



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clint Brown- District D

OFFICIALLY POSTED ON THE WEB: DATE: 12.11.15 TIME: 11:50 a.m.

ORDINANCE NO. O-2015-0029
RESOLUTION NO. R-2015-0037

CITY COUNCIL REGULAR AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on **Monday, December 14, 2015** at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (4) PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**
 - a. Ribbon Cuttings – Electronic Marquee; Kiosk
 - b. Announce Phone App
 - c. Promoted Employees
 - Chaise Cary – Public Services Superintendent
 - Tina Crawford – Administrative Assistant to Police Chief & Lead Telecommunicator
 - Rodney Gamble – Public Services Utility Field Foreman
 - Venisha Henderson – Utility Billing Specialist
 - Marshall (Ray) Knight – Equipment Operator
 - Joe Mose – Public Services Foreman
 - Alex Oliveros – Payroll/Benefits Accountant
 - Patty Rees – Human Services Coordinator
 - Kathleen Van Stavern – Code Compliance Supervisor and City Marshall
 - Charlene Warren – Emergency Management Coordinator & Public Relations Coordinator
- (5) CITIZEN’S PARTICIPATION (Limited to three minutes per person)**

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas



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Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- a. Regular City Council Minutes of November 9, 2015.
- b. Discussion/possible action-accepting the Quarterly Investment Report for Third Quarter 2015.
- c. Discussion/possible action regarding a Resolution **R-2015-0037**, appointing Louis Decker as recommended by the Galveston County Mayors and Councilmembers Association to the Galveston County Emergency Communications District (9-1-1) – Mayor Hocking

(7) OLD BUSINESS

- a. Discuss and possible action regarding the redesign of City “Trash” handout/flyer by Clean City Commission – Councilmember Michetich/ City Manager C. Buttler
- b. Discuss and possible action regarding the proposal of specific City locations for weekly maintenance/grounds keeping, i.e., City entrance sign on I45 – Councilmember Michetich/ City Manager C. Buttler
- c. Discuss and possible action regarding the investigation of cost and design of a new and larger City entrance sign – Councilmember Michetich/City Manager C. Buttler
- d. Discuss and possible action regarding the investigation of cost and suppliers to provide “Real Time” GPS monitoring of non-management City vehicles – Councilmember Michetich/City Manager C. Buttler

(8) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding authorizing the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the BuyBoard in the amount of \$180,430.80 – Police Chief K. Jackson
- b. Discussion/possible action regarding authorizing the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of \$39,078.34 – Police Chief K. Jackson



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- c. Discussion/possible action regarding authorizing the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of \$25,895.00 – Police Chief K. Jackson
- d. Discussion/possible action regarding entering into a Cooperative Purchasing Agreement with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing – Finance Director S. Kou
- e. Discussion/possible action regarding award of Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00 – Public Services Director L. Rumburg

(9) NEW BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2015-0028** conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. – Mayor Hocking. **THIS IS THE FIRST READING.**
- b. Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions – Mayor Hocking
- c. Discussion/possible action regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07 – Fire Chief G. Grimm. **THIS IS THE FIRST READING.**
- d. Discussion/possible action regarding approval of policy recommendation from Parks Board for the "Naming and Renaming" of City parks, buildings and structures.

(10) CITY MANAGER'S REPORT

- **Administration**
- **Court**
- **Police**
- **Fire**
- **Library**
- **Public Services**



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- **Financials**

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

(12) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(13) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before December 11, 2015 before 5:00 p.m.

Robin Eldridge, TRMC
City Clerk

This Agenda was removed from the Bulletin Board by _____ on _____.

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or • • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938- • • • • • 9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information. • • • • •



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**City of La Marque
Regular Meeting Minutes
November 9, 2015**

Minutes of the Regular Meeting of La Marque City Council held on Monday, November 9, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) Mayor Hocking called the Regular Meeting to order at 6:00 p.m.
- (2) **ROLL CALL**
Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Chris Lane
Councilmember Robert Michetich
Councilmember Clent Brown
City Manager Carol Buttler
City Attorney Ellis Ortego
City Clerk Robin Eldridge
- (3) **INVOCATION AND PLEDGE OF ALLEGIENCE**
Mayor Pro-Tem Bell delivered the invocation and led the Pledge of Allegiance.
- (4) **PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**
 - a. Recognition- Election Workers
Mayor Hocking recognized and presented certificates to the Election Workers that have worked the polls in the City's Municipal Elections for the past few years. Those persons included: Alma Acosta, Tess & Jay Arrington, Melvin Buster, Carlos Flores, Felicitas Jaramillo, Catherine Polk, Maria & Jesse Solis, Rosalie Terry and Charlotte Westerlage.
 - b. Public/Private Partnership for Bobby Beach Park – Presentation – 6:30 or 7:00 – T'Liza Keil arrived around 6:40 p.m. (See item 10c.)
- (5) **CITIZEN'S PARTICIPATION (Limited to three minutes per person)**
Rick Harmon remarked about the lack of a grocery store in La Marque, Cedar Street needing to be repaired where the city fixed a leak and didn't put the street back in its original state, using asphalt instead of concrete. He also commented that La Marque wasn't going to grow much, with the state that the School District is in.

Geraldine Sam shared information regarding a petition with signatures to rename Bayou Park. She stated that a petition was submitted to the City Clerk, which was forwarded to the Parks Board for their consideration. The Parks Board voted against renaming the park. Ms. Sam explained that the same procedure was followed when the Parks Board voted to rename Highland Bayou Park, then went to City Council and the park was renamed after Mac McGaffey. "The Parks Board can only make a



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recommendation to City Council. They don't have the final say. They are not the elected officials. The decision is left up to the Mayor and City Council. I would like to bring this up in the next City Council meeting for those citizens to have answers as to why there are problems renaming a small pocket park after me and a larger park was renamed without any issues."

John Hander, referred to 3004 Taylor, having eighteen wheelers driving down the street and parked along the street. The building was there before there was zoning in La Marque. He stated that the big trucks will tear up the street.

Councilmember Bell asked what type of business it was and was told that the owners store equipment in the building.

Daisy Martin, said that the beginning of this year, this issue was brought before the City and that the owners were told they could not rezone. The main issues at that time were concerning the eighteen wheelers driving down the street. "Right across the street, there are a lot of kids and the trucks block the street. It is a residential area. I have spoken to Kathleen Van Stavern about this and she told us to come here tonight to address it again. We just don't need the trucks tearing up our street."

Mayor Hocking asked that the City Manager follow up on the road repair on Cedar and the eighteen wheeler item on Taylor.

David Pennington reminded all of the "Wreaths across America" project taking place on December 12, 2015, where Christmas wreaths are placed at all of the Veterans graves within the cemetery. He invited everyone to come out. "It begins at 11:00 a.m. There are flyers at the back of the room or you can sponsor a wreath online, they are \$15.00 each."

(6) CONSENT AGENDA (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

- a. Regular City Council Minutes of October 26, 2015.
- b. Discussion/possible action regarding a Resolution No. **R-2015-0036**, voting on the ballot and distribution of votes to the Board of Directors of the Galveston Central Appraisal District for two-year terms, beginning January 1, 2016 through December 31, 2017.
- c. Discussion/possible action regarding award of Bid #LM 13-15, Aeration Basin Cleaning to Specialized Maintenance Services, Inc. in the amount of \$50,400.00.

Councilmember Bell made a motion to approve the consent agenda.
Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**



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(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding the recommendation of Planning and Zoning Commission to adopt Ordinance No. **O-2015-0027**, approving the zoning classification for the Thoroughfare Overlay District along the La Marque I-45 Corridor, FM 1764 and FM 1765. **THIS IS THE SECOND AND FINAL READING.**

Mayor Hocking closed the Regular meeting and opened the Public Hearing at 6:17 p.m.

No one spoke.

(8) OLD BUSINESS

- a. Discussion/possible action regarding the recommendation of Planning and Zoning Commission to adopt Ordinance No. **O-2015-0027**, approving the zoning classification for the Thoroughfare Overlay District along the La Marque I-45 Corridor, FM 1764 and FM 1765. **THIS IS THE SECOND AND FINAL READING.**

Councilmember Bell made a motion to adopt Ordinance No. O-2015-0027.
Councilmember Brown seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding the status of certain projects.
This item was pulled from the agenda, and will be placed on a future agenda, with the projects separated and identified, as recommended by the City Attorney.

(9) NEW BUSINESS

- a. Discussion/possible action regarding authorizing the City Manager to enter into a Restrictive Covenant on certain properties within the City of La Marque with the Texas Commission on Environmental Equality, when final iteration is made available.

Councilmember Lane made a motion authorizing the City Manager to enter into a Restrictive Covenant on certain properties within the City of La Marque with the Texas Commission on Environmental Equality, when final iteration is made available.
Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding the recommendation by Planning and Zoning Commission to accept request for proposed Final Plat of Saltgrass Crossing Section 2 being 43.2 acres of land containing 154 lots (50 X 120 Typ) and sixteen reserves in four blocks out of the Stephen F. Austin League A-2, City of La Marque, Galveston, County, Texas, allowing a variance to Code Section 41-107(e), for the dimension of the lots to be reduced from 60' X 120' to 50' X 120' in size.

Councilmember Brown said that he is not in favor of the lot dimension sizes.

Councilmember Michetich made a motion to accept the recommendation by the Planning and Zoning Commission request for proposed Final Plat of Saltgrass Crossing Section 2 being 43.2 acres of land containing 154 lots (50 X 120 Typ) and sixteen reserves in four



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blocks out of the Stephen F. Austin League A-2, City of La Marque, Galveston, County, Texas, allowing a variance to Code Section 41-107(e), for the dimension of the lots to be reduced from 60' X 120' to 50' X 120' in size.

Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding providing direction to City Manager concerning a possible public/private partnership for Bobby Beach Park. **(PLEASE SEE BELOW)**

(10) CITY MANAGER'S REPORT

- **Judicial**
- **Police/OEM**
- **Fire/EMS**
- **Library**
- **Public Services**
- **Financials**
- **Animal Services**

Councilmember Bell asked about the progress on the street project with the County.

City Manager Carol Buttler and Director of Public Services Les Rumburg both reported in the recent correspondence with the County, that they would begin working on streets in this area after the first of the year, and that two (2) additional streets have been added to the original list. As the time frame nears, City Council will be notified as to where the La Marque streets fall in their street repair program.

- c. Mayor Hocking called for a break at 6:25 p.m. to give time for the speaker to arrive to speak on the Bobby Beach Park project.

The Regular Council meeting resumed at 6:40 p.m. (Item 4b and 9c)

T'Liza Keil, a representative of "The Mission Continues" and the Project Coordinator for the non-profit organization "Given Hour" began by explaining that the organizations serve the military families and the community. The Mission Continues encourages veterans by telling them that their services don't not have to be complete once they are no longer active in the military. It is a national organization that goes into underserved communities and attacks projects that will help to uplift and/or rebuild a community.

"Most recently, the organization had three service platoons, covering the Houston area. Last year, they started a fourth platoon covering the Texas City area. It doesn't just cover Texas City, although it is called the Texas City Fourth Platoon, it basically covers Galveston County. Being a native of this area, Bobby Beach Park came to our attention. Although it is not one of the better kept parks, it is still utilized a lot by both the youth



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and adults in the kickball leagues. Unfortunately, since it is not owned by the City, it is up to volunteers and other organizations to keep the park maintained.

As a Service Day Project, Bobby Beach Park was chosen to be renovated. We were hoping that the City will be able to help out, in any way possible, with an understanding that this park will continue to be maintained. We know we can't do everything in one day. We know we will have another Service Day Project at Bobby Beach Park. The other three Houston area platoons, along with the Texas City Platoon as well as other supporting Veterans Organizations and the community is welcome to come out and support this project. I have contacted the La Marque High School band to come out and play the National Anthem and tentatively the La Marque ROTC will be out there as well.

There are a lot of things that we want to do. We know there are issues with the lighting, and the overgrown brush, press box, leveling the field, and we want to add a park on the grounds. We would also like to build some benches, so that the parents and adults can comfortably supervise their children.”

Galveston County has the seventh largest population of Veterans in the State of Texas, so it will qualify under the grant.

Mayor Hocking added that he along with other members of the little leagues will do everything they can to help restore the park

“We would like to see a positive impact in La Marque, and I believe this is a good start. The project at Bobby Beach Park is Saturday, November 14, 2015 and it is from 8:00 until 1:00 p.m. and lunch will be provided.”

City Attorney Ortego said that because the park is privately owned, the City cannot use public money to maintain private property. The City can adopt a resolution in support of project, and advertise on the website, but cannot spend any money on it.

Councilmember Lane clarified that they weren't asking for anything monetarily, but just to help maintain the property, once the park is improved. “We don't want an organization to come down, and invest their time, energy, efforts and talents and six months later, we are back to square one. Could the City collect money from the Little League Organization to help maintain the fields?” The City Attorney said that a contract could be drawn up, so that in the event that a city employee does go and mow or maintain the fields, that the City be reimbursed.

Discussion continued, with the fact that it is a privately owned Park. Years ago, the parents and families maintained the fields, which does not take place in this time.

It was the consensus of City Council to do everything legally possible to help maintain the park and its facilities. There was confusion as to who actually the current owner and



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or responsible party of this park is. It has been an ongoing struggle to get the park brought up to standards, due to the ownership questions.

Ms. Keil asked for other suggestions for future projects once Bobby Beach Park is cleaned up. A near future meeting between the City Manager, City Attorney, Parks Board Chairman, Public Services Director and other pertinent persons were asked to be present at this meeting to see what can be done by the City if anything and also to obtain information on the correct responsible owners to this property.

Discussion continued between the Parks Board Chairman and members of City Council on the issue of the lack of personnel to keep up with the parks that the City currently owns; whether or not the City should begin charging the leagues for the use of the fields so that money is being recycled back into the City for the maintenance of the fields; lack of parents ability and cooperation in maintaining fields; the fact that more personnel is needed to help maintain the parks, but at what price; whether this park was the only privately owned park in the City, which it was determined that it is not.

City staff is approaching this project as a possible revitalization project as well as other areas for potential projects.

Councilmember Bell asked when the City Council could see a full plan. Ms. Buttler said that now that there is a Code Compliance Supervisor and other essential staff, organized plan for demolitions and the possibility for grants, a staff member is compiling all of this into an actual document, to be brought before City Council sometime in January.

(11) EXECUTIVE SESSION

There was no Executive Session.

(12) REQUESTS AND ANNOUNCEMENTS

Councilmember Michetich referred to the items addressed in an email, he would like to see them itemized on the next meeting agenda

Councilmember Bell wished all a Happy Thanksgiving. Thanked the Election Workers for their support and participation.

Mayor Hocking echoed Councilmember Bells announcements. Wished all a Happy Thanksgiving. Thanked Mr. Morris Dagrath for his continued work around the entrance to the City. (Mr. Dagrath invited all to a Community Thanksgiving dinner at a local Church.) Wished all the Veterans a Happy Veterans Day.

(13) ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting at 7:28 p.m. Councilmember Michetich seconded. Meeting adjourned.

Bobby Hocking, Mayor



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ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: 12/14/15
Prepared by: Suzy Kou
Department: Finance

Agenda item: 6b
Reviewed by: Carol Butter

AGENDA ITEM DESCRIPTION: Discussion/possible action-accepting the Quarterly Investment Report for Third Quarter 2015.



Attachments for Reference

1. Investment Report for Third Quarter 2015

Staff Briefing:

- Per Public Funds Investment Act, we are required to submit quarterly investment report to Council for acknowledgement purposes.

History (if applicable):

Target Implementation:

Significant Action Dates:

Action:

☐

Ordinance

☐

Resolution

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Proclamation

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Special Presentation

☒

Finance Report

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Public Hearing

☐

Other

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Mark if this item does not conflict with any Resolution, Ordinance City Charter, policy

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name	N/A
Line Items #	N/A
Other Funding	N/A

Staff's Recommended Motion: Motion to accept City of La Marque's Quarterly Investment Report for Third Quarter 2015.

Fiscal Impact: N/A



City of La Marque, Texas
Quarter Ended 09/30/2015
Detailed Holdings

TexPool Rate: 0.085
 Logic Rate: 0.1354
 DWS 0.0400

Fund	Fund Categories	Description	Type	CUSIP	Coupon	Settlement Date	Maturity Date	Par Value	Purch Price	Purch Cost	Book Value	Mkt Price	Mkt Value	Days to Mat	YTM
General Fund	General Fund	Logic	LGIP		0.1354			3,068,626.88	100.000	3,068,626.88	3,068,626.88	100.000	3,068,626.88	1	0.1354
General Fund	General Fund	TexPool	LGIP		0.0850			1,270,193.95	100.000	1,270,193.95	1,270,193.95	100.000	1,270,193.95	1	0.0850
General Fund	General Fund	DWS	MMKT		0.0400			307,153.03	101.000	307,153.03	307,153.03	100.000	307,153.03	1	0.0400
Utility Fund	Utility Fund	Logic	LGIP		0.1354			2,601,345.58	100.000	2,601,345.58	2,601,345.58	100.000	2,601,345.58	1	0.1354
Utility Fund	Utility Fund	TexPool	LGIP		0.0850			1,076,772.63	100.000	1,076,772.63	1,076,772.63	100.000	1,076,772.63	1	0.0850
Utility Fund	Utility Fund	DWS	MMKT		0.0400			104,935.25	100.000	104,935.25	104,935.25	100.000	104,935.25	1	0.0400
Utility Fund	Utility Fund (Restricted)	Logic	LGIP		0.1354			54,307.87	100.000	54,307.87	54,307.87	100.000	54,307.87	1	0.1354
Utility Fund	Utility Fund (Restricted)	TexPool	LGIP		0.0850			22,479.61	100.000	22,479.61	22,479.61	100.000	22,479.61	1	0.0850
Utility Fund	Utility Fund (Restricted)	DWS	MMKT		0.0400			5,382.69	100.000	5,382.69	5,382.69	100.000	5,382.69	1	0.0400
Replacement Fund	Replacement Fund	Logic	LGIP		0.1354			327,696.17	100.000	327,696.17	327,696.17	100.000	327,696.17	1	0.1354
Replacement Fund	Replacement Fund	TexPool	LGIP		0.0850			135,642.98	100.000	135,642.98	135,642.98	100.000	135,642.98	1	0.0850
Replacement Fund	Replacement Fund	DWS	MMKT		0.0400			32,800.62	100.000	32,800.62	32,800.62	100.000	32,800.62	1	0.0400
Hotel Motel Fund	Hotel Motel Fund	Logic	LGIP		0.1354			431,418.39	100.000	431,418.39	431,418.39	100.000	431,418.39	1	0.1354
Hotel Motel Fund	Hotel Motel Fund	TexPool	LGIP		0.0850			178,576.62	100.000	178,576.62	178,576.62	100.000	178,576.62	1	0.0850
Hotel Motel Fund	Hotel Motel Fund	DWS	MMKT		0.0400			43,182.66	100.000	43,182.66	43,182.66	100.000	43,182.66	1	0.0400
Debt Service	Debt Service Fund	Logic	LGIP		0.1354			486,326.71	100.000	486,326.71	486,326.71	100.000	486,326.71	1	0.1354
Debt Service	Debt Service Fund	TexPool	LGIP		0.0850			201,304.78	100.000	201,304.78	201,304.78	100.000	201,304.78	1	0.0850
Debt Service	Debt Service Fund	DWS	MMKT		0.0400			48,678.69	100.000	48,678.69	48,678.69	100.000	48,678.69	1	0.0400
LM EDC Operating	LM EDC	Logic	LGIP		0.1354			2,285,393.38	100.000	2,285,393.38	2,285,393.38	100.000	2,285,393.38	1	0.1354
LM EDC Operating	LM EDC	TexPool	LGIP		0.0850			1,420,567.86	100.000	1,420,567.86	1,420,567.86	100.000	1,420,567.86	1	0.0850
LM EDC Operating	LM EDC	DWS	MMKT		0.0400			319.97	100.000	319.97	319.97	100.000	319.97	1	0.0400
LM EDC Operating	LM EDC	Money Market	MMKT		0.1500			35,761.39	100.000	35,761.39	35,761.39	100.000	35,761.39	1	0.1500
LM EDC Operating	LM EDC	Texas First	CD	5177	0.2000	11/27/2015	11/27/2016	200,801.22	100.000	200,801.22	200,801.22	100.000	200,801.22	417	0.2000
LM EDC Operating	LM EDC	Moody Bank	CD	1835	0.6000	08/24/2015	08/24/2016	100,000.00	100.000	100,000.00	100,000.00	100.000	100,000.00	324	0.6000
LM EDC Operating	LM EDC	Moody Bank	CD	4478	0.6000	08/27/2015	08/27/2016	100,000.00	100.000	100,000.00	100,000.00	100.000	100,000.00	327	0.6000
1998 TWDB Sewer Rehab	Capital Projects Fund	DWS	MMKT		0.0400			155,445.44	100.000	155,445.44	155,445.44	100.000	155,445.44	1	0.0400
2005 CO	Capital Projects Fund	TexPool	LGIP		0.0850			505,594.35	100.000	505,594.35	505,594.35	100.000	505,594.35	1	0.0850
2007 CO	Capital Projects Fund	TexPool	LGIP		0.0850			761,754.28	100.000	761,754.28	761,754.28	100.000	761,754.28	1	0.0850
Special Revenue Funds	Special Revenue Fund	DWS	MMKT		0.0400			31,344.59	100.000	31,344.59	31,344.59	100.000	31,344.59	1	0.0400
Special Revenue Funds	Special Revenue Fund	TexPool	LGIP		0.0850			129,621.75	100.000	129,621.75	129,621.75	100.000	129,621.75	1	0.0850
Special Revenue Funds	Special Revenue Fund	Logic	LGIP		0.1354			313,149.65	100.000	313,149.65	313,149.65	100.000	313,149.65	1	0.1354
								16,436,578.97	16,436,578.97	16,436,578.97	16,436,578.97	16,436,578.97	16,436,578.97	10	0.1202

I certified that the Quarterly Investment Report represents the investment position of City of La Marque as of September 30, 2015 to the best of my knowledge and all investments under the City's control have been and are in compliance with the Texas Public Funds Investment Act and the City's Investment Policy as adopted by City Council.

Suzanne K...

Investment Officer, CPFIM



City of La Marque, Texas

Quarter ended 9/30/15

Summary Data

Type Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
LGIP	15,270,773.43	92.91%	1	0.117
MMKT	765,004.32	4.65%	1	0.045
CD	400,801.22	2.44%	371	0.400
	16,436,578.97	100.00%	10	0.120

Issuer Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
Texas First	200,801.22	1.22%	417	0.200
Moody Bank	200,000.00	1.22%	326	0.600
Money Market	35,761.39	0.22%	1	0.150
DWS	729,242.93	4.44%	1	0.040
Logic	9,568,264.62	58.21%	1	0.135
TexPool	5,702,508.81	34.69%	1	0.085
	16,436,578.97	100.00%	10	0.120

Fund Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
General Fund	4,645,973.86	28.27%	1	0.115
Utility Fund	3,783,053.45	23.02%	1	0.118
Utility Fund (Restricted)	82,170.17	0.50%	1	0.115
Replacement Fund	496,139.77	3.02%	1	0.115
Capital Projects Fund	1,422,794.07	8.66%	1	0.080
Hotel Motel Fund	653,177.67	3.97%	1	0.115
Debt Service Fund	736,310.17	4.48%	1	0.115
LM EDC	4,142,843.82	25.21%	37	0.144
Special revenue fund	474,115.99	2.88%	1	0.115
	16,436,578.97	100.00%	10	0.120

Maturity Breakdown:	Book Value	Percent
Less Than 90 Days	16,035,777.75	97.56%
90 to 180 Days	-	0.00%
181 to 365 Days	200,000.00	1.22%
More Than 365 Days	200,801.22	1.22%
	16,436,578.97	100.00%



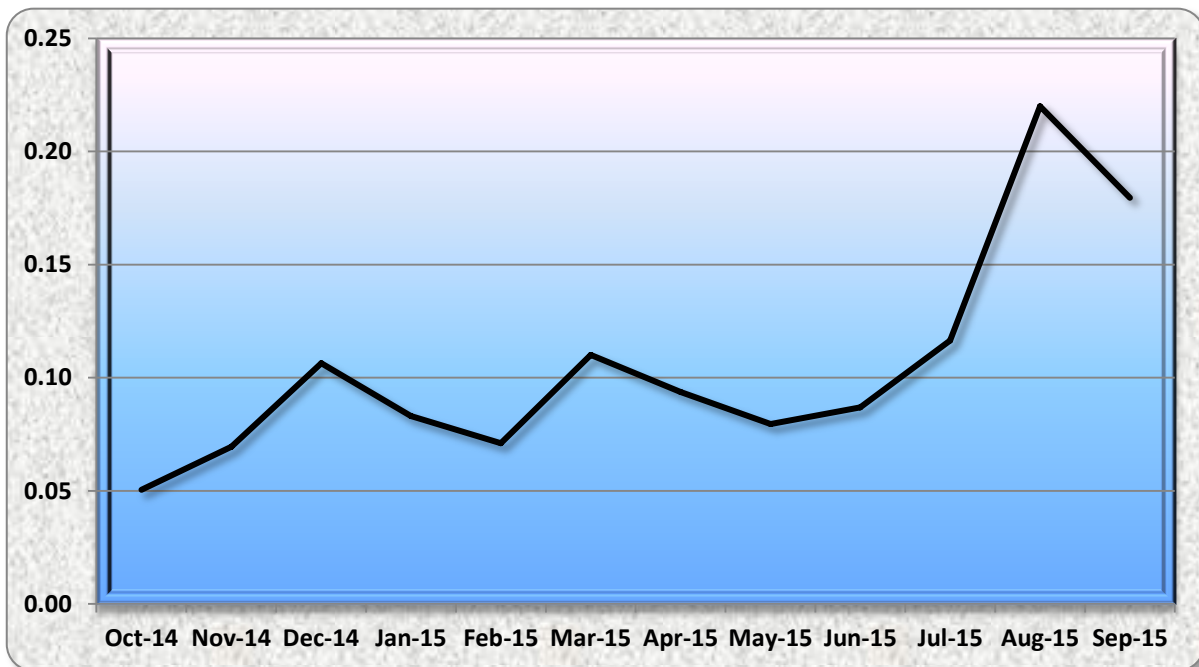
City of La Marque, Texas

Summary Investment Report For Period Ended 9/30/2015

Total Portfolio Summary			
	Current Month 09/30/2015	Prior Quarter 06/30/2015	Change From Prior
Book Value	16,436,579	17,043,354	-606,775
Market Value	16,436,579	17,043,064	-606,485
Market Value%	100.00%	100.00%	0.00%
Weighted Average Maturity - Days	10 days	6 days	4 days
Weighted Average Yield	0.12%	0.10%	0.02%

Portfolio Performance Summary	
Beginning Book Value	17,043,354
Beginning Market Value	17,043,064
Beginning WAM	6 days <i>Liquidity measurement</i>
Ending Book Value	16,436,579
Ending Market Value	16,436,579
Change in market value	-606,485 <i>Volatility measurement</i>
Ending WAM	10 days <i>Liquidity measurement</i>
Period Average Yield	0.12%
Period Average Benchmark	0.17%

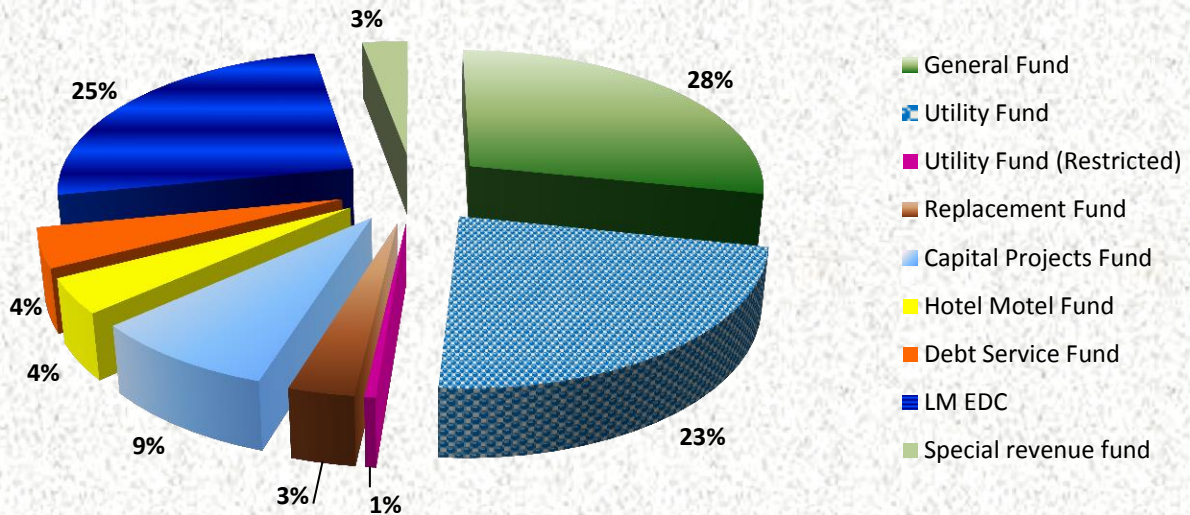
6-Month T-Bill Historical Trend





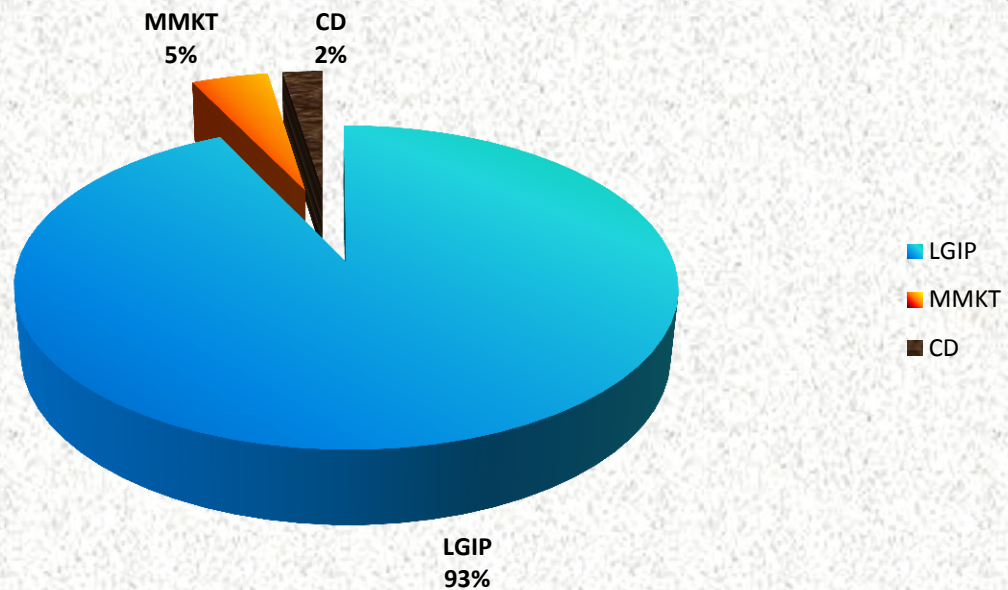
Investment Portfolio by Funds

As of 9/30/2015



Investment Portfolio by Types

As of 9/30/2015





CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 6c
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding a Resolution **R-2015-0037**, appointing Louis Decker as recommended by the Galveston County Mayors and Councilmembers Association to the Galveston County Emergency Communications District (9-1-1)

☒ Attachments
 1. Resolution

Staff Briefing:

- **1987** – The Galveston County Emergency Communications District was established under State Law and authorized by the voters of Galveston County.
- This District consists of five (5) voting members and one (1) advisory member.
- The Galveston County Mayors and Councilmembers Association is entitled to two appointees. Louis Decker's position as Vice Chair expires at the end of December 2015.

History: Louis Decker has been a member of the Board of Managers of the Galveston County Emergency Communications District for twelve (12) years.

Target Implementation: December 14, 2015

Significant Action Dates:

- **December 31, 2015** – Louis Decker's term expires
- **December 14, 2015** – City Council to consider adopting Resolution to reappoint Louis Decker for another two year term

Action:

☐ Ordinance ☒ Resolution
☐ Proclamation ☐ Special
☐ Finance Report ☐ Public Hearing
☐ Other (be Specific)

Presentation

☐ Other (be Specific)

☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Resolution **R-2015-0037**, reappointing Louis Decker as recommended by the Galveston County Mayors and Councilmembers Association to the Galveston County Emergency Communications District (9-1-1)

Fiscal Impact: None

RESOLUTION NO. R-2015-0037

A RESOLUTION OF THE GALVESTON COUNTY MAYORS AND COUNCILMEMBERS ASSOCIATION APPOINTING LOUIS DECKER TO THE GALVESTON COUNTY EMERGENCY COMMUNICATION DISTRICT.

WHEREAS, the Galveston County Mayors and Councilmembers Association has two appointees serving staggered terms on the Galveston County Emergency Communication District (9-1-1) Board of Managers; and

WHEREAS, Charlie Everts and Louis Decker are the current appointees of the County Emergency Communication District Board of Managers; and

WHEREAS, the current term of service of Louis Decker will expire at the end of 2015; and

WHEREAS, a majority of the Mayors are in favor of the reappointment of Louis Decker to the Galveston County Emergency Communication District Board of Managers. **NOW THEREFORE**,

BE IT RESOLVED that the members of the Galveston County Mayors and Councilmembers Association hereby reappoint Louis Decker to the Galveston County Emergency Communication District Board of Managers.

PASSED AND APPROVED by the Galveston County Mayors and Councilmembers Association this the _____ day of December, 2015.

Bobby Hocking, President

ATTEST:

Robin Eldridge, Secretary/Treasurer



CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
Prepared by: Carol Buttler
Department: City Council /
Administration

Agenda item: 7a-7d
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding

☒ **Attachments for reference**
NONE

Staff Briefing:

- 1) Redesign of City "Trash" handout/ flyer by Clean City Commission.
 - For City Council review for contract requirement of annual City distribution.
 - Redesign will include collaboration with Republic Waste but final design layout will be decided by Clean City Commission and City Council, with intent for more focus on definitions with the public's and Republic's responsibilities.
 - Flyer can be sent in the City's newly designed utility bill.

Staff response - In progress with assistance from City staff.
- 2) Proposal of specific City locations for weekly maintenance/ grounds keeping; i.e., City entrance sign on I-45.
 - Grass may get mowed but "weed eating" is not.
 - Sign and location look unkempt.

Staff response - Ms. Warren already is obtaining written quotes from local vendors about outsourcing mowing of highly visible City-owned areas, City facilities, and parks for City Council consideration.

The property for the sign does not belong to the City of La Marque. Mr. Getty is handling options to maintain.

Clean City Commission will need to contact property owner for permission to landscape and maintain.
- 3) Investigate cost, design of new and larger City entrance sign.

Staff response – City Council already has approved a design for a monument sign for multiple locations.

City Council approved partial funding in the Hotel/Motel Fund for construction, once identified property acquisition is complete.
- 4) Investigate cost and suppliers to provide "Real Time" GPS monitoring of non-management City vehicles.
 - This is a management tool and can help eliminate public complaints as well as provide our City administrators better oversight.
 - It will not only serve to increase productivity but will provide better flexibility oversight in emergency and disaster situations.
 - System also protects City employees from false complaints.

Staff response – After extensive research and webinars with potential vendors, Mr. Hunter already has selected a vendor, obtained a Finance Director and City Manager approved Purchase Order for equipment, license, and installation by vendor.

Equipment arrived this week and we are scheduled for the next available installation date, which we anticipate will be in a few days.



CITY COUNCIL AGENDA FORM

History:

Target Implementation:

Significant Action Dates:

Action:

☐

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☐

Other – Projects Report

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

☒

Mark if this item does not conflict with any Resolution, Ordinance, City Charter or policies

Staff's Recommendation: Status Report - No action anticipated

Fiscal Impact:

- 1) Clean City Commission to fund flyer
- 2) Depends on information obtained to outsource mowing versus continuing in-house
- 3) \$50,000.00 in current budget
- 4) One-time equipment cost = \$11,623.00
Monthly lease fee = \$921.00
To track approximately 39 vehicles and 13 trailers / mowers.



CITY COUNCIL AGENDA FORM

Meeting Date: **December 14, 2015**

Agenda item: **8a-8c**

Prepared by: **Chief Kirk Jackson**

Reviewed by: ***Carol Buttler***

Department: **Police Department**

AGENDA ITEM DESCRIPTION:

Vehicles

Discussion/possible action regarding authorizing the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the BuyBoard in the amount of **\$180,430.80**.

Computers

Discussion/possible action regarding authorizing the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of **\$39,078.34**

Camera Systems

Discussion/possible action regarding authorizing the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car vendor in the amount of **\$25,895.00**

X

Attachments for reference

1. Cost comparison and pricing breakdown showing two purchasing options.
2. Sales quote for five (5) Ford NGPI Sedans with all required emergency equipment quoted under Buy Board pricing.
3. Sales quote for five (5) Ford NGPI Utilities with all required emergency equipment quoted under Buy Board pricing.
4. Sales quote for graphics for five (5) Ford Sedans (three quotes were obtained).
5. Sales quote for graphics for five (5) Ford Utilities (three quotes were obtained).
6. Sales quote for five (5) digital in-car camera systems from Safety Vision (the Police Department's current sole-source in-car video vendor).
7. Sales quote for fourteen (14) Getac mobile computers, docking stations and power supplies (three quotes were obtained).
8. Sales quote for seven (7) OSSSI (sole-source) mobile licenses.

Staff Briefing:

- The La Marque Police Department's patrol fleet consists of nineteen vehicles, eight of which were acquired in fiscal year 2014-2015.
- The remaining eleven vehicles are ranging in age from eight (8) years to four (4) years old.
- These eleven vehicles have an average mileage of approximately 101,000 miles.
- Two of the existing fleet vehicles are dead-lined and scheduled for removal due to high mileage and mechanical failures.
- The in-car video vendor's legacy equipment is end-of-life and no longer being supported.
- The new equipment will operate on the existing server.



CITY COUNCIL AGENDA FORM

- Three of the seven Itronix mobile in-car computers previously used on patrol are no longer in-service do to equipment failures.
- That vendor is no longer in business and the computers are no longer being supported.
- The wear and tear of taking the Itronix computers in and out of the vehicles proved too much for even a fully-rugged laptop.
- Each patrol unit will be equipped with its own Getac permanently mounted semi-rugged laptop.
- These are the same computers in-use in the eight vehicle acquired last fiscal year and have proven themselves effective.
- Two pricing options are presented on the first page of the attachments:
 - Option 1 - Five (5) NGPI Sedans with emergency equipment, graphics and cameras as well as mobile computers for fleet.
 - Option 2 – Three (3) NGPI Utilities and two (2) NGPI Sedans with emergency equipment, graphics and cameras as well as mobile computers for fleet.

History:

- During budget workshop sessions for **Fiscal Year 2015-2016**, PD requested five vehicles to bring the patrol fleet up to fully operational level.
- On **August 4, 2015** Chief Jackson presented the budget items to Mayor and Council.
- Council approved funding \$256,000 for the acquisition of five (5) Ford NGPI Utilities and mobile computers for each patrol vehicle.
- During the preparation of this agenda item, it was discovered that Ford under-estimated the contract price for the NGPI Utilities (the contract price was not set at the time of budget preparation).
- The cost difference between the approved funding and the recommended action's fiscal impact is \$6,853.14.
- Finance Director chose to self-finance the items by use of the equipment replacement fund in lieu of third-party "lease-purchase" to avoid interest payments.

Target Implementation:

Ninety days after approval from Council for the expenditure. Vehicles will be ordered and put into production after the order is placed.

Significant Action Dates:

August 4, 2015 item was presented and approved during budget preparation.



CITY COUNCIL AGENDA FORM

Action:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter | |

Cost Details:	
Budgeted	\$256,000.00
Actual Bid	\$262,853.14
Estimated Expenditure	\$262,853.14
Acct. Name(s)	
Line Items #	
Other Funding	

Staff's Recommendation:

Vehicles - Motion to authorize the Police Department to purchase five (5) new Ford Patrol vehicles (three [3] Utilities and two [2] Sedans) equipped with all necessary emergency equipment to Silsbee Ford through the BuyBoard in the amount of **\$180,430.80**.

Computers – Motion to authorize the Police Department to purchase fourteen (14) Getac Mobile computers, docking stations and power supplies to Southern Computer Warehouse in the amount of **\$39,078.34**

Camera Systems

Discussion/possible action regarding authorizing the Police Department to purchase five (5) digital, in-car camera systems from Safety Vision as the City's Sole Source in-car video vendor in the amount of **\$25,895.00**

Fiscal Impact: The total cost for the expenditure of \$262,853.14 will be taken from the equipment replacement fund (\$256,000.00) and transferred from PD line item 01-3030-05-00 (\$6,853.14).

Includes:

Licenses for OSSI software through SunGard as Sole Source (\$14,000.00)
Graphics through Signco Wraps (\$3,449.00)

**COMPARISON - FIVE (5) PATROL VEHICLES AND EQUIPMENT
PLUS
NINE (9) ADDITIONAL MOBILE COMPUTERS FOR EXISTING FLEET**

	UTILITY	SEDAN
VEHICLE AND EQUIP.	\$186,314.80	\$171,604.80
EXTERIOR GRAPHICS	\$3,975.00	\$2,660.00
IN-CAR CAMERA SYSTEM	\$25,895.00	\$25,895.00
MOBILE COMPUTER (MCT)	\$39,078.34	\$39,078.34
MCT LICENSING	\$14,000.00	\$14,000.00
TOTAL	\$269,263.14	\$253,238.14

OPTION 1

5 Sedans				
Item	Cost	Unit	Total	
Sedan w/ emergency equip.	\$34,240.96	5	\$171,204.80	
BBF	\$400.00	1	\$400.00	
			Vehicle Total	\$171,604.80
Graphics	\$532.00	5	\$2,660.00	
Cameras	\$25,895.00	1	\$25,895.00	
Computers	\$39,078.34	1	\$39,078.34	
Licenses	\$14,000.00	1	\$14,000.00	
			TOTAL	\$253,238.14

OPTION 2

3 Utilities and 2 Sedans				
Item	Cost	Unit	Total	
Utility w/ emergency equip.	\$37,182.96	3	\$111,548.88	
Sedan w/ emergency equip.	\$34,240.96	2	\$68,481.92	
BBF	\$400.00	1	\$400.00	
			Vehicle Total	\$180,430.80
Graphics: Utility	\$795.00	3	\$2,385.00	
Graphics: Sedan	\$532.00	2	\$1,064.00	
Cameras	\$25,895.00	1	\$25,895.00	
Computers	\$39,078.34	1	\$39,078.34	
Licenses	\$14,000.00	1	\$14,000.00	
			TOTAL	\$262,853.14

PRODUCT PRICING SUMMARY BUYBOARD CONTRACT #430-13
Vehicles and Heavy Duty Trucks
VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

AGENCY
DATE QUOTED
SALESMAN

CITY OF LAMARQUE KIRK JACKSON 409-938-9220 k.jackson@cityoflamarque.org
24-Aug-15
JARROD RUNNELS 409-895-3858 fleetsales@outlook.com

PART NUMBER		DESCRIPTION	UNIT PRICE	EXT PRICE
		2016 FORD PI SEDAN WITH ECOBOOST		\$ 24,974.00
W.GB8SB3J	1	WHELEN LEGACY DUO LB PKG	\$ 2,499.00	\$ 2,499.00
W.CCSR3LEG	1	CENCOM SIREN PKG	INC	INC
W.TXSA315P	1	SPEAKER	INC	INC
W.TXSAK1	1	SPEAKER BRACKET	INC	INC
W.MBFX11RB	1	WHELEN MIRROR LEDS	\$ 267.00	\$ 267.00
PG.PB47UINT16	1	PROGARD PUSHBUMPER	\$ 237.00	\$ 237.00
W.IONJ	2	ION SPLIT R/B (FRT CORNER)	\$ 86.25	\$ 172.50
W.VTX609J	2	VERTEX SPLIT R/B (TAIL LAMP)	\$ 64.50	\$ 129.00
PG.S4705UINT13	1	PROGARD REAR ABS SEAT W/OUTSIDE BUCKLE SEATBELTS	\$ 1,058.00	\$ 1,058.00
		SUBSTITUTE DUE TO AVAILABILITY		
SET.10XLC-ISUV	1	SETINA "XL" PARTITION 1/2 SLDR W/MESH WNDW	\$ 546.72	\$ 546.72
SET.WK0514ITU12	1	SETINE WINDOW ARMOR	\$ 143.05	\$ 143.05
HAV.PKG-PSM-153	1	HAVIS LAPTOP MOUNT	\$ 229.67	\$ 229.67
HAV.C-VS-1308-INUT	1	HAVIS 13" CONSOLE	\$ 271.68	\$ 271.68
HAV.C-CUP2-I	1	DUAL CUPHOLDER	\$ 30.42	\$ 30.42
C-ARM-103	1	ARMREST	\$ 71.72	\$ 71.72
C-MC	2	MIC CLIP	\$ 7.96	\$ 15.92
C-MCB	2	MIC CLIP BRKT	\$ 10.14	\$ 20.28
KS.GE2KA	1	KUSTOM SIGNAL GOLDEN EAGLE DUAL KA BAND RADAR	\$ 2,090.00	\$ 2,090.00
		EQUIPMENT TOTAL		\$ 7,781.96
		LABOR		\$ 1,485.00
		TOTAL PER UNIT		\$ 34,240.96
		5 units		\$ 171,204.80
		BUYBOARD FEE		\$ 400.00
		TOTAL		\$ 171,604.80

PRODUCT PRICING SUMMARY BUYBOARD CONTRACT #430-13
Vehicles and Heavy Duty Trucks
VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

AGENCY
DATE QUOTED
SALESMAN

CITY OF LAMARQUE KIRK JACKSON 409-938-9220 k.jackson@cityoflamarque.org
24-Aug-15
JARROD RUNNELS 409-895-3858 fleetsales@outlook.com

PART NUMBER		DESCRIPTION	UNIT PRICE	EXT PRICE
		2016 FORD PI UTILITY		\$ 27,916.00
W.GB8SB3J	1	WHELEN LEGACY DUO LB PKG	\$ 2,499.00	\$ 2,499.00
W.CCSRN3LEG	1	CENCOM SIREN PKG	INC	INC
W.TXSA315P	1	SPEAKER	INC	INC
W.TXSAK1	1	SPEAKER BRACKET	INC	INC
W.MBFX11RB	1	WHELEN MIRROR LEDS	\$ 267.00	\$ 267.00
PG.PB47UINT16	1	PROGARD PUSHBUMPER	\$ 237.00	\$ 237.00
W.IONJ	2	ION SPLIT R/B (FRT CORNER)	\$ 86.25	\$ 172.50
W.VTX609J	2	VERTEX SPLIT R/B (TAIL LAMP)	\$ 64.50	\$ 129.00
PG.S4705UINT13	1	PROGARD REAR ABS SEAT	\$ 1,058.00	\$ 1,058.00
		W/OUTSIDE BUCKLE SEATBELTS		
		W/ MESH WINDOW CARGO BARRIER		
		SUBSTITUTE DUE TO AVAILABILITY		
SET.10XLC-ISUV	1	SETINA "XL" PARTITION	\$ 546.72	\$ 546.72
		1/2 SLDR W/MESH WNDW		
SET.WK0514ITU12	1	SETINE WINDOW ARMOR	\$ 143.05	\$ 143.05
HAV.PKG-PSM-153	1	HAVIS LAPTOP MOUNT	\$ 229.67	\$ 229.67
HAV.C-VS-1308-INUT	1	HAVIS 13" CONSOLE	\$ 271.68	\$ 271.68
HAV.C-CUP2-I	1	DUAL CUPHOLDER	\$ 30.42	\$ 30.42
C-ARM-103	1	ARMREST	\$ 71.72	\$ 71.72
C-MC	2	MIC CLIP	\$ 7.96	\$ 15.92
C-MCB	2	MIC CLIP BRKT	\$ 10.14	\$ 20.28
KS.GE2KA	1	KUSTOM SIGNAL GOLDEN EAGLE	\$ 2,090.00	\$ 2,090.00
		DUAL KA BAND RADAR		
		EQUIPMENT TOTAL		\$ 7,781.96
		LABOR		\$ 1,485.00
		TOTAL PER UNIT		\$ 37,182.96
		5 units		\$ 185,914.80
		BUYBOARD FEE		\$ 400.00
		TOTAL		\$ 186,314.80

Simply the Best Vehicle Wraps & Sign Printing



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SIGNCO WRAPS
1800 Dickinson Ave. unit # "B"
Dickinson, TX 77539

(832)864-2764
signcosignco@gmail.com
http://www.signcowraps.com

Estimate

ADDRESS

Kirk Jackson
La Marque Police
409-938-9220

TRACKING NO. ESTIMATE 01LAM ESTIMATE # 1058

DATE 11/09/2015

EXP. DATE 07/09/2016

SIGN DESCRIPTION	HOW MANY	PRICE	AMOUNT
partial vehicle wrap • partial vehicle wrap DOORS white, black and white vinyl graphics, no reflective price includes install FORD TAURUS	5	532.00	2,660.00T
partial vehicle wrap • partial vehicle wrap DOORS white, black and white vinyl graphics, no reflective price includes install FORD EXPLORERS	5	795.00	3,975.00T

Thank you for the opportunity to bid on your auto wrap or sign
project!
www.signcowraps.com
832-596-1435

SUBTOTAL \$6,635.00
TAX (0%) \$0.00
TOTAL **\$6,635.00**

ACCEPTED BY

ACCEPTED DATE

SIGNCO WRAPS

Signs, Banners, Boat Lettering, Fleet Graphics, Digital Printing, Vinyl Lettering, Magnetic Signs

Simply the Best Vehicle Wraps & Sign Printing



www.signcowraps.com

SIGNCO WRAPS
1800 Dickinson Ave. unit # "B"
Dickinson, TX 77539

(832)864-2764
signcosignco@gmail.com
http://www.signcowraps.com

Estimate

ADDRESS

Kirk Jackson
La Marque Police
409-938-9220

TRACKING NO. ESTIMATE 01LAN ESTIMATE # 1058

DATE 11/09/2015

EXP. DATE 07/09/2016

SIGN DESCRIPTION	HOW MANY	PRICE	AMOUNT
partial vehicle wrap • partial vehicle wrap DOORS white, black and white vinyl graphics, no reflective price includes install FORD TAURUS	5	532.00	2,660.00T
partial vehicle wrap • partial vehicle wrap DOORS white, black and white vinyl graphics, no reflective price includes install FORD EXPLORERS	5	795.00	3,975.00T

Thank you for the opportunity to bid on your auto wrap or sign
project!
www.signcowraps.com
832-596-1435

SUBTOTAL \$6,635.00
TAX (0%) \$0.00
TOTAL **\$6,635.00**

ACCEPTED BY

ACCEPTED DATE

SIGNCO WRAPS

Signs, Banners, Boat Lettering, Fleet Graphics, Digital Printing, Vinyl Lettering, Magnetic Signs

DATE:	PAGE	ORDER NUMBER:
9/11/2015	1	P092123

PROPOSAL

Thanks for your request for proposal.

If you have any questions or issues, just call
us **TOLL FREE** at 1-800-880-8855

BILL TO ACCOUNT# LAMQPD

La Marque Police
431 Bayou Rd
La Marque, TX 77568-4147

SHIP TO:

La Marque Police
431 Bayou Rd
La Marque, TX 77568-4147

EXPIRE DATE: 11/10/2015

SALESPERSON: JJS - Jeff Schillinger

CUSTOMER PO:		ORDER DATE: 9/11/2015	SHIP VIA: WILL CALL		TERMS: Net 30 Days		
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT	
ICP-KIT	kit for ICOP Pro		5.00	0.00	3,495.00	17,475.00	
082-00169	Power cable for EXTREME BASE		5.00	0.00	COMPONENT		
196-00177	Transceiver Bracket		10.00	0.00	COMPONENT		
600-00108	mic battery pack		5.00	0.00	COMPONENT		
600-00142	EXTREME Magnetic Roof Mount Ba		5.00	0.00	COMPONENT		
600-00143	EXTREME Rubber Duck Base Anten		5.00	0.00	COMPONENT		
600-00144	EXTREME Lapel Mic HD		5.00	0.00	COMPONENT		
600-00145	EXTREME BASE		5.00	0.00	COMPONENT		
600-00146	EXTREME Mic		5.00	0.00	COMPONENT		
600-00227	MCAM2, Sony Color Camera Assembly		5.00	0.00	COMPONENT		
CAMMOUNTPAN	85100 Camera Mount (Panavise)	mfp# 851-00MC	5.00	0.00	COMPONENT		
ICPDVRCMT	ICOP PRO CONSOLE MOUNT		5.00	0.00	COMPONENT		
ICPDVRLBKT	ICOP PRO L BRACKET		5.00	0.00	COMPONENT		
ICPDVRPWRCAB	DVR POWER CABLE		5.00	0.00	COMPONENT		
ICPMCAMCBL	ICOP PRO M-CAM CABLE		5.00	0.00	COMPONENT		
ICPMON	ICOP PRO MONITOR		5.00	0.00	COMPONENT		
ICPMONCABL	ICP MONITOR CABLE		5.00	0.00	COMPONENT		
ICPSDDVR	4CH SD DVR		5.00	0.00	COMPONENT		
ICPWMICCBL	ICOP PRO WMIC CABLE		5.00	0.00	COMPONENT		
OPV-UMOUNT	Universal Camera Mount		5.00	0.00	COMPONENT		
SD-64G	64GB SD card for SVR-4100		10.00	0.00	COMPONENT		
SV-CFRC	Rear Seat Camera		5.00	0.00	COMPONENT		
SV-CFRCHRNS	Back Seat Camera Cable		5.00	0.00	COMPONENT		
SV-LCD-RM1.0-4	RAM MT. 1.0" ball and 4" ext.(RAM-B-101-SA4U)		5.00	0.00	COMPONENT		
SV-WIFI100-KIT	Complete Wifi Kit for 50-100 vehicles		5.00	0.00	895.00	4,475.00	
SV-T300AP	wireless access point	901-t300-us01	1.00	0.00	1,795.00	1,795.00	
/028	Install Police					300.00	
/028	Install Police					300.00	
/028	Install Police					300.00	
/028	Install Police					300.00	
/028	Install Police					300.00	
/ACCESS POINTS	Access Points - Wireless		1.00	0.00	650.00	650.00	
AP INSTALLATION & SETUP							

DATE:	PAGE	ORDER NUMBER:
9/11/2015	2	P092123

PROPOSAL

Thanks for your request for proposal.

If you have any questions or issues, just call
us **TOLL FREE** at 1-800-880-8855

BILL TO ACCOUNT# LAMQPD

La Marque Police
431 Bayou Rd
La Marque, TX 77568-4147

SHIP TO:

La Marque Police
431 Bayou Rd
La Marque, TX 77568-4147

EXPIRE DATE: 11/10/2015

SALESPERSON: JJS - Jeff Schillinger

CUSTOMER PO:		ORDER DATE: 9/11/2015	SHIP VIA: WILL CALL		TERMS: Net 30 Days		
ITEM NUMBER	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT	

TERMS Net 30 Days FROM INVOICE DATE, 7 DAYS SHIPPING.

ALL PRICES FIRM FOR SIXTY (60) DAYS.

INSTALLATION MAY BE DONE INTERNALLY OR WE CAN PROVIDE QUOTES FOR SERVICE.

ACCOUNT MANAGER: _____ DATE: _____

CUSTOMER SIGNATURE: _____

Net Order:	25,895.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
	25,895.00



Southern Computer Warehouse
 1395 S. Marietta Parkway
 Building 300
 Marietta, Georgia 30067
 United States
<http://www.scw.com>
 (P) 877-GOTOSCW
 (F) 770.579.8937

Quotation (Open)

Date

Oct 22, 2015 03:24 PM EDT

Doc

1067471 - rev 1 of 1

Description

GETAC S400

SalesRep

Reardon, Josh
 (P) 770-579-8927 ext. 291

Customer Contact

Jackson, Kirk
k.jackson@cityoflamarque.org

Customer

City of La Marque TX (CO7796)
 Jackson, Kirk
 1111 Bayou Road
 La Marque, TX 77568
 United States
 (P) 409-938-9262

Bill To

City of La Marque TX
 Payable, Accounts
 1111 Bayou Road
 La Marque, TX 77568
 United States
 (P) 409-938-9262

Ship To

City of La Marque TX
 REF, PO
 1111 Bayou Road
 La Marque, TX 77568
 United States
 (P) 409-938-9262

Customer PO:

Terms:

Undefined

Ship Via:

GROUND

Special Instructions:

Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
1	Getac S400 Intel i5-4210M, 4GB Ram, 500GB HDD, GPS 14" Touchscreen Note: *NON-RETURNABLE*	SB64B5DABEKX	14	\$2,078.04	\$29,092.56
	GETAC : Intel i5-4210M 2.6GHz Processor 3MB Cache 4GB DDR3 RAM 500GB HDD 14 inch Sunlight Readable (LCD+Touchscreen) Mechanical Back-Lit Keyboard GPS Super-Multi DVD 802.11ac Wireless *NO CELLULAR 4G LTE* Bluetooth Express Card 54/34 Smart Card SD Card Reader TPM				
2	Getac Vehicle Dock Port replicator, docking station - for Getac S400 Note: *NON-RETURNABLE*	GDVNG3	14	\$609.77	\$8,536.78
	Gamber Johnson dock, Getac branded. ** Gamber Johnson Vehicle Dock with Port Replicator and screen stiffener				
3	Gamber-Johnson Lind Automobile Power Adapter Power adapter - car - for Getac S400 Note: *NON-RETURNABLE*	15110	14	\$103.50	\$1,449.00

BEST PRICE, NO CONTRACT

Subtotal: \$39,078.34
 Tax (0.000%): \$0.00
 Shipping: \$0.00
Total: \$39,078.34

Quote valid for 30 days unless formal bid provides different term.
 Promotional pricing is valid only during term of promotion and while supplies last.

All returns must be authorized and clearly marked with a valid RMA

number. RMA's are subject to restock fees when applicable.

These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.

Please note that expedited shipping charges are estimated, and could decrease or increase when invoiced.

All prices are subject to change without notice. Supply subject to availability.

SUNGARD® PUBLIC SECTOR

Add-On Quote

Date	Quote #	Acct Mgr
11/03/14	BNBRQ2175	Brian Rennie

Quote Prepared For:

La Marque, TX
 Lt. Kirk Jackson
 722 Moody St., Suite #220
 La Marque, TX
 Phone: 409-938-9251

Qty	Part Number	Product Description	Unit Price	Extended Price	Annual Maintenance
7	MCT-CLIENT	MCT CLIENT - DIGITAL DISPATCH Workstation license for the application software for the mobile unit allows the unit to receive and transmit digital (silent) dispatching, car-to-car and car-to-console messaging, premises and call information, magstripe reading (where available), perform local, State and NCIC queries, and receive search information and mugshots from RMS. Any additional hardware must be purchased separately.	\$700.00	\$4,900.00	\$784.00
7	MCT-AVL-CLIENT	MCT CLIENT - AVL SunGard OSSI's Automatic Vehicle Locator (AVL) software for the mobile computer allows the user to have a "moving map display" in the vehicle and transmit their location back to CAD. CAD users are able to display and track vehicles equipped with SunGard OSSI's AVL.	\$100.00	\$700.00	\$112.00
7	MCT-MAP	MCT CLIENT - MAPS Provides the ability for officers to view maps, automatically display the location of a CAD event, and view multiple layers of the same map available in CAD. Maps also allow officers the ability to pin map mobile search results. This module is a prerequisite for SunGard OSSI's Automatic Vehicle Locator (AVL) Module.	\$100.00	\$700.00	\$112.00
7	MCT-MFR-OFF	MFR CLIENT - BASE INCIDENT/OFFENSE The Incident/Offense Module provides the ability for officers to enter Incident Reports, Supplement Reports and Field Contacts on the mobile unit. Officers can also perform basic IBR or UCR edits on Incident Reports.	\$600.00	\$4,200.00	\$672.00
7	RMS-WIZ-CLIENT	ACCIDENT WIZARD WORKSTATION LICENSE - EACH This provides the Accident Drawing Wizard per workstation license. Visio 2003 standard edition or higher is required on each workstation or laptop.	\$200.00	\$1,400.00	\$224.00
7	MCT-MFR-ACC	MFR CLIENT - ACCIDENT REPORTING Allows officers using SunGard's Mobile product to prepare traffic crash reports in the field. Accident diagram capability may be added by purchasing SunGard's Crash Wizard and Microsoft Visio.	\$300.00	\$2,100.00	\$336.00

This quote is valid until 12/15/14

Total:	\$14,000.00	\$2,240.00
---------------	--------------------	-------------------

Microsoft Visio is not included on this quote

This Quote constitutes an Amendment to the Software License & Services Agreement and the Maintenance Agreement (together, the "Contract and Agreement") by and between the parties hereto. The product and pricing information detailed above comprises the "Exhibit 1" schedule attached to this Amendment. Except as otherwise provided herein, all terms and conditions of the Contract and Agreement shall remain in full force and effect.

Any interfaces listed above are interfaces only. Customer shall be responsible for obtaining the applicable software, hardware and system software from the appropriate third party vendor.

Any software applications listed above which are solely owned by SunGard Public Sector are "Component Systems" under the provisions of the Contract and Agreement. Before signing this Quote, please contact your Account manager if you are not certain which software applications are owned by SunGard Public Sector.

Any hardware or other third party products and services listed above, including third party software, are "Pay Agency Products" under the provisions of the Contract and Agreement.

For training and on-site project management sessions which are cancelled at the request of Customer within fourteen (14) days of the scheduled start date, Customer is responsible for entire price of the training or on-site project management plus incurred expenses.

Payment Terms are as Follows:

License, Project Management, Hardware and Third Party Software Fees are due upon execution of this Quote. Installation is due upon completion. Custom Modifications, Development, Conversion, Hardware and Third Party Software Implementation is due 50% on execution of this Quote, and 50% due upon invoice, upon completion. Unless otherwise provided, other Professional Services are due monthly, as such services are delivered. Additional services, if requested, will be invoiced at then-current rates. Training and Travel/Living expenses are due as incurred monthly. Any shipping charges shown are estimated only - actual shipping charges will be due upon delivery.

SunGard Public Sector Application Annual Support - the initial term of Maintenance and Support Services is included in License Fees and begins upon execution of this Quote and extends for a twelve (12) month period. Subsequent terms of support will be for twelve (12) month periods, commencing at the end of the initial support period. Support fees shown for the second term of support shall be due prior to the start of that term. Fees for subsequent terms of support will be due prior to the start of that term at the then prevailing rate. Third Party Application Annual Support Fees - payment terms shall be as provided by the Third Party to Customer with the exception that any fees listed above for the initial term of support are due upon execution of this Quote.

Accepted:

La Marque, TX		
Signature	Date	Printed Name



Southern Computer Warehouse

1395 S. Marietta Parkway
Building 300
Marietta, Georgia 30067
United States
<http://www.scw.com>
(P) 877-GOTOSCW
(F) 770.579.8937

Quotation (Open)

Date

Dec 10, 2015 12:59 PM EST

Doc

1083301 - rev 1 of 1

Description

GETAC S400

SalesRep

Reardon, Josh
(P) 770-579-8927 ext. 291

Customer Contact

Jackson, Kirk
k.jackson@cityoflamarque.org

Customer

City of La Marque TX (CO7796)
Jackson, Kirk
1111 Bayou Road
La Marque, TX 77568
United States
(P) 409-938-9262

Bill To

City of La Marque TX
Payable, Accounts
1111 Bayou Road
La Marque, TX 77568
United States
(P) 409-938-9262

Ship To

City of La Marque TX
REF, PO
1111 Bayou Road
La Marque, TX 77568
United States
(P) 409-938-9262

Ship Via:

GROUND

Special Instructions:

Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
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	GETAC : Intel i5-4210M 2.6GHz Processor 3MB Cache 4GB DDR3 RAM 500GB HDD 14 inch Sunlight Readable (LCD+Touchscreen) Mechanical Back-Lit Keyboard GPS Super-Multi DVD 802.11ac Wireless *NO CELLULAR 4G LTE* Bluetooth Express Card 54/34 Smart Card SD Card Reader TPM				
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	Gamber Johnson dock, Getac branded. ** Gamber Johnson Vehicle Dock with Port Replicator and screen stiffener				
3	Gamber-Johnson Lind Automobile Power Adapter Power adapter - car - for Getac S400 Note: *NON-RETURNABLE*	15110	14	\$104.62	\$1,464.68

BuyBoard Contract #409-12

This quote is provided via BuyBoard contract #409-12 Technology Equipment, Software, Supplies, Telecommunications Products, Asset Disposal & Recovery | Period 11/1/2012 - 12/31/2015 Receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting orders directly from member entities may result in a violation of the State of Texas competitive bid statute and cancellation of the proposal award. Therefore, all orders must be processed through the Cooperative in order to comply. Please fax your Purchase Order directly to BuyBoard for processing to SCW at: 1-800-211-5454 or place your order online at BuyBoard.com. Thanks!

Subtotal: \$39,499.32
Tax (0.000%): \$0.00

Quote valid for 30 days unless formal bid provides different term.
Promotional pricing is valid only during term of promotion and while
supplies last.

Shipping:	\$0.00
Total:	\$39,499.32

All returns must be authorized and clearly marked with a valid RMA
number. RMA's are subject to restock fees when applicable.

These prices may not include applicable taxes, insurance, shipping,
delivery, setup fees, or any cables or cabling services or material unless
specifically listed above.

Please note that expedited shipping charges are estimated, and could
decrease or increase when invoiced.

All prices are subject to change without notice. Supply subject to
availability.



CITY COUNCIL AGENDA FORM

Meeting Date: 12/14/15
Prepared by: Kathy Girndt
Department: Finance

Agenda item: 8d
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing the City Manager to enter into a Cooperative Purchasing Agreement with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.



Attachments for reference

- 1. Cooperative Purchasing Agreement**
- 2. Utility Printing Billing Cost Analysis and Quotes**
- 3. Sample Bills and Recommended Design**

Staff Briefing:

- Staff recommends entering into the Cooperative Purchasing Agreement with the City of Baytown to obtain the lowest pricing for the outsourcing of printing and mailing of utility bills.
- Two additional quotes were obtained from the Texas Purchasing Group to ensure that the pricing offered to the City of Baytown was the least expensive.
Benefits:
 - A more informative bill as a communication tool to our citizens.
 - Card stock is becoming more difficult to obtain for postcard bills.
 - In-house printing equipment would require replacement at a substantial cost.
 - Will be able to include 1-page flyers at no extra charge to communicate events and important information to our citizens.
 - Will be able to provide longer messages on the bill itself.
 - More reliable mailing service.
 - Staff will be able to spend more time on quality customer service.

History:

- City Council Action on 7/13/15 authorized Finance Director to solicit quotes to outsource printing and mailing of utility billings.

Target Implementation: February 1, 2016

Significant Action Dates: None



CITY COUNCIL AGENDA FORM

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Co-op Agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$54,530 (Estimated postage and postcards)
Actual Bid	
Estimated Expenditure	54,530
Acct. Name(s)	Office Supplies Envelope Mailings
Line Items #	02-2010-21-00 02-2011-21-00
Other Funding	

Staff's Recommendation: Motion to authorize the City Manager to enter into a Cooperative Purchasing Agreement with the City of Baytown for utility bill printing and mailing services to avoid duplicate procurement efforts and to obtain the benefits of volume purchasing.

Fiscal Impact: There will be no direct cost savings based on actual quotes versus previous estimates when compared to in-house service.
Benefits outweigh the cost.

COOPERATIVE PURCHASING AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Cooperative Purchasing Agreement ("Agreement") is made and entered into as of the date written below between the City of La Marque ("La Marque") and the City of Baytown ("Baytown").

WHEREAS, both La Marque and Baytown have each determined a need for a cooperative agreement to purchase like goods and services to avoid duplicate procurement efforts and obtain the benefits of volume purchasing; and

WHEREAS, La Marque and Baytown are authorized by Section 271.102 of the Local Government Code to pursue mutually beneficial and cooperative purchasing programs;

NOW, THEREFORE, for and in consideration of the mutual obligations and benefits contained herein, La Marque and Baytown agree as follows:

Section 1. The purpose of this Agreement is to provide La Marque and Baytown with additional purchasing options by satisfying the provisions of Section 271.102 of the Local Government Code.

Section 2. The parties agree that each of the parties shall respectively designate a person to act under the direction of, and on behalf of, the designating party (the "Designated Representative").

Section 3. At the request of the other party, a party that enters into a contract with a vendor for goods or services (the "First Purchasing Party") shall attempt to obtain the vendor's agreement to offer those goods and services to the other party (the "Second Purchasing Party") for the same price and on the same terms and conditions as have been offered to the First Purchasing Party. If the vendor so agrees, and if the Second Purchasing Party is agreeable to such terms and conditions, the Second Purchasing Party may enter into its own separate contract with the vendor for the purchase of such goods or services.

Section 4. Unless otherwise agreed between the Designated Representatives, payments for a purchase made by the Second Purchasing Party shall be paid directly to the vendor and not to the First Purchasing Party. The Second Purchasing Party shall have the responsibility of determining whether the vendor has complied with any provisions in its contract with the vendor, including, but not limited to, those relating to the quality of items and terms of delivery, and shall be responsible for enforcement of its contract against the vendor, including all cost of enforcement.

Section 5. Neither La Marque nor Baytown shall assume any responsibility or liability to pay for materials purchased or services performed for the benefit of the other party. All

payments required to be made pursuant to any contract entered into with a vendor pursuant to this Agreement shall be made from current, available revenues. In obtaining services of a vendor under this Agreement each party acknowledges that it has or will rely solely on its own inspections, investigations, research, and due diligence regarding the materials or services desired and not on any representations or warranties of the other party hereto.

Section 6. This Agreement will be subject to all applicable federal, state and local laws, ordinances, rules and regulations.

Section 7. This Agreement may be terminated by either party, without cause or penalty, upon not less than thirty (30) days' written notice to the other party.

Section 8. The parties acknowledge that each party and, if it so chooses, its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party must not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

Section 9. If any action, whether real or asserted, at law or in equity, arises on the basis of any provision of this Agreement, venue for such action shall lie in state courts located in Harris County, Texas, or the United States District Court for the Southern District of Texas – Houston Division. This Agreement shall be construed in accordance with the laws of the State of Texas.

Section 10. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, the parties shall endeavor to agree to a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

Section 11. Execution of this Agreement does not obligate La Marque or Baytown to make any purchase, to pay any membership fee or to otherwise or in any manner incur any cost or obligation.

Section 12. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

Section 13. The undersigned officers and/or agents are properly authorized to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary actions extending such authority have been duly passed and are now in full force and effect.

Section 14. All notices, requests, demands, and other communications which are required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given upon the delivery or receipt thereof, as the case may be, if delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, to the respective city representative set out below, or his/her designee.

EXECUTED this _____ day of _____, 2015.

CITY OF LA MARQUE
1111 Bayou Road
La Marque, TX 77568-4299

CITY OF BAYTOWN
2401 Market Street
Baytown, TX 77520

By: _____
CAROL BUTTLER, City Manager

By: _____
RICHARD L. DAVIS, City Manager

ATTEST:

ATTEST:

(Signature)

LETICIA BRYSCH, City Clerk

(Printed Name)

(Title)

APPROVED AS TO FORM:

APPROVED AS TO FORM:

(Signature)

IGNACIO RAMIREZ, SR., City Attorney

(Printed Name)

(Title)

Date

Date

R:\Karen\Files\Contracts\La Marque Cooperative Purchasing Agreement\COOPERATIVE PURCHASING AGREEMENT.doc

City of La Marque
Utility Billing Printing Cost Analysis
Prepared November 30, 2015

		Dataprose		Core Business Solutions		Apex Validation & Consulting	
	Monthly Quantity	Printing Letter Size	Estimated Yearly Cost	Printing Letter Size	Estimated Yearly Cost	Printing Letter Size	Estimated Yearly Cost
Billing Statements	6,000	0.1100	\$7,920	0.259	\$18,648	0.640	\$46,080
2nd Notices	2,000	0.1100	2,640	0.259	6,216	0.640	15,360
Postage	8,000	0.4350	41,760	0.450	43,200	0.490	47,040
Estimated Annual Cost			<u>\$52,320</u>		<u>\$68,064</u>		<u>\$108,480</u>

Summary of Responses to RFQ-UB billing

All companies that have responded to this solicitation are listed below. To see a specific vendor's complete response (including exceptions and any supporting documents), click on the Vendor ID# link.

To indicate the winner, or intent to award for a line item, click on the radio button in the select column next to the appropriate company name. To indicate one company for all line items, click on their company name in the top table. [To change to spreadsheet view click here.](#)

Title: Utility bills printing
Status: Pending: Selections have not been made for all line items.

Vendor ID	Company Name	Response #	Total Bid	Line Items	Total
49119	Select CORE BUSINESS SOLUTIONS for all items	(1 of 1)	\$68064.0000		
51034	Select Apex Validation and Consulting for all items	(1 of 1)	\$108480.0000		

FYI - If you do not want to award this RFQ to any vendors [Click Here](#) to publish a No Award notice.

Item #1: The City is seeking assistance to print and mail water utility bills. We have 2 regular cycles and 2 delinquent mailings every month. Each month we mail around 8,000 bills to customers. The city uses STW software to process utility bills.
Brand Requirement: Not Applicable - Service Item
UOM: EACH
Quantity: 96000

Select	Company Name	Unit Cost	Total Cost
☐	CORE BUSINESS SOLUTIONS (1 of 1) Service Item	\$0.2590	\$24,864.00
☐	Apex Validation and Consulting (1 of 1) Service Item	\$0.6400	\$61,440.00
☐	Do Not Award This Item		

Comment:

Item #2: Please provide us separately postage cost per bill in addition to unit cost of printing each bill.
Brand Requirement: Not Applicable - Service Item
UOM: EACH
Quantity: 96000

Select	Company Name	Unit Cost	Total Cost
☐	CORE BUSINESS SOLUTIONS (1 of 1) Service Item	\$0.4500	\$43,200.00
☐	Apex Validation and Consulting (1 of 1) Service Item	\$0.4900	\$47,040.00
☐	Do Not Award This Item		

Comment:

[Update Selections](#)

[Publish Info to Vendors](#)

[Cancel - Return to Main Menu](#)

City of La Marque Utility Bill

Recommended Design



City of La Marque
1111 Bayou Road
La Marque, Texas 77568

Customer Name
Customer address
La Marque, Texas 77568

City Hall Hours:

Monday-Thursday: 7:30 AM - 5:30 PM
Friday: 7:30 AM - 12:00 PM

KIOSK available 24 hours for payments
Online payments at www.cityoflamarque.org

Customer service number 409 938 9209
After hours number 409 938 9269

Prior Balance

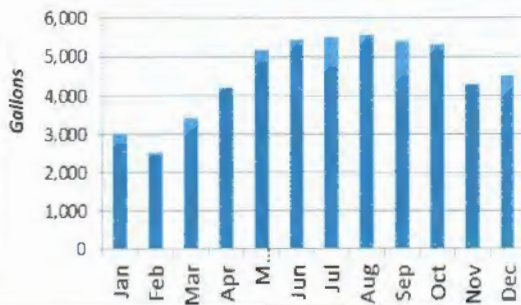
Last Bill

Adjustments

Payments

New Charges

Account Balance



ACCOUNT INFORMATION:

Account Number:
Service Address:
Service Period:
Days in Cycle:
Last Payment Received:
Billing Date:

CURRENT ACCOUNT ACTIVITIES:

Meter Number:
Readings:
Usage:
Amount Due:

Special message: water restriction, etc.

CURRENT CHARGES FOR SERVICES:

Water: _____
Sewer: _____
Garbage: _____
CAS: _____
Total: _____

Summary of Charges:

Amount Due:
New Charges:
Past Due:
Due Date:

Donations: \$2.00

a) Clean City
b) Parks

Remittance stub



WALNUT CREEK SPECIAL UTILITY DISTRICT
PO BOX 657
SPRINGTOWN, TX 76082-0657



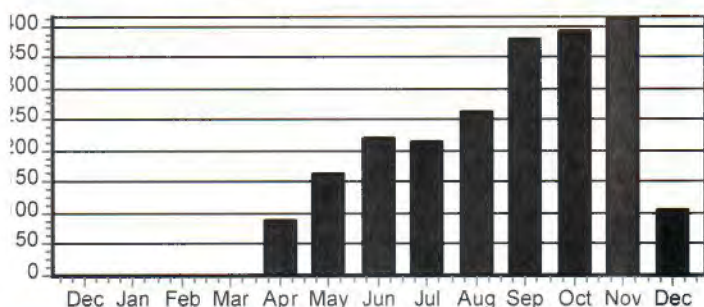
*****Endorsement Line*****

1 SP manifest key line*****99999 99999 S1D3



JOHN Q SAMPLE
12345 ANYSTREET RD
ANYTOWN, TX 76082-0657

YOUR MONTHLY USAGE (IN GALLONS)



SPECIAL MESSAGE

NEW BILLING FORMAT
COMING EARLY 2013

ACCOUNT STATEMENT

For Inquiries Please Call: 817-220-7707 or 817-523-4463
After Hours Emergencies: 817-523-4463
Pay Bill Online: www.walnutcreeksud.org
Office Hours: Monday-Friday - 8 a.m. - 5 p.m.
Drop box located in District Office drive thru.

ACCOUNT INFORMATION

ACCOUNT NUMBER: 99-9999-99
SERVICE ADDRESS: 12345 ANYSTREET RD
SERVICE PERIOD: 11/16/2012 to 12/17/2012
DAYS IN CYCLE: 31
LAST PAYMENT RECEIVED: 11/27/2012
BILLING DATE: 12/20/2012
DUE DATE: 1/1/2013

CURRENT ACCOUNT ACTIVITY

Meter Number	Previous	Current	Usage	Amount
66780626	6987	7093	10,600	\$73.90

CURRENT CHARGES

Service	Amount
Water	\$73.90
State Fee	\$0.30

AMOUNT DUE

Volunteer Fire Donation	\$1.00
TOTAL NEW CHARGES	\$75.30
Past Due	\$285.80
TOTAL AMOUNT DUE 1/1/2013	\$361.10
AMOUNT DUE AFTER 1/15/2013	\$369.10

Terms: Bills are due and payable upon receipt. If payment is not received by 5:00 pm on the 15th of the month, an \$8.00 penalty will be added.

Payment Coupon — Please return this portion along with your payment and make your check payable to **WALNUT CREEK SUD**



WALNUT CREEK SPECIAL UTILITY DISTRICT
PO BOX 657
SPRINGTOWN, TX 76082-0657

ACCOUNT INFORMATION

ACCOUNT NAME: JOHN Q SAMPLE
ACCOUNT NUMBER: 99-9999-99
SERVICE ADDRESS: 12345 ANYSTREET RD
SERVICE PERIOD: 11/16/2012 to 12/17/2012
BILLING DATE: 12/20/2012
DUE DATE: 1/1/2013

AMOUNT DUE

TOTAL AMOUNT DUE 1/1/2013	\$361.10
Amount Due if Paid After 1/15/2013:	\$369.10

Amount Enclosed: \$

Return this coupon with your payment made payable to:

WALNUT CREEK SPECIAL UTILITY DISTRICT
PO BOX 657
SPRINGTOWN, TX 76082-0657





DESOTO WATER UTILITIES
211 E. PLEASANT RUN RD.
PO BOX 550
DESOTO, TX 75123-0550

Office Hours: Monday - Friday, 8:00 a.m. - 5:00 p.m.
Office & After-Hours: (972) 230-9627 Fax: (972) 230-5795
Pay: (972) 223-5757 or Online: www.DeSototexas.gov/billpay
City Lights Newsletter: www.DeSototexas.gov/CityLights

ACCOUNT INFORMATION

ACCOUNT NUMBER: JOHN Q SAMPLE
ACCOUNT NAME: 12345 SAMPLE DR
PIN NUMBER: 00513801
SERVICE ADDRESS: 110 STREAMSIDE DR
BILLING DATE: 10/15/2015 CURRENT DUE DATE: 11/05/2015

Prior Balance	Last Bill	Adjustments	Payments	New Charges	Account Balance
\$0.00	\$45.99	\$0.00	(\$45.99)	\$42.89	\$42.89

USAGE INFORMATION & HISTORY

SERVICE PERIOD: 08/31/2015 to 09/30/2015

SERVICE	PREVIOUS	CURRENT	USAGE
WT	374	377	3000

USAGE HISTORY (IN THOUSANDS)



IMPORTANT MESSAGE

Current Due Date applies to new charges only. If a past due balance is shown on this statement, it must be paid immediately to avoid disconnection of service. The telephone number on your account must be current to receive courtesy call notifications of disconnection. If service is disconnected, the delinquent amount plus a service charge must be paid before service will be restored.

ACCOUNT ACTIVITY

PREVIOUS ACCOUNT ACTIVITY

PRIOR BALANCE	\$0.00
LAST BILL AMOUNT	\$45.99
ADJUSTMENTS	\$0.00
LAST PAYMENT	(\$45.99)

PREVIOUS ACCOUNT BALANCE \$0.00

NEW CHARGES

DESCRIPTION	AMOUNT
WATER	\$14.25
SEWER	\$14.93
REFUSE	\$15.90
TAX	\$1.31
DRAINAGE	\$2.50
SEWER CREDIT	-\$3.00
WATER CREDIT	-\$3.00
TOTAL NEW CHARGES	\$42.89

AMOUNT DUE BY 11/05/2015 \$42.89

Please fold on perforation before tearing. Keep top portion for your records and return this stub with your payment.
Make check payable to: City of DeSoto - Utilities



DESOTO WATER UTILITIES
211 E. PLEASANT RUN RD.
PO BOX 550
DESOTO, TX 75123-0550

SERVICE ADDRESS: 12345 SAMPLE DR
PIN NUMBER: 00000000

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
000-0000000-000	11/05/2015	\$42.89

AMOUNT ENCLOSED: \$



AUTOSCH 5-DIGIT 75115 1 PSS 94061AA16-A-1 9 1
AV 0.388



JOHN Q SAMPLE
12345 SAMPLE DR
DESOTO TX 75115-5862



CITY OF DESOTO
PO BOX 550
DESOTO TX 75123-0550

00900000300010000042890000000007



CITY OF HOUSTON

Public Works and Engineering
Department

FOR QUESTIONS REGARDING DRAINAGE AND CIP, PLEASE VISIT WWW.REBUILDHOUSTON.ORG

UTILITY BILL

FOR WATER AND WASTEWATER INQUIRIES, PLEASE CALL 713-371-1400
FOR DRAINAGE INQUIRIES, PLEASE CALL 713-371-1111
FOR WATER LEAKS, PLEASE CALL 311

10187 CD-0 WD-02

Account Number 0635-1100-2477		Service Address		Rate/Class RESIDENTIAL	Meter Size (Inches) 5/8
No. Units	Previous Reading 430	Current Reading 434	Gallons 4,000	Read Date 11/02/2015	
Payments Received		Adjustments		Current Charges	
PAYMENT 10/12/2015 79.03 CR				WATER 22.88 SEWER 26.20 NOV DRAINAGE 20.06	
Previously Billed Amount 79.03	Total Payments 79.03 CR	Total Adjustments 0.00	Total Current Charges 69.14	Total Amount Due \$69.14	
Billing Date		11/04/2015		Due Date 11/24/2015	
PROPERTY DRAINAGE CHARGE:					

ANNUAL: \$240.73

After 11/24/2015 a 10% late fee will be assessed on all current unpaid service charges

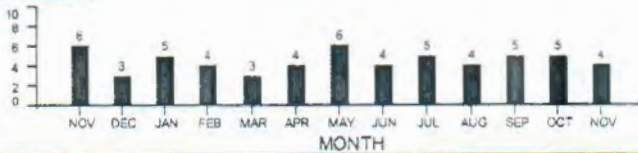
Please remember to add your W.A.T.E.R. Fund pledge to the Total Amount Due.

If you have not pledged and would like to make a contribution to the W.A.T.E.R. Fund, check the box on the return portion of this bill below and include an extra dollar with your payment. Contributions can also be made online at www.houstonwaterbills.org

We would like to thank everyone who has made a pledge or contribution to the Fund.

1000 GALLONS

WATER CONSUMPTION



PAY ONLINE AT WWW.HOUSTONWATERBILLS.ORG

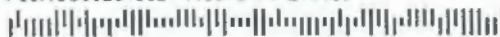
Return this portion with payment. Write account number on all checks.
Payable to: CITY OF HOUSTON

\$1.00 Gift to W.A.T.E.R. Fund ☐

If you have received a drainage charge please note:
The drainage charge reflects a 1000 foot adjustment in impervious surface area that reduced the amount due.

P.O. Box 1560
Houston, TX 77251

P50ROU00204302 - 148516 - 1 E14167



TOTAL AMOUNT DUE: \$69.14

Amount Paid:

Due Date:

11/24/2015

063511002477 0000006914 0000006914

11/04/2015

The City of Houston Water Quality Report is available online at www.publicworks.houston.tx.gov/wq2012.



CITY OF YOAKUM UTILITIES
PO BOX 738
808 HWY 77A SOUTH
YOAKUM TX 77995-0738

ACCOUNT NUMBER**000-0000000-000****DUE DATE****10/18/2015****AMOUNT DUE****\$25.00**

Account Name:

JOHN Q SAMPLE

Service Address:

12345 SAMPLE DR

Billing Date:

10/13/2015

Pin Number: 00114101

QUESTIONS ABOUT YOUR BILL?

Office hours:

Monday to Friday, 8:00 am to 5:00 pm

Phone: (361) 293-6321

Fax: (361) 293-5589

Visit our website at:

www.cityofyoakum.org*****PAST DUE NOTICE*****

According to our records, a payment due on the **10th** has not been received by our office. You currently have an outstanding balance of **\$25.00**. Please check your records and if you have any questions concerning your account, call (361) 293-6321 and one of our customer service representatives will be happy to assist you. If you have already paid the past due balance, disregard this notice.

NOTE: ACCOUNTS UNPAID BY THE DUE DATE WILL BE DISCONNECTED THE NEXT BUSINESS DAY WITHOUT FURTHER NOTICE.

RECONNECT FEES WILL BE AS SHOWN BELOW:**During Business Hours: \$20.00****After Hours Connections: \$40.00**

All charges billed are the responsibility of the account holder and must be paid in full.

Thank you for your assistance with this matter.

**FAILURE TO RECEIVE BILL DOES NOT EXEMPT
CUSTOMER FROM RESPONSIBILITY TO MAKE PAYMENT**

Please return this portion along with your payment. Make your check payable to **CITY OF YOAKUM UTILITIES**.



CITY OF YOAKUM UTILITIES
PO BOX 738
808 HWY 77A SOUTH
YOAKUM TX 77995-0738

ACCOUNT NUMBER**000-0000000-01****DUE DATE****10/18/2015****AMOUNT DUE****\$25.00**

Please write account
number on check and
remit payment to:

AMOUNT ENCLOSED

\$



***AUTO**SCH 5-DIGIT 77979 1 PSS 94056BA13-A-1
10 1 AV 0.388



JOHN Q SAMPLE
12345 SAMPLE DR
YOAKUM TX 77995-0591



CITY OF YOAKUM UTILITIES
PO BOX 738
YOAKUM TX 77995-0738

Credit Card: ☐ Mastercard ☐ Visa ☐ Discover ☐ American Express
Name on Card: _____ Card No: _____
Expires on: _____ Signature: _____





CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
 Prepared by: SonJette White
 Department: Development Services

Agenda item: 8e
 Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/ possible action regarding award of Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

☒ Attachments for reference

1. Bid Tabulation
2. Pre-Bid Meeting sign in sheet
3. Listing of Project

Staff Briefing:

- Only 3 bids were received by the December 2, 2015 at 10:00 a.m. deadline for submission.
- All bids received were determined responsible and qualified.

History:

- Over the most recent three (3) budget years, Building Standards Commission has ordered the demolition of several substandard structures within La Marque.
- City Council increased the current fiscal year budget for demolition on an increased number of properties to reduce blight throughout the community.

Significant Action Dates:

- **November 9, 2015-** Publication of invitation to bid was published in the Galveston Daily News
- **November 16, 2015-** Publication of invitation to bid was published in the Galveston Daily News; invitations to bid were sent out electronically and via U.S. Post mail
- **November 20, 2015-** Non-Mandatory Pre-Bid Conference was held in the conference room.
- **December 2, 2015-** Public Bid Opening
- **December 14, 2015-** Request for City Council Approval.

Action:

- | | | | |
|-------------------------------------|--|--------------------------|----------------------|
| ☐ | Ordinance | ☐ | Resolution |
| ☐ | Proclamation | ☐ | Special Presentation |
| ☐ | Finance Report | ☐ | Public Hearing |
| ☒ | Other – Award of Formal Bid | | |
| ☒ | Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | | |

Cost Details:	
Budgeted	\$100,000.00
Actual Bid	\$82,401.00
Estimated Expenditure	\$82,401.00
Acct. Name	Building Demolition & Lot Clearing
Line Items #	03-6092-01
Other Funding	N/A



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to award Bid #LM 14-15 to Grant Mackay for demolition of substandard structures in the amount of \$82,401.00.

Fiscal Impact:

The award of this demolition and clearing bid will allow us to demolish structures on 16 different parcels to aid in the City's efforts to create a positive impact through the reduction of blight. This should have a positive impact on the development community in regards to creating a more appealing neighborhood for our residents and visitors.

Bid Tab
LM 14-15
Demolition & Clearing Services

Address	Grant Mackay	JTB Demolition	PMG Pro. Mgmt. Group
626 HWY 3	5,913.00	7,895.00	16,590.00
1414 Rhodora	5,982.00	7,375.00	13,650.00
501 Lake RD	5,075.00	5,981.00	7,455.00
912 Roosevelt	5,772.00	7,880.00	6,720.00
2027 Kansas	5,075.00	4,710.00	8,400.00
1518 Oleander	4,756.00	4,329.00	7,350.00
4106 Prairie	5,799.00	6,473.00	7,480.00
4206 Kirby	7,034.00	11,915.00	11,865.00
1332 Montgomery	4,033.00	4,710.00	6,930.00
2011 Bellview	3,872.00	5,070.00	7,140.00
2013 Bellview	4,422.00	4,295.00	6,300.00
2726 Main St.	6,078.00	5,580.00	6,930.00
104 Anita	4,133.00	3,578.00	10,710.00
106 Anita	4,683.00	3,578.00	8,400.00
1003 Roosevelt	4,917.00	6,429.00	7,140.00
1010 Linden	4,857.00	4,945.00	8,400.00
Totals	82,401.00	100,621.00	141,460.00

SIGN IN SHEET
LM 14-15
Pre Bid Invitation
November 20, 2015

[illegible]

Target Implementation:

Property Address	Cost	Target Implementation Date
626 HWY 3	\$5913.00	12/30/2015
1414 Rhodora	\$5982.00	12/30/2015
501 Lake Rd	\$5075.00	12/30/2015
912 Roosevelt	\$5772.00	12/30/2015
2027 Kansas	\$5075.00	01/04/2016
1518 Oleander	\$4756.00	01/04/2016
4106 Prairie	\$5799.00	01/04/2016
4206 Kirby	\$7034.00	01/04/2016
1332 Montgomery	\$4033.00	01/11/2016
2011 Bellview	\$3872.00	01/11/2016
2013 Bellview	\$4422.00	01/11/2016
2726 Main St.	\$6078.00	01/11/2016
104 Anita	\$4133.00	01/18/2016
106 Anita	\$4683.00	01/18/2016
1003 Roosevelt	\$4917.00	01/18/2016
1010 Linden	\$4857.00	01/18/2016
Total	\$82,401.00	



CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 9a
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0028**, conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE FIRST READING**

- ☒ Attachments for reference
 1. Ordinance

Staff Briefing:

- According to Section 2.02 of the City Charter, City Council shall meet regularly at times prescribed by ordinance, but not less than once each month.

History:

- Since the incorporation of the City of La Marque, the City Council has adopted and amended several ordinances changing the days and / or times for the Regular City Council meetings to be conducted.

Target Implementation: January 12, 2016, after second and final reading if approved by City Council.

Significant Action Dates:

December 14, 2015 – First Reading of Ordinance

January 11, 2016 – Second and final reading of Ordinance

Action:

- ☒ Ordinance ☐ Resolution
☐ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☒ Other -Appointment
☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	NA
Actual Bid	NA
Estimated Expenditure	NA
Acct. Name	NA
Line Items #	NA
Other Funding	NA

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0028**, conducting City Council meetings on the second Monday of each month, beginning at 6:00 p.m. **THIS IS THE FIRST READING**

Fiscal Impact:

ORDINANCE NO. O-2015-0028

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 2: ADMINISTRATION, ARTICLE I, IN GENERAL, SEC. 2-2. TIME AND PLACE FOR REGULAR MEETINGS OF THE CITY COUNCIL, BY AMENDING THE MEETING DATES OF THE CITY COUNCIL AND REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND ESTABLISHING AN EFFECTIVE DATE THEREOF.

WHEREAS, Section 2.02 of the City Charter requires the City Council to hold its regular meetings at such date, time and location as are determined from time to time by ordinance; and

WHEREAS, the City Council has been conducting a regular Council meeting on the second and fourth Monday of each month at 6:00 o'clock p.m. at City Hall; and

WHEREAS, it has been determined that only one regular meeting is sufficient to conduct City business. **NOW, THEREFORE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That Sec. 2-2 of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Sec. 2-2. Time and Place for Regular Meetings of City Council.

The City Council shall hold a regular meeting on the second Monday of each month at 6:00 p.m. at City Hall.”

SECTION TWO:

Any ordinances of the City of La Marque in conflict herewith are hereby repealed.

SECTION THREE:

Effective date. Subject to approval by the City Council of the City of La Marque, this Ordinance shall be and become effective on January 12, 2016.

PASSED AND APPROVED on first reading this ____ day of _____, 2015.

PASSED, APPROVED, AND ADOPTED on second and final reading this ____ day of _____, 2016.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
 Prepared by: Robin Eldridge
 Department: City Clerk

Agenda item: 9b
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and reappointments of members to the City of La Marque various Boards and Commissions

- ☒ Attachments for reference
1. District Appointments
 2. Current vacancies
 3. Applications

Staff Briefing: Per Resolution 1032 – Section 3 Nominations and Appointments

- There are a few new positions and several members whose terms have expired or will expire at the end of 2015.

History:

- Appointments to the various Boards and Commissions have traditionally been done at a certain time of the year, or as vacancies occur on each of the Boards or Commissions as per Section 3, of Resolution 1032
- At all City Council meetings applications are available for any citizen to pick up and fill out and turn in to be reviewed for possible appointment to any of the available vacancies that there may be on any of the Boards and Commissions
- The Mayor, and each City Councilmember have specific appointees to each of the Boards and Commissions

Target Implementation: As soon as practicable

Significant Action Dates:

11.17.2015 – Sent email to Mayor and Council showing their prospective appointments/reappointments

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other -Appointment | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	NA
Actual Bid	NA
Estimated Expenditure	NA
Acct. Name	NA
Line Items #	NA
Other Funding	NA



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Receive nominations from Mayor and Councilmembers who wish to appoint/reappoint members to the designated vacancies within their Districts.

Fiscal Impact: Boards and Commission members serve without pay.

Current Vacancies or terms ending or ended on Boards & Commissions

MAYOR APPOINTMENT

<u>BOARD/COMMISSION</u>	<u>CURRENT MEMBER</u>	<u>TERM EXPIRES (D)</u>
Cemetery	D. Pennington	2015
Parks	Michael Bock	2015
Parks	Louis McGaffey	2015
Library	Michelle Washington	2014

COUNCIL DISTRICT “A” APPOINTMENTS

BOA	Herman Harper	2015
Cemetery	Peggy Phillips	2015
Parks	Herbert Franklin	2015
P & Z- Alternate	OPEN-NEW	2017
Library	OPEN	2013 (15)

COUNCIL DISTRICT “B” APPOINTMENTS

Building Standards	Louis McGaffey	2015
BOA	C.J. Leggett	2015
P & Z	Deanna Bethea	2015
P & Z- Alternate	OPEN-NEW	2017
Library	OPEN	2013 (15)

COUNCIL DISTRICT “C” APPOINTMENTS

Building Standards	Deanie Barrett	2015
Parks	Al Reida	2015
P & Z	Norman Koneman	2015
Library	OPEN	2013 (15)

COUNCIL DISTRICT “D” APPOINTMENTS

BOA	Charlotte Westerlage	2015
P & Z	Charles Castelline	2015
Library	Catherine Polk	2013 (15)

CHIEF EXECUTIVE/CITY MANAGER APPOINTMENTS (Confirmed by the Governing Body)

Civil Service	C. J. Leggett	2014
Civil Service	Maggie Manuel	2015

BOARDS & COMMISSIONS MEMBERS 2015

<i>BUILDING STANDARDS COMMISSION - ORD. #459 CITY COUNCIL APPOINTMENT 5 MEMBERS</i>		Expires District appointee	
1. Deanie Barrett	2603 Cedar	15	C
2. Bart Jennings	806 Studio	16	D
3. Louis McGaffey	2315 Downey	15	B
4. Trina Phillips	1222 Kirsten	16	M
5. Billy Jefferson	89 Borondo Reach	16	M
ALTERNATE			
Augustino Molis	741 Spoonbill	16	A
<i>BOARD OF ADJUSTMENT - ORD. #953 CITY COUNCIL APPT5 MEMBERS AND MAY APPT. 2 ALTERNATE MEMBERS</i>		Expires District appointee	
1. Charlotte Westerlage	825 Shady Lane	15	D
2. Greg Cornett	1310 Cedar Drive	16	C
3. Herman Harper	102 Union	15	A
4. Harold Augustus	1030 Laurel	16	M
5. C.J. Leggett	1225 Kirsten	15	B
ALTERNATES			
1. Willie Alexander	2114 Evergreen	16	D
2. VACANT		16	B

<i>CEMETARY BOARD – ORD. #1033 CITY COUNCIL APPT. 5 MEMBERS AND ONE EX-OFFICIO (COUNCIL MEMBER)</i>		Expires District appointee	
1. Peggy Phillips	2902 Pine Shadows	15	A
2. Bart Jennings	806 Studio	16	C
3. Kurt Koopman	1004 Lilac, Appt. 9.12.12	16	B
4. Bim Crowder	401 Texas Avenue	16	D
5. David Pennington (Chair)	924 Cypress	15	M
Ex-Officio Councilmember Clent Brown	Appointed 12.12.11		

<i>CLEAN CITY COMMISSION - ORD. #857 CITY COUNCIL APPT. 7 MEMBERS</i>		Expires District appointee	
1. Ingrid Selzer	2614 Meadow Lane	17	B
2. Carlos Flores	509 Wisteria	16	D
3. Joe A. Compian	1020 Duroux	17	A
4. Elizabeth Ferguson	1511 Dalian	16	M
5. Nancy Polk	1503 Brazos	17	B
6. Whitney Kirkland	620 Studio Drive	16	M
7. Gregory Eakins	809 Rocky Rose Ct.	17	C

CIVIL SERVICE COMMISSION – ORD. #821 CITY COUNCIL APPT. 3 MEMBERS 1,2, & 3 yr. terms		Expires	District appointee
1. Maggie Manual	1706 Crocket	15	CM
2. C. J. Leggett	1225 Kirsten	14	CM
3. Pat Trevisani	2205 Oaklawn Drive	16	CM
4. Patty Rees	1111 Bayou Road		

ECONOMIC DEVELOPMENT CORPORATION – 695 APPOINTMENT BY CITY COUNCIL		Expires	District appointee
1. Ron Crowder	4 Chimney Corners	20	C
2. Gene Smith	2110 Evergreen	18	M
3. Deanie Barrett	2603 Cedar Drive	16	A
4. Bobby Hocking	614 Sunset Lane	19	B
5. Louis McGaffey	2315 Downey	20	D

PARKS BOARD ORD. #758 - CITY COUNCIL APPT. 8 MEMBERS		Expires	District appointee
1. Al Reid	2621 Meadow Lane	15	C
2. C.J. Leggett	1226 Kirsten	16	B
3. Michael Bock	106 Longridge	15	M
4. Bo Hunter	2614 Lake Park Drive	16	A
5. Louis McGaffey	2315 Downey	15	M
6. Larry Walker	P.O. Box 1785	16	D
7. Herbert Franklin	8017 Big Oak Dr.- TX City	15	A

PLANNING & ZONING ORD. # - CITY COUNCIL APPT. 5 MEMBERS & TWO ALTERNATES (ORD. 2014-0023)		Expires	District appointee
1. Russell E. Washington, Jr.	3012 Cedar	16	A
2. Deanna Bethea	621 Westwood Cir.	15	B
3. Norman Koneman	2615 Meadow Lane	15	C
4. Dickey Stanley	2613 Lake Park Drive	16	M
5. Charles M. Castelline	1316 Lamar	15	D
ALTERNATES			
Alternate #1	Vacant	17	A
Alternate #2	Vacant	17	B

<i>LIBRARY BOARD - ORD. # CITY COUNCIL APPT. 5 MEMBERS-</i>		Expires	District appointee
Vacant		13	A
Bertha Pruitt	103 Longridge Drive-moved away	14	C
Catherine Polk	2620 Studio Dr	13	D
Michelle Washington	3012 Cedar	14	M
Vacant		13	B
<i>City Council/City Manager</i>			

The City Council shall appoint a Library Board which shall consist of five members, each member being a resident and a real property taxpayer of the City of La Marque.

Three members of the first board shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Board of Adjustment

Board Preference 2: Library Board

Name: Alan L. Waters

HomeAddress: 1 South Pintail St.

City: La Marque Zip: 77568 La Marque Resident: 7 yrs

Home Telephone: (409)655-5055 (281)250-4153 E-mail: Al1Pride@AOL.Com

Profession: Business Owner

Special Knowledge or Experience applicable to City Board/Commission function: In police work and corporate security for 22 years. Former Chief of Police. Bachelor Degree in Law Enforcement and MBA. Adjunct faculty for U. of H. and COM

Other Information (Civic Activities):

Past President of homeowners association for 2,400 roof tops. MUD Board V.P. Vice President of Omega Bay HOA for four years.

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Alan L. Waters Date: 12/29/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**

City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.



Please type or print information

Board Preference 1: Library

Board Preference 2: _____

Name: Janie Freeborn

Home Address: #2 Studio Dr.

City: La Marque Zip: 77568 La Marque Resident: 60 yrs

Home Telephone: (409) 935-5325 Home E-mail: _____

Profession: Retired

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

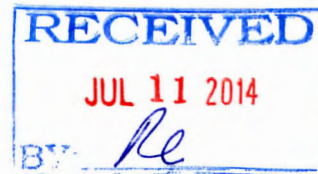
I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Janie Freeborn

Date: 7-21-14

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning and Zoning Commission

Board Preference 2: Clean City Commission

Name: Chris Crowder Sr

Home Address: 55 Middle Borondo

City: La Marque Zip: 77568 La Marque Resident: nine yrs

Home Telephone: 409-908-9864 Home E-mail: chris_crowder_50@yahoo.com

Profession: Business Owner (Mama Frances Soul Kitchen)

Special Knowledge or Experience applicable to City Board/Commission function: _____

Other Information (Civic Activities): _____

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Chris L. Crowder Sr

Date: 7/11/14

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning + Zoning

Board Preference 2: _____

Name: Greg Cornett

Home Address: 1310 Cedar

City: LA Marque Zip: 77568 La Marque Resident: 18 yrs

Home Telephone: 409 739 0521 Home E-mail: SNOWKING1@ATT.NET

Profession: BUSINESS OWNER (SNOW CONE MALL)

Special Knowledge or Experience applicable to City Board/Commission function: ON O.B.O.A. = CONSTRUCTION

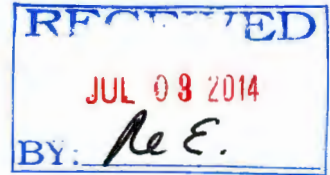
Other Information (Civic Activities): upon request

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: Greg Cornett Date: 7/9/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.

**CANDIDATE APPLICATION FORM
FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS
OF
THE CITY OF LA MARQUE**



City Council will review applicants interested in serving on a City Board and/or City Commission. Information disclosed on this application or any other attached documents may be disclosed in public meetings.

Please type or print information

Board Preference 1: Planning & Zoning Commission

Board Preference 2: _____

Name: Augustino MOIS

Home Address: 741 Spoonbill Ln

City: LA MARQUE TX Zip: 77568 La Marque Resident: 5 yrs

Home Telephone: Cell 409 457 7665 Home E-mail: Salty Augie@yahoo.com

Profession: Longshoreman ICA #20

Special Knowledge or Experience applicable to City Board/Commission function: I Retired from City of Galveston's AS A Licence Code Enforcement Officer. I dealt with Building & Planning & Zoning issues for 9 years

Other Information (Civic Activities):

Knights of Columbus

I verify that the information I have provided on this application to be true and correct. I also acknowledge that this information may be made available to the public.

Signature: A. MOIS

Date: 7/03/2014

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE, 1111 BAYOU RD, LA MARQUE, TEXAS 77568. APPLICATIONS WILL REMAIN ON FILE FOR TWO YEARS.



CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015

Prepared by: Gerald Grimm

Department: Fire Department

Agenda item: 9c

Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE FIRST READING.**



Attachments for reference

1. Ordinance
2. Description of funding by agency
3. Mutual Aid Agreement with Galveston County Commissioner's Court
4. RAC Agreement
5. LMISD Agreement
6. Texas A & M Forest Service Approval Letter

Staff Briefing:

- LMFD has historically provided mutual aid services to unincorporated areas of Galveston County in return for annual appropriation by Commissioner's Court
- RAC provides funding annually to member entities for continued participation
- LMISD provides partial reimbursement for overtime costs incurred for LMFD EMS Standby Services at LMHS football game
- Texas A & M Forest Service provides limited reimbursement for training activities annually in return for participation in the Texas Inter-Agency Fire Mutual Aid System
- Shell Pipeline provides an annual stipend to all local fire departments
- City Attorney reviewed and approved the original ordinance template which is used periodically to recognize miscellaneous funds received by the department

History:

- **The LMFD routinely receives funding and/or donations from various sources for services rendered and/or participation in mutual aid agreements.**

Target Implementation: Following second and final reading January 12, 2016

Significant Action Dates: NA



CITY COUNCIL AGENDA FORM

Action:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	\$0
Actual Bid	NA
Estimated Expenditure	\$25,642.07
Acct. Name(s)	See Ordinance
Line Items #	See Ordinance
Other Funding	NA

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0029** amending City of La Marque Fiscal Year 2016 Budget to recognize miscellaneous funds totaling \$25,642.07 which were received from Texas A & M Forest Service; East Texas Gulf Coast Regional Trauma Advisory Council; La Marque Independent School District; Galveston County Commissioner's Court; and, Brewster Procurement Group on behalf of Shell Pipeline to be used for vehicle/building maintenance, equipment, overtime, or training, and increasing Fire Revenue Account 48-3801-00-00 by \$25,642.07 and, increasing appropriation to Fire Expenditure Account 48-3020-06-00 by \$25,642.07. **THIS IS THE FIRST READING.**

Fiscal Impact: \$25,642.07 increase in Fire Reserve revenue; and, \$25,642.07 increase in appropriation for Fire operating expenditures.

ORDINANCE NO. O-2015-0029

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2016 BUDGET BY INCREASING APPROPRIATION OF TWENTY FIVE THOUSAND SIX HUNDRED FORTY TWO DOLLARS AND SEVEN CENTS (\$25,642.07) TO FIRE EXPENDITURE ACCOUNT 48-3020-06-00 FOR REPAIR AND MAINTENANCE OF BUILDINGS AND FIXTURES IN THE FIRE RESERVE FUND; AND, INCREASING FIRE RESERVE REVENUE OF TWENTY FIVE THOUSAND SIX HUNDRED FORTY TWO DOLLARS AND SEVEN CENTS (\$25,642.07) TO FIRE RESERVE REVENUE ACCOUNT 48-3801-00-00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2016 Budget is hereby amended by increasing account 48-3020-06-00 and account 48-3801-00-00 herein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

PASSED and APPROVED on first reading on the ____ day of _____, 2015.

PASSED, APPROVED and ADOPTED on second and final reading on the ____ day of _____, 2016.

CITY OF LA MARQUE

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, TRMC

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

DECEMBER 14, 2015

BUDGET AMENDMENT ATTACHMENT TO COUNCIL AGENDA

DESCRIPTION OF FUNDS BY AGENCY

1. Texas A & M Forest Service - \$1,553.57
2. East Texas Gulf Coast Regional Trauma Advisory Council - \$88.50
3. La Marque Independent School District - \$1,000.00
4. Galveston County Commissioner's Court - \$22,500.00
5. Brewster Procurement Group on behalf of Shell Pipeline - \$500.00

TOTAL: \$25,642.07

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

CONTRACT

This Contract is made by and between the County of Galveston, Texas, acting by and through its Commissioners' Court hereinafter called "County" and the City of La Marque, Texas, acting by and through its City Commission, hereinafter called "City" or "recipient".

Whereas, Chapter 352 of the Texas Local Government Code, "County Fire Protection" and Chapter 791 of the Government Code, "Interlocal Cooperation Act," provides authority that the Commissioners' Court may contract the governing body of a municipality to provide fire protection services to locations outside of the municipalities; and

Whereas, citizens residing within unincorporated areas of the County surrounding the City's city limits are in need of obtaining the services of the City to assist them in time of need; and

Whereas, the City is willing to make its fire protection services available to unincorporated areas of the County.

Now, therefore, for and in consideration of the mutual covenants expressed herein it is agreed as follows:

1. To assist the various communities located in the unincorporated areas surrounding the City's city limits, the County agrees to pay the City to be on call and make fire protection runs into the unincorporated areas of Galveston Count the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND NO/ 100 (\$22,500.00). Payment of this sum shall be made following the acceptance and execution of this Contract by both parties.
2. City agrees to make reasonable efforts to respond to requests for fire protection services in the unincorporated areas of the County surrounding the City's city limits, regardless of the source of the request.
3. City agrees to keep a record of any runs made in response to an area in the unincorporated portions of the County, and to submit, not later than July 21, 2016, a report to the County Commissioners' Court advising the Court of the runs made to unincorporated areas of the County during the period of July 15, 2015 to July 14, 2016. For each run, the City will report the date and time of the run, the distance travelled, the number of personnel who responded, and all expenses incurred by the City as determined by the most recent City financial audit in making the reported runs. The County and City acknowledge that the City's run expenses will not impact the amount payable under this Contract.

4. It is expressly agreed and understood between the parties that the County shall have no right at any time to supervise, manage, direct or control the City and its members in the performance of their services. The City shall totally decide and be responsible for the manner, means and methods by which they operate.
5. It is further agreed and understood between the parties that in accordance with §352.004 of the Local Government Code, V.T.C.A., the acts of any person who, in the act of carrying out the County's authority to provide fire protection under this agreement, furnishes fire protection to a county resident who lives outside the municipalities in the County, including the act of person who is a regular employee or fire fighter of a municipality, is considered to be the act of an agent of the County.
6. It is further agreed that the City is not liable for the acts of its employee in fighting fires outside the City under this Contract. However, it is acknowledged that the City will continue any responsibilities it may have to provide workers' compensation, to any employees who provide firefighting services under this Contract.
7. Nothing in this Contract shall be construed to waive any provision contained within Chapter 74 of the Civil Practice and Remedies Code of the State of Texas, commonly known as the Good Samaritan Law.
8. To the extent permitted by the Constitution and laws of the State of Texas, City agrees to indemnify and save harmless the county of Galveston, its agents, Commissioners, Boards, Officers and employees from any and all suits, actions, or claims of any character, type or description brought or made for or on account of any injuries or damages received or sustained by any person or persons arising out of or occasioned by the acts of the Fire Department, its members, deputies, agents or employees.
9. During the term of this Contract, the City agrees to:
 - a) Maintain membership in the Galveston County Firefighters Association,
 - b) Comply with the Texas Commission on Fire Protection (TCFP) and any other applicable Federal and State regulatory agency, and submit an annual letter stating such compliance to the Galveston County Fire Fighters Association.
10. Equal Employment Opportunity - The City agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The recipient agrees to post notices, which set forth the provisions of this non-discrimination section, in conspicuous places available to employees or applicants for employment and will, in all solicitation or advertisements for employees placed by or on behalf of the recipient, state that all qualified applicants will receive consideration for employment without regard to

race, color, religion, national origin, sex, disability, genetic information, or veteran status.

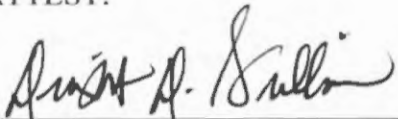
11. Drug-Free Workplace – the City shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. § 8102, et seq.) and implementing regulations there under and maintain a drug-free work environment.
12. Americans With Disabilities Act – the City shall comply with all applicable terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (Public Law 101-136) and implementing regulations there under.
13. Nondiscrimination – the City acknowledges and agrees that neither it nor its subcontractors shall discriminate on the basis of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Respondent and its subcontractors shall comply with all Federal statutes relating to nondiscrimination. These laws include, but are not limited to:
 - Title VI of the Civil Rights Act of 1964
 - Title IX of the Education Amendments of 1972
 - The Rehabilitation Act of 1973, Section 503
 - The Rehabilitation Act of 1973, Section 504
 - The Age Discrimination Act of 1975
 - The Drug Abuse Office and Treatment Act of 1972
 - The Drug-Free Workplace Act of 1988
14. This Contract shall begin effective upon the execution of this document by both parties and shall terminate on September 30, 2016.
15. This Contract constitutes the only agreement of the parties hereto and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter. The City disclaims any reliance on representations by the County that are not expressly set out in this Contract.
16. In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion shall be construed in accordance with applicable law as nearly as possible to reflect the original intention of the parties. The remainder of the provisions shall remain in full force and effect.
17. Neither party's failure to enforce strict performance of any provisions of this Agreement shall be construed as a waiver of any provision or right. Neither the course of conduct between the parties nor trade practice shall act to modify any provision of this Agreement.
18. This Agreement will be governed by and construed in accordance with the laws of the State of Texas and venue shall lie in Galveston County.
19. Each signatory to this Agreement certifies that he/she has been authorized by their entity to execute this Agreement.

20. This Agreement is being executed with multiple originals signed by both parties.

GALVESTON COUNTY, TEXAS

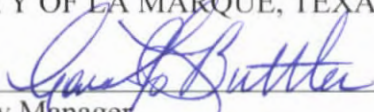
By:  9/29/15
Mark Henry,
County Judge

ATTEST:

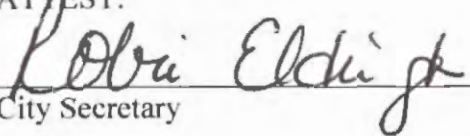

Dwight D. Sullivan,
County Clerk



CITY OF LA MARQUE, TEXAS

By: 
City Manager

ATTEST:


City Secretary

RAC-R FYE 2016 (09/01/15 – 08/31/16)

Name of organization: La Marque Fire Department
Name of CEO or Chief: Gerald Grimm
Physical address: 1109-A Bayou Rd
La Marque TX 77568
Mailing address: 1109-A Bayou Rd
La Marque TX 77568
Office # (409) 938-9260 Fax # (409) 935-1113
Employer ID Number (EIN)
(Example: 74-1234567) 74-6012995-4

REPRESENTATIVE TO THE RAC

Name: Pedro Zarazua
Title/Position: Captain / EMS Director
E-mail: p.zarazua@cityoflamarque.org
Mobile #: (409) 739-5124

ALTERNATE REPRESENTATIVE TO THE RAC

Name: Luis Gonzalez
Title/Position: Captain
E-mail: l.gonzalez@cityoflamarque.org
Mobile #: (832) 964-6237

EMERGENCY CONTACT FOR ORGANIZATION

Name: Amber Karshner
Title/Position: Administrative Assistant
E-mail: a.karshner@cityoflamarque.org
Office: (409) 938-9260 Mobile: (713) 724-9770 Fax: (409) 935-1113

MEMBERSHIP

Pedro Zarazua EMS Director
Printed name of person authorized to commit the organization to membership in the RAC Title: Captain

Signature



Date: 06/24/2015

Membership confirmed by:

Date:

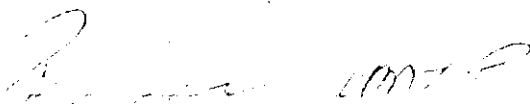


Member Responsibility Review RAC-R FYE 2016 (9/1/15 - 8/31/16)

1. Each member representative or alternate must attend at least 75% of the scheduled General Assembly Meetings for Fiscal Year 2015-2016.
2. Each member representative or alternate must attend at least 75% of the committee meetings of the committee to which he or she is assigned. Any staff member may represent the service or hospital at a committee meeting.
3. Each member must submit stroke/stem data to the RAC on a quarterly basis.
4. Each member must submit a new Membership Application & Registration Form and provide a phone number or numbers at which they and their designated staff as well as their Medical Director or Emergency Manager can be contacted at anytime during a declared emergency.
5. Each member acknowledges that they have read the membership SOPs and By-Laws of the RAC.
6. Each member will complete and submit an annual needs assessment with the membership packet.
7. Each EMS member must complete and submit a Protocol Affidavit, Adult Pre-Hospital Triage Form and Trauma Systems Plan signature page completed by the Medical Director for the service prior to the August 31, 2015 deadline.
8. Each Hospital must complete and submit the Medical Director Signature page from the Trauma System plan indicating they have read and understand the plan.
9. Each member must pay membership dues. Checks must be made payable to: ***East Texas Gulf Coast Regional Trauma Advisory Council and must be received on or before November 15, 2015 to maintain eligibility requirements.***
10. Each member understands that failure to complete all aspects of the membership process to include annual submission of all documentation described above, attendance requirements as described above and submission of data as requested above will place their agency/facility in jeopardy of receiving grant funds.

I have read the RAC Responsibility Review Form and understand the requirements for maintaining RAC membership. I understand all paper documentation is due to the RAC office on or before August 31, 2015. All packets or incomplete packets received after August 31, 2015 will result in loss of credit for participation for the September 2015 General Assembly and Committee Meetings.

Membership dues must be received by the RAC office on or before November 15, 2015. Membership dues received by the RAC office after the deadline will result in loss of participation for the December 2015 General Assembly and Committee Meetings.


RAC Representative Signature

Pedro Zarazua
Printed Name

06/24/2015

Date

La Marque Fire Department
Organization

Provider: Paul M. Fine MD

License # E7917

This Affidavit Submitted for FY **2016**

County of Licensure: Galveston

Level of Service: BLS (With MICU capabilities)

Counties of Operation: Galveston

To be eligible for funding from the EMS/Trauma Care System Account, an EMS provider must, as specified in EMS rule § 157.130 (e)(1)(B)(iii), "demonstrate utilization of the Regional Advisory Council (RAC) regional protocols regarding patient destination and transport in all TSAs in which they operate".

As the Administrator and Medical Director for La Marque Fire Department

(Licensed Provider Name)

we acknowledge this provider's utilization of the pre-hospital triage and bypass protocols as approved by the Bureau of Emergency Management of the Texas Department of Health and adopted by the RAC for Trauma Service Area (TSA) R

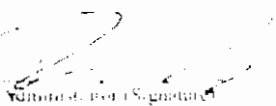
(Note a separate affidavit is required for each TSA in which you operate)

We understand that incorporation of the RAC pre-hospital triage and bypass protocols into our EMS provider's medical protocols and/or standard operating procedures and utilization of these protocols by field medical personnel are required actions to meet the terms of utilization.

Furthermore, we understand that this signed document may be subject to future evaluation for compliance with the requirements of § 157.130

Pedro Zarazua

Administrator (Printed Name)



Administrator (Signature)

6/26/15

Date

Paul M. Fine M.D.

Medical Director (Printed Name)



Medical Director (Signature)

6/26/15

Date

Please Note: The address of the RAC Office is: East Texas Gulf Coast Regional Trauma Advisory Council, PO Box 1015, Manvel, Texas 77578

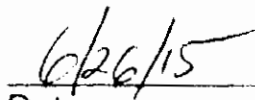
ACKNOWLEDGEMENT
East Texas Gulf Coast Regional Trauma Advisory Council
REGIONAL STROKE PLAN
Signature Page

Approval of Trauma Medical Directors and EMS Directors

La Marque Fire Department
Facility / Service



Medical Director Signature Paul M. Fine MD



Date

East Texas Gulf Coast Regional Trauma Advisory Council Amplified Trauma Pre-Hospital Triage Guidelines

Amplified Trauma Assessment

Amplified Trauma Assessment (ATA)

ATA

ATA is a standardized assessment

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TRANSFER TO THE NEAREST
HOSPITAL

Amplified Trauma Assessment (ATA) is a standardized assessment tool used to identify and manage severe trauma patients. It is designed to be used by pre-hospital providers and is based on the National Trauma Triage Protocol (NTTP). ATA is a standardized assessment tool used to identify and manage severe trauma patients. It is designed to be used by pre-hospital providers and is based on the National Trauma Triage Protocol (NTTP).

Amplified Trauma Assessment (ATA) is a standardized assessment tool used to identify and manage severe trauma patients. It is designed to be used by pre-hospital providers and is based on the National Trauma Triage Protocol (NTTP).

Amplified Trauma Assessment (ATA) is a standardized assessment tool used to identify and manage severe trauma patients. It is designed to be used by pre-hospital providers and is based on the National Trauma Triage Protocol (NTTP).

East Texas Gulf Coast Regional Trauma Advisory Council

EMS Needs Assessment

FYE 2016 (09/01/15 – 08/31/16)

Agency Name: **La Marque Fire Department**

Date completed: 06/24/2015

- 1) Total number of paid staff and/or volunteers by certification level?
 EMT: 5
 AEMT (Intermediate): 2
 Paramedic (include LP): 9
- 2) Total number of calls a year? 2000
- 3) Total number of Trauma calls a year? 300
- 4) Number of ambulances not including reserves? 1
- 5) Do you have an education program? Y or N Please supply us with the number of instructors for each education program:
 ITLS 0
 ACLS 0
 PHTLS 0
 GEMS 0
 PALS 0
 PEPP 0
 Car seat inspector 2
 Other - Course Name? # of Instructors
 Other - Course Name? # of Instructors
- 6) Is your facility interested in hosting education programs? Y or N
- 7) Are your dispatchers EMD trained? Y or N

If you have needs please fill out the tables below.

Equipment Needs

Equipment	#1 Priority	#2 Priority	#3 Priority	Do you have plans to meet these needs	Matching Funds Available Y/N
XCollars	X			yes	N
Combi-boards	X			yes	N
Full Body Vacuum Sling		X		yes	N
Bone Drill			X	yes	N

Educational Needs

Course Needed	Training Equipment Needed	# Students Needing Initial Training	# Students Renewing	Do you have plans to meet these needs	Matching Funds Available Y/N
ITLS	Yes	16	0	Yes	Maybe
PHITS	Yes	16	0	Yes	Maybe
PEPP	Yes	16	0	Yes	Maybe
PALS	Yes	16	0	Yes	Maybe

Public Injury Prevention

Program Needed	Equipment Needed	Supplies Needed	Target Audience	Follow-up	Matching Funds Available Y/N
Texting/Driving	Visual Aids	Pamphlets	Teen Drivers		N
Poison Control	Visual Aids	Pamphlets/Stickers	Elementary Kids and Their Family		N
Carbon Monoxide Detectors	Detectors	Instructions	Adults/Elderly		N
Smoke Detectors	Detectors	Instructions	Adults/Elderly		N

Training / Clinical Coordinator's name and email address?

Capitan Jason Shater jshater@cityofllamarque.org

Injury Prevention Coordinator's name and email address?

Capitan Jason Shater jshater@cityofllamarque.org

Who completed this form?

Pedro Zarazua

Print

Sign

TSA "R" member signature:

Membership Application/Renewal Process

RAC-R FYE 2016 (09/01/15 – 08/31/16)

☒	1. Complete Membership Application and Registration Form
☒	2. Read Membership SOPs and By-Laws (<i>available at www.rac-r.com</i>)
☒	3. Read and sign Member Responsibility Review
☐	4. Pay dues
☒	5. Provide signed Trauma Systems Plan
☒	6. Provide signed Regional Stroke Plan
☒	7. Complete Annual Needs Assessment
☒	8. <i>(EMS only)</i> Complete Affidavit Acknowledging Utilization of RAC Regional Protocols Regarding Patient Destination and Transport (two pages to sign)

Return all documents to:

East Texas Gulf Coast Regional Trauma Advisory Council
 PO Box 1015
 Manvel, TX 77578-1015
 Phone: (281) 519-8780
 Fax: (281) 489-0024

*(Please send all forms by regular US Mail or by e-mail. It is **not** necessary to send them by certified mail.)*

**Emergency Medical Service Agreement
Between
La Marque Independent School District
Athletic Department
And
City of La Marque**

This is an agreement between the La Marque Independent School District Athletic Department and the City of La Marque to provide Emergency Medical Service at five home varsity football games. The games are scheduled for September 4, September 18, October 02, October 16, & October 30, 2015.

The purpose of this agreement is to provide improved emergency medical service at the four home games while having no adverse impact to the primary emergency medical services for La Marque citizens.

The City of La Marque will provide a unit to serve as a staging site to initiate emergency medical care at the five home games. The payment reimburses the City for personnel cost only.

The Fire Chief will select two emergency medical technicians or paramedics to work each game. Payment to each attending EMT/paramedic will not exceed four hours per game. All games will begin at 7:30pm. EMT/paramedics will arrive 30 minutes before the game and will remain 30 minutes after the game.

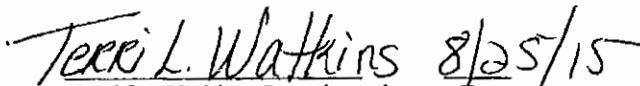
The La Marque Independent School District Athletic Department will pay a fee of \$200.00 to the City of La Marque for each of the five home games. These five payments will reimburse the City for personnel costs. The remaining payment to the City for EMT standby at five games is \$1,000.00 and will be paid after the last home game on October 30, 2015 and all services have been rendered.

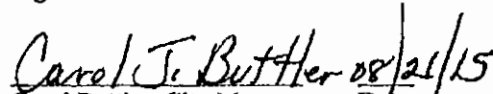
La Marque Independent School District

City of La Marque


Terri L. Watkins, Superintendent 8/25/15
Signature Date


Carol Buttler, City Manager 08/25/15
Signature Date


Terri L. Watkins, Superintendent 8/25/15
Print Date


Carol Buttler, City Manager 08/25/15
Print Date



TEXAS A&M FOREST SERVICE

5.4191

September 25, 2015

Case #1098

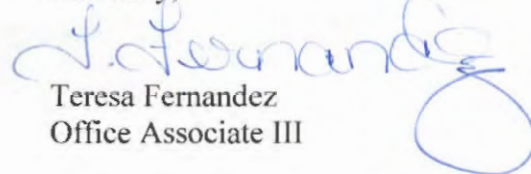
City of La Marque
La Marque Fire & Rescue
1109A Bayou Road
La Marque TX 77568-4160

Dear Chief:

Enclosed is a *reimbursement check from the TIFMAS GRANT ASSISTANCE PROGRAM* in the amount of \$1553.57 for cost-share assistance on the acquisition of Training Tuition – TEEEX Municipal – Leadership Development I (2 trainees) cost shared by the Texas Forest Service for the La Marque Fire & Rescue.

Please call if you have questions or need further assistance.

Sincerely,



Teresa Fernandez
Office Associate III

/tef
Attachments



CITY COUNCIL AGENDA FORM

Meeting Date: December 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9d
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of policy recommendation from Parks Board for the “Naming and Renaming” of City parks, buildings and structures



Attachments for reference

1. Copy of Parks Board recommended policy
2. Draft copy of Parks Board November 19, 2015 Meeting Minutes

Staff Briefing:

- November 19, 2015 Parks Board met to consider policy which was approved as presented by acclamation

History:

- Parks Board researched policies from various cities
- City has not had a formal policy for naming/renaming parks, structures, etc.

Target Implementation: December 15, 2015

Significant Action Dates:

November 19, 2015 – Parks Board Meeting

Action:

☐

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

Other – Policy

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

☒

Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Staff's Recommendation: Motion to approve policy recommendation from Parks Board for the “Naming and Renaming” of City parks, buildings and structures

Fiscal Impact: N/A

To: Mayor and City Council
Ce: City Manager

Subject: Naming and Renaming of City Park

Attached is the proposed policy for naming or renaming of Public Park Benches and trees in the City of La Marque along with the information sheet to be given to those individuals interested in nominating a park for a name change.

If there are any questions, do not hesitate to contact the Park Board Chairman.

City of La Marque Parks Board Members

Chairman Louis “Mac” McGaffey / _____

Vice Chairman Al Reida / _____

Member Bo Hunter / _____

Member Larry Walker / _____

Member Herbert Franklin / _____

Member C. J. Leggett / _____

Member Michael “Rock” Bock / _____

CITY OF LA MARQUE

GUIDELINES AND CRITERIA FOR NAMING AND RENAMING OF PARKS, BENCHES AND TREES AFTER AN INDIVIDUAL

Introduction

The City of La Marque Parks Board is submitting a selection process to City Council for applicants who are interested in having a park named or renamed after them.

Criteria

- 1. These criteria will be applied to City Parks available to and operated for the benefit of the public and under the management and responsibility of the City of La Marque, Parks Board, City Council and City Mayor.**
- 2. Parks may be named after individuals (either living or deceased) consistent with criteria set out in these guidelines.**
- 3. The renaming or naming of a park must be consistent with the positive image of the community.**
 - a. Only parks and facilities named for geographic location, outstanding feature or subdivision should be considered for renaming. Parks that have been renamed by deed restriction shall not be considered for renaming.**
 - b. Parks and facilities named after individuals shall not be changed unless it is found that because of the individual's character the continued use of the name would not be in the best interest of the community.**
- 4. Renaming of parks should only be made after careful consideration is given to the significance of the existing name versus the name being suggested.**
- 5. The naming or renaming will depend on the outstanding and positive contribution made to the City of La Marque. Parks may be renamed or named for individuals or organizations that have significantly contributed to that particular park as a volunteer, exceptional service or some affiliation with the park being renamed.**
- 6. Must have the approval of the City Council person in that district.**
- 7. A signed petition of 10% of registered voters citywide as required by the rules of the city clerk's office and the city charter.**

NAMING FACILITIES APPLICATION PROCEDURE

Parks and Recreation Criteria:

Individuals selected within this category can be either living or deceased and should be nominated and selected after many years of service to the city and in consideration of their positive impact on the development and well-being of the entire community. The nominations should be made objectively. The candidate must be of good character, have been a resident of the City of La Marque for 10 years or more, a registered voter in the city, have not created any negative impact to the city or community and have developed leadership and inspiration to others. Also, must have made positive contributions to the park as a volunteer, exceptional service or some affiliation with the park seeking to be renamed.

Financial Benefactor Criteria

Buildings

Individuals (living or deceased), organizations or entities chosen under this category shall make, or have made a significant contribution toward the facility. Significant financial contribution will be measured by the impact a single contribution makes toward the successful conclusion or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room). The expense will be covered by the Individual / Organizations.

Benches / Trees

Benches and Trees will be granted to Individuals / Organizations with the approval of the Parks Board, May and City Council. The expense will be covered by the Individual / Organizations.

CITY OF LA MARQUE

APPLICATION FOR NAMING OR RENAMING A PARK

Applicant Information

Name _____
Address _____
Phone _____

Facility Information

Location _____
Current Name _____
Park _____
Proposed Name _____

State reason for renaming of park

Contributions

In the space below, briefly explain how the proposed individual or organization has volunteered, been affiliated, provided exceptional service or contributed to the Park to be named.

Parks and Recreation



LA MARQUE PARKS BOARD
SPECIAL MEETING
November 19, 2015

1. CALL MEETING TO ORDER

Chairman McGaffey called the meeting to order at 6:35pm.

2. ROLL CALL

Roll was called.

PRESENT: Mac McGaffey, Bo Hunter, Al Reida, Herbert Franklin, Larry Walker, Michael "Rock" Bock, C.J. Leggett

ABSENT:

STAFF: Cyndi Efird, Mrs. Buttler

3. APPROVAL OF MINUTES

- a. Special Parks Board Meeting held on October 8, 2015

Al Reida made a motion to approve the minutes

C.J. Leggett seconded the motion; motion passed unanimously.

4. CITIZEN PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to Parks Board limited to three (3) minutes). In compliance with Texas Open Meeting Act the Parks Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours – Tristan & Latoya Sanders and Greg Randall – looking for information; wanting to use Mahan Park's football field.

5. MONTHLY FINANCIAL REPORT

Larry Walker made a motion to approve the minutes. Bo Hunter seconded the motion; motion passed unanimously.

6. OLD BUSINESS

- a. Discussion/possible action – Playground Equipment for Parks – Chairman stated picnic tables for the shelters had been put together.

7. NEW BUSINESS

- a. Discussion/possible action Creating a policy for re-naming City Parks or City Park buildings/Structure to present to City Hall – Chairman passed out copies of the policy to Board members. Discussion followed.

Larry Walker made a motion for the petition to state 10% of registered voters in that district as required by the rules of the city clerk's office and the city charter. C. J. Leggett seconded the motion; motion passed unanimously.

Al Reida made a motion to take out district and change to citywide. "Rock" Bock seconded the motion; motion passed unanimously.

b. Discussion/possible action – Recap of 2015 Bayou Fest – Chairman thanked "Rock" Bock, Bo Hunter, Herbert Franklin, Al Reida and Cyndi for a great job. He also stated parking was great; had 10,000 in attendance. We will have more carts for transportation.

c. Discussion/possible action – Terminating Alexjandro "Hondo" Medellin-Hustler's Baseball League contract for the use of the fields at Mahan Park – Chairman stated he call "Hondo several times; was told he had to give up the fields at Mahan Park. "Hondo" sent a letter stating he needed two weeks to get his stuff out.

"Rock Bock" made a motion to terminate Alexjandro "Hondo" Medellin-Hustler's Baseball League's contract. Larry walker seconded the motion; motion passed unanimously.

d. Discussion/possible action – Purchasing new signs: ("Keep off the Grass"); "Park closed at dusk/dark"; "Notice: Video Surveillance in use on these premises" not to exceed \$1,000.00 – Discussion followed. Signs voted on were: No parking on grass, Park closes at dusk and Video Surveillance.

Al Reida made a motion to purchase signs not to exceed \$1,000.00. Herbert Franklin seconded the motion; motion passed unanimously.

e. Discussion/possible action – Cancelling the Regular Meeting for December / Schedule next meeting date - Discussion followed.

Larry Walker made a motion to cancel December meeting and to schedule the next meeting for **Thursday, January 21, 2016**. Herbert Franklin seconded the motion; motion passed unanimously.

8. **REQUESTS AND ANNOUNCEMENTS** – Bo Hunter stated the food was excellent at Bayou Fest. He thanked the Board members for all the cooperation with the new policy. Larry Walker stated it had been a great year; pleasure being a part of the Board. He hoped next year was better. Herbert Franklin stated great job on the policy and he appreciated the new shirts. Al Reida stated he had never been in a better group. "Rock" stated everything was good. C.J. Leggett stated it a joy to work with you guys. Mac McGaffey stated he appreciated all the hard work and in January hopefully we can all wear our long sleeve shirt.

9. **ADJOURNMENT – 7:56 p.m.**

Larry Walker made a motion to adjourn.
C.J. Leggett seconded the motion; motion passed unanimously.

Louis McGaffey, Chairperson



CITY OF LA MARQUE INTER-DEPARTMENTAL COMMUNICATION

**To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other**

TO: Honorable Mayor Hocking and City Councilmembers
FROM: December 14, 2015
SUBJECT: City Manager Report- November 2015 Activity

a. Judicial

- See report attached.

b. Police

• **STAFFING LEVELS**

There are four (4) vacancies in the Telecommunications Section. The positions have been posted. The first round of applicant interviews began last week. The vetting process will continue until the positions are filled.

One peace officer will begin next week and enter an abbreviated field training program. Once the newly hired peace officer has completed training, the Department will be at full staff for sworn personnel.

A promotional exam for the rank of Sergeant will be administered on Wednesday December 16th. A Lieutenant's promotional exam will be administered in January. There is a vacancy to be filled in each of the mentioned ranks.

• **TRAINING**

10/16/2015	Officer T. Anders attended RADAR/LIDAR training
10/21-23/2015	Detective D. Herman attended Auto Theft/Motor Vehicle Investigations training
10/21/2015	Officer T. Anders attended Accident Investigations training
11/2/2015	Officer J. Santos attended "Street Survival" training
11/30/2015	Sergeant S. Spruill attended Legislative Update training
11/30/2015	Investigator C. King attended Legislative Update training
11/30/2015	Investigator S. Samuelson attended Legislative Update training

• **OVERTIME UTILIZATION**

The Police Department is at full staff, however there are two sworn personnel out due to injuries. Late calls and occasional shift shortages require periodic overtime expenditures.

Additionally, special events such as the Christmas parade also necessitate overtime expenditures.

Fiscal responsibility is a priority and overtime will only be used when absolutely necessary to achieve Departmental objectives.

c. Fire

- **Personnel:**

LMFD currently has two (2) vacancies due to the separation of Paul Hunter and Jason Shafer. Two (2) Interns have finalized the requisite requirements to become certified by both the State Department of Health Services as an EMT and, the Texas Commission on Fire Protection as a Professional Fire Fighter, and are now assigned and serving on shift. One (1) other Intern is in the process of testing for state certification.

- **Operations:**

All apparatus are currently operational with the exception of Engine One which sustained significant damage resultant from a single vehicle accident 09-04-2015 and Reserve Engine 2 which is in for repairs. LMFD Fire Apparatus and Medical Units continue to experience an exceptionally high rate of mechanical failures and required unscheduled maintenance and/or service due in large part to aging of our fleet, particularly to our medical unit.

- **Training:**

LMFD currently has one (1) Fire Fighter enrolled in an EMT-Paramedic licensure program at Alvin Community College as a condition of employment. Completion is expected in six (6) to nine (9) months.

- **Overtime Utilization:**

Overtime is required to maintain staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and ongoing vacancies until all our “interns” are fully certified and capable of being deployed to operational assignments. Escalating “overtime” is a direct result of leave scheduling and existing personnel vacancies not yet filled with fully certified personnel.

FY 2016 YTD: \$20,831.54

November MTD: \$10,688.42

- **Other:**

- **Statistical information:**

- **Average Response Times: 5:19**

- **Engine Company Responses for Service:**

- MTD: 122

- YTD: 228

- **Medic Responses for Service:**

- MTD: 176

- YTD: 363

- **Mutual Aid Given and Received:**

- MTD Given: 13

- YTD Given: 21

- MTD received: 30

- YTD received: 48

- **Detailed statistical information enclosed**

d. Library

- **See report attached.**

e. Public Services

- **Public Works Administrative Assistant** – For the month of October, compared to last year, there was an increase in calls pertaining to meter leaks, low pressure, Wednesday pick-up, pot holes, drainage/ditches, street light outages, City Manager, Human Resources, customers at the window and recycling. There was a decrease in calls pertaining to water leaks, sewer

stops, dress-ups, Billing Department, blue cart/trash pick-up, bulk pick-up, culverts, Director, Supervisors, City Hall Admin assistant, City Clerk, Inspections, animal control, mosquito spray, locates, community service and miscellaneous calls.

- **Parks** – For the month of October, compared to last year there was an increase in hours at Bayou City and Lagana Parks, Bird Sanctuary Library/Feigle Park, Police Department, Kirsten esplanade and bus stops. There was a decrease in hours at Highland Bayou, Jaycee, Martin Luther King Jr. and Westlawn Parks and the cemetery. There were no pavilion rentals for the month.
- **Right-of-Way Maintenance** – For the month of October, compared to last year there was an increase in tree trimming, traffic sign repair, potholes filled and checking of drains and ditches. There was a decrease in utility patches, mowing and weed-eating.
- **Utility 22 - Water & Sewer Maintenance** – For the month of October, compared to last year there was an increase in low pressure city side, clean-out tops replaced and locates. There was a decrease in sewer stops and sewer lines repaired.
- **Utility 24 – Water & Waste Water** – For the month of October, compared to last year there was an increase in rain fall, flow total, chemicals at WWTP, surface water, well water, chemicals used at wells & lift stations and lift station pump hours; a decrease in plant man hours, dead-ends flushed and fire hydrants weed-eated.
- **Utility 24 – Water & Waste Water Maintenance** – For the month of October, there was an increase in preventative maintenance with blowers and troubleshooting. In correct maintenance, there was an increase in replacing of floats, gauges and electrical parts, changing the oil in pumps and clean-ups at lift stations with a decrease in replacement of belts.
- **Overtime Hours:**
Public Services (Parks, Right-of-Way Maintenance & Service Center) – overtime hours for being on-call; carrying the on-call telephone

Department 22 –overtime hours for on call maintenance worker and operator who worked sewer stops and water leaks after hours and also for being on-call; carrying the on-call telephone

Department 24 – overtime hours for weekend Plant operations duties.

f. Financials

- **See report attached.**

g. Administration – Responses to previous Council meeting

- As requested by Mayor Pro Tem Bell, City Manager met with Mr. McGaffey to discuss City park / facility naming process.
- City Manager attended November Parks Board meeting for discussion on City park / facility naming process.
- Cedar street cut repaired with asphalt temporarily. To be repaired by contractor with concrete in conjunction with larger concrete job.

- 18-wheeler truck on Taylor only when delivering items to unload for business. Not present any other time. Engineer to provide Mr. Rumburg with load limit for signage.

JUDICIAL DEPARTMENT

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL

Official Municipal Court Monthly Report

Month October Year 2015

Municipal Court for the City of LA MARQUE

Presiding Judge STEPHEN W. BAKER

If new, date assumed office _____

Court Mailing Address 431 BAYOU ROAD

City LA MARQUE, TX Zip 77568-4299

Phone Number 409-938-9245

Fax Number 409-935-7564

Court's Public Email r.bell@ci.la-marque.tx.us

Court's Website http://www.ci.la-marque.tx.us/

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by _____

Date _____ Phone: (409) 938-9245

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P.O. BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
Fax: (512) 936-2423

CRIMINAL SECTION

COURT LA MARQUE MUNICIPAL COURT		MONTH October		YEAR 2015		NON-PARKING	TRAFFIC PARKING	CITY ORD	PENAL CODE	NON-TRAFFIC STATE LAW	CITY ORD
1. Total Cases Pending First of Month:						5,969	1	9	2,365	1,927	526
a. Active Cases						2,054	1	6	644	477	233
b. Inactive Cases						3,915	0	3	1,721	1,450	293
2. New Cases Filed						368	0	0	75	63	33
3. Cases Reactivated						0	0	0	0	0	0
4. All Other Cases Added						0	0	0	0	0	0
5. Total Cases on Docket						2,422	1	6	719	540	266
6. Dispositions Prior to Court Appearance or Trial:						XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions						175	0	0	44	33	12
b. Dismissed by Prosecution						22	0	0	6	4	17
7. Dispositions at Trial:						XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:						XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere						14	0	0	3	0	0
2) By the Court						1	0	0	1	1	0
3) By the Jury						0	0	0	0	0	0
b. Acquittals:						XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court						0	0	0	0	0	0
2) By the Jury						0	0	0	0	0	0
c. Dismissed by Prosecution						0	0	0	2	0	0

CRIMINAL SECTION

COURT LA MARQUE MUNICIPAL COURT
MONTH October YEAR 2015

	NON-PARKING	TRAFFIC PARKING	CITY ORD	PENAL CODE	NON-TRAFFIC STATE LAW	CITY ORD
8. Compliance Dismissals:	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a. After Driver Safety Course	24	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
b. After Deferred Disposition	30	0	0	2	2	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	XXXXXXXXXXXX
e. After Treatment for Chemical Dependency	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	0	XXXXXXXXXXXX
f. After Proof of Financial Responsibility	5	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
g. All Other Transportation Code Dismissals	16	0	0	0	0	0
9. All Other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	287	0	0	58	40	29
11. Cases Placed on Inactive Status	78	0	0	59	26	5
12. Total Cases Pending End of Month:	6,050	1	9	2,382	1,950	530
a. Active Cases	2,057	1	6	602	474	232
b. Inactive Cases	3,993	0	3	1,780	1,476	298
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a. After Trial	0	0	0	0	0	0
b. Without Trial	3	0	0	1	0	0

CIVIL SECTION

COURT LA MARQUE MUNICIPAL COURT	
MONTH October	YEAR 2015
	TOTAL CASES
1. Total Cases Pending First of Month:	0
a. Active Cases	0
b. Inactive Cases	0
2. New Cases Filed	0
3. Cases Reactivated	0
4. All Other Cases Added	0
5. Total Cases on Docket	0
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial/Hearing by Judge/Hearing Officer	0
10. Trial by Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	0
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	0
a. Active Cases	0
b. Inactive Cases	0
16. Cases Appealed:	XXXXXXXXXXXXXXXXXX
a. After Trial	0
b. Without Trial	0

JUVENILE/MINOR ACTIVITY

COURT LA MARQUE MUNICIPAL COURT
MONTH October YEAR 2015

	TOTAL
1. Transportation Code Cases Filed	2
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-traffic Fine-only Cases Filed	3
10. Transfer to Juvenile Court:	XXXXXXXXXXXXXXXXXX
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	XXXXXXXXXXXXXXXXXX
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

POLICE DEPARTMENT

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 11/01/2015 00:00:00 - 11/30/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	911 ABUSE	0	0	1	1	0%	0:29:27	0:02:50	0:05:49	0:38:06	0:38:06
	ABANDONED VEHICLE	0	0	3	3	0%	0:14:09	0:03:09	0:16:57	1:42:47	0:34:16
	ALARM	0	2	73	75	4%	0:03:43	0:06:05	0:06:53	20:06:06	0:16:05
	ANIMAL COMPLAINT DOMESTIC	0	2	18	20	1%	0:06:26	0:08:23	0:21:35	11:38:24	0:34:55
	ASSAULT	0	1	14	15	1%	0:03:52	0:06:04	0:36:27	11:35:49	0:46:23
	ASSIST CITIZEN	0	5	29	34	2%	0:04:43	0:15:09	0:14:34	17:18:17	0:30:32
	ASSIST EMS	0	0	7	7	0%	0:00:08	0:02:33	0:11:05	1:36:24	0:13:46
	ASSIST OTHER AGENCY	0	17	26	43	2%	0:05:50	0:02:57	0:13:06	13:52:10	0:19:21
	ATTEMPT TO SERVE WARRANT	0	2	1	3	0%	0:00:50	0:01:23	0:17:33	0:55:42	0:18:34
	AUTO PEDESTRIAN ACCIDENT	0	0	2	2	0%	0:03:03	0:01:16	0:11:15	0:31:08	0:15:34
	BAR CHECK	0	1	0	1	0%	0:00:00	0:00:00	0:03:51	0:03:52	0:03:52
	BURGLARY OF BUILDING	0	0	7	7	0%	0:11:46	0:06:36	0:26:45	5:15:53	0:45:08
	BURGLARY OF HABITATION	0	0	16	16	1%	0:09:07	0:06:20	0:35:16	13:31:36	0:50:44
	BURGLARY OF MOTOR VEHICLE	0	0	11	11	1%	0:05:38	0:06:25	0:20:56	6:02:54	0:32:59
	BUSINESS CHECK	0	276	31	307	16%	0:00:06	0:07:33	0:09:27	58:28:16	0:11:26
	CHILD CUSTODY	0	0	1	1	0%	0:04:37	0:08:02	0:06:55	0:19:34	0:19:34
	CIVIL MATTER OR STANDBY	0	0	28	28	1%	0:04:56	0:07:26	0:28:49	24:08:24	0:51:44
	CODE ENFORCEMENT INVESTIGATION	0	11	1	12	1%	0:00:12	0:04:26	1:09:10	14:00:51	1:10:04
	CRIMINAL MISCHIEF	0	1	11	12	1%	0:06:57	0:13:55	0:19:26	7:42:47	0:38:34
	DEAD ON SCENE	0	0	3	3	0%	0:02:24	0:05:20	2:31:13	7:56:54	2:38:58
	DISTURBANCE	0	0	52	52	3%	0:02:01	0:03:45	0:22:11	23:30:01	0:27:07
	DRUNK OR INTOXICATED PERSON	0	2	10	12	1%	0:02:29	0:04:31	0:16:21	4:26:18	0:22:12
	DUP	0	0	4	4	0%	0:00:21	0:05:12	0:13:24	1:15:47	0:18:57

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FRAUD - FORGERY - CC ABUSE	0	0	12	12	1%	0:04:50	0:14:38	0:12:19	6:21:28	0:31:47
	FSGI ACCIDENT	0	0	7	7	0%	0:12:44	0:07:51	0:15:53	4:15:23	0:36:29
	GENERAL INFORMATION CALL	0	0	1	1	0%	0:01:06	0:02:01	5:32:27	5:35:34	5:35:34
	HARASSMENT - ALL TYPES	0	0	13	13	1%	0:09:08	0:09:38	0:32:31	10:43:13	0:49:29
	JUVENILE PROBLEM	0	0	9	9	0%	0:14:30	0:09:25	0:20:03	6:35:40	0:43:58
	LOUD MUSIC OR NOISE	0	1	20	21	1%	0:05:07	0:06:22	0:05:40	5:33:32	0:15:53
	MENTAL HEALTH	0	0	7	7	0%	0:06:54	0:03:47	0:21:43	3:46:54	0:32:25
	MISCELLANEOUS	0	2	0	2	0%	0:00:01	0:00:00	6:16:54	12:33:51	6:16:56
	MISSING PERSON ADULT	0	0	8	8	0%	0:21:18	0:06:21	0:34:41	8:18:46	1:02:21
	NARCOTICS CRIMES	0	1	0	1	0%	0:00:00	0:00:00	1:08:45	1:08:45	1:08:45
	OPEN DOOR	0	0	3	3	0%	0:08:03	0:02:19	0:09:54	1:00:52	0:20:17
	PERSON WITH WEAPON	0	0	2	2	0%	0:01:38	0:06:51	0:06:57	0:27:14	0:13:37
	PRISONER DETAIL	0	6	15	21	1%	0:00:56	0:08:29	0:49:18	20:05:08	0:57:23
	PRIVATE PROPERTY TOW	0	0	1	1	0%	0:02:24	0:03:38	0:02:22	0:08:24	0:08:24
	PROPERTY DAMAGE	0	0	1	1	0%	0:06:59	0:12:17	0:19:17	0:38:34	0:38:34
	RECOVD CHILD/PERSON/RUNAWAY	0	0	2	2	0%	0:05:06	0:02:28	0:02:20	0:19:48	0:09:54
	RESIDENTIAL CHECK	0	113	6	119	6%	0:01:57	0:02:33	0:07:45	18:22:57	0:09:16
	RUNAWAY JUVENILE	0	0	3	3	0%	0:18:09	0:14:05	0:17:46	2:30:02	0:50:01
	SEX CRIME	0	0	1	1	0%	0:00:42	0:32:23	0:50:50	1:23:56	1:23:56
	SHOTS FIRED	0	0	15	15	1%	0:03:05	0:02:57	0:18:55	6:14:33	0:24:58
	STRANDED MOTORIST	0	3	5	8	0%	0:02:21	0:05:53	0:13:03	2:30:23	0:18:48
	SUPPLEMENTAL INFO TO PREV CASE	0	12	27	39	2%	0:06:35	0:06:58	0:28:02	24:38:36	0:37:55
	THEFT / LOST PROPERTY	0	0	63	63	3%	0:10:24	0:08:56	0:25:17	45:28:53	0:43:19
	THREATS ALL CATEGORIES	0	0	17	17	1%	0:09:46	0:04:09	0:23:53	10:38:36	0:37:34
	TRAFFIC COMPLAINT	0	8	45	53	3%	0:04:26	0:05:01	0:09:43	15:34:24	0:17:38
	TRAFFIC STOP	0	489	8	497	26%	0:00:03	0:00:07	0:10:18	85:22:14	0:10:20
	UNCONSCIOUS PERSON	0	0	2	2	0%	0:00:12	0:00:41	0:13:02	0:27:52	0:13:56

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	UNDESIRABLE PERSON	0	0	17	17	1%	0:02:45	0:03:57	0:15:43	6:21:04	0:22:25
	UNKNOWN REQUIRES EMS	0	0	1	1	0%	0:00:36	0:00:06	0:03:52	0:04:34	0:04:34
	WARRANT ARREST ON VIEW	0	1	30	31	2%	0:05:11	0:06:15	0:37:05	25:04:02	0:48:31
	WELFARE CHECK	0	1	22	23	1%	0:10:37	0:08:18	0:14:43	12:21:29	0:32:14
	Subtotals for No Summary Code	0	957	712	1669	89%	0:05:46	0:06:26	0:34:49	591:14:41	0:45:51
	CHILD ABUSE NON SPECIFIC	0	0	3	3	0%	0:04:29	0:18:26	0:33:57	2:31:55	0:50:38
	MISSING CHILD - NOT RUNAWAY	0	0	2	2	0%	0:02:11	0:08:03	0:53:26	2:07:19	1:03:40
	Subtotals for CAC	0	0	5	5	0%	0:03:20	0:13:14	0:43:42	4:39:14	0:57:09
	AUTO PEDESTRIAN ACCIDENT	0	0	1	1	0%	0:00:41	0:00:00	2:16:48	2:17:26	2:17:26
	DUP	0	1	2	3	0%	0:00:10	0:03:31	0:48:42	2:37:09	0:52:23
	MAJOR ACCIDENT	0	0	12	12	1%	0:02:21	0:02:54	0:49:00	10:51:05	0:54:15
	MINOR ACCIDENT	0	1	49	50	3%	0:04:49	0:04:50	0:28:22	30:49:14	0:36:59
	Subtotals for MVA	0	2	64	66	4%	0:02:00	0:03:45	1:05:43	46:34:54	1:10:16
	CIVIL MATTER OR STANDBY	0	0	1	1	0%	0:03:01	0:10:13	0:43:11	0:56:25	0:56:25
	RECOVERED OR FOUND PROPERTY	0	0	4	4	0%	0:02:15	0:04:29	0:09:29	1:04:50	0:16:13
	TRESPASSING	0	0	5	5	0%	0:03:50	0:07:25	0:13:11	2:10:53	0:26:11
	UNAUTH USE OF MOTOR VEHICLE	0	0	4	4	0%	0:06:21	0:15:17	0:14:11	2:23:16	0:35:49
	Subtotals for PROP	0	0	14	14	1%	0:03:52	0:09:21	0:20:00	6:35:24	0:33:40
	SUSPICIOUS CIRCUMSTANCES	0	2	40	42	2%	0:09:29	0:05:06	0:17:31	23:00:39	0:32:52
	SUSPICIOUS PERSON	0	12	26	38	2%	0:03:24	0:04:34	0:09:12	9:30:10	0:15:00
	SUSPICIOUS VEHICLE	0	10	31	41	2%	0:06:31	0:07:18	0:13:44	17:17:52	0:25:19
	Subtotals for SUSP	0	24	97	121	6%	0:06:28	0:05:39	0:13:29	49:48:41	0:24:24
	CIVIL MATTER OR STANDBY	0	0	1	1	0%	0:01:01	0:01:43	0:15:46	0:18:30	0:18:30
	FAMILY DISTURBANCE	0	0	3	3	0%	0:01:12	0:03:43	0:49:29	2:43:13	0:54:24
	ROBBERY	0	0	2	2	0%	0:01:00	0:01:48	0:26:04	0:57:44	0:28:52

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	STABBING	0	0	1	1	0%	0:04:38	0:00:46	1:09:49	1:15:13	1:15:13
Subtotals for VICR		0	0	7	7	0%	0:01:58	0:02:00	0:40:17	5:14:40	0:44:15
Subtotals for LMPD		0	983	899	1882	100%	0:05:11	0:06:23	0:35:23	704:07:34	0:45:52

FIRE/EMS

NET COLLECTIONS

YEAR	2015				2016	
MONTH	10	11	12		1	2
						3
	\$13,528.36	\$5,409.30				

YEAR						
MONTH	4	5	6	7	8	9

YTD TOTAL: \$18,937.66

YTD FEES PAID TO INTERMEDIIX-----COLLECTION RATE

DATE	PAYMENT
10/2/2015	\$595.99
11/2/2015	\$130.12
12/2/2015	\$1,680.68

YTD TOTAL: \$2,406.79
AVERAGE PYMT: \$802.26

YTD Average: 16%

***Payments to Intermedix are calculated on collections during the previous month. The amount collected and fees paid to Intermedix may or may not reflect credits, refunds, or adjustments not yet processed and posted.**

YTD RESPONSES – TOTAL CURRENT CHARGES – BILLABLE ACCOUNTS

MONTH	YEAR	RESPONSES	NET CHARGES	BILLABLE
10	2015	123	\$131,460.21	107
11	2015	136	\$171,427.04	123
12	2015			
01	2016			
02	2016			
03	2016			
04	2016			
05	2016			
06	2016			
07	2016			
08	2016			
09	2016			
YTD TOTALS:		259	\$302,887.25	230

City of La Marque

Fire Department

Month: November 1st to November 30th
Year: 2015

	Current Month: 11/01/15 to 11/30/15	Current Month/ Previous Year: 11/01/14 to 11/30/14	Previous month: 10/01/15 to 10/31/15	Fiscal Year to Date: 2015-2016	Previous Year to Date: 2014-2015
Fires-	4	8	4	8	15
Overpressures/ Explosions-	0	0	0	0	1
Rescue and EMS-	178	154	159	337	329
Haz-Mat-	8	6	5	13	15
Good Intent-	11	15	16	27	23
False Alarm-	16	3	12	28	8
Mutual Aid Received from(FIRE)-Texas City-	0				
Mutual Aid Given to (FIRE)- Texas City-	0				
Mutual Aid Received from(EMS)- Texas City-	29				
Mutual Aid Given to(EMS)- Texas City-	7				
Mutual Aid Received from(FIRE)-Bayou Vista-	0				
Mutual Aid Given to(FIRE)- Bayou Vista-	0				
Mutual Aid Received from (EMS)-Bayou Vista-	0				
Mutual Aid Given to (EMS)-Bayou Vista-	1				
Mutual Aid Rec'd (FIRE)-Galv. Fire-	0				
Mutual Aid Rec'd (FIRE)- Galv. Fire-	0				
Mutual Aid Rec'd (EMS)-Galv. EMS	1				
Mutual Aid Given to (EMS)-Galv. EMS	0				
Mutual Aid Rec. from(FIRE)Hitchcock	0				
Mutual Aid Given to (FIRE) – Hitchcock	0				
Mutual Aid Rec. (EMS) – Hitchcock	0				
Mutual Aid Given (EMS)-Hitchcock	4				
Mutual Aid Given to (EMS) – All Others	0				
Mutual Aid Given to (FIRE) – All Others	0				
Mutual Aid Received (EMS)- All Others-	0				
Mutual Aid Received from(Fire)- All Others-	0				

All others= Dickinson, Life Flight, PHI, Tiki Island, San Leon, Santa Fe, etc...

EMS CALL STATISTICS FY 2015-2015
La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH														
Disposition	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Encounters	123	136												
Transports	112	119												
Aeromedical	0	0												
Dead On Scene	1	3												
Refusals	10	14												
RESPONSE TIMES PER MONTH (minutes)														
Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Dispatch - Location	5	6												
Location - To Hospital	15	16												
To Hospital - At Hospital	13	9												
At Hospital - In Service	28	26												
Location - At Hospital	28	25												
Dispatch - At Hospital	34	32												
Dispatch - In Service	59	54												

CALL STATISTICS 2015
La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHSE	1 0%	0 0%	1 1%	0 0%	0 0%	2 1%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	5 0%
UTMBHosp	26 22%	18 17%	21 22%	28 22%	24 19%	31 24%	24 20%	25 20%	26 22%	21 18%	10 8%	1 14%	255 19%
HouMeStJon	1 0%	1 0%	0 0%	2 1%	3 2%	1 0%	0 0%	4 3%	0 0%	2 1%	0 0%	0 0%	14 1%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
CLRH	9 7%	8 7%	4 4%	7 5%	1 0%	10 7%	6 5%	7 5%	7 5%	12 10%	4 3%	1 14%	76 5%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Mainlnd	79 68%	76 72%	67 72%	86 69%	88 72%	85 65%	88 73%	86 69%	83 70%	75 67%	104 88%	5 71%	922 71%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
BayAreaMed	0 0%	2 1%	0 0%	1 0%	5 4%	0 0%	2 1%	0 0%	1 0%	1 0%	0 0%	0 0%	12 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
TOTAL	116 100%	105 100%	93 100%	124 100%	121 100%	129 100%	120 100%	123 100%	117 100%	111 100%	118 100%	7 100%	1284 100%

PATIENT DISPOSITION BY MONTH													
Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	131	124	122	136	147	142	142	138	132	123	136	7	1480
Transports	118 90%	105 84%	96 78%	124 91%	121 82%	129 90%	123 86%	123 89%	117 88%	112 91%	119 87%	7 100%	1294 87%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

Dead On Scene	1 0%	5 4%	5 4%	0 0%	1 0%	2 1%	4 2%	1 0%	3 2%	1 0%	3 2%	0 0%	26 1%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Refusals	11 8%	14 11%	21 17%	12 8%	25 17%	11 7%	15 10%	14 10%	12 9%	10 8%	14 10%	0 0%	159 10%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	41 31%	28 22%	31 25%	34 25%	36 24%	38 26%	41 28%	37 26%	30 22%	22 17%	38 27%	2 28%	378 25%
1200-1759	45 34%	46 37%	42 34%	43 31%	50 34%	43 30%	49 34%	44 31%	47 35%	44 35%	46 33%	2 28%	501 33%
1800-2359	24 18%	32 25%	26 21%	34 25%	32 21%	40 28%	39 27%	42 30%	32 24%	37 30%	35 25%	2 28%	375 25%
0000-0559	20 15%	18 14%	23 18%	24 17%	29 19%	21 14%	13 9%	15 10%	23 17%	20 16%	17 12%	1 14%	224 15%

PATIENT AGE BY MONTH													
Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	3 2%	0 0%	5 0%
1-8	4 3%	3 2%	2 1%	4 3%	1 0%	3 2%	0 0%	3 2%	0 0%	2 1%	2 1%	0 0%	24 1%
9-12	2 1%	3 2%	1 0%	2 1%	1 0%	3 2%	0 0%	3 2%	3 2%	2 1%	3 2%	0 0%	23 1%

13-17	1 0%	3 2%	1 0%	2 1%	3 2%	3 2%	1 0%	3 2%	4 3%	4 3%	2 1%	2 28%	29 1%
18-25	13 9%	8 6%	12 9%	11 8%	9 6%	14 9%	10 7%	10 7%	8 6%	4 3%	12 8%	0 0%	111 7%
26-50	31 23%	29 23%	36 29%	44 33%	51 34%	32 22%	50 35%	43 31%	42 32%	42 34%	37 27%	1 14%	438 29%
51-75	53 40%	49 39%	45 37%	48 36%	54 36%	68 47%	63 44%	53 38%	50 38%	48 39%	57 41%	2 28%	590 40%
76-100	27 20%	27 21%	23 19%	21 15%	26 17%	19 13%	18 12%	21 15%	24 18%	20 16%	20 14%	2 28%	248 16%
>100	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	4 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Abd Pain	2 1%	6 4%	2 1%	4 2%	2 1%	2 1%	4 2%	4 2%	1 0%	2 1%	4 2%	0 0%	33 2%
Allergic Rx	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	0 0%	1 0%	3 2%	0 0%	0 0%	0 0%	7 0%
Animal Bite	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	2 0%
Assault	0 0%	0 0%	1 0%	1 0%	2 1%	1 0%	1 0%	0 0%	3 2%	1 0%	0 0%	0 0%	10 0%
Auto Ped	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	0 0%	0 0%	1 0%	2 1%	0 0%	7 0%

Back Pain	1 0%	2 1%	1 0%	4 2%	3 2%	1 0%	5 3%	0 0%	0 0%	1 0%	1 0%	0 0%	19 1%
Burns	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	3 0%
CO Poison	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%
CPR	2 1%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	3 2%	0 0%	8 0%
Cardiac	12 9%	9 7%	13 10%	18 13%	16 10%	20 14%	13 9%	10 7%	11 8%	13 10%	17 12%	0 0%	152 10%
Childbirth	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 1%	0 0%	1 0%	1 14%	6 0%
Choking	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	3 0%
DOS	1 0%	2 1%	3 2%	0 0%	0 0%	2 1%	2 1%	0 0%	1 0%	1 0%	2 1%	0 0%	14 0%
Diabetic	4 3%	9 7%	7 5%	4 2%	8 5%	3 2%	4 2%	1 0%	6 4%	5 4%	7 5%	0 0%	58 3%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Electrocution	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%
Eye Injury	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 0%
Falls	7 5%	8 6%	9 7%	8 5%	18 12%	7 4%	6 4%	12 8%	11 8%	12 9%	12 8%	2 28%	112 7%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%

GSW/Stab	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	2 1%	1 0%	0 0%	5 0%
Headache	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	2 1%	1 0%	1 0%	0 0%	1 0%	0 0%	8 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	6 4%	1 0%	1 0%	0 0%	0 0%	0 0%	10 0%
Hemorrhage	0 0%	0 0%	2 1%	0 0%	2 1%	0 0%	2 1%	0 0%	1 0%	0 0%	0 0%	0 0%	7 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
MVA	15 11%	9 7%	6 4%	15 11%	9 6%	12 8%	11 7%	6 4%	7 5%	11 8%	12 8%	0 0%	113 7%
Medical	26 19%	27 21%	19 15%	32 23%	30 20%	42 29%	37 26%	40 28%	36 27%	35 28%	28 20%	1 14%	353 23%
Other	7 5%	6 4%	5 4%	2 1%	5 3%	4 2%	4 2%	2 1%	2 1%	0 0%	4 2%	0 0%	41 2%
Overdose	3 2%	1 0%	2 1%	0 0%	3 2%	7 4%	3 2%	1 0%	6 4%	3 2%	0 0%	1 14%	30 2%
Person Down	1 0%	0 0%	1 0%	0 0%	1 0%	1 0%	3 2%	1 0%	2 1%	0 0%	0 0%	0 0%	10 0%
Psych	3 2%	0 0%	2 1%	0 0%	3 2%	0 0%	1 0%	2 1%	1 0%	1 0%	3 2%	0 0%	16 1%
Respiratory	24 18%	16 12%	27 22%	25 18%	21 14%	7 4%	9 6%	18 13%	16 12%	9 7%	12 8%	1 14%	185 12%
Seizures	8 6%	8 6%	13 10%	6 4%	5 3%	5 3%	10 7%	13 9%	6 4%	9 7%	8 5%	1 14%	92 6%
Service Call	2 1%	0 0%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	2 1%	1 0%	0 0%	9 0%

Stroke	3 2%	2 1%	3 2%	3 2%	3 2%	5 3%	6 4%	2 1%	5 3%	3 2%	3 2%	0 0%	38 2%
Trauma	3 2%	2 1%	1 0%	2 1%	2 1%	3 2%	4 2%	7 5%	5 3%	4 3%	8 5%	0 0%	41 2%
Unconscious	3 2%	6 4%	5 4%	5 3%	11 7%	15 10%	7 4%	14 10%	4 3%	5 4%	5 3%	0 0%	80 5%
Unknown	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	3 0%

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Dispatch - Location	6	5	5	5	5	5	5	5	5	5	6	5	5
Location - To Hospital	16	18	17	16	15	14	15	15	16	15	16	17	16
To Hospital - At Hospital	11	11	11	12	12	12	11	11	11	13	9	10	11
At Hospital - In Service	37	35	38	36	38	35	31	29	30	28	26	41	33
Location - At Hospital	26	27	25	27	25	26	25	27	27	28	25	27	26
Dispatch - At Hospital	32	32	31	33	31	31	31	32	33	34	32	33	32
Dispatch - In Service	68	63	62	66	63	62	58	57	59	59	54	75	61

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
121 Fire in mobile home used as fixed residence	1	0.42%	\$0	0.00%
151 Outside rubbish, trash or waste fire	2	0.85%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.42%	\$0	0.00%
	4	1.70%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	0.42%	\$0	0.00%
311 Medical assist, assist EMS crew	3	1.28%	\$0	0.00%
321 EMS call, excluding vehicle accident with	158	67.52%	\$0	0.00%
322 Motor vehicle accident with injuries	8	3.41%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	3	1.28%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	2.13%	\$0	0.00%
	178	76.06%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.42%	\$0	0.00%
412 Gas leak (natural gas or LPG)	4	1.70%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.42%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.42%	\$0	0.00%
444 Power line down	1	0.42%	\$0	0.00%
	8	3.41%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	2	0.85%	\$0	0.00%
542 Animal rescue	1	0.42%	\$0	0.00%
550 Public service assistance, Other	2	0.85%	\$0	0.00%
551 Assist police or other governmental agency	2	0.85%	\$0	0.00%
553 Public service	6	2.56%	\$0	0.00%
554 Assist invalid	4	1.70%	\$0	0.00%
	17	7.26%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	0.85%	\$0	0.00%
611 Dispatched & cancelled en route	7	2.99%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.42%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.42%	\$0	0.00%

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {11/01/2015} And {11/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	11	4.70%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	6	2.56%	\$0	0.00%
730 System malfunction, Other	1	0.42%	\$0	0.00%
733 Smoke detector activation due to	3	1.28%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.42%	\$0	0.00%
743 Smoke detector activation, no fire -	2	0.85%	\$0	0.00%
745 Alarm system activation, no fire -	3	1.28%	\$0	0.00%
	16	6.83%	\$0	0.00%

Total Incident Count: 234

Total Est Loss:

\$0

La Marque Fire & Rescue

Unit Response Time Analysis

Alarm Date Between {11/01/2015} And {11/30/2015}

Response		Count	Percentage
Hrs	Mins		
	< 01	27	9.0%
	01	16	5.3%
	02	27	9.0%
	03	32	10.7%
	04	34	11.4%
	05	39	13.0%
	06	41	13.7%
	07	20	6.7%
	08	20	6.7%
	09	13	4.3%
	10	6	2.0%
	11	4	1.3%
	12	5	1.6%
	14	4	1.3%
	15	3	1.0%
	16	5	1.6%
	17	1	0.3%
	21	1	0.3%

Overall Average Response Time: 00:05:19

LIBRARY DEPARTMENT

La Marque Public Library

Report for October 29th – December 1st



Mission: La Marque Public Library provides materials and services to help community residents obtain information to meet their needs: personally, educationally, and professionally. Special emphasis is placed on supporting students at all academic levels to stimulate the minds of young children in reading and learning. "The Library serves as a learning and educational center for all residents of the community." (ALA Planning and Role Setting for Public Libraries, 43)

La Marque Public Library is open to the public 39 hours a week. We had a total of 2,213 visitors in the Library.

Our top 200 members checked out a total of 1,685 items.

This month, patrons have saved a total of \$33,652 by checking out items at LMPL.

Items

La Marque Public Library staff processed and added a total of 166 items to our collection.

Circulation Statistics

We had total of 2,510 items circulate this month. Tuesdays continue to be our busiest day of the week.

Customers borrowed 70 eBooks through our OverDrive database this month.

There are currently 539 items checked out that are not overdue items.

We had a total of 18 ILLs (Interlibrary Loans-Shipped and Received).

Online Catalog Use

There were 877 external searches performed via our online library catalog (Biblionix).

Computer Use

La Marque Public Library customers are allotted one two-hour session per day. Library visitors who are not cardholders are allotted one 30-minute session per day.

Guest computer log-ins are issued to community members and visitors who do not have a library card. All library visitors wishing to use the computers are asked to show proof of ID to use guest computers. We urge all library visitors residing in Galveston County to obtain a library card.

There were 988 patron log-in sessions. Total computer time used by patrons was 673 hours.

Along with general web surfing, customers used library computers for job searches, completing applications, writing resumes, checking email, doing homework and for accessing various personal documents such as bank statements, tax forms, proof of insurance, legal forms, W-2s and paystubs.

Reference Assistance

La Marque Public Library staff provides reference assistance to our patrons by answering a variety of questions. We answered a recorded 311 questions this month. Examples of the types of reference questions answered include "How do I get a library card?" and "Where can I locate divorce or tax forms?"

This month, staff assisted a regular customer who is doing extensive research on Nostradamus and his relationship to the Catholic Church.

Volunteers

Our volunteers worked at total of 24 hours.

New Patrons Registered

The library added 48 new patrons (cards) this month.

Report updated 12/02/2015 by Tom Hansen

Training/Professional Development

- Youth Services Librarian Terri Walker attended a webinar on STEAM programs for children.
- Library Assistant Stacy Selby attended a workshop called Introduction to Collection Development.
- Library Director Amy Miller was trained on the City's new database for grants (eCIVIS).

Programs/Outreach

Adult Programs - 9
of attendees - 5

Children Programs - 23
of attendees - 364

Teen Programs - 1
of attendees - 0

Meetings Attended

- Amy Miller attended a *Gulf Coast Reads* meeting on November 3 at the Museum of Fine Arts in Houston. She presented the wrap-up report for programs that took place in La Marque and around Galveston County in October focusing on this year's book, *The Promise* by Ann Weisgarber. Participating libraries have begun the vetting process to select the 2016 Gulf Coast Reads title.
- Ms. Miller attended the monthly Galveston County Librarians meeting in Texas City on November 10.
- Ms. Miller was the guest speaker at the November 11 meeting of La Marque Crimestoppers. She spoke about services offered at the Library and showed photos from some recent programs.

Other Services Provided

- Printing
- Faxing
- Copying
- Laminating

Library Happenings

- Fall Festival on October 29 was a huge success. Over 115 people participated in games, face painting and trunk-or-treat. The firemen came and showed off their truck and assisted with trunk-or-treat. The overall success of this program could not have been accomplished without the help of our wonderful volunteers.
- The Library celebrated International Game Day on November 21. Various games for different ages were played throughout the day. Game Day concluded with an afternoon showing of the movie, *Zathura*.
- Monthly movie night was unusually successful with 17 people attending our showing of *Inside Out* on November 12.
- OverDrive database use continues to be popular with our customers. OverDrive allows the library to digitally lend eBooks, audiobooks, music and videos to cardholders. After items are checked out and downloaded, customers may read and listen on their phone, laptop or tablet. The Library offers training sessions by appointment for customers wishing to learn how to use OverDrive

	MONTHLY TOTALS			YEAR TO DATE TOTALS		
Description	October FY 2015	October FY 2016	%Change 2015 vs 2016	October 2015 Previous Year	October 2016 This fiscal year	% Change 2015 vs 2016
DOOR COUNT OF PATRONS	2,441	2,771	14%	5,001	4,842	-3%
CIRCULATION STATISTICS						
Print Materials	1,305	1,548	19%	2,705	2,698	0%
Non-Print Materials	430	854	99%	1,055	1,235	17%
Juvenile Transactions	722	955	32%	1,661	1,636	-2%
Materials Used In-house	546	585	7%	1,231	1,144	-7%
PUBLIC SERVICES						
New Patrons Registered	88	84	-5%	176	134	-24%
Reference Questions Answered	438	290	-34%	861	588	-32%
Information Questions Answered	471	307	-35%	1,019	615	-40%
Computer Users	1,084	1,280	18%	2,304	269	-88%
New Titles Added	98	192	96%	155	337	117%
PROGRAM ATTENDANCE						
Number of Adult Programs	10	9	-10%	21	19	-10%
Number of People Attending	12	4	-67%	26	8	-69%
Number of Teen Programs	0	1	0%	0	1	
Number of Teens Attending	0	-	0%	0	-	
Number of Children Programs	3	26	32%	5	46	820%
Number of People Attending	59	271	359%	92	718	680%
Volunteer Hours	4	5	25%	12	8	-33%
RESOURCE SHARING						
Inter-Library Loan Requests	18	36	100%	46	47	2%

PUBLIC SERVICES

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT
Cyndi Efir

2015 / October	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTH	Oct
	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
Calls / Customers							
Water Leaks	4	6	2	3	4	19	22
Sewer Stops	1	4	5	6	15	31	55
Leak at Meter	0	2	0	2	0	4	3
Low Pressure / No Water	0	2	1	0	1	4	1
Dress-Ups	1	0	0	0	0	1	6
Billing Department	3	16	15	19	25	78	99
Blue Cart / Trash Pick Up	1	2	4	1	5	13	53
Wednesday Pick Up	0	6	4	11	10	31	18
Bulk Pick Up	0	0	0	0	0	0	4
Co-Compliance	0	0	0	1	1	2	2
Pot Holes	1	0	1	0	2	4	3
Street Repair	0	0	0	0	0	0	0
Driveway Repair	0	0	0	0	0	0	0
Drainage/Ditches	1	1	0	1	4	7	0
Culverts	0	0	0	0	0	0	5
Mowers / Mowing	1	0	0	0	0	1	1
Street Signs	0	0	0	0	1	1	1
Traffic Lights	0	0	0	0	0	0	0
Street Light Outage	1	1	0	0	2	4	3
Street Light Request	0	0	0	0	0	0	0
Director	1	1	4	0	1	7	13
Superintendent	1	0	5	1	1	8	*
PW/UT Dept Supervisors	2	12	5	9	11	39	56
City Manager	0	1	0	1	0	2	1
City Hall Admin Assist.	1	0	0	1	1	3	9
Human Resource	2	1	1	4	0	8	0

*Data unavailable for 2014

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT

Cyndi Efird

2015 / October

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTH	Oct
	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
Calls / Customers							
City Clerk	0	0	0	0	0	0	2
Inspections	0	2	0	2	1	5	10
Animal Control	0	0	0	0	0	0	1
Mosquito Spray	0	0	0	0	0	0	1
Locates	0	0	0	0	0	0	5
LM's	0	0	0	0	0	0	0
Customer at Window	1	8	6	12	9	36	14
Recycling	0	1	0	3	0	4	0
Community Service	0	0	1	1	0	2	3
Gas Company	0	0	0	0	0	0	0
Miscellaneous Calls	3	12	5	7	12	39	58
					Totals	353	449

October 13th - attended Purchasing Meeting
 October 15th - attended Parks Board Meeting
 October 29th - participated in Library's Fall Festival

CITY OF LA MARQUE
PARKS DEPARTMENT MONTHLY REPORT
Murphy Smith

2015 /October

SCHEDULED WORK

COMPLETED WORK

PARK MAINTENANCE	WK 1	WK 2	WK 3	WK 4	WK 5	Month	2014	DESCRIPTION OF WORK
	1-3	4-10	11-17	18-24	25-31	Totals	TOTALS	
Bayou City Park	0	0	1	8	1	10	7	empty trash; mowed & weed-eated
Bird Sanctuary	0	0	1	8	1	10	7	mowed & weed-eated
Highland Bayou Park	0	27	1	0	7	35	101	clean restrooms; mowed & weed-eated
Jaycee Park	0	0	1	0	1	2	5	empty trash; mowed & weed-eated
Lagana Park	28	0	1	0	1	30	3	empty trash; mowed & weed-eated
Martin Luther King Jr. Park	0	0	1	0	1	2	7	empty trash; mowed & weed-eated
Mahan Park	0	0	1	0	25	26	27	clean restrooms; mowed & weed-eated
Westlawn Park	0	0	1	0	1	2	11	empty trash; mowed & weed-eated
GENERAL MAINTENANCE								DESCRIPTION OF WORK
City Hall	0	0	0	0	0	0	0	
Library / Walter Feigle Park	0	0	0	12	0	12	4	mowed & weed-eated
Police Department	0	0	0	20	0	20	5	mowed & weed-eated
La Marque Cemetery	0	0	0	0	0	0	14	
La Marque Sign @ Hwy 3	0	0	0	0	0	0	1	
Kirsten esplanade	12	0	0	0	0	12	1	mowed & weed-eated
Lake Rd. / Grebb / Charity	0	0	0	0	0	0	0	
LM property / Aid & Guidance	0	0	0	0	0	0	0	
Bus Stops	0	0	1	0	0	1	0	empty trash
WEEKEND DUTIES								
Highland Bayou Park	0	0	0	0	0	0	0	Pavilion rental clean-up
Weekly Total Hours	40	27	9	48	38	162	193	
Comments:								
Mowed & weed-eated Lake @ Cedar and Bayou Road								

RIGHT-OF-WAY & ROAD MAINTENANCE DIVISION
ACTIVITY REPORT
MURPHY SMITH

2015/ October

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	October
	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
STREETS							
Utility Patch	0	0	0	0	0	0	93
Man Hours	0	0	0	0	0	0	32
Culverts-Linear Feet Set	0	0	0	0	0	0	0
Man Hours	0	0	0	0	0	0	0
Trimming Tree Limbs-Man Hours	0	0	0	24	12	36	0
Driveway Tie In-Man Hours	0	0	0	0	0	0	0
Traffic Sign Repair - Man Hours	0	24	0	0	20	44	21
Potholes Filled	84	0	0	53	414	551	315
Man Hours	16	0	0	8	28	52	107
Repaired Driveways	0	0	0	0	0	0	0
Man Hours	0	0	0	0	0	0	0
Grading Ditch - Linear Feet Cut	0	0	0	0	0	0	0
Man Hours	0	0	0	0	0	0	0
Mowing Man Hours	24	16	24	24	0	88	257
Sweeping - Man Hours	0	0	0	0	0	0	0
Grate Repair - Man Hours	0	0	0	0	0	0	0
Weed-eat - Man Hours	0	0	0	0	0	0	37
Dress-up - Man Hours	0	0	0	0	0	0	0
Check Drains & Ditches	0	0	0	0	13	13	0
Man Hours	0	0	0	0	4	4	0
Safety Meetings	0	0	0	0	0	0	0

SPECIAL PROJECTS

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

**2015 /October
Utility 22**

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Oct
	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
WATER							
Water leaks repaired	1	5	5	5	2	18	18
Residential Water Taps	0	0	0	0	0	0	0
Commercial Water Taps	0	0	0	0	0	0	0
Remote Read Meters Installed	0	0	0	0	0	0	0
Low Pressure City Side	1	0	0	2	0	3	1
Low Pressure Customer Side	0	0	0	0	0	0	0
Meter Boxes & Lids Replaced	0	0	0	0	0	0	0
Water Turned On/Off-Citizens	0	0	0	0	0	0	0
Rusty Water Inquires	0	0	0	0	0	0	0
Bad Taste/Smelly Water	0	0	0	0	0	0	0
Fire Hydrants							
Fire Hydrants Installed	0	0	0	0	0	0	0
Fire Hydrants Repaired	0	0	0	0	0	0	0
Fire Hydrants Serviced	0	0	0	0	0	0	0
SPECIAL PROJECTS							

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

2015 / October
Utility 22

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Oct
	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
SEWER							
Sewer Stoppages Resolved	6	6	5	14	12	43	60
Sewer Lines Repaired	0	0	0	0	0	0	2
Residential Sewer Taps	0	0	0	0	0	0	0
Commercial Sewer Taps	0	0	0	0	0	0	0
Clean-Out Tops Replaced	0	0	1	0	2	3	1
Clean-Outs Installed	0	0	0	0	0	0	0
Sewer Lines Installed	0	0	0	0	0	0	0
Manhole Repaired	0	0	0	0	0	0	0
Manhole Installed	0	0	0	0	0	0	0
Lines Locate, Water & Sewer	1	4	0	0	0	5	4
Miscellaneous							
Dress-Ups	0	0	0	0	0	0	0
Saw Cuts	0	0	0	0	0	0	0
Culverts Cleaned (LF)	0	0	0	0	0	0	0
Valves Replaced	0	0	0	0	0	0	0
Total Work Orders						72	86
Projects by LF							
Feet of Water Mains Installed (LF)	0	0	0	0	0	0	0
Sewer Lines Cleaned (LF)	0	0	0	0	0	0	0
Feet of Sewer Line T.V.'d (LF)	0	0	0	0	0	0	0
Feet of Sewer Main Replaced (LF)	0	0	0	0	0	0	0
Smoke Testing Done (LF)	0	0	0	0	0	0	0

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / October	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Oct
Utility 24	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
WWTP							
Rain Fall	0	0	0	5.8	4.6	10.4	3.1
Flow Total MG/D	4.76	10.078	80962	18.236	41.121	81036.195	39.362
Lb. of CL2 used	305	650	635	1030	1980	4600	3,385
Lb. of SO2 used	166	307	301	501	1129	2404	1,694
Plant Man Hours	28	64	64	64	59	279	384
Bio Solids Removed/Tons	0	0	0	0	0	0	0
Raw TSS Avg. mg/l						138	142.6
Raw BOD tes/Avg.						144.35	117.4
Raw Total Cu Avg.mg/l						0.433	0.0488
Raw NH3-3 Avg. mg/l						26.2	28.733
Effluent CBOD test/Avg.						2.5	2.06
Effluent TSS Avg. mg/1						2.6	2.1
Effluent NH-3N Avg.mg/L						0.263	0.264
Raw Total CU mg/L						0.0052	0
Enterro						28.0000	28.0000
Route Wells & Lift Stations							
Distribution System-Total Surface Water MG/D	8.123	18.061	19.899	19.448	18.123	83.654	71.132
Total Well Water MGD	0	1.375	0	0	0.005	1.38	0.002
Lb. of CL2 used	8	57	13	98	61	237	120
Lb. of Ammonia Used	2	16	3	18	8	47	21
Total # of CL2 Residual Samples	33	77	77	77	77	341	341
Number of Water Bacteriology Samples	0	0	15	0	0	15	15

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / October	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Oct
Utility 24	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25-10/31	TOTALS	2014
Collection System - Total							
Lift Station Pump Hours	285.4	557.7	463.6	992.3	1117.7	3416.7	1742.7
Man Hours Wells Station	13.5	31.5	31.5	31.5	31.5	139.5	139.5
Safety Meetings	0	1	0	0	0	1	1
Dead ends Flushed	10	20	25	24	27	106	137
Fire Hydrants Weed-eated	0	20	27	23	25	95	106

CL2 = CHLORINE

MGD = MILLION GALLON DAY

SO2 = HYDROGEN SULFIDE

BOD = BIOCHEMICAL OXYGEN DEMAND

CU = COPPER

NH-3N = AMMONIA

MAINTENANCE DIVISION
ACTIVITY REPORT
Jason Hubbell

2015 / October	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MONTHLY	Oct
Utility 24	10/1-10/3	10/4-10/10	10/11-10/17	10/18-10/24	10/25/10/31	TOTALS	2014
PREVENTATIVE MAINTENANCE							
Lift Pumps	0	1	1	0	0	2	13
Valves	0	0	0	0	0	0	2
Electric Motors	0	0	0	0	0	0	2
Electric Panels	0	0	0	1	0	1	2
Vent Fans	0	0	0	0	0	0	1
Blowers	0	0	2	1	0	3	2
Belts	0	0	0	0	0	0	3
Floats	0	3	2	3	0	8	16
Well Sites	0	0	0	0	0	0	1
Clean Up @ Well Sites	0	0	0	0	0	0	1
Troubleshoot Problems	0	1	2	0	0	3	1
CORRECTIVE MAINTENANCE							
Replaced Belts	0	0	0	0	0	0	5
Replaced Bearings	0	0	0	0	0	0	0
Replaced Motors	0	0	0	0	0	0	0
Replaced Seals	0	0	0	0	0	0	0
Replaced Pumps	0	0	0	0	0	0	0
Replace wear Parts	0	0	0	0	0	0	0
Replace Valves	0	0	0	0	0	0	0
Replace Floats	0	2	0	0	0	2	0
Replace Gauges	0	1	1	0	0	2	0
Replace Electrical Parts	0	0	2	2	0	4	0
Change Oil in Pumps	1	2	2	0	1	6	1
Clean UpLift Stations	0	1	2	2	1	6	5
Total						37	55

SPECIAL PROJECTS

FINANCE DEPARTMENT



City of La Marque
Budget vs Actual
October 2015

General Fund		October	October	Year To Date	Benchmark	Year To Date	Change
	Budget	FY 2016	FY 2015	FY 2016	8%	FY 2015	%
Revenues:							
Property Taxes	2,965,579	16,298.36	23,531.01	16,298.36	1%	23,531.01	-31%
Sales Tax	3,317,000	-	(0.03)	-	0%	(0.03)	-100%
Franchise Fees	861,000	103.40	225.06	103.40	0%	225.06	-54%
Other Taxes	98,000	608.10	854.40	608.10	1%	854.40	-29%
Licenses and Permits	617,700	22,905.95	16,621.10	22,905.95	4%	16,621.10	38%
Fines and Forfeits	809,830	44,703.73	61,859.81	44,703.73	6%	61,859.81	-28%
Charges for Services	109,790	11,474.99	6,545.43	11,474.99	10%	6,545.43	75%
Fire and Ambulance Services	464,500	26,319.27	38,770.22	26,319.27	6%	38,770.22	-32%
Investment Earnings	3,000	548.89	162.54	548.89	18%	162.54	238%
Miscellaneous Revenues	6,412	168.05	(66.37)	168.05	3%	(66.37)	-353%
Reimbursements	35,000	3,083.33	3,375.00	3,083.33	9%	3,375.00	-9%
Intergovernmental	499,993	-	5,000.00	-	0%	5,000.00	-100%
General Fund - Total Revenues	9,787,804	\$ 126,214.07	\$ 156,878.17	\$ 126,214.07	1%	\$ 156,878.17	-24%
Expenditures:							
General Government Division							
	Budget	October FY 2016	October FY 2015	Year To Date FY 2016	Benchmark 8%	Year To Date FY 2015	Change %
Administration	381,073	13,604.73	6,321.26	13,604.73	4%	6,321.26	115%
Finance	435,737	19,431.07	20,174.84	19,431.07	4%	20,174.84	-4%
Inspection	334,110	5,027.10	9,064.57	5,027.10	2%	9,064.57	-45%
Judicial	403,188	16,774.38	18,362.11	16,774.38	4%	18,362.11	-9%
City Clerk	100,577	4,347.01	4,865.67	4,347.01	4%	4,865.67	-11%
Library	244,649	12,233.73	11,554.02	12,233.73	5%	11,554.02	6%
Information Technology	156,949	4,538.61	5,009.11	4,538.61	3%	5,009.11	-9%
Fund Expenditures	921,344	7,366.06	13,952.46	7,366.06	1%	13,952.46	-47%
	2,977,628	\$ 83,322.69	\$ 89,304.04	\$ 83,322.69	3%	\$ 89,304.04	-7%
Public Safety Division							
	Budget	October FY 2016	October FY 2015	Year To Date FY 2016	Benchmark 8%	Year To Date FY 2015	Change %
Police	3,466,757	174,805.16	181,620.64	174,805.16	5%	181,620.64	-4%
Animal Control	91,907	-	-	-	0%	-	#DIV/0!
Emergency Management	33,547	-	-	-	0%	-	#DIV/0!
Fire/EMS	2,330,696	88,443.19	128,345.11	88,443.19	4%	128,345.11	-31%
Fire Marshal	0	87.45	-	87.45	#DIV/0!	-	
Subtotal of PSD Expenditures	5,922,908	\$ 263,335.80	\$ 309,965.75	\$ 263,335.80	4%	309,965.75	-18%
Public Works Division							
	Budget	October FY 2016	October FY 2015	Year To Date FY 2016	Benchmark 8%	Year To Date FY 2015	Change %
Parks	0	690.09	4,495.08	690.09	#DIV/0!	4,495.08	-85%
Shop/Service	0	175.37	2,330.32	175.37	#DIV/0!	2,330.32	-92%
PW Admin	0	-	3,285.45	-	#DIV/0!	3,285.45	-100%



City of La Marque
Budget vs Actual
October 2015

Street	895,328		32,579.89	23,210.45		32,579.89	4%	23,210.45	40%
Subtotal of PWD Expenditures	895,328	\$	33,445.35	\$	33,321.30	\$	33,445.35	4%	\$ 33,321.30 0%
General Fund - Total Expenditures	9,795,864	\$	380,103.84	\$	432,591.09	\$	380,103.84	4%	\$ 432,591.09 -14%
Revenues over Expenditures	(8,060)	\$	(253,889.77)	\$	(275,712.92)	\$	(253,889.77)		\$ (275,712.92)
Beginning Unassigned Fund Balance:							3,411,169.35		
Estimated Ending Fund Balance:							3,157,279.58		

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

* Finance staff is still working on fiscal year end closing as of 11/25/15. Numbers are not finalized until audit completes.



City of La Marque
Budget vs. Actual
October 2015

Utility Fund		October	October	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2016	FY 2015	FY 2016	8%	FY 2015	%
Budget							
Operating Revenue	3,849,000	329,231.65	37,779.15	329,231.65	9%	295,037.20	12%
Other Revenue	339,000	9,530.59	6,218.48	9,530.59	3%	6,218.48	53%
Utility Fund - Total Revenues	4,188,000	\$ 338,762.24	\$ 43,997.63	\$ 338,762.24	8%	\$ 301,255.68	11%
Expenditures:		October	October	Year To Date	Benchmark	Year To Date	Change
Budget		FY 2016	FY 2015	FY 2016	8%	FY 2015	%
UB/Accounting	231,934	11,166.66	11,277.21	11,166.66	5%	11,277.21	-1%
Utility Line Maint	778,025	21,265.03	14,509.89	21,265.03	3%	14,509.89	47%
Water & Sewer Operations	2,365,775	28,464.04	154,932.73	28,464.04	1%	20,968.49	36%
Debt Service	324,001	-	-	-	0%	-	#DIV/0!
Equipment Maintenance	0	-	3,928.35	-	#DIV/0!	3,928.35	-100%
Storm Water	27,825	-	308.48	-	0%	308.48	-100%
Fund Expenditures	988,726	8,607.76	5,910.21	8,607.76	1%	5,910.21	46%
Utility Fund - Total Expenditures	4,716,287	\$ 69,503.49	\$ 190,866.87	\$ 69,503.49	1%	\$ 56,902.63	18%
Capital Project-Hwy 3 @ Cedar						133,964.24	
Revenues over Expenses	(528,287)	269,258.75	(146,869.24)	269,258.75		110,388.81	
Cash and Cash Equivalent Balance as of 10/31/15:				5,429,954.40			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

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CITY OF LA MARQUE
Budget vs. Actual
October 2015

Debt Service		Budget	October FY 2016	October FY 2015	Year To Date FY 2016	Benchmark 8%	Year To Date FY 2015	Change %
Revenues:								
Property Taxes		479,000	2,183.17	3,164.19	2,183.17	0%	3,164.19	-31%
Other Revenue		500	87.00	24.76	87.00	17%	24.76	251%
Debt Service Fund - Total Revenues		479,500	\$ 2,270.17	\$ 3,188.95	\$ 2,270.17	0%	\$ 3,188.95	-40%
Expenditures:								
Debts		475,789	-	-	-	0%	-	#DIV/0!
Debt Service Fund - Total Expenditures		475,789	\$ -	\$ -	\$ -	0%	\$ -	#DIV/0!
Revenues over Expenditures		3,711	2,270.17	3,188.95	2,270.17		3,188.95	
Beginning Balance: (Estimated and unaudited)					639,922.25			
Ending Balance:					642,192.42			

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CITY OF LA MARQUE
Budget vs. Actual
October 2015

HOT Fund		October	October	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2016	FY 2015	FY 2016	8%	FY 2015	%
Budget							
Occupancy Tax Collected	100,000	1,712.14	490.72	1,712.14	2%	490.72	249%
Other Revenue	1,000	76.23	20.84	76.23	8%	20.84	266%
HOT Fund - Total Revenues	101,000	1,788.37	511.56	1,788.37	2%	511.56	71%
Expenditures:		FY 2016	FY 2015	FY 2016	8%	FY 2015	%
Budget							
Interconnect Transit System	40,000	-	-	-	0.00%	-	#DIV/0!
PROFESSIONAL FEES	50,000	-	-	-	0.00%	-	#DIV/0!
Promotional within CLM	2,500	-	-	-	0.00%	-	#DIV/0!
BAYOU FEST	75,627	18,355.00	8,986.53	18,355.00	24.27%	8,986.53	104%
CHRISTMAS EVENT	55,070	-	-	-	0.00%	-	#DIV/0!
CITY PROMOTION - TC-LM C OF C	25,000	-	-	-	0.00%	-	#DIV/0!
Transfer Out - General Fund	0	-	-	-	#DIV/0!	-	#DIV/0!
	248,197	\$ 18,355.00	\$ 8,986.53	\$ 18,355.00	7.40%	\$ 8,986.53	51%
	(147,197)	(16,566.63)	(8,474.97)	(16,566.63)		(8,474.97)	
Estimated Beginning Fund Balance:				681,851.71			
Estimated Ending Fund Balance:				665,285.08			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

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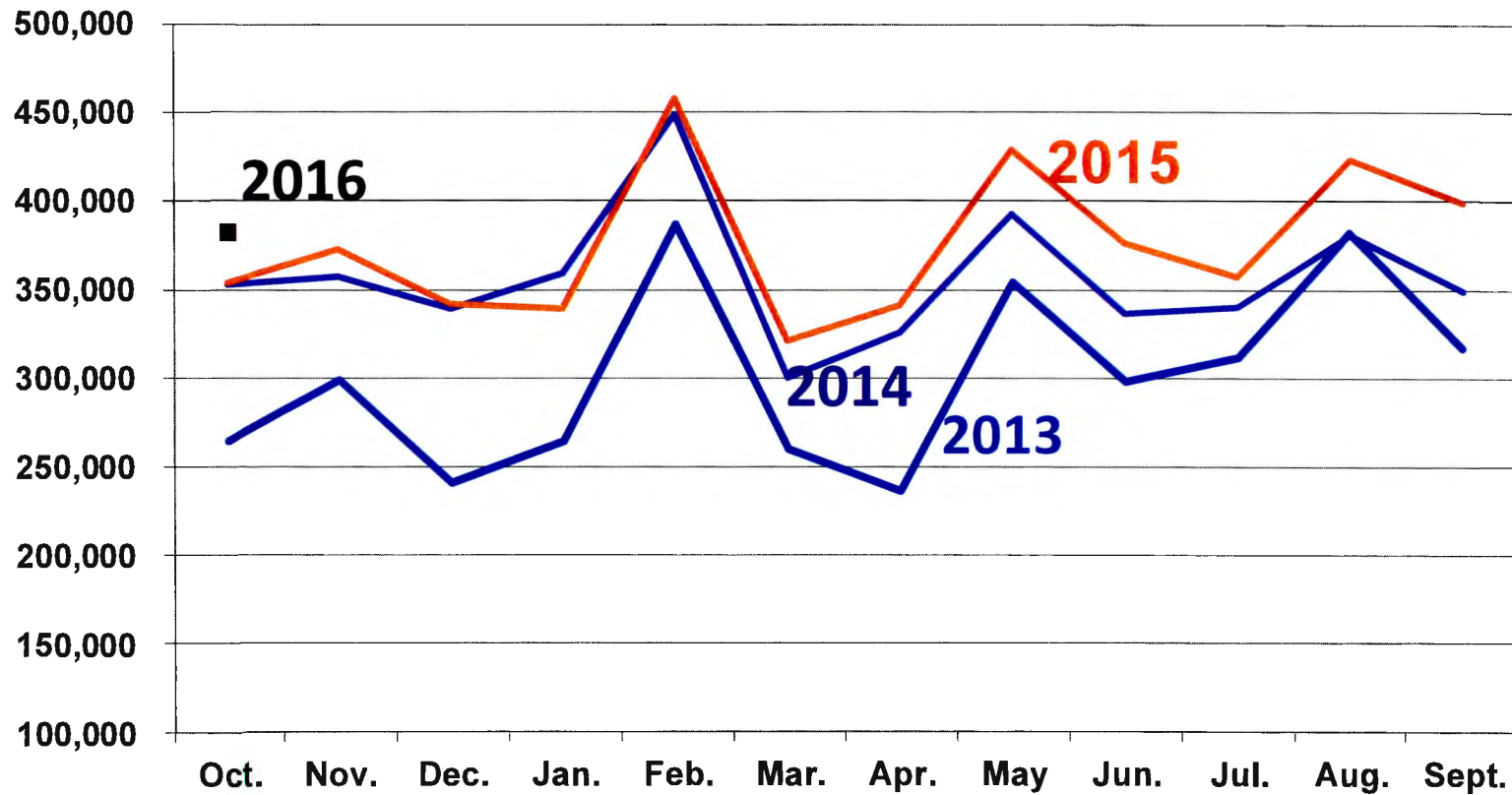
CITY OF LA MARQUE
Cash and Investments
As of 10/31/15

Funds	Amounts
General Fund	3,621,215.72
Utility Fund	5,429,954.40
Utility Restricted Investment	185,858.48
Westside Construction Fund	28,088.75
Equipment Replacement Fund	496,241.93
Library Fund	3,359.30
PD Child Outreach Program	6,228.39
Hotel Motel Fund	660,956.85
Drug Seizure Fund	8,142.67
Home Program Grant	38,552.46
Debt Service Fund	(98,742.10)
Utility Debt Service Fund	0.00
PID Funds	3,962.84
EDC	4,318,031.83
Equipment Maintenance Fund	33,269.77
CDBG Grant	22,119.00
CDBG Disaster	(15,138.70)
2005 CO Capital Projects	496,125.14
2007 CO Capital Projects	776,861.87
Section 8 Housing Grant	144,805.19
Sanitation	394,731.80
Disasters Fund	300.00
Parks Fund	63,248.38
Court Technology	28,005.57
Court Security	66,577.24
Child Safety	39,411.98
LEOSE Training Fund	16,762.72
Health Reimbursement Account	(1,294.00)
Clean City Fund	47,851.84
PEG	115,184.67
Donations Fund	55,839.33
Cemetery Fund	23,689.08
Fire Reserve	31,594.11
Library Grants Fund	3,203.68
	17,045,000.19

*Note-Cash and investments excluded amounts held in GCWA



SALES TAX REVENUES





SALES TAX COLLECTIONS

	2012-13	2013-14	2014-15	2015-16	Variance	% Change
Oct	264,325	352,526	353,446	382,100	28,654	8
Nov	299,200	357,165	372,772			
Dec	241,257	339,503	341,659			
Jan	264,532	359,397	339,457			
Feb	386,596	448,418	458,158			
Mar	260,134	299,908	321,205			
Apr	236,103	325,346	340,790			
May	353,815	392,219	429,148			
Jun	297,696	336,816	376,517			
Jul	311,276	340,341	357,680			
Aug	382,332	380,637	423,549			
Sept	<u>316,585</u>	<u>349,540</u>	<u>398,631</u>			
Total	<u>\$ 3,613,851</u>	<u>\$4,281,816</u>	<u>\$4,513,052</u>	<u>\$382,100</u>	<u>\$28,654</u>	<u>8</u>



FINANCIAL HIGHLIGHTS (UNAUDITED)

October 31, 2015

GENERAL FUND

REVENUES (Overall decreased by 24%)

- Property taxes decreased by 31%. This could be due to timing of tax revenues collection before peak.
- Sales tax collection will begin in the December which represents sales activities in October.
- Licenses and permits revenues increased by 38% mainly due to the following:

	2016	2015	Increase (Decrease)
Wrecker permit	1,050.00	2,600.00	(1,550.00)
Pipeline permits	430.00	0.00	430.00
Alcoholic beverage permits	40.00	67.50	(27.50)
Gasoline permits	200.00	0.00	200.00
Burial permits			0.00
Mobile home permit			0.00
Building permits	15,909.00	8,679.00	7,230.00
Plumbing permits	1,839.75	1,810.00	29.75
Electrical permits	2,632.20	2,098.60	533.60
Mechanical permits	500.00	901.00	(401.00)
	22,600.95	16,156.10	6,444.85

- Charges for services increased by 75%.



FINANCIAL HIGHLIGHTS (UNAUDITED)

October 31, 2015

	2016	2015	Increase (Decrease)
Release of liens	7,343.01	1,148.80	6,194.21
Abandonments	500.00		500.00
Plan review fees	675.00	2,200.00	(1,525.00)
Plat fees			0.00
Demolition			0.00
Re-zoning fees	225.00	584.00	(359.00)
Mowing lien payments			0.00
Culvert setting fees	24.00	80.00	(56.00)
Library fines	107.60	170.55	(62.95)
Library fees	665.15	430.90	234.25
Plastic bag sales	575.83	588.78	(12.95)
Public information requests	7.00	24.20	(17.20)
Inmate telephone			0.00
Connect CTY fees	1,352.40	1,318.20	34.20
Park rental			
	11,474.99	6,545.43	4,929.56

- Investment interest increased from \$162.54 fiscal year 2015 vs. \$548.89 fiscal year 2016.

EXPENDITURES (Overall decreased by 14%)

Highlights contributing increase include the following:

- Administration - Receptionists' salaries and benefits were charged to Court last year (increased 115%).
- Development Services – Personnel (decreased 45%).
- Court- Receptionists' salaries and benefits (decreased 9%).
- Fire/EMS decreased 31%- Mainly due to 2014 retroactive pay on certification in fiscal year 2015.

Note: Finance staff is still working on fiscal year end (9/30/2015) closing as of 11/25/2015. All numbers are not finalized until audit completion.

**CITY OF LA MARQUE
ECONOMIC DEVELOPMENT CORPORATION
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING
October 31, 2015**

APPROVED NOV 04 2015 

**City of LaMarque
Economic Development Corporation
Investment Schedule
as of October 31, 2015**

	Beginning Balance	Deposits	Withdrawals	Monthly Interest Earnings	Accumulated Fiscal Year Interest	Ending Balance
TEXPOOL 449/848300001	1,420,567.86	0.00	0.00	116.54	116.54	1,420,684.40
LOGIC 6012995002	1,915,196.90	0.00	0.00	265.99	265.99	1,915,462.89
LOGIC - Revitalization 6012995003	370,196.48	3,000.00	0.00	51.54	51.54	373,248.02
Texas First Bank MM 11035103	35,761.39	0.00	0.00	4.56 *	4.56	35,765.95
DWS 6640001279	319.97	0.00	0.00	5.13	5.13	325.10
MNB - Moody Nat'l. Bank 600004478	100,000.00	0.00	0.00	41.09	41.09	100,000.00
MNB - Moody Nat'l. Bank 1011835	100,000.00	0.00	0.00	41.10	41.10	100,000.00
Texas First Bank 10141331	200,801.22					200,801.22
Investment Totals	4,142,843.82	3,000.00	0.00	525.95	525.95	4,146,287.58

* Statement Not Available at Time of Report - Verbal Confirmation 11/02/15

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED BALANCE SHEET
FISCAL YEAR 2015-16
Month Ending October 31, 2015

	<u>EDC</u>
<u>ASSETS:</u>	
Cash	171,744
Sub-Total	<u>171,744</u>
Investments:	
Investments - General	3,737,274
Investments - Restricted/Revitalization	373,248
Money Market -Texas First	35,766
Sub-Total	<u>4,146,288</u>
Receivables	252
Land & Improvements	3,335,986
Accumulated Amortized-Depreciation	
Capitalized Interest & Cost	
Total Assets	<u>7,654,270</u>
<u>LIABILITIES / EQUITY:</u>	
Liabilities:	
Accrued T.M.R.S.	1,391
Accrued Expenses	50
Fort Dearborn Life Ins.	-15
Accounts Payable	-2,131
Total Liabilities	<u>-705</u>
Equity:	
Reserved for Capital Assets	933,904
Reserved for Revitalization	93,980
Unreserved:	6,627,091
Total Equity	<u>7,654,975</u>
Total Liabilities / Equity	<u>7,654,270</u>

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2015-16
FOR THE PERIOD ENDED October 31, 2015

	BUDGET	YEAR TO DATE EDC	%
REVENUES:			
1/2 Cent Sales Tax	\$ 1,000,000	-	-
Insurance Proceeds	-	-	-
Interest / Investments	2,500	526	21
Sale of Assets	-	-	-
Miscellaneous Income	-	-	-
Revitalization - Assets Exchange	-	-	-
Revitalization - Rental	18,000	3,000	17
Revitalization - ROW Permits	-	-	-
Miscellaneous Donations	-	-	-
Reserve for Sams	-	-	-
TOTAL REVENUES:	1,020,500	3,526	\$ 0

OPERATING EXPENSES:

City Supported:

Operating Supplies	4,000	-	-
Janitorial Supplies	300	-	-
General Insurance	5,000	-	-
Communications	4,500	-	-
Utilities	2,750	-	-
Accounting Services	35,000	2,917	8
Clerical Services	2,000	167	8
Total City Supported	53,550	3,083	6

General Operating:

Car Allowance	-	-	-
Uniforms, Maint & Safety Gear	-	-	-
R & M - Facilities	10,000	-	-
R & M - Equipment	1,000	-	-
Professional Fees	35,000	27	0
Executive Director	113,386	6,584	6
Advertising & Promotion	25,000	1,056	4
Travel - Education & Training	7,500	500	7
Dues, Memberships, & Subscriptions	16,500	-	-
Grants	375,000	-	-
Public Improvements	10,000	-	-

Prepared By:
Robert Weidenbach

Approved By:

Blight Reduction Pilot Program	25,000	-	-
Mowing - Landscaping / Maintenance	5,000	-	-
Total General Operating	623,386	8,166	1

Capital Expenditures:

Buildings, Furniture & Fixtures, Land	-	-	-
Land	323,325	-	-
Total Capital Expenditures	323,325	-	-

TOTAL EXPENSES:	1,000,261	11,250	1
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REVENUES OVER(UNDER) EXPENSES:	\$ 20,239	\$ (7,724)
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LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
CURRENT PERIOD EXPENDITURE DETAIL
October 31, 2015

Account	Description	Amount	Account Total
19-2010-00-00	Operating Supplies		0.00
19-3040-00-00	Repair & Maintenance - Equipment		0.00
19-3020-00-00	Mowing/Landscaping/Maintenance		0.00
19-4030-00-00	General Insurance		0.00
19-4040-00-00	Professional Fees	26.78	26.78
19-2031-00-00	Car Allowance		0.00
19-1010-01-00	Executive Director Salary	5,459.69	
19-1020-01-00	Longevity		
19-1060-01-00	Payroll Taxes	417.67	
19-1065-01-00	Retirement (TMRS)	519.75	
19-1070-01-00	Group Health Ins.	169.60	
19-1075-01-00	Worker's Compensation	16.93	
19-2031-01-00	Car Allowance		6,583.64
19-4050-00-00	Advertising & Promotional	1,056.25	1,056.25
19-4051-00-00	Accounting Services	2,916.67	2,916.67
19-4052-00-00	Clerical Services	166.66	166.66
19-4060-00-00	Travel - Education & Training	499.50	499.50
19-4071-00-00	Dues, Memberships, & Subscriptions		0.00
19-5010-00-00	Communications		0.00
19-5020-00-00	Utilities		0.00
19-6000-00-00	Grants		0.00
19-6001-00-00	Public Improvements		0.00
19-7050-00-00	FM 1764 Sewer Project		0.00
19-7070-00-00	Land		0.00

TOTAL EXPENDITURES FOR THE CURRENT PERIOD



**CITY OF LA MARQUE
PARKS FUND
October 2015**

DONATIONS

	Total Donations Received	PARKS			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2015	2,668.00	1,334.00	1,334.00	0.00	1,334.00		(1,334.00)
November 2015				0.00			0.00
December 2015				0.00			0.00
January 2016				0.00			0.00
February 2016				0.00			0.00
March 2016				0.00			0.00
April 2016				0.00			0.00
May 2016				0.00			0.00
June 2016				0.00			0.00
July 2016				0.00			0.00
August 2016				0.00			0.00
September 2016				0.00			0.00
	\$ 2,668.00	\$ 1,334.00	\$ 1,334.00	0.00	\$ 1,334.00	\$ -	(1,334.00)

BEGINNING CASH & INVESTMENT BALANCE 10/01/2015

\$68,727.92

REVENUE

Donations	1,334.00
Interest on Investments	4.68
Total Revenue	\$1,338.68

EXPENSES

<i>Date/ Vendor</i>	<i>Description</i>	
10/15/15 - David Gomez	Painting/Repairs-Bathrooms-Mahan Park	3,500.00
10/15/15 - Vulcan Construction	Limestone for Highland Bayou Park	691.82
10/15/15 - TNT Signs	Shirts for Park Board Members	638.40
10/15/15 - Alfred Ray Sr.	Etched Plaque & Installation-McGaffey Park	1,882.50
10/28/15 - Crescent Electric	Disconnect Power-Concession-Mahan Park	105.50
	Total Expense	\$6,818.22

ENDING CASH & INVESTMENT BALANCE 10/31/2015

\$63,249.38

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods

APPROVED NOV 05 2015



**CITY OF LA MARQUE
CLEAN CITY FUND
October 2015**

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2015	2,668.00	1,334.00	1,334.00	0.00	1,334.00	1,334.00	0.00
November 2015				0.00			0.00
December 2015				0.00			0.00
January 2016				0.00			0.00
February 2016				0.00			0.00
March 2016				0.00			0.00
April 2016				0.00			0.00
May 2016				0.00			0.00
June 2016				0.00			0.00
July 2016				0.00			0.00
August 2016				0.00			0.00
September 2016				0.00			0.00
	\$ 2,668.00	\$12,345.01	\$ 12,345.01	0.00	\$ 1,334.00	\$ 1,334.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 10/01/2015

\$ 46,534.29

REVENUE

Donations	\$ 1,334.00
Interest on Investments	\$ 3.55
Total Revenue	\$ 1,337.55

EXPENSES

<i>Date/ Vendor</i>	<i>Description</i>	
10/28/15 - Roy Robison	Driver for Community Svc. Workers	\$ 20.00
	Total Expense	\$ 20.00

ENDING CASH & INVESTMENT BALANCE 10/31/2015

\$47,851.84

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods.

APPROVED NOV 05 2015



City of La Marque

CEMETERY FUND

Balance Sheet

October 31, 2015

Assets

Current assets:	Fiscal Year 2015	Fiscal Year 2016
Cash	674.77	674.77
Investments	23,012.16	23,014.31
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	23,686.93	23,689.08

Total assets	23,686.93	23,689.08
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Liabilities and Fund Balance

Current liabilities:	2015	2016
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	2015	2016
Available Fund Balance	32,900.00	23,686.93
Current Year Revenue/Expenses	(9,213.07)	2.15
Total Fund Balance	23,686.93	23,689.08

Total liabilities and Fund Balance	23,686.93	23,689.08
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APPROVED NOV 9/5 2015



**CITY OF LA MARQUE
CEMETERY FUND**

Fiscal Year 2015-16

**Budget vs Actual
Revenues and Expenditures
October 2015**

Accounts	Descriptions	Budget 2015-16	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	2.15	2.15	(2.15)
89-9001-00-00	General Fund	1,900.00	0.00	0.00	1,900.00
	Total Revenues	1,900.00	2.15	2.15	1,897.85
Expenditures					
89-4048-00-00	Wreath Across America	400.00	0.00	0.00	400.00
89-4049-00-00	Cemetery Board Expenditure	1,500.00	0.00	0.00	1,500.00
	Total Expenditures	1,900.00	0.00	0.00	1,900.00
	Revenues over (under) Expenditures	0.00	2.15	2.15	(2.15)

October Expenditures

Description

Amount

\$0.00