



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clent Brown- District D

OFFICIALLY POSTED ON THE WEB: DATE: 1.8.16 TIME: 11:50 a.m.

ORDINANCE NO. O-2015-0029
RESOLUTION NO. R-2015-0037

CITY COUNCIL REGULAR AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on **Monday, January 11, 2016** at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (4) PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**
 - a. Presentation – 2015 Christmas Light Contest Winners
- (5) CITIZEN’S PARTICIPATION (Limited to three minutes per person)**

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (6) CONSENT AGENDA (*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.*)**
 - a. Regular City Council Minutes of December 14, 2015.
- (7) PUBLIC HEARING**
 - a. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0028** conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m.



1111 Bayou
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- b. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07.

(8) OLD BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2015-0028** conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE SECOND AND FINAL READING.**
- b. Discussion/possible action regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07, which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07 – Fire Chief G. Grimm. **THIS IS THE SECOND AND FINAL READING.**
- c. Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions – Mayor Hocking
- d. Discussion/possible action regarding final approval of Hours of Operation for City Facilities – City Manager C. Buttler

(9) NEW BUSINESS

- a. Discussion/possible action clarifying bid award for EMS Medical Supplies and Medications Bound Tree Medical as authorized by City Council October 26, 2015, to reflect an extended aggregate bid amount of \$30,000.00, for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing – Fire Chief G. Grimm
- b. Discussion/possible action regarding the authorization of the purchase of perpetual plaques for past, current and future Mayors, City Councilmembers and City Managers to be placed in the Council Chambers – Councilmember Brown
- c. Discussion/possible action regarding authorizing the Police Department to request grant funding from 'K9 Officers' (a 501c[3]) in the amount of two thousand five hundred dollars



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(\$2,500.00) for the acquisition and training of a new canine service dog for use on patrol – Police Chief K. Jackson

- d. Discussion/possible action regarding renewing the contract with Linebarger to assist with Municipal Court revenue collection services – Finance Director S. Kou
- e. Discussion/possible action regarding approval of a formal Neighborhood Revitalization Program – City Manager C. Buttler

(10) CITY MANAGER’S REPORT

- **Judicial**
- **Police Department**
- **Fire Department**
- **Library**
- **Connect Transit Report**
- **Public Works**
- **Animal Services Report**
- **Financials**

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

- a. 551.071 (Consultation with Attorney) – Discuss status of case regarding Case of USOR Site PRP Group v. A&M Contractors, Inc., et al.
- b. 551.074 (Personnel Matters) – Conduct Annual Evaluation of City Manager

(12) Discussion/possible action regarding actions taken from Executive Session

- a. Discussion/possible action regarding the status of case of USOR Site PRP Group v. A 7 AM Contractors, Inc. et al.
- b. Discussion/possible action regarding the Annual Evaluation of City Manager

(13) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV’T CODE §551.415. (b), "items of community interest" includes:



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- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(14) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before January 8, 2016 before 5:00 p.m.

Robin Eldridge, TRMC
City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.



1111 Bayou
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**City of La Marque
Regular Meeting Minutes
December 14, 2015**

Minutes of the Regular Meeting Minutes of La Marque City Council held on Monday, December 14, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) Mayor Hocking called the Regular Meeting to order at 6:00 p.m.
- (2) **ROLL CALL**
Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Chris Lane
Councilmember Robert Michetich
Councilmember Clent Brown
City Manager Carol Buttler
City Attorney Ellis Ortego
City Clerk Robin Eldridge
- (3) **INVOCATION AND PLEDGE OF ALLEGIENCE**
Mayor Hocking delivered the invocation and led the Pledge of Allegiance.
- (4) **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**
 - a. Ribbon Cuttings – Electronic Marquee; Kiosk
Mayor Hocking announced that earlier he and members of City Council and staff participated in ribbon cuttings for both the new electronic marquee that is now situated in front of the Library and also the Kiosk which is located in the drive-through area that will enable citizens to pay for their water bills and conduct other city business.
 - b. Announce Phone App
Information Technology - Kyle Hunter announced that the new City Website Phone App is available for download and explained functions that are made possible.
 - c. Promoted Employees
 - Chaise Cary – Public Services Superintendent
 - Tina Crawford – Administrative Assistant to Police Chief & Lead Telecommunicator
 - Rodney Gamble – Public Services Utility Field Foreman
 - Venisha Henderson – Utility Billing Specialist
 - Marshall (Ray) Knight – Equipment Operator
 - Joe Mose – Public Services Foreman
 - Alex Oliveros – Payroll/Benefits Accountant
 - Patty Rees – Human Services Coordinator
 - Kathleen Van Stavern – Code Compliance Supervisor



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La Marque, Texas 77568
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- Charlene Warren – Emergency Management Coordinator & Public Relations Coordinator

All employees mentioned above were introduced by their Directors and congratulated on their promotions.

Mayor announced that there were cupcakes and drinks in the Community Room for celebration of the promotions.

(5) CITIZEN'S PARTICIPATION

1. Joe Maza, stated that he attended a meeting earlier this year and that he along with several neighbors spoke against allowing a neighbor to have chickens, goats and other animals on his property. He reported that the neighbor continues to have the animals in the backyard and wanted to know if he was in violation or has something changed. He reported that the same neighbor now has a bull in his backyard. The neighbor has also built up his property and when it rains it drains onto his property and onto Duroux Road, and there is a bad odor and reported unwanted insects. The City Manager was asked to get back with him on the issues.

2. David Pennington referred to an item on the current agenda regarding an ordinance that has the City Council going to one meeting per month. Then he referred to the Agenda Form in the backup for that item, and that it gave no justification for the proposed change. "I have been attending Council meetings for several years, and haven't missed many, but I have never seen a Council meeting cancelled for lack of city business." He then shared his questions he asked to himself of reasons why City Council would want to change to one meeting per month. He asked to know why from each Council member that they would support this change and why it is good for the citizens of La Marque.

Mayor Hocking responded that this proposed change was his idea alone. "First of all there is no subversive plot to this, this is all on me. My reasoning, is that I have noticed in my short five years here, and I have never missed a meeting as Mayor. I have noticed that the second meeting is sometimes what, I call the term "fluff". There is just not a lot going on at that particular meeting. If we have one meeting, as required by Charter, it could be a substantive meeting, where we could get the business done, reserving the right, always, to use that fourth Monday, if there is something time-sensitive or something that is pressing on the City, to call a special meeting. This is all on me. Staff had no idea that I was going to bring this up. I told you about it, at our event on Saturday, and you have chosen not to support this, and I respect that, Sir. Each Council person can elaborate on that during the discussion as to why they think it is a bad idea or not."

(6) CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of*



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these items unless a Councilmember requests an item be removed and considered separately.)

- a. Regular City Council Minutes of November 9, 2015.
- b. Discussion/possible action-accepting the Quarterly Investment Report for Third Quarter 2015.
- c. Discussion/possible action regarding a Resolution **R-2015-0037**, appointing Louis Decker as recommended by the Galveston County Mayors and Councilmembers Association to the Galveston County Emergency Communications District (9-1-1).

Councilmember Bell made a motion to approve the Consent Agenda.

Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

(7) OLD BUSINESS

- a. Discuss and possible action regarding the redesign of City “Trash” handout/flyer by Clean City Commission.

Councilmember Michetich began, “We were looking at ways to help our Clean City Commission stream-line some things, in working with Republic Waste. One of the things that came up, was the current hand-out. Which is really, in my view, used more for advertising, and there is a lot of wasted space on it. We had asked for the Commission to come up with some criteria, i.e., bullets describing responsibilities, with dates and times and criteria for limbs and bundles, and make it easier to read. I have heard from several residents, and we just need to get beyond the finger-pointing, and by redesigning the handout, this should make things easier for both Republic Waste and the City.”

- b. Discuss and possible action regarding the proposal of specific City locations for weekly maintenance/grounds keeping, i.e., City entrance sign on I45.

Councilmember Michetich stated, “There again, in hearing from some of our citizens, there are certain areas of our City that seem to get a high profile, at the sign entrance into the City. I have noticed it has been cleaned up, but a few weeks ago, the County would mow, but not weed-eat. I understand since this request, that the sign is actually the responsibility of Texas City. I understand that there is a new site being looked into. Keeping up what was done by one of our residents, improving that around the palm tree at Bayou and the Valero store, just spruces up La Marque and it helps our image. There are certain areas that need some attention. We would like to get that list to Les and Carol and the Clean City Commission. We may have to hire a landscaper to keep it up or touch it up. There are just a handful of these sites.”

- c. Discuss and possible action regarding the investigation of cost and design of a new and larger City entrance sign. This item was also mentioned in the previous item.



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Mayor Hocking replied, “The new sign will be located on the very tip of the 82 acres that is to be developed next door to Sam’s. It is going to be a big, beautiful sign.”

- d. Discuss and possible action regarding the investigation of cost and suppliers to provide “Real Time” GPS monitoring of non-management City vehicles.

Councilmember Michetich began, “This also came out of some issues, where there were a few City employees that may have been in the wrong place at the wrong time. The GPS system that the City is working on, will be a management tool, and in my past experience in places that I have worked, it corrects on its own, behavior problems, but it can also exonerate employees. It is a positive thing for both the citizens and the employees.”

Councilmember Bell, “I think it is a good idea. My question is, if we are going to do this for our non-management, why not include management level also? I would recommend to do it for our entire workforce. It is important for our managers to model the behavior to display.”

Further discussion ended with the consensus of City Council to have all City-owned vehicles to be equipped with a GPS system.

(8) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding authorizing the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the Buy Board in the amount of \$180,430.80.

Councilmember Lane made a motion to authorize the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the Buy Board in the amount of \$180,430.80.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding authorizing the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of \$39,078.34.

Councilmember Michetich made a motion to authorize the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of \$39,078.34.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**



1111 Bayou
La Marque, Texas 77568
409.938.9202

- c. Discussion/possible action regarding authorizing the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of \$25,895.00.

Councilmember Bell made a motion to authorize the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of \$25,895.00.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action regarding entering into a Cooperative Purchasing Agreement with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.

Councilmember Michetich made a motion to enter into a Cooperative Purchasing with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- e. Discussion/possible action regarding award of Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

Councilmember Lane made a motion to award Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

(9) NEW BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2015-0028** conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE FIRST READING.**

Councilmember Lane made a motion to adopt Ordinance No. O-2015-0028.

Councilmember Bell seconded.

Councilmember Bell began, "Mr. Pennington, you asked for an explanation. I have served on this Council longer than anybody. I have seen the patterns of business, the agendas and how we conduct our business. I believe that we can do what we do, more efficiently and effectively in one meeting. I think the man hours are going to flesh out, the resources are going to flesh out. We are going to find that we are going to save in our resources and save in our ability to use our workforce in this type of capacity, and we are going to get more bang for our buck. The only thing that we are really doing, is moving agenda items that were scheduled for the second meeting to the first part of the month. I promise you, from where I sit, you should get a more thorough, thoughtful and meaningful discussion and deliberation on every issue. I am willing to try this to see. If we find that it is not working, the way that we think it is going to work, I am one that is



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La Marque, Texas 77568
409.938.9202

more than willing to backtrack and add a second meeting. We should at least try to make this Council and government run more efficiently.”

Councilmember Michetich agreed with Councilmember Bell.

Mayor Hocking added, “I would concur with Mayor Pro-Tem. If it doesn’t work, I would be happy to do another ordinance and go back to two meetings. Anyone who has pressing business with the City, can contact me and we can call a Special meeting on that fourth Monday. But, I think that we can have an impactful meeting on that second Monday each month.” **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions.

Mayor Hocking said that there were applications for the Boards and Commission in the back of the room at each meeting, and asked for interested persons to apply to various Boards and Commissions. Then encouraged some of the younger folks and anyone else interested to apply.

Mayor Hocking nominated for reappointment: David Pennington to the Cemetery Board; Mike “ROC” Bock and Louis McGaffey to the Parks Board; and Michelle Washington to the Library Board. “That is, if we still have a Library Board, there is some talk that the Library Board has fallen to the wayside, but we are trying to invigorate that.”

Mayor Pro-Tem Bell stated, “Before I make my reappointments, somewhere along the way, District “A” lost one of the appointments to the Building Standards Commission, it shows the Mayor to have two seats, I wanted the record to reflect this. Mayor agreed that one of those would be given to District “A”. Mr. Bell nominated for reappointment the following: Herman Harper to the Board of Adjustments; he deferred the Cemetery Board appointment to a future date, since this reappointments may be resigning from the Board; Herbert Franklin to the Parks Board. Deferred the Planning and Zoning and the Library Appointments to a future date.

Councilmember Lane deferred all of his appointments and/or reappointment to a future date.

Councilmember Michetich nominated the following for his appointments or reappointments as follows: Deanie Barrett to the Building Standards Commission; Al Reida to the Parks Board; Norman Koneman to the Planning and Zoning Commission; and deferred the Library Board appointment to a future date.

Mayor Hocking suggested having an open meeting and discussion in regards to the Library Board.



1111 Bayou
La Marque, Texas 77568
409.938.9202

Councilmember Brown nominated all of the reappointments as follows: Charlotte Westerlage to the Board of Adjustments; Charles Castelline to the Planning and Zoning Commission and Catherine Polk to the Library Board if the Board remains.

City Manager Carol Buttler deferred her appointments or reappointments to a future date.

All appointments and reappointments were approved by unanimous consent of City Council.

- c. Discussion/possible action regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE FIRST READING.**

Councilmember Michetich made a motion to adopt Ordinance No. O-2015-0029.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action regarding approval of policy recommendation from Parks Board for the "Naming and Renaming" of City parks, buildings and structures.

Councilmember Bell made a motion to approve for discussion. Councilmember Lane seconded.

Chairperson Mc McGaffey introduced the Parks Board members who were all in attendance. (Bo Hunter, C. J. Leggett; Al Reida, Coach Walker, Mr. Franklin and Mr. Bock)

Councilmember Bell began, "First let me just say that we appreciate all that you and the Board has done, this is a tremendous document. It appears to be consistent with what is probably out there as it relates to policies like these. In the criteria area, it speaks about renaming a park or facility being named after someone who is consistent with a positive image in the community. It mentions this in other areas of the document as well. How do we qualify one who makes a good, positive image, and let me give you an example, I believe that every President that this country has ever had outside of George Washington, people that believe that he was a hero and people who believe that he was a villain. It is subjective, it is based on your perspective of that person and the work that they may or may not do and how they have conducted themselves in their service to their communities. How do we qualify that outside of the 10% registered voter's piece that you



1111 Bayou
La Marque, Texas 77568
409.938.9202

have here? Isn't it already qualified in the need for the 10% of the registered voters in the City of La Marque?"

Mr. McGaffey answered, "That's not the only part. There is another phase in there that says that you have to have a high impact and be favorable to the City, but they also have to be approved by the Councilmember of the District where this is going to take place. So there is another way to get into it. Then we have 10% of all of the voters. After speaking with the City Secretary, there is approximately 10,000 registered voters throughout the City. We included everyone, since parks are a part of the City. With that, this Committee worked hard. We chose from ten different cities in trying to compose a short and sweet, something that could be reachable. Also, the volunteer work, you can always tell a person that has a high input and volunteers on different committees that do things for the City and works with the City employees."

Further discussion led by Councilmember Bell included if a Park or facility would be named after a former citizen that is a former Senator that has made an impact on the country, but has not maybe made such an impact on the city parks within the City.

Councilmember Bell continued, "Under this criteria, she may be excluded, so how do we accommodate those types of situations?"

Mr. McGaffey answered, "The Parks Board works for the City Council, and we cannot rename anything on our own. We count on the City Council to make the final decision."

Councilmember Bell wished to add amendments to the policy as follows: First, if a person who wishes to rename a park or facility should have to go to the City Clerk's Office to obtain the necessary petition and or paperwork. They would have thirty days (30) in which to get the 10% of registered voters signatures and turn in the petition for verification to the City Clerk's Office.

Bo Hunter, a member of the Parks Board stated, "If a person doesn't meet the criteria, then they should not be allowed to obtain a petition, not being biased or disrespectful to anyone."

Councilmember Bell asked, "Is there a way that we could have a special circumstance for somebody that is obviously one of the most prominent people in the State?" (Still referring to the former Senator).

Mr. Hunter answered, "We don't have the last word on that. We would look for City Council to decide."

Councilmember Bell continued with the amendment: Petition to include Name, valid address in La Marque and point of contact. (email or telephone number), then after verification of the registered voter's status by the City Clerk, then refer the petition to



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La Marque, Texas 77568
409.938.9202

the Parks Board, after the Board deliberates, they would then make a recommendation to City Council.

Mr. Hunter added, “You certainly wouldn’t want to name a building, park, or facility after someone that has a felony record or something of that nature. We are trying to look at different angles, the other cities that we gathered this information from have already panned this stuff out.”

Councilmember Brown congratulated Mr. McGaffey and the Parks Board for their work.

Councilmember Michetich made a motion to the amendment to the policy. **MOTION CARRIED UNANIMOUSLY.**

(10) CITY MANAGER’S REPORT

- **Administration**
- **Court**
- **Police**
- **Fire**
- **Library**
- **Public Services**
- **Financials**

Mayor Hocking invited all to the Community Room for refreshments to help to congratulate all of the promoted employees.

(11) EXECUTIVE SESSION

There was no Executive Session.

(12) REQUESTS AND ANNOUNCEMENTS

Councilmember Brown thanked all for attending and wished all a Merry Christmas.

Councilmember Michetich extended Christmas Greetings to everyone in the City and to remember what it is all about and to enjoy their families.

Councilmember Lane wished everyone a Merry Christmas and thanked the Mission Impossible organization that recently came out and cleaned up Bobby Beach Park. On December 18, will be the first in the area of the Youth Council and invited all to come out for the festivities.

Councilmember Bell wished all a Merry Christmas and a Happy New Year. Then congratulated all of the promoted employees, and asked for the Neighborhood Revitalization document to come before City Council at a near future meeting so that it can be voted on.

Mayor Hocking thanked all of the Parks Board members for their work on the new policy on renaming facilities but also for attending the meeting. Thanked David Pennington for his work on the Wreaths across America. “I think that this event is becoming a



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La Marque, Texas 77568
409.938.9202

destination where people will be coming to La Marque and we can look for some funding in this next budget and make it a really positive event.” Congratulated the promoted employees. Thanked the Mission Impossible organization for their work at Bobby Beach Park, wished all a Merry Christmas and encouraged the citizens to reach out to any families in need this season.

(13) ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting at 7:13 p.m. Councilmember Lane seconded. Meeting adjourned.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016
Prepared by: Robin Eldridge
Department: City Clerk

Agenda item: 7&8a
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0028**, conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE SECOND AND FINAL READING**

- ☒ Attachments for reference
1. Ordinance
 2. Minutes of City Council meeting held on December 14, 2015 (**DRAFT**)

Staff Briefing:

- According to Section 2.02 of the City Charter, City Council shall meet regularly at times prescribed by ordinance, but not less than once each month.

History:

- Since the incorporation of the City of La Marque, the City Council has adopted and amended several ordinances changing the days and / or times for the Regular City Council meetings to be conducted.
- At the City Council meeting on December 14, 2015, after one citizen spoke against the change, Mayor Hocking and Mayor Pro-Tem Bell explained their reasons why they supported the change and that each one were willing to try the one meeting per month and leaving open the fourth Monday for Special meetings. Both also agreed, that if it doesn't seem to be working, they are willing to go back to the two regular meetings, by amending the ordinance.

Target Implementation: January 12, 2016, after second and final reading if approved by City Council.

Significant Action Dates:

December 14, 2015 – Ordinance passed on first reading

January 11, 2016 – Second and final reading of Ordinance (Public Hearing)

Action:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	NA
Actual Bid	NA
Estimated Expenditure	NA
Acct. Name	NA
Line Items #	NA
Other Funding	NA



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0028**, conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE SECOND AND FINAL READING.**

Fiscal Impact: N/A

ORDINANCE NO. O-2015-0028

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 2: ADMINISTRATION, ARTICLE I, IN GENERAL, SEC. 2-2. TIME AND PLACE FOR REGULAR MEETINGS OF THE CITY COUNCIL, BY AMENDING THE MEETING DATES OF THE CITY COUNCIL AND REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND ESTABLISHING AN EFFECTIVE DATE THEREOF.

WHEREAS, Section 2.02 of the City Charter requires the City Council to hold its regular meetings at such date, time and location as are determined from time to time by ordinance; and

WHEREAS, the City Council has been conducting a regular Council meeting on the second and fourth Monday of each month at 6:00 o'clock p.m. at City Hall; and

WHEREAS, it has been determined that only one regular meeting is sufficient to conduct City business. **NOW, THEREFORE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That Sec. 2-2 of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Sec. 2-2. Time and Place for Regular Meetings of City Council.

The City Council shall hold a regular meeting on the second Monday of each month at 6:00 p.m. at City Hall.”

SECTION TWO:

Any ordinances of the City of La Marque in conflict herewith are hereby repealed.

SECTION THREE:

Effective date. Subject to approval by the City Council of the City of La Marque, this Ordinance shall be and become effective on January 12, 2016.

PASSED AND APPROVED on first reading this 14th day of December, 2015.

PASSED, APPROVED AND ADOPTED on second and final reading this _____ day of _____, 2016.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney



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**City of La Marque
Regular Meeting Minutes
December 14, 2015**

Minutes of the Regular Meeting Minutes of La Marque City Council held on Monday, December 14, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) Mayor Hocking called the Regular Meeting to order at 6:00 p.m.
- (2) **ROLL CALL**
Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Chris Lane
Councilmember Robert Michetich
Councilmember Clent Brown
City Manager Carol Buttler
City Attorney Ellis Ortego
City Clerk Robin Eldridge
- (3) **INVOCATION AND PLEDGE OF ALLEGIENCE**
Mayor Hocking delivered the invocation and led the Pledge of Allegiance.
- (4) **PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**
 - a. Ribbon Cuttings – Electronic Marquee; Kiosk
Mayor Hocking announced that earlier he and members of City Council and staff participated in ribbon cuttings for both the new electronic marquee that is now situated in front of the Library and also the Kiosk which is located in the drive-through area that will enable citizens to pay for their water bills and conduct other city business.
 - b. Announce Phone App
Information Technology - Kyle Hunter announced that the new City Website Phone App is available for download and explained functions that are made possible.
 - c. Promoted Employees
 - Chaise Cary – Public Services Superintendent
 - Tina Crawford – Administrative Assistant to Police Chief & Lead Telecommunicator
 - Rodney Gamble – Public Services Utility Field Foreman
 - Venisha Henderson – Utility Billing Specialist
 - Marshall (Ray) Knight – Equipment Operator
 - Joe Mose – Public Services Foreman
 - Alex Oliveros – Payroll/Benefits Accountant
 - Patty Rees – Human Services Coordinator
 - Kathleen Van Stavern – Code Compliance Supervisor



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- Charlene Warren – Emergency Management Coordinator & Public Relations Coordinator

All employees mentioned above were introduced by their Directors and congratulated on their promotions.

Mayor announced that there were cupcakes and drinks in the Community Room for celebration of the promotions.

(5) CITIZEN'S PARTICIPATION

1. Joe Maza, stated that he attended a meeting earlier this year and that he along with several neighbors spoke against allowing a neighbor to have chickens, goats and other animals on his property. He reported that the neighbor continues to have the animals in the backyard and wanted to know if he was in violation or has something changed. He reported that the same neighbor now has a bull in his backyard. The neighbor has also built up his property and when it rains it drains onto his property and onto Duroux Road, and there is a bad odor and reported unwanted insects. The City Manager was asked to get back with him on the issues.

2. David Pennington referred to an item on the current agenda regarding an ordinance that has the City Council going to one meeting per month. Then he referred to the Agenda Form in the backup for that item, and that it gave no justification for the proposed change. "I have been attending Council meetings for several years, and haven't missed many, but I have never seen a Council meeting cancelled for lack of city business." He then shared his questions he asked to himself of reasons why City Council would want to change to one meeting per month. He asked to know why from each Council member that they would support this change and why it is good for the citizens of La Marque.

Mayor Hocking responded that this proposed change was his idea alone. "First of all there is no subversive plot to this, this is all on me. My reasoning, is that I have noticed in my short five years here, and I have never missed a meeting as Mayor. I have noticed that the second meeting is sometimes what, I call the term "fluff". There is just not a lot going on at that particular meeting. If we have one meeting, as required by Charter, it could be a substantive meeting, where we could get the business done, reserving the right, always, to use that fourth Monday, if there is something time-sensitive or something that is pressing on the City, to call a special meeting. This is all on me. Staff had no idea that I was going to bring this up. I told you about it, at our event on Saturday, and you have chosen not to support this, and I respect that, Sir. Each Council person can elaborate on that during the discussion as to why they think it is a bad idea or not."

(6) CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of*



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these items unless a Councilmember requests an item be removed and considered separately.)

- a. Regular City Council Minutes of November 9, 2015.
- b. Discussion/possible action-accepting the Quarterly Investment Report for Third Quarter 2015.
- c. Discussion/possible action regarding a Resolution **R-2015-0037**, appointing Louis Decker as recommended by the Galveston County Mayors and Councilmembers Association to the Galveston County Emergency Communications District (9-1-1).

Councilmember Bell made a motion to approve the Consent Agenda.

Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

(7) OLD BUSINESS

- a. Discuss and possible action regarding the redesign of City “Trash” handout/flyer by Clean City Commission.

Councilmember Michetich began, “We were looking at ways to help our Clean City Commission stream-line some things, in working with Republic Waste. One of the things that came up, was the current hand-out. Which is really, in my view, used more for advertising, and there is a lot of wasted space on it. We had asked for the Commission to come up with some criteria, i.e., bullets describing responsibilities, with dates and times and criteria for limbs and bundles, and make it easier to read. I have heard from several residents, and we just need to get beyond the finger-pointing, and by redesigning the handout, this should make things easier for both Republic Waste and the City.”

- b. Discuss and possible action regarding the proposal of specific City locations for weekly maintenance/grounds keeping, i.e., City entrance sign on I45.

Councilmember Michetich stated, “There again, in hearing from some of our citizens, there are certain areas of our City that seem to get a high profile, at the sign entrance into the City. I have noticed it has been cleaned up, but a few weeks ago, the County would mow, but not weed-eat. I understand since this request, that the sign is actually the responsibility of Texas City. I understand that there is a new site being looked into. Keeping up what was done by one of our residents, improving that around the palm tree at Bayou and the Valero store, just spruces up La Marque and it helps our image. There are certain areas that need some attention. We would like to get that list to Les and Carol and the Clean City Commission. We may have to hire a landscaper to keep it up or touch it up. There are just a handful of these sites.”

- c. Discuss and possible action regarding the investigation of cost and design of a new and larger City entrance sign. This item was also mentioned in the previous item.



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Mayor Hocking replied, “The new sign will be located on the very tip of the 82 acres that is to be developed next door to Sam’s. It is going to be a big, beautiful sign.”

- d. Discuss and possible action regarding the investigation of cost and suppliers to provide “Real Time” GPS monitoring of non-management City vehicles.

Councilmember Michetich began, “This also came out of some issues, where there were a few City employees that may have been in the wrong place at the wrong time. The GPS system that the City is working on, will be a management tool, and in my past experience in places that I have worked, it corrects on its own, behavior problems, but it can also exonerate employees. It is a positive thing for both the citizens and the employees.”

Councilmember Bell, “I think it is a good idea. My question is, if we are going to do this for our non-management, why not include management level also? I would recommend to do it for our entire workforce. It is important for our managers to model the behavior to display.”

Further discussion ended with the consensus of City Council to have all City-owned vehicles to be equipped with a GPS system.

(8) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding authorizing the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the Buy Board in the amount of \$180,430.80.

Councilmember Lane made a motion to authorize the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the Buy Board in the amount of \$180,430.80.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding authorizing the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of \$39,078.34.

Councilmember Michetich made a motion to authorize the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of \$39,078.34.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**



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- c. Discussion/possible action regarding authorizing the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of \$25,895.00.

Councilmember Bell made a motion to authorize the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of \$25,895.00.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action regarding entering into a Cooperative Purchasing Agreement with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.

Councilmember Michetich made a motion to enter into a Cooperative Purchasing with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- e. Discussion/possible action regarding award of Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

Councilmember Lane made a motion to award Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

(9) NEW BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2015-0028** conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE FIRST READING.**

Councilmember Lane made a motion to adopt Ordinance No. O-2015-0028.

Councilmember Bell seconded.

Councilmember Bell began, "Mr. Pennington, you asked for an explanation. I have served on this Council longer than anybody. I have seen the patterns of business, the agendas and how we conduct our business. I believe that we can do what we do, more efficiently and effectively in one meeting. I think the man hours are going to flesh out, the resources are going to flesh out. We are going to find that we are going to save in our resources and save in our ability to use our workforce in this type of capacity, and we are going to get more bang for our buck. The only thing that we are really doing, is moving agenda items that were scheduled for the second meeting to the first part of the month. I promise you, from where I sit, you should get a more thorough, thoughtful and meaningful discussion and deliberation on every issue. I am willing to try this to see. If we find that it is not working, the way that we think it is going to work, I am one that is



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more than willing to backtrack and add a second meeting. We should at least try to make this Council and government run more efficiently.”

Councilmember Michetich agreed with Councilmember Bell.

Mayor Hocking added, “I would concur with Mayor Pro-Tem. If it doesn’t work, I would be happy to do another ordinance and go back to two meetings. Anyone who has pressing business with the City, can contact me and we can call a Special meeting on that fourth Monday. But, I think that we can have an impactful meeting on that second Monday each month.” **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions.

Mayor Hocking said that there were applications for the Boards and Commission in the back of the room at each meeting, and asked for interested persons to apply to various Boards and Commissions. Then encouraged some of the younger folks and anyone else interested to apply.

Mayor Hocking nominated for reappointment: David Pennington to the Cemetery Board; Mike “ROC” Bock and Louis McGaffey to the Parks Board; and Michelle Washington to the Library Board. “That is, if we still have a Library Board, there is some talk that the Library Board has fallen to the wayside, but we are trying to invigorate that.”

Mayor Pro-Tem Bell stated, “Before I make my reappointments, somewhere along the way, District “A” lost one of the appointments to the Building Standards Commission, it shows the Mayor to have two seats, I wanted the record to reflect this. Mayor agreed that one of those would be given to District “A”. Mr. Bell nominated for reappointment the following: Herman Harper to the Board of Adjustments; he deferred the Cemetery Board appointment to a future date, since this reappointments may be resigning from the Board; Herbert Franklin to the Parks Board. Deferred the Planning and Zoning and the Library Appointments to a future date.

Councilmember Lane deferred all of his appointments and/or reappointment to a future date.

Councilmember Michetich nominated the following for his appointments or reappointments as follows: Deanie Barrett to the Building Standards Commission; Al Reida to the Parks Board; Norman Koneman to the Planning and Zoning Commission; and deferred the Library Board appointment to a future date.

Mayor Hocking suggested having an open meeting and discussion in regards to the Library Board.



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Councilmember Brown nominated all of the reappointments as follows: Charlotte Westerlage to the Board of Adjustments; Charles Castelline to the Planning and Zoning Commission and Catherine Polk to the Library Board if the Board remains.

City Manager Carol Buttler deferred her appointments or reappointments to a future date.

All appointments and reappointments were approved by unanimous consent of City Council.

- c. Discussion/possible action regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE FIRST READING.**

Councilmember Michetich made a motion to adopt Ordinance No. O-2015-0029.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action regarding approval of policy recommendation from Parks Board for the "Naming and Renaming" of City parks, buildings and structures.

Councilmember Bell made a motion to approve for discussion. Councilmember Lane seconded.

Chairperson Mc McGaffey introduced the Parks Board members who were all in attendance. (Bo Hunter, C. J. Leggett; Al Reida, Coach Walker, Mr. Franklin and Mr. Bock)

Councilmember Bell began, "First let me just say that we appreciate all that you and the Board has done, this is a tremendous document. It appears to be consistent with what is probably out there as it relates to policies like these. In the criteria area, it speaks about renaming a park or facility being named after someone who is consistent with a positive image in the community. It mentions this in other areas of the document as well. How do we qualify one who makes a good, positive image, and let me give you an example, I believe that every President that this country has ever had outside of George Washington, people that believe that he was a hero and people who believe that he was a villain. It is subjective, it is based on your perspective of that person and the work that they may or may not do and how they have conducted themselves in their service to their communities. How do we qualify that outside of the 10% registered voter's piece that you



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have here? Isn't it already qualified in the need for the 10% of the registered voters in the City of La Marque?"

Mr. McGaffey answered, "That's not the only part. There is another phase in there that says that you have to have a high impact and be favorable to the City, but they also have to be approved by the Councilmember of the District where this is going to take place. So there is another way to get into it. Then we have 10% of all of the voters. After speaking with the City Secretary, there is approximately 10,000 registered voters throughout the City. We included everyone, since parks are a part of the City. With that, this Committee worked hard. We chose from ten different cities in trying to compose a short and sweet, something that could be reachable. Also, the volunteer work, you can always tell a person that has a high input and volunteers on different committees that do things for the City and works with the City employees."

Further discussion led by Councilmember Bell included if a Park or facility would be named after a former citizen that is a former Senator that has made an impact on the country, but has not maybe made such an impact on the city parks within the City.

Councilmember Bell continued, "Under this criteria, she may be excluded, so how do we accommodate those types of situations?"

Mr. McGaffey answered, "The Parks Board works for the City Council, and we cannot rename anything on our own. We count on the City Council to make the final decision."

Councilmember Bell wished to add amendments to the policy as follows: First, if a person who wishes to rename a park or facility should have to go to the City Clerk's Office to obtain the necessary petition and or paperwork. They would have thirty days (30) in which to get the 10% of registered voters signatures and turn in the petition for verification to the City Clerk's Office.

Bo Hunter, a member of the Parks Board stated, "If a person doesn't meet the criteria, then they should not be allowed to obtain a petition, not being biased or disrespectful to anyone."

Councilmember Bell asked, "Is there a way that we could have a special circumstance for somebody that is obviously one of the most prominent people in the State?" (Still referring to the former Senator).

Mr. Hunter answered, "We don't have the last word on that. We would look for City Council to decide."

Councilmember Bell continued with the amendment: Petition to include Name, valid address in La Marque and point of contact. (email or telephone number), then after verification of the registered voter's status by the City Clerk, then refer the petition to



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the Parks Board, after the Board deliberates, they would then make a recommendation to City Council.

Mr. Hunter added, “You certainly wouldn’t want to name a building, park, or facility after someone that has a felony record or something of that nature. We are trying to look at different angles, the other cities that we gathered this information from have already panned this stuff out.”

Councilmember Brown congratulated Mr. McGaffey and the Parks Board for their work.

Councilmember Michetich made a motion to the amendment to the policy. **MOTION CARRIED UNANIMOUSLY.**

(10) CITY MANAGER’S REPORT

- **Administration**
- **Court**
- **Police**
- **Fire**
- **Library**
- **Public Services**
- **Financials**

Mayor Hocking invited all to the Community Room for refreshments to help to congratulate all of the promoted employees.

(11) EXECUTIVE SESSION

There was no Executive Session.

(12) REQUESTS AND ANNOUNCEMENTS

Councilmember Brown thanked all for attending and wished all a Merry Christmas.

Councilmember Michetich extended Christmas Greetings to everyone in the City and to remember what it is all about and to enjoy their families.

Councilmember Lane wished everyone a Merry Christmas and thanked the Mission Impossible organization that recently came out and cleaned up Bobby Beach Park. On December 18, will be the first in the area of the Youth Council and invited all to come out for the festivities.

Councilmember Bell wished all a Merry Christmas and a Happy New Year. Then congratulated all of the promoted employees, and asked for the Neighborhood Revitalization document to come before City Council at a near future meeting so that it can be voted on.

Mayor Hocking thanked all of the Parks Board members for their work on the new policy on renaming facilities but also for attending the meeting. Thanked David Pennington for his work on the Wreaths across America. “I think that this event is becoming a



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destination where people will be coming to La Marque and we can look for some funding in this next budget and make it a really positive event.” Congratulated the promoted employees. Thanked the Mission Impossible organization for their work at Bobby Beach Park, wished all a Merry Christmas and encouraged the citizens to reach out to any families in need this season.

(13) ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting at 7:13 p.m. Councilmember Lane seconded. Meeting adjourned.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016

Prepared by: Gerald Grimm

Department: Fire Department

Agenda item: 7&8b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **0-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE SECOND AND FINAL READING.**



Attachments for reference

1. Ordinance
2. Description of funding by agency
3. Mutual Aid Agreement with Galveston County Commissioner's Court
4. RAC Agreement
5. LMISD Agreement
6. Texas A & M Forest Service Approval Letter

STAFF BRIEFING:

- LMFD has historically provided mutual aid services to unincorporated areas of Galveston County in return for annual appropriation by Commissioner's Court
- RAC provides funding annually to member entities for continued participation
- LMISD provides partial reimbursement for overtime costs incurred for LMFD EMS Standby Services at LMHS football games
- Texas A & M Forest Service provides limited reimbursement for training activities annually in return for participation in the Texas Inter-Agency Fire Mutual Aid System
- Shell Pipeline provides an annual stipend to all local fire departments
- City Attorney reviewed and approved the original ordinance template which is used periodically to recognize miscellaneous funds received by the department

HISTORY:

- **The LMFD routinely receives funding and/or donations from various sources for services rendered and/or participation in mutual aid agreements.**

TARGET IMPLEMENTATION: Following second and final reading January 11, 2016

SIGNIFICANT ACTION DATES:

12-14-2015 – Ordinance approved on first reading



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$0
Actual Bid	NA
Estimated Expenditure	\$25,642.07
Acct. Name(s)	See Ordinance
Line Items #	See Ordinance
Other Funding	NA

STAFF'S RECOMMENDATION: Motion to adopt **Ordinance No. 0-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE SECOND AND FINAL READING.**

Fiscal Impact: \$25,642.07 increase in Fire Reserve revenue; and, \$25,642.07 increase in appropriation for Fire operating expenditures.

ORDINANCE NO. O-2015-0029

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2016 BUDGET BY INCREASING APPROPRIATION OF TWENTY FIVE THOUSAND SIX HUNDRED FORTY TWO DOLLARS AND SEVEN CENTS (\$25,642.07) TO FIRE EXPENDITURE ACCOUNT 48-3020-06-00 FOR REPAIR AND MAINTENANCE OF BUILDINGS AND FIXTURES IN THE FIRE RESERVE FUND; AND, INCREASING FIRE RESERVE REVENUE OF TWENTY FIVE THOUSAND SIX HUNDRED FORTY TWO DOLLARS AND SEVEN CENTS (\$25,642.07) TO FIRE RESERVE REVENUE ACCOUNT 48-3801-00-00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2016 Budget is hereby amended by increasing account 48-3020-06-00 and account 48-3801-00-00 herein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

PASSED and APPROVED on first reading on the 14th day of December, 2015.

PASSED, APPROVED and ADOPTED on second and final reading on the ____ day of _____, 2016.

CITY OF LA MARQUE

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, TRMC

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

DECEMBER 14, 2015

BUDGET AMENDMENT ATTACHMENT TO COUNCIL AGENDA

DESCRIPTION OF FUNDS BY AGENCY

1. Texas A & M Forest Service - \$1,553.57
2. East Texas Gulf Coast Regional Trauma Advisory Council - \$88.50
3. La Marque Independent School District - \$1,000.00
4. Galveston County Commissioner's Court - \$22,500.00
5. Brewster Procurement Group on behalf of Shell Pipeline - \$500.00

TOTAL: \$25,642.07

STATE OF TEXAS §
COUNTY OF GALVESTON §

CONTRACT

This Contract is made by and between the County of Galveston, Texas, acting by and through its Commissioners' Court hereinafter called "County" and the City of La Marque, Texas, acting by and through its City Commission, hereinafter called "City" or "recipient".

Whereas, Chapter 352 of the Texas Local Government Code, “County Fire Protection” and Chapter 791 of the Government Code, “Interlocal Cooperation Act,” provides authority that the Commissioners’ Court may contract the governing body of a municipality to provide fire protection services to locations outside of the municipalities; and

Whereas, citizens residing within unincorporated areas of the County surrounding the City's city limits are in need of obtaining the services of the City to assist them in time of need; and

Whereas, the City is willing to make its fire protection services available to unincorporated areas of the County.

Now, therefore, for and in consideration of the mutual covenants expressed herein it is agreed as follows:

1. To assist the various communities located in the unincorporated areas surrounding the City's city limits, the County agrees to pay the City to be on call and make fire protection runs into the unincorporated areas of Galveston County the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND NO/ 100 (\$22,500.00). Payment of this sum shall be made following the acceptance and execution of this Contract by both parties.
2. City agrees to make reasonable efforts to respond to requests for fire protection services in the unincorporated areas of the County surrounding the City's city limits, regardless of the source of the request.
3. City agrees to keep a record of any runs made in response to an area in the unincorporated portions of the County, and to submit, not later than July 21, 2016, a report to the County Commissioners' Court advising the Court of the runs made to unincorporated areas of the County during the period of July 15, 2015 to July 14, 2016. For each run, the City will report the date and time of the run, the distance travelled, the number of personnel who responded, and all expenses incurred by the City as determined by the most recent City financial audit in making the reported runs. The County and City acknowledge that the City's run expenses will not impact the amount payable under this Contract.

4. It is expressly agreed and understood between the parties that the County shall have no right at any time to supervise, manage, direct or control the City and its members in the performance of their services. The City shall totally decide and be responsible for the manner, means and methods by which they operate.
5. It is further agreed and understood between the parties that in accordance with §352.004 of the Local Government Code, V.T.C.A., the acts of any person who, in the act of carrying out the County's authority to provide fire protection under this agreement, furnishes fire protection to a county resident who lives outside the municipalities in the County, including the act of person who is a regular employee or fire fighter of a municipality, is considered to be the act of an agent of the County.
6. It is further agreed that the City is not liable for the acts of its employee in fighting fires outside the City under this Contract. However, it is acknowledged that the City will continue any responsibilities it may have to provide workers' compensation, to any employees who provide firefighting services under this Contract.
7. Nothing in this Contract shall be construed to waive any provision contained within Chapter 74 of the Civil Practice and Remedies Code of the State of Texas, commonly known as the Good Samaritan Law.
8. To the extent permitted by the Constitution and laws of the State of Texas, City agrees to indemnify and save harmless the county of Galveston, its agents, Commissioners, Boards, Officers and employees from any and all suits, actions, or claims of any character, type or description brought or made for or on account of any injuries or damages received or sustained by any person or persons arising out of or occasioned by the acts of the Fire Department, its members, deputies, agents or employees.
9. During the term of this Contract, the City agrees to:
 - a) Maintain membership in the Galveston County Firefighters Association,
 - b) Comply with the Texas Commission on Fire Protection (TCFP) and any other applicable Federal and State regulatory agency, and submit an annual letter stating such compliance to the Galveston County Fire Fighters Association.
10. Equal Employment Opportunity - The City agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The recipient agrees to post notices, which set forth the provisions of this non-discrimination section, in conspicuous places available to employees or applicants for employment and will, in all solicitation or advertisements for employees placed by or on behalf of the recipient, state that all qualified applicants will receive consideration for employment without regard to

race, color, religion, national origin, sex, disability, genetic information, or veteran status.

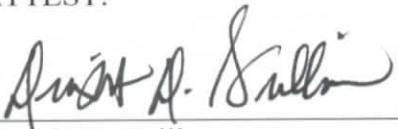
11. Drug-Free Workplace – the City shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. § 8102, et seq.) and implementing regulations there under and maintain a drug-free work environment.
12. Americans With Disabilities Act – the City shall comply with all applicable terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (Public Law 101-136) and implementing regulations there under.
13. Nondiscrimination – the City acknowledges and agrees that neither it nor its subcontractors shall discriminate on the basis of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Respondent and its subcontractors shall comply with all Federal statutes relating to nondiscrimination. These laws include, but are not limited to:
 - Title VI of the Civil Rights Act of 1964
 - Title IX of the Education Amendments of 1972
 - The Rehabilitation Act of 1973, Section 503
 - The Rehabilitation Act of 1973, Section 504
 - The Age Discrimination Act of 1975
 - The Drug Abuse Office and Treatment Act of 1972
 - The Drug-Free Workplace Act of 1988
14. This Contract shall begin effective upon the execution of this document by both parties and shall terminate on September 30, 2016.
15. This Contract constitutes the only agreement of the parties hereto and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter. The City disclaims any reliance on representations by the County that are not expressly set out in this Contract.
16. In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion shall be construed in accordance with applicable law as nearly as possible to reflect the original intention of the parties. The remainder of the provisions shall remain in full force and effect.
17. Neither party's failure to enforce strict performance of any provisions of this Agreement shall be construed as a waiver of any provision or right. Neither the course of conduct between the parties nor trade practice shall act to modify any provision of this Agreement.
18. This Agreement will be governed by and construed in accordance with the laws of the State of Texas and venue shall lie in Galveston County.
19. Each signatory to this Agreement certifies that he/she has been authorized by their entity to execute this Agreement.

20. This Agreement is being executed with multiple originals signed by both parties.

GALVESTON COUNTY, TEXAS

By:  9/29/15
Mark Henry,
County Judge

ATTEST:

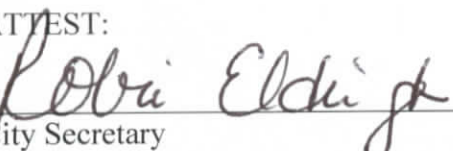

Dwight D. Sullivan,
County Clerk



CITY OF LA MARQUE, TEXAS

By: 
City Manager

ATTEST:


City Secretary

RAC-R FYE 2016 (09/01/15 – 08/31/16)

Name of organization: La Marque Fire Department
Name of CEO or Chief: Gerald Grimm
Physical address: 1109-A Bayou Rd
Mailing address: La Marque TX 77568
1109-A Bayou Rd
La Marque TX 77568
Office # (409) 938-9260 Fax # (409) 935-1113
Employer ID Number (EIN)
(Example: 74-1234567) 74-6012995-4

REPRESENTATIVE TO THE RAC

Name: Pedro Zarazua
Title/Position: Captain / EMS Director
E-mail: p.zarazua@cityoflamarque.org
Mobile #: (409) 739-5124

ALTERNATE REPRESENTATIVE TO THE RAC

Name: Luis Gonzalez
Title/Position: Captain
E-mail: l.gonzalez@cityoflamarque.org
Mobile #: (832) 964-6237

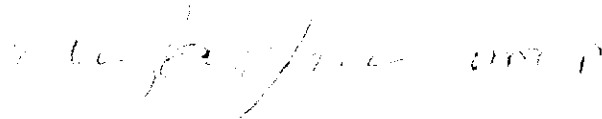
EMERGENCY CONTACT FOR ORGANIZATION

Name: Amber Karshner
Title/Position: Administrative Assistant
E-mail: a.karshner@cityoflamarque.org
Office: (409) 938-9260 Mobile: (713) 724-9770 Fax: (409) 935-1113

MEMBERSHIP

Pedro Zarazua EMS Director
Printed name of person authorized to commit the organization to membership in the RAC Title
Captain

Signature



Date 06/24/2015

Membership confirmed by:

Date:

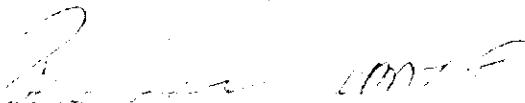


Member Responsibility Review RAC-R FYE 2016 (9/1/15 - 8/31/16)

1. Each member representative or alternate must attend at least 75% of the scheduled General Assembly Meetings for Fiscal Year 2015-2016.
2. Each member representative or alternate must attend at least 75% of the committee meetings of the committee to which he or she is assigned. Any staff member may represent the service or hospital at a committee meeting.
3. Each member must submit stroke/stem data to the RAC on a quarterly basis.
4. Each member must submit a new Membership Application & Registration Form and provide a phone number or numbers at which they and their designated staff as well as their Medical Director or Emergency Manager can be contacted at anytime during a declared emergency.
5. Each member acknowledges that they have read the membership SOPs and By-Laws of the RAC.
6. Each member will complete and submit an annual needs assessment with the membership packet.
7. Each EMS member must complete and submit a Protocol Affidavit, Adult Pre-Hospital Triage Form and Trauma Systems Plan signature page completed by the Medical Director for the service prior to the August 31, 2015 deadline.
8. Each Hospital must complete and submit the Medical Director Signature page from the Trauma System plan indicating they have read and understand the plan.
9. Each member must pay membership dues. Checks must be made payable to: ***East Texas Gulf Coast Regional Trauma Advisory Council and must be received on or before November 15, 2015 to maintain eligibility requirements.***
10. Each member understands that failure to complete all aspects of the membership process to include annual submission of all documentation described above, attendance requirements as described above and submission of data as requested above will place their agency/facility in jeopardy of receiving grant funds.

I have read the RAC Responsibility Review Form and understand the requirements for maintaining RAC membership. I understand all paper documentation is due to the RAC office on or before August 31, 2015. All packets or incomplete packets received after August 31, 2015 will result in loss of credit for participation for the September 2015 General Assembly and Committee Meetings.

Membership dues must be received by the RAC office on or before November 15, 2015. Membership dues received by the RAC office after the deadline will result in loss of participation for the December 2015 General Assembly and Committee Meetings.


RAC Representative Signature

Pedro Zarazua

Printed Name

06/24/2015

Date

La Marque Fire Department

Organization

Provider: Paul M. Fine MD

License # E7917

This Affidavit Submitted for FY **2016**

County of Licensure: Galveston

Level of Service: BLS(With MICU capabilities)

Counties of Operation: Galveston

To be eligible for funding from the EMS Trauma Care System Account, an EMS provider must, as specified in EMS rule § 157.130 (c)(1)(B)(iii), "demonstrate utilization of the Regional Advisory Council (RAC) regional protocols regarding patient destination and transport in all TSAs in which they operate".

As the Administrator and Medical Director for La Marque Fire Department

(Licensed Provider Name)

we acknowledge this provider's utilization of the pre-hospital triage and bypass protocols as approved by the Bureau of Emergency Management of the Texas Department of Health and adopted by the RAC for Trauma Service Area (TSA) R

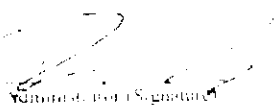
(Note a separate affidavit is required for each TSA in which you operate)

We understand that incorporation of the RAC pre-hospital triage and bypass protocols into our EMS provider's medical protocols and/or standard operating procedures and utilization of these protocols by field medical personnel are required actions to meet the terms of utilization.

Furthermore, we understand that this signed document may be subject to future evaluation for compliance with the requirements of § 157.130

Pedro Zarazua

Administrator (Printed Name)



Administrator (Signature)

6/26/15

Date

Paul M. Fine M.D.

Medical Director (Printed Name)



Medical Director (Signature)

6/26/15

Date

Please Note: The address of the RAC Office is: East Texas Gulf Coast Regional Trauma Advisory Council, PO Box 1015, Manvel, Texas 77578

ACKNOWLEDGEMENT
East Texas Gulf Coast Regional Trauma Advisory Council
REGIONAL STROKE PLAN
Signature Page

Approval of Trauma Medical Directors and EMS Directors

La Marque Fire Department
Facility / Service



Medical Director Signature Paul M. Fine MD

6/26/15
Date

East Texas Gulf Coast Regional Trauma Advisory Council Adult Trauma Pre-Hospital Triage Guidelines

Section I: Initial Assessment

A. Scene Safety

1. Scene Safety

a. Scene Safety

b. Scene Safety

c. Scene Safety

d. Scene Safety

e. Scene Safety

f. Scene Safety

g. Scene Safety

h. Scene Safety

i. Scene Safety

j. Scene Safety

k. Scene Safety

l. Scene Safety

m. Scene Safety

n. Scene Safety

o. Scene Safety

p. Scene Safety

q. Scene Safety

r. Scene Safety

s. Scene Safety

t. Scene Safety

u. Scene Safety

v. Scene Safety

w. Scene Safety

x. Scene Safety

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as. Scene Safety

at. Scene Safety

au. Scene Safety

av. Scene Safety

aw. Scene Safety

ax. Scene Safety

ay. Scene Safety

az. Scene Safety

ba. Scene Safety

bb. Scene Safety

bc. Scene Safety

bd. Scene Safety

TRANSFER TO THE NEAREST
HOSPITAL

IF A PATIENT IS FOUND TO BE
UNRESPONSIVE TO INITIAL
TREATMENT, THE PATIENT
SHOULD BE TRANSPORTED
TO THE NEAREST HOSPITAL
FOR FURTHER TREATMENT.
IF A PATIENT IS FOUND TO
BE UNRESPONSIVE TO INITIAL
TREATMENT, THE PATIENT
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TO THE NEAREST HOSPITAL
FOR FURTHER TREATMENT.

East Texas Gulf Coast Regional Trauma Advisory Council

EMS Needs Assessment

FYE 2016 (09/01/15 – 08/31/16)

Agency Name: La Marque Fire Department

Date completed: 06/24/2015

- 1) Total number of paid staff and/or volunteers by certification level?
 EMT: 5
 AEMT (Intermediate): 2
 Paramedic (include LP): 9
- 2) Total number of calls a year? 2000
- 3) Total number of Trauma calls a year? 300
- 4) Number of ambulances not including reserves? 1
- 5) Do you have an education program? Y or N Y Please supply us with the number of instructors for each education program:
 ITLS 0
 ACLS 0
 PHTLS 0
 GEMS 0
 PALS 0
 PEPP 0
 Car seat inspector 2
 Other - Course Name? _____ # of Instructors _____
 Other - Course Name? _____ # of Instructors _____
- 6) Is your facility interested in hosting education programs? Y or N Y
- 7) Are your dispatchers EMD trained? Y or N Y

If you have needs please fill out the tables below.

Equipment Needs

Equipment	#1 Priority	#2 Priority	#3 Priority	Do you have plans to meet these needs	Matching Funds Available Y/N
XCollars	X			yes	N
Combi-boards	X			yes	N
Full Body Vacuum Spline		X		yes	N
Bone Drill			X	yes	N

Educational Needs

Course Needed	Training Equipment Needed	# Students Needing Initial Training	# Students Renewing	Do you have plans to meet these needs	Matching Funds Available Y/N
ITLS	Yes	16	0	Yes	Maybe
PHITS	Yes	16	0	Yes	Maybe
PEPP	Yes	16	0	Yes	Maybe
PALS	Yes	16	0	Yes	Maybe

Public Injury Prevention

Program Needed	Equipment Needed	Supplies Needed	Target Audience	Follow-up	Matching Funds Available Y/N
Texting/Driving	Visual Aids	Pamphlets	Teen Drivers		N
Poison Control	Visual Aids	Pamphlets/Suckers	Elementary Kids and Their Family		N
Carbon Monoxide Detectors	Detectors	Instructions	Adults/Elderly		N
Smoke Detectors	Detectors	Instructions	Adults/Elderly		N

Training / Clinical Coordinator's name and email address?

Capitan Jason Shafer jshafer@cityoflamar.co.org

Injury Prevention Coordinator's name and email address?

Capitan Jason Shafer jshafer@cityoflamar.co.org

Who completed this form?

Pedro Zarazua

Print

Sign

TSA "R" member signature:

Membership Application/Renewal Process

RAC-R FYE 2016 (09/01/15 – 08/31/16)

☒	1. Complete Membership Application and Registration Form
☒	2. Read Membership SOPs and By-Laws (<i>available at www.rac-r.com</i>)
☒	3. Read and sign Member Responsibility Review
☐	4. Pay dues
☒	5. Provide signed Trauma Systems Plan
☒	6. Provide signed Regional Stroke Plan
☒	7. Complete Annual Needs Assessment
☒	8. (<i>EMS only</i>) Complete Affidavit Acknowledging Utilization of RAC Regional Protocols Regarding Patient Destination and Transport (two pages to sign)

Return all documents to:

East Texas Gulf Coast Regional Trauma Advisory Council
 PO Box 1015
 Manvel, TX 77578-1015
 Phone: (281) 519-8780
 Fax: (281) 489-0024

*(Please send all forms by regular US Mail or by e-mail. It is **not** necessary to send them by certified mail.)*

**Emergency Medical Service Agreement
Between
La Marque Independent School District
Athletic Department
And
City of La Marque**

This is an agreement between the La Marque Independent School District Athletic Department and the City of La Marque to provide Emergency Medical Service at five home varsity football games. The games are scheduled for September 4, September 18, October 02, October 16, & October 30, 2015.

The purpose of this agreement is to provide improved emergency medical service at the four home games while having no adverse impact to the primary emergency medical services for La Marque citizens.

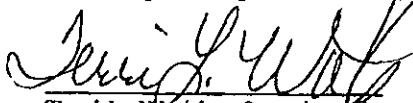
The City of La Marque will provide a unit to serve as a staging site to initiate emergency medical care at the five home games. The payment reimburses the City for personnel cost only.

The Fire Chief will select two emergency medical technicians or paramedics to work each game. Payment to each attending EMT/paramedic will not exceed four hours per game. All games will begin at 7:30pm. EMT/paramedics will arrive 30 minutes before the game and will remain 30 minutes after the game.

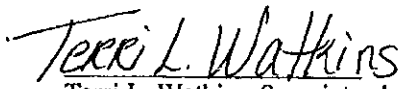
The La Marque Independent School District Athletic Department will pay a fee of \$200.00 to the City of La Marque for each of the five home games. These five payments will reimburse the City for personnel costs. The remaining payment to the City for EMT standby at five games is \$1,000.00 and will be paid after the last home game on October 30, 2015 and all services have been rendered.

La Marque Independent School District

City of La Marque


Terri L. Watkins, Superintendent 8/25/15
Signature Date


Carol Buttler, City Manager 08/25/15
Signature Date


Terri L. Watkins, Superintendent 8/25/15
Print Date


Carol Buttler, City Manager 08/25/15
Print Date



TEXAS A&M FOREST SERVICE

5.4191

September 25, 2015

Case #1098

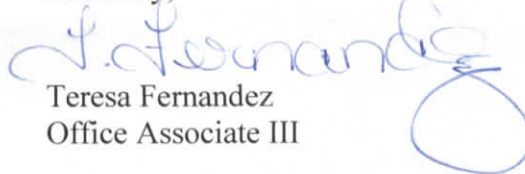
City of La Marque
La Marque Fire & Rescue
1109A Bayou Road
La Marque TX 77568-4160

Dear Chief:

Enclosed is a *reimbursement check from the TIFMAS GRANT ASSISTANCE PROGRAM* in the amount of \$1553.57 for cost-share assistance on the acquisition of Training Tuition – TEEEX Municipal – Leadership Development I (2 trainees) cost shared by the Texas Forest Service for the La Marque Fire & Rescue.

Please call if you have questions or need further assistance.

Sincerely,



Teresa Fernandez
Office Associate III

/tef
Attachments



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016
Prepared by: Robin Eldridge
Department: City Clerk

Agenda item: 8c
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions.

☒ X

Attachments for reference

1. District Appointments
2. Current vacancies
3. Applications

STAFF BRIEFING: Per Resolution 1032 – Section 3 Nominations and Appointments

- There are a few positions that remain expired and a few positions that were deferred from the previous City Council meeting for nomination, appointing or reappointing.

HISTORY:

- Appointments to the various Boards and Commissions have traditionally been done at a certain time of the year, or as vacancies occur on each of the Boards or Commissions as per Section 3, of Resolution 1032
- At all City Council meetings applications are available for any citizen to pick up and fill out and turn in to be reviewed for possible appointment to any of the available vacancies that there may be on any of the Boards and Commissions
- The Mayor, and each City Councilmember have specific appointees to each of the Boards and Commissions

***** Those members highlighted in RED on the following page, are still up for reappointment or appointment*****

TARGET IMPLEMENTATION: As soon as practicable

SIGNIFICANT ACTION DATES:

11.17.2015 – Sent email to Mayor and Council showing their prospective appointments/reappointments

12-14-2015 – Mayor and City Council reappointed some to each specific Boards within their Districts. The following that remain to be nominated, appointed/reappointed are:

Mayor Pro-Tem Bell (District “A”)- Cemetery- position; Alternate position to Planning & Zoning Commission; Library position

Councilmember Lane (District “B”)- BSC- position; BOA-position; P & Z Member; P & Z Alternate; Library position

Councilmember Michetich (District “C”)-Library position

City Manager- Two (2) Civil Service positions

ACTION:



CITY COUNCIL AGENDA FORM

☐	Ordinance	☐	Resolution
☐	Proclamation	☐	Special Presentation
☐	Finance Report	☐	Public Hearing
☒	Other -Appointment		
☒	Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.		

Cost Details:	
Budgeted	NA
Actual Bid	NA
Estimated Expenditure	NA
Acct. Name	NA
Line Items #	NA
Other Funding	NA

STAFF'S RECOMMENDATION: Receive nominations from Mayor and Councilmembers who wish to appoint/reappoint members to the designated vacancies within their Districts.

Fiscal Impact: Boards and Commission members serve without pay.

Current Vacancies or terms ending or ended on Boards & Commissions

MAYOR APPOINTMENT- All Reappointed

<u>BOARD/COMMISSION</u>	<u>CURRENT MEMBER</u>	<u>TERM EXPIRES (D)</u>
Cemetery	D. Pennington	2017
Parks	Michael Bock	2017
Parks	Louis McGaffey	2017
Library	Michelle Washington	2016

COUNCIL DISTRICT “A” APPOINTMENTS- Reappointed two and deferred three (3) positions

BOA	Herman Harper	2017
Cemetery	Peggy Phillips	2015
Parks	Herbert Franklin	2017
P & Z- Alternate	OPEN-NEW	2017
Library	OPEN	2015

COUNCIL DISTRICT “B” APPOINTMENTS- Deferred all of the positions

Building Standards	Louis McGaffey	2015
BOA	C.J. Leggett	2015
P & Z	Deanna Bethea	2015
P & Z- Alternate	OPEN-NEW	2017
Library	OPEN	2015

COUNCIL DISTRICT “C” APPOINTMENTS- Reappointed three (3) and deferred one (1) position

Building Standards	Deanie Barrett	2017
Parks	Al Reid	2017
P & Z	Norman Koneman	2017
Library	OPEN	2015

COUNCIL DISTRICT “D” APPOINTMENTS- Reappointed all positions

BOA	Charlotte Westerlage	2017
P & Z	Charles Castelline	2017
Library	Catherine Polk	2017

CHIEF EXECUTIVE/CITY MANAGER APPOINTMENTS

(Confirmed by the Governing Body)- Deferred two (2) positions

Civil Service
Civil Service

C. J. Leggett
Maggie Manuel

2014
2015

BOARDS & COMMISSIONS MEMBERS 2016

<i>BUILDING STANDARDS COMMISSION - ORD. #459 CITY COUNCIL APPOINTMENT 5 MEMBERS</i>		Expires District appointee	
1. Deanie Barrett	2603 Cedar	17	C
2. Bart Jennings	806 Studio	16	D
3. Louis McGaffey	2315 Downey	15	B
4. Trina Phillips	1222 Kirsten	16	M
5. Billy Jefferson	89 Borondo Reach	16	M
ALTERNATE			
Augustino Molis	741 Spoonbill	16	A
<i>BOARD OF ADJUSTMENT - ORD. #953 CITY COUNCIL APPT5 MEMBERS AND MAY APPT. 2 ALTERNATE MEMBERS</i>		Expires District appointee	
1. Charlotte Westerlage	825 Shady Lane	17	D
2. Greg Cornett	1310 Cedar Drive	16	C
3. Herman Harper	102 Union	17	A
4. Harold Augustus	1030 Laurel	16	M
5. C.J. Leggett	1225 Kirsten	15	B
ALTERNATES			
1. Willie Alexander	2114 Evergreen	16	D
2. VACANT		16	B

<i>CEMETARY BOARD – ORD. #1033 CITY COUNCIL APPT. 5 MEMBERS AND ONE EX-OFFICIO (COUNCIL MEMBER)</i>		Expires District appointee	
1. Peggy Phillips(resigning)	2902 Pine Shadows	15	A
2. Bart Jennings	806 Studio	16	C
3. Kurt Koopman	1004 Lilac, Appt. 9.12.12	16	B
4. Bim Crowder	401 Texas Avenue	16	D
5. David Pennington (Chair)	924 Cypress	17	M
Ex-Officio Councilmember Clent Brown	Appointed 12.12.11		

<i>CLEAN CITY COMMISSION - ORD. #857 CITY COUNCIL APPT. 7 MEMBERS</i>		Expires District appointee	
1. Ingrid Selzer	2614 Meadow Lane	17	B
2. Carlos Flores	509 Wisteria	16	D
3. Joe A. Compian	1020 Duroux	17	A
4. Elizabeth Ferguson	1511 Dalian	16	M
5. Nancy Polk	1503 Brazos	17	B
6. Whitney Kirkland	620 Studio Drive	16	M
7. Gregory Eakins	809 Rocky Rose Ct.	17	C

CIVIL SERVICE COMMISSION – ORD. #821 CITY COUNCIL APPT. 3 MEMBERS 1,2, & 3 yr. terms		Expires	District appointee
1. Maggie Manual	1706 Crocket	15	CM
2. C. J. Leggett	1225 Kirsten	14	CM
3. Pat Trevisani	2205 Oaklawn Drive	16	CM
4. Patty Rees	1111 Bayou Road		

ECONOMIC DEVELOPMENT CORPORATION – 695 APPOINTMENT BY CITY COUNCIL		Expires	District appointee
1. Ron Crowder	4 Chimney Corners	20	C
2. Gene Smith	2110 Evergreen	18	M
3. Deanie Barrett	2603 Cedar Drive	16	A
4. Bobby Hocking	614 Sunset Lane	19	B
5. Louis McGaffey	2315 Downey	20	D

PARKS BOARD ORD. #758 - CITY COUNCIL APPT. 8 MEMBERS		Expires	District appointee
1. Al Reid	2621 Meadow Lane	17	C
2. C.J. Leggett	1226 Kirsten	16	B
3. Michael Bock	106 Longridge	17	M
4. Bo Hunter	2614 Lake Park Drive	16	A
5. Louis McGaffey	2315 Downey	17	M
6. Larry Walker	P.O. Box 1785	16	D
7. Herbert Franklin	8017 Big Oak Dr.- TX City	17	A

PLANNING & ZONING ORD. #2014-0023 - CITY COUNCIL APPT. 5 MEMBERS & TWO ALTERNATES		Expires	District appointee
1. Russell E. Washington, Jr.	3012 Cedar	16	A
2. Deanna Bethea	621 Westwood Cir.	15	B
3. Norman Koneman	2615 Meadow Lane	17	C
4. Dickey Stanley	2613 Lake Park Drive	16	M
5. Charles M. Castelline	1316 Lamar	17	D
ALTERNATES			
Alternate #1	Vacant	17	A
Alternate #2	Vacant	17	B

<i>LIBRARY BOARD - ORD. # CITY COUNCIL APPT. 5 MEMBERS-</i>		Expires	District appointee
Vacant		13	A
Bertha Pruitt	103 Longridge Drive-moved away	14	C
Catherine Polk	2620 Studio Dr	15	D
Michelle Washington	3012 Cedar	16	M
Vacant		13	B
<i>City Council/City Manager</i>			

The City Council shall appoint a Library Board which shall consist of five members, each member being a resident and a real property taxpayer of the City of La Marque.

Three members of the first board shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Board of Adjustment

Board Preference 2: Library Board

Name: Alan L. Waters

HomeAddress: 1 South Pintail St.

City: La Marque Zip: 77568 La Marque Resident: 7 yrs

Home Telephone: (409)655-5055 (281)250-4153 E-mail: Al1Pride@AOL.Com

Profession: Business Owner

Special Knowledge or Experience applicable to City Board/Commission function: In police work and corporate security for 22 years. Former Chief of Police. Bachelor Degree in Law Enforcement and MBA. Adjunct faculty for U. of H. and COM

Other Information (Civic Activities):

Past President of homeowners association for 2,400 roof tops. MUD Board V.P. Vice President of Omega Bay HOA for four years.

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Alan L. Waters

Date: 12/29/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information



Board Preference 1: Library

Board Preference 2: _____

Name: Lanie Freeborn

Home Address: #2 Studio Dr.

City: La Marque Zip: 77568 La Marque Resident: 60 yrs

Home Telephone: (409) 935-5325 Home E-mail: _____

Profession: Retired

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Lanie Freeborn

Date: 7-21-14

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning and Zoning Commission

Board Preference 2: Clean City Commission

Name: Chris Crowder Sr

Home Address: 55 Middle Borondo

City: La Marque Zip: 77568 La Marque Resident: nine yrs

Home Telephone: 409-908-9864 Home E-mail: chris-crowder50@yahoo.com

Profession: Business Owner (Mama Frances Soul Kitchen)

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Chris L. Crowder Sr Date: 7/11/14

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning + Zoning

Board Preference 2: _____

Name: Greg Cornett

Home Address: 1310 Cedar

City: LA Marque Zip: 77568 La Marque Resident: 18 yrs

Home Telephone: 409 739 0521 Home E-mail: SNOWKING1@ATT.Net

Profession: Business Owner (Snow Cone Man)

Special Knowledge or Experience applicable to City Board/Commission function: on CBO.A. = Construction

Other Information (Civic Activities): upon request

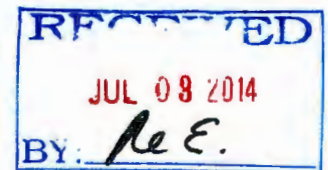
I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Greg Cornett

Date: 7/9/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning & Zoning Commission

Board Preference 2: _____

Name: Augustino MOIS

Home Address: 741 Spoonbill Ln

City: LA MARQUE TX Zip: 77568 La Marque Resident: 5 yrs

Home Telephone: 409 457 7665 Home E-mail: Salty Augie@yahoo.com

Profession: Longshoreman ICA #20

Special Knowledge or Experience applicable to City Board/Commission function: I Retired from City of Galveston's AS A Licence Code Enforcement Officer. I dealt with Building & Planning & Zoning issues for 9 years

Other Information (Civic Activities):

Knights of Columbus

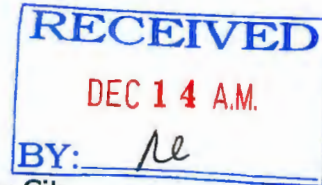
I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: A. MOIS

Date: 7/03/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: City Cemetery

Board Preference 2: _____

Name: Ellen Hanley

Home Address: 1019 Plum St

City: La Marque Zip: 77568 La Marque Resident: 4 yrs

Home Telephone: 409-599-7136 Home E-mail: emhanley@gmail.com

Profession: Executive Director, ADA Women's Center

Special Knowledge or Experience applicable to City Board/Commission function: director of \$500,000 budget organization

Other Information (Civic Activities):

16 years United Way Agency Director, Vestry member

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Ellen Hanley

Date: 12/14/15

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016

Prepared by: Carol Buttler

Department: Administration

Agenda item: 8d

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding final approval of Hours of Operation for City Facilities

☒ X

Attachments for reference

1. Proposed Policy
2. Minutes from October 12, 2015, Regular City Council meeting
3. Minutes from August 10, 2015, Regular City Council meeting

STAFF BRIEFING:

- During a recent Council meeting, City Council agreed to allow employees to condense general hours of operation to 4 ½ days (Friday afternoons off) without reducing the number of work hours.
- Online payments, e-billing, drive-thru kiosk, and phone app will provide alternate methods for the public to remit payments and conduct business 24 hours per day.
- City Manager met with all department directors, division managers, administrative assistants to discuss any concerns with implementing new hours for various employees and facilities.
- Employees, other than police officers and fire fighters/paramedics on shift, will work a condensed 40-hour week.
- Public Services will have a crew and supervisor available both for the morning and afternoon shifts.
- Council directed the City Manager to ensure any proposed schedule would not contribute to overtime costs.
- Overtime required for employees called out for emergency repairs between 5 pm Friday afternoon and 8 am Monday morning will not change.
- At the end of December, I verified with various City staff that no citizens, contractors, or vendors have expressed concerns regarding the new operating hours.
- I have monitored various City facilities, which are open at 7:30 am and do not close until 5:30 pm or later.
- Staff work staggered hours to ensure citizens are covered and to avoid unnecessary overtime.
- Staff understands the importance of following the policy to maintain the new schedule.

HISTORY:

- Several years ago, City employees and facilities operated on a similar schedule.

TARGET IMPLEMENTATION:

October 5, 2015 – begin trial period of 90 days

January 11, 2016 – finalized schedule



CITY COUNCIL AGENDA FORM

SIGNIFICANT ACTION DATES:

August 10, 2015- City Council agrees to implement 90-day trial period for new hours of operation for City facilities

October 5, 2015 - Beginning of 90-day trial period

October 12, 2015 – City Council considers policy for approval

January 11, 2016 – City Manager Report to City Council – Status of New Hours; Council asked to consider finalizing new schedule

ACTION:

☐

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

Other – City Policy

☒

Mark if this item does not conflict with any Resolution, Ordinance , City Charter or policies

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve final schedule for New Hours of Operation of City Facilities

Fiscal Impact: N/A

City of La Marque's Policy for New Hours for City Facilities
Effective Monday, October 5, 2015

City Hall, Public Services, Police Administration, Municipal Court, Fire Administration
will be open to the public
7:30 a.m. to 5:30 p.m. Monday through Thursday
7:30 a.m. to 12 Noon on Friday

Library will maintain current hours of operation.

Police, Fire, EMS emergency personnel will maintain normal operating schedules.

1. Employees will continue to receive 8 hours of holiday pay for each City holiday. For each 40-hour work week, it is the employee's responsibility to ensure that hours worked plus holiday(s) and all other approved time off total to 40 at the end of the week. Flex hours or vacation requests will require advance approval from supervisor **before** the event occurs.

For example:

If a holiday falls on a Friday when an employee normally works 4 hours, he/she will be required to work **32** hours (40 hours – 8 hours holiday) from Monday through Thursday of that week to carry a total of 40 hours at the end of the week.

If there are 2 holidays falling on Thursday and Friday when an employee normally works 13 hours (Thursday 9 hours and Friday 4 hours), he/she will be required to work **24** hours (40 hours – 8 hours holiday – 8 hours holiday) from Monday through Wednesday of that week to carry a total of 40 hours at the end of the week.

If a holiday falls on Monday or any 9-hour day during a work week, employees will be required to work **32** hours (40 hours – 8 hours holiday) from Tuesday through Friday of that week to carry a total of 40 hours at the end of the week.

If there are 2 holidays falling on any two 9-hour work days, employees will be required to work **24** hours on other non-holiday days during the week to total 40 hours at the end of the week.

Employees may substitute work hours with approved time off as long as he/she follows required procedures stated in City's adopted personnel policy.

All work schedules during weeks with holiday(s) **must** be approved by immediate supervisor and/or department director **in advance**.

2. Repetitive calling in sick on Fridays and Mondays. As a reminder of the current policy, any employee suspected of abusing sick leave on Fridays or Mondays will be subject to discipline up to and including discharge from employment.
3. Public Services Department. Two (2) weekend on-call employees plus a supervisor will be off during Friday morning hours and work Friday afternoon from 1:00 p.m. to 5:00 p.m. (no overtime required other than 5 pm Friday to 8 am Monday). Dispatch will answer Public Services incoming calls.



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**City of La Marque
Regular Meeting Minutes
October 12, 2015**

Minutes of the Regular Meeting Minutes of La Marque City Council held on Monday, October 12, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) Mayor Hocking called the Regular Meeting to order at 6:00 p.m.
- (2) **ROLL CALL**
Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Chris Lane
Councilmember Robert Michetich
Councilmember Clent Brown
City Manager Carol Buttler
City Clerk Robin Eldridge
- (3) **INVOCATION AND PLEDGE OF ALLEGIENCE**
Mayor Hocking gave the invocation and led the Pledge of Allegiance

As a pre-cursor to the Mayor's closing remarks he read the following note from a Citizen: "To the citizens of La Marque: On Tuesday, September 15th, I had a devastating fall from my attic to the garage floor. I broke nine bones and crushed my heel on the left side of my body. As we called 911 and two wonderful EMT attendants came to my rescue. Tony Wright, assisted by Michael Carlson quickly prepared me to be taken to UTMB trauma Center. Their quick, loving, gentle actions, saved my life. They soothed me with kind words during the transport. I am forever indebted to these two wonderful men. They are a complement to our community. Sincerely, Karen Smith-Sterling."

The Mayor personally thanked the two gentlemen and called them both up front to shake hands with all of Council.

- (4) **CITIZEN'S PARTICIPATION**
David Pennington, Chairman of the Cemetery Board reminded all of the Annual "Wreaths across America" Ceremony that will take place on Saturday, December 12, 2015 beginning at 11:00 a.m., and invited and encouraged all to participate.
- (5) **CONSENT AGENDA**
 - a. Special Budget Workshop Minutes of August 6, 2015
 - b. Special Called Meeting/Public Hearing Minutes of September 26, 2015
 - c. Regular Minutes of September 28, 2015
 - d. Discussion/possible action regarding award of Bid LM #10-15 for Janitorial Services to



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J & E Associates in the amount of \$38,743.32.

- e. Discussion/possible action regarding acceptance of a formal appraisal in the amount of \$500.00 in conjunction with the previous approval of the abandonment of a 20 foot by 100 foot portion of an alley lying between 1013 Main St., also described according to Galveston County Appraisal District as Parcel ID R196282, lots 3 and 4 in Block 4, Division "O" of Cook and Stewart Subdivision and Parcel ID R196289, known as Walnut Lots 11 and 12 in Block 4, Division "O" of Cook and Stewart Subdivision, a subdivision in Galveston County, Texas, in compliance with the abandonment process.
- f. Discussion/possible action authorizing the City Manager to enter into a contract between the Galveston County Health District and the City of La Marque for Water Pollution Control and Abatement.
- g. Discussion/possible action regarding approval of a policy for Hours of Operation for City Facilities.
- ** Councilmember Lane made a motion to approve the Consent Agenda.
- ** Councilmember Michetich seconded the motion.

Councilmember Brown asked and was told that the Janitorial Service that was recommended, was located in Houston.

Mayor came back to this item and explained that Council will not be made final until after the interim period, (ninety days) January 5, 2016. To bring a status Pilot project and policy in the first meeting in January

MOTION CARRIED UNANIMOUSLY.

(6) NEW BUSINESS

- a. Discussion/possible action regarding the recommendation of Planning and Zoning Commission to deny a request for re-zoning property for tract of land from R-1 Residential to C-1 (General Commercial), addressed as: 3330 Ave. "A", La Marque, Texas, also described as: ABST 161 PAGE 1 PT OF LOT 9 (9-1) ORCHARD PLACE R205301, in Galveston County, Texas, in the name of Tina Jou. A portion of the property is currently zoned C-1 General Commercial, and the adjoining is zoned R-1 Single Family Residential.

Chris Rasco, legal representative for Ms. Jou reported that the parcel is on the corner of 1764 and Avenue "A". The property is a continuous tract that surrounds a local bar and is "L" shaped. On one side it is zoned Commercial and on the west side of the bar it is zoned Single Family Residential. At the Planning & Zoning Commission meeting the subject of this being "spot zoning" came up, which he disagrees that it is. "What the applicant was trying to do is to consolidate within her one, double-zoned contiguous piece of property. To make it all commercial, and with it fronting 1764, it makes sense."



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Discussion continued, with the consideration, and whether the area had changed since the original zoning ordinance was passed. Which it was said that there has been an increase in commercial development in that area. "When brought before the Commission, the complaints were mainly of the bar itself, not any rezoning issues."

Councilmember Brown commented that the decision has been made by the Planning and Zoning Commission.

It was determined that the same owner has owned the property for about as long as the Zoning Ordinance has been in effect. Whether or not a buffer would actually be placed on the proposed rezoning of the property, was briefly discussed.

Public services Les Rumburg added, "The opposition that was expressed in part because the bar and noise and also the residential theme to be continued. The question of spot zoning wasn't pertaining to this piece of property, but another item on the agenda at the last meeting."

- ** Mayor Hocking made a motion to table this item, since the question of spot zoning came up, and would like for the City Attorney to be present.
- ** Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding adopting Ordinance No. **O-2015-0021**, amending Appendix "A", Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract. **THIS ITEM WAS TABLED AT THE CITY COUNCIL MEETING HELD ON SEPTEMBER 14, 2015. THIS IS THE FIRST READING.**

Mayor Bobby Hocking noted that the city was contractually obligated to pay a 5 percent increase annually to Republic, the city's solid waste service provider. He noted the company's service levels in his discussion of the item. "Although the service has improved ever so slightly, I for one, am not prepared to pass this, as is normally the case, on to the citizens in the form of an addition to their water bill," Hocking said, in asking for a motion to pay the city's obligation from the Sanitation Fund. "This could possibly save us some legal fees, and we want to be known as a city that pays our bills," he said.

- ** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0021.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0025**, amending Ordinance No. O-2015-0010, Section 3, as it relates to the installment due dates in accordance to when the assessment was levied for Painted Meadows, Section IV. **THIS IS THE FIRST READING.**

- ** Councilmember Lane made a motion to adopt Ordinance No. O-2015-0025.
- ** Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**



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- d. Discussion/possible action regarding adopting Ordinance No. **O-2015-0026**, amending Chapter 23, Article I, Section 23-1, of the Code of Ordinances authorizing the Judge of the Municipal Court to assess a Special Expense to be collected by the Municipal Court for the issuance and service of a warrant of arrest for the offense of Failure To Appear and a Violate Promise to Appear not to exceed \$25.00.

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0026.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- e. Discussion/possible action regarding adopting Resolution No. **R-2015-0035**, appointing a Representative and Alternative Representative to the Harris-Galveston Area Council 2016 General Assembly.

** Councilmember Michetich made a motion to nominate Mayor Hocking as the Representative and Councilmember Lane as the Alternate to the H-GAC and adopting Resolution No. R-2015-0035.

** Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

(6) CITY MANAGER'S REPORT

- **Police/OEM**
- **Fire/EMS**
- **Public Services**
- **Financials**

(7) EXECUTIVE SESSION

There was no Executive Session.

(8) REQUESTS AND ANNOUNCEMENTS

** Councilmember Brown acknowledged the pink ribbons in support of Breast Cancer Awareness Month; 62nd Anniversary of the City flag to fly this week.

** Councilmember Michetich hopes to see all at the Bayou Fest.

** Councilmember Bell congratulation to the officials in receiving a letter of support from the lady that had the accident. Due to allergies, Mr. Bell will not be at Bayou Fest but is in support of Bayou Fest, and missed all on National Night Out also.

** Mayor Hocking acknowledged Breast Cancer Awareness month, lending full support as City Council. He thanked the two Officers for their great services, thanked David for the works that he puts into "Wreaths across America."

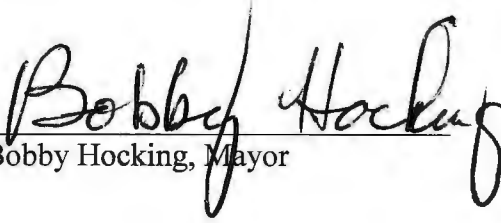
Reminded all of Bayou Fest beginning at 8:30 a.m. with the "Cowboy" Jones fishing tournament; 4:40 p.m. music begins; a wonderful Fireworks display at 10:00 p.m. all free to public, paid for out of Hotel Motel taxes.

(9) ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting at 6:29 p.m. Councilmember Michetich seconded. Meeting adjourned.



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Bobby Hocking, Mayor

ATTEST:


Robin Eldridge, TRMC
City Clerk

CITIZENS REQUEST TO SPEAK

In order to be heard, this form must be filled out and returned to the City Clerk five (5) minutes prior to the start of the meeting.

DATE OF MEETING: 10-12-15

Citizens who wish to address the City Council about items on the agenda, which are scheduled for Council action, will be given three (3) minutes to do so. Please indicate below the agenda item (s) number on which you wish to speak:

Citizens wishing to address the City Council about a topic **NOT** on the agenda, will be given the same amount of time during the "CITIZENS PARTICIPATION" section. Please indicate below the subject matter:

WREATHS ACROSS AMERICA

Please step to the podium as soon as you are recognized by the Mayor, do not try to speak from your seat. State your name and address before the beginning of your presentation. If you have written materials, please furnish an extra copy for the official files. If you have any questions concerning the request to speak form, please direct them to the City Clerk.

Name DAVID PENNINGTON

Address 281 924 CUPPES

Telephone number 409-739-4464

IF SPEAKING ON BEHALF OF AN ORGANIZATION:

Name of Organization: _____

Speaker's Official Capacity _____



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**City of La Marque
Regular Meeting Minutes
August 10, 2015**

Minutes of the Regular Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, August 10, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bell provided the invocation and led the Pledge of Allegiance

(4) MINUTES

- a. Minutes of Workshop Meeting of July 27, 2015
- b. Minutes of Regular Meeting of July 27, 2015
- c. Minutes of Special Called Workshop Meeting of July 30, 2015
- d. Minutes of Special Called Meeting of July 30, 2015

Councilmember Bell made a motion to approve the minutes

(5) PROCLAMATIONS/PRESENTATIONS

- a. Introduction of new Employee- Sydni Jackson- Municipal Court Clerk
Municipal Court Judge Stephen Baker introduced the new Municipal Court Clerk Sydni Jackson
- b. Proclamation – DSW Homes
Mayor Hocking presented a proclamation to DSW Homes
- c. Proclamation – Drake Jackson
Before Mayor Hocking presented Drake Jackson with his proclamation
- d. Presentation – 2015-2022 City of La Marque Strategic Economic and Community Plan - Bix Rathburn



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(6) CITIZEN'S PARTICIPATION

1. Rick Harmon asked when and if La Marque was going to get a grocery store. "We have smaller towns around us, and they have two, and we have none. I have discussed this Mrs. Buttler and she is hoping for one, but I would like to know when possibly that might take place?" Then he asked why Cedar Drive hasn't been paved yet. "For about three blocks from Avenue C to Texas Avenue. It is like a washboard over there. You drive your car down it and you bounce and rattle all over the place. The State has done Texas Avenue. I think the City could at least pave those three blocks. They have the manpower, they have the equipment, get out and do it. They will have to get out of their air-conditioned trucks, but it won't hurt them for a little while."

Mayor Hocking responded, "For the first part of your question, the City is working towards trying to get a grocery store in La Marque; and to answer the second, we do not have the equipment to pave streets in La Marque, that department is no longer functioning. But we have spoken to the County in hopes of bidding out some work to the County."

2. Lois Carelock referred to an item on the agenda regarding the possibility of changing the office hours. "At one time we had those hours, and there was a reason why we changed back, to the regular 8 to 5 hours. So, I hope in your discussion, you will clarify why you plan to go back to those hours. Another problem that I have heard discussed is that our City employees already have a hard time working through a regular day in the heat. How are they going to add another hour to their worktime during these hot days? The other thing that I see is that with our offices closed on Friday afternoon, should there be an emergency or some problem that someone had to be called out, this means more overtime to be paid to employees, which might affect our budget."

(7) NEW BUSINESS- PRESENTATION

- a. Discussion/possible action to accept the 2015-2022 City of La Marque Strategic Economic and Community Plan

Alex Getty, Executive Director of the La Marque Economic Development Corporation began, "As you all are aware, the EDC hired Dr. Rathburn several months ago, to compile a strategic plan for us to set the roadmap for our future. He is here this evening, to go through the plan and answer any questions that Council may have."

Dr. Rathburn stated, "I want to thank you and thank this City for stepping out and taking a hard and honest look at themselves and trying to move forward as a community. So many cities these days operate on a day to day mentality. In 1984, I moved my family here. My two oldest children started the first grade at Westlawn Elementary. I want to tell you when I started this process, I was a bit skeptical. I have just been back in this area for a little over a year. I drove around and looked and wondered, if La Marque could recover. La Marque had slipped. Can we see a systematic change? Can we see growth and redevelopment? I can tell you after going through this process and spending an awful lot



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of time with great citizens in this community, my answer is ‘yes’ and there are five reasons why. Number one, this is an honest community, two is the commitment, three is location, four is trends, and five is vision. Most communities don’t have vision.”

Dr. Rathburn then referred to an executive summary that he submitted to Council. He highlighted a few of the areas in the study, with one being identifying and prioritizing critical issues. Blight reduction was the number one critical issue, with the school district being the second critical issue. “The thing that I heard throughout this process, the commitment was that no matter what happened, the kids in this community deserve and this community requires that the children have a great educational experience.”

The third critical issue was infrastructure. Community image was also brought up as a critical issue, as well as economic development, which Dr. Rathburn mentioned that the City has a great team and the tools necessary to be successful. Other critical issues included City human resources, not only to have the individuals but also the resources to compensate those individuals appropriately. Communication another issue, a lot of good happened in this community, but many don’t hear about. There needs to be a defined communication strategy. When the next critical issue, which was ‘youth engagement’ was mentioned, Dr. Rathburn added, that we want to enhance and community engagement and volunteerism in this community, since every little bit helps.

He further described some goals, plans and tools to achieve these goals and plans. Enhancing code enforcement, dealing with land use on I-45, Community Center plan, or a Youth Center; and educational opportunities; expand on tax base strategy and compensation and improvement plan, by keeping and recruiting a quality staff here in La Marque.

In closing, Dr. Rathburn said, “One thing that I see and have learned from this is that La Marque not only has great people, but it has great assets to be built upon.”

Councilmember Bell had a question concerning the summary of demographic data on unemployment and age ratio within the City. Dr. Rathburn explained the source data. Renters and the numbers within the City that could be due to the storm a few years ago.

Councilmember Bell then asked, “What would you think about an ordinance that would define certain goals and certain responsibilities for those person that rent their property out to other people?”

Dr. Rathburn replied, “I think anything you can do to enhance code enforcement, particularly with landlords that are not doing what they need to do with their property, I think sends a great message. I think that would be a strong edition to this plan.”



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The possibility of a near future ordinance that deals with rental property was mentioned to come before City Council.

A question asked by Councilmember Bell was what the City could do to effect the school district indirectly. The issues that were said to be engrained in every environment of education were accountability, resources and politics. Dr. Rathburn's recommendation was "Don't settle for second best. You know the education these kids deserve and need. To express support to all players involved, that our focus, is not on politics, it is not on finance, it is on the kids."

After thanking Dr. Rathburn for all of his work, he thanked all that were involved in the process then made a motion to receive the 2015-2022 City of La Marque Strategic Economic and Community Plan. Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

(8) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding the proposed City of La Marque FY 2015-2016 Budget

Mayor Hocking closed the Regular meeting and opened the Public Hearing at 6:44 p.m.

Geraldine Sam asked if there was more money put in the Library or if any money was taken out of the Library.

Mayor Hocking answered that the Library was fully funded and enhanced in the upcoming budget.

Mayor Hocking closed the Public Hearing and reconvened to the Regular meeting at 6:46 p.m.

(9) OLD BUSINESS

- a. Discussion/possible action regarding an appointment of member to City of La Marque Boards and Commissions (Clean City Commission)

Councilmember Michetich appointed Greg Eakins as District "C" appointment to the Clean City Commission.

(10) NEW BUSINESS

- a. Discussion/possible action regarding Resolution No. **R-2015-0027**, reappointing Mayor Bobby Hocking to the Galveston County Transit District

** Councilmember Bell made a motion to adopt Resolution R-2015-0027.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**



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- b. Discussion/possible action regarding Resolution No. **R-2015-0028**, opposing the proposed increase in the annual fee from the City of La Marque to the Galveston Central Appraisal District (GCAD) for fiscal year 2015-2016.

** Councilmember Bell made a motion to adopt Resolution No. F-2015-0028.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

- c. Discussion/possible action to maintain the City of La Marque current Tax Rate of 0.490764.

** Councilmember Bell made a motion to maintain the City of La Marque current Tax Rate of 0.490764.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- d. Discussion/possible action to schedule Public Hearings on the proposed Tax Rate for August 17, 2015 and September 1, 2015.

** Councilmember Michetich made a motion to schedule Public Hearings on the proposed Tax Rate for August 17, 2015 and September 1, 2015.

** Councilmember Brown seconded. **MOTION CARRIED UNANIMOUSLY.**

- e. Discussion/possible action regarding changing the office hours from 8:00 a.m. to 5:00 p.m. Monday through Friday to 7:30 a.m. until 5:30 p.m. and 8:00 until noon on Fridays.

** Councilmember Bell made a motion to approve the changing the office hours from 8:00 a.m. to 5:00 p.m. Monday through Friday to 7:30 a.m. until 5:30 p.m. and 8:00 until noon on Fridays.

** Councilmember Michetich seconded.

Councilmember Lane began, "This is an issue that will be fueled to assist the City's retention efforts. We are surrounded by cities that utilize the model of a half a day on Friday's to attract employees and if we don't adopt this, we may continue to lose employees. In this instance, I feel like all of our bases are covered. Regarding to the payment of utility bills, the City has establish five avenues that the citizens can utilize to pay their bills twenty-four hours a day. First and foremost, we have a kiosk, online payments, cell phone app, mail, and last but not least, you may come inside City Hall to pay the bill. Regarding permits, you can also use the kiosk, online payment, or face to face. Regarding Public Services, we have employees that will utilize a flex schedule and make sure that the needs of the City are met. There was a survey conducted on twelve local municipalities, and eight of those utilized the half days on Fridays."

Councilmember Bell stated, "I want it to be clear, this was based on city surveys, Councilmember do you think this will help not only with the retention of employees but also with employee morale?"



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Councilmember Lane answered, "Yes sir."

City Manager added, "This item has been discussed at a staff level. There will be employees who won't be able to take advantage of this, for various reasons. This was intended as an opportunity to allow those that wish to be off on Friday afternoons to be able to do so, and some of the employees hold second jobs and this will help those persons as well."

Further discussion included earlier when a citizen had expressed concerns about the efficiency of the city services on Friday afternoons. It would be necessary to implement a formal policy to make sure all the areas are covered and that all city services would not suffer. The subject of overtime came up and although trying to discourage overtime and use flex time, it was said that no overtime would be incurred during this time. Most employees that would continue working on Friday afternoons would be salaried employees. **MOTION CARRIED UNANIMOUSLY.**

(11) CITY MANAGER'S REPORT

- Police Department
- Fire Department
- Library

In light of the Executive Session, Mayor Hocking asked for Requests and Announcements be given at this time.

(14) REQUESTS AND ANNOUNCEMENTS

Councilmember Bell congratulated Sydni Jackson on her employment and welcomed her to the City. Reminded citizens that in the proposed budget included securing close to \$60,000 for the high weeds and grass portion of the budget and also an increase in the demolition portion of the budget to reduce blight.

Mayor Hocking reminded citizens of the Push, Pull or Drag event and referred to the back table where there were flyers. These special pickups include anything from tires, appliances and or anything that could be sat out by the curb could be picked up on the specific dates provided on the flyer. Then he also congratulated Ms. Jackson on her employment with the City and also on her honors in High School as well as in college.

City Manager Carol Buttler reminded all of the burn ban, and also to be prepared to go to Stage Two of the water conservation plan.

(12) EXECUTIVE SESSION

- a. Council will adjourn into Executive Session in accordance with the Texas Government Code Section: City Council will adjourn into Executive Session in accordance with the Texas Government Code Section 551.071 (Consultation with Attorney/Closed Meeting) -



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Discuss and provide update on Case of USOR Site PRP Group v. A&M Contractors, Inc., et al.

Mayor Hocking closed the Regular meeting and went into Executive Session at 7:04 p.m.

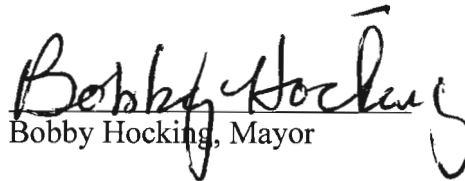
- (13) Discussion/possible action regarding Case of USOR Site PRP Group v. A&M, Inc., Case No. 4:14-cv-02441 U.S. District Court, Houston, Texas

Mayor Hocking reconvened the Regular meeting at 7:28 p.m.

There was no action taken from the Executive Session

(15) ADJOURNMENT

Councilmember Bell made a motion to adjourn at 7:29 p.m. Councilmember Brown seconded. Meeting adjourned.


Bobby Hocking, Mayor

ATTEST:


Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016

Prepared by: Gerald Grimm

Department: Fire Department

Agenda item: 9a

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action clarifying bid award for EMS Medical Supplies and Medications to Bound Tree Medical as authorized by City Council October 26, 2015, to reflect an extended aggregate bid amount of \$30,000.00, for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing.



Attachments for reference (All reference items in the order of importance)

1. Original City Council Agenda Form dated 10-26-2015
2. City Council minutes dated 10-26-2015
3. Bid Tab
4. Bound Tree Bid Sheets

STAFF BRIEFING:

- Original bid was awarded by City Council 10-26-2015 for \$10,442.09 based on an item aggregate total rather than the estimated yearly expenditure of \$30,000.00.
- The original agenda form listed the estimated expenditure of \$30,000.00.
- This action is necessary to clarify the bid award to reflect an extended aggregate bid amount of \$30,000.00 for Fy – 2016 to conform to accepted accounting practices.
- This action has been discussed with Finance Director.
- The financial impact remains unchanged.

HISTORY:

- This bid award was originally authorized by City Council 10-26-2015.
- Bound Tree has supplied LMFD EMS supplies and medications for the past two (2) years.
- Bound Tree provides exceptional services; emergency orders; loaner equipment; and replacement equipment when necessary.

TARGET IMPLEMENTATION: January 11, 2016

SIGNIFICANT ACTION DATES:

10.26.2015 – Approved by City Council

Cost Details:	
Budgeted	\$32,000.00
Actual Bid	\$10,442.09
Estimated Expenditure	\$30, 000.00



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Bid Award | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Acct. Name(s)	Fire Response Supplies
Line Items #	01-2011-06-00
Other Funding	NA

STAFF'S RECOMMENDATION: Discussion/possible action clarifying bid award for EMS Medical Supplies and Medications to Bound Tree Medical as authorized by City Council October 26, 2015, to reflect an extended aggregate bid amount of \$30,000.00 for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing.

FISCAL IMPACT: \$30,000.00



CITY COUNCIL AGENDA FORM

Meeting Date: October 26, 2015

Agenda item: 6c

Prepared by: Gerald Grimm

Reviewed by: Carol Buttlar

Department: Fire Department

AGENDA ITEM DESCRIPTION: Discussion/possible action awarding Bid #LMB 2015-003 for EMS Medical Supplies and Medications to Bound Tree Medical in the amount of \$10,442.09 for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing.

☒

Attachments for reference

1. Bid Tab
2. Bound Tree Bid Sheets
3. Advertising Notice

Staff Briefing:

- A Request for Bids for EMS Supplies and Medications was advertised in the Galveston Daily News on 09-25-2015 and 10-02-2015 and posted on the City's bulletin board.
- Eleven (11) bid packets were mailed with nine (9) returned on or before the deadline.
- Two (2) bid packets were returned unopened and marked "undeliverable".
- Bids were received and tabulated on October 14, 2015.
- Bound Tree Medical submitted the lowest complete and most responsive bid for both categories.
- Bound Tree Medical has a large presence as a supplier of EMS supplies and medications in the greater Houston/Galveston region with a local Service Representative located in the Clear Lake area for emergency orders and equipment repairs/replacements when necessary.

History:

- Bound Tree has supplied LMFD EMS supplies and medications for the past two (2) years.
- Bound Tree provides exceptional service; emergency orders; loaner equipment replacement when necessary.

Target Implementation: November 1, 2015

Significant Action Dates: NA



CITY COUNCIL AGENDA FORM

Action:☐

Ordinance

☐

Resolution

☐Special
Presentation☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

Other – Bid Award 11-01-2015-10-31-2016

☒

Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Cost Details:

Budgeted	\$32,000.00
Actual Bid	\$10,442.09
Estimated Expenditure	\$30,000.00
Acct. Name(s)	First Response Supplies
Line Items #	01-2011-06-00
Other Funding	NA

Staff's Recommendation: Motion to award Bid #_1MB 2015-003 for EMS Medical Supplies and Medications to Bound Tree Medical in the amount of \$10,442.09 for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing.

Fiscal Impact: \$30,000.00



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- d. Discussion/possible action authorizing the Fire Department to proceed with disposition of surplus property as described in the attachment by online public auction.
 - e. Discussion/possible action authorizing award of Bid #LMB 2015-003 for EMS Medical Supplies and Medications to Bound Tree Medical in the amount of \$10,442.09 for a period of one (1) year beginning November 1, 2015, through October 31, 2016, with an option for two (2) one (1) year renewal periods with mutually acceptable terms, conditions, and pricing.
- ** Councilmember Michetich made a motion to approve the consent agenda.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding adopting Ordinance No. **O-2015-0021**, Appendix "A", Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract.

Mayor Hocking closed the Regular meeting and opened the Public Hearings at 6:17 p.m.

Geraldine Sam asked what the schedule of fees and charges will be. "Are the fees going up? Are they going to charge us more? What is it, because my question and concern is that the garbage service has not been very good lately. We have had to as a city, put up our own money to help get our city clean and we are picking up the brush that they were supposed to be picking up. I am concerned. I am paying with my money and you are paying. Are they going to reimburse us, what we have paid them for picking up brush and we are paying someone else to pick it up. That is double dipping. They don't need a raise, if they aren't doing their job."

Mayor explained, "To answer the first part of your question. That actually was paid for by the Economic Development Corporation, and it was funded by sales taxes, not property taxes. It was not a city expense, so there will be no need for reimbursement. Secondly, this is a contractual obligation. It is written into the contract that they get an increase, and so much per year. We had decided not to pass that onto the citizens, but to pay it out of the Utility Fund, which is generated by the taxes received from the citizens who pay them through their waste collection." Further stated that the contract ends in 2017, the city will be going out for bid for a trash/waste collection company.

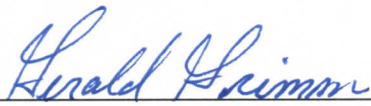
- b. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0025**, amending Ordinance No. O-2015-010, Section 3, as it relates to the installment due dates in accordance to when the assessment was levied for Painted Meadows, Section IV.

No one spoke.

- c. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0026** amending Chapter 23, Article I, Section 23-1, of the Code of Ordinances authorizing the Judge of the Municipal Court to assess a Special Expense to be collected by the

BID TAB
EMS SUPPLIES AND MEDICATIONS

Bidder	Amount	Notes
Boundtree	\$10,442.09	
Midwest Medical Supply	\$15,277.90	
Moore Medical	\$9,559.96	Incomplete Submission{Numerous items missing}
Quad Med	\$10,399.87	Incomplete Submission {No Medications}
Interboro Packaging	\$163.00	Disqualified {Gloves Only}
Burgoon Company	No Bid	
Armstrong Medical	No Bid	
Zoll Medical	No Bid	
Laerdal Medical Company	No Bid	

Tabulated by:  Date: 10-16-2015

Print Name

BID TAB
EMS SUPPLIES

Bidder	Amount	Notes
Boundtree	\$8,937.95	
Midwest Medical Supply	\$9,315.31	
Moore Medical	\$7,103.07	Incomplete Submission
Quad Med	\$10,399.87	
Interboro Packaging	\$163.00	Sells Glove only
Burgoon Company	No Bid	
Armstrong Medical	No Bid	
Zoll Medical	No Bid	
Laerdal Medical Company	No Bid	

Tabulated by: *Gerald Lumine* Date: *10-16-2015*
 Print Name

BID TAB
EMS MEDICATIONS

Bidder	Amount	Notes
Boundtree	\$1,504.14	
Midwest Medical Supply	\$5,962.59	
Moore Medical	\$2,456.89	
Quad Med	No Bid	
Interboro Packaging	No Bid	
Burgoon Company	No Bid	
Armstrong Medical	No Bid	
Zoll Medical	No Bid	
Laerdal Medical Company	No Bid	

Tabulated by: *Herald Grimm* Date: *10-16-2015*

Print Name

**Please see attached spreadsheet for BTM item numbers.

***Sold as Unit of Measure indicated unless notated.

**La Marque Fire
Department
EMS Supplies**

Item/Description	Unit	Price
Total NonRebreathing Mask-Adult	Case	32.00 sold as ea @ \$0.64
Total NonRebreathing Mask-Pedi	Case	32.00 sold as ea @ \$0.64
Infant Rebreather w/ tubing	Case	90.50 sold as ea @ \$1.81
Nasal Cannula Adult w/7' tubing	Case	12.00 sold as ea @ \$0.24
Nebulizer with adult aerosol mask & 7' oxygen tubing	Case	34.00 sold as ea @ \$0.68
Nebulizer w/ Pediatric aerosol mask & 7' tubing	Case	40.50 sold as ea @ \$0.81
Oxygen Supply Tubing 7'	Case	11.50 sold as ea @ \$0.23
Port02Vent CPAP Oxygen Delivery Unit	Each	934.29
Port02Vent CPAP Breathing Circuit	Each	32.96
Port02Vent CPAP Mask - Small	Each	9.90
Port02Vent CPAP Mask - Medium	Each	6.74
Port02Vent CPAP Mask - Large	Each	12.98
AMBU Spur-Adult w/ reservoir bag & mask	Each	8.27
AMBU Spur-Child w/ reservoir bag & mask	Each	10.92
AMBU Spur-Infant w/ reservoir bag & mask	Each	10.92
OPAKit-Sizes infant-large adult	Set	1.54 sold as 8/pk
NPA Kit-Sizes 20, 24, 26, 28, 32, 36	Set	20.02 sold as 9/bg
SAAM Airflow Monitor	Each	5.80
Easy Cap ETCO2-Adult	Box	105.10 sold as 12/cs
Easy Cap ETCO2-Pedi	Box	105.10 sold as 12/cs
Laerdal Thomas ET Tube Holder-Adult	Case	257.00 sold as ea @ \$2.57
Laerdal Thomas ET Tube Holder-Pedi	Case	257.00 sold as ea @ \$2.57
Bite Stick	Package	3.00 sold as ea @ \$0.30
Rusch QuickTrach Cricothyrotomy Kit-Adult	Each	131.27
Rusch QuickTrach Cricothyrotomy Kit-Child	Each	125.74
Large Oxygen Cylinder Wrench for CGA regulators	Each	4.10
Small Oxygen Cylinder Wrench for portables	Each	0.58
Large Oxygen Cylinder Regulator with Gauge	Each	66.48
Oxygen Flowmeter with 0-15 LPM flow rate	Each	32.90
Portable Oxygen Cylinder-Size D w/ toggle valve	Each	55.77
Portable Oxygen Regulator w/ DISS & Barb	Each	63.61
Nylon Cylinder Gaskets	Package	0.50 sold as 10/pk
Nonin9847 SP02/C02 w/ case and reusable adult probe	Each	1,031.22
V-Vac Suction Kit	Each	81.91
S-Scort III portable suction w/ Wipedown Case	Each	518.25
Disposable Suction Canister-1200ml	Each	2.64
Suction Tubing	Each	0.61
Yankauer Suction Tip	Each	0.36
10fr Nasogastric Sump Tube	Each	1.83
12fr Nasogastric Sump Tube	Each	1.83

Total 4,153.64

**Please see attached spreadsheet for BTM item numbers.

***Sold as Unit of Measure indicated unless notated.

14fr Nasogastric Sump Tube	Each	1.83	
16fr Nasogastric Sump Tube	Each	1.83	
18fr Nasogastric Sump Tube	Each	1.83	
6fr Suction Catheters w/ control tip	Each	0.12	
8fr Suction Catheters w/ control tip	Each	0.12	
10fr Suction Catheters w/ control tip	Each	0.12	
12fr Suction Catheters w/ control tip	Each	0.12	
14fr Suction Catheters w/ control tip	Each	0.12	
16fr Suction Catheters w/ control tip	Each	0.12	
18fr Suction Catheters w/ control tip	Each	0.12	
Nail Polish Remover	Box	3.76	sold as 100/bx
Adscope 603 Stethoscope Adult and Pediatric diaphragm	Each	4.33	
AMBU Perfit Ace C-Collar	Case	127.50	sold as ea @ \$4.25
AMBU Perfit Mini Ace C-Collar	Case	127.50	sold as ea @ \$4.25
Sta-Blok Head Immobilizer	Case	108.00	sold as ea @ \$3.60
KEO w/ carrying case, straps, head pad	Each	48.77	
Combicarrier Scoop Stretcher	Each	680.00	
Aluminum Break-Apart Scoop Stretcher	Each	225.00	
Spider Strap	Each	64.65	
SAM Splint	Each	4.78	
Ladder Splint	Each	4.22	
Padded Board Splint Set w/ Case	Each	35.96	
Hare Traction Splint-Adult	Each	308.82	
Hare Traction Splint-Pedi	Each	308.92	
Triangular Bandages	Each	0.20	
Johnson&Johnson Zonas Porus Tape 3"	Case	164.64	sold as 4/bx @ \$13.72
Transpore Tape 1"	Box	6.48	sold as 12/bx
Transpore Tape 2"	Box	6.48	sold as 6/bx
Band aid 1"x3"	Box	1.40	sold as 100/bx
Sterile 4x4 2/pk 4 ply 25pk/bx	Box	1.68	sold as 25/bx
Non-sterile 4x4 4 ply 200/bg	Bag	2.28	sold as 200/bx
Sterile Combine Abdominal Pad 5"x9" 25/tray	Tray	2.51	sold as 25/bx
Multi-Trauma Dressing	Case	37.50	sold as ea @ \$0.75
Sterile Kerlix 4"	Case	62.00	sold as ea @ \$0.62
BloodStopper	Case	66.00	sold as ea @ \$1.10
Oval Eye Pad	Box	4.22	sold as 50/bx
Vaseline Gauze 3"x9"	Box	5.28	sold as 12/bx
Burn Sheet 60"x96"-Sterile	Each	1.85	
Elastic Bandage 4"	Box	4.70	sold as ea @ \$0.47
Elastic Bandage 6"	Box	8.00	sold as ea @ \$0.80
OB Kit w/ poly bag w/ umbilical scissors	Each	4.57	
Alcohol Prep Pads Medium Sterile	Box	1.33	sold as 200/bx
Total		<u>2439.66</u>	

**Please see attached spreadsheet for BTM item numbers.

***Sold as Unit of Measure indicated unless notated.

Hydrogen Peroxide	Case	10.68	sold as ea @ \$0.89
Betadine Prep Pads Medium	Box	3.43	sold as 100/bx
Surgilube Surgical Lubricant-3gm	Box	8.76	sold as 144/bx
Sterile Water 500ml Bottle	Case	37.98	sold as ea @ \$2.11
*Sodium Chloride .9% 500ml Bag	Case	44.88	sold as ea @ \$1.87
Instant Heat Hot Pack	Case	29.00	sold as 24/bx @ \$7.25
Instant Cold Pack	Case	5.76	sold as ea @ \$0.24
Nitrile Glove-Small	Case	53.00	sold as 100/bx @ \$5.30
Nitrile Glove-Medium	Case	53.00	sold as 100/bx @ \$5.30
Nitrile Glove-Large	Case	53.00	sold as 100/bx @ \$5.30
Nitrile Glove-X Large	Case	53.00	sold as 100/bx @ \$5.30
Disposable Blanket 62"x84"	Each	1.66	
Shears - 7 Yi" long w/ safety tip	Each	0.76	
Ring Cutter	Each	4.37	
Ring Cutter Blade	Each	1.62	
MultiKuf System-3 cuff B/P system	Each	31.27	
Thigh B/P Cuff - Manual	Each	6.60	
Large Adult B/P Cuff - Manual	Each	6.10	
Adult B/P Cuff - Manual	Each	5.05	
Child B/P Cuff - Manual	Each	4.90	
Infant B/P Cuff - Manual	Each	4.90	
Thermoscan Pro 4000	Each	4.23	
Thermoscan probe covers	Box	2.84	sold as 100/bx
Tincture of Benzoin Swabsticks 50/bx	Box	9.58	sold as 50/bx
Ascensia Contour Glucometer -no cost w/ purchase of strips	Each	0.00	
Contour Glucometer Test Strips 50/bx	Box	15.73	sold as 50/bx
Safety Lancets	Box	4.36	sold as 200/bx
Disposable Pen Light-6/pk	Pack	3.78	sold as ea @ \$0.63
OB Kit with bulb aspirator and bunting	Each	4.57	
Pedi Wheel	Each	7.66	
Pedi Braselow Tape	Each	17.30	
Wall Safe Sharps Disposal Container-5.4qt. capacity	Each	2.75	
Wall Safe Sharps Bracket	Each	3.89	
Wall Safe Sharps Key	Each	1.47	
1qt. Sharps Container - 5"x5"x7"	Each	1.27	
3M Flat-Fold N95 Respirator, Universal Size, 20/bx	Each	0.56	
UVEX SkyperX2 Safety Glasses	Each	1.14	
Infection Control Kit	Each	1.70	
CaviCide Disinfectant-24oz Bottle	Each	8.17	
CaviCide Disinfectant-1gal	Each	21.43	
Mettags Triage Tag -50/pk	Pack	24.03	

Total 556.18

**Please see attached spreadsheet for BTM item numbers.

***Sold as Unit of Measure indicated unless notated.

* .9% Sodium Chloride – 1DDDml
 * .9% Sodium Chloride – 1DDml
 * .9% Sodium Chloride – 1Dec Pre-Filled Syringe
 Buretrol IV Set
 1D drops/ml IV tubing
 6D drops/ml IV tubing
 Y Blood IV Set
 Veni-Gard
 Tourniquet - 1"x18"
 ProtectIV Safety IV Catheters – 14ga, 1 %"
 ProtectIV Safety IV Catheters – 16ga, 1 %"
 ProtectIV Safety IV Catheters – 18ga, 1 %"
 ProtectIV Safety IV Catheters – 2Dga, 1 %"
 ProtectIV Safety IV Catheters – 22ga
 ProtectIV Safety IV Catheters – 24ga
 IVArm Boards–3"x9"
 IVArm Boards–3"x18"
 1cc Syringe w/ 25ga Needle
 3cc Syringe
 1Dec Syringe
 2Dcc Syringe
 6Dcc Syringe w/ catheter tip
 Hypodermic Needle - 18ga
 Hypodermic Needle - 2Dga
 Blood Tube Holders – Standard Size
 FAST 1 System
 Jamshidi 10 Needle – 18ga
 Tubex Injector
 Combitube Airway - 41fr Adult
 Magill Forceps – Adult
 Magill Forceps – Pedi
 Laryngoscope Handle – Adult
 Laryngoscope Handle – Pedi
 Laryngoscope Bulb – Large
 Laryngoscope Bulb – Small

Case	22.20	sold as ea @ \$1.85
Each	1.52	
Each	0.40	
Each	8.76	
Case	61.50	sold as ea @ \$1.23
Case	60.00	sold as ea @ \$1.20
Case	170.88	sold as ea @ \$3.56
Box	15.23	sold as 100/bx
	7.07	sold as 100/bg
Box	82.00	sold as ea @ \$1.64
Box	82.00	sold as ea @ \$1.64
Box	82.00	sold as ea @ \$1.64
Box	82.00	sold as ea @ \$1.64
Box	82.00	sold as ea @ \$1.64
Box	82.00	sold as ea @ \$1.64
Each	0.80	
Each	0.77	
Box	9.00	sold as ea @ \$0.09
Box	5.00	sold as ea @ \$0.05
Box	9.00	sold as ea @ \$0.09
Box	22.00	sold as ea @ \$0.22
Box	15.43	sold as 30/bx
Box	2.43	sold as 100/bx
Box	4.00	sold as ea @ \$0.04
Bag	9.00	sold as ea @ \$0.09
Each	138.88	
Each	15.26	
Each	0.02	
Each	39.72	
Each	3.46	
Each	2.98	
Each	7.97	
Each	7.97	
Each	1.28	
Each	1.28	

Total 1135.81

**Please see attached spreadsheet for BTM item numbers.

***Sold as Unit of Measure indicated unless notated.

Miller Laryngoscope Blade - #0	Each	<u>3.45</u>	
Miller Laryngoscope Blade - #1	Each	<u>3.45</u>	
Miller Laryngoscope Blade - #2	Each	<u>3.45</u>	
Miller Laryngoscope Blade - #3	Each	<u>3.45</u>	
Miller Laryngoscope Blade - #4	Each	<u>3.45</u>	
Macintosh Laryngoscope Blade - #0	Each	<u>4.39</u>	
Macintosh Laryngoscope Blade - #1	Each	<u>3.45</u>	
Macintosh Laryngoscope Blade - #2	Each	<u>3.45</u>	
Macintosh Laryngoscope Blade - #3	Each	<u>3.45</u>	
Macintosh Laryngoscope Blade - #4	Each	<u>3.45</u>	
FlexiSet ETTube - 2.0 uncuffed	Box	<u>39.00</u>	sold as ea @ \$3.90
FlexiSet ETTube - 2.5 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 3.0 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 3.5 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 4.0 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 4.5 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 5.0 uncuffed	Box	<u>13.80</u>	sold as ea @ \$1.38
FlexiSet ETTube - 5.5 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 6.0 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 6.5 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 7.0 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 7.5 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 8.0 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 8.5 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
FlexiSet ETTube - 9.0 cuffed	Box	<u>14.20</u>	sold as ea @ \$1.42
SRP Intubation Case	Each	<u>55.00</u>	
14FR Stylet	Each	<u>1.65</u>	
10FR Stylet	Each	<u>1.65</u>	
8FR Stylet	Each	<u>2.70</u>	
6FR Stylet	Each	<u>1.65</u>	
ET Tube Introducer	Each	<u>4.13</u>	
Heartstart FR2 AED Defibrillation Pads - Adult	Each	<u>17.75</u>	
Heartstart FR2 AED Defibrillation Pads - Pediatric	Each	<u>67.90</u>	
Heartstart FR2 AED Battery	Each	<u>164.62</u>	
LP-12 Defibrillation Pads - Adult	Each	<u>17.75</u>	
LP-12 Defibrillation Pads - Pediatric	Each	<u>16.25</u>	
AMBU Blue Sensor Midi Foam Back 50/pk	Package	<u>12.56</u>	
ECG Paper - LP-12	Each	<u>3.99</u>	
Disposable BP cuffs for LP 12 with male Slip Luer Connector - Pediatric	Each	<u>1.78</u>	
Disposable BP cuffs for LP 12 with male Slip Luer Connector - Child	Each	<u>2.09</u>	
Disposable BP cuffs for LP 12 with male Slip Luer Connector - Adult	Each	<u>3.21</u>	
Disposable BP cuffs for LP 12 with male Slip Luer Connector - Large Adult/Thigh	Each	<u>7.14</u>	

Total 652.66

SIGNATURE PAGE

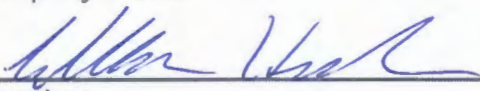
**LA MARQUE FIRE
DEPARTMENT
EMS SUPPLIES**

BY SIGNATURE HEREON AFFIXED, the bidder certifies neither the bidder nor the firm, corporation, partnership, or institution represented by the bidder, or anyone acting for firm, corporation, or the institution has violated the Antitrust Laws and Commerce Code, or the Federal Antitrust, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.

Total amount of Bid:\$ 8937.95

Bound Tree Medical, LLC

Company Name


Signature

Colleen Hall, Pricing Analyst

Printed Name & Title

5000 Tuttle Crossing Blvd

Address

Dublin, OH 43016

City, State & Zip

800-533-0523

Phone

colleen.hall@boundtree.com

E-Mail

10/12/2015

Date

Acknowledgement of any and all addendums received:

Addendum#1

n/a

Addendum#2

n/a

Addendum#3

n/a

**Please see attached spreadsheet for BTM item numbers.

***Prices are in ea, Sold as each unless notated.

La Marque Fire
Department
EMS Medications

Medication	Description	Price
*Acetaminophen Elixer	160mg/ 4 oz. bottle	<u>1.32</u>
*Acetaminophen Tablets	325mg/ unit dose tabs	<u>0.06</u> sold as 1000/bt @ \$5.58
Activated Charcoal	50mg bottle	<u>24.40</u>
*Adenocard (Adenosine)	6mg/2ml vial	<u>4.10</u>
*Albuetrol (Proventil)	3ml vial single unit dose	<u>0.15</u> sold as 25/bx @ \$3.73
Amiordarone (Cordarone)	150mg/3ml pre-filled	<u>12.82</u>
*Anectine (Succylcholine)	200mg/10ml vial	<u>20.67</u>
Aspirin	81mg chewable	<u>0.03</u> sold as 36/bt @ \$1.07
*Atropine	1mg/10ml Lifeshield syringe or equivalent	<u>10.77</u>
Amyl Nitrate Inhalants	0.3ml	<u>no bid</u>
*Atrovent (Ipratropium Bromide)	2.5ml vial single unit dose	<u>0.15</u> sold as 25/bx @ \$3.63
Benadryl (Diphenhydramine)	50mg/1ml vial	<u>1.03</u>
*Calcium Gluconate	1g/10ml vial	<u>39.88</u>
Diazepam (Valium)	5mg/ml, 10ml vial	<u>29.87</u> sold as 10/bx @ \$298.73
Diltiazem (Cardiazem)	25mg/5ml vial	<u>2.21</u>
*Dextrose 50%	25g/50ml pre-filled syringe	<u>11.87</u>
*Dextrose 25%	2.5g/10ml pre-filled syringe	<u>8.80</u>
*Dopamine	Premixed 500ml bag	<u>21.83</u>
*Epinephrine 1:1,000	1ml ampule	<u>3.50</u>
*Epinephrine 1: 10,000	1mg/10ml Lifeshield syringe or equivalent	<u>5.88</u>
*Epipen Adult Auto Injector		<u>273.98</u> sold as 2pk @ \$547.96
*Epipen Jr. Auto Injector		<u>273.98</u> sold as 2pk @ \$547.96
*Etomidate	40mg/20ml vial	<u>9.13</u>
*Fentanyl	0.05mg/ml, 2ml vial, 25/box	<u>1.39</u> sold as 25/bx @ \$34.85
*Glucagon	1mg	<u>298.92</u>
Haloperidol (Haldol)	5mg/1ml vial	<u>2.88</u>
Labetlol	100mg/20ml vial	<u>2.96</u>
*Lasix	100mg/ vial or equivalent	<u>5.29</u>
*Lidocaine	100mg/5ml Lifeshield	<u>3.33</u> syringe
Lidocaine	equivalent	<u>7.34</u>
Magnesium Sulfate	2g pre-mixed 500ml bag	<u>1.97</u>
Midazolam (Versed)	1g/2ml vial	<u>1.75</u> sold as 10/bx @ \$17.46
*Morphine	2mg/2ml vial, 10/box	<u>1.44</u> sold as 25/bx @ \$35.94
Solu-Medrol	10mg/1ml vial, 25/box	<u>8.35</u>
Narcan	125mg vial - not available, Narcan goes with next line down	
* Narcan	2mg/2ml pre-filled syringe	<u>54.92</u>
Nitroglycerin Spray	or equivalent 0.4MG 4.9GM 60 Doses	<u>150.92</u>

**Please see attached spreadsheet for BTM item numbers.

***Sold as each unless notated.

Medication	Description	Price
*Nitroglycerin Paste	Single unit dose	3.10 sold 48bx @ \$148.96
Oral Glucose	15g single unit dose	1.01 sold as 3pk @ \$3.03
*Oxytocin	10 USP units/1ml vial	1.29
*Promethazine (Phenegran)	25mg/1ml ampule	1.72
*Rocuronium	100mg/10ml vial	7.62
*Sodium Bicarbonate	4.2% 10 ml Infant Lifeshield	12.33
*Sodium Bicarbonate	8.4% Lifeshield syringe	
	or equivalent	11.41
*Terbutaline	1mg/1ml vial	5.20
*Thiamine	200mg/2ml vial	13.72
Vasopressin	20unit/1ml vial	148.86
Total		206.26

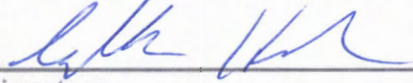
SIGNATURE PAGE

**LA MARQUE FIRE
DEPARTMENT
EMS MEDICATION**

BY SIGNATURE HEREON AFFIXED, the bidder certifies neither the bidder nor the firm, corporation, partnership, or institution represented by the bidder, or anyone acting for firm, corporation, or the institution has violated the Antitrust Laws and Commerce Code, or the Federal Antitrust, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.

Total amount of Bid: \$ (Pharma Section Two only) 1504.14 {Entire Bid Total = \$10,442.09}

Bound Tree Medical, LLC
Company Name


Signature

Colleen Hall, Pricing Analyst
Printed Name & Title

5000 Tuttle Crossing Blvd
Address

Dublin, OH 43016
City, State & Zip

800-533-0523 877-311-0523
Phone Fax

10/12/2015
Date

Acknowledgement of any and all addendum's received:

Addendum #1
n/a

Addendum #2
n/a



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016

Prepared by: Robin Eldridge

Department: City Clerk/
Councilmember
Brown

Agenda item: 9b

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the authorization of the purchase of perpetual plaques for past, current and future Mayors, Councilmembers and City Managers to be placed in the Council Chambers.

- ☒ Attachments
1. Product samples

STAFF BRIEFING:

- Councilmember Brown suggested that the City recognize the past, present and future City Officials by purchasing perpetual plaques to hold each Mayor, Councilmember and City Manager's name and service time since the City's incorporation.
- Perpetual plaques are plaques designed for recognizing individuals publicly for specific deeds or services.
- By purchasing the perpetual plaque, names can be added as needed.

HISTORY:

- Currently, there are pictures of all of the past individuals that have served as Mayor for the City of La Marque hanging on the wall in the Council Chambers. The perpetual plaque will honor all of the elected officials, past, present and future

TARGET IMPLEMENTATION:

As soon as practicable, if approved by City Council.

SIGNIFICANT ACTION DATES: NA

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other –Authorization to purchase | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	\$8,500.00
Actual Bid	
Estimated Expenditure	\$999.99
Acct. Name	Misc. Admin. Expenditures
Line Items #	01-2010-01-03
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to authorize the purchase of perpetual plaques for past, current and future Mayors, Councilmembers and City Managers to be placed in the Council Chambers.

FISCAL IMPACT: Estimated Expenditures not to exceed \$999.99



perpetual plaques with engraving

Sign in

250

Web

Images

Videos

Maps

News

Explore

Military Perpetual Plaques

Perpetual Plaque Name Tags

Custom Made Wood Perpetual Plaques

Economy Perpetual Plaques

Perpetual Plaques with Inserts

Multi-Plate Perpetual Plaques

Image size

Color

Type

Layout

People

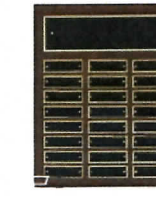
Date

License

SafeSearch: Moderate

See all favorites





Explore more searches like perpetual plaques with engraving



Perpetual Plaques With Lighting



Perpetual Plaque Name Plates



Perpetual Trophy Base



Perpetual Plaque Young Women



Perpetual Plaque Multi



Perpetual Glass Awards



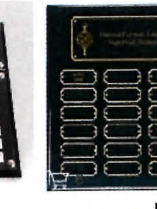
Perpetual Plaque Black Lacquer



Perpetual Plaque High School Quotes



Perpetu With Sc





People interested in perpetual plaques with engraving also searched for



Desk Clocks with Engraving



Clock Plaques with Engraving



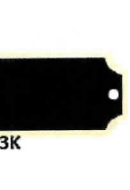
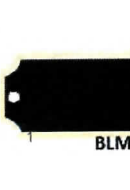
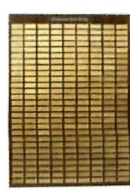
Retirement Plaques with Engraving



Pens with Engraving



Perpetual Memoria



Feedback

96

http://www.bing.com/images/search?q=perpetual+plaques+with+engraving&id=4D2FF82D2E2F11241D0434B... 1/5/2016



CITY COUNCIL AGENDA FORM

Meeting Date: **January 11, 2016**

Agenda item: **9c**

Prepared by: **Chief Kirk Jackson**

Reviewed by: ***Carol Buttler***

Department: **Police**

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing the Police Department to request grant funding from 'K9 Officers' (a 501c[3]) in the amount of two thousand five hundred dollars (\$2,500.00) for the acquisition and training of a new canine service dog for use on patrol.



Attachments for reference

- 1. K9 Officers Police K-9 Application with letter of support from Chief Jackson**
- 2. LMPD Written directive 800-9 "K-9 Unit"**

STAFF BRIEFING:

- The La Marque Police Department's previous canine left when it's handler resigned to take a position at another police department.
- Due to concerns over the animal's ability to transition over to another handler, it was decided that the resigning officer would be allowed to purchase the animal from the Department at a pro-rated amount of \$9,000.00.
- The pro-rated amount was deposited into the 'Canine Patrol Program' line item.
- The police department has been actively seeking a replacement animal to bring the canine position back on-line.
- K9 Officers, a 501c(3), was contacted and has tentatively agreed to fund the remaining \$2,500.00 toward the purchase and training of a service dog.
- The cost of the animal is \$8,000.00 and training is \$3,500.00 for a total cost of \$11,500.00.
- An application for funding must be made and submitted.
- That application is attached.
- Training for the canine and handler started on January 11, 2016.
- If the request for funding is not approved by Council, the officer will be recalled from training and the Department will withdraw its request.
- Training for the animal and handler will last nine (9) weeks.
- This item was discussed with the Finance Director.

HISTORY:

- The La Marque Police Department's canine patrol program has been in existence for over twenty (20) years.
- The police department has had at least six (6) canine patrol animals during the department's history.
- The canine patrol program has been instrumental in narcotics enforcement and suspect apprehension.
- The position of canine handler is an essential position within the ranks of the police department.

TARGET IMPLEMENTATION: March 14, 2016 (the training is a 9-week program)



CITY COUNCIL AGENDA FORM

SIGNIFICANT ACTION DATES: (N/A)

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$9,000.00
Actual Bid	
Estimated Expenditure	\$11,500.00
Acct. Name(s)	Canine Patrol Program
Line Items #	01-2011-05-00
Other Funding	\$2,500.00

STAFF'S RECOMMENDATION: Motion to authorize the Police Department to request grant funding from 'K9 Officers' (a 501c[3]) in the amount of two thousand five hundred dollars (\$2,500.00) for the acquisition and training of a new canine service dog for use on patrol

FISCAL IMPACT:

An expenditure of \$9,000.00 of the designated funds from the Canine Patrol Program line item, accompanied by the \$2,500.00 grant from 'K9 Officers' will completely fund the acquisition and training of the canine patrol animal.

All required equipment is already owned by the police department.



K9 Officers
9550 Spring Green Blvd. Suite 408 #105
Katy, TX 77494

K9 Officers Police K-9 Application

Thank you for applying for a police k-9 through K-9 Officers. Our goal is to meet the needs of as many officers as possible while putting dogs in departments where they will be properly utilized and well cared for to help keep our communities safe. You will find that this questionnaire is divided into three categories; the handler, the mid-level supervisor (Sgt.), and the head of the agency.

Please attach any documentation that will support your answers on this questionnaire to help our Board make a more informed decision about placing a K-9 with your department. After our Board has reviewed your application we will contact you by phone or email to follow-up with your department.

We do not guarantee that every applicant will receive a police k-9, but we will review each application carefully and will contact you after the review.

Send applications via email or mail to:

Email: Shannon@k9officers.com

Mail: K9 Officers Inc. 9550 Spring Green Blvd. Suite 408 #105, Katy, TX 77494

Law Enforcement Agency-Head Questionnaire

Agency name and address:

La Marque Police Department
431 Bayou Road
La Marque, Tx. 77568

Name to contact for questions/updates on K9 program (cannot be applying handler):

***Lieutenant Chad Waggoner can be reached via email at c.waggoner@cityoflamarque.org or by phone at (409) 938-9238.**

Are you familiar with FLSA requirements and will you abide by these requirements?

***Yes. I am familiar with the Fair Labor Standards Act. The La Marque Police Department abides by all Federal laws including all laws as they pertain to employment rights.**

What is the current population of the area your department/agency patrols?

***The population of La Marque, as of 2013, was 15,154.**

How many sworn officers? **30**

How many support? **10**

What is the current drug related crime rate in your city/county?

***While we cannot identify a definitive link between certain reported crimes that the La Marque Police Department responds to, our experience is that most crime has an implied link back to illegal narcotics and intoxicants. In calendar year 2014 the La Marque Police Department recorded one hundred and forty-two (142) incident in which Narcotics were involved or reported.**

Year to date 2015, the La Marque Police Department has recorded one hundred and twenty (120) narcotics related incidents. While taking these numbers into account, it should be noted that staffing levels have been low for the majority of the year, having just returned to full staff in December of 2015.

Do you currently have a K9 unit in your law enforcement agency? If no, have you ever had a K9 program in your law enforcement agency (please explain)?

***No. The La Marque Police Department currently does not have a K9 unit in our organization. Our prior K9 handler left the Department for another opportunity. Due to concerns that the K9 would not transition over to another handler, the prior handler was allowed to take the animal when he departed. The animal was purchased from the Department at a pro-rated value.**

If yes, what type of dog (drug detection, tracking, patrol, dual purpose) and how long has this K9 unit been operational in your department?

(Not Applicable)

Where will the canine be housed?

The K9 will be housed at the home residence of the handler.

Dogs donated by K9 Officers will require annual certification through a national organization such as NNDDA (www.nndda.org). This protects the dog, handler, and department. Are you willing to include this in your Standard Operating Procedures?

Yes. This mandate is addressed in the La Marque Police Department Written Directive 800-9 (K-9 Unit).

Please include a signed letter of support for the K9 program that includes what the department will provide for the K9 unit if received. This should include the items necessary to operate a successful K9 program such as training time, daily care, quality food, veterinary care, vehicle insert and grooming.

(Letter is attached)

Mid-Level Supervisor Questionnaire

How much training time is currently (or will be) allotted to the handler each week for training?

8 hours per month and is also encouraged to train on duty when possible

How much time is (or will be) allotted to the handler for daily care of the K9?

3.5 hours per week

What is the utilization rate of your K9 unit?

The K9 and Handler will work 40 hours per week and will also be on an on-call basis

What are the department's intentions on utilizing this K9 if it is received?

Dual purpose

What plans does the department have to cover the costs of food, vet, grooming, and occasional boarding cost for the K9 if received?

The above items are listed in the La Marque Police Department Written Directive for K-9 which state this will be paid by the City of La Marque.

Dogs donated by K9 Officers will require annual certification through a national organization such as NNDDA (www.nndda.org). This protects the dog, handler, and department. Are you willing to include this in your Standard Operating Procedures

Yes, it is already covered in the SOP

Have you picked a handler and what selection process did you use to pick this handler?

A handler has been recommended by a review board to the Chief of Police who did choose the recommendation.

A handler's course is vital to ensure a successful K-9 unit and is between 4-8 weeks in length. Will the chosen handler be available to attend a handler's course that will be donated along with the K-9?

Yes

How many sick days has this officer taken in the last two years?

0

How many times has this officer been disciplined for violating agency SOPs in the last two years?

0

Does the department have the necessary equipment for a police k-9 including vehicle insert (built in car crate), heat alarm for the vehicle, crate, harness, leashes, etc.?

We already have a fully equipped Tahoe that was being utilized by the last K-9 as well as the other necessary K9 equipment.

Handler Questionnaire

1) How many years have you served in law enforcement?

I have served in law enforcement for 7.5 years.

2) Have you ever handled a K9 before and for how long?

No. Although I have conducted K9 decoy work for approximately 4 years.

3) If yes, what breed and type (narcotics, tracking, dual purpose) of dog was it?

N/A

4) If yes, how long did you handle that dog?

N/A

5) List some of your successes with your K9.

N/A

6) What happened to your last K9 partner?

N/A

7) What are your plans to utilize this K9 if it is received?

To be used as a dual purpose Narcotic/Patrol working dog to assist with narcotic investigations along with tracking and apprehensions.

8) What qualifications, training and certifications do you have?

I am currently an intermediate peace officer with over 2,600 TCOLE training hours. I am a basic instructor, field-training officer, mounted patrol officer/instructor, Marine Safety Enforcement Officer and other miscellaneous certifications and trainings.

9) How many people live with you in your home and list their ages if the K9 will go home with you?

I live with one person, whom is my wife she is 25 years old.

10) Do you have any pets currently? If so, what type, gender, and ages?

I currently have two inside dogs.

Belgian Malinois- Female- 2 years old

German Shepherd- Female- 1 year old

11) How do your family members feel about having a K9 in your home?

My wife is enthusiastic about me being a K9 Handler and having a K9 at our house.

12) What will the living arrangements be for the K9 when it is at your home?

The K9 will have a 6ft by 10ft Kennel in the back yard. In addition to the kennel, I have a six foot fence which surrounds my property.

Terms, Explanations, and Requirements

The handler chosen must be physically fit in order to properly work a canine. Emotions transfer down the leash so the handler must be stable to provide the correct working environment for the canine partner, if the handler is professional you will have a professional canine team.

The canine must have a clean and stable environment to reside in off duty. The kennel should be placed in a location free from distractions so the canine can rest.

Canine requires time to "just be a dog".

Dogs are trained and certified for a specific purpose to ensure reliability. Police K-9's are generally single purpose meaning they are trained for one specific task or dual purpose meaning they are trained for two tasks. To help us best identify your needs what type of dog best suits your departments requirements and are you best able to utilize:

Dual Purpose:

a) Patrol and Narcotics detection

1) Is there a preferred breed of dog for your department? Please explain.

There is no specific breed, though the handler has heard many great reviews on the Maliherd breed.

2) Dogs donated by K9 Officers will require annual certification through a national organization such as NNDDA (www.nndda.org). This protects the dog, handler, and department. Are you willing to include this in your Standard Operating Procedures?

Annual Certification is already included as a requirement in our SOP.

NUMBER: 800-9	
SUBJECT: K-9 Unit	
EFFECTIVE DATE: July 1, 2011	NO. PAGES: 12

R1, 12-1-11

PURPOSE

The purpose of this Directive is to establish policies and procedures for utilization of the La Marque Police Department's K-9 Unit. Because of superior sense of smell, hearing and potential aggressiveness the trained law enforcement canine is a valuable supplement to police manpower. It is also the purpose to clearly define acceptable uses of the police canine teams, establish duties, responsibilities, guidelines for training and proficiency, and establish procedures for deployment of the canine and backup officers. It is however noted that no set of directives can address all issues that may arise during the course of field operations or training situations.
(41.1.4a)

POLICY

It is the policy of this Department to utilize properly trained canine teams to supplement patrol and investigative functions.

Definitions

Handler - The police officer that has been trained to work with a canine and to whom the specific dog has been assigned.

K-9 - A specially trained canine maintained by its handler.

K-9 Unit - All police dogs and handlers.

K-9 Team - One police dog and handler trained to work together.

K-9 Supervisor – The Field Operations Bureau Commander (FOBC).

Tracking - Using the dog's sense of smell to follow a scent trail left by a person traveling on foot.

Building/Area Search - Using a dog's sense of smell to search for and locate a hidden person. This search may be conducted in, but not limited to, a building, in a wooded area, or in a field covered in dense vegetation.

Narcotics Search - Using a dog's sense of smell to locate hidden quantities of cocaine, crack cocaine, marijuana, crystal methamphetamine, heroin and any other narcotic that the K-9 is trained to detect.

Evidence/Article Search - Using a dog's sense of smell to locate hidden items that have recently been touched by a person.

Procedures **(41.1.4b)**

Members of the Department shall not tease, pet, or feed any police dog without consent of the handler.

Members of the Department shall refrain from any horse play with the handler in the dog's presence.

The handler shall not demonstrate the dog's abilities unless in the line of duty or training.

When the dog is not being deployed or is not needed by the handler, then the dog shall be secured in the vehicle. The handler is responsible for determining whether his/her dog will be deployed or utilized.

The K-9 Handlers shall insure that the dogs wear La Marque Police Department canine identification badge, harness, or wide collar identifying the K-9 as a police dog. (For demonstrations it is suggested that the K-9 wear a distinguishable LMPD K-9 badge.)

If the K-9 Handler becomes incapacitated, another handler shall be called to the scene to secure the dog. If another handler can not be called to the scene, the K-9 Supervisor should be called for further instructions.

Under exigent circumstances, officers at the scene shall take the necessary action to restrain and secure the dog.

Qualifications, Designation, and Training for K-9 Handler (41.1.4b, c)

1. Officer candidates for K-9 Handler positions will meet the following qualifications:
 - a. Successfully completed two years of service with the La Marque Police Department, or have applicable prior police service;
 - b. Have demonstrated the ability to work effectively without close supervision; and
 - c. Designation/selection procedure for the K-9 Handler position will be as specified in Written Directive 300-16 (Special Assignment Selection Process)
2. Candidates for the K-9 Unit should:
 - a. Have an excellent work record including low sick leave, traffic accident and personnel complaint records;
 - b. Have strong demonstrated characteristics of initiative, maturity and a dedication to the Police Profession;
 - c. Have a demonstrated capacity for regular, effective high-stress performance;
 - d. Have family members in full agreement on the assignment to the K-9 Section.
3. Candidates for the K-9 Unit will:

- a. Maintain a house (no apartments) with a fenced yard and kennel providing an area which affords the K-9 uninterrupted solitude during off-duty hours;
 - b. Agree to at least 3 years of assignment as a K-9 Handler;
 - c. Successfully complete K-9 training for certification; and
 - d. Ensure that any other animals at home will not interfere with the K-9 and its training program.
4. Handler selected for this special assignment must attend and successfully graduate from a nationally recognized/accredited *K-9 Handler* training academy/course. Additionally:

Each K-9 Team must be able to successfully complete the certification course as set forth by one of the nationally recognized K-9 groups such as NNDDA, USPCA and IPWO. All K-9 teams must certify annually.

The La Marque Police Department does not have a certified canine trainer. Therefore, based on a demonstrated need, the K-9 Unit may attend outside training facilities to increase the effectiveness and efficiency in meeting current or extended Departmental goals.

Each handler will complete a minimum of eight (8) hours of training each month. Any exceptions from this training must have the prior approval of the K-9 Supervisor.

Daily training of the dog will be permitted on duty. Off-duty training is also strongly recommended in order to ensure the canines proficiency in its trained areas.

Duties and Responsibilities of the K-9 Handler

The K-9 Unit will be attached to the Patrol Services Division under the command of the Division Commander or his designee. Departmental dog(s) shall be regarded as an item of special equipment. The dog(s) are provided by the Department to assist Patrol Officers in carrying out their duties more effectively. The K-9 division will follow the chain of command as established by that division regarding matters on patrol.

The K-9 should also be utilized as follows:

1. K-9 teams will respond to radio calls for service and will conduct general patrol functions, unless restricted by procedures.
2. K-9 teams will respond to calls for assistance from other divisions within the department if the K-9 team is certified or trained in the areas requested.
3. If a K-9 is not on duty or available, a request for K-9 assistance should be addressed to the duty supervisor.
4. If a K-9 handler requests a second K-9 team for assistance, the shift supervisor should consider the request as needed.
5. K-9 teams will perform public relation appearances and demonstrations.

The K-9 should not be used for the following:

1. Conducting body searches for persons not under arrest.
2. Conducting complex investigations, which will separate the handler from his police service dog for a period of time that will hinder the handler from frequently checking on the K-9.
3. In circumstances the handler determines will place the public, an officer, or the police service dog in unnecessary danger.

To better facilitate the strong working relationship necessary between the dog and handler, the dogs will be housed and maintained at the residence of the handler. Equipment, food, kennel and medical requirements will be the responsibility of the Department unless otherwise directed by the Chief. The handler shall strictly adhere to established channels for obtaining these items and services.

Handlers are responsible for the well-being of their assigned canines. They will feed, water and keep their dogs well-groomed and be responsible for the upkeep of the kennel where the dog is housed.

Handlers must familiarize themselves with the basic responsibilities for the health and care of a working police dog.

K-9 Handlers are responsible for the safety and security of the dog at all times.

The K-9 Handler will be responsible for the overall operation and general maintenance of their assigned canine, which include:

- a. Regular inspections of their assigned K-9 vehicle, dog, and kennel;
- b. Maintain yearly immunizations; and
- c. Submit to the K-9 Supervisor a monthly report outlining the activities of each canine team (Attachment E), which will be due by the 3rd of each month.

The K-9 Handler will know the capabilities and limitations of his/her assigned police dog so as to provide the maximum effectiveness in security, K-9 Operations and general law enforcement operations.

The K-9 Handler will be responsible for line-level operation of the Team to include:

- a. Assist other law enforcement agencies when needed and authorized;
- b. Decide on tactical deployment of the K-9 and its ability to accomplish a given task;
- c. Assist supervisors on the best use of other officers at the scene as it pertains to the K-9 Team's objective and advise the on-scene supervisor of the desired deployment of such manpower;
- d. Properly document all K-9 utilizations, daily training records and maintain all required records of such;
- e. Maintaining the canine's proficiency in all areas of application for certification and

evaluations; and

- f. Will certify annually with a nationally recognized association such as USPCA, NNDDA, IPWOA, etc.
- g. Any costs incurred for memberships and certifications related to the above associations will be paid by the City of La Marque

Duties and Responsibilities of the K-9 Supervisor

- a. Have administrative oversight over all personnel assigned to the K-9 Unit in relation to K-9 matters.
- b. Maintain complete and accurate files on each officer and his/her dog, the dogs background and work related activities.
- c. Continuously monitor all teams' performance.
- d. Visually inspect all teams, and equipment on a periodic basis utilizing LMPD Form 81.
- e. Know the capabilities and limitations of the Unit, officers and K-9s assigned to it.
- f. Coordinates equipment needs, repairs, and replacements for handlers and their canines.
- g. Budget preparation and justification for the K-9 Unit.
- h. Coordinate the flow of information from the Unit through the Chain of Command for the preparation of any necessary information to be disseminated about the Unit through proper reports.
- i. Act as liaison with the other divisions within the department.
- j. Assists in the selection of and coordinates the training of persons assigned to the K-9 Unit.
- k. Maintain training records and evaluations of each member assigned to the K-9 Unit.
- l. Compile monthly and yearly utilization reports on canine activities.
- m. Submit the K-9 Unit Monthly/Annual Report (Attachment F) to the Chief of Police no later than the 10th of each month.

Veterinary Services

All medical needs of the police dogs will be handled by a designated departmentally approved veterinarian. The handler may take the police dog to the nearest available veterinarian for treatment in an extreme emergency only.

The handler must be familiar with the basic responsibilities for the health and care of the police

dog. If, in the opinion of the handler, the dog requires the care of a veterinarian, he will submit an Expenditure Authorization Form (LMPD Form 176) through the Chain of Command. The Department will provide medical care on all injuries. After the requested services are approved, an appointment with the veterinarian will be made. In emergency situations, the handler can make the necessary visit / appointment with the veterinarian and then he will notify the K-9 Supervisor of the illness or injury.

Upon the death of a police dog, the handler shall immediately notify the Chief of Police, through the Chain of Command. The handler will then contact a veterinarian to determine if an autopsy is necessary. If no autopsy is necessary, the Department will arrange for the proper disposal of the police dog.

In the event the dog becomes ill or incapacitated for any reason, the handler will report for regular duty.

Vacation Leave, Sickness, Etc.

During a handler's leave, another handler shall care for the dog, if practical. If this is not possible, the dog will be kenneled at a department designated veterinary clinic. The same procedure shall be followed if the handler is sick or otherwise unable to care for his assigned police dog.

If the handler wishes to kennel his/her dog for any reason, he/she will convey his/her request to the K-9 Supervisor.

Authorization, Conditions, and Limitations of Canine Usage/Utilization (41.1.4a)

The handler is authorized to decide all questions of tactical use of their canine in all circumstances and may decline requests or terminate assistance at any time circumstances indicate such is in the best interest of the canine or the Department.

Canines shall not be deployed at the scene of any peaceful demonstration, picketing, or congregation. A K-9 Team may be used for crowd control if criminal rioting is occurring or imminent. Canines may also be deployed as a back-up unit for public disturbance calls to protect an officer whose safety is jeopardized.

Crowd Control:

1. Canines on crowd control duty must be short leashed at all times unless the canine is used as force to prevent an imminent threat of death or serious bodily injury.
2. K-9 shall not initiate any offensive action, unless to guard against imminent loss of life or serious bodily injury.
3. Shall not be utilized on large crowds inside buildings, such as schools, businesses, bars, clubs, etc.

Release of a Police Dog

The handler should consider three factors prior to releasing a dog to apprehend a suspect:

1. That a crime has been committed and the severity of the crime;
2. Whether the suspect poses an immediate threat to the safety of officers or others;
3. Whether the suspect is actively resisting arrest or attempting to evade arrest by flight.

Absent exceptional circumstances where a verbal warning is not feasible or under the totality of the circumstances, it is reasonable to conclude that officer safety would be compromised, a loud verbal warning shall be issued prior to releasing the canine. The warning should be given from behind cover and in such a manner, if possible, that would allow anyone present to hear it. The warning should be given at least two times and a reasonable time given for the suspect to surrender before the canine is released. The warning should convey that a police dog is present and trained to seize by force. Absent exceptional circumstances that make such warnings impractical, the handler will inform the suspect if he doesn't comply with the officer's commands, the dog will be released to apprehend.

Once the K-9 is deployed the handler will follow the K-9 until the pursuit is terminated or the suspect has been apprehended. Other officers on scene should abide by these guidelines:

1. If any officer is in a foot pursuit of a suspect and a k-9 is used, or the officer observes the K-9 approaching, the officer should stand motionless with hands to the front.
2. The handler will ensure officer safety prior to releasing the K-9. When the K-9 is off leash, only the handler will give commands to K-9 or suspect.
3. The officers on scene need to be aware that the human scent of a number of unnecessary people can and will contaminate the area to be searched. This contamination could cause a negative result in the search.

A handler may use a canine to seize or prevent the escape of a running suspect when the officer has probable cause to believe that the suspect has committed a:

1. Felony;
2. Violent Misdemeanor; or
3. When the canine is utilized as perimeter security by a tactical team in search warrant executions, the canine may be used to apprehend any fleeing suspects. During this type of utilization, the handler will afford the fleeing suspect an opportunity to surrender by giving them a verbal command to stop or the canine will be released to apprehend.

When apprehending suspects, the canine shall be commanded to disengage as soon as the suspect is subdued or readily complies with the officer's directions.

When the canine is used in a tactical application, the dog will be fitted with a, "POLICE" tracking harness so as to identify the canine as a police dog.

Injuries to Citizens

In all instances where a canine bites or injures a person or causes significant injury to property, the handler and the ranking officer at the scene are jointly responsible for:

1. Giving prompt medical treatment to the injured person, including, where appropriate, arrange transportation to a hospital emergency room;
2. Ensuring that photographs are taken of the injuries/damage as well as any other pertinent evidence, as soon as possible;
3. Immediately notifying the K-9 Supervisor, who will notify the Chief of Police;
4. Completing a Use of Force/Defensive Action Report (LMPD Form 9) (Attachment C); and
5. Completing the K-9 Deployment Report (Attachment A), which will include all known witnesses and information.

Listing of Equipment Required for Each Type of Animal (41.1.4d)

K-9 Teams will be equipped with functional items necessary for an efficient, effective operation. Equipment includes:

- a. 10 foot by 6 foot kennel
- b. one, 11 x 11 concrete pad for the kennel (kennel must be placed on concrete pad at all times)
The City of La Marque will pay the expenses for one concrete pad at each handler's home. In the event that a handler moves from his residence, he/she will be solely responsible for purchasing a concrete pad for the canine's kennel at the new residence.
- c. Dog house
- d. Food and water bowls,
- e. Leashes (6 foot, 15 foot, 30 foot)
- f. Tracking harness with "POLICE" marking,
- g. Collars, Kong ball
- h. K-9's will have the option of wearing one of the following: at all times: a La Marque Police Department canine identification badge or a harness or wide collar identifying the K-9 as a police dog.
- i. A distinguishable LMPD K-9 badge to be worn with a collar to showcase the K-9 at demonstrations/lectures.

Vehicles

A specialized vehicle has been designated for canine operations. This vehicle is permanently assigned to the K-9 Team/Handler and is not to be utilized by other Department personnel. K-9 Officers will not be required to transport prisoners or any other animals in their assigned vehicles.

Compensation Time for K-9 Handlers

Each K-9 Handler will be compensated for the care and maintenance of his/her assigned dog as follows:

Feed and water dog, clean kennel, doghouse, and patrol vehicle: 3.5 hours per week.

Consequently, each handler will accrue a total of 3.5 hours a week of “K-9 Homecare” on his payroll. This time will be accumulated as specified as per the current Collective Bargaining Agreement.

Use of K-9 Teams During On-duty Status

During regular duty hours, K-9 Teams may be utilized by any Department personnel.

If a K-9 Team is on duty, it may respond at the request of the investigating officer. Such requests must be conducted through proper channels and approved by the on-duty Shift Supervisor.

Call Out Procedures

If a canine team is not on duty, the immediate Shift Supervisor of the requesting officer will evaluate the circumstances surrounding the incident and determine if a K-9 Team is warranted. This Supervisor will then initiate the call out for the K-9 Team.

At the time of the request, the K-9 Handler shall be advised of the nature and location of the incident and the nature of the canine service desired, and the name of the investigating officer in charge of the scene.

Upon arrival of the K-9 Team, the investigating officer will ensure that the handler is fully aware of the circumstances surrounding the incident and any dangerous conditions that exist.

Upon arrival, the K-9 Handler shall be in charge of the search area in which the canine is to be deployed. The handler may at any time decide not to utilize the canine if the circumstances are that which are not best for the canine or department.

If a request for K-9 assistance is received from another Galveston County Law Enforcement agency, an on-duty K-9 team will be provided to assist upon approval of the on-duty Supervisor. If a request for K-9 assistance is received from another Galveston County Law Enforcement Agency and an on-duty K-9 team is not available, K-9 assistance must be approved by the Field Operations Bureau Commander or his/her designee. No dog will be used outside of Galveston County without the expressed approval from the duty supervisor unless exigent circumstances dictate otherwise.

Searching and Tracking Operations

Canine officers shall abide by constitutional protections concerning search and seizure of persons or evidence.

When circumstances indicate that an unauthorized person(s) may be hiding in a building or similar structure, the investigating officer shall ensure the establishment of an adequate perimeter around the building. The K-9 handler will recommend whether the dog should search on a lead or be released into the building.

If an on-lead search is conducted, the handler may request additional officers to accompany him/her into the building. Additional officers shall not be utilized in a building where the police dog has been released unless they remain with the canine officer.

No canine shall be released into a building without a warning being given to possible occupants, unless extreme exigent circumstances are present. The warning will be given a minimum of two times prior to the release of the canine. The handlers command will be as follows: “La Marque Police Department K-9 Unit! Make your presence known or I’ll release the dog!” During the search of a large area or building, handlers should be mindful that it may be necessary to repeat their announcement at intervals.

If the building being searched is multi-level:

1. Each floor will be secured after K-9 searches it
2. Handler will repeat the 2 announcements at each floor prior to searching it
3. If a back-up officer goes into the building that officer is to stay behind the handler and follow the handler’s directions.

Tracking Operations

Several factors must be present to conduct a successful tracking operation. By eyewitness account or positive inference, the handler must be able to determine the path taken by the suspect or person to be tracked. This track path must be free and clear of contamination by other persons. On a criminal suspect track, the immediate establishment of a crime scene perimeter is essential. The officer in charge of the scene is responsible for establishing the perimeter and ensuring that assigned officers maintain the perimeter. The canine handler will be responsible for ensuring that his dog is fitted with the “POLICE” tracking harness before attempting a track.

When tracking a suspect the K-9 Team should be accompanied by at least one other officer who shall keep other officers advised of the direction and progress of the track. Other personnel should remain out of the immediate area to avoid contamination of scene patterns.

The on duty shift Supervisor, in coordination with the K-9 Handler, will be responsible for determining if a tactical team is needed.

Evidence Searches

A K-9 Team may be requested if there is reason to believe that a suspect has discarded evidence by dropping the item in flight or attempting to hide it in a field, wooded area or other open area.

The area to be searched should be as free of human scent contamination as possible. Evidence searches are generally conducted in a manner similar to tracking operations.

When the K-9 locates an object every effort will be made to protect the evidence for evidentiary purposes. An officer other than the handler should collect objects located if at all possible.

Search for Lost or Missing Persons

All searches for missing persons will be conducted on leash, except in an emergency.

Narcotics and Illegal Substances

If a request is made for the assistance of a K-9 Team to search for illegal substances, the K-9 Handler should be given as much advance notice as possible about the location of the search and the type of substance(s) which may be encountered.

Police canines will not be used to sniff suspects in an effort to search for control substances on the person of a suspect.

In cases involving the execution of a search warrant, officers should secure the scene and contain all persons present in one area. Once secured, the K-9 Team will enter and begin the search. As the search progresses, persons present will be moved to an area already searched by the team.

Retirement of Police Dogs

In the event a police dog can no longer be utilized because of age, health, injury, etc., the dog will be retired, relieving the Department of all financial obligations. The disposition of the dog will be optional; however, the dog will first be offered to its handler. If the handler chooses not to accept the dog, the Command Staff will make recommendations to the Chief of Police.

Public Demonstrations

Upon request, canine demonstrations may be performed by a K-9 Team with the approval of the K-9 Supervisor. The K-9 Supervisor will maintain all pertinent information regarding the request.

Documentation

Whenever a canine is used as part of a police operation, a "K-9 Deployment Report" (Attachment A) will be completed. All reports are to be forwarded to the on duty Shift Supervisor for review and filed in the Records Section of the department. Handlers will also be responsible for documenting any daily training on a "K-9 Training Report" (Attachment B) and placing the report in their respective notebook.

APPROVED



Kirk A. Jackson

Chief of Police

CALEA Fifth Edition Standards: 41.1.4a, b, c, d,

Attachments:

- A. K-9 Deployment Report
- B. K-9 Training Report
- C. Defensive Action Report
- D. K-9 Monthly/Annual Activity Report



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016
 Prepared by: Rosemary Bell
 Department: Municipal Court

Agenda item: 9d
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding renewing the contract with Linebarger to assist with Municipal Court revenue collection services.



Attachments for reference

1. Current Linebarger Contract
2. Linebarger Performance Evaluation (Pros and Cons)

STAFF BRIEFING:

- The City 's current contract with Linebarger will expire March 11, 2016, but will renew automatically for a one (1) year term if no action is taken.
- Unless either party terminates the contract at least sixty (60) days prior to a termination date, the contract will continue to renew automatically for successive one (1) year terms.
- It is Council's decision whether or not to continue the service after March 11, 2016 based on past performance and how cost effective the service would be to the City.
- The initial contract was approved by City Council to be evaluated for effectiveness after one (1) year.
- Council budgeted funds to continue the contract during the initial term.
- Linebarger would attempt to collect from warrants at least six (6) months in arrears.
- Court staff would continue to attempt collecting on new warrants for up to six (6) months.

HISTORY:

- Current contract began March 11, 2013

TARGET IMPLEMENTATION:

- March 11, 2016

SIGNIFICANT ACTION DATES:

ACTION:

- ☐ Ordinance ☐ Resolution
- ☐ Proclamation ☐
- Special ☐ Presentation
- ☐ Finance Report ☐ Public
- Hearing ☒ Other - Linebarger Renewal Contract
- ☒ Check box if there is no conflict with

Cost Details:	
Budgeted	\$64,000 expenditure; \$64,000 revenues
Actual Bid	30% of collection
Estimated Expenditure	\$64,000 expenditure and \$64,000 revenues
Acct. Name	Court Professional Services; Court Fines revenues
Line Items #	01-4040-04-00; 01-3400-00-00
Other Funding	



CITY COUNCIL AGENDA FORM

City Charter, ordinances, resolutions, or policies.

STAFF'S RECOMMENDATION: Motion to renew the contract with Linebarger to assist with Municipal Court revenue collection services.

FISCAL IMPACT: Monetary impact is -0-; Other impact (see attached pros and cons)

Contract for Fines and Fees Collection Services

STATE OF TEXAS

COUNTY OF GALVESTON

THIS CONTRACT (hereinafter "AGREEMENT") is made and entered into by and between City of La Marque, acting herein by and through its governing body, hereinafter styled "CLIENT", and Linebarger Goggan Blair & Sampson, LLP, hereinafter styled "FIRM".

Article I

Nature of Relationship and Authority for Contract

1.01 The parties hereto acknowledge that this AGREEMENT creates an attorney-client relationship between CLIENT and FIRM.

1.02 The CLIENT hereby employs the FIRM to provide the services hereinafter described for compensation hereinafter provided.

1.03 This AGREEMENT is entered into pursuant to and as authorized by Subsection (a) of ART. 103.0031, Texas Code of Criminal Procedure.

Article 2

Scope of Services

2.01 CLIENT agrees to employ and does hereby employ FIRM to provide specific legal services provided herein and enforce the collection of delinquent court fees and fines that are subject to this AGREEMENT, pursuant to the terms and conditions described herein. Such legal services shall include but not be limited to recommendations and legal advice to CLIENT to take legal enforcement action; representing CLIENT in any dispute or legal challenge over authority to collect such court fees and fines; defending CLIENT in litigation or challenges of its collection authority; and representing CLIENT in collection interests in bankruptcy matters as determined by FIRM and CLIENT. This AGREEMENT supersedes all prior oral and written agreements between the parties regarding court fees and fines, and can only be amended if done so in writing and signed by all parties. Furthermore, this contract cannot be transferred or assigned by either party without the written consent of all parties.

2.02 The CLIENT may from time-to-time specify in writing additional actions that should be taken by the FIRM in connection with the collection of the fines and fees that are subject to this AGREEMENT. CLIENT further constitutes and appoints the FIRM as CLIENT's attorneys to sign all legal instruments, pleadings, drafts, authorizations and papers as shall be reasonably necessary to pursue collection of the CLIENT's claims.

2.03 Fines and fees that are subject to this AGREEMENT are those that become more than one hundred eighty (180) days past due during the term hereof. As used in this section, "more than 60 days past due" has that meaning assigned by Subsection (f) of Art. 103.0031, Texas Code of Criminal Procedure [as amended by Senate Bill 782, 78th Legislature (2003), effective June 18, 2003]. The meaning assigned to the phrase "more than 60 days past due" shall, for the term and purposes of this AGREEMENT, survive any future amendments to, or repeal of, Article 103.0031, Texas Code of Criminal Procedure, or any parts thereof.

2.04 The CLIENT agrees to provide to the FIRM data regarding any fines and fees that are subject to this AGREEMENT. The data shall be provided by electronic medium in a file format specified by the FIRM. The CLIENT and the FIRM may from time-to-time agree in writing to modify this format. The CLIENT shall provide the data to the FIRM not less frequently than bi-monthly.

2.05 The FIRM, in all communications seeking the collection of fines and fees, shall direct all payments directly to the CLIENT at an address designated by the CLIENT. FIRM shall also attempt to receive payments during telephone collection efforts. If any fines and fees are paid to the FIRM, said payments shall be expeditiously turned over to the CLIENT.

Article 3 *Compensation*

3.01 The CLIENT agrees to pay the FIRM as compensation for the services required hereunder thirty (30%) percent of the total amount of all the fines and fees [exclusive of any collection fee assessed by the CLIENT pursuant to Subsection (b) of Article 103.0031, Texas Code of Criminal Procedure] subject to the terms of this AGREEMENT as set forth in Section 2.03 above that are collected by the CLIENT during the term of this AGREEMENT. The collection fee stated herein does not apply to an unadjudicated offense committed prior to June 18, 2003. All compensation shall become the property of the FIRM at the time payment of the fines and fees is made to the CLIENT.

3.02 The CLIENT shall pay the FIRM by the last day of each month all compensation earned by the FIRM for the previous month as provided in this Article 3. The CLIENT shall provide an accounting showing all collections for the previous month with the remittance.

Article 4 *Intellectual Property Rights*

4.01 The CLIENT recognizes and acknowledges that the FIRM owns all right, title and interest in certain proprietary software that the FIRM may utilize in conjunction with performing the services provided in this AGREEMENT. The CLIENT agrees and hereby grants to the FIRM the right to use and incorporate any information provided by the CLIENT ("CLIENT Information") to update the databases in this proprietary software, and, notwithstanding that CLIENT Information has been or shall be used to update the databases in this proprietary software, further stipulates and agrees that the CLIENT shall have no rights or ownership whatsoever in and to the software or the data contained therein, except that the CLIENT shall be entitled to obtain a copy of such data that directly relates to the CLIENT's accounts at any time.

4.02 The FIRM agrees that it will not share or disclose any specific confidential CLIENT Information with any other company, individual, organization or agency, without the prior written consent of the CLIENT, except as may be required by law or where such information is otherwise publicly available. It is agreed that the FIRM shall have the right to use CLIENT Information for internal analysis, improving the proprietary software and database, and generating aggregate data and statistics that may inherently contain CLIENT Information. These aggregate statistics are owned solely by the FIRM and will generally be used internally, but may be shared with the FIRM's affiliates, partners or other third parties for purposes of improving the FIRM's software and services.

Article 5
Term and Termination

5.01 This AGREEMENT shall be effective March 11th, 2013, and shall expire on March 11th, 2016, unless extended as hereinafter provided.

5.02 Unless prior to sixty (60) days before the Expiration Date, the CLIENT or the FIRM notifies the other in writing that it does not wish to continue this AGREEMENT beyond its initial term, this AGREEMENT shall automatically extend for additional one year periods without the necessity of any further action by either party. In the absence of any such sixty (60) day notice by either the CLIENT or the FIRM, the AGREEMENT shall continue to automatically renew for additional and successive one-year terms in the same manner at the end of each renewal period.

5.03 If, at any time during the initial term of this AGREEMENT or any extension hereof, the CLIENT determines that the FIRM's performance under this AGREEMENT is unsatisfactory, the CLIENT shall notify the FIRM in writing of the CLIENT's determination. The notice from the CLIENT shall specify the particular deficiencies that the CLIENT has observed in the FIRM's performance. The FIRM shall have sixty (60) days from the date of the notice to cure any such deficiencies. If, at the conclusion of that sixty (60) day remedial period, the CLIENT remains unsatisfied with the FIRM's performance, the CLIENT may terminate this AGREEMENT effective upon the expiration of thirty (30) days following the date of written notice to the FIRM of such termination ("Termination Date").

5.04 Whether this AGREEMENT expires or is terminated, the FIRM shall be entitled to continue to collect any items and to pursue collection of any claims that were referred to and placed with the FIRM by the CLIENT prior to the Termination Date or Expiration Date for an additional ninety (90) days following termination or expiration. The CLIENT agrees that the FIRM shall be compensated as provided by Article 3 for any such item or pending matters during the ninety (90) day period.

Article 6
Miscellaneous

6.01 Subcontracting. The FIRM may from time-to-time obtain co-counsel or subcontract some of the services provided for herein to other law firms or entities. In such cases, the FIRM will retain supervisory control and responsibility for any services provided by such co-counsel or subcontractors and shall be responsible to pay any compensation due to any such co-counsel or subcontractor.

6.02 The FIRM agrees to reimburse the CLIENT for 100% of the costs of the activation of the collection module by the CLIENT'S software vendor within 30 days of invoice.

6.03 Integration. This AGREEMENT contains the entire AGREEMENT between the parties hereto and may only be modified in a written amendment, executed by both parties.

6.04 Representation of Other Governmental Entities. The CLIENT acknowledges and consents to the representation by the FIRM of other governmental entities that may be seeking the payment of fines and fees or other claims from the same person(s) as the CLIENT.

6.05 Notices. For purposes of sending any notice under the terms of this contract, all notices from CLIENT shall be sent to FIRM by certified United States mail, or delivered by hand or by courier, and addressed as follows:

Linebarger Goggan Blair & Sampson, LLP
Attention: Director of Client Services
The Terrace II
2700 Via Fortuna Drive
Suite 400
Austin, TX 78746

All notices from the FIRM to the CLIENT shall be sent to CLIENT by certified United States mail, or delivered by hand or by courier, and addressed as follows:

City Manager
City of La Marque
1111 Bayou Road
La Marque, TX 77568

EXECUTED ON the 20th day of March, 2013.

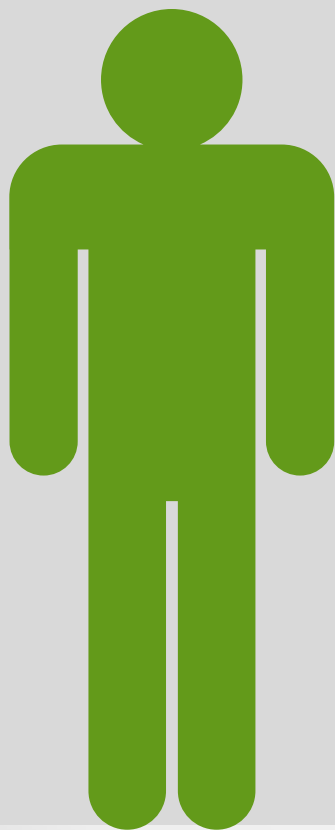
By: 
Carol J. Buttler
City Manager

Linebarger Goggan Blair & Sampson, LLP

By: 
Richard Hill, Partner
For the FIRM

Linebarger Goggan Blair & Sampson, LLP

Pros



- Helped collect and recover a limited quantity of delinquent warrants and amounts.
- Criminal penalties are enforced through their collection tactics such as attorney letters.
- Free up time and resources to allow more focus on other areas of court procedures rather than delinquent warrants.
- Improved Client View portal and mapping feature for our warrant officer.

Cons



- Collection fees are expensive and cause defendants to either sit it out in jail or set up community-service.
- Issues sometimes arise with revolving past due amounts that were paid. Defendants continue to receive collection letters.
- Invoices are received in an untimely fashion.
- Collection agency gets the credit regardless a defendant comes in willingly or had been arrested.
- The use of inadequate resources to locate defendant's information such as addresses and phone numbers.

City of LaMarque
Fees & Fines Collection Reports
October 1, 2012 - September 30, 2015



Linebarger Goggan Blair & Sampson, LLP
4828 Loop Central Drive
Houston, Texas 77081

713-844-3400

713-844-3506 (fax)

Proprietary and Confidential Information

Linebarger Goggan Blair & Sampson, LLP considers the information contained in these documents to be proprietary, confidential, trade secrets of the firm. We respectfully request that no copies of this information be made and/or distributed without the prior written consent of the firm.

City of LaMarque
Fees and Fines Report
October 1, 2014 to September 30, 2015

Collection Activity Summary - YTD*	
Dollars Collected	\$330,342
All Letters Mailed	6,855
Dollar Amount of Mailed Letters	\$7,400,182
All Phone Call Activities (Incoming/Outgoing)	165/3464
Accounts Skip-Traced	6,710

Collection Disposition Summary - YTD*	
Citations Placed	2,451
Total Amount Placed	\$1,203,439
Citations Collected	2,097
Total Amount Collected	\$330,342
Citations Cancelled	721
Total Amount Cancelled	\$307,923
Citations Resolved	2,818
Total Amount Resolved	\$638,265

Last 30 Day Collection Activity Summary**	
Dollars Collected	\$24,849
Letters Mailed	581
Dollar Amount of Mailed Letters	\$639,655
Phone Call Activity (Incoming/Outgoing)	56/139

Last 30 Day Placement Summary**	
Month's Citation Placements	261
Month's Dollars Placed	\$131,522

All numbers from LGB&S, LLP history

* From 10/1/14 - 09/30/15

** From 09/1/15 - 09/30/15

Galveston County
City of LaMarque
Fees and Fines Report
Collection Activity
As of September 30, 2015

Year	Month	Accounts Placed	Original Placement \$	Cancelled Amount	Adjusted Amount	Net Placement Amount	Collections
	September	261	\$131,522	\$6,813	(\$3,221)	\$128,301	\$24,849
	August	311	\$149,738	\$25,474	\$678	\$150,416	\$16,144
	July	189	\$98,608	\$13,556	(\$3,072)	\$95,536	\$13,724
	June	268	\$131,970	\$10,728	(\$1,336)	\$130,634	\$14,278
	May	0	\$0	\$15,390	(\$7,085)	-\$7,085	\$27,268
	April	0	\$0	\$17,976	(\$23,191)	-\$23,191	\$50,113
	March	0	\$0	\$20,861	(\$823)	-\$823	\$36,815
	February	0	\$0	\$32,852	\$2,252	\$2,252	\$17,192
	January	0	\$0	\$93,857	\$7,743	\$7,743	\$73,279
	December	0	\$0	\$0	\$0	\$0	\$0
	November	0	\$0	\$0	\$12,581	\$12,581	\$13,275
	October	1422	\$691,601	\$70,416	\$3,546	\$695,147	\$43,405
2014 -2015 Summary		2,451	\$1,203,439	\$307,923	(\$11,928)	\$1,191,511	\$330,342
	September	0	\$0	\$0	\$0	\$0	\$0
	August	0	\$0	\$0	\$0	\$0	\$0
	July	174	\$84,546	\$14,905	(\$282)	\$84,264	\$19,572
	June	151	\$72,760	\$12,927	(\$446)	\$72,314	\$20,100
	May	166	\$81,978	\$58,022	\$949	\$82,927	\$71,715
	April	158	\$75,301	\$0	\$0	\$75,301	\$0
	March	222	\$104,995	\$19,856	\$281	\$105,276	\$52,276
	February	191	\$85,719	\$18,542	(\$886)	\$84,833	\$23,775
	January	206	\$99,407	\$23,671	\$75	\$99,482	\$12,902
	December	233	\$108,490	\$33,253	(\$155)	\$108,335	\$18,192
	November	162	\$78,913	\$22,991	(\$881)	\$78,032	\$17,114
	October	184	\$85,281	\$27,850	\$311	\$85,592	\$12,711
2013 - 2014 Summary		1,847	\$877,390	\$232,017	(\$1,034)	\$876,356	\$248,357
	September	0	\$0	\$18,223	(\$914)	(\$914)	\$18,671
	August	136	\$59,768	\$25,081	(\$528)	\$59,240	\$8,839
	July	0	\$0	\$29,966	\$295	\$295	\$22,961
	June	216	\$102,697	\$0	\$0	\$102,697	\$0
	May	5,594	\$2,406,091	\$0	\$0	\$2,406,091	\$0
	April	0	\$0	\$0	\$0	\$0	\$0
	March	0	\$0	\$0	\$0	\$0	\$0
	February	0	\$0	\$0	\$0	\$0	\$0
	January	0	\$0	\$0	\$0	\$0	\$0
	December	0	\$0	\$0	\$0	\$0	\$0
	November	0	\$0	\$0	\$0	\$0	\$0
	October	0	\$0	\$0	\$0	\$0	\$0
2012 - 2013 Summary		5,946	\$2,568,556	\$73,270	(\$1,147)	\$2,567,409	\$50,471

*2012-2013 FY data is from May 1, 2013 through September 30, 2013

City of LaMarque
Municipal Court

Collections by Placement Date Report
As of October 9, 2015

Placed		Assigned Amounts [Net of Adjustments]		Cancelled Amounts % = Cancelled / Assigned			Amount Collected* % = Collected / (Assigned - Cancelled)			Remaining Portfolio % = Remaining / Assigned	
Year	Month	#	\$	#	\$	%	#	\$	%	\$	%
2015	10	56	\$ 29,315.00							\$ 29,315.00	100.00%
2015	9	261	\$ 129,240.40				2	\$ 1,192.50	0.92%	\$ 128,047.90	99.08%
2015	8	311	\$ 144,092.99				12	\$ 5,129.80	3.56%	\$ 138,963.19	96.44%
2015	7	189	\$ 94,848.30	9	\$ 4,374.50	4.61%	10	\$ 5,567.50	6.15%	\$ 84,906.30	89.52%
2015	6	268	\$ 130,341.76	13	\$ 6,654.70	5.11%	6	\$ 2,384.80	1.93%	\$ 121,302.26	93.06%
2014	10	1,421	\$ 684,085.14	199	\$ 89,299.80	13.05%	165	\$ 83,125.54	13.98%	\$ 511,659.80	74.79%
2014	7	174	\$ 84,181.19	27	\$ 11,440.80	13.59%	16	\$ 10,131.09	13.93%	\$ 62,609.30	74.37%
2014	6	151	\$ 72,350.13	24	\$ 11,994.10	16.58%	17	\$ 9,149.52	15.16%	\$ 51,206.51	70.78%
2014	5	166	\$ 79,902.68	27	\$ 12,078.60	15.12%	38	\$ 19,589.08	28.88%	\$ 48,235.00	60.37%
2014	4	158	\$ 75,283.95	34	\$ 15,101.61	20.06%	15	\$ 9,397.99	15.62%	\$ 50,784.35	67.46%
2014	3	222	\$ 105,945.73	23	\$ 11,609.40	10.96%	53	\$ 24,757.13	26.24%	\$ 69,579.20	65.67%
2014	2	191	\$ 84,618.19	30	\$ 12,516.60	14.79%	47	\$ 23,709.02	32.88%	\$ 48,392.57	57.19%
2014	1	206	\$ 97,948.37	56	\$ 26,066.90	26.61%	51	\$ 27,387.41	38.10%	\$ 44,494.06	45.43%
2013	12	233	\$ 106,830.54	42	\$ 18,291.30	17.12%	54	\$ 24,881.14	28.10%	\$ 63,658.10	59.59%
2013	11	162	\$ 80,964.52	27	\$ 12,641.40	15.61%	48	\$ 26,854.32	39.30%	\$ 41,468.80	51.22%
2013	10	184	\$ 83,664.66	41	\$ 19,559.80	23.38%	37	\$ 15,654.86	24.42%	\$ 48,450.00	57.91%
2013	8	136	\$ 60,244.38	20	\$ 8,981.50	14.91%	32	\$ 14,999.88	29.26%	\$ 36,263.00	60.19%
2013	6	216	\$ 102,498.57	63	\$ 30,363.20	29.62%	32	\$ 17,459.87	24.20%	\$ 54,675.50	53.34%
2013	5	5,594	\$ 2,401,102.42	758	\$ 334,871.78	13.95%	727	\$ 330,511.32	16.00%	\$ 1,735,719.32	72.29%
Total		10,299	\$ 4,647,458.92	1,393	\$ 625,845.99	13.47%	1,362	\$ 651,882.77	16.21%	\$ 3,369,730.16	72.51%

City of LaMarque
Municipal Court
Collections by Offense Year Report
As of October 9, 2015

Offense Year	Assigned Amounts [Net of Adjustments]		Cancelled Amounts % = Cancelled / Assigned			Amount Collected* % = Collected / (Assigned - Cancelled)			Remaining Portfolio % = Remaining / Assigned	
	#	\$	#	\$	%	#	\$	%	\$	%
2015	142	\$ 66,807.80					\$ 250.00	0.37%	\$ 66,557.80	99.63%
2014	1,853	\$ 905,143.59	160	\$ 72,713.40	8.03%	136	\$ 70,332.80	8.45%	\$ 762,097.39	84.20%
2013	2,079	\$ 995,685.31	337	\$ 154,401.91	15.51%	361	\$ 188,680.33	22.43%	\$ 652,603.07	65.54%
2012	1,384	\$ 655,638.28	299	\$ 143,233.30	21.85%	265	\$ 131,239.58	25.61%	\$ 381,165.40	58.14%
2011	1,009	\$ 481,184.52	224	\$ 106,935.55	22.22%	160	\$ 81,269.17	21.72%	\$ 292,979.80	60.89%
2010	459	\$ 195,802.67	59	\$ 24,288.63	12.40%	65	\$ 27,527.90	16.05%	\$ 143,986.14	73.54%
2009	844	\$ 343,883.58	107	\$ 43,572.80	12.67%	110	\$ 45,773.53	15.24%	\$ 254,537.25	74.02%
2008	908	\$ 371,706.70	85	\$ 32,580.30	8.77%	136	\$ 55,112.27	16.25%	\$ 284,014.13	76.41%
2007	473	\$ 193,297.43	29	\$ 11,849.50	6.13%	43	\$ 16,520.88	9.11%	\$ 164,927.05	85.32%
2006	346	\$ 136,718.30	34	\$ 14,186.20	10.38%	26	\$ 11,993.80	9.79%	\$ 110,538.30	80.85%
2005	380	\$ 143,243.50	30	\$ 11,228.10	7.84%	32	\$ 12,463.95	9.44%	\$ 119,551.45	83.46%
2004	249	\$ 94,361.95	14	\$ 5,330.20	5.65%	14	\$ 5,769.25	6.48%	\$ 83,262.50	88.24%
2003	109	\$ 41,184.58	15	\$ 5,526.10	13.42%	7	\$ 2,613.60	7.33%	\$ 33,044.88	80.24%
2002	17	\$ 6,338.85				1	\$ 130.00	2.05%	\$ 6,208.85	97.95%
2001	21	\$ 7,302.95				3	\$ 876.66	12.00%	\$ 6,426.29	88.00%
2000	16	\$ 5,946.64					\$ 257.50	4.33%	\$ 5,689.14	95.67%
1999	9	\$ 2,888.56				2	\$ 747.84	25.89%	\$ 2,140.72	74.11%
1998	1	\$ 323.71				1	\$ 323.71	100.00%		
Total	10,299	\$ 4,647,458.92	1,393	\$ 625,845.99	13.47%	1,362	\$ 651,882.77	16.21%	\$ 3,369,730.16	72.51%

Collection Percentage - 16.21%

Cancelled Percentage - 13.47%

Clearance Rate - 29.68%



CITY COUNCIL AGENDA FORM

Meeting Date: January 11, 2016

Prepared by: Carol Buttler

Department: Administration

Agenda item: _____

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of a formal Neighborhood Revitalization Program as presented

☒ X

Attachments for reference

1. Neighborhood Revitalization Program Document

Staff Briefing:

- As requested by City Council, the City Manager and various staff are resuming Neighborhood Revitalization as a formal program.
- In prior years, City staff pursued elements of the proposed revitalization as normal daily operations rather than as a formal program.
- The Economic Development Corporation (EDC) requested Finance establish a fund dedicated to Neighborhood Revitalization projects and earmarked just over \$200,000.00 seed dollars.
- Fire Department recently initiated the purchase of address numbers to install on structures missing any address.
- Code Enforcement is aggressively identifying and pursuing rehabilitation or demolition of substandard structures.
- Habitat for Humanity is assessing locations of lots desirable for new residential homes.
- A local law firm is identifying and mapping lots from Sheriff sales that potentially would be viable for affordable housing locations.
- Although the initial study targeted a specific area, City staff's efforts are being conducted City-wide.
- The City Manager is researching current grant opportunities for financial assistance.
- The City Manager is working with the City Attorney to present the Neighborhood Empowerment Zone process to City Council for consideration.
- City Council approved funding requests for additional mowing and for demolition of structures during the Budget Workshop Sessions.
- The attached program is to be considered a "living" document that is revised as goals progress and are accomplished.
- Seven (7) years of goals is established as the initial timeline based on the recently approved Strategic Plan.

History:

- Program initiated in 2008
- 5-year plan proposed
- Hurricane Ike and economic downturn halted implementation of the plan
- 5-year plan accepted by Resolution No. 1122 in 2010

Target Implementation: Already in progress



CITY COUNCIL AGENDA FORM

Significant Action Dates:

March 2008 – Housing Pilot Study completed and presented to Economic Development Corporation

October 2009 – Revitalization Committee submits findings proposing 5-year plan

January 2010 – City Council adopts Resolution No. 1122 creating the Neighborhood Revitalization Committee to seek funding sources and implement the 5-year plan

May 2015 – Status Report to City Council for further direction

August 2015 – Strategic Plan submitted to City Council and public for approval

January 2016 – Formal program presented to City Council for consideration and approval

Action:

☐

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

Other –Program

☒

Mark if this item does not conflict with any
Resolution, Ordinance or City Charter, policies or procedures

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	1) CIP Fund 2) EDC Revitalization
Line Items #	
Other Funding	Grants / Donations

Staff's Recommendation: Motion to approve the Neighborhood Revitalization Program as presented

Fiscal Impact:

City Expenditures:

- \$100,000.00 per year for seven (7) years = \$700,000.00 – Demolition of structures (average cost per demolition = \$5,000.00 to \$10,000.00)
- \$50,000.00 per year for seven (7) years = \$350,000.00 – High weeds/grass
- Value of fees (based on value of each new structure) and/or liens waived for Habitat for Humanity and/or Neighborhood Empowerment Zone improvements

City Revenues:

- \$200,000.00 seed dollars – Revitalization Program has grown to \$376,298.23
- Any additional funds provided through the City budget process; possibly donations
- Anticipated increase in property taxes due to Ike Homes replacing lower valued homes versus actual increase may be minimal, due to taxing threshold and exemption criteria



LA MARQUE NEIGHBORHOOD REVITALIZATION PROGRAM

January 11, 2016

LA MARQUE RESUMES NEIGHBORHOOD REVITALIZATION EFFORTS FOR THE COMMUNITY'S FUTURE

One of City Council's priority goals toward neighborhood revitalization throughout the community is to aggressively reduce blight, due to numerous code enforcement violations within La Marque. To reduce blighted areas, a hindrance to La Marque's successful growth, the City of La Marque is resuming neighborhood revitalization efforts as a formal program. For continuity purposes City Council, City staff and citizens should understand the history of revitalization efforts in La Marque and the progress to date.

History of Neighborhood Revitalization Initiative

Not only City Council and staff, but also the La Marque Economic Development Corporation (EDC) has a vested interest in the community's image and appearance, among other factors, to attract and retain businesses. Community appearance is affected by many factors and each community has its own unique combination, which requires a customized program with funding, staffing, and citizen participation to be successful. There is a direct cause and effect relationship between a community's appearance and economic development.

In 2008, the La Marque EDC agreed to fund a middle income housing pilot as a neighborhood revitalization effort. The study was intended to determine the possibility of home ownership within the older neighborhoods of La Marque to spur community pride and appearance. Following completion of the study, a Neighborhood Revitalization Steering Committee was formed to review the study and determine a vision for a specific residential area and the functions necessary to implement the vision. A citizen survey revealed residents desired to "reduce crime, demolish run down structures and clean up the neighborhood (pick up trash, mow ditches) in that order." As a result, the Steering Committee proposed a 5-Year Plan, which was accepted by City Council with direction to the Committee to oversee implementation of the study.

Since that time, the economic downturn in addition to Hurricane Ike halted progress of the housing pilot program. However, an influx of Federal disaster funding allowed 200 existing homes in various older neighborhoods to be demolished and rebuilt, which has contributed to the improvement of several residential areas. The value of these homes is being evaluated based on anticipated increased property taxes versus actual property taxes, due to values of demolished houses compared to new houses with exemptions. The City still retains five (5) lots within a residential area that could be available for a pilot program to develop quality affordable homes.

Following review of the study, City staff were directed to prepare a more formal action plan that would be applicable to any area of the community, with cost estimates to clean up a residential area for budgeting and implementation purposes. Code enforcement of abandoned and dangerous structures, street maintenance, and cleaning ditches already had been scheduled for daily operations, as well as, by citizen request.

Current Neighborhood Revitalization Efforts

For a time, budget and staffing constraints delayed large-scale efforts by staff. However, staff steadily proceeded with contract mowing of vacant lots, street repairs, identifying substandard structures while overseeing demolitions and new homes with disaster recovery funds.

With the exception of 2011 and 2012, during which the Texas Supreme Court reviewed and eventually ruled on the constitutionality of a City's process to demolish residential structures, City staff has been aggressively identifying substandard, dangerous, abandoned structures for review and order by the Building Standards Commission. However, the structures demolished were not necessarily the structures identified in 2008, the status of which is being re-evaluated.

After a review and discussion of the previous study and the City of New Orleans' program for blight reduction, City Council directed staff to propose a current formal plan for blight reduction and, thus, neighborhood revitalization in La Marque. Staff is steadily progressing through the tasks listed, as well as, compiling and analyzing data to determine the success of this program.

House Addresses

The Fire Department now identifies structures that are missing a visible address and are installing City-provided address numbers on the structure. Any code violations are reported to Code Compliance for further action.

To date, the Fire Department has installed or provided to the owner to install 50 to 60 correct address numbers. This process is ongoing until all structures are addressed.

Crime Deterrent

To combat crime, 15 Neighborhood Watch areas have been designated and assigned a patrol officer who handles, not only major cases, but also routine matters for the area. Volunteer Chairpersons and Block Captains were assigned to each Watch area to assist with communication between the police and citizens.

The City Manager will schedule information sessions with these volunteers and staff to begin the education process of our citizens, including how to implement "The Good Neighbor Program," to persuade neighbors to assist each other.

Code Compliance and Revitalization Staff

The Code Compliance Division of Development Services has been reorganized to staff a Code Compliance Supervisor, a Code Compliance Officer, and a Revitalization Clerk, to be dedicated to the Neighborhood Revitalization Program, funded by the EDC.

City staff is training extensively on computer software to track code enforcement and development activity to generate reports with more accurate data for improved analysis of the revitalization program's success.

The Code Compliance Supervisor is scheduled for Code Enforcement II Training, which would make her one (1) of only two (2) in Galveston County to reach this level.

Junk Vehicles

Code Compliance Supervisor and Code Compliance Officer are being even more aggressive in tagging and towing junk vehicles to combat a very visible indication of blight. For the last 6 months of 2015, **315** vehicles were tagged for non-compliance. Of this number, 79 in District A were tagged, 9 towed; 52 in District B were tagged, 6 towed; 67 in District C were tagged with 7 towed; and 117 in District D were tagged with 6 towed. Citizens either removed the vehicles from public view, brought the vehicles into compliance or removed from within the La Marque city limits.

Following state law, 1) junk vehicles are identified, photographed, and tagged, 2) a certified letter is mailed to the owner / lienholder on the same day, 3) if the vehicle is tagged on public right-of-way, it is towed in 3 days, 4) if the vehicle is tagged on private property, it is towed in 30 days. State law prevents a more aggressive schedule.

Mowing / Ditch Grading

The Code Compliance Supervisor is educating citizens on their responsibility for mowing ditches in front of their own property to maintain a more orderly appearance of the neighborhood.

Public Services with Council approval hired a contractor to grade / clean approximately 14,000 linear feet of deep ditches (at least 4 feet in depth) that empty into Drainage District outfall ditches. With additional funding approved by City Council, a contractor will be hired to complete the balance of deep ditches during the 2016-2017 fiscal year.

Brush

Infinite piles of tree limbs and brush contribute heavily to the community's blight concerns. Code Compliance Supervisor works closely with the City's solid waste contractor and Public Services to remove brush from properties and ROW's as soon as practicable.

Identification / Inspection Process

To satisfy state legal requirements, the City must follow very strict criteria prior to a structure being condemned and ordered for demolition.

Depending on mail delivery and response, a minimum of 60 days is possible from identification to a final determination by the Building and Standards Commission (BSC).

Staff must 1) identify the structure, 2) inspect the integrity of the structure, 3) attempt to notify the owner(s) by certified mail on the same day and at again in 10 to 20 days, 4) post a notice on the front door of the structure, 5) publish a public hearing notice in the newspaper, and 6) schedule the structure for a public hearing and determination by the Building and Standards Commission, 7) once the Commission renders judgement, the bid process begins, which takes at least a couple of months.

The Commission attempts to review, consider, and provide judgement on at least four (4) to five (5) structures each month,

Structures for Demolition / Rehabilitation

By researching structures identified as substandard since 2008, City staff compiled a list of 404 structures across Council districts that are in various phases of the demolition / rehabilitation process. Of this number, 153 (38%) are located in District A, 36 (9%) in District B, 93 (23%) in District C, and 122 (30%) in District D.

198 houses have been or will be demolished and replaced with homes funded through Hurricane Ike CDBG grants, which places a higher value home on the property.

The City contracted to demolish 73 structures (30 in District A, 10 in District B, 18 in District C, and 15 in District D).

With the current \$100,000.00 available in the General Fund, staff estimates the City can demolish approximately 14 structures and secure additional substandard structures until the BSC can render a judgement.

Clean City Commission

Chairperson for the Clean City Commission has been in contact with one of the large building improvements stores to receive either donated or discounted paint for citizens who need their homes repainted. The store has a team of employees that assist with improvements to homes for elderly. The Chairperson is working on a process to provide the paint to the homeowners. The Chairperson also has been in contact with Habitat for Humanity regarding their paint program.

Properties for Development

Linebarger Goggan Blair & Sampson, LLP (Attorneys at Law) prepared a list of properties already presented through a Sheriff's Sale (with a corresponding map-attached).

This effort assisted the EDC Director and Councilmembers identify 15 properties that could be offered for new development. A written request has been submitted with an offer by the EDC to purchase these properties.

Habitat for Humanity

Habitat for Humanity still is interested in City-owned / EDC-owned properties to determine possible locations for additional homes.

Families continue to be on a waiting list for these type homes and the City of La Marque would benefit from the addition of new residents and an increased tax base.

Staff met with representatives of Habitat to discuss housing and a painting program to assist with rehabilitation of homes.

Neighborhood Empowerment Zone

Based on the City Attorney's review of requirements to establish a Neighborhood Empowerment Zone as an option to help jumpstart development, the City Manager recommends City Council establish at least one (1) or two (2) Neighborhood Empowerment Zones within the boundaries first identified in the Marsh Darcy study.

Although all building permits and inspections should be required, City Council may wish to waive all or some permit fees and/or liens to encourage development within these areas.

Funding Sources

Based on the fact that EDC funds, time, and effort were expended for the 2008 study and that the Steering Committee's five-year plan for revitalization previously was approved by City Council, the City Manager recommends City Council continue to approve funding for demolition and mowing for the Neighborhood Revitalization Program. The goal is to use proceeds from the sale or lease of EDC-owned property above the cost basis to fund community development projects.

To date, the EDC has earmarked **\$376,298.23** for Revitalization efforts to fund specific demolitions, purchases of specific properties, and dedicated clerical staff. **\$100,144.00** is available in the Revitalization Section of the Capital Improvements Project (CIP) Fund.

Southeast Texas Housing Finance Corporation (SETH)

The City Manager will be meeting with SETH to discuss current programs to assist potential homebuyers.

"The primary business activity of Southeast Texas Housing Finance Corporation is to issue tax-exempt single-family mortgage revenue bonds. The corporation also issues bonds for affordable multi-family housing projects. The other business activities of the corporation include homebuyer training and the administration of federal housing programs and awards as a sub-recipient from governmental entities. The company does not administer any Section 8 programs or contracts. Southeast Texas Housing Finance Corporation also develops and administers homebuyer assistance programs using its own corporate funds."

The City will market any viable programs on the web site for potential buyers.

Conclusion

To keep the Neighborhood Revitalization Program active, the City Manager will continue meeting monthly with the Task Force composed of the EDC Director, Public Services Director, Fire Chief, Police Chief, and Code Compliance Supervisor for updated reports.

By following the Neighborhood Revitalization Program in conjunction with Goals for Blight Reduction, as outlined in the 2015-2022 La Marque, Texas Strategic Economic and Community Development Plan with periodic status reports to City Council, Neighborhood Revitalization Program efforts will have a significant impact on La Marque's future as a thriving community.

Priority 2: Blight Reduction –

Excerpt from 2015-2022 La Marque, Texas Strategic Economic and Community Development Plan

Equal to the commitment to infrastructure improvement was the commitment to making La Marque a more attractive place to live and work through a focused effort to remove blight. The following goal statements related directly to this effort

- ☐ Priority 2: Blight Reduction Program (36 votes)
- ☐ Priority 3: Update and Enforce Code of Ordinances (30 votes)
- ☐ Priority 9: Blight Reduction Plan (12 votes)

As these priorities are obviously linked they will be presented together.

Goal 2. A.

- ☐ Develop and approve by City Council a comprehensive, priority based, blight reduction plan for La Marque by December 31, 2015 through the active participation of the La Marque Clean City Commission.
- ☐ Evaluate the plan annually as a part of the city's budgeting process and re-establish priorities as needed.

Responsible Parties: Mayor, City Manager, City Council

Resources Required: staff time, engineering resources

Evaluation Measurements:

1. Plan completed, approved by City Council, posted on the City's web page by the approved deadline.
2. Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Goal 2. B.

- ☐ Based on the priorities established in the approved blight reduction plan, demolish and remove not less than 20 vacant and dilapidated structures each year beginning in FY 2016 through FY 2021.
- ☐ Develop and implement a plan to maintain the vacant lots to appropriate standards.
- ☐ Develop and implement a plan to recoup the cost of the demolition/clean up from the respective property owners through assessments or sale of the property.

Responsible Parties: Mayor, City Manager, City Council

Resources Required: Budgeted resources, staff time, engineering resources

Evaluation Measurements:

Annual report presented to City Council by September of each year beginning with September 2017 providing a listing and photograph of each structure removed and each lot cleared along with a detail of the expenses associated with the processes.

Goal 2. C.

- ☐ Complete a comprehensive review of all La Marque city codes and ordinances related to appearance and safety of facilities and grounds for both residential and commercial including both compliance and fines.
- ☐ Provide recommendations for City Council consideration for improving the codes and ordinances to strengthen and streamline the city's ability to address issues of blight.
- ☐ Complete the code and ordinance review process by June of 2016.

Responsible Parties: Mayor, City Manager, City Council, City Staff

Resources Required: Staff time

Evaluation Measurements:

Approval by City Council by June 2016 of a revised set of codes and ordinances designed to enhance enforcement of issues related to blight.

Goal 2. D.

- ☐ Develop, fund and implement a plan to enhance code enforcement of issues related to blight reduction in the City of La Marque beginning with the FY 2017 fiscal year.

Responsible Parties: Mayor, City Manager, City Council, City Staff

Resources Required: Additional budget resources for additional staff and operations

Evaluation Measurements:

Annual report presented by the City Manager in September of each year beginning with September 2018 providing a listing of all code enforcement actions completed during the year including an accounting of expenses incurred and income realized through fines and sales.

PROPOSED PROGRAM IMPLEMENTATION SCHEDULE

Fiscal Year 2015-2016:

- Develop and approve by City Council a comprehensive, priority based, blight reduction plan for La Marque by December 31, 2015 through the active participation of the La Marque Clean City Commission
- City Manager to meet monthly with Revitalization Task Force for status reports
- Evaluate the plan annually as a part of the city's budgeting process and re-establish priorities as needed
- Continue to identify structures that need to be demolished
- Start on one street for more impact
- Demolish and remove not less than 20 vacant and dilapidated structures each year beginning in FY 2016 through FY 2021
- Develop and implement a plan to maintain the vacant lots to appropriate standards.
- Develop and implement a plan to recoup the cost of the demolition/clean up from the respective property owners through assessments or sale of the property
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022
- Identify structures with delinquent taxes
- EDC to acquire properties struck from Sheriff sales
- Purchase properties with delinquent taxes when possible
(Example: 1805 Thompson was struck off at the Sheriffs sale on 9/1/09. The minimum bid was \$21,260.)
- Schedule meetings with SETH to understand programs and market to potential buyers.
- Complete a comprehensive review of all La Marque city codes and ordinances related to appearance and safety of facilities and grounds for both residential and commercial including both compliance and fines.
- Provide recommendations for City Council consideration for improving the codes and ordinances to strengthen and streamline the City's ability to address issues of blight.
- Complete the code and ordinance review process **by June of 2016**
- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs

Status of Initial Phases towards Blight Reduction – As of December 2015

Phase I

Urgent (U) = within 30 days

- ✓ U - Train staff to create a contact system to respond to public with status of code violation;
Update = Through the City's new web site Request Tracker; staff responds more immediately to requests and expedites resolutions of issues
- ✓ U - Streamline (within State law) a plan of responsiveness to requests for action regarding violations of high weeds/grass, substandard structures, and dumped debris;
Update = Increased number of structures to Building Standards Commission; and reduced time from judgement to demolition; contractor mowing increased

- ✓ U - Identify and map blighted areas for most recent 24 months (color-coded for categories)
Include:
 - ✓ top 3 illegal dumping sites; cameras in place and rotate to various sites
 - ✓ all demolished structures (voluntary vs. involuntary)
 - ✓ all structures identified as substandard that are to be presented to Building Standards Commission (prioritized in order of urgency)
 - ✓ all current and proposed like housing
- ✓ U - Code Compliance Supervisor and Code Enforcement Officer to continue cooperative efforts of proactively initiating action on code violations;
- ✓ U - City Marshal aggressively targeting junk/abandoned vehicles for removal
Update = 315 tagged

Phase II

Immediate (I) = within 3 to 6 months

- ✓ I - Create Revitalization Fund with seed dollars from EDC and for Capital Improvements Projects (CIP) Fund;
Update = EDC and City Council earmarked budgeted funds
- ✓ I - Fire Department to purchase address numbers and install on structures where missing;
Update = 50 to 60 location completed
- I - Educate La Marque public and absentee property owners of consequences of blight in community;
Update = Code Compliance Supervisor has begun outreach with citizens at site visits
- I - Educate La Marque public and absentee property owners on the Good Neighbor Program
- I - Strengthen City ordinance(s) in compliance with State law
- ✓ I - Follow ordinance of automatic action for same violation(s) within 12 months
- ✓ I - Outsource securing vacant open structures with contractor
- I - Determine tracking measurement for improved results

Phase III

Short-term (S) = within 6 to 12 months

- ✓ S - Increase funding of outsourced mowing contractor;
Update = Council increased funding for FY2016
- S - Improve communication by Council to Building Standards Commission of expected results
- S - Improve communication by Council to Judge and Prosecutor of expected results
- S - Request citizen assistance to review and prioritize blighted areas
- ✓ S - Adequately staff and fund code enforcement;
Update = Restructured division as Code Compliance and promoted employee to Code Compliance Supervisor; EDC budgeted to fund a clerical position
- ✓ S - Provide guidance to citizens for Galveston County Hurricane Ike, Round 2.2 Slum and Blight funding
- S - Determine the best venue for meeting with citizens in a Town Hall format

Phase IV

Long-term (L) = 12 or more months

- ✓ S&L - Increase the number of demolition of substandard structures vs. current schedule;
Update = Council increased funding, staff increased processing, and Building Standards Commission increased judgement and reduced extensions for action to property owners
- S&L - Pursue legal action on property with multiple liens; check with Linebarger firm;
Update = The firm is researching viable options for City to take legal action

BEING A GOOD NEIGHBOR MEANS:

- a. Installing your address on your home so that it can be seen from the street for emergency response purposes and their safety.
- b. Providing an outside light or porch light on the home for security purposes.
- c. Not storing dilapidated furniture, trash, junk, tools and rubbish on your porch or property.
- d. Removing any scattered trash, junk or garbage from the front and back entry of your property.
- e. Keeping the grass and weeds cut including the front and back entry to your property where rodents and snakes can hide.
- f. Not blowing trash and grass cuttings into ditches and drain ways.
- g. Trimming your trees and bushes.
- h. Planting the right trees in the right places. Example: A very large trees planted under power lines, street corners that block traffic view.
- i. Not allowing abandoned junked, wrecked or non-operable vehicles to remain on their property.
- j. Getting current registration and inspection stickers and making sure your vehicle is operable and safe to operate.
- k. Securely containerizing your garbage by putting it in a closed trash can.
- l. Ensuring all accessory structures, including storage sheds, detached garages and fences are structurally sound and in good repair.
- m. Report safety, security and code violations to the proper city authority to improve your neighborhood.
- n. Ensuring building and construction is permitted, inspected and safe.
- o. "See Something – Say Something"

Fiscal Year 2016-2017

- Develop, fund and implement a plan to enhance code enforcement of issues related to blight reduction in the City of La Marque beginning with the FY 2017 fiscal year
- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Continue demolishing as many properties as possible that were identified in year one
- Update remaining homes with paint (primer, and two coats of finish), and landscaping via a HUD grant, Habitat for Humanity Program, Clean City Commission donations
- Complete a lighting study and implement the findings ASAP
- Build homes on the 5 lots currently owned by the City
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Fiscal Year 2017-2018

- Annual report presented by the City Manager in September of each year beginning with September 2018 providing a listing of all code enforcement actions completed during the year including an accounting of expenses incurred and income realized through fines and sales
- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Continue demolishing remaining identified homes and find out if more homes should be added to the list
- Begin park construction
- Build homes on the 5 lots currently owned by the City
- Open streets for connectivity (years 1-5)
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Fiscal Year 2018-2019

- Continue demolishing remaining identified homes and find out if more homes should be added to the list
- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Begin park construction
- Build homes on the 5 lots currently owned by the City
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Fiscal Year 2019-2020

- Police substation (possibly mobile)
- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Build homes on the 5 lots currently owned by the City
- Budget and begin engineering / design to open streets for connectivity
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Fiscal Year 2020-2021

- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Open streets for connectivity with budgeted funds
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

Fiscal Year 2021-2022

- Research and apply for grants (HUD, CDBG) to help with demolition of structures and infrastructure improvements
- Make sure all current street lighting is updated and operational
- Mow and grade drainage ditches to improve flow
- Replace faded, missing, broken traffic and street signs
- Open streets for connectivity with budgeted funds
- Annual review, modification and approval of the plan by the City Council no later than September 1 of each subsequent fiscal year through FY 2022

A photograph showing a scene of urban decay. In the background, a light green building with a multi-paned window is visible. A large, rusted, and damaged section of a metal roof or wall is leaning against the building. The foreground is filled with a messy pile of debris, including dry leaves, twigs, and pieces of trash. The text "What is" is overlaid in white, and "BLIGHT?" is overlaid in large, bold, yellow letters.

What is

BLIGHT?

LOCAL GOVERNMENT CODE

TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE A. MUNICIPAL PLANNING AND DEVELOPMENT

CHAPTER 374. URBAN RENEWAL IN MUNICIPALITIES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 374.001. SHORT TITLE. This chapter may be cited as the Texas Urban Renewal Law.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 374.002. LEGISLATIVE FINDINGS; INTENT. (a) The legislature finds that slum and blighted areas exist in municipalities in this state and that those areas:

(1) are a serious and growing menace that is injurious and inimical to the public health, safety, morals, and welfare of the residents of this state;

(2) contribute substantially and increasingly to the spread of disease and crime, requiring excessive and disproportionate expenditures of public funds for the preservation of the public health and safety, and for crime prevention, correctional facilities, prosecution and punishment, treatment of juvenile delinquency, and the maintenance of adequate police, fire, and accident protection and other public services and facilities; and

(3) constitute an economic and social liability, substantially impair the sound growth of affected municipalities, and retard the provision of housing accommodations.

(b) For these reasons, prevention and elimination of slum and blighted areas are matters of state policy and concern that may be best addressed by the combined action of private enterprise, municipal regulation, and other public action through approved urban renewal plans. The legislature further finds that the repair and

rehabilitation of buildings and other improvements in affected areas, public acquisition of real property, demolition of buildings and other improvements as necessary to eliminate slum or blight conditions or to prevent the spread of those conditions, the disposition of property acquired in affected areas and incidental to the purposes stated by this subsection, and other public assistance to eliminate those conditions are public purposes for which public money may be spent and the power of eminent domain exercised.

(c) It is the intent of the legislature that private enterprise be encouraged to participate in accomplishing the objectives of urban renewal to the extent of its capacity and with governmental assistance as provided by this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 374.003. DEFINITIONS. In this chapter:

(1) "Agency" means a public urban renewal agency created under this chapter.

(2) "Area of operation" means the area within the corporate boundaries of a municipality.

(3) "Blighted area" means an area that is not a slum area, but that, because of deteriorating buildings, structures, or other improvements; defective or inadequate streets, street layout, or accessibility; unsanitary conditions; or other hazardous conditions, adversely affects the public health, safety, morals, or welfare of the municipality and its residents, substantially retards the provision of a sound and healthful housing environment, or results in an economic or social liability to the municipality. The term includes an area certified as a disaster area as provided by Section [374.903](#).

(4) "Board" means a board, commission, department, division, office, body, or other municipal unit through which a municipality elects to perform urban renewal powers, duties, or other functions.

(5) "Bond" means any bond, including a refunding bond, note, interim certificate, certificate of indebtedness, debenture, or other obligation.

(6) "Captured market value" means the amount by which the current market value of property within the boundaries of an urban renewal project area exceeds its market value at the time the urban renewal project is designated under this chapter.

(7) "Conservation" means preserving and protecting an area from blight, and includes preventing an area susceptible to blight from becoming blighted.

(8) "Clerk" means the municipal clerk or other municipal officer who is the custodian of the official municipal records.

(9) "Comptroller" means the comptroller of public accounts.

(10) "Deterioration" means impairment of quality, character, value, or safety due to use, wear and tear, or other physical causes.

(11) "Federal government" means the United States, an agency of the United States, or a corporate or other instrumentality of the United States.

(12) "Mayor" means the mayor or other chief executive officer of a municipality.

(13) "Obligee" includes a bondholder, an agent or trustee for a bondholder, a lessor who demises property used in connection with an urban renewal project to the municipality, an assignee of any part of the lessor's interest, and the federal government as a party to a contract with the municipality.

(14) "Planning commission" means a municipal planning commission established under law or charter.

(15) "Public body" means the state, any political subdivision of the state, or a department, agency, or instrumentality of the state or of a political subdivision of the state.

(16) "Real property" includes land, improvements and fixtures on land, property of any nature that is appurtenant to or used in connection with land, and every legal or equitable estate, interest, right, or use in land, including terms for years and liens.

(17) "Rehabilitate" means to restore to a former state of solvency or efficiency or to a similar better state.

(18) "Rehabilitation" means the restoration of buildings or other structures to prevent deterioration of an area that is tending to become a blighted area or a slum area.

(19) "Slum area" means an area within a municipality that is detrimental to the public health, safety, morals, and welfare of the municipality because the area:

(A) has a predominance of buildings or other improvements that are dilapidated, deteriorated, or obsolete due to age or other reasons;

(B) is prone to high population densities and overcrowding due to inadequate provision for open space;

(C) is composed of open land that, because of its location within municipal limits, is necessary for sound community growth through replatting, planning, and development for predominantly residential uses; or

(D) has conditions that exist due to any of the causes enumerated in Paragraphs (A)-(C) or any combination of those causes that:

(i) endanger life or property by fire or other causes; or

(ii) are conducive to:

(a) the ill health of the residents;

(b) disease transmission;

(c) abnormally high rates of infant mortality;

(d) abnormally high rates of juvenile delinquency and crime; or

(e) disorderly development because of inadequate or improper platting for adequate residential development of lots, streets, and public utilities.

(20) "Tax assessor-collector" means the tax assessor-collector of the municipality.

(21) "Tax increment" means the amount of property taxes levied and collected each year on real property in an urban renewal project area in excess of the amount levied and collected on that property during the year preceding the date of the adoption of the urban renewal plan.

(22) "Tax increment base" means the aggregate market value of all taxable real property in an urban renewal project area on the date of approval of the urban renewal plan.

(23) "Taxable real property" does not include personal property or intangible property.

(24) "Taxing entity" means a governmental unit that is authorized by law to levy taxes on property located in an urban renewal project area. The term includes the state and a political subdivision of the state, but does not include a municipality.

(25) "Urban renewal activities" includes slum clearance, redevelopment, rehabilitation, and conservation activities to prevent further deterioration of an area that is tending to become a blighted or slum area. The term includes:

(A) the acquisition of all or part of a slum area or blighted area or the acquisition of land that is predominantly open and that, because of obsolete platting, diversity of ownership, deterioration of structures or site improvements, or for other reasons, substantially impairs or arrests the sound growth of the community;

(B) the demolition and removal of buildings and improvements;

(C) the installation, construction, or reconstruction of streets, utilities, parks, playgrounds, and other improvements necessary to fulfill urban renewal objectives in accordance with an urban renewal plan;

(D) the disposition by the municipality of property acquired in an urban renewal area for use in accordance with an urban renewal plan, including the sale or initial lease of the property at its fair value or the retention of the property;

(E) the implementation of plans for a program of voluntary repair and rehabilitation of buildings or improvements in accordance with an urban renewal plan; and

(F) the acquisition of real property in an urban renewal area as necessary to remove or prevent the spread of blight or deterioration or to provide land for needed public facilities.

(26) "Urban renewal area" means a slum area, blighted area, or a combination of those areas that the governing body of a municipality designates as appropriate for an urban renewal project.

(27) "Urban renewal plan" means a plan for an urban renewal project that:

(A) conforms to the general municipal plan except as provided by Section [374.903](#); and

(B) includes:

- (i) any zoning and planning changes;
- (ii) building requirements;
- (iii) land uses;
- (iv) maximum densities;
- (v) land acquisition;
- (vi) redevelopment;
- (vii) rehabilitation;
- (viii) demolition and removal of structures; and
- (ix) a description of the plan's relationship to local objectives relating to public transportation, traffic conditions, public utilities, recreational and community facilities, and other improvements.

(28) "Urban renewal project" includes any of the following activities undertaken in accordance with an urban renewal plan:

(A) municipal activities in an urban renewal area that are designed to eliminate or to prevent the development or spread of slums and blighted areas;

(B) slum clearance and redevelopment in an urban renewal area;

(C) rehabilitation or conservation in an urban renewal area;

(D) development of open land that, because of location or situation, is necessary for sound community growth and that is to be developed, by replatting and planning, for predominantly residential uses; or

(E) any combination or part of the activities described by Paragraphs (A)-(D).

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

SUBCHAPTER B. MUNICIPAL POWERS AND DUTIES RELATING TO URBAN RENEWAL

Sec. 374.011. RESOLUTION; ELECTION. (a) Except as provided by Section [374.012](#), a municipality may not exercise a power granted under this chapter unless:

(1) the governing body of the municipality adopts a resolution that finds that a slum area or blighted area exists in the municipality and that the rehabilitation, the conservation, or the

HEALTH AND SAFETY CODE
TITLE 5. SANITATION AND ENVIRONMENTAL QUALITY
SUBTITLE A. SANITATION
CHAPTER 343. ABATEMENT OF PUBLIC NUISANCES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 343.002. DEFINITIONS. In this chapter:

- (1) "Abate" means to eliminate or remedy:
 - (A) by removal, repair, rehabilitation, or demolition;
 - (B) in the case of a nuisance under Section 343.011(c)(1), (9), or (10), by prohibition or control of access; and
 - (C) in the case of a nuisance under Section 343.011(c)(12), by removal, remediation, storage, transportation, disposal, or other means of waste management authorized by Chapter 361.
- (2) "Building" means a structure built for the support, shelter, or enclosure of a person, animal, chattel, machine, equipment, or other moveable property.
- (3) "Garbage" means decayable waste from a public or private establishment or restaurant. The term includes vegetable, animal, and fish offal and animal and fish carcasses, but does not include sewage, body waste, or an industrial by-product.
- (4) "Neighborhood" means:
 - (A) a platted subdivision; or
 - (B) property contiguous to and within 300 feet of a platted subdivision.
- (5) "Platted subdivision" means a subdivision that has its approved or unapproved plat recorded with the county clerk of the county in which the subdivision is located.
- (6) "Premises" means all privately owned property, including vacant land or a building designed or used for residential, commercial, business, industrial, or religious purposes. The term includes a yard, ground, walk, driveway, fence, porch, steps, or other structure appurtenant to the property.

(7) "Public street" means the entire width between property lines of a road, street, way, thoroughfare, or bridge if any part of the road, street, way, thoroughfare, or bridge is open to the public for vehicular or pedestrian traffic.

(8) "Receptacle" means a container that is composed of durable material and designed to prevent the discharge of its contents and to make its contents inaccessible to animals, vermin, or other pests.

(9) "Refuse" means garbage, rubbish, paper, and other decayable and nondecayable waste, including vegetable matter and animal and fish carcasses.

(10) "Rubbish" means nondecayable waste from a public or private establishment or residence.

(10-a) "Undeveloped land" means land in a natural, primitive state that lacks improvements, infrastructure, or utilities and that is located in an unincorporated area at least 5,000 feet outside the boundaries of a home-rule municipality.

(11) "Weeds" means all rank and uncultivated vegetable growth or matter that:

(A) has grown to more than 36 inches in height; or

(B) creates an unsanitary condition likely to attract or harbor mosquitoes, rodents, vermin, or other disease-carrying pests, regardless of the height of the weeds.

(12) "Flea market" means an outdoor or indoor market, conducted on non-residential premises, for selling secondhand articles or antiques, unless conducted by a religious, educational, fraternal, or charitable organization.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 499, Sec. 2, eff. Sept. 1, 1991.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 1, eff. June 15, 2007.

Acts 2009, 81st Leg., R.S., Ch. 87 (S.B. 1969), Sec. 12.004, eff. September 1, 2009.

Acts 2015, 84th Leg., R.S., Ch. 441 (H.B. 1643), Sec. 1, eff. June 15, 2015.

Sec. 343.003. EFFECT OF CHAPTER ON OTHER STATE LAW. This chapter does not affect a right, remedy, or penalty under other state law.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

SUBCHAPTER B. PUBLIC NUISANCE PROHIBITED

Sec. 343.011. PUBLIC NUISANCE. (a) This section applies only to the unincorporated area of a county.

(b) A person may not cause, permit, or allow a public nuisance under this section.

(c) A public nuisance is:

(1) keeping, storing, or accumulating refuse on premises in a neighborhood unless the refuse is entirely contained in a closed receptacle;

(2) keeping, storing, or accumulating rubbish, including newspapers, abandoned vehicles, refrigerators, stoves, furniture, tires, and cans, on premises in a neighborhood or within 300 feet of a public street for 10 days or more, unless the rubbish or object is completely enclosed in a building or is not visible from a public street;

(3) maintaining premises in a manner that creates an unsanitary condition likely to attract or harbor mosquitoes, rodents, vermin, or other disease-carrying pests;

(4) allowing weeds to grow on premises in a neighborhood if the weeds are located within 300 feet of another residence or commercial establishment;

(5) maintaining a building in a manner that is structurally unsafe or constitutes a hazard to safety, health, or public welfare because of inadequate maintenance, unsanitary conditions, dilapidation, obsolescence, disaster, damage, or abandonment or because it constitutes a fire hazard;

(6) maintaining on abandoned and unoccupied property in a neighborhood a swimming pool that is not protected with:

(A) a fence that is at least four feet high and that has a latched and locked gate; and

(B) a cover over the entire swimming pool that

cannot be removed by a child;

(7) maintaining on any property in a neighborhood in a county with a population of more than 1.1 million a swimming pool that is not protected with:

(A) a fence that is at least four feet high and that has a latched gate that cannot be opened by a child; or

(B) a cover over the entire swimming pool that cannot be removed by a child;

(8) maintaining a flea market in a manner that constitutes a fire hazard;

(9) discarding refuse or creating a hazardous visual obstruction on:

(A) county-owned land; or

(B) land or easements owned or held by a special district that has the commissioners court of the county as its governing body;

(10) discarding refuse on the smaller of:

(A) the area that spans 20 feet on each side of a utility line; or

(B) the actual span of the utility easement;

(11) filling or blocking a drainage easement, failing to maintain a drainage easement, maintaining a drainage easement in a manner that allows the easement to be clogged with debris, sediment, or vegetation, or violating an agreement with the county to improve or maintain a drainage easement;

(12) discarding refuse on property that is not authorized for that activity; or

(13) surface discharge from an on-site sewage disposal system as defined by Section 366.002.

(d) This section does not apply to:

(1) a site or facility that is:

(A) permitted and regulated by a state agency for the activity described by Subsection (c); or

(B) licensed or permitted under Chapter 361 for the activity described by Subsection (c); or

(2) agricultural land.

(d-1) This subsection applies only to a county with a

population of 3.3 million or more and only in an unincorporated area in the county that is at least 5,000 feet outside the boundaries of a home-rule municipality. Subsections (c)(3) and (4) apply only to undeveloped land in the county for which:

(1) a condition on that land has been found to cause a public nuisance under those provisions in the preceding year; and

(2) a finding of public nuisance could have been applied to that condition when the condition first occurred.

(e) In Subsection (d), "agricultural land" means land that qualifies for tax appraisal under Subchapter C or D, Chapter 23, Tax Code.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 499, Sec. 3, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 771, Sec. 2, eff. Aug. 28, 1995; Acts 1999, 76th Leg., ch. 752, Sec. 1, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 523, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2005, 79th Leg., Ch. 355 (S.B. 1238), Sec. 1, eff. September 1, 2005.

Acts 2005, 79th Leg., Ch. 1094 (H.B. 2120), Sec. 12, eff. September 1, 2005.

Acts 2007, 80th Leg., R.S., Ch. 388 (S.B. 680), Sec. 1, eff. June 15, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 2, eff. June 15, 2007.

Acts 2009, 81st Leg., R.S., Ch. 87 (S.B. 1969), Sec. 12.005, eff. September 1, 2009.

Acts 2013, 83rd Leg., R.S., Ch. 438 (S.B. 634), Sec. 1, eff. September 1, 2013.

Acts 2015, 84th Leg., R.S., Ch. 441 (H.B. 1643), Sec. 2, eff. June 15, 2015.

Sec. 343.0111. SPECIAL EXCEPTION OR VARIANCE TO PUBLIC NUISANCE CLASSIFICATION. (a) The commissioners court of a county by order may:

(1) describe the circumstances in which a special exception to the application of Section 343.011 is available to a

person and may grant the special exception in a specific case if the commissioners court finds that the specific case fits within the special exception, that the grant of the exception promotes justice, that the grant of the exception is not contrary to the public interest, and that the grant of the exception is consistent with the general purpose of Section 343.011; and

(2) authorize in a specific case not covered by a special exception a variance from the terms of Section 343.011 if the commissioners court makes the same findings in connection with the specific case that it makes in connection with a special exception under Subdivision (1) and finds that due to special conditions a literal enforcement of Section 343.011 would result in an unnecessary hardship.

(b) The commissioners court shall keep a record of its proceedings under this section and must include in the record a showing of the reasons for each decision made under this section.

Added by Acts 1995, 74th Leg., ch. 771, Sec. 3, eff. Aug. 28, 1995.

Amended by Acts 1999, 76th Leg., ch. 752, Sec. 2, eff. Sept. 1, 1999.

Sec. 343.012. CRIMINAL PENALTY. (a) A person commits an offense if:

(1) the person violates Section 343.011(b); and

(2) the nuisance remains unabated after the 30th day after the date on which the person receives notice from a county official, agent, or employee to abate the nuisance.

(b) An offense under this section is a misdemeanor punishable by a fine of not less than \$50 or more than \$200.

(c) If it is shown on the trial of the defendant that the defendant has been previously convicted of an offense under this section, the defendant is punishable by a fine of not less than \$200 or more than \$1,000, confinement in jail for not more than six months, or both.

(d) Each day a violation occurs is a separate offense.

(e) The court shall order abatement of the nuisance if the defendant is convicted of an offense under this section.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended

by Acts 1991, 72nd Leg., ch. 499, Sec. 4, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 771, Sec. 4, eff. Aug. 28, 1995; Acts 1999, 76th Leg., ch. 752, Sec. 3, eff. Sept. 1, 1999.

Sec. 343.013. INJUNCTION. (a) A county or district court may by injunction prevent, restrain, abate, or otherwise remedy a violation of this chapter in the unincorporated area of the county.

(b) A county or a person affected or to be affected by a violation under this chapter, including a property owner, resident of a neighborhood, or organization of property owners or residents of a neighborhood, may bring suit under Subsection (a). If the court grants the injunction, the court may award the plaintiff reasonable attorney's fees and court costs.

(c) A county may bring suit under this section to prohibit or control access to the premises to prevent a continued or future violation of Section 343.011(c)(1), (6), (9), or (10). The court may grant relief under this subsection only if the county demonstrates that:

(1) the person responsible for causing the public nuisance has not responded sufficiently to previous attempts to abate a nuisance on the premises, if the relief sought prohibits or controls access of a person other than the owner; or

(2) the owner of the premises knew about the nuisance and has not responded sufficiently to previous attempts to abate a nuisance on the premises, if the relief sought controls access of the owner.

(d) In granting relief under Subsection (c), the court:

(1) may not, in a suit brought under Section 343.011(c)(10), prohibit or control access by the owner or operator of a utility line or utility easement to that utility line or utility easement; and

(2) may not prohibit the owner of the premises from accessing the property but may prohibit a continued or future violation.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2005, 79th Leg., Ch. 1050 (H.B. 1287), Sec. 1, eff.

September 1, 2005.

Acts 2007, 80th Leg., R.S., Ch. 388 (S.B. 680), Sec. 2, eff.
June 15, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 3, eff.
June 15, 2007.

SUBCHAPTER C. COUNTY AUTHORITY RELATING TO NUISANCE

Sec. 343.021. AUTHORITY TO ABATE NUISANCE. (a) If a county adopts abatement procedures that are consistent with the general purpose of this chapter and that conform to this chapter, the county may abate a nuisance under this chapter:

(1) by demolition or removal, except as provided by Subsection (b);

(2) in the case of a nuisance under Section 343.011(c)(1), (9), or (10), by prohibiting or controlling access to the premises;

(3) in the case of a nuisance under Section 343.011(c)(6), by:

(A) prohibiting or controlling access to the premises and installing a cover that cannot be opened by a child over the entire swimming pool; or

(B) draining and filling the swimming pool; or

(4) in the case of a nuisance under Section 343.011(c)(12), by removal, remediation, storage, transportation, disposal, or other means of waste management authorized under Chapter 361.

(b) In the case of a nuisance under Section 343.011(c)(13), the county may use any means of abatement reasonably necessary to bring the system into compliance with Chapter 366 only after the defendant fails to abate the nuisance as ordered by the court under Section 343.012(e).

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2005, 79th Leg., Ch. 1050 (H.B. 1287), Sec. 2, eff.
September 1, 2005.

Acts 2007, 80th Leg., R.S., Ch. 388 (S.B. 680), Sec. 3, eff.

June 15, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 4, eff.
June 15, 2007.

Reenacted and amended by Acts 2009, 81st Leg., R.S., Ch. 87 (S.B.
1969), Sec. 12.006, eff. September 1, 2009.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 438 (S.B. 634), Sec. 2, eff.
September 1, 2013.

Sec. 343.022. ABATEMENT PROCEDURES.

(a) The abatement procedures adopted by the commissioners court must be administered by a regularly salaried, full-time county employee. A person authorized by the person administering the abatement program may administer:

(1) the prohibition or control of access to the premises to prevent a violation of Section 343.011(c)(1), (6), (9), or (10);

(2) the removal or demolition of the nuisance; and

(3) the abatement of a nuisance described by Section 343.011(c)(12).

(b) The abatement procedures must require that written notice be given to:

(1) the owner, lessee, occupant, agent, or person in charge of the premises; and

(2) the person responsible for causing a public nuisance on the premises when:

(A) that person is not the owner, lessee, occupant, agent, or person in charge of the premises; and

(B) the person responsible can be identified.

(c) The notice must state:

(1) the specific condition that constitutes a nuisance;

(2) that the person receiving notice shall abate the nuisance before the:

(A) 31st day after the date on which the notice is served, if the person has not previously received a notice regarding a nuisance on the premises; or

(B) 10th business day after the date on which the notice is served, if the person has previously received a notice regarding a nuisance on the premises;

(3) that failure to abate the nuisance may result in:

(A) abatement by the county;

(B) assessment of costs to the person responsible for causing the nuisance when that person can be identified; and

(C) a lien against the property on which the nuisance exists, if the person responsible for causing the nuisance has an interest in the property;

(4) that the county may prohibit or control access to the premises to prevent a continued or future nuisance described by Section 343.011(c)(1), (6), (9), or (10); and

(5) that the person receiving notice is entitled to submit a written request for a hearing before the:

(A) 31st day after the date on which the notice is served, if the person has not previously received a notice regarding a nuisance on the premises; or

(B) 10th business day after the date on which the notice is served, if the person has previously received a notice regarding a nuisance on the premises.

(d) The notice must be given:

(1) by service in person or by registered or certified mail, return receipt requested; or

(2) if personal service cannot be obtained or the address of the person to be notified is unknown, by posting a copy of the notice on the premises on which the nuisance exists and by publishing the notice in a newspaper with general circulation in the county two times within 10 consecutive days.

(e) Except as provided in Subsection (f), the abatement procedures must require a hearing before the county abates the nuisance if a hearing is requested. The hearing may be conducted before the commissioners court or any board, commission, or official designated by the commissioners court. The commissioners court may designate a board, commission, or official to conduct each hearing.

(f) A county may, before conducting a hearing, abate a

nuisance under Section 343.011(c)(6) by prohibiting or controlling access to the premises on which the nuisance is located and installing a cover that cannot be opened by a child over the entire swimming pool, but only if the county conducts a hearing otherwise in accordance with Subsection (e) after the nuisance is abated.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 14, Sec. 123, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 771, Sec. 5, eff. Aug. 28, 1995.

Amended by:

Acts 2005, 79th Leg., Ch. 1050 (H.B. 1287), Sec. 3, eff. September 1, 2005.

Acts 2007, 80th Leg., R.S., Ch. 388 (S.B. 680), Sec. 4, eff. June 15, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 5, eff. June 15, 2007.

Acts 2009, 81st Leg., R.S., Ch. 87 (S.B. 1969), Sec. 12.007, eff. September 1, 2009.

Sec. 343.023. ASSESSMENT OF COSTS; LIEN. (a) A county may:

(1) assess:

(A) the cost of abating the nuisance, including management, remediation, storage, transportation, and disposal costs, and damages and other expenses incurred by the county;

(B) the cost of legal notification by publication; and

(C) an administrative fee of not more than \$100 on the person receiving notice under Section 343.022; or

(2) by resolution or order, assess:

(A) the cost of abating the nuisance;

(B) the cost of legal notification by publication; and

(C) an administrative fee of not more than \$100 against the property on which the nuisance exists.

(b) The county may not make an assessment against property unless the owner or owner's agent receives notice of the nuisance in accordance with Section 343.022.

(c) To obtain a lien against the property to secure an assessment, the commissioners court of the county must file a notice that contains a statement of costs, a legal description of the property sufficient to identify the property, and the name of the property owner, if known, with the county clerk of the county in which the property is located.

(d) The county's lien to secure an assessment attaches when the notice of lien is filed and is inferior to a previously recorded bona fide mortgage lien attached to the real property to which the county's lien attaches, if the mortgage was filed for record in the office of the county clerk of the county in which the real property is located before the date on which the county files the notice of lien with the county clerk.

(e) The county is entitled to accrued interest beginning on the 31st day after the date of the assessment against the property at the rate of 10 percent a year.

(f) The statement of costs or a certified copy of the statement of costs is prima facie proof of the costs incurred to abate the nuisance.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 499, Sec. 5, eff. Sept. 1, 1991; Acts 1995, 74th Leg., ch. 771, Sec. 6, eff. Aug. 28, 1995.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 1366 (H.B. 3581), Sec. 6, eff. June 15, 2007.

Sec. 343.0235. USE OF COUNTY FUNDS. A county is entitled to use any money available under other law for a cleanup or remediation of private property to abate a nuisance described by Section 343.011(c)(1), (9), or (10).

Added by Acts 2005, 79th Leg., Ch. 1050 (H.B. 1287), Sec. 4, eff. September 1, 2005.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 388 (S.B. 680), Sec. 5, eff. June 15, 2007.

Sec. 343.024. AUTHORITY TO ENTER PREMISES. (a) A county

official, agent, or employee charged with the enforcement of health, environmental, safety, or fire laws may enter any premises in the unincorporated area of the county at a reasonable time to inspect, investigate, or abate a nuisance or to enforce this chapter.

(b) Before entering the premises, the official, agent, or employee must exhibit proper identification to the occupant, manager, or other appropriate person.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 499, Sec. 6, eff. Sept. 1, 1991.

Sec. 343.025. ENFORCEMENT. A court of competent jurisdiction in the county may issue any order necessary to enforce this chapter.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

**STRUCTURES IDENTIFIED AS SUB-STANDARD
FOR
BLIGHT PROJECT**

ITEM	NUMBER	STREET	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
1	105	Albert	A				CDBG Round 2 (complete/expect. compl. mid-2016)
2	301	Albert	A				CDBG Round 2 (complete/expect. compl. mid-2016)
3	104	Anita	A			X	Demo list for January 2016
4	106	Anita	A			X	Demo list for January 2016
5	108	Anita	A				Pending BSC Meeting on 02/09/2016
6	126	Anita	A				CDBG Round 1 (complete)
7	2011	Bellview	A			X	Demo list for January 2016
8	2013	Bellview	A			X	Demo list for January 2016
9	2516	Bellview	A				EDC attempting to acquire property
10	1908	Bellview	A				EDC attempting to acquire property
11	2015	Bellview	A				EDC attempting to acquire property
12	2007	Bellview	A				CDBG Round 2 (complete/expect. compl. mid-2016)
13	2009	Bellview	A				CDBG Round 2 (complete/expect. compl. mid-2016)
14	2507	Bellview	A				Identified in 2008
15	2005	Bellview	A				Identified in 2008
16	lot	Bellview	A	X			
17	lots (2)	between 2604-2004 Bellview	A				EDC attempting to acquire property
18	2601	Boss	A				Demo list for January 2016
19	2404	Boss	A				CDBG Round 2 (complete/expect. compl. mid-2016)
20	2221	Boss	A				CDBG Round 2 (complete/expect. compl. mid-2016)
21	2509	Boss	A				Identified in 2008
22	2609	Boss	A	X			Demolished - 2012
23	2228	Boss	A	X			Demolished - 2013
24	2408	Boss	A				CDBG Round 1 (complete)
25	2600	Boss	A				CDBG Round 1 (complete)
26	2603	Boss	A				CDBG Round 1 (complete)
27	5018	Brockleigh	A				CDBG Round 2 (complete/expect. compl. mid-2016)
28	111	Brown	A	X			Clear & Mow
29	107 1/2	Brown	A				CDBG Round 2 (complete/expect. compl. mid-2016)
30	.118	Brown	A				CDBG Round 1 (complete)
31	1005	Camp Cr	A	X			CDBG Round 1 (complete)
32	1505	Duroux	A				Demolished - 2014
33	415	Duroux	A				CDBG Round 1 (complete)
34	lot	east of 1908 Bellview near Lake	A				EDC attempting to acquire property
35	110	Edgar	A				Identified in 2008
36	218	Edgar	A				CDBG Round 1 (complete)
37	307	Edgar	A				CDBG Round 2 (complete/expect. compl. mid-2016)
38	lot	end of Bellview off Lake	A	X			EDC attempting to acquire property
39	10527	FM 1764	A				Demolished - 2014
40	2203	FM 1765	A	X			Mike's Tree Service demo 10/5/2015
41	3715	FM 1765	A	X			Mike's Tree Service demo 10/5/2015
42	2611	FM 1765	A				Identified - commercial 2008
43	3001	FM 1765	A				Identified - commercial 2008
44	2013	FM 1765	A				Pending
45	2703	FM 1765	A				Identified in 2008

**STRUCTURES IDENTIFIED AS SUB-STANDARD
FOR
BLIGHT PROJECT**

ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
46	2404	Jackson	A				Pending BSC Review
47	2124	Jackson	A				CDBG Round 2 (complete/expect. compl. mid-2016)
48	2516	Jackson	A				CDBG Round 2 (complete/expect. compl. mid-2016)
49	2210	Jackson	A	X			Demolished - 2014
50	2511	Jackson	A				CDBG Round 1 (complete)
51	2405	Jackson	A				CDBG Round 1 (complete)
52	2906	John	A				Identified in 2008
53	411	Johnson	A				CDBG Round 2 (complete/expect. compl. mid-2016)
54	320	Johnson	A				CDBG Round 2 (complete/expect. compl. mid-2016)
55	107	Johnson	A	X			Demolished - 2014
56	1906	Kansas	A	X		X	Pending BSC Review
57	1909	Kansas	A	X			Demo'd 2014
58	2027	Kansas	A			X	Demo list for January 2016
59	2010	Kansas	A				EDC attempting to acquire property
60	1715	Kansas	A				Pending BSC Review
61	1703	Kansas	A				CDBG Round 1 (complete)
62	2009	Kansas	A				CDBG Round 1 (complete)
63	1725	Kansas	A				CDBG Round 1 (complete)
64	1918	Kansas (front and rear)	A	X			Demolished - 2012-2013
65	501	Lake	A			X	Demo list for January 2016
66	308	Lake	A				EDC attempting to acquire property
67	418	Lake	A				EDC attempting to acquire property
68	404	Lake	A				Identified in 2008
69	307	Lake	A				Identified in 2008
70	305	Lake	A				Identified in 2008
71	607	Lake	A				Demolished - 2014
72	108	Lake	A	X			Pending BSC Review
73	111	Lake	A				CDBG Round 1 (complete)
74	408	Lake	A				CDBG Round 1 (complete)
75	2629	Lake Park	A				CDBG Round 1 (complete)
76	5009	Lawndale	A				CDBG Round 2 (complete/expect. compl. mid-2016)
77	3015	McArthur	A				CDBG Round 1 (complete)
78	3822	McKinney Ext	A				CDBG Round 2 (complete/expect. compl. mid-2016)
79	3902	McKinney Ext	A				CDBG Round 2 (complete/expect. compl. mid-2016)
80	3814	McKinney Ext	A				CDBG Round 2 (complete/expect. compl. mid-2016)
81	3017	McKinney Ext	A	X			Demolished - 2014
82	1802	Nashby	A	X			Clear & Mow
83	1801	Nashby	A	X			Demolished - 2014
84	1804	Nashby	A	X			
85	1903	Oaklawn	A				CDBG Round 1 (complete)
86	1126	Park	A				CDBG Round 2 (complete/expect. compl. mid-2016)
87	4818	Partridge	A	X			Demolished - 2014
88	2918	Patricia	A	X			Demolished - 2014
89	810	Pirtle	A				Sent to BSC, needs demo
90	1005	Pirtle	A				CDBG Round 2 (complete/expect. compl. mid-2016)
91	809	Pirtle	A				Identified in 2008

STRUCTURES IDENTIFIED AS SUB-STANDARD
FOR
BLIGHT PROJECT

ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
92	1106	Pirtle	A	X			Demolished - 2014
93	1211	Pirtle	A				CDBG Round 2 (complete/expect. compl. mid-2016)
94	901	Raymond	A				CDBG Round 2 (complete/expect. compl. mid-2016)
95	13	Richards Ct	A				Sold & Remodeled
96	15	Richards Ct	A				Identified - 2014
97	904	Roosevelt	A	X			Demolished 12/2015
98	912	Roosevelt	A			X	Demo list for January 2016
99	1003	Roosevelt	A			X	Demo list for January 2016
100	902	Roosevelt	A				CDBG Round 2 (complete/expect. compl. mid-2016)
101	809	Roosevelt	A				CDBG Round 2 (complete/expect. compl. mid-2016)
102	1002	Roosevelt	A				Identified in 2008
103	1015	Roosevelt	A				Identified in 2008
104	1009	Roosevelt	A				CDBG Round 1 (complete)
105	2000	Rosalee	A				EDC attempting to acquire property
106	2026	Rosalee	A				EDC attempting to acquire property
107	2024	Rosalee	A				EDC attempting to acquire property
108	2011	Rosalee	A				CDBG Round 2 (complete/expect. compl. mid-2016)
109	2027	Rosalee	A				CDBG Round 2 (complete/expect. compl. mid-2016)
110	1907	Rosalee	A				CDBG Round 2 (complete/expect. compl. mid-2016)
111	1708	Rosalee	A				CDBG Round 2 (complete/expect. compl. mid-2016)
112	2005	Rosalee	A				Identified in 2008
113	2023	Rosalee	A				Identified in 2008
114	2031	Rosalee	A				Identified in 2008
115	2028	Rosalee	A				Identified in 2008
116	1826	Rosalee	A				Identified in 2008
117	1712	Rosalee	A	X			
118	2026	Rosalee	A	X			
119	lot	Rosalee	A	X			
120	2107	Rosalee	A				CDBG Round 1 (complete)
121	2103	Rosalee	A				CDBG Round 1 (complete)
122	2705	Rosalee	A				CDBG Round 1 (complete)
123	710	Rosedale	A	X			Demolished - 2013
124	2519	Stonewall	A			X	Demo list for January 2016
125	2613	Stonewall	A	X			Clear & Mow
126	2607	Stonewall	A				CDBG Round 2 (complete/expect. compl. mid-2016)
127	2521	Stonewall	A				CDBG Round 2 (complete/expect. compl. mid-2016)
128	2601	Stonewall	A				Identified in 2008
129	2603	Stonewall	A				Identified in 2008
130	2520	Stonewall	A	X			Demolished - 2014
131	2617	Stonewall	A				CDBG Round 1 (complete)
132	3225	Taylor	A				CDBG Round 2 (complete/expect. compl. mid-2016)
133	1808	Thompson	A			X	BSC approved; pending demo
134	1812	Thompson	A			X	BSC approved; pending demo
135	2309	Thompson	A				CDBG Round 2 (complete/expect. compl. mid-2016)
136	1845	Thompson	A				Identified in 2008
137	1728	Thompson	A				CDBG Round 2 (complete/expect. compl. mid-2016)

**STRUCTURES IDENTIFIED AS SUB-STANDARD
FOR
BLIGHT PROJECT**

ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
138	113	Union	A	X			Clear & Mow
139	104	Union	A				CDBG Round 2 (complete/expect. compl. mid-2016)
140	100	Union	A				CDBG Round 2 (complete/expect. compl. mid-2016)
141	114	Union	A				CDBG Round 1 (complete)
142	1013	Veronica	A				CDBG Round 2 (complete/expect. compl. mid-2016)
143	1202	Veronica	A				CDBG Round 2 (complete/expect. compl. mid-2016)
144	3126	Virginia	A				CDBG Round 1 (complete)
145	2717	Virginia	A				CDBG Round 1 (complete)
146	2810	Virginia	A				CDBG Round 2 (complete/expect. compl. mid-2016)
147	2709	Virginia	A				CDBG Round 2 (complete/expect. compl. mid-2016)
148	3119	Virginia	A		X		
149	lot	west of 2012 Bellview	A				EDC attempting to acquire property
150	lot	west of 2012 Bellview	A				EDC attempting to acquire property
151	lot	west of 2024 Rosalee	A				EDC attempting to acquire property
152	894	Westward	A	X			Demolished - 2014
153	804	Westward	A				CDBG Round 2 (complete/expect. compl. mid-2016)
154	2221	Cedar	B				CDBG Round 1 (complete)
155	2605	Cedar	B				CDBG Round 2 (complete/expect. compl. mid-2016)
156	2803	Cedar	B				CDBG Round 2 (complete/expect. compl. mid-2016)
157	1602	Crockett Dr W	B				CDBG Round 1 (complete)
158	2907	Fannin	B				CDBG Round 1 (complete)
159	4211	FM 1765	B	X			Demolished - 2012
160	5103	FM 1765 (structure to the east)	B				Identified in 2008
161	lot	Garrett Lot	B	X			
162	1413	Goliad	B				Pending BSC Review
163	2607	Houston Dr S	B	X			Clear & Mow
164	2703	Houston Dr S	B				CDBG Round 1 (complete)
165	1302	Hutto	B	X			Demolished - 2014
166	1219	Hutto	B				Owner abated
167	4206	Kirby	B			X	Demo list for January 2016
168	4318	Kirby	B				Identified in 2008
169	1708	Lake	B	X			Demolished - 2014
170	1016	Lake	B				CDBG Round 1 (complete)
171	1307	Lamar	B				CDBG Round 1 (complete)
172	1204	Lamar	B				CDBG Round 2 (complete/expect. compl. mid-2016)
173	5107	Lawndale	B				Identified in 2008
174	5110	Lawndale	B				Identified in 2008
175	2903	Magnolia	B				CDBG Round 1 (complete)
176	1818	Magnolia	B				CDBG Round 1 (complete)
177	2602	Magnolia	B				CDBG Round 2 (complete/expect. compl. mid-2016)
178	3306	Main	B				CDBG Round 1 (complete)
179	1305	Merry	B				CDBG Round 2 (complete/expect. compl. mid-2016)
180	268	Muriel	B				CDBG Round 2 (complete/expect. compl. mid-2016)
181	204	Newman	B	X			Demolished - 2014
182	1206	Pirtle	B	X			Demolished - 2012-2013

**STRUCTURES IDENTIFIED AS SUB-STANDARD
FOR
BLIGHT PROJECT**

ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
183	2105	Pirtle	B	X			Demolished - 2012-2013
184	4106	Prairie	B			X	Demo list for January 2016
185	4003	Prairie	B				Identified in 2008
186	3603	Prairie	B				CDBG Round 1 (complete)
187	7	S Redwing	B	X			Demolished - 2013
188	1412	Westward	B				CDBG Round 1 (complete)
189	2913	Woodland	B	X			
190	2311	12th Ave	C				CDBG Round 1 (complete)
191	2402	4th Ave	C		X		
192	500	Ave A	C	X			Demolished - 2013
193	214	Ave B	C	X			Demolished 12/2015
194	413	Ave B	C				CDBG Round 2 (complete/expect. compl. mid-2016)
195	414	Ave D	C				Pending BSC Review
196	502	Ave D	C	X			Demolished - 2012
197	1529	Bayou	C				CDBG Round 1 (complete)
198	2017	Bayou	C				CDBG Round 2 (complete/expect. compl. mid-2016)
199	1820	Bayou	C		X		
200	424	Beech	C			X	BSC gave extension
201	528	Beech	C	X			Demolished - 2012
202	1905	Bogatto	C				CDBG Round 2 (complete/expect. compl. mid-2016)
203	1907	Bogatto	C				CDBG Round 2 (complete/expect. compl. mid-2016)
204	1903	Bogatto	C				CDBG Round 2 (complete/expect. compl. mid-2016)
205	1	Broadmoor Cr	C				CDBG Round 2 (complete/expect. compl. mid-2016)
206	605	Cedar	C				Pending BSC Meeting on 02/09/2016
207	1310	Cedar	C	X			Demolished - 2014
208	1816	Dalian	C				CDBG Round 2 (complete/expect. compl. mid-2016)
209	1802	Dalian	C				CDBG Round 2 (complete/expect. compl. mid-2016)
210	1726	Dalian	C				CDBG Round 1 (complete)
211	2309	Downey	C				CDBG Round 2 (complete/expect. compl. mid-2016)
212	2310	Downey	C				CDBG Round 2 (complete/expect. compl. mid-2016)
213	523	Elmo	C	X			Demolished - 2013
214	2230	Eriksson	C				CDBG Round 1 (complete)
215	2210	Eriksson	C				CDBG Round 2 (complete/expect. compl. mid-2016)
216	2426	Florence	C				CDBG Round 2 (complete/expect. compl. mid-2016)
217	2430	Florence	C				CDBG Round 1 (complete)
218	1425	Foreman	C				CDBG Round 2 (complete/expect. compl. mid-2016)
219	2320	Franklin	C	X			Demolished 12/2015
220	2316	Franklin	C				CDBG Round 2 (complete/expect. compl. mid-2016)
221	2407	Franklin (structure to the north)	C				Identified in 2008
222	2321	Franklin, Apt. 1 & 2	C				Identified in 2008
223	1913	Howell	C				CDBG Round 1 (complete)
224	1800	Howell	C				CDBG Round 1 (complete)
225	1829	Howell	C				CDBG Round 1 (complete)
226	2111	Howell	C				CDBG Round 1 (complete)
227	2105	Howell	C				CDBG Round 2 (complete/expect. compl. mid-2016)

STRUCTURES IDENTIFIED AS SUB-STANDARD

FOR

BLIGHT PROJECT

ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
228	3303	Irada	C				Pending EDC
229	2104	Irene	C				CDBG Round 1 (complete)
230	2109	Irene	C				CDBG Round 2 (complete/expect. compl. mid-2016)
231	2209	Irene	C				CDBG Round 2 (complete/expect. compl. mid-2016)
232	607	Lake	C	X			Demolished - 2013
233	1312	Lamar	C	X			Demolished - 2013
234	1907	Lenz	C				CDBG Round 2 (complete/expect. compl. mid-2016)
235	1919	Little	C				CDBG Round 1 (complete)
236	2217	Lone Star	C				CDBG Round 2 (complete/expect. compl. mid-2016)
237	2122	Lone Star	C				Identified in 2008
238	2120	Lone Star	C				CDBG Round 1 (complete)
239	224	Lone Star #39	C				CDBG Round 1 (complete)
240	1925	Magnolia	C				CDBG Round 2 (complete/expect. compl. mid-2016)
241	2726	Main	C			X	Demo list for January 2016
242	1408	Main	C				CDBG Round 2 (complete/expect. compl. mid-2016)
243	1507	Main	C				CDBG Round 2 (complete/expect. compl. mid-2016)
244	1225	Main	C				CDBG Round 2 (complete/expect. compl. mid-2016)
245	1918	Main	C				Identified in 2008
246	1312	Main	C				Identified in 2008
247	928	Main	C				Identified in 2008
248	1912	Main	C	X			Demolished - 2013
249	2825	Main	C	X			Demolished - 2014
250	1701	Main	C	X			Demolished - 2014
251	612	Main	C	X			Demolished - 2012-2013
252	1201	Main	C				CDBG Round 1 (complete)
253	1906-1910	Main (structure between)	C				Identified in 2008
254	1818	Main, SPC 10	C				Pending BSC Meeting on 02/09/2016
255	1600	Main, SPC 29	C				CDBG Round 2 (complete/expect. compl. mid-2016)
256	2320	Meadow	C				Identified in 2008
257	2221	Meadow (structure to the east)	C				Identified in 2008
258	1332	Montgomery	C			X	Demo list for January 2016
259	1336	Montgomery	C				CDBG Round 2 (complete/expect. compl. mid-2016)
260	1823	Neuman	C				Pending; BSC extension granted
261	2325	Newman	C				CDBG Round 2 (complete/expect. compl. mid-2016)
262	1821	Norman	C				CDBG Round 1 (complete)
263	2410	Oaklawn	C	X			
264	1518	Oleander	C			X	Demo list for January 2016
265	1007	Orange	C				CDBG Round 2 (complete/expect. compl. mid-2016)
266	224	Orange	C				CDBG Round 2 (complete/expect. compl. mid-2016)
267	520	Orange	C				Identified in 2008
268	518	Orange	C				Identified in 2008
269	910	Orange	C				CDBG Round 1 (complete)
270	524	Orange	C				CDBG Round 1 (complete)
271	1810	Palm	C				CDBG Round 2 (complete/expect. compl. mid-2016)
272	2204	Pessara (across the street)	C				Identified in 2008
273	314	Plum	C	X			Demolished - 2013

STRUCTURES IDENTIFIED AS SUB-STANDARD
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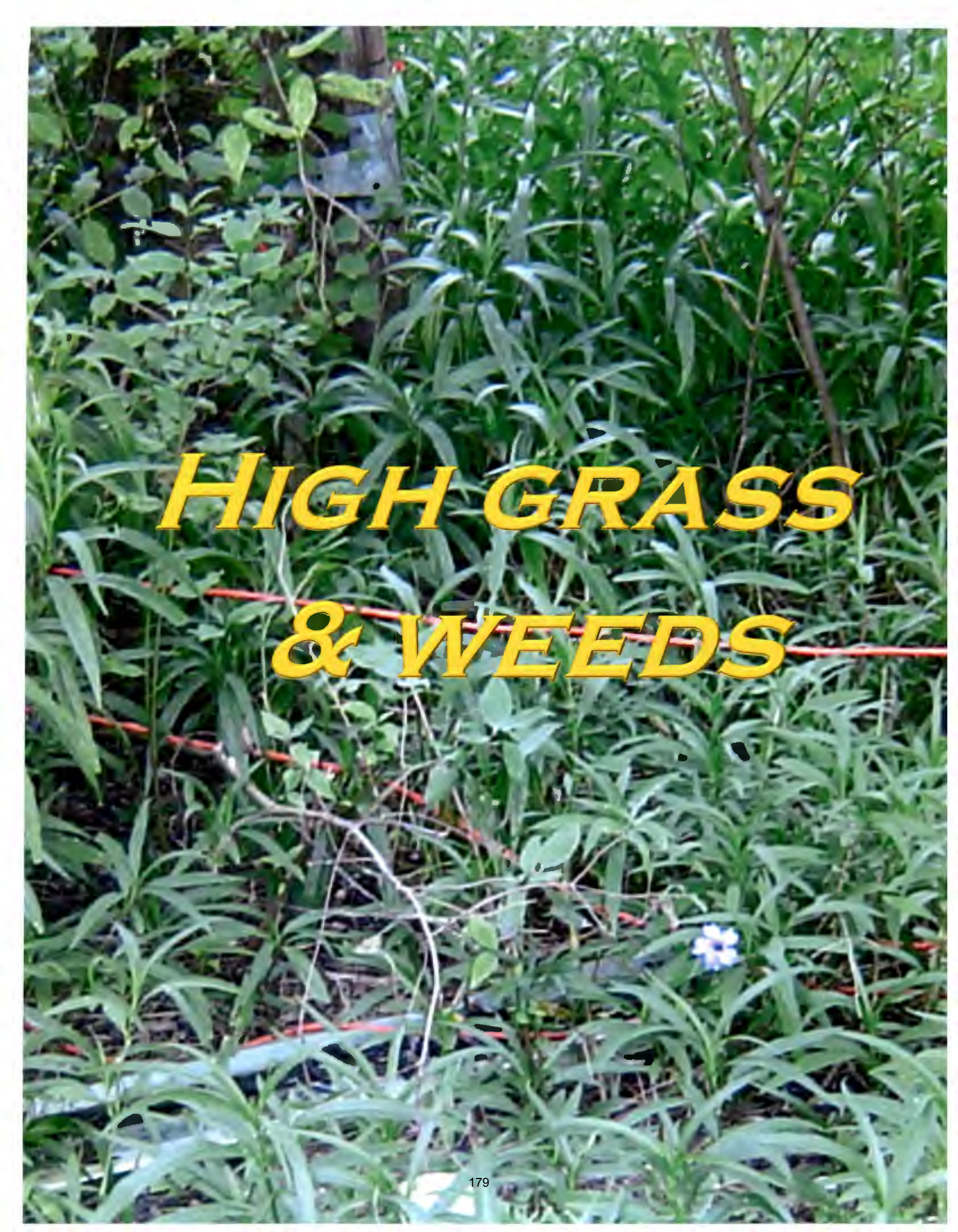
ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
274	1409	Ross	C				Identified in 2008
275	1308	Sycamore	C				CDBG Round 2 (complete/expect. compl. mid-2016)
276	1504	Sylvia	C	X			Demolished - 2013
277	5	Trinity	C				CDBG Round 1 (complete)
278	1106	Walker	C				Pending BSC Meeting on 02/09/2016
279	1102	Walker	C				CDBG Round 2 (complete/expect. compl. mid-2016)
280	1018	Walnut	C				Pending BSC Meeting on 02/09/2016
281	403	Walnut	C	X			Clear & Mow
282	1620	Winnie	C	X			Demolished - 2013
283	2124	12th Ave	D	X			Demolished - 2012
284	1102	2nd St	D				CDBG Round 1 (complete)
285	1119	2nd St	D				CDBG Round 1 (complete)
286	1121	3rd Ave	D				Identified in 2008
287	1702	5th Ave	D	X			Demolished 12/2015
288	412	Ave A	D				Identified in 2008
289	427	Ave A	D				Identified in 2008
290	421	Ave B	D	X			Demolished - 9/2014; clear & mow
291	720	Ave B	D				Identified in 2008
292	516	Ave B (south side of)	D				Identified in 2008
293	410	Ave C	D				CDBG Round 1 (complete)
294	518	Ave C	D				CDBG Round 1 (complete)
295	511	Ave C	D				CDBG Round 2 (complete/expect. compl. mid-2016)
296	410	Ave D	D				CDBG Round 1 (complete)
297	606	Azalea	D				Demo list for January 2016
298	406	Azalea	D				Identified in 2008
299	513	Azalea	D				CDBG Round 1 (complete)
300	604	Azalea	D				CDBG Round 2 (complete/expect. compl. mid-2016)
301	507	Azalea	D				CDBG Round 2 (complete/expect. compl. mid-2016)
302	103	Bayou	D				CDBG Round 1 (complete)
303	233	Beatrice	D				CDBG Round 2 (complete/expect. compl. mid-2016)
304	222	Beatrice	D				CDBG Round 1 (complete)
305	245	Beatrice	D				CDBG Round 1 (complete)
306	508	Bluebonnet	D	X			Clear & Mow
307	608	Bluebonnet	D				CDBG Round 2 (complete/expect. compl. mid-2016)
308	409	Bluebonnet	D				CDBG Round 1 (complete)
309	119	Brown	D	X			
310	313	Cherry	D				CDBG Round 1 (complete)
311	401	Cherry	D				CDBG Round 1 (complete)
312	914	Chestnut	D				Identified - commercial 2008
313	423	Chip	D				Identified in 2008
314	412	Chip	D				CDBG Round 1 (complete)
315	1106	Cora	D				CDBG Round 2 (complete/expect. compl. mid-2016)
316	909	Cypress	D				CDBG Round 2 (complete/expect. compl. mid-2016)
317	822	Cypress	D				Pending demo - 2016
318	906	Cypress (across from)	D				Identified in 2008

**STRUCTURES IDENTIFIED AS SUB-STANDARD
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ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
319	1101	Delmar	D			X	EDC to demo?
320	415	Edgar	D				CDBG Round 1 (complete)
321	318	Elaine	D				CDBG Round 2 (complete/expect. compl. mid-2016)
322	413	Elmo	D	X			Mike's Tree Service demo 10/5/2015
323	417	Elmo	D				CDBG Round 2 (complete/expect. compl. mid-2016)
324	402	Elmo	D				CDBG Round 2 (complete/expect. compl. mid-2016)
325	403	Elmo	D				CDBG Round 2 (complete/expect. compl. mid-2016)
326	435	Elmo	D				CDBG Round 2 (complete/expect. compl. mid-2016)
327	501	FM 1765	D				Identified - commercial 2008
328	201	FM 1765	D	X			Demolished - 2013
329	226	Franlee	D				CDBG Round 1 (complete)
330	234	Franlee	D				CDBG Round 2 (complete/expect. compl. mid-2016)
331	105	George	D				Identified in 2008
332	111	George	D				Identified in 2008
333	702	Grafton	D				CDBG Round 2 (complete/expect. compl. mid-2016)
334	715	Grafton	D				CDBG Round 2 (complete/expect. compl. mid-2016)
335	706	Grafton	D				CDBG Round 2 (complete/expect. compl. mid-2016)
336	515	Grafton	D				CDBG Round 1 (complete)
337	714	Hackberry	D				CDBG Round 1 (complete)
338	847	Holly	D				Pending BSC Meeting on 02/09/2016
339	849	Holly	D				Pending BSC Meeting on 02/09/2016
340	840	Holly	D				CDBG Round 2 (complete/expect. compl. mid-2016)
341	837	Holly (west side of)	D				Identified in 2008
342	318	Holman	D				CDBG Round 2 (complete/expect. compl. mid-2016)
343	321	Holman	D				Pending BSC Review
344	407	Honeysuckle	D				CDBG Round 2 (complete/expect. compl. mid-2016)
345	606	Honeysuckle	D				CDBG Round 2 (complete/expect. compl. mid-2016)
346	604	Honeysuckle	D				CDBG Round 2 (complete/expect. compl. mid-2016)
347	118	Honeysuckle	D				Identified in 2008
348	405	Honeysuckle	D				Identified in 2008
349	714	Hudler	D				CDBG Round 1 (complete)
350	626	Hwy 3	D			X	Demo list for January 2016
351	1012	Hwy 3	D	X			Demolished - 2014
352	418	Hwy 3, lot 9	D	X			Demolished - 2014
353	100	Industrial	D				Identified in 2008
354	1226	Kirsten	D				CDBG Round 2 (complete/expect. compl. mid-2016)
355	1215	Kirsten	D				CDBG Round 1 (complete)
356	157	Lee	D			X	Demo list for January 2016
357	125	Lee	D				CDBG Round 1 (complete)
358	113	Lee	D				CDBG Round 2 (complete/expect. compl. mid-2016)
359	1004	Linden	D				CDBG Round 2 (complete/expect. compl. mid-2016)
360	1010	Linden	D			X	Demo list for January 2016
361	634	Main	D			X	Demo list for January 2016
362	412	Main	D	X			Demolished - 2014
363	1024	Maple	D	X			Clear & Mow
364	419	Maple	D				Identified in 2008

STRUCTURES IDENTIFIED AS SUB-STANDARD
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ITEM	STREET	NUMBER	DISTRICT	DEMO'D	SOLD & REMODELED	BSC APPROVED & PENDING DEMO	OTHER
365	1805	Maple	D	X			Demolished - 2013
366	1423	Maple	D				CDBG Round 1 (complete)
367	1014	Maple	D				CDBG Round 1 (complete)
368	1020	Maple (south side of)	D				Identified in 2008
369	417	Martin Luther King Jr	D				Identified in 2008
370	325	Martin Luther King Jr	D				CDBG Round 2 (complete/expect. compl. mid-2016)
371	1022	Myer	D				Identified in 2008
372	213	Nanlee	D				CDBG Round 2 (complete/expect. compl. mid-2016)
373	222	Nanlee	D				CDBG Round 1 (complete)
374	214	Nanlee	D				CDBG Round 1 (complete)
375	609	Oak	D				Identified - commercial 2008
376	1411	Oak	D				Abated by owner
377	431	Pear	D				Identified in 2008
378	426	Pear	D				Identified in 2008
379	107	Plum	D				CDBG Round 2 (complete/expect. compl. mid-2016)
380	103	Plum	D				CDBG Round 2 (complete/expect. compl. mid-2016)
381	111	Plum	D				CDBG Round 2 (complete/expect. compl. mid-2016)
382	310	Plum	D	X			Demolished - 2012
383	303	Plum, SPC 2	D				CDBG Round 2 (complete/expect. compl. mid-2016)
384	1115	Prune	D				CDBG Round 2 (complete/expect. compl. mid-2016)
385	1120	Prune	D				CDBG Round 2 (complete/expect. compl. mid-2016)
386	709	Prune	D				CDBG Round 1 (complete)
387	1303	Rhodora	D	X			Demolished 9/2014
388	1414	Rhodora	D			X	Demo list for January 2016
389	1404	Rhodora	D				CDBG Round 1 (complete)
390	303	Robbie	D				CDBG Round 2 (complete/expect. compl. mid-2016)
391	419	Robbie	D				CDBG Round 1 (complete)
392	824	Ross	D				CDBG Round 2 (complete/expect. compl. mid-2016)
393	611	Ross	D				Identified in 2008
394	209	Ross	D				Abated by owner
395	213	Ruslee	D	X			
396	205	Sarlee	D				CDBG Round 2 (complete/expect. compl. mid-2016)
397	222	Sarlee	D				CDBG Round 1 (complete)
398	229	Sarlee	D				CDBG Round 1 (complete)
399	902	Stubbs	D				CDBG Round 2 (complete/expect. compl. mid-2016)
400	921	Tallow	D				Identified in 2008
401	1609	Winnie	D				Identified in 2008
402	615	Wisteria	D				CDBG Round 2 (complete/expect. compl. mid-2016)
403	609	Wisteria	D				CDBG Round 2 (complete/expect. compl. mid-2016)
404	510	Wisteria	D				CDBG Round 1 (complete)

A photograph of a dense thicket of green grass and weeds. A red string line is stretched horizontally across the middle of the frame. The text "HIGH GRASS & WEEDS" is overlaid in a bold, yellow, italicized font. A single small blue flower is visible in the lower right quadrant.

HIGH GRASS & WEEDS

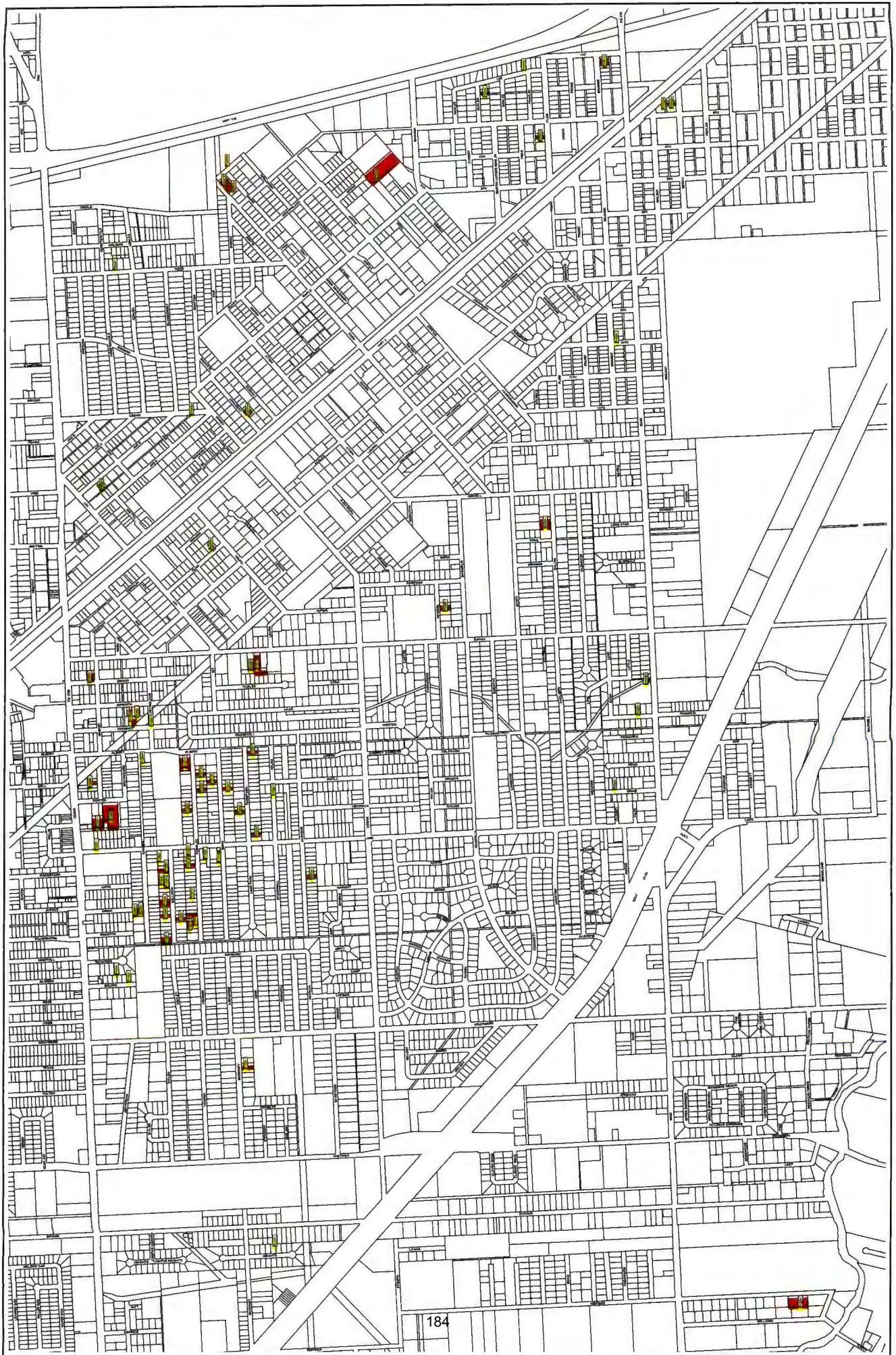
ADDRESS	CURRENT VIOLATION	PARCEL #	STRUCTURE ON LOT	ABATED BY LM IN THE PAST	DISTRICT
2515 JACKSON	HIGH GRASS & WEEDS	R200040	YES	YES 2014	A
CORNER OF LAKE RD & BOSS ST	HIGH GRASS & WEEDS	R197880	NO	YES 2014	A
CORNER OF ROSALEE & ALBERT ST	HIGH GRASS & WEEDS	R197165	NO	YES 2014	A
210 BAYOU RD	HIGH GRASS & WEEDS	R196801	NO	YES 2014	A
LOT ON PORTER	HIGH GRASS & WEEDS	R195676	NO	YES 2014, 2015	A
108 1/2 PORTER	HIGH GRASS & WEEDS	R195671	NO	YES 2013, 2014, 2015	A
1804 NASHBY	HIGH GRASS & WEEDS	R199887	YES DEMO'D BY LM	YES 2013, 2014, 2015	A
310 ALBERT	HIGH GRASS & WEEDS	R199648	YES	YES 2015	A
LOT ON KANSAS	HIGH GRASS & WEEDS	R198828	NO	YES 2013, 2014, 2015	A
1306 PIRTLE	HIGH GRASS & WEEDS	R195432	YES	YES 2014, 2015	A
308 LAKE RD	HIGH GRASS & WEEDS	R198745	YES	YES 2014, 2015	A
418 LAKE RD	HIGH GRASS & WEEDS	R198851	NO	NO	A
2518 BELLVIEW	HIGH GRASS & WEEDS	R198854	NO	YES 2014, 2015	A
LOT ON BELLVIEW	HIGH GRASS & WEEDS	R198862	NO	YES 2014, 2015	A
LOT ON BELLVIEW	HIGH GRASS & WEEDS	R198865	NO	YES 2014, 2015	A
1732 THOMPSON	HIGH GRASS & WEEDS	R199953	NO	YES 2014, 2015	A
1847 THOMPSON	HIGH GRASS & WEEDS	R199985	NO	YES 2014, 2015	A
3017 MCKINNEY	DEMO'D & HIGH GRASS & WEEDS	R132922	YES DEMO'D BY LM	YES 2014	A
103 LAKE RD	HIGH GRASS & WEEDS	R195011	YES	YES 2014, 2015	A
2301 BOSS	HIGH GRASS & WEEDS	R195331	NO	NO	A
2228 BOSS	HIGH GRASS & WEEDS	R195344	NO	NO	A
404 LAKE	HIGH GRASS & WEEDS	R195397	NO	YES	A
523 ELMO	DEMO & HIGH GRASS & WEEDS	R196705	NO DEMO'D BY LM	YES 2013, 2014, 2015	A
121 EDGAR	HIGH GRASS & WEEDS	R196740	YES	NO	A
LOT ON JOHNSON	HIGH GRASS & WEEDS	R196830	NO	YES 2014, 2015	A
LOT ON JOHNSON	HIGH GRASS & WEEDS	R196832	NO	YES 2014, 2015	A
315 STEWART	HIGH GRASS & WEEDS	R196836	NO	NO	A
1706 ROSALEE	HIGH GRASS & WEEDS	R197168	NO	NO	A
1712 ROSALEE	HIGH GRASS & WEEDS	R198583	NO DEMO'D BY LM	YES	A
2026 ROSALEE	HIGH GRASS & WEEDS	R198780	NO DEMO'D BY LM	YES	A
LOT ON ROSALEE	HIGH GRASS & WEEDS	R198762	NO DEMO'D BY LM	YES	A
2024 ROSALEE	HIGH GRASS & WEEDS	R198763	NO	YES	A
2010 KANSAS	HIGH GRASS & WEEDS	R198827	NO	YES	A
LOT ON BELLVIEW	HIGH GRASS & WEEDS	R198857	NO DEMO'D BY LM	YES	A
1908 BELLVIEW	HIGH GRASS & WEEDS	R198858	NO	YES	A
LOT ON BELLVIEW	HIGH GRASS & WEEDS	R198870	NO DEMO'D BY LM	YES	A
2015 BELLVIEW	HIGH GRASS & WEEDS	R198887		YES	A
15 RICHARDS	HIGH GRASS & WEEDS	R199262	YES, NEEDS DEMO	YES	A
1814 ROSALEE	HIGH GRASS & WEEDS	R199285	NO	YES	A

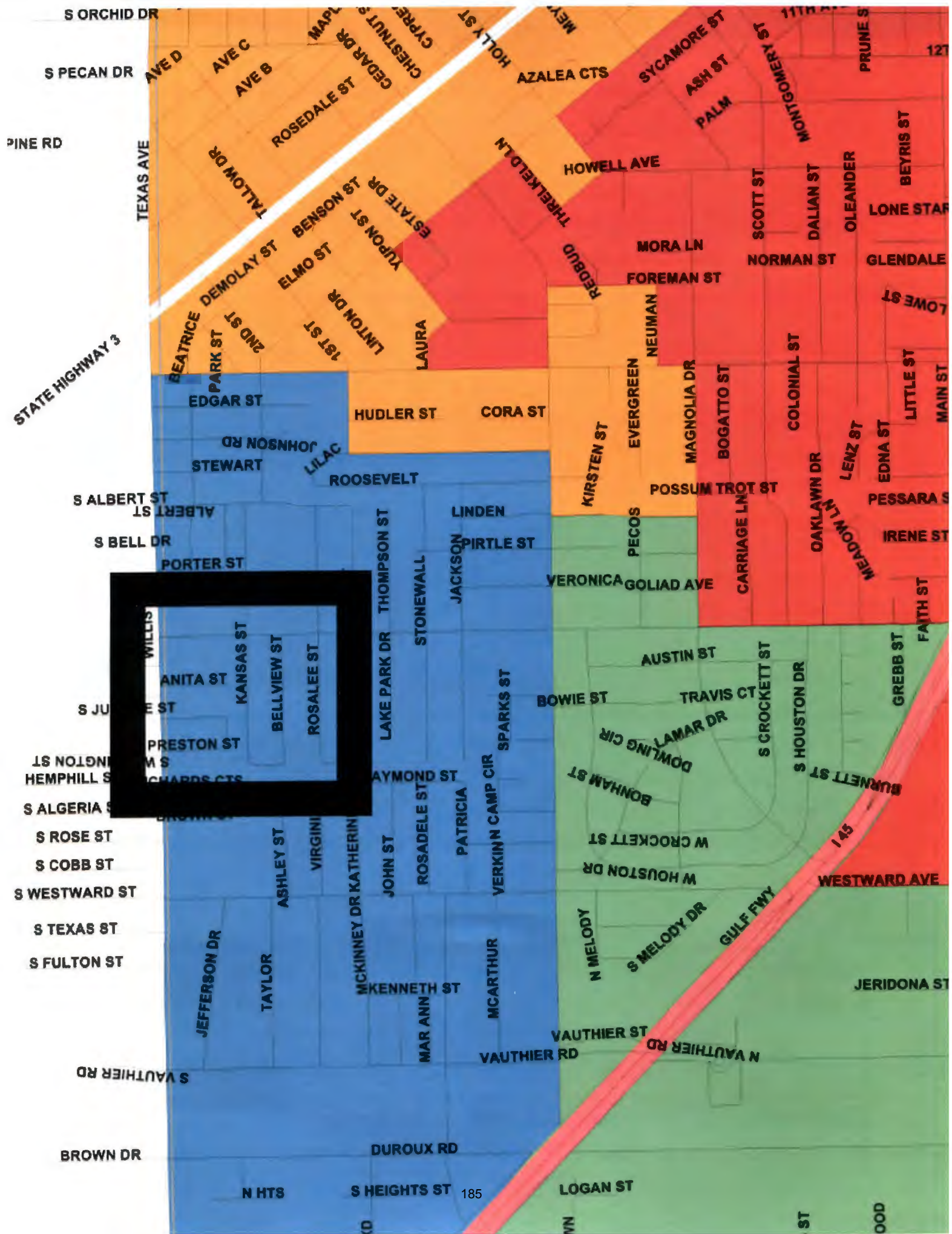
810 PIRTLE	HIGH GRASS & WEEDS	R199816	YES, NEEDS DEMO	YES 2014, 2015	A
1805 THOMPSON	HIGH GRASS & WEEDS	R199966	YES	YES 2014, 2015	A
1510 DALIAN	HIGH GRASS & WEEDS	R196613	NO	YES 2014	C
805 CEDAR	HIGH GRASS & WEEDS	R134900	YES	YES 2014, 2015	C
923 ORANGE	HIGH GRASS & WEEDS	R195991	NO	NO	C
LOT OF MAIN ST.	HIGH GRASS & WEEDS	R198509	NO	YES 2013, 2014, 2015	C
1025 SYCAMORE	BOARDED UP/HIGH GRASS & WEEDS	R198676	YES	YES 2014, 2015	C
2217 ERIKSSON	HIGH GRASS & WEEDS	R196903	NO	YES 2014, 2015	C
1819 NEUMAN	HIGH GRASS & WEEDS	R196967	NO	NO	C
1902 BOGATTO	BOARDED UP/HIGH GRASS & WEEDS	R198621	YES	YES 2014, 2015	C
2105 BRIAR LN	HIGH GRASS & WEEDS	R200097	NO	YES	C
LOT ON BAYOU RD	HIGH GRASS & WEEDS	R195711	NO	YES 2014, 2015	D
214 AVE B	HIGH GRASS & WEEDS	R195099	YES DEMO'D BY LM	YES 2013, 2014, 2015	D
1207 OAK	HIGH GRASS & WEEDS	R198802	YES	NO	D
913 CHESTNUT	HIGH GRASS & WEEDS	R194756	NO	NO	D
715 GRAFTON	HIGH GRASS & WEEDS	R194904	NO	YES	D
LOT ON MAPLE	HIGH GRASS & WEEDS	R197281	NO	NO	D
1805 MAPLE	DEMO'D & HIGH GRASS & WEEDS	R197302	NO DEMO'D BY LM	YES 2012, 2013	D
205 SARALEE	HIGH GRASS & WEEDS	R198470	YES	NO	D
157 LEE DR	BOARDED UP/HIGH GRASS & WEEDS	R198497	YES	YES 2013, 2014, 2015	D
119 BROWN	HIGH GRASS & WEEDS	R195387	NO DEMO'D BY LM	YES	D
310 PLUM	HIGH GRASS & WEEDS	R196070	NO	NO	D
LOT ON ORANGE AT 1ST	HIGH GRASS & WEEDS	R196130	NO	NO	D
LOT ON HWY 3	HIGH GRASS & WEEDS	R196229	NO	NO	D
213 RUSTLEE	HIGH GRASS & WEEDS	R198461	NO DEMO'D BY LM	YES	D
				DISTRICT A TOTAL	41
				DISTRICT B TOTAL	0
				DISTRICT C TOTAL	9
				DISTRICT D TOTAL	14

Tax Foreclosed Properties
LAMARQUE STRUCK OFF PROPERTIES
[Last Updated May 2015]

CAUSE NUMBER	REFERENCE NUMBER	LEGAL DESCRIPTION	STREET ADDRESS/CITY
06TX0310	R194756	Part of Lots 11 and 9, Adkins S/D, LaMarque	913 Chestnut Dr., LaMarque
12TX0102	R194900	Lot 17, Blk 5, Austin Place	605 Cedar Dr., LaMarque
07TX0199	R195011	Lot 1, in the Frank Bell S/D, LaMarque	103 Lake Rd, LaMarque
12TX0051	R195099	Lots 7 & 8 (7-1), Blk 2, Bogattos Addn	214 Ave B, LaMarque
11TX0180	R195331	Lot 15, Britton S/D	2301 Boss, LaMarque
11TX0170	R195344	Lot 32, Britton S/D	2228 Boss, LaMarque
07TX0874	R195387	Lot 8, Brown S/D, LaMarque	vacant lot at 119 Brown, LaMarque
12TX0697	R195397	Lot 2, Johnnie Brown Homesite Addn to LaMarque	404 Lake Rd, LaMarque
12TX0100	R195671	Part of Blk 7 (700-5), Division E, Cook & Stewart S/D	108 1/2 Porter (Rear), LaMarque
11TX0298	R195676	Part of Blk 7 (700-10), Division E, Cook & Stewart S/D	vacant land on Porter off FM 1765 (near Nashby & Brookshire)
14TX0029	R388996	Part of Blk 18 (1800-15), Division E, Cook & Stewart S/D	land-locked lot off of Bayou Road, LaMarque
10TX0560	R195711	Part of Blk 19 (1900-3), Div. E, Cook & Stewart S/D	L Shaped Lot on Bayou Road Near Laura Ave, LaMarque
09TX0274	R195991	North 59.5 ft of Lot 7, Blk 22, Div. J, Cook & Stewart S/D	923 Orange, LaMarque
10TX1146	R196070	East part of Lot 11 & West part of Lot 12, Blk 44, Div. K., Cook & Stewart S/D	310 Plum, LaMarque
118,700	R196130	Lots 1 & 2 (2-1), Blk 59, Div K, Cook & Stewart S/D	Vacant lots at corner of Orange & 1st Ave, LaMarque
04TX0918	R196229	Lot 10 & Part of Lot 5 (10-1), Blk 11, Division N, Cook & Stewart S/D	Between Hwy 3 & 4th Ave, LaMarque
08TX0438	R196613	Lot 2, Dalian S/D, LaMarque	1510 Dalian, LaMarque
10TX1150	R196705	Lot 11, Blk 4, Elmo J. Dugey S/D Extension	523 Elmo, LaMarque 77568
12TX0116	R196740	Lots 7 & 8, Blk 1, Edgars Addition, LaMarque	121 Edgar Ave, LaMarque
07TX0301	R196830	South 33 ft of Lot 2, Blk 11, Edgars Addn to LaMarque	LaMarque
07TX0289	R196832	South 17 ft of Lot 3 & North 17 ft of Lot 4, Blk 11, Edgars Addn to LaMarque	LaMarque
01TX0802	R196836	East Pt of Lot 10 & South 10 ft of Lot 11 Blk 11 Edgars Addn.	315 Stewart, La Marque
11TX0456	R196903	Lot 15, Eriksson S/D of a part of Lot 25 & 26, Div H of Cook & Stewart S/D	2217 Eriksson Ave, LaMarque
08TX0722	R196967	Lot 9, Blk 1, Formans S/D, LaMarque	1819 Neuman, LaMarque
12TX0740	R304813	Lot 5, Blk 3, T S George S/D	307 Ross, LaMarque
08TX0444	R197165	Lots 1 thru 4, Terry Haynes Tract, LaMarque	612 Albert, LaMarque
12TX0593	R197168	Lot 7, Terry Haynes Tract, LaMarque	1706 Rosalee, LaMarque
11TX0176	R197294	S 1/4 of Lot 21 (21-10), Highland City	1700 Winnie, LaMarque
09TX0395	R197880	Lot 3, Homesite Addn, LaMarque	corner of Boss & Lake Rd, LaMarque
13TX0238	R132922	West 60 ft of Lot 52-2 of LaMarque Heights	3017 McKinney, LaMarque
10TX0588	R198461	West part of Lot 9 (9-1), Lee Place Sec. 2	213 Ruslee, LaMarque,
07TX0164	R198497	Lot 10, Blk 4, Lee Place, Sec. 2, LaMarque	157 Lee Dr., LaMarque
09TX0080	R198509	West 15 ft of Lot 9 (9-1), Lenz S/D	on Main St., LaMarque
10TX0402	R132981	Lot 13, Lone Pine Unrec S/D	Lot btwn 2424 & 2416 Newman Rd, LaMarque
12TX0420	R198583	Lot 9, Lowery & Abbotte (vacant lot)	1712 Rosalee, LaMarque
10TX0692	R198745	Tract 1: Part of Lots 1 & 2 (1-3), McDaniel S/D	308 Lake Rd, LaMarque
05TX0901	R198747	Lot 4, McDaniel Unrecorded S/D, LaMarque	2000 Rosalee, LaMarque
14TX0487	R198760	Lot 17, McDaniel S/D, LaMarque	2026 Rosalee, LaMarque
10TX0307	R198762	Lot 19, McDaniel Unrecorded S/D, LaMarque	vacant lot west of 2024 Rosalee, LaMarque
11TX0144	R198763	Lot 20, McDaniel Unrec S/D, Out of the Cook & Stewart S/D in John Moore League	2024 Rosalee, LaMarque
10TX0613	R198827	Lot 15, Blk 10, Mentor & Bell S/D, LaMarque	2010 Kansas, LaMarque
10TX0582	R198828	Lot 16, Blk 10, Mentor & Bell S/D, La Marque	Lot East of 2016 Kansas

10TX0603	R198851	North 42 ft. of Lots 1 thru 3 (1-1), Blk 11, Mentor & Bell S/D	418 Lake Rd, LaMarque
10TX0406	R198854	Lot 5, Blk 11, Mentor & Bell S/D	2516 Bellview, LaMarque
10TX0602	R198857	Tract 1: Lot 8, Blk 11, Mentor & Bell S/D	vacant lot East of 1908 Bellview near Lake Rd
10TX0602	R198858	Tract 2: Lot 9, Blk 11, Mentor & Bell S/D	1908 Bellview, LaMarque
05TX0771	R198862	Lots 13 & 14, Blk 11, Mentor & Bell S/D, LaMarque	2 lots between 2604 & 2004 Bellview, LaMarque
10TX0089	R198865	Lot 17, Blk 11, Mentor & Bell S/D, LaMarque	Lot west of 2012 Bellview, LaMarque
03TX0288	R198870	Lots 23 & 24, Blk 11, Mentor & Bell S/D, LaMarque	far end of Bellview off of Lake Rd
08TX0592	R198887	Lot 42, Blk 11, Mentor & Bell	2015 Bellview, LaMarque
08TX0614	R133542	South 62.4 Ft of Lot 32, Pine Meadow S/D, LaMarque	Between S. Campus Heights Dr.& Duroux Rd, LaMarque
14TX0407	R199262	Lot 15, of the Replat of Richard Taylor S/D	15 Richards Ct., LaMarque
06TX0167	R199285	Lot 21, Robinson S/D	1814 Rosalee, LaMarque
08TX0787	R199648	East 120 feet of Lot 9 (9-1), Shannon Tract	310 Albert, LaMarque
12TX0133	R199816	Lot 45, Staffords 3rd Addn. to LaMarque	810 Pirtle, LaMarque
10TX0693	R199887	Lot 45, B J Strode S/D	1804 Nashby, LaMarque
07TX0003	R199953	Lot 9, Lillie Thomas S/D, LaMarque	1732 Thompson, LaMarque
07TX0233	R199966	Lot 27, Lillie Thomas S/D, LaMarque	1805 Thompson, LaMarque
07TX0235	R199985	Lot 48, Lillie Thomas S/D, LaMarque	1847 Thompson, LaMarque
11TX0177	R200040	Lot 8, Torry S/D	2515 Jackson, LaMarque
12TX0166	R200097	Lot 12, Wentzel Addn	2105 Briar Ln, LaMarque
06TX0699	R200154	Lot 10, Westridge Addn to LaMarque	LaMarque
06TX0699	R200155	Lot 11, Westridge Addn to LaMarque	LaMarque
06TX0699	R200156	Lot 12, Westridge Addn to LaMarque	LaMarque





LOCAL GOVERNMENT CODE

TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE A. MUNICIPAL PLANNING AND DEVELOPMENT

CHAPTER 378. NEIGHBORHOOD EMPOWERMENT ZONE

Sec. 378.001. DEFINITION. In this chapter, "zone" means a neighborhood empowerment zone created by a municipality under this chapter.

Added by Acts 1999, 76th Leg., ch. 305, Sec. 1, eff. May 29, 1999.

Sec. 378.002. CREATION OF ZONE. A municipality may create a neighborhood empowerment zone covering a part of the municipality if the municipality determines the creation of the zone would promote:

- (1) the creation of affordable housing, including manufactured housing, in the zone;
- (2) an increase in economic development in the zone;
- (3) an increase in the quality of social services, education, or public safety provided to residents of the zone; or
- (4) the rehabilitation of affordable housing in the zone.

Added by Acts 1999, 76th Leg., ch. 305, Sec. 1, eff. May 29, 1999.

Sec. 378.003. ADOPTION OF ZONE. (a) A municipality may create a zone if the governing body of the municipality adopts a resolution containing:

- (1) the determination described by Section [378.002](#);
- (2) a description of the boundaries of the zone;
- (3) a finding by the governing body that the creation of the zone benefits and is for the public purpose of increasing the public health, safety, and welfare of the persons in the municipality; and

(4) a finding by the governing body that the creation of the zone satisfies the requirements of Section 312.202, Tax Code.

(b) A municipality may create more than one zone and may include an area in more than one zone.

Added by Acts 1999, 76th Leg., ch. 305, Sec. 1, eff. May 29, 1999.

Sec. 378.004. MUNICIPAL POWERS. In addition to other powers that a municipality may exercise, a municipality may:

- (1) waive or adopt fees related to the construction of buildings in the zone, including fees related to the inspection of buildings and impact fees;
- (2) enter into agreements, for a period of not more than 10 years, for the purpose of benefiting the zone, for refunds of municipal sales tax on sales made in the zone;
- (3) enter into agreements abating municipal property taxes on property in the zone subject to the duration limits of Section 312.204, Tax Code; and
- (4) set baseline performance standards, such as the Energy Star Program as developed by the Department of Energy, to encourage the use of alternative building materials that address concerns relating to the environment or to the building costs, maintenance, or energy consumption.

Added by Acts 1999, 76th Leg., ch. 305, Sec. 1, eff. May 29, 1999.

Amended by Acts 2001, 77th Leg., ch. 1263, Sec. 5, eff. Sept. 1, 2001.

HOMEBUYER INFORMATION

Getting Started

Please use the navigation bar to the left for additional program details.

SETH has many programs available to help Texas Homebuyers.

Our **SETH 5 Star Texas Advantage Program** provides a Grant of up to 6% for homebuyers. You do not need to be a First Time Homebuyer to use this program. This program is available for the entire State of Texas with the exception of El Paso, Grand Prairie, McKinney and Travis County.

We have other programs that may be combined with the SETH 5 Star Texas Advantage Program.

Mortgage Credit Certificate (MCC) Programs provide a refundable tax credit of up to \$2,000 for the life of the mortgage loan. Each MCC Program listed on our website has requirements for the location of the home and family income limits. This program is available only to first time homebuyers. A first time homebuyer is someone that has not owned a home in the past 3 years.

All of our programs will require the completion of our on-line **Homebuyer Education Class**. The class must be completed before you purchase your home.

SETH 5 Star Texas Advantage Program

No First Time Homebuyer Requirement

The **5 STAR TEXAS ADVANTAGE PROGRAM** provides eligible homebuyers several options for a loan program that meets their needs. This program provides down payment and closing cost assistance in the form of a grant. The maximum amount of assistance provided is 6% of the loan amount. There is no repayment expected for this Grant. For homebuyers, this reduces their out of pocket expense and makes home ownership obtainable. Grant funds can be used to meet the buyer's required investment. Loan terms for both options are fixed 30 year rates.

The Program is available for the entire State of Texas with the exception of the following cities: El Paso, Grand Prairie, McKinney, and Travis County. Local Down Payment Programs and MCC Programs may be combined with this program. Buyer's do NOT need to be First Time Homebuyers (except under MCC programs) but must be income eligible based on the location of the home. Contact a participating Lender to get started.

Contact a participating Lender to get started.

SETH 2015 Mortgage Credit Certificate (MCC) Program

The Mortgage Credit Certificate (MCC) Program provides eligible homebuyers up to **\$2,000** each year in additional federal income tax credits. As a holder of the MCC, you will receive this credit each year as you pay off your mortgage loan.

Here is an **example of one** year of savings with the MCC Program:

Loan Amount	\$125,000
Interest Rate	4%
The buyer will have paid approximately \$5,000 in interest that year.	
$\$5,000 \times 40\% \text{ MCC rate} = \$2,000 \text{ tax credit}$	
Tax credit provided by the MCC Program	40%
MCC savings for the homeowner	\$2,000

Actual savings experienced by a homeowner will depend upon the mortgage interest they pay on the home loan.

MCC Benefits:

Increases a family's annual income by providing larger tax benefits

Helps buyers qualify for a mortgage loan

The longer you are in your home, the greater your savings.

This program can be combined with the SETH 5 Star Texas Advantage Program.

Are You Eligible?

Buyers must be a first-time homebuyer (not have owned a home in the past 3 years), except in census tract numbers – City of Baytown 2534, City of Pasadena 3220, 3230, 3231, 3235, 3239 and Walker County 7906 and 7907. (Targeted census track numbers have higher income and purchase price limits)

Buyers must meet income requirements, determined by family size and location of the home:

Location:	1-2 Family Members	3 or More
Austin County	\$76,224	\$87,658
Brazoria County	\$80,300	\$92,962
Matagorda County	\$63,342	\$72,843
Walker County	\$62,900	\$72,335
Wharton County	\$62,922	\$73,360
Other Program Areas	\$75,404	\$86,715

MCC Program Areas:

The program is available in the following counties:

Austin, Brazoria, Chambers, Liberty, Matagorda, Walker, Waller, and Wharton.

And within the city limits of:

Baytown, Deer Park, Dickinson, LaMarque, LaPorte, League City, Pasadena, Santa Fe, Shoreacres, Texas City, and Tomball.

MCC Program Fees:

In addition to the typical costs associated with a mortgage loan, there are fees required when using the MCC Program. The Borrower is charged a one-time fee of \$500. This fee is usually recovered in the first year of MCC Program benefits.

(If you sell your home during the first full nine years, make a profit, and your income increases each year by 5%, you may be subject to a Federal Recapture Tax.)

For additional information visit the IRS website at www.irs.gov – Form 8828.



CITY OF LA MARQUE INTER-DEPARTMENTAL COMMUNICATION

**To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other**

TO: Honorable Mayor Hocking and City Councilmembers
FROM: January 11, 2016
SUBJECT: City Manager Report- December 2015 Activity

a. Judicial

- **See report attached.**

b. Police

- **Staffing Levels**

There are four (4) vacancies in the Telecommunications Section. The positions have been posted. Employment applications are being vetted and process will continue until the positions are filled.

The police department sworn police personnel level is at full staff. We currently have two employees who are out on FMLA.

A promotional exam for the rank of Sergeant was administered on Wednesday December 16th. The Civil Service Director is in the process of finalizing the results of the exam.

A promotional exam for the position of Lieutenant will be administered on Wednesday January 13, 2016

- **Training**

Sergeant Ken Cagnon-FBI-LEEDA

Officer Michael Ramsey-TLETS certification

Officer Michael Ramsey-Less than full access

Officer Michael Ramsey-TLETS mobile certification

- **Overtime Utilization**

The Police Department is at full staff, however there are two sworn personnel out due to injuries. Late calls and occasional shift shortages require periodic overtime expenditures.

The Telecommunications section is at fifty present staffing and periodically requires overtime expenditure to fulfill minimum staffing levels.

Holidays require overtime expenditures for personnel who work during the holidays.

c. Fire

- **Personnel:**

LMFD currently has two (2) vacancies due to the separation of Paul Hunter and Jason Shafer. One (1) Intern is in the process of testing for state certification.

- **Operations:**

All apparatus are currently operational with the exception of Engine One which sustained significant damage resultant from a single vehicle accident 09-04-2015. LMFD Fire Apparatus and Medical Units continue to experience an exceptionally high rate of mechanical failures and required unscheduled maintenance and/or service due in large part to aging of our fleet, particularly to our medical unit.

- **Training:**

LMFD currently has one (1) Fire Fighter enrolled in an EMT-Paramedic licensure program at Alvin Community College as a condition of employment. Completion is expected in six (6) to nine (9) months.

- **Overtime Utilization:**

Overtime is required to maintain staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and ongoing vacancies until all our “interns” are fully certified and capable of being deployed to operational assignments. Escalating “overtime” is a direct result of leave scheduling and existing personnel vacancies not yet filled with fully certified personnel.

FY 2016 YTD: \$34,517.14

December MTD: \$13,685.60

- **Other:**

Statistical information:

Average Response Times: 5:13

Engine Company Responses for Service:

MTD: 103

YTD: 331

Medic Responses for Service:

MTD: 188

YTD: 551

Mutual Aid Given and Received:

MTD Given: 10

YTD Given: 32

MTD received: 4

YTD received: 52

- **Detailed statistical information enclosed.**

d. Library

- **See report attached.**

e. Public Services

- **Public Works Administrative Assistant** – For the month of November, compared to last year, there was an increase in calls pertaining to pot holes, ditch/drainage, culverts, mowers/mowing, street signs, street light outages, mosquito spraying and customers at the window. There was a decrease in calls pertaining to water leaks, sewer stops, meter leaks, low pressure, dress-ups, Billing department, blue cart/trash pick-up, Co-Compliance, street repair, traffic lights, street light requests, Director, Supervisors, City Hall Admin. Assistant, Inspections, locates, community service and miscellaneous calls.
- **Parks** – For the month of November, compared to last year there was an increase in hours at Bayou City, Lagana, Martin Luther King Jr., Mahan and Westlawn Parks, Bird Sanctuary Library/Feigle Park, Police Department, Cemetery, LM sign, Kirsten esplanade, Lake Rd/Grebb/Charity and LM Aid and Guidance. There was a decrease in hours at Highland

Bayou, Library/Walter Feigle Park and bus stops. There were no pavilion rentals for the month.

- **Right-of-Way Maintenance** – For the month of November, compared to last year there was an increase in utility patches, culverts set, driveway tie-ins, traffic sign repair, potholes filled, grading ditches, mowing, sweeping, weed-eating and checking drains and ditches. There was a decrease in tree trimming and driveway repairs.
- **Utility 22 - Water & Sewer Maintenance** – For the month of November, compared to last year there was an increase in low pressure customer side, water turned on/off for citizens, sewer stops, line locates and dress-ups. There was a decrease in low pressure city side, bad taste/smelly water, sewer lines repaired, clean-outs installed and feet of sewer main replaced.
- **Utility 24 – Water & Waste Water** – For the month of November, compared to last year there was an increase in rain flow total, chemicals at WWTP, surface water, well water, chemicals used at wells & lift stations and lift station pump hours, dead-ends flushed and fire hydrants weed-eated; a decrease in rain fall.
- **Utility 24 – Water & Waste Water Maintenance** – For the month of November, there was an increase in preventative maintenance with blowers, floats and cleanup @ well sites with a decrease in lift pumps, vent fans, well sites and troubleshooting. In correct maintenance, there was an increase in replacing of belts seals, floats and gauges and clean up at lift stations with a decrease in replacement of wear parts, and electrical parts.
- **Overtime Hours:**
Public Services (Parks, Right-of-Way Maintenance & Service Center) – overtime hours for being on-call; carrying the on-call telephone
- **Department 22** –overtime hours for on call maintenance worker and operator who worked sewer stops and water leaks after hours and also for being on-call; carrying the on-call telephone.
- **Department 24** – overtime hours for weekend Plant operations duties

f. Financials

- **See report attached.**

g. Administration – Responses to previous Council meeting

- City Manager contacted Mr. Joe Maza to discuss his concerns with the abutting property's use of livestock type animals.
City Manager, Code Compliance Supervisor, Public Services Director conducted a site visit of both properties and followed up with Mr. Maza.
Animals are in compliance with the 100-foot boundary required by the City's livestock ordinance.
A letter will be sent to Mr. Maza's neighbor with code requirements for fencing of a non-residential use abutting a residential use.
- La Marque Transit Service – See report attached
- Animal Control Services – See report attached

JUDICIAL DEPARTMENT



**CITY OF LA MARQUE
COURT STATISTICS
November 2015**

Judicial Monthly Report
November 2015

	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total This Month PY	Prior Fiscal yr to date
Total Cases Pending First of Month	6050	1	9	2382	1950	530	10922	21719	9385	18599
Active Cases	2057	1	6	602	474	232	3372	6787	2229	4467
Inactive Cases	3993	0	3	1780	1476	298	7550	14706	7156	14732
New Cases Filed	416	0	0	73	63	6	558	1097	498	1157
Cases Reactivated	26	0	0	12	9	4	51	51	218	421
All Other Cases Added	0	0	0	0	0	0	0	0	0	0
Total Cases on Docket	2499	1	6	687	546	242	3981	7935	2945	6045
Dispositions Prior to Trial:										
Uncontested Dispositions	398	0	0	133	99	15	645	909	96	132
Dismissed by Prosecution	11	1	0	5	2	7	26	75	11	12
Dispositions at Trial:										
Convictions:										
Guilty Plea or Nolo Contendere	4	0	0	1	0	0	5	22	227	458
By the Court	0	0	0	0	0	0	0	3	74	205
By the Jury	0	0	0	0	0	0	0	0	0	0
Acquittals:										
By the Court	148	0	2	81	82	42	355	355	0	0
By the Jury	0	0	1	1	0	1	3	3	0	0
Dismissed by Prosecution	3	0	0	2	0	0	5	7	45	73
Compliance Dismissals:										
After Driver Safety Course	26						26	50	22	43
After Deferred Disposition	15	0	0	2	4	0	21	55	90	102
After Proof of Financial Responsibility	7						7	12	13	24
	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total Prior Month	Prior Fiscal yr to date
All Other Transportation Code Dismissals	14	0	0	1	0	0	15	31	16	29
All Other Dispositions	358	0	1	48	47	46	500	500	0	0
Total Cases Disposed	984	1	4	274	236	111	1610	2024	595	1083
Cases Placed on Inactive Status	100	0	0	58	46	11	215	383	150	533
Total Cases Pending End of Month:	5482	0	5	2181	1777	425	9865	20787	9288	18673
Active Cases	1415	0	2	355	264	120	2156	5528	2200	4449
Inactive Cases	4067	0	3	1826	1513	305	7714	15264	7088	14244
Show Cause Hearings Held	9	0	0	3	1	0	13	13	28	58
Cases Appealed:										
After Trial	4	0	0	1	0	6	11	11	2	6
Without Trial	6	0	0	5	0	1	12	16	0	0



**CITY OF LA MARQUE
COURT STATISTICS
November 2015**

	This Month Current Yr	Current Fiscal yr to date	This Month Prior Yr	Prior Fiscal yr to date
Juvenile/Minor Activity:				
Transportation Code Cases Filed	0	2	0	3
Non-driving Alcoholic Beverage Code Cases Filed	1	1	0	1
Driving Under Influence of Alcohol Cases Filed	0	0	0	0
Drug Paraphernalia Cases Filed	1	1	0	0
Tobacco Cases Filed	1	1	0	0
Failure to Attend School Cases Filed	0	0	0	0
Education Code Cases Filed (except fail to attend)	0	0	0	0
Curfew Violation Cases Filed	0	0	0	0
All Other Non-traffic Fine-only Cases Filed	3	6	3	8
Additional Activity:				
Magistrate Warnings:				
Class C Misdemeanors	6	10	5	7
Class A and B Misdemeanors	5	11	3	8
Felonies	2	3	2	8
Arrest Warrants Issued:				
Class C Misdemeanors	98	196	144	538
Capias Pro Fine Issued:				
Class C Misdemeanors	114	115	144	157
Emergency Protection Orders Issued	0	0	0	0
Stolen Property Hearings Held	0	0	0	0
Cases Satisfied by Community Service:				
Partial Satisfaction	1	1	1	1
Full Satisfaction	6	12	4	8
Cases Satisfied by Jail Time Credit	46	121	72	147
Fines, Court Costs and Other Amounts Collected:				
	Total this Month	Current Fiscal yr to date	Total This Month Prior Yr	Prior Fiscal yr to date
Kept by City	\$ 43,771.30	\$ 87,689.27	\$ 62,054.00	\$130,359.00
Remitted to State	\$ 23,844.24	\$ 43,274.64	\$ 27,872.00	\$ 58,346.00
Total	\$ 67,615.54	\$130,963.91	\$ 89,926.00	\$188,705.00

POLICE DEPARTMENT

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 12/01/2015 00:00:00 - 12/31/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	ABANDONED VEHICLE	0	1	5	6	0%	0:08:51	0:10:06	0:18:32	3:34:54	0:35:49
	ALARM	0	1	61	62	3%	0:03:45	0:05:26	0:06:56	16:16:13	0:15:45
	ANIMAL ASTRAY	0	1	2	3	0%	0:00:35	0:03:18	0:25:18	1:24:17	0:28:06
	ANIMAL COMPLAINT DOMESTIC	0	1	15	16	1%	0:07:36	0:08:47	0:18:42	8:44:06	0:32:45
	ASSAULT	0	1	14	15	1%	0:05:14	0:06:39	0:27:35	9:45:38	0:39:03
	ASSIST CITIZEN	0	14	46	60	3%	0:06:19	0:03:43	0:16:19	23:36:56	0:23:37
	ASSIST EMS	0	0	6	6	0%	0:02:04	0:03:37	0:07:15	1:17:35	0:12:56
	ASSIST OTHER AGENCY	0	13	32	45	2%	0:01:38	0:03:36	0:17:37	16:10:10	0:21:34
	ATTEMPT TO SERVE WARRANT	0	1	1	2	0%	0:00:20	0:07:37	0:21:39	0:59:11	0:29:36
	BAR CHECK	0	1	0	1	0%	0:00:00	0:00:00	0:01:56	0:01:56	0:01:56
	BOMB THREAT	0	0	1	1	0%	0:00:54	0:04:55	0:13:09	0:18:58	0:18:58
	BURGLARY OF BUILDING	0	0	9	9	0%	0:04:12	0:06:54	0:26:11	5:35:43	0:37:18
	BURGLARY OF HABITATION	0	0	8	8	0%	0:10:23	0:04:36	0:22:36	5:00:46	0:37:36
	BURGLARY OF MOTOR VEHICLE	0	0	10	10	0%	0:06:26	0:05:18	0:14:35	4:23:15	0:26:20
	BUSINESS CHECK	0	294	30	324	16%	0:00:05	0:04:03	0:10:09	59:32:14	0:11:02
	CHILD CUSTODY	0	0	5	5	0%	0:05:23	0:02:53	0:17:13	2:07:29	0:25:30
	CIVIL MATTER OR STANDBY	0	0	28	28	1%	0:16:34	0:06:30	0:35:19	26:33:14	0:56:54
	CODE ENFORCEMENT INVESTIGATION	0	12	1	13	1%	0:00:07	0:15:04	0:25:02	6:35:16	0:30:24
	CORRECTIONS TRANSPORT	0	2	0	2	0%	0:01:31	0:24:03	0:26:11	1:19:28	0:39:44
	CRIMINAL MISCHIEF	0	0	16	16	1%	0:04:28	0:17:54	0:20:16	11:22:36	0:42:40
	DEAD ON SCENE	0	0	3	3	0%	0:02:21	0:07:06	1:31:46	5:03:44	1:41:15
	DISTURBANCE	0	2	46	48	2%	0:02:13	0:03:01	0:25:23	23:56:17	0:29:55
	DRUNK OR INTOXICATED PERSON	0	0	9	9	0%	0:03:32	0:02:47	0:25:21	4:17:02	0:28:34

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DUP	0	0	1	1	0%	0:00:06	0:00:05	0:48:12	0:48:24	0:48:24
	FIRE - NON SPECIFIC	0	0	2	2	0%	0:00:45	0:03:39	0:22:20	0:53:29	0:26:45
	FIREWORKS	0	3	12	15	1%	0:03:09	0:04:01	0:06:00	3:11:48	0:12:47
	FRAUD - FORGERY - CC ABUSE	0	0	23	23	1%	0:09:37	0:08:39	0:23:05	15:50:58	0:41:21
	FSGI ACCIDENT	0	0	9	9	0%	0:09:59	0:04:40	0:16:17	4:21:58	0:29:06
	GENERAL INFORMATION CALL	0	0	3	3	0%	0:10:45	0:01:17	0:08:03	1:00:17	0:20:06
	HARASSMENT - ALL TYPES	0	0	7	7	0%	0:09:36	0:04:11	0:19:35	3:53:40	0:33:23
	JUVENILE PROBLEM	0	1	13	14	1%	0:06:55	0:05:47	0:14:45	5:57:37	0:25:33
	LITTERING AND ILLEGAL DUMPING	0	0	1	1	0%	0:13:33	0:05:16	0:05:52	0:24:41	0:24:41
	LOUD MUSIC OR NOISE	0	0	40	40	2%	0:11:34	0:06:43	0:09:28	18:12:37	0:27:19
	MENTAL HEALTH	0	0	5	5	0%	0:02:54	0:02:19	0:50:27	4:38:24	0:55:41
	MISCELLANEOUS	0	5	1	6	0%	0:03:41	0:02:14	0:43:50	4:49:38	0:48:16
	MISSING PERSON ADULT	0	1	1	2	0%	0:14:36	0:12:34	0:26:36	1:34:59	0:47:30
	NARCOTICS CRIMES	0	0	2	2	0%	0:03:24	0:04:17	0:21:50	0:59:01	0:29:31
	OPEN DOOR	0	6	4	10	0%	0:01:21	0:05:30	0:08:58	1:59:45	0:11:59
	OVERDOSE	0	0	1	1	0%	0:00:03	0:00:04	0:29:13	0:29:20	0:29:20
	PRISONER DETAIL	0	5	18	23	1%	0:00:42	0:05:24	0:46:21	19:38:57	0:51:16
	PROWLER	0	0	2	2	0%	0:00:23	0:03:08	0:09:39	0:26:19	0:13:10
	RECOVD CHILD/PERSON/RUNAWAY	0	0	3	3	0%	0:01:25	0:06:11	0:18:03	1:16:58	0:25:39
	REPOSESSION OF PERSONAL VEHICL	0	1	0	1	0%	0:00:00	0:00:00	0:26:41	0:26:41	0:26:41
	RESIDENTIAL CHECK	0	134	7	141	7%	0:03:05	0:03:02	0:10:43	30:14:21	0:13:03
	SEX CRIME	0	0	4	4	0%	0:23:15	0:06:15	0:15:52	3:01:30	0:45:23
	SHOTS FIRED	0	0	21	21	1%	0:08:47	0:03:51	0:12:42	8:22:43	0:23:56
	STRANDED MOTORIST	0	3	1	4	0%	0:02:25	0:12:59	0:18:00	1:27:24	0:21:51
	SUICIDE ATTEMPTED OR COMPLETED	0	0	7	7	0%	0:04:13	0:03:40	0:26:27	4:00:28	0:34:21
	SUPPLEMENTAL INFO TO PREV CASE	0	12	31	43	2%	0:08:53	0:04:07	0:27:28	27:06:49	0:37:50

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	THEFT / LOST PROPERTY	0	1	72	73	4%	0:10:06	0:09:32	0:24:10	51:56:12	0:42:41
	THREATS ALL CATEGORIES	0	0	15	15	1%	0:12:31	0:06:57	0:34:58	13:36:35	0:54:26
	TRAFFIC COMPLAINT	0	0	38	38	2%	0:03:35	0:07:46	0:10:40	13:02:32	0:20:36
	TRAFFIC STOP	0	520	1	521	25%	0:00:04	0:00:03	0:10:13	88:58:24	0:10:16
	UNCONSCIOUS PERSON	0	0	2	2	0%	0:02:01	0:00:49	4:30:43	9:07:05	4:33:33
	UNDESIRABLE PERSON	0	1	31	32	2%	0:04:51	0:05:27	0:19:38	15:13:14	0:28:32
	UNKNOWN REQUIRES EMS	0	0	1	1	0%	0:00:45	0:03:32	0:10:17	0:14:34	0:14:34
	WARRANT ARREST ON VIEW	0	2	24	26	1%	0:05:29	0:07:18	0:20:45	14:17:24	0:32:59
	WELFARE CHECK	0	0	33	33	2%	0:12:09	0:06:07	0:11:30	16:22:44	0:29:47
	Subtotals for No Summary Code	0	1039	784	1823	88%	0:05:23	0:05:49	0:25:46	625:54:28	0:35:10
	CHILD ABUSE NON SPECIFIC	0	1	0	1	0%	0:00:02	0:00:00	0:03:50	0:03:52	0:03:52
	CHILD CUSTODY	0	0	2	2	0%	0:13:13	0:06:05	0:25:37	1:29:50	0:44:55
	MISSING CHILD - NOT RUNAWAY	0	0	1	1	0%	0:06:28	0:04:58	0:09:39	0:21:05	0:21:05
	Subtotals for CAC	0	1	3	4	0%	0:06:34	0:05:32	0:13:02	1:54:47	0:23:17
	MAJOR ACCIDENT	0	0	15	15	1%	0:02:15	0:02:38	1:18:10	20:45:50	1:23:03
	MINOR ACCIDENT	0	0	43	43	2%	0:03:04	0:07:34	0:32:31	30:55:57	0:43:10
	Subtotals for MVA	0	0	58	58	3%	0:02:40	0:05:06	0:55:20	51:41:47	1:03:06
	RECOVERED OR FOUND PROPERTY	0	0	7	7	0%	0:21:17	0:05:48	0:09:49	4:18:25	0:36:55
	TRESPASSING	0	0	3	3	0%	0:02:42	0:06:57	0:21:55	1:34:43	0:31:34
	UNAUTH USE OF MOTOR VEHICLE	0	0	3	3	0%	0:04:31	0:10:27	0:11:18	1:18:50	0:26:17
	Subtotals for PROP	0	0	13	13	1%	0:09:30	0:07:44	0:14:21	7:11:58	0:31:35
	SEX OFFENDER VIOLATION	0	0	1	1	0%	0:00:20	0:00:00	0:00:00	0:05:11	0:05:11
	Subtotals for SEX	0	0	1	1	0%	0:00:20	0:00:00	0:00:00	0:05:11	0:05:11
	SUSPICIOUS CIRCUMSTANCES	0	10	56	66	3%	0:05:36	0:04:49	0:21:52	34:10:42	0:31:04
	SUSPICIOUS PERSON	0	12	33	45	2%	0:03:42	0:04:54	0:23:24	22:44:02	0:30:19

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SUSPICIOUS VEHICLE	0	16	29	45	2%	0:04:55	0:09:11	0:13:04	16:56:40	0:22:36
	VIOLATION OF PROTECTIVE ORDER	0	0	2	2	0%	0:25:47	0:08:40	0:33:10	2:15:14	1:07:37
	Subtotals for SUSP	0	38	120	158	8%	0:10:00	0:06:54	0:22:52	76:06:38	0:37:54
	FAMILY DISTURBANCE	0	0	7	7	0%	0:02:52	0:06:21	0:24:38	3:56:59	0:33:51
	SEXUAL ASSAULT	0	0	1	1	0%	0:00:20	0:03:18	0:46:49	0:50:27	0:50:27
	Subtotals for VICR	0	0	8	8	0%	0:01:36	0:04:50	0:35:44	4:47:26	0:42:09
	Subtotals for LMPD	0	1078	987	2065	100%	0:05:37	0:05:54	0:25:42	767:42:15	0:35:14

FIRE/EMS

La Marque Fire & Rescue

Unit Response Time Analysis

Alarm Date Between {12/01/2015} And {12/31/2015}

Response		Count	Percentage
Hrs	Mins		
	00	15	5.1%
	01	16	5.4%
	02	26	8.9%
	03	41	14.0%
	04	50	17.1%
	05	49	16.4%
	06	31	10.3%
	07	20	6.8%
	08	16	5.4%
	09	6	2.0%
	10	7	2.4%
	11	6	2.0%
	12	2	0.6%
	13	1	0.3%
	14	2	0.6%
	15	4	1.3%
01	07	1	0.3%

Overall Average Response Time: 00:05:13

NET COLLECTIONS

YEAR	2015			2016		
MONTH	10	11	12	1	2	3
	\$18,251.29	\$13,477.93				

YEAR						
MONTH	4	5	6	7	8	9

YTD TOTAL: \$31,729.22

YTD FEES PAID TO INTERMEDIX-----COLLECTION RATE

DATE	PAYMENT
10/2/2015	\$595.99
11/2/2015	\$130.12
12/2/2015	\$1,680.68

YTD TOTAL: \$2,406.79
AVERAGE PYMT: \$802.26

YTD Average: 14%

***Payments to Intermedix are calculated on collections during the previous month. The amount collected and fees paid to Intermedix may or may not reflect credits, refunds, or adjustments not yet processed and posted.**

YTD RESPONSES – TOTAL CURRENT CHARGES – BILLABLE ACCOUNTS

MONTH	YEAR	RESPONSES	NET CHARGES	BILLABLE
10	2015	123	\$124,586.88	107
11	2015	138	\$159,386.19	125
12	2015	139	\$168,532.74	118
01	2016			
02	2016			
03	2016			
04	2016			
05	2016			
06	2016			
07	2016			
08	2016			
09	2016			
YTD TOTALS:		400	\$452,505.81	350

City of La Marque

Fire Department

Month: December 1st to December 31st
Year: 2015

	Current Month: 12/01/15 to 12/31/15	Current Month/ Previous Year: 12/01/14 to 12/31/14	Previous month: 11/01/15 to 11/30/15	Fiscal Year to Date: 2015-2016	Previous Year to Date: 2014-2015
Fires-	7	5	4	15	20
Overpressures/ Explosions-	0	0	0	0	1
Rescue and EMS-	189	147	179	527	476
Haz-Mat-	6	1	8	19	16
Good Intent-	12	13	13	41	36
False Alarm-	5	8	16	33	16
Mutual Aid Received from(FIRE)-Texas City-	Unavailable				
Mutual Aid Given to (FIRE)- Texas City-	1				
Mutual Aid Received from(EMS)- Texas City-	Unavailable				
Mutual Aid Given to(EMS)- Texas City-	4				
Mutual Aid Received from(FIRE)-Bayou Vista-	0				
Mutual Aid Given to(FIRE)- Bayou Vista-	0				
Mutual Aid Received from (EMS)-Bayou Vista-	0				
Mutual Aid Given to (EMS)-Bayou Vista-	0				
Mutual Aid Rec'd (FIRE)-Galv. Fire-	0				
Mutual Aid Rec'd (FIRE)- Galv. Fire-	0				
Mutual Aid Rec'd (EMS)-Galv. EMS	4				
Mutual Aid Given to (EMS)-Galv. EMS	3				
Mutual Aid Rec. from(FIRE)Hitchcock	0				
Mutual Aid Given to (FIRE) – Hitchcock	1				
Mutual Aid Rec. (EMS) – Hitchcock	0				
Mutual Aid Given (EMS)-Hitchcock	2				
Mutual Aid Given to (EMS) – All Others	0				
Mutual Aid Given to (FIRE) – All Others	0				
Mutual Aid Received (EMS)- All Others-	0				
Mutual Aid Received from(Fire)- All Others-	0				

All others= Dickinson, Life Flight, PHI, Tiki Island, San Leon, Santa Fe, etc...

EMS CALL STATISTICS FY 2015-2015
La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH														
Disposition	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Encounters	123	138	138											
Transports	112	121	117											
Aeromedical	0	0	0											
Dead On Scene	1	3	2											
Refusals	10	14	20											

RESPONSE TIMES PER MONTH (minutes)														
Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Dispatch - Location	5	6	5											
Location - To Hospital	15	16	15											
To Hospital - At Hospital	13	9	8											
At Hospital - In Service	28	26	27											
Location - At Hospital	28	25	23											
Dispatch - At Hospital	34	32	28											
Dispatch - In Service	59	53	51											

CALL STATISTICS 2015
La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHSE	1 0%	0 0%	1 1%	0 0%	0 0%	2 1%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	5 0%
UTMBHosp	26 22%	18 17%	21 22%	28 22%	24 19%	31 24%	24 20%	25 20%	26 22%	21 18%	10 8%	4 3%	258 18%
HouMeStJon	1 0%	1 0%	0 0%	2 1%	3 2%	1 0%	0 0%	4 3%	0 0%	2 1%	0 0%	1 0%	15 1%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
CLRH	9 7%	8 7%	4 4%	7 5%	1 0%	10 7%	6 5%	7 5%	7 5%	12 10%	4 3%	5 4%	80 5%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Mainlnd	79 68%	76 72%	67 72%	86 69%	88 72%	85 65%	88 73%	86 69%	83 70%	75 67%	106 88%	107 91%	1026 73%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
BayAreaMed	0 0%	2 1%	0 0%	1 0%	5 4%	0 0%	2 1%	0 0%	1 0%	1 0%	0 0%	0 0%	12 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TOTAL	116 100%	105 100%	93 100%	124 100%	121 100%	129 100%	120 100%	123 100%	117 100%	111 100%	120 100%	117 100%	1396 100%

PATIENT DISPOSITION BY MONTH													
Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	131	124	122	136	147	142	142	138	132	123	138	139	1614
Transports	118 90%	105 84%	96 78%	124 91%	121 82%	129 90%	123 86%	123 89%	117 88%	112 91%	121 87%	117 84%	1406 87%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Dead On Scene	1 0%	5 4%	5 4%	0 0%	1 0%	2 1%	4 2%	1 0%	3 2%	1 0%	3 2%	2 1%	28 1%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Refusals	11 8%	14 11%	21 17%	12 8%	25 17%	11 7%	15 10%	14 10%	12 9%	10 8%	14 10%	20 14%	179 11%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	41 31%	28 22%	31 25%	34 25%	36 24%	38 26%	41 28%	37 26%	30 22%	22 17%	39 28%	39 28%	416 25%
1200-1759	45 34%	46 37%	42 34%	43 31%	50 34%	43 30%	49 34%	44 31%	47 35%	44 35%	47 34%	44 31%	544 33%
1800-2359	24 18%	32 25%	26 21%	34 25%	32 21%	40 28%	39 27%	42 30%	32 24%	37 30%	35 25%	39 28%	412 25%
0000-0559	20 15%	18 14%	23 18%	24 17%	29 19%	21 14%	13 9%	15 10%	23 17%	20 16%	17 12%	17 12%	240 14%

PATIENT AGE BY MONTH													
Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	3 2%	0 0%	5 0%
1-8	4 3%	3 2%	2 1%	4 3%	1 0%	3 2%	0 0%	3 2%	0 0%	2 1%	2 1%	1 0%	25 1%
9-12	2 1%	3 2%	1 0%	2 1%	1 0%	3 2%	0 0%	3 2%	3 2%	2 1%	3 2%	0 0%	23 1%

13-17	1 0%	3 2%	1 0%	2 1%	3 2%	3 2%	1 0%	3 2%	4 3%	4 3%	2 1%	5 3%	32 1%
18-25	13 9%	8 6%	12 9%	11 8%	9 6%	14 9%	10 7%	10 7%	8 6%	4 3%	12 8%	5 3%	116 7%
26-50	31 23%	29 23%	36 29%	44 33%	51 34%	32 22%	50 35%	43 31%	42 32%	42 34%	39 28%	41 29%	480 29%
51-75	53 40%	49 39%	45 37%	48 36%	54 36%	68 47%	63 44%	53 38%	50 38%	48 39%	57 41%	56 40%	644 40%
76-100	27 20%	27 21%	23 19%	21 15%	26 17%	19 13%	18 12%	21 15%	24 18%	20 16%	20 14%	30 21%	276 17%
>100	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	5 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
ALLERGY	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
ANIMALBITE	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Abd Pain	2 1%	6 4%	2 1%	4 2%	2 1%	2 1%	4 2%	4 2%	1 0%	2 1%	5 3%	2 1%	36 2%
Allergic Rx	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	0 0%	1 0%	3 2%	0 0%	0 0%	0 0%	7 0%
Animal Bite	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	2 0%

Assault	0 0%	0 0%	1 0%	1 0%	2 1%	1 0%	1 0%	0 0%	3 2%	1 0%	0 0%	0 0%	10 0%
Auto Ped	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	0 0%	0 0%	1 0%	2 1%	1 0%	8 0%
BACKPAIN	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Back Pain	1 0%	2 1%	1 0%	4 2%	3 2%	1 0%	5 3%	0 0%	0 0%	1 0%	1 0%	1 0%	20 1%
Burns	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	3 0%
CARREST	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	1 0%
CHESTPAIN	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	8 5%	8 0%
CO Poison	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%
CPR	2 1%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	3 2%	1 0%	9 0%
CUTS	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	2 0%
Cardiac	12 9%	9 7%	13 10%	18 13%	16 10%	20 14%	13 9%	10 7%	11 8%	13 10%	17 12%	9 6%	161 9%
Childbirth	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 1%	0 0%	1 0%	1 0%	6 0%
Choking	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	3 0%
DOS	1 0%	2 1%	3 2%	0 0%	0 0%	2 1%	2 1%	0 0%	1 0%	1 0%	2 1%	1 0%	15 0%

Diabetic	4 3%	9 7%	7 5%	4 2%	8 5%	3 2%	4 2%	1 0%	6 4%	5 4%	7 5%	4 2%	62 3%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
EYEINJURY	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Electrocution	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%
Eye Injury	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 0%
FALL	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	9 6%	9 0%
Falls	7 5%	8 6%	9 7%	8 5%	18 12%	7 4%	6 4%	12 8%	11 8%	12 9%	12 8%	5 3%	115 7%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
GSW/Stab	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 1%	1 0%	0 0%	5 0%
Headache	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	2 1%	1 0%	1 0%	0 0%	1 0%	4 2%	12 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	6 4%	1 0%	1 0%	0 0%	0 0%	0 0%	10 0%
Hemorrhage	0 0%	0 0%	2 1%	0 0%	2 1%	0 0%	2 1%	0 0%	1 0%	0 0%	0 0%	0 0%	7 0%
INTOX	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

MEDALERT	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MVA	15 11%	9 7%	6 4%	15 11%	9 6%	12 8%	11 7%	6 4%	7 5%	11 8%	12 8%	11 7%	124 7%
Medical	26 19%	27 21%	19 15%	32 23%	30 20%	42 29%	37 26%	40 28%	36 27%	35 28%	28 20%	39 28%	391 24%
Other	7 5%	6 4%	5 4%	2 1%	5 3%	4 2%	4 2%	2 1%	2 1%	0 0%	4 2%	4 2%	45 2%
Overdose	3 2%	1 0%	2 1%	0 0%	3 2%	7 4%	3 2%	1 0%	6 4%	3 2%	0 0%	2 1%	31 1%
Person Down	1 0%	0 0%	1 0%	0 0%	1 0%	1 0%	3 2%	1 0%	2 1%	0 0%	0 0%	0 0%	10 0%
Psych	3 2%	0 0%	2 1%	0 0%	3 2%	0 0%	1 0%	2 1%	1 0%	1 0%	3 2%	1 0%	17 1%
Respiratory	24 18%	16 12%	27 22%	25 18%	21 14%	7 4%	9 6%	18 13%	16 12%	9 7%	13 9%	15 10%	200 12%
Seizures	8 6%	8 6%	13 10%	6 4%	5 3%	5 3%	10 7%	13 9%	6 4%	9 7%	8 5%	9 6%	100 6%
Service Call	2 1%	0 0%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	2 1%	1 0%	1 0%	10 0%
Stroke	3 2%	2 1%	3 2%	3 2%	3 2%	5 3%	6 4%	2 1%	5 3%	3 2%	3 2%	0 0%	38 2%
Trauma	3 2%	2 1%	1 0%	2 1%	2 1%	3 2%	4 2%	7 5%	5 3%	4 3%	8 5%	1 0%	42 2%
Unconscious	3 2%	6 4%	5 4%	5 3%	11 7%	15 10%	7 4%	14 10%	4 3%	5 4%	5 3%	7 5%	87 5%
Unknown	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	3 0%

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Dispatch - Location	6	5	5	5	5	5	5	5	5	5	6	5	5
Location - To Hospital	16	18	17	16	15	14	15	15	16	15	16	15	16
To Hospital - At Hospital	11	11	11	12	12	12	11	11	11	13	9	8	11
At Hospital - In Service	37	35	38	36	38	35	31	29	30	28	26	27	32
Location - At Hospital	26	27	25	27	25	26	25	27	27	28	25	23	26
Dispatch - At Hospital	32	32	31	33	31	31	31	32	33	34	32	28	32
Dispatch - In Service	68	63	62	66	63	62	58	57	59	59	53	51	60

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {12/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.43%	\$3,000	100.00%
111 Building fire	1	0.43%	\$0	0.00%
113 Cooking fire, confined to container	1	0.43%	\$0	0.00%
118 Trash or rubbish fire, contained	1	0.43%	\$0	0.00%
140 Natural vegetation fire, Other	1	0.43%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.43%	\$0	0.00%
160 Special outside fire, Other	1	0.43%	\$0	0.00%
	7	3.07%	\$3,000	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.43%	\$0	0.00%
321 EMS call, excluding vehicle accident with	170	74.56%	\$0	0.00%
322 Motor vehicle accident with injuries	10	4.38%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	3.50%	\$0	0.00%
	189	82.89%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	5	2.19%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.43%	\$0	0.00%
	6	2.63%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	2	0.87%	\$0	0.00%
531 Smoke or odor removal	1	0.43%	\$0	0.00%
550 Public service assistance, Other	2	0.87%	\$0	0.00%
551 Assist police or other governmental agency	2	0.87%	\$0	0.00%
554 Assist invalid	2	0.87%	\$0	0.00%
	9	3.94%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	4	1.75%	\$0	0.00%
611 Dispatched & cancelled en route	7	3.07%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.43%	\$0	0.00%
	12	5.26%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.43%	\$0	0.00%

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {12/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
721 Bomb scare - no bomb	1	0.43%	\$0	0.00%
733 Smoke detector activation due to	1	0.43%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.43%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.43%	\$0	0.00%
	5	2.19%	\$0	0.00%

Total Incident Count: 228

Total Est Loss:

\$3,000

LIBRARY DEPARTMENT

La Marque Public Library

Report for December 2nd – December 29th



Mission: La Marque Public Library provides materials and services to help community residents obtain information to meet their needs: personally, educationally, and professionally. Special emphasis is placed on supporting students at all academic levels to stimulate the minds of young children in reading and learning. "The Library serves as a learning and educational center for all residents of the community." (ALA Planning and Role Setting for Public Libraries, 43)

La Marque Public Library is open to the public 39 hours a week. We had a total of 2,122 visitors this month.

Our top 200 members checked out a total of 1,413 items.

This month, patrons have saved a total of \$33,980 by checking out items at LMPL.

Items

La Marque Public Library staff processed and added **103** items to our collection.

Circulation Statistics

We had 2,056 items circulate this month. Tuesdays continue to be our busiest day of the week.

Customers borrowed 68 eBooks through our OverDrive database this month.

There are currently 517 items checked out that are not overdue items.

We had a total of 32 ILLs (Interlibrary Loans-Shipped and Received).

Online Catalog Use

There were 575 external searches performed via our online library catalog (Biblionix).

Computer Use

La Marque Public Library customers are allotted one two-hour session per day. Library visitors who are not cardholders are allotted one 30-minute session per day.

Guest computer log-ins are issued to community members and visitors who do not have a library card. All library visitors wishing to use the computers are asked to show proof of ID to use guest computers. We urge all library visitors residing in Galveston County to obtain a library card.

There were 776 patron log-in sessions. Total computer time used by patrons was 608 hours.

Along with general web surfing, customers used library computers for job searches, completing applications, writing resumes, checking email, doing homework and for accessing various personal documents such as bank statements, tax forms, proof of insurance, legal forms, W-2s and paystubs.

Reference Assistance

La Marque Public Library staff provides reference assistance to our patrons by answering a variety of questions. We answered a recorded 283 questions this month. Examples of the types of reference questions answered include “How do I get a library card?” and “Where can I locate divorce or tax forms?”

Volunteers

Our volunteers worked at total of 11 hours.

New Patrons Registered

The library added 51 new patrons (cards) this month.

Training/Professional Development

- December 15th – Ingram Training – Staff was trained in the ordering process and shown helpful features for creating lists for easier ordering of books and media.
- December 17th – Social Media for the Library – Texas State Library Webinar attended by Terri Walker.

Programs/Outreach

Adult Programs - 9
of attendees - 4

Children Programs - 27
of attendees - 525

Teen Programs - 0
of attendees - 0

Meetings Attended

- December 8th – Amy Miller attended a Gulf Coast Reads committee meeting in Houston.

Other Services

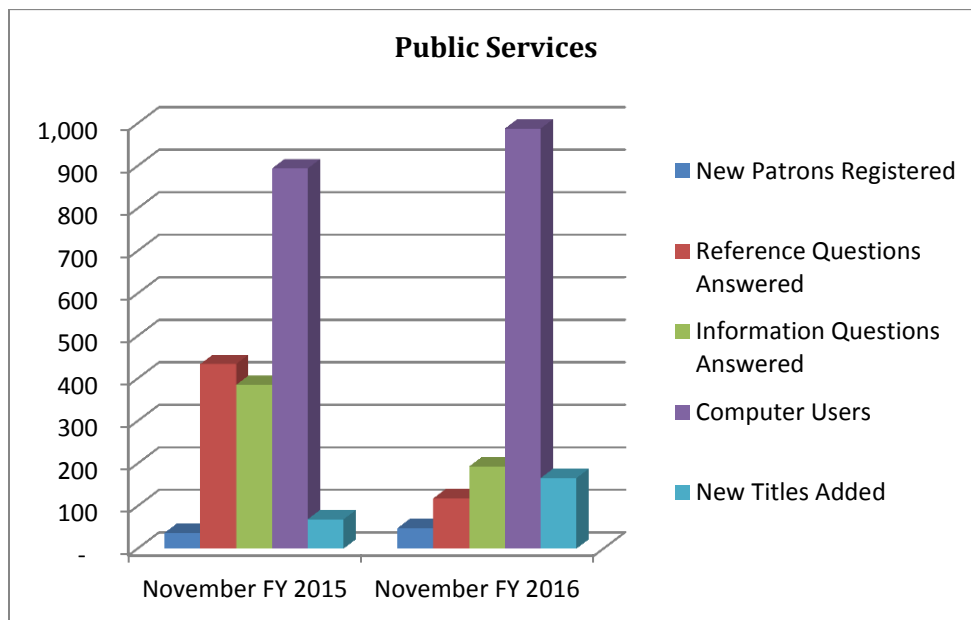
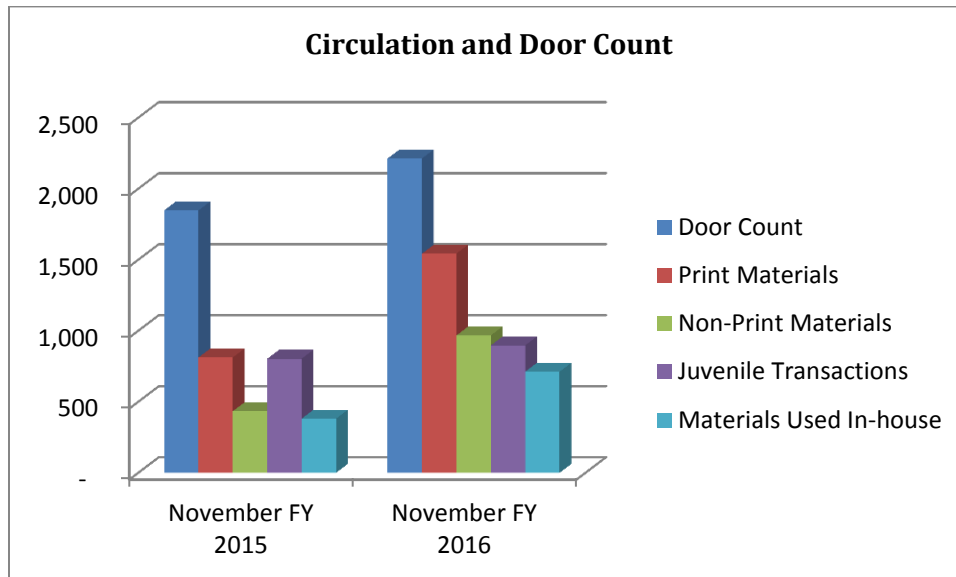
- Printing
- Faxing
- Copying
- Laminating

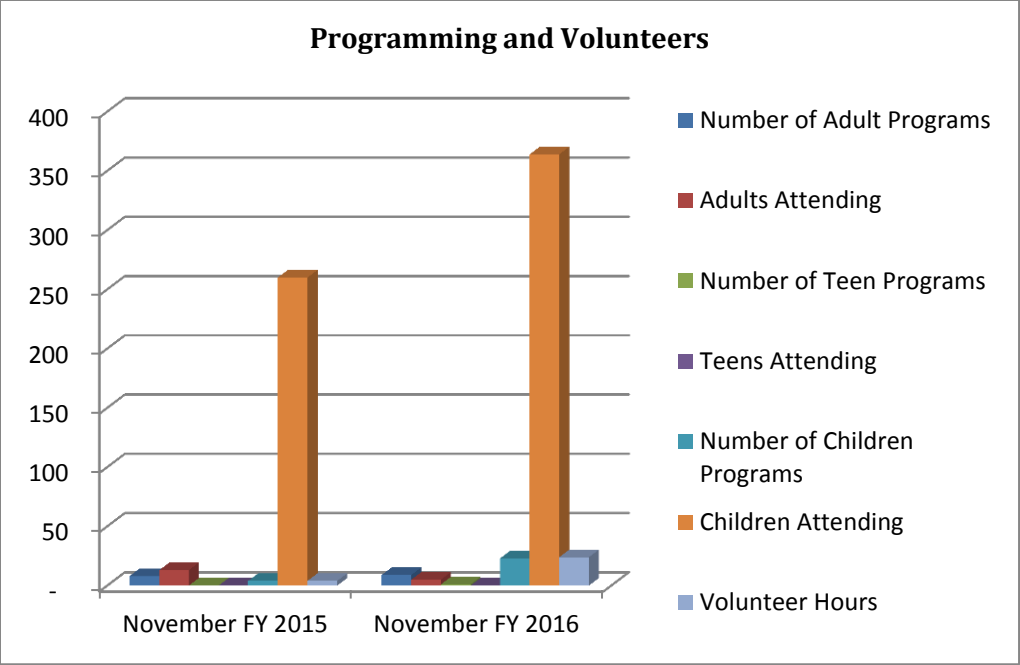
Library Happenings

- The Jolly Jamboree on December 10th was a huge success with over 50 people attending and having a great time—especially when Santa showed up for pictures and stories! Participants also enjoyed holiday crafts, hot chocolate and cookies. Local students from Musical Beginnings provided entertainment.

- The new LED sign was installed in front of the Library and looks great. We get positive comments daily and people are happy that Norma Gremillion's name is on it.
- We are pleased to have a new partnership with the Early Childhood Learning Center and have added three ongoing outreach programs at their school. ECLC serves Pre-K, Kindergarten and Head Start students in La Marque. The Library supports them by providing programs that highlight early literacy skills.
- OverDrive database use continues to be popular with our customers. OverDrive allows the library to digitally lend eBooks, audiobooks, music and videos to cardholders. After items are checked out and downloaded, customers may read and listen on their phone, laptop or tablet. The Library offers training sessions by appointment for customers wishing to learn how to use OverDrive.

La Marque Public Library Statistics November FY2016

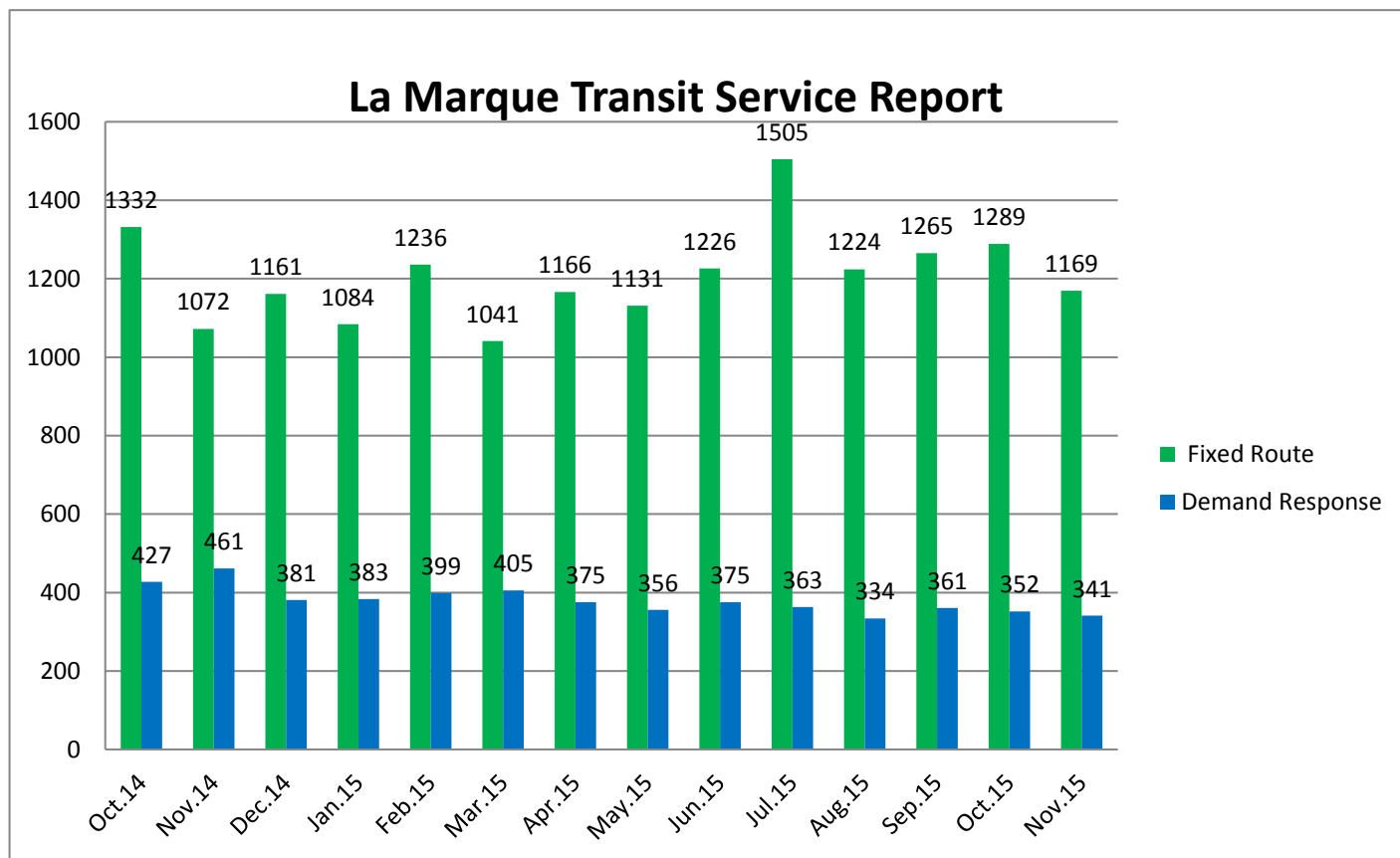




MONTH-TO-YEAR
La Marque Public Library

	MONTHLY TOTALS			YEAR TO DATE TOTALS		
Description	November FY 2015	November FY 2016	%Change 2015 vs 2016	November 2015 Previous Year	November 2016 This fiscal year	% Change 2015 vs 2016
DOOR COUNT	1,847	2,213	20%	6,848	7,055	3%
CIRCULATION STATISTICS						
Print Materials	812	1,543	90%	3,517	4,241	21%
Non-Print Materials	434	967	123%	1,489	2,202	48%
Juvenile Transactions	803	897	12%	2,464	2,533	3%
Materials Used In-house	381	712	87%	1,612	1,856	15%
PUBLIC SERVICES						
New Patrons Registered	37	48	30%	213	182	-15%
Reference Questions Answered	434	118	-73%	1,295	706	-45%
Information Questions Answered	385	193	-50%	1,404	808	-42%
Computer Users	894	988	11%	3,198	1,257	-61%
New Titles Added	69	166	141%	224	503	125%
PROGRAM ATTENDANCE						
Number of Adult Programs	8	9	13%	29	28	-3%
Adults Attending	13	5	-62%	39	13	-67%
Number of Teen Programs	0	1	0%	0	2	
Teens Attending	0	-	0%	0	-	
Number of Children Programs	4	23	32%	9	69	667%
Children Attending	260	364	40%	352	1,082	207%
Volunteer Hours	4	24	500%	16	32	100%
RESOURCE SHARING						
Inter-Library Loan Requests	14	18	29%	60	65	8%

La Marque Transit Service Report		
Month	Fixed Route	Demand Response
Oct.14	1332	427
Nov.14	1072	461
Dec.14	1161	381
Jan.15	1084	383
Feb.15	1236	399
Mar.15	1041	405
Apr.15	1166	375
May.15	1131	356
Jun.15	1226	375
Jul.15	1505	363
Aug.15	1224	334
Sep.15	1265	361
Oct.15	1289	352
Nov.15	1169	341
Dec.15		



PUBLIC SERVICES

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT

Cyndi Efird

2015 / November	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTH	Nov
	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11-30	TOTALS	2014
Calls / Customers							
Water Leaks	1	4	4	11	1	21	27
Sewer Stops	15	10	8	8	4	45	58
Leak at Meter	0	0	0	0	0	0	4
Low Pressure / No Water	0	0	0	0	0	0	7
Dress-Ups	0	0	0	0	0	0	1
Billing Department	11	25	33	3	0	72	78
Blue Cart / Trash Pick Up	10	6	4	3	1	24	34
Wednesday Pick Up	12	5	8	0	0	25	25
Bulk Pick Up	0	0	1	0	0	1	1
Co-Compliance	0	1	0	2	0	3	6
Pot Holes	2	2	1	2	1	8	1
Street Repair	0	0	1	0	0	1	2
Ditch/Drainage	0	0	0	1	0	1	1
Dirt Request	1	0	2	1	2	6	0
Culverts	0	3	0	0	0	3	2
Mowers / Mowing	1	1	0	2	0	4	0
Street Signs	0	0	1	2	0	3	0
Traffic Lights	0	0	0	0	0	0	2
Street Light Outage	2	0	0	0	0	2	1
Street Light Request	0	0	0	0	0	0	1
Director	5	9	1	0	0	15	19
Superintendent	3	0	1	0	0	4	4
PW/UT Dept Supervisors	5	7	5	0	0	17	34
City Manager	1	0	0	0	0	1	1
City Hall Admin Assist.	0	1	0	0	0	1	4
Human Resource	0	1	0	0	0	1	0

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT

Cyndi Efird

2015 / November	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11-30	TOTALS	2014
Calls / Customers							
City Clerk	0	0	0	0	0	0	0
Inspections	0	0	0	0	0	0	4
Animal Control	0	0	0	0	0	0	1
Mosquito Spray	0	1	0	0	0	1	0
Locates	1	0	0	0	0	1	2
LM's	0	0	0	0	0	0	0
Customer at Window	12	5	8	0	0	25	21
Recycling	2	0	0	0	0	2	0
Community Service	1	0	1	0	0	2	11
Gas Company	0	0	1	0	0	1	1
Miscellaneous Calls	7	14	5	7	0	33	62
Totals						323	415

Nov. 4th - attended Christmas party meeting

Nov 5 - attend Cemetery Board meeting

Nov 11th - attended Christmas party meeting

Nov 19th - attended Christmas party meeting

Nov 19th - attended Parks Board meeting

**CITY OF LA MARQUE
PARKS DEPARTMENT MONTHLY REPORT
Murphy Smith**

2015 /November

SCHEDULED WORK

COMPLETED WORK

PARK MAINTENANCE	WK 1	WK 2	WK 3	WK 4	WK 5	Month	2014	DESCRIPTION OF WORK
	1/7	8/14	15/21	22/28	29/30	Totals	TOTALS	
Bayou City Park	3	0	0	3	1	7	3	empty trash; mowed & weed-eated
Bird Sanctuary	3	24	4	0	0	31	1	mowed & weed-eated
Highland Bayou Park	9	5	4	0	0	18	50	clean restrooms; mowed & weed-eated
Jaycee Park	4	0	0	0	0	4	4	empty trash; mowed & weed-eated
Lagana Park	3	0	0	6	0	9	4	empty trash; mowed & weed-eated
Martin Luther King Jr. Park	3	0	5	0	0	8	4	empty trash; mowed & weed-eated
Mahan Park	16	8	8	0	1	33	18	clean restrooms; mowed & weed-eated
Westlawn Park	4	0	0	0	1	5	4	empty trash; mowed & weed-eated
GENERAL MAINTENANCE								DESCRIPTION OF WORK
City Hall	3	0	4	0	0	7	58	mowed & weed-eated
Library / Walter Feigle Park	3	0	4	0	16	23	172	mowed & weed-eated
Police Department	3	0	4	0	0	7	2	mowed & weed-eated
La Marque Cemetery	3	24	0	4	0	31	2	mowed & weed-eated
La Marque Sign @ Hwy 3	3	0	0	0	0	3	2	mowed & weed-eated
Kirsten esplanade	3	0	4	0	0	7	1	mowed & weed-eated
Lake Rd. / Grebb / Charity	3	0	0	8	0	11	2	mowed & weed-eated
LM property / Aid & Guidance	3	0	4	0	0	7	1	mowed & weed-eated
Bus Stops	3	0	0	0	3	6	7	empty trash
WEEKEND DUTIES								DESCRIPTION OF WORK
Highland Bayou Park	0	0	0	0	0	0	0	Pavilion rental clean-up
Weekly Total Hours	72	61	41	21	22	217	335	
Comments:								

RIGHT-OF-WAY & ROAD MAINTENANCE DIVISION
ACTIVITY REPORT
MURPHY SMITH

2015 / November

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	November
	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11-30	TOTALS	2014
STREETS							
Utility Patch	5	0	0	0	0	5	0
Man Hours	56	0	0	0	0	56	0
Culverts-Linear Feet Set	60	0	0	0	0	60	20
Man Hours	64	0	0	0	0	64	16
Trimming Tree Limbs-Man Hours	0	8	0	0	8	16	32
Driveway Tie In-Man Hours	0	0	8	5	0	13	0
Traffic Sign Repair - Man Hours	28	8	0	0	0	36	24
Potholes Filled	324	0	0	0	0	324	154
Man Hours	48	0	0	0	0	48	64
Repaired Driveways	0	0	0	0	0	0	1
Man Hours	0	0	0	0	0	0	8
Grading Ditch - Linear Feet Cut	0	0	20	0	0	20	0
Man Hours	0	0	16	0	0	16	0
Mowing Man Hours	16	0	0	0	0	16	0
Sweeping - Man Hours	24	8	8	0	0	40	16
Grate Repair - Man Hours	0	0	0	0	0	0	0
Weed-eat - Man Hours	0	0	0	16	8	24	20
Dress-up - Man Hours	0	0	0	0	0	0	0
Check Drains & Ditches	26	0	0	0	0	26	34
Man Hours	42	0	0	0	0	42	24
Safety Meetings	0	0	0	0	0	0	1

SPECIAL PROJECTS

11/15-11/21 - Hanging Christmas lights/ornaments/Christmas tree - 136 man hrs
11/22-11/28 - Hanging Christmas lights/ornaments/Christmas tree - 106 man hrs
Installed new Jaycee Park sign - 8 man hrs

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

**2015 /November
Utility 22**

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11-30	TOTALS	2014
WATER							
Water leaks repaired	4	3	3	9	0	19	19
Residential Water Taps	0	0	0	0	0	0	0
Commercial Water Taps	0	0	0	0	0	0	0
Remote Read Meters Installed	0	0	0	0	0	0	0
Low Pressure City Side	0	0	0	0	0	0	1
Low Pressure Customer Side	0	0	0	1	0	1	0
Meter Boxes & Lids Replaced	0	0	0	0	0	0	0
Water Turned On/Off - Citizens	0	2	0	0	0	2	0
Rusty Water Inquires	0	0	0	0	0	0	0
Bad Taste/Smelly Water	0	0	0	0	0	0	1
Fire Hydrants							
Fire Hydrants Installed	0	0	0	0	0	0	0
Fire Hydrants Repaired	0	0	0	0	0	0	0
Fire Hydrants Serviced	0	0	0	0	0	0	0
SPECIAL PROJECTS							

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

2015 / November
Utility 22

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11-30	TOTALS	2014
SEWER							
Sewer Stoppages Resolved	16	10	13	18	7	64	54
Sewer Lines Repaired	0	0	0	0	0	0	4
Residential Sewer Taps	0	0	0	0	0	0	0
Commercial Sewer Taps	0	0	0	0	0	0	0
Clean-Out Tops Replaced	0	0	0	0	0	0	0
Clean-Outs Installed	0	0	0	0	0	0	13
Sewer Lines Installed	0	0	0	0	0	0	0
Manhole Repaired	0	0	0	0	0	0	0
Manhole Installed	0	0	0	0	0	0	0
Lines Locate, Water & Sewer	8	0	3	0	0	11	2
Miscellaneous							
Dress-Ups	0	3	2	1	0	6	0
Saw Cuts	0	0	0	0	0	0	0
Valves Replaced	0	0	0	0	0	0	0
Total Work Orders						103	94
Projects by LF							
Feet of Water Mains Installed (LF)	0	0	0	0	0	0	0
Sewer Lines Cleaned (LF)	0	0	0	0	0	0	0
Feet of Sewer Line T.V.'d (LF)	0	0	0	0	0	0	0
Feet of Sewer Main Replaced (LF)	0	0	0	0	0	0	50
Smoke Testing Done (LF)	0	0	0	0	0	0	0
Culverts Cleaned (LF)	0	0	0	0	0	0	0

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / November	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
Utility 24	11/1-11/7	11/8-11/14	11/15-11/21	11/16-11/28	11/29-11/30	TOTALS	2014
WWTP							
Rain Fall	1.2	0.1	1.2	0	0.2	2.7	5.5
Flow Total MG/D	34.304	15.495	16.101	13.132	3.287	82.319	44.05
Lb. of CL2 used	1745	990	885	845	225	4690	3145
Lb. of SO2 used	1028	536	515	408	130	2617	1767
Plant Man Hours	77	66	80	32	11	266	312
Bio Solids Removed/Tons	0	0	0	0	0	0	0
Raw TSS Avg. mg/l						103.8	162.8
Raw BOD tes/Avg.						95	125.3
Raw Total Cu Avg.mg/l						0.0293	0.47
Raw NH3-3 Avg. mg/l						15.6	26.588
Effluent CBOD test/Avg.						2.1	2
Effluent TSS Avg. mg/1						2.6	2.7
Effluent NH-3N Avg.mg/L						4.41	0.295
Raw Total CU mg/L						0.0045	0.0026
Enterro						13	2.0000
Route Wells & Lift Stations							
Distribution System-Total Surface Water MG/D	17.866	17.191	17.435	17.394	4.649	74.535	71.467
Total Well Water MGD	0	0	0.001	0.003	16	16.004	0.005
Lb. of CL2 used	19	43	42	26	16	146	116
Lb. of Ammonia Used	4	6	7	6	4	27	12
Total # of CL2 Residual Samples	77	77	77	77	22	330	330
Number of Water Bacteriology Samples	15	0	0	0	0	15	15

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / November	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
Utility 24						TOTALS	2014
Collection System - Total							
Lift Station Pump Hours	1348.9	868.1	683.4	680.2	190.4	3771	2065.3
Man Hours Wells Station	31.5	31.5	31.5	31.5	9	135	135
Safety Meetings	0	1	0	0	0	1	1
Dead ends Flushed	22	25	24	21	11	103	96
Fire Hydrants Weed-eated	22	20	26	21	6	95	48

CL2 = CHLORINE

MGD = MILLION GALLON DAY

SO2 = HYDROGEN SULFIDE

BOD = BIOCHEMICAL OXYGEN DEMAND

CU = COPPER

NH-3N = AMMONIA

MAINTENANCE DIVISION
ACTIVITY REPORT
Jason Hubbell

2015 / November	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Nov
Utility 24	11/1-11/7	11/8-11/14	11/15-11/21	11/22-11/28	11/29-11/30	TOTALS	2014
PREVENTATIVE MAINTENANCE							
Lift Pumps	2	1	2	0	0	5	6
Valves	0	0	0	0	0	0	0
Electric Motors	1	0	0	0	0	1	1
Electric Panels	1	1	1	0	0	3	3
Vent Fans	0	0	0	0	0	0	2
Blowers	1	0	0	0	0	1	0
Belts	3	0	0	0	0	3	3
Floats	0	3	3	0	0	6	5
Well Sites	1	0	0	0	0	1	2
Clean Up @ Well Sites	1	1	1	0	0	3	2
Troubleshoot Problems	2	1	2	1	0	6	8
CORRECTIVE MAINTENANCE							
Replaced Belts	0	0	3	0	0	3	0
Replaced Bearings	0	0	0	0	0	0	0
Replaced Motors	0	0	0	0	0	0	0
Replaced Seals	1	0	0	0	0	1	0
Replaced Pumps	0	0	0	0	0	0	0
Replace wear Parts	1	0	0	0	0	1	3
Replace Valves	0	0	0	0	0	0	0
Replace Floats	0	3	0	0	0	3	1
Replace Gauges	0	0	1	0	0	1	0
Replace Electrical Parts	2	1	1	0	0	4	9
Change Oil in Pumps	1	1	3	0	0	5	5
Clean Up Lift Stations	1	0	0	0	0	1	0
Total						48	50

SPECIAL PROJECTS

Galveston County Health District


 Animal Services Division
 Animal Resource Center - Monthly Report by Jurisdiction

City: La Marque
 Month: Nov 2015
 Completed By: Marissa Worsham

ANIMALS:**Incoming Animals: 45**

Incoming Field	26
Incoming Shelter	19

Outgoing Animals-Disposition Method: 46

Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Disposal Request by Owner	Quarantine Return	Died in Care
7	0	4	10	0	25	0	0	0

Includes 0
Owner
Request Euth

CALLS: 50**Average Response Time**

0:36 (hours)

0 Assist Law Enforcement

Animal Not Found
Animal Picked Up
Dead on Arrival
Incident Closed
Other

1 Other

Animal Not Found
Animal Picked Up
Dead on Arrival
Incident Closed
1 Warning(s)

0 Trap Pick Up/Drop Off

Animal Not Found
Animal Picked Up
Trap Set Up/Pick up

2 Code Violation

Animal Not Found
Animal Picked Up
Conference w/Owner/Complainant
1 Incident Closed
1 Warning(s)

0 Owner Surrender

Animal Not Found
Animal Picked Up
Conference w/Owner/Complainant
Incident Closed
Return to Owner

1 Unrestrained/Property

Animal Not Found
Animal Picked Up
Conference w/Owner/Complainant
Incident Closed
1 Return to Owner

1 Contained by Citizen/Trap

Animal Not Found
1 Animal Picked Up
Dead on Arrival
Incident Closed
Other

1 Sick/Injured

Animal Not Found
1 Animal Picked Up
Citation(s)/Notice(s) Issued
Incident Closed

0 Welfare Check/Neglect

Animal Not Found
Animal Picked Up
Conference w/Owner/Complainant
Other

5 General Follow Up

Animal Not Found
Animal Picked Up
1 Citation(s)/Notice(s) Issued
3 Incident Closed
1 Warning(s)

35 Stray

Animal Not Found
18 Animal Picked Up
3 Citation(s)/Notice(s) Issued
5 Incident Closed
1 Other
2 Unable to Locate
6 Warning(s)

2 Wildlife Assist

Animal Not Found
1 Animal Picked Up
Conference w/Owner/Complainant
Incident Closed
1 Unable to Locate

ADDITIONAL INFORMATION:**Quarantined**

1

Bite Reports

2

Citations Issued

1

Notices Issued

3

Registration

0

Included in Total Calls

Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction

City: La Marque
Month: Oct 2015
Completed By: Marissa Worsham

ANIMALS:

Incoming Animals: 43		Outgoing Animals-Disposition Method: 41								
Incoming Field	24	Adoptions	Died in Care	Escaped	Euthanized	Disposal Request by Owner	Foster	Quarantine Return	Rescued by Group	Redeemed by Citizen
Incoming Shelter	19	15	0	0	13	1	1	0	3	8

Includes 0
Owner
Request Euth

CALLS: 83

Average Response Time :40 (hours)		
2 <u>Assist Law Enforcement</u> Animal Not Found 2 Animal Picked Up Dead on Arrival Incident Closed Other	14 <u>Other</u> Animal Not Found Animal Picked Up Citation(s)/Notice(s) Issued 4 Incident Closed 2 Other 2 Return to Owner 1 Unable to Capture 5 Warning(s)	7 <u>Trap Pick Up/Drop Off</u> 3 Animal Picked Up 4 Trap Set Up/Pick up
0 <u>Cat Nuisance</u> Animal Not Found Animal Picked Up Dead on Arrival Incident Closed Other	0 <u>Owner Surrender</u> Animal Not Found Animal Picked Up Dead on Arrival Incident Closed Other	0 <u>Unrestrained/Property</u> Animal Not Found Animal Picked Up Conference w/Owner/Complainant Conference w/Owner/Complainant Other
0 <u>Contained by Citizen/Trap</u> Animal Not Found Animal Picked Up Dead on Arrival Incident Closed Other Return to Owner	2 <u>Sick/Injured</u> 1 Animal Not Found 1 Animal Picked Up Conference w/Owner/Complainant Incident Closed Other	5 <u>Welfare Check/Neglect</u> Animal Not Found Animal Picked Up 4 Citation(s)/Notice(s) Issued 1 Incident Closed Other Warning(s)
0 <u>Dog Attack-Animals</u> Animal Not Found Animal Picked Up Conference w/Owner/Complainant Incident Closed Return to Owner	48 <u>Stray</u> 17 Animal Not Found 12 Animal Picked Up 4 Citation(s)/Notice(s) Issued 1 Conference w/Owner/Complainant 3 Incident Closed 2 Other 1 Unable to Capture 8 Warning(s)	4 <u>Wildlife Assist</u> 1 Animal Not Found 3 Animal Picked Up Conference w/Owner/Complainant Incident Closed Other

ADDITIONAL INFORMATION:

Quarantined	0	Included in Total Calls
Bite Reports	1	
Licenses Issued	0	
Citations Issued	2	
Notices Issued	8	
Registration	3	

Galveston County Health District


 Animal Services Division
 Animal Resource Center - Monthly Report by Jurisdiction

City: La Marque
 Month: Sept 2015
 Completed By: Paula Compton

ANIMALS:**Incoming Animals:****48**

Incoming Field	26
Incoming Shelter	22

Outgoing Animals-Disposition Method:**53**

Adoptions	Died in Care	Escaped	Euthanized	Disposal Request by Owner	Other	Quarantine Return	Rescued by Group	Redeemed by Citizen
10	0	0	23	1	0	0	12	7

Includes 1
Owner
Request Euth

CALLS:**64****Average Response Time**0:32 (hours)**1****Assist Law Enforcement**

Animal Not Found
 Animal Picked Up
 Citation/Notice Issued
 Incident Closed
 1 Return to Owner

2**Impromper Tethering**

1 Citation/Notice Issued
 1 Conference w/Owner/Complainant
 Incident Closed
 Other

39**Stray**

11 Animal Not Found
 16 Animal Picked Up
 1 Citation/Notice Issued
 2 Conference w/Owner/Complainant
 2 Incident Closed
 1 Other
 1 Return to Owner
 3 Trap Set Up/Pick up
 2 Unable to Capture

2**Wildlife Assist**

Animal Not Found
 1 Animal Picked Up
 Dead On Arrival
 1 Incident Closed
 Other

0**Barking Nuisance**

Animal Not Found
 Citation/Notice Issued
 Conference w/Owner/Complainant
 Incident Closed
 Other

5**Other**

3 Animal Picked Up
 1 Citation/Notice Issued
 1 Dead on Arrival
 Incident Closed
 Other

5**Trap Pick Up/Drop Off**

Animal Not Found
 1 Animal Picked Up
 4 Trap Set Up/Pick up

5**Contained by Citizen/Trap**

Animal Not Found
 5 Animal Picked Up
 Escaped During Transfer
 Incident Closed
 Other
 Return to Owner

0**Owner Surrender**

Animal Not Found
 Animal Picked Up
 Dead on Arrival
 Incident Closed
 Other

0**Unrestrained/Property**

Animal Not Found
 Animal Picked Up
 Conference w/Owner/Complainant
 Incident Closed
 Other

0**Dog Attack-Animals**

Animal Not Found
 Animal Picked Up
 Conference w/Owner/Complainant
 Incident Closed
 Return to Owner

2**Sick/Injured**

1 Animal Not Found
 1 Animal Picked Up
 Conference w/Owner/Complainant
 Dead on Arrival
 Other

3**Welfare Check/Neglect**

1 Animal Not Found
 1 Animal Picked Up
 Report Not Valid
 Conference w/Owner/Complainant
 1 Incident Closed

ADDITIONAL INFORMATION:**Quarantined**0**Bite Reports**0**Citations Issued**2**Notices Issued**3**Registration**2

Included in Total Calls

Galveston County Health District



Animal Services Division

Animal Resource Center - Monthly Report by Jurisdiction

October 2015

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method										
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Died in Care	Quarantine Return	Dead on Arrival
Bayou Vista	1	2	0	0	0	2	0	0	0	1	0	0	0
Clear Lake Shores	0	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	6	6	1	4	1	0	11	1	1	0	0	0
Hitchcock	18	7	8	0	3	3	0	7	0	0	1	0	0
Kemah	4	1	4	0	0	0	0	2	0	0	0	0	0
La Marque	24	19	15	1	3	8	0	13	0	1	0	0	0
Santa Fe	0	3	11	1	4	0	0	4	0	0	0	0	0
Texas City	110	112	81	11	22	17	0	83	4	1	1	0	0
Tiki Island	0	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	69	61	17	3	11	15	0	50	1	1	1	0	0
Totals	226	211	142	17	47	46	0	170	6	5	3	0	0

Calls/Reasons For Calls

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Contained by Citizen or Trap	Other	Owner Surrender	Sick or Injured	Stray	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist	Bite Reports
Bayou Vista	3	1:02	0	0	1	0	0	2	0	0	0	0	0
Clear Lake Shores	0	0:00	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	0:00	0	0	0	0	0	0	0	0	0	0	0
Hitchcock	23	0:18	0	4	1	0	1	14	0	0	2	0	1
Kemah	16	1:13	1	5	0	0	0	0	5	0	0	5	0
La Marque	83	0:40	2	0	14	0	2	48	7	0	5	4	1
Santa Fe	0	0:00	0	0	0	0	0	0	0	0	0	0	0
Tiki Island	0	0:00	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	148	1:50	0	0	11	0	3	101	21	0	4	3	5
Totals	273	0:33	3	9	27	0	6	165	33	0	11	12	7

Additional Information

Jurisdiction	Citations Issued	Notices Issued	Registration
Bayou Vista	0	1	2
Clear Lake Shores	0	0	1
Dickinson	0	0	0
Hitchcock	0	1	0
Kemah	1	0	0
La Marque	2	8	3
Santa Fe	0	0	4
Texas City	0	0	21
Tiki Island	0	0	0
Unincorporated	2	15	32
Totals	5	25	63

Notes:

Physical Count of animals at ARC on 10/31/15: 255

Galveston County Health District

CORRECTED

Animal Services Division

Animal Resource Center - Monthly Report by Jurisdiction

November 2015

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method										
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Quarantine Return	Died in Care	Dead on Arrival
Bayou Vista	0	0	0	0	0	0	0	0	0	0	0	0	0
Clear Lake Shores	0	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	1	5	2	0	0	0	5	0	0	0	0	0
Hitchcock	12	8	2	2	2	4	0	12	1	0	0	0	0
Kemah	11	0	0	0	0	0	0	13	0	0	0	0	0
La Marque	26	19	7	0	4	10	0	25	0	0	0	0	0
Santa Fe	0	2	4	0	3	1	0	3	0	0	0	0	0
Texas City	92	88	49	7	13	29	0	80	7	2	0	2	0
Tiki Island	0	1	0	0	0	0	0	0	1	0	0	0	0
Unincorporated	52	54	44	0	8	16	0	38	3	0	0	1	0
Totals	193	173	111	11	30	60	0	176	12	2	0	3	0

Calls/Reasons For Calls

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Code Violation	Contained by Citizen or Trap	General Follow Up	Other	Owner Surrender	Sick or Injured	Stray	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist	Bite Reports
Bayou Vista	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Clear Lake Shores	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Hitchcock	21	0:34	0	0	5	1	2	0	1	9	0	0	0	3	0
Kemah	16	1:04	1	0	10	0	0	0	0	1	0	0	0	4	0
La Marque	50	0:36	0	2	1	5	1	0	1	35	0	1	0	2	2
Santa Fe	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Tiki Island	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	148	0:47	0	17	3	3	6	0	4	105	0	0	1	6	3
Totals	235	0:20	1	19	19	9	9	0	6	150	0	1	1	15	5

Additional Information

Jurisdiction	Citations Issued	Notices Issued	Registration
Bayou Vista	0	0	1
Clear Lake Shores	0	0	0
Dickinson	0	0	1
Hitchcock	0	1	0
Kemah	0	0	0
La Marque	1	3	0
Santa Fe	0	1	2
Texas City	0	0	11
Tiki Island	0	0	1
Unincorporated	9	8	12
Totals	10	13	28

Notes:

Physical Count of animals at ARC on 11/31/15: 222

Galveston County Health District



Animal Services Division

Animal Resource Center - Monthly Report by Jurisdiction

September 2015

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method											
	Incoming Field	Incoming Shelter	Adoptions	Died in Care	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Foster	Quarantine Return	Rescued by Group	Redeemed by Citizen	Other	Dead on Arrival
Bayou Vista	0	2	0	0	0	1	1	1	0	0	0	0	0	0
Clear Lake Shores	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	34	33	17	1	0	38	1	0	0	1	4	7	0	0
Hitchcock	7	12	5	0	0	16	0	0	0	0	1	2	0	0
Kemah	0	10	0	0	0	2	0	0	0	0	1	0	0	0
La Marque	26	22	10	0	0	22	1	1	0	0	12	7	0	0
Santa Fe	24	40	13	1	0	29	0	0	1	0	2	3	0	0
Texas City	153	84	58	1	2	107	5	1	0	3	22	17	1	0
Tiki Island	0	0	1	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	42	27	3	0	0	13	0	0	0	0	2	2	0	0
Totals	287	230	107	3	2	228	8	3	1	4	44	38	1	0

Calls/Reasons For Calls

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Barking Nuisance	Contained by Citizen or Trap	Dog Attack-Animals	Improper Tether	Other	Owner Surrender	Sick or Injured	Stray	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist	Bite Reports
Bayou Vista	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clear Lake Shores	3	0:28	0	0	0	0	0	0	0	1	1	0	0	0	0	1
Dickinson	39	0:18	0	0	4	0	0	1	0	3	39	0	0	2	1	1
Hitchcock	33	0:59	1	0	0	0	0	0	0	0	20	6	0	1	4	1
Kemah	7	0:41	0	0	2	0	0	0	0	1	2	0	0	0	1	1
La Marque	64	0:32	1	0	5	0	2	5	0	2	39	5	0	3	2	0
Santa Fe	34	1:02	0	0	4	0	0	0	1	0	26	0	0	0	0	3
Tiki Island	2	0:42	1	0	0	0	0	0	0	1	0	0	0	0	0	0
Unincorporated	78	0:41	3	0	3	0	0	2	0	1	64	0	0	2	1	2
Totals	260	0:35	6	0	18	0	2	8	1	9	191	11	0	8	9	9

Additional Information

Jurisdiction	Citations Issued	Notices Issued	Registration
Bayou Vista	0	0	1
Clear Lake Shores	0	0	0
Dickinson	0	3	2
Hitchcock	0	2	2
Kemah	0	0	0
La Marque	2	3	2
Santa Fe	2	7	3
Texas City	0	0	27
Tiki Island	0	0	0
Unincorporated	2	8	13
Totals	6	23	49

Notes:

Physical Count of animals at ARC on 9/30/15: 251

FINANCIALS



City of La Marque
Budget vs Actual
November 2015

General Fund		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:	Budget	FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Property Taxes	2,965,579	180,002.85	211,123.28	196,301.21	7%	234,654.29	-16%
Sales Tax	3,317,000	8.41	1,980.21	8.41	0%	1,980.18	-100%
Franchise Fees	861,000	1,985.44	2,260.93	2,088.84	0%	2,485.99	-16%
Other Taxes	98,000	536.55	667.80	1,144.65	1%	1,522.20	-25%
Licenses and Permits	617,700	26,877.50	15,040.50	49,783.45	8%	31,661.60	57%
Fines and Forfeits	809,830	43,184.25	59,309.54	87,887.98	11%	121,169.35	-27%
Charges for Services	109,790	7,672.12	4,687.75	19,147.11	17%	11,233.18	70%
Fire and Ambulance Services	464,500	30,779.93	33,752.37	57,099.20	12%	72,522.59	-21%
Investment Earnings	3,000	494.73	210.62	1,043.62	35%	373.16	180%
Miscellaneous Revenues	6,412	32.10	34.80	200.15	3%	(31.57)	-734%
Reimbursements	35,000	3,083.33	2,250.00	6,166.66	18%	5,625.00	10%
Intergovernmental	499,993	5,000.00	-	5,000.00	1%	5,000.00	0%
General Fund - Total Revenues	9,787,804	\$ 299,657.21	\$ 331,317.80	\$ 425,871.28	4%	\$ 488,195.97	-15%
Expenditures:		November	November	Year To Date	Benchmark	Year To Date	Change
General Government Division	Budget	FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Administration	381,073	13,798.74	14,464.39	27,454.83	7%	20,785.65	32%
Finance	435,737	32,882.63	28,075.70	52,447.70	12%	48,250.54	9%
Inspection	334,110	12,564.93	31,673.62	17,645.63	5%	40,738.19	-57%
Judicial	403,188	22,593.67	24,699.37	39,502.05	10%	43,061.48	-8%
City Clerk	100,577	7,016.67	10,710.18	11,363.68	11%	15,575.85	-27%
Library	244,649	16,775.53	14,905.07	29,009.26	12%	26,459.09	10%
Information Technology	156,949	12,355.92	6,282.84	16,894.53	11%	11,291.95	50%
Fund Expenditures	921,344	145,670.12	160,961.53	153,036.18	17%	174,913.99	-13%
	2,977,628	\$ 263,658.21	\$ 291,772.70	\$ 347,353.86	12%	\$ 381,076.74	-10%
Public Safety Division	Budget	November	November	Year To Date	Benchmark	Year To Date	Change
	FY 2016	FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Police	3,466,757	233,150.97	427,950.92	407,985.03	12%	609,571.56	-33%
Animal Control	91,907	-	-	-	0%	-	#DIV/0!
Emergency Management	33,547	-	-	-	0%	-	#DIV/0!
Fire/EMS	2,330,696	146,180.01	159,169.44	234,623.20	10%	287,514.55	-18%
Fire Marshal	0	111.98	-	199.43	#DIV/0!	-	
Subtotal of PSD Expenditures	5,922,908	\$ 379,442.96	\$ 587,120.36	\$ 642,807.66	11%	897,086.11	-40%
Public Works Division	Budget	November	November	Year To Date	Benchmark	Year To Date	Change
	FY 2016	FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Parks	0	417.02	3,920.86	1,107.11	#DIV/0!	8,415.94	-87%
Shop/Service	0	245.86	3,182.50	421.23	#DIV/0!	5,512.82	-92%
PW Admin	0	-	3,396.63	-	#DIV/0!	6,682.08	-100%



City of La Marque Budget vs Actual November 2015										
Street	895,328		50,123.54	71,983.96		82,703.43	9%	95,194.41	-13%	
Subtotal of PWD Expenditures	895,328	\$	50,786.42	\$	82,483.95	\$	84,231.77	9%	\$ 115,805.25	-37%
General Fund - Total Expenditures	9,795,864	\$	693,887.59	\$	961,377.01	\$	1,074,393.29	11%	\$ 1,393,968.10	-30%
Revenues over Expenditures	(8,060)	\$	(394,230.38)	\$	(630,059.21)	\$	(648,522.01)		\$ (905,772.13)	
Beginning Unassigned Fund Balance:							3,411,169.35			
Estimated Ending Fund Balance:							2,762,647.34			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

* Finance staff is still working on fiscal year end closing as of 12/28/15. Numbers are not finalized until audit completes.



City of La Marque
Budget vs. Actual
November 2015

Utility Fund		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Budget							
Operating Revenue	3,849,000	343,838.19	306,458.95	673,069.84	17%	601,496.15	12%
Other Revenue	339,000	54,426.58	11,463.89	63,957.17	19%	17,682.37	262%
Utility Fund - Total Revenues	4,188,000	\$ 398,264.77	\$ 317,922.84	\$ 737,027.01	18%	\$ 619,178.52	16%
Expenditures:		November	November	Year To Date	Benchmark	Year To Date	Change
Budget		FY 2016	FY 2015	FY 2016	17%	FY 2015	%
UB/Accounting	231,934	14,171.12	17,396.58	25,337.78	11%	28,673.79	-12%
Utility Line Maint	778,025	38,863.84	30,909.65	60,128.87	8%	45,419.54	32%
Water & Sewer Operations	2,365,775	133,959.37	194,460.35	162,423.41	7%	215,428.84	-25%
Debt Service	324,001	45,221.74	22,610.84	45,221.74	14%	22,610.84	100%
Equipment Maintenance	0	-	10,184.94	-	#DIV/0!	14,113.29	-100%
Storm Water	27,825	76.94	-	76.94	0%	308.48	-75%
Fund Expenditures	988,726	97,768.20	86,058.18	106,375.96	11%	91,968.39	16%
Utility Fund - Total Expenditures	4,716,287	\$ 330,061.21	\$ 361,620.54	\$ 399,564.70	8%	\$ 418,523.17	-5%
Capital Project-Hwy 3 @ Cedar						133,964.24	
Revenues over Expenses	(528,287)	68,203.56	(43,697.70)	337,462.31		66,691.11	
Cash and Cash Equivalent Balance as of 11/30/15:				4,667,458.96			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

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CITY OF LA MARQUE
Budget vs. Actual
November 2015

Debt Service		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:	Budget	FY 2016	FY 2015	FY 2016	17%	FY 2015	%
Property Taxes	479,000	32,289.26	20,483.30	34,472.43	7%	23,647.49	46%
Other Revenue	500	88.94	32.42	175.94	35%	57.18	208%
Debt Service Fund - Total Revenues	479,500	\$ 32,378.20	\$ 20,515.72	\$ 34,648.37	7%	\$ 23,704.67	32%
Expenditures:	Budget	November	November	Year To Date	Benchmark	Year To Date	Change
Debts	475,789	-	-	-	0%	-	#DIV/0!
Debt Service Fund - Total Expenditures	475,789	\$ -	\$ -	\$ -	0%	\$ -	#DIV/0!
Revenues over Expenditures	3,711	32,378.20	20,515.72	34,648.37		23,704.67	
Beginning Balance: (Estimated and unaudited)				639,922.25			
Ending Balance:				674,570.62			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

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CITY OF LA MARQUE
Budget vs. Actual
November 2015

HOT Fund		November	November	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2016	FY 2015	FY 2016	17%	FY 2015	%
	Budget						
Occupancy Tax Collected	100,000	2,274.38	5,820.31	3,986.52	4%	6,311.03	-37%
Other Revenue	1,000	77.94	27.57	154.17	15%	48.41	218%
HOT Fund - Total Revenues	101,000	2,352.32	5,847.88	4,140.69	4%	6,359.44	-54%
Expenditures:		FY 2016	FY 2015	FY 2016	17%	FY 2015	%
	Budget						
Interconnect Transit System	40,000	-	3,333.33	-	0.00%	3,333.33	-100%
PROFESSIONAL FEES	50,000	-	-	-	0.00%	-	#DIV/0!
Promotional within CLM	2,500	-	-	-	0.00%	-	#DIV/0!
BAYOU FEST	75,627	2,615.46	205.72	20,970.46	27.73%	9,192.25	128%
CHRISTMAS EVENT	55,070	-	-	-	0.00%	-	#DIV/0!
CITY PROMOTION - TC-LM C OF C	25,000	-	-	-	0.00%	-	#DIV/0!
Transfer Out - General Fund	0	-	-	-	#DIV/0!	-	#DIV/0!
	248,197	\$ 2,615.46	\$ 3,539.05	\$ 20,970.46	8.45%	\$ 12,525.58	40%
	(147,197)	(263.14)	2,308.83	(16,829.77)		(6,166.14)	
Estimated Beginning Fund Balance:				681,851.71			
Estimated Ending Fund Balance:				665,021.94			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

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CITY OF LA MARQUE
Cash and Investments
As of 11/30/15

Funds	Amounts
General Fund	3,476,383.67
Utility Fund	4,667,458.96
Utility Restricted Investment	185,858.48
Westside Construction Fund	28,088.75
Equipment Replacement Fund	496,301.86
Library Fund	3,373.87
PD Child Outreach Program	6,228.39
Hotel Motel Fund	660,693.71
Drug Seizure Fund	8,142.67
Home Program Grant	38,552.46
Debt Service Fund	674,629.28
Utility Debt Service Fund	0.00
PID Funds	6,253.10
EDC	4,364,513.27
Equipment Maintenance Fund	33,272.91
CDBG Grant	22,119.00
CDBG Disaster	231,030.05
2005 CO Capital Projects	496,170.98
2007 CO Capital Projects	755,428.05
Section 8 Housing Grant	144,805.19
Sanitation	388,383.92
Disasters Fund	300.00
Parks Fund	60,574.16
Court Technology	29,058.87
Court Security	62,385.81
Child Safety	39,614.65
LEOSE Training Fund	16,764.15
Health Reimbursement Account	(1,294.00)
Clean City Fund	48,800.47
PEG	124,630.43
Donations Fund	55,839.33
Cemetery Fund	25,591.27
Fire Reserve	31,594.11
Library Grants Fund	3,203.68
Capital Improvements	
	17,184,751.50

*Note-Cash and investments excluded amounts held in GCWA



FINANCIAL HIGHLIGHTS (UNAUDITED)

November 30, 2015

GENERAL FUND

REVENUES (Overall decreased by 15%)

- Property taxes decreased by 16%. This could be due to timing of tax revenues collection before peak.
- Sales tax collections for October and November sales activities will be shown in December and January financial reports. Sales tax collections in October and November reflect August and September sales activities.
- Licenses and permits revenues increased by 57% mainly due to building permits increase of \$16,075.
- Charges for services increased by 70% mainly due to release of liens increase of \$6,800.
- Fines and forfeitures decreased by \$33,281.37.
- Fire and ambulance service revenues decreased by \$15,423.
- Investment interest increased from \$373.16 fiscal year 2015 vs. \$1,043.62 fiscal year 2016.

EXPENDITURES (Overall decreased by 29%)

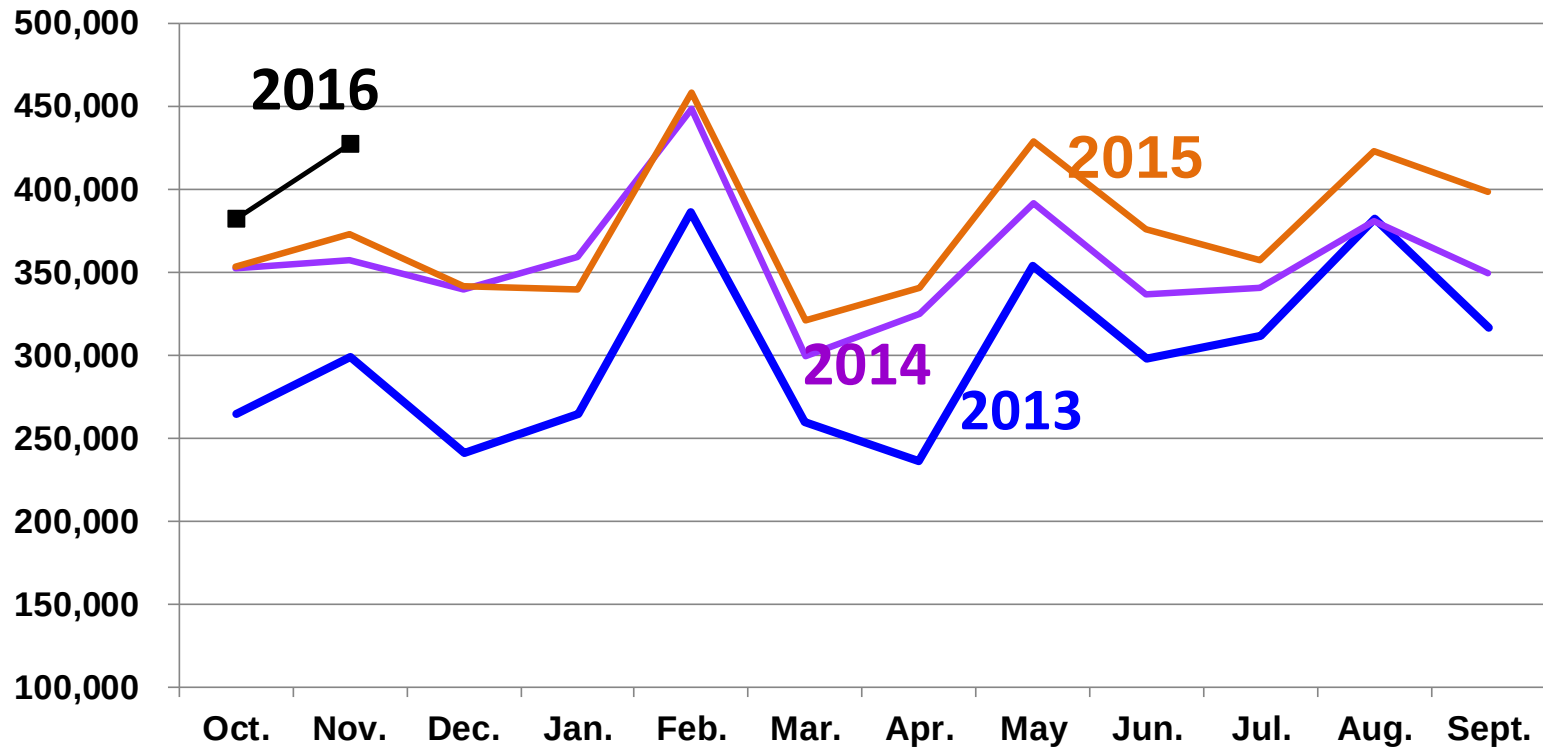
Highlights contributing increase include the following:

- Development Services – Personnel (decreased 57%) mainly due to personnel and professional services.
- City Clerks decreased by \$4,212 mainly due to election cost.
- IT increased by \$5,602 mainly due to website application services.
- Police decreased by \$201,587 mainly due to capital outlay last year and different approach allocating workers comp expenditure.
- Fire/EMS decreased 18%- Mainly due to different approach allocating workers comp expenditure.
- Public Services decreased by \$31,574 mainly due to different approach allocating workers comp expenditure.

Note: Finance staff is still working on fiscal year end (9/30/2015) closing as of 12/30/2015. All numbers are not finalized until audit completion.



SALES TAX REVENUES





SALES TAX COLLECTIONS

	2012-13	2013-14	2014-15	2015-16	Variance	% Change
Oct	264,325	352,526	353,446	382,100	28,654	8
Nov	299,200	357,165	372,772	427,185	54,413	15
Dec	241,257	339,503	341,659			
Jan	264,532	359,397	339,457			
Feb	386,596	448,418	458,158			
Mar	260,134	299,908	321,205			
Apr	236,103	325,346	340,790			
May	353,815	392,219	429,148			
Jun	297,696	336,816	376,517			
Jul	311,276	340,341	357,680			
Aug	382,332	380,637	423,549			
Sept	<u>316,585</u>	<u>349,540</u>	<u>398,631</u>			
Total	<u>\$ 3,613,851</u>	<u>\$4,281,816</u>	<u>\$4,513,052</u>	<u>\$809,285</u>	<u>\$83,067</u>	<u>11</u>

**CITY OF LA MARQUE
ECONOMIC DEVELOPMENT CORPORATION
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING
November 30, 2015**

APPROVED DEC 10 2015 

City of LaMarque
Economic Development Corporation
Investment Schedule
as of November 30, 2015

	Beginning Balance	Deposits	Withdrawals	Monthly Interest Earnings	Accumulated Fiscal Year Interest	Ending Balance
TEXPOOL 449/848300001	1,420,684.40	0.00	0.00	129.00	245.54	1,420,813.40
LOGIC 6012995002	1,915,462.89	0.00	0.00	257.67	523.66	1,915,720.56
LOGIC - Revitalization 6012995003	373,248.02	3,000.00 *	0.00	50.21	101.75	376,298.23
Texas First Bank MM 11036103	35,765.95	0.00	0.00	4.41	8.97	35,770.36
DWS 6540001279	325.10	0.00	0.00	5.17	10.30	330.27
MNB - Moody Nat'l. Bank 600004478	100,000.00	0.00	0.00	42.47	83.56	100,000.00
MNB - Moody Nat'l. Bank 1011835	100,000.00	0.00	0.00	42.46	83.56	100,000.00
Texas First Bank 10141331	200,801.22					200,801.22
Investment Totals	4,146,287.58	3,000.00	0.00	531.39	1,057.34	4,149,734.04

* Deposit in Transit - 12/01/15

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED BALANCE SHEET
FISCAL YEAR 2015-16
Month Ending November 30, 2015

	<u>EDC</u>
<u>ASSETS:</u>	
Cash	214,833
Sub-Total	<u>214,833</u>
Investments:	
Investments - General	3,536,864
Investments - Restricted/Revitalization	376,298
Certificates of Deposit - Texas First	200,801
Money Market -Texas First	35,770
Sub-Total	<u>4,149,734</u>
Receivables	258
Land & Improvements	3,335,986
Accumulated Amortized-Depreciation	
Capitalized Interest & Cost	
Total Assets	<u>7,700,810</u>
<u>LIABILITIES / EQUITY:</u>	
Liabilities:	
Accrued T.M.R.S.	991
Dental Insurance	41
Worker's Comp. Payable	-206
Fort Dearborn Life Ins.	-8
Accounts Payable	350
Total Liabilities	<u>1,167</u>
Equity:	
Reserved for Capital Assets	933,904
Reserved for Revitalization	93,980
Unreserved:	6,671,759
Total Equity	<u>7,699,643</u>
Total Liabilities / Equity	<u>7,700,810</u>

Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2015-16
FOR THE PERIOD ENDED November 30, 2015

	BUDGET	YEAR TO DATE	%
REVENUES:			
1/2 Cent Sales Tax	\$ 1,000,000	3	0
Insurance Proceeds	-	-	-
Interest / Investments	2,500	1,057	42
Sale of Assets	-	-	-
Miscellaneous Income	-	-	-
Revitalization - Assets Exchange	-	-	-
Revitalization - Rental	18,000	6,000	33
Revitalization - ROW Permits	-	-	-
Miscellaneous Donations	-	-	-
Reserve for Sams	-	-	-
TOTAL REVENUES:	1,020,500	7,060	\$ 1

OPERATING EXPENSES:

City Supported:

Operating Supplies	4,000	7	0
Janitorial Supplies	300	-	-
General Insurance	5,000	-	-
Communications	4,500	-	-
Utilities	2,750	-	-
Accounting Services	35,000	5,833	17
Clerical Services	2,000	333	17
Total City Supported	53,550	6,174	12

General Operating:

Car Allowance	-	-	-
Uniforms, Maint & Safety Gear	-	-	-
R & M - Facilities	10,000	-	-
R & M - Equipment	1,000	-	-
Professional Fees	35,000	5,925	17
Executive Director	113,386	15,624	14
Advertising & Promotion	25,000	1,406	6
Travel - Education & Training	7,500	500	7
Dues, Memberships, & Subscriptions	16,500	540	3
Grants	375,000	37,500	10
Public Improvements	10,000	-	-
Blight Reduction Pilot Program	25,000	-	-
Mowing - Landscaping / Maintenance	5,000	607	12
Total General Operating	623,386	62,101	10

Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
CURRENT PERIOD EXPENDITURE DETAIL
November 30, 2015

<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>Account Total</u>
19-2010-00-00	Operating Supplies	<u>6.99</u>	6.99
19-3040-00-00	Repair & Maintenance - Equipment	<u> </u>	0.00
19-3020-00-00	Mowing/Landscaping/Maintenance	<u>607.31</u>	607.31
19-4030-00-00	General Insurance	<u> </u>	0.00
19-4040-00-00	Professional Fees	<u>5,897.78</u>	5,897.78
19-2031-00-00	Car Allowance	<u> </u>	0.00
	Executive Director		
19-1010-01-00	Salary	6,410.60	
19-1020-01-00	Longevity	414.00	
19-1060-01-00	Payroll Taxes	560.33	
19-1065-01-00	Retirement (TMRS)	649.69	
19-1070-01-00	Group Health Ins.	484.13	
19-1075-01-00	Worker's Compensation	21.16	
19-2031-01-00	Car Allowance	<u>500.00</u>	9,039.91
19-4050-00-00	Advertising & Promotional	<u>350.00</u>	350.00
19-4051-00-00	Accounting Services	<u>2,916.67</u>	2,916.67
19-4052-00-00	Clerical Services	<u>166.66</u>	166.66
19-4060-00-00	Travel - Education & Training	<u> </u>	0.00
19-4071-00-00	Dues, Memberships, & Subscriptions	<u>540.00</u>	540.00
19-5010-00-00	Communications	<u> </u>	0.00
19-5020-00-00	Utilities	<u> </u>	0.00
19-6000-00-00	Grants	<u>37,500.00</u>	37,500.00
19-6001-00-00	Public Improvements	<u> </u>	0.00
19-7050-00-00	FM 1764 Sewer Project	<u> </u>	0.00
19-7070-00-00	Land	<u>3,933.05</u>	3,933.05
TOTAL EXPENDITURES FOR THE CURRENT PERIOD			<u><u>60,958.37</u></u>



**CITY OF LA MARQUE
PARKS FUND
November 2015**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2015	2,668.00	1,334.00	1,334.00	0.00	1,334.00	1,334.00	0.00
November 2015	2,010.00	1,005.00	1,005.00	0.00	1,005.00	1,005.00	0.00
December 2015				0.00			0.00
January 2016				0.00			0.00
February 2016				0.00			0.00
March 2016				0.00			0.00
April 2016				0.00			0.00
May 2016				0.00			0.00
June 2016				0.00			0.00
July 2016				0.00			0.00
August 2016				0.00			0.00
September 2016				0.00			0.00
	\$ 4,678.00	\$ 2,339.00	\$ 2,339.00	0.00	\$ 2,339.00	\$ 2,339.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 11/01/2015

\$63,248.38

REVENUES

Donations	1,005.00
Interest on Investments	4.76
Total Revenues	\$1,009.76

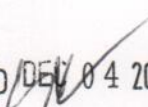
EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
11/06/15 - Anytime Lock & Safe	Locks for Electrical Boxes @ HBP	308.16
11/06/15 - Vulcan Construction Material	Limestone for Highland Bayou Park	2,377.19
11/19/15 - Mabe's Hauling & Sandpit	Bank Sand for Mahan Park	196.00
11/19/15 - A to Z Fence Company	Chain Link Fence for Mahan Park	995.00
11/19/15 - Vulcan Construction Material	Limestone for Highland Bayou Park	748.88
11/30/15 - Adjustment from Oct. Expense	Adjustment to Plaque Installation Expense (10/15/15)	-941.25
	Total Expenses	\$3,683.98

ENDING CASH & INVESTMENT BALANCE 11/30/2015

\$60,574.16

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods

APPROVED  04 2015



**CITY OF LA MARQUE
CLEAN CITY FUND
November 2015**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2015	2,668.00	1,334.00	1,334.00	0.00	1,334.00	1,334.00	0.00
November 2015	2,010.00	1,005.00	1,005.00	0.00	1,005.00	1,005.00	0.00
December 2015				0.00			0.00
January 2016				0.00			0.00
February 2016				0.00			0.00
March 2016				0.00			0.00
April 2016				0.00			0.00
May 2016				0.00			0.00
June 2016				0.00			0.00
July 2016				0.00			0.00
August 2016				0.00			0.00
September 2016				0.00			0.00
	\$ 4,678.00	\$ 2,339.00	\$ 2,339.00	0.00	\$ 2,339.00	\$ 2,339.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 11/01/2015

\$47,851.84

REVENUES

Donations	1,005.00
Interest on Investments	3.62
Total Revenues	\$1,008.62

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
11/19/15 - Roy V Robison	Driver for Community Service	60.00
	Total Expenses	\$60.00

ENDING CASH & INVESTMENT BALANCE 11/30/2015

\$48,800.46

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods

APPROVED  3 2015



City of La Marque

Balance Sheet

CEMETERY FUND

November 30, 2015

Assets

Current assets:	Fiscal Year 2015	Fiscal Year 2016
Cash	674.77	2,574.77
Investments	23,012.16	23,016.50
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	23,686.93	25,591.27

Total assets	23,686.93	25,591.27
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Liabilities and Fund Balance

Current liabilities:	2015	2016
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	2015	2016
Available Fund Balance	32,900.00	23,686.93
Current Year Revenue/Expenses	(9,213.07)	1,904.34
Total Fund Balance	23,686.93	25,591.27

Total liabilities and Fund Balance	23,686.93	25,591.27
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APPROVED DEC 09 2015



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2015-16

Budget vs Actual Revenues and Expenditures November 2015

Accounts	Descriptions	Budget 2015-16	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	2.19	4.34	(4.34)
89-9001-00-00	General Fund	1,900.00	1,900.00	1,900.00	0.00
	Total Revenues	1,900.00	1,902.19	1,904.34	(4.34)
Expenditures					
89-4048-00-00	Wreath Across America	400.00	0.00	0.00	400.00
89-4049-00-00	Cemetery Board Expenditure	1,500.00	0.00	0.00	1,500.00
	Total Expenditures	1,900.00	0.00	0.00	1,900.00
	Revenues over (under) Expenditures	0.00	1,902.19	1,904.34	(1,904.34)

November Expenditures

Description

Amount

\$0.00

praptrp2 City of La Marque
Pay Type - O Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

12/31/15 13:30

Page 1

Department Number - 4 JUDICIAL Program Number - JUDICIAL

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
40115	JANET VAN STAVERN	11/11/15	66723			Y	172.36	
Total for Employee							172.36	
Total for Program - JUDICIAL							172.36	
Total for Department - 4 JUDICIAL							172.36	
50201	NAYELLY ABOYTES	11/13/15	66771	5.00		N	99.72	
Total for Employee				5.00			99.72	
50193	TROY ANDERS	11/25/15	66983	.50		N	17.30	
Total for Employee				.50			17.30	
50151	KENNETH CAGNON	11/25/15	66966	.50		N	27.29	
Total for Employee				.50			27.29	
50191	DASHIELL CANTU	11/13/15	66765	2.50		N	85.97	
Total for Employee				2.50			85.97	
50148	TINA CRAWFORD	11/13/15	66749	12.00		N	361.58	
50148	TINA CRAWFORD	11/25/15	66965	11.00		N	331.45	
Total for Employee				23.00			693.03	
50202	MATTHEW CYPERT	11/13/15	66772	.50		N	15.68	
Total for Employee				.50			15.68	
50160	FORREST GANDY	11/13/15	66753	3.00		N	142.37	
Total for Employee				3.00			142.37	
50187	JOSHUA HUMAN	11/25/15	66978	2.25		N	102.83	
Total for Employee				2.25			102.83	
50199	STEPHONIA JACKSON	11/25/15	66986	7.00		N	219.57	
Total for Employee				7.00			219.57	
50188	DANIEL O'CONNOR	11/13/15	66763	3.75		N	127.95	
50188	DANIEL O'CONNOR	11/25/15	66979	2.00		N	68.69	
Total for Employee				5.75			196.64	
50165	SHELBY SAMUELSON	11/13/15	66756	6.00		N	245.88	
Total for Employee				6.00			245.88	
50196	JOSE SANTOS	11/25/15	66984	4.25		N	157.11	
Total for Employee				4.25			157.11	

Pay Type -

O Overtime

Pay Type History Report

Fund Number -

1 GENERAL FUND

Department Number -

5 POLICE

Program Number -

POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50153	TERESA SCOTT	11/25/15	66967	2.50		N	58.76	
Total for Employee				2.50			58.76	
50197	BRITTANY SMITH	11/25/15	66985	2.00		N	64.22	
Total for Employee				2.00			64.22	
50040	SHAWN SPRUILL	11/25/15	66958	5.50		N	299.38	
Total for Employee				5.50			299.38	
Total for Program - POLICE				70.25			2,425.75	
Total for Department - 5 POLICE				70.25			2,425.75	
60121	NATHAN BAGGS	11/25/15	67006	12.00		N	282.15	
Total for Employee				12.00			282.15	
60075	CURTIS BARBER	11/25/15	66994	1.00		N	37.01	
Total for Employee				1.00			37.01	
60092	MICHAEL BILLIOTT	11/13/15	66781	32.00		N	971.86	
60092	MICHAEL BILLIOTT	11/25/15	66997	26.00		N	789.63	
Total for Employee				58.00			1,761.49	
60113	AMANDA BLACK	11/13/15	66785	2.00		N	60.77	
Total for Employee				2.00			60.77	
60009	JOHN BRASHER	11/25/15	66993	2.00		N	73.27	
Total for Employee				2.00			73.27	
60117	MICHAEL CARLSON	11/25/15	67003	1.00		N	29.15	
Total for Employee				1.00			29.15	
60122	TIARRA FISHER	11/25/15	67007	1.00		N	23.51	
Total for Employee				1.00			23.51	
60077	JOSE GONZALEZ	11/13/15	66779	28.00		N	1,095.70	
60077	JOSE GONZALEZ	11/25/15	66995	15.00		N	586.98	
Total for Employee				43.00			1,682.68	
60095	MATTHEW HATHORN	11/25/15	66998	11.00		N	338.61	
Total for Employee				11.00			338.61	
60115	ZACHERY HON	11/13/15	66786	24.00		N	678.02	
60115	ZACHERY HON	11/25/15	67002	72.00		N	2,058.48	
Total for Employee				96.00			2,736.50	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

skou
 Pay Type History Report

12/31/15 13:30

Page 3

Department Number - 6 FIRE Program Number - FIRE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
60112	DAVID MERRYMAN	11/25/15	67000	25.00		N	930.19	
Total for Employee				25.00			930.19	
60097	WILLIAM REED	11/13/15	66783	22.00		N	913.28	
Total for Employee				22.00			913.28	
60119	TONY WRIGHT	11/13/15	66788	41.50		N	1,152.06	
Total for Employee				41.50			1,152.06	
60086	IRA YARDLEY	11/13/15	66780	12.00		N	342.18	
Total for Employee				12.00			342.18	
160017	PEDRO ZARAZUA	11/25/15	67008	8.00		N	325.57	
Total for Employee				8.00			325.57	
Total for Program - FIRE				335.50			10,688.42	
Total for Department - 6 FIRE				335.50			10,688.42	
12150	TIMOTHY BURDINE	11/13/15	66799	1.00		N	16.49	
12150	TIMOTHY BURDINE	11/13/15	66799	2.00		N	32.97	
Total for Employee				3.00			49.46	
120153	HECTOR GARIBAY	11/25/15	67022	2.00		N	30.81	
Total for Employee				2.00			30.81	
240122	EUSTACIO GONZALES	11/13/15	66808	4.00		N	100.09	
240122	EUSTACIO GONZALES	11/25/15	67024	4.00		N	100.09	
Total for Employee				8.00			200.18	
120134	DENNIS HENDERSON	11/13/15	66804	1.00		N	21.38	
120134	DENNIS HENDERSON	11/13/15	66804	2.00		N	42.75	
Total for Employee				3.00			64.13	
120152	SHANE IRISH	11/13/15	66805	.50		N	8.24	
120152	SHANE IRISH	11/25/15	67021	2.00		N	32.97	
120152	SHANE IRISH	11/25/15	67021	2.00		N	32.97	
Total for Employee				4.50			74.18	
120120	JOSEPH MOSE	11/25/15	67019	4.00		N	94.97	
Total for Employee				4.00			94.97	
220049	MURPHY SMITH	11/13/15	66807	2.00		N	56.04	
220049	MURPHY SMITH	11/25/15	67023	3.00		N	84.06	
Total for Employee				5.00			140.10	

Pay Type -		Overtime		Pay Type History Report					
Fund Number -		1 GENERAL FUND		Department Number - 12 PUBLIC SERVICES		Program Number -		PUBLIC SERVICES	
Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account	Compressed
Total for Program -		PUBLIC SERVICES		29.50			653.83		
Total for Department -		12 PUBLIC SERVICES		29.50			653.83		
Total for Fund -		1 GENERAL FUND		435.25			13,940.36		
220134	RONDALL COLEMON	11/25/15	67034	.50		N	7.70		
Total for Employee				.50			7.70		
220135	ERNEST DICKEY	11/13/15	66819	1.00		N	15.41		
Total for Employee				1.00			15.41		
220136	STEVEN GORDON	11/25/15	67036	4.00		N	61.62		
220136	STEVEN GORDON	11/25/15	67036	11.50		N	177.16		
Total for Employee				15.50			238.78		
220118	MICHAEL JORDAN	11/13/15	66815	5.50		N	116.05		
220118	MICHAEL JORDAN	11/13/15	66815	4.00		N	84.40		
220118	MICHAEL JORDAN	11/25/15	67031	7.00		N	147.70		
220118	MICHAEL JORDAN	11/25/15	67031	2.00		N	42.20		
Total for Employee				18.50			390.35		
120151	MARSHALL KNIGHT	11/25/15	67029	2.00		N	38.02		
Total for Employee				2.00			38.02		
Total for Program -		UTILITY LINE MAINTENANCE		37.50			690.26		
Total for Department -		22 UTILITY LINE MAINTENANCE		37.50			690.26		
240101	RONALD REED	11/13/15	66822	1.00		N	25.06		
240101	RONALD REED	11/25/15	67038	5.00		N	125.30		
Total for Employee				6.00			150.36		
260010	DILLON SMITH	11/13/15	66829	19.00		N	327.64		
260010	DILLON SMITH	11/13/15	66829	2.00		N	34.49		
260010	DILLON SMITH	11/25/15	67045	10.25		N	176.75		
Total for Employee				31.25			538.88		
Total for Program -		WATER AND WASTEWATER OPER		37.25			689.24		
Total for Department -		24 WATER AND WASTEWATER OPER		37.25			689.24		

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Fund - 2 UTILITY FUND				74.75			1,379.50	
Total for Pay Type - 0 Overtime				510.00			15,319.86	
Grand Totals -				510.00			15,319.86	

praptrp2 City of La Marque
Pay Type - MO Mid Overtime
Fund Number - 1 GENERAL FUND

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Pay Type History Report

12/31/15 13:32

Page 1

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	11/13/15	66767	4.00		N	138.38	
Total for Employee				4.00			138.38	
50186	EVELYN ARREDONDO	11/13/15	66761	1.00		N	36.44	
50186	EVELYN ARREDONDO	11/25/15	66977	1.00		N	36.56	
Total for Employee				2.00			73.00	
50163	ANDREW BEST	11/13/15	66755	2.00		N	74.84	
50163	ANDREW BEST	11/25/15	66971	2.00		N	75.97	
Total for Employee				4.00			150.81	
50151	KENNETH CAGNON	11/13/15	66750	3.00		N	163.76	
50151	KENNETH CAGNON	11/25/15	66966	5.00		N	272.94	
Total for Employee				8.00			436.70	
50139	RICHARD GARCIA	11/13/15	66746	10.00		N	572.52	
Total for Employee				10.00			572.52	
50176	JESSE GUZMAN	11/13/15	66759	1.00		N	36.13	
Total for Employee				1.00			36.13	
Total for Program - POLICE				29.00			1,407.54	
Total for Department - 5 POLICE				29.00			1,407.54	
Total for Fund - 1 GENERAL FUND				29.00			1,407.54	
Total for Pay Type - MO Mid Overtime				29.00			1,407.54	
Grand Totals -				29.00			1,407.54	