



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A

Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clint Brown- District D

OFFICIALLY POSTED ON THE
WEB:
DATE: **9.11.2015** TIME: **6:00 p.m.**

ORDINANCE NO. O-2015-0024
RESOLUTION NO. R-2015-0032

CITY COUNCIL REGULAR AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on **Monday, September 14, 2015** at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (4) MINUTES**
 - a. Minutes of Budget Workshop of August 3, 2015
 - b. Minutes of Regular Meeting of August 10, 2015
 - c. Minutes of Special Meeting of August 17, 2015
 - d. Minutes of Special Executive Session of August 24, 2015
 - e. Minutes of Regular Meeting of August 24, 2015
- (5) CITIZEN'S PARTICIPATION**

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (6) PUBLIC HEARING**
 - a. Conduct Second Public Hearing to hear public input regarding Proposed 2015-2016 Budget, with City Council recommendations.
 - b. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council



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approval of a Conditional Use with or without the recommendation by the Planning and Zoning.

- c. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas.
- d. Conduct Public Hearing to hear public input regarding Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds.

(7) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without the recommendation by the Planning and Zoning Commission. **THIS IS THE SECOND AND FINAL READING.**
- b. Discussion/possible action regarding adopting Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas. **THIS IS THE SECOND AND FINAL READING.**
- c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds. **THIS IS THE SECOND AND FINAL READING.**

(8) NEW BUSINESS

- a. Discussion/possible action-accepting the Quarterly Investment Reports for Second Quarter 2015- Finance Director S. Kou
- b. Discussion/possible action regarding to adopt Ordinance No. **O-2015-0020**, making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2015 and ending September 30, 2016 appropriating money to a sinking fund to pay interest and principal due on the city's indebtedness; and adopting the annual budget for



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the City of La Marque for 2015-2016 fiscal year – Director of Finance S. Kou. **THIS IS THE FIRST READING**

- c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0021**, amending Appendix “A”, Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract – Finance Director S. Kou **THIS IS THE FIRST READING**
- d. Discussion/possible action regarding adopting Ordinance No. **O-2015-0022** amending section 2-136 of the Code of Ordinances of the City of La Marque, Texas, to increase the rate of deposits to the Texas Municipal Retirement System (TMRS) by the employees of the City; to elect for the City to make current service and prior service contributions to the City’s account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation; amending section 2-142 of the code of ordinances, City of La Marque, Texas, to authorize and allow under the act governing the Texas Municipal Retirement System, “updated service credits” in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are in the employment of the City of La Marque, Texas; to provide for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the City – Finance Director S. Kou **THIS IS THE FIRST READING.**
- e. Discussion/possible action regarding adopting Resolution No. **R-2015-0031**, creating an Interfund Loan by taking proceeds in the amount of Four Hundred Fifty Two Thousand Nine Hundred Ninety-Three Dollars and No/100 (\$452,993.00) from the Equipment Replacement Fund and placing those proceeds into to the General Fund for public safety equipment for police and fire departments – Finance Director S. Kou
- f. Discussion/possible action regarding adopting Resolution No. **R-2015-0032**, accepting the 2015 City of La Marque investment policy for investment of municipal funds per Public Funds Investment – Finance Director S. Kou
- g. Discussion/possible action authorizing the Mayor to execute grant documents of the City of La Marque’s continued participation with Galveston County Auto Crimes Task Force (GCACTF) grant for FY 2015/2016 – Police Chief Jackson
- h. Discussion/possible action regarding acceptance of the 5-Year “General Plan” for Saltgrass Crossing Phase II, as recommended by Planning and Zoning Commission to include request for variance to lot size with requirements for a select number of lots – Director Public Services L. Rumburg
- i. Discussion/possible action authorizing City Manager to enter into a Letter of Intent with Siemens Industry Inc. for the provision of Energy Performance Contracting Services – Public Services Director L. Rumburg



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- j. Discussion/possible action regarding adopting Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances – Public Services Director L. Rumburg

(9) AWARD OF BIDS/CONTRACTS

- a. Discussion/possible action regarding award of bid #LM 03-15 to DXI Industries, Inc. for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$40,417.72 – Public Service Director L. Rumburg
- b. Discussion/possible action regarding award of bid #LM 04-15 to Apache Oil Company for Fuel, in the amount of \$200,000.00 – Public Services Director L. Rumburg
- c. Discussion/possible action regarding award of bid #LM 05-15 to Century Asphalt, Ltd., for Hot Mix Asphalt / Cold Mix Cold Lay (CMCL) in the amount of \$27,250.00 – Public Service Director L. Rumburg
- d. Discussion/possible action regarding award of bid #LM 07-15 to Evoqua Water Technologies, LLC for Odor and Corrosion Control in the amount of \$90,000.00 – Public Services Director L. Rumburg
- e. Discussion/possible action regarding award of bid #LM 08-15 to C & R Wastewater Division for Sludge Disposal in the amount of \$96,187.50 – Public Services Director L. Rumburg
- f. Discussion/possible action regarding award of bid #LM 09-15 to HD Supply for Water & Sewer Supplies in the amount of \$85,260.00 – Public Service Director L. Rumburg
- g. Discussion/possible action regarding authorizing O'Reilly Auto Parts as the City's Repair & Service Parts Supplier under the Buy Board Contract for all City Vehicles & Miscellaneous Supplies in the amount of \$34,450.00 – Public Services Director L. Rumburg.
- h. Discussion/possible action regarding authorizing City Manager to enter into an agreement with JET Civil Consulting, LLC for services specific to Development Services – Director Public Services L. Rumburg

(10) CITY MANAGER'S REPORT

- **Public Services**
- **Judicial**
- **Police/OEM**
- **Fire/EMS**



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- **Library**
- **Financials**

(11) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

- a. City Council will adjourn into Executive Session as authorized in the Texas Local Government Code Section 551.071 (Consultation with City Attorney) to discuss legal elements of proposed ordinance amendments for Republic Services and or/RV Parks

(12) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(13) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas **on or before September 11, 2015 before 5:00 p.m.**

Robin Eldridge, TRMC
City Clerk

This Agenda was removed from the Bulletin Board by _____ on _____.

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
• • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
• • • • • 9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.



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**City of La Marque
Special Budget Workshop Minutes
August 3, 2015**

Minutes of the Special Budget Workshop of the City Council of the City of La Marque, Texas that was conducted on Monday, August 3, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 1:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell arrived at 1:34 p.m. (excused)
Councilmember Lane
Councilmember Brown Absent (Excused)
Councilmember Michetich
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) Review and Discuss Proposed Fiscal Year 2015-2016 Departmental Budgets

City Manager Carol Buttler began by explaining that the proposed budget would be given in a more general overview than in the past. "We are at that point where we are fiscally sound, we are doing better financially, however, it is not like we are flush with cash."

The discussion began by reviewing the Strategic Plan, and how it will affect the budgeting strategy this year. Also planned for discussion was the debt service, and that in the near future the City's financial advisor would explain the ability to issue debt, by looking at where the City is currently versus where we believe where we want to be. Capital outlay and capital projects will also be reviewed, because all of that had been removed from the operating budget.

"We wanted to show Council that staff has proposed very routine budgets, with the exception of a few departments asking for additional items, but nothing outrageous. Also we wanted you to see that this is what we need regardless of what the money situation is, to satisfy with what the community is telling us that they want."

Finance Director Suzy Kou began by stating, "I am not here to paint a rosy picture, I am here to present the truth so, that at the end of the budget process, you all can make some sound decisions and we all can move forward together." Then she thanked all of staff for helping out the budget binders together. She then explained that there was no cover page yet since the certified roll was so late arriving from the County. "The online version of the proposed budget is slightly different



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from your binders. The reason, is that the online version does not have the tabs, as yours do. All the information is there it is just in a slightly different order.”

Further discussion included the City Managers Overview letter, the City wide organizational chart, summary of funds, estimated revenues, estimated expenditures, projected fund balance, estimated budget revenues, and drew attention to the end column showing no red numbers, being in the negative, indicating that she does not anticipate going into the negative in any of the fund accounts.

She clarified the red numbers in the general fund indicated that they were capital related, since most capital projects will not end within one year, referring to Fund 45, and 46, the CO 2005 and 2007 bond projects, “I went ahead and appropriated the expenditures for these projects, because we have not completed these projects that Council has approved in this current year.”

Ms. Kou further referred to the sales tax projections, as a steady trend. Then identified the Capital projects in each department, and said each have been removed from the budget, but when each department presents their own budget, Council may want to include some back into their prospective departments, by sacrificing other items, if needed. She also identified some grant projects, debts, cash requirements, and principal and interest of borrowing. Explained borrowing capacity, and the funding for any of those projects, which would require additional debt service. Further explanation included comparisons of the city’s necessary monthly bills (infrastructure, drainage and streets) to each person’s home necessary bills (water, food, and insurance).

“We currently have a healthy fund balance. We have reached our ninety day reserves goal. We have been very frugal. But we have poor infrastructure, these are the good and the bad. The question is, do we want to go ahead and take care of these issues? If we do, just like everything else in life, there comes a price tag. Do we want to go ahead and fix what needs to be fixed or to keep putting bandages over the problems that we have? We are at an intersection, it is up to Council where we go from here. We have a Strategic Plan, and we know our priorities.”

The question of whether an increase in taxes would bring in enough monies would actually be enough to help compensate for some of the infrastructure that is needed, the issuance of bonds was briefly discussed to cover some of the expenses. For instance a \$100,000.00 home, if taxes were to be raised one nickel, this would generate \$50.00 per year.

City Manager referred to the Strategic Plan, page 38, and asked for some direction from Council. Listed the issues in order from most important to the citizens according to their input in the strategic plan was: Blight reduction, LMISD, infrastructure needs, communication, quality of life. “We now have a plan going for the blight reduction, which we have been making some progress, just depending on how much we continue to fund that program, and infrastructure needs, and we as staff know that these are going to be the most cost effective.”

The need for growth along I-45, was briefly discussed, being the Gateway to the Gulf, and as it relates to taxes and value from growth.



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Councilmember Bell stated, “Basically you are saying that we need to look at other sources of revenues, and you are using the example of infrastructure. Are you going to suggest that we issue debt?”

Ms. Kou replied, “Well we issue debt or we sacrifice other things in the budget to pay for infrastructure repair.”

Tax rate comparisons of La Marque to the other cities was briefly discussed along with tax exemptions for each City as well as maintaining just an operating budget at this time of the budget proposals.

Ms. Buttler continued, “We are not promoting a tax increase, but if we want to issue debt, we have got to figure out how we are going to fund the debt, that will handle some of the longer term, larger projects.”

Councilmember Bell asked, “Is there a scenario where there could be an issuance of debt and the tax rate remain the same?”

Ms. Kou replied, “Yes. In our tax rate, you have a split between M & O (maintenance and operation) and I & S (which is the debt service). So you will have to sacrifice the portion that is usually allocated to the M & O over to the debt.”

Anticipated revenues from a recent pipeline agreement was briefly discussed, that could help in covering any bond indebtedness that could go towards a tangible one-time project. Without the final numbers of the effective tax rate is received from the County, all discussions were said to be philosophical at this point.

Issuing debt within a municipality, is spreading the burden among the current and future citizens, throughout the life of the debt, so they are not hit with the burden all at once, and all benefit from it, as long as they are citizens in the City. It needs to be considered, what the City will look like in ten years from now, before issuing any debt on residents. If it is necessary to issue debt, it needs to be managed based on the objectives, and spent on the right reasons. The necessity of a written PLAN was discussed. The Strategic Plan is something that has to be looked at annually, and used as a roadmap.

LIBRARY

To maintain the accreditation for the library, there is ‘maintenance of effort’, they now are including any costs that the City should and does provide to the City to operate (including water sewer, gas, electricity and liability insurance) into their budget.



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Library Director Amy Miller met with the City Manager and Finance Director and discussed recommending altering some of the positions to accurately describe the duties and responsibilities of each position.

The findings have been that most users of the library lately have been those who are using the computers for resumes, cover letters, and job hunting. This is one of the reasons why a part-time position of a hands-on computer technician is being requested.

Ms. Miller added, "One of our goals this year is to enhance and improve customer service, and I feel like the addition of this part-time person would do that, I want them to be close by." The recommendation of some additional children's programs, teen and adult programs and marketing the programs to the community more effectively.

The difference in the payroll line is the vacancies that occurred in the Library last year. The question arose of whether there has been an increase in usage to balance out the need for personnel needed for the Library. The direction of which libraries are going to is to obtain internet access, online libraries, and usage for job recruitment. It was discussed that for the past two years, the Library has not been fully staffed, and that people are needed to assist, whether they are checking out books or accessing the computer. Increase in usage amounts was said to be included in the monthly reports. The total amount of increase would be one thousand dollars to the overall budget. This would solidify the maintenance of efforts to help sustain the accreditation.

CITY COUNCIL

The budget was left as the same as last year. The three thousand dollars for the appreciation banquet was removed from the year to date estimate but was placed back in for the upcoming year.

Have the citizens in the future to discuss this and or make a recommendation on stipends.

CITY MANAGER

Some was added to the advertisement line item and for a newsletter, but removed it. There are other ways of funded this line item.

HUMAN RESOURCES

Handbooks, all Appreciation /Employee - Olson & Olson to handle the Handbook; employee recruitment; City Marshall doing some of background checks. The removal of two thousand dollars since CM can do. Professional training- OC Med, drug testing, and other for professional services. City-wide customer service training.

Mayor Hocking recessed the Special called Budget Workshop at 3:02 p.m.



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Mayor Hocking reconvened the Special called Budget Workshop at 3:31 p.m.

IT

Budget proposals down from last year due to the website and phone upgrade was paid for out of the current year budget. Most departments have the newer OneDrive hardware, Microsoft 365 and the Buyer's Market protection. Channel 16 upgrade equipment will come out of the PEG account.

PEG

Public Education- Capital projects with a minimum \$5,000.00. A system made for PEG being looked into for Channel 16, broadcasting of the Council Meetings will also be through this, public educational community room, like an overflow room. It was determined that it had to be an actual purchase and for educational purpose in the PEG fund.

MUNICIPAL COURT

Currently there are five persons in the Municipal Court. They are requesting an increase in the proposed budget for the following reasons: Paperless Solution municipal software, results for lack of space. There are hundreds of court cases in the records retention center at this time. The other increase is in the personnel line item. At that time, there was the Court Administrator, A Court Clerk and a part-time position. The last Court Administrator said that there was no need for a second Deputy Court Clerk. When Court was moved to the PD, it was determined how many personnel was really needed to run the Municipal Court.

Issues pertaining to City Council not having familiarity with all the department heads and their happenings was discussed. Standards set in the departments for amount of personnel was discussed. City Marshall and her collection of warrant monies was discussed. There have been discussions with this position on the staff level. The City Marshall is the only one that is qualified to train the Code Enforcement Officer.

City Marshall spoke, "Yes, I do still issue and work warrants. I am spending a lot more time in Code Enforcement recently, since the request tracker and focusing more on the revitalization program. Warrants can be seasonal. But so does the high weeds, it slows down in the cooler months."

Council expressed that they didn't want to overwhelm anyone. In smaller cities, everyone wears different hats. The warrant part in one Councilmembers opinion needs to go back to the Police Department. City Marshall said that Code Enforcement and warrants sometimes go hand in hand.

A new title was discussed, for a position that would do both of these jobs. Structure needs to be identified and solidified. As things evolve, things change and positions evolve. Talent found



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internally within departments and employees taking up additional job duties was briefly discussed, thus looking like the organizational structures is shrinking.

Digitizing some of the court records to save storage was briefly discussed and it was determined that money has been budgeted for this in the proposed budget.

FINANCE

Finance Director Suzy Kou gave a brief overview of the department budget and City Manager added that they wanted the auditors to focus on Development Services, since they have revenue brought in through different sources. Some of the increase in the proposed budget will actually be reimbursed out of the EDC Budget for the position of a Revitalization Clerk. Some was for the needed travel and training (certification of two of the staff in Finance) and professional services (software related) and for a franchise audit to be conducted; chart of accounts; costs of digitizing documents;

Mayor Hocking recessed the Special Budget Workshop at 4:44 p.m.

Mayor Hocking reconvened the Special Budget Workshop at 5:38 p.m.

FUND 99- still Finance Department

This fund is what cities call a non-departmental fund; it is for costs that are not allocated to any one department, in the General fund; most is City Hall related. Since there are so many departments within one building, but it does also incorporate a few other departments.

The decrease in cost relates to a few of the retirees reaching the age of sixty-five and no longer receiving benefits (80 points requirement); a little more money was added to janitorial, since it is to go out for bid this year, it is unknown the exact cost; lowered furniture & fixtures; power wash City Hall; upgrading employee lunchroom, AC for Council Chambers; bulletin board; trophy case; community room carpet; logo monument in front of City Hall; removed (5) police vehicles (lease to purchase); four staff vehicles and 11 in-car computers; no estimate yet for the Windstorm Insurance (estimated at 4% increase); automobile insurance (some premiums increased)- in terms of claims; workers comp. increase total \$12,483.00. It is actually 23,000.00 less, split with Utility fund.

Legal Services- not anticipated legal representation; but put it same for City Attorney flat for now; Communication- includes cell phone bills, PRI monitor, Internet connections; radio usage fees, long distance bills; Utilities; these are based on trends; replacing with more energy efficient bulbs, thermostats, etc.

The leased vehicles were discussed, and whether there were any extra vehicles, that have been unassigned. Some personnel have left and it looks like there are other employees that can use those vehicles and allocate to another department and or personnel.



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FUND 70

A clean set of records in case FEMA is needed.

They discussed a possible Risk Management Fund- which would allow a return in equities on either premiums or Workman's Compensation to be placed in an accumulative fund, that could help pay for those types of expenditures that the City has no control over.

Supplemental Annuities- lowered due to retirees reaching the age of 65.

Fire Truck Lease- General Fund as per Auditor instead of Debt Services. (Will be paid for in February)

\$8,000.00 can be pulled from Fund 99

\$29,000.00 balance now.

Councilmember Bell would like to see all of the new positions and expenditures that have been proposed in this proposed budget

(5) ADJOURNMENT

It was the consensus of Council to adjourn the Special Budget Workshop at 6:35 p.m.

Mayor Bobby Hocking, Mayor

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Regular Meeting Minutes
August 10, 2015**

Minutes of the Regular Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, August 10, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bell provided the invocation and led the Pledge of Allegiance

(4) MINUTES

- a. Minutes of Workshop Meeting of July 27, 2015
- b. Minutes of Regular Meeting of July 27, 2015
- c. Minutes of Special Called Workshop Meeting of July 30, 2015
- d. Minutes of Special Called Meeting of July 30, 2015

Councilmember Bell made a motion to approve the minutes

(5) PROCLAMATIONS/PRESENTATIONS

- a. Introduction of new Employee- Sydni Jackson- Municipal Court Clerk
Municipal Court Judge Stephen Baker introduced the new Municipal Court Clerk Sydni Jackson
- b. Proclamation – DSW Homes
Mayor Hocking presented a proclamation to DSW Homes
- c. Proclamation – Drake Jackson
Before Mayor Hocking presented Drake Jackson with his proclamation
- d. Presentation – 2015-2022 City of La Marque Strategic Economic and Community Plan - Bix Rathburn



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(6) CITIZEN'S PARTICIPATION

1. Rick Harmon asked when and if La Marque was going to get a grocery store. "We have smaller towns around us, and they have two, and we have none. I have discussed this Mrs. Buttler and she is hoping for one, but I would like to know when possibly that might take place?" Then he asked why Cedar Drive hasn't been paved yet. "For about three blocks from Avenue C to Texas Avenue. It is like a washboard over there. You drive your car down it and you bounce and rattle all over the place. The State has done Texas Avenue. I think the City could at least pave those three blocks. They have the manpower, they have the equipment, get out and do it. They will have to get out of their air-conditioned trucks, but it won't hurt them for a little while."

Mayor Hocking responded, "For the first part of your question, the City is working towards trying to get a grocery store in La Marque; and to answer the second, we do not have the equipment to pave streets in La Marque, that department is no longer functioning. But we have spoken to the County in hopes of bidding out some work to the County."

2. Lois Carelock referred to an item on the agenda regarding the possibility of changing the office hours. "At one time we had those hours, and there was a reason why we changed back, to the regular 8 to 5 hours. So, I hope in your discussion, you will clarify why you plan to go back to those hours. Another problem that I have heard discussed is that our City employees already have a hard time working through a regular day in the heat. How are they going to add another hour to their worktime during these hot days? The other thing that I see is that with our offices closed on Friday afternoon, should there be an emergency or some problem that someone had to be called out, this means more overtime to be paid to employees, which might affect our budget."

(7) NEW BUSINESS- PRESENTATION

- a. Discussion/possible action to accept the 2015-2022 City of La Marque Strategic Economic and Community Plan

Alex Getty, Executive Director of the La Marque Economic Development Corporation began, "As you all are aware, the EDC hired Dr. Rathburn several months ago, to compile a strategic plan for us to set the roadmap for our future. He is here this evening, to go through the plan and answer any questions that Council may have."

Dr. Rathburn stated, "I want to thank you and thank this City for stepping out and taking a hard and honest look at themselves and trying to move forward as a community. So many cities these days operate on a day to day mentality. In 1984, I moved my family here. My two oldest children started the first grade at Westlawn Elementary. I want to tell you when I started this process, I was a bit skeptical. I have just been back in this area for a little over a year. I drove around and looked and wondered, if La Marque could recover. La Marque had slipped. Can we see a systematic change? Can we see growth and redevelopment? I can tell you after going through this process and spending an awful lot



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of time with great citizens in this community, my answer is ‘yes’ and there are five reasons why. Number one, this is an honest community, two is the commitment, three is location, four is trends, and five is vision. Most communities don’t have vision.”

Dr. Rathburn then referred to an executive summary that he submitted to Council. He highlighted a few of the areas in the study, with one being identifying and prioritizing critical issues. Blight reduction was the number one critical issue, with the school district being the second critical issue. “The thing that I heard throughout this process, the commitment was that no matter what happened, the kids in this community deserve and this community requires that the children have a great educational experience.”

The third critical issue was infrastructure. Community image was also brought up as a critical issue, as well as economic development, which Dr. Rathburn mentioned that the City has a great team and the tools necessary to be successful. Other critical issues included City human resources, not only to have the individuals but also the resources to compensate those individuals appropriately. Communication another issue, a lot of good happened in this community, but many don’t hear about. There needs to be a defined communication strategy. When the next critical issue, which was ‘youth engagement’ was mentioned, Dr. Rathburn added, that we want to enhance and community engagement and volunteerism in this community, since every little bit helps.

He further described some goals, plans and tools to achieve these goals and plans. Enhancing code enforcement, dealing with land use on I-45, Community Center plan, or a Youth Center; and educational opportunities; expand on tax base strategy and compensation and improvement plan, by keeping and recruiting a quality staff here in La Marque.

In closing, Dr. Rathburn said, “One thing that I see and have learned from this is that La Marque not only has great people, but it has great assets to be built upon.”

Councilmember Bell had a question concerning the summary of demographic data on unemployment and age ratio within the City. Dr. Rathburn explained the source data. Renters and the numbers within the City that could be due to the storm a few years ago.

Councilmember Bell then asked, “What would you think about an ordinance that would define certain goals and certain responsibilities for those person that rent their property out to other people?”

Dr. Rathburn replied, “I think anything you can do to enhance code enforcement, particularly with landlords that are not doing what they need to do with their property, I think sends a great message. I think that would be a strong edition to this plan.”



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The possibility of a near future ordinance that deals with rental property was mentioned to come before City Council.

A question asked by Councilmember Bell was what the City could do to effect the school district indirectly. The issues that were said to be engrained in every environment of education were accountability, resources and politics. Dr. Rathburn's recommendation was "Don't settle for second best. You know the education these kids deserve and need. To express support to all players involved, that our focus, is not on politics, it is not on finance, it is on the kids."

After thanking Dr. Rathburn for all of his work, he thanked all that were involved in the process then made a motion to receive the 2015-2022 City of La Marque Strategic Economic and Community Plan. Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

(8) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding the proposed City of La Marque FY 2015-2016 Budget

Mayor Hocking closed the Regular meeting and opened the Public Hearing at 6:44 p.m.

Geraldine Sam asked if there was more money put in the Library or if any money was taken out of the Library.

Mayor Hocking answered that the Library was fully funded and enhanced in the upcoming budget.

Mayor Hocking closed the Public Hearing and reconvened to the Regular meeting at 6:46 p.m.

(9) OLD BUSINESS

- a. Discussion/possible action regarding an appointment of member to City of La Marque Boards and Commissions (Clean City Commission)

Councilmember Michetich appointed Greg Eakins as District "C" appointment to the Clean City Commission.

(10) NEW BUSINESS

- a. Discussion/possible action regarding Resolution No. **R-2015-0027**, reappointing Mayor Bobby Hocking to the Galveston County Transit District

** Councilmember Bell made a motion to adopt Resolution R-2015-0027.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**



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- b. Discussion/possible action regarding Resolution No. **R-2015-0028**, opposing the proposed increase in the annual fee from the City of La Marque to the Galveston Central Appraisal District (GCAD) for fiscal year 2015-2016.

** Councilmember Bell made a motion to adopt Resolution No. F-2015-0028.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

- c. Discussion/possible action to maintain the City of La Marque current Tax Rate of 0.490764.

** Councilmember Bell made a motion to maintain the City of La Marque current Tax Rate of 0.490764.

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**.

- d. Discussion/possible action to schedule Public Hearings on the proposed Tax Rate for August 17, 2015 and September 1, 2015.

** Councilmember Michetich made a motion to schedule Public Hearings on the proposed Tax Rate for August 17, 2015 and September 1, 2015.

** Councilmember Brown seconded. **MOTION CARRIED UNANIMOUSLY**.

- e. Discussion/possible action regarding changing the office hours from 8:00 a.m. to 5:00 p.m. Monday through Friday to 7:30 a.m. until 5:30 p.m. and 8:00 until noon on Fridays.

** Councilmember Bell made a motion to approve the changing the office hours from 8:00 a.m. to 5:00 p.m. Monday through Friday to 7:30 a.m. until 5:30 p.m. and 8:00 until noon on Fridays.

** Councilmember Michetich seconded.

Councilmember Lane began, "This is an issue that will be fueled to assist the City's retention efforts. We are surrounded by cities that utilize the model of a half a day on Friday's to attract employees and if we don't adopt this, we may continue to lose employees. In this instance, I feel like all of our bases are covered. Regarding to the payment of utility bills, the City has establish five avenues that the citizens can utilize to pay their bills twenty-four hours a day. First and foremost, we have a kiosk, online payments, cell phone app, mail, and last but not least, you may come inside City Hall to pay the bill. Regarding permits, you can also use the kiosk, online payment, or face to face. Regarding Public Services, we have employees that will utilize a flex schedule and make sure that the needs of the City are met. There was a survey conducted on twelve local municipalities, and eight of those utilized the half days on Fridays."

Councilmember Bell stated, "I want it to be clear, this was based on city surveys, Councilmember do you think this will help not only with the retention of employees but also with employee morale?"



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Councilmember Lane answered, "Yes sir."

City Manager added, "This item has been discussed at a staff level. There will be employees who won't be able to take advantage of this, for various reasons. This was intended as an opportunity to allow those that wish to be off on Friday afternoons to be able to do so, and some of the employees hold second jobs and this will help those persons as well."

Further discussion included earlier when a citizen had expressed concerns about the efficiency of the city services on Friday afternoons. It would be necessary to implement a formal policy to make sure all the areas are covered and that all city services would not suffer. The subject of overtime came up and although trying to discourage overtime and use flex time, it was said that no overtime would be incurred during this time. Most employees that would continue working on Friday afternoons would be salaried employees. **MOTION CARRIED UNANIMOUSLY.**

(11) CITY MANAGER'S REPORT

- **Police Department**
- **Fire Department**
- **Library**

In light of the Executive Session, Mayor Hocking asked for Requests and Announcements be given at this time.

(14) REQUESTS AND ANNOUNCEMENTS

Councilmember Bell congratulated Sydni Jackson on her employment and welcomed her to the City. Reminded citizens that in the proposed budget included securing close to \$60,000 for the high weeds and grass portion of the budget and also an increase in the demolition portion of the budget to reduce blight.

Mayor Hocking reminded citizens of the Push, Pull or Drag event and referred to the back table where there were flyers. These special pickups include anything from tires, appliances and or anything that could be sat out by the curb could be picked up on the specific dates provided on the flyer. Then he also congratulated Ms. Jackson on her employment with the City and also on her honors in High School as well as in college.

City Manager Carol Buttler reminded all of the burn ban, and also to be prepared to go to Stage Two of the water conservation plan.

(12) EXECUTIVE SESSION

- a. Council will adjourn into Executive Session in accordance with the Texas Government Code Section: City Council will adjourn into Executive Session in accordance with the Texas Government Code Section 551.071 (Consultation with Attorney/Closed Meeting) -



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Discuss and provide update on Case of USOR Site PRP Group v. A&M Contractors, Inc., et al.

Mayor Hocking closed the Regular meeting and went into Executive Session at 7:04 p.m.

- (13)** Discussion/possible action regarding Case of USOR Site PRP Group v. A&M, Inc., Case No. 4:14-cv-02441 U.S. District Court, Houston, Texas

Mayor Hocking reconvened the Regular meeting at 7:28 p.m.

There was no action taken from the Executive Session

(15) ADJOURNMENT

Councilmember Bell made a motion to adjourn at 7:29 p.m. Councilmember Brown seconded. Meeting adjourned.



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**City of La Marque
Public Hearings and Special Meeting Minutes
August 17, 2015**

Minutes of the Public Hearings and Special Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, August 17, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich - Absent
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) CITIZENS PARTICIPATION

No one spoke.

(4) PUBLIC HEARINGS

- a. Conduct Public Hearing to receive public input regarding the City of La Marque FY 2015-2016 Budget.

Mayor closed the Special Meeting and called Public Hearings at 6:00 p.m.
No one spoke.

- b. Conduct Public Hearing to receive public input regarding the City of La Marque FY 2015-2016 Tax Rate of \$0.0490764
No one spoke.

Mayor Hocking closed the Public Hearings and opened the Regular at 6:00 p.m.

(5) NEW BUSINESS

- a. Discussion/possible action regarding recap of proposed budget requests and whether to call an additional Budget Workshop and second Public Hearing on the Proposed Budget according to the City Charter, Section 6.06, 'Further consideration of budget' on proposed changes. The date of such Public Hearing shall be held on September 1, 2015.



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Mayor concurred that after speaking with the Finance Director and that all was discussed in the workshops, were included in the proposed budget, and there is no need for this second public hearing and budget workshop

It was concurred by the Finance Director Suzy Kou that the General Fund had a balance of \$28,000 in the black at this time.

- b. Discussion/possible action to maintain current tax rate of \$0.0490764.

Councilmember Bell made a motion to maintain current tax rate of \$0.0490764.
Councilmember Brown seconded. **MOTION CARRIED UNANIMOUSLY.**

Brown: Yay
Lane: Yay
Bell: Yay
Mayor: Yay

(6) ADJOURNMENT

Councilmember Bell made a motion to adjourn the meeting at 6:03 p.m. Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City Council
City of La Marque
Special Meeting Minutes
Monday, August 24, 2015 4:30 p.m.**

EXECUTIVE SESSION: Pursuant to the Open Meetings Act, Chapter 551, Texas Local Government Code, Section 551.071; Section 551.072; Section 551.073; Section 551.074; Section 551.076; or Section 551.078, the following closed Meeting Executive Session will be held to discuss the following:

(1) Mayor Hocking called the Special Meeting to order at 4:31 p.m.

(2) **ROLL CALL**
Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Manager Buttler
City Clerk Eldridge

(3) **EXECUTIVE SESSION**
a. Council will adjourn into Executive Session in accordance with the Texas Government Code Section: 551.074 (Personnel Matters) - Discuss contracts of the Municipal Court Judge, and Municipal Court Associate Judge and Municipal Court Prosecutor for the City of La Marque

Mayor Hocking adjourned into the Special Executive Session at 4:30 p.m.

Mayor reconvened into open meeting at 5:58 p.m.

No actions were taken at this time on any Executive Session items.

(4) **ADJOURNMENT**

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



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**City of La Marque
Regular Meeting Minutes
August 24, 2015**

Minutes of the Regular Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, August 24, 2015 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 6:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Michetich
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bell provided the invocation and led the Pledge of Allegiance

(4) MINUTES

a. Minutes of Workshop Meeting of July 27, 2015

b. Minutes of Special Called Meeting of July 30, 2015

** Councilmember Bell made a motion to approve the minutes of Workshop of July 30, 2015 and Special Called Meeting of July 30, 2015.

** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

(5) CITIZEN'S PARTICIPATION

1. Gina Oliphant began, "I am here on behalf of the residents on Fleming Street. We just learned that you will installing an RV Park and a storage facility at the end of our street. No one ever communicated that to us, including Mr. Lane who came to my door repeatedly asking for my vote. We have lived there for twenty-eight years, the Barrymans' fifteen years; Joyce Barker, eleven years; and the Howlins just moved in a year ago; and Mr. Dickson at the end of the road five years. All these years, we have paid taxes utilities and improvements, making a home nice for us to retire in and in a quiet, peaceful neighborhood. You guys have just taken all of that away from us. Granted, all you legally needed to do was notify the person within two hundred feet. Morally, what you should have done, was taken the time to speak to all of five families that live on that street. I was told by my Councilman that he if he got my vote, he would be there and have my back and return my calls. I have called repeatedly for several weeks, and he has made no attempts to return my calls. I realize that your city m webpage has all that



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information posted Those of us that work eight to five and have busy schedules, don't go on La Marques' website to see what is brewing, and how they might take over our property or rezone it commercial. Fleming, for all of you that have gone out there to witness it, is clearly a dead-end street. It only permits for one car to go down the street at a time. So what you are bringing on for the almighty dollar and in disregard for all of us that have worked all of our lives, is a zone of unforgiving traffic." She further discussed the very low traffic that now exists on her street and that only the people that live there, drive down the street. Ms. Barker gave up her three minutes to Ms. Oliphant to continue.

Ms. Oliphant further stated that a member of the Planning and Zoning Commission had viewed the street and area and that there was a few of what appeared to be commercial properties at the beginning of the street, of which the employees drive to work, park and then leave, so they never have to drive down to the end of the street.

Her concern along with her neighbors is not only the traffic of trailers, and trucks traveling up and down the one lane street, but the inability to walk their dogs up and down the street as well. Then finished, "We are truly sickened by this decision, because you have destroyed our livelihoods and our retirement homes for the almighty dollar, without any concern for the taxpayers that have been here their entire lives."

Mayor responded with facts being, that the zoning was changed on the piece of property and that however, it is by no means a done deal; there has been no permit submitted for an RV Park; and their input is welcome and that as Council, they will consider all of the concerns of those that are signed up to speak. But reminded all that calling someone out by name and personally attacking them will not be tolerated, and of the moratorium that existed on RV Parks within the City at this time.

Further discussion included that the City Manager would keep her as the spokesperson on the street to keep them informed as to the update on the situation.

Councilmember Lane then extended an apology for not responding to her and gave her his cell number to reach him by.

2. Mable Pratt, "I have a small complaint but multiple situations; the grass overgrown at Lake Road and Boss Street. I know it is an ongoing situation, since it grows out quickly after being mowed." She then complimented on the sidewalks along Lake Road, then continued, "The new business on Lake Park is causing a serious problem. When we come out of Lake Park Drive to go onto Lake Road, we can't see the oncoming traffic from the Boss area, 1765. If you can do something about the cars parked along that street it would be appreciated." She then complimented the City Marshall on explaining the processes. City Manager is to get with the Chief of Police for strategies of the traffic along this street.
3. David Dickson, "I am one of those that lives within two hundred feet of the proposed RV Park on Fleming. I don't recall ever receiving a letter, when I was supposed



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to have received on back in March on this property. So, I didn't find out about the plan for an RV Park until yesterday. I agree that Fleming at the end is a dirt road, with hardly any traffic. I think it would be dangerous with all the extra traffic. I am a registered Engineer in the State of Texas and have worked with a lot of sewer lines and electrical, and I am not sure if the water main on that street could support a number of RV's, or the sewer line at the end of that road. I do have a license to raise greyhounds (dogs) on my property through Galveston County, and when I bought the property, it was conveyed over to me that I could raise them. None of my neighbors have ever complained about the noise. I want to be a good neighbor to everybody, but I worry about the amount of traffic, a congested number of children wandering up and down the street. There a few cross streets that I have almost had an accident at, because there are no signs, stop or yield, if the City could take a look at."

Mayor reminded Mr. Dickson of the approval of the rezone only at this time, and that no RV Park has been approved.

4. Brandon Patterson, "With the rest of my neighbors here, just expressing some interest with some concerns and questions about the proposed RV Park at the end of Fleming. This is our first house, we bought this house a year ago. It was the place we want to make our lives and retire there eventually. I have heard a lot about an RV Park, but haven't seen anything yet, I just think about a big billboard sign with neon lights flashing, "RV Park, Come Stay Here.", and granted they aren't permanent residents. I think it would be different if permanent resident were down there versus an RV Park. Is there an alternate other route that could be put out where the RV Park could be put in? Not necessarily on Fleming, maybe around the back side? On that note, Fleming is a small road, one car at a time, and the bridge at the end is not the best bridge, that would have to be rebuilt also. We are on City water, and if there is going to be a bunch of excavation if approved, we are on septic tanks and we would have to get on City sewer. Where would I go to see if there has been any plans submitted to the City?"

Mayor Hocking shared that there has been no site plan submitted at this time.

Mr. Patterson continued, "I would be concerned about the transient traffic up and down the street, maybe placing speed bumps. Being new to this I just feel like there would be a better place for it and or a better way to access it."

City Manager added, that once more information has been supplied that she and the Public Services Director could meet with the neighbors as a group and try to go through the process, once the City hears what is definitely being proposed for that property.

5. Rosalie Sabell, "Where we live out there is nice and quiet. It is very calm. There is no traffic. We don't have strangers coming through. We can walk out on that road anytime day or night and never have a worry. My concern is that if we have an RV Park or something on that order, it could turn into a scary place for all of us. It makes me nervous, and I am not happy about it and that I just it. We have greyhounds out there and



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they do a lot of barking. You put people in camper trailers out there, they are not going to like it without all those dog barking. The dogs have been grandfathered in, they have been there for years. I would hate to lose the animals for the people.”

(6) OLD BUSINESS

- a. Discussion/possible action regarding Discussion/possible action regarding an appointment of member to City of La Marque Boards and Commissions (Clean City Commission)

Mayor Hocking made a motion to appoint Whitney Kirkland. Councilmember Bell seconded. **MOTION CARRIED UNANIMOUSLY.**

He then introduced Mr. Kirkland and then welcomed and congratulated him on his appointment.

He thanked Ms. Catherine Polk who was stepping down after many years from her position on the Clean City Commission. “What an angel you are, the things that you have done for this City, and the time that you have dedicated is exemplary, it is admirable, and from the bottom of my heart, I want us all to thank you.” All stood up and applauded.

Ms. Polk, “It was an honor to serve, but I have had to cut back on some of my activities. But I want to remain on the Library Board.”

(7) NEW BUSINESS

- a. Discussion/possible action regarding Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without the recommendation by the Planning and Zoning Commission

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0017.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

- b. Discussion/possible action regarding Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0018.

** Councilmember Lane seconded.



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Mayor Hocking said he had received a telephone call from the person who has a billboard adjacent to this property and he wanted to make sure that there would be a sixty-foot setback from the curb, before the building is constructed.

Public Service Director Les Rumburg stated that the plans that were eventually presented to the Planning and Zoning Commission and that this building was not going to obstruct the existing billboard. **MOTION CARRIED UNANIMOUSLY.**

- c. Discussion/possible action regarding the recommendation by Planning & Zoning Commission to approve a variance to Section 14-363 "...placement of modular homes within mobile home parks..." allowing the placement to occur at 519 Lake Road, also described as Abstract 150 Page 1 LOT 1 Robinson Subdivision CAD ID R199266, property is zoned S-1 Single Family Residential

** Councilmember Lane made a motion to approve the variance to Section 14-363 "...placement of modular homes within mobile home parks..." allowing the placement to occur at 519 Lake Road, also described as Abstract 150 Page 1 LOT 1 Robinson Subdivision CAD ID R199266, property is zoned S-1 Single Family Residential

** Councilmember Michetich seconded.

Councilmember Bell asked for the representative of the program approach to answer a few questions.

Randy Wilson, the General Manager for Special Projects with American Homes Star Oak Creek Homes, the primary sub-contractor and home supplier for the Houston-Galveston Area of Councils for the Rapid Housing Recovery for Ike Program, which is a Block Grant Program approached.

Once it was established that the program was designed for those in low income families. Councilmember Bell began, "So, there were ten homes in Harris County and ten homes in Galveston County picked for this program, so are you the builder for all those in Galveston County?"

Mr. Wilson answered that he was. The ten homes have already been selected and that they were not involved in the section process, which was decided by the Texas General Land office along with FEMA, the through the HGAC Program.

It was determined that just the one so far had been selected for the City of La Marque. There were some in Texas City, one in Dickinson, one in Hitchcock, one in San Leon, one in Santa Fe and in League City.

Councilmember Bell asked, "Why this program in this community?"



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Mr. Wilson answered, "The program is open to those in all income levels provided that they meet the ceiling of income. The ones that I am seeing are those that have had their homes paid for quite some time, have worked in the community, are on a very fixed income and had a substantial amount of damage from the hurricane."

Councilmember Bell continued, "It seems like they are using a quick fix for some of the poorest people in our community, and if this is the case, then I object to this. Is this a modular home, a manufactured home or a mobile home and can you please educate us on the different types?"

Mr. Wilson responded that the quickest way to tell the difference between a true modular home, built under the IRC (International Residential Code)- 2009- Building Codes, it has to be tied to a piece of property. It does not have its own stand-alone title. A manufactured home, which are sometimes called modular homes, because they do come in two pieces, is a HUD built home and they carry their own title, just as if you would go down and pay cash for a car. You could place it in a manufactured home park, on a piece of property that you own, you would pay separate taxes on it. You could take that home and place it on a lake property. These homes are built miles away in a protected area where we have potentially endless supplies of building materials. The home could be built there while we are preparing for the pad to be placed here and waiting on it."

The strength of the home was discussed, which is built to federal code to withstand the regulated wind speed, which is 120 MPH; whether they would affect the valuation of the property, which is based on the appraisal district which would ride the market as the entire neighborhood.

Councilmember Bell agreed to support this case, but still would like for the City to have a dialogue with those federal offices that seem to want to use our City as a prototype for these types of programs.

City Manager explained that this program is trying to get the cities up and running in a rapid manner that there is a need in these areas, because of the damage that the last storm did in these areas, based on the need for these types of homes.

Permit applications, and ordinances and lot sizes still have to be adhered to during the permit process.

Public Services Director reminded all that the house would be replacing her home which is outside of a mobile home park and will still have to build according to codes.
MOTION CARRIED UNANIMOUSLY.

- d. Discussion/possible action regarding approval of Geographical Information System (GIS) mapping service through Cobb Fendley Engineering in the amount of \$32,500.00.



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** Councilmember Lane made a motion to approve a Geographical Information System (GIS) mapping service through Cobb Fendley Engineering in the amount of \$32,500.00

** Councilmember Michetich seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

e. Discussion/possible action regarding Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds.

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0019.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

Mayor Hocking deviated from the agenda and had the Requests and Announcements at this time.

(9) REQUESTS AND ANNOUNCEMENTS

Councilmember Brown reported that he had spoken to a representative at the TML Region 14 meeting this past weekend with Texas Regional H District about water and he feels like he will continue to work with him to do good things for La Marque. Councilmember Lane thanked all for attending and he looking forward to speaking to the residents on Fleming.

Councilmember Bell reminded all of school starting today and to be careful of those walking to and from and while driving to keep those children in mind. Happy Labor Day. Congratulated Mr. Kirkland on his appointment.

Mayor Hocking concurred on the comments with school starting. Congratulated his son on his senior year at the University of Houston. Reminded all of the Push, Pull or Drag event underway. Reported that the garbage trucks were running behind due to weather constraints, but that they would be picking up trash.

(8) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

a. Council will adjourn into Executive Session in accordance with the Texas Government Code Section: 551.071 (Consultation with Attorney/Closed Meeting) - Discuss City Attorney contract



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Mayor Hocking closed the Regular meeting and adjourned into Executive Session at 7:01 p.m.

Mayor Hocking reconvened into the Regular meeting at 8:04 p.m.

There was no action taken from the Executive Session.

(10) ADJOURNMENT

It was the consensus of Council to adjourn the Regular meeting at 8:04 p.m.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Robin Eldridge
Department: City Attorney

Agenda item: 6b/7a
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without recommendation by the Planning and Zoning Commission. **THIS IS THE SECOND AND FINAL READING.**

- ☒ Attachments for reference
1. Ordinance- proposed
2. Ordinance- current

Staff Briefing:

- The current ordinance pertaining to conditional uses gives City Council the authority to stipulate such conditions, restrictions, and duration upon the establishment, construction, maintenance and operation of the conditional use(s) prior to granting of the conditional use.
- The proposed ordinance provides City Council the authority to grant a permit directly for conditional use(s) when deemed necessary.

History:

- From time to time, it has been necessary to amend ordinances by clarifying a legal interpretation or “clean them up”, without changing the validity or meaning of the ordinance.

Target Implementation: As soon as practicable

Significant Action Dates:

8.24.2015 – First reading of the ordinance passed by City Council

9.14.2015 – Second and final reading of the ordinance

Action:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	NA
Actual Bid	NA
Estimated Expenditure	NA
Acct. Name	NA
Line Items #	NA
Other Funding	NA



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0017**, amending Chapter 71, Zoning, Section 71-6, Conditional Uses, providing for City Council approval of a Conditional Use with or without the recommendation by the Planning and Zoning Commission. **THIS IS THE SECOND AND FINAL READING.**

Fiscal Impact: NA

ORDINANCE NO. 2015-0017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 71, ZONING, SECTION 71-6, CONDITIONAL USES, OF THE CODE OF ORDINANCES OF THE CITY OF LA MARQUE, TEXAS, TO PROVIDE FOR CITY COUNCIL APPROVAL OF A CONDITIONAL USE WITH OR WITHOUT RECOMMENDATION BY THE PLANNING AND ZONING COMMISSION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

That Chapter 71, Zoning, Section 71-6, Conditional Uses of the Code of Ordinances of the City of La Marque, Texas, is hereby amended to read as follows:

“Sec. 71-6. Conditional Uses.

After public hearing and proper notice, with or without recommendation by the Planning and Zoning Commission, the City Council may authorize the issuance of conditional use permits when the City Council finds all of the following conditions present:

- (1) That the establishment, maintenance, or operation of the conditional use will not be materially detrimental to, or endanger, the public health, safety, morals, or general welfare;
- (2) That the uses, values and enjoyment of other property in the neighborhood, for the purpose already permitted, shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use;
- (3) That the establishment of the conditional use will not significantly impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
- (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
- (5) That adequate measures have been or will be taken to provide ingress or egress, so designed as to minimize traffic congestion in the public streets; and
- (6) That the conditional use shall conform to all applicable yard area regulations of the district in which it is located.

Prior to the granting of any conditional use, the City Council may stipulate such conditions, restrictions, and duration upon the establishment, location, construction, maintenance, and operation of the conditional use as deemed necessary to protect the public health, safety and general welfare of the community, and to secure compliance with the standards and requirements specified in subsections (1) through (6) of section 71-6. In all cases in which conditional uses are granted, the

Conditional Uses

City Council shall require such evidence and guarantees as it may deem necessary as proof that the conditional use(s) stipulated in connection therewith are being and will be complied with. The granting of a conditional use does not create a right to the use and the conditional use may be canceled at the City Council's sole discretion. No application for a conditional use that has been denied wholly or in part by the City Council shall be resubmitted for a period of six months from the date of said denial.

PASSED AND APPROVED on first reading this the 24th day of August, 2015.

PASSED AND APPROVED on second and final reading this the _____ day of _____, 2015.

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

Sec. 71-6. - Conditional uses.

After public hearing and proper notice, and after recommendation by the planning and zoning commission, the city council may authorize the issuance of conditional use permits when the council finds all of the following conditions present:

- (1) That the establishment, maintenance, or operation of the conditional use will not be materially detrimental to, or endanger, the public health, safety, morals, or general welfare;
- (2) That the uses, values and enjoyment of other property in the neighborhood, for purposes already permitted, shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use;
- (3) That the establishment of the conditional use will not significantly impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
- (4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
- (5) That adequate measures have been or will be taken to provide ingress or egress, so designed as to minimize traffic congestion in the public streets; and
- (6) That the conditional use shall conform to all applicable yard area regulations of the district in which it is located.

Prior to the granting of any conditional use, the city council may stipulate such conditions, restrictions, and duration upon the establishment, location, construction, maintenance, and operation of the conditional use as deemed necessary to protect the public health, safety and general welfare of the community, and to secure compliance with the standards and requirements specified in subsections (1) through (6) of section 71-6. In all cases in which conditional uses are granted, the council shall require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated in connection therewith are being and will be complied with. The granting of a conditional use does not create a right to the use and the conditional use may be canceled at the city council's sole discretion. No application for a conditional use that has been denied wholly or in part by the city council shall be resubmitted for a period of six months from the date of said denial.

(Ord. No. 953, 12-12-2005)



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015

Agenda item: 6c/7b

Prepared by: Robin Eldridge

Reviewed by: *Carol Buttler*

Department: Development Services

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0018**, as recommended by Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division "O" of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division "O" of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas. **THIS IS THE SECOND AND FINAL READING**

v

Attachments for reference

1. Ordinance/metes and bounds
2. Location Maps
3. Recommendation letter of P & Z
4. Letter/Application for abandonment
5. Minutes of P&Z meeting of June 9, 2015
6. Minutes of P&Z meeting of June 23, 2015

Staff Briefing:

- A letter and application was received by Donald Cooper asking to abandon a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas
- At the first Planning and Zoning Commission, this item was tabled (6.9.2015).
- On June 23, 2015, the Planning and Zoning Commission approved to recommend to City Council this item.
- City Attorney has approved Ordinance for content and form
- The developer did not provide an appraisal of the portion to be abandoned before the second reading of the ordinance
- Abandonment is not final and Quit Claim Deed will not be prepared until City Council accepts the appraisal or assigns a value to the property.

History: On April 28, 2015, an application was received requesting the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas.



CITY COUNCIL AGENDA FORM

Target Implementation: Upon approval of City Council on second and final reading of ordinance

Significant Action Dates:

6.9.2015 – Planning & Zoning Commission tabled this item

6.23.2015 – Planning & Zoning Commission approved to recommend the abandonment to City Council

August 24, 2015 – City Council approved the Ordinance on the first reading

September 14, 2015 – Second and final reading of the Ordinance

Action:

☒

Ordinance

☐

Resolution

☐

Proclamation

☐

Special Presentation

☐

Finance Report

☐

Public Hearing

☐

Other

☒

Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name	N/A
Line Items #	N/A
Other Funding	N/A

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0018** regarding the recommendation of Planning & Zoning Commission to approve the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division "O" of Cook and Stewart Subdivision, and Parcel R196289 known as Walnut Lots 11 and 12 on Block 4 Division "O" of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas. **THIS IS THE SECOND AND FINAL READING**

Fiscal Impact: Amount paid to the City based on appraisal if approved.

ORDINANCE NO. O-2015-0018

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS PROVIDING FOR THE VACATING, ABANDONMENT OF A 20 FEET BY 100 FEET PORTION OF AN ALLEY LYING IN BETWEEN 1013 MAIN STREET ALSO DESCRIBED ACCORDING TO GALVESTON COUNTY APPRAISAL DISTRICT AS PARCEL ID R196282, LOTS 3 AND 4 IN BLOCK 4, DIVISION “O” OF COOK AND STEWART SUBDIVISION, AND PARCEL ID R196289 KNOWN AS WALNUT LOTS 11 AND 12 ON BLOCK 4, DIVISION O OF THE COOK AND STEWART SUBDIVISION, A SUBDIVISION IN GALVESTON COUNTY, TEXAS

WHEREAS, the City of La Marque (the “City”) is a Texas Home Rule Municipality organized under the Constitution and laws of the State of Texas, located in Galveston County, Texas; and

WHEREAS, the City’s Charter provides that it may exercise all powers of local self-government and powers granted to home rule cities by State Law; and

WHEREAS, the City’s Charter further provides that the City shall have exclusive dominion, control and jurisdiction in, upon, over and under the public streets, avenues, alleys and highways of the City and may provide for the improvements thereof by paving, repaving, raising, draining or otherwise; and

WHEREAS, the Texas Transportation Code provides that a home rule municipality has exclusive control over and under the public highways, streets, and alleys of the municipality; and

WHEREAS, the Texas Transportation Code further provides that a home rule municipality may vacate, abandon, or close a street or alley; and

WHEREAS, the purpose underlying the original plat of the Cook and Stewart Subdivision Galveston County, Texas; and

WHEREAS, the City Council of the City of La Marque, Texas, finds that the alley described in Exhibit “A”, out of the Cook and Stewart Subdivision, Galveston County, Texas; and

WHEREAS, the City does not need the portion of the alley for public utilities or utility maintenance vehicles and equipment; and

WHEREAS, the burden of continued maintenance and the risk of liability of the alley that would be incurred by the City exceed any benefit to the City of La Marque, Texas, from continued ownership; and

WHEREAS, there is no longer any public need for the City to retain ownership of nor perform maintenance on the easement described in Exhibit “A”; and

WHEREAS, on April 27, 2015, Donald Cooper filed a petition for abandonment with the City for that portion of the road easement described in Exhibit “A” in accordance with La Marque Code of Ordinances; and

WHEREAS, Donald Cooper has agreed to fulfill his obligations under City of La Marque, Texas Code of Ordinances including payment to the City of the fair market value of the abandoned alley described in Exhibit “A” as a precondition of its receipt of a Quitclaim Deed memorializing the abandonment; and

WHEREAS, on June 23, 2015, the Planning and Zoning Commission of the City of La Marque, Texas, recommended that City Council approve the petition filed by Donald Cooper; and

WHEREAS, the abandoning of that alley described in Exhibit “A” will cause no detriment to the rights of the citizens of La Marque, Texas; and

WHEREAS, City Council finds and declares that it is in the best interest of all of the citizens of the City of La Marque, Texas, that alley described in Exhibit “A” be vacated, closed and abandoned. **NOW, THEREFORE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. The facts set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City’s interest, if any, of the portion of the alley described in Exhibit “A” is hereby vacated, abandoned and closed to be sold via a Quitclaim Deed in exchange for payment to the City in an amount equal to the fair market value of that alley described in Exhibit “A”.

Section 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this 24th day of August, 2015.

PASSED AND ADOPTED on second and final reading this the ____ day of ____, 2015.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

MARCH 12, 2015

PARTIAL ALLEY ABANDONMENT DESCRIPTION

DESCRIPTION OF A PART OF A 20 FOOT IN WIDTH ALLEY LYING BETWEEN LOTS 3, 4, 11 AND 12, IN BLOCK 4, OF DIVISION "O", IN THE COOK AND STEWART SUBDIVISION, A SUBDIVISION IN GALVESTON COUNTY, TEXAS, ACCORDING TO THE RECORDED MAP OR PLAT THEREOF RECORDED IN VOLUME 81, PAGE 526 IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS

BEGINNING AT THE SOUTHEAST CORNER OF LOT 3, IN BLOCK 4, SAID POINT LYING IN THE NORTH LINE OF SAID 20 FOOT IN WIDTH ALLEY OUT OF BLOCK 4;

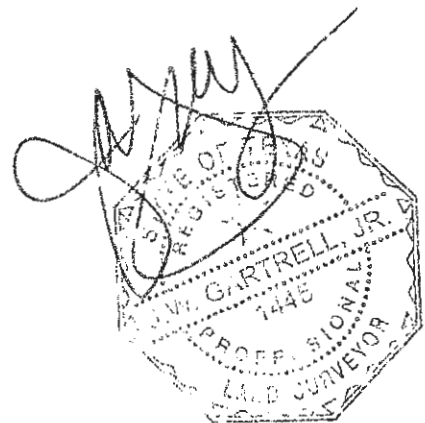
THENCE FROM SAID BEGINNING POINT SOUTH 00 DEGREES 43 MINUTES EAST, ACROSS SAID 20 FOOT ALLEY, A DISTANCE OF 20.00 FEET TO A POINT FOR CORNER, SAID POINT BEING THE NORTHEAST CORNER OF LOT 12, IN BLOCK 4 AND SAID POINT LYING IN THE SOUTH LINE OF SAID 20 FOOT ALLEY;

THENCE SOUTH 89 DEGREES 17 MINUTES WEST, ALONG THE NORTH LINE OF LOTS 12 AND 11, IN BLOCK 4 AND ALONG THE SOUTH LINE OF SAID 20 FOOT ALLEY, A DISTANCE OF 100.00 FEET TO A POINT FOR CORNER, SAID POINT BEING THE NORTHWEST CORNER OF LOT 11, IN BLOCK 4;

THENCE NORTH 00 DEGREES 43 MINUTES WEST, ACROSS SAID 20 FOOT ALLEY, A DISTANCE OF 20.00 FEET TO A POINT FOR CORNER, SAID POINT BEING THE SOUTHWEST CORNER OF LOT 4, IN BLOCK 4 AND SAID POINT LYING IN THE NORTH LINE OF SAID 20 FOOT ALLEY;

THENCE NORTH 89 DEGREES 17 MINUTES EAST, ALONG THE SOUTH LINE OF LOTS 4 AND 3 AND ALONG THE NORTH LINE OF SAID 20 FOOT ALLEY, A DISTANCE OF 100.00 FEET TO THE PLACE OF BEGINNING.

300

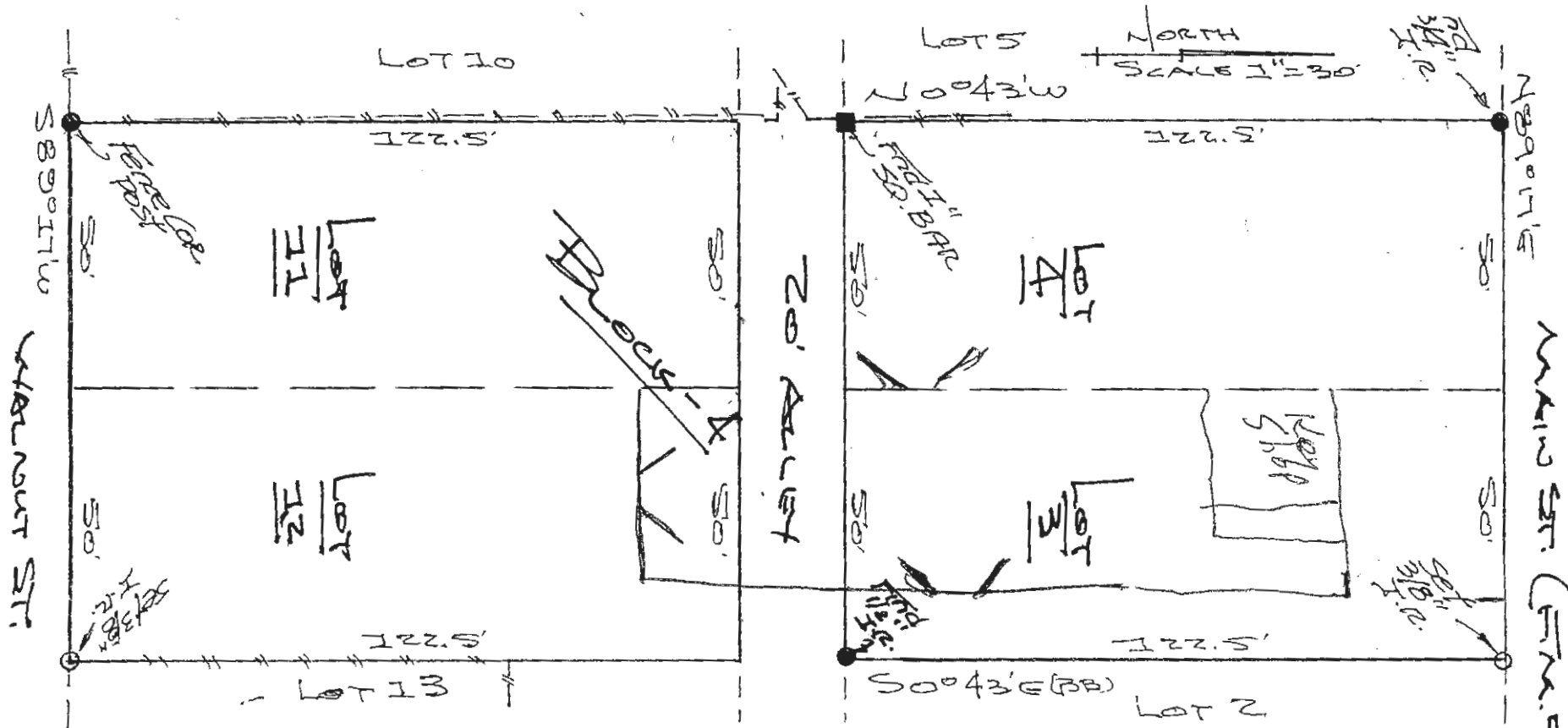


JAMES W. GARTRELL, JR., PE, RPLS

CONSULTING ENGINEER - SURVEYOR
TEXAS P.E. #22590 - TEXAS R.P.L.S. #1445

GULF COAST ENGINEERING & SURVEYING

TBPE FIRM #4534 - TBPLS FIRM #10061900
P.O. BOX 382 LA MARQUE, TEXAS 77568
409 / 935-2462 TEXAS CITY 281 / 488-6969 HOUSTON

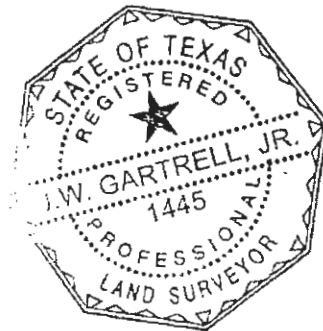


SURVEY OF LOTS 3, 4, 11 AND 12, IN BLOCK 4, OF DIVISION "O", IN THE COOK AND STEWART SUBDIVISION, A SUBDIVISION IN GALVESTON COUNTY, TEXAS, ACCORDING TO THE RECORDED MAP THEREOF RECORDED IN VOLUME 81, PAGE 526 IN THE MAP RECORDS IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS

- D.A. COOPER
P.O. BOX 911
LA MARQUE, TEXAS 77568
409.771.3994

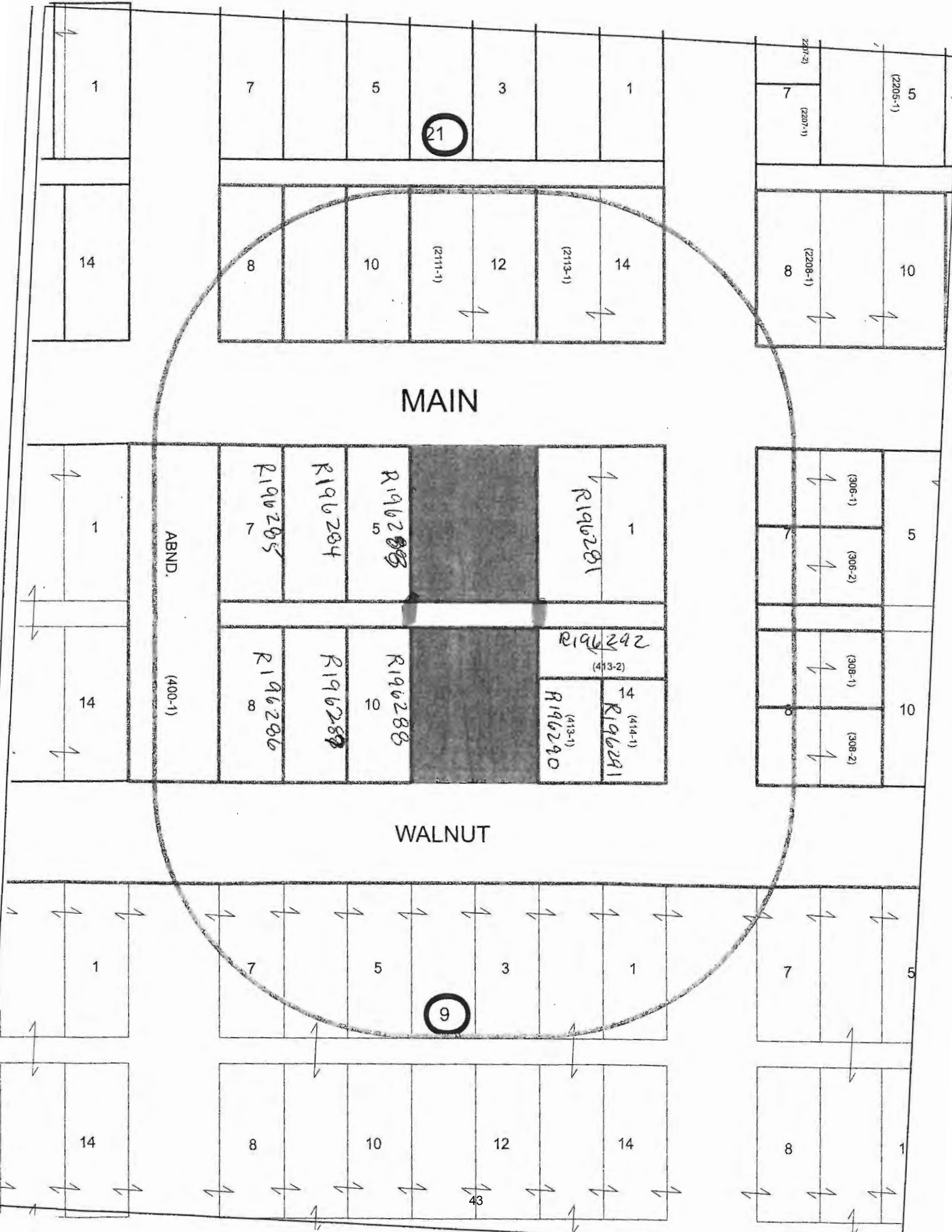
SURVEYED NOVEMBER 5, 2013
AND DECEMBER 5, 2013

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JAMES W. GARTRELL, JR.
GULF COAST ENGINEERING
AND SURVEYING

CONSULTING ENGINEER - SURVEYOR
P.O. BOX 382 LA MARQUE, TEXAS 77568
409/935-2462 TEXAS CITY 281/488-6969 HOUSTON



MAIN

WALNUT

21

9

ABND.

(400-1)

(413-2)

(414-1)

(413-1)

(306-1)

(306-2)

(308-1)

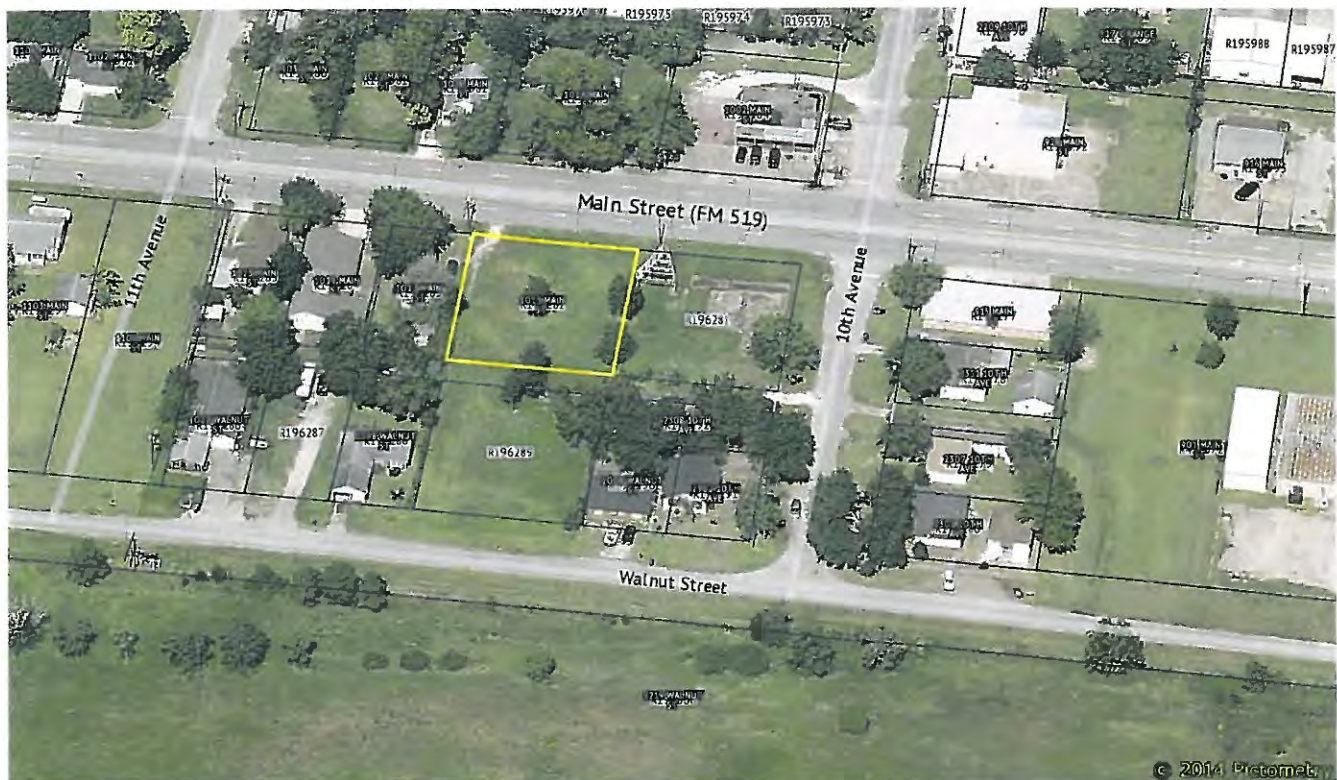
(308-2)

(2205-1)

(2207-2)

(2208-1)

(2207-1)



1013 Main St. La Marque, TX 77568

Print Date: 04/28/2015
Image Date: 10/21/2014
Level: Neighborhood

MARCH 12, 2015

PARTIAL ALLEY ABANDONMENT DESCRIPTION

DESCRIPTION OF A PART OF A 20 FOOT IN WIDTH ALLEY LYING BETWEEN LOTS 3, 4, 11 AND 12, IN BLOCK 4, OF DIVISION "O", IN THE COOK AND STEWART SUBDIVISION, A SUBDIVISION IN GALVESTON COUNTY, TEXAS, ACCORDING TO THE RECORDED MAP OR PLAT THEREOF RECORDED IN VOLUME 81, PAGE 526 IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS

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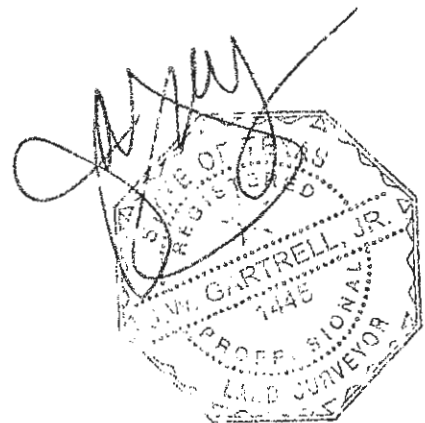
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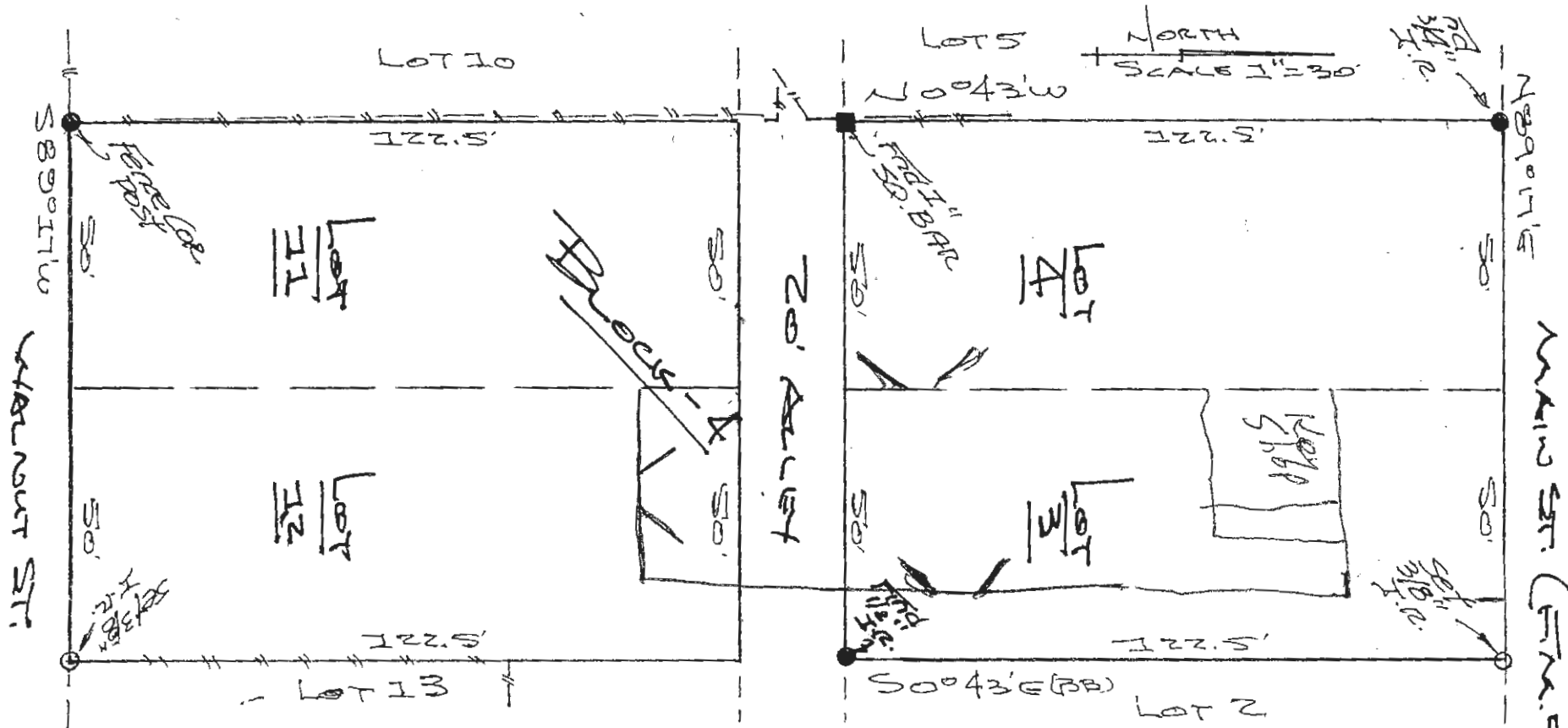


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CONSULTING ENGINEER - SURVEYOR
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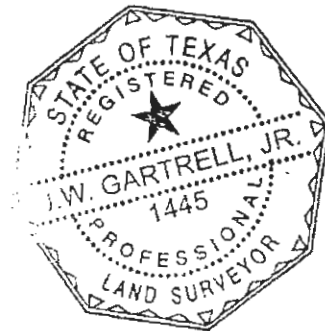


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- D.A. COOPER
P.O. BOX 911
LA MARQUE, TEXAS 77568
409.771.3994

SURVEYED NOVEMBER 5, 2013
AND DECEMBER 5, 2013

[Handwritten signature]



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AND SURVEYING

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409/935-2462 TEXAS CITY 281/488-6969 HOUSTON



1111 Bayou
La Marque, Texas
La Marque, TX 77568
409.938.9203

Planning & Zoning Commission
Norman Koneman, Chairman
Dickey Stanley, Commissioner
Russell Washington, Commissioner
Mike Casteline, Commissioner
Deanna Bethea, Commissioner

August 18, 2015

Mayor and City Council
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

Dear Mayor and City Council:

On June 23, 2015, the Planning and Zoning Commission conducted a meeting for the approval of the abandonment of a 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel ID R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas.

The recommendation of the Planning and Zoning Commission is to recommend to City Council for consideration of approval of this abandonment request.

Thank you,

Norman Koneman
Chairman, Planning and Zoning Commission

City of La Marque

1111 Bayou Rd

La Marque, TX 77568

Dear City Council Members,

I respectfully request your consideration of the abandonment of the Alley described in the attached documents as "Part of a 20 ft. width lying between lots 3,4,11 and 12 in block4, of Division "O" in the Cook and Stewart subdivision."

This alleyway would allow me to join my currently owned lots (3,4,11 and12) so that I may better maintain and develop my existing property at this location.

Attached please find all documents and records of information relevant to this case. Should any additional information be required please contact Mari Berend at 409 457-4085 as my representative.

I Thank You in advance for your prompt attention to this matter.

Sincerely,

Donald Cooper



1111 Bayou Road
La Marque, Texas 77568
409.938.9202

LA MARQUE PLANNING AND ZONING COMMISSION ABANDONMENT OF STREET, ALLEY,
EASEMENT, ETC APPLICATION/CHECKLIST

Applicant name: Donald Cooper

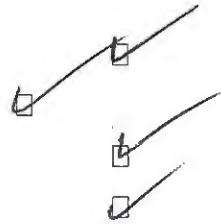
Mailing address: 220 Barracuda Hitchcock Tr 77563

Telephone: 409 938-0000 e-mail _____

Abandonments of streets, Alleys, etc. are governed by city Ordinance Section 56-4

✓ Property to be abandoned attached - a 20 Foot by 100
Foot of Alley split both properties in between
2 parcel.

1. Petition submitted to the City Clerk in writing on Sec 56-4 (a) _____
2. Petition is directed to City Council Sec 56-4(a) _____
- ✓ 3. Petition has the description of the property to be abandoned Sec 56-4 (a) _____
- ✓ 4. There is a list of all abutting owners and their addresses. Sec 56-4 (a) CAD.



5. Petition of abutting owners Sec 56-4 (a) no. ☐
6. Attachment showing why abutting owners are not joining in petition Sec 56-5 (a) no. ☐
7. Fees has been paid Sec 56-4 (b) Appendix A (fee) ☒
- ✓ 8. Release forms mailed by certified mail to all abutting property owners Sec 56-4 (b) ☒
- ✓ 9. Release forms mailed by certified mail to all utility companies Sec 56-4 (b). ☒

10. If only a portion of the street is requested to be abandoned that has public access from either direction petitioner must provide the City Clerk with the names for both the portion that is to be closed and the portion that is to be opened to the next intersection Sec 56-4 (c)

☐

11. Notices and release forms have been mailed to the owners of the closed and open portions of said street Sec 56-4 (c)

☒

12. Petition was submitted to the planning commission for it's recommendation to the city council at it's next regular scheduled meeting Sect 56-4 (d)

☒

13. 30 days have lapsed from the date the request was filed Sec 56-4 (d)

☒

14. Planning and zoning commission formulated their response in less than 30 days

☐

15. Fee determined by city ordinance / market value Sec 56-4 (e)

☐

16. Market value appraisal made by bona fide appraiser selected by the city Sec 56-4 (d)

☐

17. Fee is paid to include market value, payment of appraisal, and payment to prepare Quitclaim deed Sec 56-4 (e)

☐

18. Quitclaim Deed delivered to new owners Sec 56-4 (e)

☐

Donald Cooper
Applicant Signature

by Mail Bureau

4-27-15
Date

1111 Bayou Rd.
La Marque, TX 77568
(409)938-9204

Receipt Number: 201500685

Payer/Payee: DONALD COOPER
220 BARRACUDA
HITCHCOCK TX 77563

Cashier: EORNELAS

Date: 04/28/2015

PZ2015-002 RE- 1013 Main St.
ZONING/PLATS/VARIANCES/ABANDON
MENTS

Fee Description

Abandonment Admin. fee

Fee Amount Amount Paid Fee Balance

\$500.00 \$500.00 \$0.00

\$500.00 \$500.00 \$0.00

TOTAL PAID:

\$500.00

Payment Method	Reference Number	Payment Amount
CHECK	13312	\$500.00
Total:		\$500.00



1111 Bayou
La Marque, Texas 77568
409.938.9202

Planning and Zoning Committee Minutes
Public Hearing/Regular Meeting
June 9, 2015

(1) CALL TO ORDER

Commissioner Stanley called the Public Hearing/Regular Planning & Zoning Committee meeting to order at 4:05 p.m.

(2) ROLL CALL

PRESENT:

Dickey Stanley
Deanna Bethea
Russell Washington, Jr.

ABSENT:

Norman Koneman arrived at 4:34 p.m.
Mike Castelle

STAFF PRESENT:

Les Rumburg, Director of Public Works
Ellis Ortego, City Attorney

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Stanley.

(4) APPROVAL OF MINUTES

- a. Minutes of Special meeting held on June 2, 2015.
Commissioner Bethea made a motion to approve the Special meeting minutes of June 2, 2015.
Commissioner Washington seconded. Motion carried unanimously.

(5) CITIZENS PARTICIPATION – There was none

(6) PUBLIC HEARING

- a. **TEMPORARY MORATORIUM** Conduct a Public Hearing regarding the intent to implement a Temporary Moratorium against accepting permit applications, authorizations, and approval necessary for the subdivision of, site planning of, or construction of additional recreational vehicle parks in the City of La Marque.

Vice Chair Stanley closed the Regular meeting and opened the Public Hearing at 4:07 p.m.

1. Rashid Shakoor asked the standing of his application that he had submitted earlier to the Commission.
2. James Osteen, of 2012 Jeridona stated that he was in favor of regulating RV Parks.



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Vice Chair Stanley closed the Public Hearing and opened the Regular meeting at 4:12 p.m.

(7) NEW BUSINESS

a. CASE PZ-A-15-02 Discussion /possible recommendation to City Council regarding an application received for abandonment of 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas, recorded in Galveston County Clerk's in volume 81, page 526 and more particularly described by metes and bounds attached hereto and made part of.

1. Jerry Franks, of 1025 Orange, stated that he has deeds showing ownership of eight lots in the 1100 block from Walnut to Main Street. Said that he is in favor of what took place on this property during another administration, and that it needs to be extended to the 1000 block.

2. James Osteen, 2012 Jeridona whose property lies adjacent to the proposed abandonment, is opposed. His concern is a sign visibility that currently is located on the property adjacent to the proposed abandonment property.

3. Maxine Townsend owns property adjacent to the proposed abandonment was concerned and asked what the impact would have on her property.

After hearing the discussion that followed regarding the size of the building that would be placed on the proposed piece of property, Ms. Townsend expressed "no objection".

Chairman Bethea made a motion to table this item and place on the July 14th meeting. Commissioner Washington seconded. Motion carried unanimously.

(8) CHAIRMAN REPORT – There was no report

(9) REQUESTS AND ANNOUNCEMENTS

(10) ADJOURNMENT

Commissioner Bethea made a motion to adjourn the meeting at 5:00 p.m. Commissioner Washington seconded. The meeting was adjourned.

Dickey Stanley, Vice Chairman
Planning & Zoning Commission



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Planning and Zoning Committee Minutes
Public Hearing/Regular Meeting
June 23, 2015

(1) CALL TO ORDER

Commissioner Stanley called the Public Hearing/Regular Planning & Zoning Committee meeting to order at 4:00 p.m.

(2) ROLL CALL

PRESENT:

ABSENT: None

Chairman Koneman
Dickey Stanley
Mike Castelline
Deanna Bethea
Russell Washington

STAFF PRESENT:

Les Rumburg, Director of Public Works
Ellis Ortego, City Attorney
Edna Ortego

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Stanley.

(4) APPROVAL OF MINUTES

a. Minutes of Special meeting held on June 9, 2015.

Commissioner Bethea made a motion to approve the special meeting minutes of June 9, 2015.

Commissioner Stanley seconded. Motion carried unanimously.

(5) CITIZENS PARTICIPATION – There were none

(6) OLD BUSINESS

a. **CASE PZ-A-15-02** Discussion /possible recommendation to City Council regarding an application received for abandonment of 20 feet by 100 feet portion of an alley lying in between 1013 Main St. also described according to Galveston County Appraisal District as Parcel ID. R196282 lots 3 and 4 in Block 4 Division O of Cook and Stewart Subdivision, and Parcel R196289 known as Walnut Lots 11 and 12 on Block 4 Division O of the Cook and Stewart Subdivision, a subdivision in Galveston County, Texas, recorded in Galveston County Clerk's in volume 81, page 526 and more particularly described by metes and bounds attached hereto and made part of. **THIS ITEM WAS TABLED FROM THE MEETING HELD ON JUNE 9, 2015.**



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Public Service Director Les Rumburg reviewed the reason for tabling this item. "There was one objection to the visibility of an existing sign with the construction of this business. The Commission asked for a sketch plan, to show where the building would be constructed and whether it would or would not interfere with the visibility of this sign. The sketch is included in the packet. There were concerns about the zoning, but it was determined that this area is commercial property, so there is no need to look at a zone change."

Chairman Koneman asked, "Only for the abandonment of that alley?"

Mr. Rumburg answered, "Correct."

At this time, the Commission reviewed the drawing that was included in their packets.

Commissioner Bethea asked, "We didn't have any objection from any other neighbors?"

Mr. Rumburg replied, "The only objection from the neighbors, changed to support, once they realized what was taking place."

Commissioner Bethea continued, "I believe he has gone back as far as he can go on that property and continues to work with the sign owner, Mr. Osteen. I don't see a problem with anything that has been presented once we received some answers to some of the other questions."

Commissioner Bethea made a motion to move forward with the abandonment process. Commissioner Stanley seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

b. Case P/RVP-15-01 - Discussion/possible action regarding the possibility of constructing an RV Park on the property described as: ABSTRACT 150, PAGE 6 LOTS 1 THRU 4 (1-1) BLOCK 58, DIVISION K, COOK & STEWART SUBDIVISION, CAD ID R196129, a tract of land of 1,928 acres located at Ist Ave., Orange & Prune St., La Marque, Galveston County, Texas – Zoned L-1 Light Industrial. **THIS ITEM WAS TABLED FROM THE MEETING HELD ON MAY 12, 2015.**

Public Service Director Les Rumburg reviewed the reason for tabling this item. "The potential owner of the property (Mr. Shakira) is planning on developing an RV Park, and the Commissions' decision will determine whether he purchases the property or not. As you all know we are currently under a moratorium on RV Parks; which essentially would mean that if the Commission gives him the indication that you all would look at this favorably, he would still be looking at some delays, while the City looks at developing a new RV Park Ordinance, which could be anywhere from ninety to one hundred and eighty days. At the end of the moratorium and with the development of the new ordinance, he would have to comply with those regulations. What he is proposing now, may or may not work in that particular situation."



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Commissioner Castelline asked, "Is there a possibility that this could be grandfathered in, that this could come in before the ordinance?"

Mr. Rumburg answered, "No, we would have had to have been at the Preliminary Plat stage. Even at that, had you approved a Preliminary Plat, before the moratorium went into effect, we still couldn't review the Final Plat, until after the moratorium. Any changes between the Preliminary and the Final Plat would have to be met."

Commissioner Bethea asked if the ordinance would specify a certain amount of acreage would have to be considered as part of the new RV Park Ordinance; which was determined as being one of the considerations to be met.

Mr. Rumburg stated, "We are reviewing other RV Parks Ordinances at this time from other municipalities. Of course an ordinance with that magnitude of change would also come before this Commission to review, and with a public hearing and two readings by City Council before it is adopted."

Further discussion continued as to what could be done at this meeting; how many parking sites were proposed to be on the property, and it was determined to be (41) on a two acre piece of property; whether the City has begun the process; what criteria would be used in the new ordinance; It was further determined that any decision the Commission made tonight would be conditional.

Commissioner Bethea made a motion to deny the construction of an RV Park at the above described property. Commissioner Stanley seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

(8) CHAIRMAN REPORT – There was no report

(9) REQUESTS AND ANNOUNCEMENTS

(10) ADJOURNMENT

Commissioner Bethea made a motion to adjourn the meeting at 4:17 p.m. Commissioner Washington seconded. The meeting was adjourned.


Chairman
Planning & Zoning Commission



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public & Development
Services

Agenda item: 6d/7c
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0019**, amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds. **THIS IS THE SECOND AND FINAL READING.**

- ☒ **Attachments for reference**
1. Ordinance
 2. Exhibit "A"

Staff Briefing:

- Under a previous Purchase Order, \$20,000 (approximately 7,000 LF) of roadside ditch maintenance has been completed with a recognized need for additional 7,000 LF.
- Estimated \$20,000 necessary to complete meeting the high grass and weeds issues through fiscal year 2015.
- Additional unanticipated development has increased the cost of professional services. This adjustment reflects those changes.

History:

- Drainage ditch maintenance became a major issue to the extent an outside vendor was needed to be brought in to assist. There remains several areas through town where city ditches connect to major arteries that still need to be opened up.
- \$30,000 was budgeted for mowing in fiscal year 2014-2015. An additional \$7,500 has been added to that and an estimated \$20,000 will be required to meet demands through year end.

Target Implementation: **September 14, 2015**

Significant Action Dates:

8.24.2015 – First reading of ordinance passed by City Council
9.14.2015 – Second and final reading of the ordinance



CITY COUNCIL AGENDA FORM

Action:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |

Cost Details:	
Budgeted	\$0
Actual Bid	NA
Estimated Expenditure	\$60,000.00
Acct. Name	See Ordinance
Line Items #	See Ordinance
Other Funding	See Ordinance

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0019** amending City of La Marque Fiscal Year 2014-2015 Budget for mowing, drainage, and professional services by increasing certain expenditures and increasing certain revenues to individual budget accounts in certain funds. **THIS IS THE SECOND AND FINAL READING.**

Fiscal Impact: \$60, 000.00 to be drawn down from fund balance.

ORDINANCE NO. O-2015-0019

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2014-2015 BUDGET FOR MOWING, DRAINAGE, AND PROFESSIONAL SERVICES BY INCREASING (DECREASING) CERTAIN EXPENDITURES AND INCREASING (DECREASING) CERTAIN REVENUES TO INDIVIDUAL BUDGET ACCOUNTS IN CERTAIN FUNDS AS SET FORTH IN ATTACHED EXHIBIT “A”.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2014-2015 Fiscal Year Budget is hereby amended for mowing, drainage, and professional services by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in certain funds set forth in Exhibit “A” attached hereto and made a part hereof.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov’t Code.

PASSED and APPROVED on first reading on the 24th day of August, 2015.

PASSED and APPROVED on second and final reading on the _____ day of _____, 2015.

CITY OF LA MARQUE

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, TRMC

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

2014-15 Budget Amendment

Accounts	Descriptions	Expenditure Increase	Revenue Increase	Fund Balance	Explanations
01-6091-03-00	Mowing	20,000.00			Require additional work done prior to Sept 30th
01-7120-12-00-DRAIN	Drainage project	40,000.00			Require additional work done prior to Sept 30th
01-2401-00-00	Unreserved Fund Balance			-60,000.00	Draw down on fund balance
01-3313-00-00	Building Permits		120,000.00		Increase budget to match with YTD actual
01-3325-00-00	Plan Review		22,400.00		Increase budget to match with YTD actual
01-3305-00-00	Release of liens		7,600.00		Increase budget to match with YTD actual
01-4040-03-00	Professional Services	150,000.00			Due to increased developments



CITY COUNCIL AGENDA FORM

Meeting Date: 9/14/15
Prepared by: Suzy Kou
Department: Finance

Agenda item: 8a
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action-accepting the Quarterly Investment Reports for Second Quarter 2015.

☒ **Attachments for Reference**

- **Investment Report for second quarter 2015**

Staff Briefing: Per Public Funds Investment Act, we are required to submit quarterly investment reports to Council for acknowledgement purposes.

History (if applicable):

Target Implementation:

Significant Action Dates:

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☒ Finance Report | ☐ Public Hearing |
| ☐ Other | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommended Motion: Motion to accept City of La Marque's Quarterly Investment Report for Second Quarter 2015.

Fiscal Impact: N/A



City of La Marque, Texas

Quarter Ended 6/30/15

Detailed Holdings

TexPool Rate: 0.0575

Logic Rate: 0.1249

DWS 0.0400

Fund	Fund Categories	Description	Type	CUSIP	Coupon	Settlement Date	Maturity Date	Par Value	Purch Price	Purch Cost	Book Value	Mkt Price	Mkt Value	Days to Mat	YTM
General Fund	General Fund	Logic	LGIP		0.1249			3,521,768.38	100.000	3,521,768.38	3,521,768.38	100.000	3,521,768.38	1	0.1249
General Fund	General Fund	TexPool	LGIP		0.0575			1,679,009.61	100.000	1,679,009.61	1,679,009.61	100.000	1,679,009.61	1	0.0575
General Fund	General Fund	DWS	MMKT		0.0400			338,665.22	101.000	338,665.22	338,665.22	100.000	338,665.22	1	0.0400
Utility Fund	Utility Fund	Logic	LGIP		0.1249			2,503,293.80	100.000	2,503,293.80	2,503,293.80	100.000	2,503,293.80	1	0.1249
Utility Fund	Utility Fund	TexPool	LGIP		0.0575			1,193,449.96	100.000	1,193,449.96	1,193,449.96	100.000	1,193,449.96	1	0.0575
Utility Fund	Utility Fund	DWS	MMKT		0.0400			85,510.60	100.000	85,510.60	85,510.60	100.000	85,510.60	1	0.0400
Utility Fund	Utility Fund (Restricted)	Logic	LGIP		0.1249			52,259.25	100.000	52,259.25	52,259.25	100.000	52,259.25	1	0.1249
Utility Fund	Utility Fund (Restricted)	TexPool	LGIP		0.0575			24,914.69	100.000	24,914.69	24,914.69	100.000	24,914.69	1	0.0575
Utility Fund	Utility Fund (Restricted)	DWS	MMKT		0.0400			5,025.43	100.000	5,025.43	5,025.43	100.000	5,025.43	1	0.0400
Replacement Fund	Replacement Fund	Logic	LGIP		0.1249			315,358.07	100.000	315,358.07	315,358.07	100.000	315,358.07	1	0.1249
Replacement Fund	Replacement Fund	TexPool	LGIP		0.0575			150,347.55	100.000	150,347.55	150,347.55	100.000	150,347.55	1	0.0575
Replacement Fund	Replacement Fund	DWS	MMKT		0.0400			30,325.90	100.000	30,325.90	30,325.90	100.000	30,325.90	1	0.0400
Hotel Motel Fund	Hotel Motel Fund	Logic	LGIP		0.1249			415,146.14	100.000	415,146.14	415,146.14	100.000	415,146.14	1	0.1249
Hotel Motel Fund	Hotel Motel Fund	TexPool	LGIP		0.0575			197,921.69	100.000	197,921.69	197,921.69	100.000	197,921.69	1	0.0575
Hotel Motel Fund	Hotel Motel Fund	DWS	MMKT		0.0400			39,921.86	100.000	39,921.86	39,921.86	100.000	39,921.86	1	0.0400
Debt Service	Debt Service Fund	Logic	LGIP		0.1249			467,981.43	100.000	467,981.43	467,981.43	100.000	467,981.43	1	0.1249
Debt Service	Debt Service Fund	TexPool	LGIP		0.0575			223,111.02	100.000	223,111.02	223,111.02	100.000	223,111.02	1	0.0575
Debt Service	Debt Service Fund	DWS	MMKT		0.0400			45,002.69	100.000	45,002.69	45,002.69	100.000	45,002.69	1	0.0400
LM EDC Operating	LM EDC	Logic	LGIP		0.1249			1,995,596.40	100.000	1,995,596.40	1,995,596.40	100.000	1,995,596.40	1	0.1249
LM EDC Operating	LM EDC	TexPool	LGIP		0.0575			1,420,306.29	100.000	1,420,306.29	1,420,306.29	100.000	1,420,306.29	1	0.0575
LM EDC Operating	LM EDC	DWS	MMKT		0.0400			-	100.000	-	-	100.000	-	1	0.0400
LM EDC Operating	LM EDC	Money Market	MMKT		0.1500			35,747.88	100.000	35,747.88	35,747.88	100.000	35,747.88	1	0.1500
LM EDC Operating	LM EDC	Texas First	CD	5177	0.2000	11/27/2014	11/27/2015	200,801.22	100.000	200,801.22	200,801.22	100.000	200,801.22	241	0.2000
LM EDC Operating	LM EDC	Moody Bank	CD	1835	0.6000	08/24/2014	08/24/2015	100,000.00	100.000	100,000.00	100,145.09	100.000	100,000.00	146	0.6000
LM EDC Operating	LM EDC	Moody Bank	CD	4478	0.6000	08/27/2014	08/27/2015	100,000.00	100.000	100,000.00	100,145.09	100.000	100,000.00	149	0.6000
1998 TWDB Sewer Rehab	Capital Projects Fund	DWS	MMKT		0.0400			155,429.77	100.000	155,429.77	155,429.77	100.000	155,429.77	1	0.0400
2005 CO	Capital Projects Fund	TexPool	LGIP		0.0575			505,501.27	100.000	505,501.27	505,501.27	100.000	505,501.27	1	0.0575
2007 CO	Capital Projects Fund	TexPool	LGIP		0.0575			761,614.04	100.000	761,614.04	761,614.04	100.000	761,614.04	1	0.0575
Special Revenue Funds	Special Revenue Fund	DWS	MMKT		0.0400			29,287.93	100.000	29,287.93	29,287.93	100.000	29,287.93	1	0.0400
Special Revenue Funds	Special Revenue Fund	TexPool	LGIP		0.0575			145,201.56	100.000	145,201.56	145,201.56	100.000	145,201.56	1	0.0575
Special Revenue Funds	Special Revenue Fund	Logic	LGIP		0.1249			304,564.23	100.000	304,564.23	304,564.23	100.000	304,564.23	1	0.1249
								17,043,063.87		17,043,063.87	17,043,354.05		17,043,063.87	6	0.1029

I certified that the Quarterly Investment Report represents the investment position of City of La Marque as of June 30, 2015 to the best of my knowledge and all investments under the City's control have been and are in compliance with the Texas Public Funds Investment Act and the City's Investment Policy as adopted by City Council.

Investment Officer, CPFIM



City of La Marque, Texas

Quarter ended 6/30/15

Summary Data

Type Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
LGIP	15,877,345.37	93.16%	1	0.098
MMKT	764,917.28	4.49%	1	0.045
CD	401,091.40	2.35%	194	0.400
	17,043,354.05	100.00%	6	0.103

Issuer Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
Texas First	200,801.22	1.18%	241	0.200
Moody Bank	200,290.18	1.18%	148	0.600
Money Market	35,747.88	0.21%	1	0.150
DWS	729,169.40	4.28%	1	0.040
Logic	9,575,967.69	56.19%	1	0.125
TexPool	6,301,377.68	36.97%	1	0.058
	17,043,354.05	100.00%	6	0.103

Fund Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
General Fund	5,539,443.21	32.50%	1	0.099
Utility Fund	3,782,254.36	22.19%	1	0.102
Utility Fund (Restricted)	82,199.37	0.48%	1	0.099
Replacement Fund	496,031.52	2.91%	1	0.099
Capital Projects Fund	1,422,545.08	8.35%	1	0.056
Hotel Motel Fund	652,989.69	3.83%	1	0.099
Debt Service Fund	736,095.13	4.32%	1	0.099
LM EDC	3,852,741.97	22.61%	21	0.129
Special revenues	479,053.72	2.81%	1	0.000
	17,043,354.05	100.00%	6	0.100

Maturity Breakdown:	Book Value	Percent
Less Than 90 Days	16,642,262.65	97.65%
90 to 180 Days	200,290.18	1.18%
181 to 365 Days	200,801.22	1.18%
More Than 365 Days	-	0.00%
	17,043,354.05	100.00%



City of La Marque, Texas

Summary Investment Report For Period Ended 6/30/2015

Total Portfolio Summary			
	Current Month 06/30/2015	Prior Quarter 03/31/2015	Change From Prior
Book Value	17,043,354	17,115,615	-72,261
Market Value	17,043,064	17,115,615	-72,551
Market Value%	100.00%	100.00%	0.00%
Weighted Average Maturity - Days	6 days	6 days	0 days
Weighted Average Yield	0.10%	0.08%	0.02%

Portfolio Performance Summary	
Beginning Book Value	17,115,615
Beginning Market Value	17,115,615
Beginning WAM	6 days <i>Liquidity measurement</i>
Ending Book Value	17,043,354
Ending Market Value	17,043,064
Change in market value	-72,551 <i>Volatility measurement</i>
Ending WAM	6 days <i>Liquidity measurement</i>
Period Average Yield	0.10%
Period Average Benchmark	0.09%

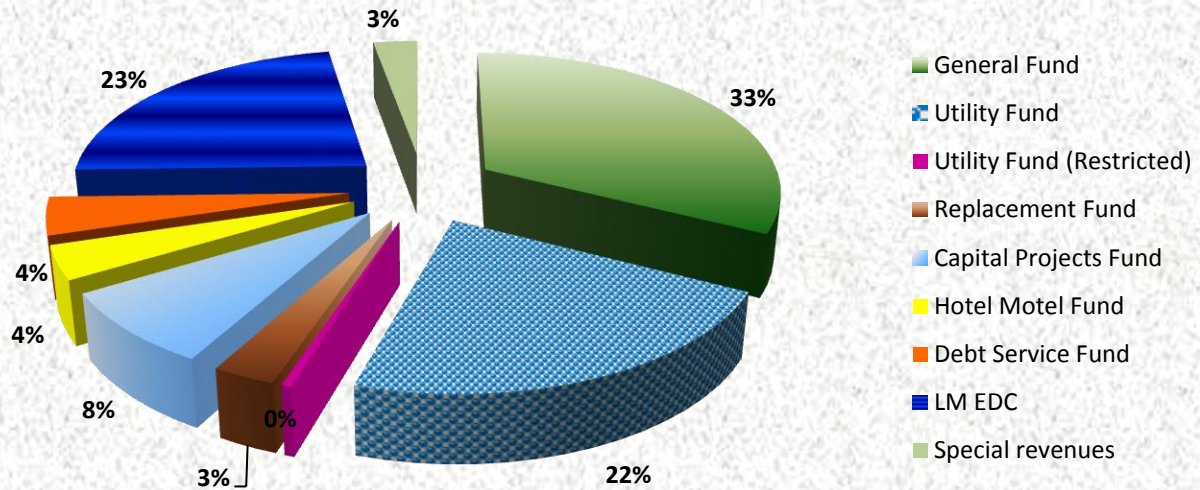
6-Month T-Bill Historical Trend





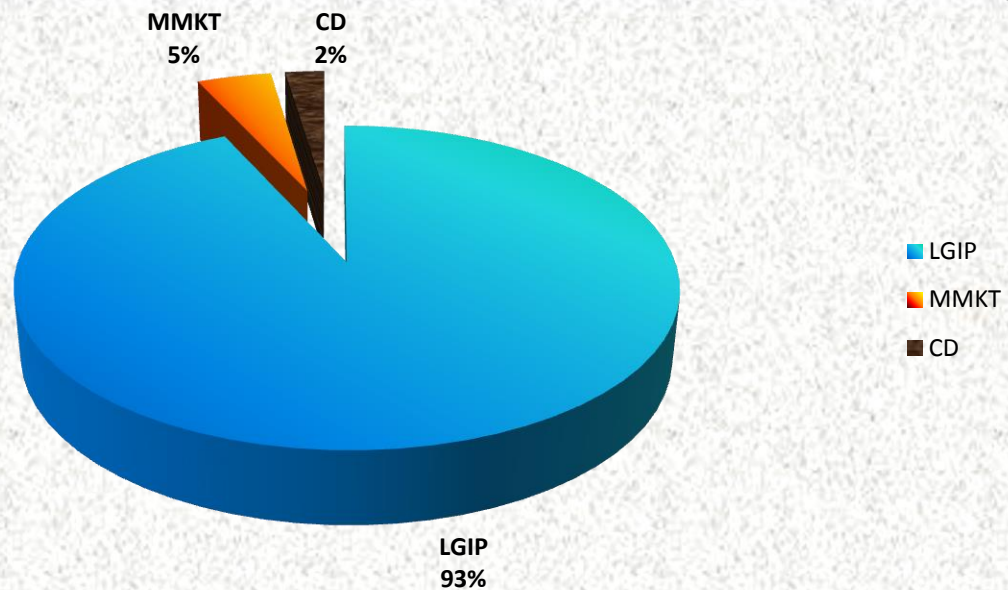
Investment Portfolio by Funds

As of 6/30/2015



Investment Portfolio by Types

As of 6/30/2015





CITY COUNCIL AGENDA FORM

Meeting Date: 9/14/15
Prepared by: Suzy Kou
Department: Finance

Agenda item: 6a/8b
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action to adopt Ordinance No. **O-2015-0020** making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2015 and ending September 30, 2016, appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; and adopting the annual budget for the City of La Marque for 2015-2016 fiscal year. **THIS IS THE FIRST READING**

☒ X

Attachments for reference

1. Ordinance
2. City Budget 2015-16 with Council requested changes from workshops

Staff Briefing:

- Per City Charter, Council must adopt annual budget no later than September 27th each year.
- Should Council fail to adopt the budget by such date, the budget as submitted by City Manager shall be deemed to have been finally adopted by City Council.

History (if applicable):

Target Implementation:

- **September 14, 2015**- Budget adoption on First Reading.
- **September 26, 2015**- Budget adoption on Second and Final Reading.

Significant Action Dates:

- **July 30, 2014**- City Manager proposed 2015-16 budget to Council.
- **August 3, 4, and 6, 2015**- Council workshops to discuss budget amendments from City Manager's proposal.
- **August 17, 2015**- First Public Hearing on 2015-16 Proposed Budget.
- **September 14, 2015**- Second Public Hearing on 2015-16 Proposed Budget with Council amendments.
- **September 14, 2015**- Budget adoption fiscal year 2015-16 First Reading.
- **September 26, 2015**- Budget adoption fiscal year 2015-16 Second and Final Reading.



CITY COUNCIL AGENDA FORM

Action:

- | | |
|--|--|
| ☒ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☒ Public Hearing |
| ☐ Other (be Specific) | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0020** making appropriations for the support of the City of La Marque for the fiscal year beginning October 1, 2015 and ending September 30, 2016 appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; and adopting the annual budget for the City of La Marque for 2015-2016 fiscal year.

Fiscal Impact: See 2015-16 budget for details.

ORDINANCE NO. O-2015-0020

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF LA MARQUE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF LA MARQUE FOR 2015-16 FISCAL YEAR

WHEREAS, the budget, appended here as Exhibit "A", for the fiscal year beginning October 1, 2015 and ending September 30, 2016 was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the Galveston County Daily News and said public hearing was held according to said notice and City Charter requirements; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2015 and ending September 30, 2016 be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2015-16 budget, a copy of which is appended hereto as Exhibit "A"

SECTION 2. That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

SECTION 3. That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest of the bonded debt of said City.

PASSED AND APPROVED this the ____ day of September 2015 for the first reading.

PASSED AND APPROVED this the ____ day of September 2015 for the second reading.

CITY OF LA MARQUE

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

Page 2, Ordinance No. O-2015-0020
Budget Adoption

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

**CITY OF LA MARQUE
BUDGET 2015-16
COUNCIL WORKSHOPS CHANGE RECAP**

City Manager Proposed Budget Balance GF: 19,368.30

01-3100-00-00	Current Taxes	200,997.10	Certified Roll confirmed
01-1065-01-01	Retirement	2,568.86	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-01-04	Retirement	546.32	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-02-00	Retirement	2,659.98	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-03-00	Retirement	1,115.37	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-04-00	Retirement	2,304.94	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-05-00	Retirement	6,212.19	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-06-00	Retirement	16,755.05	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-07-00	Retirement	697.99	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-08-00	Retirement	2,061.92	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-12-00	Retirement	5,978.27	Adj TMRS-3 mo old plan; 9 mo new plan
01-1065-13-00	Retirement	1,214.32	Adj TMRS-3 mo old plan; 9 mo new plan
01-4025-01-04	Recruitment	2,000.00	Cut per Council workshop
01-4040-01-04	Professional Fees	5,000.00	Cut employees handbook per workshop
01-4040-02-00	Professional Fees	12,000.00	Cut franchise audit per workshop
01-4060-03-00	Travel/Training	4,400.00	Cut Dev. Serv travel per CM
01-1043-05-00	SRT Expense	-4,000.00	Add per Council workshop
01-6091-03-00	Weed Control	20,000.00	Added per Council workshop from 6092
01-6092-03-00	Demolition	-20,000.00	Move to Weed Control per Council workshop
01-6092-03-00	Demolition	30,000.00	Move to CIP Fund
01-9065-99-00	Transf out-CIP Fund	-30,000.00	Move to CIP Fund
01-1010-05-00	Salaries	-202,412.32	Correct add'l Police vacancies payroll
01-1060-05-00	FICA	-10,877.17	Correct add'l Police vacancies payroll
01-1010-08-00	Salaries	11,609.00	Cut Library Part time per CM
01-1070-99-00	Group Health	-20,000.00	Gallagher Consultant
01-2060-03-00	Small tools	400.00	Cut per Council workshop
01-4090-99-00	Contingency	-40,000.00	Compensation Plan adj
01-9995-99-00	TWC-Unemployment cases	8,000.00	Cut per Finance Director
01-4042-04-00	Prosecutor-Barfield	-1,000.00	Increased fees to prosecutor
01-4030-99-00	Windstorm	-1,200.00	Per TWIA proposal received 9/9/15
01-4042-99-00	City attorney	-4,320.00	Increased fees to City Attorney
01-9005-00-00	Transfer in-Equip Repl	452,993.00	From Equip Replacement
01-7040-06-00	5 years assets	-35,995.00	Ford Explorer-Fire
01-7030-06-00	10 years assets	-139,350.00	Medic unit and equipment
01-7030-05-00	10 years assets	-217,500.00	Five patrol vehicles
01-7030-05-00	10 years assets	-21,648.00	Four staff vehicles
01-7040-05-00	5 years assets	-38,500.00	Replace 11 in-car computers

Post Council workshops balance: 22,080.12

City Manager Proposed Budget Balance Utility: -507,435.65

02-1065-21-00	Retirement	1,359.64	Adj TMRS-3 mo old plan; 9 mo new plan
02-1065-22-00	Retirement	4,645.01	Adj TMRS-3 mo old plan; 9 mo new plan
02-1065-24-00	Retirement	3,831.39	Adj TMRS-3 mo old plan; 9 mo new plan
02-4090-99-00	Contingency	-8,000.00	Compensation Plan adj
02-2060-21-00	Small Tools	1,000.00	Move to Dept 22 with meter readers
02-2060-22-00	Small Tools	-1,000.00	Move from Dept 21 related to meter readers
02-1070-99-00	Group health	-17,000.00	Gallagher consultant

**CITY OF LA MARQUE
BUDGET 2015-16
COUNCIL WORKSHOPS CHANGE RECAP**

02-4030-99-00	flood	-5,687.00	Flood ins for lift stations
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Post Council workshops balance:		-528,286.61	
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Risk Management Fund (New)

Beginning Balance:		26,059.00	
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52-3809-00-00	Equity Return proceeds	15,000.00	Equity return from TML
52-3030-12-00	R & M	-26,000.00	Est. out of pocket exp below ded

Ending balance:		15,059.00	
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Capital Improvement Fund (New)

Beginning Balance:		117,000.00	Prior years carryover
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65-9001-00-00	Transfer in-GF	30,000.00	GF resources for Blight program
65-6092-03-00-BLIGHT-02	Demolition-Revitalization	-147,000.00	PY carryover-\$117K; GF-\$30K

Ending Balance:		0.00	
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Equipment Replacement

Beginning Balance:		481,594.00	Prior years carryover
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05-9010-00-00	Transfer out-GF	-452,993.00	To General Fund
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Ending Balance:		28,601.00	
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CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015

Agenda item: 8c

Prepared by: Kathy Girndt

Reviewed by: Carol Buttlar

Department: Finance

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0021**, amending Appendix "A", Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract. **THIS IS THE FIRST READING**

☒ X

Attachments for reference

1. Ordinance
2. Fees and Charges Code (2014 and 2015)
3. Republic Waste Contract

Staff Briefing:

- October 19, 2012 the City entered into a contract with Republic Waste, agreeing to listed fees under stated fiscal year.
- For 2015-16 fiscal year, the City agreed to a 5% increase from 2014-15 fiscal year.

History:

Target Implementation: 10/1/2015

Significant Action Dates:

2/22/10; 12/1/2013; 10/1/2014 – Previous increases

10/19/2012 – Contract effective

10/1/15 – Ordinance effective date

9/14/15 – Proposed First reading of Ordinance

9/26/15 – Proposed Second reading of Ordinance

Action:

☒ X

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒ X

Other-Contract

☒ X

Mark if this item does not conflict with any
Resolution, Ordinance or City Charter

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0021**, amending Appendix "A", Schedule of fees and charges of the Code of Ordinances, City of La Marque, Texas by amending prescribed Solid Waste Collection Charges, per Contract. **THIS IS THE FIRST READING.**

Fiscal Impact: N/A

ORDINANCE NO. O-2015-0021

AN ORDINANCE AMENDING APPENDIX “A”, SCHEDULE OF FEES AND CHARGES OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS BY AMENDING PRESCRIBED SOLID WASTE COLLECTIONS CHARGES

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That Appendix “A”, Schedule of Fees and Charges, Solid Waste Collection Charges, of the La Marque Code of Ordinances is hereby amended to read as follows:

APPENDIX “A”: SCHEDULE OF FEES AND CHARGES

Solid Waste Collection Charges

There are hereby levied the following charges, to be collected from the owner occupying any premises located or from the occupant or person in possession or control of any premises located on an established garbage and rubbish route within the city, for the removal and disposition of garbage and rubbish;

- (1)
 - (a) Twice weekly curbside service for each single family residence utilizing Republic Waste furnished polycarts, one cart per residence, cart contents only, shall be fifteen dollars and eighty one cents (\$15.81) per month plus an administrative fee of sixty one (61) cents, for a total monthly rate of sixteen dollars and forty two cents (\$16.42) per month, except that, for a single family residence where the head of the household is a person sixty-five (65) years of age or over, and fee and charge shall be fifteen dollars and eighteen cents (\$15.18) per month plus an administrative fee of sixty one (61) cents, for a total monthly rate of fifteen dollars and seventy nine cents (\$15.79) per month.
 - (b) For additional polycarts - \$4.42 per home per month.
 - (c) Bulky Trash Service as contractually defined shall be pre-scheduled each Wednesday with no charge for such service. In order to receive service on Wednesday of each week residents must call to schedule the service no later than Tuesday by 12:00 p.m. before the Wednesday pick up.
- (2) For multiple dwelling units, such as duplexes, triplexes, garage apartments and trailer courts, where each unit is served by an individual water meter and commercial containers service is not practical or cost effective, cart service will be required at the single family cart service rate per month per unit, unless services by a container paid by the owner, in which event the charge shall be the commercial container rates set out in subparagraph (5) hereof. Commercial container service shall be required where the City determines such service is practical, cost effective for both the City and the owner.

- (3) For multiple dwellings units, such as duplexes, triplexes, garage apartments and trailer courts, where all units are served by one master water meter and commercial container service is not practical or cost effective, cart service will be required at the single family cart service rate per month per unit, unless serviced by a container paid by the owner, in which event the charge shall be the commercial container rates set out in subparagraph (5) hereof. Commercial container service shall be required where the City determines such service is practical, cost effective for both the City and the owner.
- (4) For commercial hand pick up customers, the following rates shall be charged (two pickups per week only):

Number of Carts	Rates Per Month
1	\$ 40.99
2	\$ 58.55
3	\$ 76.11
4	\$ 93.67
5	\$111.24

More than five (5) carts will not be allowed. Customers needing more than five carts must use a container unless it is determined that safety and space issues do not allow for container service, in which case each cart in excess of five (5) will be charged at \$17.57.

- (5)
- (a) For commercial customers using two (2) cubic yard containers or larger, the following monthly rates shall be charged:

CONTAINER SIZE (CUBIC YARDS)	NUMBER OF PICKUPS PER WEEK					
	1*	2	3	4	5	6
2	84.61	133.90	196.24	225.40	391.32	
3	91.77	175.75	234.65	284.42	355.53	
4	117.23	192.85	262.49	326.84	399.32	
6	153.62	234.09	354.19	462.25	561.79	
8	200.46	295.62	418.06	541.50	676.12	823.34

* Once per week collection is limited to those customers with nonperishable garbage and rubbish.

- (b) Special services such as compactor boxes, on demand service and other services not listed will be billed at cost plus 10%.
- (6) For rolloff containers and service, Republic Services will negotiate a price with the customer and will pay the City of La Marque a five (5%) percent franchise fee.
- (7) A special pickup fee of one hundred nine dollars and thirty three cents (\$109.33) per hour shall be charged for a full truck load (sixteen (16) cubic yards) of brush, large items, or building materials. The City Council shall have the right to suspend this charge at any time for any duration by motion at a regularly held or special called Council meeting.
- (8) The term “Carts” as used herein shall mean 96 gallon wheeled garbage cans sometimes referred to as “toter”. All carts used to provide the services described shall be provided by, distributed by, owned by and maintained by Republic Waste.
- (9) Lost, stolen or damaged carts as deemed to be neglect of the customer as agreed upon by the City Manager and the General Manager of Republic Waste will be charged to the customer at a replacement cost of \$65.00.
- (10) Landfill Services. Residents of La Marque shall be eligible to utilize Republic Waste’s Galveston County Landfill site as follows:
 - (a) On a quarterly basis, each resident of the City will be allowed to deliver a small trailer or pickup truck load of green waste (brush, leaves, clippings, etc.) to Republic Waste’s Galveston County Landfill site at no charge.
 - (b) Bulky waste and other waste will be accepted from residents of the City at Republic Waste’s Galveston County Landfill site at a rate of Twenty and No/100 Dollars (\$20.00) per load for a small trailer or pickup load on an unlimited basis.

Section 2. Effective Date: The effective date shall coincide with the first utility billing after _____, 2015.

PASSED AND APPROVED on the First reading this the _____ day of _____, 2015.

PASSED AND APPROVED on the Second and Final reading this the _____ day of _____, 2015.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

ORDINANCE NO. O-2014-0017

AN ORDINANCE AMENDING APPENDIX "A", SCHEDULE OF FEES AND CHARGES OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS BY AMENDING PRESCRIBED SOLID WASTE COLLECTIONS CHARGES

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That Appendix "A", Schedule of Fees and Charges, Solid Waste Collection Charges, of the La Marque Code of Ordinances is hereby amended to read as follows:

APPENDIX "A": SCHEDULE OF FEES AND CHARGES

Solid Waste Collection Charges

There are hereby levied the following charges, to be collected from the owner occupying any premises located or from the occupant or person in possession or control of any premises located on an established garbage and rubbish route within the city, for the removal and disposition of garbage and rubbish;

- (1)
 - (a) Twice weekly curbside service for each single family residence utilizing Republic Waste furnished polycarts, one cart per residence, cart contents only, shall be fifteen dollars and six cents (\$15.06) per month plus an administrative fee of fifty-five (58) cents, for a total monthly rate of fifteen dollars and sixty four cents (\$15.64) per month, except that, for a single family residence where the head of the household is a person sixty-five (65) years of age or over, and fee and charge shall be fourteen dollars and forty six cents (\$14.46) per month plus an administrative fee of fifty five (58) cents, for a total monthly rate of fifteen dollars and four cents (\$15.04) per month.
 - (b) For additional polycarts - \$4.21 per home per month.
 - (c) Bulky Trash Service as contractually defined shall be pre-scheduled each Wednesday with no charge for such service. In order to receive service on Wednesday of each week residents must call to schedule the service no later than Tuesday by 12:00 p.m. before the Wednesday pick up.
- (2) For multiple dwelling units, such as duplexes, triplexes, garage apartments and trailer courts, where each unit is served by an individual water meter and commercial containers service is not practical or cost effective, cart service will be required at the single family cart service rate per month per unit, unless services by a container paid by the owner, in which event the charge shall be the commercial container rates set out in subparagraph (5) hereof. Commercial container service shall be required where the City determines such service is practical, cost effective for both the City and the owner.

- (3) For multiple dwellings units, such as duplexes, triplexes, garage apartments and trailer courts, where all units are served by one master water meter and commercial container service is not practical or cost effective, cart service will be required at the single family cart service rate per month per unit, unless serviced by a container paid by the owner, in which event the charge shall be the commercial container rates set out in subparagraph (5) hereof. Commercial container service shall be required where the City determines such service is practical, cost effective for both the City and the owner.
- (4) For commercial hand pick up customers, the following rates shall be charged (two pickups per week only):

Number of Carts	Rates Per Month
1	\$ 39.04
2	\$ 55.76
3	\$ 72.49
4	\$ 89.21
5	\$105.94

More than five (5) carts will not be allowed. Customers needing more than five carts must use a container unless it is determined that safety and space issues do not allow for container service, in which case each cart in excess of five (5) will be charged at \$16.81.

(5)

- (a) For commercial customers using two (2) cubic yard containers or larger, the following monthly rates shall be charged:

CONTAINER SIZE (CUBIC YARDS)	NUMBER OF PICKUPS PER WEEK					
	1*	2	3	4	5	6
2	80.58	127.52	186.90	214.67	372.68	
3	87.40	167.38	223.48	270.88	338.60	
4	111.64	183.66	250.00	311.27	380.31	
6	146.31	222.94	337.32	440.24	535.04	
8	190.91	281.54	398.15	515.72	643.93	784.13

* Once per week collection is limited to those customers with nonperishable garbage and rubbish.

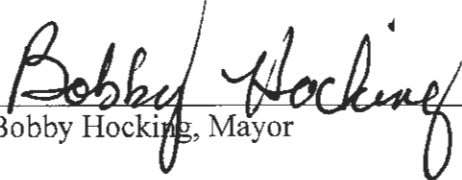
- (b) Special services such as compactor boxes, on demand service and other services not listed will be billed at cost plus 10%.
- (6) For rolloff containers and service, Republic Services will negotiate a price with the customer and will pay the City of La Marque a five (5%) percent franchise fee.
- (7) A special pickup fee of one hundred four dollars and twelve cents (\$104.12) per hour shall be charged for a full truck load (sixteen (16) cubic yards) of brush, large items, or building materials. The City Council shall have the right to suspend this charge at any time for any duration by motion at a regularly held or special called Council meeting.
- (8) The term "Carts" as used herein shall mean 95 gallon wheeled garbage cans sometimes referred to as "toter". All carts used to provide the services described shall be provided by, distributed by, owned by and maintained by Republic Waste.
- (9) Lost, stolen or damaged carts as deemed to be neglect of the customer as agreed upon by the City Manager and the General Manager of Republic Waste will be charged to the customer at a replacement cost of \$65.00.
- (10) Landfill Services. Residents of La Marque shall be eligible to utilize Republic Waste's Galveston County Landfill site as follows:
 - (a) On a quarterly basis, each resident of the City will be allowed to deliver a small trailer or pickup truck load of green waste (brush, leaves, clippings, etc.) to Republic Waste's Galveston County Landfill site at no charge.
 - (b) Bulky waste and other waste will be accepted from residents of the City at Republic Waste's Galveston County Landfill site at a rate of Twenty and No/100 Dollars (\$20.00) per load for a small trailer or pickup load on an unlimited basis.

Section 2. Effective Date: The effective date shall coincide with the first utility billing after Oct. 1st, 2014.

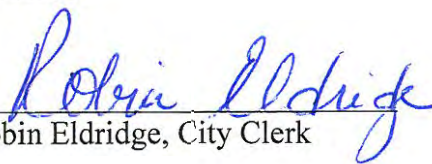
PASSED AND APPROVED on the First reading this the 8th day of September, 2014.

PASSED AND APPROVED on the Second and Final reading this the 22nd day of September, 2014.

CITY OF LA MARQUE, TEXAS


Bobby Hocking, Mayor

ATTEST:


Robin Eldridge, City Clerk

APPROVED AS TO FORM:

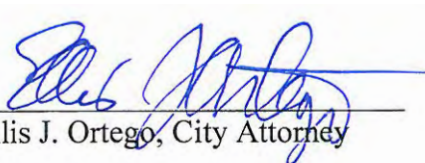

Ellis J. Ortego, City Attorney

EXHIBIT C (Continued)
CONTRACTOR'S PRICING SCHEDULES *

Year 4 - October 1st, 2015 through September 30th, 2016 (+5%)

- Twice Weekly Curbside Residential Waste Service Utilizing Contractor Furnished 96 Gallon Polycarts - Fifteen Dollars and Eighty One One Hundredths' Cents (\$15.81) per residence per month. (Senior Citizens' Rates - Fifteen Dollars and Eighteen One Hundredth's Cents (\$15.18) per residence per month.
- Extra Polycarts - Three Dollars and Ninety Three One Hundredths' Cents (\$3.93) per residence per month per cart.
- One Time Weekly Scheduled Curbside Bulky Waste Service - No Charge
- Scheduled Special Pickups Utilizing Contractor Furnished Equipment - One Hundred Nine Dollars and Thirty Three One Hundredth's Cents (\$109.33) Per Hour.

Residential Recycling Service

- Every Other Week Curbside Residential Recycling Service Utilizing Contractor Furnished 65 Gallon Polycarts - No Charge.

Commercial Waste Hand Collection Service

- Twice Weekly Curbside Commercial Hand Collection Waste Service Utilizing Contractor Furnished 96 Gallon Polycarts -
 - 1 Cart - Fifteen Dollars and Ninety Seven One Hundredths' Cents (\$15.97) per month
 - 2 Carts - Twenty-Four Dollars and Twenty Three One Hundredths' Cents (\$24.23) per month
 - 3 Carts - Thirty-Two Dollars and Fifty One One Hundredths' Cents (\$32.51) per month
 - 4 Carts - Forty Dollars and Seventy Eight One Hundredths' Cents (\$40.78) per month
 - 5 Carts - Forty-Nine Dollars and Seven One Hundredths' Cents (\$49.07) per month

Commercial Waste Bin (Front Load Container) Service - (All deliveries and removals @ \$75.00 per event)

Container Size	Collection Frequency Per Week											
	<u>1x</u>	<u>Extra Pickup</u>	<u>2x</u>	<u>Extra Pickup</u>	<u>3x</u>	<u>Extra Pickup</u>	<u>4x</u>	<u>Extra Pickup</u>	<u>5x</u>	<u>Extra Pickup</u>	<u>6x</u>	<u>Extra Pickup</u>
2 CY	\$77.57	\$23.27	\$122.77	\$36.83	\$167.97	\$50.39	\$206.67	\$62.00	\$255.70	\$76.71		
3 CY	\$84.14	\$25.23	\$143.84	\$43.14	\$201.13	\$60.34	\$260.80	\$78.25	\$326.12	\$97.83		
4 CY	\$93.48	\$28.06	\$170.54	\$51.16	\$239.94	\$71.99	\$299.46	\$89.84	\$353.31	\$106.00		
6 CY	\$119.36	\$36.05	\$194.11	\$58.22	\$273.37	\$82.02	\$326.46	\$97.93	\$371.82	\$111.54		
8 CY	\$161.29	\$48.38	\$237.78	\$71.45	\$336.39	\$100.92	\$431.35	\$129.40	\$527.89	\$158.36	\$633.45	\$190.0

Industrial Waste Bin (Open Top Roll Off) Container Service

<u>Container Size</u>	<u>Delivery Charge</u>	<u>Monthly Rental</u>	<u>Haul Charge</u>
20 Cubic Yard	\$ 168.71	\$ 175.62	\$ 286.90
30 Cubic Yard	\$ 168.71	\$ 175.62	\$ 353.34
40 Cubic Yard	\$ 168.71	\$ 175.62	\$ 405.90

Pricing for Specialty Boxes and Compactors will be negotiated between the Contractor and the Customer on a per case basis.

* ALL RATES LISTED ABOVE ARE EXCLUSIVE OF APPLICABLE FRANCHISE FEES



CITY COUNCIL AGENDA FORM

Meeting Date: 9/14/15
Prepared by: Suzy Kou
Department: Finance

Agenda item: 8d
Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0022** amending section 2-136 of the Code of Ordinances of the City of La Marque, Texas, to increase the rate of deposits to the Texas Municipal Retirement System (TMRS) by the employees of the City; to elect for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation; amending section 2-142 of the Code of Ordinances, City of La Marque, Texas, to authorize and allow under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are in the employment of the City of La Marque, Texas; to provide for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the City.

- ☒ Attachments for reference
1. Ordinance
 2. Cost Recap

Staff Briefing:

- Since 1972, the City elected to participate in the Texas Municipal Retirement System (TMRS) to provide pension benefits to all City employees once they meet all eligibility requirements.
- Numerous changes have occurred over the years.
- Current proposed change is on employees' contribution from 5% to 7% plan with all attached benefits remaining the same as current plan.
- New plan only applies to current active employees on or after January 1, 2016, who are projected to retire from City of La Marque at future date.

History (if applicable):

- October 1, 1970-Initial participation in TMRS (Ordinance 295); Supplemental benefits at .5 to 1 match (Ordinance 296); Supplemental death benefits (Ordinance 429)
- January 1, 1982- Increased municipal contribution to 1.5 to 1 match; Current annuity reserve (Ordinance 507)
- January 1, 1985-Additional rights, credits, and benefits- 60 years of age or 25 years of service (Ordinance 600)
- September 1, 1987-Further rights, credits, and benefits (Ordinance 658)
- January 1, 1988-Disability annuity (Ordinance 658)



CITY COUNCIL AGENDA FORM

- September 1, 1989-Credits for probationary employees; military services (Ordinance 818)
- January 1, 1993-Amortization of updated service credits (Ordinance 508, 569, 600, 623, 641, 657, 672, 683, 707, 720, and 734)
- January 1, 1997-Additional rights, credits, and benefits-60 years of age or 20 years of service.
- November 8, 1999-Restricted prior service credits (Ordinance 877)
- January 1, 2002-Vesting change from 10 years to 5 years.
- April 24, 2006-Resumption of membership; Restoration of all credited service (Ordinance 959)
- April 9, 2007-Supplemental annuity (Ordinances 638, 786, 982)

Target Implementation: January 1, 2016

Significant Action Dates:

- **July 1, 2015**- Council approved Fire Collective Bargaining contract including TMRS plan with 7% employee contribution rate.
- **July 1, 2015**- Council approved Police Collective Bargaining contract including TMRS plan with 7% employee contribution rate.
- **September 14, 2015**- Proposed ordinance to approve TMRS plan change effective 10/1/2016 First Reading.
- **September 26, 2015**- Proposed ordinance to approve TMRS plan change effective 10/1/2016 Second and Final Reading.

Action:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other (be Specific) | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	\$258,000
Actual Bid	
Estimated Expenditure	\$258,000
Acct. Name	Retirement (TMRS)
Line Items #	Object 1065 all depts
Other Funding	



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0022** amending section 2-136 of the Code of Ordinances of the City of La Marque, Texas, to increase the rate of deposits to the Texas Municipal Retirement System (TMRS) by the employees of the City; to elect for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System at the actuarially determined rate of total employee compensation; amending section 2-142 of the Code of Ordinances, City of La Marque, Texas, to authorize and allow under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are in the employment of the City of La Marque, Texas; to provide for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the City.

Fiscal Impact: \$258,000

ORDINANCE NO. O-2015-0022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING SECTION 2-136 OF THE CODE OF ORDINANCES OF THE CITY OF LA MARQUE, TEXAS, TO INCREASE THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY; TO ELECT FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION; AMENDING SECTION 2-142 OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS, TO AUTHORIZE AND ALLOW UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE IN THE EMPLOYMENT OF THE CITY OF LA MARQUE, TEXAS; TO PROVIDE FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION ONE:

That Section 2-136 of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

"Section 2-136. Amount of Deposit.

(a) Increased Deposit Rate: All employees of the City, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of **7%** of their individual earnings effective 1st day of January, 2016.

(b) Maximum Rate Limitation: Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of City contributions."

SECTION TWO:

That Section 2-142 of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 2-142. Updated Service Credits; Increase in Retirement Annuities.

(a) Authorization of Updated Credits.

(1) On the terms and conditions set out in Sections 853.401 through 853.404 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS ACT"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City, and on such date had at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of the TMRS Act).

(2) On the terms and conditions set out in Section 853.601 of the TMRS Act, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on the 1st day of January of the calendar year preceding such allowance, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said Section 853.601, both as to the initial grant hereunder and all future grants under this ordinance.

(3) The Updated Service Credit hereby allowed and provided for shall be **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of the TMRS Act).

(4) Each Updated Service Credit allowed hereunder shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(5) In accordance with the provisions of subsection (d) of Section 853.401 of the TMRS Act, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the effective date of this ordinance on the full amount of such person's compensation as an employee of the City.

(b) Increase in Retirement Annuities.

(1) On terms and conditions set out in Section 854.203 of the TMRS Act, the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(2) The amount of the annuity increase under this Section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by 70% of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of this Section.

(3) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(4) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

(5) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the benefit accumulation fund of the System.

(c) Dates of allowances and increases.

The initial allowance of Updated Service Credit and Increase in Retirement Annuities hereunder shall be effective on January 1, 2016, subject to approval by the Board of Trustees of the System. An allowance of Updated Service Credits and an Increase in Retirement Annuities shall be made hereunder on January 1 of each subsequent year until this section ceases to be in effect under Subsection (e) of Section 853.404 of the TMRS Act, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in Subsection (d) of Section 853.404 of the TMRS Act. “

SECTION THREE

Effective Date. Subject to approval by the Board of Trustees of the system, this Ordinance shall be and become effective on the first day of January, 2016.

PASSED AND APPROVED on first reading this ____ day of _____, 2015.

PASSED AND APPROVED on second and final reading this the ____ day of _____, 2015.

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

ao;9/8/15;Z:\Cities\La Marque\TMRS4.doc



**CITY OF LA MARQUE
Fire Collective Bargaining**

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	TMRS Employee Contributions	
					5%	7%
1	6	FIREFIGHTER/PARAMEDIC	14.060	38,749.36	3,692.81	5,688.41
1		ENGINEER	23.800	65,592.80	6,250.99	9,629.02
1		ENGINEER	22.720	62,616.32	5,967.34	9,192.08
1		CAPTAIN	24.248	66,827.49	6,368.66	9,810.28
1		FIREFIGHTER/EMT BASIC	17.840	49,167.04	4,685.62	7,217.72
1		CAPTAIN-FIRE PREVENTION BUREAU	28.670	79,014.52	7,530.08	11,599.33
1		FIREFIGHTER/EMT BASIC	17.840	49,167.04	4,685.62	7,217.72
1		FIREFIGHTER/PARAMEDIC	16.990	46,824.44	4,462.37	6,873.83
1		CAPTAIN	20.600	56,773.60	5,410.52	8,334.36
1		CAPTAIN	20.600	56,773.60	5,410.52	8,334.36
1		FIREFIGHTER/PARAMEDIC	16.994	46,835.46	4,463.42	6,875.45
1		ENGINEER	15.500	42,718.00	4,071.03	6,271.00
1		FIREFIGHTER/EMT INTERMEDIATE	14.060	38,749.36	3,692.81	5,688.41
1		FIREFIGHTER/EMT BASIC	14.060	38,749.36	3,692.81	5,688.41
1		FIREFIGHTER/PARAMEDIC	13.350	36,792.60	3,506.33	5,401.15
1		FIREFIGHTER/PARAMEDIC	13.350	36,792.60	3,506.33	5,401.15
1		FIREFIGHTER/EMT BASIC	17.690	48,753.64	4,646.22	7,157.03
1		FIREFIGHTER/EMT BASIC	17.690	48,753.64	4,646.22	7,157.03
1		FIREFIGHTER/EMT BASIC	17.690	48,753.64	4,646.22	7,157.03
19				958,404.51	91,335.95	140,693.78

Additional: . 49,357.83

Cost reflects base wages ONLY. All other supplemental wages (overtime, certification, residency, etc.) are NOT included in this calculation.



**CITY OF LA MARQUE
Police Collective Bargaining**

Counts	Dept.	Positions	Base Hrlly Rates	Base Annual Gross	TMRS Employee Contributions		
					5%	7%	
1	5	PATROL	19.548	40,659.84	3,874.88	5,968.86	
1		PATROL	19.548	40,659.84	3,874.88	5,968.86	
1		SERGEANT	31.912	66,376.96	6,325.72	9,744.14	
1		LIEUTENANT	32.708	68,032.64	6,483.51	9,987.19	
1		SERGEANT	31.912	66,376.96	6,325.72	9,744.14	
1		SERGEANT	27.824	57,873.92	5,515.38	8,495.89	
1		SERGEANT	29.222	60,781.76	5,792.50	8,922.76	
1		PATROL	25.604	53,256.32	5,075.33	7,818.03	
1		PATROL	25.604	53,256.32	5,075.33	7,818.03	
1		SERGEANT	29.222	60,781.76	5,792.50	8,922.76	
1		SERGEANT	27.824	57,873.92	5,515.38	8,495.89	
1		SERGEANT	27.824	57,873.92	5,515.38	8,495.89	
1		PATROL	23.220	48,297.60	4,602.76	7,090.09	
1		PATROL	23.220	48,297.60	4,602.76	7,090.09	
1		PATROL	24.083	50,092.64	4,773.83	7,353.60	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	20.911	43,494.88	4,145.06	6,385.05	
1		PATROL	19.548	40,659.84	3,874.88	5,968.86	
1		PATROL	19.548	40,659.84	3,874.88	5,968.86	
1		PATROL	19.548	40,659.84	3,874.88	5,968.86	
5			PATROLS	19.548	203,299.20	19,374.41	29,844.32
				1,416,740.00	135,015.32	207,977.43	

Additional:	72,962.11
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Cost reflects base wages ONLY. All other supplemental wages (overtime, certification, residency, etc.) are NOT included in this calculation.



CITY OF LA MARQUE
General Fund EDC
Non-Collective Bargaining

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	TMRS Employee Contributions	
					5%	7%
1	19	EDC DIRECTOR	39.910	83,012.80	7,911.12	12,186.28
1	1	CITY MANAGER	43.004	89,448.32	8,524.42	13,131.01
1		CITY MANAGER ASSISTANT	18.179	37,812.32	3,603.51	5,550.85
0.48		RECEPTIONIST (PART TIME)	11.500	11,362.00	1,082.80	1,667.94
0.48		RECEPTIONIST (PART TIME)	11.500	11,362.00	1,082.80	1,667.94
1		HR COORDINATOR	20.190	41,995.20	4,002.14	6,164.90
1	2	FINANCE DIRECTOR	41.346	85,999.68	8,195.77	12,624.75
1		AP/PURCHASING TECHNICIAN	14.090	29,307.20	2,792.98	4,302.30
1		FINANCE SPECIALIST	16.380	34,070.40	3,246.91	5,001.53
0.5		ACCOUNTING MANAGER	25.000	26,000.00	2,477.80	3,816.80
1		ACCOUNTANT	17.000	35,360.00	3,369.81	5,190.85
1	3	CODE ENFORCEMENT CLERK	11.440	23,795.20	2,267.68	3,493.14
1		PERMIT CLERK	12.626	26,262.08	2,502.78	3,855.27
1		CODE ENFORCEMENT OFFICER	16.500	34,320.00	3,270.70	5,038.18
1	4	MUNICIPAL JUDGE	13.828	28,761.72	2,740.99	4,222.22
1		CITY MARSHAL	21.362	44,432.96	4,234.46	6,522.76



CITY OF LA MARQUE
General Fund EDC
Non-Collective Bargaining

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	TMRS Employee Contributions	
					5%	7%
1		COURT CLERK	22.120	46,009.60	4,384.71	6,754.21
1		DEPUTY COURT CLERK II	12.000	24,960.00	2,378.69	3,664.13
1		DEPUTY COURT CLERK I	11.000	22,880.00	2,180.46	3,358.78
1	5	CHIEF OF POLICE	41.346	85,999.68	8,195.77	12,624.75
1		RECORDS CLERK	14.868	30,925.44	2,947.19	4,539.85
1		TELECOMMUNICATOR	15.808	32,880.64	3,133.52	4,826.88
1		TELECOMMUNICATOR	14.808	30,800.64	2,935.30	4,521.53
1		TELECOMMUNICATOR	14.808	30,800.64	2,935.30	4,521.53
1		TELECOMMUNICATOR	14.381	29,912.48	2,850.66	4,391.15
1		TELECOMMUNICATOR	13.296	27,655.68	2,635.59	4,059.85
1		TELECOMMUNICATOR	13.296	27,655.68	2,635.59	4,059.85
2		TELECOMMUNICATORS	13.296	55,311.36	5,271.17	8,119.71
1	16	EMERGENCY MANAGEMENT COORD	19.022	39,565.76	3,770.62	5,808.25
1	6	ADMINISTRATIVE ASSISTANT-FIRE/EMS	15.402	32,036.16	3,053.05	4,702.91
1	7	CITY CLERK	26.000	54,080.00	5,153.82	7,938.94
1	8	LIBRARIAN II/TECHNICAL SERV/CIRCULATION	16.501	34,322.08	3,270.89	5,038.48



CITY OF LA MARQUE
General Fund EDC
Non-Collective Bargaining

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	TMRS Employee Contributions	
					5%	7%
1		YOUTH SERVICES LIBRARIAN	18.250	37,960.00	3,617.59	5,572.53
1		LIBRARY DIRECTOR	25.000	52,000.00	4,955.60	7,633.60
1		LIBRARY ASSISTANT I	11.440	23,795.20	2,267.68	3,493.14
0.5		LIBRARIAN I-ADULT SERV/IT (PART TIME)	11.730	12,199.20	1,162.58	1,790.84
1	12	ADMINISTRATIVE ASSISTANT-PUBLIC WORKS	14.808	30,800.64	2,935.30	4,521.53
1		PUBLIC SERVICES SUPERVISOR	19.224	39,985.92	3,810.66	5,869.93
1		MAINTENANCE LEADER	13.163	27,379.04	2,609.22	4,019.24
1		SENIOR EQUIPMENT OPERATOR	14.244	29,627.52	2,823.50	4,349.32
1		TRAFFIC TECHNICIAN/STREET SWEEPER	13.290	27,643.20	2,634.40	4,058.02
1		EQUIPMENT OPERATOR	10.681	22,216.48	2,117.23	3,261.38
1		PUBLIC SERVICES FOREMAN	17.536	36,474.88	3,476.06	5,354.51
1		MECHANIC II	16.563	34,451.04	3,283.18	5,057.41
1		MAINTENANCE WORKER	10.270	21,361.60	2,035.76	3,135.88
1		MAINTENANCE WORKER	10.270	21,361.60	2,035.76	3,135.88
1		EQUIPMENT OPERATOR	10.270	21,361.60	2,035.76	3,135.88
1		MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88



CITY OF LA MARQUE
General Fund EDC
Non-Collective Bargaining

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	TMRS Employee Contributions	
					5%	7%
1		MECHANIC I	12.278	25,538.24	2,433.79	3,749.01
0.5		MECHANIC I (PART TIME)	12.287	12,778.48	1,217.79	1,875.88
0.3		PUBLIC WORKS DIRECTOR	41.346	25,799.90	2,458.73	3,787.43
1		EQUIPMENT OPERATOR	10.270	21,361.60	2,035.76	3,135.88
1		SENIOR EQUIPMENT OPERATOR	14.244	29,627.52	2,823.50	4,349.32
1	13	SYSTEM ADMINISTRATOR	26.957	56,070.56	5,343.52	8,231.16
1		IT ASSISTANT	16.827	35,000.00	3,335.50	5,138.00
				1,915,253.54	182,523.66	281,159.22

Additional:

98,635.56

Cost reflects base wages ONLY. All other supplemental wages (overtime, certification, residency, etc.) are NOT included in this calculation.



CITY OF LA MARQUE
Utilities

Counts	Dept.	Positions	Base Hrly Rates	Base Annual Gross	FMRS Employee Contributions	
					5%	7%
1	21	CUSTOMER SERVICE REPRESENTATIVE	13.000	27,040.00	2,576.91	3,969.47
1		CUSTOMER SERVICE SPECIALIST	15.380	31,990.40	3,048.69	4,696.19
1		UTILITY/SANITATION SPECIALIST	13.000	27,040.00	2,576.91	3,969.47
0.4		ACCOUNTING MANAGER	25.000	20,800.00	1,982.24	3,053.44
1	22	MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88
1		BACKHOE EQUIPMENT OPERATOR	14.242	29,623.36	2,823.11	4,348.71
1		BACKHOE EQUIPMENT OPERATOR	13.828	28,762.24	2,741.04	4,222.30
1		PROJECT COORD/SHOP SUPERVISOR	17.503	36,406.24	3,469.51	5,344.44
1		UTILITY FIELD OPERATOR SUPERVISOR	17.503	36,406.24	3,469.51	5,344.44
1		FIELD FOREMAN	15.000	31,200.00	2,973.36	4,580.16
1		MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88
1		VAC TRUCK MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88
1		VAC TRUCK OPERATOR	10.270	21,361.60	2,035.76	3,135.88
1		MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88
1		MAINTENANCE TECHNICIAN	10.270	21,361.60	2,035.76	3,135.88
1		METER READERS	10.270	21,361.60	2,035.76	3,135.88
1		METER READERS	10.270	21,361.60	2,035.76	3,135.88
1	24	MOWER/CHLORINE OPERATOR	11.468	23,853.44	2,273.23	3,501.68
1		CHIEF PLANT OPERATOR	15.864	32,997.12	3,144.63	4,843.98
1		PLANT SUPERVISOR	23.240	48,339.20	4,606.73	7,096.19
1		PLANT OPERATOR III	12.778	26,578.24	2,532.91	3,901.69
1		PLANT OPERATOR	11.206	23,308.48	2,221.30	3,421.68
0.7		DIRECTOR OF PUBLIC WORKS	41.346	60,199.78	5,737.04	8,837.33
1		PLANT OPERATOR I	10.775	22,412.00	2,135.86	3,290.08
1		SENIOR MAINTENANCE TECHNICIAN	16.896	35,143.68	3,349.19	5,159.09
				712,993.22	67,948.25	104,667.40

Additional: **36,719.15**

Cost reflects base wages ONLY. All other supplemental wages (overtime, certification, residency, etc.) are NOT included in this calculation.



CITY COUNCIL AGENDA FORM

Meeting Date: 9/14/15
 Prepared by: Suzy Kou
 Department: Finance

Agenda item: 8e
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action to adopt Resolution No. **R-2015-0031** creating an Interfund Loan by taking proceeds in the amount of Four Hundred Fifty-Two Thousand Nine Hundred Ninety-Three and No/100 Dollars (\$452,993.00) from the Equipment Replacement Fund and placing those proceeds into the General Fund for public safety equipment for police and fire departments.

- ☒ Attachments for reference
1. Resolution
 2. Interfund loan amortization schedule
 3. Police and Fire capital listing and supporting documents

Staff Briefing:

- The list of capital needs were presented to City Manager and City Council during 2015-16 budget workshops.
- It was requested by Council to initiate a financing plan to purchase proposed list of capital.

History (if applicable): Discussed at budget workshops August 3, 4, and 6, 2015.

Target Implementation: October 1, 2015 with 1st debt payment to be October 1, 2016.

Significant Action Dates:

- **August 3, 4, and 6, 2015-** Discussed during budget workshops but no action

Action:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other (be Specific) | |
| ☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies. | |

Cost Details:	
Budgeted	\$452,993.00
Actual Bid	
Estimated Expenditure	\$452,993.00
Acct. Name	See attached
Line Items #	See attached
Other Funding	

Staff's Recommendation: Motion to adopt Resolution No. **R-2015-0031**, creating an Interfund Loan by taking proceeds in the amount of Four Hundred Fifty-Two Thousand Nine Hundred Ninety-Three and No/100 Dollars (\$452,993.00) from the Equipment Replacement Fund and placing those proceeds into the General Fund for public safety equipment for police and fire departments.

Fiscal Impact: \$494,965.40 over 5 years

RESOLUTION NO. R-2015-0031

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, CREATING AN INTERFUND LOAN BY TAKING PROCEEDS IN THE AMOUNT OF FOUR HUNDRED FIFTY TWO THOUSAND NINE HUNDRED NINETY THREE AND NO/100 DOLLARS (\$452,993.00) FROM THE EQUIPMENT REPLACEMENT FUND AND PLACING THOSE PROCEEDS INTO THE GENERAL FUND FOR PUBLIC SAFETY EQUIPMENT FOR POLICE AND FIRE; PROVIDING FOR AN EFFECTIVE DATE; AND SETTING FORTH OTHER RELATED MATTERS.

WHEREAS, the City Council of the City of La Marque, Texas, wishes to create an Interfund Loan by taking certain proceeds from the Equipment Replacement Fund and placing such proceeds into the General Fund; and

WHEREAS, the City Council wishes to require the General Fund to repay the loan amount to the Equipment Replacement Fund plus interest at the annual rate of 3.25% for five (5) years; and

WHEREAS, the City Council wishes to grant the General Fund an option to pay off the loan in full at any time without penalty during such five (5) year loan period provided sufficient resources are present in the budget; and

WHEREAS, the City Council wishes to use such loan proceeds to provide equipment for the police and fire departments. **NOW, THEREFORE,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Interfund Loan. The City Council hereby creates an Interfund Loan by taking proceeds in the amount of Four Hundred Fifty-Two Thousand Nine Hundred Ninety-Three and No/100 Dollars (\$452,993.00) from the Equipment Replacement Fund and placing such proceeds into the General Fund.

Section 3. Interest and Term. The General Fund shall pay the Equipment Replacement Fund 3.25% interest per annum for five (5) years on the unpaid balance of the loan as provided in Exhibit "A" attached hereto.

Section 4. Use of Interfund Loan Funds. All loan funds shall be used for acquisition of public safety equipment as described in Exhibit "B" attached hereto.

Section 5. Effective Date. This resolution shall become effective October 1, 2015.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

PASSED AND APPROVED this the _____ day of _____, 2015.

THE CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM

Ellis J. Ortego, City Attorney

EXHIBIT A-Public Safety Equipment Amortization Schedule

Enter Values	
Loan Amount	\$ 452,993.00
Annual Interest Rate	3.25 %
Loan Period in Years	5
Number of Payments Per Year	1
Start Date of Loan	10/01/2015
Optional Extra Payments	\$ -

Loan Summary	
Scheduled Payment	\$ 99,620.23
Scheduled Number of Payments	5
Actual Number of Payments	5
Total Early Payments	\$ -
Total Interest	\$ 45,108.13

Lender Name: Equipment Replacement Fund

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	10/01/2016	\$ 452,993.00	\$ 99,620.23	\$ -	\$ 99,620.23	\$ 84,897.95	\$ 14,722.27	\$ 368,095.05	\$ 14,722.27
2	10/01/2017	368,095.05	99,620.23	-	99,620.23	87,657.14	11,963.09	280,437.91	26,685.36
3	10/01/2018	280,437.91	99,620.23	-	99,620.23	90,505.99	9,114.23	189,931.92	35,799.59
4	10/01/2019	189,931.92	99,620.23	-	99,620.23	93,447.44	6,172.79	96,484.48	41,972.38
5	10/01/2020	96,484.48	99,620.23	-	96,484.48	93,348.73	3,135.75	0.00	45,108.13

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
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Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
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Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
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EXHIBIT B**CITY OF LA MARQUE
INTERFUND LOAN
LIST OF EQUIPMENT**

Dept	Accounts	Descriptions	Amounts
Police	01-7030-05-00	5 patrol vehicles	217,500.00
Police	01-7030-05-00	4 staff vehicles	21,648.00
Police	01-7040-05-00	Replace outdated 11 in car computers	38,500.00
Fire	01-7030-06-00	Medic Unit	121,000.00
Fire	01-7030-06-00	Medic Equip	18,350.00
Fire	01-7040-06-00	Ford Expedition	35,995.00
Total capital financed			452,993.00
Current Equipment Replacement Fund Balance			481,594.00
Estimated net balance after interfund borrowing			28,601.00

City of La Marque
Annual Budget Preparation
Fiscal Year 2012-2013

Project/Program Request

Request # _____

Fund 1
Department No. 5 **Dept. Name** POLICE
Project Name PATROL VEHICLES **Rank** 10

Project Description: Purchase five (5) patrol vehicles

Project Meets City Council's Goals and Objectives:	Yes
Project previously requested:	Yes
Project Eligible for Grant Funding:	No
Type Grant:	
Match Required:	Y or N
Match Amount, if required:	\$0.00

Project Justification: With an average mileage of 119,606, patrol vehicles in line for replacement are at the end of their safe operation life. These vehicles must be trusted to function safely in an emergency response environment for both the officer and our community.

Consequences of not funding: Risk of mechanical failure during an emergency response poses not only risk exposure for the city, but possibly injury or worse for a citizen or police officer.

Project Location: Police Department
Project Life: 8-10 yrs. **Annual Cost Projection:** None
Cost Estimate Method (Source): Estimate
Project Funding Sources: General Fund
Required Co-ordination with other Entities: No

Project Costs Distribution:

Account Number	Item Included	Amount
01-7030-05-00	Five (5) Patrol Vehicles, to include required equipment	217500
TOTAL		217500

Annual Maintenance/Operating Costs:

Account Number	Item Included	Amount
TOTAL		0

City of La Marque
Annual Budget Preparation
Fiscal Year 2012-2013

Project/Program Request

Request # _____

Fund 1
Department No. 5 **Dept. Name** POLICE

Project Name STAFF VEHICLES **Rank** 9

Project Description: Lease/purchase four (4) staff vehicles

Project Meets City Council's Goals and Objectives:	Yes
Project previously requested:	Yes
Project Eligible for Grant Funding:	No
Type Grant:	
Match Required:	Y or N
Match Amount, if required:	\$0.00

Project Justification: With an average mileage of 117,527, these vehicles are no longer mechanically sound and are unreliable to travel outside the county for investigative or training purposes.

Consequences of not funding: Investigations will be impeded due to mechanical failure.
Maintenance costs will continue to increase.

Project Location: Police Department
Project Life: 8-10 yrs. **Annual Cost Projection:** None
Cost Estimate Method (Source): Estimate
Project Funding Sources: General Fund
Required Co-ordination with other Entities: No

Project Costs Distribution:

Account Number	Item Included	Amount
01-7030-05-00	Four (4) Staff Vehicles	21648
TOTAL		21648

Annual Maintenance/Operating Costs:

Account Number	Item Included	Amount
TOTAL		0

City of La Marque
Annual Budget Preparation
Fiscal Year 2012-2013

Project/Program Request

Request # _____

Fund 1
Department No. 5 **Dept. Name** POLICE
Project Name IN-CAR COMPUTERS **Rank** 7

Project Description: Replace outdated GD8000 in-car computers with Getac S400 and dock

Project Meets City Council's Goals and Objectives: Yes
Project previously requested: No
Project Eligible for Grant Funding: No
Type Grant:
Match Required: Y or N
Match Amount, if required: \$0.00

Project Justification: There are eleven (11) remaining fleet vehicles with outdated in-car computers. Each vehicle needs a new Getac S400 and dock.

Consequences of not funding: Officers will be forced to complete reports in the station, reducing officer presence on the street.

Project Location: Police Department
Project Life: 5-8 yrs. **Annual Cost Projection:** None
Cost Estimate Method (Source): Estimate
Project Funding Sources: General Fund
Required Co-ordination with other Entities: No

Project Costs Distribution:		
Account Number	Item Included	Amount
01-7040-05-00	Eleven (11) Getac in-car computers and docks	38500
	TOTAL	38500

Annual Maintenance/Operating Costs:		
Account Number	Item Included	Amount
	TOTAL	0

City of La Marque
Annual Budget Preparation
Fiscal Year 2015-16

Project/Program Request

Request # 1

Fund General
Department No. 6 **Dept. Name** Fire
Project Name EMS **Rank** 1

Project Description: One (1) Frasier Medic Unit with Equipment

Project Meets City Council's Goals and Objectives:	Y or N
Project previously requested:	Y or N
Project Eligible for Grant Funding:	Y or N
Type Grant:	
Match Required:	Y or N
Match Amount, if required:	\$0.00

Project Justification: New Medic Unit is necessary to replace M-2 which is eleven (11) years old and in a state of disrepair and no longer capable of providing {reliable} first line service. M-2 has in excess of 130,000 miles and an estimated 35,000+ engine hours. M-2 is now being used in a First Line capacity when staffing permits leaving no reserve units available when either Medic Unit is out-of-service.

Consequences of not funding: Diminished provision of Pre-Hospital Care to our citizenry placing lives at risk. Reduced coverage in our City leads to increased mutual aid by other jurisdictions lessening our billable accounts and related revenue generation. Each time either Medic Unit is out-of-service we reduce our service capacity by 50%.

Project Location: Fire
Project Life: 7-10 yrs **Annual Cost Projection:** Unknown
Cost Estimate Method (Source): N/A
Project Funding Sources: General Fund
Required Co-ordination with other Entities: Yes-Mutual Aid configuration

Project Costs Distribution:

Account Number	Item Included	Amount
01-7030-06-00	Medic Unit & Equipment	\$139,350.00
		0
		0
	TOTAL	\$139,350.00

Annual Maintenance/Operating Costs:

Account Number	Item Included	Amount
01-2020-06-00	Fuel	3,000
01-3030-06-00	Maintenance	2,500.00
	TOTAL	5,500

City of La Marque
Annual Budget Preparation
Fiscal Year 2015-16

Project/Program Request

Request # 2

Fund General
Department No. 6 Dept. Name Fire
Project Name Fire Admin Rank 2

Project Description: One (1) Ford Expedition

Project Meets City Council's Goals and Objectives:	Y or N
Project previously requested:	Y or N
Project Eligible for Grant Funding:	Y or N
Type Grant:	
Match Required:	Y or N
Match Amount, if required:	\$0.00

Project Justification: The Fire Department {does not} have a Utility Vehicle to run errands, pickup supplies, materials, or to be used for travel, training, attendance at meetings, etc. Emergency Response vehicles are now being used for many of these purposes resulting in exponentially increased operating costs and unnecessary wear and tear on very expensive specialized apparatus.

Consequences of not funding: Continued usage of Emergency Response vehicles in lieu of having a Goffer-Utility staff vehicle for department-wide usage. Employees continue to be required to use personal transportation for department business or borrow Chief's vehicle which impinges on his freedom of mobility and response capability when the need arises.

Project Location: Fire
Project Life: 10 years **Annual Cost Projection:** Unknown
Cost Estimate Method (Source): N/A
Project Funding Sources: General Fund
Required Co-ordination with other Entities: Yes

Project Costs Distribution:

Account Number	Item Included	Amount
01-7030-06-00	Ford Expedition or Similar	29,995.00
01-7030-06-00	Emergency Equipment	6,000.00
		0
TOTAL		35995

Annual Maintenance/Operating Costs:

Account Number	Item Included	Amount
01-2020-06-00	Fuel	2,000.00
01-3030-06-00	Maintenance	1,000.00
TOTAL		3000



CITY COUNCIL AGENDA FORM

Meeting Date: 9/14/15
Prepared by: Suzy Kou
Department: Finance

Agenda item: 8f
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action to adopt Resolution No. **R-2015-0032**, accepting the 2015 City of La Marque investment policy for investment of municipal funds per Public Funds Investment Act.

- ☒ **Attachments for Reference**
1. Resolution
 2. Exhibit A-Investment Policy 2015

Staff Briefing: Per Public Funds Investment Act of Texas, it is required that City Council review the City's investment policy at least annually.

History (if applicable): Last reviewed and approved 9/22/14

Target Implementation: September 14, 2015

Significant Action Dates: September 14, 2015

Action:

- | | |
|---|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommended Motion: Motion to adopt Resolution No. **R-2015-0032**, accepting the 2015 City of La Marque investment policy for investment of municipal funds per Public Funds Investment Act

Fiscal Impact: N/A

RESOLUTION NO. R-2015-0032

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING THE 2015 CITY OF LA MARQUE INVESTMENT POLICY FOR THE INVESTMENT OF MUNICIPAL FUNDS; PROVIDING FOR AN EFFECTIVE DATE, AND SETTING FORTH OTHER RELATED MATTERS.

WHEREAS, Chapter 2256 of the Texas Government Code requires the City Council to annually review its Investment Policy regarding the investment of City funds and funds under its control; and

WHEREAS, the City Council of the City of La Marque, Texas adopts its 2015 Investment Policy pursuant to Chapter 2256 Texas Government Code, Public Funds Investment Act;

WHEREAS, pursuant to the Public Funds Investment Act, the governing body of the City shall adopt a resolution stating it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies; and

WHEREAS, the 2015 Investment Policy, attached as Exhibit “A”, has been reviewed and includes amendments since the last adoption on September 22, 2014, **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. That the 2015 City of La Marque Investment Policy, as amended, attached hereto as “Exhibit A” is hereby adopted as the investment policy of the City of La Marque, effective _____, 2015.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov’t Code*.

Section 4. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND APPROVED this the _____ day of _____, 2015.

THE CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM

Ellis J. Ortego



INVESTMENT POLICY 2015

**City of La Marque,
Texas**

Exhibit A

CITY OF LA MARQUE, TEXAS

AN INVESTMENT POLICY

Pursuant to Chapter 2256, Texas Government Code, Public Funds Investment Act; as amended by House Bill 2549 enacted by the 74th Texas Legislature:

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

TABLE OF CONTENTS

I.	Policy	(2256.005)*
II.	Scope	(2256.003)
III.	Objectives	(2256.005-b)
IV.	Investment Authority	(2256.005-f)
V.	Standards	(2256.006)
VI.	Internal Controls	(2256.005)
VII.	Authorized Investments	(2256.009)
VIII.	Prohibited Investments	(2256.009-b)
IX.	Reporting	(2256.023)
X.	Limitation of Personal Liability	
XI.	Diversification Strategy	(2256.005(b)(3)
XII.	Funds Strategy	(2256.005-d)
XIII.	Intent	
XIV.	Compliance	(2256.005-m)
XV.	Adoption	(2256.005-a,e)
	Exhibit A - Primary Dealers	
	Exhibit B - Broker/Dealer Certification	
	Glossary	

* Reference in parenthesis is to the Public Funds Investment Act.

CITY OF LA MARQUE, TEXAS

INVESTMENT POLICY

I. **Policy** -- It is the policy of the City of La Marque, Texas (the "City") to administer and invest its funds in a manner which will preserve the Principal and maintain the liquidity through limitations and diversification while meeting the daily cash flow requirements of the City. The City will invest all available funds in conformance with legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

II. **Purpose** – The purpose of this investment policy is to comply with all statutes governing the investment of the City's funds and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which required the City to adopt a written investment policy regarding the investment of its fund and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. **Scope** – The City will strive to earn a return on funds invested at the highest investment return possible after taking in consideration the primary goals of preservation of principal and liquidity of funds invested, consistent with the policy objectives described below. This investment policy applies to all financial assets and funds held by the City. It is also applicable to those monetary funds held in trust or safekeeping by the City eg. PID, La Marque Economic Development Corporation, or Employees Insurance Benefits Trust Fund. However this policy does not apply to the assets administered for the benefit of the entity by outside agencies under deferred compensation programs.

FUNDS INCLUDED The City's funds, which are pooled together and constitute the investment portfolio, include all financial assets of all funds managed by the City, including but not limited to receipts of tax revenues, charges for services, bond proceeds, interest incomes, loans and funds received by the City where the City performs a custodial function.

EDC FUNDS EDC funds were segregated from the City's pooled cash beginning January 2014 and shall comply to the same City investment policy under Chapter 2256 of the Public Funds Investment Act.

IV. **Objectives** --The investment policy of the City shall be governed by these primary objectives: safety, liquidity, and yield.

A. **Safety** - The foremost objective of the investment program shall be to assure the safety of the invested funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- B. **Liquidity** - Funds will be invested with maturities necessary to maintain sufficient liquidity to provide adequate and timely working funds.
 - C. **Yield** - The City shall avoid investment for speculation. Return on investment is of least importance compared to the safety and liquidity objectives described above and shall be expressed as **optimization of interest earnings**.
 - D. **Public trust** from prudent investment activities.
- V. **Investment Authority** -- Responsibility and authority to conduct investment transactions resides with Finance Administration pursuant to Article VIII, Section 8.25. INVESTMENTS, of the City Charter. The director of finance is designated as the Investment Officer with the authority and responsibility to conduct, record, and report all investment transactions, and maintain the operation of the investment program, as governed by this Investment Policy.
- A. The investment officer shall exhibit prudence and discretion in the selection and management of securities. Skill and judgment shall be exercised in order that no individual or group or transactions undertaken would jeopardize the total capital sum of the overall portfolio. The City of La Marque shall not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.
 - B. The investment officer shall attend at least one training session relating to his/her responsibilities under this policy within 12 months after taking office or assuming duties and at least 10 hours once every two years thereafter. Training hereunder must include education in investment controls, security risks, strategy risks, market risks, and compliance with Chapter 2256 (T.G.C.)
 - C. In keeping with sound accounting practice and to assure adequate internal controls, and in the event circumstances require timely action and the investment officer is not available, the investment officer may delegate to a designee to follow procedural responsibilities for the operation of the investment program consistent with this Policy.

No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the investment officer.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- D. All investments made by the City will be made through either the City's Investment Officer or authorized securities broker/dealers. The use of brokers/dealers is encouraged to utilize their investment expertise, a method to obtain diversification and to gain an expanded market coverage.

Authorized securities dealer/broker shall be required to be classified as a "Primary Government Securities Dealer" reporting to the Market Reports Division of the Federal Reserve Bank of New York or; securities dealer may be considered authorized if they maintain a bona-fide clearing agent agreement with a primary dealer. This list is found as Exhibit "A" to this Policy. Dealers on this list are assumed to conduct business in a highly ethical and professional manner.

Coastal Securities is designated as an authorized broker/dealer.

Duncan-Williams, Inc. is designated as an authorized broker/dealer.

UBS Financial Services is designated as an authorized broker/dealer.

Every dealer with whom the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. The broker/dealer will be required to return a signed copy of the Certification Form certifying that the policy has been received and reviewed. (Exhibit "B")

The selection of investment instruments by dealer/broke will be on a competitive basis using a minimum of three (3) quotes.

VI. **Standards** -- To be observed.

- A. **Prudence** - The standard of prudence used by the City of La Marque shall be the "prudent person" and shall be applied in the context of managing the overall portfolio. The prudent person rule is restated below:

In acquiring, investing, reinvesting, exchanging, retaining, selling and managing property for any trust heretofore or hereafter created, the City of La Marque will exercise the judgment and care under the circumstances then prevailing which persons of prudence, discretion and intelligence exercise in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety for their capital.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- B. **Ethics** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity.
- C. **Liquidity** - To meet the investment objectives of the City, the maturity of investments shall be targeted to coincide with the cash flow needs of the City. Funds of the City shall be invested in instruments whose maturities do not exceed approved periods as determined by this policy. Unless matched to a specific requirement, the investment officer may not invest more than 30% of the portfolio for a period greater than two (2) years. Unless matched to a specific requirement, the investment officer may not invest in any portion of the portfolio for a period greater than three (3) years.
- D. **Diversification** - The investment portfolio shall be diversified to minimize the risk of loss resulting from over concentration of assets in a specific issue, a specific issue size, with a specific issuer, in a specific maturity or in a specific class of securities. Risk of loss includes principal as well as potential investment income.
- Nevertheless, the City of La Marque recognizes that in a diversified portfolio, occasional measured interest losses are inevitable, and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest-rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.
- C. **Yield** - The core of investment are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The earnings from investments will be used in a manner that best serves the public trust and interests of the City in compliance with applicable covenants or other legal restrictions.
- D. **Weighted Average Maturity** – The portfolio shall carry a weighted average maturity for any quarter to be no more than 90 days.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- G. **Safekeeping and Custody** - To protect against potential fraud and embezzlement, the cash and investments of the City of La Marque shall be secured by the City, or through third party custody and safekeeping procedures as herein designated. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, description, maturity, cusip number, yield and/or coupon, and other pertinent information. Each safekeeping receipt will clearly indicate that the instrument is held for the City of La Marque. All safekeeping arrangements shall be designated by the investment officer; said agreement to be documented.

All investment transactions shall be executed on a delivery vs. payment basis; to ensure the securities are deposited in the eligible financial institutions prior to the release of funds.

- H. The investment officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this investment policy. Those authorized to conduct the operation of the investment program shall be bonded.

- VII. **Internal Controls** -- The investment officer is responsible for establishing and maintaining an internal control structure designed to prevent losses of public funds arising from fraud, theft, misuse, employee error, and misrepresentation of third parties, unanticipated changes in financial markets or imprudent actions by any person involved in the investment program. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived; and 2) the valuation of costs and benefits requires estimates and judgments by management.

The internal control shall address the following points:

- A. **Control of Collusion** - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
- B. **Separation of Transaction Authority from Accounting and Record Keeping** - By separating the person who authorizes or performs the transactions from the people who record or otherwise account for the transaction, a separation of duties is achieved.
- C. **Custodial Safekeeping** - Securities purchased from any bank or dealer including appropriate collateral (as defined by State Law) shall be placed with an independent third party for custodial safekeeping.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- D. **Avoidance of Bearer-form Securities** - Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
 - E. **Clear Delegation of Authority to Subordinate Staff Member** - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
 - F. **Written Confirmation of Telephone Transactions for Investments and Wire Transfers** - Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.
 - G. **Development of a Wire Transfer Agreement with the Lead Bank or Third Party Custodian** - This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.
 - H. Limiting the number of authorized investment officials.
 - I. Documentation of transactions and strategies.
- VIII. **Authorized Investments** -- Specific security instruments are authorized under the provisions of the Public Funds Investment Act. The conservative philosophy employed by the City is to choose investments in a manner which ensures safety, while promoting diversity and maturity. The choice of high grade government instruments is designed to provide for a safety of principal, return an acceptable yield and to assure marketability.

City funds may be invested in the following:

- A. Obligations of the United States Government, its agencies and instrumentalities with ratings not lower than AA and, not to exceed three (3) years to stated maturities.

CITY OF LA MARQUE, TEXAS INVESTMENT POLICY

- B. Fully insured (FDIC) or collateralized certificates of deposit from a bank or a savings and loan association that has its main office or a branch office in the State of Texas with ratings no lower than AAA, in face amount not to exceed \$250,000, and not to exceed 36 months to stated maturity. In addition, certificates of deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Public Funds Investment Act are authorized investments.
- C. No-load, SEC registered money market funds with ratings not lower than AAA.
- D. The Interlocal Cooperation Act, Chapter 791, Texas Government Code, authorizes local governments in Texas to participate in an investment pool established hereunder. Texas Local Government Investment Pools authorized under this Policy:
 - 1. TEXPOOL
 - 2. LOGIC
 - 3. TEXSTAR
 - 4. TEXAS CLASS

The investment pools may invest in any of the securities authorized by statute. The pools must demonstrate compliance with Chapter 2256, Sections 016, 017, 018 and 019 and must maintain ratings of AAA.

- E. Overnight balances remaining with the City's depository institution subject to a written depository agreement. These are interest bearing accounts, fully collateralized by pledged U.S. and Texas State government securities with ratings no lower than AA.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities with ratings no lower than AA. These shall be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received

CITY OF LA MARQUE, TEXAS

INVESTMENT POLICY

for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed.

- G. Although additional types of securities and instruments are approved for investment, they are not eligible for investment by the City under this Policy. An amended version of this Policy approved by the City Council is required prior to investments in any other investment instrument not specified herein.
 - H. City shall monitor credit ratings of all securities within the portfolio periodically. If credit ratings fall below minimum allowed per policy, Investment Officer shall notify City Manager and Council of the change and liquidate the security as quickly as possible to minimize the risk on the City's portfolio..
- IX. **Prohibited Investments** -- There is an absolute prohibition on investments in any of the following investment instruments.
- A. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
 - B. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index; inverse floaters.
 - C. The City will not invest in mortgage backed derivative products.
- X. **Reporting** -- The investment officer shall submit a quarterly and annual investment reports to the City Manager, Mayor and City Council that provides a clear picture of the status of the current investment portfolio. This report shall contain sufficient information to permit an informed outside reader to evaluate the performance of the investment program, while allowing the entity to ascertain whether investment activities during the reporting period have conformed to the Investment Policy.
- The annual report should encompass activity through the entire year. At a minimum this report should contain:
- A. A listing of individual securities with maturity dates.
 - B. Overall weighted average maturity of the portfolio.
 - C. Overall current yield of the portfolio.

CITY OF LA MARQUE, TEXAS

INVESTMENT POLICY

- D. State the reported auction yield of the appropriate U.S. Treasury bill comparable to the overall portfolio.
- E. Beginning and ending market value of the total portfolio by market sector and total portfolio.
- F. Beginning and ending carrying (book) value of the portfolio by market sector and total portfolio.
- G. Transactions which change market and book value.

All reports will be prepared jointly by all involved in the investment activity and be signed by all staff involved.

XI. **Limitation of Personal Liability** - The investment officer and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accordance with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

XII. **Diversifications Strategy** -- At a minimum, diversification standards by security type and issuer shall be:

U.S. Treasuries and securities with the U.S. Government's guarantee	NTE	100%
U.S. Government Agencies and Instrument abilities	NTE	85%
Certificates of Deposit	NTE	100%
Money Market Funds	NTE	75%
Local Government Investment Pools	NTE	100%

XIII. **Fund Strategy** --

A. **Accounting Funds Strategy Statement** - The City of La Marque maintains a portfolio which involves specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolio. The objectives of each fund group

CITY OF LA MARQUE, TEXAS

INVESTMENT POLICY

must be considered in context of the structure of the overall portfolio. Objectives to be considered for each fund type:

1. suitability of the investment to the financial requirements of the fund
 2. preservation and safety of the principal
 3. liquidity
 4. marketability
 5. diversification
 6. yield
- B. **Operating Funds** - The general operating fund generates cash income stream on relatively predictable patterns. Investments are usually made during tax receipts season with maturities scheduled to coincide with a decreased income stream later in the year. The investment structure must be liquid with a short weighted average maturity. Consideration to unreserved fund balance permits some maturity to exceed one year.
- C. **Enterprise Funds** - A stable revenue stream from payment of utility bills coupled with fairly predictable expense patterns renders a smooth cash management program during the course of the year. Accordingly, weighted average maturities may extend to 120-150 days. Special consideration is given to the debt service payment requirements and maturities of certain investments are scheduled accordingly.
- D. **Construction and Special Projects Funds** - Primary strategy for these fund types is to assure that anticipated cash requirements are matched to adequate liquidity at the time of payment. A portion of investments (10%) should be highly liquid to allow for flexible and unanticipated project outlays. The balance may be scheduled to coincide with engineered project construction payment timetables. The stated final maturity date of any security held should not exceed the estimated project completion date.
- E. **EDC Fund** – Main revenue source is sales tax. Beginning January 2014, EDC operating cash was segregated from the City's pooled cash. Funds not protected under the City pooled cash collateral agreement shall be invested in securities allowed by the City's investment policy which shall carry the appropriate FDIC or other equivalent insurance protection on EDC funds..

CITY OF LA MARQUE, TEXAS

INVESTMENT POLICY

- F. **Other Fund Types** - These funds typically have identifiable income/expense patterns whereby investments can be diversified according to the needs established. Prime objective involved with these fund types is to provide for the safety of the investment with a low degree of volatility. Such securities will tend to hold their value during economic cycles. Particular attention is given to requirements which may govern the use of funds.
- G. **Overall Short-term Strategy** - The City uses a consolidated cash system where cash is co-mingled and ownership tracked by equity accounts. From this a considerable amount is available for investment in a high liquid local government investment pool. Interest earnings are apportioned back based on equity in the pool. Use of the pool enables short term inter-fund borrowing during the course of the year using due to-due from accounting methodology. This gives considerable flexibility to the immediate cash needs of an individual fund.
- XIV. **Intent** -- It is the stated intent of this Policy to adhere by and to be in conformance with the statute known as Chapter 2256, Public Funds Investment Act, Texas Government Code as amended by House Bill 2459 enacted by the 74th Texas Legislature. Specific interpretation of a section contrary to this intent shall not void the remaining Policy.
- XV. **Compliance** -- The investment officer shall establish a process for annual independent review by an external audit to assure compliance with management controls and adherence to these policies and procedures.
- XVI. **Adoption** -- This Investment Policy shall be formally adopted by Resolution of the City Council. The Policy shall be reviewed on an annual basis by the City Manager and City Council.

BROKER/DEALER CERTIFICATION FORM
As required by Texas Government Code 2256.005(k)

CITY OF LA MARQUE, TEXAS (the "City")

The City acknowledges that the only means the firm has to preclude "imprudent investment activities arising out of transactions between the firm and the City" is to confirm that all provisions of the City's investment policy are followed in investment transactions conducted between the firm and the City, and the second paragraph below should be read accordingly.

I, as a registered principal for the firm _____ do hereby
certify that I, and the broker covering this account, _____,
have received and both have thoroughly reviewed the investment policy for the City.

We acknowledge that this firm has implemented reasonable internal procedures and controls in an effort to preclude imprudent investment activity between this firm and the City arising from transactions between the City and the firm.

Signature

Name: _____

Title: _____

Date: _____

Policy Amendments Since Last Updated on September 22, 2014

1. Add Texas Class as additional authorized investment pool option.
2. Add Employees Insurance Benefits Trust Fund to the City's authorized investment portfolio.
3. Eliminate fixed list of primary government securities dealers to allow for market changes throughout the year.

GLOSSARY

1. **Certificate of Deposit (CD)** - A time deposit evidenced by a certificate that specifies the amount, maturity date, rate of interest and terms under which interest is calculated. Usually insured up to a face amount of \$100,000. Typically note marketable (illiquid) with a fixed maturity date and penalty for early redemption.
2. **Derivatives** - For the purposes of this Investment Policy, the definition of derivatives includes instruments which have embedded features that alter their character or income stream or allow holders to hedge or speculate on a market or spreads between markets that are external to the issuer, or are not correlated on a one-to-one basis to the associated index or market. Prohibited derivations include the following:

Interest Rate Swaps, Range Index Notes, Option Contracts, Futures Contracts, Inverse Floating Rate Notes, Non-Money Market Index Based Notes, Dual Index Notes, Index Amortizing Notes, Inverse Multi-Index Bonds, Stepped Inverse Index Bonds, Inverse Index Bonds, and Collateralized Mortgage Obligations.
4. **CMA Treasury Fund** - (the "Treasury Fund") is a no-load, diversified, open-end investment company seeking preservation of capital, liquidity and current income available from investing exclusively in a diversified portfolio of short-term marketable securities which are direct obligations of the U.S. Treasury. Dividends are declared and reinvested daily in the form of additional shares at net asset value. **The Treasury Fund seeks to maintain a constant \$1.00 net asset value per share. An investment in the Treasury Fund is neither insured nor guaranteed by the U.S. Government.** The Treasury Fund has adopted a Distribution and Shareholder Servicing Plan in compliance with Rule 12b-1 under the Investment Company Act of 1940, as amended (the "Investment Company Act").
5. **CMA Government Securities Fund** - (the "Government Fund") is a no-load, diversified, open-end investment company seeking preservation of capital, liquidity and current income available from investing exclusively in a diversified portfolio of short-term marketable securities which are direct obligations of the U.S. Government and repurchase agreements pertaining to such securities. Dividends are declared and reinvested daily in the form of additional shares at net asset value. **The Government Fund seeks to maintain a constant \$1.00 net asset value per share. An investment in the Government Fund is neither insured nor guaranteed by the U.S. Government.** The Government Fund has adopted a Distribution and Shareholder Servicing Plan in compliance with Rule 12b-1 under the Investment Company Act of 1940 as amended (the "Investment Company Act").

6. **CMA Money Fund** - (the “Money Market Fund”) is a no-load, diversified, open-end investment company seeking current income, preservation of capital and liquidity available from investing in a diversified portfolio of short-term money market securities. These securities will consist primarily of short-term U.S. Government securities, bank certificates of deposit, commercial paper and repurchase agreements. Dividends are declared and reinvested daily in the form of additional shares at net asset value. **The Money Market Fund seeks to maintain a constant \$1.00 net asset value per share. An investment in the Money Market Fund is neither insured nor guaranteed by the U.S. Government.** The Money Market Fund has adopted a Distribution and Shareholder Servicing Plan in compliance with Rule 12b-1 under the Investment Company Act of 1940, as amended (the “Investment Company Act”).
7. **U.S. Treasury Bills** - (the “T-Bills”) are issued to meet the government’s short-term financing needs and are insured on a discount basis with a maturity ranged one year or less. Probable the most liquid money market instrument.
8. **U.S. Treasury Notes and Bonds** - are negotiable, interest-bearing securities redeemable at face value at maturity. Notes fall in a maturity range from one to ten years with current issues of 2, 3, 4, 5, 7 and 10 year notes issued on a regular basis. Bonds are the same as notes, except that they have maturities of 10 years or more. T-Notes have the advantages of generally trading at a yield higher than that of T-Bills for comparable maturities, yet retaining a high degree of liquidity.
9. **Federal Agencies and Discount Notes** - are Federal Government agencies established to help meet the credit needs of various classes of institutions. These agencies issue and sell debt obligations directly into the financial markets to meet their financing needs. Three of the more active agencies:

Farm Credit Administration (FFCB)
Federal Home Loan Bank (FHLB)
Federal National Mortgage Association (FNMA)



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015

Agenda item: 8g

Prepared by: Chief Kirk Jackson

Reviewed by: *Carol Buttler*

Department: Police

AGENDA ITEM DESCRIPTION: Discussion/possible action authorizing the Mayor to execute an Interlocal Agreement (ILA) between the City of La Marque and the County of Galveston for the City's continued participation in the Galveston County Auto Crimes Task Force.

☒ X

Attachments for reference

1. Amended Interlocal Agreement FY 2016 City of La Marque
2. Automobile Burglary & Theft Prevention Authority Application for State Assistance

Staff Briefing:

- The LMPD is a current recipient of this grant.
- The grant application for FY 2015-2016 is prepared for your review and consideration.
- This is a continuation of the current FY 2014-2015 grant.
- The agents conduct investigations, both proactive and reactive, as assigned by the Commander.
- Agents operate both overtly and covertly in the investigation of auto crimes.
- Agents also conduct public awareness programs; serve as liaison to their home agency sharing and gathering information related to motor vehicle crimes.
- The (GCACTF) grant for FY 2013-2014, if approved, would include staffing with a current LMPD Officer.
- The grant funds a vehicle and salary (does not include benefits).
- Salary expense will be reimbursed to the City based on City-issued invoices.
- Expenses for gas, oil, and maintenance is the responsibility of La Marque (the grant provides a new vehicle).

History (if applicable): City Council authorized the City's participation in the GCACTF in 2013-2014 and 2014-2015 (current)

Target Implementation: October 1, 2015

Significant Action Dates:

September 14, 2015 - Approval of Interlocal Agreement (ILA) from City Council



CITY COUNCIL AGENDA FORM

Action:

☐

Ordinance

☐

Resolution

☐

Proclamation

☐

Special Presentation

☐

Finance Report

☐

Public Hearing

☒

Other - Mayor's signature Interlocal Agreement

Cost Details:

Budgeted	\$77,633.00
Actual Bid	
Estimated Expenditure	\$21,933.00 City's cost (\$16,833.00 for Agency Benefits + \$2,600.00 for Fuel + \$2,500.00 for maintenance/insurance for agent's vehicle) \$Salary of \$55,700 County's cost
Acct. Name	
Line Items #	Various
Other Funding	

Staff's Recommendation: Motion authorizing the Mayor to execute the Interlocal agreement between the City and the County of Galveston for continued participation in the Galveston County Auto Crimes Task Force for FY 2015-2016.

Fiscal Impact: Personnel expenses of \$77,633.00 consists of \$55,700 grant reimbursed salary from the County of Galveston, \$16,833.00 for "fringe" benefits paid by the City and \$5,100 for fuel, maintenance and insurance for the Agent's assigned vehicle (supplied by the County)

Interlocal Agreement
State of Texas

This Agreement is entered into by and between the **County of Galveston**, a political subdivision of the State of Texas, hereinafter referred to as “**County**” and the **City of La Marque**, a municipal corporation situated in County, Texas, hereinafter called “**City**” pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791.

WITNESSETH

WHEREAS, the **County of Galveston** and **City of La Marque** have the objective to participate in a combined task force funded by the Automobile Burglary and Theft Prevention Authority of the State of Texas, in the amount of \$487,902.00 for the Galveston County Auto Crimes Task Force; and

WHEREAS, the **City** has agreed to contribute the total of \$21,933.00 in matching funds if said application is approved; and

WHEREAS, the source of funds would not normally be used for this purpose; and

WHEREAS, the **County** and **City** believe it to be in their best interests to continue a multijurisdictional ABTPA Task Force; and

WHEREAS, the **County** and **City** agree to each accept the responsibility and to adhere to all applicable federal, state, and local laws or regulations.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I. PURPOSE

1.01 The purpose of this Agreement is to allow the **County** to file an application for a grant with the Automobile Burglary and Theft Prevention Authority, which application is attached hereto as Exhibit “A” and made a part hereof for all purposes.

ARTICLE II. TERM

2.01 The term of this Agreement is to commence on the execution by all parties to this Agreement and to end: August 31, 2016.

ARTICLE III. CONSIDERATION

3.01 As consideration for this Agreement, the **City** agrees to contribute a total of \$21,933.00 in matching funds for the enhancement of the funded grant program in the amounts and methods as follows:

Item Description	Amount	Method (Cash Paid/In Lieu of/In kind)
Agent Benefits (City employee)	\$16,833.00	Fringe paid by City in lieu of match (Schedule A)
Fuel for Agent's Vehicle (City employee)	\$2,600.00	Paid by City in lieu of match (Schedule E)
Maintenance/Insurance for Agent's Vehicle (City employee)	\$2,500.00	Paid by City in lieu of match (Schedule E)

ARTICLE IV. ALLOCATION OF FUNDS

4.01 The specific allocation of the County and City fund is set out in the attachment to this Agreement, marked as **Exhibit “A”**, and made a part hereof for all purposes.

ARTICLE V. EQUIPMENT

5.01 Upon termination of this Agreement, equipment including vehicles, hardware, and other non-expendable items will revert back to the applicant. The Automobile Burglary and Theft Prevention Authority of the State of Texas will be notified and inventory records will be updated.

ARTICLE VI. AMENDMENTS

6.01 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

ARTICLE VII. LEGAL CONSTRUCTION

7.01 In the event any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII. ENTIRE AGREEMENT

8.01 This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding upon all parties.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, EFFECTIVE UPON THE LAST PARTY EXECUTING HERETO.

County of Galveston by:

City of La Marque by:

Mark Henry, County Judge

Bobby Hocking, Mayor

Date Signed

Date Signed

ATTEST:

ATTEST:

Dwight D. Sullivan, County Clerk

Robin Eldridge, City Clerk



Automobile Burglary & Theft Prevention Authority
Application for State Assistance



1. Applicant Information

a. **Legal Name:** County of Galveston

b. **Address**
Street or P.O. Box: 722 Moody, 2nd Floor **City:** Galveston
County: Galveston County **State:** Texas **Zip Code:** 77550

c. **Organizational Unit:** Auto Crimes Task Force

d. **Contact Person:** Tommy Hansen - Project Director
Telephone Number: 4097662358

2. State Payee ID Number: 749000608

3. Type of Applicant County
If "Other", please specify:

4. Type of Application:
New ☒ Continuation ☐ Revision
If Revision, check appropriate box(es).
Increase Award ☐ Decrease Award ☐ Other (specify)
Increase Duration ☐ Decrease Duration ☐
If "Other", please specify:

5. Title of Project: Galveston County Auto Crimes Task Force

6. Areas of Project Activities (Cities, Counties, States, etc.): All of Galveston County including all municipalities and police department jurisdictions and unincorporated areas within Galveston County / Others upon request
Select a County: Brazoria County
Galveston County
Harris County
Matagorda County

7. Proposed Project: **Start Date:** 9/1/2015 **Ending Date:** 8/31/2016

8. Is application subject to review by state executive order 12372 process?
YES, this application was made available to the Texas Review and Comment System (TRACS) for review on
Program is not covered by E. O. 12372
Program has not been selected by state for review
☒ NO

9. Funding Summary:
Total State Grant Funds Requested (ABPTA) \$487,902



Automobile Burglary & Theft Prevention Authority
Application for State Assistance



Cash Match: \$242,748
In-Kind Match: \$11,320
Total: \$741,970

10. Is the applicant delinquent on any federal debt?

YES If "YES" attach an explanation ☒ NO

11. To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

a. Authorized Official: ~~Mark Henry~~ Joe Giusti
b. Title: ~~County Judge~~ Acting County Judge
c. Telephone Number: (409) 766-2244

Signature of Authorized Official


Joe Giusti

Date 8-4-15

Automobile Burglary & Theft Prevention Authority

Application for State Assistance

Item 1.

Does this assistance request require state, local, regional, or other priority rating?

Yes ☒ No

If "Yes" please complete

Name of Governing Body:

Priority Rating:

Item 2.

Does this assistance require state, or local advisory, education, or health clearance?

Yes ☒ No

If "Yes" please complete

Name of Agency or Board:

Item 3.

Does this assistance request require state, local, regional, or other planning approval? *

☒ Yes No

If "Yes" please complete

Name of Approving Agency:

Texas ABTPA

Item 4.

Will the assistance requested serve a federal installation?

Yes ☒ No

If "Yes" please complete

Name of Federal Installation:

Federal Population Benefiting from Project:

Item 5.

Will the assistance requested have an impact on the environment?

Yes ☒ No

Item 6.

Will the assistance requested cause the displacement of individuals, families, businesses or farms?

Yes ☒ No

If "Yes" please complete

Number of Individuals:

Families:

Businesses:

Farms:

Item 7.

Is there other related assistance on this project (previous, pending, or anticipated)?

Yes ☒ No

If "Yes" Explain:

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Budget Summary

	Budget Categories	ABTPA Funds	Cash Match	In-Kind Match	Total
A	Personnel (Salaries/Overtime)	\$425,002	\$4,500	\$0	\$429,502
A	Personnel (Fringe Benefits)	\$0	\$138,048	\$0	\$138,048
B	Contractual	\$0	\$0	\$8,820	\$8,820
C	Travel	\$10,000	\$2,000	\$0	\$12,000
D	Equipment	\$9,805	\$22,000	\$0	\$31,805
E	Supplies & Direct Operating Exp.	\$43,095	\$76,200	\$2,500	\$121,795
F	Indirect Costs	\$0	\$0	\$0	\$0
	Totals (Sum of 7-8)	\$487,902	\$242,748	\$11,320	\$741,970

Source of Match	Amount
Galveston County	\$138,948
City of Galveston	\$32,551
City of La Marque	\$21,933
City of Hitchcock	\$16,316
Source of Match Total	\$209,748

Program Income	Amount
	\$33,000

Schedule	In Kind Match	Amount
A		\$0
B	Hardware/Software & Data Line Services	\$8,820
C		\$0
D		\$0
E	Office Supplies	\$2,500
	In Kind Match Total	\$11,320

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Personnel: 1

Title or Position	% of Salary	ABTPA Funds	Cash Match	In-Kind	Total
(A) Project Director: GCSO	100%	\$0	\$4,500	\$0	\$4,500
(B) Commander: GCSO	100%	\$12,072	\$0	\$0	\$12,072
(C) Asst Commander: GCSO	100%	\$73,325	\$0	\$0	\$73,325
(D) Agent: Galveston PD	100%	\$63,728	\$0	\$0	\$63,728
(E) Agent: La Marque PD	100%	\$55,700	\$0	\$0	\$55,700
(F) Agent : Pct 8	100%	\$56,293	\$0	\$0	\$56,293
(G) Agent: GCSO	100%	\$68,890	\$0	\$0	\$68,890
(H) Agent: Hitchcock PD (Vacant)	100%	\$40,000	\$0	\$0	\$40,000
(I) Agent: GCSO Environmental	20%	\$13,778	\$0	\$0	\$13,778
(J) Office Manager/ Analyst	80%	\$41,216	\$0	\$0	\$41,216
	%				\$0
	%				\$0
Total Direct Salaries		\$425,002	\$4,500	\$0	\$429,502
Total Requested Amounts					

Narrative

Project Director: Administrative and advisory position. The Project Director acts as a liaison between the Governing Board (Chiefs and Sheriff) and the Task Force. Maintains a line of communication with the Texas Automobile Burglary and Theft Prevention Authority Board and staff. Project Director's employment is part time and the match amount is based on the estimated amount of time he will spend in FY 2016 working for the Galveston County Auto Crimes Task Force: approximately 15 hours/month at \$25/hr. No portion of his salary will be funded by grant funds.

Unit Commander (Galveston County Sheriff's Office): The Unit Commander supervises the daily operations of the Task Force including strategy development and case assignment / review. The Commander maintains communication with the Governing Board, Project Director, Field Agents, and office personnel. The Unit Commander stays in contact with the County Auditor and Purchasing Agent to ensure compliance with the appropriate State and County regulations. The Commander provides both tactical and strategic analytical support to all Local, County, State, and Federal Agencies. In addition the Commander coordinates with the Office Manager/Analyst concerning appointments, travel, training, and monitoring of financial records. Attends and conducts Peace Officer Training and Public Awareness Programs as needed. Unit Commander is 100% assigned to Auto Crimes Task Force. Our current Commander has recently decided to retire at the end of October 2015. It is assumed that the Assistant Commander will take over the role of Commander at that time and his pay has been adjusted to reflect that change. This retirement would eliminate one assignment from the Galveston County Sheriff's Office effective November 2015, but consequently allows for additional agency participation through the addition of an agent from Hitchcock PD for FY 2016. Amount reflected of \$12,072 would cover the Commander's salary for September and October 2015. (Gross Salary: \$12,072; ABTPA Funding: \$12,072)

Assistant Commander (Galveston County Sheriff's Office): Conduct investigations, both pro-active (self-initiated) and reactive as assigned by the Commander. Operate both overtly and covertly as deemed necessary by the Commander. Attend and conduct Peace Officer Training. Conduct public awareness programs as directed, serve as liaison to their home agency sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested to related Auto Crimes Task

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Personnel: 1

Force stated mission assignments. Assumes command in absence of Unit Commander. Assistant Commander is 100% assigned to Auto Crimes Task Force. Salary has been adjusted to reflect taking over Commander role in November 2015 per recommendation of current Commander. He will further recommend Galveston Police Department Agent be moved into the position of Assistant Commander but his salary will remain as below (Gross Salary: \$73,325, ABTPA Funding: \$73,325)

Agents: The Agents conduct investigations, both pro-active (self-initiated) and reactive as assigned by the Commander. Agents operate both overtly and covertly as deemed necessary by the Commander. Agents attend and conduct Peace Officer Training. They will also conduct public awareness programs as directed, serve as liaison to their home agency sharing and gathering information related to motor vehicle crimes. Agents will also assist all local, county, state, and federal agencies when requested to related Auto Crimes Task Force stated mission assignments. Agents assigned are provided by: Galveston Police Department (Gross Salary: \$63,728, ABTPA Funding: \$63,725); Hitchcock Police Department - open position (Estimated Gross Salary: \$40,000, ABTPA Funding: \$40,000); La Marque Police Department (Gross Salary: \$55,700, ABTPA Funding: \$55,700); Galveston County Sheriff's Office (Gross Salary: \$68,890, ABTPA Funding: \$68,890); and Galveston County Precinct 8 Constables Office (Gross Salary: \$56,293, ABTPA Funding: \$56,293) These agents are 100% assigned to Auto Crimes Task Force. Their respective agencies pay for their benefits and maintain assigned vehicles. An Environmental Sheriff's Investigator is assigned to Auto Crimes Task Force and works 20% assisting in inspections (Gross Salary: \$68,890, ABTPA Funding: \$13,778).

Office Manager/Analyst: Manages Auto Crimes Task Force office by organizing files, paying bills, maintaining schedules, and performing intelligence analysis for Agents and other departments when requested. The Office Manager assists in monitoring the unit funds to ensure appropriate records of expenditures and assists the Commander and Project Director with appointments, travel, itineraries, training, and the monitoring of financial records. The Office Manager maintains an accurate ledger of all expenditures and schedule balances. Office Manager performs duties for Auto Crimes Task Force 80% of time; other 20% performs duties for Nuisance Abatement and Environmental Crimes. (Gross Salary: \$51,520; ABTPA Funding: \$41,216)

Note 1: Salaries listed are based on existing salary/benefit scales and/or contractual agreements between governmental entities and employees with respect to the percentage of their time dedicated to Auto Crimes Task Force. Included in the salary estimates listed for FY 2016 are: potential cost of living adjustments; step increases; salary increases due to contract negotiations; and/or adjustments of positions petitioning for parity. All agencies are anticipating increases for the coming fiscal year.

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Fringe/Overtime

Fringe Benefits	% or \$ Rate	ABTPA Funds	Cash Match	In-Kind	Total
Overtime	5	\$0	\$0	\$0	\$0
Total Overtime		\$0	\$0	\$0	\$0

Narrative

There are no available overtime funds for Galveston County Auto Crimes Task Force for FY 2016.

Note: Your Total ABTPA Funds for Fringe Benefits may only be a maximum of 25% of your Total ABTPA Direct Salaries.

Fringe Benefits	% or \$ Rate	ABTPA Funds	Cash Match	In-Kind	Total
FICA	3.6363	\$0	\$15,454	\$0	\$15,454
Retirement	14.5943	\$0	\$62,026	\$0	\$62,026
Insurance	9.7605	\$0	\$41,482	\$0	\$41,482
Other (Explain) longevity, workers comp, unemployment, uniform/equipment allowance, etc..	4.4909	\$0	\$19,086	\$0	\$19,086
Total Fringe Benefits		\$0	\$138,048	\$0	\$138,048
Total Fringe/Overtime Budget		\$0	\$138,048	\$0	\$138,048

Narrative

Benefits used as cash match were estimated using Fiscal Year 2015 County and City funds and do not reflect any anticipated increases which may take effect in FY 2016 or vacancies. These benefits include, but are not limited to, retirement, medical, incentive, unemployment, workman's compensation, supplemental death, alternate and/or Social Security, Medicare, longevity, uniform/clothing/equipment allowances. Each of the participating agencies has their own benefits packages and incentives and estimates are broken down as follows:

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Fringe/Overtime

Commander (Galveston County Sheriff's Office): Calculated based on Galveston County Employee Benefits Package - 2015 for September and October 2015. Health Insurance - \$518/month; Medicare/FICA - \$165.77/ Sep-Oct 2015; Pension-\$1,286.13/ Sep-Oct 2015; Alternate Plan (retirement) - \$1,002.04/ Sep-Oct 2015; Unemployment Insurance: \$54.88/ Sep-Oct 2015; Workers Compensation: \$100/month. Total estimated annually: \$3,744.82

Assistant Commander (Galveston County Sheriff's Office): Calculated based on Galveston County Employee Benefits Package - FY 2015. Health Insurance - \$518/month; Medicare/FICA - \$923.59/annually; Pension -\$7,165.80/annually; Alternate Plan (retirement) - \$5,582.95/annually; Unemployment Insurance: \$305.74/annually; Workers Compensation: \$100/month. Total estimated annually: \$21,394.08

Agent (Galveston Police Department): Calculated based on annual estimated benefits letter submitted for FY 2016 by Galveston Police Department. Certificate Pay - \$2,496 Longevity Pay - \$972; FICA Old - \$4,127.71; FICA Medicare - \$965.35; Workman's Comp - \$6,158.28; Pension -\$7,989.12; Health Insurance - \$3,705; Dental Insurance - \$288; Uniform Reimbursement - \$750. Total estimated annually: \$27,451.46

Agent (La Marque Police Department): Calculated based on averages of amounts listed on invoices submitted for FY 2015 by La Marque Police Department. FICA /Medicare - \$3,888.16; Health Insurance - \$5,433; Equipment/Cleaning - \$780; Certificate Pay - \$1,800; Retirement - \$4,931.78. Total estimated annually: \$16,832.94

Agent (Galveston County Constable, Pct 8): Calculated based on Galveston County Employee Benefits Package - FY 2015. Health Insurance - \$518/month; Medicare/FICA - \$637.71/annually; Pension -\$4,947.74/annually; Alternate Plan (retirement) - \$3,854.84/annually; Unemployment Insurance: \$211.10/annually; Workers Compensation: \$100/month. Total estimated annually: \$17,067.39

Agent (Galveston County Sheriff's Office Environmental Crimes): Calculated based on Galveston County Employee Benefits Package at 20% attributing to amount of time dedicated to Auto Crimes Task Force - FY 2015. Health Insurance - \$103.60/month; Medicare/FICA - \$184.72/annually; Pension -\$1,433.16/annually; Alternate Plan (retirement) - \$1,116.59/annually; Unemployment Insurance: \$61.15/annually; Workers Compensation: \$20/month. Total estimated annually: \$4,278.82

Office Manager/Analyst (Galveston County Sheriff's Office): Calculated based on Galveston County Employee Benefits Package at 80% attributing to amount of time dedicated to Auto Crimes Task Force - FY 2015. Health Insurance - \$414.40/month; Medicare/FICA - \$577.21/annually; Pension -\$4,478.33/annually; Alternate Plan (retirement) - \$3,489.11/annually; Unemployment Insurance: \$191.07/annually; Workers Compensation: \$80/month. Total estimated annually: \$14,668.52

Agent (Galveston County Sheriff's Office): Calculated based on Galveston County Employee Benefits Package - FY 2015. Health Insurance - \$518/month; Medicare/FICA - \$923.59/annually; Pension -\$7,165.80/annually; Alternate Plan (retirement) - \$5,582.95/annually; Unemployment Insurance: \$305.74/annually; Workers Compensation: \$100/month. Total estimated annually: \$21,394.08

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

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Fringe/Overtime

Agent (Hitchcock Police Department): Calculated based on known benefits for Hitchcock Police Department from last participation with ACTF and calculated for a \$40,000 salary. Social Security (7.65%) - \$3,060.00; Health Insurance (\$513/month) - \$6,156.00; Retirement (5%)- \$2,000.00. Total estimated annually: \$11,216.00

Upload additional information:

Grant Staff Only:

Check to disable 25% match error check.

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

2016-T01-Galvesto-00025

Professional and Contractual Services: 1

Description of Service	ABTPA Funds	Cash Match	In-Kind Match	Total
(A) Software / Hardware Maintenance	\$0	\$0	\$4,800	\$4,800
(B) Data Line Service	\$0	\$0	\$4,020	\$4,020
				\$0
				\$0
				\$0
				\$0
				\$0
Total Professional & Contractual Services	\$0	\$0	\$8,820	\$8,820

Briefly describe any anticipated contractual arrangement and work products expected.

Describe basis for arriving at the cost of each line item.

Professional services (such as consultants, trainers, counselors, evaluators, etc.)

should be described by type of service, number of hours, rate per hour, and travel costs.

A. Software / Hardware Maintenance **In-Kind match using Fiscal Year 2015 County Funds **

Auto Crimes Task Force maintains a local area network consisting of a server, workstations, and network printers to facilitate its operations and record keeping, multiple software packages, FAX/Modem operations, access to Texas Crime Information Center and access to the County of Galveston mainframe via connection to the County of Galveston county wide area network. The Galveston County Auto Crimes Task Force utilizes the OSSl multi-jurisdictional records management and mobile data systems. Direct and immediate access to appropriate technical and maintenance assistance is paramount in an investigative / intelligence based unit such as the Auto Crimes Task Force. Information concerning upgrades to hardware, software, and services are critical. The Galveston County Information Technology department will assist in a time of crisis or hardware failure and immediately send us a replacement until that piece of equipment is repaired.

B. Data Line Service: **In-Kind match using Fiscal Year 2016 County Funds **

Auto Crimes Task Force is connected to the County's Wide Area Network via high speed data line from our office in League City to the Galveston County Court House located in Galveston. This line provides a vital link allowing access to the jail information management system, warrant information, County and District Clerk, and financial management information system of Galveston County. Internet access is attainable for research. An Auto Crimes Task Force web site is maintained for information on vehicle thefts, prevention and other services provided by Auto Crimes Task Force is available on line at www.co.galveston.tx.us/actf. The Galveston County Auto Crimes Task Force also maintains a FACEBOOK page.

This line also provides our link to telephone service through the Galveston County Switchboard reducing our long distance costs substantially, thus removing base telephone service entirely.

NOTE: Some of these services are also utilized by Nuisance Abatement, Information Technology, Sheriff's Office, TABC, Texas Parks and Wildlife, and an investigator with the Department of Motor Vehicles.

Automobile Burglary & Theft Prevention Authority

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Professional and Contractual Services: 1

Upload additional information:

Automobile Burglary & Theft Prevention Authority

Organization: Galveston County

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Travel: 1

✓ We are following our City / County Travel Policy

In-State Travel

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	Total
ABTPA Meeting/Conference	Austin/TBA	\$3,840	\$0	\$0	\$3,840
TAVTI	South Padre Island	\$1,700	\$0	\$0	\$1,700
Southwest NATIA	San Antonio	\$570	\$0	\$0	\$570
DPS Auto Theft Training	Austin/TBA	\$890	\$0	\$0	\$890
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
In-State Travel Total		\$7,000	\$0	\$0	\$7,000

Out-of-State Travel

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	Total
NAEC	TBA	\$1,000	\$0	\$0	\$1,000
IAATI	Murfreesboro Tennessee	\$2,000	\$2,000	\$0	\$4,000
		\$0	\$0	\$0	\$0
Out-of-State Travel Total		\$3,000	\$2,000	\$0	\$5,000

Total Travel Budget	\$10,000	\$2,000	\$0	\$12,000
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Briefly describe the applicant's travel policy (i.e., mileage rates and per diem rates). Specify Purposes for each item of travel. Break out costs of each in-state and each out-of-state trip to separately show the specific costs of transportation and per diem.

A copy of the Travel Policy for Galveston County is attached. The current per diem rate for the county is \$45 per day and the mileage rate is in conjunction with the IRS standard mileage rate.

**ABTPA Funds for Fiscal Year 2016- \$10,000 **

** Program Income Funds for FY 2016 - \$2,000 **

Automobile Burglary & Theft Prevention Authority

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Travel: 1

Investigative: Investigations will likely necessitate both In-State and Out of State travel during the fiscal year. They include participation in Operation Gate / Spider Web type projects as they develop, assisting other projects or following investigative leads.

Training: The travel expenses listed for training will be to attend the following schools and other as yet to be announced training schools to expand the level of training and knowledge of the agents assigned to Auto Crimes Task Force.

a. Texas Automobile Burglary & Theft Prevention Authority: Quarterly meetings, annual meetings and any Texas Automobile Theft Prevention Authority sponsored event or meeting.

Meetings: 2 people x \$45/day per Diem x 2 days x 3 meetings = \$ 540

2 hotel rooms x 2 days x \$100/night x 3 meetings= \$1200

Conference: 4 people x \$45/day per diem x 5 days= \$ 900

3 hotel rooms x 4 days x \$100/night= \$1200

Total: \$3,840.00

b. Texas Association of Auto Theft Investigators (TAVTI): South Regional Chapter of Texas Association of Auto Theft Investigators will conduct its annual seminar providing training, intelligence sharing and investigative contacts.

4 people x \$45/day per diem x 5 days= \$ 900

2 hotel rooms x 4 days x \$100/night= \$ 800

Total: \$1,700.00

c. Southwest Technical Investigators: Auto Crimes Task Force sends two agents to this school. The school/conference updates and shows new technology in surveillance technology.

2 people x \$45/day per diem x 3 days= \$270

1 hotel room x 3 days x \$100/night= \$300

Total: \$570.00

d. Advanced and Specialized Auto Theft: Auto Crimes Task Force anticipates a change of two personnel from the participating agencies due to normal rotation. New agents are sent to the schools held by Texas Department of Public Safety.

2 people x \$45/day per diem x 5 days= \$450

1 hotel room x 5 days x \$88/night= \$440

Total: \$890.00

e. International Association of Auto Theft Investigators (IAATI): IAATI will conduct its annual seminar providing training, intelligence sharing and investigative contacts.

** FY 2016 Program Income Funds - \$2,000 **

**ABTPA Funds for Fiscal Year 2016 - \$2,000 **

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Travel: 1

4 people x \$45/day per diem x 9 days= \$ 1,620

2 hotel rooms x 8 days x \$149/night= \$ 2,380

Total: \$4,000.00

f. North American Export Committee: Project Director will represent the Auto Crimes Task Force and ABTPA at the North American Export Committee meetings. Port inspections have become a major focus of the committee meetings due to homeland security. The task force has a vested interest in new trends involving importing/exporting stolen vehicles as we perform port inspections for the coastal area.

****ABTPA Funds for Fiscal Year 2016 - \$1,000 ****

Total: \$1,000

Upload additional information:

https://apps.txdmv.gov/apps/intelligrants_TXATP/_Upload/11944-TravelPolicyeffective11-13-2012.pdf

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Automobile Burglary & Theft Prevention Authority

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Supplies and DOE: 1

Directly Charged Supplies and Other Operating Expenses	ABTPA Funds	Cash Match	In-Kind Match	Total
(A) Fuel (match includes all agencies)	\$2,500	\$20,800	\$0	\$23,300
(B) Veh Main/Ins (match includes all agencies)	\$3,000	\$20,000	\$0	\$23,000
(C) Wireless Communications	\$16,000	\$0	\$0	\$16,000
(D) Departmental Supplies	\$2,500	\$0	\$0	\$2,500
(E) Registrations	\$2,100	\$0	\$0	\$2,100
(F) Crime Prev Supplies (Grant/Program Income)	\$3,000	\$3,000	\$0	\$6,000
(G) Office Supplies	\$2,500	\$0	\$2,500	\$5,000
(H) Evidence Towing	\$500	\$0	\$0	\$500
(I) Service Contracts	\$10,995	\$0	\$0	\$10,995
(J) Radio Maintenance (Program Income)	\$0	\$3,500	\$0	\$3,500
(K) Confidential Funds (Program Income)	\$0	\$2,500	\$0	\$2,500
(L) Utilities	\$0	\$24,000	\$0	\$24,000
(M) Building Alarm Service	\$0	\$2,400	\$0	\$2,400
				\$0
				\$0
Total Supplies and Direct Operating Expenses	\$43,095	\$76,200	\$2,500	\$121,795

Briefly describe the basis for arriving at the cost of each line item and the use of each other item.

(A) Fuel ** Cash match using Fiscal Year 2016 County and City Funds **

ABTPA Funds for Fiscal Year 2016- \$2,500

Auto Crimes Task Force maintains one (1) major credit card account to be utilized by Agents who are traveling outside of Galveston County during investigations, training, Crime Prevention Programs and during emergency situations when an Agent cannot fuel his vehicle from his agency's facility. Proper documentation concerning tax exempt status has been completed to remove appropriate taxes on fuel and oil associated with the credit cards. We regularly travel at the request of Texas Automobile Burglary and Theft Prevention Authority staff and other projects outside our normal area of operation to lend our assistance to requesting agencies. We estimate \$2,500.00 should cover fuel costs for bait vehicle, Crime Prevention vehicles, and travel expenses not covered by the cash match of the cities and county. Cash match figures based on the following calculation: \$50/tank x 1 time/week x 8 vehicles x 52 week/year

(B) Vehicle Maintenance / Insurance ** Cash match using Fiscal Year 2016 County and City Funds **

ABTPA Funds for Fiscal Year 2016- \$3,000

Auto Crimes Task Force has obtained at no cost to Texas Automobile Burglary and Theft Prevention Authority, 2 bait vehicles, a bait cargo trailer, bait all terrain vehicles and bait personal water craft. These vehicles are used for "bait", surveillance, and other covert activities. Auto Crimes Task Force has one fully functional "Bait Vehicle" equipped with tracking devices, cameras, sound and recording system. When a theft of the "bait" has occurred Auto Crimes Task Force is alerted and goes into action. The project requests \$3000.00 to cover maintenance costs of the bait vehicles, along with our License Plate Reader vehicle, our crime prevention trailer and other trailers. Insurance for these vehicles is provided by the county. Insurance and maintenance provided by each participating agency for 8 agent's vehicles used as cash match is estimated at \$2500/year for each.

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Supplies and DOE: 1

(C) Wireless Communications **ABTPA Funds for Fiscal Year 2016 - \$16,000**

Cellular telephones are used by Auto Crimes Task Force agents to support field activities, sharing information and requesting analytical assistance. With the use of cellular telephones we are able to contact and share information or request assistance from multiple agencies, local, state and federal, instantly, unlike a radio that may not have radio contact/frequencies or are out of radio range. We also have cellular data links in one bait vehicle and other data links for our LPR and tracking units to operate our GPS system. GCACTF maintains two IP video cameras which are used for surveillance. This system utilizes two air cards. We will continue to use air cards (cellular data link) with our mobile laptop computers to allow Auto Crimes Task Force agents to function in the field as in the office by sending and receiving data related to identifying motor vehicles, suspects, or relaying information in surveillance situations in a timely and secure method. The above services are all provided through Verizon Wireless. Additionally, we have one data line through AT&T necessary for our 980 GPS tracker. Our surveillance equipment is proprietary to particular service providers and we will continue to have separate providers for FY 2016. Average billing for the 2 providers for FY 2015 were used to calculate cost for FY 2016 and follows: Verizon - \$1,225/month and AT&T Mobility - \$52/month. We request an additional \$676 for equipment costs for repairs/replacement of broken phones or electronic devices.

(D) Departmental (expendable) Supplies **ABTPA Funds for Fiscal Year 2016 - \$2,500 **

This category deals with replacement of cleaners (degreasers), damaged hand tools, and many other items used by Auto Crimes Task Force Agents in the course of their assigned duties.

(E) Registration Fees **ABTPA Funds for Fiscal Year 2016 - \$2,100 **

Each of the below listed schools are discussed under Schedule C – travel in detail. Additional training seminars may become available, both in Texas and in neighboring states that provide valuable information, expertise and contacts to the attending agents.

Texas Automobile Prevention Authority & Conference: Date: TBA 2015 - 2016 \$0/person \$ 00
Texas Association of Vehicle Theft Investigators: Date: October 2015
\$150/person x 4 people \$ 600.00

Southwest Technical Investigators: Date: February 2016
\$50/person x 2 people \$100.00
Advanced and Specialized Auto Theft: Date: TBA 2015 - 2016
\$0/person \$0.00
International Association of Auto Theft Investigators: Date: August 2016
\$350/person X 4 people \$1400.00

(F) Crime Prevention Supplies **ABTPA Funds for Fiscal Year 2016 - \$3,000 **

**** Cash match using Fiscal Year 2016 Program Income Funds - \$3,000 ****

Crime prevention give-aways are used to deliver the message and philosophy of Automobile Burglary and Theft Prevention Authority and Auto Crimes Task Force during crime prevention programs and presentations. The items will be embossed with the Texas Automobile Burglary and Theft Prevention Authority logo along with Auto Crimes Task Force identifiers. The give-aways may consist of pencils, koozies, notepads, fans, pens, and

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Supplies and DOE: 1

hats to name a few as well as all Texas Automobile Burglary and Theft Prevention Authority literature. These funds will also be used to purchase supplies such as VIN etching stencil refills and etching cream. Work clothes will be purchased utilizing Program Income funds.

(G) Office Supplies ** In-Kind match using Fiscal Year 2016 County Funds **

****ABTPA Funds for Fiscal Year 2016 - \$2,500****

Routine desktop supplies, computer paper, fax paper, batteries for electronics, audio/videotapes, and blank CD's/DVD's, etc. These items will be utilized to assist the agents and office manager to perform their work efficiently and professionally. Estimated cost for office supplies is estimated at \$2,500 and accommodates more expensive printer cartridges for agent's printer, which was provided by the County. Galveston County Information Technology will support and maintain the black and white laser printers and provide ink cartridges.

(H) Evidence Towing **ABTPA Funds for Fiscal Year 2016 - \$500 **

Auto Crimes Task Force has a car hauler that we utilize for most recoveries, however, some circumstances, such as fully stripped vehicles with no tires, necessitate the use of a contract wrecker service. It is estimated that these instances should not exceed \$500.00 in towing fees.

(I) Service Contracts **ABTPA Funds for Fiscal Year 2016 - \$10,995**

Auto Crimes Task Force maintains service contracts with Vigilant Solutions, and Susteen for continued services to our technical equipment. Our annual renewal with Vigilant Solutions of \$2,500 provides upgrades to the existing License Plate Reader system. The annual renewal for access to private data will be \$7,500. We will renew our contract with Susteen, \$995 annually for upgrades to the Cellular Phone Data Retrieval system which provides continued additions for the retrieval of data from new models by all makers of cell phones.

(J) Radio Maintenance **Cash match using Fiscal Year 2016 Program Income Funds **

These funds provide for replacement of antennas, reprogramming expenses, and service fees associated with the maintenance of the 800 MHz Trunk Radio System and mobile data computers. Estimated maintenance costs are \$3500.00. The County is operating in the Smart Zone and has finalized a digital upgrade in 2015.

(K) Confidential Funds ** Cash match using Fiscal Year 2016 Program Income Funds **

This money is used for the payment of confidential informants, purchase of stolen property during covert operations and to cover expenses incurred by agents working covert operations. These funds will be utilized from our program income account.

(L) Utilities ** Cash match using Fiscal Year 2016 County Funds **

Galveston County will maintain utility services (electrical, water, sewer, garbage disposal, etc...) for the Auto Crimes Task Force.

(M) Building Alarm Service ** Cash match using Fiscal Year 2016 County Funds **

This is a 24-hour monitoring and call-out service for our office building and storage/inspection garage.

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Supplies and DOE: 1

Galveston County provides all fees and costs of the system for Auto Crimes Task Force.

Upload additional information:

Automobile Burglary & Theft Prevention Authority

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Indirect Cost

	ABTPA Funds	Cash Match	In-Kind Match	Total
Indirect Costs	\$0	\$0	\$0	\$0
Total Indirect Costs				\$0

Currently ABTPA does not fund indirect costs, except for the Council of Government agencies. Applicants may not use option (A) without having an official cost allocation plan developed in accordance with OMB Circular No. A-87. The amount may be entered as ABTPA funds or cash match for those applicants having such an approved plan.

N/A

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Problem Statement & Historical Information

- a. Provide an assessment of the auto theft and burglary problem in the areas of coverage and existing activities that address the problem. Identify the target population and the geographical target area.

Since 1993, the GCACTF has provided full service to Galveston County (pop. 291,309 per 2010 Census). Additionally, Brazoria, Southern Harris and Matagorda counties have been serviced on a request basis. Recently there has been an increase in requests from Brazoria County agencies. In 2014, we saw a 61% reduction in auto theft from 1991. GCACTF was tasked with Burglaries to Motor Vehicles in 2007. Since, there has been an almost 20% reduction in BMV's. These reductions are attributed to increased public awareness, pro-active LPR patrols, surveillance, and bait vehicle operations. Joining forces with Texas DMV Regional investigators and state and local law enforcement agencies has helped significantly. Providing local law enforcement training has also assisted in the decline of vehicle theft and burglary. Despite the reduction, Galveston County has experienced an increase in incidences of violence associated with motor vehicle crimes. Much of this is due to increased gang activity throughout the region.

- b. Describe the extent to which this project will duplicate or overlap existing activities, and why that (if any) is necessary.

The Galveston County Auto Crimes Task Force is comprised of agents from various police agencies within Galveston County. However, investigative and enforcement assistance is available to every jurisdiction within the county. We utilize a Liaison Program to communicate with each agency, wherein each agent is assigned several jurisdictions to address concerns, current trends, specific needs, and to provide training. The following agencies are included in our Liaison Program: Galveston PD, UTMB PD, Texas A&M Galveston PD, Port of Galveston PD, Jamaica Beach PD, Galveston County Sheriff's Office, Tiki Island PD, Bayou Vista PD, La Marque PD, Hitchcock PD, Texas City PD, College of the Mainland PD, Santa Fe PD, Dickinson PD, League City PD, Kemah PD, Clear Lake Shores PD, and Friendswood PD. Several of these agencies have participated at one time or another with the ACTF and therefore may have officers with auto theft and burglary training. However, with the exception of the League City Police Department, who does employ a commercial vehicle enforcement program, none of these agencies has a dedicated auto theft unit. Each is encouraged to contact us for auto theft and burglary assistance and case referral as needed. Additionally, we regularly assist other Auto Theft investigators, such as Webster PD and League City's Commercial Motor Vehicle Investigator as requested. Although we do not currently include any agencies outside of Galveston County in our Liaison Program, we do provide assistance to agencies in Brazoria, Southern Harris, Matagorda, and Chambers Counties and other police agencies upon request.

- c. Describe and document trends of the problem and the need that makes this grant necessary.

Galveston County's tourism industry has grown dramatically in recent years. With over 70 miles of beachfront and our proximity to the Houston which is the nation's third largest city all plays a part in the complexity of our theft problems.

The City of Galveston has set all time tourism records the past three years in a row. The growth has been clearly seen throughout the entire county to include Galveston, League City, La Marque and Texas City with a number of new hotels. In addition to the already large cruise industry this is growing also with the addition of more ships, larger ships and a third terminal. Galveston has become one of the largest cruise terminals in the world.

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Problem Statement & Historical Information

Contributing to the growth is events such as Mardi Gras, Spring Break and the Lone Star Bike rally. Galveston hosts one of the largest Mardi Gras events in the nation. Galveston is rated as the #2 spot for Spring Break. This past year the Lone Star Bike Rally became the second largest rally in the nation surpassing Daytona and being only second to Sturgis. This event has had an affect countywide with large venues in the La Marque and Hitchcock areas.

The recent growth surrounding the new Tanger Outlet is clearly seen with the addition of a new Bucees and several large entertainment venues pending.

League City has been touted as one of the fastest growing cities in the State of Texas. This area has seen an explosive growth in business and entertainment areas to include a new Cabela's that is under construction. All of these areas are increasing as target rich environments for thefts, BMV's and carjackings.

The Ports of Galveston and Freeport are also in the service area of our program. Both ports have seen extensive growth in the movement of vehicles and equipment both inbound and outbound. It is not uncommon for our port inspections to result in the check s of hundreds of vehicles in a single day. The Port of Galveston is currently designing a specialized area of the port to handle only roll on-roll off cargo.

- d. Using the spreadsheet below, provide accurate statistical data for problem in project area. (e.g. cite 3 years of UCR data) Please provide all data that is available for your agency or agencies:

Vehicle Theft Data	Year 1	Year 2	Year 3
	2011	2012	2013
Number of Stolen Vehicles	479	471	559
Number of Recovered Vehicles	126	130	100
Number of Arrests	103	116	84
Number of Auto Theft Training Classes	12	5	4
Number of (other)			
Theft from a Motor Vehicle Data	Year 1	Year 2	Year 3
	2011	2012	2013
Number of Burglaries of a Vehicle	2060	1819	1615
Number of Recovered Items	34	34	
Number of Arrests	13	9	4
Number of (other) Value of property recovered	35249	17090	26478
Number of (other)			
Other Motor Vehicle Crimes	Year 1	Year 2	Year 3
	2011	2012	2013
68A Inspections	145	134	170
Salvage Inspections	11	6	4
Number of Stolen Vehicle Inquiries	202	296	261
Number of (other)			

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Proposed Objectives

a. Select the standard goal and describe the specific objectives of the project. Include any quantifiable data by which activities measure.

Auto Theft Goal

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.

N/A - Refer to the ABTPA FY 2016 Goals, Strategies and Objectives Excel spreadsheet

Auto Burglary Goal

GOAL 2: REDUCE THE INCIDENT OF THEFT FROM A MOTOR VEHICLE.

N/A - Refer to the ABTPA FY 2016 Goals, Strategies and Objectives Excel spreadsheet

Public Awareness Goal

GOAL 3: PUBLIC AWARENESS METHODS USED TO EDUCATE THE CITIZENS OF TEXAS AND TRAINING OF QUALIFIED PERSONNEL IN THE DETECTION AND PREVENTION OF AUTO BURGLARY & THEFT.

N/A - Refer to the ABTPA FY 2016 Goals, Strategies and Objectives Excel spreadsheet

Grantee Goals

b. Describe how the project will impact the stated problem.

Although our project area has been historically successful, we have to adapt to changing trends in our coverage area. There are 2 target areas in the county that have seen dramatic changes which we intend to address. The north end of Galveston County and eastern Brazoria County are ever-growing in population and retail business creating a target rich environment. The tourist industry in the southern part of Galveston County has seen record increases since the decline of the economy. Both of these areas have seen increases in the incidences of violence associated with motor vehicle crimes.

Through increased communication with law enforcement agencies and interaction directly with citizens and civic groups, along with increased visibility through the LPR and crime prevention displays, we hope to continue to see reductions in the numbers of motor vehicle thefts and burglaries. The proposed TCOLE training of officers to increase awareness of burglary and theft interdiction should have a positive impact on the changing trends as well.

c. Describe proposed plan for auto theft crime prevention, education and training.

Pro-active and re-active enforcement has always, and will always be an important part of our project. However, the changing trends in our area dictate that we must place a higher priority on crime prevention education and training initiatives, combined with crime analysis and mapping to reinforce:

- Operations targeting vehicles left with keys in them
- Apartments and neighborhood watch associations, home owners associations, and local businesses.
- Citizens police and sheriff's academy associations
- Increased communications and training of crime prevention and Law Enforcement Personnel.
- Increased visibility through ACTF/ABTPA display vehicles

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Functions Of Proposed Project

The functions of the project should:

Identify the service needs to be met by the project and the applicant's experience or qualifications. Describe how this project will cooperate/coordinate activities with other appropriate agencies/projects. Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all project activities and in its staffing and training.

The Galveston County Auto Crimes Task Force is a Multi-Jurisdictional Task Force comprised of agents from the Galveston County Sheriff's Office, Galveston Police Department, La Marque Police Department, Hitchcock Police Department and the Galveston County Precinct 8 Constable's Office. All assigned agents work out of the task force office in Dickinson with 6 full time investigators, 1 part time investigator and 1 analyst. Task Force members attend auto theft and burglary training offered by DPS, NICB and other specialized training courses offered through TAVTI, IAATI and others. GCACTF has a combined total of 208 years peace officer experience with 100 years of auto theft experience. Our agents hold 6 master peace officer licenses, 1 advanced peace officer license, 4 analytical certifications, multiple instructor licenses and various other investigative certifications. Numerous members of the task force have been recognized by state and international organizations directly related to motor vehicle crimes.

The County of Galveston is the grantee and day to day operations follow the policies of Galveston County, such as purchasing and travel policies, holiday schedules and administrative processes. Each agent is expected to adhere to the policies and procedures set forth by their home agency as well as the County's. Additionally, the task force has written policies and operations plans which outline day to day activities including surveillance, bait operations, license plate reader operations and other enforcement activities.

Our agents assist police jurisdictions and investigative units in Galveston County, and by request for surrounding counties involving auto theft and burglary of motor vehicles cases. We also collaborate with the National Insurance Crime Bureau, Department of Motor Vehicles, Texas Department of Licensing and Regulation, US Customs and Border Patrol, local tax offices and other agencies to coordinate inspections and enforcement of incidents of title fraud, cloned vehicles, insurance fraud and registration issues. The Task Force mission encompasses the investigation of motor vehicle theft and motor vehicle burglary trends, import/export and/or trafficking of stolen vehicles, illegal chop shops, car-jackings, licensed/unlicensed vehicle storage facilities, vehicle arsons, vehicle insurance fraud, selling of stolen vehicles to scrap yards, new/used car dealership inspections, and related motor vehicle crimes which occur in those metropolitan and rural areas. Additionally we are the only agency to provide 68-A inspections in Galveston and Brazoria Counties and frequently inspect vehicles from Harris County as we are geographically closer for many.

As identified in our problem statement, Galveston County is unique in that many of our auto theft and burglary incidents actually stem from Houston and the greater metropolitan areas. Although we have seen declines of reported thefts and burglaries, we continue to work recoveries and cases that originated outside of our jurisdiction. We collaborate with HPD Auto Theft, Harris County Auto Theft and other jurisdictions and participate in the Bay Area Investigators group to share information and assist each other as needed.

Our processes include the utilization of bait vehicles, license plate readers and other surveillance equipment with agents working proactive and reactive investigations. We conduct training for local law enforcement agencies in vehicle theft and burglary investigations. The Task Force also conducts training for citizen law enforcement academies and presentations for public awareness events. We distribute ABTPA and motor vehicle and theft brochures and information in English and Spanish and have bilingual agents to assist Spanish speaking citizens. Additionally, we employ an Investigative

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Analyst who assists agents in our task force, as well as other Auto Theft Task Forces and police jurisdictions statewide with investigative research/identification of vehicles.

The task force provides analytical and investigative assistance, electronic and technical equipment, processing of recovered stolen vehicles for evidence recovery and any other assistance as needed to all Galveston County law enforcement agencies and surrounding counties relating to vehicle crimes 24/7 with an on-call agent.

For the coming fiscal year, we plan to implement new tactics that will employ the use of crime mapping and analysis to identify target areas and utilize our resources more effectively in pro-active enforcement of motor vehicle thefts and burglaries. We will also implement the use of daily and monthly activity reports for better data collection and reporting.

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Evaluation Design

The program evaluation should indicate how the applicant will assess the success of the project and the extent to which the strategy achieved the project's goals and objectives.

a. Describe the design of a plan for local evaluation of this project.

Agents will be required to submit daily activity reports and monthly summaries which will be used to evaluate our

goals, strategies, and activities. These results will be instrumental, along with crime analysis to implement and target operations effectively toward an overall goal of reducing auto theft and auto burglaries. An in-house long term calendar will tentatively schedule operations, crime prevention activities, training events, and special projects outlined in our grant activities.

b. Cite relevant data that will be used to measure the effectiveness of this project.

We compile numbers of auto thefts and auto burglaries monthly from each agency in our direct project area. These numbers are added to an excel spreadsheet that documents the historical rise and fall of auto theft trends since 1991 and burglary trends since 2006. We will continue to use this method to instantly evaluate whether we are meeting our goals to reduce auto theft and burglary. We will also use our goals, strategies and activities for monthly progress reports to evaluate if we are reaching our projected target activities. This will allow monthly assessment as to whether our activities are effective in our goal so that we can re-evaluate how we target the auto theft and burglary problems in our area.

c. Describe the mechanism to evaluate the programs progress.

The GCACTF will continue to document vehicle theft and burglary statistics to allow for easy and quick identification of statistical trends and comparisons to previous time periods and/or locations.

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Designation of Grant Officials

Project Title: Galveston County Auto Crimes Task Force

Organization Name Galveston County

Address 1620 Gill Road

Galveston, TX 77539

Phone: (409) 766-4517

Fax: (409) 766-4510

Federal Tax ID 17460009081033

ABTPA Funds Requested \$677,102

New ☒ Continuation

Project Director

Prefix Lt First Name: Tommy Last Name: Hansen

Title Project Director Business Address: 601 54th St, #2104

City Galveston State: Texas Zip: 77551

Phone 4097662358 Fax: 4097662600

E-Mail: Tommy.Hansen@co.galveston.tx.us

Alternate Signature Name Danny Sheppard

Phone 409-766-4500

Project Manager

Prefix Lt First Name: Danny Last Name: Sheppard

Title Commander Business Address 1620 Gill Rd

City Dickinson State Texas Zip 77539

Phone 4097664507 Fax: 4097664510

E-Mail: Sheppard.Danny@co.galveston.tx.us

Alternate Signature Name Hal Barrow

Phone 409-766-4501

Financial Officer

Prefix Mr. First Name Randall Last Name Rice

Title County Auditor Business Address 722 Moody, 4th Floor

City Galveston State Texas Zip 77550

Phone 4097705301 Fax 7067664583 E-Mail Randall.Rice@co.galveston.tx.us

Alternate Signature Name Jocelyn Paz

Phone 4097665324

Authorized Official

Prefix Honorable First Name Mark Last Name Henry

Title County Judge Business Address 722 Moody, 2nd Floor

City Galveston State Texas Zip 77550

Phone 4097662244 Fax 4097664590 E-Mail Mark.Henry@co.galveston.tx.us

Alternate Signature Name Ryan Dennard

Phone 4097665336

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Americans w/ Disabilities Act (ADA)

The Grantee hereby assures and certifies compliance with Subchapter II, Part A of the Americans with Disabilities Act (ADA), 42 U.S.C., Sections 12131-12134, and Department of Justice ADA regulations, 28 CFR Part 35.

✓ I have read and understood the instructions provided.

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Non-Supplanting Certification

I certify that the programs proposed in this application meet all the requirements of the Texas Civil Statutes, Article 4413(32a), §6(a)(7), (a) Texas Civil Statutes, Article 4413(32a), §6(a)(7), requires that state funds provided by this Act shall not be used to supplant state or local funds. Public Law 98-473 requires that federal funds provided by that Act shall not be used to supplant state or local funds.

I further certify that ABTPA funds have not been used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's report of expenditure and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

✓ I have read and understood the instructions provided.

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Compliances

The attached digest of your grant application represents the Automobile Burglary & Theft Prevention Authority Board's approved amount. The digest represents budgeted amounts only and does not approve any items that conflict with the participating agency's personnel, procurement, travel, or local government code policies and procedures.

The grantee will be responsible in determining that the following requirements are being met prior to the release of funds:

1. Salaries are in accordance with local policy of the participating agencies.
2. Personnel are classified in accordance with the needed qualification for the position.
3. Fringe Benefits are in accordance with local policy of the participating agencies.
4. Travel Policy is in accordance with the travel policy of the participating agencies.

✓ I have read and understand the instructions provided.

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Equal Employment Opportunities (EEO)

Agencies that employ fewer than 50 people are not required to file an equal opportunity program in accordance with 28 CFR 42.301 et seq., Subpart E.

Agencies that employ 50 or more people and has received or applied to the Automobile Burglary & Theft Prevention Authority for total funds in excess of \$25,000 are considered to have formulated an equal employment opportunity program in accordance with 28 CFR 42.301 et seq.

This agency employs fewer than 50 people.

☒ No ☐ Yes

If yes above, please provide the office of record.

Name

Title

Address

City

State

Zip Code

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Assurances

ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary & Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Automobile Burglary & Theft Prevent Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

✓ I have read and understand the instructions provided.

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Independent Annual Audit Certification

The grantee assures compliance by itself and its applicable sub-recipients (contractors) with the Single Audit Act Amendments of 1996, P.L. 104 - 156 and, particularly, with the requirements of OMB Circular A-133 as follows (check one):

1. Grant(s) expenditures of \$300,000 or more in federal funds-
An annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
- ✓ 2. Grant(s) expenditures of \$300,000 or more in state funds-
An annual single audit by an independent auditor made in accordance with the Uniform Grant and Contract Management Standards (UGCMS).
3. Grant(s) expenditures of less than \$300,000 in federal funds-
Exempt from the Single Audit Act. However, ABTPA may require a limited scope audit as defined in OMB Circular A-133.
4. Grant(s) expenditures less than \$300,000 but \$50,000 or more in state funds. A program-specific audit.
5. Grant(s) expenditures less than a total of \$50,000 in state funds-
Financial Statements audited in accordance with Generally Accepted Audited Standards (GAAS).

NOTE: Grantees exempt from the Single Audit Act requirements (i.e. those expending less than \$300,000 in total federal financial assistance) are prohibited from charging the cost of a Single Audit to a Federal award.

Regardless of items checked above, the grantee should, within 60 days following the date of the grant award, furnish the following information:

1. The identity of the organization conducting the audit.
2. Approximate time audit will be conducted.
3. Audit coverage to be provided.

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Interagency Review and Approval

Prior to expending grant funds, the grantee is required to submit a copy of the interagency agreement between the grantee and each agency of the task force receiving ABTPA grant funds, for review and approval.

The interagency agreement must include the following:

(a) A detailed budget including personnel, travel, equipment, and other operating expenses that are to be reimbursed with grant funds (refer to Schedules in Grant Application where appropriate); and,

(b) A copy of the Assurance Certification from each agency, other than grantee, receiving ABTPA funds. Attach signed certification to agreement. (In lieu of having the Certification signed, the list of Assurances, or reference to them, may be included in the body of the Interagency Agreement.)

Upload the Interagency Agreement below:

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Cooperative Working Agreement

Prior to the release of funds by ABTPA, the grantee (or its contractor who operates the grant program, if applicable) shall provide to ABTPA signed Cooperative Working Agreements. A Cooperative Working Agreement is required between the grantee (or its contractor who operates the grant program, if applicable) and each significant external organization who collaboration and cooperation is essential in achieving the goal of the grant project and in carrying out the work plan described in the Program Narrative Section of the grant application. The format and content of such and Agreement should follow substantially the following example :

This is to certify that the objectives of the (insert name of the applicant organization) grant application for fiscal year 2016 funding by the Automobile Burglary and Theft Prevention Authority have been reviewed and that it is mutually agreed to cooperate to whatever extent is necessary in carrying out the work plan described in that application.

The Following Paragraph Is Applicable Only When The External Organization Has Personnel Assigned To The Program Described In The Grant Application.

Additionally, **(Name of cooperating organization or agency)** is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

✓ I have read and understand the instructions provided.

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District Attorney Contract

An example of a District Attorney Contract can be found [here](#).

Upload the District Attorney Contract (if required) below:

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Law Enforcement Training

Regional Academies

- a. Within 14 days after completion of each training school, the grantee shall submit to the Automobile Burglary and Theft Prevention Authority (ABTPA) a completed copy of the "Report of Training" form as required by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). The grantee must indicate which students completed the training school and list the agency each student represented.
- b. The training academy providing services may be appropriately licensed by TCLEOSE. Any training course paid for with ABTPA funds may result in participants receiving credit hours from TCLEOSE.
- c. Peace officer training courses shall be open to all local peace officers as defined in the Texas Code of Criminal Procedure, Article 2.12, on an equal basis. Reserve law enforcement officers, law enforcement radio dispatchers, and jailers are eligible for training provided by ABTPA grant funds.
- d. Funding for Basic Peace Officer Certification courses will be limited to the TCLEOSE-mandated contact hours for each trainee, unless grantee provides adequate justification for additional hours.

Upload Report of Training form below:

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Procuring Consultants And Professional Services

To secure the professional services and/or the consultant services described in the approved grant budget, the following requirements shall apply:

a. **Fees and Arrangements.** The grantee shall consult and observe the guidelines stated in Section I, Financial and Administrative Requirements; Professional or Consultant Services.

b. **Procurement Procedures**

1. **Purchases up to \$250** may be made on a spot purchase basis, without comparative pricing.
2. **Purchases between \$1000 and \$2,500** require a minimum of three oral bids, based on identical specifications. The purchaser (grantee) is required to maintain records for audit that show the name, telephone number, date, and bid amount of each source contacted.
3. **Purchases between \$2,500 and \$5,000** require that written invitations for bid, using identical specifications, be mailed to a minimum of three prospective suppliers. Such invitations must clearly state the deadline for receipt of written bids. The purchaser (grantee) is required to maintain records for audit that include copies of all invitations and all written responses thereto (including original signatures thereon).
4. **Purchases above \$5,000** require formal newspaper advertising soliciting bids. The purchaser is required to maintain records for audit that include copies of the advertisement(s) and all written responses thereto (including original signatures thereon).
5. When the required services/supplies and/or the required skills are so unique that the purchaser cannot identify a minimum of three prospective sources – when the cost exceeds \$1,000 – the purchaser (grantee) shall seek guidance from the ABTPA. In such cases, the grantee shall provide to the ABTPA a letter containing all relevant facts and a proposed course of action.
6. Audit organizations and individual independent auditors typically will not respond to an “invitation for bid,” with precise specifications stipulated by the purchaser. In such cases, the purchaser should extend an “invitation for proposal” which permits the prospective supplier to develop the specifications of the engagement/purchase and to quote a relevant cost. It is then incumbent upon the purchaser to select the lowest cost proposal which meets the organizational needs.
7. In all instances, prior to the delivery of services, a written contract should be executed to secure professional and/or consultant services. An example can be found here.

c. **Grantor Agency Approval.** Following the solicitation of bids and prior to the execution of a contract, the grantee shall obtain ABTPA approval, by providing the ABTPA with a letter containing the following:

1. a brief narrative description of the specific procurement procedure (cited herein) that was used;
2. a copy of the newspaper advertisement, if that method is required by the applicable procurement procedure (cited herein);
3. a draft copy of the proposed contract;
4. a list of vendors or practitioners from whom bids or quotes were solicited;

✓ I have read and understand the instructions provided.

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ABTPA Standard Form Contract Between Grantee and Third Party

- a. This contract is in aid of ABTPA Grant No. 2016-T01-Galvesto-00025, titled: Galveston County Auto Crimes Task Force (Title of the grant in question as it appears on the face of the Statement of Grant Award).
- b. The GRANTEE AGENCY is responsible for closely monitoring the SERVICE PROVIDER and the exercise of reasonable care to enforce all terms and conditions of the grant.
- c. Requirements of the UGMS promulgated pursuant to Chapter 783 of the Texas Government Code are adopted by reference as part of this contract, including the contract provision as in Section 36, Common Rule of OMB Circular No. A-102. The GRANTEE AGENCY SHALL:
- d. The **SERVICE PROVIDER** will furnish the following services: (Describe in detail.)
- e. Payment for the above specified services shall be made as follows: (Describe in detail.)
- f. Billing for the above specified services shall be provided in the same manner as it would be provided to institutional purchasers in the absence of a grant and shall consist of a brief specified statement of the service or other item provided and the basis for the billing rate.
- g. In the event of a default of the **SERVICE PROVIDER**, the **GRANTEE AGENCY** may cancel or suspend the contract and the **SERVICE PROVIDER** shall be entitled to recover for all services provided or materials delivered prior to the cancellation date (or unused materials may be returned) or shall repay any funds advanced for services not yet rendered.
The **SERVICE PROVIDER** shall comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable state and federal laws and local ordinances. Failure to comply with this requirement shall be treated as a default.
- i. This contract shall automatically terminate on the grant expiration date or any extension thereof granted by the ABTPA. All services billed under this contract must be within the grant period.
- j. Enumerate any additional provisions desired by the parties or which the ABTPA may direct to be added by specific instruction.

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Justification for Non-Competitive Procurement

Format/Outline

PARAGRAPH 1:

Brief description of the program and for what purpose it is being contracted

PARAGRAPH 2:

Explanation of why it is necessary to contract non-competitively, to include the following:

- a. Expertise of the contractor
- b. Management
- c. Responsiveness
- d. Knowledge of the program
- e. Experience of contractor personnel

PARAGRAPH 3:

Time Constraints

- a. When contractual coverage is required and why
- b. Impact on program if dates are not met
- c. How long would it take another contractor to reach the same level of competence (equate to dollars if desired)

PARAGRAPH 4:

Uniqueness

PARAGRAPH 5:

Other points that should be covered to substantiate the request

PARAGRAPH 6:

Declaration that this action is in "the best interests" of the agency

Upload Justification for Non-Competitive Procurement below:



Automobile Burglary and Theft Prevention Authority
Fiscal Year 2016 Goals, Strategies, and Activities
Submission Form

Submission Date:	22-May-15
Organization:	County of Galveston
Mailing Address:	722 Moody, 2nd Floor, Galvston, Texas 77550
Title of Project:	Galveston County Auto Crimes Task Force
Contact Person:	Lt Danny Sheppard
Phone Number:	409-766-4500
Email Address:	sheppard.danny@co.galveston.tx.us

ID	Requirement	Reportable Measure
1.1.17	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered above the previous year total
1.1.18	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared above the previous year total
1.1.19	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft above the previous year total
Narrative		
1.1.20	The Galveston County Auto Crimes Task Force will continue to compile monthly statistics from each agency in our direct project area for the numbers of reported auto thefts. Additionally, agents will provide daily and monthly activity reports to be used to compile statistical information regarding activities and strategies targeting auto theft which should provide for more detail to further analyze the data (tracking where recoveries/incidents/arrests occur and where the thefts originated, as well as location information for other related auto theft investigation activities). We will use our Reporting Management System to identify and map target areas and hot spots to provide for efficient deployment of our resources and operations. For FY 2016 we hope to recover 75 vehicles. In FY 2014 we had 80 recoveries, however we had one additional investigator assigned to our unit in that fiscal year. In previous years, there has been no tracking the count of cleared vehicle theft cases. To compare to the previous year's data, we will have to read through monthly report narratives for compilation. We will begin tracking these numbers in FY 2016 and hope to clear at least 100 motor vehicle theft cases. In FY 2014, we arrested 15 individuals for incidents of motor vehicle theft. With new targeting activities in place, we anticipate at least 20 for FY 2016.	
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared above the previous year total
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary above the previous year total
Narrative		
2.1.14	The Galveston County Auto Crimes Task Force will continue to compile monthly statistics from each agency in our direct project area for the numbers of reported auto burglaries. Additionally, agents will provide daily and monthly activity reports to be used to compile statistical information regarding activities and strategies targeting burglaries of motor vehicles which should provide for more detail to further analyze the data (tracking where recoveries/incidents/arrests occur and where the burglaries originated, as well as location information for other related auto burglary investigation activities). We will use our Reporting Management System to identify and map target areas and hot spots to provide for efficient deployment of our resources and operations. In previous years, there has been no tracking the count of cleared vehicle burglary cases. To compare to the previous year's data, we will have to read through monthly report narratives for compilation. We will begin tracking these numbers in FY 2016 and hope to clear at least 100 motor vehicle burglary 50 cases. In FY 2014, we had 2 arrests for incidents of motor vehicle burglary. With new targeting activities in place, we anticipate at least 15 for FY 2016.	

ID	Goal 1		
	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
1	Strategy 1		
1.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
	Activity	Measure	Target
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	5
1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documentated offenders	5
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Number of times collaborated	25
1.1.4	Conduct salvage yard inspections	Number of salvage yard inspections	
1.1.5	Conduct repair shop/recycling center/used car dealership inspections	Number of businesses inspected	6
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	24
1.1.7	Deploy license plate readers (LPR)	Number of times LPR deployed	60
1.1.8	Respond to license plate reader (LPR) alert notifications	Number of times responded to LPR alert notification	15
1.1.9	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	16
1.1.10	Conduct Bridge/Port Operations	Number of operations	3
1.1.11	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	2
	Applicant Unique Activity		
	Activity	Measure	Target
1.1.12			
1.1.13			
1.1.14			
1.1.15			
1.1.16			
	Narrative		

ID	Goal 1
1	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.
	Strategy 1
1.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft
	1.1.1 - We will use intelligence gathering, crime analysis and the use of informants to identify at least 5 groups of auto theft offenders. 1.1.2 - We will add an alert code for identified prolific motor vehicle theft offenders to alert patrol officers and users of the records management system that there is a history of motor vehicle theft. 1.1.3 - On a case-by-case basis, at least 25 times in FY 2016, we will contact the District Attorney's office regarding prosecution of motor vehicle theft offenses. 1.1.5 - Our Environmental Crimes Investigator who is 20% assigned to ACTF conducts recycling center inspections periodically. He will conduct at least 6 investigations which will focus on records of illegally scrapped/disposed of motor vehicles and identify any stolen vehicles/parts. 1.1.6 - Using crime analysis and mapping, we will deploy bait vehicles in target areas of auto thefts. 1.1.7 - The ACTF License Plate Reader (LPR) will be utilized to scan high traffic areas and parking lots for stolen vehicles and wanted persons. 1.1.8 - ACTF will renew the contract that gives us access to private license plate reader data. We will continue to respond to alerts and recover stolen vehicles which are emailed to us as the data is downloaded. 1.1.9 - Using crime analysis and mapping, we will utilize various ACTF Operation Plans on a case-by-case basis to covertly target auto theft. 1.1.10 - In collaboration with US Customs and Border Protection, ACTF will conduct inspections of vehicles and accessories scheduled for export and identify and recover any stolen. 1.1.11 - At least twice, ACTF will collaborate with other agencies and warrant divisions for roundup of wanted auto theft offenders.
1.1.17	

ID	Goal 1		
	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
1	Strategy 2		
1.2	Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft		
	Activity	Measure	Target
1.2.1	Provide Agency Assists	Number of agency assists	110
1.2.2	Collaborate with law enforcement units responsible for gateway crimes involved with motor vehicle theft investigations	Number of times collaborated	15
1.2.3	Collaborate with agencies/organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated	20
1.2.4	Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	10
1.2.5	Conduct intelligence information-sharing	Number of intelligence meetings attended; crime analysis bulletins disseminated	15
	Applicant Unique Activity		
	Activity	Measure	Target
1.2.6			
1.2.7			
1.2.8			
1.2.9			
1.2.10			
	Narrative		
1.2.11	1.2.1 - Utilize data bases and conduct research to identify suspected stolen motor vehicles and offenders and other assists pertaining to auto theft. 1.2.2 - Attend or conduct briefings and strategy meetings with other law enforcement units and respond to calls for assistance on gateway crimes involving motor vehicle theft. 1.2.3 - Continue correspondence with NICB, SIU invstigators, DMV investigators and other Auto Theft Task Forces/Investigators to share information and strategies for targeting auto theft. 1.2.4 - Investigate and collaborate cases of stolen boats, heavy equipment, cargo theft, chop shops and other stolen property. 1.2.5 - Attend Bay Area Investigators meetings and other intelligence gathering meetings and/or correspond electronically to gather and share information regarding auto theft incidents and violators.		

ID	Goal 1		
1	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 3		
1.3	Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities		
	Activity	Measure	Target
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	10
1.3.2	Conduct insurance fraud investigations	Number of insurance fraud cases	4
1.3.3	Conduct 68(A) inspections and VIN verification inspections	Number of inspections	150
1.3.4	Conduct vehicle title fraud investigations	Number of vehicle title fraud cases	5
1.3.5	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations	10
	Applicant Unique Activity		
	Activity	Measure	Target
1.3.6			
1.3.7			
1.3.8			
1.3.9			
1.3.10			
	Narrative		
1.3.11	1.3.1 - Continue correspondence with NICB, SIU investigators, DMV investigators and other Auto Theft Task Forces/Investigators to share information and strategies for targeting insurance fraud. 1.3.2 - ACTF will review agency case reports and referrals for investigation/prosecution of insurance fraud incidents. 1.3.3 - DMV continues to refer vehicles and trailers to GCACTF for form 68-A Inspections and vin verifications. We conduct inspections weekly for Galveston and surrounding counties. 1.3.4 - ACTF will review agency case reports and referrals from DMV for investigation/prosecution of title fraud incidents. 1.3.5 - Meetings and correspondence with tax offices for Galvseston and surrounding counties and with DMV investigators will be conducted to share information and strategies for targeting and prosecuting title fraud incidents.		

ID	Goal 2		
	REDUCE THE INCIDENCE OF THEFT FROM MOTOR VEHICLES THROUGH ENFORCEMENT STRATEGIES.		
2	Strategy 1		
2.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
	Activity	Measure	Target
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	12
2.1.2	Identify prolific BMV offenders through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	6
2.1.3	Conduct Bridge/Port operations	Number of bridge surveillance operations	
2.1.4	Conduct salvage yard/repair shop/metal recyclers and resale location inspections	Number of business inspections	
2.1.5	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of "round up" operations	2
	Applicant Unique Activity		
	Activity	Measure	Target
2.1.6			
2.1.7			
2.1.8			
2.1.9			
2.1.10			
	Narrative		
2.1.11	2.1.1 - Using crime analysis and mapping, we will deploy bait vehicles in target areas of auto burglaries. 2.1.2 - We will add an alert code for identified prolific motor vehicle burglary offenders to alert patrol officers and users of the records management system that there is a history of motor vehicle burglary. 2.1.5 - At least twice, ACTF will collaborate with other agencies and warrant divisions for roundup of wanted auto burglary offenders.		

ID	Goal 2		
2	REDUCE THE INCIDENCE OF THEFT FROM MOTOR VEHICLES THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 2		
2.2	Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
	Activity	Measure	Target
2.2.1	Provide Agency Assists	Number of agency assists	10
2.2.2	Collaborate on investigations with law enforcement units responsible for gateway crimes involving theft from a motor vehicle	Number of times collaborated	6
2.2.3	Collaborate with agencies/organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated	12
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	10
	Applicant Unique Activity		
	Activity	Measure	Target
2.2.5			
2.2.6			
2.2.7			
2.2.8			
2.2.9			
	Narrative		
2.2.10	2.2.1 Utilize data bases and conduct research to identify suspected stolen motor vehicle parts, property from motor vehicle burglaries and offenders. 2.2.2 - Attend or conduct briefings and strategy meetings with other law enforcement units and respond to calls for assistance on gateway crimes involving motor vehicle burglary. 2.2.3 - Continue correspondence with NICB, SIU investigators, DMV investigators and other Auto Theft Task Forces/Investigators to share information and strategies for targeting auto burglaries. 2.2.4 - Investigate and collaborate on cases of motor vehicle burglaries.		

ID	Goal 3		
	EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE PARTS AND ACCESSORIES		
3	Strategy 1		
3.1	Conduct Public Awareness Related Activities Used to Educate Citizens		
	Activity	Measure	Target
3.1.1	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	6
3.1.2	Conduct educational presentations to citizens	Number of presentations Number of participants	8/100
3.1.3	Operate trade show exhibits/booths at community events	Number of events	2
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	5
3.1.5	Operate vehicle displays	Number of display events	24
3.1.6	Purchase advertisements in local outlets	Number of advertisements purchased	
3.1.7	Write articles for local publications (e.g., neighborhood association newsletters)	Number of articles	6
3.1.8	Conduct vehicle report card initiatives.	Number report cards issued	
3.1.9	Utilize social media outlets	Number of postings in social media outlets	12
3.1.10	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	
	Applicant Unique Activity		
	Activity	Measure	Target
3.1.11			
3.1.12			
3.1.13			
3.1.14			
3.1.15			
	Narrative		

ID	Goal 3
3	EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE PARTS AND ACCESSORIES
	Strategy 1
3.1	Conduct Public Awareness Related Activities Used to Educate Citizens
	3.1.1 - ACTF will report any media incidents involving our unit including articles, press releases and accolades in newspapers, television and social media outlets. 3.1.2 - Provide guidance and education to citizens regarding auto theft, auto burglary, title fraud and purchasing possibly stolen vehicles. Provide contact information and suggest that they call us for guidance before purchasing used vehicles or to report suspicious sales listings. 3.1.3 - Using our crime prevention trailer, set up exhibits at safety fairs, car shows and community events to showcase our equipment and offer ACTF, ABTPA and Watch Your Car information, brochures and promotional items. 3.1.4 - Offer free VIN etching to vehicle owners in Galveston and surrounding counties 3.1.5 - Stripped Vehicle display will be staged in areas of high traffic to serve as an active visual aid to warn vehicle owners to take preventative measures to protect their vehicles and belongings. This vehicle, as well as the trailer and LPR truck, also serve to promote awareness of the ABTPA and the GCACTF and provide contact information. 3.1.7 - Articles regarding Watch Your Car month, auto theft and burglary trends, and specific auto theft and burglary investigations/incidents will be written and submitted to local media outlets and the Slamhammer magazine. 3.1.9 - Update and send out vehicle burglary and theft information to followers of our Facebook account and establish other outlets via Twitter and other social media to further educate and promote awareness.
3.1.16	

ID	Goal 3		
	EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE PARTS AND ACCESSORIES		
3	Strategy 2		
	Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
3.2	Activity	Measure	Target
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes Number of participants	10/100
3.2.2	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes Number of participants	2/50
	Applicant Unique Activity		
	Activity	Measure	Target
3.2.3			
3.2.4			
3.2.5			
3.2.6			
3.2.7			
	Narrative		
3.2.8	3.2.1 - Coordinate through local area academies to offer TCOLE credit for officers attending auto theft and burglary training to educate proper identification and recognizing suspected stolen/altered motor vehicles and how to conduct motor vehicle theft and burglary investigations. 3.2.2 - Host and attend chief's meetings and patrol briefings to inform them of any trends and hot spots to target patrol activities, share information and gather intelligence regarding auto theft and burglary.		



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 8h
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding acceptance of the 5-Year "General Plan" for Saltgrass Crossing Phase II, as recommended by Planning & Zoning Commission, to include request for variance to lot size with requirements for a select number of lots.



Attachments for reference

1. Variance application
2. Variance request
3. Map of Phase II
4. Minutes from August P&Z meeting

Staff Briefing:

- Developer of Saltgrass Crossing requested this General Plan submittal as a means to provide a non-binding understanding between Developer and City.
- Said understanding would allow Developer to market lots to builders and provide City a basis for future development plan reviews.
- All future developer submittals (and City approvals) will continue to be in accordance with established policies and procedures.

History:

- New concept outside of the requirements for development
- This plan was presented to the Planning and Zoning who voted to forward to City Council with a favorable recommendation

Target Implementation: September 15, 2015

Significant Action Dates: September 14, 2015

Action:

☐

Ordinance

☐

Resolution

☐

Special
Presentation

☐

Proclamation

☐

Finance Report

☐

Public Hearing

☒

5 Year Plan

☒

Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to accept the 5-Year "General Plan" for Saltgrass Crossing Phase II, as recommended by Planning & Zoning Commission, to include request for variance to lot size with requirements for a select number of lots.

Fiscal Impact: N/A



Welcome to the City of La Marque Gateway to the Gulf

LA MARQUE DEPARTMENT OF BUILDING AND INSPECTIONS

1111 Bayou Road
La Marque, Texas 77568
O. 409.938.9204
F. 409.908.0549

Planning and Zoning Commission
Request for Subdivision Variance

Owner's Information

Name of owner, corporation, partnership or other:
Saltgrass 300, Ltd.

Street Address: P.O. Box 941179
City: Houston State: Tx Zip: 77094

Home Phone: _____ Business Phone: 281-531-8000
FAX: _____ e-mail: Billf@freydevcos.com

Property description:

Lot: _____ Block: _____ Tract: _____
Subdivision: SALTGRASS CROSSING PHASE II GENERAL PLAN

Property Location:

Street Address: _____
Or location description: South of FM 1765, north of Prairie Rd and east of Delany Rd.
Reference #: _____

Owner / Officer Signature: [Signature] Title: President
Agent's signature: [Signature] Date: 7.29.15
Agent's Printed Name: Geoff Freeman
Agent's Address: 23501 Cinco Ranch Blvd., Suite A-250, Katy, Tx 77494
Agent's telephone: 281-579-0340 Fax: 281-579-8212
E-mail: gfreeman@krga.com
Subdivision Ordinance section to be varied: Section 41-107(e)

Reason for change:

See attached request

Desired Outcome:

See attached request

Note: Please review mandated findings that must be made by the planning and Zoning Commission is permitted to recommend a variance to council.



July 29, 2015

Mr. Les Rumburg, Director
Development Services
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

RE: Saltgrass Crossing Phase II General Plan

Dear Mr. Rumburg,

On behalf of Saltgrass 300, Ltd., BGE|Kerry R. Gilbert & Associates respectfully submits the Saltgrass Crossing Phase II General Plan with a variance request to the minimum lot size required by the La Marque Subdivision Ordinance Section 41-107 (e).

The original Saltgrass Crossing General Plan was approved in 2005. The Section One plat was approved and developed in 2005 with a mix of 60' x 120' and 50' x 120' lots and Section Two was originally approved in 2013 and then re-approved in January 2015 with 50' x 120' lots. Variances were approved with both plats allowing the smaller lot width; however, all of these lots meet or exceed the minimum lot area of 6,000 s.f.

This General Plan details the proposed second phase of the Saltgrass Crossing development; generally located east of Delany Road and north of Prairie Street. This General Plan proposes a mix of three (3) different lot sizes: 55' x 120' (6,600 s.f.), 50' x 120' (6,000 s.f.) and 45' x 120' (5,400 s.f.). All three (3) proposed lot widths are less than the required sixty (60) feet; however, both the fifty-five (55) foot and fifty (50) foot lots meet or exceed the minimum lot area of 6,000 s.f. The proposed minimum 5,400 s.f. of the forty-five (45) foot lots is only a ten (10) percent reduction from the required minimum of 6,000 s.f. and is therefore not disproportionate to the standard. Therefore we respectfully request approval of this variance request in conjunction with the enclosed General Plan of Saltgrass Crossing Phase II.

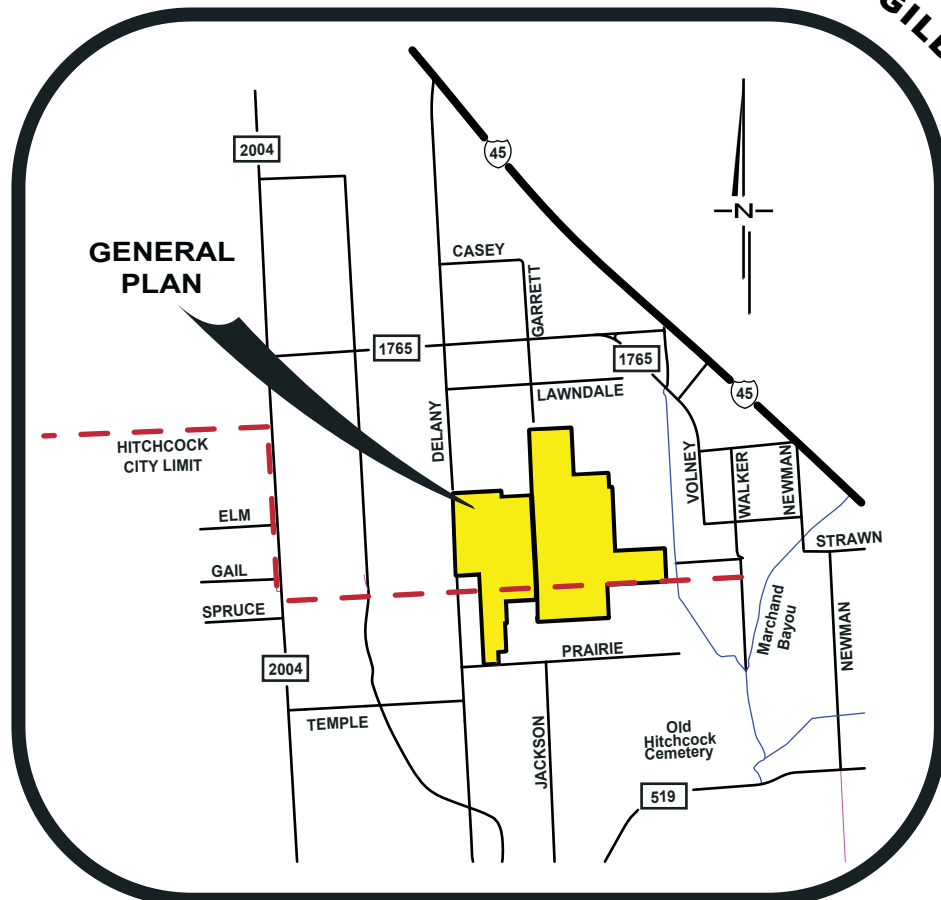
Enclosed are five (5) prints of the General Plan for your review.

Please contact me if you have any comments or questions.

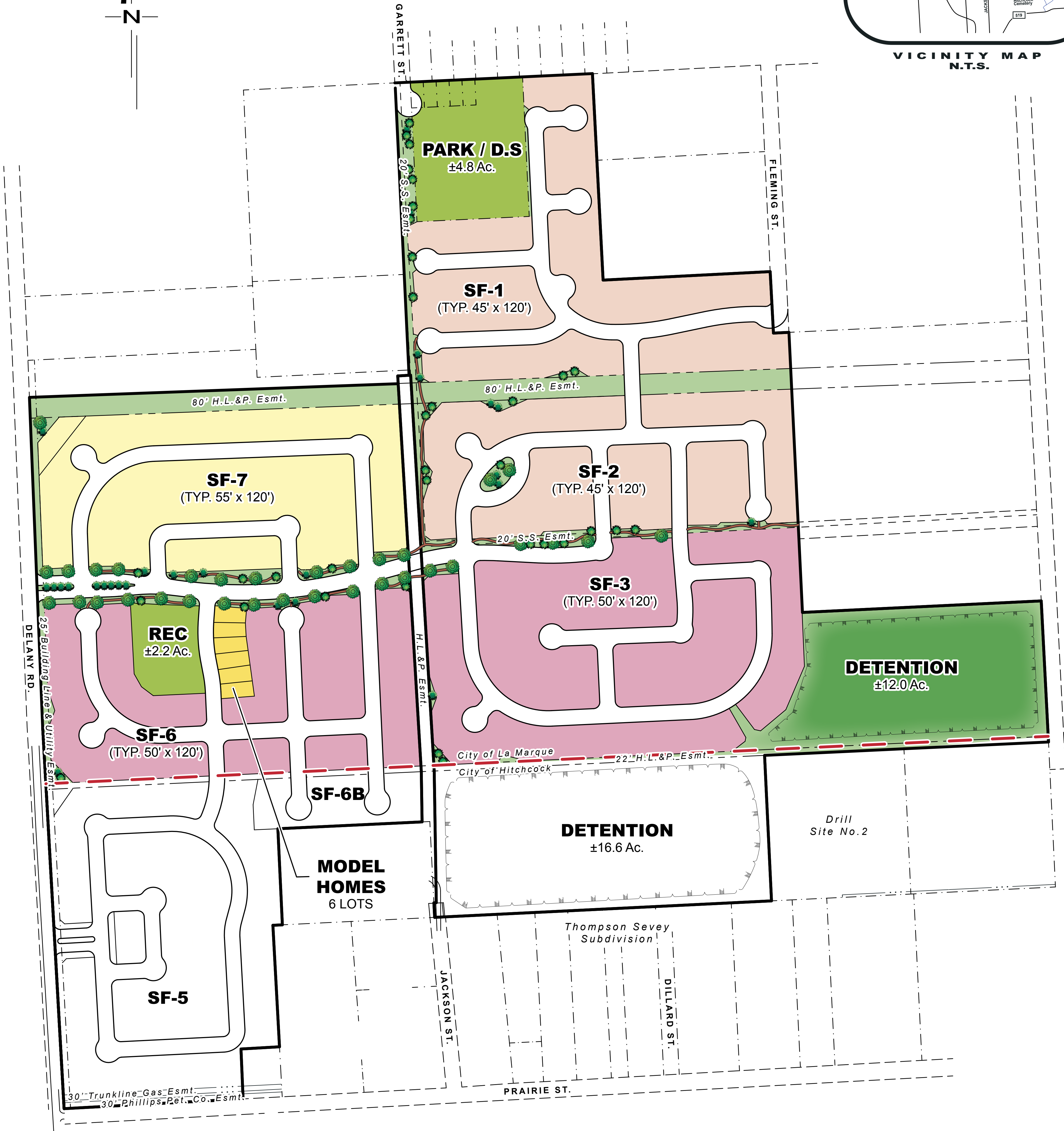
Sincerely,

Geoff Freeman

Serving. Leading. Solving.™
23501 Cinco Ranch Boulevard | Suite A-250 | Katy, Texas 77494 | 281-579-0340



VICINITY MAP
N.T.S.



LAND USE ANALYSIS

RESIDENTIAL 78.8 AC.	
45'x120'	27.0 AC.
50'x120'	35.6 AC.
55'x120'	16.2 AC.
COMMUNITY 2.2 AC.	
RECREATION CENTER	2.2 AC.
OPEN SPACE 28.1 AC.	
PARK/DRILL SITE	4.8 AC.
OPEN SPACE/UTILITY ESMTS.	11.3 AC.
DETENTION	12.0 AC.
CIRCULATION 27.2 AC.	
RIGHT OF WAY	27.2 AC.
PROJECT TOTALS 136.3 AC.	

LOT SUMMARY

45'x120'	187 LOTS	36 %
50'x120'	250 LOTS	48 %
55'x120'	85 LOTS	16 %
TOTAL 522 LOTS		

a general plan for

SALTGRASS CROSSING
PHASE II

± 136.3 ACRES of LAND

OUT OF THE
STEPHEN F. AUSTIN LEAGUE NO.4, A-2
CITY OF LA MARQUE, GALVESTON COUNTY, TEXAS

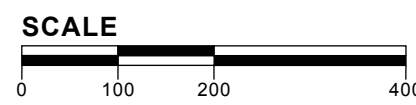
OWNER:

SALTGRASS 300, LTD.

PLANNER:



— Land Planning Consultants —
23501 Cinco Ranch Blvd., Suite A-250
Katy, Texas 77494
Tel: 281-579-0340



JULY 29, 2015
KGA #316

DISCLAIMER AND LIMITED WARRANTY

THIS GENERAL PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE PROVISIONS OF THE CITY OF LAMARQUE ORDINANCE NO. 139 IN EFFECT AT THE TIME THIS PLAN WAS PREPARED ALONG WITH ANY VARIANCE OR VARIANCES TO THE PROVISIONS OF THE AFOREMENTIONED ORDINANCE WHICH ARE SUBSEQUENTLY GRANTED BY THE CITY OF LAMARQUE PLANNING COMMISSION. THIS GENERAL PLAN WAS PREPARED FOR THE LIMITED PURPOSE OF GUIDANCE IN THE PREPARATION OF ACTUAL ENGINEERING AND DEVELOPMENT PLANS. THIS LIMITED WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND NEITHER BGE | KERRY R. GILBERT & ASSOCIATES, INC., NOR ANY OF ITS OFFICERS, OR DIRECTORS, OR EMPLOYEES MAKE ANY OTHER WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED CONCERNING THE DESIGN, LOCATION, QUALITY, CHARACTER OF ACTUAL UTILITIES OR OTHER FACILITIES IN, ON, OVER, OR UNDER THE PREMISES INDICATED IN THE GENERAL PLAN.



1111 Bayou
La Marque, Texas 77568
409.938.9202

La Marque Planning and Zoning Commission
August 17, 2015
Special Meeting Minutes

(1) CALL TO ORDER

Commissioner Castelline called the Public Hearing/Special Meeting Planning & Zoning Committee meeting to order at 2:06 p.m.

(2) ROLL CALL

PRESENT:

Mike Castelline
Russell Washington
Deanna Bethea

ABSENT: Chairman Koneman
Dickey Stanley

STAFF PRESENT:

Les Rumburg, Director of Public Works
SonJette White

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was dispensed by the Planning & Zoning Commission

(4) CITIZENS COMMENTS

None at this time

(5) OLD BUSINESS

a. CASE P/RZ-15-02 OVERLAY ZONING DISTRICT. Discussion/possible action regarding the proposed Business Overlay District.

Commissioner Washington asked if all of the buildings along this zoning area were required to be brick, and Development Services Director, Les Rumburg answered that this was required, but that any of the existing buildings would be grandfathered in and would not be required to be brick.

Commissioner Castelline asked if only the areas of the building that was exposed had to be brick or concrete, to which Mr. Getty replied "Yes."

It was further determined that the proposed Overlay Zoning District would be very much like the one in Texas City.



1111 Bayou
La Marque, Texas 77568
409.938.9202

Commissioner Bethea made a motion to approve the Overlay Zoning District.
Commissioner Washington seconded the motion. **MOTION CARRIED**
UNANIMOUSLY.

b. Discussion/possible action regarding acceptance of 5 Year General Plan Saltgrass Crossing Phase II.

Saltgrass Crossing Representative Bill Frey addressed the Commission about the 140 acres with 2 points from his team.

- (1) They would limit the 45 lots to 187 houses
- (2) Asking for 45 ft. lots with restrictions that would control the 187/45ft. lots. Cannot build no smaller than 35 foot wide homes. Some 50 ft. lots could have 40 ft. houses built on them or smaller, but not smaller than 35 ft. frontage. "As I said last time we met, 34.11 inches, since most of the builders wanted that 1 inch fudge factor."

Commissioner Castelline said he was opposed to the smaller houses, with two bedrooms, and 1 bath, that they could create some problems.

Saltgrass Representative Bill Frey clarified, that they would be building 3 bedroom homes with 2 baths and with 51% brick, not hardy plank that he felt doesn't last.

Commissioner Bethea asked if Saltgrass Crossing had a Homeowners Association.

Mr. Frey replied that it does, and that all of this information is located in Sections 1 & 2 of the Home Owners Association rules.

Mr. Rumburg, "What will be your anticipated build out of Phase II?"

Mr. Frey answered, "If we could get a good market, 5 years is what we are hoping for, from the time we have our first lot build out, as we move through this process by the time we present our last plat. This should give us time, but we could come back and ask for more time if needed."

Commissioner Washington made a motion to approve the 5 Year General Plan of Saltgrass Crossing Phase II. Commissioner Castelline seconded the motion. **MOTION**
CARRIED UNANIMOUSLY

(6) CHAIRMAN REPORT
None at this time

(7) REQUESTS AND ANNOUNCEMENTS



1111 Bayou
La Marque, Texas 77568
409.938.9202

(8) ADJOURNMENT

Commissioner Washington made a motion to adjourn the meeting at 3:15 p.m.
Commissioner Castelline seconded. The meeting was adjourned.

Planning & Zoning Commission, Chairman

DRAFT



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 8i
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action authorizing City Manager to enter into a Letter of Intent with Siemens Industry Inc. for the provision of Energy Performance Contracting services.

- ☒ **Attachments for reference**
1. Evaluation matrix
 2. Executive Summary – Siemens
 3. Summary - Pepco

Staff Briefing:

- Upon authorization of City Council, City Manager solicited Request for Qualifications (RFQ) for energy performance contracting services.
- City received two (2) valid responses.
- A third response was received past the deadline and rejected.
- After reviewing committee analyzed the qualified RFQ's, City Manager asked a neutral unbiased third party to review and provide quantitative results of findings.
- Based on the above, Siemens Industry appears most qualified to provide requested services.
- Upon approval, City Manager will develop Letter of Intent with Siemens Industry which in turn will establish goals, objectives and financial implications of an energy performance contract; the results of which will be provided to City Council for further consideration.

History:

- June 2015 - City Manager solicited RFQ's for submission

Target Implementation: Upon approval, Letter of Intent will be developed

Significant Action Dates: September 14, 2015

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Letter of Intent | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM



Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Staff's Recommendation: Motion authorizing the City Manager to enter into a Letter of Intent with Siemens Industry Inc. for the provision of Energy Performance Contracting services.

Fiscal Impact: Intention is to minimize any fiscal impact.

City of La Marque



Request for Qualifications Energy Performance Contracting RFQ LM-2015-001

EVALUATION CRITERIA	PEPCO	SIEMENS
Business Qualifications (15)	10	15
Financial Information (15)	10	15
Participants/Personnel (20)	15	20
Project Management Plan (30)	23	30
Project Experience (20)	14	20
TOTAL EVALUATION POINTS:	72	100

**Received one (1) RFP from Johnson Controls = rejected.

EXECUTIVE SUMMARY

The City of La Marque has a significant investment in its facilities and infrastructure, which are critical to its mission, employees, local community and visitors. Our proven track record shows that a partnership with Siemens will enable La Marque to:

- Modernize facilities without disrupting day-to-day operations;
- Improve operating efficiencies without sacrificing quality of service;
- Implement a fiscally responsible, guaranteed solution;
- Achieve lowest cost and best value;
- Gain the expertise of a proven, reliable, fiscally sound, trusted partner in Siemens.

The Siemens team is honored to present our response to this RFQ for Energy Performance Contracting for the City of La Marque. We look forward to developing and implementing a seamless, sustainable, energy and water efficient solution that will continue helping La Marque meet the needs of its citizens and staff for years to come. The following RFQ response illustrates what truly distinguishes Siemens as a total solution provider for the City of La Marque.

Experience: It Starts With Our Customers

- Diverse tenured local team has implemented projects together for more than 15 years all over Texas.
- In-depth understanding of requirements and regulations for Texas communities.
- ALL projects in Texas successfully implemented and validated.

"My experience with Siemens through TWO projects has been much more favorable than my first experience with a competitor. They are in it to assist the customer where needed and focus on the best outcome overall and not just the easiest project for their bottom line."

-Mindi Synder, City Manager, City of El Campo, Texas

We encourage you to call our customers. You will discover satisfaction, passion and support rarely achieved in the marketplace. We will make this your project, and supply you with tremendous resources from our organization to make this project and partnership a true success. Siemens is more than qualified to deliver a project that will require no upfront costs, and will be guaranteed or Siemens will reimburse the City of La Marque for the shortfall.

Expertise: Getting the Greatest Value

- Proven solutions implemented with local expertise beyond lighting and HVAC.
- Centers of Excellence provide a deeper level of expertise specifically to address complex issues such as water utility infrastructure improvements.
- Accreditations: NAESCO, Clinton Climate Initiative (CCI) partner, Energy Services Coalition, Government Finance Officers Association of Texas, Texas Municipal League, Texas City Managers Association.

We offer the broadest range of solutions in the industry, going beyond basic mechanical and lighting retrofits. Our solutions routinely include building envelope improvements, automatic metering infrastructure, water meters, water infrastructure upgrades, waste management, co-generation, communications/telecommunications solutions and alternative fuels. As a manufacturer

of water & wastewater products, lighting products, electrical equipment, HVAC controls, energy management systems, fire alarm and security systems, closed circuit television, and communications systems, Siemens offers more direct solutions than anyone. **This, combined with our buying power to obtain significant discounts on third-party equipment through national agreements, means substantial cost savings for La Marque during project implementation.**

Together we will develop a project that will maximize energy savings, reap all the additional benefits of energy efficiency, water conservation and capital improvements. The results will be jointly communicated to the community in a way that will position La Marque as a leader in infrastructure and environmental stewardship. The end result will be world-class facilities that offer the greatest value to the community and La Marque.

Flexibility: It's Your Project

- It's your project! You are in control. We are your partner.
- Vendor neutrality. Siemens has proven this on every project.
- Direct financing for projects can be provided by Siemens Financial Services or from a range of other providers. **All Rebate and Grant opportunities are explored. Total flexibility.**
- Dedicated Procurement Manager for your project. Ensures best value for each individual Facility Improvement Measure (FIM) implemented. Apply the national procurement strength of Siemens at a local level.

"Siemens went above and beyond what other companies offered and provided a very clear picture of what would happen with the improvements. Siemens did a very good job of breaking down the details and cost so that the City felt comfortable moving forward."

-Co-Assistant City Manager, Mike Hodge,
City of Pearland

Our philosophy to performance contracting is simple: you pick the improvements you want to implement as well as the vendors and products. We will present multiple options to you. There are numerous projects where we installed and utilized competitors' equipment and services.

Guarantees Met

The guarantee is a key component that sets performance contracting apart from standard construction projects. An ESCO's (Energy Services Company) guarantee is only as good as its financial stability. Siemens normally provides first-party (as opposed to third-party) warranties and guarantees. We personally back our Performance Contracts with 120+ years of financial stability. Our track record shows that we make our performance guarantee results 99.84% of the time; you can be confident you will get a check directly from Siemens if we miss the mark.

Our team is ready and looking forward to developing a great project that will bring long term value to the City of La Marque.

Yours sincerely,



Chad L. Nobles - Account Executive
713-870-8330



Deval Allums - Account Executive
832-603-7636

Project Description

The City of Hewitt, Texas is home to approximately 13,500 Residents. The city needed to make a variety of infrastructure improvements, specifically to their water meter system. However, the city's operating budget was tight and staff resources were limited.

The city was looking for a cost-effective way to fund these improvements without having a negative impact on the community's existing capital and operational budgets.

After careful study of Siemens' references, the City of Hewitt decided to select Siemens and utilize Performance Contracting to ensure greatest value for their tax dollars.

Siemens provided a comprehensive, city-wide water meter replacement project that helped the City of Hewitt improve water billing accuracy and operational performance, through a Guaranteed Performance-based Solution.

Specific ECMs Installed

Siemens audited the City's facilities to identify the energy conservation measures that would produce the greatest value for the city. Several ECMs were found but the city chose only to implement the following ECM:

1. City-wide AMI – Replace All Water Meters
 - a. Replace over 5,400 meters
 - b. Implement a fixed-based AMI system
2. Lighting Retrofits
 - a. Retrofit existing fixtures and lamps in six buildings
 - b. Retrofit all exits signs to LED
 - c. Implement occupancy sensors where appropriate
3. Power Factor and Surge Suppression
 - a. Install new capacitor bank and surge protector at the city's water well

City of Hewitt



Contact: Adam Miles,
City Manager

Phone: 254-666-6171

Email: adammmiles@cityofhewitt.com

Project Cost: \$2,704,958

Project Term: 10 Years

Annual Guarantee: \$280,000

Project Year: 2012

Value to La Marque

Infrastructure improvements
implemented successfully

ESCO model allowed for
implementation of non-budgeted
infrastructure

Internal Siemens expertise
helped Hewitt reduce costs

Strong partnerships developed
over the past decade with top
subcontractors ensure best value
for the city

Project Description

The City of Houston is a partner city for the Clinton Climate Initiative (CCI). Their priorities were to address infrastructure needs in city buildings, parks and service facilities. The goal was to improve energy efficiency and reduce operational costs.

The city turned to Energy Performance Contracting and through a very competitive process, selected Siemens as their partner for multiple phases of solutions.

Siemens provided turnkey design, engineering and construction services to help the City of Houston address critical infrastructure improvements through a Guaranteed Performance-based Solution. Conservation measures addressed energy efficiency, water conservation and operational efficiencies for the city.

Specific ECMs Installed

Siemens audited the city's facilities to identify the energy conservation measures that would produce the greatest value for the city. Several ECMs were found but the city chose only to implement the following ECM:

1. Irrigation Controls & Replacement
 - a. Install new irrigation controls and fixtures
2. Domestic Water Conservation
 - a. Retrofit high-flow devices to low-flow
3. Lighting efficiency upgrades
 - a. Retrofit lighting in various City facilities
 - b. Install occupancy sensors in select locations
4. HVAC & Building Controls
 - a. Replace various roof top units
 - b. Replace chillers and boilers at various facilities
 - c. Install new building automation system
5. Ballpark & Outdoor Field Lighting
 - a. Retrofit parks and ball field lighting
 - b. Install master controls
6. Rainwater Harvesting
 - a. Storage tanks, filtration system, down spouts and pumping stations
7. Solar Window Film
8. Solar Thermal Collector for Pool Heating

City of Houston CCI Phase II



Contact: Laura Spanjlin,
Sustainability Director

Phone: 832-393-0849

Email: laura.spanjlin@houston.tx.gov

Project Cost: \$19,533,489

Project Term: 13 Years

Annual Guarantee: \$2m

Project Year: 2010

Value to La Marque

All infrastructure improvements
implemented successfully

Multiple phases – No change
orders – on-time completion

Multiple projects done with
minimum impact on city
employees

Strong partnerships developed
over the past decade with top
local subcontractors ensure best
value for the city & meet minority
goals

Implement unique solutions
beyond HVAC and Controls

Project Description

Bay City needed to find cost-effective ways of improving key elements of the city's infrastructure—without having a negative impact on the community's existing capital and operational budgets. City officials knew that facilities like the wastewater and potable water supply systems, water meter, and municipal lighting systems needed to be upgraded or replaced.

Siemens provided turnkey design, engineering and construction services to help the City of Bay City address critical infrastructure improvements through a Guaranteed Performance-based Solution. Conservation measures addressed energy efficiency, water conservation and operational efficiencies for the city.

Specific ECMs Installed

Siemens audited the city's facilities to identify the energy conservation measures that would produce the greatest value for the city. Several ECMs were found but the city chose only to implement the following ECM:

1. Water Meter System Upgrade
 - a. Replace 8000 meters
 - b. Install fixed base AMI system
 - c. Install & integrate new billing software (Incode)
2. Wastewater Treatment Plant Upgrades
 - a. Replace aging blowers
 - b. Replace leaking air pipes
 - c. Implement fine bubble diffusers system
 - d. Replace Bar Screen and deteriorating grating
 - e. Implement Drying Dumpsters
 - f. Install weir cleaners and clarifiers
 - g. Install NPW system to recycle WWTP water
 - h. Install new SCADA
3. Lighting Efficiency Upgrades
 - a. Retrofit lighting in 20+ city facilities
 - b. Install occupancy sensors in select locations
 - c. Install LED exit signs
 - d. Retrofit downtown decorative street lights
4. Sports Complex Irrigation System
 - a. Implement a new irrigation system
5. Domestic Water Upgrades
 - a. Retrofit water fixtures – high efficiency
 - b. Retrofit water fixtures – low flow

City of Bay City



Contacts: Mayor Mark Bricker

Phone: 979-245-2137

Email: mbricker@cityofbaycity.org

Project Cost: \$9,300,000

Project Term: 15 Years

Annual Guarantee: \$700,000

Project Year: 2012

Value to La Marque

Siemens provided a wide variety of solutions across City of Bay City properties.

All infrastructure improvements implemented successfully on-time & within existing budget

No change orders

Internal Siemens expertise helped Bay City reduce costs

Strong partnerships developed over the past decade with top subcontractors ensure best value for the city

Secured Rebates for the city

Project Description

The City of Rosenberg's aging water meter system needed to be replaced. As water meters age, their accuracy declines. The result is that some citizens are paying for the water they use and some are not. It was important to the city to have a functional, accurate and fair system so that all citizens pay for only the water they use.

The city was looking for a cost-effective way to fund this and other improvements without having a negative impact on the community's existing capital and operational budgets.

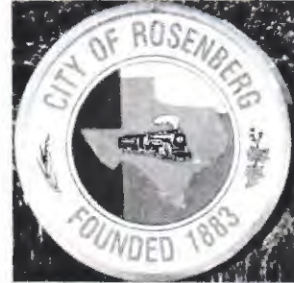
Siemens provided turnkey design, engineering and construction services to help the City of Rosenberg address critical infrastructure improvements through a Guaranteed Performance-based Solution. Conservation measures addressed energy efficiency, water conservation and operational efficiencies for the city.

Specific ECMs Installed

Siemens audited the City's facilities to identify the ECMs that would produce the greatest value for the city. Several ECMs were found but the city chose only to implement the following ECM:

1. City-wide AMI – Replace all Water Meters
 - a. Replace over 8,500 meters
 - b. Implement a fixed-based AMI system
2. Wastewater Treatment Plant Upgrades
 - a. Implement fine-bubble aeration system
 - b. Remove and replace blowers
 - c. Install new control system
 - d. Install a new bar screen
3. Traffic Signal Upgrades
 - a. Install LED lamps at all city owned intersections
4. Lighting efficiency Upgrades
 - a. Retrofit lighting in various City facilities
 - b. Install occupancy sensors in select locations
 - c. Install controls where appropriate
5. HVAC & Building Controls
 - a. Replace various roof top units
 - b. Install new building automation system
6. Domestic Water Conservation
 - a. Retrofit high-flow devices to low-flow

City of Rosenberg



Contact: John Maresh,
Asst. City Manager

Phone: 832-595-3500

Email: johnm@ci.rosenberg.tx.us

Project Cost: \$6,550,989

Project Term: 13 Years

Annual Guarantee: \$185,000

Project Year: 2009

Value to La Marque

All infrastructure improvements implemented successfully

Assist the City in obtaining LoanSTAR funds from SECO

No change orders – on-time completion

Internal Siemens expertise helped Rosenberg get lowest upfront cost

Implemented city-wide solutions across various departments

Secured rebates for the city

1: BUSINESS QUALIFICATIONS

A. ESCO Name and Address

Provide the official name and official address of the ESCO's parent company. Provide the web-link/address to the ESCO's website and applicable parent company website.

ESCO Name:

Pepco Energy Services
1300 17th Street #1500
Arlington, Virginia 22209
<http://www.pepcoenergy.com/>

ESCO Parent Company name and address:

Pepco Holdings, Inc.
701 Ninth Street, N.W.
Washington, D.C. 20068
<http://www.pepcoholdings.com/about-us/>

B. Business Unit for this Project

Provide a description of the business unit dedicated to implementing Energy Savings Performance Contracting project.

Since 1995, Pepco Energy Services (Pepco Energy) has been a leading provider of design - build, energy conservation projects, accompanied with guaranteed pricing and savings. Our extensive portfolio of customers include: Federal, State, and Local Government, K-12 schools, higher education institutions, hospitals and mission critical facilities. Pepco Energy's involvement covers the design, financing, installation, commissioning, operating, maintaining and owning energy projects for clients. With over 450 projects totaling in excess of \$1 billion in construction, we understand the intricacies of City-wide retrofit projects and have successfully delivered outstanding results.

Pepco Energy is a subsidiary of Pepco Holdings, Inc. (NYSE: POM) with a staff of more than 425 and annual sales exceeding \$130 million in annual energy services contracts. We are a top-rated energy services company and one of the largest suppliers of "green energy" to the federal government.

Reasons to Select Pepco Energy:

The following key differentiators help distinguish Pepco Energy from our competitors. These attributes enable the City of La Marque (the City) to maximize the positive impact that is possible with the proposed energy savings project:

- Focus on the best product and/or brand to meet the City's needs without a bias toward any specific manufacturer.
- Offer a comprehensive array of services, such as water treatment plant equipment and optimization, on-site renewable energy, combined heating and power, demand response, metering and billing, rate re-characterization, employee behavior competition, as well as traditional lighting and HVAC services.
- Maximize collaboration, communication and education with City staff and various other heads of departments.
- Maximize the use of local resources.
- Utilize our proven company track record and team members who are industry leaders.
- Adhere to safety procedures for subcontractors and any other parties involved.
- Dedicate on-site construction management.
- Offer in-house Quality Assurance and Commissioning programs with certified and credentialed staff leaders.
- Manage utility rebates and grants.
- Create options to maximize returns on the City's existing investments in generators and smart controls systems due to the ERCOT demand response possibilities.
- Project Management will follow Project Management Institute's Project Management Professional (PMP) processes and methodology.

For the City, Pepco Energy will initially perform as a consultant in the development stage of the project, and the scope of work will maximize savings while also addressing the City's operational and maintenance needs. The project development phase includes a detailed assessment of the City's historical energy usage patterns, as well as expectations for future energy costs for all City facilities. Pepco Energy will also utilize input from City staff regarding specific challenges and issues experienced within the City's various facilities. Using the results of the detailed information collection and assessment, we will identify opportunities for savings and improvements. After collaboration with appropriate City staff about our findings, we will agree to the list of improvements that are justified based on savings and positive impact to the City. We expect that several of these improvements will have short paybacks and some of the agreed improvements may have poor energy savings but are necessary due to other reasons.

At no additional cost, Pepco Energy is happy to transition the City to participate as an EPA Energy Star and Portfolio Manager. City management may request to have these reports available whenever collaborating with various other Texas municipal leaders, or within a variety of Texas Municipal League and Department of Energy programs. Additionally, we also will propose to City leadership the possibility of implementing an employee based behavioral energy management program whereby City staff can positively impact energy savings and the environment.

C. Professional Engineering

Discuss Texas Professional Engineering Registration

The energy project under consideration by the City may require Texas Registered Professional Engineers to perform a certification of the Pepco Energy audit, the M&V plan, or the bond application, if bond financing is used. Rather than committing a specific Pepco Energy staff member, Pepco Energy prefers to utilize any number of established and registered Professional Engineering firms who are already credentialed with the State Energy Conservation Office and have earned the trust of numerous customers, such as:

TEESI (Saleem Khan) -512-328-2533
Jacobs Engineering (Stephen Van De Kieft) – 817-735-6024
ESA (Jim Brown) – 512-258-0547.
EEA Consulting Engineer (Michael Hart) – 512-744-4400

D. NAESCO Accreditation

Proof of National Association of Energy Service Companies (NAESCO) accreditation.

Pepco Energy Services is a long time member and supporter of NAESCO. Please see NAESCO website:

<http://www.naesco.org/accredited-companies>

Specific to Pepco Energy:

<http://www.naesco.org/member?CompanyID=52>

The City review team may wish to note also that Pepco Energy is merging with Constellation, and is also one of the nine firms accredited by NAESCO so the City is safely protected by the ESCO industry's leading accreditation organization.

E. SECO Experience

Proof of familiarity of State Energy Conservation Office and knowledge in additional grant programs through local/regional utility providers

The City of Dallas and Mineral Wells ISD are two examples of customers who have successful projects utilizing Texas's State Energy Conservation Office (SECO) programs with Pepco Energy as the ESCO. Additional pending agreements with public owners will utilize SECO processes and SECO's LoanSTAR funding process as well as other financing options available to public owners. Pepco Energy is very familiar with and has successful experience with not only the SECO LoanSTAR process for securing a new project (i.e. Utility Assessment Report, third party review), but the Pepco Energy Project Management team is adept at working with SECO representatives during implementation and project closeout.

It is to be noted that the current cycle for LoanSTAR funding closes on June 22, 2015 <http://www.seco.cpa.state.tx.us/funding/nolfa/050815/>.

In addition to SECO LoanSTAR, Pepco Energy is experienced in other funding sources such as Qualified Energy Conservation Bonds that are approved by the Texas State Bond Review Board and Governor's office. As a national supplier of guaranteed energy savings projects and also one of just a few approved Federal Utility Energy Services Companies, Pepco Energy is happy to bring to the City nationally based funding options.

The City is eligible to benefit from a variety of incentives that will further enhance the financial returns for this project. Pepco Energy includes in its offering to act as consultant and point of contact in securing such incentives from your electric power transmission and service provider's City Smart program (offered by Texas-New Mexico Power Co, TNMP). Pepco Energy has prior experience in working with TNMP's implementation firm, CLEAResult (based in Austin) in maximizing these incentives. The following link provides a summary of what Pepco Energy will be targeting for incentives: <http://programs.dsireusa.org/system/program/detail/1544>.

Additional incentives and grants are possible as previously indicated in the aforementioned database; just filter the results by the areas served by TNMP. Pepco Energy will advance these applications as appropriate based on whatever we identify as eligible opportunities for the City.

F. No Bias for Vendors and Manufacturers

The City is interested in benefiting from an unbiased, value-based program to address its needs through a vender neutral ESCO. Therefore, the ESCO must demonstrate its willingness and past experience in providing projects that deploy solutions incorporating equipment, controls, and related products and field services independent of its own specific business portfolio.

Pepco Energy is not affiliated with any equipment manufacturer and therefore seeks competitive offerings from equipment vendors based who can best meet the specific needs of the City. We will not sacrifice any potential benefits for the City simply because we have an affiliation with a business that is selling equipment. Being vendor neutral ensures that the manufacturers and their representatives proactively seek Pepco Energy customers with a fair and unbiased opportunity to do business.

All equipment vendors who also perform performance contracting will give a "last look" to their own company for selections of chillers, controls, lighting and other equipment; thereby preventing the City from seeing any "real" numbers when multiple equipment suppliers are possible. In the past Pepco Energy has discovered that various incumbent ESPC provider who performed the preliminary Utility Assessment Report had already selected its own brand of equipment to the detriment of the customer. The owner subsequently chose Pepco Energy as its provider due to the unbiased approach allowed for better a outcome.

G. Experience and In-House Resources

The ESCO must have a minimum of ten (10) years of experience in Texas in the analysis, design, implementation and installation of energy efficiency and facility improvement measures. In-house resources and expertise in these areas should be addressed.

For several decades, Pepco Energy has been one of the industry's leading ESCO's, with a presence in Texas for less than 10 years. All related ESCO services are performed utilizing in-house expertise, which includes; sales and marketing, contract administration, engineering, project management, construction management, commissioning, Measurement & Verification (M&V) and warranty and operations. Pepco Energy is an established ESCO that has exceeded the qualifications and credentials necessary to do business with other Cities in the State of Texas, as well as various other public agencies nationwide.

H. Complete "Turn-key" offering

Describe the complete range of energy/utility services and capabilities the ESCO offers, such as: building/facility energy analysis, engineering, design, installation, water/wastewater treatment equipment analysis, commissioning, monitoring and performance verification, and related training.

One of our strengths at Pepco Energy is the ability to deliver comprehensive energy services that meet or exceeds the needs that are expected from a municipal, county or State owner. The Pepco Energy team expects these public service entities to own and operate a variety of facilities, all of which Pepco Energy has deep experience implementing improvement measures that deliver guaranteed positive results. Areas of expertise include; airports, water treatment plants and pumping stations, waste water treatment plants, lift stations, flood control systems, emergency preparedness facilities, fire, EMS and police departments, emergency call centers, civic centers and convention centers, city halls, parks and recreation, traffic signalization, area and street lighting, hike and bike trails, gardens and arboretums, public works facilities, libraries, courthouses, capital complexes, fleet services and various other types of energy savings opportunities.

In addition to saving energy, we seek opportunities to enhance revenues by updated meter and billing services for City-owned utilities, such as; water, wastewater, gas and power. Other revenue enhancement opportunity is to monetize the value of distributed backup generators and high-demand electrical apparatus that is suitable for demand response programs. Pepco Energy has the experience of doing business in Texas matched with a strong resume of distributed generation and combined heating and power.

While the Pepco Energy team has the necessary experience and capabilities to identify and substantiate energy improvement measures, we also specialize in assessing and selecting an outside team of additional members to augment our in-house expertise for specialty applications. An example of this relates to the waste water scenario outlined in the RFQ. While the Pepco Energy Engineering team may determine that a variety of blower, diffuser and SCADA improvements may

seem appropriate, we will involve our Houston-based wastewater engineering firm to validate the technical details that may impact any compliance to TCEQ permit requirements and City staff maintenance, before making any recommendations to the City. As previously stated, Pepco Energy involves third party engineers as appropriate to validate our recommendations. We want to assure the City that the project is technically and financially sound.

As part of the selection process, Pepco Energy is happy to share with the City our preliminary selection of consultants and industry partners, keeping in mind that any preferences or recommendations that the City may recommend may take precedence over Pepco Energy's default resources.

I. Savings Guarantee

The ESCO must provide a first-party savings guarantee for the length of the contract term, and should demonstrate a proven ability to provide this guarantee.

Pepco Energy's parent company (Pepco Holdings, Inc.) provides the guarantee that is supplemented with a surety bond. The guarantee and bond will be for the total project savings over the multi-year term of the agreement. Should the savings fall short, the Pepco Energy will make up the shortfall with a check. Such is the case for most ESPC agreements in Texas and across the Country.

We are happy to provide specific language and examples of the guarantee and bond as needed.

2. FINANCIAL INFORMATION

A. Financial Statements

The ESCO shall include the company's Financial Statements for the most recently completed fiscal year. The City may, during the course of the evaluation process, request additional Financial information to supplement and clarify the information provided.

Please see attached financial statements for Pepco Energy.

B. Financing Options

Provide information documenting sources of financing and financing methods available to the City.

The RFQ outlines that the Texas LoanSTAR might be a potential financing option that may be appropriate if the improvements can be justified with a 10 year, 2% loan, and if the City has applied for such financing already. The State opens up the LoanSTAR funding applications two times per year to apply and the current funding cycle applications are due June 22, 2015. Pepco Energy will assist the City in this application if it has not been done so already.



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 8j
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0024**, amending Article 3, Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances.

☒ **Attachments for reference**

1. Ordinance - Proposed
2. Current Ordinance

Staff Briefing:

- Staff responded to review of ordinance commencing with the establishment of a moratorium of RV park development
- After reviewing ordinances from communities comparable to La Marque and attempting to understand intentions of Council and needs of community the revision was developed.
- City Attorney in conjunction with Director of Public Services has prepared revisions.

History:

- June 2015 – Ninety (90) day moratorium became effective
- September 8, 2015 – moratorium expired

Target Implementation: Upon passage of second reading

Significant Action Dates:

September 14, 2015 – First reading of ordinance

Action:

- | | |
|---|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0024**, amending Article 3 Recreation Vehicular Parks of Chapter 41 Land Development, City of La Marque Code of Ordinances.

Fiscal Impact: N/A

DRAFT

ORDINANCE NO. O-2015-0024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING SECTIONS 41-64, 41-66 AND 41-69 OF ARTICLE III, RECREATIONAL VEHICULAR PARKS, OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS, TO ADJUST THE GENERAL PLANNING, DENSITY, RECREATIONAL VEHICLE PARK STAND REQUIREMENTS, FENCING REQUIREMENTS, OPEN SPACE REQUIREMENTS, PRECLUDING ENTRY VIA A RESIDENTIAL STREET, LICENSE AND PARKING FEES, AND OCCUPANCY LIMITATIONS OF RECREATIONAL VEHICULAR PARKS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

SECTION 1.

That Section 41-64, General Planning Provisions, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-64. General Planning Provisions.

- (a) General Planning Park Area. Each recreational vehicular park shall provide a minimum of _____ acres in area.
- (b) Density. Each recreational vehicular park shall not exceed a maximum density of fifteen (15) spaces per acre as determined by the total area bounded by the recreational vehicular park property lines.
- (c) Recreational Vehicular Park Stand. The minimum size of a recreational vehicular park stand shall be thirty (30) feet in width and seventy-five (75) feet in length, and contain a minimum of two thousand two hundred fifty (2,250) square feet. Of that, ten (10) feet wide and fifty (50) feet in length is to be of a concrete surface sufficient to withhold the weight and size of the recreational vehicle unit.
- (d) Parking spaces. There shall be provided for each recreational vehicular park stand a stabilized base minimum of one and one-half, nine-foot wide and a 20-foot in length parking spaces for off-street automobile parking outside and off the roadway.
- (e) Recreational Vehicular Access. The recreational vehicular stand shall be designed for practical placement on and removal from the lot of the stand.

- (f) **Recreational Vehicular Stand Drainage.** The lot shall be designed for adequate crown and cross grading for surface drainage to the main roadway.
- (g) **Recreational Vehicular Clearance.** In order to insure privacy, adequate natural light and air, and convenient access to the recreational vehicle, the minimum distance between units shall be ten feet.
- (h) **Patio Areas.** A patio or landing area shall be provided on each recreational vehicular stand, which shall be a hard-surfaced area with a minimum of 32 square feet and adequate drainage shall be provided for surface drainage.
- (i) **Street Paving.** Streets shall be assigned to furnish traffic flow to the recreational vehicular park stand parking areas and to the entrance street. Minimum road right-of-way width shall be 20 foot of right-of-way on streets fronting lots. Streets shall be 18 feet wide. They shall be adapted to the topography, have satisfactory surface water and ground water drainage. Streets within the recreational vehicular park shall not be considered as dedicated to the public use and acceptance of a recreational vehicular park application for issuance of a license hereunder shall not be taken as acceptance of such streets for dedication to the public use. All streets shall be paved in accordance with the city specifications.
- (j) **Parking Area Planning.** Parking areas for automobiles and recreational vehicular parks shall have proper alignment and gradient for proper drainage to the completed street section.
- (k) **Individual Walks.** Individual walks shall be provided to each stand and shall be a minimum width of two feet. Walkways shall not be used as drainage ways, but shall be designed to drain to the roadway area or parking area.
- (l) **Utility Services.** Utility services for each stand shall be opposite the patio and private area, sewer service shall be beside the rear quarter of the vehicle and electrical service shall be along the left side of the vehicle. All stand services shall be underground.
- (m) **Water Distribution System.** The water distribution system shall be designed to provide normal city water service to each stand. Minimum stand service shall consist of one three-fourths-inch riser with dual outlets.
- (n) **Sewage Collection System.** The sewage collection system shall be designed to provide individual service to each stand. Minimum stand service shall consist of a four-inch riser. The collection system shall consist of a combination of cleanouts at regular intervals in all main lines. Pipe shall be sized and sloped to provide adequate flow. All risers not in service shall be capped and rainwater tight. Parks not served by the city sanitary sewer system must comply with the health department requirements for septic tank systems.
- (o) **Electrical Distribution System.** The electrical distribution system shall be designed to furnish 30-amp service to each stand. All services should be underground with adequate wire

size for load and distance. The developer shall provide the city franchise electric service company adequate easements for overhead or underground power distribution.

(p) Perimeter Barrier. If an adjacent property owner, who has his property under development or which property is already developed, petitions the city council requesting a barrier fence which will obscure view of the park from his property, then the owner of the park will be responsible for constructing, at his expense, said barrier fence within six months of the date of the petition. The fence must be a minimum of six feet in height. Such fence shall be constructed of stone, masonry, concrete, or brick.

(q) Lighting. Street lighting within the park shall meet the same requirement as for mobile home parks as spelled out in Section 41-239(q).

(r) Lot Marking. The limits of each stand shall be clearly marked on the ground by permanent flush stakes and should be the same location as on the accepted plans.

(s) Common Walks. Common walks shall be provided to playgrounds, offices, etc. They shall have a minimum width of four feet. Walks shall be constructed of hard-surface paving and to alignment and grade to drain to the street paving.

(t) Open Space. Conveniently situated and contain a minimum of two thousand two hundred fifty (2,250) square feet for each fifteen (15) recreation vehicle space and no portion shall be used for off-street parking, vehicular drive loading or accessory uses, save and except recreational uses such as swimming pools and tennis courts.

(u) Office. All parks shall have a designated office on the site and sign on the property providing information as to office location.

(v) Refuse Collection. Provision shall be made with the sanitation department for sanitation service at a central location. Refuse storage containers and storage area shall conform to health department requirements.

(w) Entry. No entry to a recreational vehicular park shall be made via a residential street.”

SECTION 2.

That Section 41-66, Licenses, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-66. Licenses.

(a) License Required. It shall be unlawful for any person to operate a park within the limits of the City of La Marque, Texas, unless he holds a valid license issued annually by the city clerk in the name of such person for the specific park.

(b) Monthly Parking Fee. In addition to the above license fee, each licensee is required to remit to the city on the first day of each month, a monthly parking fee of ten dollars (\$10.00) for each recreational vehicle space. This fee is deemed equal to the actual cost of municipal services furnished by the city, including maintenance, debt retirement, general administrative costs, including, but without limitations because of lack of specific enumeration hereon, the following: fire protection, police protection, health services and street maintenance. Said fee shall be paid by the owner of said property to the city on or before the tenth (10th) day of the month following the month for which such parking permit is due.

(c) Licensee Liable. The licensee of a park shall be liable for the monthly parking permit fee for any recreational vehicle occupying space therein. Failure on the part of the licensee of a park to pay the fee as provided for in Subsections (a) and (b) above, will result in forfeiture of the right to renew the annual license and the right to replace any recreational vehicle in the park.

(d) Hearing Granted Applicants. Any person whose application for a license under this chapter has been denied may request and shall be granted a hearing on the matter before the city council under the procedure provided by Section 41-68(b) of this article.

(e) Procedure for License Renewal. All licenses shall be renewable on December 31 of each year. Upon application for renewal, an affidavit must be signed stating information concerning changes made either in park area or facilities within the past year. If changes are made, approval of such changes by appropriate city officials shall be required for license renewal. The city will inspect the park and must receive payment of permit fee prior to issuing the license.

(f) Transfer of License. Every person holding a license shall give notice in writing to the city clerk within ten (10) days after having sold, transferred, given away, or otherwise disposed of interest in or control of any recreational vehicular park. Application for transfer of license shall be made within thirty (30) calendar days after notification of change as provided in this Subsection. Within ten (10) calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the park is in compliance with the provisions of this article.

(g) Transfer of License Fee. All applications for license transfer shall be accompanied by a fee as determined from time to time by ordinance.

(h) Violations; Notice, Suspension of License. Whenever, upon inspection of any park, the city building inspector, after consultation with the fire marshal, and/or the health department, if deemed necessary by him, finds that conditions or practices exist which are in violation of any provision of this Chapter applicable to such park, he shall give notice in writing in accordance with Section 41-68 to the licensee or his agent that unless such conditions are corrected within the time specified in such notice, license shall be suspended. At the end of such a period of time, the city building inspector shall reinspect such park requesting assistance from other city departments as may be required, and if such conditions have not been corrected, he shall suspend the license and give notice in writing of such suspension to the licensee or his agent. Upon receipt of notice of such suspension, licensee shall cease operation of such park."

SECTION 3.

That Section 41-69, Occupancy Limitation, of the Code of Ordinances, City of La Marque, Texas, is hereby amended to read as follows:

“Section 41-69. Occupancy Limitations.

It shall be unlawful for the owner of any recreational vehicular park to allow any recreational vehicle to remain within the park for a period of more than twenty-four (24) months. The owner is specifically prohibited from allowing the placement of any mobile home, manufactured home or industrialized housing at any time on the park premises.”

SECTION 4.

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this ____ day of _____, 2015.

PASSED AND APPROVED on second and final reading this the ____ day of _____, 2015.

Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

Ellis J. Ortego, City Attorney

Sec. 41-36. Flood control provisions for manufactured homes and manufactured home parks.

The provisions of Ordinance No. 660, the Flood Damage Prevention Ordinance, shall apply to manufactured homes and to manufactured home parks and subdivisions.
(Code 1972, § 11½-17; Ord. No. 945, § 11½-17, 5-23-2005)

Secs. 41-37—41-60. Reserved.

ARTICLE III. RECREATIONAL VEHICULAR PARKS

Sec. 41-61. Definitions.

For the purpose of this article, the following words and phrases are defined and shall be construed as herein set forth unless it shall be apparent from the context that they have a different meaning:

Natural or artificial barrier. The term "natural or artificial barrier" means any river, pond, canal, railroad, levee, embankment, fence or hedge, shrub fence or hedge, to be the height and length suitable for the protection of the development and the aesthetic value of the area.

Person. The term "person" means any person, firm, trust, partnership, association or corporation.

Recreational vehicle. The term "recreational vehicle" means a portable temporary dwelling constructed to be towed by a motor vehicle on its own chassis or constructed with an integral drive train to be operated over public streets and highways under regular highway license without a permanent foundation, for temporary living. This trailer or vehicle shall be built on a chassis and designed for travel, recreation and vacation use and which has been permanently identified by the manufacturer. The body of said vehicle or trailer shall not exceed eight feet in width or 40 feet in length. The definition specifically excludes mobile homes, converted buses and homemade vehicles.

Recreational vehicular park. The term "recreational vehicular park" means any plot of ground upon which three or more recreational vehicles are occupied for dwelling or sleeping purposes on temporary basis, located regardless of whether or not a charge is made for such accommodations. The term "park" where used elsewhere in this chapter shall mean recreational vehicular park.

(Code 1972, § 15½-1; Ord. No. 553, § 1)

Sec. 41-62. Permits.

(a) *Permit for permanent residential structure.* No permit shall be issued for the construction or occupancy of a permanent residential structure in any recreational vehicular park, with the following exceptions:

- (1) One existing residential structure may be retained or one new residential structure may be constructed for the occupancy of the owner or operator of the park.

- (2) An existing residence or structure may be converted to a club house or service building for use by the residents of the recreational vehicular park so long as the conversion meets all building code requirements.
- (3) One new or existing building may be used as an office, store, restroom, laundry, recreation area. This building may also be used to accommodate the managers, owners or operators of the park.

(b) *Permit required for construction, alteration, extension of park.* It shall be unlawful for any person to construct, alter or extend any recreational vehicular park within the limits of the City of La Marque, Texas, unless he holds a valid permit issued by the building inspector in the name of such person for the specific construction, alteration or extension proposed.

(c) *Application requirements.* All applications for permits shall be made upon standard forms provided by the building inspector and shall contain the following:

- (1) Name and address of the applicant.
- (2) Location and legal description of the recreational vehicular park.
- (3) Location of boundary or property lines; width and location of platted streets, alleys and easements within the proposed recreational vehicular park; present physical features on the land including natural and artificial watercourses, ditches, ravines, culverts, bridges, present structures, and any other features directly pertinent to the proposed recreational vehicular park; location of any existing utilities, pipelines, showing pipe sizes of sewer and water mains and drainage facilities.

The description of the property shall include the acreage. Plats shall be located with respect to an original corner of the survey of which the land is a part with lengths on all property and easement lines.

- (4) The plat shall show the proposed street system design, location and width of the proposed streets within the recreational vehicular park, as well as, the on-site and off-site drainage system design.
- (5) Classification and designation of the intended uses of land within the recreational vehicular park proposed.
- (6) Date, north point and scale of the drawing.
- (7) Preliminary plan of proposed water distribution system and sanitary sewer collection system.
- (8) Where the preliminary plat submitted for approval covers a part, a unit or increment of the owner's entire holding or ultimate recreational vehicular park, a sketch of the prospective plans of the unsubmitted part shall be furnished and the street system portion submitted for approval will be considered in the light of adjustments and connections with the street system of the part not submitted.
- (9) Six copies or prints of the preliminary plats will be submitted to the city planning board, which will call a meeting of the board to see that the plats meet the city's

minimum requirements and the feasibility of city services. The city planning board will review and recommend changes if necessary, confirm their findings with the city building inspector and grant preliminary approval, if satisfactory.

It is to be understood that the approval of the preliminary plat by the planning board does not constitute official acceptance of the proposed recreational vehicular park by the city, but does constitute an authorization to begin and proceed with the preparation of the final recreational vehicular park plat. There shall be no work in the field on the proposed recreational vehicular park until the final plat has been approved and accepted in an official action by the city planning board and the city council and a permit required by the city has been obtained.

Approval of the preliminary plat expires at the expiration of a period of 12 months unless the final plat has been submitted for approval prior to that time.

(Code 1972, § 15½-2; Ord. No. 553, § 2)

Sec. 41-63. Final plat.

(a) *Preparation.*

- (1) After the approval by the city planning board of the preliminary plat, a final plat shall be prepared and submitted to the planning board for approval and for reference to the city council for its approval. Six prints of this final plat shall be submitted to the planning board at least ten days prior to the regular meeting of that body at which approval is requested.
- (2) The final plat shall be clearly and legibly drawn to a scale not smaller than one inch equals 60 feet.

(b) *Contents.* The final plat shall show or be accompanied by the following information:

- (1) The recreational vehicular park name or identifying title; the name and address of the owner.
- (2) An accurate boundary survey of the property of the proposed recreational vehicular park noting the bearings and distances of the sides, same being referenced to an original corner of the survey of which the land is a part, showing the lines of all adjacent lands and properties.
- (3) The final plat shall indicate the approximate location of all lots, streets, highways, alleys, easements, parks, playgrounds, and such other features, with accurate dimensions given in feet and decimals of a foot, showing the length of radii, deflection angles, and of the arcs of all curves, and tangent distances. All such data being complete and sufficiently precise to permit accurate locations upon the ground.
- (4) Final plans for all streets, drainage and utility construction, including lighting.
- (5) The building lines of front and side streets shall be shown dotted or dashed.

- (6) Proper certification shall be made upon the plat, by a registered land surveyor ascertaining that the plan represents a survey made by him and that all necessary monuments are accurately and correctly shown upon the plat. All construction plans shall bear the seal of a registered architect or professional engineer.
- (7) Proper blanks for certificate of approval to be filled out by the planning board and the city council.
- (8) Date, scale and north point.

(c) *Expiration of approval.* Approval of the final plat expires at the expiration of a period of 12 months unless continuous progress on the construction of the park has begun. If park is to be developed in phases, each phase must be designated on the final plat. Within three years of the date upon which construction is begun on each phase, the developer must have completed the street paving requirements.

(Code 1972, § 15½-3; Ord. No. 553, § 3)

Sec. 41-64. General planning provisions.

(a) *General planning; minimum number of spaces.* A recreational vehicular park shall have no less than three spaces.

(b) *Recreational vehicular park stand.* The minimum size of a recreational vehicular park stand shall be ten feet in width by 50 feet in depth fronting on a 20-foot wide roadway with single access. Variations for lot shapes on curved roadway, culs-de-sac, etc., shall conform to the basic square foot of the above or larger.

(c) *Parking spaces.* There shall be provided for each recreational vehicular park stand a stabilized base minimum of one and one-half nine-foot wide and 20-feet in length parking spaces for off-street automobile parking outside and off the roadway.

(d) *Recreational vehicular access.* The recreational vehicular stand shall be designed for practical placement on and removal from the lot of the stand.

(e) *Recreational vehicular stand drainage.* The lot shall be designed for adequate crown and cross grading for surface drainage to the main roadway.

(f) *Recreational vehicular clearance.* In order to insure privacy, adequate natural light and air, and convenient access to the recreational vehicle, the minimum distance between units shall be ten feet.

(g) *Patio areas.* A patio or landing area shall be provided on each recreational vehicular stand, which shall be a hard-surfaced area with a minimum of 32 square feet and adequate drainage shall be provided for surface drainage.

(h) *Permanent public buildings.* All permanent buildings in the park dedicated to public use must use conduit in the electrical system according to the applicable codes.

(i) *Street paving.* Streets shall be assigned to furnish traffic flow to the recreational vehicular park stand parking areas and to the entrance street. Minimum road right-of-way width shall be 20 feet of right-of-way on streets fronting lots. Streets shall be 18 feet wide. They shall be adapted to the topography, have satisfactory surface water and groundwater drainage. Streets within the recreational vehicular park shall not be considered as dedicated to the public use and acceptance of a recreational vehicular park application for issuance of a license hereunder shall not be taken as acceptance of such streets for dedication to the public use. All streets shall be paved in accordance with the city specifications which is attached hereto as *exhibit A.

(j) *Parking area planning.* Parking areas for automobiles and recreational vehicular parks shall have proper alignment and gradient for proper drainage to the completed street section.

(k) *Individual walks* shall be provided to each stand and shall be a minimum width of two feet. Walkways shall not be used as drainage ways, but shall be designed to drain to the roadway area or parking area as shown on exhibit B.

(l) *Utility services.* Utility services for each stand shall be opposite the patio and private area, sewer service shall be beside the rear quarter of the vehicle and electrical service shall be along the left side of the vehicle. All stand services shall be underground.

(m) *Water distribution system.* The water distribution system shall be designed to provide normal city water service to each stand. Minimum stand service shall consist of one three-fourths-inch riser with dual outlets as shown on exhibit C.

(n) *Sewage collection system.* The sewage collection system shall be designed to provide individual service to each stand. Minimum stand service shall consist of a four-inch riser as shown on exhibit D. The collection system shall consist of a combination of cleanouts at regular intervals in all main lines. Pipe shall be sized and sloped to provide adequate flow. All risers not in service shall be capped and rainwater tight. Parks not served by the city sanitary sewer system must comply with the health department requirements for septic tank systems.

(o) *Electrical distribution system.* The electrical distribution system shall be designed to furnish 30-amp service to each stand. All services should be underground with adequate wire size for load and distance. The developer shall provide the city franchise electric service company adequate easements for overhead or underground power distribution.

(p) *Perimeter barrier.* If an adjacent property owner, who has his property under development or which property is already developed, petitions the city council requesting a barrier fence which will obscure view of the park from his property, then the owner of the park will be responsible for constructing, at his expense, said barrier fence within six months of the date of the petition. The fence must be a minimum of six feet in height.

(q) *Lighting.* Street lighting within the park shall meet the same requirement as for mobile home parks as spelled out in section 41-23(q).

(r) *Lot marking.* The limits of each stand shall be clearly marked on the ground by permanent flush stakes and should be the same location as on the accepted plans.

(s) *Common walks.* Common walks shall be provided to playgrounds, offices, etc. They shall have a minimum width of four feet. Walks shall be constructed of hard-surface paving and to alignment and grade to drain to the street paving.

(t) *Recreation area.* All parks shall have at least one outdoor children's recreation area. The recreation area and all open space must have a minimum total square footage of five per cent of the total park area.

(u) *Office.* All parks shall have a designated office on the site and sign on the property providing information as to office location.

(v) *Refuse collection.* Provision shall be made with the sanitation department for sanitation service at a central location. Refuse storage containers and storage area shall conform to health department requirements.

(Code 1972, § 15½-4; Ord. No. 553, § 4)

Editor's note—Exhibits A, B, C and D are not set out herein, but are on file and available for inspection in the office of the city clerk.

Sec. 41-65. Rules and regulations for park to be adopted by owner.

(a) It shall be the duty of the owner, his agent, representative, or manager to prescribe rules and regulations for the management of the park, to make adequate provisions for the enforcement of such rules, and to subscribe to any and all subsequent rules and regulations which may be adopted for the management of such park. Copies of all such rules and regulations shall be furnished to the city clerk on request. In addition thereto, it shall be the duty of the owner, his agent, representative, or manager to comply strictly with the following:

- (1) Provide for regular inspections of all public and private utilities.
- (2) Provide location for the collection and removal of garbage and other waste material.
- (3) Prohibit the placing or storage of unsightly material or vehicles of any kind.
- (4) All sewer traps not in use shall be capped and watertight.
- (5) Provide and maintain safe and sanitary public and private utility connections to each lot.
- (6) Maintain a neat, clean and safe park.

(b) It shall be the duty of each owner or manager to keep a register containing a record of all guests. The register shall contain the following information:

- (1) The name and home address of the owner of each recreational vehicle.
- (2) The make, model, year of tow vehicle and license number.
- (3) The date of arrival and of departure of each recreational vehicle.
- (4) The park shall keep the register available for inspection and use at all times by law enforcement officers.

(Code 1972, § 15½-5; Ord. No. 553, § 5)

Sec. 41-66. Licenses.

(a) *License required.* It shall be unlawful for any person to operate a park within the limits of the City of La Marque, Texas, unless he holds a valid license issued annually by the city clerk in the name of such person for the specific park. All applications for licenses shall be made in writing on forms furnished by the city clerk, who shall issue a license upon compliance by the applicant with provisions of this chapter.

(b) *Hearing granted applicants.* Any person whose application for a license under this chapter has been denied may request and shall be granted a hearing on the matter before the city council under the procedure provided by section 41-68(b) of this article.

(c) *Procedure for license renewal.* All licenses shall be renewable on December 31 of each year. Upon application for renewal, an affidavit must be signed stating information concerning changes made either in park area or facilities within the past year. If changes are made, approval of such changes by appropriate city officials shall be required for license renewal. The city will inspect the park and must receive payment of permit fee prior to issuing the license.

(d) *License fee.* A minimum fee for parking spaces shall be established from time to time by ordinance as set in Appendix A.

(e) *Transfer of license.* Every person holding a license shall give notice in writing to the city clerk within ten days after having sold, transferred, given away, or otherwise disposed of interest in or control of any recreational vehicular park. Application for transfer of license shall be made within 30 calendar days after notification of change as provided in this subsection. Within ten calendar days thereafter, the city shall act on the application for license transfer and it shall be approved if the park is in compliance with the provisions of this article.

(f) *Transfer of license fee.* All applications for license transfer shall be accompanied by a fee as determined from time to time by ordinance.

(g) *Violations; notice; suspension of license.* Whenever, upon inspection of any park, the city building inspector, after consultation with the fire marshal, and/or the health department, if deemed necessary by him, finds that conditions or practices exist which are in violation of any provision of this chapter applicable to such park, he shall give notice in writing in accordance with section 41-68 to the licensee or his agent that unless such conditions are corrected within the time specified in such notice, the license shall be suspended. At the end of such a period of time, the city building inspector shall reinspect such park requesting assistance from other city departments as may be required, and if such conditions have not been corrected, he shall suspend the license and give notice in writing of such suspension to the licensee or his agent. Upon receipt of notice of such suspension, licensee shall cease operation of such park.

(Code 1972, § 15½-6; Ord. No. 553, § 6)

Sec. 41-67. Inspection.

(a) *Inspections required.* The city building inspector, the city health officer, the fire marshal, the police chief and the tax assessor-collector are hereby authorized and directed to make such inspections as are necessary to determine compliance with this chapter.

(b) *Entry on premises.* The city building inspector, the city health officer, the fire marshal, the police chief and the tax assessor-collector shall have the power to enter at reasonable times upon any private or public property for the purpose of inspecting and investigating conditions relating to the enforcement of this chapter. The owner or manager may be present at time of inspections, at their request.

(Code 1972, § 15½-7; Ord. No. 553, § 7)

Sec. 41-68. Notices, hearings and orders.

(a) *Notice of violations; requirements of notice.* Whenever it is determined that there are grounds to believe that there has been a violation of any provision of this article, the city building inspector shall give notice of such alleged violation to the licensee or agent, as hereinafter provided. Such notice shall:

- (1) Be in writing.
- (2) Include a statement of the reasons for its issuance.
- (3) Allow a reasonable time for the performance of the act it requires.
- (4) Be served upon the licensee or his agent provided that such notice or order shall be deemed to have been properly served upon such licensee or agent when a copy thereof has been sent by mail to his last known address, or when he has been served with such notice by any method authorized or required by the laws of this state.
- (5) Contain an outline of remedial actions which, if taken, will effect compliance with the provisions of this article.

(b) *Appeal from denial of permit of the city building inspector.* Any person affected by the refusal of the city building inspector to issue a permit under the provisions of this chapter, may request and shall be granted a hearing on the matter before the city council provided that such person shall file within three days after the day the permit was refused, in the office of the city building inspector, a written petition requesting such hearing and setting forth a brief statement of the grounds therefor. Upon receipt of such petition, the city clerk shall request the city council to set a time and place for such hearing and shall give the petitioner written notice thereof. At such hearing, the petitioner shall be given an opportunity to be heard and to show why such refusal should be modified or withdrawn.

(c) *Appeal from notice issued by the city clerk.* Any person affected by any notice which has been issued in connection with the enforcement of any provision of this article applicable to such park, by the city building inspector, may request and shall be granted a hearing on the matter before the city council, provided that such person shall file, within three days after the day the notice was served, in the office of the city building inspector, a written petition requesting such hearing and setting forth a brief statement of the grounds therefor. The filing of the request for a hearing shall operate as a stay of the notice and of the suspension, except in the case of an order issued under section 41-68(e) of this article. Upon receipt of such

petition, the city clerk shall request the city council to set a time and place of such hearing, and shall give the petitioner written notice thereof. At such hearing, the petitioner shall be given an opportunity to be heard and to show why such notice should be modified or withdrawn.

(d) *Hearing; order.* After such hearing, the city building inspector shall issue an order in writing as directed by the city council, sustaining, modifying or withdrawing the refusal, which order shall be served as provided in section 41-68(a) hereof. Upon failure to comply with an order by the city building inspector sustaining or modifying a decision thereof, the occupancy permit and the license of the park affected by the order shall be revoked.

(e) *Order without notice.* Whenever the city building inspector finds that an emergency exists which requires immediate action to protect the public health or safety, he may without notice or hearing issue an order reciting the existence of such an emergency and requiring that action be taken as he may deem necessary to meet the emergency. Notwithstanding any other provisions of this chapter, such order shall be effective immediately. Any person to whom such order is directed shall comply therewith immediately, but upon written petition to the city building inspector shall be afforded a hearing as soon as possible. The provisions of section 41-68(d) shall be applicable to such hearing and the order issued thereafter.

(Code 1972, § 15½-8; Ord. No. 553, § 8)

Sec. 41-69. Occupancy limitation.

It shall be unlawful for the owner of any recreational vehicular park to allow any recreational vehicle to remain within the park for a period of more than 180 days. The owner is specifically prohibited from allowing the placement of any mobile home at any time on the park premises.

(Code 1972, § 15½-9; Ord. No. 553, § 9; Ord. No. 699, § 1)

Sec. 41-70. Enforcement authority.

It shall be the duty of the city building inspector or his designee to enforce all provisions of this article.

(Code 1972, § 15½-10; Ord. No. 553, § 10)

Sec. 41-71. Penalty clause.

Any person, firm or corporation violating the provisions hereof shall on conviction be fined in accordance with the general penalty provisions in section 1-7.

(Code 1972, § 15½-11; Ord. No. 553, § 11)

Secs. 41-72—41-100. Reserved.



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9a
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of Bid #LM 03-15 to DXI Industries, Inc. for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$40,417.72.



Attachments for reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by DXI Industries, Inc. as the only qualified bidder meeting all specifications.
- The bid amounts are based on estimated quantities supplied by the City of La Marque.
- There were eight (8) bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- Bid was posted on the City's web site.
- (2) bids were received, but only (1) qualified bidder bid on all items.
- Please see the bid tabulation for bid results.

History (if applicable):

- These chemicals are used for the treatment process in the City's Wastewater Discharge and Disinfection of the potable drinking water.

Target Implementation: September 14, 2015

Significant Action Dates:

October 1, 2015 - Contracts need to be in place and PO's approved prior to

Action:

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Ordinance

☐

Resolution

☐

Proclamation

☐

Special Presentation

☐

Finance Report

☐

Public Hearing

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Other – Award Bid

Cost Details:

Budgeted	\$49,000.00
Actual Bid	\$40,417.72
Estimated Expenditure	\$40,417.72
Acct. Name	Operating Supplies
Line Items #	02-2010-24-00



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to award bid # LM 03-15 to DXI Industries, Inc. for Liquid Chlorine, Calcium Hypochlorite & Sulfur Dioxide in the amount of \$40,417.72.

Fiscal Impact: These chemicals are annual reoccurring cost. The annual bid came in under the estimated budget costs of chemicals.

BID TAB
 LM 03-15
 CHLORINE
 CALCIUM HYPOCHLORITE
 SULFUR DIOXIDE

BIDDER: Brenntag

ESTIMATED QUANTITY (UNITS)	DESCRIPTION	UNIT PRICE PER DRUM	TOTAL BASED ON ESTIMATEDQUANTITY
28	150 lb. Cylinders of Chlorine as Specified	\$	No Bid
24	1 – Ton Cylinder of Chlorine as Specified	\$	\$ 18,600.00
20	100 lb. Drums of Calcium Hypochlorite, as per the specifications	\$	\$3,380.00
165	150 lb. Cylinders of Sulfur Dioxide (SO2), as per the specifications	\$	No Bid

Total \$21,980.00

BIDDER: DXI

ESTIMATED QUANTITY (UNITS)	DESCRIPTION	UNIT PRICE PER DRUM	TOTAL BASED ON ESTIMATEDQUANTITY
28	150 lb. Cylinders of Chlorine as Specified	\$96.24	\$ 2,694.72
24	1 – Ton Cylinder of Chlorine as Specified	\$742.00	\$ 17,808.00
20	100 lb. Drums of Calcium Hypochlorite, as per the specifications	\$179.00	\$ 3580.00
165	150 lb. Cylinders of Sulfur Dioxide (SO2), as per the specifications	\$99.00	\$16,335.00

Total \$40,417.72



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9b
Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid #LM 04-15 to Apache Oil Company for fuel in the amount of \$200,000.00.



Attachments for reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by Apache Oil Company as the lowest qualified bidder meeting all specifications.
- Based on new procedures for City wide fueling of vehicles it is anticipated bulk purchases will be greatly reduced to the extent we should not exceed the projected cost.
- Primary bulk fuel purchases should be limited to off-road diesel.
- The bid amounts are based on estimated quantities supplied by the City of La Marque.
- There were eleven (11) bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- Bid was posted on the web site.
- Three (3) bids were received; only two (2) were qualified bids.
- Please see the enclosed bid tabulation for bid results.

History (if applicable):

- City Staff had requested \$212,800.000 in the 2014-2015 budget for fuel purchases.
- The amount bid by the vendors is a price differential of a (+ or-) cost of the fuel Rack Average on the day of purchase.

Target Implementation: September 14, 2015

Significant Action Dates:

October 1, 2015 - Contracts need to be in place and PO's approved prior to this date



CITY COUNCIL AGENDA FORM

Action:

☐

Ordinance

☐

Resolution

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Proclamation

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Special Presentation

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Finance Report

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Public Hearing

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Other-Award of Bid

Cost Details:

Budgeted	\$200,000.00
Actual Bid	Unleaded +.0595 Diesel +.0655 Diesel in small delivery +.2495
Estimated Expenditure	\$200,000.00
Acct. Name	Fuel – all Depts.
Line Items #	2020

Staff's Recommendation: Motion to award bid #LM 04-15 to Apache Oil Company for fuel in the amount of \$200,000.00.

Fiscal Impact: Throughout the 2015-2016 budget year due to fluctuating fuel prices, a higher overall average increase could result in cost overruns.

LM 04-15
BID TAB
FUEL

BIDDER: Bay Oil

Estimated Quantity (Gals.)	Description	Price Differential*	Extension
43,000	Unleaded plus gasoline as per specifications	\$ +0.15	\$ 6,450.00
27,500	Diesel No. 2 as per specifications	\$ +0.20	\$ 6,000.00
3,500	Diesel No. 2 in quantities of 100 to 500 gallons at additional sites	\$ +0.33	\$ 1,155.00
	Total Amount of Differential		\$ 13,605.00

*Indicate + or – PAD Report

BIDDER: Apache Oil

Estimated Quantity (Gals.)	Description	Price Differential*	Extension
43,000	Unleaded plus gasoline as per specifications	\$ +.0595	\$ 2,558.50
27,500	Diesel No. 2 as per specifications	\$ +.0655	\$ 1,965.00
3,500	Diesel No. 2 in quantities of 100 to 500 gallons at additional sites	\$ +.2495	\$ 873.25
	Total Amount of Differential	+.3745	\$ 5,396.75

*Indicate + or – PAD Report

BIDDER: Martin Eagle Oil Company

Estimated Quantity (Gals.)	Description	Price Differential*	Extension
43,000	Unleaded plus gasoline as per specifications	\$	\$ No Bid
27,500	Diesel No. 2 as per specifications	\$	\$ No Bid
3,500	Diesel No. 2 in quantities of 100 to 500 gallons at additional sites	\$	\$ No Bid
	Total Amount of Differential		\$ No Bid

*Indicate + or – PAD Report



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 9c
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid # LM 05-15 Hot Mix Asphalt / Cold Mix Cold Lay (CMCL) to Century Asphalt, Ltd. in the amount of \$27,250.00.



Attachments for reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by Century Asphalt, Ltd. as the only qualified bidder meeting all specifications.
- All bid amounts are based on estimated quantities supplied by City of La Marque.
- There were four (4) bids solicited.
- A legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- The bid was placed on the City's web site.
- Only one (1) qualified bid was received.
- Please see the enclosed bid tabulation for bid results.

History (if applicable):

- The hot mix products bid are for the repair & maintenance of asphalt streets due to water leak repairs, road failures and driveway approaches.
- The cold mix cold lay products are used to repair routine pot holes within asphalt roadways.

Target Implementation: **September 14, 2015**

Significant Action Dates: **Contracts need to be in place and PO's approved prior to October 1, 2015**

Action:

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Ordinance

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Resolution

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Proclamation

☐

Special Presentation

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Finance Report

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Public Hearing

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Other – Award of Bid

Cost Details:

Budgeted	\$27,250.00
Actual Bid	\$55,475.00
Estimated Expenditure	\$27,250.00
Acct. Name	R&M Streets
Line Items #	01-3010-12-00



CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to award bid # LM 05-15 Hot Mix Asphalt / Cold Mix Cold Lay (CMCL) to Century Asphalt, Ltd. in the amount of \$27,250.00.

Fiscal Impact: Annual reoccurring cost.

BID TAB
LM 05-15
HOT MIX ASPHALT – SECTION I
COLD MIX COLD LAY (CMCL) – SECTION II

BIDDER: Century Asphalt, Ltd.

Estimate d Quantity	Description	Unit Price	Total (Based on Est. Quantity)
500 Tons	Production of Hot Mix Surface Course as per specifications, F.O.B. plant site.	\$ 59.50	\$ 29,750.00
350 Tons	CMCL Cold Mix as per specifications, F.O.B. to designated City street.	\$ 85.00	\$ 29,750.00
	TOTAL COST		\$ 59,500.00



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015

Agenda item: 9d

Prepared by: Cyndi Efird

Reviewed by: Carol Buttler

Department: Public Services

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid #LM 07-15 to Evoqua Water Technologies, LLC for Odor and Corrosion Control in the amount of \$90,000.00.



Attachments for Reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by Evoqua Water Technologies, LLC as the lowest qualified bidder meeting all specifications with a total bid amount of \$192,600.00.
- All bid amounts are based on estimated quantities supplied by the City of La Marque. There were eleven (11) bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- The bid was placed on the City's web site.
- Only one (1) qualified bid was received.
- Please see the attached bid tabulation for bid results.

History:

- Odor Control product was purchased annually as a sole source patented product.
- The patent expired.
- As a result of the product being sold openly and no longer considered a sole source; the City is now bidding the required chemical.
- This product has worked well in reducing strong hydrogen sulfide odors at the Waste Water Treatment Plant and two other locations within the City.

Target Implementation: September 14, 2015

Significant Action Dates:

October 1, 2015 – Contracts need to be in place and PO's approved prior to this date

Action:

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Ordinance

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Resolution

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Proclamation

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Special Presentation

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Finance Report

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Public Hearing

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Other – Award of Bid

Cost Details:

Budgeted	\$90,000.00
Actual Bid	\$192,600.00
Estimated Expenditure	\$90,000.00
Acct. Name	Operating Supplies
Line Item #	02-2010-24-00



CITY COUNCIL AGENDA FORM

Staff Recommended Motion: Motion to award bid #LM 07-15 to Evoqua Water Technologies, LLC for Odor and Corrosion Control in the amount of \$90,000.00.

Fiscal Impact: Annual reoccurring cost.

**LM 07-15
Bid Tab**

**Odor and Corrosion Control
Waste Water Treatment Plant**

Evoqua Water Technologies, LLC

Estimated Quantity	Amount per Gallon Aqueous Solution of Ferrous and Ferric Sulfate	Total Price
90,000 Gallons	\$2.14*	\$192,600.00
Mobilization of Equipment	\$	\$
De-Mobilization of Equipment	\$	\$



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9e
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid #LM 08-15 to C & R Wastewater Division for Sludge Disposal in the amount of \$96,187.50.



Attachments for reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by C & R Wastewater Division as the most responsible qualified bidder meeting all specifications.
- C&R's process and methodology is preferable as more environmentally sound and efficient.
- The selected vendor provides additional services such as tank cleaning after sludge removal.
- All bid amounts are based on estimated quantities supplied by the City of La Marque.
- There were twelve (12) bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- The bid was placed on the City's web site.
- Two (2) qualified bids were received.
- Please see the enclosed bid tabulation for bid results.

History (if applicable):

- The Sludge removal process is performed around every six weeks.
- The independent contractor mobilizes a belt filter press and a fleet of 30-yard end dump trucks.
- The filter press removes and separates liquids from solids materials from four plant process digesters.
- The separated cake is deposited in the dump truck trailers and the material is hauled to the landfill for disposal.
- This removal work takes around two weeks to complete, the digesters are returned to City daily operations and the process starts over in six weeks.

Target Implementation: September 14, 2015

Significant Action Dates:

October 1, 2015 – Contracts need to be in place and PO's approved prior to this date



CITY COUNCIL AGENDA FORM

Action:☐

Ordinance

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Resolution

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Proclamation

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Special Presentation

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Finance Report

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Public Hearing

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Other – Award of Bid

Cost Details:

Budgeted	\$ 100,000.00
Actual Bid	\$ 96,187.50
Estimated Expenditure	\$ 96,187.50
Acct. Name	Sludge Removal
Line Items #	02-3010-24-00

Staff's Recommendation: Motion to award bid # LM 10-13 to C & R Wastewater Division for Sludge Disposal in the amount of \$ 96,187.50.

Fiscal Impact: This Sludge removal process is an annual reoccurring cost that increases slightly with inflation.

**BID TABULATION
LM 08-15
SLUDGE REMOVAL**

SLUDGE MANAGEMENT CONTRACTOR FEES

Bidder: C&R Wastewater Division

Description	Estimated Quantity	Unit Price	Total Bid Amount
Aerobic non-hazardous municipal sludge (removal and disposal) as per specifications	250 Dry Tons	\$384.75	\$96,187.50

Bidder: Sprint Waste

Description	Estimated Quantity	Unit Price	Total Bid Amount
Aerobic non-hazardous municipal sludge (removal and disposal) as per specifications	250 Dry Tons	\$384.75	\$96,187.50



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9f
Reviewed by: *Carol Buttler*

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid #LM 09-15 to HD Supply for Water & Sewer Supplies in the amount of \$85,260.00.



Attachments for reference

1. Bid Tab

Staff Briefing:

- Staff recommends accepting the bid submitted by HD Supply as the bidder meeting all specifications.
- All bid amounts are based on estimated quantities supplied by the City of La Marque.
- There were ten (10) bids solicited as well as a legal ad placed in the Galveston County Daily Newspaper that ran twice in a fifteen (15) day period.
- Two (2) qualified bids were received, however one (1) bidder did not bid on at least 10 items.
- Please see the enclosed bid tabulation for bid results.

History (if applicable):

- Annual supplies are utilized to make repairs to the City's water mains, ranging in sizes from 3/4" service lines up to 16" transmission lines.
- In addition to water line repairs, these funds are utilized to purchase sewer repair piping from 4" service lines up to 36" trunk sewers.
- The annual bid quantities reflect prices for a range of pipe sizes and materials for repairs, but not all items bid will be purchased.
- We list a large range of materials to establish bid prices for the year.

Target Implementation: **September 14, 2015**

Significant Action Dates:

October 1, 2015 – Contracts need to be in place and PO's approved prior to



CITY COUNCIL AGENDA FORM

Action:

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Ordinance

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Resolution

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Proclamation

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Special Presentation

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Finance Report

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Public Hearing

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Other – Award of Bid

Cost Details:

Budgeted	\$ 85,260.00
Actual Bid	\$152,919.73
Estimated Expenditure	\$ 85,260.00
Acct. Name	Water & Sewer Supplies
Line Items #	02-3010-22-00 02-3011-22-00

Staff's Recommendation: Motion to award bid # LM 09-15 to HD Supply for Water & Sewer Supplies in the amount of \$85,260.00.

Fiscal Impact: The water & sewer repair parts are annual reoccurring cost.

BID TABULATION
LM 09-15
WATER AND SEWER SUPPLIES

Bidder	Description	Amount of Bid
HD Supply, Inc.	Full Bid	\$152,919.73
Ferguson Waterworks, Inc.	No Bid on 10 Items	\$154,930.41



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
Prepared by: Cyndi Efird
Department: Public Services

Agenda item: 9g
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing O'Reilly Auto Parts as the City's Repair & Service Parts Supplier under the Buy Board Contract for all City Vehicles & Miscellaneous Supplies in the amount of \$34,450.00.



Attachments for reference

1. Accumulative Department Budget Totals
2. Buy Board Current Vendor List

Staff Briefing:

- O'Reilly Auto Parts is a member of Buy Board.
- This association is a Purchasing Co-Op.
- The City is a member of this Co-Op which is an alternative to entities wanting to purchase already competitively procured products and services.
- Staff is pleased with stock, delivery and service.

History (if applicable):

- As of December 2011, city staff started researching businesses through the approved purchasing Co-Ops of Buy Board & HGAC for approved repair & service parts vendors.

Target Implementation: September 14, 2015

Significant Action Dates:

October 1, 2015 – Contracts need to be in place and PO's approved prior to

Action:

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Ordinance

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Resolution

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Proclamation

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Special Presentation

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Finance Report

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Public Hearing

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Approval of Buy Board Contract

Cost Details:

Budgeted	All City Departments
Estimated Expenditure	\$34,450.00
Acct. Name	Various Departments
Line Items #	Various Accounts

Staff's Recommendation: Motion to authorize O'Reilly Auto Parts as the City's Repair & Service Parts Supplier under the Buy Board Contract in the amount of \$34,450.00.

Fiscal Impact: No significant increases or decreases to the various departments budget as approved by City Council.

O'Reilly's - Auto Parts
Annual PO

Department	Line=Item No.	2015-2016 PO Amount
Inspections	01-3030-03-00	250.00
Judicial	01-3030-04-00	200.00
Police	01-3030-05-00	11,500.00
Fire	01-3030-06-00	2,500.00
Fire	01-3040-06-00	1,000.00
Streets	01-2010-12-00	350.00
Streets	01-2060-12-00	400.00
Streets	01-3030-12-00	6,500.00
Streets	01-3040-12-00	1,400.00
IT	01-2010-13-00	50.00
IT	01-3030-13-00	200.00
UT 22	02-3030-22-00	7,000.00
UT 24	02-3030-24-00	3,000.00
UT 24	02-3040-24-00	100.00
	Total	34,450.00

Current BuyBoard Vendors

Phone: 800-695-2919

Fax: 800-211-5454

Third Party Logistics and Freight Services 467-15**Expires: 3/31/2018**

Leveraged Logistics

Sky Resources LLC [MWBE]

Tires, Tubes and Automotive Parts, Supplies and Equipment 470-14**Expires: 11/30/2017**

A to Z Tire and Battery, Inc.

All Tire Supply Company [MWBE]

American Tire Distributors

Arnold Oil Company

Batteries Plus Bulbs #427

Bill Bunton Auto Supply and Machine, Inc.

Gonzalez Auto Parts

Goodyear Commercial Tire & Service Centers (form

Gray Manufacturing Company, Inc.

Hesselbein Tire Southwest

Mac Haik Dodge Chrysler Jeep Ram

Michelin North America, Inc.

Midway Auto Supply

NAPA Auto Parts (Houston)

Napa Auto Parts (McAllen)

O'Reilly Auto Parts

SEFAC, INC.

Southern Tire Mart LLC

Texas Alternator

Tire Centers, LLC

Wood Alternator and Starter Service

Trade Services and Labor for Electrical, Plumbing, and HVAC 461-14**Expires: 10/31/2017**

Alex's Air Conditioning, INC.

American Mechanical Services of Houston (AMS)

Arctic Refrigeration

Carrier Corporation

Central Air and Heating Service Inc.

Charlie's Plumbing [MWBE]

Comfort Systems USA South Central

Crescent Electric

Daikin Applied

E3 Entegral Solutions

Entech Sales and Service, Inc.

Express Electrical Services Inc

Facilities Sources [MWBE]

Facility Solutions Group

Industrial & Commercial Mechanical, LLC

Lochrige - Priest, Inc.

McCaffety Electric Co. [MWBE]

MLN Company

Prism Electric Inc

Pro Tech Mechanical

San Marcos Air Conditioning Inc.

TDIndustries

The Brandt Companies, LLC

Truck Mounted Aerial Lifts and Other Related Equipment 471-14**Expires: 11/30/2017**

Central Texas Equipment

Darr Equipment Company

Utility Fleet Sales, Ltd (formerly Commercial Truc [N

Uniforms & Accessories for Various Areas 416-12**Expires: 5/31/2016**

Al's Formal Wear

Allied Advertising [MWBE]

America Team Sports

Astro Apparel & Uniforms LLC [MWBE]

Authentic Promotions.com

Cheerleading Company

Cousin's Concert Attire

Dance Sophisticates, Inc.

DBS Texas - Houston

DeMoulin Brothers and Company

Distractions, Inc.

Down Patt

Fred J. Miller, Inc.

Fruhauf Uniforms, Inc.

G & K Services

GT Distributors

GTM Sportswear

Leapin' Leotards Ltd.

Marchmaster

Municipal Emergency Services, Inc.

Nardis Public Safety

Rain Ponchos Plus, LLC

Reynolds Uniforms

South Texas Band & Formal

Southeastern Performance Apparel

Specialty Advertisers [MWBE]

Stanbury Uniforms, Inc.

Sterling's Uniforms

Summit Sportswear

Team Express

The Bandmans Company

The Mariachi Connection, Inc.

Tuxedo Junction

UniFirst Corporation

Varsity Spirit Fashions/CDT



CITY COUNCIL AGENDA FORM

Meeting Date: September 14, 2015
 Prepared by: Cyndi Efird
 Department: Public Services

Agenda item: 9h
 Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding authorizing City Manager to enter into an agreement with JET Civil Consulting, LLC for services specific to Development Services



Attachments for reference

1. JET Civil Consulting, LLC – provided agreement

Staff Briefing:

- Previously these services were provided by Cobb Fendley, who has indicated they no longer wish to provide
- Services are necessary for review of development plans, construction drawings and otherwise providing support for city staff
- Negotiated rate would be a significant reduction in fees with current provider
- City Attorney has reviewed and approved agreement

History:

- Agreement with Cobb Fendley has expired and they are not interested in providing these services

Target Implementation: Upon agreement approval

Significant Action Dates: September 15, 2015

Action:

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Ordinance

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Resolution

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Special
Presentation

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Proclamation

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Finance Report

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Public Hearing

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Agreement

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	Professional Services
Line Items #	01-4040-03-00
Other Funding	

☒

Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Staff's Recommendation: Motion to authorize City Manager to enter into an agreement with JET Civil Consulting, LLC for services specific to Development Services

Fiscal Impact: Established by budget amount in Professional Services



August 20, 2015

Les Rumburg
Director of Public Services
City of La Marque
1500 Municipal Drive
La Marque, Texas 77568

Re: Agreement for Engineering Services- Plan Review

Dear Mr. Rumburg:

In response to the City's request, I am pleased to offer the City of La Marque (the "City") this agreement for providing Engineer services. Such services would be provided by JET Civil Consulting, LLC (the "Engineer") on an on-call basis, as ordered by the City. It is anticipated that the Engineer will perform professional engineering services for the City as follows:

- On-Going Services – The Engineer shall act in the capacity of support to the Director of Public Services for the City. These services will consist of tasks such as conferences with City Staff, review of development plans, review of construction drawings, and various tasks etc. that would be requested by the City. These "On-Going Services" will be those tasks where an estimate of time and cost for budget purposes will be provided. The services provided in response to the City's request would be identified under a basic job number to be assigned to this agreement at the fee rate cited hereinafter. Services will only be rendered upon written (E-mail or letter) confirmation of the Director of Public Services.

The City shall be billed on a monthly basis for these ongoing services. A fee shall be based upon hours spent times the actual hourly billing rate. The hourly rate for such services will be \$100/ hour.

Please indicate the City's acceptance of this letter agreement, by affixing your signature or that of your authorized representative in the space below and returning one copy to our office.

We appreciate the opportunity to serve the City of La Marque and look forward to working with you.

Sincerely,

Accepted by:

Signature_____

Name:_____

James E. Thompson, P.E., CFM



CITY OF LA MARQUE INTER-DEPARTMENTAL COMMUNICATION

To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other

TO: Honorable Mayor Hocking and City Councilmembers
FROM: September 14, 2015
SUBJECT: City Manager Report- August 2015 Activity

a. Police

- **Staffing levels:** The La Marque Police Department currently has two police officer vacancies. We have given conditional offers of employment to two previously employed La Marque Police Officers. If hired full time, we will be at full staff.
The La Marque Police Department's Telecommunications section has three vacancies. We have one new Telecommunicator in training. The City has posted the openings and is accepting applications for the positions.
- **Training:**
No new training to be reported for this report.

b. Fire

- **Personnel:**
LMFD currently has one (1) vacancy due to the separation of Paul Hunter. One (1) Intern has finalized the requisite requirements to become certified by both the State Department of Health Services as an EMT and, the Texas Commission on Fire Protection as a Professional Fire Fighter. Two (2) other Interns are in the process of testing for state certification.
- **Operations:**
All apparatus are currently operational. LMFD Fire Apparatus and Medical Units continue to experience an exceptionally high rate of mechanical failures and required unscheduled maintenance and/or service due in large part to aging of our fleet, particularly to our medical unit.
- **Training:**
LMFD currently has one (1) Fire Fighter enrolled in an EMT-Paramedic licensure program at Alvin Community College as a condition of employment. Completion is expected in six (6) to nine (9) months.
Three (3) employees successfully completed the Municipal Fire School at Texas A & M Fire Training Center during the month of August.
Five (5) LMFD Fire Fighters recently acquired Texas Commission on Fire Protection certification as Fire Inspectors which ensures seamless 24/7 service availability and

enhances our commercial building inspection activities in compliance with our ISO Improvement Plan which is necessary to maintain an acceptable ISO Insurance Rating Classification.

- **Overtime Utilization:**

Overtime is required to maintain staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and ongoing vacancies until our “interns” are fully certified and capable of being deployed to operational assignments. Escalating “overtime” is a direct result of leave scheduling and existing personnel vacancy not yet filled with fully certified personnel.

FY2015 YTD: \$128,488.54

August MTD: \$ 16,205.98

- **Other:**

Statistical information:

Average Response Times: 5:02

Engine Company Responses for Service:

MTD: 114

YTD: 1,092

Medic Responses for Service:

MTD: 183

YTD: 1,817

Mutual Aid Given and Received:

MTD Given: 10

YTD Given: 96

MTD received: 18

YTD received: 360

Detailed statistical information enclosed

c. Library

See report attached.

d. Public Services

CDBG Round 2.2 Disaster Project

- June 9, 2014 –Council awarded the water facilities project (Kirby Water Well) to Long & Son, Inc.
- Kirby Street Water Project is proceeding nicely, new above ground storage tank has been constructed and final coatings of exterior are being applied. Project remains on schedule despite all the rains. Final touches are being applied to the Kirby Street water project with an anticipated completion in October

<i>Schedule for Round 2.2</i>	<i>Advertise</i>	<i>Bid Opening</i>	<i>Award</i>	<i>Construction Start</i>	<i>Construction Finish</i>
Water Facilities	4/10/2014	5/01/2014	6/9/2014	9/15/2014	295 days from start of construction

- **Saltgrass Subdivision**

- May 8th – site inspection was conducted by city staff; all silt fencing and storm water pollution prevention devices were in place.
- January 12, 2015 – Developers preliminary plat of Section 2 was approved by Council.
- Staff working with developer regarding Section 2 while they finalize their final plat submittals.
- Section 2 final plat being prepared for City Council for approval
- City Council will review Phase II general plan at the next Council meeting

- **Delany Cove Subdivision**

- Public Works staff has completed the final review of water, sewer, drainage and street construction plans. The plans were returned to the building department for further review.
- Utilities for Section 2 approved awaiting final approval from Council before construction starts
- Staff is working with developer on submittal of preliminary plat for Section 3.

- **City Council Street Program**

- May 9th - City staff discussed the street project information -with Cobb Fendley to develop a preliminary cost analysis of the Street Program.
- May 21st – received an Engineering Probable Construction Cost Estimates for coming out and evaluating the streets to develop a cost for the Capital Improvement Projects; this information was forwarded to the City Manager for review.
- August 26, 2014 – City Council gave favorable approval to Street Program; awaiting final approval 2014-2015 City budget.
- September 15, 2014 – submitted an alternative street for consideration
- September 22, 2014 – with Council approval budget 2014-2015 Street Program adopted
- October 27, 2014 – Met with Cobb Fendley representatives to initiate the bid process
- After meeting with Council, engineer was directed to reevaluate the streets in question to make determination if an overlay is required or if there is a need for additional base work. Awaiting those comments.
- April 13, 2015 - Council approved \$133,000.00 award to Cobb Fendley for engineering and geo technical assessment of street condition of the selected streets. The report should be available early August.
- After meeting with County Commissioners, have forwarded our engineering studies to the County for their consideration in accepting these streets into the County Road and Bridge Program for 2015-2016

- **La Marque Cemetery Fence**

- July 1, 2014 – issued notice to proceed to Cobb Fendley to conduct the Cemetery Board – approved survey of La Marque Cemetery
- July 3, 2014 – received request form Cobb Fendley for assistance in locating historical documentation
- July 28, 2014 – received completed boundary survey including meets and bounds to be forwarded to the Cemetery Board for consideration.
- August 7, 2014 – staff presented survey to Cemetery Board; received approval and direction to bid out fence construction
- September 30, 2014 – making preparations to present to Council for their consideration first meeting in October

- As of October 30, 2014, Cobb Fendley is developing the bid specs for submittal to bidders. Anticipating an early 2015 bid opening.
 - February 11, 2015 – bid opening
 - City elected to reject all bids received and conducting a re-bid of project scheduled bid opening in late March.
 - City Council awarded bid to L. United Company. Engineer is putting contract together; anticipate construction to start mid-April.
 - May 12, 2015 - Pre-construction meeting with contractor scheduled – ntp to follow
 - Project completed and final payment has been submitted
- **Drainage Improvement Project**
 - Initiated program using outside contractors to improve the outfall of city ditches into major collectors thus freeing up in-house staff to respond to individual residential issues. Program will provide two contractors clearing approximately 3,300 linear feet each, and should begin May 18th.
 - Staff has been active in responding to residential ditch and culvert issues while also responding to other calls and requests
 - City has contracted out the cleaning and clearing of 7000 linear feet of ditch work and is in the process of letting an additional 7000 linear feet.
 - Together these projects will greatly enhance the outflow from City system into the major collection ditches.
- **August 1-31, 2015 Water Usage Amounts**
31 day average was 3.24 million gallons a day; 116% of capacity
Peak day usage was 4.106 million gallons a day; 147% of capacity
Minimum day usage was 2.851 million gallons a day; 102% of capacity
- e. Administration – Update / Responses to Previous City Council Meeting**
- Councilmember Michetich met with Ms. Perez about her home issues and she accepted keys to house.
 - Councilmember Lane and City Manager met with residents along Fleming to discuss concerns with possible RV Park. Residents were encouraged to attend Council Workshop Session on Monday, September 14 at 4:00 pm for RV Park Ordinance discussion.
 - City Manager mandated employees attend on-site Supervisor Safety Training and Sexual Harassment Training, due to the number of new employees, supervisors, and length of time since previous training sessions.

JUDICIAL DEPARTMENT



**City of La Marque
Court Statistics
July 2015**

	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total This Month PY	Prior Fiscal yr to date
Total Cases Pending First of Month	4888	0	6	2334	1756	367	9351	94512	8506	82524
Active Cases	816	0	2	575	229	106	1728	21121	1621	15157
Inactive Cases	4072	0	4	1759	1527	261	7623	73391	6885	67367
New Cases Filed	215	0	0	61	36	39	351	5511	681	5946
Cases Reactivated	94	0	0	53	46	3	196	2270	211	2372
All Other Cases Added	0	0	0	0	0	0	0	0	0	0
Total Cases on Docket	1125	0	2	689	311	148	2275	28902	2513	23475
Dispositions Prior to Trial:										
Uncontested Dispositions	203	0	0	68	41	5	317	2673	51	435
Dismissed by Prosecution	15	0	0	8	2	8	33	269	3	19
Dispositions at Trial:										
Convictions:										
Guilty Plea or Nolo Contendere	17	0	0	2	0	0	19	834	199	1801
By the Court	0	0	0	0	0	0	0	262	105	1126
By the Jury	0	0	0	0	0	0	0	0	0	0
Acquittals:										
By the Court	0	0	0	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	1	1	205	23	432
Compliance Dismissals:										
After Driver Safety Course	18						18	340	21	240
After Deferred Disposition	60	0	0	2	3	1	66	699	73	710
After Proof of Financial Responsibility	2						2	61	1	57
	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total Prior Month	Prior Fiscal yr to date
All Other Transportation Code Dismissals	8	0	0	0	0	0	8	143	21	224
All Other Dispositions	0	0	0	0	0	0	0	0	0	0
Total Cases Disposed	323	0	0	80	48	15	466	5492	498	5050
Cases Placed on Inactive Status	57	0	0	35	28	7	127	2854	352	2765
Total Cases Pending End of Month:	4780	0	6	2315	1744	391	9236	94531	8689	83420
Active Cases	745	0	2	574	235	126	1682	20576	1663	15660
Inactive Cases	4035	0	4	1741	1509	265	7554	73975	7026	67760
Show Cause Hearings Held	29	0	0	14	3	0	46	450	59	313
Cases Appealed:										
After Trial	0	0	0	0	0	8	8	47	0	29
Without Trial	5	0	0	4	0	0	9	35	0	1



City of La Marque Court Statistics July 2015

	This Month Current Yr	Current Fiscal yr to date	This Month Prior Yr	Prior Fiscal yr to date
Juvenile/Minor Activity:				
Transportation Code Cases Filed	0	16	9	37
Non-driving Alcoholic Beverage Code Cases Filed	0	9	4	13
Driving Under Influence of Alcohol Cases Filed	0	0	0	0
Drug Paraphernalia Cases Filed	0	3	0	11
Tobacco Cases Filed	0	5	1	9
Failure to Attend School Cases Filed	0	0	0	0
Education Code Cases Filed (except fail to attend)	0	0	0	0
Curfew Violation Cases Filed	0	1	1	12
All Other Non-traffic Fine-only Cases Filed	3	37	6	50
Additional Activity:				
Magistrate Warnings:				
Class C Misdemeanors	3	41	9	57
Class A and B Misdemeanors	2	57	5	59
Felonies	2	32	6	33
Arrest Warrants Issued:				
Class C Misdemeanors	111	2740	342	2594
Capias Pro Fine Issued:				
Class C Misdemeanors	58	1009	125	941
Emergency Protection Orders Issued	1	4	0	53
Stolen Property Hearings Held	0	1	0	0
Cases Satisfied by Community Service:				
Partial Satisfaction	5	15	0	5
Full Satisfaction	8	83	5	175
Cases Satisfied by Jail Time Credit	92	972	166	1130
Fines, Court Costs and Other Amounts Collected:				
	Total this Month	Current Fiscal yr to date	Total This Month Prior Yr	Prior Fiscal yr to date
Kept by City	54,343.00	693,931.00	51,230.00	690,841.00
Remitted to State	23,883.00	289,921.00	23,266.00	262,834.00
Total	\$ 78,226.00	\$983,852.00	\$ 74,496.00	\$953,675.00

POLICE/OEM

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 08/01/2015 00:00:00 - 08/31/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	ABANDONED VEHICLE	0	2	3	5	0%	0:03:27	0:06:34	0:16:32	1:52:46	0:22:33
	ALARM	0	1	110	111	6%	0:04:41	0:06:01	0:06:17	30:39:29	0:16:34
	ANIMAL COMPLAINT DOMESTIC	0	1	20	21	1%	0:05:26	0:06:20	0:16:52	9:27:05	0:27:00
	ASSAULT	0	0	27	27	1%	0:04:17	0:05:01	0:24:32	14:51:26	0:34:17
	ASSIST CITIZEN	0	8	31	39	2%	0:08:47	0:04:25	0:15:21	17:28:36	0:26:53
	ASSIST EMS	0	0	9	9	0%	0:00:13	0:04:22	0:09:30	2:07:00	0:14:07
	ASSIST OTHER AGENCY	0	18	27	45	2%	0:05:30	0:05:36	0:21:55	21:58:45	0:29:18
	ATTEMPT TO SERVE WARRANT	0	2	1	3	0%	0:00:34	0:00:26	0:33:04	1:40:46	0:33:35
	BURGLARY OF BUILDING	1	0	4	5	0%	0:04:31	0:06:21	0:26:34	2:29:46	0:37:27
	BURGLARY OF HABITATION	0	0	13	13	1%	0:06:34	0:05:29	0:29:04	8:54:42	0:41:08
	BURGLARY OF MOTOR VEHICLE	0	0	15	15	1%	0:15:50	0:06:34	0:20:47	10:48:01	0:43:12
	BUSINESS CHECK	0	218	13	231	13%	0:00:13	0:04:49	0:08:40	36:42:22	0:09:32
	CHILD CUSTODY	0	0	7	7	0%	0:19:41	0:07:19	0:22:27	5:16:32	0:45:13
	CIVIL MATTER OR STANDBY	0	1	50	51	3%	0:05:52	0:06:29	0:18:39	25:39:07	0:30:11
	CODE ENFORCEMENT INVESTIGATION	0	3	0	3	0%	0:00:01	0:00:00	0:52:50	2:38:32	0:52:51
	CORRECTIONS TRANSPORT	0	2	0	2	0%	0:00:00	0:00:00	0:47:38	1:35:17	0:47:39
	CRIMINAL MISCHIEF	0	0	25	25	1%	0:09:47	0:25:24	0:23:49	20:11:02	0:48:26
	DISTURBANCE	0	1	45	46	3%	0:03:12	0:03:47	0:22:40	22:37:11	0:29:30
	DRUNK OR INTOXICATED PERSON	0	0	21	21	1%	0:02:29	0:06:17	0:29:55	12:58:36	0:37:05
	DUP	0	0	1	1	0%	0:00:05	0:00:06	0:12:36	0:12:47	0:12:47
	ESCAPE FROM CUSTODY	0	0	1	1	0%	0:00:10	0:00:05	2:03:53	2:04:08	2:04:08
	FIRE - NON SPECIFIC	0	0	3	3	0%	0:00:29	0:01:45	0:36:50	1:57:16	0:39:05
	FIREWORKS	0	0	2	2	0%	0:05:13	0:05:22	0:06:55	0:35:01	0:17:31

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FRAUD - FORGERY - CC ABUSE	0	0	21	21	1%	0:17:05	0:07:23	0:21:57	15:45:40	0:45:02
	FSGI ACCIDENT	0	0	11	11	1%	0:14:10	0:06:14	0:16:30	6:46:07	0:36:55
	GENERAL INFORMATION CALL	0	2	2	4	0%	0:10:58	0:04:23	0:17:26	1:55:49	0:28:57
	HARASSMENT - ALL TYPES	0	0	13	13	1%	0:05:20	0:05:04	0:24:02	7:27:55	0:34:27
	JUVENILE PROBLEM	0	0	5	5	0%	0:03:43	0:09:23	0:20:24	2:47:31	0:33:30
	LITTERING AND ILLEGAL DUMPING	0	0	1	1	0%	0:04:06	0:28:24	0:03:13	0:35:43	0:35:43
	LOUD MUSIC OR NOISE	0	1	29	30	2%	0:17:00	0:10:06	0:06:00	15:35:26	0:31:11
	MENTAL HEALTH	0	0	10	10	1%	0:03:44	0:08:43	0:09:01	3:34:42	0:21:28
	MISCELLANEOUS	0	5	0	5	0%	0:00:01	0:00:00	5:20:24	26:42:09	5:20:26
	MISSING PERSON ADULT	0	0	2	2	0%	0:02:58	0:04:39	0:32:08	1:19:30	0:39:45
	NARCOTICS CRIMES	0	0	7	7	0%	0:03:38	0:09:45	0:10:14	2:45:25	0:23:38
	OPEN DOOR	0	3	1	4	0%	0:03:17	0:02:37	0:09:32	0:47:18	0:11:50
	OVERDOSE	0	0	2	2	0%	0:02:14	0:01:54	0:21:53	0:52:03	0:26:02
	PRISONER DETAIL	0	3	8	11	1%	0:00:36	0:02:59	1:14:17	14:05:57	1:16:54
	PROWLER	0	0	1	1	0%	0:00:17	0:03:01	0:10:07	0:13:25	0:13:25
	REPOSESSION OF PERSONAL VEHICL	0	0	3	3	0%	0:01:34	0:03:25	0:15:50	1:02:29	0:20:50
	RESIDENTIAL CHECK	0	217	8	225	12%	0:01:52	0:02:30	0:03:53	21:23:39	0:05:42
	RUNAWAY JUVENILE	0	0	2	2	0%	0:03:27	0:04:24	0:21:00	0:57:42	0:28:51
	SEX CRIME	0	0	3	3	0%	0:15:04	0:08:20	0:12:24	1:47:24	0:35:48
	SHOTS FIRED	0	0	12	12	1%	0:02:42	0:03:03	0:16:21	4:25:10	0:22:06
	STRANDED MOTORIST	0	9	7	16	1%	0:05:57	0:10:57	0:11:53	5:14:29	0:19:39
	SUICIDE ATTEMPTED OR COMPLETED	0	0	4	4	0%	0:01:46	0:05:15	1:05:18	4:49:19	1:12:20
	SUPPLEMENTAL INFO TO PREV CASE	0	19	30	49	3%	0:08:50	0:04:43	0:14:52	19:43:29	0:24:09
	THEFT / LOST PROPERTY	0	0	63	63	3%	0:06:34	0:08:42	0:22:56	39:58:31	0:38:04
	THREATS ALL CATEGORIES	0	0	17	17	1%	0:11:20	0:06:00	0:24:03	11:43:38	0:41:23
	TRAFFIC COMPLAINT	0	12	53	65	4%	0:02:50	0:05:46	0:09:40	18:27:00	0:17:02

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRAFFIC STOP	0	203	1	204	11%	0:00:02	0:00:07	0:12:35	42:53:18	0:12:37
	UNCONSCIOUS PERSON	0	0	2	2	0%	0:00:06	0:03:23	0:51:22	1:49:42	0:54:51
	UNDESIRABLE PERSON	0	0	25	25	1%	0:04:33	0:05:45	0:17:12	11:28:00	0:27:31
	VEHICLE FIRE	0	0	2	2	0%	0:00:47	0:00:37	0:23:43	0:50:14	0:25:07
	WARRANT ARREST ON VIEW	0	0	33	33	2%	0:07:13	0:05:37	0:19:52	17:59:08	0:32:42
	WELFARE CHECK	0	1	45	46	3%	0:06:34	0:05:49	0:13:09	19:29:14	0:25:25
	Subtotals for No Summary Code	1	732	851	1584	88%	0:05:08	0:05:55	0:28:44	580:03:19	0:38:15
	CHILD ABUSE NON SPECIFIC	0	0	1	1	0%	0:01:57	0:08:41	1:42:49	1:53:27	1:53:27
	CHILD CUSTODY	0	0	1	1	0%	0:03:07	0:02:08	0:02:57	0:08:12	0:08:12
	Subtotals for CAC	0	0	2	2	0%	0:02:32	0:05:24	0:52:53	2:01:39	1:00:50
	MAJOR ACCIDENT	0	0	12	12	1%	0:01:44	0:03:57	0:38:25	8:49:30	0:44:08
	MINOR ACCIDENT	0	2	46	48	3%	0:05:15	0:07:53	0:30:07	33:33:11	0:41:56
	Subtotals for MVA	0	2	58	60	3%	0:03:30	0:05:55	0:34:16	42:22:41	0:43:02
	CIVIL MATTER OR STANDBY	0	0	1	1	0%	0:03:20	0:01:56	0:30:27	0:35:43	0:35:43
	RECOVERED OR FOUND PROPERTY	0	1	7	8	0%	0:18:08	0:03:27	0:38:23	7:07:22	0:53:25
	TRESPASSING	0	1	9	10	1%	0:11:06	0:03:23	0:27:46	6:48:13	0:40:49
	UNAUTH USE OF MOTOR VEHICLE	0	0	3	3	0%	0:58:48	0:09:21	0:49:03	5:51:38	1:57:13
	Subtotals for PROP	0	2	20	22	1%	0:22:50	0:04:32	0:36:25	20:22:56	1:01:48
	DUP	0	1	0	1	0%	0:01:54	0:06:35	0:29:49	0:38:18	0:38:18
	SUSPICIOUS CIRCUMSTANCES	0	10	30	40	2%	0:11:12	0:06:15	0:12:29	17:35:28	0:26:23
	SUSPICIOUS PERSON	0	27	22	49	3%	0:05:46	0:03:11	0:12:41	14:16:22	0:17:29
	SUSPICIOUS VEHICLE	1	10	28	39	2%	0:06:41	0:05:31	0:16:06	16:42:19	0:25:42
	Subtotals for SUSP	1	48	80	129	7%	0:06:23	0:05:23	0:17:46	49:12:27	0:26:58
	FAMILY DISTURBANCE	0	0	6	6	0%	0:02:15	0:02:54	0:19:05	2:25:34	0:24:16
	ROBBERY	0	0	1	1	0%	0:04:24	0:04:14	0:06:13	0:14:51	0:14:51

Subtotals for VICR	0	0	7	7	0%	0:03:20	0:03:34	0:12:39	2:40:25	0:19:34
Subtotals for LMPD	2	784	1018	1804	100%	0:06:04	0:05:43	0:28:56	696:43:27	0:39:12

FIRE/EMS

NET COLLECTIONS

YEAR	2014				2015		
MONTH	10	11	12		1	2	3
	\$32,179.26	\$37,755.36	\$30,339.68		\$33,972.35	\$28,582.71	\$24,240.29

YEAR						
MONTH	4	5	6	7	8	9
	\$37,343.42	\$34,735.41	\$34,478.36	\$21,466.29	\$4,647.27	

YTD TOTAL: \$319,740.40

YTD FEES PAID TO INTERMEDIX-----COLLECTION RATE

DATE	PAYMENT
10/2/2014	\$2,173.54
11/2/2014	\$3,024.72
12/2/2014	\$1,441.23
1/2/2015	\$ 107.43
2/2/2015	\$1,555.41
3/2/2015	\$2,444.53
4/2/2015	\$1,594.92
5/2/2015	\$1,021.59
6/2/2015	\$1,341.19
7/2/2015	(\$1,583.21)
8/2/2015	\$ 346.26
9/2/2015	\$1,528.09

YTD TOTAL: \$14,995.70
AVERAGE PYMT: \$1,249.64

YTD Average: 24%

***Payments to Intermedix are calculated on collections during the previous month. The amount collected and fees paid to Intermedix may or may not reflect credits, refunds, or adjustments not yet processed and posted.**

YTD RESPONSES – TOTAL CURRENT CHARGES – BILLABLE ACCOUNTS

MONTH	YEAR	RESPONSES	NET CHARGES	BILLABLE
10	2014	138	\$118,325.04	128
11	2014	133	\$120,354.67	114
12	2014	108	\$ 99,934.17	100
01	2015	131	\$ 99,874.57	116
02	2015	124	\$ 89,864.81	110
03	2015	122	\$ 93,562.26	100
04	2015	136	\$108,744.16	126
05	2015	147	\$109,484.01	117
06	2015	142	\$140,798.78	125
07	2015	141	\$147,617.34	122
08	2015	139	\$176,345.11	123
YTD TOTALS:		1,461	\$1,304, 904.92	1,281

City of La Marque

Fire Department

Month: August 1st to August 31st
Year: 2015

	Current Month: 08/01/15 to 08/31/15	Current Month/ Previous Year: 08/01/14 to 08/13/14	Previous month: 07/01/15 to 07/31/15	Fiscal Year to Date: 2014-2015	Previous Year to Date: 2013-2014
Fires-	4	5	6	57	49
Overpressures/ Explosions-	0	0	0	2	1
Rescue and EMS-	166	136	180	1,772	1,495
Haz-Mat-	16	8	6	92	49
Good Intent-	12	14	16	163	133
False Alarm-	7	9	6	80	79
Mutual Aid Received from(FIRE)-Texas City-	2				
Mutual Aid Given to (FIRE)- Texas City-	0				
Mutual Aid Received from(EMS)- Texas City-	15				
Mutual Aid Given to(EMS)- Texas City-	5				
Mutual Aid Received from(FIRE)-Bayou Vista-	0				
Mutual Aid Given to(FIRE)- Bayou Vista-	0				
Mutual Aid Received from (EMS)-Bayou Vista-	0				
Mutual Aid Given to (EMS)-Bayou Vista-	0				
Mutual Aid Rec'd (FIRE)-Galv. Fire-	0				
Mutual Aid Rec'd (EMS)- Galv. Fire-	1				
Mutual Aid Given to (FIRE)-Galv. EMS	0				
Mutual Aid Given to (EMS)-Galv. EMS	1				
Mutual Aid Rec. from(FIRE)Hitchcock	0				
Mutual Aid Given to (EMS) – Hitchcock	4				
Mutual Aid Rec. (EMS) – Santa Fe	1				
Mutual Aid Given (EMS)-Santa Fe	0				
Mutual Aid Given to (EMS) – All Others	0				
Mutual Aid Given to (FIRE) – All Others	0				
Mutual Aid Received (EMS)- All Others-	0				
Mutual Aid Received from(Fire)- All Others-	0				

All others= Dickinson,Life Flight, PHI, Tiki Island, San Leon, Santa Fe, etc...

EMS CALL STATISTICS FY 2014-2015
La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH														
Disposition	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Encounters	128	101	106	131	124	122	136	147	142	141	139	9		
Transports	116	87	98	118	105	96	124	121	129	123	123	9		
Aeromedical	0	0	0	0	0	0	0	0	0	0	0	0		
Dead On Scene	5	1	3	1	5	5	0	1	2	3	1	0		
Refusals	7	12	5	11	14	21	12	25	11	15	14	0		
RESPONSE TIMES PER MONTH (minutes)														
Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Dispatch - Location	6	5	6	6	5	5	5	5	5	5	5	5		
Location - To Hospital	15	17	17	16	18	17	16	15	14	15	15	17		
To Hospital - At Hospital	12	11	10	11	11	11	12	12	12	11	11	6		
At Hospital - In Service	33	36	31	37	35	38	36	38	35	31	29	29		
Location - At Hospital	27	27	26	26	27	25	27	25	26	25	27	23		
Dispatch - At Hospital	34	32	32	32	32	31	33	31	31	31	32	28		
Dispatch - In Service	64	64	62	68	63	62	66	63	62	58	57	58		

CALL STATISTICS 2015
La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MHSE	1 0%	0 0%	1 1%	0 0%	0 0%	2 1%	0 0%	1 0%	0 0%				5 0%
UTMBHosp	26 22%	18 17%	21 22%	28 22%	24 19%	31 24%	24 20%	25 20%	0 0%				197 20%
HouMeStJon	1 0%	1 0%	0 0%	2 1%	3 2%	1 0%	0 0%	4 3%	0 0%				12 1%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
CLRH	9 7%	8 7%	4 4%	7 5%	1 0%	10 7%	6 5%	8 6%	0 0%				53 5%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

Mainlnd	79 68%	76 72%	67 72%	86 69%	88 72%	85 65%	88 73%	86 69%	9 100%				664 70%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
BayAreaMed	0 0%	2 1%	0 0%	1 0%	5 4%	0 0%	2 1%	0 0%	0 0%				10 1%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
TOTAL	116 100%	105 100%	93 100%	124 100%	121 100%	129 100%	120 100%	124 100%	9 100%				941 100%

PATIENT DISPOSITION BY MONTH													
Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	131	124	122	136	147	142	141	139	9				1091
Transports	118 90%	105 84%	96 78%	124 91%	121 82%	129 90%	123 87%	123 88%	9 100%				948 86%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

Dead On Scene	1 0%	5 4%	5 4%	0 0%	1 0%	2 1%	3 2%	1 0%	0 0%				18 1%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Refusals	11 8%	14 11%	21 17%	12 8%	25 17%	11 7%	15 10%	14 10%	0 0%				123 11%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	41 31%	28 22%	31 25%	34 25%	36 24%	38 26%	41 29%	37 26%	3 33%				289 26%
1200-1759	45 34%	46 37%	42 34%	43 31%	50 34%	43 30%	48 34%	44 31%	5 55%				366 33%
1800-2359	24 18%	32 25%	26 21%	34 25%	32 21%	40 28%	39 27%	42 30%	1 11%				270 24%
0000-0559	20 15%	18 14%	23 18%	24 17%	29 19%	21 14%	13 9%	15 10%	0 0%				163 14%

PATIENT AGE BY MONTH													
Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				2 0%
1-8	4 3%	3 2%	2 1%	4 3%	1 0%	3 2%	0 0%	3 2%	0 0%				20 1%
9-12	2 1%	3 2%	1 0%	2 1%	1 0%	3 2%	0 0%	3 2%	1 11%				16 1%

13-17	1 0%	3 2%	1 0%	2 1%	3 2%	3 2%	1 0%	3 2%	0 0%				17 1%
18-25	13 9%	8 6%	12 9%	11 8%	9 6%	14 9%	10 7%	10 7%	0 0%				87 8%
26-50	31 23%	29 23%	36 29%	44 33%	51 34%	32 22%	50 35%	43 30%	5 55%				321 29%
51-75	53 40%	49 39%	45 37%	48 36%	54 36%	68 47%	62 43%	54 38%	3 33%				436 40%
76-100	27 20%	27 21%	23 19%	21 15%	26 17%	19 13%	18 12%	21 15%	0 0%				182 16%
>100	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	2 1%	0 0%				4 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Abd Pain	2 1%	6 4%	2 1%	4 2%	2 1%	2 1%	4 2%	4 2%	0 0%				26 2%
Allergic Rx	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	0 0%	1 0%	1 11%				5 0%
Animal Bite	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
Assault	0 0%	0 0%	1 0%	1 0%	2 1%	1 0%	1 0%	0 0%	0 0%				6 0%
Auto Ped	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	1 0%	0 0%	0 0%				4 0%

Back Pain	1 0%	2 1%	1 0%	4 2%	3 2%	1 0%	5 3%	0 0%	0 0%				17 1%
Burns	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%				2 0%
CO Poison	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
CPR	2 1%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%				4 0%
Cardiac	12 9%	9 7%	13 10%	18 13%	16 10%	20 14%	13 9%	10 7%	1 11%				112 10%
Childbirth	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%				2 0%
Choking	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				2 0%
DOS	1 0%	2 1%	3 2%	0 0%	0 0%	2 1%	2 1%	0 0%	0 0%				10 0%
Diabetic	4 3%	9 7%	7 5%	4 2%	8 5%	3 2%	4 2%	1 0%	0 0%				40 3%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
Electrocution	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				1 0%
Eye Injury	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 0%	0 0%				2 0%
Falls	7 5%	8 6%	9 7%	8 5%	18 12%	7 4%	6 4%	12 8%	0 0%				75 6%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%

GSW/Stab	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%				2 0%
Headache	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	2 1%	1 0%	0 0%				6 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	6 4%	1 0%	0 0%				9 0%
Hemorrhage	0 0%	0 0%	2 1%	0 0%	2 1%	0 0%	2 1%	0 0%	0 0%				6 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%				0 0%
MVA	15 11%	9 7%	6 4%	15 11%	9 6%	12 8%	11 7%	6 4%	0 0%				83 7%
Medical	26 19%	27 21%	19 15%	32 23%	30 20%	42 29%	37 26%	40 28%	4 44%				257 23%
Other	7 5%	6 4%	5 4%	2 1%	5 3%	4 2%	4 2%	2 1%	0 0%				35 3%
Overdose	3 2%	1 0%	2 1%	0 0%	3 2%	7 4%	3 2%	1 0%	0 0%				20 1%
Person Down	1 0%	0 0%	1 0%	0 0%	1 0%	1 0%	3 2%	1 0%	0 0%				8 0%
Psych	3 2%	0 0%	2 1%	0 0%	3 2%	0 0%	1 0%	2 1%	0 0%				11 1%
Respiratory	24 18%	16 12%	27 22%	25 18%	21 14%	7 4%	9 6%	18 12%	1 11%				148 13%
Seizures	8 6%	8 6%	13 10%	6 4%	5 3%	5 3%	10 7%	13 9%	2 22%				70 6%
Service Call	2 1%	0 0%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	0 0%				5 0%

Stroke	3 2%	2 1%	3 2%	3 2%	3 2%	5 3%	6 4%	2 1%	0 0%				27 2%
Trauma	3 2%	2 1%	1 0%	2 1%	2 1%	3 2%	4 2%	7 5%	0 0%				24 2%
Unconscious	3 2%	6 4%	5 4%	5 3%	11 7%	15 10%	6 4%	14 10%	0 0%				65 5%
Unknown	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%	1 0%	0 0%				3 0%

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Dispatch - Location	6	5	5	5	5	5	5	5	5				5
Location - To Hospital	16	18	17	16	15	14	15	15	17				16
To Hospital - At Hospital	11	11	11	12	12	12	11	11	6				11
At Hospital - In Service	37	35	38	36	38	35	31	29	29				35
Location - At Hospital	26	27	25	27	25	26	25	27	23				26
Dispatch - At Hospital	32	32	31	33	31	31	31	32	28				32
Dispatch - In Service	68	63	62	66	63	62	58	57	58				62

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {08/01/2015} And {08/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
132 Road freight or transport vehicle fire	1	0.45%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.45%	\$0	0.00%
143 Grass fire	2	0.90%	\$0	0.00%
	4	1.81%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.45%	\$0	0.00%
321 EMS call, excluding vehicle accident with	156	70.58%	\$0	0.00%
322 Motor vehicle accident with injuries	6	2.71%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	1.35%	\$0	0.00%
	166	75.11%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.45%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	1.35%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	5	2.26%	\$0	0.00%
444 Power line down	4	1.81%	\$0	0.00%
445 Arcing, shorted electrical equipment	2	0.90%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.45%	\$0	0.00%
	16	7.23%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	1	0.45%	\$0	0.00%
550 Public service assistance, Other	1	0.45%	\$0	0.00%
551 Assist police or other governmental agency	3	1.35%	\$0	0.00%
552 Police matter	1	0.45%	\$0	0.00%
553 Public service	2	0.90%	\$0	0.00%
554 Assist invalid	7	3.16%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.45%	\$0	0.00%
	16	7.23%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	0.90%	\$0	0.00%
611 Dispatched & cancelled en route	9	4.07%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.45%	\$0	0.00%
	12	5.42%	\$0	0.00%

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {08/01/2015} And {08/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
700 False alarm or false call, Other	2	0.90%	\$0	0.00%
733 Smoke detector activation due to	1	0.45%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	1.35%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.45%	\$0	0.00%
	7	3.16%	\$0	0.00%

Total Incident Count: 221

Total Est Loss:

\$0

La Marque Fire & Rescue

Unit Response Time Analysis

Alarm Date Between {08/01/2015} And {08/31/2015}

Response		Count	Percentage
Hrs	Mins		
	< 01	21	7.0%
	01	27	9.0%
	02	24	8.0%
	03	45	15.1%
	04	37	12.4%
	05	31	10.4%
	06	35	11.7%
	07	27	9.0%
	08	9	3.0%
	09	10	3.3%
	10	7	2.3%
	11	8	2.6%
	12	5	1.6%
	13	7	2.3%
	14	2	0.6%
	17	2	0.6%

Overall Average Response Time: 00:05:02

LIBRARY DEPARTMENT

La Marque Public Library

Report for July 30th – August 29th



Mission: The LMPL provides materials and services to help community residents obtain information to meet their needs: personally, educationally, and professionally. Special emphasis is placed on supporting students at all academic levels to stimulate the minds of young children in reading and learning. "The Library serves as a learning and educational center for all residents of the community." (ALA Planning and Role Setting for Public Libraries, 43)

The LMPL is open to the public 39 hours a week. We had a total of 3,010 visitors in the Library.

Our top 200 members checked out a total of 1,235 items.

This month alone, patrons have saved a total of \$24,477 by checking out items at the LMPL.

Items

LMPL staff processed and added a total of 110 items to our collection.

Circulation Statistics

We had total of 1,930 items circulate this month. Based on our circulation stats, Fridays were our busiest days of the week.

Overdrive eBooks – 84

Currently we have a total of 395 items checked out that are not overdue items.

We had a total of 2 ILLs (Interlibrary Loans-Shipped and Received).

Online Catalog Usage

There were 1,129 external searches performed via our online library catalog (Biblionix).

Computer Usage

Current LMPL patrons are allotted two one-hour sessions based on availability. Library visitors who are not current patrons are allotted a 30 minute session at our stand up computers based on availability.

Guest log-ins are issued to community members and visitors who do not have an active library card. All library visitors that do not have a library card have to show proof of ID to use guest computers. We urge all library visitors to obtain a library card.

There were a total of 1,335 patron log in sessions. Total computer time used by patrons was 822 hours.

Patrons use the library computers for job searches, completing applications, creating resumes, checking emails, accessing various documents (bank statements, tax info, W2 forms, pay checks, etc), and surfing the web.

Reference Assistance

The LMPL staff provides reference assistance to our patrons by answering a variety of questions. We answered a recorded 393 questions this month. Reference questions range from “how do I get a library card” to “where can I locate divorce or tax forms”.

Volunteers

Our volunteers worked at total of 4.25 hours.

Training/Professional Development

- Library Director Amy Miller attended Supervisor Safety training.
- Library Assistant Stacy Selby completed training on Biblionix, the library’s online catalog system.
- Amy Miller attended a facilitator workshop for leading effective group book discussions. This workshop was sponsored by Houston Great Books Council and Harris County Public Library in conjunction with the upcoming Gulf Coast Reads program.
- All staff attended Sexual Harassment training.

Report updated 09/01/2015 by Tom Hansen

Programs/Outreach

Adult Programs-8
of attendees- 5

Children Programs-12
of attendees- 223

Meetings Attended

- Library Director Amy Miller attended regular meetings with City staff.
- Ms. Miller conducted one meeting with Library staff.
- Ms. Miller attended the monthly Galveston County Library Directors Meeting at Rosenberg Library in Galveston.
- On August 21, Youth Services Librarian Terri Walker and Amy Miller met with leaders from Jack & Jill to begin working on plans for a community event to be held at La Marque Public Library in March 2016. We are excited about this partnership opportunity and hope it will be the first of many. From their website: Jack and Jill of America, Inc. is an organization of mothers with children ages 2-19, dedicated to nurturing future African-American leaders by strengthening children through leadership development, volunteer service, philanthropic giving and civic duty.

Other Services Provided

- Printing
- Faxing
- Copying
- Laminating

Library Happenings

- Family Movie and Family Fun Night continue to be popular. For a back to school theme, this month's film selection was *Akeelah and the Bee*.

Report updated 09/01/2015 by Tom Hansen

- Youth Services Librarian Terri Walker has begun outreach to a local daycare on Tuesday morning with great success.
- On August 6, Terri and Amy participated in La Marque ISD's annual "Back to School Fair" and had an opportunity to talk to students, parents and leaders from other local organizations. They answered questions about the library and shared with those who stopped by the table how the library can support school curriculum through our programs and services.
- E-book usage continues to be popular.
- Drop-In Workshops
 - The Library offers drop in workshops for patrons on Tuesdays from 12pm-2pm which include:
 - How to use Texshare Databases
 - How to use Overdrive
 - Microsoft Word Tips
 - Intro to Email
- Overdrive usage continues to be popular and increase. OverDrive allows the library to lend eBooks, audiobooks, music and video to your users with a digital lending library from OverDrive.
 - The Library has developed training sessions for library patrons using OverDrive
- The Library is continually working on enhancing our website, Facebook page, Twitter and Flickr pages and email marketing to reach our patrons and the community.

FINANCIALS



**City of La Marque
Budget vs Actual
July 2015**

General Fund		July	July	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Budget							
Property Taxes	2,710,133	60,487.72	59,889.68	3,031,032.15	112%	2,942,237.37	3%
Sales Tax	3,194,681	270,426.54	257,626.34	2,241,475.35	70%	2,147,377.30	4%
Franchise Fees	853,000	136,498.34	135,553.57	548,674.34	64%	551,511.41	-1%
Other Taxes	100,500	11,906.81	14,974.00	52,864.72	53%	67,522.58	-22%
Licenses and Permits	457,300	41,629.75	22,208.15	606,335.05	133%	432,163.85	40%
Fines and Forfeits	790,930	51,856.33	47,965.22	654,256.15	83%	647,403.34	1%
Charges for Services	95,440	21,357.67	11,910.18	115,700.00	121%	88,043.07	31%
Fire and Ambulance Services	449,000	36,481.83	40,623.97	394,694.96	88%	398,449.77	-1%
Investment Earnings	125	517.11	95.63	3,610.99	2889%	397.98	807%
Miscellaneous Revenues	1,900	2,477.97	2,764.30	21,135.94	1112%	4,630.64	356%
Reimbursements	35,000	2,916.67	2,250.00	29,166.70	83%	23,000.00	27%
Intergovernmental	47,000	14,298.08	-	45,185.76	96%	12,297.12	267%
General Fund - Total Revenues	8,735,009	\$ 650,854.82	\$ 595,861.04	\$ 7,744,132.11	89%	\$ 7,315,034.43	6%
Expenditures:		July	July	Year To Date	Benchmark	Year To Date	Change
General Government Division		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Budget							
Administration	338,572	20,892.53	14,802.37	206,743.29	61%	167,382.89	24%
Finance	381,159	22,656.06	22,638.54	342,558.73	90%	296,840.90	15%
Inspection	613,135	9,873.46	29,172.53	383,150.31	62%	229,807.75	67%
Judicial	292,437	45,978.13	39,808.09	269,378.71	92%	263,089.05	2%
City Clerk	131,279	13,961.12	5,932.46	112,460.81	86%	74,054.88	52%
Library	267,492	15,578.13	15,317.64	163,858.51	61%	176,039.48	-7%
Information Technology	224,868	9,435.54	8,170.79	106,118.37	47%	69,272.88	53%
Fund Expenditures	1,160,690	108,654.27	33,953.28	668,074.77	58%	729,307.22	-8%
	3,409,632	\$ 247,029.24	\$ 169,795.70	\$ 2,252,343.50	66%	\$ 2,005,795.05	11%
Public Safety Division		July	July	Year To Date	Benchmark	Year To Date	Change
Budget		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Police	3,248,828	196,880.67	251,214.91	2,380,217.51	73%	2,217,199.17	7%
Animal Control	91,907	-	-	46,882.50	51%	44,114.50	6%
Emergency Management	78,625	71.83	901.24	4,039.43	5%	3,160.67	28%
Fire/EMS	1,974,779	167,043.28	157,452.57	1,557,031.88	79%	1,332,487.55	17%
Fire Marshal	0	(2,322.41)	-	-	#DIV/0!	237.43	-100%
Subtotal of PSD Expenditures	5,394,139	\$ 361,673.37	\$ 409,568.72	\$ 3,988,171.32	74%	3,597,199.32	10%
Public Works Division		July	July	Year To Date	Benchmark	Year To Date	Change
Budget		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Parks	0	(1,707.40)	6,180.60	-	#DIV/0!	56,155.32	-100%
Shop/Service	0	(3,956.01)	5,307.00	-	#DIV/0!	74,093.47	-100%
PW Admin	0	(2,000.00)	6,403.89	-	#DIV/0!	48,532.30	-100%



City of La Marque Budget vs Actual July 2015										
Street	901,561		56,667.65		28,348.82		653,779.45	73%	396,920.87	65%
Subtotal of PWD Expenditures	901,561	\$	49,004.24	\$	46,240.31	\$	653,779.45	73%	\$ 575,701.96	12%
General Fund - Total Expenditures	9,705,332	\$	657,706.85	\$	625,604.73	\$	6,894,294.27	71%	\$ 6,178,696.33	10%
Revenues over Expenditures	(970,323)	\$	(6,852.03)	\$	(29,743.69)	\$	849,837.84		\$ 1,136,338.10	
Beginning Unassigned Fund Balance:							2,778,920.00			
Estimated Ending Fund Balance:							3,628,757.84			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

* One time only pipeline permits revenue was excluded from the worksheet for last year data.



City of La Marque
Budget vs. Actual
July 2015

Utility Fund		July	July	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Budget							
Operating Revenue	3,919,000	312,162.91	318,242.27	3,068,942.06	78%	3,109,584.72	-1%
Other Revenue	279,400	46,256.71	34,010.35	481,043.30	172%	236,794.08	103%
Utility Fund - Total Revenues	4,198,400	\$ 358,419.62	\$ 352,252.62	\$ 3,549,985.36	85%	\$ 3,346,378.80	6%
Expenditures:		July	July	Year To Date	Benchmark	Year To Date	Change
Budget		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
UB/Accounting	298,402	14,847.66	14,313.38	217,184.54	73%	186,848.74	16%
Utility Line Maint	801,731	39,342.43	38,455.73	465,721.91	58%	379,697.51	23%
Water & Sewer Operations	2,193,736	125,056.69	115,665.97	1,494,148.69	68%	1,210,146.45	23%
Debt Service	364,135	-	-	45,221.68	12%	45,221.68	0%
Equipment Maintenance	2,672	-	8,686.60	9,110.27	341%	102,297.76	-91%
Storm Water	31,855	-	-	515.24	2%	2,100.00	-75%
Fund Expenditures	518,089	33,066.73	1,557.49	177,466.49	34%	124,852.59	42%
Utility Fund - Total Expenditures	4,210,620	\$ 212,313.51	\$ 178,679.17	\$ 2,409,368.82	57%	\$ 2,051,164.73	15%
Capital Project-Hwy 3 @ Cedar				133,964.24			
Revenues over Expenses	(12,220)	146,106.11	173,573.45	1,006,652.30		1,295,214.07	
Cash and Cash Equivalent Balance as of 7/31/15:				4,398,045.69			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
July 2015

Debt Service		July	July	Year To Date	Benchmark	Year To Date	Change
Revenues:	Budget	FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Property Taxes	294,000	6,355.75	8,465.69	290,337.78	99%	338,510.40	-14%
Other Revenue	500	68.72	32.77	463.85	93%	188.32	146%
Debt Service Fund - Total Revenues	294,500	\$ 6,424.47	\$ 8,498.46	\$ 290,801.63	99%	\$ 338,698.72	-16%
Expenditures:	Budget	July	July	Year To Date	Benchmark	Year To Date	Change
Debts	496,269	80,119.55	387,481.88	312,812.37	63%	653,611.05	-52%
Debt Service Fund - Total Expenditures	496,269	\$ 80,119.55	\$ 387,481.88	\$ 312,812.37	63%	\$ 653,611.05	-109%
Revenues over Expenditures	(201,769)	(73,695.08)	(378,983.42)	(22,010.74)		(314,912.33)	
Beginning Balance: (Estimated and unaudited)				837,522.00			
Ending Balance:				815,511.26			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



CITY OF LA MARQUE
Budget vs. Actual
July 2015

HOT Fund		July	July	Year To Date	Benchmark	Year To Date	Change
Revenues:		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Budget							
Occupancy Tax Collected	100,000	24,531.18	17,794.87	73,357.17	73%	72,535.23	1%
Other Revenue	1,000	60.02	27.70	406.10	41%	406.77	0%
HOT Fund - Total Revenues	101,000	24,591.20	17,822.57	73,763.27	73%	72,942.00	1%
Expenditures:		FY 2015	FY 2014	FY 2015	83%	FY 2014	%
Budget							
Interconnect Transit System	40,000	3,333.33	3,333.33	29,999.97	75.00%	26,666.64	13%
PROFESSIONAL FEES	50,000	-	-	-	0.00%	-	#DIV/0!
Promotional within CLM	2,500	-	5,000.00	-	0.00%	7,593.37	-100%
BAYOU FEST	58,025	-	20,000.00	41,897.74	72.21%	60,320.87	-31%
CHRISTMAS EVENT	57,847	-	295.00	2,777.46	4.80%	15,152.71	-82%
CITY PROMOTION - TC-LM C OF C	25,000	-	-	25,000.00	100.00%	-	#DIV/0!
Transfer Out - General Fund	0	-	-	-	#DIV/0!	-	#DIV/0!
233,372	\$ 3,333.33	\$ 28,628.33	\$ 99,675.17	42.71%	\$ 109,733.59	-10%	
(132,372)	21,257.87	(10,805.76)	(25,911.90)		(36,791.59)		
Estimated Beginning Fund Balance:				689,938.00			
Estimated Ending Fund Balance:				664,026.10			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.



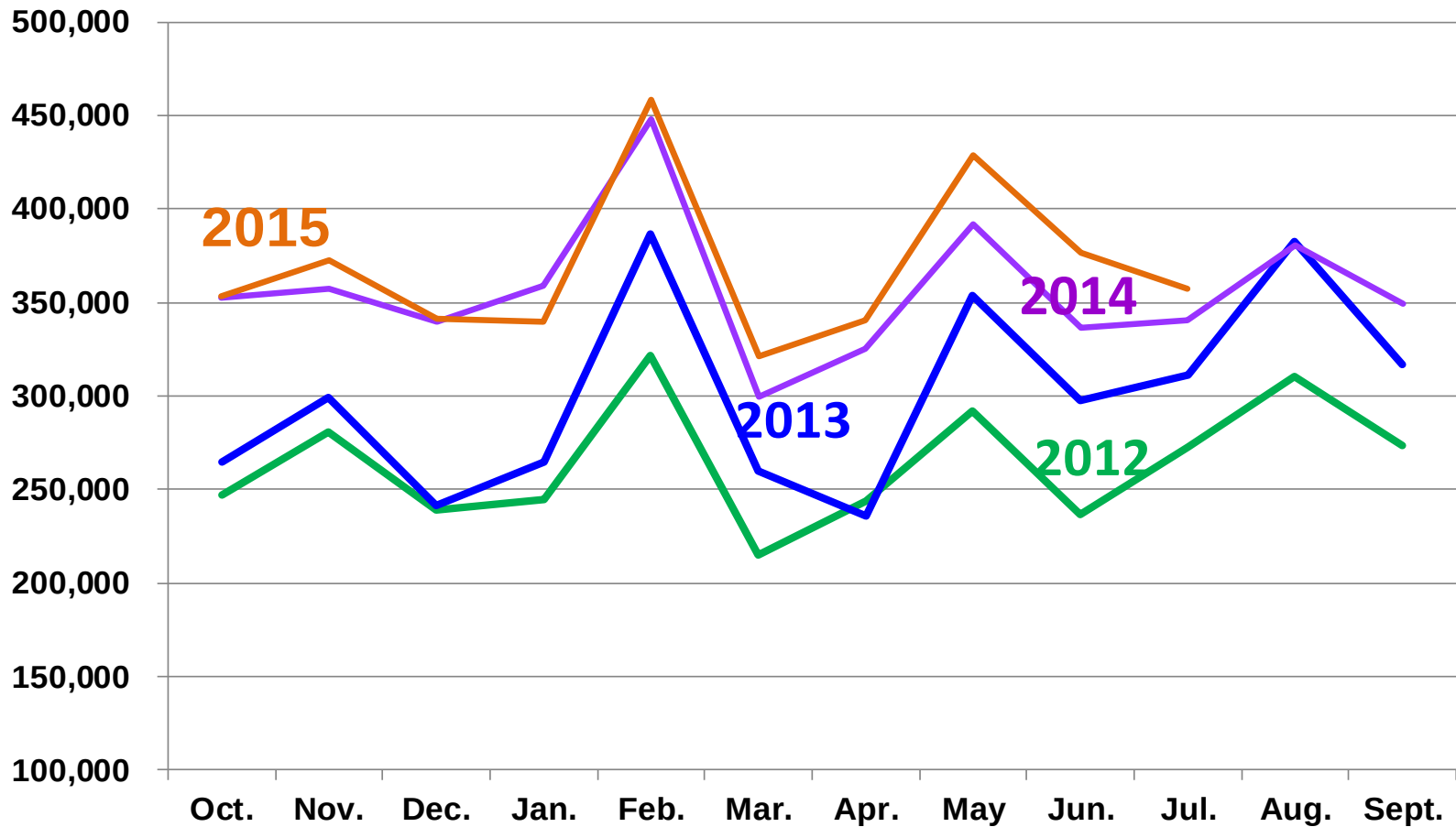
CITY OF LA MARQUE
Cash and Investments
As of 7/31/15

Funds	Amounts
General Fund	3,919,270.50
Utility Fund	4,398,045.69
Utility Restricted Investment	185,858.48
Westside Construction Fund	0.00
Equipment Replacement Fund	496,084.70
Library Fund	13,385.90
PD Child Outreach Program	6,228.39
Hotel Motel Fund	690,668.77
Drug Seizure Fund	9,042.67
Home Program Grant	38,552.46
Debt Service Fund	815,569.92
Utility Debt Service Fund	0.00
PID Funds	371,531.82
EDC	4,012,481.48
Equipment Maintenance Fund	33,261.59
CDBG Grant	22,119.00
CDBG Disaster	(15,138.70)
2005 CO Capital Projects	510,390.58
2007 CO Capital Projects	776,699.84
Section 8 Housing Grant	144,805.19
Sanitation	509,751.57
Disasters Fund	300.00
Parks Fund	82,731.74
Court Technology	25,262.50
Court Security	66,133.32
Child Safety	30,367.68
LEOSE Training Fund	17,899.00
MOTCO Landscaping	0.00
Clean City Fund	43,966.42
PEG	112,123.93
Donations Fund	22,458.51
Cemetery Fund	28,691.31
Fire Reserve	57,303.96
Library Grants Fund	3,203.68
	17,429,051.90

*Note-Cash and investments excluded amounts held in GCWA



SALES TAX REVENUES





SALES TAX COLLECTIONS

	2011-12	2012-13	2013-14	2014-15	Variance	% Change
Oct	247,018	264,325	352,526	353,446	920	0.26
Nov	280,625	299,200	357,165	372,772	15,607	4
Dec	238,840	241,257	339,503	341,659	2,155	1
Jan	244,275	264,532	359,397	339,457	(19,900)	(6)
Feb	321,436	386,596	448,418	458,158	9,740	2
Mar	215,094	260,134	299,908	321,205	21,296	7
Apr	244,156	236,103	325,346	340,790	15,444	5
May	291,936	353,815	392,219	429,148	36,929	9
Jun	236,275	297,696	336,816	376,517	39,701	12
Jul	273,123	311,276	340,341	357,680	17,340	5
Aug	310,298	382,332	380,637			
Sept	<u>273,489</u>	<u>316,585</u>	<u>349,540</u>			
Total	<u>\$ 3,176,565</u>	<u>\$ 3,613,851</u>	<u>\$4,281,816</u>	<u>\$3,690,871</u>	<u>139,233</u>	<u>3.92</u>



FINANCIAL HIGHLIGHTS (UNAUDITED)

July 31, 2015

GENERAL FUND

REVENUES (Overall increased by 6%)

- Property taxes increased by 3%.
- Sales tax increased by 4%.
- Franchise decreased by 1%-CenterPoint and cable.
- Other taxes decreased by 22%-Bingo's first quarter payment not received until August 2015. Last year this payment came in May.
- Licenses and permits revenues increased by 40% mainly due to the following:
 - o Building permits increased by \$120,516.
 - o Electrical permits increased by \$11,649.
- Coin operated machines increased by \$32,710.
- Charges for services increased by 31%.
 - o Demolition revenues decreased by \$10,160.
 - o Plan review fees increased by \$22,889.
 - o Release of liens increased by \$9,220.
- Miscellaneous revenues increased by \$16,505. Part of this increase include:
 - o Bank fees refund-\$3,939.
 - o TCAP electricity rebate-\$2,890.
 - o Coalition of cities refund-\$2,320.
 - o Excess proceeds from delinquent tax-\$1,414.
 - o Leased land (Seaway Pipe)-\$1,000.

EXPENDITURES (Overall increased by 10%)

Highlights contributing increase include the following:

- Development Services- Mainly due to professional fees increased by \$108,503; Demolition services increased by \$65,738.



FINANCIAL HIGHLIGHTS (UNAUDITED)

July 31, 2015

- City Clerk department increased- Mainly due to election cost increased by \$27,498.
- HR-Recruitment cost increased by \$4,509 in comparison to last year.
- IT-City website of \$21,880.15; Additional personnel.
- Fund Expenditures- Additional cost incurred in current year include Police vehicles lease purchase, radios lease purchase, and Enterprise lease management.
- Police- Group health insurance increased by \$30,238; Fuel increased by \$12,076; uniforms increased \$10,651; Taser-\$7,248.
- Fire/EMS- Mainly due to the following:
 - o Overtime- increased by \$57,289.
 - o Certification- increased by \$46,570.
 - o Fuel-increased by \$10,509.
 - o Repairs and maintenance-buildings/furniture-increased by \$12,458..
 - o Travel and training- increased by \$29,337.
- Public Services- Due to stolen copper incident at Highland Bayou Park (\$39,716.73). Personnel/extra help.

UTILITY FUND

Utility revenues increased by 6%

- Discharge agreement- increased \$199,833.72.
- Penalties and cut offs- \$23,300.
- Water and sewer decreased by 1%.

Utility expenses increased by 15%

Mainly due to:

- Purchased water-increased \$114,196.
- Personnel/extra help.

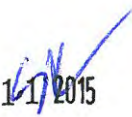


FINANCIAL HIGHLIGHTS (UNAUDITED)

July 31, 2015

- Fuel-increased by \$8,440.
- Repairs and maintenance-water- increased \$20,346.
- Repairs and maintenance-sewer supplies- increased \$20,598.
- Repairs and maintenance-motor vehicles-increased \$11,233.
- Operating supplies-STP-increased \$37,753.
- Repairs and maintenance-STP- increased \$25,937.
- Repairs and maintenance-equipment- increased \$28,893.
- Utilities lift stations-increased by \$27,927.

**CITY OF LA MARQUE
ECONOMIC DEVELOPMENT CORPORATION
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING
July 31, 2015**

APPROVED AUG 11 2015 

**City of LaMarque
Economic Development Corporation
Investment Schedule
as of July 31, 2015**

	Beginning Balance	Deposits	Withdrawals	Monthly Interest Earnings	Accumulated Fiscal Year Interest	Ending Balance
TEXPOOL 449/848300001	1,420,306.29	0.00	0.00	75.98	727.01	1,420,382.27
LOGIC 6012995002	1,764,586.81	0.00	0.00	189.59	1,262.21	1,764,776.40
LOGIC - Revitalization 6012995003	231,009.59	3,000.00	0.00	24.88	106.26	234,034.47
Texas First Bank MM 11036103	35,747.88	0.00	0.00	4.55 *	44.63	35,752.43
DWS 6540001279	305.04	0.00	0.00	4.90	45.13	309.94
MNB - Moody Nat'l. Bank 600004478	100,000.00	0.00	0.00	41.10	372.60	100,000.00
MNB - Moody Nat'l. Bank 1011835	100,000.00	0.00	0.00	41.09	372.61	100,000.00
Texas First Bank 10141331	200,801.22					200,801.22
Investment Totals	3,852,756.83	3,000.00	0.00	382.09	2,930.45	3,856,056.73

* Statement Not Available at Time of Report - Verbal Confirmation 08/04/15

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED BALANCE SHEET
FISCAL YEAR 2014-15
Month Ending July 31, 2015

	<u>EDC</u>
<u>ASSETS:</u>	
Cash	156,425
Sub-Total	<u>156,425</u>
Investments:	
Investments - General	3,586,270
Investments - Restricted/Revitalization	234,034.47
Money Market -Texas First	35,752
Sub-Total	<u>3,856,057</u>
Receivables	258
Land & Improvements	3,335,986
Accumulated Amortized-Depreciation	
Capitalized Interest & Cost	
Total Assets	<u>7,348,725</u>
<u>LIABILITIES / EQUITY:</u>	
Liabilities:	
Accrued T.M.R.S.	927
Accrued Deferred Comp Sec 457	
Fort Dearborn Life Ins.	
Accounts Payable	
Total Liabilities	<u>927</u>
Equity:	
Reserved for Capital Assets	933,904
Reserved for Revitalization	93,980
Unreserved:	6,319,914
Total Equity	<u>7,347,798</u>
Total Liabilities / Equity	<u>7,348,725</u>

Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2014-15
FOR THE PERIOD ENDED July 31, 2015

	BUDGET	YEAR TO DATE EDC	%
<u>REVENUES:</u>			
1/2 Cent Sales Tax	\$ 1,000,000	\$ 747,159	75
Insurance Proceeds	\$ -	-	-
Interest / Investments	2,500	3,014	121
Sale of Assets	-	-	-
Miscellaneous Income	-	6,728	-
Revitalization - Assets Exchange	-	108,400	-
Revitalization - Rental	-	32,548	-
Miscellaneous Donations	-	-	-
Reserve for Sams	-	-	-
TOTAL REVENUES:	1,002,500	897,850	\$ 90

OPERATING EXPENSES:

City Supported:

Operating Supplies	4,000	3,985	100
Janitorial Supplies	300	-	-
General Insurance	5,000	-	-
Communications	4,500	423	9
Utilities	2,750	956	35
Accounting Services	35,000	27,006	77
Clerical Services	2,000	2,161	108
Total City Supported	53,550	34,531	64

General Operating:

Car Allowance	-	-	-
Uniforms, Maint & Safety Gear	-	-	-
R & M - Facilities	10,000	-	-
R & M - Equipment	-	1,050	-
Professional Fees	115,150	97,064	84
Executive Director	112,581	92,103	82
Advertising & Promotion	25,000	18,023	72
Travel - Education & Training	7,500	1,696	23
Dues, Memberships, & Subscriptions	7,500	4,805	64
Grants	400,000	132,500	33
Public Improvements	11,200	-	-
Mowing - Landscaping / Maintenance	5,000	300	6
Total General Operating	693,931	347,541	50

Prepared By:
Robert Weidenbach

Approved By:

Capital Expenditures:

Buildings, Furniture & Fixtures, Land	-	-	-
Land	335,408	588,714	176
Total Capital Expenditures	335,408	588,714	176

TOTAL EXPENSES:	1,082,889	970,786	90
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REVENUES OVER(UNDER) EXPENSES:	<u>\$ (80,389)</u>	<u>\$ (72,936)</u>
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Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
CURRENT PERIOD EXPENDITURE DETAIL
July 31, 2015

<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>Account Total</u>
19-2010-00-00	Operating Supplies	<u>153.46</u>	153.46
19-3040-00-00	Repair & Maintenance - Equipment	<u> </u>	0.00
19-3020-00-00	Mowing/Landscaping/Maintenance	<u>100.00</u>	100.00
19-4030-00-00	General Insurance	<u> </u>	0.00
19-4040-00-00	Professional Fees	<u>30.53</u>	30.53
19-2031-00-00	Car Allowance	<u> </u>	0.00
19-1010-01-00	Executive Director Salary	6,385.60	
19-1020-01-00	Longevity		
19-1060-01-00	Payroll Taxes	526.76	
19-1065-01-00	Retirement (TMRS)	607.90	
19-1070-01-00	Group Health Ins.	470.75	
19-2031-01-00	Car Allowance	<u>500.00</u>	8,491.01
19-4050-00-00	Advertising & Promotional	<u>3,220.00</u>	3,220.00
19-4051-00-00	Accounting Services	<u>2,700.62</u>	2,700.62
19-4052-00-00	Clerical Services	<u>216.05</u>	216.05
19-4060-00-00	Travel - Education & Training	<u> </u>	0.00
19-4071-00-00	Dues, Memberships, & Subscriptions	<u>15.00</u>	15.00
19-5010-00-00	Communications	<u> </u>	0.00
19-5020-00-00	Utilities	<u>130.55</u>	130.55
19-6000-00-00	Grants	<u> </u>	0.00
19-6001-00-00	Public Improvements	<u> </u>	0.00
19-7050-00-00	FM 1764 Sewer Project	<u> </u>	0.00
19-7070-00-00	Land	<u> </u>	0.00

TOTAL EXPENDITURES FOR THE CURRENT PERIOD

15,057.22



CITY OF LA MARQUE
PARKS FUND
July 2015

DONATIONS

	Total Donations Received	PARKS			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2014	2,780.00	1,390.00	1,390.00	0.00	1,390.00	1,390.00	0.00
November 2014	2,372.00	1,186.00	1,186.00	0.00	1,186.00	1,186.00	0.00
December 2014	2,892.00	1,446.00	1,446.00	0.00	1,446.00	1,446.00	0.00
January 2015	2,674.00	1,337.00	1,337.00	0.00	1,337.00	1,337.00	0.00
February 2015	2,648.00	1,324.00	1,324.00	0.00	1,324.00	1,324.00	0.00
March 2015	2,770.00	1,385.00	1,385.00	0.00	1,385.00	1,385.00	0.00
April 2015	2,930.00	1,465.00	1,465.00	0.00	1,465.00	1,465.00	0.00
May 2015	2,652.05	1,326.03	1,326.03	0.00	1,326.02	1,326.02	0.00
June 2015	2,971.95	1,485.98	1,485.98	0.00	1,485.97	1,485.97	0.00
July 2015	2,796.00	1,398.00	1,398.00	0.00	1,398.00	1,398.00	0.00
August 2015		0.00	0.00	0.00	0.00	0.00	0.00
September 2015		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 27,486.00	\$ 12,345.01	\$ 12,345.01	0.00	\$ 13,742.99	\$ 13,742.99	0.00

BEGINNING CASH & INVESTMENT BALANCE 07/01/2015

\$89,817.54

REVENUE

Donations	1,398.00
Interest on Investments	3.70
Total Revenue	\$1,401.70

EXPENSES

Date/ Vendor	Description	
07/07/15 - David Gomez (A Call Does It All)	Paint & Repair Restrooms-Mahan Park	1,750.00
07/07/15 - Superior Carports, Inc.	Carport for Highland Bayou Park	3,352.50
07/27/15 - Willygoat, Inc.	Picnic Tables	3,385.00
	Total Expense	\$8,487.50

ENDING CASH & INVESTMENT BALANCE 07/31/2015

\$82,731.74

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods

APPROVED AUG 10 2015



CITY OF LA MARQUE
CLEAN CITY FUND
July 2015

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2014	2,780.00	1,390.00	1,390.00	0.00	1,390.00	1,390.00	0.00
November 2014	2,372.00	1,186.00	1,186.00	0.00	1,186.00	1,186.00	0.00
December 2014	2,892.00	1,446.00	1,446.00	0.00	1,446.00	1,446.00	0.00
January 2015	2,674.00	1,337.00	1,337.00	0.00	1,337.00	1,337.00	0.00
February 2015	2,648.00	1,324.00	1,324.00	0.00	1,324.00	1,324.00	0.00
March 2015	2,770.00	1,385.00	1,385.00	0.00	1,385.00	1,385.00	0.00
April 2015	2,930.00	1,465.00	1,465.00	0.00	1,465.00	1,465.00	0.00
May 2015	2,652.05	1,326.03	1,326.03	0.00	1,326.02	1,326.02	0.00
June 2015	2,971.95	1,485.98	1,485.98	0.00	1,485.97	1,485.97	0.00
July 2015	2,796.00	1,398.00	1,398.00	0.00	1,398.00	1,398.00	0.00
August 2015		0.00	0.00	0.00	0.00	0.00	0.00
September 2015		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 27,486.00	\$12,345.01	\$ 12,345.01	0.00	\$ 13,742.99	\$ 13,742.99	0.00

BEGINNING CASH & INVESTMENT BALANCE 07/01/2015

\$ 42,609.53

REVENUE

Donations	\$ 1,398.00
Interest on Investments	\$ 2.81
Total Revenue	\$ 1,400.81

EXPENSES

<i>Date/ Vendor</i>	<i>Description</i>	
07/07/15 - Office Depot, Inc.	Binder Books	\$ 43.92
	Total Expense	\$ 43.92

ENDING CASH & INVESTMENT BALANCE 07/31/2015

\$43,966.42

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods.

APPROVED  7 2015



City of La Marque

CEMETERY FUND

Balance Sheet

July 31, 2015

Assets

Current assets:	Fiscal Year 2014	Fiscal Year 2015
Cash	38,900.00	683.18
Investments	-	28,008.13
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	38,900.00	28,691.31

Total assets	38,900.00	28,691.31
---------------------	------------------	------------------

Liabilities and Fund Balance

Current liabilities:	2014	2015
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	2014	2015
Available Fund Balance	38,900.00	32,900.00
Current Year Revenue/Expenses		(4,208.69)
Total Fund Balance	38,900.00	28,691.31

Total liabilities and Fund Balance	38,900.00	28,691.31
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APPROVED AUG 17 2015



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2014-15

Budget vs Actual
Revenues and Expenditures
July 2015

Accounts	Descriptions	Budget 2014-15	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interst on Investments	0.00	2.07	8.13	0.00
89-9001-00-00	General Fund	1,900.00	0.00	1,900.00	0.00
	Total Revenues	1,900.00	2.07	1,908.13	(8.13)
Expenditures					
89-4048-00-00	Wreath Across America	400.00	0.00	0.00	400.00
89-4049-00-00	Cemetery Board Expenditure	28,937.82	0.00	6,116.82	22,821.00
	Total Expenditure	29,337.82	0.00	6,116.82	23,221.00
Revenues over (under) Expenditures		(27,437.82)	2.07	(4,208.69)	(23,229.13)

July Expenditures

Description

Amount

\$0.00

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Department Number - 3 INSPECTION Program Number - INSPECTION

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
30033	EDNA ORNELAS	07/10/15	65758	12.00		N	212.00	
30033	EDNA ORNELAS	07/24/15	65865	6.00		N	106.00	
Total for Employee				18.00			318.00	
Total for Program - INSPECTION				18.00			318.00	
Total for Department - 3 INSPECTION				18.00			318.00	
40115	JANET VAN STAVERN	07/24/15	65868	2.00		N	68.66	0110400300
Total for Employee				2.00			68.66	
Total for Program - JUDICIAL				2.00			68.66	
Total for Department - 4 JUDICIAL				2.00			68.66	
50201	NAYELLY ABOYTES	07/10/15	65797	8.00		N	160.31	
Total for Employee				8.00			160.31	
50193	TROY ANDERS	07/10/15	65793	8.00		N	259.31	
Total for Employee				8.00			259.31	
50163	ANDREW BEST	07/10/15	65781	8.00		N	293.52	
Total for Employee				8.00			293.52	
50151	KENNETH CAGNON	07/24/15	65883	4.50		N	224.96	
Total for Employee				4.50			224.96	
50148	TINA CRAWFORD	07/10/15	65775	9.00		N	237.98	
50148	TINA CRAWFORD	07/10/15	65775	2.00		N	52.88	
50148	TINA CRAWFORD	07/24/15	65882	2.00		N	53.26	
Total for Employee				13.00			344.12	
50183	RICHARD DRICKS	07/10/15	65786	10.00		N	347.42	
Total for Employee				10.00			347.42	
50160	FORREST GANDY	07/24/15	65886	6.00		N	260.50	
Total for Employee				6.00			260.50	
50199	STEPHONIA JACKSON	07/10/15	65796	8.00		N	237.13	
Total for Employee				8.00			237.13	
50154	TIAWANNA PORTER	07/10/15	65778	2.00		N	47.12	
50154	TIAWANNA PORTER	07/24/15	65885	2.00		N	47.09	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

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 Pay Type History Report

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Page 2

Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				4.00			94.21	
50134	GEOFFREY PRICE	07/10/15	65771	12.25		N	543.86	
Total for Employee				12.25			543.86	
50165	SHELBY SAMUELSON	07/24/15	65889	2.00		N	74.71	
Total for Employee				2.00			74.71	
50153	TERESA SCOTT	07/10/15	65777	10.00		N	235.67	
50153	TERESA SCOTT	07/24/15	65884	3.00		N	70.70	
Total for Employee				13.00			306.37	
50019	CHARLENE WARREN	07/10/15	65766	12.25		N	361.45	
50019	CHARLENE WARREN	07/24/15	65873	14.50		N	427.84	
Total for Employee				26.75			789.29	
Total for Program - POLICE				123.50			3,935.71	
Total for Department - 5 POLICE				123.50			3,935.71	
60121	NATHAN BAGGS	07/10/15	65815	27.00		N	734.06	
Total for Employee				27.00			734.06	
60092	MICHAEL BILLIOTT	07/10/15	65805	26.00		N	776.92	
Total for Employee				26.00			776.92	
60009	JOHN BRASHER	07/10/15	65800	48.00		N	1,756.51	
60009	JOHN BRASHER	07/24/15	65908	6.00		N	221.60	
Total for Employee				54.00			1,978.11	
60117	MICHAEL CARLSON	07/24/15	65919	12.00		N	296.66	
Total for Employee				12.00			296.66	
60120	JIMMY DENTON	07/10/15	65814	27.00		N	760.55	
Total for Employee				27.00			760.55	
60077	JOSE GONZALEZ	07/10/15	65802	28.00		N	1,094.56	
60077	JOSE GONZALEZ	07/24/15	65910	24.00		N	938.20	
Total for Employee				52.00			2,032.76	
60095	MATTHEW HATHORN	07/10/15	65806	24.00		N	696.53	
60095	MATTHEW HATHORN	07/24/15	65914	24.00		N	704.66	
60095	MATTHEW HATHORN	07/24/15	65914	1.00		N	29.36	
Total for Employee				49.00			1,430.55	
60118	PAUL HUNTER	07/10/15	65812	5.50		N	128.10	

praptrp2 City of La Marque
 Pay Type - 0 Overtime
 Fund Number - 1 GENERAL FUND

skou
 Pay Type History Report

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Department Number - 6 FIRE Program Number - FIRE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				5.50			128.10	
50169	AMBER KARSHNER	07/10/15	65799	4.50		N	108.72	
Total for Employee				4.50			108.72	
60112	DAVID MERRYMAN	07/24/15	65916	24.00		N	659.88	
Total for Employee				24.00			659.88	
60097	WILLIAM REED	07/10/15	65807	7.00		N	245.31	
Total for Employee				7.00			245.31	
160037	KARI WELCH	07/24/15	65926	12.00		N	348.73	
Total for Employee				12.00			348.73	
60086	IRA YARDLEY	07/24/15	65911	1.00		N	27.69	
Total for Employee				1.00			27.69	
160017	PEDRO ZARAZUA	07/10/15	65817	53.50		N	1,892.30	
Total for Employee				53.50			1,892.30	
Total for Program - FIRE				354.50			11,420.34	
Total for Department - 6 FIRE				354.50			11,420.34	
240122	EUSTACIO GONZALES	07/10/15	65834	4.00		N	99.88	
240122	EUSTACIO GONZALES	07/24/15	65942	8.50		N	212.25	
Total for Employee				12.50			312.13	
120134	DENNIS HENDERSON	07/10/15	65831	2.00		N	40.49	
120134	DENNIS HENDERSON	07/24/15	65939	6.00		N	121.46	
Total for Employee				8.00			161.95	
90114	ANTONIO HUEY	07/24/15	65933	2.00		N	30.81	
Total for Employee				2.00			30.81	
120152	SHANE IRISH	07/10/15	65832	7.00		N	107.84	
Total for Employee				7.00			107.84	
120089	CLAUDE LACY	07/24/15	65937	4.00		N	82.25	
Total for Employee				4.00			82.25	
120120	JOSEPH MOSE	07/10/15	65830	4.00		N	87.23	
Total for Employee				4.00			87.23	
220049	MURPHY SMITH	07/10/15	65833	7.00		N	190.76	
220049	MURPHY SMITH	07/24/15	65941	3.50		N	95.38	

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Department Number - 12 PUBLIC SERVICES

Program Number - PUBLIC SERVICES

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Employee				10.50			286.14	
Total for Program - PUBLIC SERVICES				48.00			1,068.35	
Total for Department - 12 PUBLIC SERVICES				48.00			1,068.35	
Total for Fund - 1 GENERAL FUND				546.00			16,811.06	
220134	RONDALL COLEMON	07/10/15	65844	9.00		N	138.65	
220134	RONDALL COLEMON	07/24/15	65952	2.00		N	30.81	
220134	RONDALL COLEMON	07/24/15	65952	3.75		N	57.77	
Total for Employee				14.75			227.23	
220135	ERNEST DICKEY	07/24/15	65953	21.00		N	323.51	
Total for Employee				21.00			323.51	
220133	CARL HOLMES	07/10/15	65843	3.00		N	46.22	
220133	CARL HOLMES	07/24/15	65951	7.00		N	107.84	
Total for Employee				10.00			154.06	
220118	MICHAEL JORDAN	07/10/15	65840	9.00		N	189.45	
220118	MICHAEL JORDAN	07/24/15	65948	7.00		N	147.35	
Total for Employee				16.00			336.80	
120151	MARSHALL KNIGHT	07/24/15	65946	12.00		N	219.47	
Total for Employee				12.00			219.47	
Total for Program - UTILITY LINE MAINTENANCE				73.75			1,261.07	
Total for Department - 22 UTILITY LINE MAINTENANCE				73.75			1,261.07	
240123	VALENTIN GARCIA	07/24/15	65957	8.00		N	154.09	
Total for Employee				8.00			154.09	
260010	DILLON SMITH	07/10/15	65854	19.25		N	311.13	
Total for Employee				19.25			311.13	
240128	RENARD SMITH	07/10/15	65850	14.00		N	237.09	
Total for Employee				14.00			237.09	
Total for Program - WATER AND WASTEWATER OPER				41.25			702.31	
Total for Department - 24 WATER AND WASTEWATER OPER				41.25			702.31	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	07/10/15	65793	4.00		N	129.65	
Total for Employee				4.00			129.65	
50163	ANDREW BEST	07/10/15	65781	4.00		N	146.76	
Total for Employee				4.00			146.76	
50191	DASHIELL CANTU	07/10/15	65791	6.50		N	207.91	
Total for Employee				6.50			207.91	
50017	MARCUS CRAVENS	07/10/15	65765	4.00		N	215.15	
Total for Employee				4.00			215.15	
50148	TINA CRAWFORD	07/10/15	65775	12.00		N	317.30	
50148	TINA CRAWFORD	07/10/15	65775	4.00		N	105.77	
50148	TINA CRAWFORD	07/24/15	65882	17.00		N	452.70	
Total for Employee				33.00			875.77	
50183	RICHARD DRICKS	07/10/15	65786	4.25		N	147.65	
Total for Employee				4.25			147.65	
50160	FORREST GANDY	07/24/15	65886	4.00		N	173.66	
Total for Employee				4.00			173.66	
50199	STEPHONIA JACKSON	07/10/15	65796	10.25		N	303.83	
50199	STEPHONIA JACKSON	07/10/15	65796	2.00		N	59.28	
50199	STEPHONIA JACKSON	07/24/15	65903	11.25		N	331.14	
Total for Employee				23.50			694.25	
50171	MELISSA LOCKHART	07/10/15	65783	12.00		N	277.96	
Total for Employee				12.00			277.96	
50154	TIWANNA PORTER	07/10/15	65778	4.00		N	94.23	
50154	TIWANNA PORTER	07/24/15	65885	4.00		N	94.18	
Total for Employee				8.00			188.41	
50134	GEOFFREY PRICE	07/10/15	65771	7.25		N	321.88	
Total for Employee				7.25			321.88	
50161	GILBERTO RODRIGUEZ	07/10/15	65780	4.50		N	199.73	
Total for Employee				4.50			199.73	
50196	JOSE SANTOS	07/10/15	65794	8.00		N	252.08	
Total for Employee				8.00			252.08	
50153	TERESA SCOTT	07/10/15	65777	8.00		N	188.53	
50153	TERESA SCOTT	07/24/15	65884	3.00		N	70.70	
Total for Employee				11.00			259.23	

Fund Number -		1	GENERAL FUND		Department Number -		5	POLICE		Program Number -		POLICE	
Employee Number	Employee Name				Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed		
50197	BRITTANY SMITH				07/10/15	65795	4.00		N	119.54			
Total for Employee							4.00			119.54			
Total for Program -							POLICE	138.00		4,209.63			
Total for Department -							5 POLICE	138.00		4,209.63			
Total for Fund -							1 GENERAL FUND	138.00		4,209.63			
Total for Pay Type -							EO Eve Overtime	138.00		4,209.63			
Grand Totals -								138.00		4,209.63			

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Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50151	KENNETH CAGNON	07/24/15	65883	3.50		N	174.97	
Total for Employee				3.50			174.97	
50017	MARCUS CRAVENS	07/10/15	65765	5.25		N	282.38	
Total for Employee				5.25			282.38	
50148	TINA CRAWFORD	07/10/15	65775	14.00		N	370.19	
50148	TINA CRAWFORD	07/24/15	65882	12.00		N	319.55	
Total for Employee				26.00			689.74	
50183	RICHARD DRICKS	07/10/15	65786	11.50		N	399.53	
50183	RICHARD DRICKS	07/10/15	65786	4.00		N	138.97	
Total for Employee				15.50			538.50	
50160	FORREST GANDY	07/24/15	65886	3.00		N	130.25	
Total for Employee				3.00			130.25	
50187	JOSHUA HUMAN	07/10/15	65788	2.00		N	65.62	
50187	JOSHUA HUMAN	07/24/15	65895	3.50		N	115.82	
Total for Employee				5.50			181.44	
50199	STEPHONIA JACKSON	07/10/15	65796	1.25		N	37.05	
Total for Employee				1.25			37.05	
50171	MELISSA LOCKHART	07/10/15	65783	24.00		N	555.91	
Total for Employee				24.00			555.91	
50190	NICOLE PERALES	07/24/15	65897	4.00		N	133.55	
Total for Employee				4.00			133.55	
50165	SHELBY SAMUELSON	07/24/15	65889	3.25		N	121.40	
Total for Employee				3.25			121.40	
50196	JOSE SANTOS	07/10/15	65794	12.00		N	378.13	
Total for Employee				12.00			378.13	
50197	BRITTANY SMITH	07/10/15	65795	8.00		N	239.08	
Total for Employee				8.00			239.08	
50038	CHAD WAGGONER	07/24/15	65874	3.00		N	158.97	
Total for Employee				3.00			158.97	
Total for Program - POLICE				114.25			3,621.37	
Total for Department - 5 POLICE				114.25			3,621.37	

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Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Fund - 1 GENERAL FUND				114.25			3,621.37	
Total for Pay Type - MO Mid Overtime				114.25			3,621.37	
Grand Totals -				114.25			3,621.37	