



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clint Brown- District D

OFFICIALLY POSTED ON THE
WEB:
DATE: **9.25.15** TIME: **1:30 p.m.**

ORDINANCE NO. O-2015-0024
RESOLUTION NO. R-2015-0034

CITY COUNCIL REGULAR AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on **Monday, September 28, 2015** at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (4) PRESENTATIONS**
Introduction of New Employees – Police Department – Officer Matthew Cypert, Officer Michael Ramsey and Officer Kenneth Hernandez, and Officers Evelyn Arredondo and Jesse Guzman
Development Services – Code Compliance – Michael Phillips
- (5) MINUTES**
 - a. Special Budget Workshop Minutes of August 4, 2015
 - b. Special City Council Meeting of September 1, 2015
 - c. Special Employee Benefits Trust Fund Meeting of September 1, 2015
 - d. Special Joint Workshop of City Council & Planning and Zoning Commission Minutes of September 14, 2015
 - e. Regular Meeting Minutes of City Council on September 14, 2015
 - f. Special City Council Meeting of September 15, 2015
- (6) CITIZEN'S PARTICIPATION**
Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.



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(7) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances – Public Services Director L. Rumburg

(8) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances – Public Services Director L. Rumburg

(9) NEW BUSINESS

- a. Discussion/possible action regarding adopting Resolution No. **R-2015-0033**, re-appointing City of La Marque Alternate Municipal Judge, authorizing the City Manager to execute the Contract – City Manager C. Buttler
 - b. Discussion/possible action regarding adopting Resolution No. **R-2015-0034**, re-appointing City of La Marque Municipal Prosecutor, authorizing the City Manager to execute the Contract – City Manager C. Buttler
 - c. Discussion/possible action regarding the annual purchase of Surface Water from Gulf Coast Water Authority in the amount of \$1,200,042.00 which includes Bond B in the amount of \$36,423.96 and Bond D in the amount of \$247,403.04.
- (10) AWARD OF BIDS/CONTRACTS**
- a. Discussion/possible action authorizing renewal of bid award for Fire Apparatus Maintenance and Repair Services to Siddons-Martin Emergency Group for one (1) year effective October 16, 2015 through October 15, 2016.

(11) CITY MANAGER'S REPORT

- **Police/OEM**
- **Fire/EMS**
- **Library**
- **Public Services**
- **Animal Services**

(12) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)



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(13) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(14) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas **on or before September 25, 2015 before 5:00 p.m.**

Robin Eldridge, TRMC
City Clerk

This Agenda was removed from the Bulletin Board by _____ on _____.

.....
This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
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**City of La Marque
Special Budget Workshop Minutes
August 4, 2015**

Minutes of the Special Budget Workshop of the City Council of the City of La Marque, Texas that was conducted on Tuesday, August 4, 2015 at 1:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 1:00 pm.

(2) **ROLL CALL**

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich (Absent- excused)
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) **INVOCATION AND PLEDGE OF ALLEGIANCE**

(4) Review and Discuss Proposed Fiscal Year 2015-2016 Departmental Budgets

City Manager Carol Buttler asked that the schedule be changed a little bit, beginning with the City Clerk as scheduled, then go into the Police Department and then on to Public Works related departments.

“Ms. Kou and I have been looking at the budget all morning, the first one is easier to tell, since there is just one person in the department, but when you look at the budget versus the estimate proposal, the 4% increase that Council approved for all City employees at the beginning of October, is not in the budget, because it had not been approved yet. But it is incorporated in the proposed budget. The dollar amount that account for the increase is out of Department Fund 99.”

CITY CLERK

The reason for the decrease in Election line item is due to this year being an off year, which means, there should be no elections held in 2016.

Councilmember Bell stated, “I have noticed a continued increase in our election costs, at the point where we are spending \$36,000.00 per election cycle. I would like for us to look at any cost savings measures we can implement by either running the elections in-house, or else see about someone consulting us with those elections.”



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Ms. Eldridge explained the costs for regular elections versus special elections and or run-off elections. When contracting with the County, depending on the number of entities that are holding an election that election cycle, will determine the costs for each particular election. A spreadsheet was distributed showing estimated costs for election equipment, judges and clerks, supplies, and other related costs. The question of possibly renting equipment, and meeting with surrounding cities to see if they would be interested in going in and purchasing equipment together was briefly discussed and the City Clerk was encouraged to check into this. In all of the business relationships with the County it was encouraged to sit down and see if there is a more cost efficient and effective way.

POLICE DEPARTMENT

No additional personnel had been requesting in the proposed budget, their additional requests are for other needs.

Chief Jackson described the items requested, included outfitting the officers with leather gear and body armor; (according to TML safety inspection) the flooring replaced at the Police Department (jail, kitchen, patrol room, restrooms and halls); ten (10) exit light fixtures to be placed or replaced; fire arm clearing barrel (clearing fire arm); property and evidence storage building suffered a roof leak and important files were damaged, needs to have the roof repaired; as Custodian of Records, Charlene Todaro will need to have an OSSI licensing module and also the Chief of Police will need to have access to these records; portable narcotics incinerator; replacement of chairs seven (7) in the patrol room (possibly looking into the current chairs in conference room); a conference table and chairs for their meetings in the strategy room; air conditioning in the evidence room; replacement of three commodes, one being ADA compliant; eleven in-car computers; OSSI licensing for an additional four of those computers.

Councilmember Bell asked which items were removed from his list, and it was said that Patrol vehicles and computers were taken out because of the higher dollar amount, but that those items could be used as capital improvements. Fuels costs were slightly decreased in all budgets; with the anticipation of the newer vehicles being more fuel efficient.

Concerns over the functionality of the jail cells were discussed. There are six jail cells, one is used for mattresses and blankets storage. The vast majority of issues brought forth concerning nonfunctional cells are caused by the inmates, such as tampering with the lights or fixtures, and stuffing commodes with toilet paper, all of which are corrected as soon as they are identified, they are promptly remedied. Once an hour the cells are checked. Reporting complaints and issues were discussed. Video security systems in each cells was briefly discussed. Janitorial services are provided weekly to the cells. A former Special Response Team (SRT) was said to have been a grant (JAG) that had been taken away due to lack of need, but asked that it be brought back, and that the City could fund. The possibility of a program similar to TAPS was briefly discussed.



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EMERGENCY MANAGEMENT

There were no discussion or questions: last year budgeted \$78,625.00 and proposed amount of \$33, 547.00.

PUBLIC SERVICES

City Manager explained the organizational chart: Currently, the Public Services Director oversees the Development Services Division. There has not been any additional personnel added at this point. Because EDC and Development Services need to work even closer together now that the City is beginning to grow with more growth expected, EDC has already proposed within their budget \$25,000 for a clerk to assist in the Revitalization Program. In Code Compliance Revitalization, we could propose one more Code Compliance Officer, who would still be under the City Manager. There are options depending on the funding. This is still in the discussion stages.

Public Service Director Les Rumburg stated that he would also tie together the Revitalization Clerk with the Boards and Commissions, coordinating agendas and helping with the revitalization efforts together with EDC, Public Services.

Councilmember Bell said that he thinks the City needs another Code Enforcement Officer. He still has a problem with the organizational chart. "It is disjointed, as I pointed out yesterday."

Further discussion outlined the Code Compliance Clerk; Revitalization Clerk and their duties, could this position absorb the Code Compliance Clerk's duties? At this time, the Code Compliance Clerk tracks liens, files liens, helps release the liens in coordination with the Finance staff, prepares agendas and attend the meetings of the Building Standards, the P & Z and Board of Adjustments meetings and do the minutes for those. The Building Standards is more in line with Revitalization, because all of that is true code related and dealing with sub-standard structures. As far as Board of Adjustments, we are looking how effective that board is at this point. The Permits Clerk is right now the liaison for the Clean City Commission. The Code Compliance Officer will also help further this mission.

Councilmember Bell, continued, "I believe we are trying to force people because we believe they have potential, I think that is great. If I was the City Manager, which I am not, I would move that person under the Public Services Director, and give that person supervision over the Code Compliance Clerk and the two Code Compliance Officers, then put the other person in the Police Department because you have the Court over there already."



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City Manager explained, “Right now, the City Marshall is the only one qualified to train the Code Compliance Officers, until formally trained.”

Further discussion referred back at the chart, that the City Manager assured would be corrected.

DEVELOPMENT SERVICES

The reason for the decrease, is the absence of a salaried Building Inspector and other personnel vacancies. The line item for Professional fees also showed a decrease. The Finance Director asked about creating a Capital Project Fund. That would mostly include the Revitalizations Project and would need to have sources of revenues. This will make sure that each of the projects that take longer than a year, would roll over to the next year. An example would be the demolition line item for blight reduction. Each year for the past few years, money was set aside, but not used in that budget year, since the work wasn’t done in the same year, but wasn’t able to be carried over, but with a Capital Project Fund it is able to carry over from year to year. This was said to be a good idea. It was agreed to call it a Capital Improvements Fund. Finance Director was to get back with City Council on recent trends. Each project having its own line item within this fund. (Mowing, demolitions, etc.) Increasing money into the line item for weed control was discussed. Increasing the amount for demolitions was also increased.

Mayor Hocking stated, “I would like to see \$60,000.00 in demolition and \$100,000.00 in high weeds and grass.”

Special Tools was decreased by a small amount, since most are guaranteed for life, leaving \$100.00 left.

Councilmember Bell asked how many inspections that the company that we use for building inspections were they performing for the City. It was said that they are said to be able to sometimes perform up to fifty inspections per day. It is working at this time, with no complaints being received. Inspections are guaranteed within twenty-four hours after the permit is pulled.

Updating the Building Codes was recommended by the Public Services Director.

Mayor Hocking recessed the Special Budget Workshop at 2:55 p.m.

Mayor Hocking reconvened the Special Budget Workshop at 3:32 p.m.



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CDBG GRANTS

The only project remaining on the submitted information in the packets is the Kirby Street Water Plant, according to Ms. Rumburg, which is due to be completed by the end of October, or before. After this project, this will leave close to a million dollars in that grant; and the City is in the process of doing a sewer line rehabilitation project to use these funds or a portion of those funds. This will include replacement in some cases, and repair in other places.

TDA SEWER REHAB PROJECT- closed out.

GCWA

The City is paying more for water than what we are recouping from the citizens. It is also going up 25%. In the most previous years, the City has paid a 10%, and 12%, a 15% and most recently a 25% increase in the purchase of water, referring to the chart in the backup material. Mayor Hocking, said speaking for himself, said that he didn't think the City should increase water rates until all of the leaks are repaired. Recent reports have the City losing 60% of the water. An increase has not been proposed as of this time. According to Public Services they are working towards isolating zones in the City to try to determine where the leaks are after that. We don't have the mapping capabilities at this time, but are rapidly working towards this. This process could take as long as three years to find and fix any leaks. The rate increase is passed on from water that the GCWA is having to purchase from the Brazos River Reservoir, not due to any leaks that the City may have. Mayor Hocking said he would like to see a report on what all the surrounding cities are doing for a long term solution to water conservation.

CAPITAL OUTLAY/PROJECTS – five year

Discussion included the things that have been removed and those that remain in the proposed budget. It was agreed that the items would remain as proposed by the Finance and City Manager, with the exception of the Police Department who lobbied for their items earlier.

Items that were decided to be contracted out, due to lack of equipment were discussed.

Mayor asked how much was left in the Street Reconstruction Fund. The streets listed that are committed and have been re-appropriated for next year. No money would be left, depending on how the bids come in. The balance in this account is \$407,562.00 and these costs have been allocated, based on an overlay, or a base replacement if needed. The question of whether Banana Street should be on the repair list was briefly discussed.



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Water tank painting at the Dog Track was removed from the list at this time. Spending for the SSO program, and other items were briefly discussed from the Utility Capital List. Water line replacement, sewer plant flow channel. The question was asked how much money was in this account allowed the City to spend this year, it was roughly \$500,000.00, but was recommended to leave this alone for this year. This is a plan that needs to be revisited each year.

Mayor Hocking recessed the Special Budget Workshop at 4:38 p.m.

Mayor Hocking reconvened the Special Budget Workshop at 5:40 p.m.

(5) ADJOURNMENT

It was the consensus of City Council to adjourn the Special Budget Workshop meeting for the day at 5:42 p.m.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC,
City Clerk



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**City of La Marque
Public Hearing and Special Meeting Minutes
September 1, 2015**

Minutes of the Public Hearing and Special Meeting of the City Council of the City of La Marque, Texas that was conducted on Tuesday, September 1, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) CITIZEN'S PARTICIPATION

1. Jake Fiegle, began, "I am here about the trash pickup. I am aware that there has been a problem with the trash service. I am also aware of the excuses given by Republic." He stated that he had read in the newspaper that the EDC had been approved for \$20,000.00 to aid in the trash pickup in District "A". Further stated that City Council approved up to \$90,000.00, for the purchase of a truck to be used for trash pickup. "As a retired business man, when I had a contract with someone, and they failed to comply, I did not pay extra to get the results I expected from them. If they failed to fulfill the contract, I fired them. The \$20,000.00 should be charged to Republic, and if they refuse to pay, they should be terminated. This should have been done by the City Manager. The City Manager should save money for the City, not to bail out Republic. City Councils' job is to make sure the City Manager does her job. If they fail to comply then they could be subject to recall. I want to leave you with a question. Is there going to be another \$20,000.00 for each of the other three Districts?"

Mayor Hocking responded with facts: "The fact is that the EDC is paying \$20,000.00 for special pickup in all four Districts, as they did a few years ago. This is not for regular trash pickup, Mr. Fiegle. This is for items that aren't normally picked up by any trash company, such as refrigerators, tires, couches and anything but hazardous wastes and paint. So, this is a special deal that EDC, it is for all four Districts and three pickups in each District. EDC has done this before and it was well-received then, and I believe it will be well received now. Secondly, the \$90,000.00 was for a brush truck, with a grappling hook, that has been put on hold, to see if Republic can get the brush picked up,



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however, if they do not succeed, La Marque will buy its own grappling truck, and hire someone to drive it, to make sure the City remains clean and rid of brush which is a fire hazard. But your jab at the City Council and the City Manager, is totally off base, it is inappropriate and if you want to recall me, Sir, start the petition. Do you understand me?"

To which Mr. Feigle replied, "I understand you, very clear. If I want to do it, I will do it on my own, I don't need your permission."

Mayor Hocking thanked him for his time, and said he appreciated him very much.

(5) PUBLIC HEARING

- a. Conduct Second Public Hearing on the City of La Marque Tax Year 2015 Tax Rate.

Mayor Hocking closed the regular meeting and opened the Public Hearing at 6:04 p.m.

No one spoke.

Mayor Hocking closed the Public Hearing and reconvened the Regular meeting.

(6) PRESENTATION - Burke Sunday (Gallagher) - Employee Medical Benefits

Mr. Burke Sunday presented a PowerPoint presentation (attached) to City Council, outlining the responses from the RFP's that were received on the Medical/ Pharmacy Plan, Vision, Dental, Basic Life and AD&D and Voluntary AD&D and provided Council which provided their recommendations as well.

Medical /Rx Plans - it was recommended to go with United Health Care

Dental Plan - MetLife

Vision Plan - MetLife

Base Life/AD&D and Voluntary AD&D Plan - MetLife

Further discussion included the dental plan recommended having possibly lower premiums, to be paid by employees, depending on which plan the employee chooses to be paid by employees with better benefits and also a savings for the employer. Vision rates also will be lower with better benefits. The recommended plan for Basic Life is a savings to the City of around \$150.00 per month. The other slides indicated they are not being paid any compensation. Other explanations included the supplemental compensation, which are not eligible to be accepted.

Councilmember Brown asked that the employees fill out a survey at the end of the year to see how the new providers are measuring up to the employees expectations.

(7) NEW BUSINESS

- a. Discussion/possible action to approve Resolution No. **R-2015-0029**, authorizing the creation of an Employee Benefits Trust, designating members of the City of La Marque's



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City Council to be Trustees, and authorizing the Trust to purchase various forms of insurance for the benefits of city officers, employees, qualified retirees, and their dependents and approve the Declaration of Trust.

- ** Councilmember Bell made a motion to adopt Resolution No. R.2015-0029.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

Mayor Hocking closed the Special meeting and opened the City of La Marque Employee Benefits Trust Meeting at 6:28 p.m.

Mayor Hocking closed the City of La Marque Employees Benefits Trust meeting and reconvened to the Special City Council meeting at 6:31 p.m.

- (8) Discussion/possible action regarding Resolution No. **R-2015-0030,** authorizing the funding of monthly benefits contract as approved in the Employees Benefits Trust meeting.

- ** Councilmember Bell made a motion to adopt Resolution No. R-2015-0030.
- ** Councilmember Lane seconded.

(9) **ADJOURNMENT**

Councilmember Bell made a motion to adjourn the Special City Council Meeting at 6:32 p.m. Councilmember Lane seconded. The meeting adjourned.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Special Meeting
City of La Marque Employee Benefits Trust
September 1, 2015**

Special Meeting of the City of La Marque Employee Benefits Trust. The City of La Marque Employee Benefits Trust reserves the right to retire into Executive Session concerning any of the agenda items whenever it is considered necessary and legally justified pursuant to Texas Government Code, Chapter 551.

(1) Mayor Hocking called the meeting to order at 6:28 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Manager Buttler
City Clerk Eldridge

(3) NEW BUSINESS

(a) Discussion/possible action adopting the City of La Marque Investment Policy as the policy for investments for the City of La Marque Employee Benefits Trust.

****** Councilmember Bell made a motion to adopt the City of La Marque Investment Policy as the policy for investments for the City of La Marque Employee Benefits Trust.

****** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

(b) Discussion/possible action designating the depository for the City of La Marque Employee Benefits Trust as the same depository utilized by the City of La Marque.

****** Councilmember Bell made a motion designating the depository for the City of La Marque Employee Benefits Trust as the same depository utilized by the City of La Marque.

****** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(c) Discussion/possible action designating signatories for the City of La Marque Employee Benefits Trust as the same as signatories for the City of La Marque.

****** Councilmember Bell made a motion designating signatories for the City of La Marque Employee Benefits Trust as the same signatories utilized by the City of La Marque.

****** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**



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- (d) Discussion/possible action designating and authorizing the annual auditors for the City of La Marque to conduct an audit for the City of La Marque Employee Benefits Trust at such time that the audit of the City of La Marque is conducted.
** Councilmember Bell made a motion designating and authorizing the annual auditors for the City of La Marque to conduct an audit for the City of La Marque Employee Benefits Trust at such time that the audit of the City of La Marque is conducted.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- (e) Discussion/possible action awarding United Healthcare a bid for Employee Medical and Pharmacy Insurance.
** Councilmember Bell made a motion awarding United Healthcare a bid for Employee Medical and Pharmacy Insurance.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- (f) Discussion/possible action awarding MetLife a bid for Employee Dental Insurance.
** Councilmember Bell made a motion awarding MetLife a bid for Employee Dental Insurance.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**
- (g) Discussion/possible action awarding MetLife a bid for Voluntary Employee Vision Insurance.
** Councilmember Bell made a motion awarding MetLife a bid for Voluntary Employee Vision.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**
- (h) Discussion/possible action to award MetLife a bid for Employees Base Life Insurance and Voluntary Supplemental Life Insurance.
** Councilmember Bell made a motion to award a bid for Employees Base Life Insurance and Voluntary Supplemental Life Insurance.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- (4) **ADJOURNMENT**
It was the consensus of Council to adjourn the City of La Marque Employee Benefits Trust and reconvene to the Special Meeting of City Council at 6:31 p.m.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Special Joint Workshop between the La Marque
City Council
and the Planning and Zoning Committee
September 14, 2015**

Minutes of the Special Joint Workshop between the La Marque City Council and the Planning and Zoning Committee, Texas that was conducted on Monday, September 14, 2015 at 4:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 4:00 pm.

(1) CALL MEETING TO ORDER

(2) ROLL CALL

CITY COUNCIL- PRESENT

Mayor Bobby Hocking
Mayor Pro-Tem Keith Bell
Chris Lane
Robert Michetich
Clent Brown

PLANNING & ZONING COMMISSION- PRESENT

Chairman Norman Koneman
Charles Castelline
Deanna Bethea
Russell Washington
Dickey Stanley- **ABSENT**

(3) Discuss and review proposed amendments to Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances

Mayor Hocking began by reading line by line, the draft proposed ordinance amending Sections 41-64, 41-66 and 41-69:

Section 41-64. (a.) General Planning Park are - Councilmember Michetich recommended the minimum of twenty (2) acres of General Planning Park area, and this was agreed by all.

(b.) Density- no changes from draft.

(c.) Recreational Vehicular Park stand - no changes from draft

(d.) Parking Spaces – after a brief discussion, it was clarified that the concrete depth is set in the current code and according with the City’s specifications and would also be addressed in line with item (i).

(e.) Recreational Vehicle Access – no changes from draft

(f.) Recreational Vehicular Stand Drainage – no changes from draft



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- (g.) Recreational Vehicular Clearance – no changes from draft
- (h.) Patio Areas – referred to the “hard-surface area”, it was agreed that concrete should be used.
- (i) Street Paving- it was agreed that items “c” and “d” comply with (i); change the size to a minimum of thirty foot right-of-way with twenty-four foot actual width of surface
- (j) Parking Area Planning - no changes from draft
- (k) Individual Walks- they briefly discussed handicapped access no changes
- (l) Utility Services – no changes from draft
- (m) Water Distribution System – no changes from draft
- (n) Sewage Collection System- clarified water and sewer individual services are non-existent, add number of master meters as suggested by the Public Works Department for all uses
- (o) Electrical Distribution System - it was suggested to add the word “minimum”
- (p) Perimeter Barrier – it was suggested to add the word “maintaining”, in conjunction with constructing. A long discussion followed involving what type of fence, (concrete or chain link) what type of foliage or slats if chain-link, with prior approval of Council; differences in cost; the height being seven foot, adjacent property owners own horses and oleanders are highly deadly to animals; it was suggested to add that no hazardous plants or foliage be allowed; whether two different materials could be used to construct the barrier or fence; the difference between a barrier or a boundary; those citizens that will be directly affected by this barrier or fence, and hearing from those citizens; to strike the part that reads that a person would petition to City Council to ask for a barrier; the owner of the property voiced his opinion as far as the materials to be used to construct a fence or barrier and the costs involved with. A representative of the owners of homes along Fleming, Ms. Oliphant, spoke in relation to the costs that her and her neighbors have endured through the years and the cost to the new owner of the proposed property for a fence and or barrier: Mayor Hocking suggested the section to read “The owner of the park will be responsible for constructing and maintaining, at his expense, a barrier fence abutting any property zoned “residential” within six months of the date the permit is issued.”

Discussion continued with the new owner, Mr. Lawson clarifying when and who is actually responsible to build a barrier, or whether or not they would have to take down a present one and replace with a new. Mr. Lawson disagreed with this.

Mayor Hocking wanted to table this item until after the executive session.

- (q) Lighting no changes- no changes from draft
- (r) Lot Marking- no changes from draft



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- (s) Common Walks – to be in compliance with current ordinance
- (t) Open Space – substituting a catch and release pond instead of green space was mentioned and would be permissible and should be part of plans when submitted. Detention or Retention ponds would also be submitted with plans, and would not be considered open space. It should be in compliance to the drainage ditch specifications within each district also needs to be added.
- (u) Office – no changes from draft
- (v) Refuse Collection – no changes from draft
- (w) Entry – discussion followed in depth for a separate and alternate entrance to the area, since the street was said to have commercial establishments on it as well as residential, and the restrictions on a residential road. The owner didn't not want to become landlocked.

Mayor Hocking reminded all that an ordinance was being amended not with any specific plan at hand and that there were no promises being made on either side. There was clarification to the question of whether or not the new owner was “grandfathered” in from the moratorium, but not from complying with the new RV ordinance. He was told previously and now that the new ordinance would have to be complied with. The new owner approached Council dais to show an alternate route for ingress/egress purposes.

Discussion continued including risks taken by the purchaser of the property, before an actual ordinance had been amended or drafted to specify how the piece of property could be utilized. Concerns of road issues, entrance and exit had been discussed during earlier meetings with the Planning and Zoning Commission. The zoning of the area that still remaining undeveloped was briefly discussed. Vehicular traffic being before, during or after the construction along Fleming Street was discussed. It is reasonable to understand that while construction is taking place, there will be vehicular traffic along this street, but once built, the alternative route would need to be accessed.

SECTION 2.

“Section 41-66. Licenses.

- (a) License Required – no changes from draft
- (b) Monthly Parking Fee – there were some concerns on this item and that this fee could be adjusted annually (maintenance of roads, public safety, etc.)
- (c) Licensee Liable – no changes from draft



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- (d) Hearing Granted Applicants – typo...bay should be May”
- (e) Procedure for License Renewal - no changes from draft
- (f) Transfer of License - no changes from draft
- (g) Transfer of License Fee - no changes from draft
- (h) Violations; Notice, Suspension of License – no changes from draft

SECTION 3.

“Section 41-69. Occupancy Limitations.

It shall be unlawful for the owner of any recreational vehicular park to allow any recreational vehicle to remain within the park for a period of more than twenty-four (24) months. The owner is specifically prohibited from allowing the placement of any mobile home, manufactured home or industrialized housing at any time on the park premises.

- Discussion followed, and it was recommended leave at twenty-four months, no changes from draft.

SECTION 4.

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts. (No changes from draft)

(4) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas and the Planning & Zoning Commission reserve the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized in the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)



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- a. City Council and the Planning and Zoning Commission will adjourn into Executive Session, as authorized in the Texas Local Government Code Section 551.071 (Consultation with Attorney) to discuss legal elements of the proposed amendments to the ordinance.

Mayor Hocking closed the Special Joint Workshop between City Council and the Planning and Zoning Commission and went into Executive Session at 5:53 p.m.

(5) ADJOURNMENT

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Regular Meeting Minutes
September 14, 2015**

Minutes of the Regular Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, September 14, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:30 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Hocking provided the invocation and led the Pledge of Allegiance

(4) MINUTES

- a. Minutes of Budget Workshop of August 3, 2015
- b. Minutes of Regular Meeting of August 10, 2015
- c. Minutes of Special Meeting of August 17, 2015
- d. Minutes of Special Executive Session of August 24, 2015
- e. Minutes of Regular Meeting of August 24, 2015

**** Councilmember Bell made a motion to approve the minutes of the Budget Workshop minutes of August 3, 2015, Regular Meeting minutes of August 10, 2015, Special Meeting minutes of August 17, 2015, Special Executive Session minutes of August 24, 2015 and Regular Meeting minutes of August 24, 2015**

**** Councilmember Lane seconded. MOTION CARRIED UNANIMOUSLY.**

(5) CITIZEN'S PARTICIPATION

No one spoke

(6) PUBLIC HEARING

- a. Conduct Second Public Hearing to hear public input regarding Proposed 2015-2016 Budget, with City Council recommendations.

Mayor Hocking closed the Regular Meeting and opened the Public Hearings at 6:32 p.m.



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No one spoke.

- b. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without the recommendation by the Planning and Zoning.

No one spoke.

- c. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas.

No one spoke.

- d. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds.

1. Geraldine Sam asked if enough money had been put into the budget to take care of all of the areas in town where the weeds and grass is overgrown. Is there enough personnel, materials and or equipment?

Mayor Hocking told her that during the budget workshops, Council deliberated on this, and he feels like there is enough in the budget to mow these areas, and also to tear down some of the dilapidated buildings.

Mayor Hocking closed the Public Hearings and reconvened the Regular meeting at 6:37 p. m.

(7) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without the recommendation by the Planning and Zoning Commission. **THIS IS THE SECOND AND FINAL READING.**

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0017.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**



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- b. Discussion/possible action regarding adopting Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas. **THIS IS THE SECOND AND FINAL READING.**

** Councilmember Michetich made a motion to adopt Ordinance No. O-2015-0018.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds. **THIS IS THE SECOND AND FINAL READING.**

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0019.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(8) NEW BUSINESS

- a. Discussion/possible action-accepting the Quarterly Investment Reports for Second Quarter 2015.

** Councilmember Lane made a motion to accept the Quarterly Investment Report for Second Quarter 2015, as submitted.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding to adopt Ordinance No. **O-2015-0020**, making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2015 and ending September 30, 2016 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual budget for the City of La Marque for 2015-2016 fiscal year **THIS IS THE FIRST READING**

** Councilmember Lane made a motion to adopt Ordinance No. O-2015-0020.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0021**, amending Appendix "A", Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract. **THIS IS THE FIRST READING**

Mayor Hocking suggested for this item to be tabled until the City can see some progress from our solid waste collector.

** Councilmember Bell made a motion to table this item.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**



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- d. Discussion/possible action regarding adopting Ordinance No. **O-2015-0022** amending section 2-136 of the Code of Ordinances of the City of La Marque, Texas, to increase the rate of deposits to the Texas Municipal Retirement System (TMRS) by the employees of the City; to elect for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation; amending section 2-142 of the code of ordinances, City of La Marque, Texas, to authorize and allow under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are in the employment of the City of La Marque, Texas; to provide for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the City. **THIS IS THE FIRST READING.**
- ** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0022.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**
- e. Discussion/possible action regarding adopting Resolution No. **R-2015-0031**, creating an Interfund Loan by taking proceeds in the amount of Four Hundred Fifty Two Thousand Nine Hundred Ninety-Three Dollars and No/100 (\$452,993.00) from the Equipment Replacement Fund and placing those proceeds into to the General Fund for public safety equipment for police and fire departments.
- ** Councilmember Bell made a motion to adopt Resolution No. R-2015-0031.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- f. Discussion/possible action regarding adopting Resolution No. **R-2015-0032**, accepting the 2015 City of La Marque investment policy for investment of municipal funds per Public Funds Investment.
- ** Councilmember Michetich made a motion to adopt Resolution No. R-2015-0032.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**
- g. Discussion/possible action authorizing the Mayor to execute grant documents of the City of La Marque's continued participation with Galveston County Auto Crimes Task Force (GCACTF) grant for FY 2015/2016.
- ** Councilmember Bell made a motion to authorize the Mayor to execute grant documents of the City of La Marque's continued participation with Galveston County Auto Crimes Task Force (GCACTF) grant FY 2015/2016.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- h. Discussion/possible action regarding acceptance of the 5-Year "General Plan" for Saltgrass Crossing Phase II, as recommended by Planning and Zoning Commission to for variance to lot size with requirements for a select number of lots.
- ** Councilmember Lane made a motion to accept the 5-year "General Plan" for Saltgrass Crossing Phase II, as recommended by the Planning & Zoning Commission for variance to lot size with requirements for a select number of lots.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**



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- i. Discussion/possible action authorizing City Manager to enter into a Letter of Intent with Siemens Industry Inc. for the provision of Energy Performance Contracting Services.
** Councilmember Lane made a motion to authorize City Manager to enter into a Letter of Intent with Siemens Industry Inc. for the provision of Energy Performance Contracting Services.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- j. Discussion/possible action regarding adopting Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Code of Ordinances.
** Councilmember Michetich made a motion to adopt Ordinance No. Or-2015-0024.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(9) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding award of bid #LM 03-15 to DXI Industries, Inc. for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$40,417.72.
** Councilmember Bell made a motion to award bid #LM 03-15 to DXI Industries, Inc. for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$40,417.72.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- b. Discussion/possible action regarding award of bid #LM 04-15 to Apache Oil Company for Fuel, in the amount of \$200,000.00.
** Councilmember Michetich made a motion to award bid #LM 04-15 to Apache Oil Company for Fuel, in the amount of \$200,000.00.
** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**
- c. Discussion/possible action regarding award of bid #LM 05-15 to Century Asphalt, Ltd., for Hot Mix Asphalt / Cold Mix Cold Lay (CMCL) in the amount of \$27,250.00.
** Councilmember Lane made a motion to award bid #LM 05-15 to Century Asphalt, Ltd., for Hot Mix Asphalt / Cold Mix Cold Lay (CMCL) in the amount of \$27,250.00.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY.**
- d. Discussion/possible action regarding award of bid #LM 07-15 to Evoqua Water Technologies, LLC for Odor and Corrosion Control in the amount of \$90,000.00.
** Councilmember Lane made a motion to award bid #LM 07-15 to Evoqua Water Technologies, LLC for Odor and Corrosion Control in the amount of \$90,000.00
** Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY**
- e. Discussion/possible action regarding award of bid #LM 08-15 to C & R Wastewater Division for Sludge Disposal in the amount of \$96,187.50.
** Councilmember Bell made a motion to award bid #LM 08-15 to C & R Wastewater Division for Sludge Disposal in the amount of \$96,187.50.
** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**



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- f. Discussion/possible action regarding award of bid #LM 09-15 to HD Supply for Water & Sewer Supplies in the amount of \$85,260.00.
- ** Councilmember Lane made a motion to award bid #LM 09-15 to HD Supply for Water & Sewer Supplies in the amount of \$85,260.00.
- ** Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY**
- g. Discussion/possible action regarding authorizing O'Reilly Auto Parts as the City's Repair & Service Parts Supplier under the Buy Board Contract for all City Vehicles & Miscellaneous Supplies in the amount of \$34,450.00.
- ** Councilmember Lane made a motion to authorizing O'Reilly Auto Parts as the City's Repair & Service Parts Supplier under the Buy Board Contract for all City Vehicles & Miscellaneous Supplies in the amount of \$34,450.00.
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**
- h. Discussion/possible action regarding authorizing City Manager to enter into an agreement with JET Civil Consulting, LLC for services specific to Development Services.
- ** Councilmember Michetich made a motion to authorize City Manager to enter into an agreement with JET Civil Consulting, LLC for services specific to Development Services
- ** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY**

(10) CITY MANAGER'S REPORT

- **Public Services**
- **Judicial**
- **Police/OEM**
- **Fire/EMS**
- **Library**
- **Financials**

There were no comments relating to the City Manager's report.

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

- a. City Council will adjourn into Executive Session as authorized in the Texas Local Government Code Section 551.071 (Consultation with City Attorney) to discuss legal elements of proposed ordinance amendments for Republic Services and or/RV Parks



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There was no need for City Council to enter into an Executive Session at this time.

(12) REQUESTS AND ANNOUNCEMENTS

Councilmember Brown said he appreciated everyone's hard work in the earlier workshop, it went smooth and worked out fine.

Councilmember Lane reported of the La Marque Aid & Guidance sponsoring a "Casino Night" on September 26, 2015. Tickets are being sold at this time.

Councilmember Bell thanked the P & Z members for their work and input in the workshop earlier. Their work is really appreciated.

Mayor Hocking thanked the P & Z for their hard work and input in the earlier workshop. Congratulated the La Marque Cougars and their coaches and staff and mostly the kids on their recent win over a school that was nine times their size.

(13) ADJOURNMENT

Councilmember Lane made a motion to adjourn the Regular meeting 6:50 p.m.

Councilmember Michetich seconded. The meeting adjourned.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Special Meeting Minutes
September 15, 2015**

Minutes of the Special Called Meeting of La Marque City Council held on Tuesday, September 15, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) Mayor Hocking called the Special Meeting to order at 6:00 p.m.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Manager Buttler
City Clerk Eldridge

(3) Discussion/possible action regarding Ordinance No. **O-2015-0023**, levying ad valorem taxes for use and operation of the municipal government of the City of La Marque, Texas for the 2015 tax year; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. **THIS IS THE FIRST READING.**

Councilmember Michetich made a motion to adopt Ordinance No. O-2015-0023.
Councilmember Brown seconded. **MOTION PASSED UNANIMOUSLY.**

Brown	Aye
Michetich	Aye
Lane	Aye
Bell	Aye
Hocking	Aye

(4) REQUESTS AND ANNOUNCEMENTS
There were none.

(5) ADJOURNMENT
It was the consensus of City Council to adjourn at 6:03 p.m.

Bobby Hocking, Mayor



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ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: September 28, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 7&8a
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0024**, amending Article 3, Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances. **THIS IS THE SECOND AND FINAL READING**



Attachments for reference

1. Ordinance - proposed with revisions from September 14, 2015 City Council meeting
2. Current Ordinance

Staff Briefing:

- Staff responded to review of ordinance commencing with the establishment of a moratorium of RV park development
- After reviewing ordinances from communities comparable to La Marque and attempting to understand intentions of Council and needs of community the revision was developed.
- City Attorney in conjunction with Director of Public Services has prepared revisions.
- Revisions requested by Councilmembers are highlighted in yellow for ease of review.

History:

- June 2015 – Ninety (90) day moratorium became effective
- September 8, 2015 – moratorium expired

Target Implementation: Upon passage of second reading

Significant Action Dates:

September 14, 2015 – First reading of ordinance

September 28, 2015 – Second and final reading of Ordinance

Action:



Ordinance



Resolution



Special Presentation



Proclamation



Finance Report



Public Hearing



Other

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



Mark if this item does not conflict with any Resolution, Ordinance or City Charter



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances. **THIS IS THE SECOND AND FINAL READING**

Fiscal Impact: Property tax revenue

ORDINANCE NO. O-2015-0024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING SECTIONS 41-64, 41-66 AND 41-69 OF ARTICLE III, RECREATIONAL VEHICULAR PARKS, OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS, TO ADJUST THE GENERAL PLANNING, DENSITY, RECREATIONAL VEHICLE PARK STAND REQUIREMENTS, FENCING REQUIREMENTS, OPEN SPACE REQUIREMENTS, PRECLUDING ENTRY VIA A RESIDENTIAL STREET, LICENSE AND PARKING FEES, AND OCCUPANCY LIMITATIONS OF RECREATIONAL VEHICULAR PARKS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION 1.

That Section 41-64, General Planning Provisions, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-64. General Planning Provisions.

(a) General Planning Park Area. Each recreational vehicular park shall provide a minimum of **twenty (20)** acres in area.

(b) Density. Each recreational vehicular park shall not exceed a maximum density of fifteen (15) spaces per acre as determined by the total area bounded by the recreational vehicular park property lines.

(c) Recreational Vehicular Park Stand. The minimum size of a recreational vehicular park stand shall be thirty (30) feet in width and seventy-five (75) feet in length, and contain a minimum of two thousand two hundred fifty (2,250) square feet. Of that, ten (10) feet wide and fifty (50) feet in length is to be of a concrete surface sufficient to withhold the weight and size of the recreational vehicle unit. **All construction shall comply with Subsection (i) herein.**

(d) Parking spaces. There shall be provided for each recreational vehicular park stand a stabilized base minimum of one and one-half, nine-foot wide and a 20-foot in length parking spaces for off-street automobile parking outside and off the roadway. **All construction shall comply with Subsection (i) herein.**

(e) Recreational Vehicular Access. The recreational vehicular stand shall be designed for practical placement on and removal from the lot of the stand.

- (f) Recreational Vehicular Stand Drainage. The lot shall be designed for adequate crown and cross grading for surface drainage to the main roadway.
- (g) Recreational Vehicular Clearance. In order to insure privacy, adequate natural light and air, and convenient access to the recreational vehicle, the minimum distance between units shall be ten feet.
- (h) Patio Areas. A patio or landing area shall be provided on each recreational vehicular stand, which shall be a hard-surfaced area of concrete with a minimum of 32 square feet and adequate drainage shall be provided for surface drainage.
- (i) Street Paving. Streets shall be assigned to furnish traffic flow to the recreational vehicular park stand parking areas and to the entrance street. Minimum road right-of-way width shall be 30 foot of right-of-way on streets fronting lots. Streets shall be 24 feet wide. They shall be adapted to the topography, have satisfactory surface water and ground water drainage. Streets within the recreational vehicular park shall not be considered as dedicated to the public use and acceptance of a recreational vehicular park application for issuance of a license hereunder shall not be taken as acceptance of such streets for dedication to the public use. All streets shall be paved in accordance with the city specifications.
- (j) Parking Area Planning. Parking areas for automobiles and recreational vehicular parks shall have proper alignment and gradient for proper drainage to the completed street section.
- (k) Individual Walks. Individual walks shall be provided to each stand and shall be a minimum width of two feet. Walkways shall not be used as drainage ways, but shall be designed to drain to the roadway area or parking area.
- (l) Utility Services. Utility services for each stand shall be opposite the patio and private area, sewer service shall be beside the rear quarter of the vehicle and electrical service shall be along the left side of the vehicle. All stand services shall be underground.
- (m) Water Distribution System. The water distribution system shall be designed to provide normal city water service to each stand. Minimum stand service shall consist of one three-fourths-inch riser with dual outlets. All water distribution systems shall be metered by master meters.
- (n) Sewage Collection System. The sewage collection system shall be designed to provide individual service to each stand. Minimum stand service shall consist of a four-inch riser. The collection system shall consist of a combination of cleanouts at regular intervals in all main lines. Pipe shall be sized and sloped to provide adequate flow. All risers not in service shall be capped and rainwater tight. All sewer collection systems shall be metered by master meters.
- (o) Electrical Distribution System. The electrical distribution system shall be designed to furnish a minimum of 30-amp service to each stand. All services should be underground with

adequate wire size for load and distance. The developer shall provide the city franchise electric service company adequate easements for overhead or underground power distribution.

(p) **Fencing.**

1. **Barrier Fence.** The owner of the park shall construct and maintain a barrier fence between the recreational vehicular park and any developed residential property. Any such fence shall be constructed of stone, masonry, concrete, or brick, and at least seven (7) feet in height.

2. **Perimeter Fence.** The owner of the park shall construct and maintain a perimeter fence, other than a barrier fence, of a minimum of seven (7) foot chain fence including privacy material and contiguous solid landscaping, which shall be non-toxic.

(q) **Lighting.** Street lighting within the park shall meet the same requirement as for mobile home parks as spelled out in Section 41-239(q).

(r) **Lot Marking.** The limits of each stand shall be clearly marked on the ground by permanent flush stakes and should be the same location as on the accepted plans.

(s) **Common Walks.** Common walks shall be provided to playgrounds, offices, etc. They shall have a minimum width of four feet. Walks shall be constructed of hard-surface paving and to alignment and grade to drain to the street paving.

(t) **Open Space.** Conveniently situated and contain a minimum of two thousand two hundred fifty (2,250) square feet for each fifteen (15) recreation vehicle space and no portion shall be used for off-street parking, vehicular drive loading or accessory uses, save and except recreational uses such as swimming pools and tennis courts. A retention pond meeting drainage district specification shall be considered as open space. A detention pond shall not be considered as open space.

(u) **Office.** All parks shall have a designated office on the site and sign on the property providing information as to office location.

(v) **Refuse Collection.** Provision shall be made with the sanitation department for sanitation service at a central location. Refuse storage containers and storage area shall conform to health department requirements.

(w) **Entry.** No entry to a recreational vehicular park shall be made via a developed residential street.

SECTION 2.

That Section 41-66, Licenses, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-66. Licenses.

(a) License Required. It shall be unlawful for any person to operate a park within the limits of the City of La Marque, Texas, unless he holds a valid license issued annually by the city clerk in the name of such person for the specific park.

(b) Monthly Parking Fee. In addition to the above license fee, each licensee is required to remit to the city on the first day of each month, a monthly parking fee of ten dollars (\$10.00) for each recreational vehicle space. This fee is deemed equal to the actual cost of municipal services furnished by the city, including maintenance, debt retirement, general administrative costs, including, but without limitations because of lack of specific enumeration hereon, the following: fire protection, police protection, health services and street maintenance. Said fee shall be paid by the owner of said property to the city on or before the tenth (10th) day of the month following the month for which such parking permit is due. Said fee shall be adjusted annually.

(c) Licensee Liable. The licensee of a park shall be liable for the monthly parking permit fee for any recreational vehicle occupying space therein. Failure on the part of the licensee of a park to pay the fee as provided for in Subsections (a) and (b) above, will result in forfeiture of the right to renew the annual license and the right to replace any recreational vehicle in the park.

(d) Hearing Granted Applicants. Any person whose application for a license under this chapter has been denied may request and shall be granted a hearing on the matter before the city council under the procedure provided by Section 41-68(b) of this article.

(e) Procedure for License Renewal. All licenses shall be renewable on December 31 of each year. Upon application for renewal, an affidavit must be signed stating information concerning changes made either in park area or facilities within the past year. If changes are made, approval of such changes by appropriate city officials shall be required for license renewal. The city will inspect the park and must receive payment of permit fee prior to issuing the license.

(f) Transfer of License. Every person holding a license shall give notice in writing to the city clerk within ten (10) days after having sold, transferred, given away, or otherwise disposed of interest in or control of any recreational vehicular park. Application for transfer of license shall be made within thirty (30) calendar days after notification of change as provided in this Subsection. Within ten (10) calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the park is in compliance with the provisions of this article.

(g) Transfer of License Fee. All applications for license transfer shall be accompanied by a fee as determined from time to time by ordinance.

(h) Violations; Notice, Suspension of License. Whenever, upon inspection of any park, the city building inspector, after consultation with the fire marshal, and/or the health department, if deemed necessary by him, finds that conditions or practices exist which are in violation of any provision of this Chapter applicable to such park, he shall give notice in writing in accordance

with Section 41-68 to the licensee or his agent that unless such conditions are corrected within the time specified in such notice, license shall be suspended. At the end of such a period of time, the city building inspector shall reinspect such park requesting assistance from other city departments as may be required, and if such conditions have not been corrected, he shall suspend the license and give notice in writing of such suspension to the licensee or his agent. Upon receipt of notice of such suspension, licensee shall cease operation of such park.”

SECTION 3.

That Section 41-69, Occupancy Limitation, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-69. Occupancy Limitations.

It shall be unlawful for the owner of any recreational vehicular park to allow any recreational vehicle to remain within the park for a period of more than twenty-four (24) months. The owner is specifically prohibited from allowing the placement of any mobile home, manufactured home or industrialized housing at any time on the park premises.”

SECTION 4.

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this 14th day of September, 2015.

PASSED AND APPROVED on second and final reading this the _____ day of _____, 2015.

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

ao;9/15/15;Z:\Cities\La Marque\RVParkOrd.doc

Sec. 41-36. Flood control provisions for manufactured homes and manufactured home parks.

The provisions of Ordinance No. 660, the Flood Damage Prevention Ordinance, shall apply to manufactured homes and to manufactured home parks and subdivisions.
(Code 1972, § 11½-17; Ord. No. 945, § 11½-17, 5-23-2005)

Secs. 41-37—41-60. Reserved.

ARTICLE III. RECREATIONAL VEHICULAR PARKS

Sec. 41-61. Definitions.

For the purpose of this article, the following words and phrases are defined and shall be construed as herein set forth unless it shall be apparent from the context that they have a different meaning:

Natural or artificial barrier. The term "natural or artificial barrier" means any river, pond, canal, railroad, levee, embankment, fence or hedge, shrub fence or hedge, to be the height and length suitable for the protection of the development and the aesthetic value of the area.

Person. The term "person" means any person, firm, trust, partnership, association or corporation.

Recreational vehicle. The term "recreational vehicle" means a portable temporary dwelling constructed to be towed by a motor vehicle on its own chassis or constructed with an integral drive train to be operated over public streets and highways under regular highway license without a permanent foundation, for temporary living. This trailer or vehicle shall be built on a chassis and designed for travel, recreation and vacation use and which has been permanently identified by the manufacturer. The body of said vehicle or trailer shall not exceed eight feet in width or 40 feet in length. The definition specifically excludes mobile homes, converted buses and homemade vehicles.

Recreational vehicular park. The term "recreational vehicular park" means any plot of ground upon which three or more recreational vehicles are occupied for dwelling or sleeping purposes on temporary basis, located regardless of whether or not a charge is made for such accommodations. The term "park" where used elsewhere in this chapter shall mean recreational vehicular park.

(Code 1972, § 15½-1; Ord. No. 553, § 1)

Sec. 41-62. Permits.

(a) *Permit for permanent residential structure.* No permit shall be issued for the construction or occupancy of a permanent residential structure in any recreational vehicular park, with the following exceptions:

- (1) One existing residential structure may be retained or one new residential structure may be constructed for the occupancy of the owner or operator of the park.

- (2) An existing residence or structure may be converted to a club house or service building for use by the residents of the recreational vehicular park so long as the conversion meets all building code requirements.
- (3) One new or existing building may be used as an office, store, restroom, laundry, recreation area. This building may also be used to accommodate the managers, owners or operators of the park.

(b) *Permit required for construction, alteration, extension of park.* It shall be unlawful for any person to construct, alter or extend any recreational vehicular park within the limits of the City of La Marque, Texas, unless he holds a valid permit issued by the building inspector in the name of such person for the specific construction, alteration or extension proposed.

(c) *Application requirements.* All applications for permits shall be made upon standard forms provided by the building inspector and shall contain the following:

- (1) Name and address of the applicant.
- (2) Location and legal description of the recreational vehicular park.
- (3) Location of boundary or property lines; width and location of platted streets, alleys and easements within the proposed recreational vehicular park; present physical features on the land including natural and artificial watercourses, ditches, ravines, culverts, bridges, present structures, and any other features directly pertinent to the proposed recreational vehicular park; location of any existing utilities, pipelines, showing pipe sizes of sewer and water mains and drainage facilities.

The description of the property shall include the acreage. Plats shall be located with respect to an original corner of the survey of which the land is a part with lengths on all property and easement lines.

- (4) The plat shall show the proposed street system design, location and width of the proposed streets within the recreational vehicular park, as well as, the on-site and off-site drainage system design.
- (5) Classification and designation of the intended uses of land within the recreational vehicular park proposed.
- (6) Date, north point and scale of the drawing.
- (7) Preliminary plan of proposed water distribution system and sanitary sewer collection system.
- (8) Where the preliminary plat submitted for approval covers a part, a unit or increment of the owner's entire holding or ultimate recreational vehicular park, a sketch of the prospective plans of the unsubmitted part shall be furnished and the street system portion submitted for approval will be considered in the light of adjustments and connections with the street system of the part not submitted.
- (9) Six copies or prints of the preliminary plats will be submitted to the city planning board, which will call a meeting of the board to see that the plats meet the city's

minimum requirements and the feasibility of city services. The city planning board will review and recommend changes if necessary, confirm their findings with the city building inspector and grant preliminary approval, if satisfactory.

It is to be understood that the approval of the preliminary plat by the planning board does not constitute official acceptance of the proposed recreational vehicular park by the city, but does constitute an authorization to begin and proceed with the preparation of the final recreational vehicular park plat. There shall be no work in the field on the proposed recreational vehicular park until the final plat has been approved and accepted in an official action by the city planning board and the city council and a permit required by the city has been obtained.

Approval of the preliminary plat expires at the expiration of a period of 12 months unless the final plat has been submitted for approval prior to that time.

(Code 1972, § 15½-2; Ord. No. 553, § 2)

Sec. 41-63. Final plat.

(a) *Preparation.*

- (1) After the approval by the city planning board of the preliminary plat, a final plat shall be prepared and submitted to the planning board for approval and for reference to the city council for its approval. Six prints of this final plat shall be submitted to the planning board at least ten days prior to the regular meeting of that body at which approval is requested.
- (2) The final plat shall be clearly and legibly drawn to a scale not smaller than one inch equals 60 feet.

(b) *Contents.* The final plat shall show or be accompanied by the following information:

- (1) The recreational vehicular park name or identifying title; the name and address of the owner.
- (2) An accurate boundary survey of the property of the proposed recreational vehicular park noting the bearings and distances of the sides, same being referenced to an original corner of the survey of which the land is a part, showing the lines of all adjacent lands and properties.
- (3) The final plat shall indicate the approximate location of all lots, streets, highways, alleys, easements, parks, playgrounds, and such other features, with accurate dimensions given in feet and decimals of a foot, showing the length of radii, deflection angles, and of the arcs of all curves, and tangent distances. All such data being complete and sufficiently precise to permit accurate locations upon the ground.
- (4) Final plans for all streets, drainage and utility construction, including lighting.
- (5) The building lines of front and side streets shall be shown dotted or dashed.

- (6) Proper certification shall be made upon the plat, by a registered land surveyor ascertaining that the plan represents a survey made by him and that all necessary monuments are accurately and correctly shown upon the plat. All construction plans shall bear the seal of a registered architect or professional engineer.
- (7) Proper blanks for certificate of approval to be filled out by the planning board and the city council.
- (8) Date, scale and north point.

(c) *Expiration of approval.* Approval of the final plat expires at the expiration of a period of 12 months unless continuous progress on the construction of the park has begun. If park is to be developed in phases, each phase must be designated on the final plat. Within three years of the date upon which construction is begun on each phase, the developer must have completed the street paving requirements.

(Code 1972, § 15½-3; Ord. No. 553, § 3)

Sec. 41-64. General planning provisions.

(a) *General planning; minimum number of spaces.* A recreational vehicular park shall have no less than three spaces.

(b) *Recreational vehicular park stand.* The minimum size of a recreational vehicular park stand shall be ten feet in width by 50 feet in depth fronting on a 20-foot wide roadway with single access. Variations for lot shapes on curved roadway, culs-de-sac, etc., shall conform to the basic square foot of the above or larger.

(c) *Parking spaces.* There shall be provided for each recreational vehicular park stand a stabilized base minimum of one and one-half nine-foot wide and 20-feet in length parking spaces for off-street automobile parking outside and off the roadway.

(d) *Recreational vehicular access.* The recreational vehicular stand shall be designed for practical placement on and removal from the lot of the stand.

(e) *Recreational vehicular stand drainage.* The lot shall be designed for adequate crown and cross grading for surface drainage to the main roadway.

(f) *Recreational vehicular clearance.* In order to insure privacy, adequate natural light and air, and convenient access to the recreational vehicle, the minimum distance between units shall be ten feet.

(g) *Patio areas.* A patio or landing area shall be provided on each recreational vehicular stand, which shall be a hard-surfaced area with a minimum of 32 square feet and adequate drainage shall be provided for surface drainage.

(h) *Permanent public buildings.* All permanent buildings in the park dedicated to public use must use conduit in the electrical system according to the applicable codes.

(i) *Street paving.* Streets shall be assigned to furnish traffic flow to the recreational vehicular park stand parking areas and to the entrance street. Minimum road right-of-way width shall be 20 feet of right-of-way on streets fronting lots. Streets shall be 18 feet wide. They shall be adapted to the topography, have satisfactory surface water and groundwater drainage. Streets within the recreational vehicular park shall not be considered as dedicated to the public use and acceptance of a recreational vehicular park application for issuance of a license hereunder shall not be taken as acceptance of such streets for dedication to the public use. All streets shall be paved in accordance with the city specifications which is attached hereto as *exhibit A.

(j) *Parking area planning.* Parking areas for automobiles and recreational vehicular parks shall have proper alignment and gradient for proper drainage to the completed street section.

(k) *Individual walks* shall be provided to each stand and shall be a minimum width of two feet. Walkways shall not be used as drainage ways, but shall be designed to drain to the roadway area or parking area as shown on exhibit B.

(l) *Utility services.* Utility services for each stand shall be opposite the patio and private area, sewer service shall be beside the rear quarter of the vehicle and electrical service shall be along the left side of the vehicle. All stand services shall be underground.

(m) *Water distribution system.* The water distribution system shall be designed to provide normal city water service to each stand. Minimum stand service shall consist of one three-fourths-inch riser with dual outlets as shown on exhibit C.

(n) *Sewage collection system.* The sewage collection system shall be designed to provide individual service to each stand. Minimum stand service shall consist of a four-inch riser as shown on exhibit D. The collection system shall consist of a combination of cleanouts at regular intervals in all main lines. Pipe shall be sized and sloped to provide adequate flow. All risers not in service shall be capped and rainwater tight. Parks not served by the city sanitary sewer system must comply with the health department requirements for septic tank systems.

(o) *Electrical distribution system.* The electrical distribution system shall be designed to furnish 30-amp service to each stand. All services should be underground with adequate wire size for load and distance. The developer shall provide the city franchise electric service company adequate easements for overhead or underground power distribution.

(p) *Perimeter barrier.* If an adjacent property owner, who has his property under development or which property is already developed, petitions the city council requesting a barrier fence which will obscure view of the park from his property, then the owner of the park will be responsible for constructing, at his expense, said barrier fence within six months of the date of the petition. The fence must be a minimum of six feet in height.

(q) *Lighting.* Street lighting within the park shall meet the same requirement as for mobile home parks as spelled out in section 41-23(q).

(r) *Lot marking.* The limits of each stand shall be clearly marked on the ground by permanent flush stakes and should be the same location as on the accepted plans.

(s) *Common walks.* Common walks shall be provided to playgrounds, offices, etc. They shall have a minimum width of four feet. Walks shall be constructed of hard-surface paving and to alignment and grade to drain to the street paving.

(t) *Recreation area.* All parks shall have at least one outdoor children's recreation area. The recreation area and all open space must have a minimum total square footage of five per cent of the total park area.

(u) *Office.* All parks shall have a designated office on the site and sign on the property providing information as to office location.

(v) *Refuse collection.* Provision shall be made with the sanitation department for sanitation service at a central location. Refuse storage containers and storage area shall conform to health department requirements.

(Code 1972, § 15½-4; Ord. No. 553, § 4)

Editor's note—Exhibits A, B, C and D are not set out herein, but are on file and available for inspection in the office of the city clerk.

Sec. 41-65. Rules and regulations for park to be adopted by owner.

(a) It shall be the duty of the owner, his agent, representative, or manager to prescribe rules and regulations for the management of the park, to make adequate provisions for the enforcement of such rules, and to subscribe to any and all subsequent rules and regulations which may be adopted for the management of such park. Copies of all such rules and regulations shall be furnished to the city clerk on request. In addition thereto, it shall be the duty of the owner, his agent, representative, or manager to comply strictly with the following:

- (1) Provide for regular inspections of all public and private utilities.
- (2) Provide location for the collection and removal of garbage and other waste material.
- (3) Prohibit the placing or storage of unsightly material or vehicles of any kind.
- (4) All sewer traps not in use shall be capped and watertight.
- (5) Provide and maintain safe and sanitary public and private utility connections to each lot.
- (6) Maintain a neat, clean and safe park.

(b) It shall be the duty of each owner or manager to keep a register containing a record of all guests. The register shall contain the following information:

- (1) The name and home address of the owner of each recreational vehicle.
- (2) The make, model, year of tow vehicle and license number.
- (3) The date of arrival and of departure of each recreational vehicle.
- (4) The park shall keep the register available for inspection and use at all times by law enforcement officers.

(Code 1972, § 15½-5; Ord. No. 553, § 5)

Sec. 41-66. Licenses.

(a) *License required.* It shall be unlawful for any person to operate a park within the limits of the City of La Marque, Texas, unless he holds a valid license issued annually by the city clerk in the name of such person for the specific park. All applications for licenses shall be made in writing on forms furnished by the city clerk, who shall issue a license upon compliance by the applicant with provisions of this chapter.

(b) *Hearing granted applicants.* Any person whose application for a license under this chapter has been denied may request and shall be granted a hearing on the matter before the city council under the procedure provided by section 41-68(b) of this article.

(c) *Procedure for license renewal.* All licenses shall be renewable on December 31 of each year. Upon application for renewal, an affidavit must be signed stating information concerning changes made either in park area or facilities within the past year. If changes are made, approval of such changes by appropriate city officials shall be required for license renewal. The city will inspect the park and must receive payment of permit fee prior to issuing the license.

(d) *License fee.* A minimum fee for parking spaces shall be established from time to time by ordinance as set in Appendix A.

(e) *Transfer of license.* Every person holding a license shall give notice in writing to the city clerk within ten days after having sold, transferred, given away, or otherwise disposed of interest in or control of any recreational vehicular park. Application for transfer of license shall be made within 30 calendar days after notification of change as provided in this subsection. Within ten calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the park is in compliance with the provisions of this article.

(f) *Transfer of license fee.* All applications for license transfer shall be accompanied by a fee as determined from time to time by ordinance.

(g) *Violations; notice; suspension of license.* Whenever, upon inspection of any park, the city building inspector, after consultation with the fire marshal, and/or the health department, if deemed necessary by him, finds that conditions or practices exist which are in violation of any provision of this chapter applicable to such park, he shall give notice in writing in accordance with section 41-68 to the licensee or his agent that unless such conditions are corrected within the time specified in such notice, the license shall be suspended. At the end of such a period of time, the city building inspector shall reinspect such park requesting assistance from other city departments as may be required, and if such conditions have not been corrected, he shall suspend the license and give notice in writing of such suspension to the licensee or his agent. Upon receipt of notice of such suspension, licensee shall cease operation of such park.

(Code 1972, § 15½-6; Ord. No. 553, § 6)

Sec. 41-67. Inspection.

(a) *Inspections required.* The city building inspector, the city health officer, the fire marshal, the police chief and the tax assessor-collector are hereby authorized and directed to make such inspections as are necessary to determine compliance with this chapter.

(b) *Entry on premises.* The city building inspector, the city health officer, the fire marshal, the police chief and the tax assessor-collector shall have the power to enter at reasonable times upon any private or public property for the purpose of inspecting and investigating conditions relating to the enforcement of this chapter. The owner or manager may be present at time of inspections, at their request.

(Code 1972, § 15½-7; Ord. No. 553, § 7)

Sec. 41-68. Notices, hearings and orders.

(a) *Notice of violations; requirements of notice.* Whenever it is determined that there are grounds to believe that there has been a violation of any provision of this article, the city building inspector shall give notice of such alleged violation to the licensee or agent, as hereinafter provided. Such notice shall:

- (1) Be in writing.
- (2) Include a statement of the reasons for its issuance.
- (3) Allow a reasonable time for the performance of the act it requires.
- (4) Be served upon the licensee or his agent provided that such notice or order shall be deemed to have been properly served upon such licensee or agent when a copy thereof has been sent by mail to his last known address, or when he has been served with such notice by any method authorized or required by the laws of this state.
- (5) Contain an outline of remedial actions which, if taken, will effect compliance with the provisions of this article.

(b) *Appeal from denial of permit of the city building inspector.* Any person affected by the refusal of the city building inspector to issue a permit under the provisions of this chapter, may request and shall be granted a hearing on the matter before the city council provided that such person shall file within three days after the day the permit was refused, in the office of the city building inspector, a written petition requesting such hearing and setting forth a brief statement of the grounds therefor. Upon receipt of such petition, the city clerk shall request the city council to set a time and place for such hearing and shall give the petitioner written notice thereof. At such hearing, the petitioner shall be given an opportunity to be heard and to show why such refusal should be modified or withdrawn.

(c) *Appeal from notice issued by the city clerk.* Any person affected by any notice which has been issued in connection with the enforcement of any provision of this article applicable to such park, by the city building inspector, may request and shall be granted a hearing on the matter before the city council, provided that such person shall file, within three days after the day the notice was served, in the office of the city building inspector, a written petition requesting such hearing and setting forth a brief statement of the grounds therefor. The filing of the request for a hearing shall operate as a stay of the notice and of the suspension, except in the case of an order issued under section 41-68(e) of this article. Upon receipt of such

petition, the city clerk shall request the city council to set a time and place of such hearing, and shall give the petitioner written notice thereof. At such hearing, the petitioner shall be given an opportunity to be heard and to show why such notice should be modified or withdrawn.

(d) *Hearing; order.* After such hearing, the city building inspector shall issue an order in writing as directed by the city council, sustaining, modifying or withdrawing the refusal, which order shall be served as provided in section 41-68(a) hereof. Upon failure to comply with an order by the city building inspector sustaining or modifying a decision thereof, the occupancy permit and the license of the park affected by the order shall be revoked.

(e) *Order without notice.* Whenever the city building inspector finds that an emergency exists which requires immediate action to protect the public health or safety, he may without notice or hearing issue an order reciting the existence of such an emergency and requiring that action be taken as he may deem necessary to meet the emergency. Notwithstanding any other provisions of this chapter, such order shall be effective immediately. Any person to whom such order is directed shall comply therewith immediately, but upon written petition to the city building inspector shall be afforded a hearing as soon as possible. The provisions of section 41-68(d) shall be applicable to such hearing and the order issued thereafter.

(Code 1972, § 15½-8; Ord. No. 553, § 8)

Sec. 41-69. Occupancy limitation.

It shall be unlawful for the owner of any recreational vehicular park to allow any recreational vehicle to remain within the park for a period of more than 180 days. The owner is specifically prohibited from allowing the placement of any mobile home at any time on the park premises.

(Code 1972, § 15½-9; Ord. No. 553, § 9; Ord. No. 699, § 1)

Sec. 41-70. Enforcement authority.

It shall be the duty of the city building inspector or his designee to enforce all provisions of this article.

(Code 1972, § 15½-10; Ord. No. 553, § 10)

Sec. 41-71. Penalty clause.

Any person, firm or corporation violating the provisions hereof shall on conviction be fined in accordance with the general penalty provisions in section 1-7.

(Code 1972, § 15½-11; Ord. No. 553, § 11)

Secs. 41-72—41-100. Reserved.



CITY COUNCIL AGENDA FORM

Meeting Date: September 28, 2015
Prepared by: Carol Buttler
Department: Administration

Agenda item: 9a
Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2015-0033**, re-appointing City of La Marque Alternate Municipal Judge, authorizing the City Manager to execute the Contract

☒ **X**

Attachments for reference

1. Resolution
2. Proposed Contract for Carlton Getty

Staff Briefing:

- The Alternate Municipal Judge's contract expires September 30, 2015.
- Mr. Getty would like to continue serving.
- Per the City Charter, Section 13.16 - Alternate Municipal Court Judge shall be recommended by the City Manager and shall be appointed by the City Council.
- Sec. 29.005 of the Government Code provides for a term of office providing that the judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.
- The term of the Agreement shall be from October 1, 2015 through September 30, 2017, unless sooner terminated as provided by the terms of the Agreement.
- In an effort to maintain continuity within the judicial process, it is my recommendation to re-appoint Mr. Carlton Getty to his position under the contract terms.

History: Mr. Getty has been serving the City of La Marque as the Alternate Municipal Court Judge since 2010.

Target Implementation: October 1, 2015

Significant Action Dates:

August 24, 2015 - Carlton Getty and City Council met in Executive Session to discuss contract.

September 30, 2015 – Carlton Getty contract expires.



CITY COUNCIL AGENDA FORM

Action:

☐

Ordinance

☒

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

Other- Contracts

Cost Details:

Budgeted	\$ 8,000.00
Actual Bid	
Estimated Expenditure	\$ 8,000.00
Acct. Name	Contract Judge
Line Items #	01-4041-04-00
Other Funding	

☒

Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Staff's Recommendation: Motion to adopt Resolution No. **R-2015-0033**, re-appointing Carlton Getty as Municipal Court Judge, authorizing City Manager to execute the contract to expire September 30, 2017.

Fiscal Impact: Projected \$8,000.00.

RESOLUTION NO. R-2015-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, APPROVING THE CONTRACT FOR THE RE-APPOINTMENT OF CARLTON GETTY, AS ALTERNATE MUNICIPAL COURT JUDGE, A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT “A” AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT.

WHEREAS, Carlton Getty, desires to continue providing judicial services to the City of La Marque; and

WHEREAS, Carlton Getty, has agreed to provide the City of La Marque with judicial services during the absence of the appointed Municipal Court Judge; and

WHEREAS, Sec. 29.005 of the Government Code provides for a term of office providing that the judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.

WHEREAS, the City Council finds that Carlton Getty should be re-appointed Alternate Municipal Court Judge for the City of La Marque in accordance with the terms and provisions in the proposed contract attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE THAT:

- Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.
- Section 2. The City Council hereby approves the proposed contract with Carlton Getty as the Alternate Municipal Court Judge for the City of La Marque, Texas attached hereto as Exhibit “A”.
- Section 3. They City Manager is hereby authorized to execute the proposed contract.
- Section 4. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED THE 28th DAY OF SEPTEMBER, 2015.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego

**AGREEMENT BETWEEN THE CITY OF LA MARQUE
AND
CARLTON GETTY**

This Agreement (the “Agreement”) is made by and between the City of La Marque (hereafter called “City”) and CARLTON GETTY (“Contractor”) as follows:

WHEREAS, the City Manager has recommended the re-appointment of CARLTON GETTY as authorized by the City of La Marque City Charter and the City Council of the City of La Marque has re-appointed CARLTON GETTY as an Alternate Municipal Court Judge at the Regular City Council Meeting held September 28, 2015.

WHEREAS, the Parties desire to enter into a written agreement setting forth all terms, conditions, and obligations of the parties;

WHEREAS, Sec. 29.005 of the Government Code provides for a term of office providing that the judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.

NOW, THEREFORE, in consideration of the mutual covenants and promises, the parties agree as follows:

1. TERM

- 1.1 The term of this Agreement shall be from October 1, 2015, through September 30, 2017, unless sooner terminated as provided by the terms of this Agreement.

2. SCOPE OF EMPLOYMENT

- 2.1 The purpose of this Agreement is to employ Contractor for the express purpose of serving the City as the Alternate Municipal Court Judge.
- 2.2 Contractor shall perform all functions of the Alternate Municipal Court Judge of the City as set forth in “Code of Ordinances, City of La Marque, Texas”, as it now exists or may be amended in the future, and by applicable State law.
- 2.3 The City reserves the right to designate days of the week, hours, and locations where the Municipal Court may be held.
- 2.4 Contractor agrees to provide prompt, courteous, efficient, and professional services in the performance of his duties.

3. RATES; NO BENEFITS

- 3.1 Contractor shall be deemed an independent contractor of the City.

- 3.2 The City agrees to pay Contractor a flat rate of TWO HUNDRED SEVENTY-FIVE and NO/100 dollars, \$275.00, per docket as established in the current fiscal year budget for each docket requiring an Alternate Municipal Court Judge.
- a. These dockets are estimated to last no more than three (3) hours, excluding jury dockets. Dockets (to include jury dockets) in excess of three hours shall be billed at the rate of an additional \$100.00 per hour.
 - b. Jury dockets are not estimated to run three (3) hours or more in length, and while both parties acknowledge that the Alternate Municipal Court Judge cannot control the length of any such docket, he will make reasonable efforts to minimize such additional time.
 - c. Other duties assigned by the Presiding Municipal Judge, such as magistration of prisoner that occur on days other than the days where a docket is held, shall be billed at the rate of \$100.00 per hour. The Alternate Municipal Court Judge shall make every reasonable effort to minimize such additional time.
- 3.3 The City shall provide no group health insurance coverage or any other benefits for Contractor.
- 3.4 The City shall not provide any other group insurance benefits currently in force, or as amended in the future, for non-civil service employees, to include life and accident, death and dismemberment, workers' compensation, public official liability or as commonly known "Errors and Omissions", and general liability.
- 3.5 Contractor shall pay all applicable local, state, federal taxes, including income tax, withholding tax, social security tax, and pension contributions, if any.
- 3.6 Contractor shall pay all educational and training expenses, travel, and any other expenses associated with such additional State Bar required Mandatory Continuing Legal Education credits.

4. TERMINATION

- 4.1 Contractor shall serve at the pleasure of the City Council. The City may terminate Contractor at any time without cause with 60 days notice.
- 4.2 Contractor may terminate this Agreement at any time, without cause with 60 days notice.
- 4.3 Contractor shall waive all claims for compensation if not claimed within 30 days of the date of the termination of this Agreement.

5. GENERAL PROVISIONS

- 5.1 Each section, subsection, provision, requirement, regulation, or restriction established by this Agreement is hereby declared to be independent, and the holding of any part to be unconstitutional, invalid, or ineffective for any cause shall not affect or render invalid this Agreement or amendments hereto, as a whole or any part thereof, except the particular part so declared to be invalid.
- 5.2 The paragraph headings used in this Agreement are descriptive only and shall have no legal force or effect.
- 5.3 This Agreement represents the entire agreement by and between the parties, except as otherwise provided in this Agreement, and it may not be changed except by written amendment duly executed by all parties.
- 5.4 This Agreement shall be subject to and governed by the laws of the State of Texas. Any and all obligations or payments are due and payable in the City of La Marque, Galveston County, Texas.

IN WITNESS WHEREOF, the City Manager of the City of La Marque, by and through the City Council has caused this Agreement to be executed and that upon execution thereof, it shall be deemed the act and deed of the City of La Marque.

CITY OF LA MARQUE, TEXAS dated this _____ day of _____, 2015.

By: _____
Carol Buttler, City Manager

Carlton Getty, Alternate
Municipal Court Judge

ATTEST:

By: _____
Robin Eldridge, TRMC, City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: September 28, 2015
 Prepared by: Carol Buttler
 Department: Administration

Agenda item: 9b
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2015-0034**, re-appointing City of La Marque Municipal Prosecutor, authorizing the City Manager to execute the Contract

- ☒ **Attachments for reference**
1. Resolution
 2. Proposed Contract for Robert Barfield

Staff Briefing:

- The Municipal Prosecutor's contract expires September 30, 2015.
- Mr. Barfield would like to continue serving.
- Per the City Charter, Section 13.16- City Prosecutor shall be recommended by the City Manager and shall be appointed by the City Council.
- Mr. Barfield is requesting an additional compensation of \$10.00 per docket.
- In an effort to maintain continuity within the judicial process, it is my recommendation to re-appoint Mr. Robert J. Barfield to his respective positions under the contract terms.

History: Mr. Barfield has been serving the City of La Marque as City Prosecutor since 2010.

Target Implementation: October 1, 2015

Significant Action Dates:

August 24, 2015 - Robert Barfield and City Council met in Executive Session to discuss contract.

September 30, 2015 -Robert Barfield's contract expires

Action:

- ☐ Ordinance
 ☒ Resolution
- ☐ Special Presentation
 ☐ Proclamation
- ☐ Finance Report
 ☐ Public Hearing
- ☒ Other- Contracts

Cost Details:	
Budgeted	\$19,500.00
Actual Bid	
Estimated Expenditure	\$19,500.00
Acct. Name	Contract Prosecutor
Line Items #	01-4042-04-00
Other Funding	

☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Resolution No. **R-2015-0034** re-appointing Robert Barfield as Municipal Prosecutor, authorizing City Manager to execute the contract, to expire September 30, 2016.

Fiscal Impact: Projected \$19,500.00.

RESOLUTION NO. R-2015-0034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, APPROVING THE CONTRACT FOR THE RE-APPOINTMENT OF ROBERT J. BARFIELD, AS MUNICIPAL COURT PROSECUTOR, A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT “A” AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT.

WHEREAS, Robert J, Barfield, desires to continue providing prosecution services to the City of La Marque; and

WHEREAS, the City Council finds that Robert J. Barfield should be re-appointed Municipal Court Prosecutor for the City of La Marque in accordance with the terms and provisions in the proposed contract attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE THAT:

- Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.
- Section 2. The City Council hereby approves the proposed contract with Robert J. Barfield as the Municipal Court Prosecutor for the City of La Marque, Texas attached hereto as Exhibit “A”.
- Section 3. The City Manager is hereby authorized to execute the proposed contract.
- Section 4. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED THE 28th DAY OF SEPTEMBER 2015.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

**AGREEMENT BETWEEN THE CITY OF LA MARQUE
AND
ROBERT J. BARFIELD**

This Agreement (the “Agreement”) is made by and between the City of La Marque (hereafter called “City”) and ROBERT J. BARFIELD (“Contractor”) as follows:

WHEREAS, the City Manager has recommended the re-appointment of ROBERT J BARFIELD as authorized by the City of La Marque City Charter and the City Council of the La Marque has re-appointed ROBERT J. BARFIELD with the sole duty of acting as Municipal Court Prosecutor, at the Regular City Council Meeting held September 28, 2015.

WHEREAS, the Parties desire to enter into a written agreement setting forth all terms, conditions, and obligations of the parties;

NOW, THEREFORE, in consideration of the mutual covenants and promises, the parties agree as follows:

1. TERM

- 1.1 The term of this Agreement shall be from October 1, 2015, through September 30, 2016, unless sooner terminated as provided by the terms of this Agreement.

2. SCOPE OF EMPLOYMENT

- 2.1 The purpose of this Agreement is to employ Contactor for the express purpose of serving the City as the City’s Municipal Court Prosecutor.
- 2.2 Contractor shall perform all functions of the Municipal Court Prosecutor of the City as set forth in “Code of Ordinances, City of La Marque, Texas”, as it now exists or may be amended in the future, and by applicable State law, as it now exists or may be amended in the future.
- 2.3 The City reserves the right to designate days of the week, hours, and locations where the Municipal Court may be held.
- 2.4 Contractor agrees to provide prompt, courteous, efficient, and professional services in the performance of his duties.
- 2.5 Contractor reserves the right to have alternate prosecutors perform the prosecutorial duties required under this contract. Each alternate prosecutor will be bound to the same contractual requirements under this contract.

- 2.6 Contractor shall meet with the City Council, Police Chief, City Clerk, and/or City Manager upon request to discuss procedures within the Municipal Court. This time shall be compensated at the rate of \$50 per hour.

3. RATES: NO BENEFITS

- 3.1 Contractor shall be deemed an independent contractor of the City.
- 3.2 The City agrees to pay Contractor a new flat rate of TWO HUNDRED EIGHTY-FIVE and NO/100 dollars, \$285.00, per docket as established in the current fiscal year budget for each docket requiring a prosecutor.
- a. These dockets are estimated to last no more than three (3) hours, excluding jury dockets. Dockets (to include jury dockets) in excess of three hours shall be billed at the rate of an additional \$100.00 per hour.
- b. Jury dockets are not estimated to run three hours or more in length, and while both parties acknowledge that the Municipal Court Prosecutor cannot control the length of any such docket, he will make reasonable efforts to minimize such additional time.
- 3.3 The City shall provide no group health insurance coverage or any other benefits for Contractor.
- 3.4 The City shall not provide any other group insurance benefits currently in force, or as amended in the future, for non-civil service employees, to include life and accident, death and dismemberment, worker's compensation, public official liability or as commonly known "Errors and Omissions", and general liability.
- 3.5 Contractor shall pay all applicable local, state, federal taxes, including income tax, withholding tax, social security tax, and pension contributions, if any.
- 3.6 Contractor shall pay all educational and training expenses, travel, and any other Expenses associated with such additional State Bar required Mandatory Continuing Legal Education credits.
- 3.7 Contractor shall at all times and at his own expense, maintain his license to practice law within the State of Texas as a member in good standing.

4. TERMINATION

- 4.1 Contractor shall serve at the pleasure of the City Council. The City may terminate Contractor at any time without cause with 60 days notice.
- 4.2 Contractor may terminate this Agreement at any time, without cause with 60 days notice.

- 4.3 Contractor shall waive all claims for compensation if not claimed within 30 days of the date of the termination of this Agreement.

5. GENERAL PROVISIONS

- 5.1 Each section, subsection, provision, requirement, regulation, or restriction established by this Agreement is hereby declared to be independent, and the holding of any part to be unconstitutional, invalid, or ineffective for any cause shall not affect or render invalid this Agreement or amendments hereto, as a whole or any part thereof, except the particular part so declared to be invalid.
- 5.2 The paragraph headings used in this Agreement are descriptive only and shall have no legal force or effect.
- 5.3 This Agreement represents the entire agreement by and between the parties, except as otherwise provided in this Agreement, and it may not be changed except by written amendment duly executed by all parties.
- 5.4 This Agreement shall be subject to and governed by the laws of the State of Texas. Any and all obligations or payments are due and payable in the City of La Marque, Galveston County, Texas.

IN WITNESS WHEREOF, the City Manager of the City of La Marque, by and through the City Council has caused this Agreement to be executed and that upon execution thereof, it shall be deemed the act and deed of the City of La Marque.

CITY OF LA MARQUE, TEXAS dated this _____ day of _____, 2015.

By: _____
Carol Buttler, City Manager

Robert J. Barfield
Municipal Court Prosecutor

ATTEST:

By: _____
Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: September 28, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 9c
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the annual purchase of Surface Water from Gulf Coast Water Authority in the amount of \$1,200,042.00 which includes Bond B in the amount of \$36,423.96 and Bond D in the amount of \$247,403.04.

- ☒ **Attachments for reference**
1. **Resolution No. 2014-005**
 2. **Certificate for Resolution (City)**
 3. **Certificate for Resolution (Gulf Coast Water Authority)**
 4. **Resolution Number 844**

Staff Briefing:

- Gulf Coast Water Authority is the City's supplier of Surface Water

History:

- Gulf Coast Water Authority has supplied the City's Surface Water for several years
- Last year the City paid approximately \$1,019,003.08 for Surface Water

Target Implementation: October 1, 2015

Significant Action Dates: October 1, 2015

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Interlocal County Agreement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter | |

Cost Details:	
Budgeted	1,200,042.00
Actual Bid	
Estimated Expenditure	\$1,200,042.00 (Including Bond B - \$36,423.96 Bond D – \$247,403.04)
Acct. Name(s)	Purchased Water
Line Items #	02-6011-24-00
Other Funding	

Staff's Recommendation: Motion to authorize the annual purchase of Surface Water from Gulf Coast Water Authority in the amount of \$1,200,042.00 which includes Bond B in the amount of \$36,423.96 and Bond D in the amount of \$247,403.04.

Fiscal Impact: Annual expense

RESOLUTION NO. 2014-005

**FOURTH AMENDMENT
TO MAINLAND WATER PROJECT CUSTOMER CONTRACT**

This Fourth Amendment to Mainland Water Project Customer Contract (this "Amendment") between the **GULF COAST WATER AUTHORITY** (the "Authority") and **THE CITY OF LA MARQUE, TEXAS** (the "Purchaser") is entered into effective as of the 1st day of May, 2014, and amends that certain Mainland Water Project Customer Contract, dated as of August 7, 1981, as amended on September 14, 1981, June 22, 1998 and June 16, 2011 (collectively, the "Original Agreement") between the Authority and the Purchaser.

W I T N E S S E T H:

WHEREAS, Authority previously entered into substantially similar contracts (with the amendments thereto, the "Mainland Project Contracts") with customers located on the mainland in Galveston County for the purpose of allowing the Authority to acquire, construct and operate a water treatment plant and related water supply system in order to provide potable water to certain municipalities and others in Galveston County, Texas (the "Mainland Project Customers"); and

WHEREAS, the Mainland Project Contracts provided for the financing and operation and maintenance for the system known and referred to as the "Mainland Project" or the "Mainland Division;" and

WHEREAS, certain customers (the "South Project Customers") requested, and the Authority agreed to expand and extend the Mainland Division by: (i) the construction and equipment of an expansion to the capacity of the Thomas Mackey water treatment plant and the extension of certain distribution facilities serving the South Project Customers, and (ii) various related distribution facilities serving individual South Project Customers in order to enable the Authority to produce and provide potable water to the South Project Customers in an integrated manner with the Mainland Division Customers served by the Mainland Division (the Mainland Project Customers and the South Project Customers are hereinafter referred to collectively as the "Customers"); and

WHEREAS, such expansion and extension of the Mainland Division was and is known as the "South Project" and the South Project Customers (including certain Mainland Project Customers who also needed additional water) that purchased potable water from the Mainland Thomas Mackey water treatment plant as a result of the expansions entered into contracts (with the amendments thereto, the "South Project Contracts") with the Authority that were substantially similar to the Mainland Project Contracts (the South Project Contracts and the Mainland Project Contracts, being collectively referred to herein as the "Projects Contracts"); and

WHEREAS, the potable water supplied by the Mainland Division to the Customers under the Projects Contracts is supplied by means of the Authority's Industrial Division, which supplies raw water to the Mainland Division, and under the terms of the Projects Contracts the Customers must comply with certain provisions of the Industrial Division Customer Contract (as

defined in the Projects Contracts), including an obligation to make the Industrial Division Payments (as defined in the Projects Contracts); and

WHEREAS, the Authority has identified the need to make certain capital improvements to the Texas City Reservoir and the Industrial Pump Station, which are water supply facilities in the Industrial Division, in order to facilitate the supply of raw water to the Industrial Division and the Mainland Division; and

WHEREAS, in connection with making provision for the financing of such improvements, the Authority and the Industrial Division Customers have entered or will enter into an amended and restated Industrial Division Customer Contract in order to simplify and modernize the provisions of the Industrial Division Customer Contract and provide for the equitable allocation of the costs of facilities improvements among those customers of the Industrial Division and the Mainland Division that benefit from such facilities improvements; and

WHEREAS, in order to facilitate the issuance of bonds for the financing of such improvements the Authority has provided the Customers with copies of a form of the amended and restated Industrial Division Customer Contract and wishes to obtain the consent of the Customers to the issuance of the bonds contemplated in the amended and restated Industrial Division Customer Contract and to extend the term of the Original Agreement to run concurrently with the amended and restated Industrial Division Customer Contract; and

WHEREAS, state law requires that this Amendment also incorporate provisions related to water conservation;

NOW THEREFORE, BE IT RESOLVED THAT for good and valuable consideration including the premises, the parties agree that the Original Agreement shall be amended as follows:

ARTICLE I.

DEFINITIONS

Section 1.1. Definitions. Unless otherwise defined herein, capitalized terms shall have the meaning given in the Original Agreement. The terms defined in the Recitals to this Amendment are incorporated herein for all purposes.

ARTICLE II.

AMENDMENTS

Section 2.1. Amendment to Section 1.1 of the Original Agreement. Section 1.1 of the Original Agreement is hereby amended by amending and restating the definitions of the terms "Industrial Division" and "Industrial Division Customer Contracts," which shall read as follows:

"Industrial Division" shall mean the Industrial Pump Station and Raw Water Transmission System (as defined in the Industrial Division Customer

Contracts) and the Texas City Reservoir and Raw Water Conveyance System (as defined in the Industrial Division Customer Contracts), including the reservoir and water distribution system (and the lands and rights of way on which the same are situated) used in supplying water to industrial customers having plants in the Texas City industrial area and other physical properties acquired by Seller from Industrial Water Company, under that certain "GCWA Agreement" dated June 1, 1971, between Industrial Water Company and Galveston County Water Authority of Galveston County, Texas, together with all additions to, replacements in, and expansions and extensions of said facilities and physical properties heretofore or hereafter made or acquired by the Authority, all exclusive, however, of any physical properties which are located outside of Galveston County, Texas, or which are used exclusively for other than industrial water purposes, or which constitute Special Project Facilities (as defined in the Industrial Division Customer Contracts), or which are part of the Canal System (as defined in the Industrial Division Customer Contracts).

"Industrial Division Customer Contracts" shall mean those contracts providing for the sale of water for industrial purposes to the customers in the Industrial Division from time to time.

Section 2.2. Amendment to Section 5.3(c)(1)(A) of the Original Agreement. Section 5.3(c)(1)(A) of the Original Agreement is hereby amended and restated to read as follows:

(A) For the Water Plant, Operating Charges shall be allocated among all Customers based upon their respective Contract Quantities then in effect; provided, however, that the Board of Directors of the Authority shall adopt a revised cost allocation mechanism for Operating Charges for the Water Plant designed to incentivize water conservation prior to the adoption of its 2014-2015 budget. Upon adoption by the Board of Directors of the Authority, the parties agree that such cost allocation mechanism, as amended from time to time, shall govern the allocation of Operating Charges for the Water Plant under this Agreement.

Section 2.3. Amendment to Section 5.6 of the Original Agreement. Section 5.6 of the Original Agreement is amended to add the following language following the last sentence of the existing text of Section 5.6:

Nothing in this Section, however, shall be construed as preventing the Purchaser, in its sole discretion from making any payment due to the Authority from sources other than revenues and income of the Purchaser's water supply system. During the term of this Agreement, so long as the Authority has potable water available from the Water Plant to supply purchaser in amounts sufficient to meet Purchaser's needs, Purchaser shall not obtain potable water from a source other than the authority except (i) from facilities owned by the Purchaser or contracted for on the date hereof, (ii) from groundwater sources now or hereafter available to the Purchaser, (iii) as may otherwise be permitted by this Agreement, or (iv) with the consent of the Authority.

Section 2.4. Amendment adding Section 10.5 to the Original Agreement. The Original Agreement is hereby amended by the adding Section 10.5 to read as follows:

Section 10.5. Conservation of Water. It is the intent of the parties to this Agreement to provide to the maximum extent practicable for the conservation of water, and Purchaser agrees that it is a condition of this Agreement that it shall reasonably maintain and operate its facilities in a manner that will promote beneficial use, and prevent unnecessary waste, of water. The Authority, in accordance with applicable law or regulation, may from time to time adopt reasonable rules and regulations relating to water conservation and drought management for water supplied by the Authority to Purchaser and other customers of the Authority. Purchaser shall adopt and implement a water conservation and drought contingency plan, as required by applicable law, which may be reviewed by the Authority. If required by applicable law or regulation Purchaser agrees that, in the event Purchaser furnishes water or water services to a third party that in turn will furnish the water or provide water services to the ultimate consumer, the requirements relative to water conservation shall be met through contractual agreements between Purchaser and the third party providing for the establishment and implementation of a water conservation and drought contingency plan in compliance with such applicable law or regulation.

Section 2.5. Amendment to Section 12.1. Section 12.1 of the Original Agreement shall be amended and restated to read as follows:

Section 12.1. Term. This Agreement shall remain in force and effect to and including December 31, 2027, and thereafter until payments in full of the principal, premium, if any and interest on all Mainland Project Bonds and all related fees to be paid under any bond resolution or indenture securing the same.

ARTICLE III.

GENERAL

Section 3.1. Amended and Restated Industrial Division Customer Contract; Consent to the Issuance of Seller's Revenue Bonds.

(a) Purchaser recognizes that the potable water supplied by the Mainland Project to Purchaser under the Mainland Projects Contract is supplied by means of the Authority's Industrial Division, which supplies raw water to the Mainland Division. Purchaser is obligated to comply with certain provisions of the Industrial Division Customer Contract, including the absolute and unconditional obligation to make the payments specified in Article 6 of the Industrial Division Customer Contract, which are designated as Industrial Division Payments and Raw Water Charges in the Original Agreement, pursuant to Article 5 of the Original Agreement. Purchaser hereby acknowledges and agrees that it familiar with the terms and provisions of the Industrial Division Customer Contract, a current form of which is attached hereto as Exhibit A.

(b) Purchaser hereby consents to the issuance of Seller's Revenue Bonds, as such term is defined in the Industrial Division Customer Contract. Purchaser hereby agrees to furnish

the Authority with such financial information, data, projections and related information as may be reasonably required by the Authority in connection with the sale of the Seller's Revenue Bonds in order to comply with all applicable laws, rules and regulations, including the approval of Seller's Revenue Bonds by the Attorney General of the State of Texas. Following the issuance of a series of Seller's Revenue Bonds, the Authority shall furnish the Purchaser with a maturity schedule showing the annual Industrial Division Payments associated with such Seller's Revenue Bonds estimated to be required to pay the principal of and the interest on the Seller's Revenue Bonds when and as the same shall become due and payable (including any sinking fund payments to be made in respect the Seller's Revenue Bonds).

Section 3.2. Original Agreement Remains in Effect. The Original Agreement shall remain in full force and effect as amended and supplemented by this Amendment, and is hereby ratified and approved. To the extent of a conflict between this Amendment and the Original Agreement, this Amendment shall prevail.

Section 3.3. Governing Law. This Amendment shall be governed by and construed in accordance with the laws of the State of Texas.

Section 3.4. Severability. If any provision of this Amendment shall be invalid or unenforceable, the validity and enforceability of the remaining provisions hereof shall not in any way be affected or impaired.

Section 3.5. Counterparts. This Amendment may be signed in multiple counterparts, each of which when so executed shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

[Execution Page to Follow]

EXECUTED in multiple counterparts, each of which shall be deemed to be an original.

CITY OF LA MARQUE, TEXAS

By: Bobby Hocking

Bobby Hocking, Mayor

APPROVED AS TO FORM:

By: Ellis J. Ortega

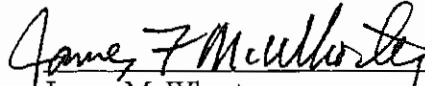
Ellis J. Ortega, City Attorney

ATTEST:

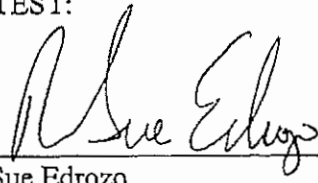
By: Robin Eldridge

Robin Eldridge, City Clerk

GULF COAST WATER AUTHORITY


James McWhorter
President

ATTEST:


R. Sue Edrozo
Secretary-Treasurer



CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS
COUNTY OF GALVESTON

§
§
§

We, the undersigned officers of the City Council of the City of La Marque, Texas hereby certify as follows:

1. The City Council of the City of La Marque, Texas, convened in regular meeting on the 22nd day of June, 1968, at 1109 B Bayou, La Marque, Texas, within said City, and the roll was called of the duly constituted officers and members of said City Council, to-wit:

Pete Rygaard
Lloyd Criss
Danny Ray Phillips
Sonny Manuel
James Osteen
Deanie Barrett

Mayor
Council Member
Council Member
Council Member
Council Member
City Clerk

and all of said persons were present, except the following absentee: Danny Ray Phillips, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

RESOLUTION AUTHORIZING
AMENDMENT TO MAINLAND WATER PROJECT CUSTOMER CONTRACT
WITH GULF COAST WATER AUTHORITY

was duly introduced for the consideration of said City Council and read in full. It was then duly moved and seconded that said Resolution be adopted; and, after due discussion, said motion, carrying with it the adoption of said Resolution, prevailed and carried unanimously.

2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that said Resolution has been duly recorded in said Council's minutes of said meeting; that the persons named in the above and foregoing paragraph were the duly chosen, qualified, and acting officers and members of said Council as indicated therein; that each of the officers and members of said Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that said Resolution would be introduced and considered for adoption at said meeting, and each of said officers and members consented, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law; and that public notice of the hour, date, place, and subject of said meeting was given as required by Chapter 551 of the Texas Government Code, as amended.

HERE SIGNED AND SEALED the 22nd day of June, 1998.

Dennis Bonetti
WHEREAS City Clerk

[Signature]
Mayor

(SEAL):
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WHEREAS

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CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS

§

COUNTY OF GALVESTON

§

§

I, the undersigned officer of the Board of Directors of Gulf Coast Water Authority, hereby certify as follows:

1. The Board of Directors of Gulf Coast Water Authority convened in regular meeting on the 18th day of June, 1998, and the roll was called of the duly constituted officers and members of said Board, to-wit:

W. W. Latimer	President
James E. Yarbrough	Vice President
John W. Knust	Secretary-Treasurer
Carlton A. Goffy	Assistant Secretary-Treasurer
John P. Klass, Jr.	Director
Joseph C. Trahan	Director
Robert C. Williams	Director

and all of said persons were present, except the following absentee(s): Robert C. Williams, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

RESOLUTION 98-014

AUTHORIZING EXECUTION AND DELIVERY OF MAINLAND WATER PROJECT CUSTOMER CONTRACTS (SOUTH PROJECT) BETWEEN GULF COAST WATER AUTHORITY AND GALVESTON COUNTY MUNICIPALITY UTILITY DISTRICT NO. 12, THE CITY OF HITCHCOCK, GALVESTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 6, THE CITY OF LA MARQUE, GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 8 AND THE CITY OF TEXAS CITY, AND CONTAINING OTHER MATTERS RELATING THERE TO

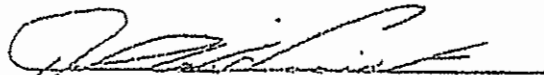
was duly introduced for the consideration of said Board and read in full. It was then duly moved and seconded that said Resolution be adopted; and, after due discussion, said motion, carrying with it the adoption of said Resolution, prevailed and carried unanimously.

2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that said Resolution has been duly recorded in said Board's minutes of said meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of said Board as indicated therein; that each of the officers and members of said Board was duly and

sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that said Resolution would be introduced and considered for adoption at said meeting, and each of said officers and members consented, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law, and that public notice of the hour, date, place, and subject of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended and Texas Water Code, Section 49.063.

SIGNED AND SEALED the 12th day of June, 1998.




Secretary-Treasurer

12/10/98 11:00 AM 12/10/98 11:00 AM 12/10/98 11:00 AM

-3-

RESOLUTION NUMBER 844

A RESOLUTION AUTHORIZING AMENDMENT TO MAINLAND WATER PROJECT
CUSTOMER CONTRACT WITH GULF COAST WATER AUTHORITY

WHEREAS, the City of La Marque, Texas (the "City") was heretofore duly created under the laws of the State of Texas; and

WHEREAS, the City is located in Galveston County, Texas and needs a reliable supply of potable surface water; and

WHEREAS, the City and the Authority entered into a Mainland Water Project Customer Contract (the "Original Agreement"), dated August 7, 1981.

WHEREAS, through its Mainland System (the "Mainland System"), Gulf Coast Water Authority (the "Authority") supplies potable water to various customers located in Galveston County, Texas, including the City, pursuant to the terms of Mainland Water Project Customer Contracts between the Authority and the each such customer; and

WHEREAS, the City and certain other entities which currently purchase potable water from the Authority have requested, and the Authority has agreed, to issue a series of contract water revenue bonds for the purpose of financing the construction, and equipping of an expansion of the capacity of the Authority's Thomas S. Mackey Water Treatment Plant and related distribution facilities in order to produce and provide through the Mainland System potable water to such entities (the "South Project Customers"); and

WHEREAS, the City Council of the City (the "Council") has determined that it is in the best interest of the City to enter into an Amendment to the Original Agreement, in form as presented to the Council at this meeting, pursuant to the terms of which contract the Council will agree to pay certain charges related to such indebtedness and to purchase potable water from the Authority; and

WHEREAS, the Council has further determined that it is in the best interest of the City to enter into an Amendment to the Original Agreement, in form as presented to the Council at this meeting, amending the Original Agreement, to provide that the South Project Customers will share in the operating and maintenance cost of certain facilities to be contributed by the City of Galveston to the Authority's Mainland Division, and for certain other purposes.

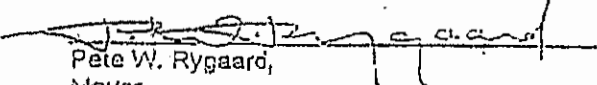
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That the City Council of the City (the "Council") hereby approves the Amendment to Mainland Water Project Customer Contract with the Authority substantially in the form as presented to the Council for its review, attached hereto as Exhibit A.

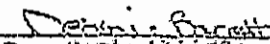
Resolution Number 844
Page 2

Section 1. That the Council hereby authorizes the Mayor, and Council Member, and the City Clerk of the City to execute and deliver such Amendment to Mainland Water Project Customer Contract (South Project) and such Amendment to Mainland Water Project Customer Contract with such additions, deletions and other changes to such documents as such officers shall approve, such approval to be conclusively evidenced by their execution and delivery thereof.

PASSED AND APPROVED this the 22nd day of June, 1998.


Pete W. Rygaard,
Mayor

ATTEST:


Dennis Barrett,
City Clerk

skw



CITY COUNCIL AGENDA FORM

Meeting Date: September 28, 2015

Agenda item: 10a

Prepared by: Gerald Grimm

Reviewed by: Carol Buttler

Department: Fire Department

AGENDA ITEM DESCRIPTION: Discussion/possible action authorizing renewal of bid award for Fire Apparatus Maintenance and Repair Services to Siddons-Martin Emergency Group for one (1) year effective October 16, 2015 through October 15, 2016.

☒ X

Attachments for reference

1. Executed Renewal Agreement 09-16-2015 with rate and charges schedule
2. Minutes of 10-14-2013 Council meeting awarding initial bid for one (1) year with two (2) additional one (1) year renewal options
3. Initial bid award letter 10-15-2013

Staff Briefing:

- Vendor executed renewal agreement with continuation of {existing rates and charges} for duration of renewal period
- Siddons-Martin Emergency Group continues to provide exceptional service, emergency repairs, after hours, weekends, holidays, and on-site repairs when necessary
- Original request for bids issued 08-30-2013
- Vendor is local specializing in fire apparatus repair and maintenance services
- Siddons-Martin Emergency Group is a South Western US Regional Corporation
- Renewal Agreement sent to City Attorney for review
- Renewal Agreement sent to Finance for review

History:

- Original bid awarded by Council 10-14-2013 for one (1) year
- Original bid award included two (2) one (1) year renewal options with a rate increase provision after the initial award
- City Council awarded a one (1) year renewal of contract 10-13-2014 with one additional one (1) year renewal option available.

Target Implementation: October 16, 2015

Significant Action Dates:

October 14, 2013 – Current Bid Award Authorized by Council

October 13, 2014 - Council authorized one (1) year renewal of contract



CITY COUNCIL AGENDA FORM

Action:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Bid Award 10-16-2015 - 10-15-2016 | |

☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Cost Details:	
Budgeted	\$88,000.00
Actual Bid	\$4,995.50
Estimated Expenditure	\$75,000.00
Acct. Name(s)	Repair & Maintenance Motor Vehicles
Line Items #	01-3030-06-00
Other Funding	NA

Staff's Recommendation: "Motion to authorize renewal of bid award for Fire Apparatus Maintenance and Repair Services to Siddons-Martin Emergency Group for one (1) year effective October 16, 2015 through October 15, 2016.

Fiscal Impact: \$75,000.00

CITY OF LA MARQUE, TX

✦ GATEWAY TO THE GULF ✦



September 16, 2015

Mr. Troy Harrison
Vice President, Service
Siddons Martin Emergency Group
14233 Interdrive West
Houston, Texas 77032

Re: Renewal of Bid Award for Fire Apparatus Preventative Maintenance and Repair Services

Dear Messrs:

This document will serve to provide official notice to Siddons Martin Emergency Group, that the City of La Marque is desirous to exercise the option of {renewal} for an additional one (1) year period as provided for in the original bid award dated October 14, 2013.

The contract for services described in the bid document was awarded in the amounts delineated in Attachment A (enclosed) with additional exhibits (enclosed) for ancillary services as it appeared in the response submitted by your firm. The renewal period will become effective October 16, 2015, through October 15, 2016, and shall be based on the same rates as the initial contract.

The contract for Fire Apparatus Preventative Maintenance and Repair Services shall be based on the following specific charges:

Hourly Rate for General Repairs: \$105.50
Hourly Rate & Charges for Weekday Call Out: \$109.50
Hourly Rate & Charges for Weeknight Call Out: \$109.50
Hourly Rate & Charges for Weekend Call Out: \$109.50
Hourly Rate & Charges for Holiday Call Out: \$109.50
Travel Rate: \$75.00 per Travel Hour
Parts and Materials Contractor's Cost Plus Percentage Markup: Cost x 1.67%
Preventative Maintenance (in shop) \$1,295.00 (additional charge of \$500.00 for synthetic transmission fluid when required)
Annual Foam Maintenance: \$200.00
Annual Generator System Maintenance: \$200.00
Annual Air System Maintenance: \$225.00

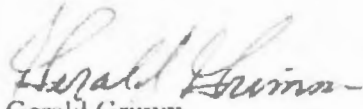


Annual Pump Testing: \$525.00

The La Marque Fire Department looks forward to a continued relationship with Siddons Martin. It is requested that you indicate your acceptance of the renewal and attendant rates by signature below and return the original by email attachment.

Should you have any questions regarding this notice and/or require additional clarification, please advise without delay.

Respectfully submitted,


Gerald Grimm
Fire Chief
409.938.9261
g.grimm@ci.la-marque.tx.us

Cc: Todd Zacherl, Manager
Siddons Martin
4903 FM 1765
La Marque, Texas 77568

Encl

Renewal of contract as described above is acknowledged and accepted this 17th day
of SEPTEMBER, 2015, by:



(Signature)

Troy D. Harrison

(Printed Name)

VICE PRESIDENT - SERVICE

(Title)

Siddons Martin Emergency Group



1111 Bayou
La Marque, Texas 77568
409.938 9202

c. Discussion/possible action authorizing O'Reilly Auto Parts as the City's repair & Service Parts Supplier under the Buy Board Contract for all City Vehicles & Miscellaneous Supplies in the amount of \$32,750.00.

** Councilmember Trube made a motion to authorize O'Reilly Auto Parts as the cities repair and Service Parts supplier under the Buy Board Contract for all City Vehicles & Miscellaneous supplies in the amount of \$32,750.00.

** Councilmember Brown seconded the motion. Motion carried unanimously.

Osteen asked about page 165. stated that it doesn't explain what it is and specify which department.

d. Discussion/possible action regarding the recommendation of LJA Engineering, Inc., to award the Construction of 36" Sanitary Sewer Improvements (Project No. E019-094B) to IPR Central, LLC in the amount of \$507,779.50.

** Councilmember Trube made a motion to approve the recommendation of LJA Engineering, Inc., to award the construction of a 36" Sanitary Sewer Improvements Project to IPR Central LLC.

** Councilmember Brown seconded the motion. Motion carried unanimously.

e. Discussion/possible action authorizing John A. Walker, Inc., under the TIPS/TAPS contract to repair hail damaged roofs on City owned buildings in the amount of \$138,584.00.

Councilmember Trube made a motion authorizing John A. Walker, Inc., to repair the hail damaged roofs in various city owned buildings.

Mayor Hocking seconded the motion.

Councilmember Osteen referred to page 207, and asked if this would be double-dipping. He was told that this was due to hail damage, that occurred in April of this year, and not related to the hurricane. Only the damage that was done by the hail will be repaired. This will be clarified.

Mayor Hocking made an amendment to the motion to include only repairing of the roofs damaged by the hail storm. Councilmember Bell seconded the motion. Motion carried unanimously.

f. Discussion/possible action regarding the award of bid for Fire Apparatus Maintenance and Repair Services to Siddons-Martin Emergency Group for Preventive Maintenance and Repair Services for one (1) year from date of award with two (2) additional one (1) year renewal options

** Councilmember Bell made a motion to approve the award of the bid for Fire Apparatus Maintenance & Repair Services to Siddons-Martin Emergency Group for preventative maintenance and repair services

** Councilmember Brown seconded the motion

Councilmember Osteen stated that he was happy about a three year contract.

Chief Grimm stated that they were looking for a fixed rate over a period of three years, and this is a good rate. Siddons-Martin is a local business in La Marque.

Councilmember Trube asked if this would be in conflict of interest as the fire employees do make some repairs. She was told that each person that engages in these type of repairs have signed a conflict of interest statement. It was also determined that this was routine type of operation as a firefighter.

Motion carried unanimously.

g. Discussion/possible action regarding the award of contract for Emergency Medical Service Billing and Collections to Intermedix Technologies, Inc. dba A.D.P.I.

This item was pulled from the agenda due to a posting error.

h. Discussion/possible action cancelling the second Regular City Council Meetings of November 25, 2013 and December 23, 2013 due to Thanksgiving and Christmas Holidays.

** Councilmember Bell made a motion to cancel the second regular City Council meetings for the month of November and also the month of December

CITY OF LA MARQUE, TX

✦ GATEWAY TO THE GULF ✦



October 15, 2013

Mr. Troy Harrison
Vice President, Service
Siddons Martin Emergency Group
14233 Interdrive West
Houston, Texas 77032

Re: Award of Bid for Fire Apparatus Preventative Maintenance and Repair Services

Dear Messrs:

This document will serve to provide official notice to Siddons Martin Emergency Group, that on October 14, 2013, the City Council of the City of La Marque awarded a contract for one (1) year effective October 15, 2013 through October 14, 2014, with an option to renew for two (2) additional one (1) year periods to Siddons Martin Emergency Group for Fire Apparatus Preventative Maintenance and Repair Services.

The contract for services described in the bid document was awarded in the amounts delineated in Attachment A (enclosed) with additional exhibits (enclosed) for ancillary services as it appeared in the response submitted by your firm.

The contract for Fire Apparatus Preventative Maintenance and Repair Services shall be based on the following specific charges:

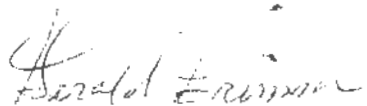
Hourly Rate for General Repairs: \$105.50
Hourly Rate & Charges for Weekday Call Out: \$109.50
Hourly Rate & Charges for Weeknight Call Out: \$109.50
Hourly Rate & Charges for Weekend Call Out: \$109.50
Hourly Rate & Charges for Holiday Call Out: \$109.50
Travel Rate: \$75.00 per Travel Hour
Parts and Materials Contractor's Cost Plus Percentage Markup: Cost x 1.67%
Preventative Maintenance (in shop): \$1,295.00 (additional charge of \$500.00 for synthetic transmission fluid when required)
Annual Foam Maintenance: \$200.00
Annual Generator System Maintenance: \$200.00
Annual Air System Maintenance: \$225.00
Annual Pump Testing: \$525.00



The La Marque Fire Department looks forward to a continued relationship with Siddons Martin.

Should you have any questions regarding this notice and/or require additional clarification, please advise without delay.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gerald Grimm".

Gerald Grimm

Fire Chief

409.938.9261

g.grimm@ci.la-marque.tx.us

Cc: Robin Eldridge, City Clerk

Captains Jose Gonzalez, Alfred Decker, and Jason Shafer

Phyllis Booker, Administrative Assistant

Todd Zacherl, Manager

Siddons Martin

4903 FM 1765

La Marque, Texas 77568



CITY OF LA MARQUE INTER-DEPARTMENTAL COMMUNICATION

To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other

TO: Honorable Mayor Hocking and City Councilmembers
FROM: September 28, 2015
SUBJECT: City Manager Report- August 2015 Activity

a. **Police**

- **Staffing levels:**

The La Marque Police Department is at full staff for sworn peace officer personnel. There are four police officers currently in training.

The La Marque Police Department's Telecommunications section has three vacancies. We have one new Telecommunicator in training. The City has posted the openings and is accepting applications for the positions.

- **Training:**

Nayelli Aboytes attended **Basic Telecommunicator** training.

- **Introduction of New Employees:**

Officer Matthew Cypert

Officer Michael Ramsey

Officer Kenneth Hernandez

a. **Fire**

- **Personnel:**

LMFD currently has one (1) vacancy due to the separation of Paul Hunter. One (1) Intern has finalized the requisite requirements to become certified by both the State Department of Health Services as an EMT and, the Texas Commission on Fire Protection as a Professional Fire Fighter. Two (2) other Interns are in the process of testing for state certification.

- **Operations:**

All apparatus are currently operational with the exception of Engine One which sustained significant damage resultant from a single vehicle accident 09-04-2015. LMFD Fire Apparatus and Medical Units continue to experience an exceptionally high rate of mechanical failures and required unscheduled maintenance and/or service due in large part to aging of our fleet, particularly to our medical unit.

- **Training:**
LMFD currently has one (1) Fire Fighter enrolled in an EMT-Paramedic licensure program at Alvin Community College as a condition of employment. Completion is expected in six (6) to nine (9) months.
- **Overtime Utilization:**
Overtime is required to maintain staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and ongoing vacancies until our “interns” are fully certified and capable of being deployed to operational assignments. Escalating “overtime” is a direct result of leave scheduling and existing personnel vacancies not yet filled with fully certified personnel.
FY2015 YTD: \$138,264.52
September MTD: \$ 13,843.31
- **Other:**
Statistical information:
Average Response Times: 5:16
Engine Company Responses for Service:
MTD: 56
YTD: 1,148
Medic Responses for Service:
MTD: 80
YTD: 1,897
Mutual Aid Given and Received:
MTD Given: 9
YTD Given: 105
MTD received: 16
YTD received: 376
Detailed statistical information enclosed

b. Library

- **See report attached.**

c. Public Services

- **Public Works Administrative Assistant** – For the month of August, compared to last year, there was an increase in calls pertaining to water leaks, sewer stops, low pressure, Billing department, Wednesday pick-up, pot holes, drainage/ditches, culverts, street light outages, Director, Inspections, Animal Control, LM’s, customers at the window and recycling. There was a decrease in calls pertaining to dress-ups, blue cart/trash pick-up, bulk pick up, Co-Compliance, driveway repair, mowing, City Clerk, community service and miscellaneous calls.
- **Parks** – For the month of August, compared to last year there was an overall increase in hours in park maintenance with a decrease in hours at Highland Bayou and Mahan Parks; and in general maintenance there was an increase in hours at City Hall, Library/Feigle Park, Police Department, LM Cemetery, Kirsten esplanade and bus stops; with a decrease in hours at the La Marque sign, Lake/Grebb/Charity and Aid & Guidance. There were no pavilion rentals for the month.

- **Right-of-Way Maintenance** – For the month of August, compared to last year there was an increase in tree trimming, traffic sign repair and checking of drains and ditches. There was a decrease in culverts set, potholes filled, driveway repairs, mowing, weed-eating and dress-ups.
- **Utility 22 - Water & Sewer Maintenance** – For the month of August, compared to last year there was an increase in residential and commercial water taps, low pressure on the city side, meter lids replaced, sewer stops, residential sewer taps and feet of sewer main replaced. There was a decrease in water leaks, sewer lines repaired, locates and feet of water mains installed.
- **Utility 24 – Water & Waste Water** – For the month of August, at the Treatment Plant data is comparative to the same as last year; with the exception of an increase in rain fall, flow total, surface water, chemicals used, Lift Station pump hours, man hours at well sites and dead ends flushed; a decrease in well water, chemicals used @ wells & lift stations and fire hydrants weed-eated.
- **Utility 24 – Water & Waste Water Maintenance** – For the month of August, there were overall decreases in preventative maintenance and correct maintenance.
- **Overtime Hours:**
Public Services (Parks, Right-of-Way Maintenance & Service Center) – overtime hours for being on-call; carrying the on-call telephone
- d. **Department 22** –overtime hours for on call maintenance worker and operator who worked sewer stops and water leaks after hours and also for being on-call; carrying the on-call telephone
- e. **Department 24** – overtime hours for weekend Plant operations duties

POLICE/OEM

City of La Marque
Monthly and Year
To Date

Police Department
Month: August
Year: 2015

	CURRENT MONTH (Aug15)	CURRENT MO. PREV. YR. (Aug14)	PREV. MONTH (July15)	YR. TO DATE 2015	PREV. YR. TO DATE 2014
<u>PART I CRIMES:</u>					
Homicide	0	0	0	2	0
Rape	1	0	1	10	1
Robbery	1	0	1	15	14
Assault (*includes simple)	58	30	58	419	314
Burglary	13	25	9	108	135
Theft	46	66	53	362	517
M.V. Theft	7	3	7	33	37
<u>PART II CRIMES:</u>	197	240	221	1,691	1,968
<u>CALLS FOR SERVICE:</u>	1,804	1,941	1,718	14,056	15,054
<u>ACCIDENTS:</u>	35	22	29	247	211
Injuries	11	6	4	68	63
Non-injury	24	16	25	179	148
Fatalities	0	0	0	1	1
Alcohol Related	0	0	0	4	4
<u>ADULT ARRESTS:</u>	178	186	151	1,277	1,545
<u>JUVENILE DETENTIONS:</u>	0	0	1	2	18
<u>TRAFFIC STOPS:</u>	204	510	204	3,864	2,976
Citations	117	316	117	1,727	2,133
Violations	153	407	153	2,217	2,744
Warnings	20	177	20	250	268
<u>DISTURBANCES:</u>	87	93	97	857	835

This month, the Police Department arrested **56** people on municipal warrants, serving **114** warrants.

To date, the Police Department has arrested **346** people on municipal warrants, serving **793** warrants.



**2015 LA MARQUE POLICE DEPT.
CRIME STATS**

	2011				2012				2013				2014				2015							
	January - December				January - December				January - December				January - December				January - August							
	OFF	% +/-	CL	% CL	OFF	% +/-	CL	% CL	OFF	% +/-	CL	% CL	OFF	% +/-	CL	% CL	Offense 2014	Offense 2015	% +/-	Clearance 2014	Clearance 2015	% CL 2014	% CL 2015	
Murder	2	-33%	2	100%	1	-50%	1	100%	1	-50%	1	100%	0	-100%	0	100%	0	2	200%	0	0	0%	0%	
Rape	5	-17%	2	40%	14	280%	8	57%	5	280%	5	100%	6	20%	1	17%	1	10	900%	1	5	100%	50%	
Robbery	28	-18%	12	43%	23	-18%	11	48%	26	-18%	9	35%	24	-8%	7	29%	14	15	7%	6	4	43%	27%	
Aggravated Assault	29	-26%	18	62%	32	10%	31	97%	41	10%	26	63%	46	10%	40	87%	40	38	-5%	27	16	68%	42%	
La Marque Violent Crime Total	64	-22%	34	53%	70	10%	51	73%	73	10%	41	56%	76	3%	48	63%	55	65	18%	34	25	62%	38%	
Texas Violent Crime Total	104,961	-7%	59,827	57%	106,262	1%	47,818	45%	105,713	-5%	47,571	45%	*	*	*	*	*	*	*	*	*	*	*	
Burglary	203	0%	16	8%	193	-6%	17	9%	162	-6%	23	14%	207	29%	34	16%	135	108	-20%	20	10	15%	9%	
Theft	443	-7%	97	22%	477	7%	202	42%	747	7%	313	42%	720	-4%	428	59%	517	362	-30%	321	136	62%	38%	
Motor Vehicle Theft	33	18%	8	24%	43	30%	15	35%	51	30%	11	22%	45	-2%	23	51%	37	33	-11%	10	7	27%	21%	
Arson	2	-50%	1	50%	9	900%	0	0%	5	900%	0	0%	1	100%	1	100%	0	0	0%	0	0	0%	0%	
La Marque Property Crime Total	681	-4%	122	18%	722	5%	234	32%	965	5%	347	36%	973	2%	486	50%	689	503	-27%	351	153	51%	30%	
Texas Property Crime Total	892,419	-6%	142,787	16	875,320	2%	140,051	16	860,627	-2%	146,307	17	*	*	*	*	*	*	*	*	*	*	*	
	RATE		% +/-		RATE		% +/-		RATE		% +/-		RATE		% +/-		RATE				% +/-			
La Marque Violent Crime Rate	441		-26%		482		9%		503		-5%		624		3%		448				18%			
Texas Violent Crime Rate	409		-9%		408		0%		400		-2%		*		*		*				*			
La Marque Property Crime Rate	4,894		-5%		4,976		5%		6,651		31%		6,706		2%		3,467				-27%			
Texas Property Crime Rate	3,476		-8%		3,359		-3%		3,254		-3%		*		*		*				*			
Calls For Service	22,549				24,036				24,371				22,456				14,056							
Population Estimate	14,509				14,509				14,509				14,509				14,509							
Officers per 1,000 pop.	TX = 2.1 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9				TX = 2.2 LM = 1.9							
DWI	69				63				42				56				44							
Traffic Citations	2,874				3,237				3,514				3,598				1,727							
Drug Arrests	198				189				183				253				139							

*Data unavailable

FIRE/EMS

NET COLLECTIONS

YEAR	2014			2015		
MONTH	10	11	12	1	2	3
	\$32,179.26	\$37,755.36	\$30,339.68	\$33,972.35	\$28,582.71	\$24,240.29

YEAR						
MONTH	4	5	6	7	8	9
	\$37,343.42	\$34,735.41	\$34,478.36	\$21,466.29	\$4,647.27	

YTD TOTAL: \$319,740.40

YTD FEES PAID TO INTERMEDIX-----COLLECTION RATE

DATE	PAYMENT
10/2/2014	\$2,173.54
11/2/2014	\$3,024.72
12/2/2014	\$1,441.23
1/2/2015	\$ 107.43
2/2/2015	\$1,555.41
3/2/2015	\$2,444.53
4/2/2015	\$1,594.92
5/2/2015	\$1,021.59
6/2/2015	\$1,341.19
7/2/2015	(\$1,583.21)
8/2/2015	\$ 346.26
9/2/2015	\$1,528.09

YTD TOTAL: \$14,995.70
AVERAGE PYMT: \$1,249.64

YTD Average: 24%

***Payments to Intermedix are calculated on collections during the previous month. The amount collected and fees paid to Intermedix may or may not reflect credits, refunds, or adjustments not yet processed and posted.**

YTD RESPONSES – TOTAL CURRENT CHARGES – BILLABLE ACCOUNTS

MONTH	YEAR	RESPONSES	NET CHARGES	BILLABLE
10	2014	138	\$118,325.04	128
11	2014	133	\$120,354.67	114
12	2014	108	\$ 99,934.17	100
01	2015	131	\$ 99,874.57	116
02	2015	124	\$ 89,864.81	110
03	2015	122	\$ 93,562.26	100
04	2015	136	\$108,744.16	126
05	2015	147	\$109,484.01	117
06	2015	142	\$140,798.78	125
07	2015	141	\$147,617.34	122
08	2015	139	\$176,345.11	123
YTD TOTALS:		1,461	\$1,304, 904.92	1,281

City of La Marque

Fire Department

Month: September 1st to September 15th
Year: 2015

	Current Month: 09/01/15 to 09/15/15	Current Month/ Previous Year: 09/01/14 to 09/15/14	Previous month: 08/01/15 to 08/31/15	Fiscal Year to Date: 2014-2015	Previous Year to Date: 2013-2014
Fires-	3	2	4	60	51
Overpressures/ Explosions-	0	0	0	2	1
Rescue and EMS-	82	86	166	1,854	1,581
Haz-Mat-	7	1	16	99	50
Good Intent-	7	12	12	170	145
False Alarm-	2	4	7	82	83
Mutual Aid Received from(FIRE)-Texas City-	0				
Mutual Aid Given to (FIRE)- Texas City-	0				
Mutual Aid Received from(EMS)- Texas City-	14				
Mutual Aid Given to(EMS)- Texas City-	2				
Mutual Aid Received from(FIRE)-Dickinson-	0				
Mutual Aid Given to(FIRE)- Dickinson-	0				
Mutual Aid Received from (EMS)-Dickinson-	1				
Mutual Aid Given to (EMS)-Dickinson-	0				
Mutual Aid Rec'd (FIRE)-Galv. Fire-	0				
Mutual Aid Rec'd (EMS)- Galv. Fire-	0				
Mutual Aid Given to (FIRE)-Galv. EMS	0				
Mutual Aid Given to (EMS)-Galv. EMS	6				
Mutual Aid Rec. from(FIRE)Hitchcock	0				
Mutual Aid Given to (EMS) – Hitchcock	1				
Mutual Aid Rec. (EMS) – Santa Fe	1				
Mutual Aid Given (EMS)-Santa Fe	0				
Mutual Aid Given to (EMS) – All Others	0				
Mutual Aid Given to (FIRE) – All Others	0				
Mutual Aid Received (EMS)- All Others-	0				
Mutual Aid Received from(Fire)- All Others-	0				

All others= Dickinson,Life Flight, PHI, Tiki Island, San Leon, Santa Fe, etc...

EMS CALL STATISTICS FY 2014-2015
La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH														
Disposition	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Encounters	128	101	106	131	124	122	136	147	142	141	139	75		
Transports	116	87	98	118	105	96	124	121	129	123	123	65		
Aeromedical	0	0	0	0	0	0	0	0	0	0	0	0		
Dead On Scene	5	1	3	1	5	5	0	1	2	3	1	1		
Refusals	7	12	5	11	14	21	12	25	11	15	14	9		
RESPONSE TIMES PER MONTH (minutes)														
Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Dispatch - Location	6	5	6	6	5	5	5	5	5	5	5	6		
Location - To Hospital	15	17	17	16	18	17	16	15	14	15	15	16		
To Hospital - At Hospital	12	11	10	11	11	11	12	12	12	11	11	12		
At Hospital - In Service	33	36	31	37	35	38	36	38	35	31	29	29		
Location - At Hospital	27	27	26	26	27	25	27	25	26	25	27	28		
Dispatch - At Hospital	34	32	32	32	32	31	33	31	31	31	32	34		
Dispatch - In Service	64	64	62	68	63	62	66	63	62	58	57	59		

CALL STATISTICS 2015
La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MHSE	1 0%	0 0%	1 1%	0 0%	0 0%	2 1%	0 0%	1 0%	0 0%				5 0%
UTMBHosp	26 22%	18 17%	21 22%	28 22%	24 19%	31 24%	24 20%	25 20%	15 23%				212 21%
HouMeStJon	1 0%	1 0%	0 0%	2 1%	3 2%	1 0%	0 0%	4 3%	0 0%				12 1%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
CLRH	9 7%	8 7%	4 4%	7 5%	1 0%	10 7%	6 5%	8 6%	7 10%				60 6%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

Mainlnd	79 68%	76 72%	67 72%	86 69%	88 72%	85 65%	88 73%	86 69%	43 66%				698 70%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
BayAreaMed	0 0%	2 1%	0 0%	1 0%	5 4%	0 0%	2 1%	0 0%	0 0%				10 1%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
TOTAL	116 100%	105 100%	93 100%	124 100%	121 100%	129 100%	120 100%	124 100%	65 100%				997 100%

PATIENT DISPOSITION BY MONTH													
Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	131	124	122	136	147	142	141	139	75				1157
Transports	118 90%	105 84%	96 78%	124 91%	121 82%	129 90%	123 87%	123 88%	65 86%				1004 86%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

Dead On Scene	1 0%	5 4%	5 4%	0 0%	1 0%	2 1%	3 2%	1 0%	1 1%				19 1%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Refusals	11 8%	14 11%	21 17%	12 8%	25 17%	11 7%	15 10%	14 10%	9 12%				132 11%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	41 31%	28 22%	31 25%	34 25%	36 24%	38 26%	41 29%	37 26%	17 22%				303 26%
1200-1759	45 34%	46 37%	42 34%	43 31%	50 34%	43 30%	48 34%	44 31%	28 37%				389 33%
1800-2359	24 18%	32 25%	26 21%	34 25%	32 21%	40 28%	39 27%	42 30%	15 20%				284 24%
0000-0559	20 15%	18 14%	23 18%	24 17%	29 19%	21 14%	13 9%	15 10%	15 20%				178 15%

PATIENT AGE BY MONTH													
Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				2 0%
1-8	4 3%	3 2%	2 1%	4 3%	1 0%	3 2%	0 0%	3 2%	0 0%				20 1%
9-12	2 1%	3 2%	1 0%	2 1%	1 0%	3 2%	0 0%	3 2%	1 1%				16 1%

13-17	1 0%	3 2%	1 0%	2 1%	3 2%	3 2%	1 0%	3 2%	3 4%				20 1%
18-25	13 9%	8 6%	12 9%	11 8%	9 6%	14 9%	10 7%	10 7%	5 6%				92 8%
26-50	31 23%	29 23%	36 29%	44 33%	51 34%	32 22%	50 35%	43 30%	21 28%				337 29%
51-75	53 40%	49 39%	45 37%	48 36%	54 36%	68 47%	62 43%	54 38%	28 38%				461 40%
76-100	27 20%	27 21%	23 19%	21 15%	26 17%	19 13%	18 12%	21 15%	15 20%				197 17%
>100	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	2 1%	0 0%				4 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Abd Pain	2 1%	6 4%	2 1%	4 2%	2 1%	2 1%	4 2%	4 2%	1 1%				27 2%
Allergic Rx	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	0 0%	1 0%	2 2%				6 0%
Animal Bite	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
Assault	0 0%	0 0%	1 0%	1 0%	2 1%	1 0%	1 0%	0 0%	2 2%				8 0%
Auto Ped	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	0 0%	0 0%				4 0%

Back Pain	1 0%	2 1%	1 0%	4 2%	3 2%	1 0%	5 3%	0 0%	0 0%				17 1%
Burns	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%				2 0%
CO Poison	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
CPR	2 1%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%				4 0%
Cardiac	12 9%	9 7%	13 10%	18 13%	16 10%	20 14%	13 9%	10 7%	7 9%				118 10%
Childbirth	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	1 1%				3 0%
Choking	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				2 0%
DOS	1 0%	2 1%	3 2%	0 0%	0 0%	2 1%	2 1%	0 0%	1 1%				11 0%
Diabetic	4 3%	9 7%	7 5%	4 2%	8 5%	3 2%	4 2%	1 0%	3 4%				43 3%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Electrocution	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
Eye Injury	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%				2 0%
Falls	7 5%	8 6%	9 7%	8 5%	18 12%	7 4%	6 4%	12 8%	5 6%				80 6%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

GSW/Stab	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%				2 0%
Headache	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	2 1%	1 0%	1 1%				7 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	6 4%	1 0%	1 1%				10 0%
Hemorrhage	0 0%	0 0%	2 1%	0 0%	2 1%	0 0%	2 1%	0 0%	0 0%				6 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MVA	15 11%	9 7%	6 4%	15 11%	9 6%	12 8%	11 7%	6 4%	5 6%				88 7%
Medical	26 19%	27 21%	19 15%	32 23%	30 20%	42 29%	37 26%	40 28%	22 29%				275 23%
Other	7 5%	6 4%	5 4%	2 1%	5 3%	4 2%	4 2%	2 1%	2 2%				37 3%
Overdose	3 2%	1 0%	2 1%	0 0%	3 2%	7 4%	3 2%	1 0%	3 4%				23 1%
Person Down	1 0%	0 0%	1 0%	0 0%	1 0%	1 0%	3 2%	1 0%	1 1%				9 0%
Psych	3 2%	0 0%	2 1%	0 0%	3 2%	0 0%	1 0%	2 1%	0 0%				11 0%
Respiratory	24 18%	16 12%	27 22%	25 18%	21 14%	7 4%	9 6%	18 12%	5 6%				152 13%
Seizures	8 6%	8 6%	13 10%	6 4%	5 3%	5 3%	10 7%	13 9%	4 5%				72 6%
Service Call	2 1%	0 0%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	0 0%				5 0%

Stroke	3 2%	2 1%	3 2%	3 2%	3 2%	5 3%	6 4%	2 1%	5 6%				32 2%
Trauma	3 2%	2 1%	1 0%	2 1%	2 1%	3 2%	4 2%	7 5%	2 2%				26 2%
Unconscious	3 2%	6 4%	5 4%	5 3%	11 7%	15 10%	6 4%	14 10%	2 2%				67 5%
Unknown	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%	0 0%				3 0%

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Dispatch - Location	6	5	5	5	5	5	5	5	6				5
Location - To Hospital	16	18	17	16	15	14	15	15	16				16
To Hospital - At Hospital	11	11	11	12	12	12	11	11	12				11
At Hospital - In Service	37	35	38	36	38	35	31	29	29				34
Location - At Hospital	26	27	25	27	25	26	25	27	28				26
Dispatch - At Hospital	32	32	31	33	31	31	31	32	34				32
Dispatch - In Service	68	63	62	66	63	62	58	57	59				62

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {09/01/2015} And {09/15/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
112 Fires in structure other than in a building	1	0.93%	\$0	0.00%
113 Cooking fire, confined to container	2	1.86%	\$0	0.00%
	3	2.80%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.93%	\$0	0.00%
321 EMS call, excluding vehicle accident with	74	69.15%	\$0	0.00%
322 Motor vehicle accident with injuries	4	3.73%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	2.80%	\$0	0.00%
	82	76.63%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	1.86%	\$0	0.00%
444 Power line down	4	3.73%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.93%	\$0	0.00%
	7	6.54%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	1	0.93%	\$0	0.00%
531 Smoke or odor removal	1	0.93%	\$0	0.00%
553 Public service	2	1.86%	\$0	0.00%
554 Assist invalid	2	1.86%	\$0	0.00%
	6	5.60%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	3	2.80%	\$0	0.00%
611 Dispatched & cancelled en route	3	2.80%	\$0	0.00%
653 Smoke from barbecue, tar kettle	1	0.93%	\$0	0.00%
	7	6.54%	\$0	0.00%
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	2	1.86%	\$0	0.00%
	2	1.86%	\$0	0.00%

Total Incident Count: 107

Total Est Loss:

\$0

La Marque Fire & Rescue

Unit Response Time Analysis

Alarm Date Between {09/01/2015} And {09/15/2015}

Response		Count	Percentage
Hrs	Mins		
	< 01	16	11.7 %
	01	9	6.6 %
	02	10	7.3 %
	03	21	15.4 %
	04	14	10.2 %
	05	17	12.5 %
	06	9	6.6 %
	07	15	11.0 %
	08	3	2.2 %
	09	8	5.8 %
	10	3	2.2 %
	12	5	3.6 %
	13	1	0.7 %
	16	2	1.4 %
	17	1	0.7 %
	21	1	0.7 %
	31	1	0.7 %

Overall Average Response Time: 00:05:16

LIBRARY DEPARTMENT

	MONTHLY TOTALS			YEAR TO DATE TOTALS		
Description	August FY 2014	August FY 2015	%Change 2014 vs 2015	August 2014 Previous Year	August 2015 This fiscal year	% Change 2014 vs 2015
DOOR COUNT OF PATRONS	2,168	3,010	39%	17,356	20,881	20%
CIRCULATION STATISTICS						
Print Materials	993	1,439	45%	13,341	9,680	-27%
Non-Print Materials	401	473	18%	4,911	3,517	-28%
Juvenile Transactions	380	851	124%	9,195	4,793	-48%
Materials Used In-house	322	722	124%	2,992	3,093	3%
PUBLIC SERVICES						
New Patrons Registered	68	62	-9%	658	488	-26%
Reference Questions Answered	209	393	88%	2,239	3,452	54%
Information Questions Answered	490	372	-24%	3,538	2,833	-20%
Computer Users	966	1,335	38%	7,633	9,254	21%
New Titles Added	183	110	-40%	1,042	793	-24%
PROGRAM ATTENDANCE						
Number of Adult Programs	6	8	33%	48	64	33%
Number of People Attending	3	5	67%	118	103	-13%
Number of Teen Programs	0	-	0%	0	-	
Number of Teens Attending	0	-	0%	0	-	
Number of Children Programs	3	12	32%	37	49	32%
Number of People Attending	27	223	726%	1,328	767	-42%
Volunteer Hours	34	5	-85%	494	256	-48%
RESOURCE SHARING						
Inter-Library Loan Requests	19	2	-89%	134	97	-28%

PUBLIC SERVICES

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT

Cyndi Efird

2015 / August	WK 1	WK 2	WK 3	WK 4	WK 5	WK 6	MONTH	Aug
	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
Calls / Customers								
Water Leaks	0	8	8	7	7	3	33	23
Sewer Stops	0	8	5	24	19	3	59	49
Leak at Meter	0	0	1	1	5	2	9	9
Low Pressure / No Water	0	3	2	8	1	2	16	6
Dress-Ups	0	0	0	0	1	0	1	2
Billing Department	0	16	21	11	24	7	79	73
Blue Cart / Trash Pick Up	0	6	5	2	4	0	17	41
Wednesday Pick Up	0	5	9	3	3	0	20	12
Bulk Pick Up	0	0	0	0	0	0	0	11
Co-Compliance	0	0	0	1	0	0	1	3
Pot Holes	0	1	1	0	0	0	2	1
Street Repair	0	0	0	1	0	0	1	1
Driveway Repair	0	0	0	0	0	0	0	1
Drainage / Ditches	0	0	1	2	6	1	10	0
Culverts	0	1	1	0	0	1	3	2
Mowers / Mowing	0	0	0	0	0	0	0	5
Street Signs	0	1	0	0	0	0	1	0
Traffic Lights	0	0	0	0	0	0	0	1
Street Light Outage	0	0	1	1	2	0	4	1
Street Light Request	0	0	0	0	0	0	0	0
Director	0	7	3	5	9	1	25	11
Assistant Director	0	0	0	0	0	0	0	3
PW/UT Dept Supervisors	0	5	12	8	10	1	36	39
City Manager	0	0	0	0	0	0	0	0
City Hall Admin Assist.	0	2	1	0	0	0	3	4
Human Resource	0	0	0	0	0	0	0	0

PUBLIC WORKS ADMINISTRATION
ACTIVITY REPORT
Cyndi Efird

2015 / August	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTH	Aug
	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
Calls / Customers								
City Clerk	0	0	0	1	0	0	1	3
Inspections	0	0	3	5	5	0	13	10
Animal Control	0	1	0	0	1	0	2	0
Mosquito Spray	0	0	0	0	1	0	1	1
Locates	0	1	0	1	0	0	2	3
LM's	0	0	3	0	0	0	3	0
Customer at Window	0	8	8	8	8	4	36	15
Recycling	0	1	1	1	2	0	5	2
Community Service	0	0	1	4	2	1	8	12
Gas Company	0	0	0	0	0	0	0	0
Miscellaneous Calls	0	11	12	17	16	3	59	68
Trash Collection	0	0	0	0	0	2	2	0
Totals							452	412

August 3rd - attended Budget meeting
 August 4th - attended Budget meeting
 August 5th - Walk thru for LM 10-15 Janitorial Supplies
 August 12th - bid opening for LM's
 August 20th - attended Harrassment Training
 August 25th - attended MyGov web-cam
 August 25th - attended Janitorial LM service contract

CITY OF LA MARQUE
PARKS DEPARTMENT MONTHLY REPORT
Murphy Smith

2015 /August

2015 /August	SCHEDULED WORK							COMPLETED WORK	
PARK MAINTENANCE	WK 1	WK 2	WK 3	WK 4	WK 5	WK 6	Month	2014	DESCRIPTION OF WORK
	1	2-8	9-15	16-22	23-29	30-31	Totals	TOTALS	
Bayou City Park	0	3	3	6	0	4	16	8	empty trash; mowed & weed-eated
Bird Sanctuary	0	3	3	6	0	0	12	3	mowed & weed-eated
Highland Bayou Park	0	3	10	6	9	4	32	61	clean restrooms; mowed & weed-eated
Jaycee Park	0	3	3	6	0	4	16	9	empty trash, mowed & weed-eated
Lagana Park	0	3	2	8	14	4	31	13	empty trash
Martin Luther King Jr. Park	0	3	4	6	0	4	17	9	empty trash; mowed & weed-eated
Mahan Park	0	3	8	3	9	0	23	59	clean restrooms; mowed & weed-eated
Westlawn Park	0	3	2	4	0	4	13	9	empty trash
GENERAL MAINTENANCE									DESCRIPTION OF WORK
City Hall	0	0	0	24	24	0	48	3	mowed & weed-eated
Library / Walter Feigle Park	0	0	0	0	14	0	14	7	mowed & weed-eated
Police Department	0	0	0	0	14	0	14	9	mowed & weed-eated
La Marque Cemetery	0	0	0	24	0	0	24	18	empty trash; mowed & weed-eated
La Marque Sign @ Hwy 3	0	0	0	0	0	0	0	51	mowed & weed-eated
Kirsten esplanade	0	0	12	0	0	0	12	1	mowed & weed-eated
Lake Rd. / Grebb / Charity	0	0	0	0	0	0	0	2	mowed & weed-eated
LM property / Aid & Guidance	0	0	0	0	0	0	0	4	mowed & weed-eated
Bus Stops	0	0	12	0	0	0	12	5	empty trash
WEEKEND DUTIES									DESCRIPTION OF WORK
Highland Bayou Park	0	0	0	0	0	0	0	0	Pavilion rental clean-up
Weekly Total Hours	0	0	0	0	84	24	108	271	
Comments:									

RIGHT-OF-WAY & ROAD MAINTENANCE DIVISION
ACTIVITY REPORT
Murphy Smith

2015 / August

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	August
	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
STREETS								
Utility Patch	0	0	0	0	0	0	0	0
Man Hours	0	0	0	0	0	0	0	0
Culverts-Linear Feet Set	0	0	42	0	0	0	42	150
Man Hours	0	0	32	0	0	0	32	56
Trimming Tree Limbs-Man Hours	0	0	0	0	24	0	24	0
Driveway Tie In-Man Hours	0	0	0	0	0	0	0	0
Traffic Sign Repair - Man Hours	0	0	16	32	24	8	80	16
Potholes Filled	0	0	0	0	0	0	0	117
Man Hours	0	0	0	0	0	0	0	16
Repaired Driveways	0	0	0	0	0	0	0	4
Man Hours	0	0	0	0	0	0	0	24
Grading Ditch - Linear Feet Cut	0	0	0	0	0	0	0	0
Man Hours	0	0	0	0	0	0	0	0
Mowing Man Hours	0	64	96	0	56	0	216	272
Sweeping - Man Hours	0	0	0	0	0	0	0	0
Grate Repair - Man Hours	0	0	0	0	0	0	0	8
Weed-eat - Man Hours	0	0	0	0	0	0	0	144
Dress-up - Man Hours	0	0	0	0	0	0	0	8
Check Drains & Ditches	0	0	0	32	24	44	100	20
Man Hours	0	0	0	0	0	0	36	24
Safety Meetings	0	0	0	0	0	0	0	2

SPECIAL PROJECTS

Picked up brush & debris - 100 man hours
Working @ "Mac McGaffey" Highland Bayou Park - 80 man hours

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

**2015/August
Utility 22**

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	Aug
	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
WATER								
Water leaks repaired	0	4	5	7	5	0	21	43
Residential Water Taps	0	0	0	0	1	0	1	0
Commercial Water Taps	0	1	0	0	0	0	1	0
Remote Read Meters Installed	0	0	0	0	0	0	0	0
Low Pressure City Side	0	0	0	0	3	1	4	0
Low Pressure Customer Side	0	0	0	0	0	0	0	0
Meter Boxes & Lids Replaced	0	0	0	0	1	0	1	0
Water Turned On/Off - Citizens	0	0	0	0	0	0	0	0
Rusty Water Inquires	0	0	0	0	0	0	0	0
Bad Taste/Smelly Water	0	0	0	0	0	0	0	0
Fire Hydrants								
Fire Hydrants Installed	0	0	0	0	0	0	0	0
Fire Hydrants Repaired	0	0	0	0	0	0	0	0
Fire Hydrants Serviced	0	0	0	0	0	0	0	0
SPECIAL PROJECTS								

WATER & SEWER MAINTENANCE DIVISION
ACTIVITY REPORT
Rodney Gamble

**2015 /August
Utility 22**

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	Aug
	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
SEWER								
Sewer Stoppages Resolved	0	16	13	26	21	5	81	51
Sewer Lines Repaired	0	0	0	0	0	0	0	2
Residential Sewer Taps	0	0	1	0	0	0	1	0
Commercial Sewer Taps	0	0	0	0	0	0	0	0
Clean-Out Tops Replaced	0	0	0	0	0	0	0	0
Clean-Outs Installed	0	0	0	0	0	0	0	0
Sewer Lines Installed	0	0	0	0	0	0	0	0
Manhole Repaired	0	0	0	0	0	0	0	0
Manhole Installed	0	0	0	0	0	0	0	0
Lines Locate, Water & Sewer	0	0	2	2	0	0	4	7
Miscellaneous								
Dress-Ups	0	0	0	0	0	0	0	1
Saw Cuts	0	0	0	0	0	0	0	0
Valves Replaced	0	0	0	0	0	0	0	0
Total Work Orders							114	104
Projects by LF								
Feet of Water Mains Installed (LF)	0	0	0	0	0	0	0	460
Sewer Lines Cleaned (LF)	0	0	0	0	0	0	0	0
Feet of Sewer Line T.V.'d (LF)	0	0	0	0	0	0	0	0
Feet of Sewer Main Replaced (LF)	0	0	0	6	0	0	6	0
Smoke Testing Done (LF)	0	0	0	0	0	0	0	0
Culverts Cleaned (LF)	0	0	0	0	0	0	0	0

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / August	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	Aug
Utility 24	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
WWTP								
Rain Fall	0	0	0.1	11.7	0.6	1.6	14	2.0
Flow Total MG/D	1.208	8.338	8.729	25.414	19.57	5.122	68.381	35.915
Lb. of CL2 used	75	545	635	1550	1270	330	4,405	2,710
Lb. of SO2 used	40	255	261	831	658	121	2,166	1,366
Plant Man Hours	2	44	84	84	84	18	316	316
Bio Solids Removed/Tons	0	22.72	17.13	0	0	0	39.85	0.00
Raw TSS Avg. mg/l							107.5	193.00
Raw BOD tes/Avg.							90.6	188.0
Raw Total Cu Avg.mg/l							0.0493	0.1
Raw NH3-3 Avg. mg/l							29.967	32.6000
Effluent CBOD test/Avg.							2.3	2.000
Effluent TSS Avg. mg/l							2.8	2.3
Effluent NH-3N Avg.mg/L							0.8	0.1
Effluent Total CU mg/L							0.0117	0.002
Entero. Avg. MPN/100 MI							12	2.3700
Route Wells & Lift Stations								
Distribution System-Total Surface Water MG/D	2.925	23.439	24.762	21.89	21.026	6.479	100.521	72.727
Total Well Water MGD	0	0.001	0	0	0.002	0	0.003	0.006
Lb. of CL2 used	3	9	6	0	0	5	23	91
Lb. of Ammonia Used	0	2	1	0	0	1	4	19
Total # of CL2 Residual Samples	11	77	77	77	77	22	341	341
Number of Water Bacteriology Samples	0	15	0	0	0	0	15	15

* Data unavailable for 2013; new test required by TCEQ started this year

WATER & WASTE WATER
ACTIVITY REPORT
Supervisor Jason Hubbell

2015 / August	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	Aug
Utility 24	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
Collection System - Total								
Lift Station Pump Hours	71.8	406.6	494.8	1044.5	888.8	205.9	3112.4	2157.800
Man Hours Wells Station	4.5	31.5	315	31.5	31.5	9	423	139.5
Safety Meetings	0	0	1	0	0	0	1	1
Dead ends Flushed	0	26	20	24	22	11	103	40
Fire Hydrants Weed-eated	0	0	10	15	14	9	48	132

CL2 = CHLORINE

MGD = MILLION GALLON DAY

SO2 = HYDROGEN SULFIDE

BOD = BIOCHEMICAL OXYGEN DEMAND

CU = COPPER

NH-3N = AMMONIA

MAINTENANCE DIVISION
ACTIVITY REPORT
Supervisor Jason Hubble

2015 / August	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	MONTHLY	August
Utility 24	1-Aug	8/2-8/8	8/9-8/15	8/16-8/22	8/23-8/29	8/30-8/31	TOTALS	2014
PREVENTATIVE MAINTENANCE								
Lift Pumps	0	3	2	0	2	0	7	29
Valves	0	0	0	0	0	0	0	24
Electric Motors	0	0	0	1	0	0	1	0
Electric Panels	0	0	0	1	1	0	2	43
Vent Fans	0	0	0	0	0	0	0	0
Blowers	0	0	0	0	0	0	0	4
Belts	0	0	3	0	0	0	3	27
Floats	0	4	4	0	3	0	11	64
Well Sites	0	1	1	0	0	0	2	4
Clean Up @ Well Sites	0	0	0	0	0	0	0	4
Troubleshoot Problems	0	3	0	4	1	0	8	72
CORRECTIVE MAINTENANCE								
Replaced Belts	0	0	0	0	0	0	0	0
Replaced Bearings	0	0	0	0	0	0	0	0
Replaced Motors	0	0	0	0	0	0	0	0
Replaced Seals	0	0	0	0	0	0	0	0
Replaced Pumps	0	0	0	0	0	0	0	0
Replace wear Parts	0	1	0	0	1	0	2	0
Replace Valves	0	0	0	0	0	0	0	0
Replace Floats	0	0	0	0	0	0	0	2
Replace Gauges	0	0	0	0	0	0	0	1
Replace Electrical Parts	0	5	2	1	0	0	8	13
Change Oil in Pumps	0	1	3	2	3	0	9	20
Clean Up Lift Stations	0	0	0	0	0	0	0	48
Total							53	355

SPECIAL PROJECTS

Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction
August 2015

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method											
	Incoming Field	Incoming Shelter	Adoptions	Died in Care	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Other	Quarantine Return	Rescued by Group	Redeemed by Citizen	Other-Duplicate Animal Record	Dead on Arrival
Bayou Vista	0	2	0	0	0	1	0	0	0	0	0	0	0	0
Clear Lake Shores	1	0	0	0	0	2	0	0	0	1	0	0	0	0
Dickinson	28	34	21	0	0	34	1	0	0	1	0	3	0	0
Hitchcock	12	20	8	0	0	13	0	0	1	1	1	1	0	0
Kemah	1	0	0	0	0	1	0	0	0	0	0	0	0	0
La Marque	27	26	22	0	0	30	2	0	0	3	2	1	0	0
Santa Fe	8	17	11	0	0	17	0	1	0	3	1	0	0	1
Texas City	125	80	81	0	0	111	3	1	0	1	14	13	0	0
Tiki Island	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	65	24	29	3	0	45	2	0	1	1	5	11	0	0
Totals	269	203	172	3	0	254	8	2	2	11	23	29	0	1

Calls/Reasons For Calls

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Barking Nuisance	Contained by Citizen or Trap	Dog Attack-Animals	Improper Tether	Other	Owner Surrender	Sick or Injured	Stray	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist	Bite Reports
Bayou Vista	0	0:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clear Lake Shores	2	:39	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Dickinson	48	:51	1	0	13	1	0	4	0	2	23	0	0	2	1	1
Hitchcock	25	1:16	0	0	1	0	0	2	0	1	19	0	0	1	0	1
Kemah	10	1:18	0	0	9	0	0	0	0	0	1	0	0	0	0	0
La Marque	65	:50	2	0	13	1	0	5	0	2	32	2	0	5	0	3
Santa Fe	24	1:29	0	0	4	1	0	1	0	3	9	0	0	2	1	3
Tiki Island	4	:42	0	0	2	0	0	0	0	2	0	0	0	0	0	0
Unincorporated	93	1:18	1	0	19	4	0	8	0	5	42	2	0	9	0	3
Totals	271	1:04	4	0	62	7	0	20	0	15	126	4	0	19	2	12

Additional Information

Jurisdiction	Citations Issued	Notices Issued	Registration
Bayou Vista	0	0	0
Clear Lake Shores	0	0	0
Dickinson	0	6	10
Hitchcock	0	4	0
Kemah	0	0	0
La Marque	0	6	8
Santa Fe	0	4	14
Texas City	0	0	31
Tiki Island	0	0	0
Unincorporated	4	10	10
Totals	4	30	73

Notes:
Physical Count of animals at ARC on 8/31/15: 223

Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction

City: La Marque
Month: Aug 2015
Completed By: Paula Compton

ANIMALS:**Incoming Animals:****53**

Incoming Field	27
Incoming Shelter	26

Outgoing Animals-Disposition Method:**60**

Adoptions	Died in Care	Escaped	Euthanized	Disposal Request by Owner	Other	Quarantine Return	Rescued by Group	Redeemed by Citizen
22	0	0	32	0	0	3	2	1

Includes 2
Owner
Request Euth

CALLS:**65****Average Response Time**:50 (hours)2**Assist Law Enforcement**

Animal Not Found
1 Animal Picked Up
1 Citation/Notice Issued
Incident Closed
Return to Owner

0**Impromper Tethering**

Citation/Notice Issued
Conference w/Owner/Complainant
Incident Closed
Other

32**Stray**

10 Animal Not Found
12 Animal Picked Up
4 Citation/Notice Issued
3 Conference w/Owner/Complainant
1 Report Not Valid
1 Return to Owner
1 Trap Set Up/Pick up

0**Wildlife Assist**

Animal Not Found
Animal Picked Up
Dead On Arrival
Incident Closed
Other

0**Barking Nuisance**

Animal Not Found
Citation/Notice Issued
Conference w/Owner/Complainant
Incident Closed
Other

5**Other**

2 Conference w/Owner/Complainant
2 Citation/Notice Issued
Dead on Arrival
1 Incident Closed
Other

2**Trap Pick Up/Drop Off**

Animal Not Found
Animal Picked Up
2 Trap Set Up/Pick up

13**Contained by Citizen/Trap**

1 Animal Not Found
11 Animal Picked Up
Escaped During Transfer
Incident Closed
1 Other
Return to Owner

0**Owner Surrender**

Animal Not Found
Animal Picked Up
Dead on Arrival
Incident Closed
Other

0**Unrestrained/Property**

Animal Not Found
Animal Picked Up
Conference w/Owner/Complainant
Incident Closed
Other

1**Dog Attack-Animals**

Animal Not Found
Animal Picked Up
1 Conference w/Owner/Complainant
Incident Closed
Return to Owner

2**Sick/Injured**

Animal Not Found
2 Animal Picked Up
Conference w/Owner/Complainant
Dead on Arrival
Other

5**Welfare Check/Neglect**

Animal Not Found
Animal Picked Up
1 Report Not Valid
1 Conference w/Owner/Complainant
3 Incident Closed

ADDITIONAL INFORMATION:**Quarantined**2**Bite Reports**3**Licenses Issued**0**Citations Issued**0**Notices Issued**6**Registration**8

Included in Total Calls