (referenced and defined therein) Section 1, Section 2, Section 3 and Section 4 of Painted Meadows ("Section 1, Section 2, Section 3 and Section 4 Development") have been developed and Assessments have been levied and are being collected and disbursed on the Section 1, Section 2, Section 3 and Section 4 Development;

WHEREAS, Howell Trustee is the current owner and holder of all reimbursement rights with respect to Assessments relating to the Section 1 and Section 2 Development only;

WHEREAS, PMPR is the current owner and holder of all reimbursement rights with respect to Assessments relating to the Section 3 Development only;

WHEREAS, Capital Investors is the current owner and holder of all reimbursement rights with respect to Assessments relating to the Section 4 Development only;

WHEREAS, Capital Investors has collaterally assigned all reimbursement rights with respect to the Section 4 Property only to Howell Trustee;

WHEREAS, Future Phase Developer has assigned to Section 5 Developer and Section 5 Developer is now the owner of the portion of Future Phase Property described in Exhibit D attached hereto (the "Section 5 Property") and all rights and obligations under the Agreement with respect hereto;

WHEREAS, Section 5 Developer desires to assume all obligations of Future Phase Developer under the Agreement with respect to the Section 5 Property only; and

WHEREAS, Section 5 Developer desires to collaterally assign all reimbursement rights with respect to the Section 5 Property only to Howell Trustee;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Section 5 Developer hereby assumes all obligations of the Future Phase Developer arising under the Agreement with respect to the Section 5 Property only.
2. City and LMEDC acknowledge and approve the assumption of all obligations arising under the Agreement with respect to the Section 5 Property only by Section 5 Developer.
3. City and LMEDC acknowledge and confirm that they have previously approved the conveyance of all reimbursement rights with respect to the Section 1 and Section 2 Development to Howell Trustee. Howell Trustee acknowledges and confirms it is the owner and holder of all reimbursement rights with respect to the Section 1 and Section 2 Development only.
4. City and LMEDC acknowledge and confirm that they have previously approved the conveyance of all reimbursement rights with respect to the Section 3 Development to PMPR. PMPR acknowledges and confirms it is the owner and holder of all reimbursement rights with respect to the Section 3 Development only.
5. City and LMEDC acknowledge and confirm that they approve the collateral assignment of all reimbursement rights with respect to the Section 4 Development to Howell Trustee. Capital Investors acknowledges and confirms it is the owner and holder of all reimbursement rights with respect to the Section 4 Development only, subject to the collateral assignment to Howell Trustee.
6. City and LMEDC approve the conveyance of all reimbursement rights with respect to the Section 5 Development to Section 5 Developer. Section 5 Developer acknowledges and confirms it is the owner and holder of all reimbursement rights with respect to the Section 5 Development only.

7. City and LMEDC approve the collateral assignment of all reimbursement rights with respect to the Section 5 Development to Howell Trustee.
8. Except as expressly amended herein the Agreement shall remain in full force and effect and is hereby ratified and confirmed.
9. Capitalized terms used herein and not otherwise defined shall have the meaning ascribed to such terms in the Agreement.
10. Notices. Any notices shall be in writing and mailed, or sent by rapid transmission confirmed by mailing written confirmation at substantially the same time as such rapid transmission, or personally delivered at the following addresses:

City of LaMarque
1111 Bayou Road
LaMarque, Texas 77568
Attention:

LaMarque Economic Development Corporation
1111 Bayou Road
LaMarque, Texas 77568
Attention:

LGI Homes-Texas, LLC
1450 Lake Robins Drive, Suite 430
The Woodlands, Texas 77380
Attention: Jack Lipar

LM Investments LLC
12700 Hillcrest Rd., Suite 272
Dallas, Texas 75230
Attention: E. John Juszcus

LM Capital Investors LLC
12700 Hillcrest Rd., Suite 272
Dallas, Texas 75230
Attention: E. John Juszcus

John Howell Trustee
2901 Hammer Lane, Unit #14 122 Park Laureate Drive
Houston, Texas 77056 Houston TX 77024-5635

Castlerock Communities LP
7670 Woodway, Suite 300
Houston, Texas 77063
Attention: Kirk Breitenwischer

Painted Meadow PID Receivable LLC
12700 Hillcrest Rd., Suite 272
Dallas, Texas 75230
Attention: E. John Justerna

Two Windy Hill Investments LLC
12700 Hillcrest Rd., Suite 272
Dallas, Texas 75230
Attention: E. John Justerna

Krudson & Associates
8588 Katy Freeway, Suite 441
Houston, Texas 77024

Trey Lary
Allen Boone Humphries LLP
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027

Hilary Tyson
Boyer/Millet
One Grove Street
2925 Richmond Avenue, 14th Floor
Houston, Texas 77098

Each party may change its address by written notice in accordance with this Paragraph. Any communication addressed and mailed in accordance with this Paragraph shall be deemed to be given when so mailed, any notice so sent by rapid transmission shall be deemed to be given when receipt of such transmission is acknowledged, and any communication so delivered in person shall be deemed to be given when receipted for by, or actually received.

13. **Entire Agreement.** THIS WRITTEN AGREEMENT REPRESENTS THE FINAL AGREEMENT BETWEEN THE PARTIES AND MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS, OR SUBSEQUENT ORAL AGREEMENTS OF THE PARTIES. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed as of the _____ day of _____, 2016.

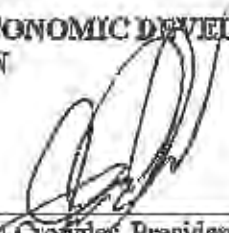
THE CITY OF LAMARQUE, TEXAS

By: _____
_____, Mayor

ATTEST:

By: _____
Name: _____
Title: _____

LAMARQUE ECONOMIC DEVELOPMENT CORPORATION

By: 

Ron Crowder, President

ATTEST:

By: 
Name: Rene Smith
Title: Secretary

CASTLEROCK COMMUNITIES LP

By: YW Holdings, LLC, its general partner

By: 

Its: VICE PRESIDENT

LGI HOMES-TEXAS, LLC

By: _____

Its: _____

LM INVESTMENTS LLC

By:  _____
E. John Justena, Manager

LM CAPITAL INVESTORS LLC

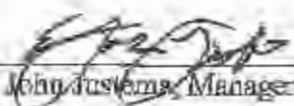
By:  _____
E. John Justena, Manager

PAINTED MEADOW PID RECEIVABLE LLC

By:  _____
E. John Justena, Manager

JOHN HOWELL, TRUSTEE

TWO WINDY HILL INVESTMENTS LLC

By:  _____
E. John Justena, Manager

LGI HOMES-TEXAS, LLC

By: _____

Its: _____

LM INVESTMENTS LLC

By:


E. John Justina, Manager

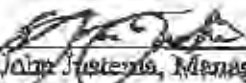
LM CAPITAL INVESTORS LLC

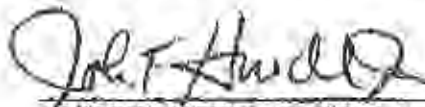
By:


E. John Justina, Manager

PAINTED MEADOW PFD RECEIVABLE LLC

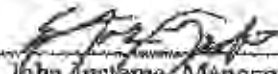
By:


E. John Justina, Manager


JOHN BOWELL, TRUSTEE

TWO WINDY HILL INVESTMENTS LLC

By:

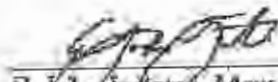

E. John Justina, Manager



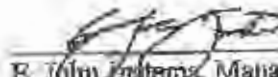
LGI HOMES-TEXAS, LLC

By: 
Its: Keenan Martens - Officer

LM INVESTMENTS LLC

By: 
E. John Justina, Manager

LM CAPITAL INVESTORS LLC

By: 
E. John Justina, Manager

PAINTED MEADOW PID RECEIVABLE LLC

By: 
E. John Justina, Manager

JOHN BOWELL, TRUSTEE

TWO WINDY HILL INVESTMENTS LLC

By: 
E. John Justina, Manager



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
DECEMBER 21, 2017**

AGENDA:

1. CALL TO ORDER
President Crowder called the meeting to order at 8:03 a.m.
2. ROLL CALL
PRESENT: Ron Crowder, President
Gene Smith, Secretary
Louis "Mac" McGaffey – arrived at 8:10 a.m. and was present for all action items
Deanie Barrett
Bobby Hocking
ABSENT: None
3. APPROVAL OF MINUTES
 - a. Regular Meeting of November 9, 2017
Board member Hocking made a motion to approve the minutes of November 9, 2017. Board member Smith seconded. Motion passed unanimously.
4. FINANCIAL REPORT
 - a. Presentation of Monthly Financial Report
Finance Director Kou made a brief report. The report stood as submitted.
5. PRESENTATION
 - a. Randy Hall; Painted Meadows
Mr. Hall stated that the infrastructure for Section 5 of Painted Meadows was complete and a single builder was purchasing all the lots. The builder anticipates the home build out to take roughly nine months. Section 5 is the final section of the Painted Meadows development. They are now looking for real estate in the area to begin a new development.
6. NEW BUSINESS
 - a. Discussion/possible action regarding the Third Amendment to Public Improvement District Development and Financing Agreement for Painted Meadows
After a brief discussion, Board member Hocking made a motion to approve the Third amendment to the Public Improvement District Development and Financing Agreement for Painted Meadows. Board member Barrett seconded. Motion passed unanimously.

- b. Discussion/possible action to regarding the Independent Accountant's Report made by McGrath & Co., PLLC regarding Painted Meadow, Section 5

After a brief discussion, Board member Smith made a motion to approve the independent accountant's report submitted by McGrath & Co., PLLC. Board member Barrett seconded. Motion passed unanimously.

- c. Discussion/possible action to recommend to City Council the approval of a PID assessment in the amount of \$1,550

After a brief discussion, Board member Smith made a motion to recommend La Marque City Council approve the PID assessment as provided in the memorandum submitted by John F. Howell, Jr. with The GMS Group, LLC. Board member Barrett seconded. Motion passed unanimously.

7. OLD BUSINESS - None

8. DISCUSSION

- a. Director's Report - report may include past, present, or future projects
Executive Director added that Mancuso will be out of their current location in the next 10-12 days and will be in the new location full time. A grand opening will occur once they get settled in.

- b. Public Relations Report – report to include an overview of efforts as it pertains public relations
Public Relations Specialist reviewed her report and added progress is being made on brand standards for the Renaissance District, as well as city wayfinding.

9. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
There was no executive session.

10. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

11. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Chairman Crowder mentioned that he was contacted by David Myles and he is looking to put a residential development together on the tract known as Rockwell Village.

12. ADJOURNMENT

The regular meeting was adjourned at 8:51 a.m.

Ron Crowder, President

Robin Eldridge, TMRC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Alex Getty

Department: EDC

Agenda item: 10e

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approving the levy of a Public Improvement District (PID #1) assessment for Painted Meadows, Section 5, in the amount of \$1,550.00 per house annually for 20 years

☒ X

ATTACHMENTS FOR REFERENCE

1. December 21, 2017 EDC recommendation letter
2. Independent Accountant's Report provided by McGrath & Co., PLLC
3. Memorandum from John F. Howell Jr. dated December 21, 2017
4. October 16, 2014 EDC Minutes - Draft

STAFF BRIEFING:

- The development Painted Meadows requires La Marque City Council to levy the PID assessment for each section of the development
- The fee for services provided by McGrath & Co., PLLC (\$5,000) to be paid from PID 1 account
- City of La Marque has issued permits for this development
- EDC attorney has reviewed and approved
- Finance Director has been involved

TARGET IMPLEMENTATION: January 8, 2018

SIGNIFICANT ACTION DATES:

December 21, 2017 – Approved by the La Marque Economic Development Corporation Board to recommend to City Council for formal approval

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other Agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve the levy of a Public Improvement District (PID #1) assessment for Painted Meadows, Section 5, in the amount of \$1,550.00 per house annually for 20 years

FISCAL IMPACT: Painted Meadows, Section 5 will have a similar fiscal impact as Sections 1, 2, 3, & 4.

**La Marque Economic
Development Corporation**

**CITY OF
LA MARQUE, TX**
GATEWAY TO THE GULF



December 21, 2017

Mayor Hocking & City Council
1111 Bayou Road
La Marque, Texas 77568

Dear Mayor Hocking & City Council,

The La Marque Economic Development Corporation (EDC) recommends the approval of a PID assessment in the amount of \$1,550 per lot as delineated in the memorandum from John F. Howell Jr. dated December 21, 2017.

The EDC Board formally approved this recommendation at the regularly scheduled meeting held on the morning of December 21, 2017.

Thank you in advance for your consideration.

My best,

A handwritten signature in blue ink, appearing to read 'Alex Getty', is written over a horizontal line.

Alex Getty
Executive Director



McGrath & Co., PLLC

Certified Public Accountants

P.O. Box 270148
Houston, Texas 77277

Mark W. McGrath CPA
mark@mcgrath-co.com

Colette M. Garcia CPA
colette@mcgrath-co.com

Independent Accountant's Report on Applying Agreed-Upon Procedures

Board of Directors
La Marque Public Improvement District No. 1
La Marque, Texas

We have performed the procedures enumerated below, which were agreed to you, solely to assist you and the City of La Marque, Texas (the "City"), in determining amounts to be paid by the City of La Marque, Texas, Public Improvement District No. 1 (the "District") to LM Capital Investors, LLC, (the "Developer") from the proceeds of future assessments or future bond proceeds. This engagement to apply agreed upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below for the purpose for which this report has been requested or for any other purpose. Our procedures were as follows:

1. We obtained copies of invoices and copies of checks supporting project costs incurred by the Developer.
2. We reviewed the invoices to ensure costs submitted were related to the District projects. The invoices were also reviewed to ensure charges were not duplicated and the periods of service did not overlap.
3. We computed interest in accordance with the Development and Financing Agreement between the City and the Developer.

The results of our procedures are described in the attached Schedule A.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the amounts to be paid to the developer. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the specified users and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.

Board of Directors
La Marque Public Improvement District No. 1

We appreciate the opportunity to be of service to the District and the courtesy and cooperation extended to us by the Developer and the District's consultants during the course of our engagement. Please feel free to contact us regarding any of the items referred to above or any other matters of concern.

Sincerely,

Houston, Texas
December 21, 2017

DRAFT

SCHEDULE A
PUBLIC IMPROVEMENT DISTRICT NO. 1
CITY OF LA MARQUE, TEXAS
RECAPITULATION OF AMOUNTS TO BE PAID TO
LM CAPITAL INVESTORS, LLC
As of December 21, 2017

Description	Reimbursable Costs	Interest at 6.25%
R Construction Company		
Painted Meadows Section 5 utilities and paving (through pay estimate #10)	\$ 2,620,504	\$ 40,898
Pape-Dawson Engineers, Inc.		
Engineering services related to:		
Painted Meadows Section 5 paving	150,042	7,684
Painted Meadows Section 5 utilities	154,602	8,927
Painted Meadows Section 5 boundary survey	16,800	1,168
	321,444	17,779
Geoscience Engineering & Testing, Inc.		
Testing services for Painted Meadows Section 5	62,971	1,955
E. John Justema, P.C.		
Legal services for Painted Meadows Section 5	58,817	2,850
CenterPoint Energy		
Underground electricity facility extension for Painted Meadows Section 5	62,022	595
Land Acquisition for Road Right-of-Way		
Painted Meadows Section 5 - 6.442 acres	135,692	10,874
Subtotals	3,261,450	74,951
Total reimbursable to LM Capital Investors, LLC		\$ 3,336,401

**THE GMS GROUP, L.L.C.
GALLERIA FINANCIAL CENTER
5075 WESTHEIMER, SUITE 1175
HOUSTON, TEXAS 77056-5606**

Memorandum

Date: December 21, 2017

TO: Alex Getty, Executive Director
La Marque Economic Development Corporation

From: John F. Howell, Jr.
The GMS Group, L.L.C.

RE: Documentation Regarding Annual Assessment Payments for
Painted Meadows PID No. 1, Phase V

At the request of Randy Hall I am providing you with documentation regarding the \$1,550 annual payments to be made by each of the homes for the assessments in Painted Meadows, PID No. 1, Phase V. The calculations below are based upon the findings in the "audit" provided by McGrath & Co., PLLC in their letter to the Economic Development Corporation dated December 21, 2017.

I have also spoken with Randy Hall and he concurs that the \$1,550 per lot is consistent with the developer's business plan for Phase V.

The \$1,550 per annual payment is derived as follows:

- Total reimburseable cost (per the McGrath & Co., PLLC letter are \$3,336,401).
- An assumed interest rate of 2.185% annual interest rate (which is much less than the Prime plus 2% annual interest rate that is allowed per the original documents – in this case the developers will not be able to receive all the interest that is allowed per the Painted Meadow PID No. 1 documentation). Also you should note that Prime plus 2% has never been as low as "2.185%".
- Assume that the assessments will be amortized/paid for over a 20-year period of time (which is consistent with the PID payment structures for included in the PID Painted Meadows PID No. 1 documentation and is also consistent with what has been done in Painted Meadows PID No. 1, Phases II, III, and IV).
- The total annual payments for all 134 lots based upon the assumptions included in the previous 3 bullet points would amount \$207,704 per year.
- If we divide the \$207,704 per year by the 134 lots located in Painted Meadows, Phase IV then the annual payment per homeowner is \$1,550 per year per homeowner.

Please feel free to give me a call if I can answer any questions that you may have with regards to the annual assessment payments in Painted Meadows PID 1, Phase V. I can be reached at office 713-626-3552 or cell 713-870-6502.



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
DECEMBER 21, 2017**

AGENDA:

1. CALL TO ORDER
President Crowder called the meeting to order at 8:03 a.m.
2. ROLL CALL
PRESENT: Ron Crowder, President
Gene Smith, Secretary
Louis "Mac" McGaffey – arrived at 8:10 a.m. and was present for all action items
Deanie Barrett
Bobby Hocking
ABSENT: None
3. APPROVAL OF MINUTES
 - a. Regular Meeting of November 9, 2017
Board member Hocking made a motion to approve the minutes of November 9, 2017. Board member Smith seconded. Motion passed unanimously.
4. FINANCIAL REPORT
 - a. Presentation of Monthly Financial Report
Finance Director Kou made a brief report. The report stood as submitted.
5. PRESENTATION
 - a. Randy Hall; Painted Meadows
Mr. Hall stated that the infrastructure for Section 5 of Painted Meadows was complete and a single builder was purchasing all the lots. The builder anticipates the home build out to take roughly nine months. Section 5 is the final section of the Painted Meadows development. They are now looking for real estate in the area to begin a new development.
6. NEW BUSINESS
 - a. Discussion/possible action regarding the Third Amendment to Public Improvement District Development and Financing Agreement for Painted Meadows
After a brief discussion, Board member Hocking made a motion to approve the Third amendment to the Public Improvement District Development and Financing Agreement for Painted Meadows. Board member Barrett seconded. Motion passed unanimously.

- b. Discussion/possible action to regarding the Independent Accountant's Report made by McGrath & Co., PLLC regarding Painted Meadow, Section 5

After a brief discussion, Board member Smith made a motion to approve the independent accountant's report submitted by McGrath & Co., PLLC. Board member Barrett seconded. Motion passed unanimously.

- c. Discussion/possible action to recommend to City Council the approval of a PID assessment in the amount of \$1,550

After a brief discussion, Board member Smith made a motion to recommend La Marque City Council approve the PID assessment as provided in the memorandum submitted by John F. Howell, Jr. with The GMS Group, LLC. Board member Barrett seconded. Motion passed unanimously.

7. OLD BUSINESS - None

8. DISCUSSION

- a. Director's Report - report may include past, present, or future projects
Executive Director added that Mancuso will be out of their current location in the next 10-12 days and will be in the new location full time. A grand opening will occur once they get settled in.

- b. Public Relations Report – report to include an overview of efforts as it pertains public relations
Public Relations Specialist reviewed her report and added progress is being made on brand standards for the Renaissance District, as well as city wayfinding.

9. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
There was no executive session.

10. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

11. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Chairman Crowder mentioned that he was contacted by David Myles and he is looking to put a residential development together on the tract known as Rockwell Village.

12. ADJOURNMENT

The regular meeting was adjourned at 8:51 a.m.

Ron Crowder, President

Robin Eldridge, TMRC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Alex Getty

Department: EDC

Agenda item: 10f

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the transfer of Lots 20 and 21, Block 10, Mentor & Bell from the City of La Marque to the La Marque Economic Development Corporation

X

ATTACHMENTS FOR REFERENCE

1. Request letter dated December 21, 2017
2. GCAD aerial of lots
3. Special Warranty Deed (proof of ownership)
4. Draft Revitalization minutes
5. Lake Road Study provided by Marsh Darcy Partners, INC.

STAFF BRIEFING:

- The Lake Road Steering Committee decided some time ago that the revitalization efforts should start on one street for the greatest impact
- Since the City of La Marque already owned two lots on Kansas, Kansas was chosen as the street to start on
- As a result, four additional lots on Kansas Street (west of Lake Road) were purchased using revitalization funds
- Ultimately, the goal is for new homes to be built on the six vacant lots
- New homes will increase the tax value of the lots and hopefully spur additional economic growth and re-development
- EDC attorney was present when request for transfer of ownership was approved by Board.

HISTORY:

- A study was completed by Marsh Darcy Partners, INC. in **2008**
- The ad hoc Lake Road Revitalization Committee was formed shortly thereafter
- The ad hoc committee provided their findings to Council in **2009**
- The ad hoc committee is now called the Lake Road Steering Committee and meets as needed to discuss the effort
- Their most recent meeting was held on December 14, 2017

TARGET IMPLEMENTATION: ASAP

SIGNIFICANT ACTION DATES:

December 21, 2017 – Approval to request transfer occurred during EDC Revitalization meeting



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to transfer Lots 20 and 21, Block 10, Mentor & Bell from the City of La Marque to the La Marque Economic Development Corporation

FISCAL IMPACT: In the short run, the re-development of these lots will increase the tax value of the lots and hopefully spur additional re-development. The full potential impact may not be determined for a number of years.

**La Marque Economic
Development Corporation**

**CITY OF
LA MARQUE, TX**
✦ GATEWAY TO THE GULF ✦



December 21, 2017

Mayor Hocking & City Council
1111 Bayou Road
La Marque, Texas 77568

Dear Mayor Hocking & City Council,

The La Marque Economic Development Corporation (EDC) requests the transfer ownership of Lots 20 & 21, Block 10 of Mentor & Bell from the City of La Marque to the EDC.

The EDC Board formally approved this request at the regularly scheduled revitalization meeting held on the morning of December 21, 2017.

Thank you in advance for your consideration.

My best,

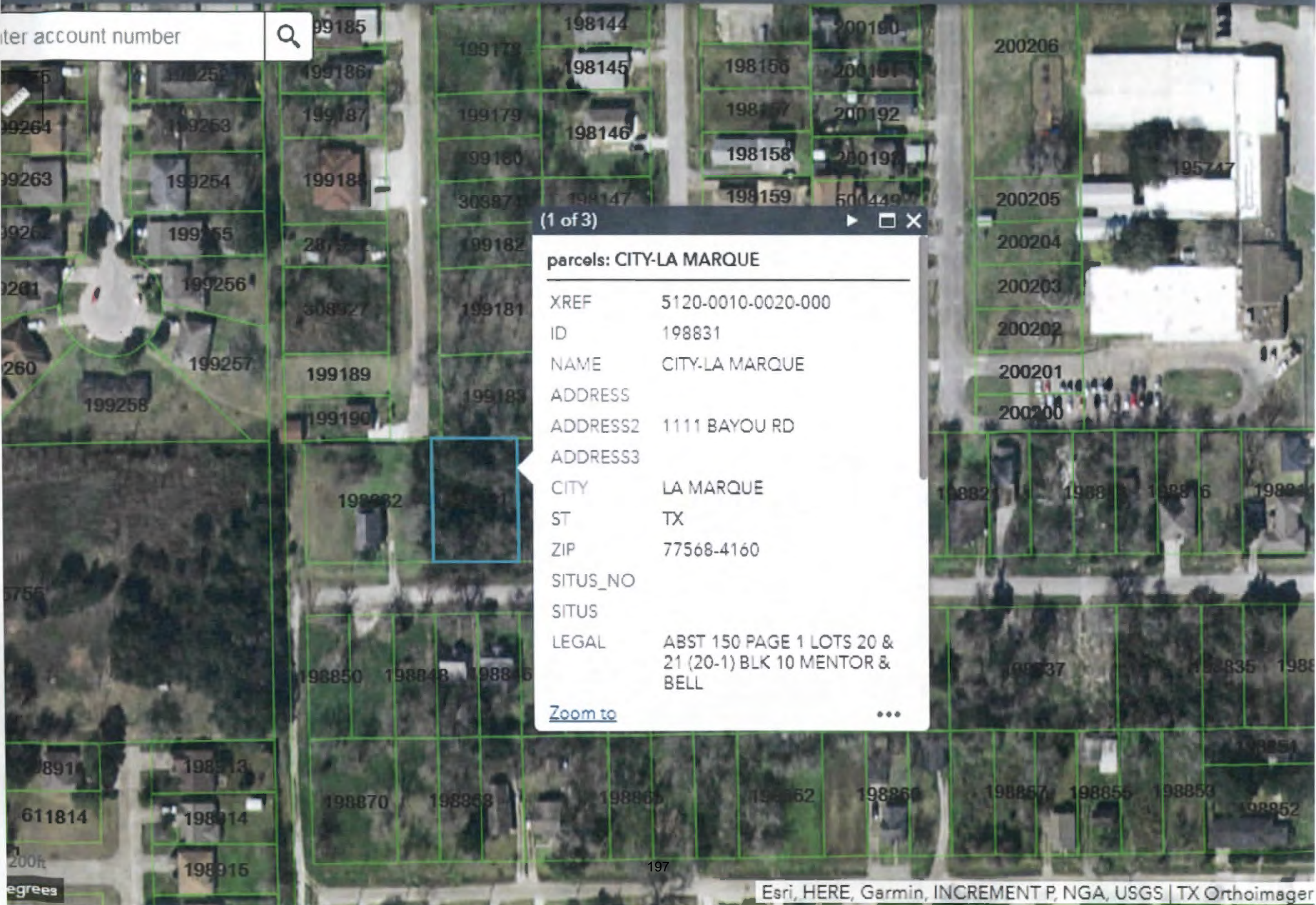
A handwritten signature in blue ink, appearing to read "Alex Getty".

Alex Getty
Executive Director



CAD

Enter account number



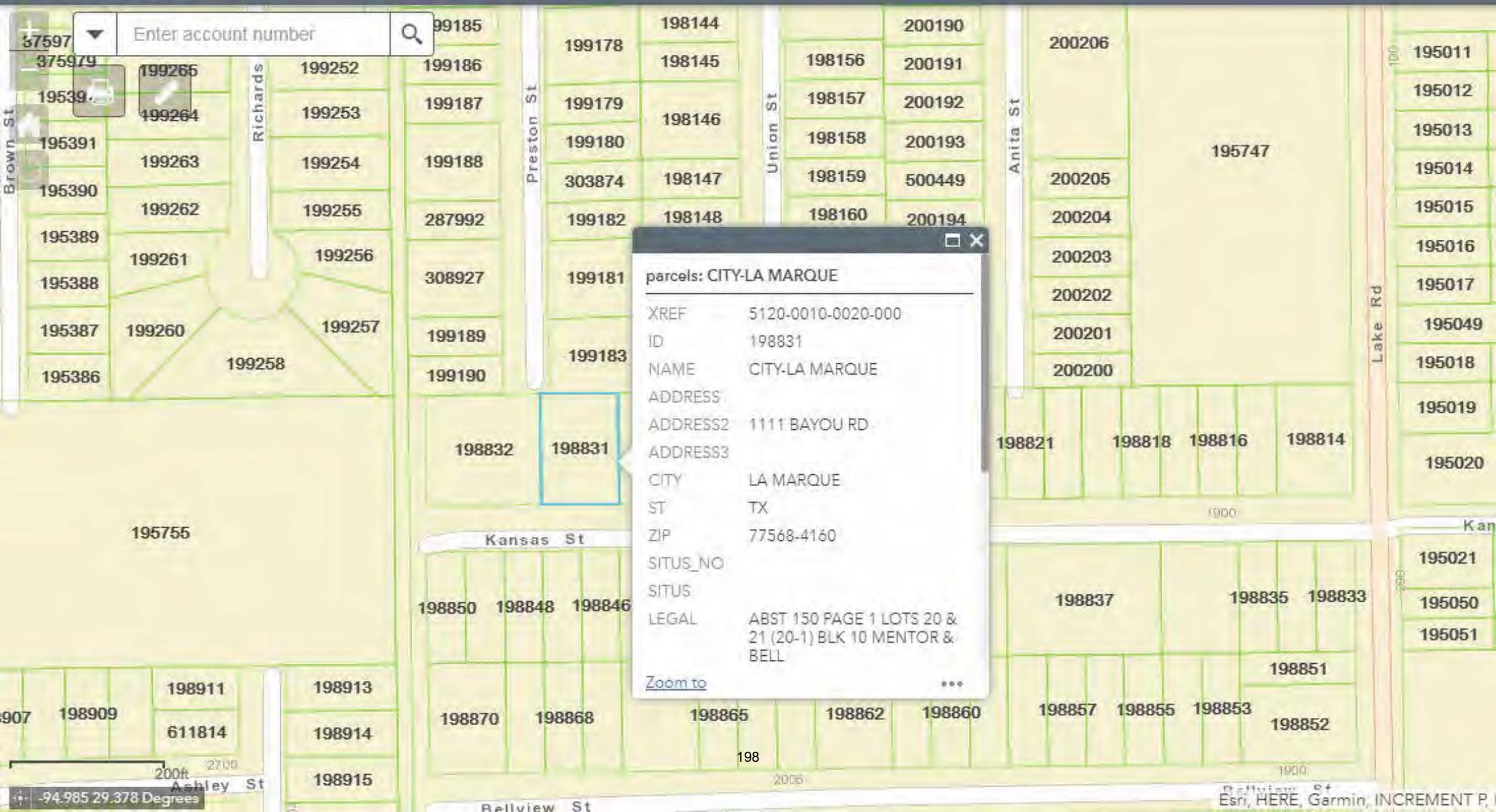
(1 of 3) ▶ □ ✕

parcels: CITY-LA MARQUE

XREF	5120-0010-0020-000
ID	198831
NAME	CITY-LA MARQUE
ADDRESS	
ADDRESS2	1111 BAYOU RD
ADDRESS3	
CITY	LA MARQUE
ST	TX
ZIP	77568-4160
SITUS_NO	
SITUS	
LEGAL	ABST 150 PAGE 1 LOTS 20 & 21 (20-1) BLK 10 MENTOR & BELL

[Zoom to](#) ...

Galveston CAD



SPECIAL WARRANTY DEED

017-83-2223

THE STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF GALVESTON

THAT THE UNDERSIGNED, TRADEMARK INVESTMENTS, INC., hereinafter referred to collectively as Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) cash, and other good and valuable consideration in hand paid by the Grantee herein named, the receipt and sufficiency of which is hereby fully acknowledged and confessed, has GRANTED, SOLD and CONVEYED, and by these presents does hereby GRANT, SELL and CONVEY unto, CITY OF LAMARQUE, hereinafter referred to collectively as Grantee, whose address is 111 Bayou Lamarque TX 77568, all the following described property, to wit.

See Exhibit "A" attached hereto and made a part hereof for all purposes.

This conveyance, however, is made and accepted subject to any and all validly existing encumbrances, conditions and restrictions, relating to the hereinabove described property as now reflected by the records of the County Clerk of Galveston County, Texas

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Grantee, Grantee's heirs, executors, administrators, successors and/or assigns forever; and Grantor does hereby bind Grantor's heirs, executors, administrators, successors and/or assigns, to WARRANT AND FOREVER DEFEND all and singular the said premises unto the said Grantee, Grantee's heirs, executors, administrators, successors and/or assigns, against every person whomsoever claiming or to claim the same or any part thereof by, through or under Grantor, but not otherwise

Current ad valorem taxes on said property having been prorated, the payment thereof is assumed by Grantee.

EXECUTED this 15 day of MAY, 2002

TRADEMARK INVESTMENTS, INC

[Signature]
BY ANTHONY LEE DARRASCO
TITLE: PRES



*Held for American Title
Mason Rd*

A CERTIFIED COPY
Attest: FEB 08 2006
MARY ANN DAIGLE, County Clerk
Galveston County, Texas
By [Signature] Deputy
Leslie M. Jones

017-83-2224

THE STATE OF

COUNTY OF

Va
James City

§
§
§

The foregoing instrument was acknowledged before me on the 15 day of May, 2002,
by Anthony Parasco of TRADEMARK
INVESTMENTS, INC., for and on behalf of said corporation

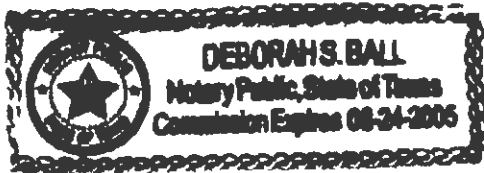
Carlene Clark Newport News Va
NOTARY PUBLIC, STATE OF

Please Return To

THE STATE OF TEXAS

THE COUNTY OF HARRIS

The foregoing instrument was acknowledged before me on December 16, 2002,
by ANTHONY PARASCO, President of Trademark Investments, Inc., for and on
behalf of said Corporation.



Donald Ball

A CERTIFIED COPY
Attest: FEB 08 2006

MARY ANN DAIGLE, County Clerk
Galveston County, Texas

By Leslie M Jones Deputy

017-83-2225

EXHIBIT "A"

TRACT 1

Lots 20 and 21, in Block 10, of MENTOR AND BELL SUBDIVISION, a subdivision in GALVESTON County, Texas, according to the map or plat thereof recorded in Volume 254A, Page 30 of the Map Records and transferred to Plat Record 13, Map No. 30, both of the Map Records of GALVESTON County, Texas.

TRACT 2

Lots 10 and 11, of PRESTON SUBDIVISION, a subdivision in GALVESTON County, Texas, according to the map or plat thereof recorded in Volume 707, Page 68 of the Map Records and transferred to Plat Record 13, Map No. 69, both of the Map Records of GALVESTON County, Texas.

TRACT 3

Lot 48, of MENTOR AND BELL SUBDIVISION, a subdivision in GALVESTON County, Texas, according to the map or plat thereof recorded in Volume 254A, Page 30 of the Map Records and transferred to Plat Record 13, Map No. 30, both of the Map Records of GALVESTON County, Texas.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS OF REAL PROPERTY

Patricia Ritchie

2002 DEC 26 11:59 AM 2002075355
BELK_T \$13.00
Patricia Ritchie, COUNTY CLERK
GALVESTON, TEXAS

A CERTIFIED COPY
Attest: FEB 08 2006
MARY ANN DAIGLE, County Clerk
Galveston County, Texas
By *Leslie M. Jones* Deputy



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REVITALIZATION MEETING
DECEMBER 21, 2017**

AGENDA:

1. CALL TO ORDER
President Crowder called the meeting to order at 8:52 a.m.
2. ROLL CALL
PRESENT: Ron Crowder, President
Gene Smith, Secretary
Louis "Mac" McGaffey
Deanie Barrett
Bobby Hocking
ABSENT: None
3. APPROVAL OF MINUTES
 - a. Meeting of November 9, 2017
Board member Smith made a motion to approve the minutes of November 9, 2017. Board member Hocking seconded. Motion passed unanimously.
4. FINANCIAL REPORT
 - a. Presentation of Monthly Financial Report
The monthly finance report stood as submitted.
5. PRESENTATION - None
6. NEW BUSINESS
 - a. Discussion/possible action to request the transfer ownership of Lots 20 & 21, Block 10 of Mentor & Bell from the City of La Marque to the EDC for redevelopment
After a brief discussion, Board member Hocking made a motion to request the transfer of Lots 20 & 21, Block 10 of Mentor & Bell from the City of La Marque to the EDC. Board member Barrett seconded. Motion passed unanimously.
7. OLD BUSINESS - None
8. DISCUSSION
 - a. Director's Report - report may include past, present, or future projects
There was no report
9. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
There was no executive session.

10. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

11. REQUESTS, ANNOUNCEMENTS AND COMMENTS

12. ADJOURNMENT

The meeting was adjourned at 9:13 a.m.

Ron Crowder, President

Robin Eldridge, TMRC
City Clerk

**PREPARED FOR:
THE LA MARQUE ECONOMIC DEVELOPMENT CORPORATION**

**PREPARED BY:
MARSH DARCY PARTNERS, INC.**

MARCH 20, 2008

ACKNOWLEDGMENTS

Marsh Darcy Partners, Inc. would like to thank the following parties for their assistance and contributions to this Middle Income Housing Pilot Study.

First, our thanks go to the Galveston Economic Development Partnership, its President Jeff Sjostrom and Vice President Lisa Elikan for contributing their time, expertise and their Geographic Information System (GIS) to this Study. The GIS proved invaluable in analyzing conditions and mapping those and Lisa was tireless in producing the more than 25 sets of analysis and maps that were created for the Study.

Second, we would like to thank the three developers who gave freely of their time to assist us in benchmarking the feasibility of the project. Billy Sullivan of Sullivan Interests, James C. Box of Jim Box Consultant, and Dwain Evans of Kebbell Homes all took time to visit with us and provided candid and valuable insights.

Third, we would like to acknowledge and thank Mr. Ron Crowder, Chairman of the La Marque Economic Development Corporation Board of Directors which funded this Study, Mr. Robert Ewart, City Manager, Mr. Jerry Groom, Executive Director of the La Marque Economic Development Corporation, Hon. Mayor Larry Crow and Hon. Council Member Keith Bell for the time each contributed to this effort. Mr. Crowder, Mr. Ewart and Mr. Grooms functioned as both Steering Committee to guide our progress and Stakeholder Group to provide local knowledge, feedback, and insight. We greatly appreciate the many hours they contributed.

BACKGROUND AND OVERVIEW

The City of La Marque (the “City”) and the La Marque Economic Development Corporation (the “LMEDC”) share a common goal of expanding the City’s tax base and revitalizing certain areas of the City by providing affordable, middle income housing for its citizens and employees. To further this goal, in July of 2007, the LMEDC engaged the services of Marsh Darcy Partners, Inc. (“MDP”) to conduct a study on how to best utilize five city-owned lots in furtherance of the above stated goal.

MDP’s Scope of Work included the following Tasks:

- Task 1: Create definition for affordable, middle income housing
- Task 2: Develop a vision for the revitalization
- Task 3: Map the target area adjacent to the five lots, related to existing conditions
- Task 4: Analyze and evaluate viability of affordable housing program
- Task 5: Recommendations

From August through December, 2007, MDP completed the above tasks. On February 25, 2008, MDP briefed the La Marque City Council with a summary of the findings. The report that follows constitutes the final deliverable for the Study.

THE STUDY

Task 1: Create definition for affordable, middle income housing

MDP met with representatives of the LMEDC, City Council, and City Staff to discuss and reach consensus on a target range of pricing that would achieve the City’s goals. Discussions on this issue uncovered sub-sets of issues that factored into building consensus.

- ✦ There was unanimous support for housing that would provide service professionals, i.e. fire and police employees, nurses, teachers, city employees, the opportunity to live in the City.
- ✦ These houses must be not only affordable to purchase, but affordable to maintain and energy efficient.
- ✦ The City has to consider the cost of providing services to these new homes that must be paid for by the taxes each home generates; homes priced too low may create a burden on providing City services.
- ✦ Homes in the revitalized areas will have to compete with new “green field” developments on the west side of the City, both in price and amenities.
- ✦ Builders can provide best-priced products where purchasers are pre-qualified and capable of closing upon builder completion.
- ✦ The market pool of potential purchasers is broader than in the past, being composed of both existing residents and potential purchasers across Galveston County.

As a result of the discussions surrounding these issues, MDP was charged with developing a "cost of service" estimate and to research the types of housing being constructed in other cities engaged in affordable revitalization efforts.

The cost of service can be thought of as the amount of money a city must pay for essential services, i.e. fire, police, EMS, city administration, etc. This number can be reduced to a per household number to determine how much any given house must be worth to generate its share of the taxes it must contribute to "break even."

MDP reviewed the City's adopted 2007 budget and tax rate and the analysis is summarized below:

- ✿ Residential units create a "cost of service" demand on city services like police, fire, EMS
- ✿ La Marque's property tax and sales tax revenues are roughly equal (51% to 49%)
- ✿ The tax revenue that a residence in La Marque has to generate to pay for its cost of service is roughly \$1,100
- ✿ At current tax rate of \$0.51436/\$100 it must be valued at roughly \$215,000
- ✿ Because the property tax is subsidized by the sales tax contribution of 49%, cost of service is subsidized as well
- ✿ Housing units priced at or below \$100,000, however, may not break even on cost of service especially if sales tax revenues decline

MDP researched on-site construction, manufactured housing, pre-fabricated housing and housing "kits" to determine options for achieving affordability, maintainability and sustainability. MDP found that a number of retailers, such as Home Depot, Ikea, and Lowes offer home building kits in the \$100,000 price range. However, these seemed targeted to the do-it-yourself market. The Urban Land Institute ("ULI"), in conjunction with Genesis Homes, has put forward two-story model home designed specifically for smaller urban lots. The pricing for the home, without land, is approximately \$130,000.





MDP found traditional neighborhood revitalization projects in several cities across the nation, in cities like Seattle, Denver, Savannah and New Orleans. Housing types shown below were typical of traditional city revitalizations from across the country and ranged in pricing from the \$120,000 to \$150,000 range, including land costs.



Task 2: Develop a vision for the revitalization

Concurrently with discussions of target pricing, MDP worked with the same stakeholder representatives to develop a vision for the revitalization. As with the discussions on pricing, it was apparent early that many issues regarding the existing residents and existing conditions would influence the City's approach.

- ✿ The revitalization effort should not displace existing homeowners, especially the elderly.
- ✿ Existing residents who want to paint and "fix up" should be supported in doing so possibly through programs providing free paint, volunteer labor, etc.
- ✿ Code enforcement for dangerous and abandoned buildings will need to be implemented.
- ✿ General cleanup of the area will need to be accomplished, especially cleanout of open ditches.
- ✿ Street repairs and maintenance will be required.
- ✿ New housing styles should fit in with the traditional street pattern and older housing stock, including the appearance at least of being pier and beam construction.

After discussion of these issues the Vision for La Marque's Revitalization was drafted as:
Preserving the Neighborhood - Create middle income affordable housing that maintains the character and architecture of the target area's traditional neighborhood, using the five city-owned lots as a catalyst.

Task 3: Map the target area adjacent to the five lots, related to existing conditions

MDP made several site visits to document existing conditions of the city-owned properties and surrounding properties. Photos below are indicative of existing conditions as of late summer 2007.



Facing south on Preston from FM 1765



West side of Preston, mid-block



Dead end of Preston, facing south at property line of city-owned lot



Facing north on Preston in front of city-owned lot



Occupied house at SE corner of Preston And FM 1765



In front of city-owned lot on Kansas Street



Abandoned commercial property fronting FM 1765



Lake Elementary School at Lake and Anita

After viewing the existing physical condition of the area, MDP determined the boundary of the Study Area, the broad area near the five city-owned lots that has similar physical conditions. The determination of the Study Area was intended to provide a look at the extent of deteriorated tax base in and around the city-owned lots.

Starting at FM 1765 and moving south along Lake Street it becomes evident that at or near Boss Street conditions of properties transition and improve. The same can be seen moving east along FM 1765 from Lake Street passed Preston. The broader Study Area boundary was defined as FM 1765 south along Lake Street to Boss Street and Lake Street east along FM 1765 to the west side of lots fronting on Preston as shown on the map below.



From the study area MDP hoped to arrive at a Target Area based on the following parameters:

- ✦ The area in very close proximity to the city-owned lots
- ✦ Adjacent area with physical conditions similar to those of the city-owned lots
- ✦ Area within a reasonable distance likely to be influenced by the redevelopment of the city-owned lots

The Target Area was defined as FM 1765 south along Lake Street to Bellview and Lake Street east along FM 1765 to the west side of lots fronting the west side of Preston, as shown on the map below.



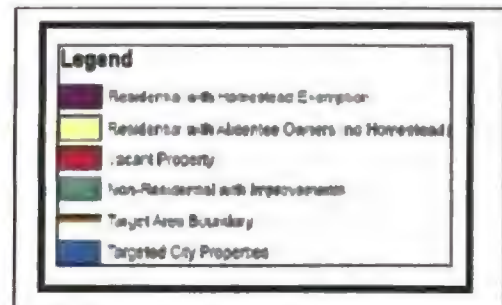
Once the Study Area and Target Area had been determined, MDP began an existing conditions analysis. Among the data sets analyzed were land use, property value, ownership and residency of owners, vacancies, homesteads, multiple ownerships, and tax-foreclosed lots.

The Target Area contains 95 lots most of which are residential lots. Lake Elementary is the only major exception in the area. The following data is broken down by lot ownership, type of owner, and the residency of the owner.

Ownership of All Lots (95 Lots)	Owner occupied – 18 Institutions – 14 Commercial businesses – 6 La Marque owner - 12 Houston area owner - 32 In-state owner– 5 Out of state owner- 8
Ownership of Vacant Lots (43 Lots)	Institutional owner – 8 Commercial business owner – 5 La Marque owner- 4 Houston area owner- 17 In-state owner– 2 Out of state owner– 7
Current Type of Lot Use	Owner occupied – 18 Vacant – 43 Rental - 34
Tax Foreclosed Lots	2 (in Study Area, 1 in Target Area)

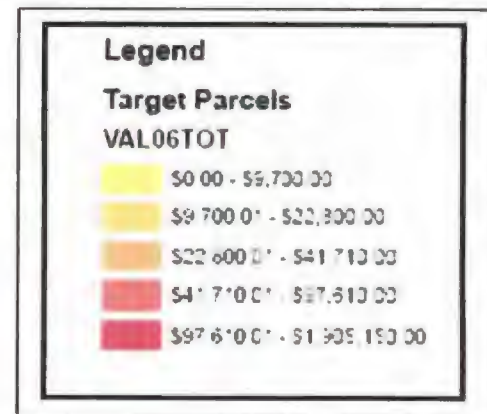
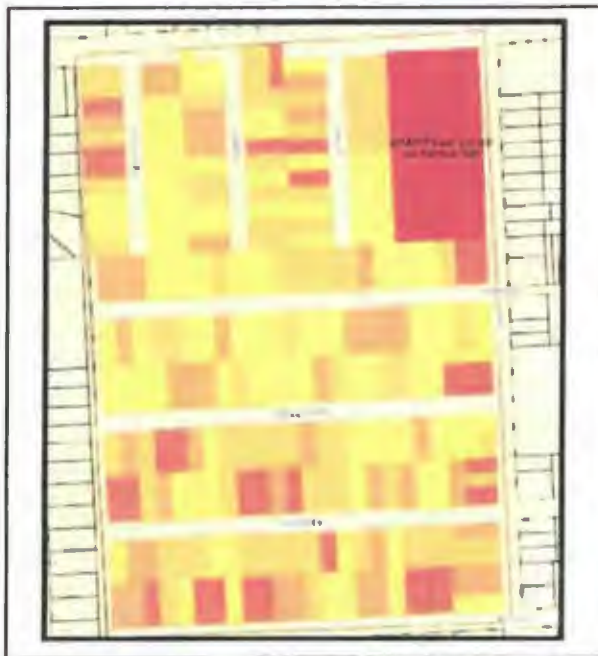
The following maps were produced to illustrate the above stated analysis:

Homestead, Absentee Ownership and Vacant Lots



In addition to the large number of vacant lots, and the large number of absentee owners, the analysis demonstrated the very low taxable values that exist in the area. As part of the existing conditions analysis, MDP also confirmed sufficient utility and drainage service and capacity with the La Marque Public Works Department and found that the area is served by both water and sewer in capacity sufficient to sustain total build out. The underproductive status means the area is not generating sufficient taxes nor is it recouping cost of infrastructure through utility service. The map that follows illustrates the underproductive status of the Target Area.

Values



Task 4: Analyze and evaluate viability of affordable housing program

In an effort to determine the viability of an affordable housing program, MDP sought interviews with developers/builders who were experienced in the region, who had experience with entry level housing product and who were knowledgeable about market conditions in the region as well as in Galveston County. MDP inquired about the feasibility of attracting new development to the area given the existing conditions. MDP was also interested in determining the need for financial assistance, subsidy or public private partnerships with regard to creating a sustainable project. MDP conducted interviews with three developer/builders and summaries of their comments follow:

- ✱ Billy Sullivan, Sullivan Interests – Galveston-based builder, builds in Houston Heights
 - Improve street circulation – dead end streets feel unsafe
 - Need City commitment to keep area clean
 - Need financial incentives, i.e., reduce cost of lots, down payment assistance, and assistance w/advertising lots
 - Need to “brand” area
 - City assistance selling lots, i.e., teachers get \$5k down payment assistance
 - Start w/3-5 houses on Preston/City concessions
- ✱ Jim Box, Houston developer, 40 years experience
 - Open ditches not a problem if maintained
 - Incentives must be competitive w/COH incentives, i.e., 70/30 agreements
 - City should seek federal down payment assistance monies
 - Improve circulation in area
 - Need 20-30 lots priced appropriately
 - Need City advertising budget
 - Housing market too slow right now – consider start next year
 - Too low values for tax incentives to work
 - Need pool of pre-qualified applicants
- ✱ Dwain Evans, Kebble Homes, specialty is traditional neighborhood development, Borondo Pines
 - City needs to establish vision for central core and broader planning effort
 - Need to improve perception/image of the City
 - Market is ready because development moving south – broad target market available
 - City needs to condemn uninhabitable structures and clean up area
 - Improved circulation and connectivity is needed
 - 10 lots would entice smaller builder with reduction in price of lot

The developer interviews confirmed that the five city owned lots do not create sufficient critical mass to create a viable building program, but that they could be utilized as part of a redevelopment strategy for providing improved access to the area. From the interviews MDP was able to create a summary of the strengths, weaknesses, opportunities and threats (SWOT) for this proposed revitalization.

Strengths	Weaknesses
✱ Sufficient Utility Capacity ✱ Large number of absentee owners who might be willing sellers ✱ Large number of lots valued at less than \$6,000	✱ Lack of circulation and access ✱ Area needs cleanup ✱ Area has to compete with newer subdivisions ✱ Area lacks planning and identity

Opportunities	Threats
⊕ Revitalization can be a part a broader city vision and master plan ⊕ Assembling 10 lots seems possible ⊕ Low lot prices may make incentive package possible	⊕ City commitment will make a difference ⊕ Changing perceptions will take time and effort ⊕ Correct "branding" will be vital

Task 5: Recommendations

Based on the foregoing data and evaluation, it is evident that at the Target area is at a pivotal point. If no action is taken, it is the opinion of the professional consulting team that very little will occur in this area other than further decline. If the City makes the decision to develop and move forward with a revitalization effort, this effort will need to be strategic and long-term and must have complicit and full support of Council. Should the revitalization planning option be chosen, Council may wish to explore a broader master planning effort that would include the Target Area. A broader master planning effort would provide an opportunity to gain community input and garner community support.

With regard to this Study and the Target Area, MDP has prepared the following recommendations of actions to be taken in support of a decision to move forward on a revitalization effort:

1. City Council should designate the area bounded by FM1765, Lake Road, Boss, and Preston as a Revitalization Area and create a Neighborhood Empowerment Zone over the area. Creating the Neighborhood Empowerment Zone would allow the City the most flexibility in devising the types and amounts of incentive packages that may be needed to assist with redevelopment;
2. City Council should create a local government corporation (LGC) to guide, manage, and promote the revitalization; Council should work with the LGC to develop financial incentives that will be competitive with other cities to entice builder partners to participate in the revitalization opportunity; City Council will need to provide the LGC with resources, such as administrative and legal support, to ensure its ability to function effectively;
3. The LGC Board will need to identify partnering and funding opportunities, including grants, developer/builder participation and community-based opportunities, such as local lenders, community development corporations or housing corporations;
4. In conjunction with developing the incentive program the City and/or LMEDC should consider how to partner with a private sector entity in a land assembly program beginning with the purchase of lots on Preston Street. Preston Street is ideal because approximately half of the block is vacant and the remainder is valued very low;
5. The LGC with support from Council should solidify options for pre-qualifying purchasers from City employees or school district employees as a way to reduce developer risk;

6. Revitalization efforts should occur in phases. Initial efforts should focus on the three blocks along FM 1765 that include Preston, Anita, and Union Streets. A second phase could include the four blocks on the south side of the original Target Area, that include Kansas, Bellview, Rosalee, and Boss Streets west of Lake Road;
7. A clean-up program for Target Area and code enforcement of dangerous and abandoned structures must be implemented;
8. Council should use city-owned lots to improve access and circulation in Target Area. An example of how access in the Target Area could be improved is illustrated below:



In closing:

MDP has appreciated the opportunity of working on this Study. It is evident that the City of La Marque has a cross-roads decision to make with regard to the Target Area: Do nothing or develop a strategy for improvement. Developing a revitalization strategy with ways to implement it will require political commitment, planning, creative approaches, community support and yes, money. However, if the City can muster the political will, with a good valid strategy and solid planning, we believe that private sector involvement will come forward to take advantage of the redevelopment opportunity.

Backup for this item
10g
is forthcoming



CITY COUNCIL AGENDA FORM

Meeting Date: January 8, 2018

Prepared by: Colleen Merritt

Department: EDC- Public Relations

Agenda item: 10h

Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action providing direction to the City Manager, regarding development of a City of La Marque Brand Style Guide that would directly impact a comprehensive wayfinding program, the La Marque Renaissance District, the Sign Ordinance and the Thoroughfare Overlay District

☒ X

1. Documents and visuals representing branding and wayfinding options

STAFF BRIEFING:

- City of La Marque is growing and changing.
- The new development on the west side of I-45 and historic developments on the east side of I-45 seem to have different identities, compounded by the fact that we have four (4) school districts within our City limits.
- Many residents identify themselves with neighboring cities and visitors don't really know when they are here. (It's La Marque Walmart, not Texas City Walmart!)
- From a branding standpoint, we are experiencing an identity crisis.
- Major issues with the misspelling of La Marque persist, and old branding still occurs.
- This Mayor and Council have made amazing progress and our City is experiencing a reassurance and true renaissance.
- As we continue to grow to the west and reinvest to the east, a strong brand could serve as a powerful tool toward social cohesion.
- Major projects, such as a City branding and City identification, comprehensive and strategic wayfinding program, downtown revitalization and managing the new development flowing into our City are needed.
- Developing a Brand Style Guide will help us identify who we are and where we want to go.
- It will be a living document that strengthens efforts of all departments, adding a level of polish and shine to each effort put forth by Council and staff.
- From the basics of colors and fonts, to City forms, to monument signage at City buildings, to what types of business signs we want to see along our roads, all the way to City identification along I-45, Council-approved brand standards could guide us.
- These ideas have been discussed at the economic development level, with the City Manager, and with City staff.

HISTORY:

TARGET IMPLEMENTATION: January 2018

SIGNIFICANT ACTION DATES:



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Branding Plan | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$0.00
Actual Bid	Unknown
Estimated Expenditure	Unknown
Acct. Name(s)	Unknown
Line Items #	Unknown
Other Funding	Unknown

STAFF'S RECOMMENDATION: Motion to provide direction to the City Manager dependent on Council discussion

FISCAL IMPACT: Brand development has a huge range of investment.

With my background and a solid focus group or task force, a minimal investment for a short-term consultant could result in major results for the City of La Marque.

A wayfinding program could require an annual investment for three (3) to five (5) years, depending on wishes of Council.

For example:

Year One could pay for the study and a monument sign at City Hall.

Year Two could pay for monument signs at all other City buildings and La Marque parks.

Year Three could pay for wayfinding signs around town.

The schedule could be expedited as funding sources are available.

CITY OF LA MARQUE

2018 COMMUNITY BRANDING PROJECTS

Presented by: Colleen Merritt

Brand Style Guide focused on strategic urban branding & La Marque of tomorrow



A Brand Standard
Colors, fonts, design elements & logos

Three-tiered wayfinding program: TxDOT, monument & navigation



B Wayfinding
City identification, tourism & social cohesion

Use Brand Style Guide to build downtown overlay district



C Renaissance District
Unique & specific downtown brand

Brand continues to all signs in La Marque



D Sign Ordinance
Sign shapes, sizes, colors & styles

Brand stronger along major roadways



E Thoroughfare Overlay District
Colors, fonts, design elements & logos

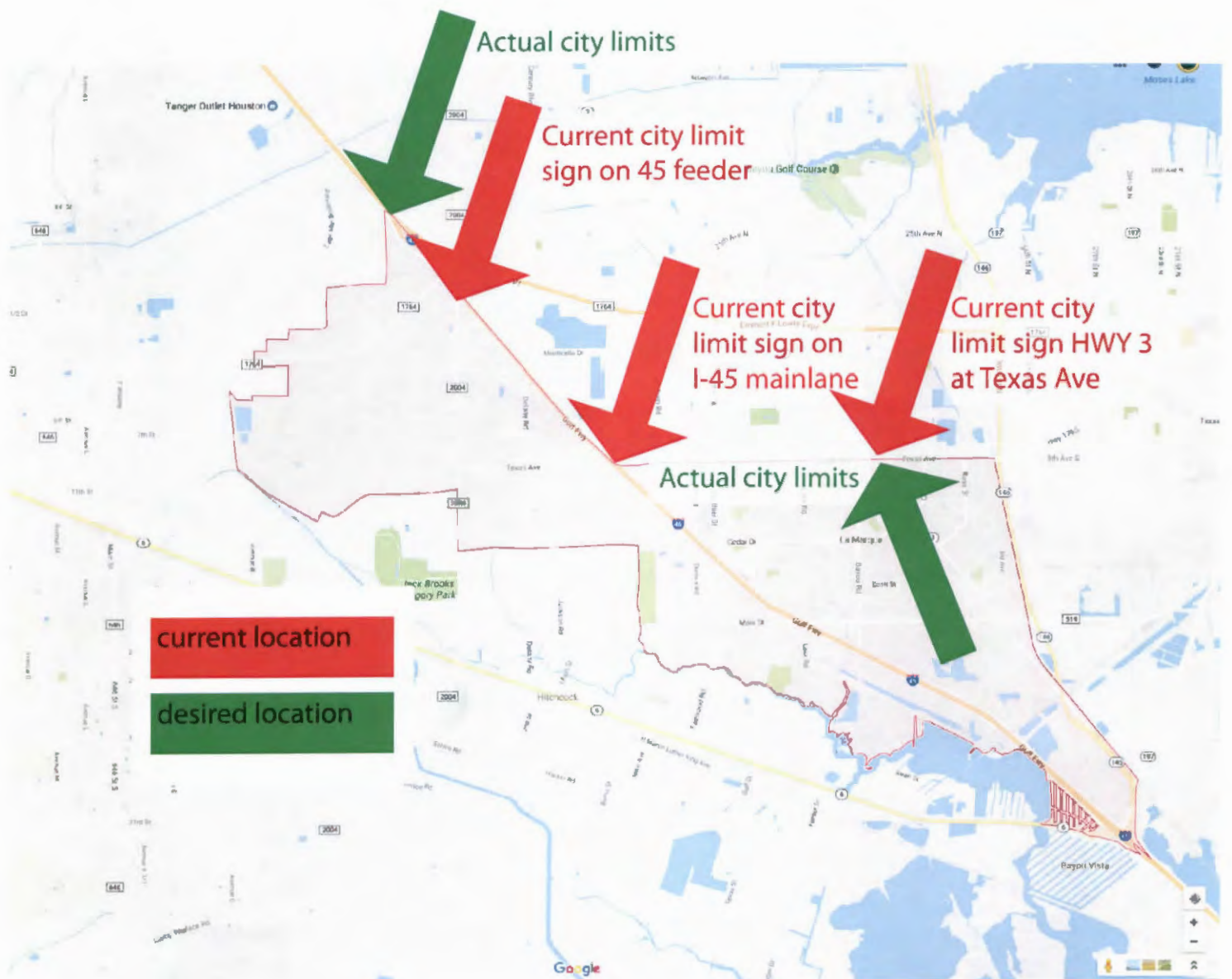


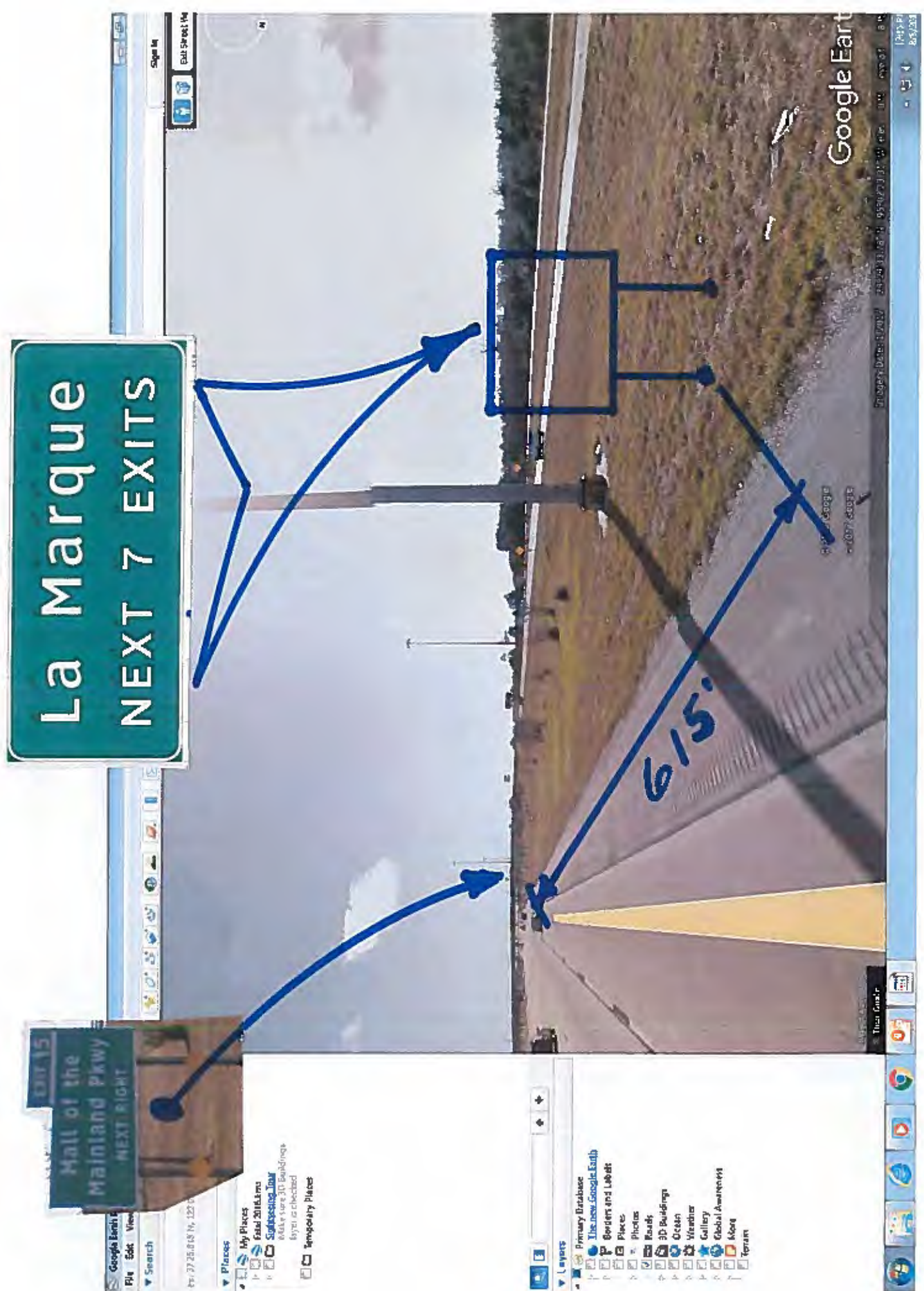
IT STARTS WITH OUR BRAND

A brand is more than our logo. Effective branding invokes emotion & action. Positioning La Marque as a safe, family-friendly, engaging community can be just as important as balancing the books.

- Boost attractiveness & appeal
- Entice investors & businesses
- Create popularity among locals & tourists
- Increase number of residents
- Secure next generation of skilled workers
- Control the message
- Celebrate community pride
- Encourage cohesiveness
- Provide launchpad for employee creativity & contribution
- Move forward in one direction

ABOUT THE CITY OF LA MARQUE: The City of La Marque is strategically situated in Galveston County, 15 miles south of Houston and four miles north of Galveston Island. La Marque is the second-fastest-growing city in the County with an estimated population of 16,000, an area of 14.25 square miles and boasting 14.3 miles of I-45 frontage—more than any other city in Galveston County. Citizens enjoy easy, breezy coastal living, abundant housing options and the security of a hurricane protection levee system. La Marque is a sportsman's paradise and offers access to world-class medical, travel and entertainment options. Citizens and visitors enjoy Bayou Fest, an early fall concert series and BBQ Cook Off offering free family fun; Magical Winter Lights, a 52-day holiday lantern festival; and Crawfish Bash, an annual crawfish cook off that earned a Guinness World Record in 2017. For business, La Marque offers prime I-45 frontage, creative incentives, an abundance of commercial property, a budding downtown revitalization and build-to-suit opportunities. La Marque is the Gateway to the Gulf and the Hub of the Mainland. Discover the possibilities at www.cityoflamarque.org.





Gateway Monument Program Guidelines

General

Integration of the transportation system to reflect community values may be achieved through enhancements that include Gateway Monuments. This program provides a method for the Texas Department of Transportation (TxDOT) to permit enhancement of transportation facilities by local entities.

A Gateway Monument is defined as any freestanding structure, nonintegral or nonrequired highway feature that will communicate the name of a city, county, or town (Local Entity) within TxDOT right of way. A Gateway Monument may include the name of the Local Entity and/or the officially adopted seal. The approval of a Gateway Monument proposal shall be made with due consideration to safety (location, potential for motorist distraction, accessibility for maintenance, etc.), aesthetics, community support, and maintainability. Proposals for the placement of Gateway Monuments must comply with these guidelines.

Gateway Monuments differ from aesthetic treatments incorporated into engineered highway features (sound walls, retaining walls, or other highway features).

Guidance

Local Entities often desire transportation facilities to provide identification and a favorable image of the communities in which they are located. TxDOT encourages and promotes enrichment of the cultural and visual environment for transportation system users and local communities by facilitating and coordinating the integration of Gateway Monuments within the operational highway right-of-way, through the Gateway Monument Agreement process.

Gateway Monuments are to be solely funded and maintained by a Local Entity. TxDOT will collaborate with the responsible Local Entity supporting the proposed Gateway Monument.

Gateway Monuments are discretionary features within the transportation corridor. Only one Gateway Monument will be allowed per State route in each direction into a town. The incorporation of a Gateway Monument will be evaluated for its potential for creating a distraction to motorists. TxDOT retains sole discretion for determining the location, appropriate size, content, colors, and other elements of the Gateway Monument. TxDOT shall have responsibility for approval of all Gateway Monuments on the State highway system and in addition, the Federal Highway Administration (FHWA) must approve Gateway Monuments on the interstate system.

Gateway Monuments shall be located beyond the clear recovery zone or otherwise placed to minimize the likelihood of being struck by an errant vehicle.

Other improvements such as landscaping or accent lighting may be considered in conjunction with the Gateway Monument proposal. Any improvements will be the responsibility of the Local Entity. TxDOT will collaborate with the Local Entity for appropriateness of the Gateway Monument proposal in context with existing, proposed, and future improvements.

Review/Approval Process

Gateway Monument submittals shall be reviewed with primary considerations to safety (location), appropriateness, aesthetics and access for maintenance purposes.

The Local Entity shall submit a Gateway Monument proposal to the District Engineer. The District Engineer has approval authority for these proposals. If the Gateway Monument is proposed for the interstate facility, the District shall coordinate with the Maintenance Division for additional processing and FHWA review and approval.

The Gateway Monument Agreement must be fully executed by both TxDOT and the Local Entity prior to the commencement of any construction associated with the project.

Financial Responsibilities

All costs for proposed Gateway Monument design, construction, access for maintenance, maintenance, and if required, removal of the Gateway Monument shall be the responsibility of the Local Entity and stipulated in detail within the Preliminary and Final Gateway Monument submittals.

The Gateway Monument Agreement shall stipulate that the Local Entity shall hold harmless, indemnify, and defend the State against any action associated with a Gateway Monument. TxDOT will assume the administrative costs associated with Gateway Monument proposal reviews, and developing, issuing, and monitoring the Gateway Monument Agreement for approved Gateway Monument projects. All other costs, including labor, materials, supplies, and traffic control (if required) for design, engineering, testing, construction, installation, maintenance, and removal of the Gateway Monument shall be the responsibility of the Local Entity. Coordination and resolution of any utility issues will be the responsibility of the Local Entity.

Maintenance

The Local Entity shall be required to provide for regularly scheduled maintenance, as described in the Gateway Monument Agreement, for its projected lifespan. Maintenance shall include, but not be limited to, restoration work to maintain the integrity of the approved Gateway Monument, maintenance of any associated landscaping or lighting and graffiti removal. Gateway Monuments shall be kept clean, free of graffiti, and in good repair. Graffiti removal shall conform to current TxDOT policies and guidelines, which require prompt removal of offensive messages and timely removal of all other graffiti.

Maintenance access shall be as stipulated by TxDOT in the Gateway Monument Agreement and should be provided from outside the highway right-of-way, wherever possible. For projects located on interstate highways, access shall not be from the mainlanes. Maintenance practices shall protect air and water quality as required by federal and state law.

Removal

The Local Entity shall remove Gateway Monuments, which in the opinion of TxDOT create safety or operational concern due to deterioration or inadequate maintenance. TxDOT will notify the Local Entity when it has determined that the Gateway Monument requires special attention. In the event the Local Entity fails to maintain, repair, rehabilitate, or remove the Gateway Monument in a timely manner, TxDOT may remove the Gateway Monument after 60 days following notification to the Local Entity, and bill the Local Entity for all costs of removal and restoration of the area.

TxDOT reserves the right to remove the Gateway Monument due to construction, rehabilitation, or other necessary activities affecting the transportation facilities without any obligation, compensation to, or approval of the Local Entity. TxDOT will strive to notify the Local Entity of its intent to remove the Gateway Monument to allow for timely removal and salvage by the Local Entity (if possible).

TxDOT reserves the right to remove or alter any Gateway Monument that presents an immediate safety hazard to the public without delay or advanced notification to the Local Entity.

Design and Placement of Gateway Monuments

Proposed Gateway Monuments shall:

1. Be freestanding.
2. Feature only the letters of the community name and/or officially adopted seal.
3. Include, if required by TxDOT, approved protective graffiti coatings.
4. Be appropriate to its proposed setting and community context.
5. Be in proper size and scale with its surroundings. The maximum size of the gateway monument face shall not exceed 400 square feet in total. The height shall not exceed 20 feet above existing grade. Monument widths exceeding 20 feet will not be allowed for gateway monuments on the Interstate, although the FHWA may consider waiving this limitation on a case-by-case basis.
6. Be composed of materials that are durable for the projected life span of the project.
7. Be located beyond the clear zone, for both main lane traffic and frontage road traffic.
8. Be located where maintenance can be safely performed, as specified in the Gateway Monument Agreement and in conformance with TxDOT procedures.
9. Be subject to the review and approval of TxDOT in consideration of design, size, and scale for appropriate integration on urban or rural highway features.

Proposed Gateway Monuments shall not:

1. Be allowed within the center median areas of interstate highway right-of-way.
2. Contain religious, political, special interest, private, or commercial messages of any sort, including, but not limited to, symbols, logos, business names, trade names, jingles, or slogans.
3. Contain any displays of any sort, advertising, decorative banners, flags, or flag poles.
4. Display telephone numbers, street addresses, or Internet addresses.
5. Interfere with airspace above the roadway.
6. Create a distraction to the motoring public, for example, the proposed Gateway Monument shall be large enough to interpret at highway speed, but not be so large that it demands attention from the motorist.
7. Include reflective or glaring surface finishes.
8. Include illumination that impairs or distracts the vision of transportation system users. Other lighting may be permitted.
9. Display blinking or intermittent or moving lights, including changeable message signs, digital displays or lighted static displays such as LED. Ground mounted uplights are acceptable.
10. Include moving elements (kinetic art) or simulate movement.
11. Include water features of any sort.
12. Interfere with official traffic control devices nor interfere with the operational right-of-way above the roadway.
13. Be placed within State right-of-way upon trees, or painted or drawn upon rocks or other existing natural features.
14. Make use of or simulate colors or combinations of colors usually reserved for official traffic control devices described in the Texas Manual on Uniform Traffic Control

Devices.

15. Require the removal of trees or other vegetation for visibility, or harm trees during construction. Pruning of tree branches or roots, and removal of shrubs should be avoided.
16. Negatively impact existing highway features, including existing signs, irrigation systems, necessary drainage patterns, and facilities.

Submittal Requirements for Gateway Monument Proposals

A Gateway Monument proposal must be supported by the Local Entity that has jurisdiction in the area where the Gateway Monument will be incorporated. The Local Entity shall issue an adopted resolution or other official document recommending approval of the proposed design of the Gateway Monument and requesting installation within the operational highway right-of-way.

The Local Entity shall provide the Department an adopted resolution or other official documentation that describes the Local Entity's:

1. Jurisdiction over the area of the project site.
2. Approval of the Gateway Monument content.
3. Funding responsibility.
4. Commitment to ensure maintenance of the Gateway Monument (and any associated landscaping and/or lighting), including timely graffiti removal/repair, and removal (or restoration) of the Gateway Monument as needed.
5. Proposed schedule for commencing and completing project installation.

A licensed landscape architect, architect, or professional engineer shall professionally prepare, sign and seal submittals for a Gateway Monument Proposal. Exhibits, plans, and details shall include, but are not limited to the following:

1. A full description of the proposed Gateway Monument, including location, construction, and installation techniques, details necessary to convey construction methods, proposed color scheme, proposed materials, including, but not limited to, paint and protective coatings.
2. Specifications for proposed materials, including material data sheets.
3. A scaled drawing indicating the placement of the proposed Gateway Monument.
4. Elevations and details clearly illustrating and dimensioning the proposal (the Gateway Monument must be aesthetically pleasing on all visible sides).
5. Landscape, irrigation and lighting plans if required.
6. Construction schedule.
7. Cost estimate.
8. Traffic control plans and provisions if required.
9. Proposed maintenance plan and schedule (including proposed access for maintenance purposes).
10. Environmental documentation.

The Local Entity shall adhere to and maintain compliance with departmental rules, regulations, state and federal laws, and any additional requirements TxDOT may apply to the project. If, at any time during the process, TxDOT recommends any changes for a proposal that has not yet received final approval, the proposal may be returned to the Local Entity for revision. Once TxDOT approves a Gateway Monument proposal, no changes shall be made to the Gateway Monument without prior written approval of the District Engineer. For Gateway Monuments located on interstate highways, changes must be submitted to FHWA for approval.

GATEWAY MONUMENT AGREEMENT

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State", and the _____ of _____, acting through its duly authorized officials, as evidenced by Resolution or Ordinance Number _____, dated _____, hereinafter called the "Local Entity".

BACKGROUND

The State owns and maintains a system of highways, including _____ in _____ County, Texas, for public use and benefit. The State agrees to allow for the construction of a Gateway Monument within the State's right of way and the Local Entity agrees to construct the Monument and to conduct the long term maintenance for this structure located at _____ from _____ to _____, referred to as the "Gateway Monument," more specifically described in **Attachment "A,"** Project Map, which is attached hereto. The Local Entity will conduct the Monument's long term maintenance activities through the use of Local Entity forces, contractors, or other means satisfactory to the Local Entity and the State.

THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree to the following.

A G R E E M E N T

SECTION 1. PERIOD OF THE AGREEMENT

This Agreement becomes effective when finally executed by the State and shall continue unless or until otherwise terminated as provided by this agreement.

SECTION 2. FINANCIAL RESPONSIBILITIES

All costs covered by this agreement including design, engineering, testing, construction, installation, access for maintenance, maintenance, labor, materials, supplies, traffic control, additional improvements, and if required, removal of the Gateway Monument, shall be the responsibility of the Local Entity.

Any administrative costs associated with the Gateway Monument that are incurred by the State, such as those related to proposal review, as well as

developing, issuing, and monitoring the Agreement for approved the Gateway Monument project shall be the responsibility of the State.

SECTION 3. RESPONSIBILITY OF THE PARTIES

A. The Local Entity agrees to:

1. Provide Gateway Monument design plans to the State before execution of this agreement according to TxDOT policy and, upon final approval, furnish and construct the Gateway Monument according to plans approved by the State, which are set out more specifically in **Attachment "B,"** Local Entity's Final Gateway Monument Proposal, which is attached to this Agreement, and include any other related installation items that may be required; and
2. Furnish, erect, and maintain any barricades, signs and traffic handling devices, in accordance with the latest Texas Manual of Uniform Traffic Control Devices (MUTCD) and to the satisfaction of the State related to this project, as may be required to protect the safety of the public; and
3. Conduct periodic inspections of the Gateway Monument as deemed necessary; and
4. Provide for the construction and maintenance of all associated appurtenances that are considered by the State to be a part of the project. The Local Entity further agrees to remove such items from the project's location and restore the area to the satisfaction of the State upon termination of this Agreement in accordance with Section 9.

B. The State agrees to:

1. Review and evaluate the Gateway Monument proposal submitted by the Local Entity with due consideration to safety (location, potential for motorist distraction, accessibility for maintenance, etc.), aesthetics, community support and maintainability; and
2. Coordinate with other TxDOT Divisions, as appropriate, as well as interact with the Federal Highway Administration (FHWA) for input, review and approval; and
3. Cooperate with the Local Entity to determine the requirements for barricades, signs, and traffic handling devices to be used by

the Local Entity during the construction and maintenance of the Gateway Monument; and

4. Provide maintenance access to the project location for the Local Entity or for its Contractor or group, and if possible, from outside the highway right of way; and
5. Conduct periodic inspections of the Gateway Monument as deemed necessary.

C. The Local Entity and State further agree that nothing contained in this Agreement will be construed to:

1. Give either party the power to direct and control the day-to-day activities of the other; or
2. Constitute the parties as partners, joint venturers, co-owners, or otherwise as participants in a joint or common undertaking; or
3. Allow either party to create or assume any obligation on behalf of the other party for any purpose whatsoever.

SECTION 4. DESIGN AND PLACEMENT OF GATEWAY MONUMENTS

A. Gateway Monuments shall be designed and placed so as to:

1. Be freestanding.
2. Feature only the letters of the local entity name and/or officially adopted seal.
3. Include, if required by TxDOT, approved protective graffiti coatings.
4. Be appropriate to its proposed setting and community context.
5. Be in proper size and scale with its surroundings.
6. Be composed of materials that are durable for the projected life span of the project.
7. Be located beyond the clear zone, for both main lane traffic and frontage road traffic.
8. Be located where maintenance can be safely performed, as specified in the Gateway Monument Agreement, and in conformance with TxDOT procedures.

9. Be subject to the review and approval of TxDOT in consideration of design, size, and scale for appropriate integration on urban or rural highway features.

B. Gateway Monuments shall not:

1. Be allowed within the center median areas of interstate highway rights-of-way.
2. Contain religious, political, special interest, private, or commercial messages of any sort, including, but not limited to, symbols, logos, business names, trade names, jingles, or slogans.
3. Contain any displays of any sort, advertising, decorative banners, flags, or flag poles.
4. Display telephone numbers, street addresses, or Internet addresses.
5. Interfere with airspace above the roadway.
6. Create a distraction to the motoring public; for example, the Gateway Monument shall be large enough to interpret at highway speed, but not be so large that it demands attention from the motorist.
7. Include reflective or glaring surface finishes.
8. Include illumination that impairs or distracts the vision of transportation system users. Other lighting may be permitted.
9. Display blinking or intermittent or moving lights, including changeable message signs, digital displays, or lighted static displays such as LED.
10. Include moving elements (kinetic art) or simulate movement.
11. Include water features of any sort.
12. Interfere with official traffic control devices, nor interfere with the operational right-of-way above the roadway.
13. Be placed within State right-of-way upon trees, or painted or drawn upon rocks or other existing natural features.

14. Make use of or simulate colors or combinations of colors usually reserved for official traffic control devices described in the Texas Manual on Uniform Traffic Control Devices.
15. Require the removal of trees or other vegetation for visibility, or harm trees during construction. Pruning of tree branches or roots, and removal of shrubs should be avoided.
16. Negatively impact existing highway features, including existing signs, irrigation systems, necessary drainage patterns, and facilities.

SECTION 5. MAINTENANCE

The Local Entity shall provide regularly scheduled maintenance, as described in **Attachment "B,"** the Local Entity's Final Gateway Monument Proposal, for its projected lifespan. Maintenance shall include, but not be limited to, restoration work to maintain the integrity of the approved Gateway Monument, maintenance of any associated landscaping or lighting, and graffiti removal. Gateway Monuments shall be kept clean, free of graffiti, and in good repair. Graffiti removal shall conform to the most current TxDOT policies and guidelines, which require prompt removal of offensive messages and timely removal of all other graffiti. Maintenance practices of the Local Entity or its agent shall protect air and water quality as required by federal and state law.

SECTION 6. MONUMENT REMOVAL

The Local Entity shall remove the Gateway Monument covered by this agreement, if in the opinion of TxDOT, it creates safety or operational concerns due to deterioration or inadequate maintenance or upon termination of the main Gateway Monument Agreement. TxDOT will notify the Local Entity when it has determined that the Gateway Monument requires special attention. In the event the Local Entity fails to maintain, repair, rehabilitate, or remove the Gateway Monument in a timely manner, TxDOT may choose to remove the Gateway Monument after thirty (30) days following notification to the Local Entity, and bill the Local Entity for all costs of removal and restoration of the area.

TxDOT reserves the right to remove the Gateway Monument due to construction, rehabilitation, violation of the terms of this agreement, or other necessary activities affecting the transportation facilities without any obligation, compensation to, or approval of the Local Entity. TxDOT will strive to notify the Local Entity of its intent to remove the Gateway Monument to allow for timely removal and salvage by the Local Entity, if possible.

TxDOT reserves the right to remove or alter any Gateway Monument that presents an immediate safety hazard to the public without delay or advanced notification to the Local Entity.

SECTION 7. USE OF CONTRACTOR OR GROUP

The Local Entity shall have the right to engage any responsible Contractor or group to perform or provide any portion of the Local Entity's Gateway Monument activities specified in this Agreement. However, notwithstanding this provision, the Local Entity shall continue to remain responsible to the State to ensure performance of all its duties and responsibilities specified in this Agreement. The Local Entity shall ensure that any Contractor or group complies with all provisions of this agreement, and federal, state, and local laws, and regulations as may be applicable.

In the event the Local Entity engages a Contractor to perform Gateway Monument construction or maintenance activities under this Agreement, the Local Entity shall ensure that said Contractor shall indemnify the State for any and all damages and claims for damages by said Contractor, its employees, agents, or representatives, including any claims resulting from bodily injury or death to others, or, for loss of or damage to property of others, arising out of, incident to, or in any manner connected to Gateway Monument construction or maintenance activities, and, for any or all liability arising from the negligent acts of said Contractor, its employees, agents, or representatives.

In the event the Local Entity engages and approves a responsible group to perform Gateway Monument construction or maintenance activities under this Agreement, the Local Entity shall require and ensure that said Contractor or group follow all the terms of this Agreement as well as all Attachments.

SECTION 8. INDEMNIFICATION

- A. The Local Entity and the State each acknowledge responsibility for the acts, deeds, errors and omissions of its own employees. The parties agree that the Texas Tort Claims Act pertaining to governmental liability for tortious conduct and/or property damage shall apply to this Agreement.
- B. The Local Entity shall also indemnify and save harmless the State from any and all expense, including, but not limited to, attorney fees, which may be incurred by the State in litigation or otherwise resisting a claim or liabilities that may be imposed on the State as a result of error, omission, or act of the Local Entity, its agents, or its employees.

SECTION 9. TERMINATION

This Agreement may be terminated under any of the following conditions:

- A. By mutual written agreement and consent of both parties; or
- B. By either party upon giving the other party thirty (30) days prior written notice; or

- C. By the State, in the event the State determines that the Gateway Monument is not in the best interest of the traveling public.

If either party terminates this Agreement, as provided herein, the Local Entity will be responsible for repair or removal of the Gateway Monument. In the event that the Local Entity does not provide the repair or removal services, the State may remove or repair the Gateway Monument and shall be entitled to reimbursement from the Local Entity for any reasonable costs incurred by the State to restore the State's right of way to its original condition.

SECTION 10. AMENDMENTS

Amendments to this Agreement shall be in writing and shall be executed by both parties.

SECTION 11. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

SECTION 12. SUCCESSORS AND ASSIGNS

Subject to the provisions of Section 7, the Local Entity shall not assign or otherwise transfer its rights and obligations under this Agreement except with prior written consent of the State, and any prohibited assignment or transfer shall be null and void.

SECTION 13. REMEDIES

This Agreement shall not be considered as specifying the exclusive remedy for any default. All legal remedies may be pursued by either party and shall be cumulative.

SECTION 14. INSURANCE

If this agreement authorizes the Local Entity or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on the State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

SECTION 15. NOTICES

All notices to either party by the other under this Agreement shall be delivered personally or sent by U.S. mail, postage prepaid, addressed to such party at the following addresses:

STATE : Texas Department of Transportation District Engineer (mailing address) _____ _____ _____, Texas _____	LOCAL ENTITY: _____ Attn: _____ _____ _____
---	--

SECTION 16. GRATUITIES

Texas Transportation Commission policy mandates that employees of the State shall not accept any benefits, gifts, or favors from any person doing business or who reasonably speaking may do business with the State under this Agreement. The only exceptions allowed are ordinary business lunches and items that have received advanced written approval of the Texas Department of Transportation Executive Director. Any person doing business with or who may reasonably speaking do business with the State under this Agreement may not make any offer of benefits, gifts or favors to State employees, except as mentioned here above. Failure on the part of the Local Entity to adhere to this policy may result in the termination of this Agreement.

SECTION 17. SIGNATORY WARRANTY

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

SECTION 18. INCORPORATION OF PROVISIONS

Attachments "A" and "B" are made part of this contract. The parties shall comply with the provisions of Attachments "A" and "B" as if they were set forth in full within the body of this contract.

THEREFORE, the Parties have executed this Agreement in duplicate originals.

LOCAL ENTITY

THE STATE OF TEXAS

By: _____

Title: _____

Date: _____

Certified as being executed for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by The Texas Transportation Commission

Attest: _____
City Clerk

By: _____
District Engineer
Houston District

Date: _____

Approved as to form:

City Attorney

List of Attachments:

“A” – Project Map for Gateway Monument

“B” - Local Entity’s Final Gateway Monument Proposal



Welcome to La Marque

Gateway to the Gulf

Three size options:

Large – “Welcome to La Marque” on I-45 north and south, City Hall, Highland Bayou Park

Medium - City offices including Fire Department, Police Station, Library. Welcome on state highways and farm-to-market roads

Small – small parks, city landmarks, districts







NATIONAL SIGN PLAZAS

City of La Marque
City Manager's Office
1111 Bayou Road
La Marque, TX 77568

December 19, 2017

Ms. Butler,

National Sign Plazas, Inc. (NSP) is submitting this letter to illustrate our company's ability to service all the City's wayfinding needs within current and future projects. We provide complete service coverage for all our city clients including feature design, strategic planning, fabrication, installation and ongoing project management. Further, we have worked extensively with the Texas Department of Transportation and have set the standard for gaining approval for placement of signage within the State road right-of-way.

With a local office operating within the Houston area, NSP is uniquely positioned to work with the City of La Marque developing a comprehensive wayfinding system that will address the needs of every citizen and visitor in La Marque. NSP understands the need for these projects to work within the real world and stretch beyond a paper design manual.

Finally, as a current contractor with the City of La Marque, we are already aware of the civic landscape, characteristics and personality of the City. We are the only company that can address all the City's projects and create a single, streamlined system that will engage tourists, citizens and businesses throughout the City of La Marque.

Please contact our Houston-based Division Manager, Steve Startzell at (832) 549-9407 if you would like more information about how NSP can help the City achieve all their wayfinding goals.

Thank you,

Grant Hayzlett

Grant Hayzlett, President
National Sign Plazas, Inc.

DEER★PARK

Birthplace of Texas®

CITY OF DEER PARK, TEXAS

Wayfinding Master Plan (DRAFT)
October 30, 2015

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	Objectives & Mission	1.1		Phase One Locations	10.12
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DEER PARK

City of Deer Park, TX
Civic Wayfinding System Master Plan Documents
Created/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title
Table of
Contents

1.0

INTRODUCTION

Along with the Tourism Committee, the City of Deer Park City Council has coordinated the development of a civic wayfinding along with the City's long term strategic planning. Overall, the wayfinding program will serve to educate and direct visitors to Deer Park as well as engage those that are unaware of all that the City has to offer.

In conjunction with this developmental vision the City has created a strategy that is targeted at the increased use of the many parks and recreation areas that lay within Deer Park. While many of the premier parks within the City host regional events and are well known to visitors, many other parks remain hidden from view and lack the popularity of use that the City has planned.

City Council and staff recognize that with the increase in visitation and tourism, would come an opportunity for economic growth and development within the City. Rather than watch tourists come and go to the San Jacinto Memorial, Battleship Texas Historic Site and other amenities in and around Deer Park, the City embarked on the development of a civic wayfinding system, a system targeted at highlighting the history, beauty and attractions of the City while encouraging use of the City's parks and recreation space. In order to accomplish this goal the wayfinding system first has to direct travelers in to the City of Deer Park and then provide the information, education and attractions that would encourage them to fully explore the City.

As the design and strategic plan developed, the wayfinding system considered not only directing users to existing destinations, but to create experiences for them along the way. The branding for the system was developed to highlight Deer Park's individuality while maintaining route continuity and safety.

Given that there is little need for the use of TXDOT rights-of-way to completely develop the wayfinding system, the City's planning strategy will not be altered to allow for this placement. However, given the future phases that are being considered this manual does address the standards and rules for gaining TXDOT approval should that be required.

OBJECTIVES

The goals of the environmental graphics system are to create a 'sense of place' making an area more memorable to residents and visitors, and to inform users. The requirement of the graphics system is that it must be both flexible and expansive without creating redundancy in placement or information. A successful system design will communicate different information to different users but, just like the users themselves, all of the information must share the same space.

The Deer Park Civic Wayfinding System will celebrate the history and vibrancy of the area while giving special attention to the parks, recreation and open spaces of Deer Park. The following are some of the objectives of the Deer Park wayfinding system:

1. Educate citizens and tourists of the parks and recreation areas
2. Reinforce the "Birthplace of Texas" brand
3. Define pathways for vehicular traffic in and out of the City
4. Define pathways for vehicular traffic to parking areas and develop transition points between modalities to encourage economic activity
5. Increase economic opportunities within the City by engaging visitors
6. Encourage travelers to return to the City of Deer Park

MISSION STATEMENT

"To enhance the use, awareness and vitality of the City's parks and recreation facilities while expanding the City's connections with tourists through education, directional content and economic opportunity."



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DEER PARK

City of Deer Park, TX
Civic Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title
Introduction

1.1

THE WAYFINDING CONCEPT

The wayfinding system begins with the creation of an area identity, the definition of boundaries for the area(s), and the direction of vehicles and pedestrians to specific destinations within the predefined area(s). The goal is to promote economic and community development through the increased use of public facilities, visitor-oriented businesses, recreational areas and other points of interest. Complete wayfinding systems consist of the following components:

Identity System

This component uses entry signage and/or gateway features to identify when a user is entering the wayfinding system. Entry features are commonly developed as monument signage with a broad footprint incorporating stone, landscaping and will illustrate the area name. Gateway features can take on a more esoteric form and are commonly represented as public art. The St. Louis arch is a great example of a gateway feature that identifies the area without utilizing the form of a standard sign.

This system can also include elements of a smaller scale such as banners or decorative street signage. The use of a unique color system within a street sign package helps reinforce the area identity and branding.

Vehicular Directional System

This system serves two major functions. First, to efficiently move traffic in and around the area without creating distractions for drivers. Second, to identify underutilized destinations or to alert drivers to amenities that they would not otherwise know are there. The vehicular system is primarily focused on first-time users and tourists; however, the identification of functional elements, such as parking, is also a service to citizens and residents of the area. These signs need to be placed frequently enough to maintain route continuity between destinations without saturating the visual environment.

Tertiary System

Tertiary signage is developed to address both vehicular and pedestrian needs. These can also be labeled as "trail blazers" and commonly have only a single destination listed. Within this system, the tertiary features are used to identify parking and distant destinations that sit somewhat isolated from other attractions. They are used as a second tier within the vehicular directional system.

Parks and Recreation System

The parks and recreation user (mainly pedestrians) has many needs within a wayfinding system and a complete system must address all of these needs with ease. Confusion at the pedestrian level will lead users to leave the area and subvert the goals/objectives of the wayfinding project. In addition to directional information that will lead them from point-to-point, Pedestrians require interpretive and interactive features (activity, rules, safety, etc.) that will enhance their use of the area.

Directional information is a necessary "next step" for vehicular traffic that has transitioned out of the car. Parking is a key feature of the wayfinding system at the parks and recreation level, but is little more than a bridge between connections. When leading a user out of a parking area, the pedestrian requires new, and often more detailed, information to feel comfortable continuing on foot and to provide the willingness to engage with the physical space of the park.

The interpretive system is designed to gain a user's attention outside of directional signage. It can be seen as a method to create a "positive distraction" for the user to learn more about the area and to motivate them to experience the area in a different way. These interpretive features will become part of the stories that they tell about the area after their visit has concluded. Within this system interpretive features have been developed to tie in to existing healthy living initiatives, tourist oriented destinations and points of interest that may have otherwise gone unnoticed. Depending on their location these features may be part of a freestanding sign or they may be placed within a park.



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DEER★PARK

City of Deer Park, TX
Pedic Wayfinding System Master Plan Document

Revised/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Received by:

Street Talk
Objectives &
Mission

1.2

DESIGN CRITERIA

The following guidelines and general design characteristics have been developed to ensure the success of the wayfinding signage system. In order to achieve the design intent, fabrication of features and finished elements should honor these design criteria.

User Friendly

- Text and font are legible
- Messaging is uncomplicated and easily interpreted
- Enhances perception of safety and awareness of surroundings
- Icons & symbols are used where possible
- Reflective and decorative features are utilized where necessary

Minimalism

- Limited number of sign types
- Essential information is given priority
- Limited quantity of signs placed within the environment

Aesthetically Pleasing

- Harmonious with the surrounding environments and existing civic branding
- Design and typography are not isolated
- Appropriately scaled to the locations/areas

Sustainable

- Easily fabricated, installed and maintained
- Vandal resistant
- Content can be easily changed or updated
- Creation of an annual maintenance/repair budget

Location

- Route continuity is maintained through message schedules
- Priority location is to the right of the driver with attention to the visibility triangle
- Signs will not interfere with pedestrian pathways
- Signs will be placed where drivers or pedestrians require new information or reinforcement of existing routes

Orientation

- Line of sight should be kept clear
- Orientation of signs to allow for greatest visibility
- Landscaping and existing structures should not interfere with the legibility of the sign face and interpretation of the sign content

Consistency

- Maintain design criteria throughout the sign system
- Message scheduling should reflect route continuity
- Route continuity should be maintained through modality transitions



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DEER★PARK

City of Deer Park, TX
Drive Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title
Design Criteria

1.3

HOW TO USE THIS MANUAL

The standards within this manual provide the design intent and instructions for the successful fabrication and installation of all signage and associated features of the graphics system. The construction documents and guidelines for each sign type is made up of multiple pages that need to be included as part of any bid targeted at qualifying a contractor for assembly and installation of the signage and features. Invitation to bid should include message schedules, sign location plans and phasing schedule. If all information is not included in the bid package design intent may not be honored.

Usage

On the first page of each sign type is a full color illustration that identifies the scale, overall appearance of the sign series and a short description of the sign's intended function within the wayfinding system.

Ex. Primary: Used to welcome visitors as they enter the City limits. This sign type can also function as a large vehicular directional sign.

Page Title

In the lower right hand corner of each page is a page title that identifies placement within the sign series as well as the content of the page.

Ex. Sheet Title:
Primary

2

Drawing Label

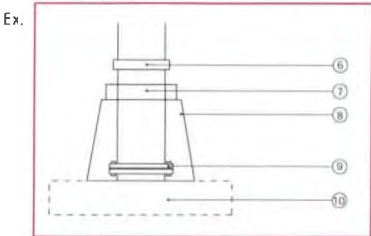
Under each drawing is Drawing Label which tells the order of the drawing in the concept series, the viewpoint (front, back aerial, etc.) and the scale. Additionally, the label will identify the map markers that are used within the location plans.

Ex. 1 | Welcome - Primary
Scale: 1" = 24"

Drawing Note & Bubble

The methods of construction and materials are identified with each series of drawings. Each detail is noted by a Note Bubble which corresponds to the label in the margin.

Ex. 5. Three Elliptical lighting fixtures of number F164-T255-H-061-000 with one lamp number HOD0600 in the middle and two number HOC0600 on the ends. Lamps to be 3000 degree.



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DEER PARK
TEXAS

City of Deer Park, TX
Drive Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plaza, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title
Use of Manual

2.1

SIGN PLACEMENT STANDARDS

Primary Placement (Entrance/Gateway)

Primary signs have been designed to serve (1) of (2) functions depending on the desired use. First, the content can be programmed to utilize these Primary signs as WELCOME or entrance signs to the City of Deer Park. Alternatively, Primary signs can be programmed to function as large vehicular directional signs that will lead in to the High Speed Vehicular directional routes. Regardless of the applied use, Primary sign placement will remain the same. The best locations should be placed in high profile, well landscaped areas that clearly define a main point of entry. Specific placement will not only be dependent upon visibility standards, but it will also require enough space for a broad foundation to be installed. Primary sign faces will outline the City name as well as the branding standards of the City, so concern for future growth of landscaping should be considered.

Major Arterial Placement (High Speed Vehicular)

These vehicular directional signs will be used to direct motorists in and around both City and recreational destinations. Placement should be considered carefully and functionality of the location should be the primary concern when developing the sign location plan. The sign system has been designed to orient general City traffic towards City specific destinations and, as a general rule, the use of new Vehicular directionals should be limited to areas where a motorist must choose to change course or remain on the current course. Vehicular directionals have been designed to serve a specific purpose, to connect the first contact signage (eg Primary) with the destination or amenity signage (eg parks, kiosks, parking, restrooms, etc.).

Minor Arterial Placement (Low Speed Vehicular)

Designed as supplemental to the Major Arterial signage, these signs have been designed for placement on dedicated routes with speed limits under 30 mph or on routes with fewer than two points of termination. While the Major Arterial elements will make up the majority of the initial sign location plan, Minor Arterial locations will become more prevalent in future phases of the Deer Park wayfinding system. The primary goal of this

sign type remains the same, to connect the first contact signage (eg Primary) with the destination or amenity signage (eg parks, kiosks, parking, restrooms, etc.), however, the use may be driven by available space. Further, it is likely that the Minor Arterial design will also be used for the destination identifier(s).

Pedestrian Placement (informative)

Informative kiosks have been developed as means to delineate non-directional information and tourist oriented information to users within the City setting and as part of a singular Pedestrian sign feature. The primary goal of these kiosks is to motivate visitors to Deer Park to explore activities within the City, the walking amenities themselves and other points of interest in and around Deer Park. While Pedestrian/Informative signage may not be part of the civic platform, these features may be necessary to connect with visitors at specific destinations. They are developed as integrated features that are directly connected to pedestrian directional signage. Once needed, these informative kiosks need to be placed in high-traffic pedestrian areas where City visitors will be able to stop and read the sign's content (eg park entrance, parking lot exit, walking paths, etc.).

Parks and Recreation Placement

Given the unique nature of each park within Deer Park many features (entrance signs, statues, amenities, etc.) will need to be planned specific to the park itself. However, the brand standards for the signage and amenities should be carried throughout all parks and applied directly to all sign types. While the design regulations and brand standards will be created as part of the initial design family, the creation of park-specific sign/feature location plans may need to be developed in future phases.

Connecting with the end user within a park will take on different strategies depending upon what the park platform has to offer. Large, destination parks that draw many visitors throughout the year should be given special treatment in order to capitalize on the economic development opportunities that these park visitors provide to Deer Park. Smaller community parks should have a greater focus on the citizens of the area and the engagement strategy should consider these users separately from others.



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City of Deer Park, TX
Civic Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title:
Sign Placement
Standards

3.1

PLANNING STRATEGY

Overarching Strategy

In conjunction with the project mission of directing and educating visitors within Deer Park, the planning strategy has been built with three functions in mind:

- 1 Efficiently drive traffic from State Highway 225 in to the City of Deer Park with the intent of identifying known and unknown destinations such as City facilities, parks and other attractions
- 2 Engage citizens and tourists visiting major destinations (San Jacinto monument, Battleship Texas State Park and Dow Park) and encourage them to further explore the cityscape.
- 3 Promote the City's brand **Birthplace of Texas** throughout the system and illustrate the historic relevance of the civic brand

The three components of this plan have been connected through the master sign location plan and have determined the placement and function of each phase of the wayfinding program (reference section 3.3). Further, the design and function of each sign type has been developed to walk the end user through a logical sequence leading them through the City and engaging them at their destination.

Efficiency in route continuity is the primary goal of the planning strategy. Once we are able to attract users and efficiently drive traffic to predetermined Solutions/destinations within the City, we will be able to predict engagement with greater return. The third priority, promotion of the civic brand, will allow the system to easily communicate information to a multitude of users, even if they are not specifically following the directional routes.

Phasing Strategies

As the wayfinding system is expanded to include more open space, parks and trails, the overarching planning strategy will remain in place, however, the strategy will need to be enhanced in order to properly address the additional project phases.

One of these strategic changes will be developed within the individual parks themselves. User engagement will likely vary from park-to-park and each park may require a specific strategy to promote the use of the space, education of attractions outside of the park and a method for the park user to transition to a civic user. Additionally, the parks will require individual sign location plans that identify the placement of decorative features as well as safety, rules and other signage.



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DEER PARK

City of Deer Park, TX
Civic Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plaza, Inc.
Submitted on: October 30, 2015
Received by:

Sheet Title
Planning
Strategy

3.2

PROJECT PHASING RECOMMENDATIONS

Overview

The City may choose to spread the cost for the entire wayfinding system over a period of several fiscal budgets. The following is a phasing recommendation that will ensure the validity of a partially installed sign program.

The goal of the system, to efficiently drive traffic through and to maximize the positive economic effect of new visitors to the City, will remain in tact during the development of these phases. If more funding is available, multiple priorities may be combined.

First Priority

Primary, Secondary and Tertiary signage located at critical intersections that serves to direct vehicular traffic in to City limits.

Second Priority

Secondary and Park signage that highlights the greatest points of interest within Deer Park as well as entrance features of some major park destinations.

Third Priority

Park and Pedestrian sign locations, as well as the individual Park plans.

Fourth Priority

All remaining Secondary and Tertiary locations that have not been developed through Priorities 1 and 2.



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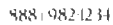
City of Deer Park, TX
One Wayfinding System - Master Plan Document

Created/Submitted by: National Sign Plazas, Inc.
Submitted on: October 30, 2015
Revised by:

Sheet Title
Phasing
Schedule

3.3

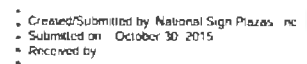
Paint and Powdercoat Colors



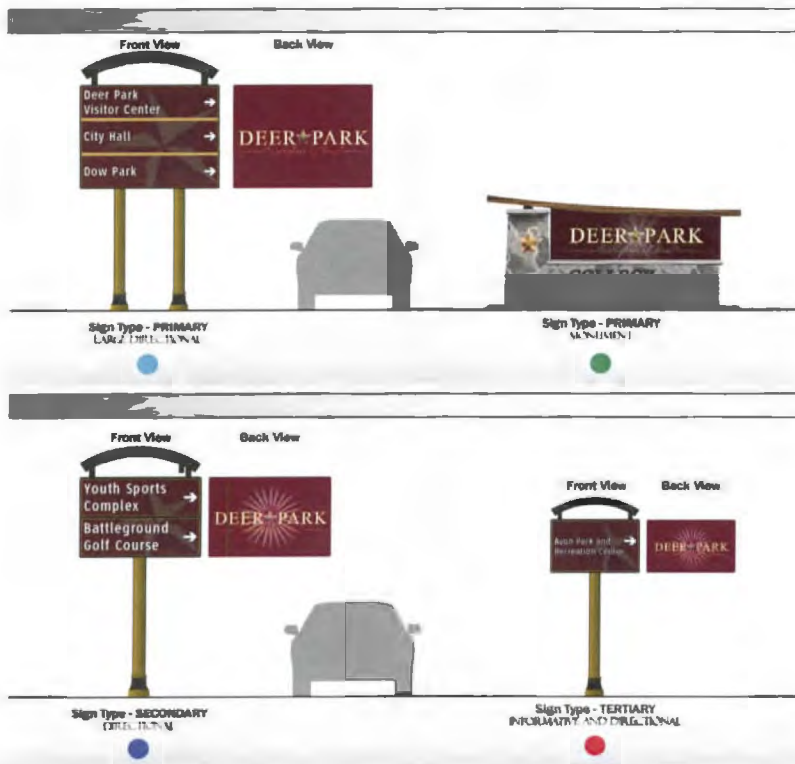
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Fonts

ABDCEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890



4.1



DEER PARK WAYFINDING SIGNS CONCEPT SERIES

The primary sign type concept has been created to evoke an historic feeling through the use of the decorative post. This post series utilizes an ornate base that serves to conceal the breakaway system and gives the sign base a connection to the right-of-way. The mounted arch on top of the Primary, Secondary and Tertiary concepts serves to display the City name or the City brand.

The sign face has been designed to allow for growth and/or replacement of the individual destination titles. Each maroon panel is individually mounted to the sign face backer panel and will reduce the cost of repair/replacement in the event of vandalism.

Park entrance will be mounted on a stone base with a wooden topper to give an elegant look. The star and "COLLEGE PARK" letters will be raised and three dimensional.



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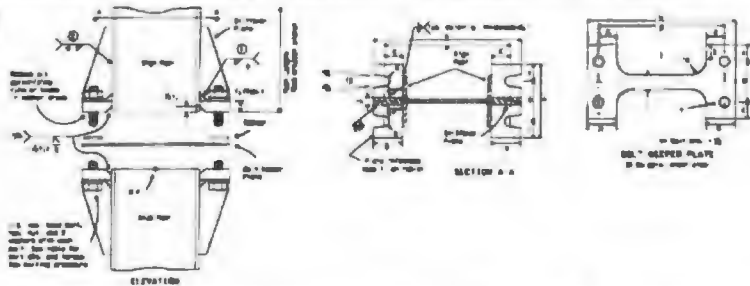
DEER PARK

City of Deer Park, TX
Civic Wayfinding System Master Plan Documents
Created/Submitted by National Sign Plazas, Inc.
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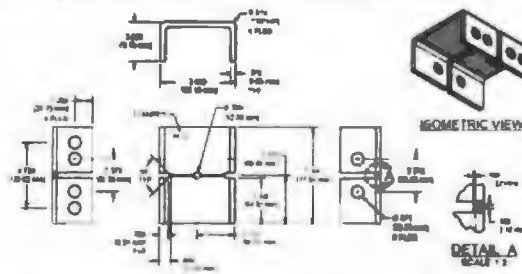
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Concept Series

5.1

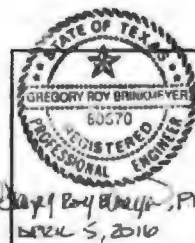
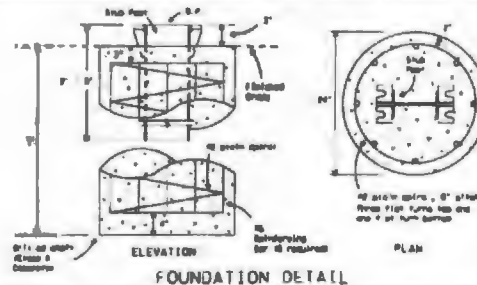
**A Stub Detail
(w6x15)**



**B Fuse Plate
Detail**



C Foundation Detail



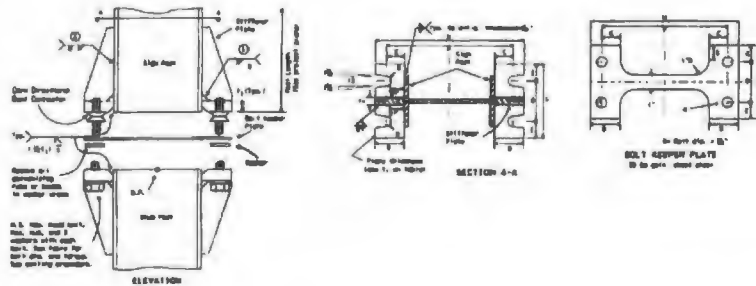
DREX PARK, TEXAS

**Primary Vehicular Sign Detail
(Page 2)**

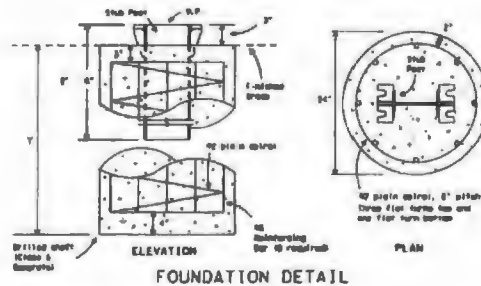
- 1. Post**
 - Tower Support
 - W6x15 - 1 beam
 - Outer Decorative
 - 7 3/4" x 6" aluminum
 - extruded painted gold
- 2. Sign Panel**
 - Each 6 pos of 12" x 36"
 - extruded aluminum
 - Front 060 aluminum
 - overlay
- 3. Divider**
 - 2" x (6) 040 aluminum
 - destination divider
- 4. Decorative Back Cover**
 - Decorative back sign cover
 - fabricated out of 040
 - powder coated aluminum
 - Logo to be painted on
 - translucent vinyl overlay
- 5. Breakaway Footer**
 - See breakaway detail
 - (page 2)
- 6. Decorative Sign Post Base**
 - Dimensions 12.75" x 13"
 - Design 2 pc decorative
 - sign base powder coated
 - gold
- 7. Decorative Header Panel**
 - Constructed of 25" x 3"
 - aluminum powder coated
 - black with gold paint
 - Fastened to steel beam
 - using post clamp

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**A Stub Detail
(w6x15)**



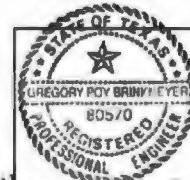
B Foundation Detail



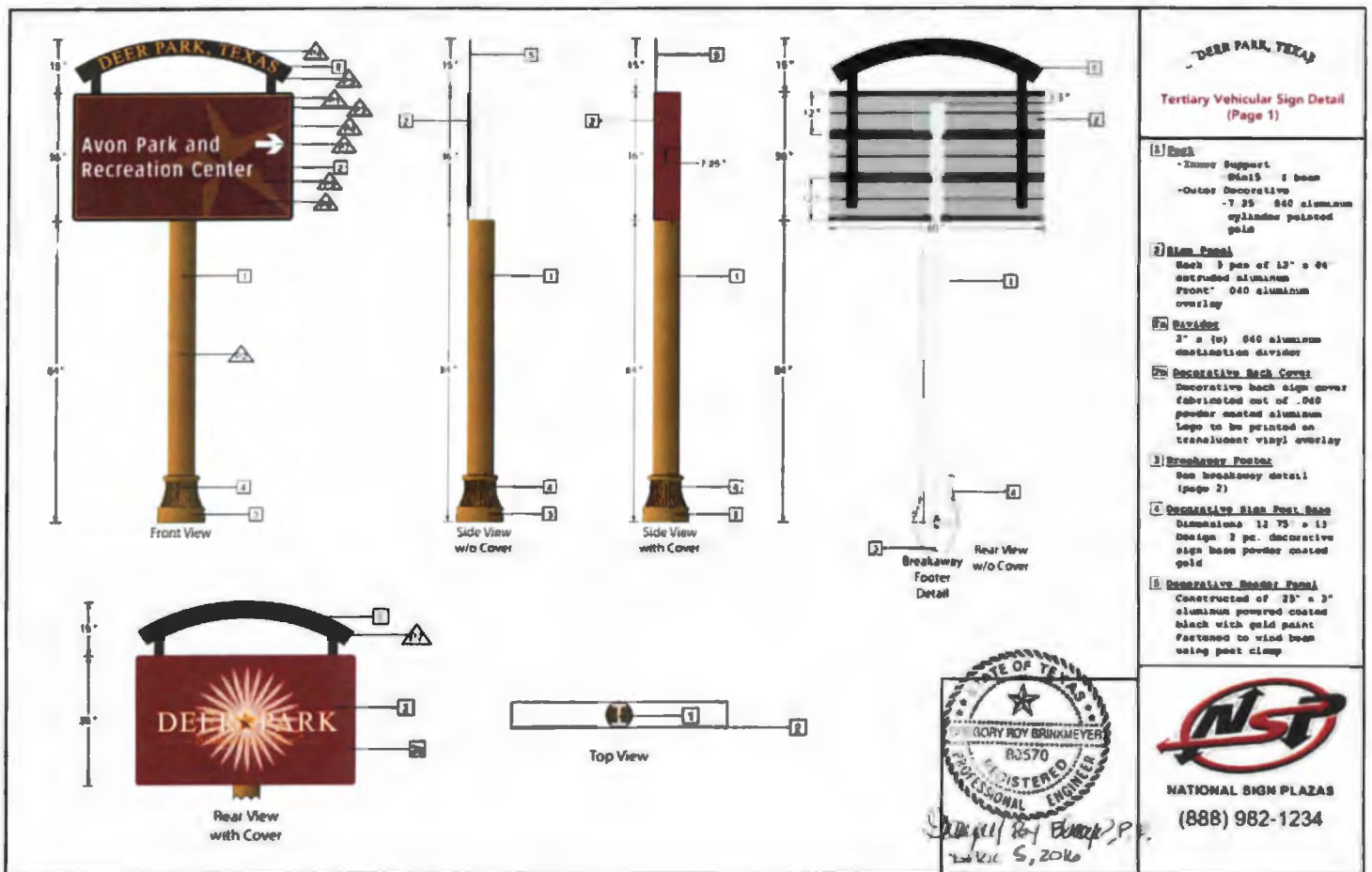
DEER PARK, TEXAS

**Secondary Vehicular Sign Detail
(Page 2)**

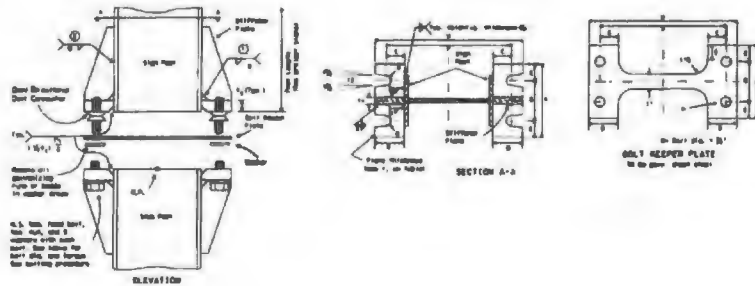
1. **Post**
-Inner Support
-W6x15 - I beam
-Outer Decorative
-7 7/8" 040 aluminum
cylinder painted
gold
2. **Sign Panel**
Back: 6 pcs of 12" x 54"
extruded aluminum
Front: 040 aluminum
overlay
3. **Divider**
2" x (v) 040 aluminum
destination divider
4. **Decorative Back Cover**
Decorative back sign cover
fabricated out of 040
powder coated aluminum
Logo to be printed on
translucent vinyl overlay
5. **Breakaway Fender**
See breakaway details:
(page 2)
6. **Decorative Sign Post Base**
Dimensions: 12.75" x 13"
Design: 2 pc decorative
sign base powder coated
gold
7. **Decorative Header Panel**
Constructed of 25" x 3"
aluminum powder coated
black with gold paint.
Fastened to wind beam
using post clamp



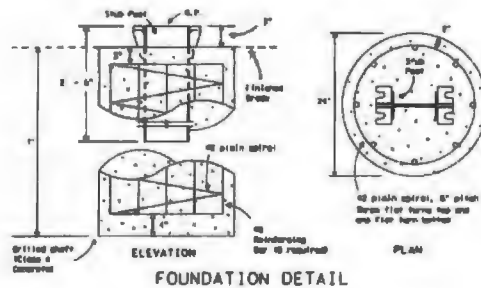
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**A Stub Detail
(w6x15)**



B Foundation Detail



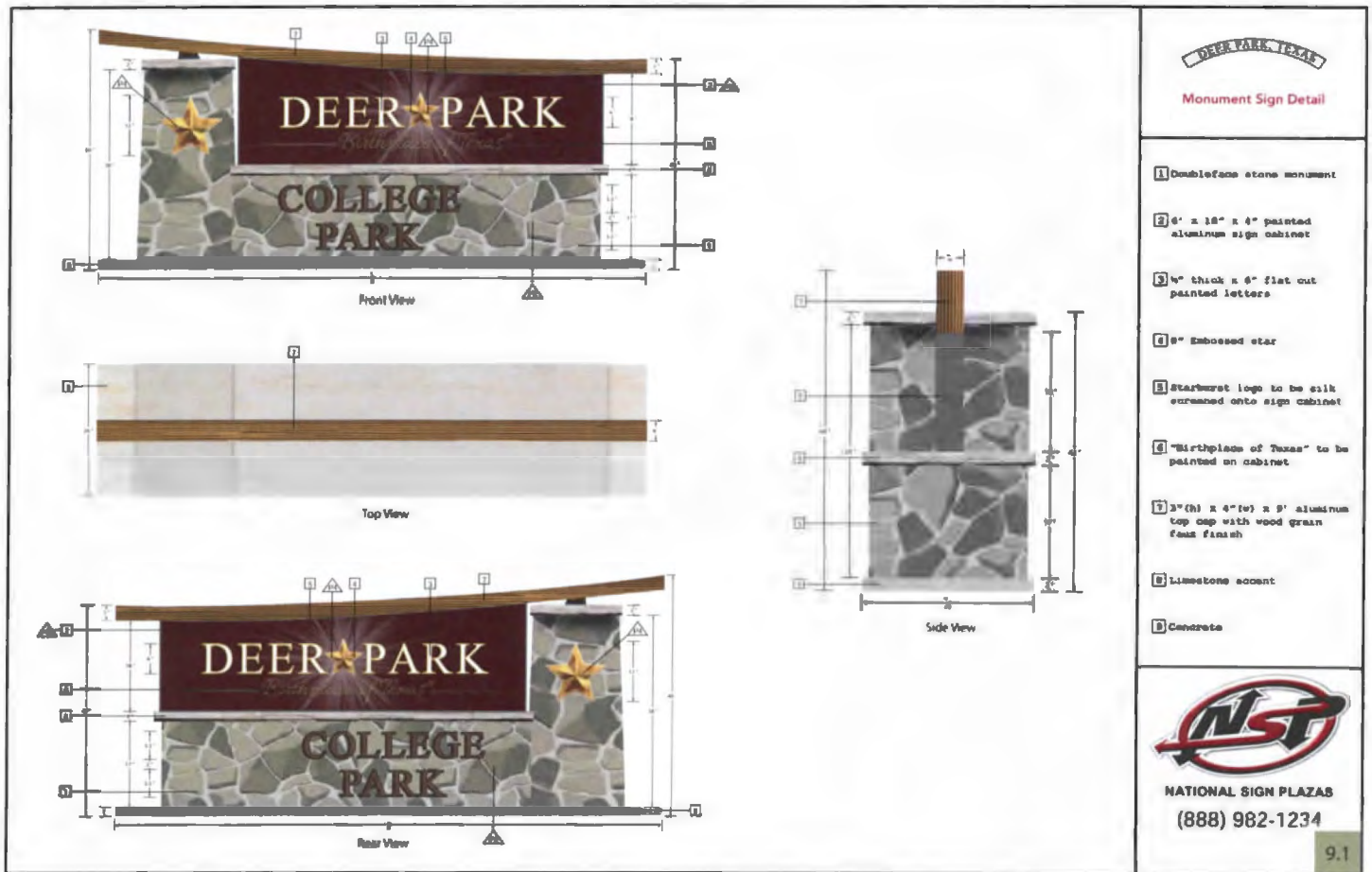
DEER PARK TEXAS

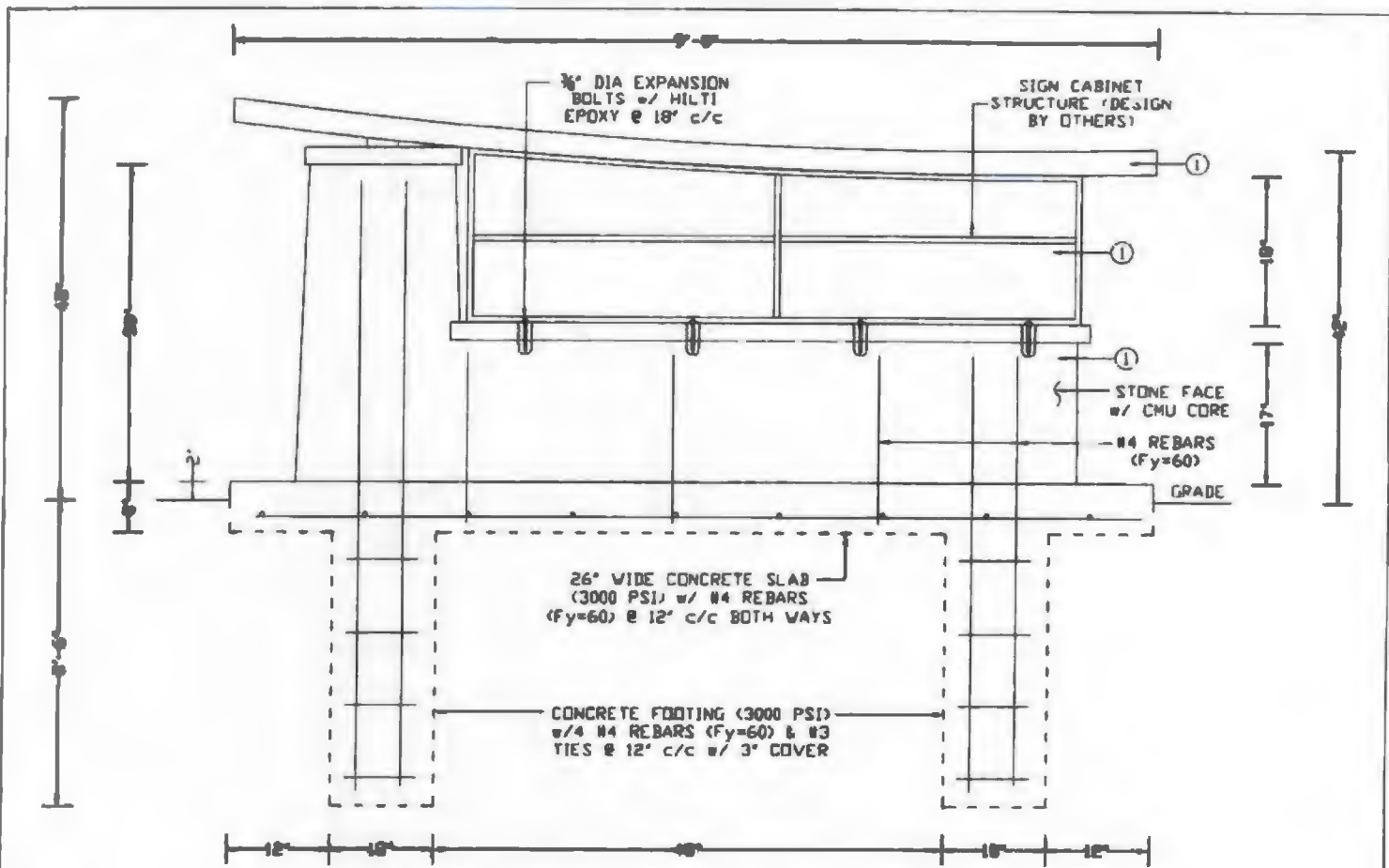
**Tertiary Vehicular Sign Detail
(Page 2)**

1. **Post**
Inner Support:
- 66x15 - 1 beam
Outer Decorative:
- 7 28" 040 aluminum
cylinder painted
gold
2. **Sign Panel**
Back: 3 pc of 17" x 85"
extruded aluminum
Frame: 040 aluminum
overlay
3. **Divider**
7" x (w) 040 aluminum
destination divider
4. **Decorative Back Cover**
Decorative back sign cover
fabricated out of .060
powder coated aluminum
Logo to be painted on
translucent vinyl overlay
5. **Breakaway Fender**
See breakaway detail
(page 2)
6. **Decorative Sign Post Base**
Dimensions: 12 75" x 13"
Design: 7 pc decorative
sign base powder coated
gold
7. **Decorative Sign Panel**
Constructed of .28" x 3"
aluminum powder coated
black with gold paint
Fastened to wood beam
using post clamp



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Foundation Design

Section	Area (sq ft)	Shape Factor	Wind (psf)	Force	Moment
1	36.00	1	30	1080	2160
				1080	2160

$$P = 2160 / 2 = 1080$$

$$b = 18 \text{ in}$$

$$S_x = 2 \times 150 \times 3.5 / 3 = 350$$

$$h = 2160 / 1080 = 2.0$$

$$A = 2.34 P / S \times b = 2.34 \times 1080 / 350 \times 1.5 = 2.41$$

$$d = A/2 [1 + \sqrt{1 + (4.36 h / A)}]$$

$$d = 2.41 / 2 [1 + \sqrt{1 + (4.36 \times 2.0 / 2.41)}] = 3.7 \text{ ft}$$

Use 2 Concrete Footings 18 in Diameter x 3.5 ft Deep (3000 PSI)

Use 4 #4 Rebar w/ #3 Ties (Fy=60) @ 12 in c/c @ Each Footing

NOTES:

- DESIGN IS BASED ON 2012 IBC - WIND SPEED OF 140 MPH (3-SEC GUST), EXPOSURE C.
- THIS DESIGN IS INTENDED TO BE INSTALLED AT THE ADDRESS SHOWN AND SHALL NOT BE USED AT ANY OTHER LOCATIONS UNLESS CERTIFIED BY A PROFESSIONAL ENGINEER.
- ENGINEER IS NOT THE ENGINEER OF RECORD FOR THE OVERALL PROJECT AND SHALL ONLY BE RESPONSIBLE FOR THE DESIGN OF SIGN STRUCTURE FOR WHICH CALCULATIONS ARE SHOWN ON THIS PAGE (SIGN CABINET STRUCTURE DESIGN SHALL BE PROVIDED BY OTHERS).
- ALL HSS TUBE SECTIONS SHALL MEET ASTM A500 GRADE-B WITH MINIMUM YIELD STRESS $F_y=46$ KSI.
- ALL OTHER STEEL INCLUDING CONNECTION PLATES, ANGLES, ETC SHALL MEET ASTM A36 WITH MINIMUM YIELD STRESS $F_y=36$ KSI.
- ALL ALUMINUM USED SHALL BE GRADE 6063-T6 WITH MINIMUM YIELD STRESS $F_y=20$ KSI.
- STRUCTURAL BOLTS SHALL CONFORM TO ASTM A325 UNLESS OTHERWISE NOTED AND SHALL BE GALVANIZED.
- ALL STEEL WELDING SHALL BE MADE WITH E70xx ELECTRODES AND SHALL BE PERFORMED BY CERTIFIED WELDERS IN ACCORDANCE WITH AWS STANDARDS.
- ALL ALUMINUM WELDING SHALL BE MADE WITH E40xx ELECTRODES AND SHALL BE PERFORMED BY CERTIFIED WELDERS IN ACCORDANCE WITH AWS STANDARDS.
- SOIL REPORT WAS NOT FURNISHED. FOUNDATION DESIGN IS BASED ON A ALLOWABLE BEARING OF 1500 PSF AND ALLOWABLE LATERAL SOIL BEARING PRESSURE OF 150 PSF PER FOOT. BEARING PRESSURE VALUES SHALL BE VERIFIED BY CONTRACTOR PRIOR TO CONCRETE PLACEMENT.
- NORMAL WEIGHT CONCRETE WITH MINIMUM COMPRESSIVE STRENGTH OF 3000 PSI (ATTAINED IN 28 DAYS) SHALL BE USED. CARE SHALL BE TAKEN FOR NOT PLACING CONCRETE OVER SOIL FILL.



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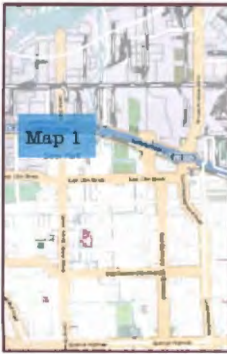
DEER PARK ENTRANCE MONUMENT

5003 COLLEGE PARK DRIVE,
DEER PARK, TX

SCALE: NTS
DRAWN BY: HMN
DATE: MAR 2016
PROJECT: 16-450
REV: 0
PAGE: 1 OF 1



Sign #	Submessage to be installed
DP001	↓ Deer sign ↓ Deer sign ↓ Deer sign
DP008	→ Deer Park Visitor Center → Deer Park → Deer Park
DP09A	→ Deer Park Visitor Center → Deer Park → Deer Park
DP09	→ Deer Park Visitor Center → Deer Park → Deer Park
DP40	→ Deer Park Visitor Center → Deer Park → Deer Park
DP41	→ Deer Park Visitor Center → Deer Park → Deer Park



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• Civic Wayfinding System - Master Plan Documents
• Created/Submitted by National Sign Plazas, Inc.
• Submitted on October 30 2015
• Received by

Sheet Title
Planning Details

10.1



Sign #	Message/Location
DP03C	Battleground Golf Course
DP03D	Michelson Athletic Complex
DP03E	Jimmy Burke Activity Center
DP03F	Youth Sports Complex
DP03G	Elin and Friends Day Park
DP03H	Paton's Cabin
DP03I	Theatre and Court Building
DP03J	West 1st Street
DP03K	West 2nd Street
DP03L	West 3rd Street
DP03M	West 4th Street
DP03N	West 5th Street
DP03O	West 6th Street
DP03P	West 7th Street
DP03Q	West 8th Street
DP03R	West 9th Street
DP03S	West 10th Street
DP03T	West 11th Street
DP03U	West 12th Street
DP03V	West 13th Street
DP03W	West 14th Street
DP03X	West 15th Street
DP03Y	West 16th Street
DP03Z	West 17th Street
DP03AA	West 18th Street
DP03AB	West 19th Street
DP03AC	West 20th Street
DP03AD	West 21st Street
DP03AE	West 22nd Street
DP03AF	West 23rd Street
DP03AG	West 24th Street
DP03AH	West 25th Street
DP03AI	West 26th Street
DP03AJ	West 27th Street
DP03AK	West 28th Street
DP03AL	West 29th Street
DP03AM	West 30th Street
DP03AN	West 31st Street
DP03AO	West 32nd Street
DP03AP	West 33rd Street
DP03AQ	West 34th Street
DP03AR	West 35th Street
DP03AS	West 36th Street
DP03AT	West 37th Street
DP03AU	West 38th Street
DP03AV	West 39th Street
DP03AW	West 40th Street
DP03AX	West 41st Street
DP03AY	West 42nd Street
DP03AZ	West 43rd Street
DP03BA	West 44th Street
DP03BB	West 45th Street
DP03BC	West 46th Street
DP03BD	West 47th Street
DP03BE	West 48th Street
DP03BF	West 49th Street
DP03BG	West 50th Street
DP03BH	West 51st Street
DP03BI	West 52nd Street
DP03BJ	West 53rd Street
DP03BK	West 54th Street
DP03BL	West 55th Street
DP03BM	West 56th Street
DP03BN	West 57th Street
DP03BO	West 58th Street
DP03BP	West 59th Street
DP03BQ	West 60th Street
DP03BR	West 61st Street
DP03BS	West 62nd Street
DP03BT	West 63rd Street
DP03BU	West 64th Street
DP03BV	West 65th Street
DP03BW	West 66th Street
DP03BX	West 67th Street
DP03BY	West 68th Street
DP03BZ	West 69th Street
DP03CA	West 70th Street
DP03CB	West 71st Street
DP03CC	West 72nd Street
DP03CD	West 73rd Street
DP03CE	West 74th Street
DP03CF	West 75th Street
DP03CG	West 76th Street
DP03CH	West 77th Street
DP03CI	West 78th Street
DP03CJ	West 79th Street
DP03CK	West 80th Street
DP03CL	West 81st Street
DP03CM	West 82nd Street
DP03CN	West 83rd Street
DP03CO	West 84th Street
DP03CP	West 85th Street
DP03CQ	West 86th Street
DP03CR	West 87th Street
DP03CS	West 88th Street
DP03CT	West 89th Street
DP03CU	West 90th Street
DP03CV	West 91st Street
DP03CW	West 92nd Street
DP03CX	West 93rd Street
DP03CY	West 94th Street
DP03CZ	West 95th Street
DP03DA	West 96th Street
DP03DB	West 97th Street
DP03DC	West 98th Street
DP03DD	West 99th Street
DP03DE	West 100th Street



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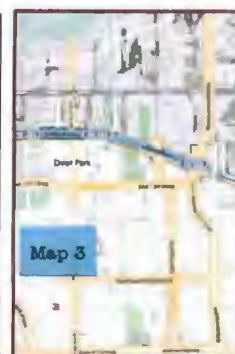
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Sheet Title
Planning Details

10.2



Sign #	Message to Pedestrian
DP10A	Deer Park High School
DP10B	Deer Park Stadium
DP10C	Deer Park Police Station
DP10D	Deer Park Library
DP10E	Deer Park City Hall
DP10F	Deer Park City Hall
DP10G	Deer Park City Hall
DP10H	Deer Park City Hall
DP10I	Deer Park City Hall
DP10J	Deer Park City Hall
DP10K	Deer Park City Hall
DP10L	Deer Park City Hall
DP10M	Deer Park City Hall
DP10N	Deer Park City Hall
DP10O	Deer Park City Hall
DP10P	Deer Park City Hall
DP10Q	Deer Park City Hall
DP10R	Deer Park City Hall
DP10S	Deer Park City Hall
DP10T	Deer Park City Hall
DP10U	Deer Park City Hall
DP10V	Deer Park City Hall
DP10W	Deer Park City Hall
DP10X	Deer Park City Hall
DP10Y	Deer Park City Hall
DP10Z	Deer Park City Hall



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Sign #	Message Schedule
DP22	Default 1 to 2011 Schedule 1 of Year



- Primary Vehicular Sign
- Secondary Vehicular Sign
- Tertiary Vehicular Sign
- Destination



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Sign #	Alternative Schematic
DP-01	- Adapt Left-turn Complete - Adapt Right-turn Prohibitory Advance
DP-02	- Adapt Vertical Advance - Adapt Vertical Advance



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Sign #	Message Schedule
DP12	- City Hall - City Hall - Community Center
DP13	- City Hall - City Hall - Community Center
DP32A	- City Hall - City Hall - Community Center
DP32	- City Hall - City Hall - Community Center
DP34A	- City Hall - City Hall - Community Center
DP34B	- City Hall - City Hall - Community Center



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Sign #	Signage Schedule
DP36	Top of Signage Schedule Bottom of Signage Schedule
DP37	Top of Signage Schedule Bottom of Signage Schedule
DP38	Top of Signage Schedule Bottom of Signage Schedule
DP39	Top of Signage Schedule Bottom of Signage Schedule
DP40	Top of Signage Schedule Bottom of Signage Schedule
DP41	Top of Signage Schedule Bottom of Signage Schedule
DP42	Top of Signage Schedule Bottom of Signage Schedule
DP43	Top of Signage Schedule Bottom of Signage Schedule
DP44	Top of Signage Schedule Bottom of Signage Schedule
DP45	Top of Signage Schedule Bottom of Signage Schedule
DP46	Top of Signage Schedule Bottom of Signage Schedule
DP47	Top of Signage Schedule Bottom of Signage Schedule
DP48	Top of Signage Schedule Bottom of Signage Schedule
DP49	Top of Signage Schedule Bottom of Signage Schedule
DP50	Top of Signage Schedule Bottom of Signage Schedule
DP51	Top of Signage Schedule Bottom of Signage Schedule
DP52	Top of Signage Schedule Bottom of Signage Schedule
DP53	Top of Signage Schedule Bottom of Signage Schedule
DP54	Top of Signage Schedule Bottom of Signage Schedule
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DP63	Top of Signage Schedule Bottom of Signage Schedule
DP64	Top of Signage Schedule Bottom of Signage Schedule
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DP70	Top of Signage Schedule Bottom of Signage Schedule
DP71	Top of Signage Schedule Bottom of Signage Schedule
DP72	Top of Signage Schedule Bottom of Signage Schedule
DP73	Top of Signage Schedule Bottom of Signage Schedule
DP74	Top of Signage Schedule Bottom of Signage Schedule
DP75	Top of Signage Schedule Bottom of Signage Schedule
DP76	Top of Signage Schedule Bottom of Signage Schedule
DP77	Top of Signage Schedule Bottom of Signage Schedule
DP78	Top of Signage Schedule Bottom of Signage Schedule
DP79	Top of Signage Schedule Bottom of Signage Schedule
DP80	Top of Signage Schedule Bottom of Signage Schedule
DP81	Top of Signage Schedule Bottom of Signage Schedule
DP82	Top of Signage Schedule Bottom of Signage Schedule
DP83	Top of Signage Schedule Bottom of Signage Schedule
DP84	Top of Signage Schedule Bottom of Signage Schedule
DP85	Top of Signage Schedule Bottom of Signage Schedule
DP86	Top of Signage Schedule Bottom of Signage Schedule
DP87	Top of Signage Schedule Bottom of Signage Schedule
DP88	Top of Signage Schedule Bottom of Signage Schedule
DP89	Top of Signage Schedule Bottom of Signage Schedule
DP90	Top of Signage Schedule Bottom of Signage Schedule
DP91	Top of Signage Schedule Bottom of Signage Schedule
DP92	Top of Signage Schedule Bottom of Signage Schedule
DP93	Top of Signage Schedule Bottom of Signage Schedule
DP94	Top of Signage Schedule Bottom of Signage Schedule
DP95	Top of Signage Schedule Bottom of Signage Schedule
DP96	Top of Signage Schedule Bottom of Signage Schedule
DP97	Top of Signage Schedule Bottom of Signage Schedule
DP98	Top of Signage Schedule Bottom of Signage Schedule
DP99	Top of Signage Schedule Bottom of Signage Schedule
DP100	Top of Signage Schedule Bottom of Signage Schedule



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Sign #	Message Schedule
DP34	- DP34 Sign - DP34 Sign - DP34 Sign
DP33	- DP33 Sign - DP33 Sign



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Phasing
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10.10



Sign #	Message Schedule
1	Over 24/7
2	City Hall
3	Over 24/7 - 24/7/24



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Phase 1 Locations



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Phase One
Locations

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Phase 2 Locations



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Phase Two
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10.13



Phase 3 Locations



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Phase Three
Locations

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Phase 4 Locations



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Phase Four
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Phase 5 Locations



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Sheet Title
Phase Five
Locations

10.16

Sign #	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
DP01					
DP02					
DP03					
DP03A					
DP03B					
DP03C					
DP03D					
DP04					
DP05					
DP05A					
DP05B					
DP07					
DP07A					
DP08					
DP09					
DP09A					
DP10					
DP10A					
DP10B					
DP11					
DP11A					
DP12					
DP13					
DP14					
DP15					
DP15A					
DP16					
DP17					
DP17A					
DP18					
DP18A					
DP19					
DP19A					
DP20					

Sign #	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
DP20A					
DP21					
DP21A					
DP22					
DP23					
DP24					
DP25					
DP25A					
DP26					
DP27					
DP27A					
DP27B					
DP28					
DP30					
DP31					
DP32					
DP32A					
DP33					
DP34					
DP34A					
DP35					
DP35A					
DP36					
DP37					
DP38					
DP38A					
DP39					
DP40					
DP41					
DP44					
DP45					
DP46					
DP46A					
DP46B					



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Sheet Title
Phasing
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Monument	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Monument	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Terrace Park	●					Brookhollow Park			●		
Wynfield Park	●					Spencerview Athletic Complex		●			
College Park	●					Surface Water Treatment Plant					●
Avon Park			●		●	Battleground Golf Course		●			
Park Green				●	●	Ella and Friends Dog Park				●	
Parkview Park				●	●	Minchen Athletic Complex		●			
Tiffany Amber Park					●	Jimmy Burke Activity Center				●	●
Running Brook Park	●					Fire Station #1			●	●	
Deer Meadows Park					●	Fire Station #2					
Bayou Bend Park				●	●	Fire Station #3					●
P-Street Right of Way Park				●	●	EM Maxwell Adult Center			●		
Destiny Park			●	●	●	Wastewater Treatment Plant					●
Dow Park		●	●	●	●	Municipal Court and Theatre				●	
Big Bend Park			●	●	●	Deer Park Wetlands	●				
Park Meadows Park			●			Humane Shelter					●
Parkside Place Park				●	●	City Hall			●		
Nedlith Park				●	●						
Brownwind Park					●						
Cottonwood Estates Park					●						
East Meadows Park			●								
McHenry Park					●						
Monroe Park			●								



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Phasing
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Monument	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Monument	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Community Center/ Earl Dunn Gym											
Operations Complex											
Police Dept. Claude Burgess Center											
Library											
Adult Sports Complex											
Transfer Station											
Youth Sports Complex											
Kingsdale Recreation Center											
Soccer Complex											
Fire Training Center											



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Phase 1, 3, and 4 Locations



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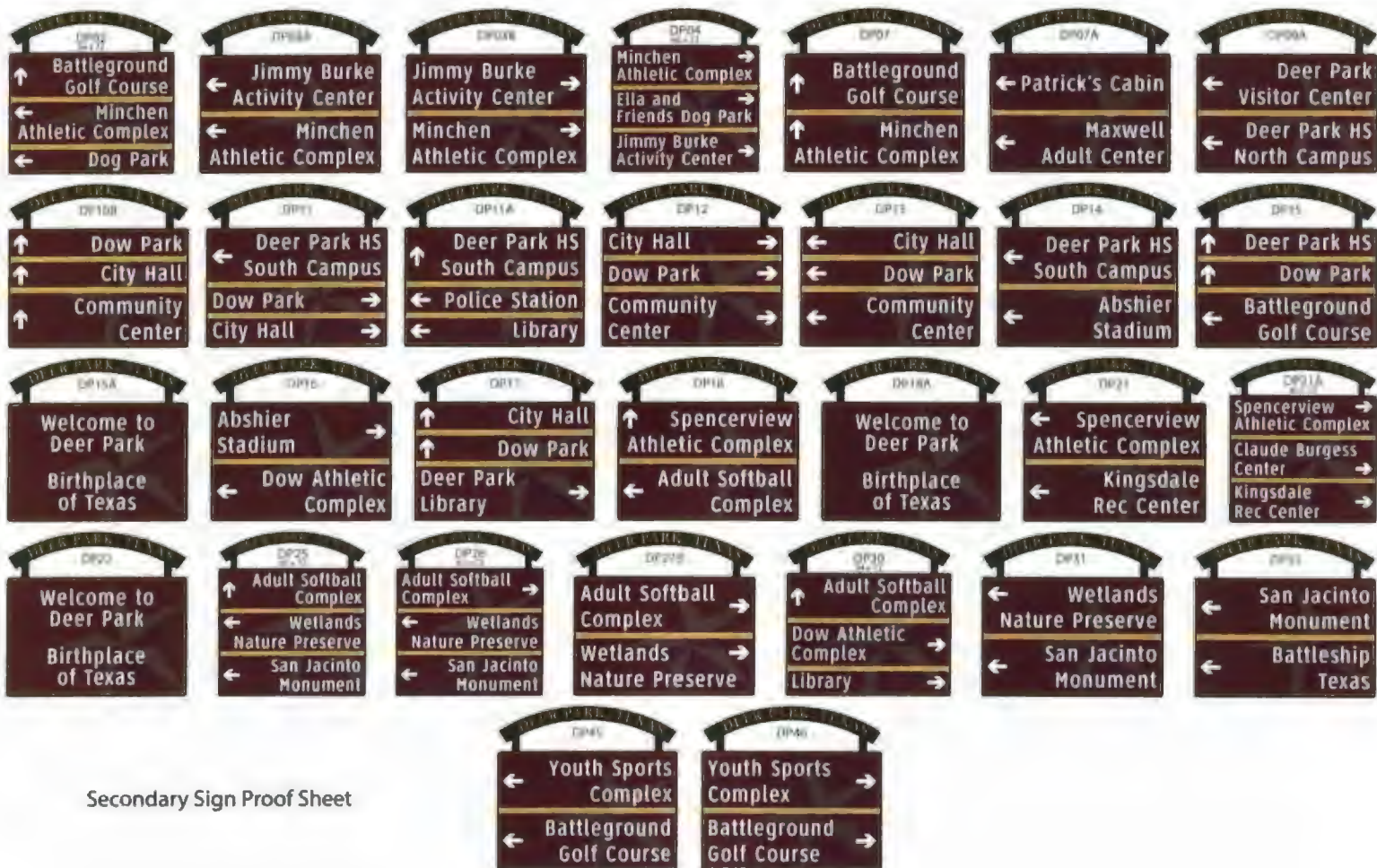
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Sheet Title
All Phases

10.20

Primary Sign Proof Sheet





Secondary Sign Proof Sheet

Tertiary Sign Proof Sheet



Monument Proof Sheet (1)



Monument Proof Sheet (2)



Monument Proof Sheet (3)



Monument Proof Sheet (4)



Deer Park Budget Phasing

<u>Phase/Year 1</u>				<u>Funding Source</u>
Primary	7	\$6,600.00	\$46,200.00	Hotel Occupancy Tax
Secondary	12	\$3,600.00	\$43,200.00	Hotel Occupancy Tax
Entry	4	\$14,750.00	\$59,000.00	Hotel Occupancy Tax
Entry	1	\$14,750.00	\$14,750.00	Project Funding *
Total			\$163,150.00	

Entry Sign Detail:

College Park, Running Brook Park, Terrace Park, Wynfield Park, *Deer Park Wetlands

<u>Phase/Year 2</u>				<u>Potential Funding Source</u>
Primary	17	\$6,600.00	\$112,400.00	Hotel Occupancy Tax
Secondary	8	\$3,600.00	\$28,800.00	Hotel Occupancy Tax
Entry	4	\$14,750.00	\$59,000.00	Hotel Occupancy Tax
Entry	1	\$14,750.00	\$14,750.00	Project Funding *
Hotel Occupancy			\$200,000.00	
Project Fund			\$14,750.00	
Total			\$214,750.00	

Entry Sign Detail:

Dow Park, Battleground Golf, Library, Minchen Athletic Complex, *Spencerview Athletic Complex,

<u>Phase/Year 3</u>				<u>Potential Funding Source</u>
Secondary	9	\$3,600.00	\$32,400.00	Hotel Occupancy Tax
Tertiary	7	\$2,000.00	\$14,000.00	Hotel Occupancy Tax
Entry	9	\$14,750.00	\$132,750.00	Hotel Occupancy Tax
Entry	2	\$14,750.00	\$29,500.00	Project Funding *
Hotel Occupancy Tax			\$179,500.00	

Project Funding	\$29,500.00
Total	\$209,000.00

Entry Sign Detail

East Meadows Park, Park Meadows Park, Fire Station #2, E.M. Maxwell Adult Center, Police Department, Adult Sports Complex, Dow Park, Brookhollow Park, Monroe Park, Avon Park, * Soccer Complex, *City Hall

<u>Phase/Year 4</u>			<u>Proposed Funding Source</u>	
Entry	13	\$14,750.00	\$191,750.00	Hotel Occupancy
Entry	1	\$14,750.00	\$14,750.00	Project Funding *
Total			\$206,500.00	

Entry Sign Detail

Nedith Park, Parkview Park, Parkside Place Park, Fire Training Facility, Fire Station #1, Bayou Bend Park, Ella & Friends Dog Park, P-Street Right of Way Park, Destiny Park, Claude Burgess Center, Big Bend Park, Operations Complex, *Municipal Courts and Theatre Building, *Jimmy Burke Activity Center,

<u>Phase/Year 5</u>			<u>Proposed Funding Source</u>	
Entry	10	\$14,750.00	\$147,500.00	Hotel Occupancy
Entry	4	\$14,750.00	\$59,000.00	Project Funding
Total			\$206,500.00	

Entry Sign Detail

Tiffany Amber Park, Deer Meadows Park, Humane Shelter, Park Green Park, Fire Station #3, Kingsdale Recreation Center, Transfer Station, Wastewater Treatment Plant, Surface Water Treatment Plant, Brownwind Park,* Cottonwood Estates Park, *McHenry Park, *Youth Sports Complex, *Community Center and Earl Dunn Gym

Potential Funding Source Color Coding

Hotel Occupancy Tax Funding

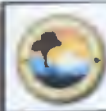
General Fund Funding

Project Fund Funding

IMAGINE LA MARQUE

2017

Renaissance District Revitalization Plan

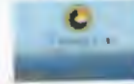


ECONOMIC
DEVELOPMENT
CORPORATION



EXECUTIVE SUMMARY

This report was commissioned by the La Marque Economic Development Corporation to explore the current conditions of the historic downtown located on Laurel Street, from Bayou Road to Yapon Drive, and also includes 1st Street from Bayou Road to TX 3. La Marque is experiencing a Renaissance. The city's leaders are committed to a city-wide revitalization project, one of which is the historic Renaissance District. Drawing from feedback provided to us by focus groups and the community, this effort will be driven by the principles of place making, walkability and accessibility for the community's aging population. This project will also help create an attractive destination for local La Marque residents, and help refocus development toward the City's urban core. The Revitalization Plan will include analysis of existing conditions and regulations, visual renderings of development alternatives, site plans, and recommended action items for project implementation. This plan will focus on four overarching strategies:



1 ORGANIZATION
A long-term organization is needed that has the capacity and community support to lead revitalization efforts. A downtown organization focused on revitalization carries on as individual participants come and go and may serve a variety of functions. It can:

- Develop, modify, and implement the community's revitalization plan
- Identify and take advantage of opportunities that arise
- Serve as the focal point for fundraising efforts
- Coordinate the efforts of businesses, property owners, and local officials, and
- Oversee community outreach efforts

2 ECONOMIC RESTRUCTURING

Most downtowns begin their decline when their economic functions diminish or move elsewhere. In almost all cases, successful revitalization involves shifting to a different mix of economic activities. This requires identifying and promoting new economic functions for the downtown in relation to local or regional markets and competing commercial centers. Economic restructuring should be based on a realistic inventory and assessment of market trends, existing businesses, and local assets, including buildings, infrastructure, public amenities, and the local workforce. In addition to market analyses, work under this element can include programs to strengthen and recruit businesses.

3 PROMOTION

To initiate and perpetuate revitalization, the downtown must be effectively marketed. This involves making sure businesses, potential investors, residents, and visitors are kept informed of what the downtown has to offer and the vision of growth for its future. Activities can include branding, image development, and marketing campaigns, sales events and promotions, special downtown celebrations, and cultural programs that draw people downtown. Highlighting economic successes generates more activity.

4 DESIGN

The historical and aesthetic qualities of a downtown or village center and well-defined public spaces set it apart from other commercial areas. Design is the key element that ties disparate buildings and spaces into an attractive, visually coherent environment for visitors, customers, employees and residents.

SUMMARY OF RECOMMENDATIONS

COMMUNITY ORGANIZATION:

Create a La Marque Revitalization Organization. Establish an organization whose sole mission is to facilitate the area's revitalization. The organization will provide a variety of services not going but not limited to: development and oversight of safety, marketing and beautification programs, event coordination, advocacy for area-specific issues and concerns, merchant education, tenant and developer recruitment and a broad range of planning and outreach activities.

PUBLIC SAFETY:

Create a Crime Free Zone in the Renaissance District (Ren District) area. Work with residents, police, social service organizations and community leaders to create a Neighborhood Watch and Safety Plan.

Conduct a Multi-modal Transportation Study. This will help to assess the pedestrian and bicycle safety. It will help to accurately characterize location-specific concerns and identify areas where additional maintenance and improvements are needed.

COMMUNITY PLACES:

Public Space in the Ren District area. Create new parks in the Ren District area that will draw people to the area to sit, eat and have public events.

BEAUTIFICATION:

Make the Central Business District heavily appealing.

- Plant trees to enhance beauty and shade for pedestrians.
- Create pocket parks in open spaces between buildings.
- Install and use exterior lighting, antique lampposts, trees decorated with white lights, or a lighted water fountain.
- Raise crosswalks as speed bumps for safety and to keep walking areas dry.
- Paint lines bright colors to increase the safety of both pedestrians and motorists.
- Offer seating by providing benches and picnic tables.

CENTRAL BUSINESS DISTRICT REVITALIZATION:

Attract core business. The Ren District area is in need of density when it comes to retail and service businesses. Promote the need of these and persuade them to invest in the area.

Mixed use. Promote land use policies that allow for not only residential properties in the CBD but will allow for high density multi-family developments that will support the business community.

NO SINGLE ORGANIZATIONAL MODEL EXISTS

There is no single factor that is responsible for the success of great downtowns. Research has shown that many characteristics and attributes have effects on downtown developments. If enough of these positive attributes can cluster together, a downtown will be successful.

Successful downtowns tend to have multiple traffic generators that supplemented the presence of a larger institution(s) all within short walking distance.

Successful downtowns are beloved by citizens.

Successful downtowns overcome challenges and obstacles.

Successful downtowns are walkable.

Successful downtowns are committed to mixed use development.



SUCCESSFUL PLANS REQUIRE:

COMPREHENSIVENESS

Multi-pronged approach required for success.

INCREMENTAL

Small projects lead to larger impacts.

SELF-HELP

Efforts must be community driven.

PARTNERSHIPS

Success requires cooperative action by a variety of players.

EXISTING ASSETS

Capitalize on unique qualities.

QUALITY

Set high standards for everything from brochures to customer service.

CHANGE

Economic restructuring requires changes in attitudes and practices, which take time.

ACTION ORIENTATION

Implement the plan through continuous actions, both small and large. The community needs to see results.

BASIC RECIPE FOR A VIBRANT SMALL DOWNTOWN

1. NARROW STREETS AND TRAFFIC CALMING

Narrow streets (less than 60 feet wide with 10-foot lanes) are plenty wide for traffic—and traffic will move much slower than with 12 or 13-foot lanes. Traffic can be further calmed with bulb-outs and cross-walks. Parallel or head-in parking separates pedestrians from traffic—an important safety feature. Avoid one-way streets.

2. SIDEWALKS

Wide sidewalks are key to vibrancy. Need wide sidewalks? Size matters. The best sidewalks are at least 15 feet wide, and more. Seven feet might be considered a bare minimum.

3. SETBACKS

Setbacks are the gold standard for walkability in commercial districts. Building frontage should come right up to the sidewalk. All of the great old downtowns were built this way. Strip malls with two or more parking lanes do not contribute to walkability.

4. RETAIL COVERAGE AND TRANSPARENCY

Transparency is the best of these walkability variables. The best downtown streets will have close to 100 percent transparency and a fine-grain retail pattern—not just a few shops occupying the whole block.

5. BLOCK SIZE AND INTERSECTION DENSITY

Small blocks (fewer than 100 or 150 feet on a side) make for a high intersection density, more street frontage (and therefore activity and spending) within a half-mile walk.

6. PARKING REQUIREMENTS

Require on-street parking requirements on downtown establishments. Parking requirements are the bane of walkable places. If vibrancy exists by doing all of the above, then off-street structured parking can be considered, but the burden should not be placed on downtown merchants.

All of these elements can be achieved with new development, but it is not common to find all of these requirements to the degree specified above. You work with what you have, and try to get as close as possible in each area.

The Basic Recipe can help transform a small downtown (A) into a vibrant and lively downtown (B).



Graphics provided by Urban Advantage



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1

INTRODUCTION

LA MARQUE IS...

History of La Marque extends back to the days of the Republic of Texas. Located along the banks of Highland Bayou, the largely rural town was settled and named Highlands. During the Civil War soldiers stopped on their route between Galveston and Houston to purchase butter milk, earning Highlands the nickname "Buttermilk Station."

During the 1890's it was learned that another community existed with the same name. Postmistress Madam Street Amaroze renamed the town La Marque, a French term for "the mark."



La Marque Central Business District Area

The Central Business District

The Central Business District (CBD) of La Marque is located on Laurel Street, from Bayou Rd to Yugen Drive, and also includes 1st Street, from Bayou Road to TX 3. The proposed epicenter "Ray Station" for this revitalization effort is located at the crossroads of 1st and Laurel Street.



WHY DOES DOWNTOWN LA MARQUE NEED A REVITALIZATION PLAN?

What defines "quality of life"? What makes a place desirable? In many ways, downtowns represent a more authentic experience that is tied to the uniqueness of individual contexts and histories. Benefits to economic development are also well documented with strong, vibrant, and well-maintained downtowns, as they can serve as an indicator of public investment and the local government's commitment to improving quality of life.

WHO IS MAKING THIS PLAN?

Fundamental to the success of this planning process will be a robust, interactive community participation process. The Texas Coastal Watershed Program (TCWP) espouses a basic philosophy that public involvement is not one task among many; it is instead a critical common thread that ties all planning and design tasks together. In this regard, TCWP has conducted many fun, interactive, and meaningful community outreach forums.

PLANNING EFFORTS

The 2017 City of La Marque Revitalization Plan, as part of a broader strategy of reinvestment in the City, provides a vision for a vibrant downtown corridor called Renaissance District (Ren District) and a dynamic framework for realizing this vision. In order to achieve this vision, the La Marque Economic Development Corporation will initiate a Revitalization Plan. The planning process will involve a high degree of participation from local businesses and residents in order to capture community goals and develop support for the project. The Revitalization Plan will include analysis of existing conditions and regulations, visual renderings of development alternatives, site plans, and recommended action items for project implementation.

PLANNING PROCESS DIAGRAM



LOCATION OF LA MARQUE CENTRAL BUSINESS DISTRICT (CBD)



CURRENT CONDITIONS

- Land use and zoning
- Socio-economic and market analysis
- Development conditions



OPPORTUNITIES

- Strengths and opportunities



BIG IDEAS

- Community input
- Visual renderings
- Key Station
- Street layout



STRATEGIES FOR DEVELOPMENT

- Strategic Business Development Plan
- Detailed Business Development strategies
- First steps
- Site development recommendations
- Funding strategies



2

CURRENT CONDITIONS

UNDERSTANDING

Part of creating a Revitalization Plan is trying to understand the current conditions of the area. In this section we will be exploring

• Current Land use and Zoning	PAGE 18
• Socio-Economic and Market Analysis	PAGE 20
• Development Charter	PAGE 23
• Transportation	PAGE 24
• Parking	PAGE 25
• Public Open Space/Parks	PAGE 26
• Residential	PAGE 27

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This is the current land use and zoning map that was uploaded on the City of Le Mars website. The area is comprised of mostly C 2 Restricted Commercial (59.3%), R 1 Single Family Residential (24.5%), C 1 General Commercial (15.4%) and PUB Public (1.8%).

This map was created based on the walking survey of the area. The parcels highlighted in red are considered commercial and the ones highlighted in yellow are considered residential.

There are a few areas where the zoning does not match with the current land use.

The section of the map outlined in blue is zoned C-2 Restricted Commercial which is supposed to be limited to retail stores and local business uses supplying everyday shopping needs of the community. The current land use of the area is mostly single family.

The section that has been outlined in green is supposed to accommodate uses that are of citywide and regional significance such as retail service, and office uses. In reality, the area is composed of single family detached households except for the corner of 2nd Street and Denmotay Street which has a multi family style development.

SOCIO-ECONOMIC AND MARKET ANALYSIS



Highlights

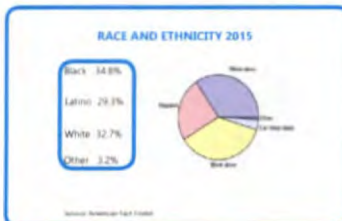
La Marque has a diverse population that has increased by 13 percent over the last 15 years. The fastest growing race is the Latino population. The overall population is aging with a median age of 38.8 (compared to 36.6 in 2010) which is higher than the median age of Texas which is 34.4. Unfortunately the median household income has been falling over the last five years.

MEDIAN HOUSEHOLD INCOME

2010 \$46,070
2015 \$43,692



Source: American Fact Finder



This map and graph shows the location of people who live in La Marque and where they work. Nearly 90 percent of people who call the City of La Marque home do not work in the City. Texas City employs the largest portion of the work force at 19.8 percent.

Jobs Counts by Places (Cities, CDPs, etc.) Where Workers Live- All Jobs

	Count	Share
All Places (Cities, CDPs, etc.)	8,801	100.0%
Texas City, TX	752	19.8%
La Marque City, TX	400	10.5%
Houston City, TX	341	9.0%
League City, TX	246	6.5%
Galveston City, TX	193	5.1%
Hitchcock City, TX	134	3.5%
Santa Fe City, TX	134	3.5%
Duncan City, TX	107	2.8%
Pearland City, TX	66	1.7%
Abern City, TX	49	1.1%
All Other Locations	1,385	36.4%

Source: American Fact Finder

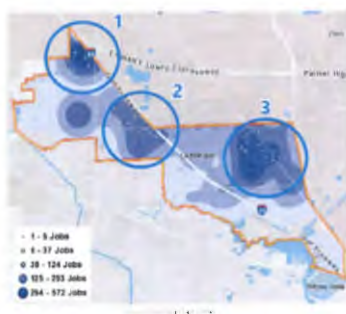
ACTIVITY AREAS

La Marque has three distinct areas of employment and business activity.

The first area is located along the Gulf Freeway (I-45). Businesses here are mostly big box stores and restaurants like Sam's Club, Walmart, and Greyhound.

The second activity center, also located along I-45, includes a large shopping center with many active businesses. The area also includes an office park, hotels, churches, and self-storage facilities.

The third activity area is where the proposed Central Business District will be located. This area includes many of the City Offices and services like the police station, library, post office, city hall, fire station, and economic development corporation. This area also has the most diversity out of the three activity areas when it comes to types of commercial developments. Banks, restaurants, stores, office space, and many local businesses have set up here.



DEVELOPMENT CHARACTER

Currently the developments in the Ren District areas are a mixture of single family residential, retail/office space, and public buildings. This area, for the most part, lacks a common design style. Only the residential area has any continuity of style. For example, if we take a look at the retail and office space in the area, each group of developments are completely different. Some buildings have a brick facade, others do not, some have street parking, others have off-street parking, and a few buildings have a relatively small setback from the street while right across the street there are buildings with over 70-foot setbacks. This is not ideal when trying to create a defined area.



TRANSPORTATION

The roads that make up the study area (represented by the green dashed line) are Laurel Street, Bayou Road, Highway 3, Yupon Drive, and 1st Street. The two major roads that make up the east and west boundaries are Bayou Road that runs north to south on the west side and Highway 3 on the east side that runs diagonally. Both of these roads are good places to create a gateway to the Central Business District. The cross roads that would make up the center of the proposed Ren District are 1st Street and Laurel Street. This crossroad also contains the only traffic light in the CBD. All of the roads could benefit from some cosmetic maintenance but are desperately in need of their pavement markings to be repainted. While conducting the walking survey, it was noticed that a few of the citizens were biking on the streets. The area could be made safer if bike lanes were installed or if the sidewalks were wide enough for this mode of transportation. There is not much in the way of sidewalks in the study area. Sidewalks can only be found (represented by the yellow dashed line) on 1st Street and Laurel Street. The sidewalks are narrow, disconnected, and in need of repair. Unpaved surfaces, narrow and deteriorated sidewalks can be difficult to navigate for people who use wheelchairs, have diminished vision or hearing capabilities, or those who move slowly.



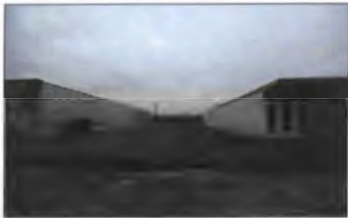
PARKING

There is a sufficient amount of parking within the proposed Central Business District which includes both on street and off street parking (parking lots). All of the parking observed during the walking survey were in need of being repainted and marked. Many of the parking lots have pot holes (that collect water when it rains) or deep cracks that need to be filled in or removed.



PUBLIC OPEN SPACE/PARKS

There is a large amount of vacant unused space in the study area but none of it is intended for public use. The closest park to the center of the study area that has playground equipment is located at Bayou Park at Bayou and 3rd Street. This park has swings, a picnic table, a slide and a baseball court. Walter Fongle Park is located in the study area but lacks facilities and equipment. The largest park near the proposed Central Business District outside of the study area is Logan Park. This park is equipped with a playground, benches, soccer goals, and a baseball field. The Central Business District is in need of a centralized park or community area that could serve outdoor activities and events.



RESIDENTIAL

Currently there are 52 single family detached houses in the study area and one multi family development. The majority of available housing stock in this area is aging. The walking survey of the area revealed there are a few dilapidated or abandoned homes, but many of the homes have been repaired, repainted, and have installed new driveways. New single family households have been built along Yupon Street but have very large setbacks of 70 feet. The older residential areas have setbacks that are suitable for a walkable community, but all of the Residential households are lacking in the way of sidewalks.





OPPORTUNITY

This area has many strengths for supporting and growing a Central Business District. It already has important community services in the form of the Police Station, Post Office, and Economic Development Corporation located in the area. In addition to that, the CBD is centralized and within 1.5 miles or less of the City Library, City Hall, Fire Station, and two community parks. These help to attract people to the CBD on a daily basis.

The area also includes a couple of business that will be the anchor for future economic development. These businesses include:

- La Marque Food & Supply (Retail)
- Benito's (Restaurant)
- Barber Shops
- Kin-Too
- Mike's Real Estate
- Day Care Centers
- Alex's Air
- Crescent Electric

One of the area's greatest strengths comes from its location to the highway and major arterial roads. The area also benefits from through traffic from one highway (Highway 51) and one major arterial road (Bayou Drive). The CBD lacks a gateway to draw people in and more retail and restaurants to keep people there.

IMAGINE + ACT 2012



INFILL DEVELOPMENT

La Marque like a lot of other downtowns and village centers suffers from vacant lots where buildings once stood and empty buildings that are beyond restoration. As we can see from the map on the left highlighted in green there is a lot of vacant land.

This weakness can also be considered a strength and opportunity for the future. It is important these spaces be redeveloped in a manner that is consistent with the overall vision for the Central Business District and Rem District. In some areas open spaces such as public parks, greenways, playgrounds, or parking areas may be appropriate. On many vacant lots, new buildings will be constructed. It's critical that infill development be sited and designed to be compatible in scale, style, and architectural treatment with existing structures or vision for the future. Basic design standards can be applied under site plan and conditional use review provisions of zoning.



BIG IDEAS

Public Engagement Process/ Community Preference Survey

The Texas Coastal Watershed Program facilitated five public workshops to enlist the community in helping refine the actual designs for the study area.

Drive John Jacob would start off each meeting with a 30 minute presentation on the ideas of placemaking and downtown redevelopment. After the presentation, the community would take a survey that included a series of visual images that could be ranked by area participants based on their perceived appropriateness. This is a dynamic, interactive tool that will assist community members in defining and clarifying their vision for the future.

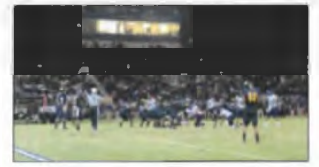
The TCWP also helped community members relate their preferences regarding future land use, housing, economic development opportunities, and transportation issues to the images that they were rating. The survey was uploaded online using an online website "Qualtrics" so that input can be taken from individuals who might not otherwise be able to participate in the Public Meetings. After the participants completed the survey, the meetings would be open for discussions on needs of the area and what they would like to see in their Central Business District.



MEETING DATES FOR DOWNTOWN REVITALIZATION

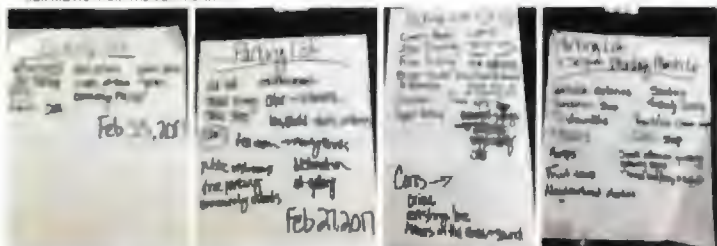
All meetings were held from 6:00 p.m. – 7:00 p.m.

- STAKEHOLDER MEETING/KICKOFF, January 30
- GROUP A/MEETING ONE, February 23
- GROUP B/MEETING TWO, February 27
- GROUP C/MEETING THREE, February 28
- GROUP D/MEETING FOUR, March 2
- COMMUNITY SURVEY (PUBLIC MEETING) March 6



COMMUNITY INPUT

COMMENTS FROM THE COMMUNITY



FAVORITE DEVELOPMENT DESIGNS



THE LOWEST RATED DESIGNS



REN DISTRICT DEVELOPMENT IDEA



STREET LAYOUT IDEA



4 STRATEGIC PLAN

STRATEGIC BUSINESS DEVELOPMENT PLAN

The Strategic Business Development Plan is a guiding vision for the Economic Development Corporation and the City of La Marque. The City of La Marque and EDC will have primary responsibility for achieving the objectives of the business development plan and for carrying out the specific actions for revitalization. The plan identifies specific actions to guide the City of La Marque on business development efforts within the plan area. This Business Plan includes a summary of observations for market opportunities and barriers for creating a strong Central Business District. It concludes with strategic business development actions to guide public and private efforts.

Market and Economic Opportunities and Constraints

This section summarizes the market and economic opportunities and constraints in La Marque as identified during the research phase of the La Marque Central Business District. The purpose of identifying economic constraints is that actions that methodically remove these barriers are one of the core elements of the plan. Likewise, the economic opportunities represent areas where La Marque has strengths, which can be leveraged to increase investment opportunity.

- Meetings with business and property owners in the area have shown that they are interested in revitalization of the area.
- The study area has a few anchor business but a lack of true retail stores.
- Vacant land represents about 23% of the study area's total land.
- There is adequate parking but it is dilapidated with pot holes and fading parking lines.

Mix Use Plan

A successful business district in virtually any size community will have a balance and mix of uses which include retail shopping, professional, financial, and government services, entertainment, restaurants, housing, and personal services. One strategy to revitalize the Central Business District is to focus on housing to help fill, while at the same time also promoting office, retail, institutional, and civic investments. Housing is one of the most economically viable land uses in the short term, it will introduce new residents who can support nearby retail growth, and it will help fill in the gaps between the desired retail concentrations, preventing the retail energy from being spread too thin.

To ensure that the study area offers retail, entertainment, recreational and housing opportunities that meet the needs of the La Marque's population, the city should be recruiting businesses with a broad range of goods and services and promoting community events that will help to attract residents and visitors to the area. In the short term, the plan will need to focus on existing market opportunities and the possibility of encouraging higher density mix-use housing. La Marque will also need to expand employment and light industrial uses that are compatible with a mixed-use residential/retail environment.

BUSINESS OPPORTUNITIES

	SHORT TERM	LONG TERM
MERCHANDISE	- Flower gifts - Children's toys & gifts - Goods - Antiques - Hobby Shops	- Clothing - Bookstore/music - Athletic apparel - Home accessories - Infant & children's apparel - Pet supplies - High-end/home accessories - Garden & outdoor accessories - Restaurant growth - ACE hardware
RESTAURANTS/FOOD	- Brewpub - Ice cream/gelato/ sweets - Thai - Deli - Pizza Parlor - Coffee/Internet cafe	
ENTERTAINMENT	- Live entertainment in existing Restaurants - Community events center	Performing event space
PERSONAL CARE/SERVICES	- Health care - Daycare/childcare - Dental and/or vision care - Salon/Barbershop - Computer service/repair	- Health club/gym - Tailoring/alterations - Copy shop/ mailing center

STRATEGIC BUSINESS DEVELOPMENT ACTIONS

This Strategic Business Development Actions Table identifies the key actions and policies that will cumulatively work towards achieving the vision for the Central Business District. Actions are prioritized and phased over time. The idea is that the earlier phases will help to leverage investments for future growth and projects. Most importantly, the actions and investments have been selected to facilitate the development of private housing, retail, and employment in the area. These actions not only require public investments but will also require private investment to be used together for success.

[illegible]

Strategic Business Development Activity			
Action Items	Timeline in years	Responsibility	
	1-3	4-5	6+
Transportation and Planning			
Multi-modal transportation study	x		City
Creating a CBO Parking Strategy	x		EDC & City
Complete preliminary and signage design for the Regional	x		EDC & City & B&B
Gateway Project			
Gateway X		x	EDC & City
Establish a formal Market	x		City
Launch a target community job-post		x	City & B&B
APR 2010 - APR 2011	x		City
Initiate Procurement		x	City

DETAILED BUSINESS DEVELOPMENT STRATEGIES

ACTION ITEMS	DESCRIPTION
	Create a Ren District Revitalization Organization Timing: Within the first two years Lead: CDE when meeting the requirements after the organization has been established the group will start a board Funding: City Funding/IDE Funds Establish an organization whose mission is to facilitate the area's revitalization. The organization will provide a variety of services including but not limited to: development and oversight of safety, marketing and beautification programs, event coordination, advocacy for area-specific issues and programs, neighborhood education forum and developer recruitment, and a broad range of planning and outreach activities. This organization will need to be run and completed by local business owners. A representative from the local business property owner or CEO manager will need to help create the organization. The City/IDE could help with start money for the in the long term the Organization should be privately funded, possibly through a business improvement district or membership dues. The Organization should meet monthly to assign tasks, assess progress and keep the revenue stream effort alive in the community. Storefront/Building Rehabilitation Program Timing: 1 - 2 years Lead: BDC Building City/IDE funding This will build upon the already existing development program that the BDC is currently running. The money will only be available for buildings in the Central Business District. Create a dedicated CDB Revitalization Position Timeline: within the first two years Lead: City of La Marque Funding: City and IDE Funds This position shall be filled by an already existing staff person. The position will require a dedicated person to manage, create and spearhead day-to-day urban renewal, planning and business development efforts. Additional responsibilities of this position will include applying for grants to fund projects in the area and to be a link between the City and the private sector.

ACTION ITEMS	DESCRIPTION
	Fast Track Permitting Process Timing: 1 - 2 years Lead: City of La Marque Funding: IDE, Building existing City staff and resources Institute a expedited permit review process for projects that are consistent with area planning and revitalization goals. In order to qualify for the fast track permitting program, a project must meet or exceed design standards and other development standards and criteria established by the area. Examples of a Fast Track program include prioritization of Downtown projects in the permit process, creation of a dedicated staff person to shepherd the project through the entitlement process, accelerated processing of permits and land use, if necessary, and other strategies. Provide financial incentives for development Timing: 1 - 5 years Lead: City of La Marque Planning and Building Departments Funding: ADA, Redevelopment, City staff and resources In addition to funding Streetfront Improvement and Building Rehabilitation programs that will upgrade buildings and improve their physical appearance after Systems Development Charge (SDC) credits, the development of revitalization projects that meet or exceed development standards and design guidelines. Research SDC fees reduction for new development, redevelopment and rehabilitation projects in the Area into public improvement projects that are located within the Area or will directly benefit the Area. Increase code enforcement Timing: 1 - 2 years Lead: City of La Marque Building Department Funding: ADA, Code enforcement is an existing function of the City's Building Department Improve code enforcement. Focus first on abating safety violations that pose an immediate public safety and health risk. Create an inventory of buildings that are in substandard condition and out of compliance with current building and safety codes and require owners to bring their properties up to code. Beautification Program Timing: 1 - 2 years Lead: City of La Marque Funding: City General Fund/Grants/Contributions and Donations Improve the visual appearance on the Central Business district. Put in planters and flower boxes, benches and art. Use local artists and artists to get the residents involved in the area.

ACTION ITEMS	DESCRIPTION
	Implement a Comprehensive Public Safety Program for the Area Timing: 3-5 years Lead: City of La Marque Police Department Funding: City General Fund, State/County matching resources and, if necessary, hire an additional police officer to patrolling Area Implement a public safety program that uses a broad range of strategies and resources to enhance the public "look" and safety throughout the Area. During public meetings, safety of the area was mentioned more than once. Program should include police coverage and the addition of foot patrols in the area. Considering the proximity of Port District's Police station, increasing foot patrol in this area should be easy to implement. Publicize the new efforts in creating a crime-free CBD. Run District News Letter to promote awareness of revitalization achievements in the Area Timing: 1-2 years Lead: City of La Marque IDG (this might be part of the already existing IDG "open letter") Funding: In-house staff resources The newsletter educates and informs community stakeholders, including residents, prospective developers, employers and visitors about redevelopment and parking activities and services. Calling projects and actions that have recently been completed, are currently in development, or planned for the near future and serve as a monitoring and benchmarking tool for the City and the Urban Renewal Agency. In addition to showcasing noteworthy public, private and programs, highlight private sector impacts that have benefited from public investments.

ACTION ITEMS	DESCRIPTION
	Develop a strong web presence Timing: 1-2 years Lead: IDG supported by City's technology staff and Area Organizations Funding: IDG - Part of IDG's pre-responsibilities Develop a website separate from the City's to promote the Area with links to the IDG website. The City's website, the La Marque Vision website, and other relevant organizations and businesses. The IDG, in collaboration with the Area Organizations, should oversee the process and manage the site's content once it is up and running. The website will serve a variety of functions, including but not limited to: - Increase the awareness of being working, shopping or visiting the District with the public, business and area residents, employers, visitors, business developers and prospective business/residents about Area planning and the related activities, community events, news and program projects, community events, business listings and news releases. Strengthen the Area's identity and sense of community by facilitating a dialogue between citizens, leaders, developers and stakeholders. Downtown parking management strategy Timing: short-term 1-3 years Lead: Hire a consultant to manage the project. Initially City staff will oversee. Funding: City General Fund, TxDOT Implement a Downtown parking management strategy to increase public awareness of parking alternatives in the District area and encourage more efficient use of parking, including on-street parking and public lots as well as privately held parking. In addition to public outreach and education, a key component of the strategy will be the creation of visible signage that directs visitors to City-owned lots and on-street parking. Implement an employee parking program. Identify locations both on the City-owned lots for private sector business employees to park. Encourage the Area Organizations to implement the program to encourage employees to park in these locations in order to free up demand on street spaces for customers and visitors. In the long term, as the Downtown area redevelops, establish a shared parking strategy that encourages private sector businesses and City-owned parking. Many businesses downtown may only need the majority of their spaces during daytime hours on weekdays.

ACTION ITEMS	DESCRIPTION
	Multi-modal Transportation Study Timing: 1 – 2 years Lead: City of La Marque Funding: City General Fund Conduct a multi-modal Transportation Study to assess the current and future needs in the study area. This will help to identify transportation challenges, its causes and identify areas where additional maintenance and improvements are needed. This will help the city more efficiently use City funds. Farmers/Community Open Air Market Timing: 1 – 2 years Lead: City of La Marque, with assistance from community associations Funding: Little or no money needed Establish a farmer's market near the EDC building in vacant space near Police Station. Establish a farmer's market that operates on the weekends. This activity will serve as an anchor for the Area and will draw a wide range of people to the Ren District area on a regular basis. Resources should be used to advertise the Market. Reach out to members from the community to champion this project. Allow fund trucks to participate at the market. Gateway project at the Corner of Highway 3 and 1st Street Timing: 1 – 5 years Lead: EDC and City of La Marque Funding: Private development, City General Fund, potentially HUDOT funds for a portion of gateway improvement Develop a gateway project at the intersection Highway 3 and 1st Street. This is a major gateway to the CBD. A unique feature could help to attract visitors and potentially driving down Highway 3. Develop the vacant land at the intersection of Highway 3 and 1st Street. Try to bring in a developer that will build a mixed-use project that encourages retail and housing or employment uses along this gateway. In order to conduct a gateway project at this location the City will need to take the following actions: • Inquire with property owners regarding their desire to sell or develop their property. • Acquire and assemble land to create a site that is large enough site to attract a developer. • Issue an request for "qualification" to developers to facilitate development that is consistent with community planning goals and the vision for the Area. • Re-zone the area to allow for mixed-use development.

STRATEGIC IMPLEMENTATION PRIORITY

Priority Actions

Action	Why?
Establish a dedicated Urban Renewal staff person	Implementing the CBD Development Plan will require on going coordination of many projects stakeholders and resources. Having a dedicated manager is the first step to addressing subsequent implementation actions.
Establish a Key Station Revitalization Organization	Just as the City will need a manager in place to implement the many projects described in the Detailed Business Development Plans, it will need to work closely with leaders from the private sector. A CBO organization helps the community business owners, and property owners to clarify objectives, provide leadership and implement many of the marketing and communications related Action Items.
Beautification Program	Improve the overall appearance of the Central Business district. Put in planters and flower boxes, benches and awnings.
Establish a Farmer/Community Market at 1st and Laurel St.	A Farmer's market can help to bring residents and visitors to Ren District during the operating season. This will increase the visibility and bring in needed foot traffic from surrounding residential areas.
Streetview Bulb-outs Improvements	We are focused on creating a safe space for pedestrians.



FIRST STEPS

Beautification

Beautification is the process of making visual improvements to a person, place or thing. In reviewing the La Marque Strategic Economic and Community Development Plan, the participants commented that there was a problem with blight, too many vacant/dilapidated structures, and problems with appearance for the Central Business District this is very important to its success in the future. Beautification will also help change the impression that the area is unsafe.

Clean-up

To make Central Business District more attractive, creating and maintaining cleanliness is essential. This is the first impression of your community that visitors will get as they pass through. To impress visitors, both public and private spaces must be clear of debris and well maintained. In order to ensure that the downtown is kept in pristine condition regular maintenance is a must. Possible actions for a local clean-up program include:

- Identify problem areas
- Define a public space maintenance plan
- Honor merchants who clean up their own spaces, from plaques to tax breaks
- Research government facade rebate programs
- Declare a community pride day with organized clean up efforts completed by volunteers
- Install garbage cans and recycling bins in strategic locations

throughout downtown, volunteer groups can be rewarded by reaping the benefits of recycled goods.

- Offer incentives such as scholarships and trophies to individuals who display leadership and commitment to the effort.
- Design an "adoption" plan for maintaining the cleanliness of public areas. target groups may include scout troops, community clubs, entire schools or individual grades, religious organizations, businesses, and so forth.

BEAUTIFICATION AND SAFETY

Squares between buildings along streets and specific design features can be improved to make the Central Business District visually appealing, convenient and safe. Once again, the cooperation of a variety of community members through the donation of goods or volunteer activities may be essential to the success of any number of these projects.

- Plant trees to enhance beauty and shade for pedestrians (consider both low cost and low maintenance)
- Create pocket parks in open spaces between buildings.
- Install and use exterior lighting: antique lampposts, trees decorated with white lights, or a lighted water fountain can create a beautifully dramatic yet safe atmosphere.
- Raise crosswalks as speed bumps for safety and to keep walking areas dry.
- Paint lines bright colors to increase the safety of both pedestrians and motorists.
- Offer seating by providing benches and picnic tables.



STORE WINDOWS AND BUILDING FACADES

There are many ways to make buildings look more vibrant. Here are some low cost ways to achieve this:

- Decorate and light the windows of vacant buildings while they are unoccupied to attract new tenants.
- Have the Ren District Redevelopment Organizations adopt windows and stores for holiday decorating, encourage local retailers to donate materials for display.
- Allow art to decorate vacant windows: this can be the work of professional, amateurs or beginners of any age.
- Sides of buildings can be decorated with murals that represent the business or community as a whole.
- Encourage physical improvements such as planters and flower boxes, benches and awnings. These items may be sought from local nurseries, gardeners, carpenters, banks, etc. as a pure donation or rewarded by a plaque (placed on a bench, sidewalk, etc.) or even exchanged for a reciprocal favor.



TRANSPORTATION

These are projects that will not only make the CBD more visually appealing but will also help support multi-modal transportation. (Pedestrians, bikes, cars) Also, include traffic calming measures to make this an environment that people will like to visit, congregate, and walk to.

Fixing the road and sidewalks should be one of the first steps for improving the Central Business District. The roads in the area desperately need their pavement markings repainted. This includes the areas for on street parking.

Sidewalks are only about 3 to 4 feet wide and are not connected throughout the area. Sidewalks need to be installed in the residential sections and connected to Ren District. Suggested minimum width for sidewalks is 7 feet, but wider widths would be ideal.

TRANSPORTATION AND PARKING				
Action Items	Timeline in years			Responsibility
	1-3	4-5	6+	
Repaint Street Markings	X			City
Expand Sidewalks		X		City
Install Bulb-outs		X		City
Traffic Calming Measures		X		City



BULB-OUTS AND CROSSWALKS

Creating Standards for Sidewalk and Bulb-outs
The intersection at 1st and Laurel would be an ideal spot to introduce Bulb-outs.

Bulb-outs can have the following benefits:

- Increased pedestrian visibility at intersections through improved sight lines
- Decreased pedestrian exposure to vehicles by shortening the crossing distance
- Reduced vehicle turn speeds by physically and visually narrowing the roadway
- Increased pedestrian waiting space
- Additional space for street furnishings, planters, and other amenities
- Reduced illegal parking at corners, crosswalks, and bus stops
- Facilitated ability to provide two curb ramps at each corner

The Ren District area is also in need of new crosswalk markings at road intersections.

Creating new crosswalk designs can help with traffic calming and the safety of pedestrians. Making crosswalks with bright colors or different textures helps to make both drivers and pedestrians attentive at these street crossings.



SITE DEVELOPMENT RECOMMENDATIONS

SETBACKS

Setbacks refer to how far back off the sidewalk a structure is. The zero lot line is the gold standard of walkability. There is no off street parking, aside from parking garages. In other words, no strip mall or big box style parking. This is what makes walking in the Galveston Strand district so interesting.

SIDEWALKS

Sidewalks should be no less than 7 feet wide! The more stuff you want to happen in the sidewalk, the wider it needs to be. Sidewalks need to be wide enough for people to walk (at the VERY least 5 feet), and if you want room for people to do some window shopping, room for some outdoor seating for cafes, some trees, then you need 15 feet and beyond. The best sidewalks will often be 15-20 feet in width and more.

RETAIL SPACES COVERAGE

Retail uses need to make up most, if not all, of the ground floor (about 75% retail coverage). Limit the number of gaps and alley ways between buildings. Maximize the space to provide a unified feel.

OFF STREET PARKING

Off street parking should be limited to parking structures and single family homes in the area. On street parking will help to act as a buffer between pedestrians and the street.

MULTI-FAMILY DEVELOPMENTS

Promote Mixed-use Multi-Family developments. This will not only help to increase the tax base but will also help to provide the density that will support business in the area.

BUILDING FACADE

Promote a style that is appealing and stick with it. In the survey the community favored brick facade with multiple layers.

RECOMMENDATIONS FOR ZONING, LAND USE AND REGULATORY

The study area is mostly zoned single family residential, general commercial, and restricted commercial. To implement a new mixed-use Central Business District we recommend that the area be changed to allow housing, commercial, and light industry. One way of doing this is to change what would be permitted in these zoning categories or to reclassify the study area into a new Central Business Development Zone. (Section 15-1-1 General Commercial (recommended changes))

A. PURPOSE

The purpose of this is established to accommodate those uses that are of citywide and regional significance such as retail, service, office uses, and residential.

B. GENERAL (ADDITIONS)

Create a mixture of land uses that encourages employment and housing options in close proximity to one another.

Restrict land extensive commercial, storage, and industrial uses in the Downtown Gateway subdistrict.

C. PERMITTED USES (ADDITIONS)

Multiple-family dwellings (rental or condominium) project at a net density of between 24 and 60 dwelling units per acre are permitted in the Central Business District. Multifamily dwellings are subject to the dimensional standards and other development standards.

Multiple-family dwellings (rental or condominium) built as part of a vertical mixed use development at a maximum net density of 60 dwelling units per acre are permitted in the Central Business District.



CREATING A CENTRAL BUSINESS DISTRICT ZONE

The second option is to create a Central Business District. The district would be intended as La Marque's center of vital retail activity, services, entertainment, housing, mixed-use, civic buildings and public space. The plan of the District, together with its pedestrian-oriented architecture, streets and public spaces would define the district.

The Central Business District is intended to:

A. PROMOTE EFFICIENT USE OF LAND AND URBAN SERVICES;

B. CREATE A MIXTURE OF LAND USES THAT ENCOURAGES EMPLOYMENT AND HOUSING OPTIONS IN CLOSE PROXIMITY TO ONE ANOTHER;

C. PROVIDE FORMAL AND INFORMAL COMMUNITY GATHERING PLACES AND OPPORTUNITIES FOR SOCIALIZATION (I.E., ALONG AN ACTIVE STREET FRONT);

D. ENCOURAGE PEDESTRIAN-ORIENTED DEVELOPMENT;

E. CREATE A DISTINCT STOREFRONT CHARACTER IN THE DOWNTOWN DEVELOPMENT AND CONSERVATION DISTRICT;

F. PROVIDE CONNECTIONS TO AND APPROPRIATE TRANSITIONS BETWEEN NEARBY RESIDENTIAL AREAS AND THE DOWNTOWN;

G. IMPLEMENT DESIGN STANDARDS AND GUIDELINES THAT MAINTAIN AND ENHANCE THE CITY'S HISTORIC ARCHITECTURE.

Permitted Uses

RESIDENTIAL

1. One two-unit unit in conjunction with a commercial use

2. Multiple-family dwellings above ground floor commercial uses or other permitted uses

3. Multiple family dwelling units INCLUDING apartment houses

4. Attached single-family dwellings at a net density of 12 to 16 dwelling units per acre

RETAIL TRADE

1. Bakeries

2. Restaurants

3. Furniture and home furnishing stores

4. Building material and garden equipment dealers
a. Paint, wallpaper and interior decorating stores
b. Light fixture stores

5. Garden supply store

6. Food and beverage stores
a. Sweets stores
b. Meat markets
c. Dairy products

7. Other specialty stores LIMITED TO
a. Candy, nut, confectionery stores
b. Health and personal care stores

8. Clothing and accessories LIMITED TO
a. Clothing stores
d. Dressmaker and tailor shops
c. Jewelry, watch and clock stores
d. Shoe stores

9. Hobby, toy, and game stores LIMITED TO
a. Hobby shops
b. Toy stores
c. Sewing, needlework and piece goods stores

10. Music, piano, and musical instrument stores

11. Record and CD stores

12. Book stores

REAL ESTATE AND RENTAL AND LEASING

1. Real estate

2. Rental & leasing, without outdoor display or storage

PROFESSIONAL, SCIENTIFIC & TECHNICAL SERVICES

1. Professional services

2. Accounting

3. Architects and engineers

4. Computer system design

5. Management consulting

6. Advertising

ADMINISTRATIVE & SUPPORT SERVICES

1. Administrative and clerical support services

2. Employment services

3. Business support services
a. Copy shops

4. Services to buildings and dwellings: offices only

5. Management and corporate offices



FUNDING GUIDE

Texas has a wide range of legislatively-enabled economic development funding and organizational programs that can have direct applicability to implementation of the Central Business District Revitalization Plan. Those most relevant include:

- TAX INCREMENT FINANCING (TIF)
- PUBLIC/PRIVATE SECTOR PARTNERSHIPS
- PUBLIC IMPROVEMENT DISTRICTS (PID)
- TEXAS ENTERPRISE FUND
- CITY/COUNTY VOLUME TAX
- GENERAL OBLIGATION BOND ISSU
- SBA SECTION 504 LOANS
- COMMUNITY DEVELOPMENT BLOCK GRANTS
- CDBG GRANTS AND LOANS

Many funding sources, both internal and external, are available to assist La Marque Downtown revitalization in accomplishing goals. External resources are numerous and may also include public-private partnerships with external partners such as developers. It is important to note that before applying for any grants, consider how the proposed project fits with the identified funders. After identifying the grants, develop relationships and consider meeting with the funding sources. It is crucial to apply to multiple applications to secure your grant, and don't wait to hear about one application before sending out another. Be persistent and continue efforts to apply if you fail to get one. Some of the relevant grant sources are provided.

See: Training: Clean Up Community Impact Grant
Grantor: Home Depot Foundation
 It offers grants, up to \$5,000, to IRS-registered 501c designated

organizations and tax-exempt public service agencies in the U.S. and volunteer opportunities to support the renovation, refurbishment, remodeling, accessibility modifications, and/or weatherization of existing homes, centers, schools and other similar facilities. See more about grant guidelines: <https://corporate.homedepot.com/grants/community-impact-grants>

See: Community Partners Grant

Grantor: Lowe's
 This program helps build better communities by providing monetary assistance to nonprofit organizations and municipalities looking for support of high-need projects such as building renovations, upgrades, grounds improvements, technology upgrades as well as safety improvements. Grants range from \$2,000 to \$100,000, and can only be applied for during the cycle dates. For more information: <https://1g0r7v45bnd833po51d5yyb-epengine.netdna-ssl.com/wp-content/uploads/2016/08/Giving-Guidelines-5-16-17.pdf>

See: EPA Region 6

Grantor: EPA Region 6
 EPA is announcing the availability of funding to eligible entities who wish to develop an area-wide plan for brownfields assessment, cleanup, and subsequent reuse. This funding is for community engagement, planning, inventory of brownfields properties, technical assistance, and/or training activities directed to revitalization of a specific area (such as a neighborhood, district, local commercial corridor, community waterfront or city block). For more information: <https://www.epa.gov/brownfields>

See: Community Development Block Grant (CDBG) Program

Grantor: US Department of Housing and Urban Development
 Every year the US Department of Housing and Urban Development provides federal Community Development Block Grant (CDBG) funds directly to states, which, in turn, provide the funds to small

rural cities with populations less than 50,000, and to counties that have a non-metropolitan population under 200,000 and are not eligible for direct funding from HUD.

Find more information about the grants: [http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant\(CDBG\).aspx](http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant(CDBG).aspx)

Community Facilities Direct Loan & Grant Program

Grantor: U.S. Department of Agriculture

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings. Different kinds of funding are available. Such as low interest direct loans, grants, and a combination of the two.

For more information: <https://www.rd.usda.gov/programs-services/community-facilities-direct-loan-grant-program>

Downtown Improvements: Anice Read Grant Fund

Grantor: Texas Downtown Association

The Anice Read Fund is a small grant program that provides funding for downtown projects. These funds are intended to help close financing gaps on projects of any size. Because small grants offer the opportunity to leverage other funding, it is important that proposed projects have other sources of financing in addition to that which is being requested. Grants from the Anice Read Fund are only available to members of the Texas Downtown Association and must have a downtown element to be eligible. Grant amounts range from \$500 to \$5,000 and are awarded on an annual basis.

For more information: <http://www.texasdowntown.org/anice-read-grants.html>

Downtown Revitalization and Main Street Funds

Grantor: Texas Department of Agriculture

The award amounts range from \$50,000 to \$250,000. Applications will be evaluated by the department based on selection criteria which focus on factors such as community need, project-design, and broad-based support.

For more information: [http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant\(CDBG\)/CDBGResources/Applications/DRPMS.aspx](http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant(CDBG)/CDBGResources/Applications/DRPMS.aspx)

Infrastructure Development

Grantor: Texas Department of Agriculture

Texas Department of Agriculture provides grants for Infrastructure Development to create or retain permanent jobs in primarily rural communities and counties. The awards range from \$50,000 to \$1,500,000. This grant program also encourages new business development and expansion.

For more information: <http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/TexasCapitalFund/InfrastructureDevelopment.aspx>

Main Street Improvements Program

Grantor: The Texas Department of Agriculture

It also provides eligible Texas Main Street communities with matching grants to expand or enhance public infrastructure in historic main street areas. The awards range from \$50,000 to \$250,000.

For more information: <http://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/TexasCapitalFund/MainStreetImprovementProgram.aspx>



- Primary
- Secondary



RESOURCE PLANNING
ARCHITECTS, INC.
3027 Marina Bay Drive Suite 240
League City, Texas 77573
P: 281.334.3838

NOT FOR
CONSTRUCTION

LA MARQUE RENAISSANCE DISTRICT

LA MARQUE RENAISSANCE DISTRICT
401 LAUREL STREET
322

PERSPECTIVE BUILDING 1

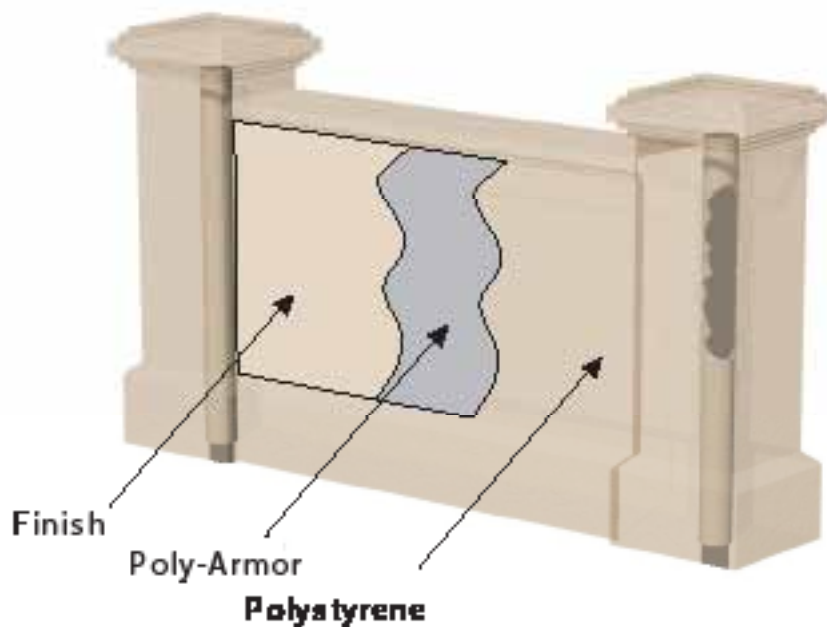
Project number	####
Date	07/27/2017
Drawn by	Author
Checked by	Checker

SD3.1

Scale

Toll Free: 1-800-705-1446 we can help you with your order

See the following pages for standard Monument Designs...



Expanded Polystyrene		
Description	Test Method	Results
Density, Minimum	ASTM D883	1.15
Density, Range	ASTM 1622	1.15 - 1.34
Thermal Conductivity @ 25F BTU @ 45F {sq ft} @ 75F {sq ft}	ASTM C177	.22 .235 .255
Compression Strength @ 10% Deformation	ASTM D1621	13-18
Flexural Strength psi	ASTM C293	30-36
Tensile Strength psi	ASTM D1623	18-22
Shear psi	ASTM D723	23-25
Water absorption by immersion	ASTM C272	Less than 4%
Thermal Expansion, 1in./in./°F	ASTM D696	0.000035
Oxygen Index, min, volume %	ASTM C578	24%
Flame Spread	ASTM E-84	20
Smoke developed	ASTM E-84	150-300
Tensile Resistance	ASTM D3345 (mod)	Passed
Carpenter Ant Resistance	ASTM D3345 (mod)	Passed

Finish		
Description	Test Method	Results
Freeze / Thaw	ASTM C-67	No Cracking, chipping, crazing, erosion or other deleterious effects
Freeze / Thaw	KBO ACM	No Cracking, chipping, crazing, erosion, delamination or other deleterious effects
Water Resistance	ASTM D2247-94	No Cracking, crazing, blistering, erosion or other deleterious effects
Humidity Resistance	ASTM D-2247	No deleterious change in surface
Mold Resistance	ASTM D3273-94	No growth of mold observed
Abrasion Resistance	ASTM D-968-93	No cracking, chipping or loss of film integrity was observed
Salt Spray	ASTM B117-95	No cracking, crazing, blistering, erosion or a deleterious effects
Accelerated Weathering	ASTM G-53	No surface changes such as cracking, chipping, crazing, erosion
Accelerated Weathering	ASTM G23-93	No surface changes such as cracking, chipping, crazing, erosion
Fade Resistance	ASTM D-1729-B9	Passed



- Determine Exact Sign Location
- Make Sure Surface is Level
- Place sign down on soft surface to protect face



- Align Galvanized Steel Pipes with Sign
- Slowly twist pipe into sign, while spraying expandable foam around perimeter of pipe
- Repeat process for remaining pipes



- Dig post holes using a post hole digger or auger



- Place sign into holes in ground
- Make sure surface is level



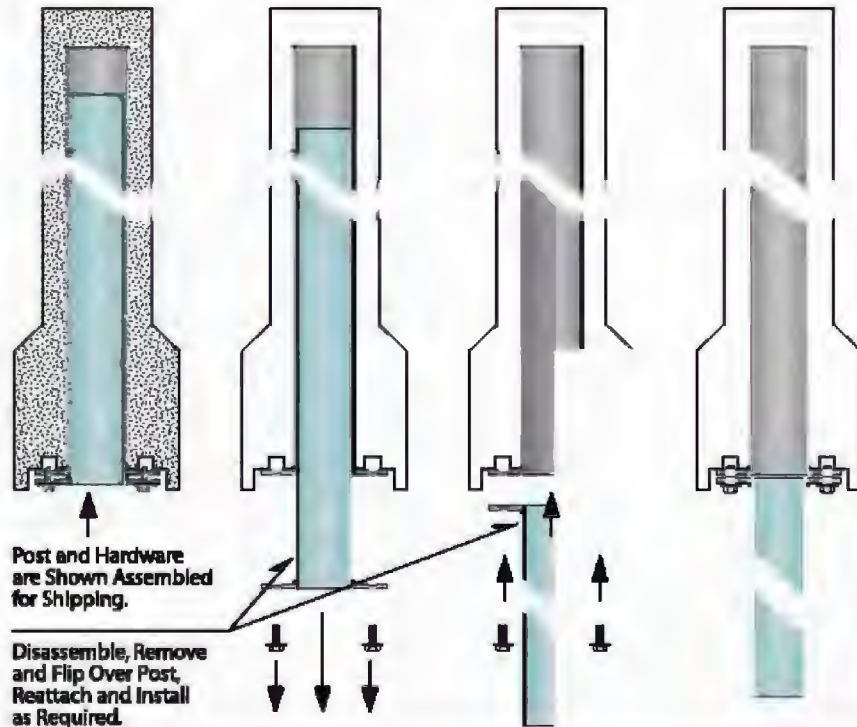
- Use wood or Styrofoam to slightly raise sign off ground
- Pour cement into holes for permanent installation



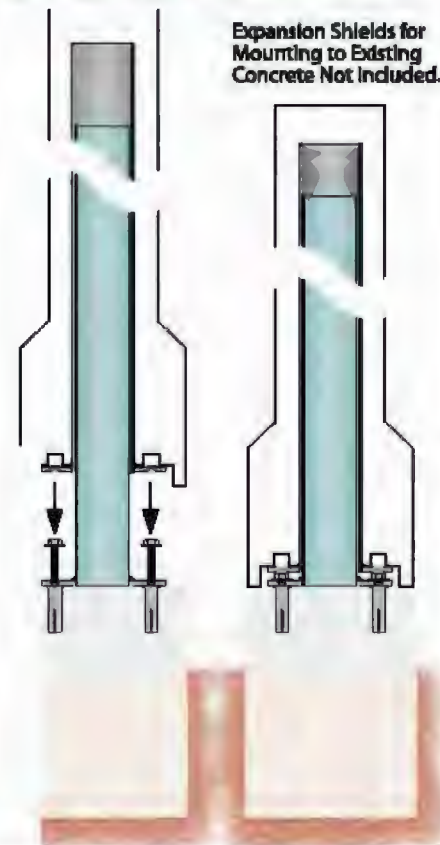
- Be sure sign is sitting on solid surface
(Our monuments are not designed to be post supported structures)
- Fill in area with excess dirt

"We are Pleased to Introduce Our New 6061 T6 Aluminum Alloy Mounting System."

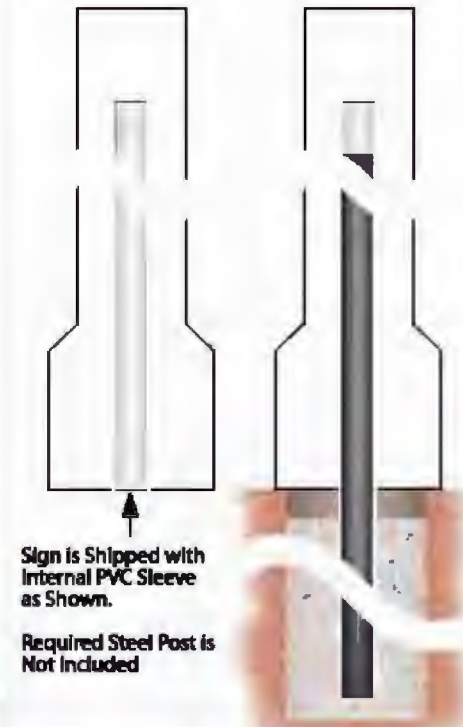
Optional Mounting System (Patent Pending 2002) (Direct Burial Method Shown)



Optional Mounting System (Concrete Pad Method Shown)



Standard Mounting System (Direct Burial)



2 Each 4.26" I.D., 6061 T6 Aluminum Internal Post Sleeves with 7-1/2" x 9" x .375 Aluminum Plates with Drilled & Tapped Mounting Holes for 1/2" x 1-1/2" Stainless Steel Mounting Bolts.
2 Each 4" O.D., 6061 T6 Aluminum Mounting Posts with 7-1/2" x 9" x .375 Aluminum Plates with Drilled Mounting Holes
8 Each 1/2" x 1-1/2" Stainless Steel Mounting Bolts.

Standard System Includes:

3" ID Schedule 40 PVC Internal Post Sleeve.
Steel Mounting Post by Others
Recommended -
Galvanized 2-1/2" Schedule 40 Steel Pipe

Optional System - Key Features & Benefits:

TIME SAVING
VERSATILE
SIMPLE
COST EFFECTIVE
ENGINEERED FOR STRENGTH

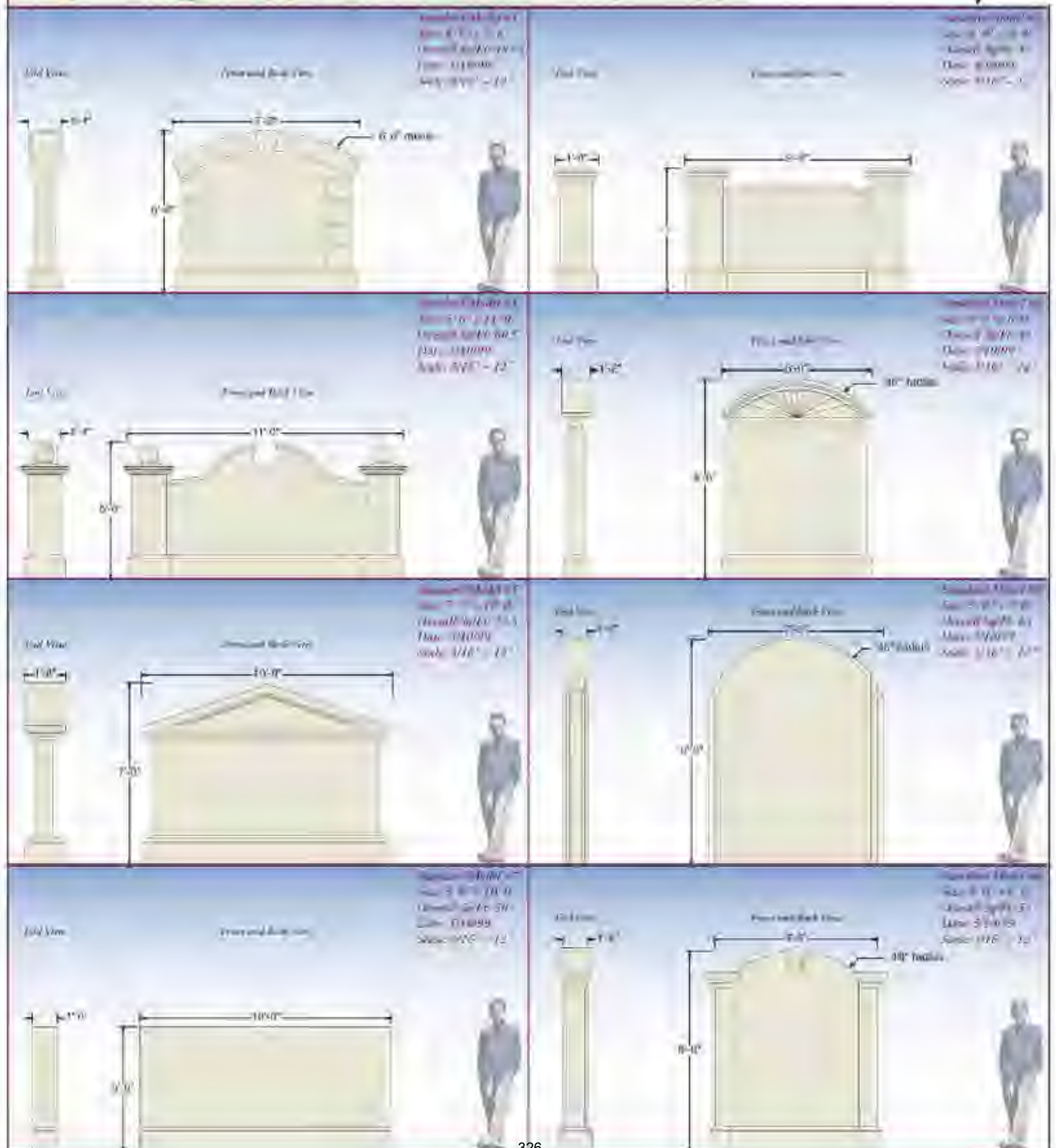
No Searching for Pipe or Hardware .
Days to Mount.
Did You Make It "
Posts Inside Sign Saves Shipping Costs.
High Grade 6061 T6 Alloy and "Pass Through"
attachment. No "Butt" Welds.



"Trust Our Quality"
"Trust Our Experience"

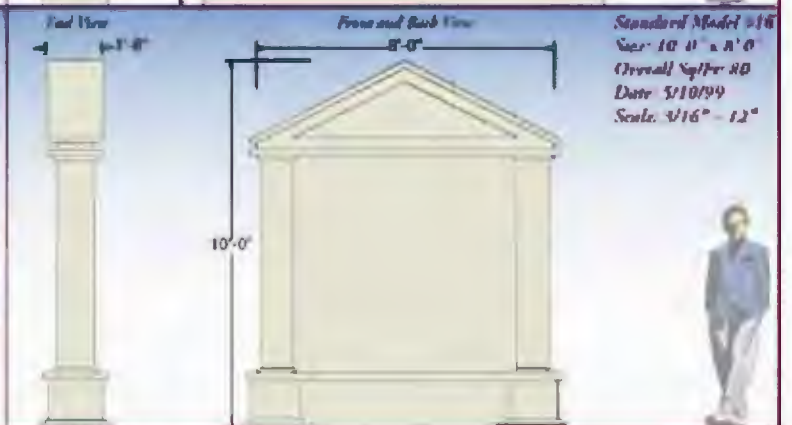
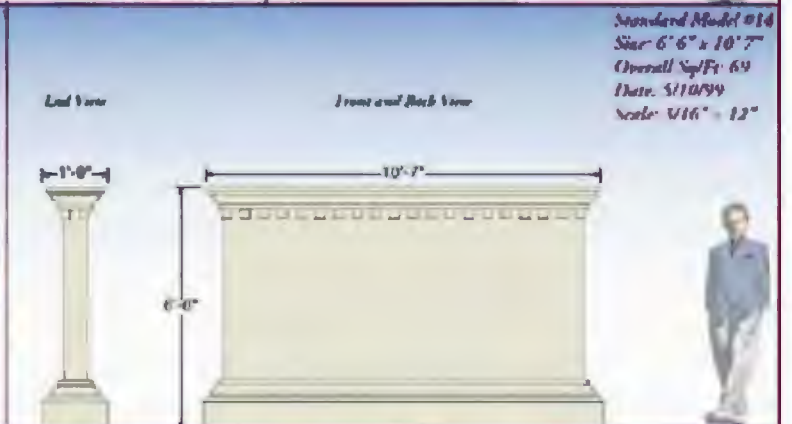
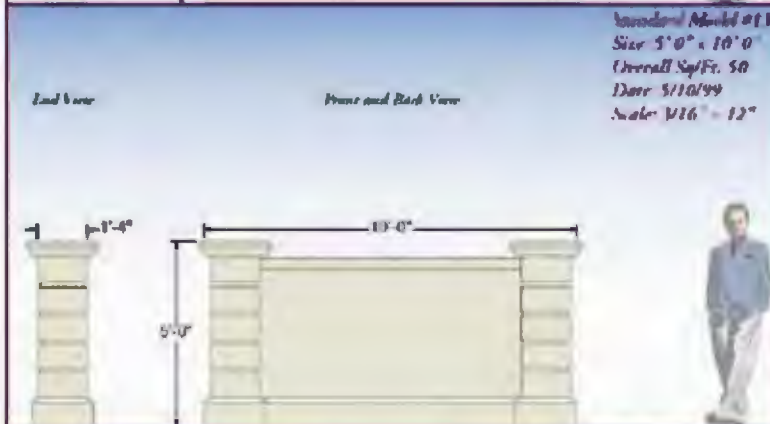
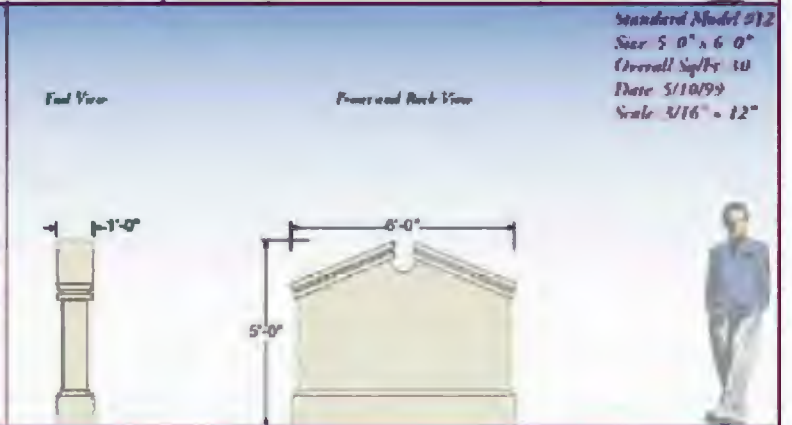
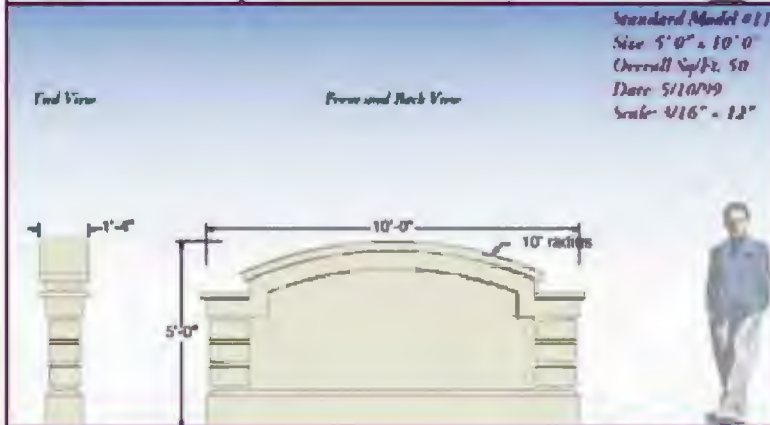
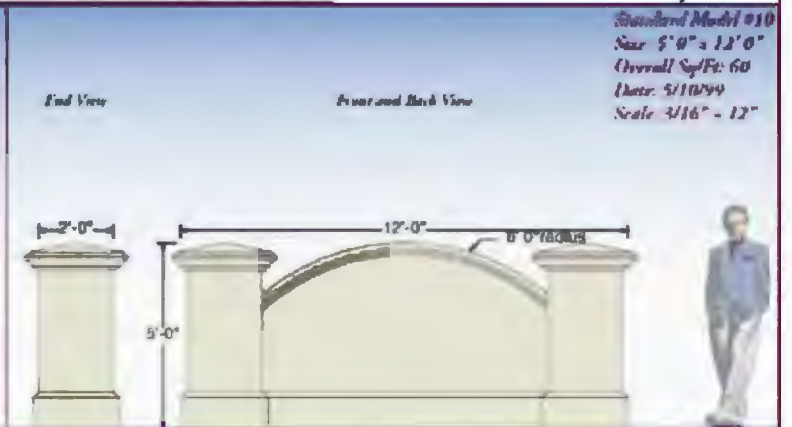
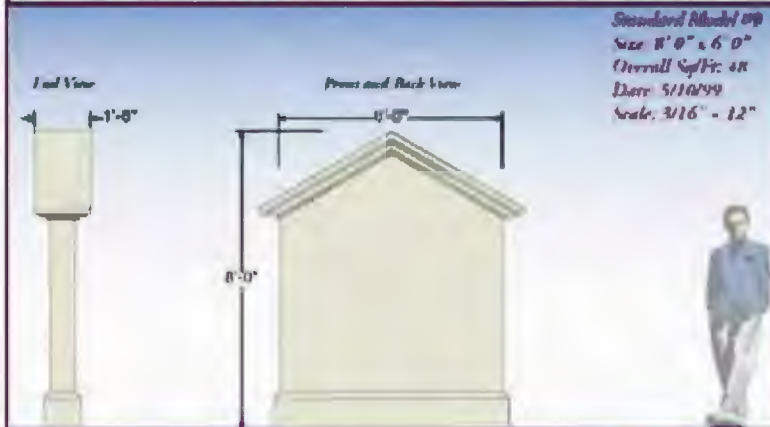
Standard Models

Drawings #1 thru #8



Standard Models

Drawings #9 thru #16



Standard Models

Drawings #17 thru #24

End View

Front and Back View

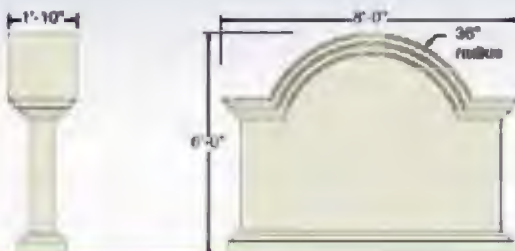
Standard Model #17
Size: 5'0" x 10'0"
Overall Sp/Ft: 50
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

Standard Model #18
Size: 6'0" x 8'0"
Overall Sp/Ft: 48
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

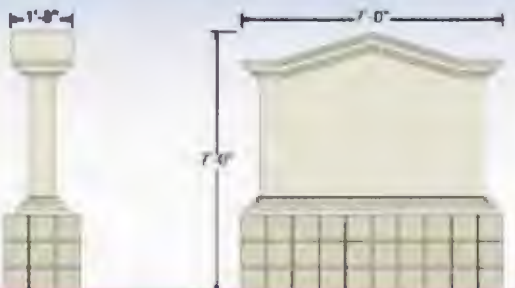
Standard Model #19
Size: 5'0" x 10'0"
Overall Sp/Ft: 50
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

Standard Model #20
Size: 7'0" x 7'0"
Overall Sp/Ft: 49
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

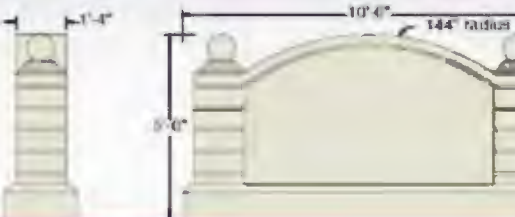
Standard Model #21
Size: 5'0" x 8'0"
Overall Sp/Ft: 40
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

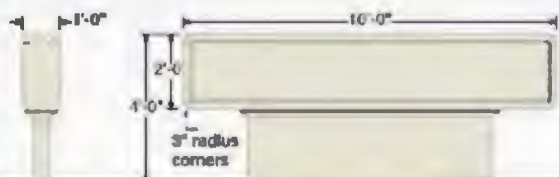
Standard Model #22
Size: 5'0" x 10'0"
Overall Sp/Ft: 50
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

Standard Model #23
Size: 4'0" x 10'0"
Overall Sp/Ft: 40
Date: 5/10/99
Scale: 3/16" = 12"



End View

Front and Back View

Standard Model #24
Size: 5'0" x 5'9"
Overall Sp/Ft: 32.5
Date: 5/10/99
Scale: 3/16" = 12"



Standard Models

Drawings #25 thru #32

Standard Model #25

Size: 5' 0" x 11' 10"
Overall SqFt: 59.2
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View

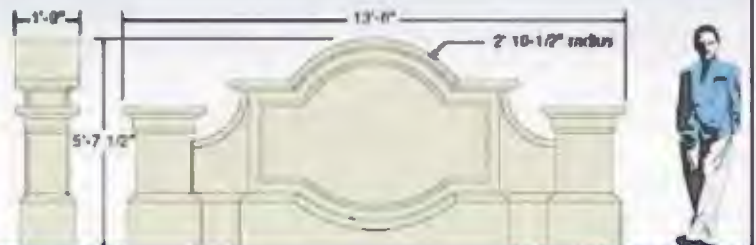


Standard Model #26

Size: 5' 7-1/2" x 11' 6"
Overall SqFt: 76
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



Standard Model #27

Size: 5' 7-1/2" x 7' 3"
Overall SqFt: 41
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View

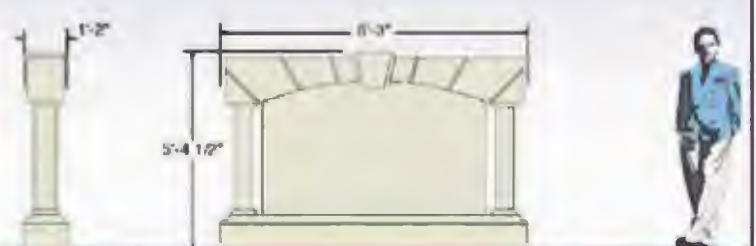


Standard Model #28

Size: 5' 4-1/2" x 8' 9"
Overall SqFt: 44.15
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



Standard Model #29

Size: 5' 0" x 8' 0"
Overall SqFt: 40
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



Standard Model #30

Size: 5' 0" x 10' 7"
Overall SqFt: 53
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



Standard Model #31

Size: 5' 4-1/2" x 8' 3"
Overall SqFt: 44.15
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



Standard Model #32

Size: 5' 0" x 6' 0"
Overall SqFt: 30
Date: 7/11/2002
Scale: 1/16" = 1'-0"

End View

Front and Back View



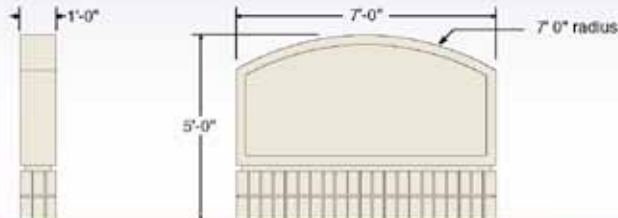
Standard Models

Drawings #33 thru #40

End View

Front and Back View

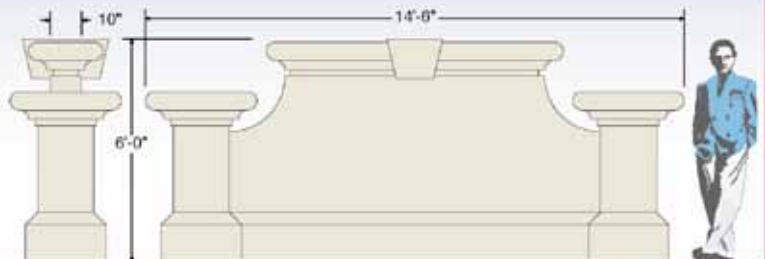
Standard Model #33
Size: 5' 0" x 7' 0"
Overall Sq/Ft: 35
Date: 3/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

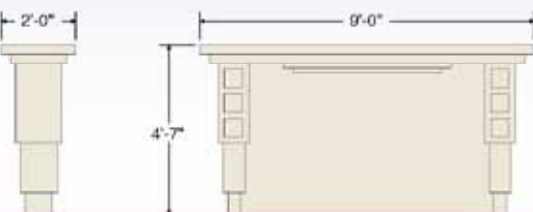
Standard Model #34
Size: 6' 0" x 14' 6"
Overall Sq/Ft: 87
Date: 5/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

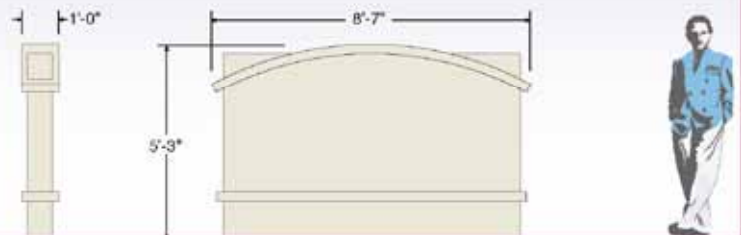
Standard Model #35
Size: 4' 7" x 9' 0"
Overall Sq/Ft: 41.25
Date: 5/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

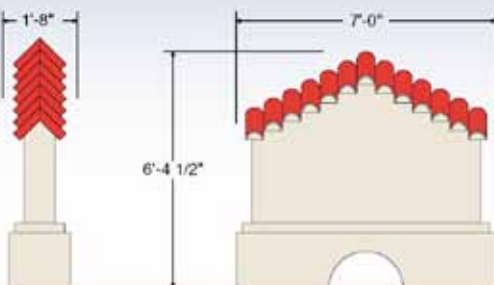
Standard Model #36
Size: 5' 3" x 8' 7"
Overall Sq/Ft: 45.1
Date: 5/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

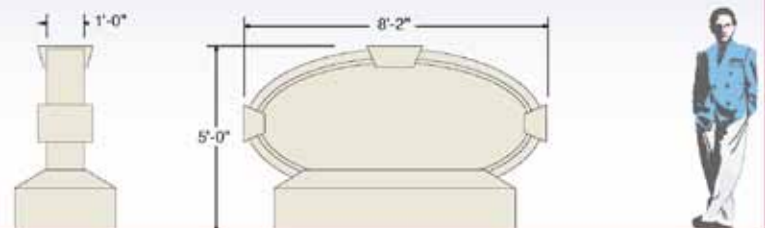
Standard Model #37
Size: 6' 4-1/2" x 7' 0"
Overall Sq/Ft: 44.63
Date: 5/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

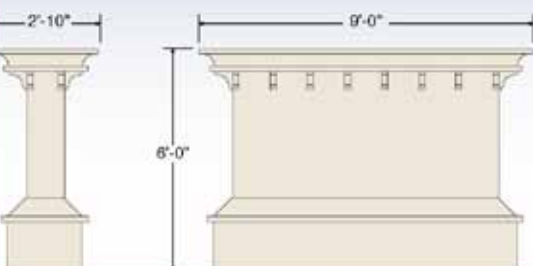
Standard Model #38
Size: 5' 0" x 8' 2"
Overall Sq/Ft: 40.84
Date: 5/19/2003
Scale: 3/16" = 12"



End View

Front and Back View

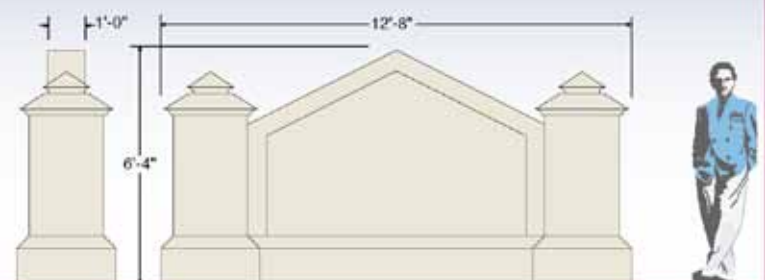
Standard Model #39
Size: 6' 0" x 9' 0"
Overall Sq/Ft: 54
Date: 5/19/2003
Scale: 3/16" = 12"



End View

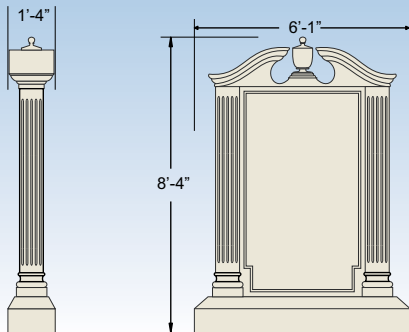
Front and Back View

Standard Model #40
Size: 6' 4" x 12' 8"
Overall Sq/Ft: 69.67
Date: 5/19/2003
Scale: 3/16" = 12"



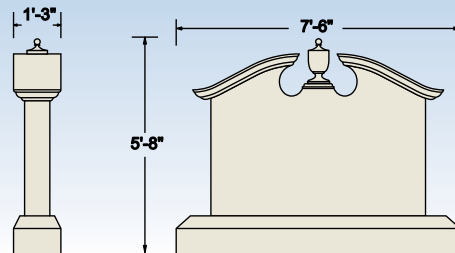
Standard Models

Drawings #41 thru #48

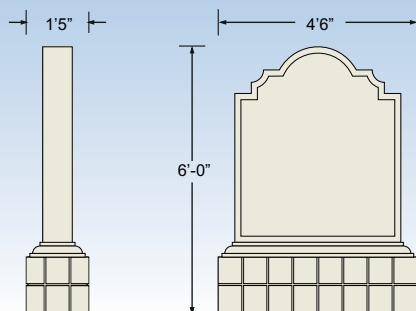


Square
Columns

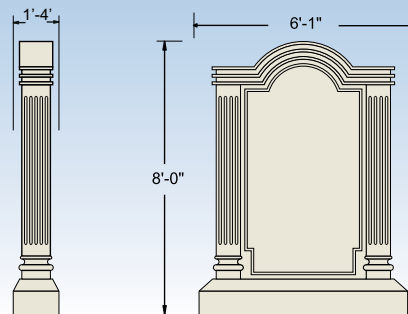
Standard Model #41
Size: 8' 4" x 6' 1"
Overall Sq/Ft: 50.69
Date: 1/1/10
Scale: NTS



Standard Model #42
Size: 5' 8" x 7' 6"
Overall Sq/Ft: 42.5
Date: 1/1/10
Scale: NTS

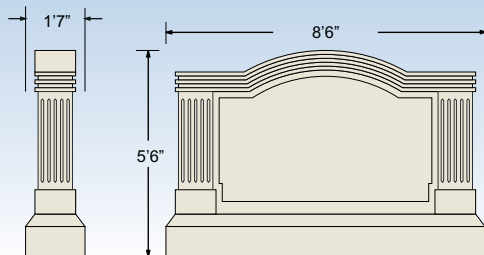


Standard Model #43
Size: 6' 0" x 4' 6"
Overall Sq/Ft: 27
Date: 1/1/10
Scale: NTS



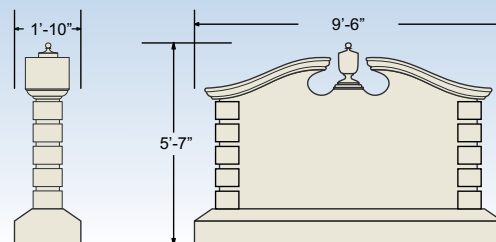
Square
Columns

Standard Model #44
Size: 8' 0" x 6' 1"
Overall Sq/Ft: 48.66
Date: 1/1/10
Scale: NTS

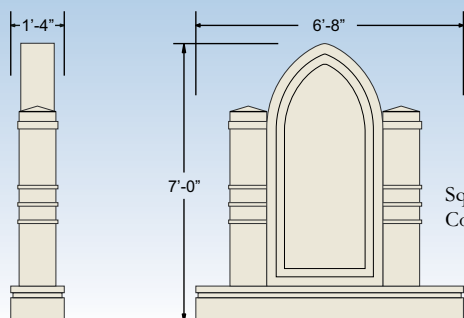


Square
Columns

Standard Model #45
Size: 5' 6" x 8' 6"
Overall Sq/Ft: 46.75
Date: 1/1/10
Scale: NTS

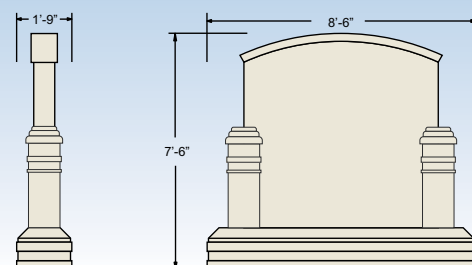


Standard Model #46
Size: 5' 7" x 9' 0"
Overall Sq/Ft: 47.5
Date: 1/1/10
Scale: NTS



Square
Columns

Standard Model #47
Size: 7' 0" x 6' 8"
Overall Sq/Ft: 46.66
Date: 01/01/10
Scale: NTS



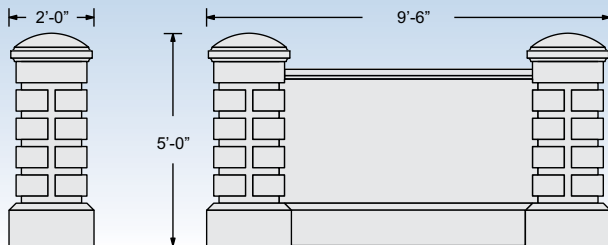
Square
Columns

Standard Model #48
Size: 7' 6" x 8' 6"
Overall Sq/Ft: 55.25
Date: 1/1/10
Scale: NTS

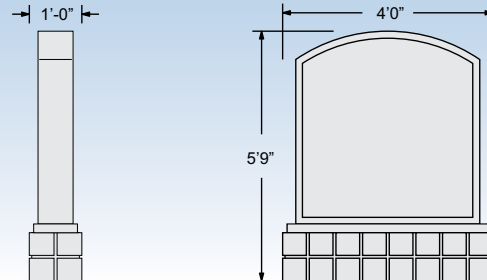
Standard Models

Drawings #49 thru #56

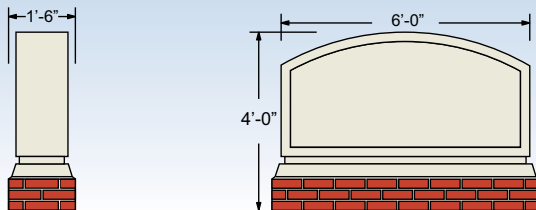
Standard Model #49
Size: 5'0" x 9' 6"
Overall Sq/Ft: 47.5
Date: 1/01/10
Scale: NTS



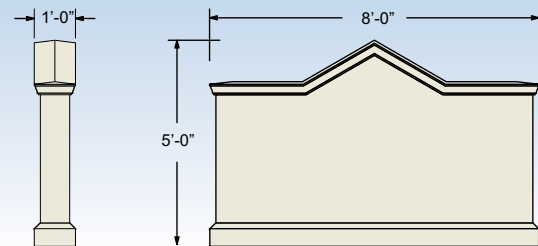
Standard Model #50
Size: 5'9" x 4' 0"
Overall Sq/Ft: 23
Date: 1/01/10
Scale: NTS



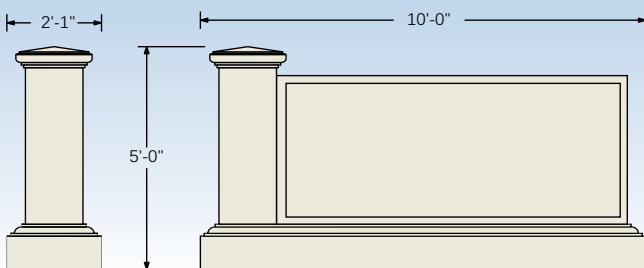
Standard Model #51
Size: 4' 0" x 6' 0"
Overall Sq/Ft: 24
Date: 1/01/10
Scale: NTS



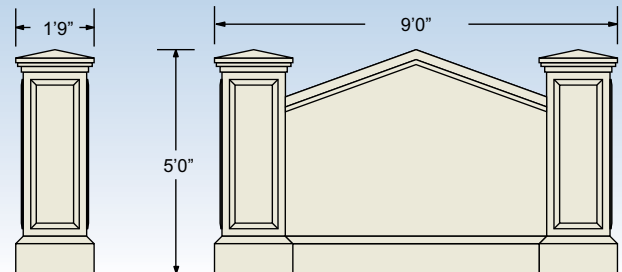
Standard Model #52
Size: 5' 0" x 8' 0"
Overall Sq/Ft: 40
Date: 1/01/10
Scale: NTS



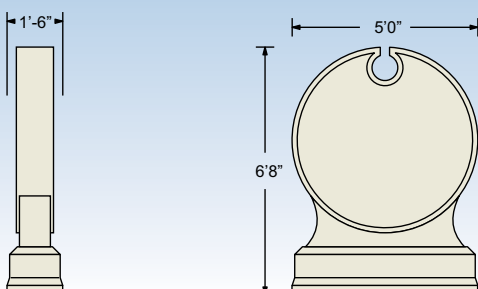
Standard Model #53
Size: 5' 0" x 10' 0"
Overall Sq/Ft: 50
Date: 1/01/10
Scale: NTS



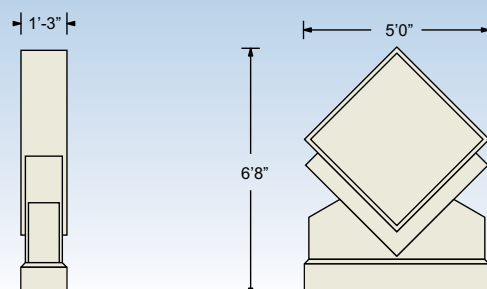
Standard Model #54
Size: 5' 0" x 9' 0"
Overall Sq/Ft: 45
Date: 1/01/10
Scale: NTS



Standard Model #55
Size: 6' 8" x 5' 0"
Overall Sq/Ft: 33.33
Date: 1/01/10
Scale: NTS



Standard Model #56
Size: 6' 8" x 5' 0"
Overall Sq/Ft: 33.33
Date: 01/11/10
Scale: NTS





City of Georgetown Logo Usage Guideline



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Introduction

The new logo, or brand, for Georgetown wonderfully captures Georgetown's spirit. I was involved in the process to create the logo, along with other community leaders, and we believe that the community shares our excitement.

The primary reason for developing the new logo and accompanying "Sincerely Yours" tagline was to create an image that represents Georgetown's essential identity in order to create a consistent message for the City's tourism and economic development efforts.

The development of the new brand was the result of a multi-stage process over the past year. The initiative to create a city-wide brand came from the City's Main Street Advisory Board, whose members secured funding for a new brand from the City Council in 2003.

To serve as the foundation for the brand, a community visioning process was developed in order to define Georgetown's core identity and vision for the future. In October 2004, a professional facilitator conducted three community visioning sessions, representing a cross-section of the Georgetown community including more than 85 people.

The outcome of those three vision sessions was synthesized by a Task Force of community leaders who worked with the facilitator and GX Creative to develop the new brand. Joining me on the task force were Cox Communication's Cesar Gutierrez, local builder Jack Hunnicutt, Sun City General Manager Gary Newman, Georgetown Chamber of Commerce President Mel Pendland, Georgetown Healthcare System Board Chair Dr. Stephen Schaefer, Southwestern University President Jake Schrum, Williamson County Sun Editor Linda Scarbrough, Downtown Georgetown Association President Ellie Skross, and Simon Property Group's Diane Sweeney.

After working with GX Creative, this group reached consensus on the design of the new logo. We have adopted a visual identity which honors the past while conveying feelings of warmth and sincerity.

This guide is intended to communicate our core values with a unified identity, which strengthens our community brand. This guide creates a framework whereby anyone wishing to use the logo can do so with a unified look.

We hope you will find these guidelines to be useful and that you employ them in ways that suit your specific needs.

-- Mayor Gary Nelson

Intimate

Quality -

Familiarity/Familiar

Community – family

Friendly

Harmon

Thinking ahead

Progressive

Gracious

Informal

Discussion

Finest neighbor

Small town

Nostalgia

Distinctive

Continuity

Deep roots

How to Use This Guide

There are numerous occasions where the city departments or city organizations will have varying needs in designing materials for print, web and other media. This guide includes chapters that address the various visual elements and styles used in different media and the guidelines for their use. If you have any questions or comments please *feel free* to contact us. Your input is valued.

Logo Use

Logo Components

The logo consists of the following:

1. A script G
2. Logotype: Georgetown and Texas
3. Est. 1848



The logo came into use in January 2005. The script “G” and the logotype “Est. 1848 Georgetown Texas” comprise the the logo and should never be used separately except for special instances which are listed later in this publication.

Use of the logo by non-City of Georgetown entities must be approved by the City of Georgetown. See contact information on page 27 of this guide about making requests to use the logo.

General Use



The logo must be used in as clean and simple a design as possible. The logo should not be outlined or used with drop shadow.

The logo will only be used in its intended fashion. Angling, additional or changed colors, or additional graphic elements covering or touching the logo are not permitted outside of what is listed in this guideline.

Localization

Translation or localization of the City of Georgetown logo is not allowed. The City of Georgetown logo with its attached logotype may be used in English only.

Referencing

When referenced in writing, the City of Georgetown name should appear in the same typeface as the body copy. No effort should be made to stylize the name in a typeface other than the one already being used in the body copy in which the City of Georgetown name is being referenced.



PMS 464 and PMS 444



All Black



All White

General Colors

The optimal use of the City of Georgetown logo is with Pantone 464 and Pantone 444. Changing colors outside what is specified in this document is not permitted.



PMS 464

CMYK Values

C=10

M=50

Y=100

K=35

RGB Values

R=144

G=105

B=30

WEB Value

#8F6A1E



PMS 444

CMYK Values

C=15

M=0

Y=15

K=42

RGB Values

R=188

G=155

B=147

WEB Value

#949B92



PMS 464 and PMS 445

Colors on Apparel, Computer Monitors, Television and Newsprint

The optimal use of the City of Georgetown logo on/in media such as hats, t-shirts, embroidered shirts, television screens, computer monitors and newsprint is with Pantone 464 and Pantone 445, Black only and White only.



PMS 464

CMYK Values

C=10

M=50

Y=100

K=35

RGB Values

R=144

G=105

B=30

WEB Value

#814611E

Thread Color

For Embroidery

#1758



PMS 445

CMYK Values

C=20

M=0

Y=20

K=65

RGB Values

R=96

G=101

B=94

WEB Value

#5F655D

Thread Color

For Embroidery on

all colors besides

white is #1918.

For white apparel,

#1615.

File Formats and Size

The formats that will be used for the City of Georgetown logo are as follows:

FILE TYPE	NAME	FEATURES AND USES	SAMPLE APPLICATIONS
EPS	Encapsulated PostScript	Vector art is scalable and used by professional designers; cannot be opened in most MS Office programs; does not get "jagged" when enlarged; used for apparel, merchandise, signs, etc	Adobe Illustrator, Adobe Photo shop, Adobe InDesign, Quark
PNG	Portable Networks Graphic	Bitmapped image format that employs lossless data compression	Adobe Illustrator, Photoshop Web Word, Powerpoint
AI	Adobe Illustrator	Vector art like EPS format	Word, PowerPoint, Excel, Web
GIF	Graphics Interchange Format	Raster (bitmap) format; can become "jagged" when enlarged; versatile format; can be used with transparent background	Word, PowerPoint, Excel, Web
TIF	Tagged Image File Format	Raster (bitmap) format; can become "jagged" when enlarged; versatile format; works best for printed documents in MS Office products	Word, PowerPoint, Excel, Web



Minimum size for regular logo is approximately 1.5 inches in width

Logo Size for Print and Merchandise

The City of Georgetown logo should not be used in a size so small that it becomes illegible. Please use your best judgement when sizing the logo.

If the item upon which the logo is being placed does not allow for sizes large enough to keep the logo readable, it is permissible to separate the "G" from the wordmark. Examples of allowed use can be found later in this document.



Tagline Use 1

Use with Taglines

The logo versions with the tagline are primarily for use in tourism-related marketing materials, co-branding efforts and City-sponsored special events.



Tagline Use 2



Tagline Use 3

Sincerely Yours



Logo on Colors

When the City of Georgetown logo is used on colors other than white, the logo can be made all white or all black.

Use your best judgement to ensure the logo is prominent on colors. In some instances, all black may be best, in other instances an all white logo would be optimal.





Wordmark in PMS 464 and PMS 444



Wordmark in Black

Logo as Wordmark

The entire phrase is in Trajan font, which is the font used in the logo. The wordmark is a graphic that is not to be altered, created, or used except in its approved form.

Approved Usage

- Directional road signs

Any exceptions must be pre-approved by the Public Communications Department

City of Georgetown Seal

A City seal design with the script G can be used by the City Secretary for embossing official documents. All other potential uses must be approved beforehand by the Public Communications Department.

TRAJAN (Heading)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890

Arial Bold (Headers if Trajan is not available)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Arial Regular (Subheaders)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Palatino Linotype

(in the body of letter, report or other document)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

New Century Schoolbook (Department Name)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Approved Typefaces

To ensure consistency, readability and a professional appearance, these fonts are to be used for City of Georgetown printed or paper publications (such as reports, letters, pamphlets, forms, or advertisements) and web pages.

Headers

TRAJAN

12 PT IS RECOMMENDED

If Trajan is not available, then Arial Bold should be used for headers, and Arial Regular for sub-headers.

Sub Heads

Arial

14pt is recommended

Body Copy in Letterhead

Palatino Linotype

11 pt. is recommended

Department Names

New Century Schoolbook

Size varies

Secondary Typefaces

Secondary fonts are for use when more than one typeface is required for a design or publication.

Arial is the suggested secondary typeface for use when more than one font is required.

Do Set Type:

- In upper and lower case
- Left justified
- With plenty of surrounding white space

Do Not Set Type:

- In all capitals, except for Trajan
- That has been condensed or expanded
- With additional inter character (kerning) spacing
- In other typefaces

Approved Typefaces

Arial Bold

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890**

Arial Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Tahoma

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Verdana

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

Electronic Slides

For projected PowerPoint slides, fine text on web pages, and character-generator text for television, Arial, Tahoma, or Verdana fonts should be used.

When creating a PowerPoint slide, please consider the context in which it will be used. In a dark room, a dark background with light colored text will be most readable. In a light room (i.e., the Council Chambers), dark text on a light background is the most readable.



Georgetown Utility Systems

Georgetown Utility Systems is the only City division with an approved logo because this division is an independent business entity operating in a competitive environment. The GUS logo has certain approved uses which are listed below. The City logo should be used for other items besides the ones specifically identified below.

Approved Usage

- Promotional items such as decals, mugs, shirts, pens, caps, etc.
- GUS advertisements, sponsorships, and promotional materials

Not Approved Usage

- Letterhead, business cards, envelopes, forms, or other pre-printed paper products, or other City documents
- Use on vehicles

Logo on Vehicles

The City of Georgetown Logo should be displayed clearly on either the driver and passenger door of the vehicle, or the tailgate of a truck.

Department names should be centered under the logo and should not be in all caps.



Logo on Vehicles



Logo on white truck without department name



Logo on white truck with department name



White logo on red truck



Metallic Gold logo on red truck



Logo on cap

Logo on Apparel

When reproducing the logo using embroidery thread for apparel, the bronze thread color is 1758. The pewter thread color on all colors besides white is 1918. For white apparel, 1615.

The logo must not be combined with other graphics such as photographs or illustrations.

Department names on polo shirt should be placed on the breast opposite logo, on sleeve, or on yoke on back of shirt. Employee name, if used, should be placed on breast opposite logo.

For more information about use of the City of Georgetown logo on apparel please contact the Public Communications Department.



Logo on button front shirt



Logo on door with department name

Logo on other items

Logo on merchandise and other items should be consistent with all guidelines specified herein.

When designing your particular piece of merchandise please be aware of the following:

- The logo must not be combined with other graphics such as photographs or illustrations.
- Reproduce the logo in correct colors (PMS 464 and PMS 445), according to the guidelines.
- Always work with licensed vendors when purchasing merchandise with the logo on it.

The City of Georgetown has a licensing program that regulates the use of its marks on items such as T-shirts, caps, key chains, mugs, pens, etc. The licensing process ensures that the City's symbols and marks are used appropriately and only on products approved by the City. All request for merchandise containing the City logo must go through the Tourism Director.



Logo on mug



Logo on totebag

Use by Non-City of Georgetown Organizations and Businesses

The logo is to be used for City of Georgetown-sponsored messages or for messages co-sponsored by the City of Georgetown. Examples of co-sponsorship would include an advertisement sponsored by the Downtown Georgetown Association and the City of Georgetown about the Red Poppy Festival, or a pamphlet by Simon Property Group and the City of Georgetown about shopping in Georgetown.

1. The logo is not to be used by a business unless in the context of a co-branding effort or campaign that the City has approved. The City of Georgetown does not provide endorsements for specific businesses.
2. All uses of the logo must be approved by the City of Georgetown.
3. It is important to hold the SHIFT key when sizing the logo to keep it proportional and prevent distortion of the image.
4. The logo should not be used in political campaign messages or other materials of a partisan nature in political campaigns.
5. Unacceptable uses of any City of Georgetown logo, wordmark, or seal:
 - a. Stationery or any paper products not licensed by the City of Georgetown
 - b. Obscene, graphic, violent, or sexually suggestive uses, materials, or businesses
 - c. Uses that would disparage or damage the image of the City
 - d. Use on food items, health-related items, or alcoholic beverages



Color logo on too dark of a background

Improper Use of Logo

Use your best determination to ensure the logo is prominent on all colors in all graphical situations.

There should be no additional graphical elements that would interfere with the linear quality of the City of Georgetown logo.

The logo cannot be altered in any way, either by resizing separate elements, changing the colors unless specified in this guideline.

Logo should not be used on a brightly colored or heavily patterned background.

White logo on too light of a background



Lines too close to logo



Logo on patterned background



Use of circle and it is touching logo

Contact Information

For questions and electronic files
please contact.

Public Communications Director
City of Georgetown
(512) 930-3690
pio@georgetown.org

When making a request for a logo, the
following information is needed:

1. The specific document, web page, advertisement, merchandise item, etc. on which the logo will appear.
2. Description of ad copy or document in which it will be used
3. Specify color or black and white version of logo
4. Dimensions of logo as it appears on item to determine proper version
5. Software used and logo file type needed (see list on page 11 of this guide).



**CITY OF LA MARQUE
INTER-DEPARTMENTAL
COMMUNICATION**

**To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other**

TO: Honorable Mayor Hocking and City Councilmembers
FROM: January 8, 2018
SUBJECT: City Manager Report – **December 2017 Activity**

a. Development Services

- *No report submitted*

b. Judicial

- See report attached.

c. Police

- **Staffing Levels**

The La Marque Police Department has three (3) full-time vacancies in the Telecommunications Section. We currently have three (3) full time Telecommunicators and two (2) new Telecommunicators currently in training. We have seven (7) part-time Telecommunicators. Police officers and the Chief's Administrative Assistant assist with staffing in the Telecommunications Section when needed.

The police department's staffing level for police officers is now full. We currently have four (4) probationary police officers in training, with one of those officers in training anticipated to be released to a patrol slot with one week.

- **Training**

The following individuals attended training during the month of December of 2017:

- Detective C. King attended **Courtroom Testimony Practical Applications**
- TCO Angel Fontenot attended **Basic Telecommunicator's Certification course**
- TCO B. Atchley attended **Basic Telecommunicator's Certification course**
- TCO M. Turner attended **Basic Telecommunicator's Certification course**
- Officer K. Hernandez attended **Crime Scene Investigation**
- Officer H. Monckton attended **Crime Scene Investigation**
- Officer N. Perales attended **Intermediate Use of Force**
- Officer S. Jackson attended **Intermediate Use of Force**
- Officer M. Cypert attended **Intermediate Use of Force**
- Officer M. Cypert attended **Dogs and Police: Shoot or Don't Shoot**

- **Operations**

In the month of December, the La Marque Police Department generated 1,757 calls for service. Of those calls for service, 914 (approximately 52%) were “self-initiated.” Citizen calls to the police department accounted for 843 of the total (approximately 48%) calls for service. There was an average response time of 9 and three quarter minutes (9:45) and an average time spent on calls of 29 minutes (29:00).

- **Overtime Utilization**

SRT Operations, priority investigations, training, court appearances, working on a holiday and late calls necessitate overtime expenditures. Staff shortages in the Telecommunications Section also contribute to overtime expenditures.

d. **Fire**

- **Personnel:**

The LMFD has one (1) vacancy. All existing personnel with exception of one (1) new employee are fully certified by the Texas Commission on Fire Protection as structural Fire Fighters and State Department of Health Services as Emergency Medical Technicians.

- **Operations:**

All apparatus are currently operational with the exception of Engine 1 which is undergoing significant repairs in Houston and Engine 2 which has been declared a “total loss”, and, therefore, inoperable. Final disposition of the Apparatus remains uncertain at this time. Existing LMFD Fire Apparatus and Reserve Medic Units continue to experience an exceptionally high rate of mechanical failures and unscheduled maintenance and/or repairs due in large measure to aging of our fleet.

- **Training:**

One Fire Fighter is enrolled in an Advanced / Paramedic Emergency Medical Technician curriculum at Alvin Community College. Completion is anticipated at the conclusion of the fall semester in 2017 with National Registry examination to follow. Three (3) Fire Fighters have finished EMT-Advanced training / certification at Galveston College which began on January 15, 2017, in conformance with their Conditions of Employment Contract. They are now in the process of taking the National Registry examination for licensure. They are currently enrolled in EMT-Paramedic curriculum at Galveston College with completion anticipated at the conclusion of the 2018 spring semester.

- **Insurance Services Office (ISO) Classification Status and Historical Overview**

ISO conducted a follow-up “classification rate survey” of our community assets and capabilities including the fire department, water department, and communications center on February 14, 2017, pursuant to the recently published ISO Standards which have been adopted nationwide. Texas continues to use a slightly modified version with the addition of the “Texas Addendum”. *La Marque received notice from ISO on March 14, 2017, of their intention to escalate our Classification from the existing Class 3 to a Class 4 within ninety (90) days following receipt of their letter unless an optional “Improvement Plan” is developed and submitted for review and consideration. The optional “Improvement Plan” was developed and submitted before the deadline in an effort to forestall implementation of the proposed escalated insurance rating classification until construction of the new fire station can be completed and, subsequently equipped and adequately staffed for operation and service delivery. ISO provided notification to the City of La Marque of their approval of our proposed Improvement Plan leading to a stipulated suspension of their intent to escalate our ISO classification from the existing Class 3 to a Class 4 or potentially Class 5 and cause publication of same.*

The City of La Marque was notified in early 2014 by ISO of an impending change to our community's "Public Fire Protection Classification" **following an extensive inspection of our city in late 2013**. ISO proposed to increase our ISO rating from the existing Class 3 which we have enjoyed since 2005 to a Class 5. I requested and received approval from ISO to hold the classification increase in abeyance until we could develop and submit a comprehensive **"Improvement Plan"** for consideration. ISO subsequently approved our Improvement Plan which provided for implementation over a two (2) year period ending in March 2016. A detailed status report of our improvements was submitted to ISO in April 2016 delineating the numerous modifications and/or improvements completed and/or pending completion during the two (2) year grace period. I have since been officially informed by ISO that the Texas Department of Insurance at the recommendation of ISO formally adopted the latest ISO rating schedule in January which arguably is a significant departure from the rating schedule utilized during our 2013 inspection and, which became the basis of our Improvement Plan. ISO advises that a new inspection of our community is tentatively scheduled for later this year to once again evaluate our resources and establish an ISO Public Protection Classification. A thorough analysis of the new rating schedule is underway to determine the potential impact on our current rating and, the feasibility of additional improvements that may become necessary. It is important to reiterate that our current Class 3 rating remains unchanged at this time. ***Completion of the new Fire Station on the west side of our city and employment of additional Fire Fighters in conjunction with purchasing a new qualifying fire apparatus will enhance our prospects of retaining the Class 3 rating.***

- **Overtime Utilization:**

Overtime is required to maintain acceptable and safe staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and intermittent vacancies throughout any given budgetary cycle.

- FY 2018 YTD: \$14,821.17
- December MTD: \$2,970.07

- **Other:**

The notice to proceed with construction of the new Central Fire Station and Fire Administrative Headquarters Facility was issued to Construction LTD on April 17, 2017. Progress was severely hampered by heavy rain fall in late July and much of August; however all of the paving has been completed along with the foundation and slab for Fire Administration Headquarters and Central Fire Station. The Pre-Engineered Steel Buildings are being erected and will be enclosed which will allow the remainder of the construction to proceed in a timely fashion. ***The estimated time of completion remains March of 2018.***

- **Statistical information:**

Average Response Times: 06:38

- **Engine Company Responses for Service:**

MTD: 122

YTD: 365

- **Medic Responses for Service:**

MTD: 175

YTD: 520

- **Mutual Aid Given and Received:**

MTD Given: 14

YTD Given: 36

MTD received: 26

YTD received: 73

- **Detailed statistical information enclosed**

e. Library

- See report attached.

f. Public Services

- **Public Works Administrative Assistant** – For the month of November, compared to last year, there was an increase in calls for Sewer Stops, Low Pressure, Billing Department, Trash Pick Up, Code Compliance, Traffic Lights, Public Services Supervisors, City Clerk, LM's, Citizen Walk Ins, and Miscellaneous Calls; there was a decrease in hours for Water Leaks, Leaks at the Meter, Dress-Ups, Pot Holes, Culverts, Drainage/Mowing, Street Signs, Street Light Outage, Street Light Request, Director of Public Services, Human Resources, Inspections, Animal Control, Locates, Community Service, and Gas Company.
- **Parks** – Routine maintenance of parks.
- **Streets/Drainage** – For the month of November, Street Department installed Christmas lights & decorations, picked up debris left over from Hurricane Harvey, completed several large utility patches along with routine maintenance.
- **Utility 22** – Water & Sewer Maintenance – City crews kept busy with routine maintenance of lines and response to sewer stops and water leaks. Close to completion of GLO – sponsored sewer line rehab and bidding out the Oak Street force main rehab.
- **Utility 24** – Working with FEMA and Finance Department to assure that Hurricane Harvey related damages are accounted for where necessary repairs have been made to keep system operational and will seek reimbursement for expenses.
- **Overtime Hours:** Overtime hours for being on-call; carrying the on-call telephone
- **Department 22** – Overtime hours for on call maintenance worker and operator who worked sewer stops and water leaks after hours and for being on-call; carrying the on-call telephone.
- **Department 24** – Overtime hours for weekend Plant operations duties.

g. Animal Services

- See report attached.

h. Financials

- See report attached.

JUDICIAL DEPARTMENT



CITY OF LA MARQUE
COURT STATISTICS
NOVEMBER 2017

Judicial Monthly Report November 2017										
	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total This Month PY	Prior Fiscal yr to date
Total Cases Pending First of Month	4,933	1	3	2064	1,464	469	8,934	17,754	10,518	21,104
Active Cases	1,461	0	2	191	208	119	1,981	4,475	1,915	3,984
Inactive Cases	3,472	1	1	1,873	1,256	350	6,953	13,279	8,603	17,120
New Cases Filed	509	0	1	60	42	19	631	1,376	618	1,027
Cases Reactivated	32	0	0	16	11	0	59	59	211	426
All Other Cases Added	0	0	0	0	0	0	0	0	0	0
Total Cases on Docket	2,002	0	3	267	261	138	2,671	5,910	2,744	5,437
Dispositions Prior to Trial:										
Uncontested Dispositions	226	0	0	41	23	5	295	702	364	681
Dismissed by Prosecution	9	0	0	4	2	3	18	64	50	102
Dispositions at Trial:										
Convictions:										
Guilty Plea or Nolo Contendere	8	0	0	1	1	0	10	31	29	51
By the Court	2	0	0	0	0	0	2	7	0	1
By the Jury	0	0	0	0	0	0	0	0	0	0
Acquittals:	0	0	0	0	0	0	0			
By the Court	1	0	0	1	0	0	2	8	0	0
By the Jury	0	0	0	0	0	0	0	0	0	0
Dismissed by Prosecution	3	0	0	5	2	3	13	13	3	6
Compliance Dismissals:										
After Driver Safety Course	49	0	0	0	0	0	49	113	45	76
After Deferred Disposition	3	0	0	0	1	0	4	59	106	138
After Proof of Financial Responsibility	4	0	0	0	0	0	4	13	2	6



**CITY OF LA MARQUE
COURT STATISTICS
NOVEMBER 2017**

	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non- Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total Prior Month	Prior Fiscal yr to date
All Other Transportation Code Dismissals	7	0	0	1	0	0	8	17	11	23
All Other Dispositions	5	0	0	0	1	0	6	7	72	75
Total Cases Disposed	314	0	0	48	28	8	398	1,028	683	1,160
Cases Placed on Inactive Status	148	0	1	74	69	16	308	935	311	614
Total Cases Pending End of Month:	5,128	1	4	2,076	1,478	480	9,167	18,102	10,453	20,971
Active Cases	1,540	0	2	145	164	114	1,965	3,947	1,750	3,663
Inactive Cases	3,588	1	2	1,931	1,314	366	7,202	14,155	8,703	17,308
Show Cause Hearings Held	43	0	0	12	9	1	65	68	29	57
Cases Appealed:										
After Trial	11	0	0	1	0	0	12	12	0	0
Without Trial	358	0	1	45	47	33	484	543	2	3

	This Month Current Yr	Current Fiscal yr to date	This Month Prior Yr	Prior Fiscal yr to date
Juvenile/Minor Activity:				
Transportation Code Cases Filed	7	11	2	3
Non-driving Alcoholic Beverage Code Cases Filed	0	1	0	1
Driving Under Influence of Alcohol Cases Filed	0	0	0	0
Drug Paraphernalia Cases Filed	0	0	0	0
Tobacco Cases Filed	0	0	1	1
Failure to Attend School Cases Filed	0	0	0	0
Education Code Cases Filed (except fail to attend)	0	0	0	0
Curfew Violation Cases Filed	1	1	0	0
All Other Non-traffic Fine-only Cases Filed	1	5	4	6
Additional Activity:				
Magistrate Warnings:				
Class C Misdemeanors	0	1	10	18
Class A and B Misdemeanors	3	8	3	5
Felonies	2	5	3	3
Arrest Warrants Issued:				
Class C Misdemeanors	0	600	340	579
Capias Pro Fine Issued:				
Class C Misdemeanors	149	346	181	231



**CITY OF LA MARQUE
COURT STATISTICS
NOVEMBER 2017**

Emergency Protection Orders Issued	0	0	0	0
Stolen Property Hearings Held	0	0	1	1
Cases Satisfied by Community Service:				
Partial Satisfaction	0	0	0	0
Full Satisfaction	6	6	4	11
Cases Satisfied by Jail Time Credit	64	64	96	184
Fines, Court Costs and Other Amounts Collected:				
	Total this Month	Current Fiscal yr to date	Total This Month Prior Yr	Prior Fiscal yr to date
Kept by City	\$87,282.24	\$163,293.98	\$51,207.16	\$107,898.36
Remitted to State	\$36,353.01	\$66,274.52	\$23,324.94	\$46,907.74
Total	\$123,635.25	\$229,568.05	74,532.10	\$154,806.10

1

LA MARQUE, TX MUNICIPAL COURT

Fees and Fines Collection & Activity Report

As of November 30, 2017



Linebarger Goggan Blair & Sampson, LLP

PROPRIETARY AND CONFIDENTIAL INFORMATION

Linebarger Goggan Blair & Sampson, LLP considers the information contained in this report to be proprietary, confidential, trade secrets of the firm. We respectfully request that no copies of this information be made and/or distributed without the prior written consent of the firm.

Collections & Activity Summary

Collection Disposition Summary - November 2017	
Citations Assigned	160
Amount Assigned	\$78,938
Citations Collected	105
Amount Collected	\$22,529
Citations Cancelled	41
Amount Cancelled	\$21,356
Citations Resolved	146
Amount Resolved	\$43,885

Collection Disposition Summary - Contract to Date	
Citations Assigned	14,619
Amount Assigned	\$6,855,424
Citations Adjusted	3,186
Amount Adjusted	(\$56,826)
Citations Collected	3,240
Amount Collected	\$1,245,304
Citations Cancelled	4,008
Amount Cancelled	\$1,722,061
Citations Resolved	7,248
Amount Resolved	\$2,967,364
Dollar Resolution Rate	44.1%

Collection Activity - November 2017		
Letters		99
Address/Phone Updated		160
Phone Activity	Inbound	16
	Outbound	3,071

Collection Activity - Contract to Date		
Letters		32,351
Address/Phone Updated		11,474
Phone Activity	Inbound	1,754
	Outbound	67,748

Status of Open Accounts

Status	Count	Amount
ACT - Active Account	7,847	\$3,722,362
ATT - Attorney Contact Only	105	\$66,741
BPS - Broken Promise	1	\$264
DEC - Deceased No Estate Or Beyond Claim	13	\$5,281
DIS - Disputed	2	\$60
INC - Incarcerated	29	\$14,184
PRM - Promise Payment	22	\$8,529
REF - Refuse To Pay	4	\$2,444
RST - Restricted State	18	\$7,817
SKP - Skip Tracing for Phone	5	\$2,155
SWF - Stop Work Per Firm	2	\$1,398
Total	8,048	\$3,831,234

Monthly Collection Activity Last 24 Months

Year	Month	Letters Mailed	Address/Phone Updated	Phone Activity		Dollars Collected
				Inbound	Outbound	
2017	November	99	160	16	3,071	\$22,529
	October	2,120	200	49	2,693	\$10,804
	September	0	6	4	79	\$15,379
	August	480	308	18	1,030	\$13,665
	July	46	192	34	289	\$45,385
	June	687	251	9	1,505	\$26,306
	May	0	109	22	1,454	\$0
	April	418	203	26	1,234	\$45,255
	March	268	205	13	1,178	\$52,944
	February	3,221	249	133	1,999	\$16,824
	January	292	109	24	1,901	\$10,765
2016	December	160	137	20	2,031	\$13,341
	November	152	127	19	2,318	\$21,615
	October	347	143	12	2,357	\$13,560
	September	737	151	36	2,575	\$32,215
	August	0	263	29	2,685	\$0
	July	150	178	21	1,318	\$18,846
	June	1,529	211	58	1,196	\$29,578
	May	406	226	64	1,623	\$23,239
	April	943	893	39	1,345	\$48,671
	March	128	190	105	1,130	\$63,386
	February	3,275	177	56	295	\$16,452
	January	0	770	18	1,197	\$19,410
2015	December	137	126	17	1,255	\$33,254
	November	508	190	42	1,074	\$0
Total*		16,103	5,774	884	38,832	\$593,421

*Total Amounts noted represent the last 24 months & not contract to date.

Portfolio Analysis Outstanding Placements

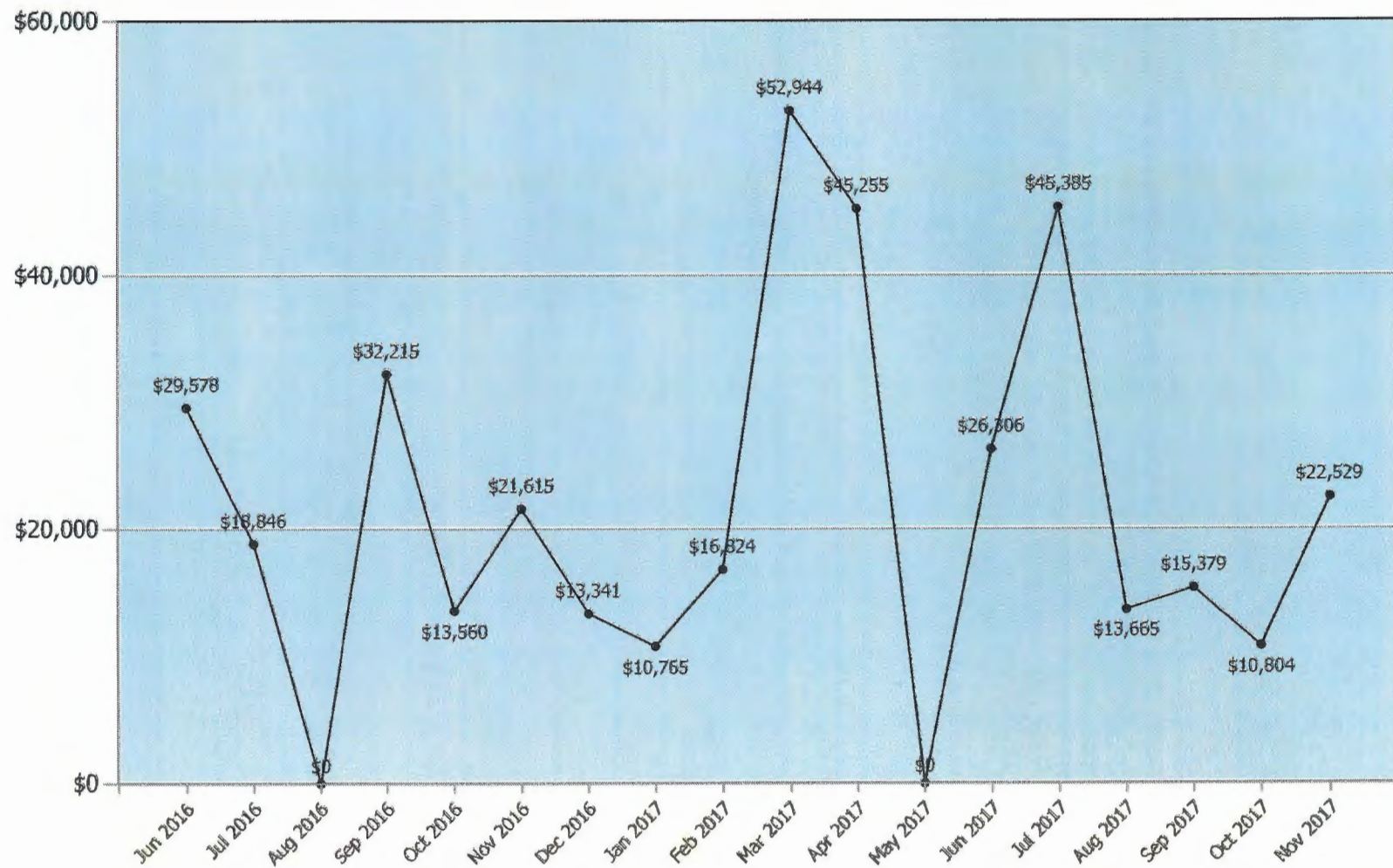
	Accounts	Dollars	Acct. Pct.	Dollar Pct.	Average Balance
ALL ACCOUNTS	8,048	\$3,831,234.03	100.00%	100.00%	\$476.05
ADDRESSES					
No Mailing Address	12	\$5,812.20	0.15%	0.15%	\$484.35
Returned Mail	1,714	\$812,456.08	21.30%	21.21%	\$474.01
Good Address	6,322	\$3,012,965.75	78.55%	78.64%	\$476.58
OFFENSE AGE					
One Year or Less	427	\$212,294.44	5.31%	5.54%	\$497.18
1-2 Years	1,853	\$959,434.27	23.02%	25.04%	\$517.77
2-3 Years	1,254	\$596,050.45	15.58%	15.56%	\$475.32
+3 Years	4,514	\$2,063,454.87	56.09%	53.86%	\$457.12
PLACEMENT AGE					
One Year or Less	2,059	\$1,059,618.32	25.58%	27.66%	\$514.63
1-2 Years	1,274	\$619,404.65	15.83%	16.17%	\$486.19
2-3 Years	849	\$403,679.96	10.55%	10.54%	\$475.48
+3 Years	3,866	\$1,748,531.10	48.04%	45.64%	\$452.28

Offense Age of Placements Last 13 Months

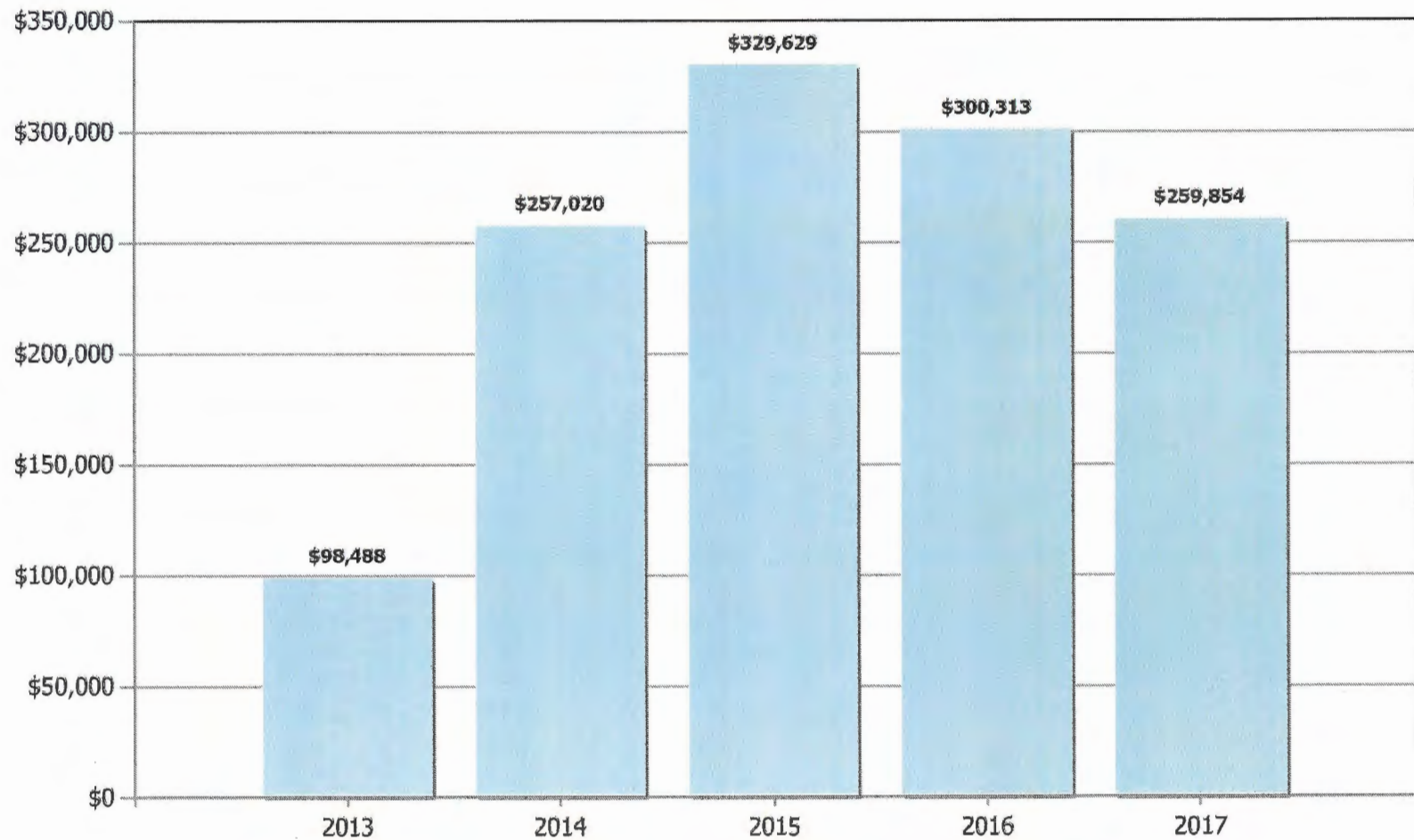
	2010 & PRIOR	2011	2012	2013	2014	2015	2016	2017	Total Placements
November 2017	-	-	-	-	-	1	20	139	160
						0.63%	12.50%	86.88%	
October 2017	-	-	-	-	-	1	36	98	135
						0.74%	26.67%	72.59%	
September 2017	-	-	-	-	1	4	45	60	110
					0.91%	3.64%	40.91%	54.55%	
August 2017	2	-	2	-	5	6	263	21	299
	0.67%		0.67%		1.67%	2.01%	87.96%	7.02%	
July 2017	-	-	-	-	-	-	109	-	109
							100.00%		
June 2017	-	-	-	-	2	9	224	-	235
					0.85%	3.83%	95.32%		
May 2017	-	-	-	-	-	-	-	-	0
April 2017	-	-	-	2	-	5	165	-	172
				1.16%		2.91%	95.93%		
March 2017	-	-	7	1	1	21	266	-	296
			2.36%	0.34%	0.34%	7.09%	89.86%		
February 2017	1	-	-	2	9	21	210	-	243
	0.41%			0.82%	3.70%	8.64%	86.42%		
January 2017	-	-	-	-	2	23	196	-	221
					0.90%	10.41%	88.69%		
December 2016	-	-	-	3	2	39	274	-	318
				0.94%	0.63%	12.26%	86.16%		
November 2016	1	-	1	8	12	41	124	-	187
	0.53%		0.53%	4.28%	6.42%	21.93%	66.31%		

Placement Activity Summary Contract to Date								
Year	Month	Count #	Orig Placement \$	Cancelled \$	Adjustment \$	Net Placement \$	Collected \$	Collected %
2017 Summary	November	160	\$78,938	\$0	\$0	\$78,938	\$0	0.00%
	October	135	\$69,547	\$0	(\$9)	\$69,537	\$964	1.39%
	September	110	\$57,904	\$1,277	(\$255)	\$56,372	\$295	0.52%
	August	299	\$149,137	\$1,017	\$75	\$148,195	\$2,121	1.43%
	July	109	\$55,801	\$3,288	\$50	\$52,563	\$346	0.66%
	June	235	\$123,844	\$4,800	(\$125)	\$118,920	\$3,367	2.83%
	May	0	\$0	\$0	\$0	\$0	\$0	0.00%
	April	172	\$89,742	\$2,773	\$865	\$87,834	\$3,393	3.86%
	March	296	\$166,729	\$9,265	\$502	\$157,967	\$9,952	6.30%
	February	243	\$121,407	\$11,200	(\$1,055)	\$109,152	\$14,175	12.99%
	January	221	\$107,956	\$7,961	\$1,150	\$101,145	\$9,793	9.68%
		1,980	\$1,021,003	\$41,580	\$1,198	\$980,621	\$44,404	4.53%
2016 Summary	December	318	\$159,249	\$9,834	\$2,306	\$151,722	\$28,321	18.67%
	November	187	\$93,115	\$10,953	\$522	\$82,684	\$8,984	10.86%
	October	0	\$0	\$0	\$0	\$0	\$0	0.00%
	September	383	\$189,197	\$17,479	\$645	\$172,363	\$17,086	9.91%
	August	0	\$0	\$0	\$0	\$0	\$0	0.00%
	July	77	\$38,638	\$3,199	\$288	\$35,727	\$2,971	8.31%
	June	155	\$71,744	\$9,244	(\$608)	\$61,891	\$9,523	15.39%
	May	115	\$53,334	\$6,366	(\$339)	\$46,628	\$5,102	10.94%
	April	44	\$25,263	\$3,998	(\$252)	\$21,014	\$4,603	21.91%
	March	239	\$118,831	\$12,847	\$215	\$106,199	\$14,441	13.60%
	February	97	\$48,815	\$8,879	\$393	\$40,329	\$11,337	28.11%
	January	156	\$75,102	\$10,190	\$590	\$65,502	\$8,252	12.60%
		1,771	\$873,288	\$92,988	\$3,761	\$784,060	\$110,618	14.11%
2015 Summary	December	230	\$113,845	\$18,139	(\$3,750)	\$91,957	\$22,593	24.57%
	November	338	\$168,589	\$36,633	(\$1,782)	\$130,174	\$36,865	28.32%
		1,653	\$823,587	\$149,899	(\$33,306)	\$640,381	\$167,338	26.13%
2014 Summary		2,690	\$1,296,307	\$284,355	(\$13,568)	\$998,384	\$336,481	33.70%
2013 Summary		6,525	\$2,841,240	\$1,153,238	(\$14,908)	\$1,673,094	\$586,463	35.05%

Monthly Collections Last 18 Months

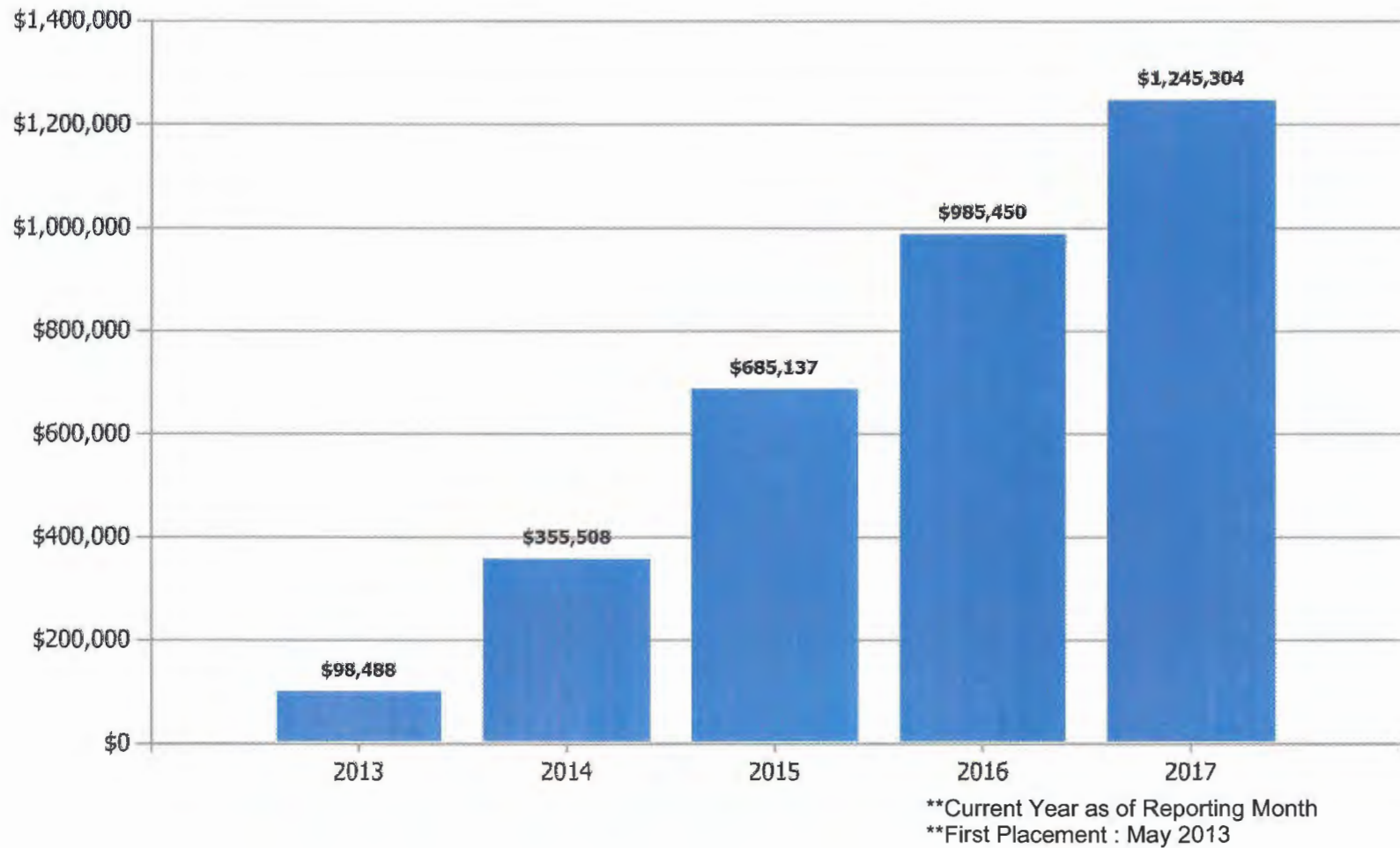


Delinquent Court Fees & Fines Annual Collections Last 6 Years



***Current Year as of Reporting Month
***First Placement : May 2013

Delinquent Fees & Fines Cumulative Collections



POLICE DEPARTMENT

LA MARQUE POLICE DEPARTMENT
MONTHLY REPORTING STATISTICS

	CURRENT MONTH (DECEMBER 2017)	CURRENT MONTH PREVIOUS YEAR (DECEMBER 2016)	PREVIOUS MONTH (NOVEMBER 2017)	YEAR TO DATE (2017)	PREVIOUS YEAR TO DATE (2016)
<u>PART I CRIMES</u>					
HOMICIDE	1	1	0	6	4
RAPE	0	0	0	19	10
ROBBERY	3	1	0	14	21
ASSAULT (*INCLUDES SIMPLE)	40	42	34	444	492
BURGLARY	7	28	11	108	172
THEFT	52	70	46	562	622
MV THEFT	4	2	5	53	46
<u>PART II CRIMES</u>	180	189	225	2786	2353
<u>CALLS FOR SERVICE</u>	1757	1763	1955	24623	22657
<u>ACCIDENTS</u>	49	37	31	445	338
INJURIES	9	6	13	128	112
NON-INJURY	38	31	18	315	225
FATALITIES	0	1	0	4	4
ALCOHOL RELATED	2	1	0	25	20
<u>ADULT ARRESTS</u>	119	117	130	1728	1548
<u>JUVENILE DETENTIONS</u>	0	0	0	6	4
<u>TRAFFIC STOPS</u>	312	267	418	5437	4293
CITATIONS	232	189	282	3126	3036
VIOLATIONS	270	240	327	3959	3768
WARNINGS	80	78	136	2150	1257
<u>DISTURBANCES</u>	107	107	76	1097	1265

THIS MONTH THE POLICE DEPARTMENT ARRESTED 42 PEOPLE ON MUNICIPAL WARRANTS, SERVING 95 WARRANTS.

YEAR TO DATE, THE POLICE DEPARTMENT HAS ARRESTED 634 PEOPLE ON MUNICIPAL WARRANTS, SERVING 1656 WARRANTS.



**2017 LA MARQUE POLICE DEPT.
CRIME STATS**

	2013				2014				2015				2016				2017							
	January-December				January - December				January - December				January - December				January - December							
	Off	% +/-	CL	% CL	OFF	% +/-	CL	% CL	OFF	% +/-	CL	% CL	OFF	% +/-	CL	% CL	Offense 2016	Offense 2017	% +/-	Clearance 2016	Clearance 2017	% CL 2016	% CL 2017	
Murder	1	-50%	1	100%	0	-100%	0	100%	4	400%	2	50%	4	0%	2	50%	4	6	50%	2	3	50%	50%	
Rape	5	280%	5	100%	6	20%	1	17%	14	150%	5	35%	10	-29%	3	30%	10	19	90%	3	15	30%	79%	
Robbery	26	-18%	9	35%	24	-8%	7	29%	26	8%	9	35%	21	-19%	7	33%	21	14	-33%	7	10	33%	71%	
Aggravated Assault	41	10%	26	63%	45	10%	40	87%	50	9%	31	62%	84	68%	34	40%	84	51	-39%	34	32	40%	63%	
La Marque Violent Crime Total	73	10%	41	56%	75	3%	48	63%	94	24%	43	45%	119	27%	46	39%	119	90	-24%	46	60	39%	67%	
Texas Violent Crime Total	105,713	-5%	47,571	45%	108,848	3%	44,628	41%	775,392	-4%	131,817	17%	120,587	7%	48,114	40%	*	*	*	*	*	*	*	
Burglary	162	-6%	23	14%	207	28%	34	16%	167	-19%	14	8%	172	3%	22	13%	172	109	-37%	22	28	13%	26%	
Theft	747	7%	313	42%	721	-3%	428	59%	583	-19%	236	40%	622	7%	307	49%	622	577	-7%	307	391	49%	68%	
Motor Vehicle Theft	51	30%	11	22%	45	-12%	23	51%	43	-4%	19	44%	46	7%	21	46%	46	63	37%	21	21	46%	33%	
Arson	5	900%	0	0%	1	-80%	4	0%	0	-100%	0	0%	2	200%	0	0%	2	3	50%	0	0	0%	0%	
La Marque Property Crime Total	965	5%	347	36%	974	1%	485	30%	793	19%	269	34%	842	6%	350	42%	842	752	-11%	350	440	42%	59%	
Texas Property Crime Total	860,627	-2%	146,307	17	804,555	-7%	144,820	18	775,392	-4%	131,817	17%	764,902	1%	116,265	15	*	*	*	*	*	*	*	
	RATE		% +/-		RATE		% +/-		RATE		% +/-		RATE		% +/-		RATE		% +/-					
La Marque Violent Crime Rate	503		-5%		624		3%		648		4%		820		31%		620		-24%					
Texas Violent Crime Rate	400		-2%		404		1%		411		2%		433		5%		*		*					
La Marque Property Crime Rate	6,651		31%		6,706		2%		5,465		-19%		5796		6%		5,182		-11%					
Texas Property Crime Rate	3,254		-3%		2,988		-8%		2,823		-6%		2749		-3%		*		*					
Calls For Service	24,371				22,456				21,722				22,657				24,632							
Population Estimate	14,509				14,509				14,509				14,509				14,509							
Officers per 1,000 pop.	TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 2.4							
DWI	42				56				54				68				86							
Traffic Citations	3,514				3,598				3,684				3,768				3,126							
Drug Arrests	183				253				216				292				389							

*Data unavailable

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 12/01/2017 00:00:00 - 12/31/2017 23:59:59

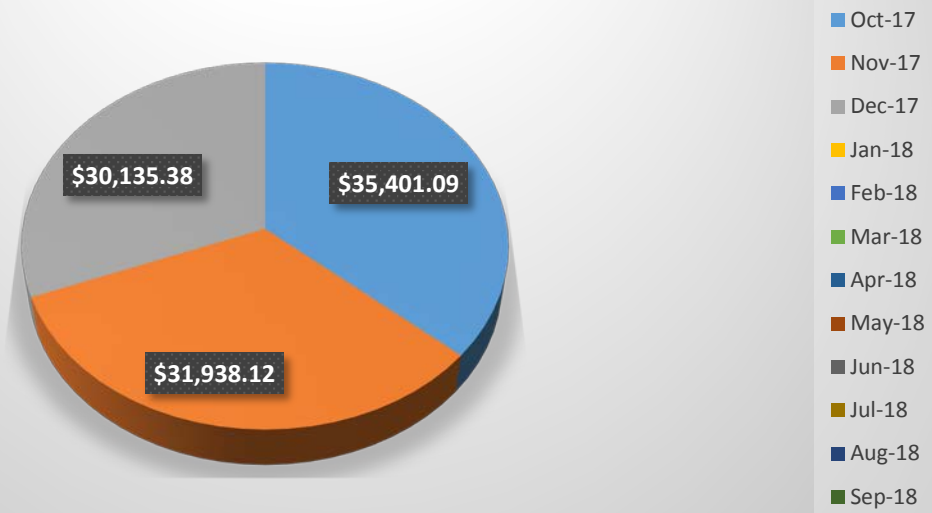
Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	ABANDONED VEHICLE	0	2	6	8	0%	0:10:17	0:08:44	0:12:20	3:41:33	0:27:42
	ALARM	0	2	92	94	5%	0:03:49	0:06:31	0:07:08	25:58:25	0:16:35
	ANIMAL COMPLAINT DOMESTIC	0	3	23	26	1%	0:14:20	0:08:47	0:11:48	13:53:13	0:32:03
	ASSAULT	0	0	17	17	1%	0:06:56	0:07:37	0:29:34	12:30:09	0:44:08
	ASSIST CITIZEN	0	8	26	34	2%	0:06:02	0:05:46	0:15:26	13:31:44	0:23:52
	ASSIST EMS	0	0	12	12	1%	0:00:47	0:04:52	0:13:48	3:25:54	0:17:10
	ASSIST OTHER AGENCY	0	8	12	20	1%	0:09:08	0:04:51	0:15:07	8:10:14	0:24:31
	ATTEMPT TO SERVE WARRANT	0	0	1	1	0%	0:03:35	0:07:09	0:16:30	0:27:14	0:27:14
	AUTO PEDESTRIAN ACCIDENT	0	0	1	1	0%	0:01:48	0:07:07	0:26:00	0:34:55	0:34:55
	BURGLARY OF BUILDING	0	0	11	11	1%	0:07:37	0:07:34	0:32:11	8:41:00	0:47:22
	BURGLARY OF MOTOR VEHICLE	0	0	5	5	0%	0:07:39	0:08:05	0:39:12	4:07:46	0:49:33
	BUSINESS CHECK	0	347	8	355	20%	0:00:27	0:03:18	0:09:52	60:43:30	0:10:16
	CHILD CUSTODY	0	0	9	9	1%	0:07:48	0:04:24	0:20:37	4:55:21	0:32:49
	CIVIL MATTER OR STANDBY	0	1	24	25	1%	0:08:19	0:11:26	0:18:39	14:54:23	0:35:47
	CRIMINAL MISCHIEF	0	0	6	6	0%	0:10:09	0:07:57	0:25:16	3:47:31	0:37:55
	DEAD ON SCENE	0	0	1	1	0%	0:02:25	0:03:35	1:08:32	1:14:32	1:14:32
	DISORDERLY CONDUCT	0	0	2	2	0%	0:09:57	0:08:26	1:28:03	3:32:51	1:46:26
	DISTURBANCE	0	0	67	67	4%	0:02:39	0:04:13	0:29:16	38:50:13	0:34:47
	DRUNK OR INTOXICATED PERSON	0	0	3	3	0%	0:04:30	0:02:50	1:10:40	3:53:58	1:17:59
	FIREWORKS	0	2	5	7	0%	0:04:11	0:08:33	0:06:37	1:44:44	0:17:27
	FRAUD - FORGERY - CC ABUSE	0	0	17	17	1%	0:08:44	1:35:43	0:22:04	29:23:55	1:43:46
	FSGI ACCIDENT	0	1	10	11	1%	0:06:08	0:06:18	0:23:32	5:59:27	0:32:41
	GENERAL INFORMATION CALL	0	1	1	2	0%	0:00:25	2:03:48	0:52:51	3:49:55	1:54:58
	HARASSMENT - ALL TYPES	0	0	15	15	1%	0:10:41	0:05:47	0:20:56	9:16:41	0:37:07

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	JUVENILE PROBLEM	0	0	2	2	0%	0:03:28	0:02:08	0:31:08	1:13:27	0:36:44
	LITTERING AND ILLEGAL DUMPING	0	0	2	2	0%	0:29:45	0:11:52	0:09:33	1:42:19	0:51:10
	LOUD MUSIC OR NOISE	0	2	33	35	2%	0:08:47	0:07:32	0:05:52	12:40:11	0:21:43
	MENTAL HEALTH	0	0	17	17	1%	0:03:16	0:07:43	0:27:27	9:25:08	0:33:15
	MISSING PERSON ADULT	0	0	2	2	0%	0:06:04	0:11:58	1:05:16	2:46:36	1:23:18
	NARCOTICS CRIMES	3	0	1	4	0%	0:28:39	0:10:54	0:06:01	0:45:34	0:45:34
	OVERDOSE	0	0	4	4	0%	0:00:35	0:04:19	0:25:45	2:02:36	0:30:39
	PERSON WITH WEAPON	0	0	1	1	0%	0:02:26	0:02:52	3:39:11	3:44:29	3:44:29
	PRISONER DETAIL	0	6	6	12	1%	0:05:07	0:06:36	0:22:34	5:56:31	0:29:43
	PROPERTY DAMAGE	0	0	1	1	0%	0:05:27	0:11:41	0:29:45	0:46:53	0:46:53
	RECOVD CHILD/PERSON/RUNAWAY	0	0	1	1	0%	0:02:40	0:03:50	0:28:04	0:34:34	0:34:34
	REPOSESSION OF PERSONAL VEHICL	0	0	1	1	0%	0:01:21	0:03:12	0:07:45	0:12:18	0:12:18
	RESIDENTIAL CHECK	0	149	4	153	9%	0:09:27	0:03:03	0:12:06	34:22:43	0:13:29
	RUNAWAY JUVENILE	0	0	3	3	0%	0:05:31	0:10:57	0:26:05	2:07:37	0:42:32
	SEX CRIME	1	0	1	2	0%	0:04:32	0:08:26	0:29:00	0:41:58	0:41:58
	SHOTS FIRED	0	1	13	14	1%	0:02:40	0:04:03	0:06:53	3:04:21	0:13:10
	STRANDED MOTORIST	0	1	4	5	0%	0:03:05	0:10:24	0:24:55	2:48:08	0:33:38
	SUICIDE ATTEMPTED OR COMPLETED	0	0	1	1	0%	0:02:43	0:02:54	0:14:12	0:19:49	0:19:49
	SUPPLEMENTAL INFO TO PREV CASE	0	26	17	43	2%	0:06:58	0:03:40	0:27:46	22:42:03	0:31:41
	THEFT / LOST PROPERTY	0	0	55	55	3%	0:07:02	0:10:02	0:27:30	40:14:13	0:43:54
	THREATS ALL CATEGORIES	0	0	12	12	1%	0:09:35	0:03:54	0:16:03	5:42:31	0:28:33
	TRAFFIC COMPLAINT	0	5	46	51	3%	0:09:08	0:08:29	0:14:20	24:34:13	0:28:54
	TRAFFIC STOP	0	311	1	312	18%	0:00:02	0:05:13	0:09:58	51:51:03	0:10:00
	UNCONSCIOUS PERSON	0	0	3	3	0%	0:01:22	0:02:30	0:19:38	0:52:50	0:17:37
	UNDESIRABLE PERSON	0	0	14	14	1%	0:04:53	0:04:57	0:37:00	10:55:52	0:46:51
	VEHICLE FIRE	0	0	1	1	0%	0:12:12	0:03:20	0:33:55	0:49:27	0:49:27

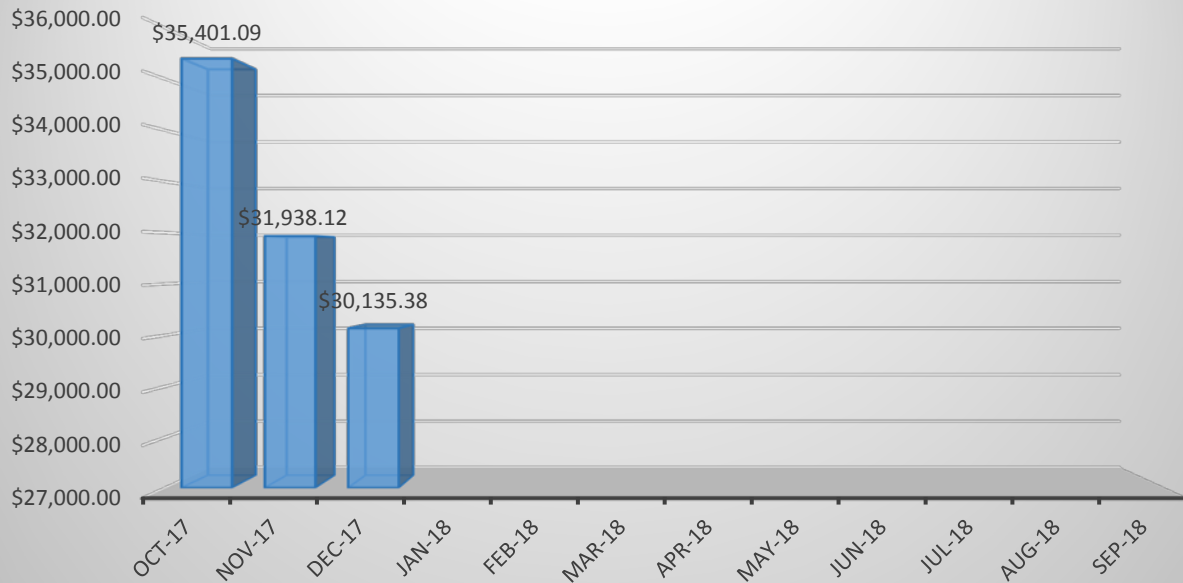
Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF CITY ORDINANCE	0	1	3	4	0%	0:01:38	0:00:13	0:29:56	2:04:54	0:31:14
	WARRANT ARREST ON VIEW	0	1	28	29	2%	0:34:08	0:11:58	0:24:07	32:02:58	1:06:19
	WELFARE CHECK	0	0	39	39	2%	0:05:15	0:06:36	0:22:50	21:32:34	0:33:09
	Subtotals for No Summary Code	4	878	690	1572	89%	0:06:54	0:10:21	0:28:53	575:46:58	0:42:43
	MISSING CHILD - NOT RUNAWAY	0	0	1	1	0%	0:04:45	0:00:00	0:00:00	0:04:47	0:04:47
	Subtotals for CAC	0	0	1	1	0%	0:04:45	0:00:00	0:00:00	0:04:47	0:04:47
	MAJOR ACCIDENT	0	0	7	7	0%	0:02:25	0:02:44	1:27:22	10:47:42	1:32:32
	MINOR ACCIDENT	0	2	44	46	3%	0:04:13	0:05:46	0:33:26	32:14:59	0:42:04
	Subtotals for MVA	0	2	51	53	3%	0:03:19	0:04:15	1:00:24	43:02:41	1:07:18
	RECOVERED OR FOUND PROPERTY	0	0	6	6	0%	0:02:53	0:11:32	0:16:42	2:29:06	0:24:51
	TRESPASSING	0	0	10	10	1%	0:04:19	0:10:45	0:15:41	4:41:08	0:28:07
	UNAUTH USE OF MOTOR VEHICLE	0	0	6	6	0%	0:08:20	0:07:52	0:20:11	3:38:19	0:36:23
	Subtotals for PROP	0	0	22	22	1%	0:05:11	0:10:03	0:17:31	10:48:33	0:29:47
	SUSPICIOUS CIRCUMSTANCES	0	4	30	34	2%	0:04:09	0:07:20	0:13:49	13:47:07	0:24:20
	SUSPICIOUS PERSON	0	14	23	37	2%	0:04:37	0:06:35	0:19:59	16:48:37	0:27:16
	SUSPICIOUS VEHICLE	0	12	17	29	2%	0:07:45	0:07:31	0:11:46	10:39:50	0:22:04
	VIOLATION OF PROTECTIVE ORDER	0	0	1	1	0%	0:15:33	0:00:00	0:39:44	0:55:17	0:55:17
	Subtotals for SUSP	0	30	71	101	6%	0:08:01	0:07:09	0:21:20	42:10:51	0:32:14
	FAMILY DISTURBANCE	0	0	3	3	0%	0:01:17	0:03:26	0:17:33	1:06:48	0:22:16
	ROBBERY	0	0	5	5	0%	0:02:43	0:02:01	0:48:56	4:28:22	0:53:40
	Subtotals for VICR	0	0	8	8	0%	0:02:00	0:02:44	0:33:14	5:35:10	0:37:58
	Subtotals for LMPD	4	910	843	1757	100%	0:06:36	0:09:45	0:29:00	677:29:00	0:41:30

FIRE/EMS

NET COLLECTIONS



NET COLLECTIONS



MONTH	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
COLLECTIONS	\$35,401.09	\$31,938.12	\$30,135.38			
Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	YTD Total
						\$97,474.59

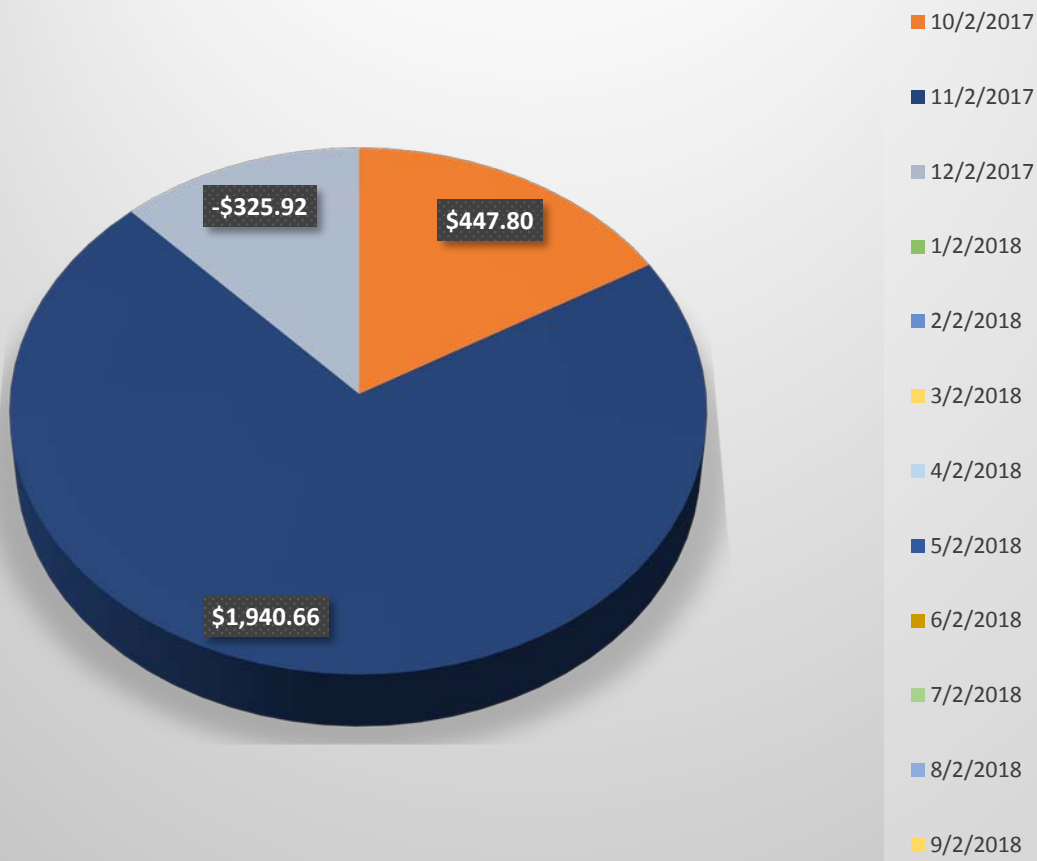
Collection Rate

22%

YTD FEES PAID TO INTERMEDIX

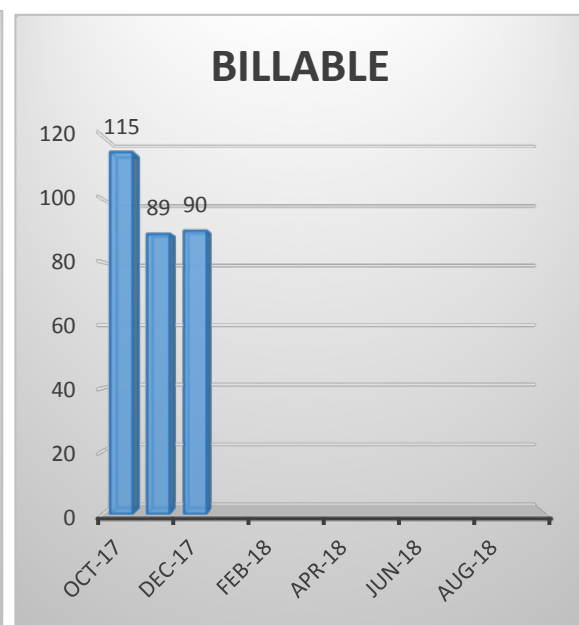
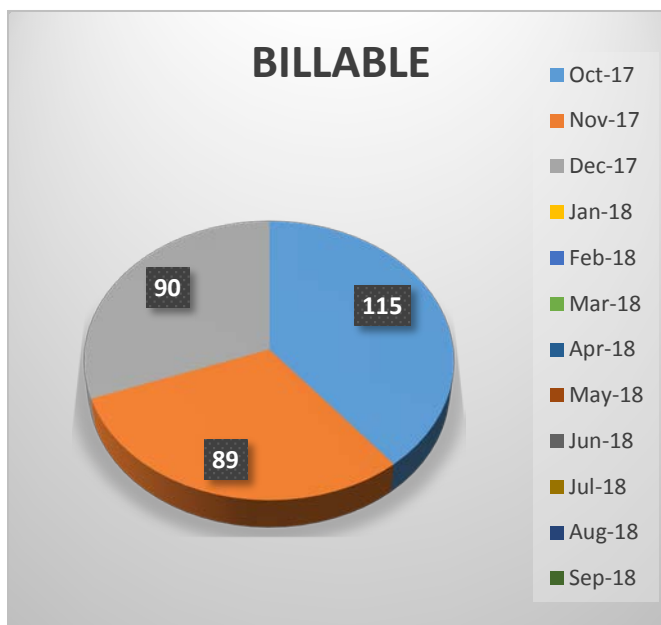
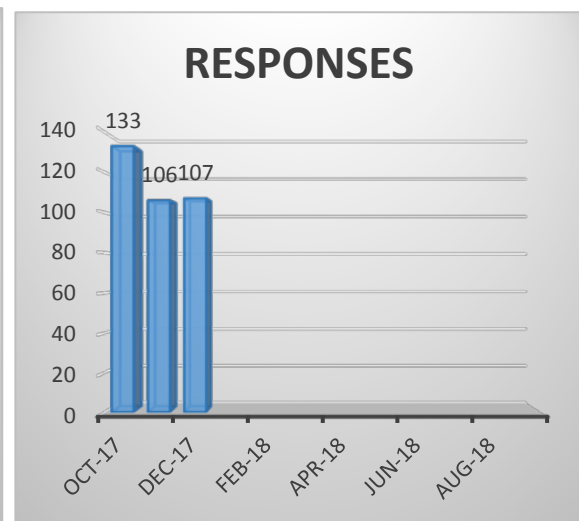
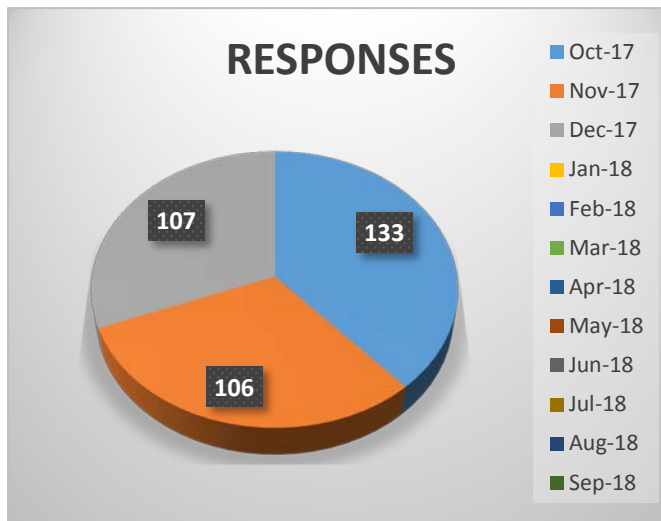
DATE	PAYMENT
10/2/2017	\$447.80
11/2/2017	\$1,940.66
12/2/2017	-\$325.92
1/2/2018	
2/2/2018	
3/2/2018	
4/2/2018	
5/2/2018	
6/2/2018	
7/2/2018	
8/2/2018	
9/2/2018	
YTD TOTAL	\$2,062.54
AVERAGE PAYMENT	\$687.51

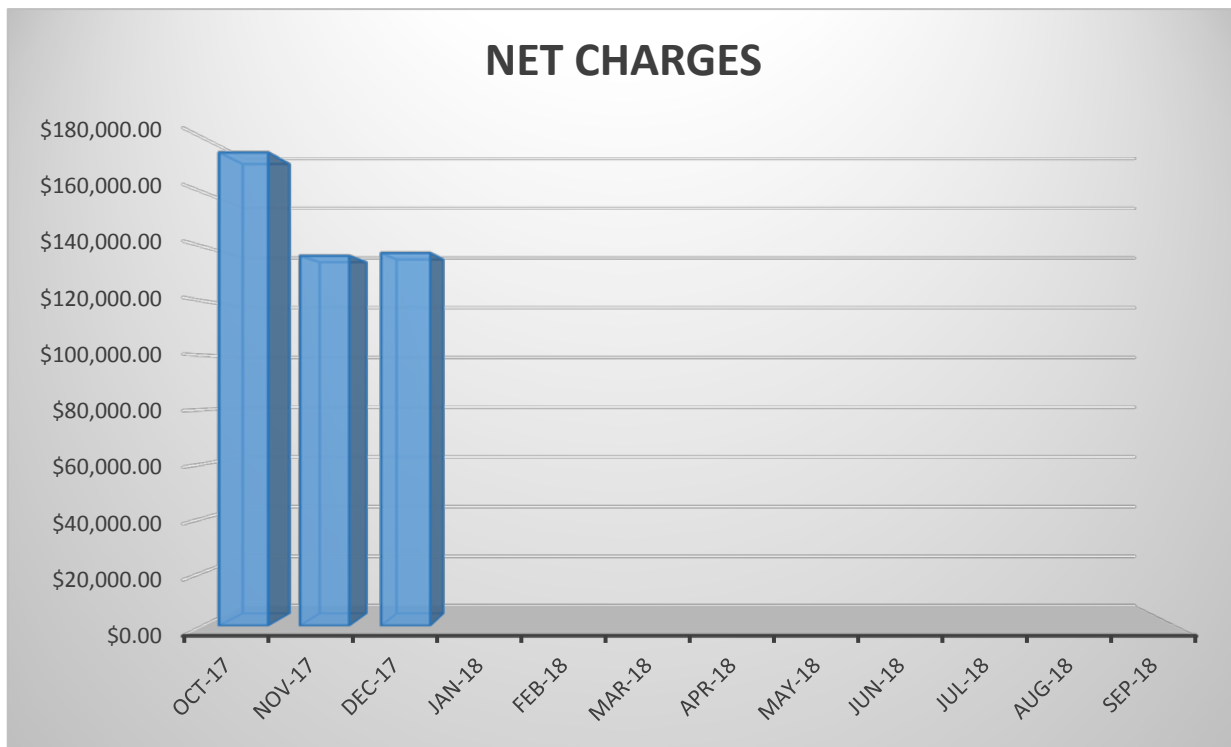
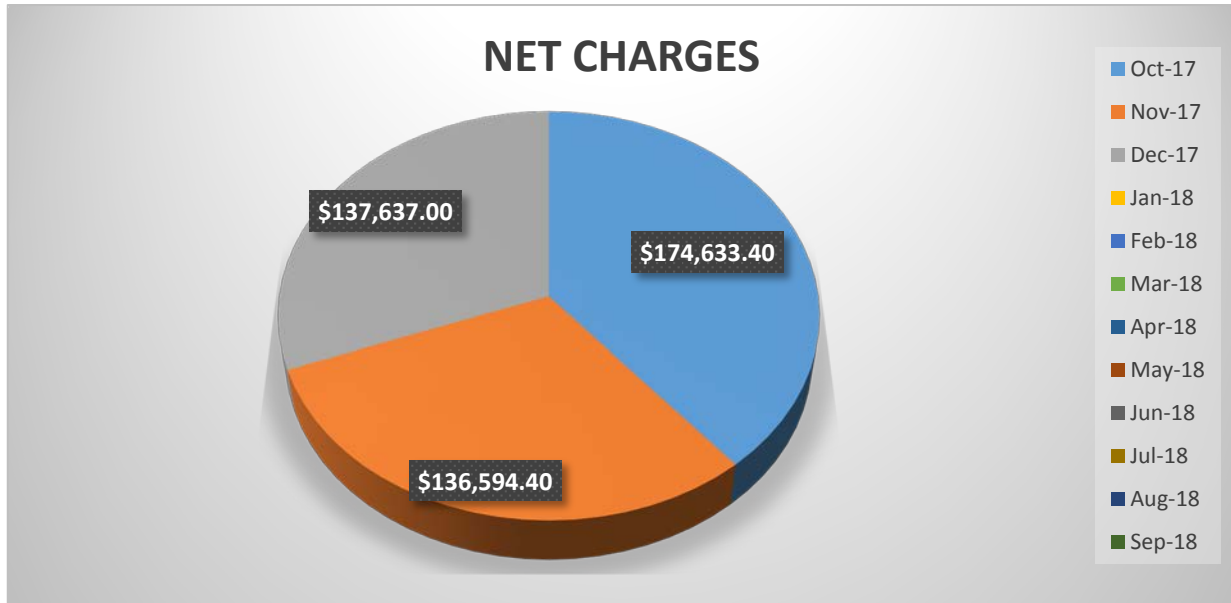
YTD FEES PAID TO INTERMEDIX



YTD RESPONSES - TOTAL CURRENT CHARGES - BILLAGE ACCOUNTS

MONTH	RESPONSES	NET CHARGES	BILLABLE
Oct-17	133	\$174,633.40	115
Nov-17	106	\$136,594.40	89
Dec-17	107	\$137,637.00	90
Jan-18			
Feb-18			
Mar-18			
Apr-18			
May-18			
Jun-18			
Jul-18			
Aug-18			
Sep-18			
YTD TOTALS	346	\$448,864.80	294





City of La Marque

Fire Department

Month: December 1 to
December 31
Year: 2017

	<i>Current Month: 12/01/17 to 12/31/17</i>	<i>Current Month Previous Year: 12/01/16 to 12/31/16</i>	<i>Previous Month: 11/01/17 to 11/30/17</i>	<i>Fiscal Year to Date: 2017-2018</i>	<i>Previous Year to Date: 2016-2017</i>
<i>Fires-</i>	2	6	6	14	17
<i>Overpressures/ Explosions-</i>	0	0	0	0	0
<i>Rescue and EMS-</i>	172	200	161	509	564
<i>Haz-Mat-</i>	8	6	8	19	21
<i>Good Intent-</i>	11	14	22	48	39
<i>False Alarm-</i>	10	8	8	31	34
<i>Mutual Aid Received from(FIRE)-Texas City-</i>	0				
<i>Mutual Aid Given to (FIRE)- Texas City-</i>	0				
<i>Mutual Aid Received from(EMS)- Texas City-</i>	20				
<i>Mutual Aid Given to(EMS)- Texas City-</i>	8				
<i>Mutual Aid Received from(FIRE)-Bayou Vista-</i>	0				
<i>Mutual Aid Given to(FIRE)- Bayou Vista-</i>	0				
<i>Mutual Aid Received from (EMS)-Bayou Vista-</i>	0				
<i>Mutual Aid Given to (EMS)-Bayou Vista-</i>	0				
<i>Mutual Aid Rec'd (FIRE)-Galv. Fire-</i>	0				
<i>Mutual Aid Given to (FIRE)- Galv. Fire-</i>	0				
<i>Mutual Aid Rec'd (EMS)-Galv. EMS</i>	4				
<i>Mutual Aid Given to (EMS)-Galv. EMS</i>	1				
<i>Mutual Aid Rec. from(FIRE)Hitchcock</i>	0				
<i>Mutual Aid Given to (FIRE) – Hitchcock</i>	0				
<i>Mutual Aid Rec. (EMS) – Hitchcock</i>	1				
<i>Mutual Aid Given (EMS)-Hitchcock</i>	3				
<i>Mutual Aid Given to (EMS) – All Others</i>	2				
<i>Mutual Aid Received to (EMS) – All Others</i>	1				
<i>Mutual Aid Given (FIRE)- All Others-</i>	0				
<i>Mutual Aid Received from(FIRE)- All Others-</i>	0				
<i>All others= Dickinson, Life Flight, PHI, Tiki Island, San Leon, Santa Fe, etc...</i>					

EMS CALL STATISTICS FY 2017-2018

La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH

Month	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
<i>Encounters</i>	133	100	107									
<i>Transports</i>	114	85	89									
<i>Aeromedical</i>	1	0	0									
<i>Dead On Scene</i>	0	3	2									
<i>Refusals</i>	19	17	16									

RESPONSE TIMES PER MONTH (minutes)

Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
<i>Dispatch - Location</i>	5	6	6									
<i>Location - To Hospital</i>	15	16	15									
<i>To Hospital - At Hospital</i>	9	11	9									
<i>At Hospital - In Service</i>	24	29	26									
<i>Location - At Hospital</i>	25	27	24									
<i>Dispatch - At Hospital</i>	31	34	31									
<i>Dispatch - In Service</i>	52	57	53									

CALL STATISTICS 2017
La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHSE	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
UTMBHosp	4 3%	4 3%	0 0%	4 3%	8 8%	3 3%	10 9%	8 8%	12 10%	15 13%	11 12%	5 5%	84 6%
UTMB	0 0%	0 0%	0 0%	0 0%	0 0%	1 1%	0 0%	1 1%	0 0%	1 0%	2 2%	0 0%	5 0%
HouMeStJohn	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
CLRH	1 0%	3 2%	5 4%	3 2%	5 5%	1 1%	4 3%	2 2%	3 2%	8 7%	4 4%	7 7%	46 3%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MainInd	111 91%	102 93%	101 94%	102 93%	83 86%	85 93%	88 86%	86 88%	100 86%	89 78%	67 78%	77 86%	1091 88%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
BayAreaMed	5 4%	0 0%	1 0%	0 0%	0 0%	1 1%	0 0%	0 0%	0 0%	0 0%	1 1%	0 0%	8 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TOTAL	121 100 %	109 100 %	107 100 %	109 100 %	96 100 %	91 100 %	102 100 %	97 100 %	116 100 %	113 100 %	85 100 %	89 100 %	1235 100 %

PATIENT DISPOSITION BY MONTH													
Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	139	127	126	126	118	111	120	122	134	133	106	107	1469
Transports	122 87%	109 85%	108 85%	110 87%	96 81%	91 81%	101 84%	97 79%	116 86%	114 85%	85 80%	89 83%	1238 84%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Dead On Scene	1 0%	1 0%	4 3%	3 2%	5 4%	7 6%	4 3%	1 0%	1 0%	0 0%	3 2%	2 1%	32 2%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%
Refusals	16 11%	17 13%	14 11%	13 10%	17 14%	13 11%	15 12%	24 19%	16 11%	19 14%	18 16%	16 14%	198 13%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	51 36%	35 27%	42 33%	27 21%	30 25%	25 22%	31 25%	34 27%	34 25%	34 25%	22 20%	21 19%	386 26%
1200-1759	47 33%	44 34%	43 34%	44 34%	35 29%	34 30%	36 30%	34 27%	42 31%	51 38%	45 42%	35 32%	490 33%
1800-2359	24 17%	27 21%	26 20%	38 30%	40 33%	35 31%	43 35%	37 30%	40 29%	34 25%	28 26%	34 31%	406 27%
0000-0559	17 12%	21 16%	15 11%	17 13%	13 11%	17 15%	10 8%	17 13%	18 13%	14 10%	11 10%	17 15%	187 12%

PATIENT AGE BY MONTH													
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Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	1 0%	3 0%
1-8	3 2%	4 3%	2 1%	1 0%	3 2%	0 0%	1 0%	2 1%	1 0%	3 2%	4 3%	5 4%	29 1%
9-12	1 0%	0 0%	3 2%	2 1%	0 0%	0 0%	1 0%	0 0%	0 0%	4 3%	2 1%	1 0%	14 0%
13-17	1 0%	3 2%	4 3%	0 0%	3 2%	2 1%	7 5%	1 0%	1 0%	4 3%	0 0%	4 3%	30 2%
18-25	12 8%	3 2%	6 4%	5 3%	9 7%	7 6%	7 5%	13 10%	9 6%	7 5%	6 5%	7 6%	91 6%
26-50	43 31%	33 26%	34 26%	35 27%	37 31%	36 32%	33 27%	31 25%	42 32%	43 32%	37 34%	28 26%	432 29%
51-75	50 36%	51 40%	47 37%	55 43%	47 39%	49 44%	55 45%	58 47%	57 43%	58 43%	41 38%	40 37%	608 41%
76-100	26 19%	30 23%	30 23%	27 21%	19 16%	15 13%	16 13%	17 13%	20 15%	14 10%	16 15%	20 18%	250 17%
>100	0 0%	1 0%	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	4 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
	0 0%	4 3%	7 5%	5 3%	4 3%	6 5%	4 3%	9 7%	6 4%	2 1%	8 7%	6 5%	61 4%
Abd Pain	3 2%	0 0%	5 3%	4 3%	3 2%	5 4%	1 0%	5 4%	8 5%	4 3%	3 2%	2 1%	43 2%
Air Medical Transpor	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Allergic Rx	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	1 0%	1 0%	0 0%	1 0%	0 0%	1 0%	5 0%
Animal Bite	0 0%	0 0%	1 0%	2 1%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	2 1%	1 0%	8 0%
Assault	0 0%	2 1%	2 1%	0 0%	0 0%	6 5%	3 2%	1 0%	1 0%	0 0%	0 0%	0 0%	15 1%
Auto Ped	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Automated Crash Noti	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Back Pain	1 0%	2 1%	2 1%	1 0%	1 0%	1 0%	1 0%	2 1%	2 1%	0 0%	0 0%	0 0%	13 0%
Burns	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%
CO Poison	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
CPR	1 0%	1 0%	2 1%	1 0%	4 3%	3 2%	1 0%	2 1%	2 1%	0 0%	3 2%	0 0%	20 1%
Cardiac	18 12 %	2 1%	0 0%	1 0%	0 0%	0 0%	1 0%	3 2%	0 0%	0 0%	1 0%	1 0%	27 1%
Chest Pain (Non Trau	2 1%	10 7%	8 6%	11 8%	6 5%	12 10 %	18 15 %	14 11%	14 10 %	8 6%	10 9%	8 7%	121 8%
Childbirth	1 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	3 2%	1 0%	2 1%	0 0%	0 0%	9 0%
Choking	1 0%	0 0%	1 0%	1 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	6 0%
DOS	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Diabetic	7 5%	5 3%	7 5%	3 2%	5 4%	6 5%	7 5%	2 1%	2 1%	3 2%	2 1%	2 1%	51 3%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Electrocution	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Eye Injury	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Falls	9 6%	8 6%	8 6%	15 11%	13 11%	9 8%	7 5%	11 9%	16 11 %	11 8%	11 10%	13 12%	131 8%
Fire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
GSW/Stab	0 0%	0 0%	2 1%	0 0%	2 1%	1 0%	0 0%	1 0%	2 1%	0 0%	1 0%	1 0%	10 0%
Headache	0 0%	2 1%	3 2%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	8 0%

Healthcare Professio	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Hemorrhage	2 1%	2 1%	1 0%	1 0%	0 0%	0 0%	1 0%	0 0%	2 1%	1 0%	0 0%	0 0%	10 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MVA	11 7%	11 8%	6 4%	15 11%	12 10%	3 2%	14 11%	7 5%	8 5%	21 15%	8 7%	10 9%	126 8%
Medical	34 24%	33 25%	26 20%	31 24%	27 22%	22 19%	17 14%	26 21%	28 20%	27 20%	23 21%	30 28%	324 22%
Medical Alarm	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
No Other Appropriate	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Other	7 5%	3 2%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	10 0%
Overdose	5 3%	2 1%	3 2%	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	1 0%	3 2%	3 2%	19 1%
Pandemic/Epidemic/O u	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Person Down	0 0%	2 1%	3 2%	1 0%	2 1%	5 4%	3 2%	2 1%	0 0%	2 1%	2 1%	2 1%	24 1%
Psych	2 1%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	1 0%	2 1%	9 0%
Respiratory	11 7%	13 10%	17 13%	16 12%	15 12%	16 14%	13 10%	13 10%	15 11%	20 15%	11 10%	11 10%	171 11%
Seizures	9 6%	12 9%	7 5%	3 2%	5 4%	5 4%	6 5%	4 3%	6 4%	12 9%	6 5%	5 4%	80 5%
Service Call	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Standby	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Stroke	1 0%	0 0%	3 2%	2 1%	4 3%	1 0%	4 3%	5 4%	3 2%	1 0%	2 1%	1 0%	27 1%
Transfer/Interfacili	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Trauma	4 2%	2 1%	4 3%	4 3%	1 0%	3 2%	3 2%	1 0%	6 4%	7 5%	3 2%	1 0%	39 2%
Unconscious	10 7%	6 4%	8 6%	9 7%	10 8%	5 4%	12 10%	6 4%	12 8%	9 6%	5 4%	7 6%	99 6%
Unknown	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	2 0%

CALL LOCATIONS BY MONTH													
Map Page	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
38C													
563													
563A													
565A													
699G													
736A													
736V													
737J													
737K													
737L													
737N													
737P													
737T													
737U													
737Z													
738H													
999999999													
NONE													
PATIENT 1													
PATIENT 2													

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Dispatch - Location	5	5	5	5	5	5	5	6	6	5	6	6	5

Location - To Hospital	14	14	14	14	14	14	15	15	12	15	16	15	14
To Hospital - At Hospital	8	7	8	8	7	8	8	8	9	9	11	9	8
At Hospital - In Service	28	25	27	27	26	23	25	25	27	24	29	26	26
Location - At Hospital	21	21	23	22	21	23	24	24	22	25	27	24	23
Dispatch - At Hospital	27	27	29	27	27	28	30	30	29	31	34	31	29
Dispatch - In Service	52	48	52	52	51	48	52	50	52	52	57	53	51

LAMARQUE

Incident Type Report (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
131 Passenger vehicle fire	1	0.45%	\$0	0.00%
143 Grass fire	1	0.45%	\$0	0.00%
	2	0.91%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.45%	\$0	0.00%
320 Emergency medical service, other	7	3.21%	\$0	0.00%
321 EMS call, excluding vehicle accident with	153	70.18%	\$0	0.00%
322 Motor vehicle accident with injuries	6	2.75%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	2.29%	\$0	0.00%
	172	78.89%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	4	1.83%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.91%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.45%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.45%	\$0	0.00%
	8	3.66%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	2	0.91%	\$0	0.00%
531 Smoke or odor removal	2	0.91%	\$0	0.00%
550 Public service assistance, Other	2	0.91%	\$0	0.00%
551 Assist police or other governmental agency	2	0.91%	\$0	0.00%
554 Assist invalid	7	3.21%	\$0	0.00%
	15	6.88%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	0.45%	\$0	0.00%
611 Dispatched & cancelled en route	7	3.21%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	1.37%	\$0	0.00%
	11	5.04%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	5	2.29%	\$0	0.00%
730 System malfunction, Other	1	0.45%	\$0	0.00%

LAMARQUE

Incident Type Report (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	1	0.45%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.91%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.45%	\$0	0.00%
	10	4.58%	\$0	0.00%

Total Incident Count: 218

Total Est Loss: \$0

LAMARQUE

Unit Response Time Analysis

Alarm Date Between {12/01/2017} And {12/31/2017}

Response		Count	Percentage
Hrs	Mins		
	< 01	6	1.9%
	01	5	1.6%
	02	10	3.3%
	03	23	7.6%
	04	51	16.9%
	05	37	12.2%
	06	44	14.6%
	07	43	14.2%
	08	26	8.6%
	09	14	4.6%
	10	9	2.9%
	11	10	3.3%
	12	11	3.6%
	13	4	1.3%
	14	3	0.9%
	15	2	0.6%
	16	1	0.3%
	19	1	0.3%
01	08	1	0.3%

Overall Average Response Time: 00:06:38

LIBRARY DEPARTMENT

La Marque Public Library

Report for November 30th - December 28th



Mission: La Marque Public Library provides materials and services to help community residents obtain information to meet their personal, educational and professional needs. Special emphasis is placed on supporting students at all academic levels and stimulating the minds of young children in reading and learning. "The Library serves as a learning and educational center for all residents of the community." (ALA Planning and Role Setting for Public Libraries, 43)

The library is open 39 hours a week.

There were **2,073** visitors this month.

Customers saved **\$32,800** by checking out items at La Marque Public Library.

Staff added **174** new items to the collection this month.

The library issued **36** new cards.

Circulation Statistics

Print and eBooks	1,058
Audiobooks	9
DVDs	1,006
Total Circulation	2,073
Interlibrary Loans	34

Computer Use

Total logins	515
Total computer time	377 hours
Online catalog searches	883

Customers typically use library computers for job searches, completing applications, writing resumes, checking email, doing homework and accessing personal documents such as bank statements, tax and legal forms and proof of insurance.

Reference

Reference questions	235
Information requests	450

Volunteers

Hours worked	28.5 hours
---------------------	-------------------

Volunteers helped clean DVDs, shelved and straightened returned books and assisted with program preparation and clean up.

Programming

- **Adult programs** 1
 - **Attendance** 0
 - **Children's programs** 21
 - **Attendance** 327
 - **YA programs** 0
 - **Attendance** 0
-

Library Happenings

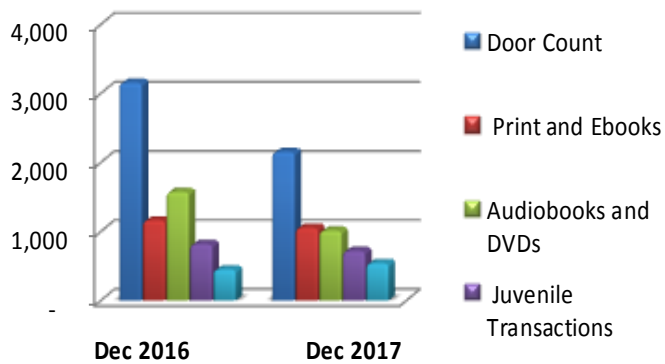
- Even though the Christmas parade was cancelled due to bad weather, there was still an opportunity for indoor fun at the library. Long-time volunteer, Brandon Williams, responded to a last minute call and put on his Santa suit to read stories to children. Between books and making Christmas cards, visitors also enjoyed popcorn, hot chocolate and a photo opportunity with Santa.
- The library tried a new program series this holiday season that was quite popular with customers of all ages. Sweet Saturdays was held on December 2nd, 9th and 16th. For the first Saturday, visitors decorated Christmas cookies and cupcakes. On the second Saturday, they put together decorative jars of ingredients for cookies. The final Saturday was do-it-yourself gingerbread homes. Messy fun was had by all! Attendance for all three programs was 112.

La Marque Public Library

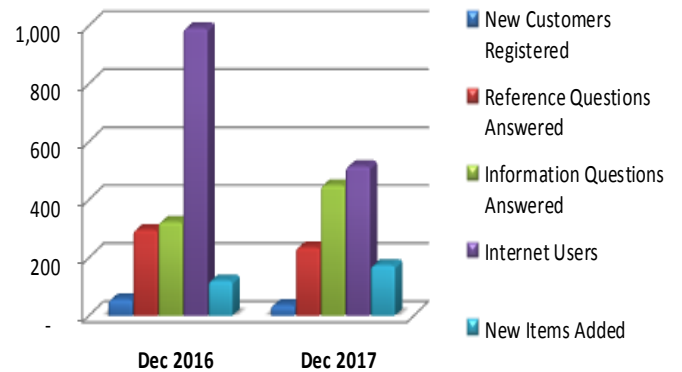
December Statistics

Monthly Comparisons

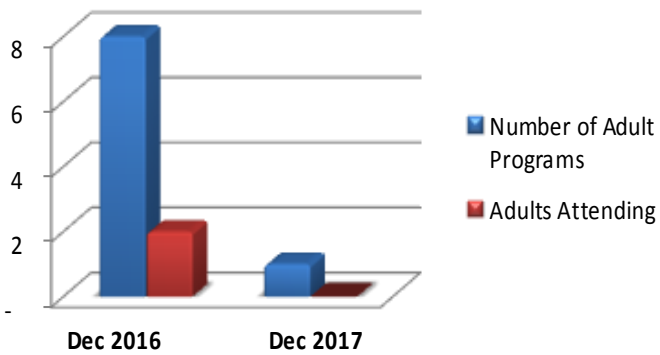
Circulation and Door Count



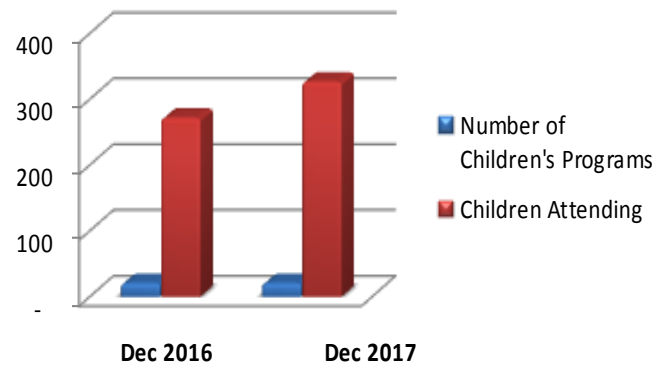
Public Services



Adult Programs



Children's Programs

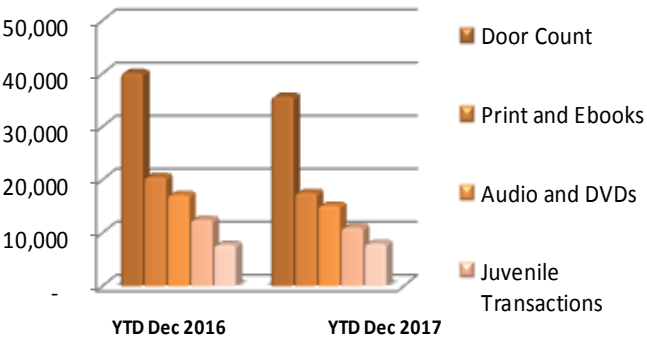


La Marque Public Library

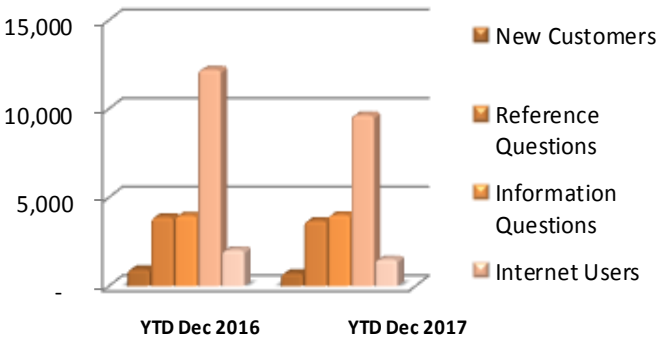
December Statistics

Year to Date Comparisons

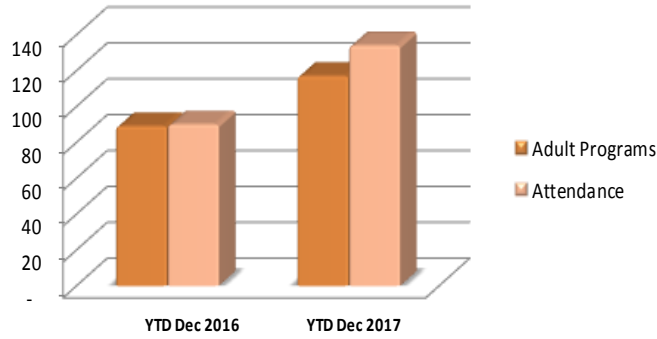
Circulation and Door Count



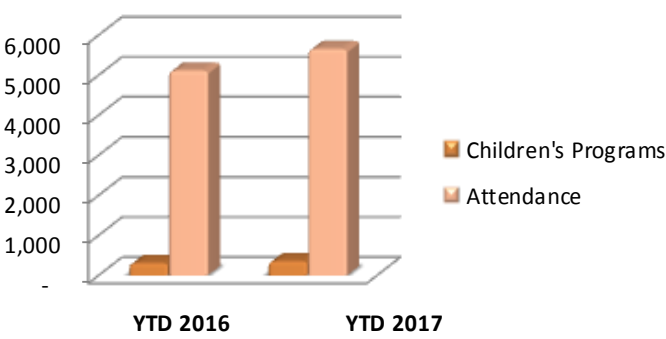
Public Services



Adult Programs



Children's Programs



MONTH-TO-YEAR
La Marque Public Library

	MONTHLY TOTALS			YEAR TO DATE TOTALS		
Description	December 2016	December 2017	%Change 2016 vs 2017	December 2016 Previous Year	December 2017 Current Year	% Change 2016 vs 2017
DOOR COUNT	3,158	2,154	-32%	40,148	35,695	-11%
CIRCULATION						
Print and Ebooks	1,165	1,058	-9%	20,566	17,576	-15%
Audiobooks and DVDs	1,576	1,015	-36%	17,160	15,158	-12%
Juvenile Transactions	820	721	-12%	12,514	11,056	-12%
Materials Used In-house	455	545	20%	7,786	8,009	3%
PUBLIC SERVICES						
New Customers Registered	56	36	-36%	954	736	-23%
Reference Questions Answered	296	235	-21%	3,891	3,685	-5%
Information Questions Answered	323	450	39%	3,976	4,011	1%
Internet Users	991	515	-48%	12,211	9,643	-21%
New Items Added	121	174	44%	2,043	1,518	-26%
PROGRAM ATTENDANCE						
Number of Adult Programs	8	1	-88%	89	117	31%
Adults Attending	2	-	-100%	90	134	49%
Number of Teen Programs	1	-	0%	11	6	-4%
Teens Attending	4	-		33	49	33%
Number of Children's Programs	21	21	0%	305	351	15%
Children Attending	272	327	20%	5,112	5,647	10%
Volunteer Hours	24	29	21%	350	1,295	270%
Inter-Library Loan Requests	18	27	50%	305	291	-5%

PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION
ACTIVITY REPORT
Venisha Henderson

Public Services- For the month of November, compared to last year, there was an increase in calls for Water Leaks, Sewer Stops, Trash Pick-Up, Code-Compliance, Pot Holes, Street Repairs, Driveway Repairs, Culverts, Drainage/Mowing, Street Sign Repairs, Traffic Light Repairs, Street Light Requests, City Hall Administration, Human Resources, City Clerk, Inspections, Locates, Citizen Walk-Ins, Community Service, and Miscellaneous Calls; there was a decrease in calls for leaks at the meter, Billing Department, Street Light Outage, Director, Animal Control, LM's and Gas Company.

Nov-17	WEEK 1	WEEK 2	WEEK 3	WEEK 4	MONTHLY	November
	11/1-11/7	11/8-11/15	11/16-11/23	11/24-11/30	TOTALS	2016
Water Leaks	8	10	9	12	39	31
Sewer Stops	17	17	5	11	50	48
Leak at Meter	1	1	2	1	5	7
Low Pressure / No Water	2	2	3	1	8	8
Dress-Ups	1	2	0	3	6	6
Billing Department	20	25	15	17	77	84
Blue Cart / Trash Pick Up	5	10	9	12	36	30
Co-Compliance	1	0	1	1	3	0
Pot Holes	5	3	2	3	13	10
Street Repair	1	3	2	1	7	5
Driveway Repair	0	1	1	0	2	1
Culverts	2	2	3	1	8	4
Drainage/Mowing	5	3	4	5	17	5
Street Signs	1	2	1	1	5	4
Traffic Lights	0	1	0	1	2	0
Street Light Outage	2	2	1	1	6	8
Street Light Request	0	1	0	0	1	0

Director	6	3	5	3	17	22
PW/Utility Dept Supervisors	2	3	6	2	13	13
City Manager	0	0	0	0	0	0
City Hall Admin Assist.	0	0	1	1	2	0
Human Resource	2	2	1	1	6	0

Nov-17	WEEK 1	WEEK 2	WEEK 3	WEEK 4	MONTHLY	November
	11/1-11/7	11/8-11/15	11/16-11/23	11/24-11/30	TOTALS	2016
City Clerk	0	1	0	1	2	0
Inspections	3	3	2	1	9	1
Animal Control	0	0	0	0	0	7
Mosquito Spray	0	0	0	0	0	0
Locates	9	10	5	6	30	13
LM's	0	1	3	2	6	9
Customer at Window	5	3	4	7	19	18
Community Service	3	2	3	4	12	11
Gas Company	0	0	0	0	0	2
Miscellaneous Calls	6	13	21	18	58	22



City of La Marque's
Street Department
 11/01/17 to 11/30/17

	Projects Started	Projects Completed	Number of Updates	Projects Updated	Man Hours Avg.	Man Hours Total	Man Hours Total - Regular	Man Hours Total - OT
Drainage	3	3	3	3	13.00	39	39	0
Clearing	1	1	1	1	9	9	9	0
Culvert	2	2	2	2	15	30	30	0

	Projects Started	Projects Completed	Number of Updates	Projects Updated	Man Hours Avg.	Man Hours Total	Man Hours Total - Regular	Man Hours Total - OT
Parks	25	25	25	25	3.54	89	89	0
Parks	25	25	25	25	4	89	89	0

	Projects Started	Projects Completed	Number of Updates	Projects Updated	Man Hours Avg.	Man Hours Total	Man Hours Total - Regular	Man Hours Total - OT
Streets	29	29	29	29	9.04	264	264	0
Brush/Debris Removal	3	3	3	3	26	79	79	0
Miscellaneous Work	2	2	2	2	6	12	12	0
Pothole	1	1	1	1	2	2	2	0
Stop Sign	1	1	1	1	7	7	7	0
Street Sign	4	4	4	4	4	17	17	0
Street Sweeping	2	2	2	2	6	13	13	0
Utility Patch	1	1	1	1	9	9	9	0
View Obstruction	1	1	1	1	0	0	0	0
Weed-Eat/Mowing	14	14	14	14	9	125	125	0

Totals	57	57	57	57	97	392	392	0
---------------	-----------	-----------	-----------	-----------	-----------	------------	------------	----------

2709
S. Crockett

Utility
Patch

A photograph of a residential street. In the background, a yellow bulldozer is parked on a paved road. To the left, there is a wooden fence and some trees. In the foreground, a large pile of dark asphalt is on the grass. The text "2709 S. Crockett" is written in black marker on the left side of the image, and "Utility Patch" is written in black marker on the bottom left.

2709
S. Crockett

Utility
Patch



Bogatto -

Before

Harvey Debris Removal

A photograph showing a large pile of debris, including branches, wood, and dry leaves, in front of a house. A large tree is on the left, and the house is in the background. The text "Harvey Debris Removal" is overlaid in a black, handwritten-style font.

Harvey Debris Removal

BOBBY
DICK



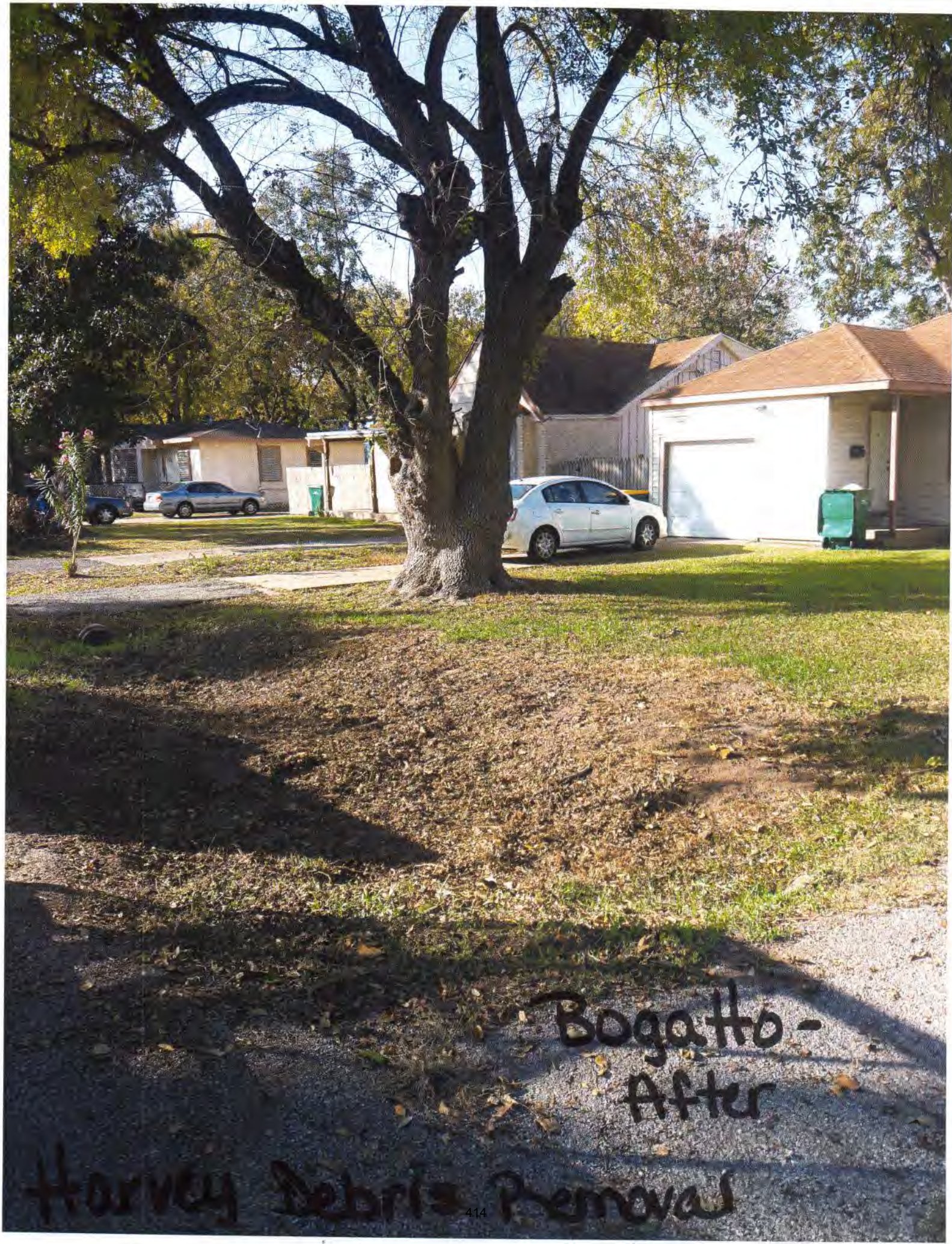
Bogatto -
Before

Harvey Debris Removal



Bogatto -
After

Harvey Debris Removal



Bogatto -
After

Harvey Debris Removal



Bogatto -
After

Harvey Debris Removal



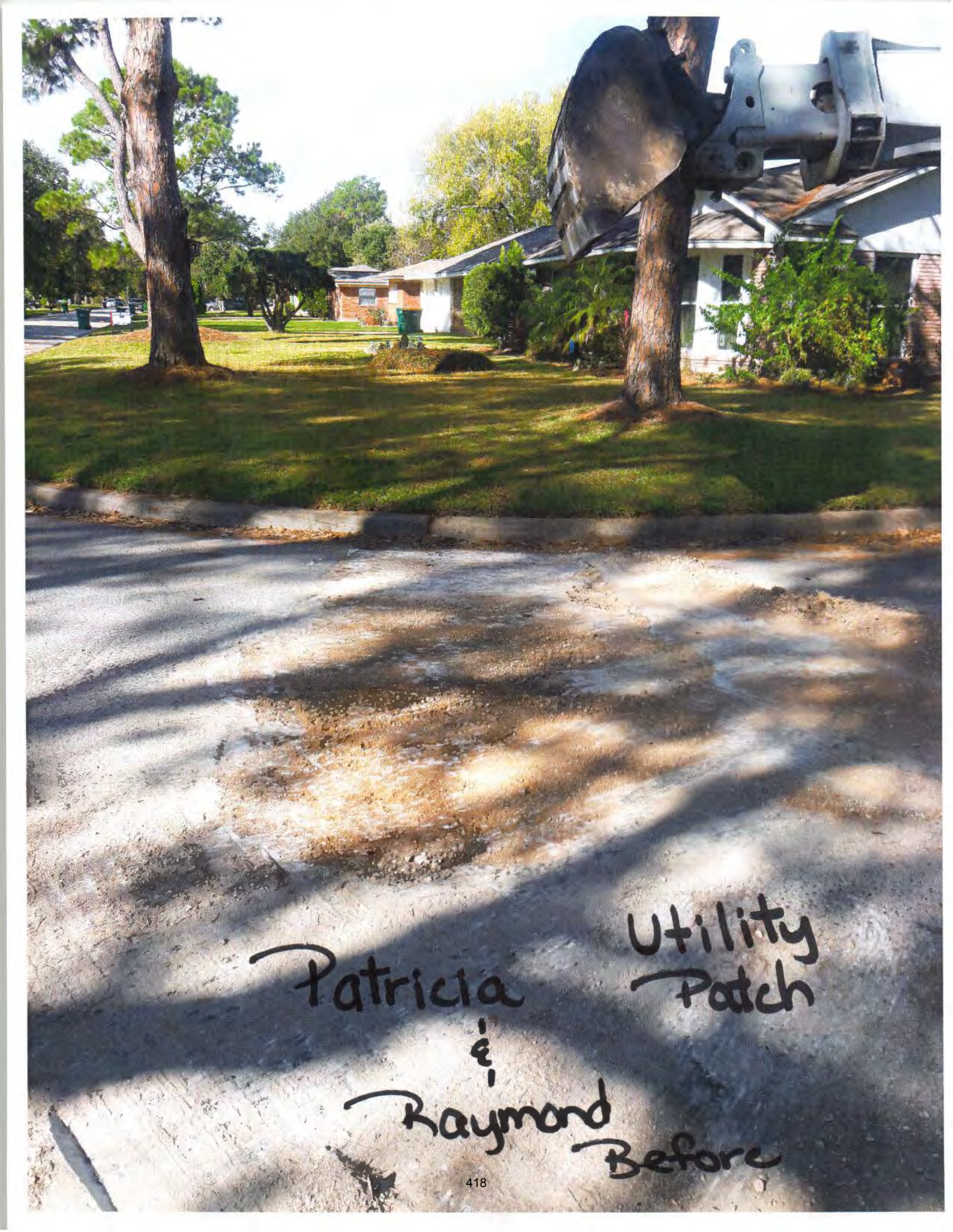
Bogatto-
After

Harvey Debris Removal



Patricia
&
Raymond
Before

Utility
Patch



Patricia
&
Raymond
Utility
Patch
Before



Patricia
Raymond
Before

Utility
Patch



Patricia & Raymond - During

Utility Patch



Patricia & Raymond -
After

Utility Patch

Vacant Lot -
Union St.
Before

JTB
DEVELOPMENT
CONSTRUCTION
3-941

Vacant Lot -
Union St.
Before

REMOVAL
DEMOLITION
CONSTRUCTION
DEMOLITION
541-4141

A photograph of a vacant lot. A large, mature tree with a thick trunk and sparse, yellowing leaves stands on the right side. The ground is a mix of dirt, gravel, and fallen autumn leaves in shades of brown, orange, and yellow. Some green weeds are still growing. In the background, there are more trees and a hazy sky. Handwritten text in black ink is overlaid on the left side of the image.

Vacant Lot -
Union St.
After



PUBLIC SERVICES

November - 2017

- Asst. Director/ Mechanic are running the Vactor Truck daily to allow 22 crew members availability to keep repairing leaks / replacing water mains
- Shop crewman (Phil) and UT22 (Ryan Jones) put up new shutters, bolted down new trash cans, replaced the sign board outside of City Hall
- Water Leak- Bayou Rd on Thanksgiving, city crews completed a point repair
- Lift Station – Volney LS went out due to so many rags being stuck in the pumps. Backed up all sewer mains around this LS



WATER

Point Repair

November 24, 2017

BAYOU RD WATER MAIN

On Thanksgiving, crews were called about a large water leak flooding Bayou Rd. Crews completed a point repair and back filled the hole that night. Water pressure was restored.



SEWER REHAB

Force Main

November 30, 2017

OAK STREET FORCE MAIN

State Services Contractor started November 30, 2017. About 1800 LF of pipe has been replaced going down Oak St as of today.



SEWER

Contractors

December 18, 2017

GLO PROJECTS

Texas Pride, LLC:

- Sanitary Sewer Rehabilitation
- 100% pipe bursting complete
- 100% MH rehab complete
- MH testing - 1/5/18
- Post TV - present day
- Start date: 8/1/17
- Est Completion Date: 2/18/18
- Contract Time: 210 c.d.

To-Mex Construction:

- Sanitary Sewer Rehabilitation
- Currently TV/ cleaning sewer mains
- 1/8/18- pipe bursting
- Start date: 11/8/17
- Contract Time: 190 c.d.

State Services Contractors:

- Oak St Force Main replacement
- 1800 LF pipe replaced as of 12/18
- Start date: 12/4/17
- Contract Time- 150 c.d.

ANIMAL SERVICES

Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction

City: La Marque
Month: November 2017
Completed By: Marissa Worsham

ANIMALS:**Incoming Animals: 48**

Incoming Field	29
Incoming Shelter	19

Outgoing Animals-Disposition Method: 51

Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Disposal Request by Owner	Quarantine Return	Died in Care
10	3	7	7	0	20	4	0	0

Includes 1
Owner
Request Euth

Euthanasia Breakdown (Does not include the Owner Request Euthanasias)

	Dog	Cat	Other
Aggressive	2		
Behavior Issue	3	1	
Health Condition	2	1	
Illness		4	
Injured			
Time/Space			
Feral Cat		6	
TOTALS	7	12	0

Euthanasia Totals	
Dogs	7
Cats	12
Other	0
Grand Total	19

CALLS: 71**Average Response Time** 1:10 (hours)

	Assist Law Enforcement	Bite Case	Carcass Retrieval	Contained by Citizen/Trap	Other	Sick/Injured	Stray	Transport	Trap Pick Up/Drop Off	Unrestrained/Property	Welfare Check/Neglect	Wildlife Assist
Animal Not Found			1				9		1		3	
Animal Picked Up		2				1	14		1		1	7
Citation/Notices Issued							9				1	
Conference w/Owner/Complainant												
Dead on Arrival												
Escaped During Transfer												
Incident Closed			2				1	1			3	
Other												
Return to Owner												
Trap Set Up/Pick up												
Unable to Capture												
Unable to Make Contact												
Unfounded Incident												
Unresolved		2									4	
Veterinarian Appointment								3				
Verbal Warning(s)							4				1	
TOTALS	0	4	3	0	0	1	37	4	2	0	13	7

ADDITIONAL INFORMATION:

Quarantined	4
Citations Issued	4
Notices Issued	6
Registration	0

Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction
November 2017

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method									
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Quarantine Return	Died in Care
Bayou Vista	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	2	0	0	0	0	0	0	1	1	0	0
Hitchcock	13	8	8	0	3	5	0	11	0	0	0	0
Kemah	0	3	0	1	3	0	0	1	0	0	0	0
La Marque	29	19	10	3	7	7	0	19	1	4	0	0
Santa Fe	0	2	0	0	0	0	0	0	1	0	0	0
Texas City	103	84	44	22	25	33	0	67	4	1	0	7
Tiki Island	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	48	45	16	1	12	15	0	35	3	1	0	1
Totals	193	163	78	27	50	60	0	133	10	7	0	8

Euthanasia Breakdown

Jurisdiction	Aggressive			Behavior Issue			Health Condition			Illness			Injured			Time/Space			Feral Cat
	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	
Bayou Vista																			
Hitchcock	1			1	1		2				5								1
Kemah				1															
La Marque	2			3	1		2	1			4								6
Texas City	1	2		6	2		8	8		1	26	1			2				10
Tiki Island																			
Unincorporated	1			4	1		3	3			12		1						10
Totals	5	2	0	15	5	0	15	12	0	1	47	1	1	0	2	0	0	0	27

Euthanasia Totals	
Dogs	37
Cats	93
Other	3
Grand Total	133

ACO Activities with Reasons

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Bite Reports	Carcass Retrieval	Contained by Citizen or Trap	Other	Sick or Injured	Stray	Transport	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist
Bayou Vista	1	5:21	0	0	0	0	0	0	0	0	0	0	1	0
Hitchcock	29	1:20	0	1	0	0	0	0	17	0	3	0	6	2
Kemah	3	2:33	0	0	0	0	0	0	1	0	0	0	0	2
La Marque	71	1:10	0	4	3	0	0	1	37	4	2	0	13	7
Texas City	16	0:21	0	0	0	0	0	0	0	16	0	0	0	0
Tiki Island	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	146	0:58	1	2	0	9	0	3	82	10	5	3	15	16
Totals	266	1:03	1	7	3	9	0	4	137	30	10	3	35	27

Additional Information

Jurisdiction	Quarantines	Citations Issued	Notices Issued	Registration
Bayou Vista	0	0	0	0
Hitchcock	0	4	5	0
Kemah	0	0	0	0
La Marque	4	4	6	0
Texas City	1	0	0	4
Tiki Island	0	0	0	0
Unincorporated	2	2	14	0
Totals	7	10	25	4

Notes:

Physical Count of animals at ARC on 11/30/17: 221

FINANCIALS



City of La Marque
Budget vs Actual
November 2017

General Fund		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:	Budget	FY 2018	FY 2017	FY 2018	17%	FY 2017	%
Property Taxes	3,590,211	306,337.65	243,910.28	359,244.36	10%	292,616.21	23%
Sales Tax	3,775,372	-	8.54	-	0%	8.54	-100%
Franchise Fees	866,000	-	-	-	0%	-	#DIV/0!
Other Taxes	94,000	27.45	21.45	47.55	0%	116.55	-59%
Licenses and Permits	320,600	31,574.45	(230,553.50)	56,737.05	18%	57,586.20	-1%
Fines and Forfeits	721,100	64,320.20	45,403.56	135,625.27	19%	100,230.87	35%
Charges for Services	100,950	15,936.65	15,447.28	24,365.46	24%	35,596.68	-32%
Fire and Ambulance Services	432,000	30,375.57	33,665.48	64,741.71	15%	67,215.16	-4%
Investment Earnings	40,000	3,965.75	2,829.70	8,265.32	21%	5,705.45	45%
Miscellaneous Revenues	1,000	681.67	2,526.93	761.20	76%	2,534.21	-70%
Reimbursements	62,000	-	-	-	0%	-	#DIV/0!
Intergovernmental	87,256	-	-	-	0%	-	#DIV/0!
General Fund - Total Revenues	10,090,489	\$ 453,219.39	\$ 113,259.72	\$ 649,787.92	6%	\$ 561,609.87	14%
Expenditures:		November	November	Year To Date	Benchmark	Year To Date	Change
General Government Division	Budget	FY 2018	FY 2017	FY 2018	17%	FY 2017	%
Administration	518,844	49,953.72	35,659.14	70,903.64	14%	59,150.76	20%
Finance	443,128	29,469.36	34,572.30	48,725.09	11%	55,591.57	-12%
Inspection	384,762	31,067.59	27,194.68	45,388.24	12%	54,614.52	-17%
Code Compliance	283,483	5,436.62	-	6,445.56	2%	-	#DIV/0!
Judicial	378,672	17,683.52	18,418.74	29,118.53	8%	38,881.11	-25%
City Clerk	176,163	9,824.87	10,277.12	15,160.46	9%	15,933.58	-5%
Library	262,596	21,728.09	19,490.02	32,414.84	12%	32,945.75	-2%
Information Technology	186,778	15,435.01	11,003.88	23,503.97	13%	20,280.67	16%
Fund Expenditures	1,781,709	24,161.90	10,472.08	161,617.15	9%	161,416.67	0%
	4,416,135	\$ 204,760.68	\$ 167,087.96	\$ 433,277.48	10%	\$ 438,814.63	-1%
Public Safety Division	Budget	November	November	Year To Date	Benchmark	Year To Date	Change
		FY 2018	FY 2017	FY 2018	17%	FY 2017	%
Police	3,715,940	300,938.27	259,848.79	502,641.48	14%	427,888.93	17%
Animal Control	106,784	-	-	-	0%	-	#DIV/0!
Emergency Management	14,727	274.96	253.09	274.96	2%	307.35	-11%
Fire/EMS	2,087,657	156,910.97	155,274.87	264,180.83	13%	267,877.76	-1%
Fire Marshal	0	-	-	-	#DIV/0!	-	
Subtotal of PSD Expenditures	5,925,109	\$ 458,124.20	\$ 415,376.75	\$ 767,097.27	13%	696,074.04	9%



City of La Marque
Budget vs Actual
November 2017

		November	November	Year To Date	Benchmark	Year To Date	Change
Public Works Division	Budget	FY 2018	FY 2017	FY 2018	17%	FY 2017	%
Parks	0	-	-	-	#DIV/0!	-	#DIV/0!
Shop/Service	0	-	-	-	#DIV/0!	-	#DIV/0!
PW Admin	0	-	-	-	#DIV/0!	-	#DIV/0!
Street	825,672	(432,392.23)	43,094.93	99,480.96	12%	87,482.71	14%
Subtotal of PWD Expenditures	825,672	\$ (432,392.23)	\$ 43,094.93	\$ 99,480.96	12%	\$ 87,482.71	12%
General Fund - Total Expenditures	11,166,916	\$ 230,492.65	\$ 625,559.64	\$ 1,299,855.71	12%	\$ 1,222,371.38	6%
Revenues over Expenditures	(1,076,427)	\$ 222,726.74	\$ (512,299.92)	\$ (650,067.79)		\$ (660,761.51)	
Beginning Unassigned Fund Balance:				4,432,489.37			
Ending Fund Balance:				3,782,421.58			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



City of La Marque
Budget vs. Actual
November 2017

Utility Fund		November		November		Year To Date		Benchmark		Year To Date		Change	
Revenues:		Budget	FY 2018	FY 2017	FY 2018	17%	FY 2017	%					
Operating Revenue		4,027,800	354,563.84	2,498,965.42	698,991.35	17%	715,162.44	-2%					
Other Revenue		496,400	73,786.34	10,894.37	17,834.95	4%	24,403.17	-27%					
Utility Fund - Total Revenues		4,524,200	\$ 428,350.18	\$ 2,509,859.79	\$ 716,826.30	16%	\$ 739,565.61	-3%					
Expenditures:		Budget	November	November	Year To Date	Benchmark	Year To Date	Change					
			FY 2018	FY 2017	FY 2018	17%	FY 2017	%					
UB/Accounting		315,290	17,570.38	23,294.15	25,481.87	8%	33,058.63	-23%					
Utility Line Maint		809,496	45,078.20	33,450.34	80,065.28	10%	60,050.22	33%					
Water & Sewer Operations		2,987,091	71,165.59	165,218.28	96,072.29	3%	196,280.63	-51%					
Debt Service		414,133	80,403.85	76,830.34	80,403.85	19%	76,830.34	5%					
Storm Water		16,625	(1,620.00)	-	(1,620.00)	-10%	-	#DIV/0!					
Fund Expenditures		981,196	4,955.40	10,540.78	112,863.31	12%	123,462.71	-9%					
Utility Fund - Total Expenditures		5,523,831	\$ 217,553.42	\$ 309,333.89	\$ 393,266.60	7%	\$ 489,682.53	-25%					
Revenues over Expenses		(999,631)	210,796.76	2,200,525.90	#REF!		#REF!						
Cash and Cash Equivalent Balance as of 11/30/17:					10,271,993.62								

*Note: Cash and Cash Equivalent includes 2016 CO Utility projects which resulted from audit adj journal entries from year end 2016.

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
November 2017

Debt Service		Budget	November FY 2018	November FY 2017	Year To Date FY 2018	Benchmark 17%	Year To Date FY 2017	Change %
Revenues:								
Property Taxes		414,043	34,293.79	44,533.63	41,877.71	10%	53,364.06	-22%
Other Revenue		1,000	702.33	441.26	1,464.02	146%	889.70	65%
Debt Service Fund - Total Revenues		415,043	\$ 34,996.12	\$ 44,974.89	\$ 43,341.73	10%	\$ 54,253.76	-25%
Expenditures:								
Debts		613,043	60,855.53	57,959.73	60,855.53	10%	57,959.73	5%
Others (transfers)		0	-	-	-	#DIV/0!	-	#DIV/0!
Debt Service Fund - Total Expenditures		613,043	\$ 60,855.53	\$ 57,959.73	\$ 60,855.53	10%	\$ 57,959.73	5%
Revenues over Expenditures		(198,000)	(25,859.41)	(12,984.84)	(17,513.80)		(3,705.97)	
Beginning Balance:					703,909.00			
Ending Balance:					686,395.20			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
November 2017

HOT Fund		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2018	FY 2017	FY 2018	17%	FY 2017	%
	Budget						
Occupancy Tax Collected	100,000	7,638.11	3,754.30	6,327.56	6%	20,934.86	-70%
Other Revenue	500	570.79	392.46	1,190.05	238%	791.30	50%
HOT Fund - Total Revenues	100,500	8,208.90	4,146.76	7,517.61	7%	21,726.16	-189%
Expenditures:		FY 2018	FY 2017	FY 2018	17%	FY 2017	%
	Budget						
Interconnect Transit System	40,000	-	2,421.67	-	0.00%	2,421.67	-100%
PROFESSIONAL FEES	50,000	-	-	-	0.00%	-	#DIV/0!
Promotional within CLM	3,000	-	-	-	0.00%	-	#DIV/0!
COLM PROMOTIONS	0	-	-	-	#DIV/0!	-	#DIV/0!
BAYOU FEST	126,353	658.71	4,411.89	44,502.93	35.22%	65,320.61	-32%
CHRISTMAS EVENT	60,453	6,920.00	900.00	6,920.00	11.45%	900.00	669%
MWL-SPONSORSHIP	50,000	-	-	40,000.00	80.00%	15,000.00	167%
WREATH ACROSS AMERICA	3,750	-	2,505.00	-	0.00%	2,505.00	-100%
CITY PROMOTION - TC-LM C OF C							
	343,556	\$ 7,578.71	\$ 10,238.56	\$ 91,422.93	26.61%	\$ 86,147.28	6%
	(243,056)	630.19	(6,091.80)	(83,905.32)		(64,421.12)	
Beginning Fund Balance:				627,439.00			
Ending Fund Balance:				543,533.68			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



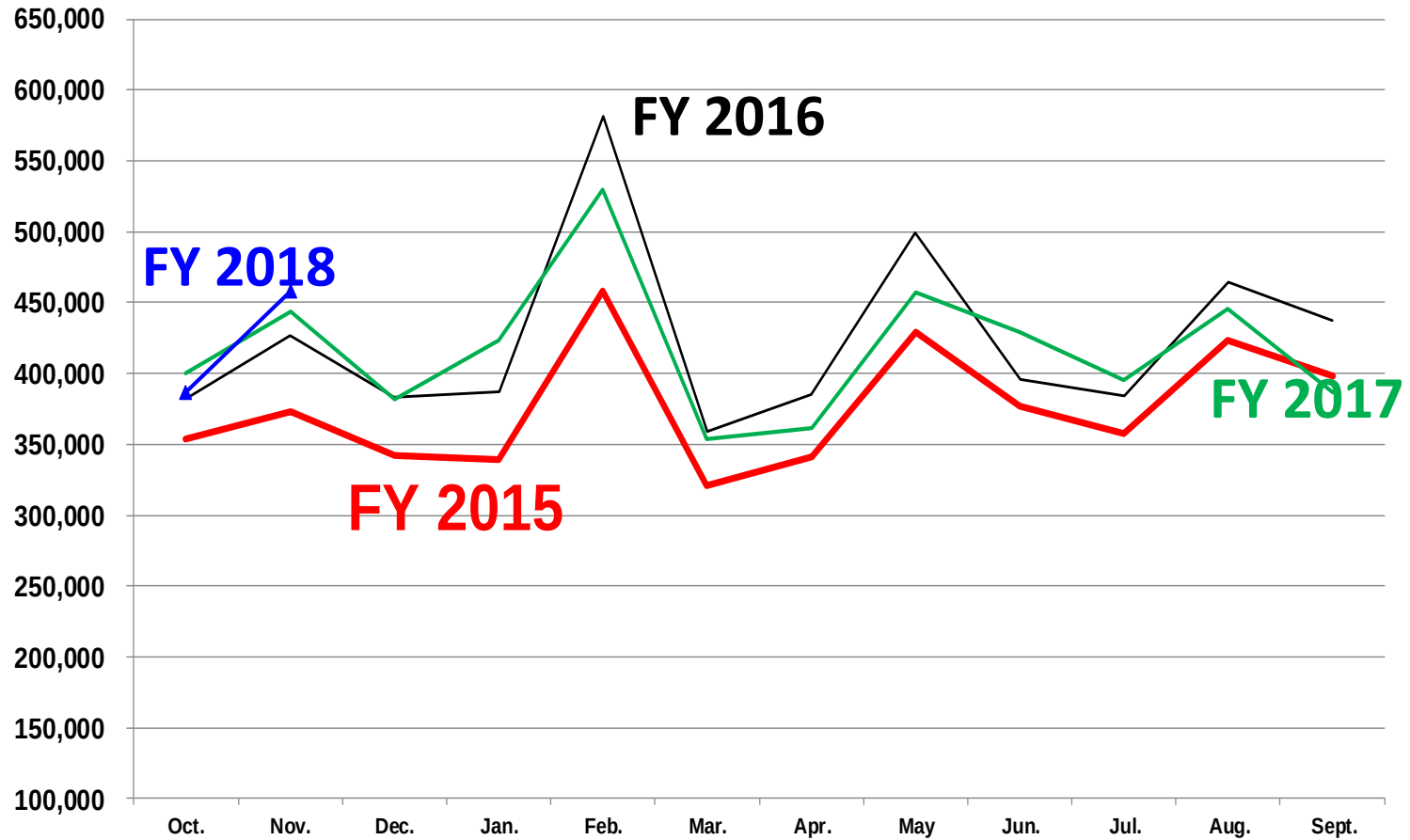
CITY OF LA MARQUE
Cash and Investments
As of 11/30/17

Funds	Amounts
General Fund	4,492,072.18
Utility Fund	10,271,993.62
Utility Restricted Investment	269,436.20
Westside Construction Fund	28,088.75
Equipment Replacement Fund	150,943.82
Library Fund	3,841.85
PD Child Outreach Program	6,228.39
Hotel Motel Fund	516,761.57
Drug Seizure Fund	99,136.77
Home Program Grant	38,552.46
Debt Service Fund	680,108.36
Utility Debt Service Fund	0.00
PID Funds	78,883.56
EDC	6,356,441.38
Equipment Maintenance Fund	33,793.70
CDBG Grant	0.00
CDBG Disaster	384,821.90
2005 CO Capital Projects	119,587.24
2007 CO Capital Projects	677,019.41
2016 CO Capital Projects	(225,763.38)
Section 8 Housing Grant	136,044.45
Sanitation	366,269.07
Disasters Fund	(330,958.59)
Parks Fund	34,595.08
Court Technology	35,108.27
Court Security	63,404.67
Child Safety	46,180.01
LEOSE Training Fund	17,650.13
Health Reimbursement Account	(1,294.00)
Clean City Fund	36,198.76
PEG	100,545.41
Donations Fund	288,064.19
Cemetery Fund	12,780.56
Fire Reserve	92,910.41
Library Grants Fund	2,200.84
Capital Improvements	189,419.42
Risk Management Fund	69,797.94
	25,140,864.40

*Note-Cash and investments excluded amounts held in GCWA



SALES TAX REVENUES





SALES TAX COLLECTIONS

	2014-15	2015-16	2016-17	2017-18	Variance	% Change
Oct	353,446	382,100	399,923	386,547	(13,376)	(3)
Nov	372,772	427,185	443,698	457,786	14,088	3
Dec	341,659	383,466	381,766			
Jan	339,457	386,841	423,367			
Feb	458,158	581,276	529,986			
Mar	321,205	359,310	353,761			
Apr	340,790	385,191	361,873			
May	429,148	499,495	456,875			
Jun	376,517	395,553	428,737			
Jul	357,680	384,375	395,665			
Aug	423,549	464,888	445,142			
Sept	<u>398,631</u>	<u>437,586</u>	<u>386,547</u>			
Total	<u>\$4,513,052</u>	<u>\$5,087,267</u>	<u>5,007,340</u>	<u>844,333</u>	<u>712</u>	<u>0.08</u>



FINANCIAL HIGHLIGHTS

November 30, 2017

GENERAL FUND

REVENUES (Overall increased by 14% excluding one-time permit payment of \$264,015 received last year):

- Property taxes increased by 23% mainly due to new Tax Reform passed by Congress.
- Sales tax- October and November collections reflect August and September sales activities and therefore would be captured in last fiscal year.
- Gulf Greyhound Parks admission fees continues to decrease from \$116 to \$47 this year.
- Licenses and permits revenues increased slightly excluding the one-time pipeline permit, licenses and permits increased by 4% from last year.
 - Building permits increased from \$44,557 to \$47,860.
 - Plan review fees decreased from \$12,518 to \$8,795.
- Fines and forfeitures increased 35% mainly due to code violations.
- Fire and ambulance service revenues decreased by 4%.
 - Ambulance services decreased from \$63,365 to \$60,307.
- Interest revenue increased from \$5,705 to \$8,265.

EXPENDITURES (Overall increased by 6%).

- Administration-increased by 20% mainly due to professional services.
- Finance-decreased by 12% mainly due to department restructuring by eliminating one position.
- Court- decreased 25% mainly due to vacant City Marshal position.
- Police- increased 17% mainly due to Collective Bargaining personnel related expenditure.
- Public Services-increased by 12% mainly due to repairs and maintenance of streets, building, and equipment.



FINANCIAL HIGHLIGHTS

November 30, 2017

UTILITY FUND

Revenues overall decreased by 3%:

- Investment interest increased from \$3,131 to \$6,035.

Expenses overall declined by 25%.

- Water and Sewer Operations-decreased by 51% mainly due to timing of payment to GCWA for purchased water.

Note: *As of 12/28/17, not all activities related to fiscal year 2017 were received and posted. Financial information is based on “current status” in our financial system. Fiscal year 2017 data has not been audited as of this point.*

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2017-18
FOR THE PERIOD ENDED NOVEMBER 30, 2017

	BUDGET	YEAR TO DATE	%
<u>REVENUES:</u>			
1/2 Cent Sales Tax	\$ 1,100,000		-
Inside La Marque ads	\$ 5,000	1,000	20
Insurance Proceeds	-	-	-
Interest / Investments	5,000	7,536	151
Sale of Assets	-	-	-
Miscellaneous Income	-	-	-
Miscellaneous Donations	-	-	-
TOTAL REVENUES:	1,110,000	8,536	\$ 1

OPERATING EXPENSES:

City Supported:

Operating Supplies	9,333	522	6
Postage	-	8	-
Janitorial Supplies	5,040	420	8
General Insurance	5,000		-
Communications	10,000	131	1
Utilities	4,975	137	3
Accounting Services	35,000		-
Clerical Services	2,000		-
Total City Supported	71,348	1,218	2

General Operating:

Uniforms, Maint & Safety Gear	-		-
R & M - Facilities*	100,000	91	0
R & M - Equipment			-
Rentals	667	111	-
Professional Fees*	200,000	21,350	11
Executive Director and staff	240,053	29,882	12
Advertising & Promotion	110,000	12,915	12
Travel - Education & Training	17,500	128	1
Dues, Memberships, & Subscriptions	8,000	2,130	27
Ad Valorem taxes		120	#DIV/0!
Grants*	162,432		-
Public Improvements	75,000	-	-
Mowing - Landscaping / Maintenance*	25,000	1,855	7
Total General Operating	938,652	68,582	7

Capital Expenditures:

Buildings, Furniture & Fixtures, Land			#DIV/0!
Land	100,000		-
Total Capital Expenditures	100,000	-	-

Prepared By:
Suzy Kou

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2017-18
FOR THE PERIOD ENDED NOVEMBER 30, 2017

TOTAL EXPENSES:	1,110,000	69,800	6
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REVENUES OVER(UNDER) EXPENSES:	\$ (0)	\$ (61,264)	
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**CITY OF LA MARQUE
PARKS FUND
November 2017**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2017	1,442.00	721.00	721.00	0.00	721.00	721.00	0.00
November 2017	906.00	453.00	453.00	0.00	453.00	453.00	0.00
December 2017		0.00	0.00	0.00	0.00	0.00	0.00
January 2018		0.00	0.00	0.00	0.00	0.00	0.00
February 2018		0.00	0.00	0.00	0.00	0.00	0.00
March 2018		0.00	0.00	0.00	0.00	0.00	0.00
April 2018		0.00	0.00	0.00	0.00	0.00	0.00
May 2018		0.00	0.00	0.00	0.00	0.00	0.00
June 2018		0.00	0.00	0.00	0.00	0.00	0.00
July 2018		0.00	0.00	0.00	0.00	0.00	0.00
August 2018		0.00	0.00	0.00	0.00	0.00	0.00
September 2018		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 2,348.00	\$ 1,174.00	\$ 1,174.00	0.00	\$ 1,174.00	\$ 1,174.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 10/31/2017

\$34,266.91

REVENUES

Donations	453.00
Additional donations	49.00
Interest on Investments-Nov 2017	29.90
Total Revenues	\$531.90

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
12/28/17 Citi Bank	Credit purchases	71.96
		78.79
		52.98
Total Expenses		\$203.73

ENDING CASH & INVESTMENT BALANCE 11/30/2017

\$34,595.08



**CITY OF LA MARQUE
CLEAN CITY FUND
November 2017**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2017	1,442.00	721.00	721.00	0.00	721.00	721.00	0.00
November 2017	906.00	453.00	453.00	0.00	453.00	453.00	0.00
December 2017		0.00	0.00	0.00	0.00	0.00	0.00
January 2018		0.00	0.00	0.00	0.00	0.00	0.00
February 2018		0.00	0.00	0.00	0.00	0.00	0.00
March 2018		0.00	0.00	0.00	0.00	0.00	0.00
April 2018		0.00	0.00	0.00	0.00	0.00	0.00
May 2018		0.00	0.00	0.00	0.00	0.00	0.00
June 2018		0.00	0.00	0.00	0.00	0.00	0.00
July 2018		0.00	0.00	0.00	0.00	0.00	0.00
August 2018		0.00	0.00	0.00	0.00	0.00	0.00
September 2018		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 2,348.00	\$ 1,174.00	\$ 1,174.00	0.00	\$ 1,174.00	\$ 1,174.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 10/31/2017

\$36,337.34

REVENUES

Donations	453.00
Interest on Investments-Nov 2017	35.97
Total Revenues	\$488.97

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
11/16/17 and 11/30/17	Roy Robinson	160.00
11/16/17 Creative & Caasco Signs	Yard of the Month	200.00
11/28/17 Citi Bank	Credit purchases	96.34
11/30/17 Vivian Allen	Reimb for Keep LM Beautiful purchases	221.21
	Total Expenses	\$677.55

Unclaimed cks

ENDING CASH & INVESTMENT BALANCE 11/30/2017

\$36,148.76



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2017-18

Budget vs Actual Revenues and Expenditures November 2017

Accounts	Descriptions	Budget 2017-18	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	2.09	4.36	(4.36)
89-3630-00-00	Administrative fees	0.00			0.00
89-3807-00-00	Donations	0.00	920.00	920.00	(920.00)
89-9001-00-00	Transfer in from General Fund	24,400.00	0.00		24,400.00
	Total Revenues	24,400.00	922.09	924.36	23,475.64
Expenditures					
89-4048-00-00	Wreath Across America				0.00
89-4049-00-00	Cemetery Board Expenditure	24,525.00	83.70	1,133.70	23,391.30
	Total Expenditures	24,525.00	83.70	1,133.70	23,391.30
Revenues over (under) Expenditures		(125.00)	838.39	(209.34)	84.34

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Page 1

Department Number - 2 FINANCE/ACCOUNTING/TAX
 Program Number - FINANCE/ACCOUNTING/TAX

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
20122	ELIZABETH KOU	11/24/17	73122	62.00				
Total for Employee				62.00				
Total for Program - FINANCE/ACCOUNTING/TAX				62.00				
Total for Department - 2 FINANCE/ACCOUNTING/TAX				62.00				
40128	SHEILA MAYA	11/24/17	73130	4.75			81.94	
Total for Employee				4.75			81.94	
Total for Program - JUDICIAL				4.75			81.94	
Total for Department - 4 JUDICIAL				4.75			81.94	
50193	TROY ANDERS	11/24/17	73154	4.00			164.16	
Total for Employee				4.00			164.16	
50186	EVELYN ARREDONDO	11/10/17	72924	6.00			256.33	
50186	EVELYN ARREDONDO	11/24/17	73148	4.00			171.11	
Total for Employee				10.00			427.44	
50163	ANDREW BEST	11/10/17	72920	18.50			824.48	
50163	ANDREW BEST	11/24/17	73144	9.00			402.41	
Total for Employee				27.50			1,226.89	
50148	TINA CRAWFORD	11/10/17	72915	7.00			255.06	
50148	TINA CRAWFORD	11/24/17	73140	15.00			551.77	
Total for Employee				22.00			806.83	
50202	MATTHEW CYPERT	11/10/17	72934	5.50			210.38	
50202	MATTHEW CYPERT	11/24/17	73158	1.25			47.91	
Total for Employee				6.75			258.29	
50227	ALISA ESPITIA	11/24/17	73165	18.00			580.61	
Total for Employee				18.00			580.61	
50176	JESSE GUZMAN	11/10/17	72923	.75			30.78	
Total for Employee				.75			30.78	
50204	KENNETH HERNANDEZ	11/10/17	72936	1.00			38.39	
Total for Employee				1.00			38.39	
50192	RICHARD HERNANDEZ	11/10/17	72929	4.00			162.55	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Page 2

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				4.00			162.55	
50205	KELLIE LADD	11/10/17	72937	6.00			222.26	
50205	KELLIE LADD	11/24/17	73161	18.00			666.77	
Total for Employee				24.00			889.03	
502234	STEPHEN LEACROY	11/24/17	73174	2.00			71.41	
Total for Employee				2.00			71.41	
50223	HAILEY MONCKTON	11/10/17	72940	1.00			36.66	
Total for Employee				1.00			36.66	
50188	DANIEL O'CONNOR	11/24/17	73150	.75			29.08	
Total for Employee				.75			29.08	
50190	NICOLE PERALES	11/10/17	72927	12.00			497.43	
Total for Employee				12.00			497.43	
50203	MICHAEL RAMSEY	11/10/17	72935	10.00			443.78	
Total for Employee				10.00			443.78	
50165	SHELBY SAMUELSON	11/10/17	72921	1.25			70.79	
50165	SHELBY SAMUELSON	11/24/17	73145	1.00			55.45	
Total for Employee				2.25			126.24	
50196	JOSE SANTOS	11/10/17	72931	11.00			457.17	
50196	JOSE SANTOS	11/24/17	73155	10.75			458.13	
Total for Employee				21.75			915.30	
50075	DIANA SIEWERT	11/10/17	72910	5.00			125.47	
50075	DIANA SIEWERT	11/24/17	73135	3.50			88.19	
Total for Employee				8.50			213.66	
50214	AARON SKAGGS	11/10/17	72938	1.00			35.76	
Total for Employee				1.00			35.76	
50197	BRITTANY SMITH	11/10/17	72932	8.50			315.69	
50197	BRITTANY SMITH	11/24/17	73156	5.00		N	185.66	
Total for Employee				13.50			501.35	
50232	MICHAEL TURNER	11/24/17	73168	6.00			152.69	
Total for Employee				6.00			152.69	
50145	HARVEY WALTON	11/10/17	72914	8.00			420.72	
Total for Employee				8.00			420.72	
Total for Program - POLICE				204.75			8,029.05	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Page 3

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Department - 5 POLICE				204.75			8,029.05	
60092	MICHAEL BILLIOTT	11/24/17	73178	18.00			607.77	
Total for Employee				18.00			607.77	
60113	AMANDA BLACK	11/10/17	72954	8.00			289.08	
Total for Employee				8.00			289.08	
60124	JASON CROCKOM	11/10/17	72960	36.00			1,070.77	
60124	JASON CROCKOM	11/24/17	73186	26.50			788.20	
Total for Employee				62.50			1,858.97	
60077	JOSE GONZALEZ	11/10/17	72950	7.50			297.68	
60077	JOSE GONZALEZ	11/24/17	73176	2.00			79.54	
Total for Employee				9.50			377.22	
60115	ZACHERY HON	11/24/17	73181	36.00			1,348.06	
Total for Employee				36.00			1,348.06	
60123	JAMES MATTHEWS	11/24/17	73185	12.00			323.62	
Total for Employee				12.00			323.62	
60130	CHASITY PORTER	11/24/17	73190	8.00			234.84	
Total for Employee				8.00			234.84	
60086	IRA YARDLEY	11/24/17	73177	2.00			75.95	
Total for Employee				2.00			75.95	
Total for Program - FIRE				156.00			5,115.51	
Total for Department - 6 FIRE				156.00			5,115.51	
240122	EUSTACIO GONZALES	11/10/17	72980	1.00			25.02	
240122	EUSTACIO GONZALES	11/24/17	73208	1.00			25.13	
Total for Employee				2.00			50.15	
120134	DENNIS HENDERSON	11/10/17	72974	1.25			26.72	
Total for Employee				1.25			26.72	
210141	VENISHA HENDERSON	11/10/17	72978	2.00			43.76	
210141	VENISHA HENDERSON	11/24/17	73206	3.00			65.95	
Total for Employee				5.00			109.71	
220146	MARCEZE JONES	11/10/17	72979	2.00			32.97	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Department Number - 12 PUBLIC SERVICES

Program Number - PUBLIC SERVICES

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				2.00			32.97	
120089	CLAUDE LACY	11/24/17	73200	.75			16.89	
Total for Employee				.75			16.89	
120120	JOSEPH MOSE	11/10/17	72973	5.00			122.33	
120120	JOSEPH MOSE	11/24/17	73201	.75			18.43	
Total for Employee				5.75			140.76	
120154	ROY ROBINSON	11/24/17	73203	1.00			17.93	
Total for Employee				1.00			17.93	
Total for Program - PUBLIC SERVICES				17.75			395.13	
Total for Department - 12 PUBLIC SERVICES				17.75			395.13	
130012	BRANDON HAYNES	11/24/17	73210	33.00			693.00	
Total for Employee				33.00			693.00	
Total for Program - IT				33.00			693.00	
Total for Department - 13 IT				33.00			693.00	
Total for Fund - 1 GENERAL FUND				478.25			14,314.63	
220135	ERNEST DICKEY	11/10/17	72993	8.00			174.00	
220135	ERNEST DICKEY	11/24/17	73221	16.00			349.18	
Total for Employee				24.00			523.18	
220138	BRODERICK FRANK	11/10/17	72994	4.00			71.71	
Total for Employee				4.00			71.71	
220102	RODNEY GAMBLE	11/10/17	72990	8.00			199.20	
220102	RODNEY GAMBLE	11/24/17	73218	7.75			193.74	
Total for Employee				15.75			392.94	
220143	RYAN JONES	11/10/17	72996	9.00			161.35	
220143	RYAN JONES	11/24/17	73224	.50			8.96	
Total for Employee				9.50			170.31	
220147	ELBITH MARTIN	11/10/17	72998	4.00			65.94	
220147	ELBITH MARTIN	11/24/17	73226	1.25			20.61	
Total for Employee				5.25			86.55	

Pay Type - 0 Overtime		Pay Type History Report							
Fund Number - 2 UTILITY FUND		Department Number - 22 UTILITY LINE MAINTENANCE		Program Number -		UTILITY LINE MAINTENANCE			
Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed	
220141	JASON MOSES	11/10/17	72995	8.00			143.42		
Total for Employee				8.00			143.42		
240134	BRADLEY SPEIGHTS	11/10/17	72999	7.50			134.44		
240134	BRADLEY SPEIGHTS	11/24/17	73227	3.50			62.74		
Total for Employee				11.00			197.18		
220145	DAVION WATTS	11/10/17	72997	2.75			49.29		
220145	DAVION WATTS	11/24/17	73225	1.00			17.93		
Total for Employee				3.75			67.22		
Total for Program - UTILITY LINE MAINTENANCE				81.25			1,652.51		
Total for Department - 22 UTILITY LINE MAINTENANCE				81.25			1,652.51		
240131	PAUL BERNARD	11/10/17	73004	4.00			84.00		
240131	PAUL BERNARD	11/24/17	73232	2.00			42.00		
Total for Employee				6.00			126.00		
100013	TYRONE GRIFFIN	11/10/17	73000	4.00			77.44		
Total for Employee				4.00			77.44		
120152	SHANE IRISH	11/10/17	73001	12.00			215.57		
120152	SHANE IRISH	11/24/17	73229	22.25			399.70		
Total for Employee				34.25			615.27		
240101	RONALD REED	11/10/17	73002	22.75			586.51		
240101	RONALD REED	11/24/17	73230	14.50			375.32		
Total for Employee				37.25			961.83		
240132	MARTIN SAUCEDO	11/10/17	73005	3.50			62.74		
240132	MARTIN SAUCEDO	11/24/17	73233	13.00			233.03		
Total for Employee				16.50			295.77		
Total for Program - WATER AND WASTEWATER OPER				98.00			2,076.31		
Total for Department - 24 WATER AND WASTEWATER OPER				98.00			2,076.31		
Total for Fund - 2 UTILITY FUND				179.25			3,728.82		
Total for Pay Type - 0 Overtime				657.50			18,043.45		

Grand Totals -

657.50

18,043.45

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praptrp2 City of La Marque
Pay Type - MO Mid Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

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Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	11/24/17	73154	1.00			41.04	
Total for Employee				1.00			41.04	
50148	TINA CRAWFORD	11/24/17	73140	6.00			220.71	
Total for Employee				6.00			220.71	
50204	KENNETH HERNANDEZ	11/10/17	72936	8.00			307.09	
Total for Employee				8.00			307.09	
50187	JOSHUA HUMAN	11/10/17	72925	10.00			528.92	
Total for Employee				10.00			528.92	
50228	CALI MEDELLIN	11/10/17	72942	.50			15.19	
Total for Employee				.50			15.19	
50223	HAILEY MONCKTON	11/10/17	72940	3.00			109.97	
Total for Employee				3.00			109.97	
50214	AARON SKAGGS	11/10/17	72938	7.00			250.29	
50214	AARON SKAGGS	11/24/17	73162	4.00			141.83	
Total for Employee				11.00			392.12	
50232	MICHAEL TURNER	11/10/17	72944	7.00			179.43	
Total for Employee				7.00			179.43	
Total for Program - POLICE				46.50			1,794.47	
Total for Department - 5 POLICE				46.50			1,794.47	
Total for Fund - 1 GENERAL FUND				46.50			1,794.47	
Total for Pay Type - MO Mid Overtime				46.50			1,794.47	
Grand Totals -				46.50			1,794.47	