1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A
Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clent Brown- District D

****

OFFICIALLY POSTED ON THE WEB:

DATE: **9.2.2016** TIME: **10:15 a.m.**

CITY OF LA MARQUE
CITY COUNCIL
PUBLIC HEARING/SPECIAL MEETING
AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Public Hearing/Special Meeting on Tuesday, September 6, 2016 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) PUBLIC HEARING

a. Conduct **SECOND** Public Hearing to receive public input regarding the City of La Marque FY 2016-2017 Budget – Finance Director S. Kou

(4) Discussion/possible action regarding Ordinance No. **O-2016-0014**, making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2016 and ending September 30, 2017, appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual budget for the City of La Marque for 2016-2017 fiscal year – Finance Director S. Kou ***THIS IS THE FIRST READING***

(5) Discussion/possible action regarding Ordinance No. **O-2016-0015**, to amend 2015-16 budget for various expenditures at end of fiscal year by decreasing various funds' fund balances and increasing certain expenditures to individual budget accounts in various funds and increasing certain revenues in various funds as set forth in attached Exhibit "A". ***THIS IS THE FIRST READING***

(6) ADJOURNMENT

1111 Bayou
La Marque, Texas 77568
409.938.9202

CERTIFICATION:
I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before September 2, 2016 before 5:00 p.m.

Robin Eldridge, TRMC
City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.

CITY COUNCIL AGENDA FORM

Meeting Date: September 6, 2016 | Agenda item: 4
Prepared by: Suzy Kou | Reviewed by: *Charlene Warren*
Department: Finance

AGENDA ITEM DESCRIPTION: Discussion/possible action to approve Ordinance No. **O-2016-0014,** making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2016 and ending September 30, 2017 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual budget for the City of La Marque for 2016-2017 fiscal year. ***THIS IS THE FIRST READING***

[X] **Attachments for reference**

1. Ordinance
2. City's 2016-17 recommended changes from Council to City Manager's proposed budget

STAFF BRIEFING:

- Per City Charter, Council must adopt annual budget no later than September 27th each year. Should Council fail to adopt the budget by such date, the budget as submitted by City Manager shall be deemed to have been finally adopted by City Council.

HISTORY:

TARGET IMPLEMENTATION:

- **September 6, 2016**- Budget adoption on First Reading.
- **September 19, 2016**- Budget adoption on Second and Final Reading.

SIGNIFICANT ACTION ITEMS:

- **July 18, 2016-** City Manager proposed 2016-17 budget to Council.
- **July 25, 26, and 28 2016**- Council workshops to discuss budget amendments from City Manager's proposal.
- **August 22, 2016**- First Public Hearing on 2016-17 Proposed Budget.
- **September 6, 2016**- Second Public Hearing on 2016-17 Proposed Budget with Council amendments.
- **September 6, 2016**- Budget adoption fiscal year 2016-17 First Reading.
- **September 19, 2016**- Budget adoption fiscal year 2016-17 Second and Final Reading.

ACTION:

[X] Ordinance [ ] Resolution

Cost Details:	
Budgeted	

CITY COUNCIL AGENDA FORM

☐	Proclamation	☐	Special Presentation
☐	Finance Report	X	Public Hearing
☐	Other (be Specific)		

Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

X Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

STAFF'S RECOMMENDATION: Motion to approve Ordinance No. **O-2016-0014**, making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2016 and ending September 30, 2017 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual budget for the City of La Marque for 2016-2017 fiscal year. ***THIS IS THE FIRST READING***

FISCAL IMPACT: See 2016-17 budget for details.

ORDINANCE NO. O-2016-0014

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF LA MARQUE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF LA MARQUE FOR 2016-17 FISCAL YEAR

WHEREAS, the budget, appended here as Exhibit "A", for the fiscal year beginning October 1, 2016 and ending September 30, 2017 was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the Galveston County Daily News and said public hearing was held according to said notice and City Charter requirements; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2016 and ending September 30, 2017 be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2016-17 budget, a copy of which is appended hereto as Exhibit "A".

SECTION 2. That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

SECTION 3. That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest of the bonded debt of said City.

PASSED AND APPROVED by the City Council of the City of La Marque on this the _____day of _________________, 2016 on the First Reading.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on this the ______day of _________________, 2016 on the Second and Final Reading.

____
Bobby Hocking, Mayor

ATTEST:

____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

Recommended Changes to City Manager's Proposal

Propsed Budget 2016-17
Council Workshops July 25,26,and 28, 2016

GENERAL FUND

	Expenditure	Revenues
Telecommunicators salary adjustment	33,965.04	
Animal control increase	5,920.00	
Cemetery landscaping	2,500.00	
Salary adjustments (Public Services, HR, Court)	24,716.00	
City Clerk salary adjustment	15,000.00	
City Manager salary adjustment	15,000.00	
Assistant to City Manager salary adjustment	15,000.00	
Directors (2) salary adjustments	9,306.50	
Library R & M	1,500.00	
Council travel	5,000.00	
Narcotics officer-full year	68,754.00	
CIDs and patrols (5) at half year	169,725.00	
Moving Public Serv. Dir to Utility Fund	-53,139.20	
Current Taxes		133,000.00
Sales tax		55,155.00
Municipal Court fines		68,000.00
Transfer in from Court Security Fund-City Marshal salary at 50%		21,050.00

Additions:

General Liability insurance	2,798.16
Worker's Comp	7,215.19
Windstorm	1,756.45
Receptionist (1 part timer) in 1130 First St.	11,362.00
FICA	869.19

UTILITY FUND

Salary adjustments (Public Services)	27,000.00
Director salary adjustment	4,653.25
Public Services Director at 50%	53,139.20

Additions:

UB Cashier position	23,920.00
FICA	1,829.88
TMRS	3,810.46
General Liability insurance	273.89
Worker's Comp	4,810.13
Windstorm	1,756.45
2016 CO premium amortization	4,154.00

EDC

Additions:

Receptionists (1 part timer)	11,362.00
FICA	869.19

Risk Management Fund

Additions:

52-3020-05-00	15,000.00
52-3020-12-00	15,000.00

GOVERNMENT CAPITAL PROJECTS

Unassigned Fund Balance as of 9/30/2015	**3,954,714.00**
Remodeling	9,460.00
Tasers	7,190.00
Demolition	100,000.00
Drainage	38,000.00
Street projects	50,000.00
	204,650.00
Transfer out to CIP Fund	204,650.00

CIP Fund

Transfer in from General Fund	204,650.00

UTILITIES CAPITAL PROJECTS

Sewer plant rehab	**125,000.00**

GOVERNMENTAL CAPITAL OUTLAY-FINANCING PLAN

OSSI	19,513.00		
Ticket writers	19,660.00		
Medic unit	151,000.00		
Apparatus	35,250.00		
Generator	55,000.00		
Slope mower	90,000.00		
		370,423.00	0.374005

UTILITIES CAPITAL OUTLAY

Flatbed dump truck	45,000.00		
Water meters	200,000.00		
Jet machine	50,000.00		
Dump truck	85,000.00		
Vacuum truck	40,000.00		
Public Services building	200,000.00		
		620,000.00	0.625995

Budget 2017 Impact	**0**	
Budget 2018 impact-General Fund	44,034.27	*Estimated*
Budget 2018 -Utility Fund	73,702.90	*Estimated*

CITY COUNCIL AGENDA FORM

Meeting Date: September 6, 2016 Agenda item: **5**
Prepared by: Suzy Kou Reviewed by: ***Charlene Warren***
Department: Finance

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2016-0015**, to amend 2015-16 budget for various expenditures at end of fiscal year by decreasing various funds' fund balances and increasing certain expenditures to individual budget accounts in various funds and increasing certain revenues in various funds as set forth in attached Exhibit "A". ***THIS IS THE FIRST READING***

X

Attachments for reference

1. Ordinance
2. Exhibit "A"

STAFF BRIEFING:

- Per auditor's recommendation from prior audits, City staff should ensure there is sufficient appropriated funds to allow proper expenditure in all funds by end of fiscal year based on staff's best projection.
- Items included in this budget amendment are due to following reasons:
  -Capital already approved by Council previously during the year.
  -Per personnel policy and/or collective bargaining agreement due to separation of employment.
  -Per other agreements.
  -Grants.
  -Debt issuance.
  -EDC with EDC Board approval.

HISTORY:

TARGET IMPLEMENTATION: September 19, 2016

SIGNIFICANT ACTION DATES:

- **September 6, 2016**- Budget amendment 2015-16 First Reading
- **September 19, 2016**- Budget amendment 2015-16 Second and Final Reading

Cost Details:	
Budgeted	See attached Exhibit A
Actual Bid	
Estimated	

CITY COUNCIL AGENDA FORM

Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

ACTION:

☒	Ordinance	☐	Resolution
☐	Special Presentation	☐	Proclamation
☐	Finance Report	☐	Public Hearing
☐	Other		
☒	Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures		

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2016-0015,** to amend 2015-16 budget for various expenditures at end of fiscal year by decreasing various funds' fund balances and increasing certain expenditures to individual budget accounts in various funds and increasing certain revenues in various funds. ***THIS IS THE FIRST READING***

FISCAL IMPACT: See attached Exhibit "A"

ORDINANCE NO. O-2016-0015

AN ORDINANCE AMENDING THE CITY OF LA MARQUE 2015-2016 BUDGET FOR VARIOUS EXPENDITURES AT END OF FISCAL YEAR BY DECREASING VARIOUS FUNDS' FUND BALANCES AND INCREASING CERTAIN EXPENDITURES TO INDIVIDUAL BUDGET ACCOUNTS IN VARIOUS FUNDS AND INCREASING CERTAIN REVENUES IN VARIOUS FUNDS AS SET FORTH IN ATTACHED EXHIBIT "A"

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

SECTION 1. That the City La Marque 2015-2016 Fiscal Year Budget is hereby amended for various expenditures at end of fiscal year by decreasing various funds' fund balances and increasing certain expenditures to the individual budget accounts in various funds and increasing certain revenues in various funds as set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov't Code.*

PASSED AND APPROVED by the City Council of the City of La Marque, Texas, on the First Reading this the ________day of _____________, 2016.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque, Texas, on the Second and Final Reading this the _______day of _________________, 2016.

____
Bobby Hocking, Mayor

ATTEST:

____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

EXHIBIT A

BUDGET AMENDMENTS 2015-16 (YEAR END)

Accounts	Descriptions	Increase	Decrease	Reasons
01-4040-03-00	Dev. Serv.-Professional Services	60,000.00		Building inspection services due to additional building permits
01-4040-02-00	Finance-Professional Services	16,033.43		MuniServices-sales tax audit finding
01-1010-05-00	Salaries-Police	15,042.56		Employees term payouts
01-1060-05-00	FICA-Police	1,150.76		Employees term payouts
01-1065-05-00	TMRS-Police	2,208.25		Employees term payouts
01-1010-06-00	Salaries-Fire/EMS	16,299.25		Employees term payouts
01-1060-06-00	FICA-Fire/EMS	1,246.89		Employees term payouts
01-1065-06-00	TMRS-Fire/EMS	2,392.73		Employees term payouts
01-1010-12-00	Salaries-Public Services	25,158.04		Employees term payouts
01-1060-12-00	FICA-Public Services	1,924.59		Employees term payouts
01-1065-12-00	TMRS-Public Services	3,693.20		Employees term payouts
02-1010-24-00	Salaries-Utilities	4,753.13		Employees term payouts
02-1060-24-00	FICA-Utilities	363.61		Employees term payouts
02-1065-24-00	TMRS-Utilities	697.76		Employees term payouts
01-2401-00-00	Unreserved fund balance		145,149.70	Draw down on fund balance
02-2401-00-00	Unreserved fund balance		5,814.50	Draw down on fund balance
01-4042-99-00	Legal services-general fund	5,000.00		For unanticipated legal services incurred during the year
02-4042-99-00	Legal services-utility fund	5,000.00		For unanticipated legal services incurred during the year
01-2401-00-00	Unreserved fund balance		5,000.00	Draw down on fund balance
02-2401-00-00	Unreserved fund balance		5,000.00	Draw down on fund balance
65-6092-03-00-BLIGHT-02	Demolition project	60,000.00		Demolition projects
01-9065-99-00	Transfer out to CIP	60,000.00		Demolition projects
65-9001-00-00	Transfer in from General Fund	60,000.00		Demolition projects
01-2401-00-00	Unreserved fund balance		60,000.00	Draw down on fund balance
19-4040-00-00	Professional services	75,000.00		Leak detection project
19-2401-00-00	Undesignated fund balance		75,000.00	Draw down on undesignated fund balance
19-3010-00-00	R & M Facilities	75,000.00		1301 First Street building
19-2401-00-00	Undesignated fund balance		75,000.00	Draw down on undesignated fund balance
19-4050-00-00	Advertising and Promotion	5,000.00		LM EDC advertising
19-2401-00-00	Undesignated fund balance		5,000.00	Draw down on undesignated fund balance
19-6020-00-00	Revitalizaiton project	132,226.89		Demolition project on 1101 Delmar
19-2420-00-00	Reserve for Reviatalization		132,226.89	Draw down on reserved fund balance
47-8000-00-00	2016 CO proceeds	9,760,000.00		2016 CO issuance
47-3605-00-00	2016 CO Interest Earned	14,000.00		2016 CO issuance
47-7002-24-00-WWTPUG-01	WWTP Upgrade-Audit	137,644.00		2016 CO issuance
47-7002-24-00-WWTPUG-02	WWTP Upgrade-Perf Assurance	223,871.00		2016 CO issuance
47-7002-24-00-WWTPUG-07	WWTP Upgrade	1,680,426.00		2016 CO issuance
47-7003-24-00-SSO	SSO program	2,500,000.00		2016 CO issuance
47-7004-22-00-LEAKS	Utility infrastructure improv	558,000.00		2016 CO issuance
47-7001-06-00-FIREBD-04	Fire Station-Architech	238,185.00		2016 CO issuance
47-7001-06-00-FIREBD-07	Fire Station-Construction	4,421,874.00		2016 CO issuance
15-9005-00-00	Bonds cost of issuance	136,439.89		2016 CO issuance cost
15-9003-00-00	Premiums	115,018.25		2016 CO Premiums
15-9000-00-00	Bond proceeds	4,684,800.00		2016 CO proceeds governmental portion
15-9047-00-00	Transfer out to F. 47	4,684,800.00		Transfer to 2016 Capital Projects Fund
15-2401-00-00	Fund balance		21,421.64	Draw down on fund balance
02-9047-99-00	Transfer out to F. 47	5,075,200.00		Transfer to 2016 Capital Projects Fund
02-0136-25-00	Premiums amortization	4,154.00		Premiums amortization
02-9005-25-00	Bonds cost of issuance	155,366.30		2016 CO issuance cost
02-2401-00-00	Unreserved fund balance		159,520.30	Draw down on fund balance
30-8052-00-00	Transfer out to Fund 52	30,000.00		Risk management fund for out of pocket deductible expenses
52-9030-00-00	Transfer in from F.30	30,000.00		Risk management fund for out of pocket deductible expenses
30-2401-00-00	Fund balance		30,000.00	Draw down on fund balance
52-2401-00-00	Fund balance	30,000.00		Increase in fund balance
07-7010-08-01	Library materials	3,000.00		Grant funded library books expense
07-2401-00-00	Fund balance		3,000.00	Draw down on fund balance
12-4050-00-00	Special operations expense	5,032.00		Un-anticipated expenditure
12-2401-00-00	Fund balance		5,032.00	Draw down on fund balance
17-4040-00-00	PID Section 1 developer's payment	51,000.00		PIDs per developer's agreement
21-4040-00-00	PID Section 2 developer's payment	20,000.00		PIDs per developer's agreement

EXHIBIT A

BUDGET AMENDMENTS 2015-16 (YEAR END)

Accounts	Descriptions	Increase	Decrease	Reasons
22-4040-00-00	PID Section 3 developer's payment	10,000.00		PIDs per developer's agreement
23-4040-00-00	PID Section 4 developer's payment	50,000.00		PIDs per developer's agreement
17-3100-00-00	PID Section 1 current revenues	25,000.00		PIDs per developer's agreement
17-3102-00-00	PID Section 1 P & I revenues	30,000.00		PIDs per developer's agreement
21-3100-00-00	PID Section 2 current revenues	8,000.00		PIDs per developer's agreement
22-3100-00-00	PID Section 3 current revenues	8,000.00		PIDs per developer's agreement
22-3102-00-00	PID Section 3 P & I revenues	1,300.00		PIDs per developer's agreement
23-3100-00-00	PID Section 4 current revenues	46,000.00		PIDs per developer's agreement
39-3015-00-00	Grant proceeds	619,000.00		TDA/GLO grant capital projects
39-7100-24-00-GLO	CIP	551,990.00		TDA/GLO grant capital projects
63-6024-14-00	Residential	60,000.00		Sanitation services expenditures
63-4040-14-00	Consultant	35,000.00		Consultant for solid waste contract
63-2401-00-00	Fund balance		95,000.00	Draw down on fund balance
10-4070-00-03-MWL-05	Sponsorship	15,000.00		Magical Winter Lights sponsorship 2016
10-2401-00-00	Fund balance		15,000.00	Draw down on fund balance
01-7030-13-00	10-year life asset	50,000.00		Phone system
01-2401-00-00	Fund balance		50,000.00	Draw down on fund balance