



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Casey Mc Auliffe- District D

OFFICIALLY POSTED ON THE
WEB:
DATE: **11.10. 2017** TIME: **12:15 p.m.**

ORDINANCE NO. O-2017-0022
RESOLUTION NO. R-2017-0027

CITY OF LA MARQUE
REGULAR CITY COUNCIL MEETING
AGENDA
November 13, 2017

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a **Regular City Council Meeting on Monday, November 13, 2017** beginning at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) PRESENTATIONS/PROCLAMATIONS

- a. Introduction of new Employees- Michael Turner – Police Department Telecommunicator
- b. Proclamation- Epilepsy Month (November)
- c. Recognition- Election Workers

(5) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) MINUTES

- a. Budget Workshop Meeting Minutes of July 24, 2017
- b. Budget Workshop Meeting Minutes of July 25, 2017
- c. Budget Workshop Meeting Minutes of July 27, 2017
- d. Regular Meeting Minutes of October 9, 2017
- e. Executive Session and Special Called Meeting of October 16, 2017



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(7) NEW BUSINESS

- a. Discussion/possible action regarding ratification of settlement agreement between the City of La Marque and D. Grimm, Inc., in the amount of \$22,500, related to the contractor-caused break in the 12" water line at the Texas-New Mexico Power (TNMP) Substation site on FM 1764 – Public Service Director L. Rumburg
- b. Presentation/discussion/possible action regarding the status of Drainage District #2 drainage improvements and maintenance throughout the City of La Marque and provide direction to City Manager

(8) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding award of LJA Engineering Project No. E019-1002 to Statewide Services, Inc., for the cost of construction services necessary for repair/replacement of sanitary sewer main line on Oak Street, from Cedar to Hathaway, under Highway 3, and terminating at the Hathaway Lift Station; in the amount of \$412,190.00 – Public Services Director L. Rumburg
- b. Discussion/possible action regarding award to LJA Engineering the costs of engineering services for preparation of bid packages and additional engineering services for repair/replacement of sanitary sewer main lines throughout identified areas of the community, in the amount of \$89,875.00 – Public Services Director L. Rumburg

(9) APPOINTMENTS/NOMINATIONS

- a. Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions – Mayor Hocking
- b. Discussion/possible action regarding Resolution No. **R-2017-0027**, voting on the ballot and distribution of votes appointing Bruce Clawson to the Board of Directors of the Galveston Central Appraisal District for a two-year term, beginning January 1, 2018 through December 31, 2019 – Mayor Hocking

(10) CITY MANAGER REPORT

- **Judicial**
- **Police Department**
- **Library**
- **Financials**

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)



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1. Section 551.071- Consultation with Attorney- Discuss status of case regarding the TWIA lawsuit

(12) ACTION TAKEN FROM EXECUTIVE SESSION

1. Discussion/possible action regarding possible settlement of City of La Marque v. Texas Windstorm Insurance Association lawsuit for windstorm damage from Hurricane Ike

(13) REQUEST AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;*
- (2) information regarding holiday schedules;*
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;*
- (4) a reminder about an upcoming event organized or sponsored by the governing body;*
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and*
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.*

(14) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas **on or before November 10, 2017 before 5:30 p.m.**

Robin Eldridge, TRMC
City Clerk

.....
● This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
● interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
● 9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
●



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**CITY OF LA MARQUE
CITY COUNCIL
BUDGET WORKSHOP MINUTES
OF
JULY 24, 25 AND 27, 2017**

Minutes of the City Council of the City of La Marque, Texas of the **Budget Workshops beginning at 9:00 a. m. on Monday, July 24, 2017, until adjourned, and Tuesday, July 25, 2017 beginning at 9:00 a.m. until adjourned, and Thursday, July 27, 2017 beginning at 9:00 a.m. until adjourned, and will continue on Friday, July 28, 2017 beginning at 9:00 a.m., if necessary until adjourned at 1109-B Bayou Road, with the following members present:**

(1) CALL TO ORDER

Monday, July 24, 2017

Mayor Hocking called the Budget Workshop to order at 9:00 a.m.

(2) ROLL CALL – MEMBERS OF COUNCIL

Bobby Hocking	Mayor
Keith Bell	Mayor Pro-Tem, Councilmember District A
Chris Lane	Councilmember, District B
Robert Michetich	Councilmember, District C
Casey Mc Auliffe	Councilmember, District D

OTHER OFFICIALS PRESENT:

Carol Buttler	City Manager
Robin Eldridge	City Clerk

(3) Review and Discuss Proposed Fiscal Year 2017-2018 Departmental Budgets and all Funds

ECONOMIC DEVELOPMENT CORPORATION

President of EDC, Ron Crowder reviewed the proposed budget and included that the revenues are primarily generated from sales taxes, and that have reached a plateau; expenses are on the upside, since they acquired the building at 1st Street and Laurel, they have hired a Public Communications Officer. They adopted the Revitalization Fund, included as part of their budget. This years' audit was presented and received an excellent audit review.

Mayor Hocking mentioned as a member of the EDC Board that at a previous meeting, the hiring of a planner to help facilitate the I-45 expansion was approved, and that they have considered hiring Bix Rathburn, and asked what Mr. Crowder's thoughts were on it.

Bix Rathburn, previously, as a consultant, developed the City's Strategic Plan. "We have talked about two major projects, that we will consider obtaining his consulting advice on



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in the future. Part of our plan for the Laurel and 1st Street development, as part of the downtown revitalization project, is that we have proposed a multi-story, multi-family building that will have commercial on the bottom and residential on the top. This will take a major developer, like what they are doing in mid-town Houston and in the Galleria area. Bix could concentrate on finding that developer.” Another area is a nine hundred acre area along I-45 and the plans for its usage, in addition to the I-45 expansion project proposed by TxDOT. There is continued interest in developing on the west side of town around Sam’s. The fact this community has been wishing to have a grocery store for many years.

Councilmember Michetich said he would like to see someone with a local vested interest in this County, and agreed that Mr. Bix would be a good fit for some of these projects.

Mr. Crowder added, “Another thing that has been discussed is the re-purposing of the “dog track”. We have met with Gulf Greyhound Park on a few occasions and that is an area that we need to concentrate on. It doesn’t look like para-mutual racing is going to receive any additional help from the state legislature. They have been looking at alternatives out there.”

Mayor Pro-Tem Bell thanked former Mayor Crowder for his business acumen, for his mind and the way that he has been dedicated to the city all this time. “I respect you greatly.” Then asked how the concept of the blight reduction program became absorbed into the EDC, and how they became active partners in the revitalization process.

Mr. Crowder explained that the funds that go into the revitalization funds are surplus funds from EDC projects. “Early on, we purchased the property at 2004 and 1765, it was a ten acre tract, and it was being sold at .25 on the dollar. We have sold two parcels off of that, and have paid for what we have invested in that property. Actually, there was a surplus left over, and those surplus funds were basically being held in the EDC Fund. We approached management and the legal department about being able to utilize those particular funds for internal revitalization or community development projects. EDC’s by law have to spend their sales taxes on industrial, light industrial and commercial promotion. We are not allowed to spend any money on residential or parks or streets or any general fund items. The City has probably owned property off of 1765 and Lake Road for close to ten years, and we wanted to look at what can be done with this property. A study done by a consultant said that his area was residential and needs to stay residential, so that put the EDC out of being able to support that in any way, so the revitalization fund was initiated to support the Lake Road project. Lake Road project has had a few re-starts. We began thinking that we would try to buy some property in there and re-develop it and build some new homes, with this revitalization money. We identified around twenty lots, that people had not been paying their taxes on and spent a half of a year going through the County making offers and trying to get into that group and eventually we were out bid. That put a kink in our master plan , but recently a person that owned thirteen lots in that area, and have begun working on acquiring and redeveloping those lots.”



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Further discussion clarified that the line item Structural Development (possibility of building new homes) and the line item Blight Reduction was said to be in support of the City's efforts in the mowing and the cleaning up and tearing down of dilapidated structures. Increase in salaries line items and also payroll without increasing taxes and retirement was said to be due to the rate decrease in TMRS, and was explained by the Finance Director Suzy Kou.

The question of whether the Revitalization Project would have ANY fiscal impact on the City's endeavors to fulfill their Blight Reduction program.

City Manager Carol Buttler explained that additional monies have been asked for the mowing of lots, the same amount for demolition, and EDC actually funds the Revitalization staff that the City Code Enforcement Department.

Councilmember Michetich asked what the EDC position would be if the City would revise its current minimum size of a new house upward so that no Ike like houses could be built, and maybe include the requirement of a garages to also be built. It was said that between the County and Texas City, that it could probably be looked into. Further discussion included looking at the current requirements that is within the subdivision ordinance and that this would be supported by the EDC. Mayor Hocking asked that this be brought before City Council at a workshop in the future.

It was further discussed that if any additional staff members were needed to continue fulfilling the Revitalization Program efforts, that the EDC would certainly support it.

Mayor Pro-Tem Bell encouraged them to look into another staff member in this area for revitalization.

City Manager asked for direction if there was a need to reach out to Habitat for Humanity, which was agreed that at the workshop for the subdivision ordinance, this could be a part of that.

Councilmember Lane asked about the creation of a business incubator that was spoke of at last year's budget workshops that would attract small business owners. It was said that there hadn't been any major development in regards to that, and that there was a small movement to regionalize small business development centers.

Mr. Crower said he would bring some additional information towards the end of the budget workshops to discuss some of the goals and accomplishments of the year.



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CEMETERY BOARD

Chairman David Pennington said that the Board basically had a flat budget. One of the things that they were planning to purchase was a portable 275 gallon water tank at the cemetery. They want a barrier or a covered area surrounding the water tank. Reported on some of the plants that have been planted at the cemetery at the back fence and around the flag poles and a few other places. “We need to do something about marking the plots at the cemetery. It can be extremely difficult at times, unless you are familiar with the layout of the cemetery. We have had problems marking graves for burials and marking graves, and we are thinking of maybe doing something in-house to identify those plots. It is not laid out in an exact straight line, over the years, it has zig-zagged a little.”

The “Wreaths across America” event had been placed in Hotel Motel Fund.

Councilmember Mc Auliffe asked if they had considered a rainwater collection tank and suggested a place and will provide contact information. It was asked that Councilmember Mc Auliffe coordinate this with the City Manager.

Mayor Hocking called a break at 9:55 a.m.

The Budget Workshop continued at 10:10 a.m.

CLEAN CITY COMMISSION

City Manager said that the Clean City Commission collects 50% of the donations that come through the utility bills. The Commission would like to maintain their budget of \$20,000.00. A slight rise in donations has been noted. Past programs have been fairly successful. Two members attended the Keep Texas Beautiful Conference and came back with several ideas, so they want to budget for a minimum of three members to attend the next time. A city-wide cleanup is still in their plans, once the new Solid Waste Contract is final. One of their categories has been changed to Youth Projects, instead of Poster and Essay Contests. The individual that currently drives the Clean City Bus twice a month on Saturdays to pick up trash using trustees from the County jail and or community service persons. He is planning on handing this task onto someone else in the near future. They are planning to implement another “Paint the Town” Program, after making a few changes to the criteria.

Mayor Pro-Tem asked if the sixty homes that participated, went by the current criteria and guidelines, to which it was said that this is in the process of being completed. He suggested a youth program that would incorporate Chief Jackson and Chief Grimm and provide them with opportunities to assist the residents in this program that would at the same time allow the youth to understand civic responsibilities and the functionalities of municipal government. Several churches have stepped up to help organize and involve



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their youth in this type of program, as well as the Ministerial Alliance. Fundraising activities was briefly discussed. They are looking at selling reflective address numbers at Bayou Fest and providing rain barrel education painting classes, possibly for Bayou Fest too, as well as other fund raising activities. They are also planning on having the Christmas Decorating and Lighting event this year. Their biggest goal is to win the Governors Achievement Award which is several hundred thousand dollars, in grant money. They are planning on bringing before City Council in the upcoming months an ordinance in hopes to change the name of the Commission, Keep La Marque Beautiful Commission to stay with the theme.

ANIMAL CONTROL SERVICES

James Osteen, the city's representative spoke, "They came at us with two different options, with option B to be an increase of \$16,000.00. So looking at option A, keep in mind, the budget this last year was \$98,928.00, option A having an increase of \$11,390.00, so we talked them down to an increase of 7,800.00. We think the County will go for that. This is due to the firing of additional personnel that are needed in the field operations. I know over the past few years, we have talked about doing it ourselves, but I am going to tell you why it is not feasible. Texas City has their own field officers, and their shelter fees are \$190,000.00. We would still be paying \$61,000.00 for shelter. We wouldn't be able to buy a truck with the \$45,000.00. Insurance went up 15% and they are trying to give their employees a little raise. Everything has gone up, ya'll know that."

City Manager replied, "We are the only city that has requested the service to pick up animal carcasses, which is \$1500.00 per year for a total \$108, 284.00."

Mr. Osteen added, "In the first seven months, 401 animals were handled, which is 57 animals a month, compared to last year, it is on track to be more this year. We've already had 644 calls, total last year was 944. I bring this to your attention, because, we have a dog problem, that we need to try to take care of."

The date that is included in the monthly report was briefly discussed. Repeat offenders were briefly discussed. Issues that the County had last year, was that some of the cases were being dismissed.

The leash law ordinance versus the "tethering" ordinance was also briefly discussed, (under the leash law, animals cannot run at large). Councilmember Michetich asked if the report that shares how many animals are "put down", and whether it could be correlated to any citations that are given; a public service campaign was also brought up to inform the citizens about the animal at large law and the difference between that and tethering, and the problems we have.

PARKS FUND



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Chairman Louis, “Mac” McGaffey said his main concern was that \$37,000.00 that was given to the Parks Board last year for repairs, they were having problems getting that money to do the repairs. “Les is working with us now. The money that was given to us last year, we have not used.”

City Manager said that part of it has been used, “It took me awhile to realize what the interpretation issues that there are, that we need to clear up and I think we can take care of that for the next few years. One, in Public Services, there was a true Parks Division at one time. There has been a Parks Fund through the donations. Through the utility bills, they get 50% of those donations. Staff’s interpretation was when the Parks Board requested certain projects that those come out of the Parks Fund. However, the Parks Board was looking more at specific projects. So, the \$37,000.00 that was approved last year was placed in the Parks Fund. They are requesting for that \$37,000.00 be transferred back into the General Fund so that the Parks Fund donation monies are not spent. Clarifying that it is the city’s responsibility to maintain the parks, and the donations are for special projects that the Parks Board may deem necessary throughout the year. It was decided, the only items that have been security cameras and Wi-Fi cameras and IT will split the cost. There has been \$1,900.00 put in as of this time for projects that have been identified by the Parks Board, which does not include the extensive list that has been put together to try to receive grant monies for. We will be looking at projects and as there is money available in the General Funds, we can phase that in.” The current projects and their progress was discussed briefly.

Councilmember Lane questioned the list of ten items and what funds they were each being taken from, and whether all of the ten items were for one particular park, to which the answer was yes. But, it was said that staff would be making sure that the maintenance was going to be at all of the parks, and attention being paid to each individual park, not just one individual park, for instance Mahan Park.

Mayor Hocking mentioned including the parking lot to be repaved at Highland Bayou Park to the list of the projects that are going to be submitted to the County for their Bond Issuances to be voted in later this year at the County level.

Mayor Pro-Tem Bell asked if the City could move forward on repairing fencing, repairing of play structures and the basketball/tennis court area, and that the funds can be taken out of the General Fund, since it is the city’s responsibility for the maintenance and operation of all parks. (Mahan Park) “Somewhere in this budget I am going to see if there is any opportunity for the repairing of the concession stand, which is in horrible condition.”

Further discussion included the condition of the walking trail that had been donated to the City and issues relating to the placement of swings and other playground equipment at the various parks, and the possibility of purchasing new playground equipment. It was determined that \$35,000.00 to \$40,000.00 would be needed for this equipment. It was asked if up to \$50,000.00 for Mahan and Highland Bayou Parks to come out of the one-



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time game-room funds; the funds being for Highland Bayou (\$20,000.00) and \$30,000.00 to Mahan Park.

Signage included and a revitalized, upgraded walking trail was also discussed and for it to be made publicized by the City's Public Relations Officer in an upcoming edition of the Around La Marque publication.

HOTEL/MOTEL FUND

The events have been added to this fund, so they can be tracked separately, since the City has become sponsors for them. Bayou Fest (\$65,000.00 for expenditures) not including pipeline donations to this event; Christmas Event (parade, decorations and lighting expenditures); Magical Winter Lights (\$40,000.00 + in-kind services); Wreaths Across America (\$3,750.00), La Marque Cemetery and the Rising Star Cemetery both have been involved in this. The Crawfish Bash (\$10,000.00 + any in-kind) expenditures after the event.

Moving forward, it was said to continue to keep separate all of the monies that are earmarked for the festivals. The entrance signage was briefly discussed. Until there are other hotels and motels brought into the City, the circumstances will have to stay as it is. Status on the Hotel Motel audit was briefly mentioned, with the completion date hopefully within the next thirty days.

PEG FUND

Additional funds are being asked for Council Chambers and City Hall, to beef up the audio-visual equipment. They are also looking at conforming the Community room into a recording studio, presentation or recording room and place to create videos to be displayed on Channel 16 (Police); installing projectors to create a training facility for staff; the Citizens Police Academy; the Students Police Academy.

Mayor Hocking recessed the Budget Workshop at 11:28 a.m.

Mayor Hocking resumed the Budget Workshop at 1:15 p.m. (All present with the exception of Mayor Pro-Tem Bell, who returned at 1:43 p.m.)

OVERVIEW (Property taxes, sales taxes & debt) - Revenues

Certified Tax Rolls have still not come in, Finance Director Suzy Kou stated, "So far, in property taxes, the preliminary report from GCAD reflected a total aggregate of \$864, 265,976.00 aggregate value, last year, \$788,416,618.00, an increment of aggregate value of \$75, 849.358.00, aggregate value, which equates to \$372, 241.34 tax levy, assuming all is taxable. But we still have people protesting left and right. This is a case by case. The preliminary has the increment value before the protests. Currently, for now, the City brings in more revenue from sales tax than from property taxes, but it is pretty competitive, back and forth and it is considered healthy. Sales tax is very volatile by



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nature since it relies on the economy, so we do need property taxes as a backbone, and we are in a healthy condition.”

Further discussion included: Sales Tax budgeted flat; franchise, budgeted flat; game rooms- no monies; building permits- stayed conservative; court fines slowed a little bit, but should pick back up; ambulance fees revenues picked up a bit, budgeted an average; interest, as long as the City stays active and watch the market we should stay level; bingo taxes collection was discussed and a question of whether the local bingo hall allocates to a non-profit organization within the confines of the City. The City Manager said she would find out. It was also asked to reengage the conversation with the County Tax Assessor, to see if the collection of delinquent court fines could tie into the DMV program, which could help all counties across the state.

UTILITY FUND REVENUES

This Fund is strictly a user fees fund, and has been budgeted conservatively; interest also maintained level by staying conservative. A water and sewer rate study was shared with Mayor and Council, but it was said that those rates would remain the same. It was said that it should be looked into the differentials between the resident and the commercial rates that are currently being charged, maybe could help fund the meter. Also briefly discussed was the city’s bond rating if increases were to occur too quickly as opposed to a gradual increases or tiered usage in rates. Questions arose as to what a Customer Service Technician does, and whether it is productive to have all customers wait in one line regardless of what they are appearing to do (pay their bill, trash issue, water bill question/problem). When each department, and the compensation study comes up in the next few days, the structure of this department will be discussed more in detail.

Mayor Hocking recessed the Budget Workshop at 1:55 p.m.

Mayor Hocking reconvened the Budget Workshop at 2:17 p.m.

DEBT SERVICE

Referring to pages 11 and page 12, showing where the City is in terms of debt, show that in 2019, the overall debt decreases due to the general obligations refunding (2011) dropping off. Some of the smaller lease/purchase vehicles will also be dropping off in 2020 and allow lining out the debts creating an overall balance. The timing of capital projects are earmarked for this time also to restructure and to line out the debt, getting out of the fluctuations. Referring to tab three, page 77 and 78 shows expenditures, and still shows a healthy fund balance in the debt service fund. This also helps our bond rating, which is currently at an AA- rating. Once we issue the refunding bonds, in the near future, we will be re-rated, which could say the same, since they look at the internal and overall outlook of our area as well as overlapping debt, which is not always in our control. The rating controls how we can sell our bonds.



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GENERAL FUND- REVISION 9- SUPPLEMENTALS

After a short break called by Mayor Hocking at 2:40 p.m. the Budget Workshop resumed at 3:07 p.m.

City Manager Carol Buttler said that the supplementals are the above and beyond what staff asked for prior to, and most of them are \$5,000.00 or more and then the Finance Director will explain the difference between capital outlay and capital improvement projects.

“The operating budget expenditures cannot exceed the operating budget revenues within the budget, if it does, it not considered a balanced budget. We have revision 9, and we have been having surpluses the past few years, and the one time revenues, and those carry over from year to year if we do not use them. But, if we put the capital and utilize the past surpluses, that draws down on the fund balance, which exceeds the operating revenues. Council is allowed to this, but the City Manager cannot present to you an unbalanced budget. We kept the supplemental items in Revision 9, and you can put those back into the budget but keep in mind that these items are absorbing the past years surpluses. As of September 30, 2016, the City has a surplus of one hundred and sixty-days, which I believe is over four million.” Discussion followed as to which supplements would be approved and what effect they would have on the surplus days and amount. It is not recommended that the surplus drop below one hundred and twenty days, so there would be forty days to work with. The supplementals are taken from those days, which is equivalent to one million dollars. Ms. Kou added, “Our policy calls for ninety days, but, but our desire is one hundred and twenty days.”

It is not recommended to draw down on the surplus to pay for reoccurring operating expenditures, but for one time expenditures. (\$393,665.00)

Omega Bay survey- give or take \$40,000.00; \$30,000.00 Highland Bayou and \$20,000.00 for Mahan Park. (\$303,665.00 leaving the balance)

Consensus of City Council for the approval of the following:

Adobe Pro-Software- reoccurring expenditure \$180.00

Salary increase for Records Clerks II- \$3,057.00 (PD)

Chief Jackson began, “Historically, there were two records technicians, but the one that is currently in there, with the increase in technology, we are receiving several evidence requests from the D.A. ‘s office requesting copies of videos, and the defense is entitled to every piece of evidence we have.” Although it is a reoccurring cost, it was said that it can still be absorbed out of the regular payroll.

Extended life batteries for portable radios (that will last for the total amount of their shift) 12 hours;

Rear security fence and evidence building totaling \$18, 500.00 Recently, the area behind the PD building has been used for the storage of evidence- vehicles, which must be able to



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be kept away and secure from anyone tampering with them, not to mention the security of the building itself, the officers and staff vehicles.

Microsoft Surface Tablets- (5) field investigations for detectives- \$3,500.00

Digital Cameras for Criminal Investigations- possibly to fund out of this fiscal year- \$1,000.00.

Uniforms for new officers- \$8,535.00- was added to operating budget as per Suzy
\$7,610.72- Portable Radios (2)

Traffic Cones- \$1,375.00 (requested by patrol division) (5) in each marked patrol units – maybe out of this year's budget

Safety supplies for patrol vehicles- \$2,695.00- patrol division requested

\$2,000.00 – replace carpet in Telecommunicator room

\$2,200.00 – trunk organizers for patrol vehicles

FIRE DEPARTMENT

Staffing for new Facility Fire Station/Administrative Headquarter Building:

They are asking for additional 14 personnel to house the fire station, not only recommended by ISO and National Fire Protection Association where the ISO draws their expertise from and also federal OSHA laws, and State Fire Commission rules. After the total loss of one of the Fire Engine Trucks last year, this brings the City to a total of two engines, which will affect the ISO rating. If not properly staffed at the new facility, among other factors, the difference between a three rating and a five rating is, the lower the rating from 1 to 10, with ten being the worst, would mean that we have diminished fire protection services, because of staffing or equipment, number of stations, etc. could mean hundreds of dollars a year for a \$75,000.00 home and the \$125,000.00 homes, homeowners could be paying three times that amount. In insuring commercial property, is based on its own individual risks, ultimately leads to the classification that the City finds itself in.

It was asked what other avenues available to staff personnel for a new station. To which it was said increase in sales tax revenue or property tax revenues, something that generates more revenues. One option would be an increase in sales taxes, which do fluctuate, the property taxes from new homes and businesses and look at the properties that come on the rolls as of January, the only way to fund personnel is through sales tax money and property tax money. It was briefly discussed, if the surplus was taken back down to ninety days. The current fire house does not have enough reserve personnel to house both fire houses at this time. It was also discussed to bring in new personnel in phases a few years. It was briefly discussed that at some point the idea of some type of an increase in taxes will have to eventually be revisited. Future town hall meetings for citizens to get their input on this issue was recommended to educate them on services vs. costs for those services. It was asked that a definitive cost rating from the insurance company for tax purposes for going from an ISO rating from a 3 to a 4 or a 5, to see what an impact that would make on businesses. It was estimated that a full twelve month would total \$1,104,000.00 excluding health care insurance in order to house the new facility with the current proposed persons of 14. It was said that it appeared that the City would be able to absorb and work around some of these costs, but it was said to discuss this again on



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Thursday and also discuss replacing or repairing the pumper truck that was recently considered a total loss after an accident earlier this year at that time. Five (5) breathing apparatus- final phase as recommended by the State Fire Commission; and ongoing maintenance totaling \$41,250.00 including \$1,200.00 for ongoing maintenance of those apparatus's.

Mayor Hocking recessed the Budget Workshop 4:52 p.m.

Mayor Hocking reconvened the Budget Workshop at 5:15 p.m.

LIBRARY

\$14,600.00 was asked for to be taken out of the Building Repair and Maintenance (outdoor security cameras) - \$600.00; electrical upgrade \$6,000.00 (maintenance/ upgrade on LED sign and other breaker box); indoor seating (\$5,000.00); outdoor picnic tables; (\$3000.00) - for special programs, fall festival, rock and read, meeting area it was asked to get a few bids for a covering area at that location.

PUBLIC SERVICES

Mayor Hocking recused himself during this discussion, as it pertained to a proposed new public works facility that could result in a conflict of interest on his part. The current spaces leased for records storage and the public works offices and their costs per quarter were discussed. The opportunities of the proposed new facility building were discussed, with the possibility of an owner finance deal (public services offices, fleet shop, records storage, library annex, city museum, court office, police interim or training facilities, community meetings space, after school programs, making use of the coffee shop). Before any plans were made, Council would need to look at the facilities and finalize whether the City would want to engage in this opportunity, and other laws and statutes would have to be looked into as well as review the appraisal. Finance Director has asked for and has been provided utility usage and cost for the buildings, compared to what the City currently is paying. Verifying insurability, and the requirements of all inspections on all levels would also need to be done, from ground to ceiling. It was discussed, possibly to earmark the half a million dollars to explore this opportunity. Keep it in the supplemental phase for now.

Public Works is anxious to get a new building, but to move the shop and administration to the same place was highly suggested by the Director of Public Services.

Mayor Hocking returned to the Budget Workshop at 5:44 p.m.

Drainage Projects - \$200,000.00 for Prairie Knoll, Westwood Circle, Garrett, and Jeridona. Discussion followed and it was asked why it was a supplemental and not a budget item under Capital Projects. It was said that some of which these streets or areas, were developer caused. They decided to double check to see if the 2005 bond funds had any funds left for drainage projects. Based on the drainage project done last year, is where the estimated \$200,000.00 amount came from. Garrett and Jeridona is going to have to



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clear out brush from the ditches before cleaning the ditches can begin was determined. They will come back to the drainage item a little further in the budget discussion. (\$60,000 – concrete repairs; \$70,000.00- above ground storage tanks; removal of the underground tanks (\$75,000.00) was said to maybe be put off until the following budget year. Depending on whether Council decides to move to the proposed new location, spoken about above. The liability of underground storage tanks will continue to exist until they are removed, as per the Director of Public Services. The need for “boom” truck was briefly discussed, and whether the current one could be repaired. The public works shop has said it has reached the end of repairs. Councilmember Michetich said he knew of someone he could speak to about this type of machinery. It was discussed, to lower the reserve to be able to do some of these projects, and bring back the figures following day. A ninety day reserve is a good amount to have for this size of a City. (\$24,000.00 new hydraulic shop lifts); these items will be discussed further the following morning.

UTILITY BILLING #21 (\$10,000.00) - If the AMI meters are not approved, it was asked that the current handheld device software be upgraded. It was also said for this item to be revisited on Thursday. Compensation also needs to be discussed (\$130,000.00)

(4) ADJOURNMENT

Councilmember Lane made a motion to adjourn the Budget Workshop at 6:23 p.m. Mayor Pro-Tem Bell seconded. **BUDGET WORKSHOP ADJOURNED**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL
BUDGET WORKSHOP MINUTES
OF
JULY 24, 25 AND 27, 2017**

Budget Workshop Minutes of Monday, July 24, 2017, Tuesday, July 25, 2017 and Thursday, July 27, 2017, with the following members present:

(1) CALL TO ORDER **Tuesday, July 25, 2017**

Mayor Hocking called the Budget Workshop to order at 9:12 a.m.

(2) ROLL CALL – MEMBERS OF COUNCIL

Bobby Hocking	Mayor
Keith Bell	Mayor Pro-Tem, Councilmember District A
Chris Lane	Councilmember, District B
Robert Michetich	Councilmember, District C
Casey Mc Auliffe	Councilmember, District D

OTHER OFFICIALS PRESENT:

Carol Buttler	City Manager
Robin Eldridge	City Clerk

(3) Review and Discuss Proposed Fiscal Year 2017-2018 Departmental Budgets and all Funds

FUND 99 – CONTINUATION from Monday, 7.24.2017

Finance Director began listed the following:

Lease/ purchase (Police vehicles) - (Principal \$70, 270.96) (Interest- \$2,024.92)

Public Safety Radios- \$43,740.00

Interfund Loan (Equipment Replacement Fund)

Asking for additional five vehicles – Enterprise- Leased (Part of Fleet)

(3) for (Public Services Director/Asst. and Jet Machine Driver) - currently driving their personal vehicles (\$16,000.00) - Utility Fund

(1) Code Enforcement- Director

(1) City Marshall

ENTIRE GOVERNMENTAL FLEET- \$74,269.52 – OUT OF General Fund

Discussion continued with the Finance Director explaining debt services and capital outlay.

Internal transfers- \$9,114.23 (equipment replacement fund) - balance is \$501,822.12 in this fund.



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Discussion continued discussing the options they would have by bringing the surplus down to 90 days. (Reserve)

It is unknown at this time, what is in the surplus, this amount is based on last years' audit, (2016) this fiscal year isn't up yet. Discussion continued on building for public services and other city facilities.

Clarification on lease/purchases (74,269.52 current fleet PD. Emergency. PW, Street and 2 new ones) they are trying to keep the reserve it at 110 days for reserve.

The two revenue sources not included is the revenues from the pipeline or game-rooms \$100,000.00 - Demolitions were discussed (2018) including old Firemen's Hall- approximately \$7,000- (tearing down the structure, digging up the slab and grade the site it was mentioned that getting with EDC to see if this could be taken out of the Revitalization Fund. (It is in the downtown area and commercially situated)

Drainage (\$20,000) and (\$25,000.00 Streets – was added for District D- Drainage/ sewer concerns; the need for another city-wide drainage study was briefly discussed – then spoke about holding the \$45,000.00 until after the County bond election.

IT

Replacing the server out of this year's budget, if possible, it is causing several problems. If not, they would like to put in the new budget; network switches also need to be replaced, running at the speed of ten years ago technology. Dispatch Center at the PD in process of getting quotes, needs to be replaced (radio dispatch consoles). No current line item is included in the revision at this time (asking for \$30-\$40,000)

EMERGENCY MANAGEMENT SERVICES

Restripe logos on emergency trailer and base radios for the trailer- \$7,500.00

Mayor Hocking called for a break at 10:13 a.m.

Mayor Hocking reconvened the Budget Workshop at 10:39 a.m.

COMPENSATION PACKAGE - \$130,000.00 (A portion to be taken out of the Utility Fund- almost \$62,514.93 from General Fund the balance out of Utility Fund)

The question was asked when the Park Pavilion is rented out does the revenue go back into the maintenance of those parks, to which it was said that it goes back into the bank. But it could, by specifying with a line item to do that.

PUBLIC SERVICES- Dept. 12- continued from Monday

Bucket Truck request- \$130,000.00- qualifies to come out of the Utility Fund (since Enterprise to lease was brought up, but they do not provide for this. This vehicle is used about 20 hours a month. Only one person in the PW department capable of operating it at this time. There is the demand to be used for more than twenty hours. Currently, they are borrowing one when needed, because it has been in the shop often this year. Looking at a



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lease/purchase was discussed through HGAC. They will look into this. City Manager to also coordinate with Councilmember Michetich.

Hydraulic lifts (\$24,000.00) - it was determined that this is already accounted for (General Fund) underground tanks, concrete culverts (\$60,000.00) undetermined whether \$20,000.00 for removal of underground tanks, above ground stage tanks, \$75,000.00 (not needed)

\$200,000.00 (Drainage Projects) Jeridona and Garret projects could be looked at (\$70,000.00) and the rest, maybe by County bond election.

Elevated Storage tanks- next year- (or wait to see what the water development board could help us do) - Utility Fund item

A list of all of the road and improvements was distributed and a layout of the upcoming sewer and water projects and their locations.

Drainage concerns- city does respond to these calls. (takes 4 men). Public Services Director asked to allow the City to conduct an up-to-date drainage study (\$25,000.00); suggests EDC can fund or cost share, since it effects commercial establishments as well, as it incorporates changes that are to be made along I-45. Mr. Rumburg suggested asking DD2 to partner with the City on this, since everything that the City has outfalls into DD2. TXDOT will be conducting drainage studies of their own, which will be after environmental studies, which was estimated to be late 2018. (A letter drawn up by Public Services in regards to partnering with DD2 was requested) for the upkeep and maintenance of the DD2 ditches.

Six employees have been trained to be back hoe operators, and eventually move those persons as their skills develop, can move them up into the equipment operator positions. In Department 24, in the agreement with Municipal Operations, although not under this budget, but they have an current employee on their staff who is awaiting TCEQ's approval, but will be a certified instructor with TCEQ, and will be capable, licensing and certification of our employees on that side, so the City may begin training in-house.

It was asked why toilet tissue for the parks didn't come out of the Parks Board Fund (Repairs, Replacement and Maintenance) City Manager said that in the next few Parks Board meetings, the Board will discuss what they intend to fund. It was also asked if the Parks Board had the capabilities of going out and seeking their own funds, as the Clean City Commission does, to which it was said that they could. It has been asked, due to a high volume of vandalism, to replace the fixtures with as vandalism-proof equipment as possible, (heavy-duty metal).

Professional Fees increase – what is it associated with, and who is responsible for paying the light bill at Mahan Park, it was said that the organization that holds the contract is responsible. It was said that this gives authority over the associations that hold the contracts. The Parks Board makes the arrangements for the contracts, and it was suggested that the contracts be reviewed and revised with what City Council would like for staff to do. It was also suggested to take back the usage of the fields and alieve the Parks Board



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responsibility from them and place with Public Services. A Parks Department was briefly discussed, with someone who will have a vision for developing a parks department, and do more than maintenance, including coordinating tournaments, etc. There are four softball fields at Mahan and a fifth one at Highland Bayou Park. There are economic development opportunities in holding tournaments on the city's athletic fields. It was said that this issue be discussed as soon as possible. Storm drainage repairs was moved from 3011- repairs and maintenance which is said to be more of a professional fee, was part of the reason professional fees line item increased.

Mayor Hocking called a break for lunch at 11:39 p. m.
Mayor Hocking reconvened the Budget Workshop at 2:49 p.m.

GULF COAST WATER AUTHORITY

GCWA have increased their water rates, which is the bulk of increase for Department #24. A possibility of potential increase in water/sewer rates were briefly discussed (commercial rates had been discussed earlier in the workshop); it was encouraged to be cautious with water usage, since the City is limited on pumping capabilities and purchased water. The City was one of the first, if not the first entity beginning customers with the GCWA. The City currently pays over a million dollars a year to GCWA, it was asked that the numbers to offset the increase be brought at a later time. Wastewater Treatment Plant expansion may be needed in the near future, but hopefully can wait until the next budget year. It was asked how many other new homes it would take to reach the critical point, which it was said that the Public Services Director would get those figures later in the day. It was also suggested to have impact fees (to the builder) implemented to help offset some of this. This to be done in the future in an ordinance form.

POLICE DEPARTMENT- Telecommunicators

Part of Revision 9- due to the issues associated with recruiting, training and retaining telecommunicators a salary survey was conducted last year, resulting in the evidence that the telecommunicators were grossly underpaid. Other salary surveys have been conducted since, but that all over the region, it is said to be an issue. A pay structure was done for the telecommunicators proposing a 12% salary increase for these positions. (\$39,600.00) The Administrative Assistant is also the Dispatch Supervisor and in the Comprehensive Plan. The range of both positions were discussed. It was agreed to bump this position up to \$50,585.93.

CITY MANAGER

One item budgeted more than normally – School and Travel – ICMA Conference included. Two staff that attend the Leadership Mainland are included in this budget along with the City Receptionist. Budgeted professional development of Directors, and some Administrative support staff positions (as per Strategic Plan); long-term project to lead to leadership succession.



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It was suggested to go out for bid for vendors for the shirts and other city logo items.

CITY COUNCIL

Nothing was changed from last budget.

HUMAN RESOURCES

HR Regional luncheon in December; phone stipend; was complicated on the Compensation that she and the Finance Director conducted.

FINANCE

They are utilizing Excel to perform the bank reconciliation in order to utilize the staff in other areas. Budgeted more for new staff for training.

DEVELOPMENT SERVICES

D Code and Development Services are separate funds since they are in different buildings at this time. An addition of GIS professional services for planning Development for inventory of signs, and helps with notifications to the public, including training. Asking for Planning & Zoning Commission training funds.

CODE ENFORCEMENT

\$100,000.00 for demolitions, and asking for more monies for mowing of vacant properties, left after demolishing of properties. Handed out was a list of properties that are currently being mowed by the City (128) and with an addition of 38 lots including 18 lots that EDC is proposing to purchase. Mowing at present is about \$69,000.00, asking for \$80,000.00. Some of the older pieces of properties have heavy brush on these lots that will require clearing and are now considered wooded lots, (much more expensive) - requiring bulldozers, etc. and heavier equipment. They discussed maybe clearing out the first 10-15 feet back (including the ditch if there is one in the front portion of a lot), which could be more economic for the City. Some of the heavier wooded lots, are owned by the County, some owned by deceased persons, and some, the owners just haven't mowed in years. The County doesn't mow their own lots, they say they aren't theirs, but, are being auctioned off by sheriff sales by the County. They have discussed some of the lots are going to have added the cost for clearing or demolishing at these sheriff sales in the future. It was asked that once a County lot is being maintained by the City, to be turned over to the City. It was suggested that a letter be sent to the County stating as to this. GIS is also being added to this Department, including for vehicles. A Rental Inspection Program has been talked about, so that the rental houses can be brought up to code, before renting out. The Police Department is cooperating as well. It was said that most of the substandard houses are rental properties. The program would force property owners to bring the structures up to Codes, before allowing anyone else to move into them.

Mayor Hocking called for a break from the Budget Workshop at 4:13 p.m.

Mayor reconvened to the Budget Workshop at 4:51 p.m.



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MUNICIPAL COURT

The MC was not requesting any supplements this year. Issues relating to the City Marshall position were discussed. Most cities do not have this position. The Police Department could gain another officer and assign this officer as a warrant officer, then the ordinance that establishes the City Marshall position will have to be brought back to City Council to address this. A problem with a warrant officer in the police department, would be that this position would be drawn into other positions, a City Marshall position does not allow for this to be done. A salary for this position was discussed briefly.

CITY CLERK

No additions

LIBRARY

No additions other than what was spoke of yesterday (24th)

IT

Software approved yesterday, keeping equipment standard and up to date (24th)

FUND 99

Improvements for City Hall, paint, shutters, blinds, and small projects.

UTILITY BILLING

Corrected a few of the job descriptions that were given yesterday.

From Billing Specialist to Billing Analyst

From Customer Service Technicians to Customer Service Specialists

Councilmember Bell said he would like to see the Customer Service piece be triaged, so that the lines can keep moving and customers that are there to just drop off the water bill are not in the same line with those customers there to speak to someone about a complaint. The issue with the AMI meters, he said he was still a little uncomfortable with replacing all of the meters, at this time, but will be willing to look at this again. He wanted to have time to speak with staff and find out more about it first, before taking the advice of an outsider coming in and making the suggestions.

(4) ADJOURNMENT

Mayor Pro-Tem Bell made a motion to adjourn the Budget Workshop at 5:13 p.m.
Councilmember Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL
BUDGET WORKSHOP MINUTES
OF
JULY 24, 25 AND 27, 2017**

Budget Workshop Minutes of Monday, July 24, 2017, Tuesday, July 25, 2017 and Thursday, July 27, 2017, with the following members present:

- (1) **CALL TO ORDER** **Thursday, July 27, 2017**
Mayor Hocking called the Budget Workshop to order at 9:02 a.m.
Mayor Hocking called for a break from the Budget workshop, awaiting the arrival of one Councilmember.
- Mayor Hocking reconvened called the Budget Workshop at 9:43 a.m.
- (2) **ROLL CALL – MEMBERS OF COUNCIL**
- | | |
|------------------------|---|
| Bobby Hocking | Mayor |
| Keith Bell (Arrived at | Mayor Pro-Tem, Councilmember District A |
| Chris Lane | Councilmember, District B |
| Robert Michetich | Councilmember, District C |
| Casey Mc Auliffe | Councilmember, District D |
- OTHER OFFICIALS PRESENT:**
- | | |
|----------------|--------------|
| Carol Buttler | City Manager |
| Robin Eldridge | City Clerk |
- (3) Review and Discuss Proposed Fiscal Year 2017-2018 Departmental Budgets and all Funds

FIRE DEPARTMENT

\$70,000.00 currently in the Fire Department Reserve Account, these funds come from Galveston County, the county-wide mutual aid system and are designed to be used for special projects and capital improvements. Part of the monies in that fund were used last year to pay the difference the new Med Unit when the costs went up for that. The SCBA truck was acquired with those funds also. It will be allocated this year to a number of line items, and then it is moved around as necessary in the course of the fiscal year (building maintenance and training for this next year); painting, contents, furniture, fixtures for current and new station.

Revision 9- Skipping over new Fire Station employees and the new Fire Truck until after the am meeting- Breathing Apparatus (for current)- \$41,250.00 + \$1,200.00 annual testing and maintenance (105 surplus days would be) If \$48,000 could be taken out of the Reserve Fund, it would leave with hardly nothing for this year. It was said the old fire



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trucks are used for Colleges, for training, if they have Fire Academy Programs, they can't be use for application. The equipment replacement fund is for replacing equipment and has over \$500,000.00 in it, which is for most of the fire equipment and are under a ten year cycle, to be replaced every ten years. Finance Director suggested borrowing it from the vehicle replacement fund, and to keep it funded, so it will always be there. Earlier in the workshop, most everything that related to the new building was removed from the revision 9. So attention was drawn back to the \$58,625.00, which covers all of the office supplies, cleaning supplies, vehicle maintenance, and small tools for inventory, needed in order to move into the new station. This amount is based on the historical current fire department averages, compared to the new one being built. Discussion followed as to take this amount, on a one-time basis from the game room revenues. (\$393,665.50). Around 1995, the Reserve Fund was set up and the Commissioners Court in Galveston began contributing monies to the Galveston County Fire Fighters Association, who at that point in time, was volunteer agencies, which La Marque was mostly volunteer at that time. Through changes of leadership in the Courts, the scope of that program changed. Now, Texas City, La Marque and Galveston appropriate money depending upon the available funds that they may have, it went from roughly \$50,000.00 per year, per department across the County, to last year and the year before down to \$22,500.00 for providing mutual aid services, both EMS and Fire and a whole array of things upon request. Based on the contract that is signed it is used for special projects. Monies have been drawn from that reserve for things that we could not otherwise pay for from the general fund. A few weeks earlier, the Fire Chief and Finance Director encumbered the funds by identifying two line items. (Earmarked for Building Maintenance and Training) but, if needed can be used for other. Uniforms and bunker gear for firefighters at both buildings are required. Professional fees are predictable in the sense that they are paid every year (\$30,000.00).

Mayor Hocking called for a break at 10:16 a.m.

Mayor Hocking reconvened the Budget Workshop at 11:25 a.m.

Continuation of FIRE DEPARTMENT – Chief Grimm brought a revised staffing pattern for Revision 9 (pertaining to manning the new Fire Station); from the original revision that was included in the proposed Fire Department revision number 9. He reduced the number of positions from the original 18 to 9 additional personnel to man the new Fire Station. They will continue to look into alternatives ways to provide personnel, and still maintain the degree of proficiency and delivery of service, by using a different approach, at the same time meet the ISO requirements. (\$375,000.00). This will be again visited for the 2019 budget year.

Finance Director said that this number is more reasonable, she has seen a pattern of steady growth in the past few years.

Chief Grimm mentioned a leave and staffing policy program that he implemented in 2015, addressing the use of sick-leave, holiday leave, vacation leave, and “Kelly” days, that is



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basically a leave scheduling program, he is continuing to develop and use within his department.

The possibility of repairing fire truck and using it as a reserve apparatus rather than purchasing a new truck was briefly discussed. The fire truck has been evaluated, by more than one expert in the field, no one that has looked at it would be advocated for its reuse. The truck is over twenty years old, even as a reserve vehicle, it's questionable. Currently the Fire Department Reserve equipment consists of the 2010- (First out Unit); then the other is the truck that is approaching 30 years of age, it is being used as a reserve, so, the two being used now, one is twenty-one years of ages, the other is thirty years.

Mayor Hocking recused himself for the next discussion at 11:39 a.m.

Mayor Pro-tem Bell began discussing the proposal of three separate buildings that are currently being considered to be acquired and used for city facilities. The first two buildings are move-in ready at this time, if Council gives the approval, one building being an all-purpose, true community room, that the City could rent out for several for different usages. The Library has grown so that they could utilize other space as well. With the third building, looks like there will be some consistent funding for youth programs, since at the current time there are no major amenities to offer the citizens, it could be potential for a Library annex, a true recreational center, with the theater and equipment. If the building is seen as a municipal complex, this would give us more flexibility. The City does have the capacity to finance. It was advised to negotiate terms in an executive session. Full, thorough building inspections and an appraisal will need to be conducted. Further discussion briefly included the cost to bring the buildings up to par, and the need for a certified inspector for roofing, electrical, plumbing, windstorm and HVAC. A comparison had been made on the monthly costs for electricity, and other utilities. Ceramic particle (not the cool deck), dust added to any paint was recommended, that could cut down on the electricity costs. A question came up as to what existing equipment would be included if the City was to acquire the buildings. It was said that this would be discussed in further detail in the negotiations of the property and/or equipment that currently existed. Also discussed and agreed upon, was the need for the scouting out of the right kind of team with a lot of vision, that could make those dreams come true for the city's plans for the third building; it will be a massive task. It was discussed that the community should be made a part of the decision making and plans for the third building, there is so much potential there. (Records storage facility, municipal facilities, recreational facility, library annex, community center, Public Services Administrative offices, and so much other potential uses). It was the consensus of Council to move forward with negotiation to acquire the buildings. The Finance Director asked for the opportunity to check the market to see what the best options are to save the citizens money and maximize the benefit of the \$500,000.00 (fire truck, building (s) and fire station), it has to be used for capital. It was asked that if enough feedback from the citizens is obtained, and it is determined that the community wants a sprinkler pad, or other green spaces, is this still capital? Which it was said that it was considered capital. The need for a dollar amount to be issued for a CO will need to be obtained, in order to move forward on the proposal for



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the third building. There needs to be a plan in place, and the City's bond counsel would need to be contacted for the language of the ordinance required and for suggestions. It is not unusual for municipalities to operate entities that generate revenue (Recreation programs or Centers, pools, parks, basketball courts, etc.). Museums, historical rooms, and other funding resources for these types of venues are out there and available. It was said that in the next thirty days, Council should visit with their constituents to gather input on what the community would like to see for the potential uses of the buildings.

Mayor Pro-Tem announced a break for lunch from the Budget workshop at 12:20 p.m.

A Special Council Meeting to begin at 2:15 p.m.

Mayor Hocking began, "We had an excellent budget week, we ended up with a balanced budget, and we have 110 days of surplus, all budget items were met. We gave raises to many people, most rewarding, I think for myself we for the rank and files workers who actually do the work."

See Special Meeting Minutes of July 27, 2017 beginning at 2:15 p.m.

Mayor Hocking reconvened the Budget Workshop at 4:02 p.m.

Ron Crowder, President of the La Marque Economic Development Corporation and Executive Director Alex Getty were present and provided the following report, based on the city's Strategic Plan:

1. Blight – Improvements have been made, by demolishing buildings, and a mowing schedule of the vacant lots
2. Infrastructure – Improvements in the water and sewer infrastructure within the last few budget years, as new businesses are brought in, this is vital.
3. Downtown Revitalization – engaged Texas A & M with a vision of the new downtown area (focusing on 1st and Laurel and property across the street) First Street from Bayou to Highway 3; Laurel from the old fire station to the Post Office.

The La Marque EDC is currently working with a lot of different developers, and beginning to get more attention from retailers. One reason for that, is the Lago Mar development in Texas City. A few grants were given this last year, which are helping in the expansion and/or upgrade of their companies: Crescent Electric, Kintec, A & A Machine, One-Stop Shop La Marque; branding La Marque, territorial signage along I-45. The Lake Road project was discussed, this has been a revitalization focus in previous years. The Revitalization Fund will be able to continue the interest in that area (currently working to purchase 13 lots in the area), while remaining residential in nature. A few of the lots are currently being mowed by the City. It was asked if the County can take a look at the money that the City of La Marque is spending to maintain those lots, and make exceptions, which was said that it is an open auction. The City files liens against the property, but cannot force the liens, the City has to wait until the property sales, to recoup



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what the City has spent, on tearing down and mowing these property. It was asked if the City has reached out the current businesses to receive feedback, from some of those who do not appear to be thriving but continue to stay, as to what made them decide to build in La Marque, to stay in La Marque, and what initiated them to start their business, and ask them what would help their businesses grow, and from that maybe develop a plan to insight more businesses in La Marque. The EDC has surveyed the businesses, sent out in water bills surveys, spoke to individuals, to businesses, and invited them to the meeting with Texas A&M, which had a great turnout. There were eight different meetings conducted, with all kinds of businesses attending them. Before the Strategic Plan was developed a few years ago, a survey was sent out and from that survey prompted the Strategic Plan. It was suggested by Texas A&M to for a committee which consists of downtown area businesses. A few of the downtown business are leasing the buildings, and it was suggested to contact the owners of those buildings for this committee. Fifteen foot 15 foot sidewalks, lighting in the middle of a median in the middle of the road, dressing that area up. Solar energy or turbines were suggested to use for the night lighting. Discussion continued as to plans for the types of businesses they want to bring in to the downtown area, which is envisioned to branch out to Highway 3. This area has recently been named the Renaissance District, beginning at Cedar and Bayou then go up Bayou to 1765 then turn right on Highway 3, then come down Highway 3, back down to Cedar, then come up Cedar, and inside the Renaissance District will be Kay's Station at the center of 1st and Laurel. They continued to map out in words the area they want to focus on for the vision of a new downtown area. They discussed a proposed multi-family building (like Mid-town), a walkable downtown area – all of which takes serious planning, with a Farmer's Market concept (proposed location at corner of Highway 3 and 1st Street), restaurants, and entertainment was also included in the report from A&M. Social interaction has to be evident in order for this concept to strive, with a very detailed plan. The question and challenge is what can we build or plan that will attract the people to want to live in the downtown area. Currently, in the core area of downtown there are about three to four hundred people there every day, the question is what do they want? Further discussion included the area of Vauthier and I-45, the status is that the plans are in, it is basically ready to do, and it is a matter of the developer kicking it off. The EDC sold that property with a clause, that if it does not kick-off, by the end of September or first of October, the EDC has the right to repurchase it, and bring in another developer. It was mentioned that in the clearing of that property, some of the surrounding residents have experienced more flooding after heavy rains than before the clearing. It was said that a detention pond will be eventually placed in the area to alleviate this problem, and that currently, they are cleaning out areas, to help this flooding problem as well. A large RV Park is currently going in around 2004. Gulf Greyhound Park operates under Texas laws, the future of the track, shows weekend activities, but unofficially, the facilities are starting to show wear and tear. The containers that are on the property has been brought to the attention of City Hall, maybe an ordinance could be adopted to regulate the containers. A Class "A" Hockey arena has been informally discussed. Bix Rathburn will be focusing and dedicating his time and through his contacts, can possibly bring something in over there. The Public Information Officer Colleen Merritt, brought in a year ago, has been excellent and they are looking forward to where she can take the City. They are keeping



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an ear to the ground on some of the properties that have had the schools torn down in La Marque.

(4) ADJOURNMENT

Councilmember Michetich made a motion to adjourn the Budget Workshop at 5:20 p.m.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL
REGULAR MEETING MINUTES
OF
OCTOBER 9, 2017**

Regular City Council Meeting Minutes of the City of La Marque City Council held on Monday, October 9, 2017, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Hocking called the Special Meeting to order at 6:00 p.m.

(2) ROLL CALL

Bobby Hocking

Keith Bell

Chris Lane

Robert Michetich

Casey Mc Auliffe

Mayor

Mayor Pro-Tem, Councilmember District A

Councilmember, District B

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Carol Buttler

Ellis Ortego

Robin Eldridge

City Manager

City Attorney

City Clerk

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Hocking led the invocation and the Pledge of Allegiance

(4) PRESENTATIONS/PROCLAMATIONS

Proclamation- Bob and Mary Eaton

Mayor Hocking read and presented Bob and Mary Eaton a proclamation for their continued volunteerism after Hurricane Harvey. They have been providing transportation to those citizens who have been affected by the storm and have no transportation.

Retirement- John Brasher

Mayor Hocking and Chief Grimm announced the retirement of John Brasher who has been with the City in the Fire Department for twenty-nine years.

(5) CITIZENS PARTICIPATION

1. Geraldine Sam asked if senior citizens were going to receive the same discount with the news solid waste provider as they did with the previous provider. Also asked if they were still going to have to pay the seventy dollars for the cart. City Manager clarified that in the previous contract it was ninety-five dollars per cart and in this contract it is seventy dollars, if they are stolen or damaged by the owner, and that is not a fee that is charged on a regular basis.



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(6) MINUTES

- a. Regular City Council Meeting Minutes of August 14, 2017
- b. Special City Council Meeting Minutes of August 21, 2017
- c. Regular City Council Meeting Minutes of September 11, 2017
- d. Special City Council Meeting Minutes of September 18, 2017

** Councilmember Lane made a motion to approve the minutes of the August 14, 2017; August 21, 2017; September 11, 2017 and September 18, City Council minutes.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding adopting Ordinance No. **O-2017-0013**, amending Sec. 62-51; Maximum limits in school zones generally, and Sec. 62-139; Parking prohibited on certain streets during school hours, by adding a new Sec. 62-51; Maximum limits in school zones generally.
- b. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2017-0019**, amending Appendix "A", Schedule of Fees and Charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed solid waste collection charges.
- c. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2017-0020**, amending the FY 2016-17 Budget for grants, special (restricted) revenues and related expenditures by increasing (decreasing) certain revenues and increasing (decreasing) certain expenditures to individual budget accounts in certain funds as set forth in attached Exhibit "A".
- d. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2017-0021**, amending the entire Article II of Chapter 35, Garbage, Rubbish And Rubble, to rename the Clean City Commission as "Keep La Marque Beautiful Commission," to restate its purpose, and to provide for additional officer positions.

Mayor Hocking closed the Regular Meeting and opened the Public Hearings at 6:10 p.m.

No one spoke

Mayor Hocking closed the Public Hearing and reconvened the Regular Meeting at 6:14 p.m.

(8) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2017-0013**, amending Sec. 62-51; Maximum limits in school zones generally, and Sec. 62-139; Parking prohibited on certain streets during school hours, by adding a new Sec. 62-51; Maximum limits in school zones generally.



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- ** Councilmember Lane made a motion to adopt Ordinance No. O-2017-0013.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**
THIS IS THE SECOND AND FINAL READING

- b. Discussion/possible action regarding Ordinance No. **O-2017-0019**, amending Appendix “A”, Schedule of Fees and Charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed solid waste collection charges.

- ** Councilmember Michetich made a motion to adopt Ordinance No. O-2017-0019.
- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**
THIS IS SECOND AND FINAL READING.

- c. Discussion/possible action regarding adopting Ordinance No. **O-2017-0020**, amending the FY 2016-17 Budget for grants, special (restricted) revenues and related expenditures by increasing (decreasing) certain revenues and increasing (decreasing) certain expenditures to individual budget accounts in certain funds as set forth in attached Exhibit “A”.

- ** Councilmember Lane made a motion to adopt Ordinance No. O-2017-0020.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**
THIS IS THE SECOND AND FINAL READING.

- d. Discussion/possible action regarding adopting Ordinance No. **O-2017-0021**, amending the entire Article II of Chapter 35, Garbage, Rubbish And Rubble, to rename the Clean City Commission as “Keep La Marque Beautiful Commission,” to restate its purpose, and to provide for additional officer positions.

- ** Councilwoman Mc Auliffe made a motion to adopt Ordinance No. O-2017-0021.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**
THIS IS THE SECOND AND FINAL READING

(9) NEW BUSINESS

- a. Discussion/possible action regarding approving the recommendation of the Cemetery Board to Transfer Cemetery Plot 84, spaces 6-10; and Plot 85, space 10 of the Southeast Quadrant from Truman A. Meadows (Alma Meadows) to Samantha D. and Kadie E. Meadows (granddaughters).

- ** Councilmember Lane made a motion to approve the recommendation of the Cemetery Board to Transfer Cemetery Plot 84, spaces 6-10; and Plot 85, space 10 of the Southeast Quadrant from Truman A. Meadows (Alma Meadows) to Samantha D. and Kadie E. Meadows (granddaughters).

- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**



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- b. Discussion/possible action regarding adopting Resolution No. **R-2017-0025**, approving participation in the Texas Cooperative Liquid Assets Securities System Program (Texas CLASS) to provide an option for a short-term, highly liquid investment program, designed specifically for public-sector funds; to provide the opportunity to invest funds on a cooperative basis in short-term investments which are carefully selected to provide maximum safety and liquidity while generating a competitive yield.

** Councilmember Michetich made a motion to adopt Resolution No. R-2017-0025.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**

- c. Discussion/possible action regarding approval of a Change Order for LJA Engineering Project No. E019-097D to Texas Pride Utilities, LLC, to increase the original bid of \$554,565.00 by 25% (\$134,714.00) to be added to the City of La Marque Sanitary Sewer Rehabilitation 2016, making total cost of the project \$689,279.00 with an additional 60 days to project completion.

After a lengthy discussion as to why it was a change order instead of going out for bid, as done previously, with the other projects, Mayor Pro-Tem Bell asked for an explanation.

Public Services Director Les Rumburg explained that the bids came in low, leaving over \$800,000.00 remaining funds out of the 2009 grant. The 25% additional is enabling the city to spend more of the allotted money on other projects. With the City having such dilapidated infrastructure, they decided to continue repairing some of those other projects, also, for the sake of time.

Mayor Pro-tem said that the City may not always want to do business in that fashion, and that bidding those other projects, would provide opportunities for all qualified bidders and allow others to bid and have healthy competition, but still wanted to move forward on the item. He referred to a side note on one of the pages, and asked the City Manager to clarify.

City Manager Buttler explained, "That is not how I would have worded it, but, as a rule, the maximum you can go up on a contract is 25% for the City, but usually it is 25% decrease for a City. It is saying in excess cannot be reviewed, I believe, if I understand how the GLO works, If we would have submitted this in excess of the 25%. The GLO couldn't review it, and would be rejected.

Mayor Pro-Tem added that he would support it, because the work needs to be done, but that he wanted to do business more in line with the spirit of what change orders are supposed to be used for.

Councilmember Michetich added that the although the contractor was the lowest one turned in, actually \$40,000 lower than the others, so by bidding the other projects, may or may have not ended up with the same outcome, it could have cost the City more money.



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It was also added, that GLO had already reviewed the change order, before being submitted to City Council

- ** Councilmember Lane made a motion to approve a Change Order for LJA Engineering Project No. E019-097D to Texas Pride Utilities, LLC, to increase the original bid of \$554,565.00 by 25% (\$134,714.00) to be added to the City of La Marque Sanitary Sewer Rehabilitation 2016, making total cost of the project \$689,279.00 with an additional 60 days to project completion.

- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(10) AWARD OF BID(S)/CONTRACTS

- a. Discussion/possible action regarding approval of annual Water Pollution Control and Abatement Contract with Galveston County Health District for services provided including, City-wide grease trap inspections, Waste Water Treatment inspections, and complaint investigations in the amount of \$12,272.16.

- ** Mayor Pro-Tem Bell made a motion to approve the annual Water Pollution Control and Abatement Contract with Galveston County Health District for services provided including, City-wide grease trap inspections, Waste Water Treatment inspections, and complaint investigations in the amount of \$12,272.16.

- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

- b. Discussion/possible action regarding award of LJA Engineering Project No. E019-1003 to To-Mex Construction, LLC, for the cost of construction services necessary for repairs/replacement of segment of City of La Marque Sanitary Sewer Rehabilitation 2016, in the amount of \$545,910.00.

Mayor Pro-Tem Bell referred to back-up on this item, and that this is what he had discussed in item 9c, anticipating a future change order. He told the City Manager that he would like to arrange a meeting with LJA.

- ** Councilmember Michetich made a motion to approve awarding LJA Engineering Project No. E019-1003 to To-Mex Construction, LLC, for the cost of construction services necessary for repairs/replacement of segment of City of La Marque Sanitary Sewer Rehabilitation 2016, in the amount of \$545,910.00.

- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**

- c. Discussion/possible action regarding award of Bid LM #01-18 to DXI Industries for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$ 41,398.00.



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- ** Councilmember Michetich made a motion to award Bid LM #01-18 to DXI Industries for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$ 41,398.00.
- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**
- d. Discussion/possible action regarding award of Bid LM #02-18 to Petroleum Companies, Inc. for fuel in the amount of \$ 5,657.50 in differential costs.
- ** Councilwoman Mc Auliffe made a motion to award Bid LM #02-18 to Petroleum Companies, Inc. for fuel in the amount of \$ 5,657.50 in differential costs.
- ** Mayor Pro-Tem Bell seconded. **MOTION CARRIED UNANIMOUSLY**
- e. Discussion/possible action regarding award of Bid LM #03-18 to Century Asphalt for Cold Mix/ Cold Lay in the amount of \$ 29,750.00.
- ** Mayor Pro-Tem Bell made a motion to award Bid LM #03-18 to Century Asphalt for Cold Mix/ Cold Lay in the amount of \$ 29,750.00.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**
- f. Discussion/possible action regarding award of Bid LM #05-18 to Pencco, Inc. for Odor and Corrosion Control in the amount of \$ 183,250.00.
- ** Councilmember Michetich made a motion to award Bid LM #05-18 to Pencco, Inc. for Odor and Corrosion Control in the amount of \$ 183,250.00.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**
- g. Discussion/possible action regarding award of Bid LM #06-18 to WBI Inc. for Sludge Removal in the amount of \$122,500.00.
- ** Mayor Pro-Tem Bell made a motion to award Bid LM #06-18 to WBI Inc. for Sludge Removal in the amount of \$122,500.00.
- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**
- h. Discussion/possible action regarding award of Bid LM #07-18 to ACT Pipe & Supply for Water & Sewer Supplies in the amount of \$147,690.50.
- ** Mayor Pro-Tem Bell made a motion to award Bid LM #07-18 to ACT Pipe & Supply for Water & Sewer Supplies in the amount of \$147,690.50.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**



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- i. Discussion/possible action regarding award of Bid LM #08-18 to Synagro for Aeration Basin Cleaning in the amount of \$102,000.00.
- ** Mayor Pro-Tem Bell made a motion to award Bid LM #08-18 to Synagro for Aeration Basin Cleaning in the amount of \$102,000.00.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**
- j. Discussion/possible action regarding award of Bid LM #09-18 to Oriental Building Services, Inc., for Janitorial Services in the amount of \$32,282.40.
- ** Councilwoman Mc Auliffe made a motion to award Bid LM #09-18 to Oriental Building Services, Inc., for Janitorial Services in the amount of \$32,282.40.
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**
- k. Discussion/possible action regarding authorizing the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force.
- ** Mayor Pro-Tem Bell made a motion to authorize the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**
- (11) **APPOINTMENTS/NOMINATIONS**
 - a. Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions.

No appointments were made.
 - b. Discussion/possible action regarding Resolution No. **R-2017-0026** designating members of the City Council as Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for year 2018.
 - ** Councilmember Lane nominated Mayor Bobby Hocking as the Representative and Councilmember Robert Michetich as the Alternate to the General Assembly of the Houston-Galveston Area Council for year 2018 and adopting Resolution No. R-2017-0026.

(12) CITY MANAGER REPORT

- **Judicial**
- **Police Department**



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- **Fire Department**
- **Library**
- **Public Services**
- **Financials**

(13) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

1. Section 551.052 (Deliberations about Real Property) – Discuss negotiations relating to lease/purchase property for city facilities

Mayor Hocking recused himself from the Executive Session.
Mayor 6:43 p.m. exited the meeting

Pro-Tem Bell adjourned into Executive Session at 6:45 p.m.

(14) ACTION TAKEN FROM EXECUTIVE SESSION

1. Discussion/possible action regarding negotiations relating to lease/purchase property for city facilities.

Mayor Pro-Tem Bell at 8:23 p.m.

No action was taken

(15) REQUEST AND ANNOUNCEMENTS

There were none

(16) ADJOURNMENT

- ** Councilmember Lane made a motion to adjourn the Regular Meeting at 8:23 p.m.
** Councilwoman Mc Auliffe seconded. **MEETING ADJOURNED**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**CITY OF LA MARQUE
CITY COUNCIL
EXECUTIVE SESSION AND
SPECIAL MEETING MINUTES
OF
OCTOBER 16, 2017**

Executive Session and Special City Council Meeting Minutes of the City of La Marque City Council held on Monday, October 16, 2017, beginning at 10:00 a.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Pro-Tem Bell called the Special Meeting to order at 10:10 p.m.

(2) ROLL CALL

Bobby Hocking
Keith Bell
Chris Lane
Robert Michetich
Casey Mc Auliffe

Mayor – Abstained from this meeting
Mayor Pro-Tem, Councilmember District A
Councilmember, District B
Councilmember, District C
Councilmember, District D

OTHER OFFICIALS PRESENT:

Carol Buttler
Ellis Ortego
Robin Eldridge

City Manager
City Attorney
City Clerk

(3) EXECUTIVE SESSION

1. Section 551.052 (Deliberations about Real Property) – Discuss negotiations relating to lease/purchase of property for city facilities

Mayor Pro-Tem closed the Special Called meeting and opened the Executive Session at 10:12 a.m.

Mayor Pro-Tem reconvened the Special Called meeting at 10:36 a.m.

(4) ACTION TAKEN FROM EXECUTIVE SESSION

1. Discussion/possible action regarding contract negotiations relating to lease/purchase of property for city facilities and authorize the City Manager to execute the contract.

Councilwoman Mc Auliffe made a motion to authorize Mayor Pro-Tem and the City Clerk to execute a Memorandum of Agreement for lease/purchase of three buildings and five acres of property owned by the Abundant Life Christian Center of La Marque Incorporated.



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Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(5) ADJOURNMENT

Councilwoman Mc Auliffe made a motion to adjourn the Special Called meeting at 10:37 a.m.

Councilmember Lane seconded. **MEETING ADJOURNED**

Keith Bell, Mayor Pro-Tem

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 7a

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding ratification of settlement agreement between the City of La Marque and D. Grimm, Inc., in the amount of \$22,500, related to the contractor-caused break in the 12" water line at the Texas-New Mexico Power (TNMP) Substation site on FM 1764

X

Attach for reference

1. Settlement Agreement

STAFF BRIEFING:

- Around the end July, a contractor working for Texas/New Mexico Power broke a 12" water line in the easement perpendicular to FM 1764.
- The break occurred after City staff had gone on site to describe the location of the 2, 12" lines to the contractor.
- After contractor broke the lines, there was a significant loss of water while the City expedited a means to repair the break; a third-party had to be contacted to repair the line while water was still under pressure.
- The final tally – 3rd-party charge, water loss, staff time, etc. – totaled over \$38,000.
- A formal letter was drafted and forwarded by a representative from Olson and Olson Law Firm, requesting the full amount.
- The contractor's response was to offer \$22,500 as settlement.
- It is the opinion of staff and attorney that further pursuit of the total amount would be expensive, time consuming, and the end result could be no better than where we are with this offer.
- After thorough examination and contemplation, City Manager has determined acceptance of this offer to be in the best interest of the City, and notified City Council prior to acceptance of settlement.
- City received check for settlement.

HISTORY:

TARGET IMPLEMENTATION: N/A

SIGNIFICANT ACTION DATES:

- **July, 2017** – Line break and subsequent repair
- **October, 2017** – correspondence between City, TNMP, and D. Grimm
- **October 22, 2017** – Submittal of offer
- **November 8, 2017** – City received check from D. Grimm



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – ratification of action | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Received	\$22,500.00
Estimated Expenditure	
Acct. Name(s)	To be determined by Finance Director
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to ratify settlement agreement between the City of La Marque and D. Grimm, Inc., in the amount of \$22,500, related to the contractor-caused break in the 12" water line at the Texas-New Mexico Power (TNMP) Substation site on FM 1764

FISCAL IMPACT: \$22,500 proceeds in settlement agreement

November 3, 2017

11-07-17P01:59 RCV9

Ms. Carol Butler
City of La Marque
1111 Bayou Rd.
La Marque, Texas 77568

Via Fed Ex

Re: Settlement Check for D. Grimm Matter

Dear Ms. Butler:

Please find enclosed the settlement check for the D. Grimm matter in the amount of \$22,500.00.

Very truly yours,

OLSON & OLSON, L.L.P.


Derra Mattina

Cc: Les Rumburg



CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017

Prepared by: Carol Buttler

Department: Administration

Agenda item: 7b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Presentation/discussion/possible action regarding the status of Drainage District #2 drainage improvements and maintenance throughout the City of La Marque and provide direction to City Manager



Attachments to be Distributed at Meeting

STAFF BRIEFING

- Galveston County Drainage District #2 (DD#2) provides drainage improvements and maintenance throughout the majority of La Marque.
- Mr. Alan Kuehl, General Manager of DD#2, and DD#2 Board members were invited by Councilmember Michetich to present an overview of DD#2 improvements and maintenance programs for La Marque and to provide additional information as requested by City Council.
- City Councilmembers and City staff recently attended public meetings with Texas Department of Transportation (TxDOT) to view and comment on the proposed I-45 widening project, which led to discussions of drainage issues in La Marque.

HISTORY:

TARGET IMPLEMENTATION:

SIGNIFICANT ACTION DATES:

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Dependent on City Council discussion



CITY COUNCIL AGENDA FORM

FISCAL IMPACT: Dependent on City Council discussion



CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 8a

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of LJA Engineering Project No. E019-1002 to Statewide Services, Inc., for the cost of construction services necessary for repair/replacement of sanitary sewer main line on Oak Street, from Cedar to Hathaway, under Highway 3, and terminating at the Hathaway Lift Station; in the amount of \$412,190.00

X

Attach for reference

1. Letter of Recommendation from LJA Engineering
2. Bid Tabulation
3. Map of area delineating lines of repair/replacement

STAFF BRIEFING:

- This project, utilizing budgeted 2016 CO Bond funds, will help to take care of an issue that has persisted over many years.
- It is anticipated to resolve the concerns of area residents (specifically on Shady Lane), who have complained of sewer back-ups or odor issues.
- Project will repair or replace the force main running parallel along Oak Street, from Cedar to approximately Shady Lane, where the line transitions to gravity-flow.
- Project will provide much needed sewer line rehabilitation in an area (Shady Lane) where City performed emergency repairs last spring to address an odor issue.
- The gravity-flow line continues to Hathaway Street (still parallel to Oak), and then turns, crosses underneath the Union Pacific Railroad, and under Highway 3, eventually out falling into the Hathaway Lift Station.
- LJA Engineering acquired the necessary permits (Railroad and TxDOT), initiated the bidding process, conducted the mandatory Pre-Bid conference, and held the bid opening.
- Any time delays between initial engineering and this point can be attributed to the permitting process of the railroads and pipeline utilities.
- There were 10 attendees at the mandatory Pre-bid conference where plans were presented.
- Of the 10 attendees, 4 submitted bids.
- Staff concurs with Engineer and recommends awarding the bid for \$412,190.00 to Statewide Services, Inc. as the lowest qualified bid meeting specifications.
- Director of Public Services still needs to review with Finance Director.

HISTORY:

TARGET IMPLEMENTATION: Upon approval, contractor will be provided notice-to-proceed – estimated start date December 1, 2017.

SIGNIFICANT ACTION DATES:

October 4, 2017 – Mandatory Pre-Bid conference

October 11, 2017 – Bid opening



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Bid Award | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$2.5 million
Actual Bid	\$412,190.00
Estimated Expenditure	\$412,190.00
Acct. Name	2016 CO SSO
Line Items #	47-7003-24-00-SSO
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to award LJA Engineering Project No. E019-1002 to Statewide Services, Inc., for the cost of construction services necessary for repair/replacement of sanitary sewer main line on Oak Street, from Cedar to Hathaway, under Highway 3, and terminating at the Hathaway Lift Station, in the amount of \$412,190.00

FISCAL IMPACT: 2016 CO Bond totaling \$412,190.00.



11821 East Freeway
Suite 360
Houston, Texas 77029
LJA.com

t 713 450 1300
f 713 450 1385
TBPE F-1386

October 23, 2017

Mr. Les Rumberg, Director
Public Works
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

RE: Bid Tabulation and Recommendation of Award for Construction of
City of La Marque
Oak Drive Force Main & Gravity Line along Hathaway
LJA Project No. E019-1002

Mr. Rumberg;

Bids for construction of the reference project were received on Wednesday, October 11, 2017, at 10:00 A.M. at the City Council Chambers office located at 1109-B Bayou Road, LM TX 77568 and subsequently read in public. Number of (4) contracting firms submitted bids for the project. 4 (4) arithmetic errors were found but did not change the final results.

The bidders from low to high and the correct total amounts bid are as follows:

<u>Contractor</u>	<u>Location</u>	<u>Contract Amount</u>
Statewide Services, Inc.	Houston, TX	\$412,190.00
IPR South Central, LLC.	Pasadena, TX	\$436,521.00
Texas Pride Utilities, LLC.	Houston, TX	\$443,060.00
Armadillo Underground Utilities, LLC.	Houston, TX	\$489,910.00

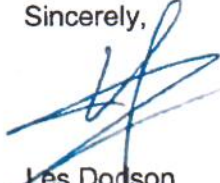
A copy of the Bid Tabulation is attached.

The bidding documents of the bidders were examined and found to be in order.

Our investigation of Statewide Services, Inc. included a review of their surety, references of previous projects and past work experience. Based on our investigation, we recommend awarding the contract to the low bidder, Statewide Services, Inc. The total amount bid by the low bidder was \$412,190.00 and is within available funds.

If you have any questions or need additional information, please contact me at 281-627-2633.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Les Dodson', written over a horizontal line.

Les Dodson
Construction Manager

Attachment

cc: Robin Eldridge, City Clerk
Les Dodson, LJA
Mark Havran, P.E. LJA
Construction File 16.6

Bid Tabulation For:

City of La Marque Construction of
Oak Drive Force Main & Gravity Line Along Hathaway
La Marque, TX, Galveston County

Bid Opening Date:

October 11, 2017

Bid Opening Location:

City of La Marque

Tabulation By:

Deyanira Rivera

Tabulation Date:

October 16, 2017

LJA Project No.:

E019-1002

Bidder's Name

Total Bid Amount

1) Statewide Services, Inc.

\$412,190.00

2) IPR South Central, LLC

\$436,521.00

3) Texas Pride Utilities, LLC

\$443,060.00

4) Armadillo Underground Utilities, LLC

\$489,910.00

Calendar Days - 150



I, Mark E. Havran, P.E. hereby certify these bid tabulations to be true and correct.

Bid Tabulation - Bid Opening, Wednesday, October 11, 2017 @ 10:00 A.M.
 Client: City of La Marque
 Project Title: Oak Drive Force Main & Gravity Line Along Hathaway
 LJA Project No. ED19-1002

Page 1

Statewide Services, Inc.
 6819 Cadillac St.
 Houston, TX 77021
 Tel (713) 864-3368
 Fax (713) 868-0993
 Camell Allison, President
 me@statewideservicesinc.com

IPR South Central LLC
 131 N. Richey
 Pasadena, TX 77506
 Tel (832) 252-4800
 Fax (832) 550-2130
 Bac Ong, Sr. General Manager
 bong@teampir.com

Texas Pride Utilities, LLC
 725 Carby Rd
 Houston, TX 77037
 Tel (832) 607-0707
 Fax (281) 990-6808
 Luis Guerra, Managing Member
 lgtexaspride@yahoo.com

Armadillo Underground Utilities, LLC
 11450 Hirsch Rd.
 Houston, TX 77018
 Tel (281) 221-0465
 Fax (281) 227-0294
 William Wells, Project Manager
 billwells59@icloud.com

FRN F-1386

ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
1	10-Inch Sanitary Sewer Gravity Line (PVC, C-900, DR-19), Open Cut Construction, All Depths, Includes Bypass Pumping as Necessary, Trench Safety, Post TV Inspection, Etc., Complete in Place	135	LF	\$95.00	\$12,825.00	\$68.00	\$9,180.00	\$80.00	\$10,800.00	\$120.00	\$16,200.00
2	10-Inch Sanitary Sewer Force Main (PVC, AWWA C-900, DR-18), Open Cut Construction, All Depths, With Ductile Iron Fittings, Joint Restraints (as necessary), Including Testing and All Appurtenances, Complete in Place	3,440	LF	\$44.00	\$151,360.00	\$52.00	\$178,880.00	\$64.00	\$220,160.00	\$61.00	\$209,840.00
3	10-Inch Sanitary Sewer Gravity Line (PVC, C-900, DR-19), Augered Construction, (and Encased 5/16-Inch Wall Thickness 16-Inch Steel Casing) all Depths, Including By-pass Pumping, Trench Safety, Post TV Inspection, Etc. Through Existing Encasement, Complete in Place	260	LF	\$425.00	\$110,500.00	\$555.00	\$144,300.00	\$320.00	\$83,200.00	\$550.00	\$143,000.00
4	Normal Connection (4-inch or 6-Inch), Complete in Place	4	EA	\$475.00	\$1,900.00	\$283.00	\$1,132.00	\$400.00	\$1,600.00	\$2,000.00	\$8,000.00
5	Short Service Connection (4-Inch) Including District Side Cleanout, Complete in Place	2	EA	\$1,820.00	\$3,640.00	\$452.00	\$904.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00
6	Long Service Connection (4-Inch), Including District Side Cleanout, Complete in Place	2	EA	\$4,700.00	\$9,400.00	\$678.00	\$1,356.00	\$900.00	\$1,800.00	\$3,000.00	\$6,000.00
7	Standard Concrete Sanitary Sewer Manhole, 4- Foot Diameter, 0-8' Depth, Complete in Place	4	EA	\$3,400.00	\$13,600.00	\$4,294.00	\$17,176.00	\$3,800.00	\$15,200.00	\$3,000.00	\$12,000.00
8	Turf Establishment, Full Sodding, Complete in Place	500	SY	\$4.00	\$2,000.00	\$6.00	\$3,000.00	\$10.00	\$5,000.00	\$5.00	\$2,500.00
9	2-Inch Asphalt Surface, Width Varies, Per Detail, Includes Saw-Cut and Removal, Including Replacement of 8-Inch Base and 2- Inch Surface, Type "D" per TxDot Item 340, Complete in Place	100	SY	\$65.00	\$6,500.00	\$68.00	\$6,800.00	\$64.00	\$6,400.00	\$40.00	\$4,000.00
10	SWPPP, Reinforced Filter Fabric Barrier, Installed, Maintained, And Removed, In Accordance with Best Management Practices, Complete in Place	500	LF	\$1.00	\$500.00	\$1.25	\$625.00	\$1.00	\$500.00	\$4.00	\$2,000.00
11	Air Release Valve, Per Detail, Complete in Place	1	EA	\$800.00	\$800.00	\$904.00	\$904.00	\$8,000.00	\$8,000.00	\$2,000.00	\$2,000.00
12	Gate Valve, Per Detail, Complete in Place	3	EA	\$2,700.00	\$8,100.00	\$2,938.00	\$8,814.00	\$2,000.00	\$6,000.00	\$3,000.00	\$9,000.00
13	Hydro-Excavation to Field Locate Depth of all Pipeline Crossings, Complete in Place	1	LS	\$820.00	\$820.00	\$3,390.00	\$3,390.00	\$8,000.00	\$8,000.00	\$2,500.00	\$2,500.00
14	Railroad Protective Liability Insurance Contracted through Marsh USA Service Team 1-800-729-7001, Includes Traffic Control Plan required by the Railroad and the Traffic Control Fees, Complete in Place	1	LS	\$4,000.00	\$4,000.00	\$16,950.00	\$16,950.00	\$22,400.00	\$22,400.00	\$10,000.00	\$10,000.00
15	Abandonment of Existing Sanitary Manhole, Complete in Place	1	EA	\$820.00	\$820.00	\$565.00	\$565.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00
16	Concrete Removal and Replacement, Complete in Place	50	SY	\$150.00	\$7,500.00	\$74.00	\$3,700.00	\$100.00	\$5,000.00	\$100.00	\$5,000.00
30	30 Fill Abandoned Sanitary Sewer Main Lines within the Limits of Existing Pavement with Cement Slurry and Cap, All Sizes, All Depths, Complete in Place	385	LF	\$15.00	\$5,775.00	\$17.00	\$6,545.00	\$20.00	\$7,700.00	\$12.00	\$4,620.00

TOTAL BASE BID ITEMS 1-16

\$340,040.00

\$404,221.00

\$404,760.00

\$439,660.00

Bid Tabulation - Bid Opening, Wednesday, October 11, 2017 @ 10:00 AM
 Client: City of La Marque
 Project Title: Oak Drive Force Main & Gravity Line Along Hathaway
 LJA Project No. E019-1002

Page 2

Statewide Services, Inc.
 6819 Cadillac St.
 Houston, TX 77021
 Tel (713) 864-3368
 Fax (713) 868-0993
 Cfamel Allison, President
 mel@statewideservicesinc.com

IPR South Central, LLC
 131 N. Richey
 Pasadena, TX 77506
 Tel (832) 252-4800
 Fax (832) 550-2130
 Bac Ong, Sr. General Manager
 bong@teampir.com

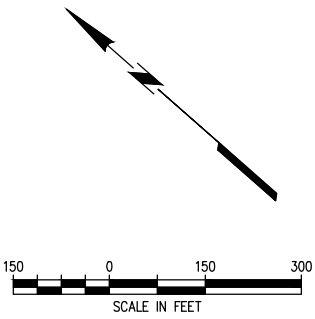
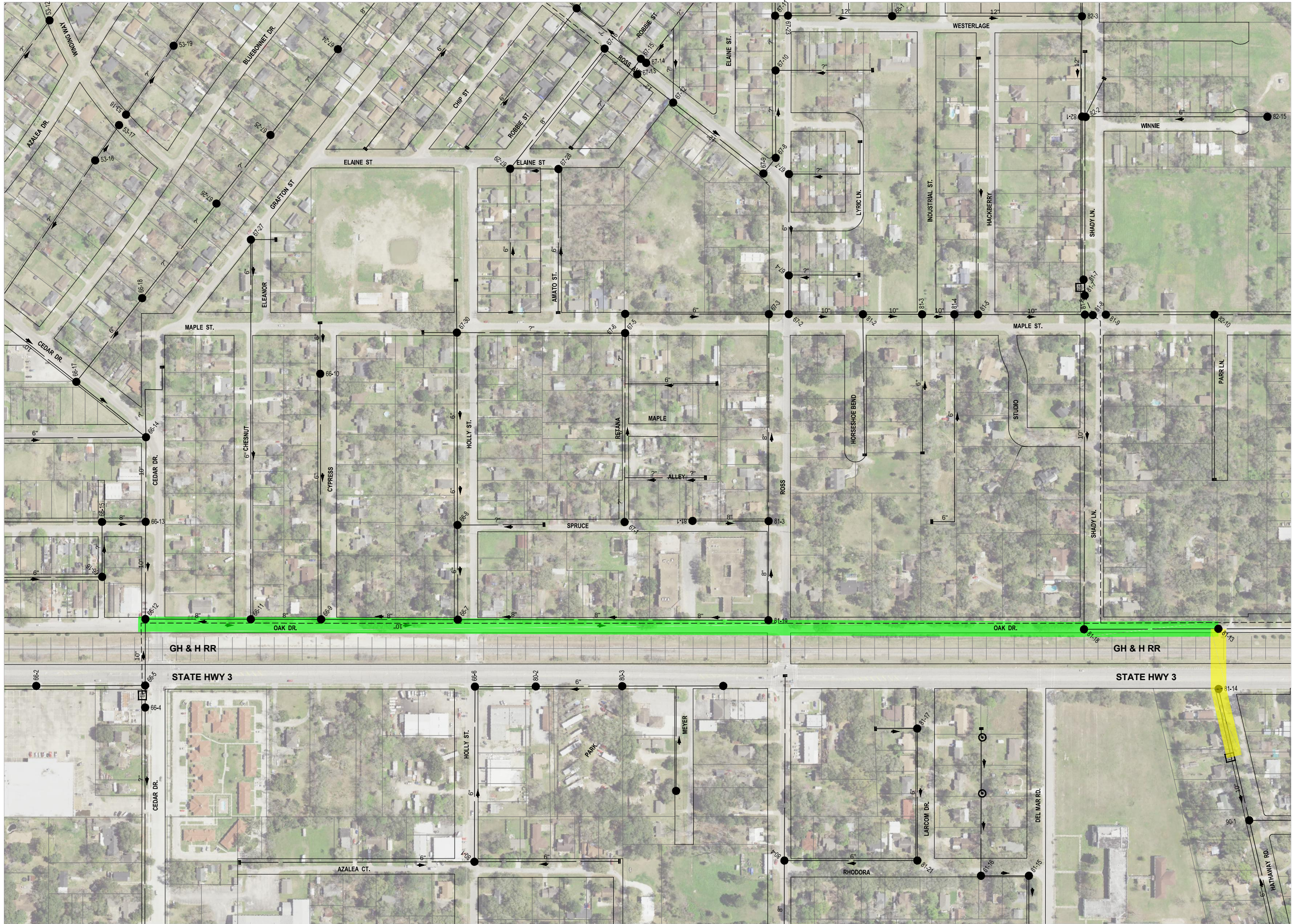
Texas Pride Utilities, LLC
 725 Carby Rd.
 Houston, TX 77037
 Tel (832) 607-0707
 Fax (281) 990-8808
 Luis Guerra, Managing Member
 lgtxaspride@yahoo.com

Armadillo Underground Utilities, LLC
 11450 Hirsch Rd.
 Houston, TX 77016
 Tel (281) 221-0465
 Fax (281) 227-0294
 William Wells, Project Manager
 billwells59@icloud.com

FRN F-1386

ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
SUPPLEMENTARY BID ITEMS											
17	Trench Safety System, As Directed by Owner's Representative, Complete in Place	500	LF	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00	\$2.00	\$1,000.00
18	Deep Connection (4-Inch or 6-Inch), As Directed by Owner's Representative, Complete in Place	5	EA	\$1,520.00	\$7,600.00	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$1,000.00	\$5,000.00
19	Short Service Connection (6-Inch), Including District Side Cleanout, As Directed by Owner's Representative, Complete in Place	5	EA	\$1,800.00	\$9,000.00	\$450.00	\$2,250.00	\$450.00	\$2,250.00	\$1,000.00	\$5,000.00
20	Long Service Connection (6-Inch), Including District Side Cleanout, As Directed by Owner's Representative, Complete in Place	5	EA	\$6,000.00	\$30,000.00	\$600.00	\$3,000.00	\$600.00	\$3,000.00	\$3,000.00	\$15,000.00
21	Sanitary Sewer Cleanout per Detail, As Directed by Owner's Representative, Complete in Place	1	EA	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
22	SWPPP, Area Inlet Protection Barrier, Installed, Maintained, And Removed, In Accordance with Best Management Practices, As Directed by Owner's Representative, Complete in Place	5	EA	\$30.00	\$150.00	\$30.00	\$150.00	\$30.00	\$150.00	\$50.00	\$250.00
23	Turf Establishment, Hydro-Mulch Seeding, As Directed by Owner's Representative, Complete in Place	0.5	AC	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00
24	"Extra" Bank Sand, As Directed by Owner's Representative, Complete	250	CY	\$10.00	\$2,500.00	\$10.00	\$2,500.00	\$10.00	\$2,500.00	\$10.00	\$2,500.00
25	"Extra" Crushed Limestone, As Directed by Owner's Representative, Complete in Place	250	CY	\$30.00	\$7,500.00	\$30.00	\$7,500.00	\$30.00	\$7,500.00	\$30.00	\$7,500.00
26	"Extra" Cement Stabilized Sand, As Directed by Owner's Representative, Complete in Place	250	TON	\$35.00	\$8,750.00	\$35.00	\$8,750.00	\$35.00	\$8,750.00	\$35.00	\$8,750.00
27	Manhole Adjustment, As Directed by Owner's Representative, Complete in Place	1	EA	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$250.00	\$250.00
28	Extra Depth Manhole, As Directed by Owner's Representative, Complete in Place	30	VF	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$300.00	\$9,000.00	\$100.00	\$3,000.00
TOTAL SUPPLEMENTARY BID ITEMS 17-28					\$72,150.00		\$32,300.00		\$38,300.00		\$50,250.00

ITEM NO.	DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM	UNIT PRICE	TOTAL PRICE PER ITEM
ALTERNATE BID ITEMS											
29	Reconstruction Sanitary Sewer with Cured in Place Pipe (CIPP) Lining Sanitary Sewer, Complete in Place	260	LF	\$50.00	\$13,000.00	\$32.00	\$8,320.00	\$40.00	\$10,400.00	\$220.00	\$57,200.00
TOTAL ALTERNATE BID ITEM 29					\$13,000.00		\$8,320.00		\$10,400.00		\$57,200.00
TOTAL BASE BID ITEMS 1-16, including 30:					\$340,040.00		\$404,221.00		\$404,760.00		\$439,660.00
TOTAL SUPPLEMENT BID ITEMS 17-28:					\$72,150.00		\$32,300.00		\$38,300.00		\$50,250.00
TOTAL ALTERNATE BID ITEMS:					\$13,000.00		\$8,320.00		\$10,400.00		\$57,200.00
TOTAL BASE AND SUPPLEMENTARY BID ITEMS:					\$412,190.00		\$436,521.00		\$443,060.00		\$489,910.00
TOTAL BASE BID, SUPPLEMENTARY, ALTERNATE BID ITEMS:					\$425,190.00		\$444,541.00		\$453,460.00		\$547,110.00



- LEGEND**
- FORCE MAIN █
 - GRAVITY LINE █

CITY OF LA MARQUE
FORCE MAIN REHABILITATION
OAK DRIVE
HATHAWAY ROAD

LJA Engineering, Inc.
11821 East Freeway Suite 360
Houston, Texas 77029
Phone 713.450.1300
Fax 713.450.1385
FRN - F-1386

SCALE: AS SHOWN JOB No. E019-0360 EXHIBIT No. 01



CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017

Prepared by: Les Rumburg

Department: Public Services

Agenda item: 8b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award to LJA Engineering the costs of engineering services for preparation of bid packages and additional engineering services for repair/replacement of sanitary sewer main lines throughout identified areas of the community, in the amount of \$89,875.00

X

ATTACH FOR REFERENCE

1. Agreement for Engineering Services
2. Engineers Estimate for Overall Project
3. Location of project

STAFF BRIEFING

- This engineering provides services for the expenditure of remaining funds in the Disaster Recovery grant program which dates back to 2009 and comes as a result of impacts from Hurricane Ike.
- LJA Engineering has been the Texas General Land Office (TGLO)-appointed engineers since the inception of the program.
- TGLO, administrator of the program, has given until 12/31/2018 to complete and close out this program.
- Additionally, this project is constrained in scope by TGLO procedural guidelines which limits the expenditure to areas previously determined to meet environmental reviews.
- This project will help meet the City's Sanitary Sewer Overflow (SSO)-related obligations.
- May notice a reference to 6" pipe in the Engineers Letter which is absent in the Cost Estimate – all 6" pipe will be enlarged to 8", eliminating the smaller size.
- Director of Public Services proposes engineering costs come from bond funds to enable full amount of award to go towards construction.
- Director of Public Services still needs to review with Finance Director.

HISTORY:

- The Cobb/Fendley Sanitary Sewer Study reviewed the City's system and ranked the areas in need from 1 (will need attention in the future) to 5 (needs immediate attention).
- The lines proposed fall into the "3-5" range.

TARGET IMPLEMENTATION: Upon approval, Engineer will initiate surveys and provide additional pre-bid services with actual bidding to occur after the first of the year.

SIGNIFICANT ACTION DATES:

2009 – TGLO first awards City of La Marque Disaster Recovery Grant Funds

November 13, 2017 – Engineering proposed to prepare final project - completely expending program funds



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Approval of Agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$2.5 million
Actual Bid	
Estimated Expenditure	Est. \$89,875.00
Acct. Name(s)	2016 CO SSO
Line Items #	47-7003-24-00-SSO
Other Funding	

STAFF'S RECOMMENDATION: Motion to award LJA Engineering the costs of engineering services for preparation of bid package and additional engineering services for repair/replacement of sanitary sewer main lines throughout identified areas of the community, in the amount of \$89,875.00

FISCAL IMPACT: \$89,875.00 from 2016 CO Bond fund.

LJA Engineering, Inc.



11821 East Freeway
Suite 360
Houston, Texas 77029

Phone 713.450.1300
Fax 713.450.1385
www.ljaengineering.com

October 18, 2017

Les Rumburg
Public Works Director
City of La Marque
1500 Municipal Drive
La Marque, Texas 77568

Re: Assignment Letter for Engineering Services for Expanded TGLO Sanitary Sewer Area
Sanitary Sewer Rehabilitation
LJA Proposal No. 17-02531

Dear Mr. Rumburg:

LJA Engineering Inc. (LJA) is pleased to present this Assignment Letter for Engineering and Construction Services for the replacement of a 6-Inch, 8-Inch, and 10-Inch gravity line. The Agreement, dated June 17, 2004, specifies the general requirements, terms and other conditions, while this letter details the specific elements of service to be performed under this authorization.

In the Alley South of Orange Street from 10th Avenue to 11th Street
Approximately 306 Linear Feet

In the Alley South of Cherry Street from 3rd Avenue to 5th Avenue
Approximately 699 Linear Feet

In the Alley South of Pear from 3rd Avenue to 5th Avenue
Approximately 766 Linear Feet

Along Lone Star Street from Main Street to the end of the line
Approximately 636 Linear Feet

Along Howell Avenue from Main Street to Beyris Street and from Scott Street to
Magnolia Street
Approximately 1,091 Linear Feet

Along 10th Avenue from Main Street to the Alley South of Plum Street
Approximately 870 Linear Feet

Along 12th Avenue from the alley South of Orange Street to the Alley South of Plum
Street and from the Alley South of Dolreze Street to Magnolia Avenue
Approximately 977 Linear Feet

Along Montgomery Avenue from Palm Avenue to the end of the line
Approximately 347 Linear Feet

Along Ryan Street to the end of the line
Approximately 610 Linear Feet

Along Scott Street from Palm Avenue to the Laurel Avenue
Approximately 1,168 Linear Feet

Along Laurel Avenue from Scott Street to the end of the line
Approximately 468 Linear Feet

Along Ross Street from Laurel Avenue to Sycamore Street
Approximately 328 Linear Feet

Along Glendale Avenue from Main Street to the end of the line
Approximately 671 Linear Feet

Along Bayou Road from Scott Street to the end of the line going south
Approximately 660 Linear Feet

ELEMENTS OF SERVICE

A. Preliminary and Design Phase

1. Attend Preliminary Conference with the City and other interested parties regarding the project.
2. Review all reports/plans regarding the existing gravity lines.
3. Establish the scope of any special surveys which, in the opinion of the Engineer, may be required.
4. Prepare detailed specifications, contract documents and contract drawings.
5. Submit final contract specifications and drawings to the required agencies for review and approval.

B. Bidding Phase

1. Assist the City in the advertisements of the project for bids.
2. Respond to questions regarding the project during the bidding process. If required, issue addendums to clarify any questions regarding the project.
3. Conduct a Pre-bid Conference between the Engineer, prospective bidders, suppliers, etc., to make certain that the scope of the work is fully understood.

4. Assist the City in the opening of bids for construction of the project. Tabulate and evaluate bids, and prepare a recommendation letter for City Council action.
 5. Prepare final contract document for execution by the Contractor and the City.
- C. Construction Phase
1. Conduct a Pre-Construction Conference between the City, Engineer and Contractor.
 2. Issue a work order with dates, approved by the City.
 3. Make periodic visits to the project site to observe work with regard to general compliance with the plans and specifications.
 4. Review samples, schedules, shop drawings, and other data which the Contractor submits.
 5. Preparation for execution of the necessary progress documents including work order, payment estimates, change orders, time extensions, and other correspondence required to achieve the intended finished project.
 6. Conduct final inspection in conjunction with the City, Contractor and Engineer. Prepare all closing documents to finalize the contract.
- D. Additional Services
1. Project Representative: Provide the services of a project representative to observe the work of the Contractor to determine if the Contractor is performing the work in general accordance with the approved plans and specifications.
 2. Record Drawings: Upon completion of the project, the contract drawings will be revised to reflect all field changes. The completed "record drawings" will be delivered to the Owner.

BASIS OF COMPENSATION

For the accomplishment of the above tasks and additional services, we propose that our compensation be based on the Agreement dated the 17th day of June, 2004.

- A. Preliminary and Design Phases: Per Section 5, Paragraph 5.1.3 "Lump Sum Charge." Based on the scope of services, our fee will be a lump sum amount of \$46,400.00.
- B. Bidding Phase: Per Section 5, Paragraph 5.1.3 "Lump Sum Charge." Based on the scope of services, our fee will be a lump sum amount of \$2,900.00.

- C. Construction Phase: Per Section 5, Paragraph 5.1.3 "Lump Sum Charge." Based on the scope of services, our fee will be a lump sum amount of \$8,700.00.
- D. Additional Services:
1. Project Representative: Per Section 5, Paragraph 5.1.4.4, "Resident Project Services." Based on the project's estimated construction time, the fee will be approximately: \$29,875.00
 2. Record Drawings: Per Section 5, Paragraph 5.1.3, "Lump Sum Charge." Based on the scope of the project, the lump sum fee will be: \$2,000.00.

This fee does not include reimbursable expenses (advertising, reproduction, deliveries, travel/mileage, printing, permit fees, filing fees, recording fees, and long distance phone charges). We recommend a budget of \$3,500.00 be set for the actual reimbursable expenses incurred on the project.

ACCEPTANCE AND AUTHORIZATION

If the above Elements of Service and Basis of Compensation are satisfactory to you, we will consider your acceptance in the space provided below and return of a signed copy to us as our Authorization to Proceed. We appreciate the opportunity to be of continuing service to the City of La Marque.

Sincerely,



Mark E. Havran, PE
Project Manager

ACCEPTED:

City of La Marque

By: _____

Date: _____

Table 2 - Budget Justification of Retail Costs

Activity Description	HUD Act#	Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Engineering	Acquisition	Total
Sewer Improvements	03J	8-Inch Sewer Rehab	\$36.00	LF	7679	\$276,444	\$0	\$0	\$276,444
Sewer Improvements	03J	10-Inch Sewer Rehab	\$43.00	LF	285	\$12,255	\$0	\$0	\$12,255
Sewer Improvements	03J	Long Service Lead	\$1,500.00	EA	44	\$66,000	\$0	\$0	\$66,000
Sewer Improvements	03J	Short Service Lead	\$600.00	EA	89	\$53,400	\$0	\$0	\$53,400
Sewer Improvements	03J	Manhole Rehab	\$100.00	VF	140	\$14,000	\$0	\$0	\$14,000
Sewer Improvements	03J	New Manhole	\$3,500.00	EA	5	\$17,500	\$0	\$0	\$17,500
Sewer Improvements	03J	Obstruction Removal	\$500.00	EA	15	\$7,500	\$0	\$0	\$7,500
Sewer Improvements	03J	Point Repair	\$3,500.00	EA	9	\$31,500	\$0	\$0	\$31,500
						\$478,599	\$0	\$0	\$478,599





CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017
Prepared by: Robin Eldridge
Department: Mayor and City Council

Agenda item: 9a
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions

X

ATTACHMENTS FOR REFERENCE

1. Current positions vacant
2. Current applications on file

STAFF BRIEFING:

- There have been a few changes since the last time that the appointments and reappointments have been on the City Council agenda and a few vacancies have occurred within this time period that are critical to have full members present to conduct business.
- There are a few vacant positions available for appointment or reappointment.
- Highlighted names and terms have expired or will be expiring at the end of this year.
- **District "A"** has five (5) appointments or reappointments (1 for BOA; 1 for BSC; 1 for Cemetery; 1 for KLMBC (Clean City); and 1 for Parks).
- **District "B"** has five (5) appointments or reappointments (1 for BOA; 1 for BSC; 1 for KLMBC (Clean City); and two (2) for P & Z, one member and 1 alternate member.
- **District "C"** has three (3) appointments or reappointments (two for BOA (1 member and 1 alternate member); 1 for Cemetery).
- **District "D"** has two (2) appointments or reappointments (1 for BOA and 1 for P & Z).
- **City Manager** has one (1) appointment (Civil Service Commission).

HISTORY:

- Historically, appointments are made as vacancies occur (if possible) and as members reach the end of their terms, based on applications on file, and in accordance with Resolution 1032.
- The Ordinance that establishes each Board and Commission requires that the positions be staggered; this the reason that there are different years for terms ending.

TARGET IMPLEMENTATION: As soon as possible, as to fill each Board or Commission with the number of members required to conduct City business.

SIGNIFICANT ACTION DATES:

Some appointments and reappointments have been made throughout the year, as vacancies occurred.



CITY COUNCIL AGENDA FORM

ACTION:

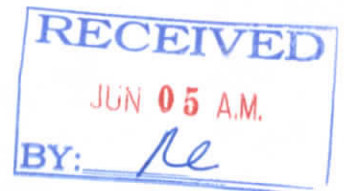
- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other-appointments/or reappointments to Boards & Commissions | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve appointments and/or reappointments to fill vacancies to various positions of the Boards and Commissions

FISCAL IMPACT: N/A (Boards and Commission members serve without pay)

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Economic + Development Board

Board Preference 2: Zoning + Planning

Name: Cleveland Q. Lane Sr.

Home Address: #10 Clover Bend

City: La Marque Zip: 77568 La Marque Resident: 35 yrs

Home Telephone: (409) 692-5263 Home E-mail: wctsvsa@aol.com

Profession: Manager - At+T Telephone Co.

Special Knowledge or Experience applicable to City Board/Commission function: Staff Manager of Budgets / Served on the Planning Commission of La Marque for Eight years.

Other Information (Civic Activities): Board of Directors of United Way / Gulf Coast Official Assoc. U.P. State Basketball Officials Assoc.

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Cleveland Lane Sr. Date: 5/30/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

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2017

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Clean City Commission

Board Preference 2: _____

Name: JEANNIE MOSES

Home Address: 1403 JUDOUX

City: LA MARQUE Zip: 77568 La Marque Resident: 12 yrs

Home Telephone: 409 935 4373 Home E-mail: JMOSES101@SBCGLOBAL.NET

Profession: CHRONIC CONDITION EDUCATOR - THE LEE TREE

Special Knowledge or Experience applicable to City Board/Commission function: _____

RET. 1ST SQ. VETERAN, LONG TIME RESIDENT LA MARQUE

Other Information (Civic Activities):

VARIOUS

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Jeannie Moses

Date: 3-8-17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

DEC 01 AM

Board Preference 1: PARK BOARD

Board Preference 2: EDC

Name: JOE COMPIAN

Home Address: 1020 DUROUX ROAD

City: LA MARQUE Zip: 77568 La Marque Resident: ☒ yrs

Home Telephone: 409 939 8017 Home E-mail: jcompien@gmail.com

Profession: NON PROFIT MANAGEMENT

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): CLEAN CITY COMMISSION

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Joe A Compien

Date: 12/1/16

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

2017

APR 05 AM

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Economic Development

Board Preference 2: Clean City

Name: Jennifer Faircloth Earl

Home Address: 1412 Bonham

City: La Marque Zip: 77568 La Marque Resident: 15 yrs

Home Telephone: 409-539-0304 Home E-mail: kyleearl@sbcglobal.net

Profession: Production Manager at Minoteman Press-Bay Area

Special Knowledge or Experience applicable to City Board/Commission function: I have experience of assisting in the running of a business as well as a longtime resident.

Other Information (Civic Activities):

N/A

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Jennifer Faircloth Earl

Date: 4-3-17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

JAN 06 AM

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Clean City

Board Preference 2: Planning & zoning

Name: Nancy Vidotto

Home Address: 622 Hollingsworth Ln

City: La Marque Zip: 77568 La Marque Resident: 2 1/2 yrs

Home Telephone: 979-822-4390 Home E-mail: navidotto@hotmail.com

Profession: Business Admin

Special Knowledge or Experience applicable to City Board/Commission function: accounting/business - attention to detail

Other Information (Civic Activities):

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

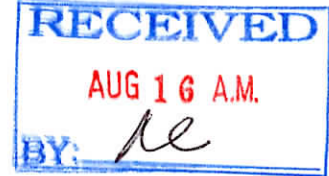
Signature: Nancy Vidotto

Date: 1/6/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.



Please type or print information

Board Preference 1: Planning & Zoning

Board Preference 2: Building Standards

Name: LOIS M. JONES

Home Address: 2602 Meadow Lane

City: LAMARQUE Zip: 77568 La Marque Resident: 1 yrs

Home Telephone: 281.995-5807 Home E-mail: _____

Profession: Educational Social Worker

Special Knowledge or Experience applicable to City Board/Commission function: Community Resources Coalition
CPS County Board; Grand Jury Galveston County; ABESAT Board

Other Information (Civic Activities):
Delta Sigma Theta Sorority, Inc., New Vision Baptist Church

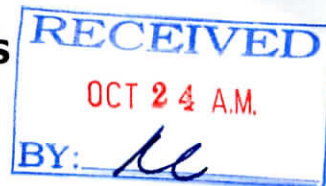
I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public.

Signature: Lois Jones

Date: 7/17/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD,
LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: CLEAN CITY COM

Board Preference 2: _____

Name: TERRY PETTIGREW

Home Address: 41 Borondo Street

City: LA MARQUE Zip: 77568 La Marque Resident: 10 yrs

Home Telephone: 409-591-1376 Home E-mail: TERRY.L.PETTIGREW@GMAIL.COM

Profession: SR Developer

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities):

Too many to list

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: [Handwritten Signature] Date: 10/24/17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Civil Service Commission

Board Preference 2: _____

Name: Morris Martin Jr.

Home Address: 725 Lilac

City: La Marque Zip: 77568 La Marque Resident: 15 yrs

Home Telephone: 409-935-9283 Home E-mail: Martin-morris@att.net

Profession: Retired

Special Knowledge or Experience applicable to City Board/Commission function: None

Other Information (Civic Activities):

Neighborhood Watch Block Captain, La Marque
Police Academy, La Marque Police Alumni Assoc.

I verify that the information I have provided on this application to be true and correct.
I also acknowledge that this information may be made available to the public. MM

Signature: Morris Martin Jr. Date: 10-12-17

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning and Zoning

Board Preference 2: _____

Name: Jean Gutierrez

Home Address: 1020 Ross St.

City: La Marque Zip: 77568 La Marque Resident: 3 yrs

Home Telephone: 282-341-2393 Home E-mail: jean.jitoni@gmail.com

Profession: UTMB Professor

Special Knowledge or Experience applicable to City Board/Commission function: Advisor to Washington Co. Commission to implement 2010 healthy schools act

Other Information (Civic Activities): Dietetics Association Public Education

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Jean Gutierrez

Date: 10/27/2017

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

BOARD OF ADJUSTMENT

BOARD OF ADJUSTMENT- ORD. 953		Appointed	Expires	Appoints
1. Charlotte Westerlage	825 Shady Lane	15	17	D
2. David Pennington	924 Cypress	15	17	C
3. Herman Harper	102 Union	15	17	A
4. Harold Augustus	1030 Laurel	16	18	M
5. C.J. Leggett	1225 Kirsten	13	15	B
ALTERNATES				
1. Helen Kee	3103 Mc Arthur	16	18	D
2. Vacant		14	16	C

The Board shall consist of five (5) members who are residents of the City, each to be appointed by the City Council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing.

The City Council may appoint two (2) alternate members of the Board who shall serve in the absence of one (1) or more of the regular members.

These alternate members, when appointed, shall serve for the same period as the regular members, which are for a term of two (2) years, and any vacancy shall be filled in the same manner, and they shall be subject to removal the same as the regular members.

Each position on the Board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 5.

The terms of the odd-numbered positions (1, 3 & 5) will expire in odd-numbered years and the terms of even-numbered years (2 & 4) shall expire in even-numbered years. Board members may be appointed to successive terms.

BUILDING STANDARDS COMMISSION

<i>BUILDING STANDARDS COMMISSION ORD. #449</i>		Appointed	Expires	Appoints
Deanie Barrett	2603 Cedar	15	19	C
Abby Cash	217 Sarlee	16	18	D
Louis McGaffey	2314 Downey	15	17	B
Trina Phillips	1222 Kirsten	16	18	M
Billy Jefferson	89 Borondo Reach	16	18	A
Alternate				
VACANT	EXPIRED	14	16	A

The Building Standards Commission for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and a number of alternate members not to exceed eight.

Commission members shall serve for two (2) year terms.

CEMETERY BOARD

CEMETERY BOARD – ORD. 1033		Appointed	Expires	Appoints
1. Ellen Hanley	1019 Plum	15	17	A
2. Vacant	EXPIRED	14	16	C
3. Kurt Koopman	1004 Lilac	16	18	B
4. Bim Crowder	401 Texas Avenue	16	18	D
5. Vacant	EXPIRES	15	17	M
Ex-Officio Councilmember Clent Brown	Appointed 12.12.11			

The Cemetery Board for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and one ex-officio member of City Council.

Board members shall serve for two (2) year terms.

CLEAN CITY COMMISSION

CLEAN CITY COMMISSION ORD. #857		Appointed	Expires	Appoints
1. Kimberly Yancy	2602 Meadow Lane	17	19	B
2. Carlos Flores	509 Wisteria	16	18	D
3. Joe A. Compian	1020 Duroux	15	17	A
4. Deanie Barrett	2603 Cedar	16	18	M
5. Kathy Goodwin	56 Borondo Pines	16	17	B
6. David Holmen	605 Sable Terrace Ln.	16	18	M
7. Vivian Allen	816 Howell Ave.	16	18	C

All seven (7) Commissioners appointed by the City Council serve two (2) year staggered terms, except that appointment to vacancies shall be for the unexpired term of the position to which the appointment is made.

CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION Local Govmt. Code & ORD. 821				
		Appointed	Expires	Appoints
1. Maggie Manual	1706 Crockett	16	17	CM
2. J. C. Leggett	1225 Kirsten	16	18	CM
3. Pat Trevasini	2205 Oaklawn	16	19	CM
Patty Rees				

The Civil Service Commission shall consist of three (3) members appointed by the City Manager.

Each January, the Commission must appoint a Chair and Vice Chair.

Chapter 143.006 and 007 - Local Government Code –Terms of Office

The terms of office shall be for three (3) year terms, with no more than one member appointed each year, with the exception of the initial appointments. The initial appointments to the Civil Service Commission shall serve as follows:

- One member to serve a one (1) year term
- One member to serve a two (2) year term
- One member to serve a three (3) year term

Position 1 - 1 year term

Position 2 - 2 year term

Position 3 - 3 year term

ECONOMIC DEVELOPMENT CORPORATION

<i>ECONOMIC DEVELOPMENT CORPORATION — Appointed Expires Appoints</i>					
<i>695 APPOINTED BY CITY COUNCIL</i>					
1	Ron Crowder	4 Chimney Corners	14	20	C
2	Gene Smith	2110 Evergreen	12	18	M
3	Deanie Barrett	2603 Cedar Drive	16	22	A
4	Bobby Hocking	614 Sunset Lane	13	19	B
5	Louis McGaffey	2314 Downey	14	20	D

The Board of Directors shall consist of five (5) directors each of whom shall be appointed by the Governing Body.

Appointments are for six (6) year terms.

PARKS BOARD

PARKS BOARD ORD. #758		Appointed	Expires	Appointment
1. Al Reida	2621 Meadow Lane	17	19	C
2. C.J. Leggett	1225 Kirsten	14	16	B
3. Michael Bock	106 Longridge	17	19	M
4. Bo Hunter	2613 Lake Park Drive	16	18	A
5. Louis McGaffey	2314 Downey	17	19	M
6. Larry Walker	P.O. Box 1785	16	18	D
7. Herbert Franklin	8017 Big Oak Dr. - TX City	15	17	A
ALTERNATE:				
Abby Cash	217 Sarlee	17	19	open

There is hereby established a Parks Board to consist of eight (8) members who shall be appointed by the City Council and shall serve for two year terms.

The members shall serve staggered terms, that is, four (4) members' terms shall expire on odd numbered years and four members' terms shall expire on even number years.

PLANNING & ZONING COMMISSION

PLANNING & ZONING ORD. # 2014-0023		Appointed	Expires	Appoints
1 Russell E. Washington, Jr.	3012 Cedar	16	18	A
2 Deanna Bethea	621 Westwood Cir.	15	17	B
3 Greg Cornett	1310 Cedar	17	19	C
4 Hugh Cash	217 Sarlee	16	18	M
5 VACANT		17	19	D
ALTERNATES				
#1 Augustino Molis	741 Spoonbill	16	18	A
#2. VACANT		16	18	B

The City Council shall appoint a Planning and Zoning Commission which shall consist of five (5) members, each member being a resident and a real property taxpayer of the City of La Marque, and none of whom shall hold any other position in the City Government.

Three members of the **first** Commission shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years. Ordinance No. O-2014-0023, allows for City Council to appoint two (2) alternates to the Planning & Zoning Board.

***Alternates** are required to attend and review packets as the regular Commission members. In the case that an alternate is present to make a quorum, in the absence of a member, they will be allowed to vote. If all members are present, alternates votes will not be allowed to vote.



CITY COUNCIL AGENDA FORM

Meeting Date: November 13, 2017
Prepared by: Robin Eldridge
Department: Administration

Agenda item: 9b
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2017-0027**, voting on the ballot and distribution of votes appointing Bruce Clawson to the Board of Directors of the Galveston Central Appraisal District for a two-year term, beginning January 1, 2018 through December 31, 2019.

☒ **x**

ATTACHMENTS FOR REFERENCE

1. Resolution
2. Letter
3. Ballot
4. Voter Allocations

STAFF BRIEFING:

- The Board of Directors of the Galveston Central Appraisal District consists of five members who will serve two-year terms beginning January 1, 2018 through December 31, 2019.
- In accordance with Sec. 6.03 (e) of the Property Tax Code, the Chief Appraiser notifies taxing entities of the number of votes to which each is entitled, receives the nominations, prepares and distributes the ballot, counts votes, and announces winners

HISTORY:

- Current members of the Galveston County Appraisal District Board of Directors are: David A. Moss (Chairman); Clay Morrison (Vice Chairman); Scott Mast (Secretary); Kevin G. Corcoran (Member); Victor Pierson (Member); and Member ex-officio Cheryl E. Johnson

TARGET IMPLEMENTATION: November 13, 2017

SIGNIFICANT ACTION DATES:

- **September 11, 2017** – City Council adopted Resolution No. R-2017-022, nominating a member to the Galveston Central Appraisal District
- **October 26, 2017** – Received Information (ballot) from the Galveston Central Appraisal District
- **December 15, 2017** – Deadline to submit the City's vote and resolution to the Chief Appraiser



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|---|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other (be Specific) | |
| ☒ Check box if there is no conflict with City Charter, Ordinances, resolutions, or policies | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2017-0027**, voting on the ballot and distribution of votes appointing Bruce Clawson to the Board of Directors of the Galveston Central Appraisal District for a two-year term, beginning January 1, 2018 through December 31, 2019.

FISCAL IMPACT: N/A

RESOLUTION NO. R-2017-0027

A RESOLUTION OF THE CITY OF LA MARQUE VOTING IN THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS OF THE GALVESTON CENTRAL APPRAISAL DISTRICT 2018-2019

WHEREAS, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms, beginning January 1, 2018 through December 31, 2019; and

WHEREAS, the City of La Marque is a voting unit entitled to vote for up to five (5) candidates from a ballot submitted by the Galveston Central Appraisal District, if so desired.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDING BODY OF THIS VOTING UNIT, THAT:

The number of votes cast for the candidate(s), as exhibited in the attached ballot, be submitted by the City of La Marque, Texas to the Galveston Central Appraisal District.

PASSED AND APPROVED by the City of La Marque, Texas, this the **13th** day of **November**, 2017.

CITY OF LA MARQUE

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Ellis Ortego, City Attorney



GALVESTON CENTRAL APPRAISAL DISTRICT

Tommy Watson, Chief Appraiser

9850 Emmett F Lowry Expressway Ste. A Texas City, Texas 77591
Telephone: (409) 935-1980 or toll free (866) 277-4725
Fax: (409) 935-4319

October 23, 2017

The Honorable Bobby Hocking
Mayor, City of La Marque
1111 Bayou
La Marque, TX 77568

Dear Mayor Hocking:

Enclosed is the ballot for the selection of (5) five Galveston Central Appraisal District directors. Also attached is a copy of the vote allocation and a resolution form for your convenience.

All votes may be cast for (1) one candidate or distributed among the candidates listed on the ballot. Please comply with the following:

- ◆ The votes must be cast by written resolution.
- ◆ A copy of the resolution must accompany the completed ballot.
- ◆ Return the completed ballot and resolution before ***December 15, 2017***.

You will be notified of the results as soon as the returned ballots are summarized. If you have any questions, please feel free to call me.

Sincerely,

Tommy Watson
Chief Appraiser

TW:jw
Enclosures

CC: Ms. Carol Butler , City Manager



GALVESTON CENTRAL APPRAISAL DISTRICT

Tommy Watson, Chief Appraiser

9850 Emmett F. Lowry Expressway, Ste. A - Texas City, Texas 77591

Telephone: (409) 935-1980 or toll-free (866) 277-4725

Fax: (409) 935-4319

2018-2019 Board of Directors Election

BALLOT

Voting Unit:	City of La Marque
Number of Votes Taxing Unit is Eligible to Cast:	29

CANDIDATES	VOTES
Scott Brast	
Bruce Clawson	
Kevin Corcoran	
Mary Trish Hanks	
Vaun Henry	
Roney McCrary	
Clay Morrison	
David A. Moss	
Victor Pierson	

◆ RESOLUTION MUST BE ATTACHED TO THIS BALLOT

◆ DEADLINE: *before December 15, 2017*

		<i>VOTES</i>
1	Galveston Independent School District	597
2	Dickinson Independent School District	400
3	Friendswood Independent School District	277
4	High Island Independent School District	9
5	Hitchcock Independent School District	71
6	Clear Creek Independent School District	706
7	Santa Fe Independent School District	135
8	Texas City Independent School District	514
9	City of Galveston	231
10	City of Texas City	180
11	City of La Marque	29
12	City of Hitchcock	11
13	City of Jamaica Beach	6
14	City of Dickinson	29
15	City of Friendswood	128
16	City of Kemah	5
17	City of League City	310
18	City of Clear Lake Shores	0
19	City of Santa Fe	17
20	Village of Tiki Island	9
21	City of Bayou Vista	5
22	County of Galveston (incl. County Road & Flood)	1,077
23	Galveston College	93
24	College of the Mainland	161



**CITY OF LA MARQUE
INTER-DEPARTMENTAL
COMMUNICATION**

**To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other**

TO: Honorable Mayor Hocking and City Councilmembers
FROM: November 7, 2017
SUBJECT: City Manager Report – **October 2017 Activity**

a. Development Services

- ***No report submitted***

b. Judicial

- See report attached.

c. Police

- **Staffing Levels**

The La Marque Police Department has three (3) full-time vacancies in the Telecommunications Section. We currently have three (3) full-time Telecommunicators, and two (2) new Telecommunicators in training. We have seven (7) part-time Telecommunicators. Police officers and the Chief's Administrative Assistant assist with staffing in the Telecommunications Section when needed.

The police department's staffing level for sworn police personnel has three (3) vacancies. We currently have three (3) probationary police officers in training. A Civil Service entrance examination was administered on September 19th. From the eligibility list of twelve (12) candidates, one has been hired and three are in the background investigation stage.

- **Training**

The following individuals attended training during the month of October of 2017:

- Officer A. Best attended Firearm Instructor training.
- Officer K. Hernandez attended Lidar/Radar training.
- Officer H. Monckton attended Lidar/Radar training.
- Officer D. O'Connor attended Basic Crowd Control training.
- Sergeant J. Human attended Basic Crowd Control training.
- Detective D. Herman attended the Texas Association of Vehicle Theft Investigators Training Conference.
- Officer D. Cantu attended Patrol Rifle training.

- **Operations**

In the month of October, the La Marque Police Department generated 2,023 calls for service. Of those calls for service, 1,174 (approximately 58%) were “self-initiated.” Citizen calls to the police department accounted for 849 of the total (approximately 42%) calls for service. There was an average response time of 6 and three-quarters minutes (6:42) and an average time spent on calls of about 25 minutes (24:53).

On Saturday October 28th, the La Marque Police Department and the La Marque Citizens Police Academy Alumni Association hosted their second Halloween movie night titled “Boos and Blues.” Children and families enjoyed game stations and costume contests. We also had a pre-carved pumpkin contest. The event concluded with the showing of the movie ***ParaNorman*** at our outdoor movie theater.

- **Overtime Utilization**

The Police Department has three Peace Officers in training and three vacancies. We have five (5) full-time functional Telecommunicator vacancies.

SRT Directed Patrol Operations, court appearances and late calls also contribute to overtime expenditures.

d. Fire

- ***No report submitted***

e. Library

- See report attached.

f. Animal Services

- See report attached.

g. Public Services

- ***No report submitted***

h. Financials

- See report attached.

JUDICIAL DEPARTMENT



CITY OF LA MARQUE
COURT STATISTICS
AUGUST 2017

Judicial Monthly Report September 2017										
	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total This Month PY	Prior Fiscal yr to date
Total Cases Pending First of Month	4,699	1	4	2152	1,483	453	8,792	113,656	10,347	124,324
Active Cases	1,175	1	3	273	172	100	1,724	20,065	1,858	30,200
Inactive Cases	3,524	0	1	1,879	1,311	353	7,068	93,136	8,489	79,128
New Cases Filed	329	0	1	17	18	13	378	6,996	729	7,308
Cases Reactivated	44	0	0	41	37	5	127	4,463	180	1,846
All Other Cases Added	0	0	0	0	0	0	0	0	0	0
Total Cases on Docket	1,548	1	4	331	227	118	2,229	31,531	2,767	39,354
Dispositions Prior to Trial:										
Uncontested Dispositions	275	0	0	58	49	6	388	4,076	254	4,011
Dismissed by Prosecution	24	0	0	5	5	4	38	1,662	44	487
Dispositions at Trial:										
Convictions:										
Guilty Plea or Nolo Contendere	2	0	0	1	3	0	6	197	19	152
By the Court	2	0	0	0	0	2	4	25	0	9
By the Jury	0	0	0	0	0	0	0	0	0	0
Acquittals:	0	0	0	0	0	0	0			
By the Court	0	0	0	0	0	0	0	6	0	355
By the Jury	0	0	0	0	0	0	0	0	0	3
Dismissed by Prosecution	4	0	0	4	0	2	10	1,340	6	89
Compliance Dismissals:										
After Driver Safety Course	52	0	0	0	0	0	52	467	62	635
After Deferred Disposition	52	0	1	6	3	0	62	869	88	801
After Proof of Financial Responsibility	8	0	0	0	0	0	8	47	6	57



**CITY OF LA MARQUE
COURT STATISTICS
AUGUST 2017**

	<i>Non-Parking</i>	<i>Traffic Parking</i>	<i>Traffic City Ordinance</i>	<i>Penal Code</i>	<i>Non- Traffic State Law</i>	<i>City Ordinance</i>	<i>Total this Month</i>	<i>Current Fiscal yr to date</i>	<i>Total Prior Month</i>	<i>Prior Fiscal yr to date</i>
All Other Transportation Code Dismissals	18	0	0	3	0	0	21	222	5	246
All Other Dispositions	2	0	0	0	0	0	2	125	5	695
Total Cases Disposed	439	0	1	77	60	14	591	9,021	490	7,528
Cases Placed on Inactive Status	0	0	0	0	1	0	1	2,908	211	2,998
Total Cases Pending End of Month:	4,589	1	4	2,092	1,441	452	8,579	111,176	10,586	124,369
Active Cases	1,109	1	3	254	166	104	1,637	19,602	2,066	26,419
Inactive Cases	3,480	0	1	1,838	1,275	348	6,942	91,574	8,520	95,273
Show Cause Hearings Held	29	0	0	11	13	3	56	527	37	488
Cases Appealed:										
After Trial	0	0	0	0	0	0	0	0	0	382
Without Trial	2	0	0	0	0	0	2	11	0	120



**CITY OF LA MARQUE
COURT STATISTICS
AUGUST 2017**

	This Month Current Yr	Current Fiscal yr to date	This Month Prior Yr	Prior Fiscal yr to date
Juvenile/Minor Activity:				
Transportation Code Cases Filed	0	56	4	19
Non-driving Alcoholic Beverage Code Cases Filed	0	1	0	9
Driving Under Influence of Alcohol Cases Filed	0	0	0	0
Drug Paraphernalia Cases Filed	0	5	0	4
Tobacco Cases Filed	0	1	0	2
Failure to Attend School Cases Filed	0	0	0	0
Education Code Cases Filed (except fail to attend)	0	0	0	0
Curfew Violation Cases Filed	0	6	0	0
All Other Non-traffic Fine-only Cases Filed	0	25	0	28
Additional Activity:				
Magistrate Warnings:				
Class C Misdemeanors	2	56	2	44
Class A and B Misdemeanors	2	41	9	69
Felonies	1	28	2	30
Arrest Warrants Issued:				
Class C Misdemeanors	0	2,776	89	1,267
Capias Pro Fine Issued:				
Class C Misdemeanors	0	1186	51	577
Emergency Protection Orders Issued	0	1	1	8
Stolen Property Hearings Held	0	1	0	2
Cases Satisfied by Community Service:				
Partial Satisfaction	1	6	3	13
Full Satisfaction	12	1310	4	74
Cases Satisfied by Jail Time Credit	24	708	93	929
Fines, Court Costs and Other Amounts Collected:				
	Total this Month	Current Fiscal yr to date	Total This Month Prior Yr	Prior Fiscal yr to date
Kept by City	\$56,171.10	\$815,276.02	\$55,378.72	\$795,034.60
Remitted to State	\$21,817.20	\$339,434.02	\$28,359.38	\$336,365.08
Total	\$77,988.30	\$1,154,710.00	83,738.10	\$1,131,399.60

POLICE DEPARTMENT

LA MARQUE POLICE DEPARTMENT
MONTHLY REPORTING STATISTICS

	CURRENT MONTH (OCTOBER 2017)	CURRENT MONTH PREVIOUS YEAR (OCTOBER 2016)	PREVIOUS MONTH (SEPTEMBER 2017)	YEAR TO DATE (2017)	PREVIOUS YEAR TO DATE (2016)
<u>PART I CRIMES</u>					
HOMICIDE	0	0	0	5	3
RAPE	3	0	2	19	9
ROBBERY	1	0	0	11	10
ASSAULT (*INCLUDES SIMPLE)	19	47	31	370	350
BURGLARY	13	14	6	90	97
THEFT	26	49	36	464	381
MV THEFT	6	2	6	44	28
<u>PART II CRIMES</u>	232	246	206	2381	1812
<u>CALLS FOR SERVICE</u>	2023	1648	2019	20911	19221
<u>ACCIDENTS</u>	46	35	42	365	301
INJURIES	21	7	10	106	102
NON-INJURY	25	28	32	259	198
FATALITIES	0	0	3	4	3
ALCOHOL RELATED	7	0	1	23	15
<u>ADULT ARRESTS</u>	155	149	129	1479	1173
<u>JUVENILE DETENTIONS</u>	0	1	0	6	3
<u>TRAFFIC STOPS</u>	499	237	487	4707	3742
CITATIONS	248	134	225	2612	2645
VIOLATIONS	320	181	279	3365	3251
WARNINGS	251	103	262	1934	1097
<u>DISTURBANCES</u>	80	93	76	914	1075

THIS MONTH THE POLICE DEPARTMENT ARRESTED 67 PEOPLE ON MUNICIPAL WARRANTS, SERVING 165 WARRANTS.

YEAR TO DATE, THE POLICE DEPARTMENT HAS ARRESTED 539 PEOPLE ON MUNICIPAL WARRANTS, SERVING 1423 WARRANTS.

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 10/01/2017 00:00:00 - 10/31/2017 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	ABANDONED VEHICLE	0	4	7	11	1%	0:01:53	0:11:35	0:20:03	5:16:44	0:28:48
	ALARM	0	2	95	97	5%	0:03:48	0:06:30	0:05:34	24:15:26	0:15:00
	ANIMAL COMPLAINT DOMESTIC	0	2	35	37	2%	0:07:20	0:08:06	0:13:22	16:49:59	0:27:18
	ASSAULT	0	0	9	9	0%	0:07:23	0:08:21	0:41:52	8:12:02	0:54:40
	ASSIST CITIZEN	0	8	34	42	2%	0:07:40	0:05:17	0:14:33	16:49:35	0:24:02
	ASSIST EMS	0	0	4	4	0%	0:00:07	0:03:10	0:20:12	1:30:08	0:22:32
	ASSIST OTHER AGENCY	0	20	24	44	2%	0:03:10	0:04:35	0:27:37	23:42:16	0:32:19
	ATTEMPT TO SERVE WARRANT	0	1	0	1	0%	0:00:00	0:00:00	0:59:21	0:59:21	0:59:21
	AUTO PEDESTRIAN ACCIDENT	0	0	3	3	0%	0:01:55	0:03:47	0:41:27	2:21:29	0:47:10
	BACKGROUND CHECK	0	2	0	2	0%	0:00:00	0:29:48	2:23:10	5:16:09	2:38:05
	BAR CHECK	0	4	0	4	0%	0:00:01	0:00:00	0:06:45	0:27:04	0:06:46
	BURGLARY OF BUILDING	0	0	3	3	0%	0:15:05	0:09:26	0:24:20	2:17:09	0:45:43
	BURGLARY OF HABITATION	0	0	6	6	0%	0:10:19	0:03:42	0:22:05	3:36:41	0:36:07
	BURGLARY OF MOTOR VEHICLE	0	3	1	4	0%	0:02:04	0:06:02	0:33:02	2:24:23	0:36:06
	BUSINESS CHECK	0	329	6	335	17%	0:00:05	0:04:35	0:11:11	65:47:49	0:11:47
	CHILD CUSTODY	0	0	8	8	0%	0:10:20	0:06:05	0:17:03	4:27:43	0:33:28
	CIVIL MATTER OR STANDBY	0	1	21	22	1%	0:04:27	0:08:00	0:14:43	9:49:55	0:26:49
	CORRECTIONS TRANSPORT	0	1	0	1	0%	0:00:00	0:00:00	0:19:56	0:19:56	0:19:56
	CRIMINAL MISCHIEF	0	0	10	10	0%	0:07:51	0:06:22	0:25:14	6:34:38	0:39:28
	DISORDERLY CONDUCT	0	0	1	1	0%	0:00:55	0:09:38	0:06:43	0:17:16	0:17:16
	DISTURBANCE	0	0	37	37	2%	0:02:00	0:03:50	0:21:46	17:01:15	0:27:36
	DRUNK OR INTOXICATED PERSON	0	0	5	5	0%	0:02:31	0:03:25	0:32:04	2:35:54	0:31:11
	FIRE - NON SPECIFIC	0	0	1	1	0%	0:02:55	0:06:32	0:03:56	0:13:23	0:13:23
	FRAUD - FORGERY - CC ABUSE	0	2	9	11	1%	0:04:46	0:05:34	0:18:44	5:03:08	0:27:33

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FSGI ACCIDENT	0	0	12	12	1%	0:05:14	0:07:56	0:27:47	7:39:46	0:38:19
	GENERAL INFORMATION CALL	0	0	1	1	0%	0:12:34	0:22:31	0:17:34	0:52:39	0:52:39
	HARASSMENT - ALL TYPES	0	0	9	9	0%	0:06:17	0:09:35	0:14:14	4:31:01	0:30:07
	INJURY TO A CHILD	0	0	1	1	0%	0:00:45	0:02:15	0:40:02	0:43:02	0:43:02
	JAIL CHECK	0	0	1	1	0%	0:01:12	0:00:02	0:13:35	0:14:49	0:14:49
	JUVENILE PROBLEM	0	0	4	4	0%	0:04:10	0:04:28	0:20:19	1:55:51	0:28:58
	LOUD MUSIC OR NOISE	0	0	33	33	2%	0:06:35	0:07:12	0:07:50	11:53:17	0:21:37
	MENTAL HEALTH	0	0	8	8	0%	0:04:47	0:04:39	0:28:11	5:01:00	0:37:38
	MISCELLANEOUS	0	2	2	4	0%	0:00:31	0:00:06	0:44:30	2:59:15	0:44:49
	MISSING PERSON ADULT	0	0	1	1	0%	0:11:21	0:12:00	0:16:19	0:39:40	0:39:40
	NARCOTICS CRIMES	2	2	3	7	0%	0:08:19	0:07:25	0:37:50	4:12:09	0:50:26
	OPEN DOOR	0	0	2	2	0%	0:02:45	0:03:02	0:08:24	0:28:22	0:14:11
	OVERDOSE	0	0	1	1	0%	0:00:07	0:02:48	1:18:56	1:21:51	1:21:51
	PERSON WITH WEAPON	0	1	0	1	0%	0:00:00	0:00:00	0:53:06	0:53:06	0:53:06
	PRISONER DETAIL	0	4	10	14	1%	0:05:01	0:09:27	0:23:08	9:01:09	0:38:39
	PROPERTY DAMAGE	0	0	1	1	0%	0:06:05	0:13:43	0:12:36	0:32:24	0:32:24
	RECOVD CHILD/PERSON/RUNAWAY	0	0	1	1	0%	0:04:15	0:03:24	0:10:01	0:17:40	0:17:40
	REPOSESSION OF PERSONAL VEHICL	0	0	1	1	0%	0:02:13	0:04:56	0:15:39	0:22:48	0:22:48
	RESIDENTIAL CHECK	0	172	5	177	9%	0:01:01	0:03:41	0:10:37	32:55:10	0:11:10
	RUNAWAY JUVENILE	0	0	3	3	0%	0:16:24	0:11:07	1:04:10	4:35:04	1:31:41
	SEX CRIME	0	0	7	7	0%	0:33:37	0:14:29	0:39:23	9:05:15	1:17:54
	SHOTS FIRED	0	1	14	15	1%	0:02:10	0:02:54	0:27:44	7:22:43	0:29:31
	SILENT 911	0	0	1	1	0%	0:02:12	0:04:29	0:10:22	0:17:03	0:17:03
	STRANDED MOTORIST	0	6	2	8	0%	0:00:50	0:09:12	0:09:29	1:37:40	0:12:13
	SUICIDE ATTEMPTED OR COMPLETED	0	0	3	3	0%	0:03:07	0:04:50	0:47:28	2:46:17	0:55:26
	SUPPLEMENTAL INFO TO PREV CASE	0	18	23	41	2%	0:16:16	0:11:08	0:23:39	28:36:24	0:41:52

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	THEFT / LOST PROPERTY	0	0	37	37	2%	0:08:50	0:10:13	0:25:12	26:21:02	0:42:44
	THREATS ALL CATEGORIES	0	0	11	11	1%	0:11:30	0:11:30	0:23:14	8:28:47	0:46:15
	TRAFFIC COMPLAINT	0	12	46	58	3%	0:05:26	0:07:19	0:11:35	19:00:09	0:19:39
	TRAFFIC STOP	0	498	1	499	25%	0:00:03	0:00:02	0:10:59	91:30:30	0:11:00
	UNCONSCIOUS PERSON	0	0	3	3	0%	0:00:12	0:02:30	0:13:35	0:48:51	0:16:17
	UNDESIRABLE PERSON	0	0	21	21	1%	0:06:13	0:06:33	0:22:36	12:05:02	0:34:32
	UNKNOWN REQUIRES EMS	0	0	1	1	0%	0:00:11	0:02:50	0:22:19	0:25:20	0:25:20
	VEHICLE FIRE	0	0	1	1	0%	0:00:07	0:00:00	0:00:00	0:00:32	0:00:32
	VIOLATION OF CITY ORDINANCE	0	0	1	1	0%	0:28:45	0:14:48	0:07:00	0:50:33	0:50:33
	WARRANT ARREST ON VIEW	0	1	42	43	2%	0:22:37	0:11:36	0:30:00	45:13:43	1:03:07
	WELFARE CHECK	0	0	44	44	2%	0:07:18	0:08:05	0:13:31	20:20:50	0:27:45
	Subtotals for No Summary Code	2	1096	676	1774	88%	0:06:04	0:07:16	0:25:28	592:10:07	0:35:44
	RECOVD CHILD/PERSON/RUNAWAY	0	0	1	1	0%	0:05:08	0:00:04	0:49:40	0:54:52	0:54:52
	Subtotals for CAC	0	0	1	1	0%	0:05:08	0:00:04	0:49:40	0:54:52	0:54:52
	MAJOR ACCIDENT	1	0	17	18	1%	0:02:24	0:02:53	0:47:07	14:48:04	0:52:14
	MINOR ACCIDENT	1	5	41	47	2%	0:04:11	0:06:06	0:25:33	26:22:52	0:34:25
	Subtotals for MVA	2	5	58	65	3%	0:03:18	0:04:30	0:36:20	41:10:56	0:43:20
	CIVIL MATTER OR STANDBY	0	0	1	1	0%	0:00:51	0:05:21	0:09:22	0:15:34	0:15:34
	RECOVERED OR FOUND PROPERTY	0	2	7	9	0%	0:08:20	0:10:30	0:24:12	5:49:43	0:38:51
	TRESPASSING	0	0	3	3	0%	0:03:16	0:09:45	0:16:26	1:28:23	0:29:28
	UNAUTH USE OF MOTOR VEHICLE	0	0	9	9	0%	0:11:49	0:07:03	0:29:18	7:06:31	0:47:23
	Subtotals for PROP	0	2	20	22	1%	0:06:04	0:08:10	0:19:50	14:40:11	0:32:49
	BUSINESS CHECK	0	1	0	1	0%	0:00:00	0:00:00	0:05:46	0:05:46	0:05:46
	MENTAL HEALTH	0	0	2	2	0%	0:02:29	0:02:00	0:23:35	0:56:07	0:28:04
	NARCOTICS CRIMES	0	0	1	1	0%	0:03:03	0:00:08	0:00:24	0:03:35	0:03:35

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SUSPICIOUS CIRCUMSTANCES	0	4	26	30	1%	0:06:23	0:07:29	0:12:57	12:21:44	0:24:43
	SUSPICIOUS PERSON	0	30	41	71	4%	0:02:35	0:05:10	0:14:53	23:35:17	0:19:56
	SUSPICIOUS VEHICLE	0	32	15	47	2%	0:07:51	0:05:46	0:13:17	14:40:39	0:18:44
	VIOLATION OF PROTECTIVE ORDER	0	0	1	1	0%	0:00:55	0:05:11	0:09:47	0:15:53	0:15:53
	Subtotals for SUSP	0	67	86	153	8%	0:03:53	0:04:17	0:11:31	51:59:01	0:16:40
	FAMILY DISTURBANCE	0	0	6	6	0%	0:02:42	0:04:27	0:15:43	2:17:11	0:22:52
	KIDNAPPING	0	0	1	1	0%	0:05:22	0:02:56	0:57:09	1:05:27	1:05:27
	ROBBERY	0	0	1	1	0%	0:12:26	0:00:04	0:33:50	0:46:20	0:46:20
	Subtotals for VICR	0	0	8	8	0%	0:06:50	0:02:29	0:35:34	4:08:58	0:44:53
	Subtotals for LMPD	4	1170	849	2023	100%	0:05:50	0:06:42	0:24:53	705:04:05	0:34:40

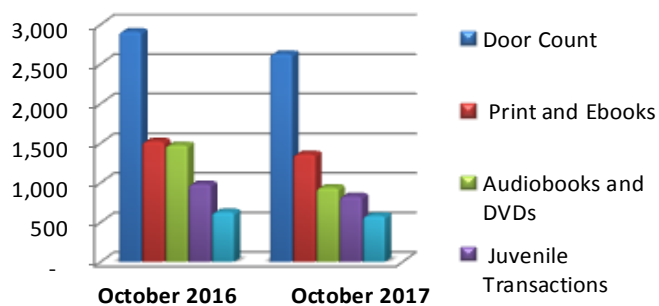
LIBRARY DEPARTMENT

La Marque Public Library

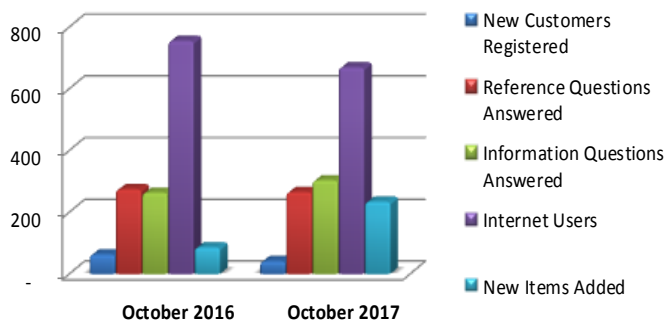
October Statistics

2016 / 2017 Monthly Comparisons

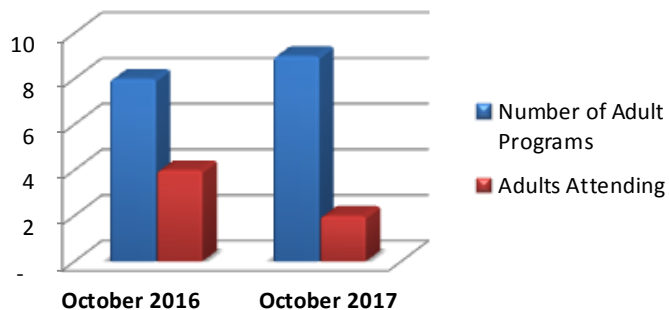
Circulation and Door Count



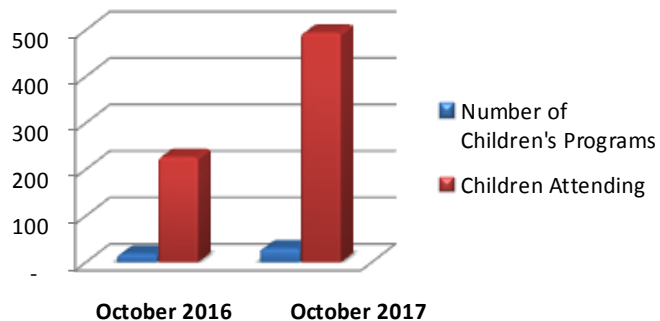
Public Services



Programs for Adults



Programs for Children

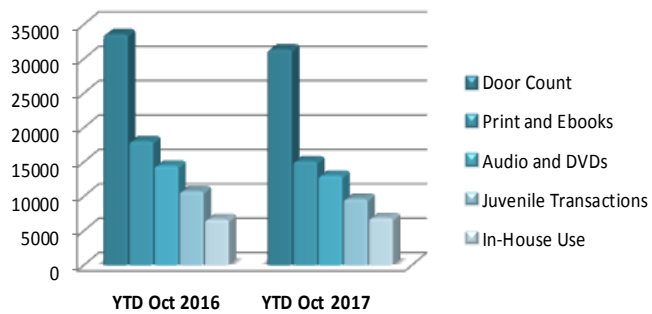


La Marque Public Library

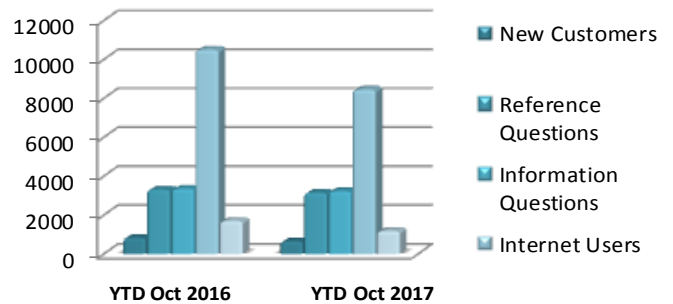
October Year-to-Date

2016 / 2017 Comparisons

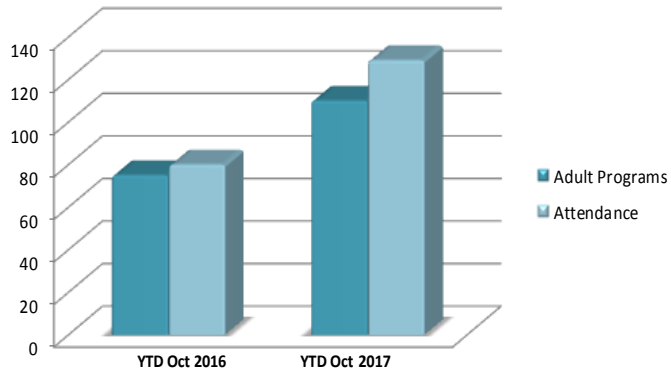
Circulation and Door Count



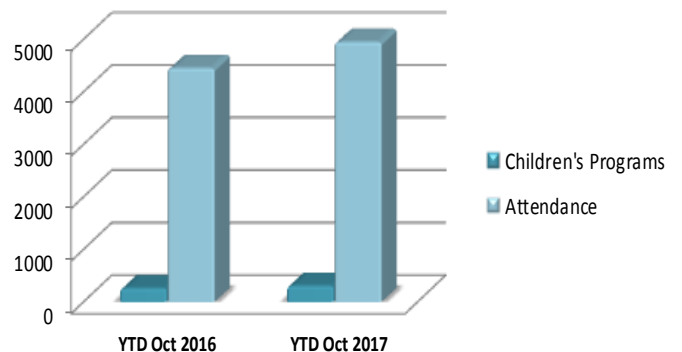
Public Services



Programs for Adults



Programs for Children



La Marque Public Library

Report for September 29th – October 26th



Mission: La Marque Public Library provides materials and services to help community residents obtain information to meet their personal, educational and professional needs. Special emphasis is placed on supporting students at all academic levels and stimulating the minds of young children in reading and learning. "The Library serves as a learning and educational center for all residents of the community." (ALA Planning and Role Setting for Public Libraries, 43)

The library is open 39 hours a week.

There were **2,631** visitors this month.

Customers saved **\$31,492** by checking out items at La Marque Public Library.

Staff added **234** new items to the collection this month.

The library issued **41** new cards.

Circulation Statistics

Print and eBooks	1,361
Audiobooks	19
DVDs	920
Total Circulation	2,300
Interlibrary Loans	21

Computer Use

Total logins	669
Total computer time	411 hours
Online catalog searches	794

Customers typically use library computers for job searches, completing applications, writing resumes, checking email, doing homework and accessing personal documents such as bank statements, tax and legal forms and proof of insurance.

Reference

Reference questions	265
Information requests	303

Volunteers

Hours worked	91 hours
---------------------	-----------------

Volunteers helped clean DVDs, shelved and straightened returned books and assisted with program preparation and clean up.

Programming

- | | |
|------------------------------|------------|
| • Adult programs | 9 |
| • Attendance | 2 |
| • Children's programs | 30 |
| • Attendance | 494 |
| • YA programs | 0 |
| • Attendance | 0 |
-

Meetings and Continuing Education

- Amy Miller participated in an online training session for the library's Newsbank database on 10/20/17.
- Library staff participated in an interview panel for the vacant Library Assistant position on 10/17 and 10/18. The person selected is expected to begin in early November.

Library Happenings

- Book Buddies is a new weekly program that started this month. Older readers are paired with a younger partner for a time of reading practice at the library. So far, there are five older readers and five book buddies participating regularly and interest is growing.
- Library Director, Amy Miller, and Youth Services Librarian, Terri Walker, attended Run with the Cougars at Ethredge Stadium along with other City staff on 9/29.
- Terri Walker worked at Bayou Fest on 10/21. She helped at the pumpkin painting station.
- Over 200 attended this year's Fall Festival on 10/26. Visitors of all ages enjoyed trunk or treat, a costume contest, face painting and outdoor games. We are grateful for help from a wonderful group of dedicated volunteers who helped with the event and many in our community who donated candy. Friends of the Library funded supplies, a face painter and musical entertainment. Library staff would like to thank helpers from other City departments who assisted with this program including La Marque Fire Department, Brandon Haynes and Councilmembers Casey McAuliffe and Chris Lane.

MONTH-TO-YEAR
La Marque Public Library

	MONTHLY TOTALS			YEAR TO DATE TOTALS		
Description	October 2016	October 2017	%Change 2016 vs 2017	October 2016 Previous Year	October 2017 Current Year	% Change 2016 vs 2017
DOOR COUNT	2,913	2,631	-10%	33,582	31,373	-7%
CIRCULATION						
Print and Ebooks	1,524	1,361	-11%	18,032	15,109	-16%
Audiobooks and DVDs	1,477	939	-36%	14,463	13,029	-10%
Juvenile Transactions	985	831	-16%	10,769	9,645	-10%
Materials Used In-house	631	585	-7%	6,669	6,866	3%
PUBLIC SERVICES						
New Customers Registered	63	41	-35%	837	654	-22%
Reference Questions Answered	274	265	-3%	3,317	3,157	-5%
Information Questions Answered	263	303	15%	3,359	3,230	-4%
Internet Users	755	669	-11%	10,505	8,457	-19%
New Items Added	86	234	172%	1,708	1,187	-31%
PROGRAM ATTENDANCE						
Number of Adult Programs	8	9	13%	75	110	47%
Adults Attending	4	2	-50%	80	129	61%
Number of Teen Programs	1	-	0%	10	5	-4%
Teens Attending	17	-	-100%	29	45	36%
Number of Children's Programs	18	30	67%	260	307	18%
Children Attending	227	494	118%	4,452	4,950	11%
Volunteer Hours	27	91	237%	273	1,199	339%
Inter-Library Loan Requests	19	11	-42%	253	251	-1%

ANIMAL SERVICES

FINANCE DEPARTMENT



City of La Marque
Budget vs Actual
September 2017 (Unaudited)

General Fund		September	September	Year To Date	Benchmark	Year To Date	Change
Revenues:	Budget	FY 2017	FY 2016	FY 2017	100%	FY 2016	%
Property Taxes	3,209,750	17,829.25	17,491.57	3,226,676.04	101%	2,971,213.93	9%
Sales Tax	3,732,155	257,705.65	960,949.80	3,359,994.45	90%	3,841,325.18	-13%
Franchise Fees	864,000	47.53	245,846.24	835,711.57	97%	853,472.01	-2%
Other Taxes	102,000	85.65	22,314.29	87,179.28	85%	98,832.64	-12%
Licenses and Permits	362,445	29,277.75	29,377.30	1,065,109.15	294%	654,819.20	63%
Fines and Forfeits	799,100	51,194.12	50,624.87	768,356.39	96%	778,348.16	-1%
Charges for Services	95,950	13,580.03	13,483.91	121,207.71	126%	133,058.83	-9%
Fire and Ambulance Services	365,500	23,753.10	38,686.49	439,487.97	120%	396,173.35	11%
Investment Earnings	10,000	6,180.54	2,494.03	59,858.89	599%	19,355.02	209%
Miscellaneous Revenues	1,000	8,600.35	25,600.09	21,205.62	2121%	30,384.94	-30%
Reimbursements	62,000	-	3,083.37	62,000.00	100%	37,000.00	68%
Intergovernmental	79,050	-	8,602.88	74,715.69	95%	56,665.25	32%
General Fund - Total Revenues	9,682,950	\$ 408,253.97	\$ 1,418,554.84	\$ 10,121,502.76	105%	\$ 9,870,648.51	2%
Expenditures:		September	September	Year To Date	Benchmark	Year To Date	Change
General Government Division	Budget	FY 2017	FY 2016	FY 2017	100%	FY 2016	%
Administration	476,377	53,582.58	47,854.01	436,453.60	92%	358,676.33	22%
Finance	469,695	65,603.78	37,786.74	439,625.81	94%	429,763.49	2%
Inspection	758,206	48,978.74	96,151.51	553,718.01	73%	556,668.40	-1%
Judicial	387,584	48,403.79	50,191.23	296,285.74	76%	300,908.61	-2%
City Clerk	168,049	16,357.49	11,052.82	144,538.40	86%	99,882.05	45%
Library	266,331	30,059.14	29,819.62	246,831.25	93%	241,914.03	2%
Information Technology	183,591	22,681.22	26,348.31	182,599.24	99%	138,427.20	32%
Fund Expenditures	2,139,379	63,071.03	199,915.83	1,129,654.77	53%	1,024,102.47	10%
	4,849,212	\$ 348,737.77	\$ 499,120.07	\$ 3,429,706.82	71%	\$ 3,150,342.58	8%
Public Safety Division	Budget	September	September	Year To Date	Benchmark	Year To Date	Change
		FY 2017	FY 2016	FY 2017	100%	FY 2016	%
Police	3,878,498	532,183.66	431,917.57	3,498,472.69	90%	3,338,858.31	5%
Animal Control	106,399	-	23,441.25	100,428.00	94%	93,765.00	7%
Emergency Management	90,136	56,853.90	5,879.02	65,662.76	73%	17,574.03	274%
Fire/EMS	2,247,645	233,925.39	263,244.59	2,153,254.15	96%	2,132,254.01	1%
Fire Marshal	0	-	-	-	#DIV/0!	353.61	
Subtotal of PSD Expenditures	6,322,678	\$ 822,962.95	\$ 724,482.43	\$ 5,817,817.60	92%	5,582,804.96	4%



City of La Marque
Budget vs Actual
September 2017 (Unaudited)

		September	September	Year To Date	Benchmark	Year To Date	Change
	Budget	FY 2017	FY 2016	FY 2017	100%	FY 2016	%
Public Works Division							
Parks	0	-	-	-	#DIV/0!	-	#DIV/0!
Shop/Service	0	-	-	-	#DIV/0!	-	#DIV/0!
PW Admin	0	-	-	-	#DIV/0!	-	#DIV/0!
Street	884,029	101,680.17	115,760.53	802,668.33	91%	788,773.42	2%
Subtotal of PWD Expenditures	884,029	\$ 101,680.17	\$ 115,760.53	\$ 802,668.33	91%	\$ 788,773.42	2%
General Fund - Total Expenditures	12,055,919	\$ 1,273,380.89	\$ 1,339,363.03	\$ 10,050,192.75	83%	\$ 9,521,920.96	5%
Revenues over Expenditures	(2,372,969)	\$ (865,126.92)	\$ 79,191.81	\$ 71,310.01		\$ 348,727.55	
Beginning Unassigned Fund Balance:				4,308,525.00			
Ending Fund Balance:				4,379,835.01			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



City of La Marque
Budget vs. Actual
September 2017 (Unaudited)

Utility Fund		Budget	September FY 2017	September FY 2016	Year To Date FY 2017	Benchmark 100%	Year To Date FY 2016	Change %
Revenues:								
Operating Revenue		3,793,727	346,591.71	516,344.01	4,069,380.83	107%	4,298,967.73	-5%
Other Revenue		1,000,500	45,426.86	229,168.43	748,671.98	75%	622,666.70	20%
Utility Fund - Total Revenues		4,794,227	\$ 392,018.57	\$ 745,512.44	\$ 4,818,052.81	100%	\$ 4,921,634.43	-2%
Expenditures:								
UB/Accounting		277,808	24,845.41	96,732.50	250,648.25	90%	281,520.30	-11%
Utility Line Maint		1,217,300	143,077.61	207,502.76	917,333.58	75%	793,553.34	16%
Water & Sewer Operations		2,706,338	536,229.30	657,651.13	2,274,640.03	84%	2,367,519.15	-4%
Debt Service		399,667	238,279.16	182,748.53	395,513.35	99%	213,187.47	86%
Storm Water		18,825	5,006.15	2,880.75	5,745.26	31%	2,957.69	94%
Fund Expenditures		951,035	6,482.19	1,125,896.50	230,945.09	24%	635,762.04	-64%
Utility Fund - Total Expenditures		5,570,973	\$ 953,919.82	\$ 2,273,412.17	\$ 4,074,825.56	73%	\$ 4,294,499.99	-5%
Capital Project-Hwy 3 @ Cedar							133,964.24	
Revenues over Expenses		(776,746)	(561,901.25)	(1,527,899.73)	743,227.25		493,170.20	
Cash and Cash Equivalent Balance as of 9/30/17:					10,570,788.04			

*Note: Cash and Cash Equivalent includes 2016 CO Utility projects which resulted from audit adj journal entries from year end 2016.

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
September 2017 (Unaudited)

Debt Service								
	Revenues:	Budget	September FY 2017	September FY 2016	Year To Date FY 2017	Benchmark 100%	Year To Date FY 2016	Change %
	Property Taxes	616,455	3,268.31	3,034.45	588,870.77	96%	535,606.96	10%
	Other Revenue	1,000	868.67	411.84	8,337.85	834%	4,068.44	105%
	Debt Service Fund - Total Revenues	617,455	\$ 4,136.98	\$ 3,446.29	\$ 597,208.62	97%	\$ 539,675.40	10%
	Expenditures:	Budget	September FY 2017	September FY 2016	Year To Date FY 2017	Benchmark 100%	Year To Date FY 2016	Change %
	Debts	592,454	(11,377.50)	-	592,554.02	100%	475,688.75	25%
	Others (transfers)	93,000	11,000.00	-	11,000.00	12%	-	#DIV/0!
	Debt Service Fund - Total Expenditures	685,454	\$ (377.50)	\$ -	\$ 603,554.02	88%	\$ 475,688.75	21%
	Revenues over Expenditures	(67,999)	4,514.48	3,446.29	(6,345.40)		63,986.65	
	Beginning Balance:				703,909.00			
	Ending Balance:				697,563.60			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
September 2017 (Unaudited)

HOT Fund		September	September	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2017	FY 2016	FY 2017	100%	FY 2016	%
	Budget						
Occupancy Tax Collected	100,000	(194.64)	19,186.99	103,656.59	104%	99,811.52	4%
Other Revenue	500	508.29	359.82	5,880.98	1176%	2,736.91	115%
HOT Fund - Total Revenues	100,500	313.65	19,546.81	109,537.57	109%	102,548.43	6%
Expenditures:		FY 2017	FY 2016	FY 2017	100%	FY 2016	%
	Budget						
Interconnect Transit System	40,000	2,421.67	6,666.70	26,638.27	66.60%	40,000.00	-33%
PROFESSIONAL FEES	50,000	-	-	6,900.00	13.80%	-	#DIV/0!
Promotional within CLM	3,000	-	-	-	0.00%	2,825.00	-100%
COLM PROMOTIONS	0	-	-	-	#DIV/0!	-	#DIV/0!
BAYOU FEST	109,079	(28,985.56)	32,731.90	47,817.63	43.84%	59,279.95	-19%
CHRISTMAS EVENT	61,887	1,089.08	7,653.05	17,522.94	28.31%	13,420.66	31%
MWL-SPONSORSHIP	15,000	-	-	15,000.00	100.00%	-	#DIV/0!
WREATH ACROSS AMERICA	3,305	-	-	3,305.00	100.00%	-	#DIV/0!
CITY PROMOTION - TC-LM C OF C							
	282,271	\$ (25,474.81)	\$ 47,051.65	\$ 117,183.84	41.51%	\$ 115,525.61	1%
	(181,771)	25,788.46	(27,504.84)	(7,646.27)		(12,977.18)	
Beginning Fund Balance:				627,439.00			
Ending Fund Balance:				619,792.73			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



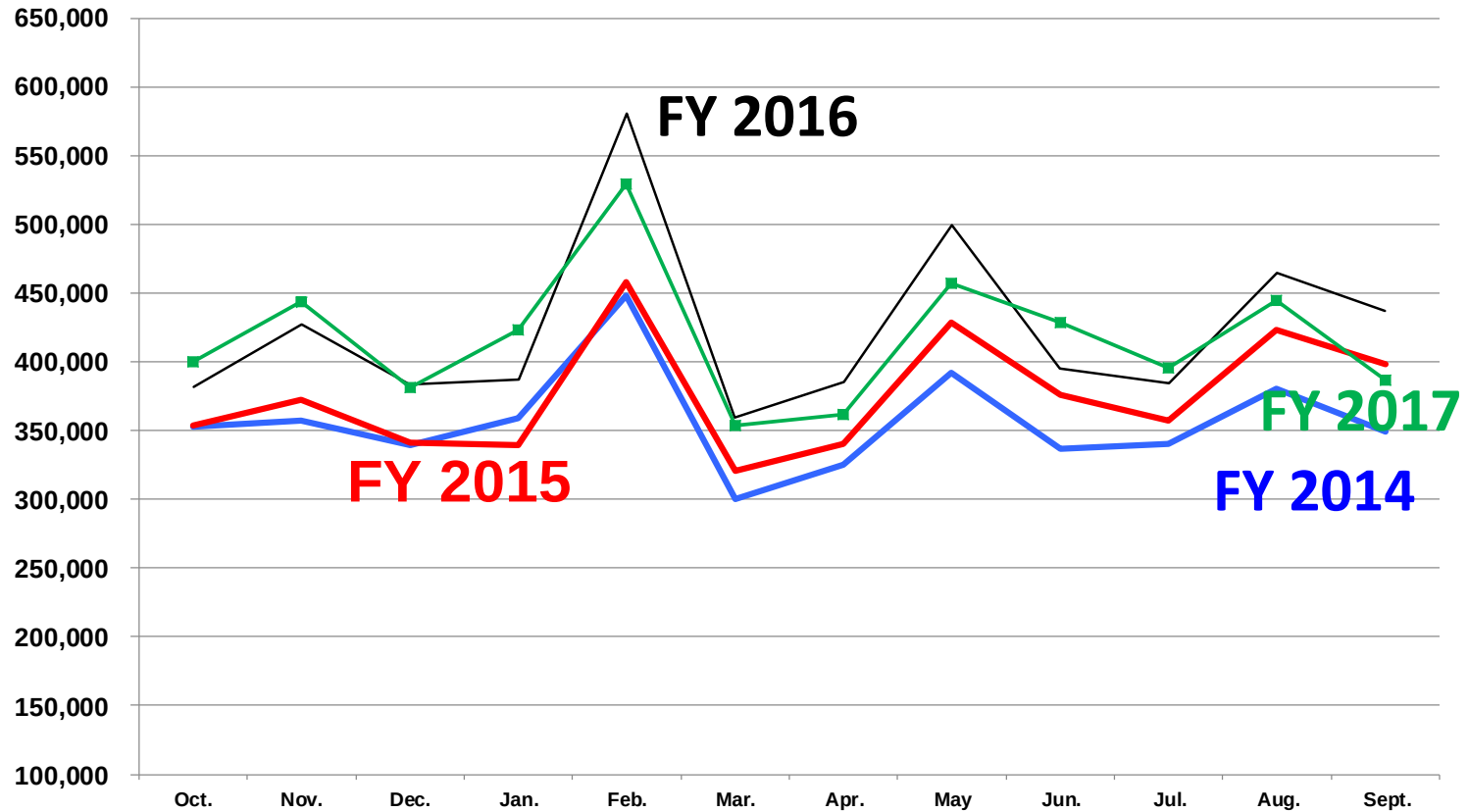
CITY OF LA MARQUE
Cash and Investments
As of 9/30/17 (Unaudited)

Funds	Amounts
General Fund	5,159,240.43
Utility Fund	10,570,788.04
Utility Restricted Investment	269,260.15
Westside Construction Fund	28,088.75
Equipment Replacement Fund	149,881.63
Library Fund	3,835.84
PD Child Outreach Program	6,228.39
Hotel Motel Fund	593,547.54
Drug Seizure Fund	99,056.22
Home Program Grant	38,552.46
Debt Service Fund	697,622.16
Utility Debt Service Fund	0.00
PID Funds	74,549.56
EDC	6,247,631.90
Equipment Maintenance Fund	33,723.05
CDBG Grant	0.00
CDBG Disaster	0.00
2005 CO Capital Projects	119,380.23
2007 CO Capital Projects	675,926.09
2016 CO Capital Projects	389,892.51
Section 8 Housing Grant	136,044.45
Sanitation	171,038.80
Disasters Fund	(40,093.36)
Parks Fund	33,513.48
Court Technology	34,315.09
Court Security	60,974.55
Child Safety	45,594.17
LEOSE Training Fund	17,728.02
Health Reimbursement Account	(1,294.00)
Clean City Fund	36,122.69
PEG	90,223.09
Donations Fund	212,964.19
Cemetery Fund	14,589.90
Fire Reserve	74,976.01
Library Grants Fund	2,200.84
Capital Improvements	192,937.51
Risk Management Fund	38,491.31
	26,277,531.69

*Note-Cash and investments excluded amounts held in GCWA



SALES TAX REVENUES





SALES TAX COLLECTIONS

	2013-14	2014-15	2015-16	2016-17	Variance	% Change
Oct	352,526	353,446	382,100	399,923	17,823	5
Nov	357,165	372,772	427,185	443,698	16,513	4
Dec	339,503	341,659	383,466	381,766	(1,699)	0
Jan	359,397	339,457	386,841	423,367	36,526	9
Feb	448,418	458,158	581,276	529,986	(51,290)	(9)
Mar	299,908	321,205	359,310	353,761	(5,549)	(2)
Apr	325,346	340,790	385,191	361,873	(23,318)	(6)
May	392,219	429,148	499,495	456,875	(42,620)	(9)
Jun	336,816	376,517	395,553	428,737	33,184	8
Jul	340,341	357,680	384,375	395,665	11,290	3
Aug	380,637	423,549	464,888	445,142	(19,746)	(4)
Sept	<u>349,540</u>	<u>398,631</u>	<u>437,586</u>	<u>386,547</u>	<u>(51,040)</u>	<u>(12)</u>
Total	<u>\$4,281,816</u>	<u>\$4,513,052</u>	<u>\$5,087,267</u>	<u>5,007,340</u>	<u>(\$79,927)</u>	<u>(1.57)</u>



FINANCIAL HIGHLIGHTS

September 30, 2017

GENERAL FUND

REVENUES (Overall increased by 2%):

- Property taxes increased by 9%.
- Sales tax declined by 13% pending September sales tax revenues which should arrive by mid-November.
- Franchise declined by 2% mainly due to third quarter franchise payments not received until November.
- Gulf Greyhound Parks admission fees decreased from \$4,315 to \$1,187 this year.
- Licenses and permits revenues increased from \$654,819 to \$1,065,109. Excluding the one-time pipeline permit, licenses and permits increased by 22% from last year.
 - Pipeline permits-the City received \$264,015 from HSC current year.
 - Building permits declined from \$350,120 to \$323,551.
 - Plan review fees increased from \$26,711 to \$44,136.
 - Coin operated machines increased from \$255,665 to \$435,266.
 - Plumbing permits declined from \$14,291 to \$9,994.
 - Electrical permits declined from \$13,964 to \$5,025,
 - Mechanical permits declined from \$7,630 to \$6,864.
- Fines and forfeitures declined 1%.
- Fire and ambulance service revenues increased by 11%.
 - Ambulance services increased from \$373,037 to \$407,413.
 - Fire code plan review increased from \$5,455 to \$15,430.
 - Fire code inspection increased from \$8,180 to \$16,645.
- Interest revenue increased from \$19,355 to \$59,859.

EXPENDITURES (Overall increased by 5%).



FINANCIAL HIGHLIGHTS

September 30, 2017

UTILITY FUND

Revenues overall declined by 2%:

- Investment interest increased from \$22,910 to \$53,144.
- Discharge agreement decreased from \$340,063 to \$339,796.
- During March, we received lease proceeds of \$278,860 to purchase water meters (\$200,000); Jet machine (\$49,975.15); Vacuum truck equipment and supply (\$28,884.87). All items have been approved by Council including the financing plan.

Expenses overall declined by 5%.

Note: *As of 11/7/17, not all activities related to fiscal year 2017 were received and posted. Financial information is based on “current status” in our financial system. Fiscal year 2017 data has not been audited as of this point.*

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2016-17
FOR THE PERIOD ENDED SEPTEMBER 30, 2017

	BUDGET	YEAR TO DATE	%
<u>REVENUES:</u>			
1/2 Cent Sales Tax	\$ 1,000,000	1,080,680	108
Inside La Marque ads		3,448	
Insurance Proceeds	-	-	-
Interest / Investments	5,000	33,787	676
Interest - Revitalization	-	12,016	-
Sale of Assets	-	955,264	-
Miscellaneous Income	-	-	-
Revitalization - Assets Exchange	-	-	-
Revitalization - Rental	36,000	65,633	182
Revitalization - ROW Permits	-	105,770	-
Miscellaneous Donations	-	-	-
Reserve for Sams	-	-	-
TOTAL REVENUES:	1,041,000	2,256,598	\$ 217

OPERATING EXPENSES:

City Supported:

Operating Supplies	12,500	11,427	91
Postage	-	1,553	-
Janitorial Supplies		5,267	#DIV/0!
General Insurance	5,000		-
Communications	10,000	1,000	10
Utilities	4,950	3,141	63
Accounting Services	35,000	35,000	100
Clerical Services	2,000	2,000	100
Total City Supported	69,450	59,388	86

General Operating:

Uniforms, Maint & Safety Gear	-	76	-
R & M - Facilities*	59,977	29,732	50
R & M - Equipment			-
Professional Fees*	334,363	110,154	33
Executive Director and staff	240,963	202,149	84
Advertising & Promotion	45,000	34,694	77
Travel - Education & Training	15,000	7,340	49
Dues, Memberships, & Subscriptions	10,000	3,940	39
Ad Valorem taxes		2,453	#DIV/0!
Grants*	429,759	167,500	39
Public Improvements	10,000	-	-
Revitalization Projects			-
Blight Reduction Pilot Program	25,000	25,000	100
Mowing - Landscaping / Maintenance*	27,500	16,795	61
Total General Operating	1,197,561	599,833	50

Prepared By:
Suzy Kou

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2016-17
FOR THE PERIOD ENDED SEPTEMBER 30, 2017

Capital Expenditures:

Buildings, Furniture & Fixtures, Land	15,000	4,122	27
Land	160,559	35,531	22
Total Capital Expenditures	175,559	39,653	23

TOTAL EXPENSES:	1,442,571	698,874	48
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REVENUES OVER(UNDER) EXPENSES:

\$	(401,571)	\$	1,557,724
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	Parks			Clean City		
Total Donations Received	Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
788.00	394.00	394.00	0.00	394.00	394.00	0.00
812.00	406.00	406.00	0.00	406.00	406.00	0.00
800.00	400.00	392.00	(8.00)	400.00	392.00	(8.00)
852.00	426.00	434.00	8.00	426.00	434.00	8.00
998.00	499.00	499.00	0.00	499.00	499.00	0.00
930.00	465.00	465.00	0.00	465.00	465.00	0.00
494.00	247.00	247.00	0.00	247.00	247.00	0.00
704.00	352.00	352.00	0.00	352.00	352.00	0.00
918.00	459.00	459.00	0.00	459.00	459.00	0.00
929.27	464.64	464.64	0.00	464.63	464.63	0.00
1,044.00	522.00	522.00	0.00	522.00	522.00	0.00
436.00	218.00	218.00	0.00	218.00	218.00	0.00
\$ 9,705.27	\$ 4,852.64	\$ 4,852.64	0.00	\$ 4,852.63	\$ 4,852.63	0.00

\$33,269.77

Donations	218.00
Interest on Investments-Sept 2017	25.71
Total Revenues	\$243.71

Date/ Vendor	Description
Total Expenses	\$0.00

\$33,513.48



**CITY OF LA MARQUE
CLEAN CITY FUND
September 2017**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2016	788.00	394.00	394.00	0.00	394.00	394.00	0.00
November 2016	812.00	406.00	406.00	0.00	406.00	406.00	0.00
December 2016	800.00	400.00	392.00	(8.00)	400.00	392.00	(8.00)
January 2017	852.00	426.00	434.00	8.00	426.00	434.00	8.00
February 2017	998.00	499.00	499.00	0.00	499.00	499.00	0.00
March 2017	930.00	465.00	465.00	0.00	465.00	465.00	0.00
April 2017	494.00	247.00	247.00	0.00	247.00	247.00	0.00
May 2017	1,408.00	704.00	704.00	0.00	704.00	704.00	0.00
June 2017	918.00	459.00	459.00	0.00	459.00	459.00	0.00
July 2017	929.27	464.64	464.64	0.00	464.63	464.63	0.00
August 2017	1,044.00	522.00	522.00	0.00	522.00	522.00	0.00
September 2017	436.00	218.00	218.00	0.00	218.00	218.00	0.00
#####		\$ 5,204.64	\$ 5,204.64	0.00	\$ 5,204.63	\$ 5,204.63	0.00

BEGINNING CASH & INVESTMENT BALANCE 8/31/2017

\$35,742.01

REVENUES

Donations	218.00
Interest on Investments-Sept 2017	32.68
Fund Raiser Signs	100.00
Total Revenues	\$350.68

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
9/21/17 Roy Robinson	Monthly payment	20.00
Total Expenses		\$20.00

Unclaimed cks

ENDING CASH & INVESTMENT BALANCE 9/30/2017

\$36,072.69



CITY OF LA MARQUE
CEMETERY FUND
 Budget vs Actual
 Revenues and Expenditures
 September 2017

Fiscal Year 2016-17

Accounts	Descriptions	Budget 2016-17	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	1.80	38.07	(38.07)
89-3630-00-00	Administrative fees	0.00		98.00	(98.00)
89-3807-00-00	Donations	0.00	0.00	700.00	(700.00)
89-9001-00-00	Transfer in from General Fund	24,400.00	0.00	24,400.00	0.00
	Total Revenues	24,400.00	1.80	25,236.07	(836.07)
Expenditures					
89-4048-00-00	Wreath Across America	400.00		132.00	268.00
89-4049-00-00	Cemetery Board Expenditure	24,000.00	3,200.00	15,925.67	8,074.33
	Total Expenditures	24,400.00	3,200.00	16,057.67	8,342.33
Revenues over (under) Expenditures		0.00	(3,198.20)	9,178.40	(9,178.40)

Pay Type - 0 Overtime		Pay Type History Report						
Fund Number - 1 GENERAL FUND		Department Number - 2 FINANCE/ACCOUNTING/TAX		Program Number -		FINANCE/ACCOUNTING/TAX		
Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
20126	MYSTY NAUCK	09/08/17	72377	41.75		N	1,236.78	
20126	MYSTY NAUCK	09/15/17	72441	9.50		N	281.42	
Total for Employee				51.25			1,518.20	
Total for Program - FINANCE/ACCOUNTING/TAX				51.25			1,518.20	
Total for Department - 2 FINANCE/ACCOUNTING/TAX				51.25			1,518.20	
40128	SHEILA MAYA	09/08/17	72378	1.50		N	25.88	
Total for Employee				1.50			25.88	
Total for Program - JUDICIAL				1.50			25.88	
Total for Department - 4 JUDICIAL				1.50			25.88	
50193	TROY ANDERS	09/08/17	72395	.75		N	29.28	
50193	TROY ANDERS	09/15/17	72475	36.00			1,412.96	
50193	TROY ANDERS	09/29/17	72586	3.00			110.98	
Total for Employee				39.75			1,553.22	
50186	EVELYN ARREDONDO	09/08/17	72390	14.00		N	555.41	
Total for Employee				14.00			555.41	
50163	ANDREW BEST	09/08/17	72386	6.00		N	249.55	
50163	ANDREW BEST	09/15/17	72465	28.00		N	1,177.30	
50163	ANDREW BEST	09/29/17	72576	6.50			271.69	
Total for Employee				40.50			1,698.54	
50151	KENNETH CAGNON	09/08/17	72383	24.00		N	1,427.44	
50151	KENNETH CAGNON	09/15/17	72462	14.00		N	837.86	
Total for Employee				38.00			2,265.30	
50191	DASHIELL CANTU	09/08/17	72394	6.00		N	227.55	
50191	DASHIELL CANTU	09/15/17	72473	12.00			437.04	
Total for Employee				18.00			664.59	
50148	TINA CRAWFORD	09/08/17	72382	27.00		N	906.71	
50148	TINA CRAWFORD	09/15/17	72461	62.00			2,009.73	
50148	TINA CRAWFORD	09/29/17	72571	30.00			982.85	
Total for Employee				119.00			3,899.29	
50202	MATTHEW CYPERT	09/08/17	72398	17.00		N	618.27	
50202	MATTHEW CYPERT	09/15/17	72479	12.00		N	436.43	

praptrp2 City of La Marque
Pay Type - O Overtime
Fund Number - 1 GENERAL FUND

skou
Pay Type History Report

10/01/17 13:01

Page 2

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				29.00			1,054.70	
50160	FORREST GANDY	09/15/17	72463	50.00		N	2,550.53	
Total for Employee				50.00			2,550.53	
50139	RICHARD GARCIA	09/15/17	72458	36.00		N	2,087.42	
50139	RICHARD GARCIA	09/29/17	72568	2.00			115.37	
Total for Employee				38.00			2,202.79	
50176	JESSE GUZMAN	09/08/17	72389	26.00		N	987.60	
50176	JESSE GUZMAN	09/15/17	72468	10.50			398.84	
Total for Employee				36.50			1,386.44	
50204	KENNETH HERNANDEZ	09/15/17	72481	60.00			2,145.24	
Total for Employee				60.00			2,145.24	
50192	RICHARD HERNANDEZ	09/15/17	72474	10.00		N	387.33	
Total for Employee				10.00			387.33	
50199	STEPHONIA JACKSON	09/15/17	72478	32.00		N	1,106.50	
Total for Employee				32.00			1,106.50	
50174	CONAN KING	09/08/17	72388	15.00		N	666.38	
50174	CONAN KING	09/15/17	72467	50.50		N	2,243.49	
Total for Employee				65.50			2,909.87	
50205	KELLIE LADD	09/08/17	72401	17.50		N	608.87	
50205	KELLIE LADD	09/15/17	72482	40.00			1,371.90	
50205	KELLIE LADD	09/29/17	72593	6.00			208.09	
Total for Employee				63.50			2,188.86	
502234	STEPHEN LEACROY	09/08/17	72407	10.00		N	319.28	
502234	STEPHEN LEACROY	09/15/17	72489	30.00			968.99	
Total for Employee				40.00			1,288.27	
50228	CALI MEDELLIN	09/08/17	72405	14.00		N	398.37	
50228	CALI MEDELLIN	09/15/17	72486	22.00			651.52	
50228	CALI MEDELLIN	09/29/17	72600	1.00			27.65	
Total for Employee				37.00			1,077.54	
50223	HAILEY MONCKTON	09/15/17	72485	60.00			2,039.76	
Total for Employee				60.00			2,039.76	
50188	DANIEL O'CONNOR	09/08/17	72392	9.50		N	348.58	
50188	DANIEL O'CONNOR	09/15/17	72471	19.00			686.19	
Total for Employee				28.50			1,034.77	
50190	NICOLE PERALES	09/15/17	72472	18.50		N	727.66	

praptrp2 City of La Marque
 Pay Type - O Overtime
 Fund Number - 1 GENERAL FUND

skou
 Pay Type History Report

10/01/17 13:01

Page 3

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				18.50			727.66	
50203	MICHAEL RAMSEY	09/08/17	72399	7.50		N	312.49	
50203	MICHAEL RAMSEY	09/15/17	72480	46.00		N	1,936.69	
50203	MICHAEL RAMSEY	09/29/17	72591	8.00			334.40	
Total for Employee				61.50			2,583.58	
50161	GILBERTO RODRIGUEZ	09/08/17	72385	17.75		N	907.81	
50161	GILBERTO RODRIGUEZ	09/15/17	72464	10.00		N	511.44	
Total for Employee				27.75			1,419.25	
50165	SHELBY SAMUELSON	09/08/17	72387	13.50		N	665.15	
50165	SHELBY SAMUELSON	09/15/17	72466	37.25		N	1,850.69	
50165	SHELBY SAMUELSON	09/29/17	72577	5.50			270.99	
Total for Employee				56.25			2,786.83	
50196	JOSE SANTOS	09/08/17	72396	22.00		N	800.51	
50196	JOSE SANTOS	09/15/17	72476	79.00		N	2,917.23	
50196	JOSE SANTOS	09/29/17	72587	12.00			454.66	
Total for Employee				113.00			4,172.40	
50075	DIANA SIEWERT	09/08/17	72380	6.00		N	139.86	
50075	DIANA SIEWERT	09/29/17	72566	6.50			151.52	
Total for Employee				12.50			291.38	
50214	AARON SKAGGS	09/15/17	72483	60.00			1,980.09	
Total for Employee				60.00			1,980.09	
50197	BRITTANY SMITH	09/08/17	72397	8.00		N	279.88	
50197	BRITTANY SMITH	09/15/17	72477	16.00		N	563.71	
50197	BRITTANY SMITH	09/29/17	72588	16.00			564.70	
Total for Employee				40.00			1,408.29	
50232	MICHAEL TURNER	09/08/17	72406	16.00		N	361.15	
Total for Employee				16.00			361.15	
50038	CHAD WAGGONER	09/08/17	72379	19.50		N	1,165.20	
50038	CHAD WAGGONER	09/15/17	72453	50.00		N	2,987.70	
Total for Employee				69.50			4,152.90	
Total for Program - POLICE				1,294.25			51,892.48	
Total for Department - 5 POLICE				1,294.25			51,892.48	
60121	NATHAN BAGGS	09/15/17	72500	12.00		N	285.98	
Total for Employee				12.00			285.98	

praptrp2 City of La Marque
 Pay Type - O Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

10/01/17 13:01

Page 4

Department Number - 6 FIRE Program Number - FIRE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
60075	CURTIS BARBER	09/15/17	72491	12.00		N	429.21	
Total for Employee				12.00			429.21	
60092	MICHAEL BILLIOTT	09/08/17	72409	24.00		N	802.19	
60092	MICHAEL BILLIOTT	09/15/17	72494	34.00			1,124.91	
60092	MICHAEL BILLIOTT	09/29/17	72609	31.00			1,025.65	
Total for Employee				89.00			2,952.75	
60113	AMANDA BLACK	09/08/17	72410	2.00		N	71.07	
60113	AMANDA BLACK	09/15/17	72496	17.50		N	621.86	
Total for Employee				19.50			692.93	
60117	MICHAEL CARLSON	09/08/17	72411	9.00		N	374.29	
Total for Employee				9.00			374.29	
60124	JASON CROCKOM	09/08/17	72414	36.00		N	982.37	
60124	JASON CROCKOM	09/15/17	72502	49.00		N	1,337.11	
60124	JASON CROCKOM	09/29/17	72617	65.00			1,773.72	
Total for Employee				150.00			4,093.20	
60077	JOSE GONZALEZ	09/08/17	72408	9.00		N	352.19	
60077	JOSE GONZALEZ	09/15/17	72492	36.00		N	1,408.75	
60077	JOSE GONZALEZ	09/29/17	72607	1.00			39.13	
Total for Employee				46.00			1,800.07	
60115	ZACHERY HON	09/15/17	72497	3.00			115.23	
Total for Employee				3.00			115.23	
60126	KRISTINA LAYTON	09/15/17	72504	22.00			508.53	
Total for Employee				22.00			508.53	
60123	JAMES MATTHEWS	09/08/17	72413	7.00		N	185.30	
60123	JAMES MATTHEWS	09/15/17	72501	52.00		N	1,376.54	
Total for Employee				59.00			1,561.84	
60130	CHASITY PORTER	09/15/17	72506	44.00		N	1,271.36	
Total for Employee				44.00			1,271.36	
60097	WILLIAM REED	09/15/17	72495	22.50		N	1,291.71	
Total for Employee				22.50			1,291.71	
60119	TONY WRIGHT	09/15/17	72499	24.00		N	682.63	
Total for Employee				24.00			682.63	
Total for Program - FIRE				512.00			16,059.73	
Total for Department - 6 FIRE				512.00			16,059.73	

praptrp2 City of La Marque
Pay Type - O Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

10/01/17 13:01

Page 5

Department Number - 12 PUBLIC SERVICES

Program Number - PUBLIC SERVICES

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
240122	EUSTACIO GONZALES	09/15/17	72522	31.50		N	788.18	
240122	EUSTACIO GONZALES	09/29/17	72637	5.50		N	137.62	
240122	EUSTACIO GONZALES	09/29/17	72637	26.00		N	650.56	
Total for Employee				63.00			1,576.36	
120134	DENNIS HENDERSON	09/08/17	72417	29.00		N	619.88	
120134	DENNIS HENDERSON	09/15/17	72516	10.00			213.75	
Total for Employee				39.00			833.63	
210141	VENISHA HENDERSON	09/08/17	72421	22.50		N	492.31	
210141	VENISHA HENDERSON	09/15/17	72520	14.00			306.33	
210141	VENISHA HENDERSON	09/29/17	72635	3.00		N	65.64	
Total for Employee				39.50			864.28	
210124	AMANDA HOBBY	09/08/17	72420	30.00		N	800.46	
210124	AMANDA HOBBY	09/15/17	72519	13.50			360.21	
Total for Employee				43.50			1,160.67	
220146	MARCEZE JONES	09/08/17	72422	39.50		N	651.16	
220146	MARCEZE JONES	09/29/17	72636	.50		N	8.24	
Total for Employee				40.00			659.40	
120089	CLAUDE LACY	09/08/17	72415	19.75		N	442.75	
Total for Employee				19.75			442.75	
120120	JOSEPH MOSE	09/08/17	72416	30.25		N	740.07	
120120	JOSEPH MOSE	09/15/17	72515	31.50			770.65	
120120	JOSEPH MOSE	09/29/17	72630	7.75			189.60	
Total for Employee				69.50			1,700.32	
120154	ROY ROBINSON	09/08/17	72418	21.75		N	389.93	
Total for Employee				21.75			389.93	
120157	JARED WILSON	09/08/17	72419	55.50		N	995.00	
120157	JARED WILSON	09/15/17	72518	14.50		N	259.96	
120157	JARED WILSON	09/29/17	72633	5.00			89.64	
Total for Employee				75.00			1,344.60	
Total for Program - PUBLIC SERVICES				411.00			8,971.94	
Total for Department - 12 PUBLIC SERVICES				411.00			8,971.94	
130012	BRANDON HAYNES	09/08/17	72424	8.00		N	168.00	
130012	BRANDON HAYNES	09/15/17	72524	12.00		N	252.00	
Total for Employee				20.00			420.00	

praptrp2 City of La Marque
Pay Type - O Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

10/01/17 13:01

Page 6

Department Number - 13 IT Program Number - IT

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
130011	KYLE HUNTER	09/15/17	72523	63.50			2,645.38	
130011	KYLE HUNTER	09/29/17	72638			Y	198.45-	
Total for Employee				63.50			2,446.93	
Total for Program - IT				83.50			2,866.93	
Total for Department - 13 IT				83.50			2,866.93	
Total for Fund - 1 GENERAL FUND				2,353.50			81,335.16	
220135	ERNEST DICKEY	09/08/17	72426	35.75		N	777.56	
220135	ERNEST DICKEY	09/15/17	72530	6.50			141.38	
220135	ERNEST DICKEY	09/29/17	72646	18.25			396.94	
Total for Employee				60.50			1,315.88	
220102	RODNEY GAMBLE	09/08/17	72425	47.50		N	1,182.75	
220102	RODNEY GAMBLE	09/15/17	72528	6.00			149.40	
220102	RODNEY GAMBLE	09/29/17	72643	8.50			211.65	
Total for Employee				62.00			1,543.80	
220143	RYAN JONES	09/08/17	72427	32.00		N	573.70	
Total for Employee				32.00			573.70	
220147	ELBITH MARTIN	09/08/17	72429	66.50		N	1,096.25	
220147	ELBITH MARTIN	09/29/17	72651	1.00			16.49	
Total for Employee				67.50			1,112.74	
240134	BRADLEY SPEIGHTS	09/08/17	72430	47.75		N	855.92	
240134	BRADLEY SPEIGHTS	09/15/17	72536	15.00			268.88	
240134	BRADLEY SPEIGHTS	09/29/17	72652	1.50			26.89	
Total for Employee				64.25			1,151.69	
220145	DAVION WATTS	09/08/17	72428	1.50		N	26.89	
220145	DAVION WATTS	09/15/17	72534	12.00		N	215.10	
Total for Employee				13.50			241.99	
Total for Program - UTILITY LINE MAINTENANCE				299.75			5,939.80	
Total for Department - 22 UTILITY LINE MAINTENANCE				299.75			5,939.80	
240131	PAUL BERNARD	09/08/17	72433	1.00		N	21.00	
240131	PAUL BERNARD	09/15/17	72541	33.00			693.00	

praptrp2 City of La Marque
Pay Type - 0 Overtime
Fund Number - 2 UTILITY FUND

skou
Pay Type History Report

10/01/17 13:01

Page 7

Department Number - 24 WATER AND WASTEWATER OPER Program Number - WATER AND SEWER OPERATIONS

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				34.00			714.00	
100013	TYRONE GRIFFIN	09/15/17	72537	22.50		N	435.61	
Total for Employee				22.50			435.61	
120152	SHANE IRISH	09/08/17	72431	6.50		N	116.77	
120152	SHANE IRISH	09/15/17	72538	34.75			624.25	
Total for Employee				41.25			741.02	
240101	RONALD REED	09/08/17	72432	19.50		N	502.72	
240101	RONALD REED	09/15/17	72539	33.00			850.76	
240101	RONALD REED	09/29/17	72655	12.00			309.37	
Total for Employee				64.50			1,662.85	
240132	MARTIN SAUCEDO	09/08/17	72434	4.00		N	66.60	
240132	MARTIN SAUCEDO	09/29/17	72658	8.50			141.53	
Total for Employee				12.50			208.13	
240133	RICHARD WEGMANN	09/08/17	72435	12.00		N	215.46	
240133	RICHARD WEGMANN	09/15/17	72543	25.50			457.85	
Total for Employee				37.50			673.31	
Total for Program - WATER AND WASTEWATER OPER				212.25			4,434.92	
Total for Department - 24 WATER AND WASTEWATER OPER				212.25			4,434.92	
Total for Fund - 2 UTILITY FUND				512.00			10,374.72	
Total for Pay Type - 0 Overtime				2,865.50			91,709.88	
Grand Totals -				2,865.50			91,709.88	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	09/08/17	72395	3.00		N	117.11	
50193	TROY ANDERS	09/15/17	72475	37.00			1,452.21	
50193	TROY ANDERS	09/29/17	72586	1.00			36.99	
Total for Employee				41.00			1,606.31	
50163	ANDREW BEST	09/08/17	72386	12.00		N	499.10	
50163	ANDREW BEST	09/15/17	72465	12.00		N	504.56	
Total for Employee				24.00			1,003.66	
50151	KENNETH CAGNON	09/08/17	72383	12.00		N	713.72	
50151	KENNETH CAGNON	09/15/17	72462	30.00		N	1,795.41	
Total for Employee				42.00			2,509.13	
50191	DASHIELL CANTU	09/08/17	72394	9.00		N	341.32	
50191	DASHIELL CANTU	09/15/17	72473	36.00			1,311.12	
50191	DASHIELL CANTU	09/29/17	72584	1.75			64.74	
Total for Employee				46.75			1,717.18	
50148	TINA CRAWFORD	09/08/17	72382	28.00		N	940.30	
50148	TINA CRAWFORD	09/15/17	72461	36.00			1,166.94	
Total for Employee				64.00			2,107.24	
50202	MATTHEW CYPERT	09/15/17	72479	36.00		N	1,309.28	
Total for Employee				36.00			1,309.28	
50160	FORREST GANDY	09/08/17	72384	17.00		N	867.18	
Total for Employee				17.00			867.18	
50139	RICHARD GARCIA	09/08/17	72381	13.00		N	750.17	
50139	RICHARD GARCIA	09/15/17	72458	12.00		N	695.81	
Total for Employee				25.00			1,445.98	
50176	JESSE GUZMAN	09/15/17	72468	24.00			911.63	
Total for Employee				24.00			911.63	
50204	KENNETH HERNANDEZ	09/15/17	72481	12.00			429.05	
Total for Employee				12.00			429.05	
50192	RICHARD HERNANDEZ	09/15/17	72474	36.00		N	1,394.39	
Total for Employee				36.00			1,394.39	
50187	JOSHUA HUMAN	09/08/17	72391	3.25		N	152.55	
50187	JOSHUA HUMAN	09/15/17	72470	65.00		N	3,083.24	
50187	JOSHUA HUMAN	09/29/17	72581	5.25		N	247.57	
Total for Employee				73.50			3,483.36	
50199	STEPHONIA JACKSON	09/15/17	72478	36.00		N	1,244.81	

praptrp2 City of La Marque
Pay Type - MO Mid Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

10/01/17 13:02

Page 2

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				36.00			1,244.81	
50205	KELLIE LADD	09/08/17	72401	32.00		N	1,113.36	
50205	KELLIE LADD	09/15/17	72482	36.00			1,234.71	
50205	KELLIE LADD	09/29/17	72593	3.25			112.71	
Total for Employee				71.25			2,460.78	
502234	STEPHEN LEACROY	09/15/17	72489	36.00			1,162.78	
Total for Employee				36.00			1,162.78	
50228	CALI MEDELLIN	09/08/17	72405	36.25		N	1,031.49	
50228	CALI MEDELLIN	09/15/17	72486	75.00			2,221.09	
50228	CALI MEDELLIN	09/29/17	72600	21.00			580.64	
Total for Employee				132.25			3,833.22	
50223	HAILEY MONCKTON	09/08/17	72404	14.00		N	471.89	
50223	HAILEY MONCKTON	09/15/17	72485	12.00			407.95	
Total for Employee				26.00			879.84	
50203	MICHAEL RAMSEY	09/15/17	72480	43.75		N	1,841.96	
Total for Employee				43.75			1,841.96	
50161	GILBERTO RODRIGUEZ	09/15/17	72464	36.00		N	1,841.18	
Total for Employee				36.00			1,841.18	
50165	SHELBY SAMUELSON	09/15/17	72466	40.00		N	1,987.32	
50165	SHELBY SAMUELSON	09/29/17	72577	1.75			86.22	
Total for Employee				41.75			2,073.54	
50214	AARON SKAGGS	09/08/17	72402	10.00		N	327.54	
50214	AARON SKAGGS	09/15/17	72483	12.00			396.02	
Total for Employee				22.00			723.56	
50232	MICHAEL TURNER	09/15/17	72487	56.00			1,300.99	
Total for Employee				56.00			1,300.99	
Total for Program - POLICE				942.25			36,147.05	
Total for Department - 5 POLICE				942.25			36,147.05	
Total for Fund - 1 GENERAL FUND				942.25			36,147.05	
Total for Pay Type - MO Mid Overtime				942.25			36,147.05	
Grand Totals -				942.25			36,147.05	