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Mayor Bobby Hocking
Mayor Pro- Tem Keith Bell- District A
Councilmember Chris Lane- District B
Councilmember Robert Michetich- District C
Councilmember Clent Brown- District D

****

OFFICIALLY POSTED ON THE WEB: DATE: **7.10.2015** TIME: **11:30 a.m**.

ORDINANCE O-2015-015
RESOLUTION R-2015-0026

AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on Monday, July 13, 2015 at 6:00 p.m. at 1109-B Bayou Road for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) MINUTES
a. Minutes of Regular Meeting of June 22, 2015
b. Minutes of Special Meeting of July 1, 2015

(5) CITIZEN'S PARTICIPATION
Comments from the public (at this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes.) In compliance with Texas Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) ELECTION INFORMATION
a. Administer Oath of Office/Anti-Bribery Statement to newly elected Official - Robert Michetich for Councilmember District "C" – Mayor B, Hocking

b. Discussion/possible action regarding the appointment of the Mayor Pro-Tem.

(7) NEW BUSINESS - AUDIT
a. Discussion/possible action regarding Resolution No. **R-2015-0024** ratifying the City of La Marque FY Budget 2013-2014 by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to individual budget accounts in certain funds as set forth in "Exhibit A" - Finance Director S. Kou

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b. Discussion/possible action regarding accepting the City of La Marque and the La Marque Economic Development Corporation Audited Comprehensive Annual Financial Report as of Fiscal Year 9/30/2014 – Finance Director S. Kou

c. Discussion/possible action regarding Resolution **No. R-2015-0025** clarifying the meaning of "AGENCY" as used in Article VIII Section 8.07 of City Charter and adopting the 2015 City of La Marque financial policies to conform to current laws and regulations; providing for an effective date, and setting forth other related matters – Finance Director S. Kou

d. Discussion/possible action regarding renewing a contract with Belt Harris Pechacek, LLLP to perform City's annual financial audits and Single Audits as well as the La Marque EDC annual financial audits for fiscal years ending 9/30/2015, 9/30/2016 and an option to extend one additional fiscal year ending 9/30/2017 – Finance Director S. Kou

(8) PUBLIC HEARING

a. Conduct Public Hearing to hear public comments regarding Ordinance No. **O-2015-0013** amending Sec. 2- 7, Library Department, Sec. 2-48, Library Theft, Repealing Article VI. Library Board, and in its place adopting a new Article VI. Library Advisory Board, Establishing Requirements or membership, Board Officers, Terms of Office, Quorum and Meetings, and Duties.

b. Conduct Public Hearing to hear public comments regarding Ordinance No. **O-2015-0014** amending City of La Marque Fiscal Year 2015 Budget to recognize miscellaneous funds received from Texas A & M Forest Service in the amount of $2,890.00; and, East Texas Gulf Coast Regional Trauma Advisory Council in the amount of $354.00 for vehicle/building maintenance, equipment, or training and increasing revenue account 48-3801-00-00 by $3,244.00 and increasing appropriation to Fire expenditure account 48-3020-06-00 by $3,244.00.

(9) OLD BUSINESS

a. Discussion/possible action regarding adopting Ordinance No. **O-2015-0013**, amending Sec. 2-47, Library Department, Sec. 2-48, Library Theft, Repealing Article VI. Library Board, and in its place adopting a new Article VI. Library Advisory Board, Establishing Requirements for Membership, Board Officers, Terms of Office, Quorum and Meetings, and Duties. ***THIS IS THE SECOND AND FINAL READING***

b. Discussion/possible action regarding Ordinance No. **O-2015-0014** amending City of La Marque Fiscal Year 2015 Budget to recognize miscellaneous funds received from Texas A & M Forest Service in the amount of $2,890.00; and, East Texas Gulf Coast Regional Trauma Advisory Council in the amount of $354.00 for vehicle/building maintenance, equipment, or training and increasing revenue account 48-3801-00-00 by $3,244.00 and increasing appropriation to Fire expenditure account 48-3020-06-00 by $3,244.00. ***THIS IS THE SECOND AND FINAL READING***

(10) NEW BUSINESS- OTHER

a. Discussion/possible action regarding Ordinance No. **O-2015-0015,** amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance Fire Reserve Account 48-2401-00-00 in the amount of $29,119.81 and increasing appropriation to Fire Expenditure Account 48-7040-06-00 by $5,176.50 and Fire Expenditure Account 48-2060-06-00 by $13,840.62 and Fire Expenditure Account 48-3020-06-00 by $10,102.69 for Repair & Maintenance of Buildings and Furnishings and acquisition of Small Tools. ***THIS IS THE FIRST READING.***

b. Discussion/possible action regarding Resolution No. **R-2015-0026**, authorizing Dow Hydrocarbons and Resources, LLC to construct a second, twelve inch (12) pipeline route through sections of the City – Public Services Director L. Rumburg

c. Discussion/possible action regarding the approval to solicit bids to outsource printing and mailing of Utility Billings – Councilmember Lane

d. Discussion/possible action regarding Ordinance No. **O-2015-0016,** amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance PEG Account 88-2401-00-00 in the amount of $33,000.00 and increasing appropriation to PEG Expenditure Account 88-7040-08-00 by $33,000.00, decreasing Library Memorial Fund Balance 06-2401-00-00 in the amount of $10,000.00 and increasing appropriation to Library Memorial Expenditure Account 06-7040-08-00 by $10,000.00 and increasing Donations Fund revenue account 51-3816-00-00 by $4,000.00 and increasing appropriation to Donations Fund expenditure account 51-7040-08-00 by $4,000.00 – Library Director A. Miller ***THIS IS THE FIRST READING.***

e. Review and discuss proposed calendar for future City Council budget meetings and public hearings – Finance Director S. Kou

(11) CITY MANAGER'S REPORT

- Judicial
- Police Department
- Fire Department
- Library
- Financial
- Administration

(12) EXECUTIVE SESSION

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Council will adjourn into Executive Session in accordance with the Texas Government Code Section: City Council will adjourn into Executive Session in accordance with the Texas Government Code Section 551.071 (Consultation with Attorney/Closed Meeting) - Discuss summons received regarding William Bunch, et al vs. New Hope Bible Church, et al

(13) Discussion/possible action regarding any action to be taken from the Executive Session

(15) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:
(1) expressions of thanks, congratulations, or condolence;
(2) information regarding holiday schedules;
(3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
(4) a reminder about an upcoming event organized or sponsored by the governing body;
(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
(6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(16) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before July 10, 2015 before 5:00 p.m.

____

Robin Eldridge, TRMC
City Clerk

This Agenda was removed from the Bulletin Board by _______________ on _______________.

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.

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City of La Marque
Regular Meeting Minutes
June 22, 2015

Minutes of the Special Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, June 22, 2015 at 5:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 5:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Lane
Councilmember Brown
Councilmember Trube
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Bell administered the invocation and led the Pledge of Allegiance

(4) MINUTES

a. Minutes of Regular Meeting of June 8, 2015
b. Minutes of Special Meeting of June 10, 2015
c. Minutes of Special Meeting of June 15, 2015

** Councilmember Bell made a motion to approve the Regular Meeting minutes of June 8, 2015, the Special Meeting minutes of June 10, 2015 and the Special Meeting minutes of June 15, 2015.

** Councilmember Lane seconded. **MOTION CARRIED UNANIMOUSLY.**

(5) PRESENTATIONS/PROCLAMATIONS

a. Introduction of New Employees - Nayelly Aboytes and Annette Anderson (Telecommunications) and Police Officer Matthew Cypert
Police Chief Jackson introduced the new City employees in the Police Department, Nayelly Aboytes and Matthew Cybert. Annette Anderson is no longer employed with the City.

b. Proclamation – "A Little Free Library"- in Memory of June Goodwin
Mayor Hocking introduced Kathryn or Kathleen Goodwin, the daughter-in-law of June Goodwin to whom the "free" Library is to be in memory of. (56 Borondo Pines)

(6) CITIZEN'S PARTICIPATION

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1. Rick Harman asked when grass was going to begin getting mowed around the City. Then asked why he was not able to get a meeting scheduled with the City Manager.

2. Rufus Tataglia, asked about garage sale limitations. Suggested to have no limits limited amount of garage sales and to charge twenty dollars per permit.

3. Louis Carelock, said that she brought concerns before City Council this past February to speak about a few problems including the blight throughout the City and also reported again that Republic Waste is not picking up brush yard waste and bulk trash throughout the City, and so far she has seen little change. "We are paying for this service." What is being done by the City to get this situation resolved? When can she expect to see it taken care of; then said that from time to time, she sends the Mayor and City Council emails, and wanted to know why the ones that do not respond to her emails, do not respond.

(7) PUBLIC HEARING

a. Conduct Public Hearing to hear public comments regarding Ordinance No. **O-2015-009**, levy of PID assessment in the amount of $1,500.00 per lot for Painted Meadows, Section as provided by their financial advisor, John F. Howell Jr.

Mayor Hocking closed the Regular Meeting and opened the Public Hearing at 6:11 p.m.

No one spoke.

b. Conduct Public Hearing to hear public comments regarding Ordinance No. **O-2015-0010**, the levy of PID assessment in the amount of $1,500.00 per lot for Painted Meadows, Section IV, as provided by their financial advisor, John F. Howell, Jr.

No one spoke.

c. Conduct Public Hearing to hear public comments regarding Ordinance No. **O-2015-0011**, the abandonment of a 60-foot Road Easement located in the J. R. Pace Survey Abstract 161, Galveston County, Texas.

No one spoke

Mayor Hocking closed the Public Hearings at 6:12 p.m. and reconvened the Regular Meeting.

(8) OLD BUSINESS

a. Discussion/possible action regarding Ordinance No. **O-2015-009**, the levy of PID in the amount of $1,500.00 per lot for Painted Meadows, Section III, as provided by their financial advisor, John F. Howell Jr. ***THIS IS THE SECOND AND FINAL READING***.

** Councilmember Bell made a motion to adopt Ordinance No. O-20155-009.

** Councilmember Trube seconded the motion. **MOTION CARRIED UNANIMOUSLY**.

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b. Discussion/possible action regarding the approval of the assessment report provided by McGrath & Co., PLLC, and adopting Ordinance No. **O-2015-0010**, the levy of PID assessment in the amount of $1,500.00 per lot for Painted Meadows, Section IV, as provided by their financial advisor, John F. Howell. ***THIS IS THE SECOND AND FINAL READING***

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0010.
** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

c. Discussion/possible action regarding a recommendation from Planning and Zoning Commission regarding Ordinance No. **O-2015-0011**, the abandonment of a 60-foot Road Easement located in the J. R. Pace Survey Abstract 161, Galveston County, Texas. ***THIS IS THE SECOND AND FINAL READING***

** Councilmember Bell made a motion to adopt Ordinance No. O-2015-0011.
** Councilmember Trube seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

(9) NEW BUSINESS

a. Discussion/possible action regarding the acceptance of the Quarterly Investment Reports for First Quarter 2015.

** Councilmember Bell made a motion to accept the Quarterly Investment Reports for First Quarter 2015.
** Councilmember Brown seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

b. Discussion/possible action regarding Resolution No. **R-2015-0021,** opposing the creation of the Lone Star Coastal National Recreational Area.

** Councilmember Trube made a motion to adopt Resolution No. R-2015-0021.
** Councilmember Bell seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

c. Discussion/possible action regarding adopting Ordinance No. **O-2015-0013**, amending 2-47, Library Department, Sec. 2-48, Library Theft, Repealing Article VI. Library Board, and in its place adopting a new Article VI. Library Advisory Board, Establishing Requirements for Membership, Board Officers, Terms of Office, Quorum and Meetings, and Duties. ***THIS IS THE FIRST READING***

** Councilmember Lane made a motion to adopt Ordinance No. O-2015-0013.
** Councilmember Bell seconded the motion.
Councilmember Trube expressed her concerns on the number of persons to serve on the Advisory Board. City Manager reported that in the proposed ordinance, the number of persons was reduced from seven members to five members, and that the City had received few applications for the Board. **MOTION CARRIED UNANIMOUSLY.**

d. Discussion/possible action regarding Ordinance No. **O-2015-0014** amending City of La Marque Fiscal Year 2015 Budget to recognize miscellaneous funds received from Texas A & M Forest Service in the amount of $2,890.00; and, East Texas Gulf Coast Regional Advisory Council in the amount of $354.00 for vehicle/building maintenance, equipment, or training and increasing revenue account 48-3801-00-00 by $3,244.00 and increasing

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appropriation to Fire expenditure account 48-3020-06-00 by $3,244.00 ***THIS IS THE FIRST READING***

** Councilmember Bell made a motion to approve Ordinance No.O-2015-0014.
** Councilmember Trube seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

e. Discussion/possible action regarding adoption of Complaint Procedures for the Texas General Land Office and Texas Department of Housing and Community Affairs.

** Councilmember Trube made a motion to adopt the Complaint Procedures for the Texas General Land Office and Texas Department of Housing and Community Affairs.
** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

f. Discussion/possible action regarding the adoption of Resolution No. **R-2015-0022**, to approve the annexation of a 19.77 acre tract located in the Stephen F. Austin League No. 4, Galveston County, Texas into Galveston County Municipal Utility District No. 68.

** Councilmember Trube made a motion to adopt Resolution No. R-2015-0022.
** Councilmember Bell seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

g. Discussion/possible regarding the recommendation of the Planning and Zoning Commissions to adopt Ordinance No. **O-2015-007**, a proposed rezone for tract of land R-1 Residential to C-1 (General Commercial, addressed as: 5204 Fleming, La Marque, Texas, more described as: a Total of 23.083 acres, CAD ID R404968, Tract I (A), a acre tract of land, more or less, out of Stephen F. Austin League Survey No. 4, Abstract 2, in Galveston County, Texas, and being the same property more fully described by and bounds on Exhibit "A" attached hereto and made part of hereof, and CAD ID Survey No. 4, Abstract No. 2, in Galveston County, Texas, and being more fully by metes and bounds on Exhibit "B" attached hereto and made part of hereof, in the name of John J. Bassett, the reason for the zoning change is to allow the construction of an RV Park and Storage Buildings on the properties. ***THIS ITEM WAS TABLED FROM APRIL 27, 2015 CITY COUNCIL MEETING. THIS IS THE FIRST READING***

** Councilmember Trube made a motion to adopt Ordinance No. O-2015-007.
** Councilmember Lane seconded the motion.

Councilmember Lane asked the representatives of the Double L RV Park, Brian Lawson (President/Co-Owner) and Mike Lyssy, (CEO) a few questions, including how long they had been going through the rezone process, what would make his RV Park different from other RV Parks; does the owners that own adjacent to the proposed property have any concerns the consequences of not obtaining the rezone tonight, and what would be the consequences if this rezone wasn't approved tonight.

Mr. Lawson replied that they had been working to get it rezoned since March, and continued, "It will be an RV Resort. We want to make sure there is security, and it will be a gated community. There are amenities, which will include pools, and a recreation room. We want it to look really nice. We stand to possibly lose our contract, if the rezone is not approved tonight, as we have had to extend the contract several times."

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Further discussion included the owner of the adjacent property, who will be developing a residential subdivision next to the proposed rezone, who supports the RV Resort plans.

Councilmember Lane continued, “I have had the opportunity to sit down and discuss this on a few occasions with the owners and adjacent owners. I had originally tabled this item. After consulting with them, I am very impressed with what it would bring to the City. He plans on being a corporate citizen, by actually living on the property. As far as the moratorium is concerned, I think this would be a standard for any other RV Park that would come into La Marque.”

Councilmember Bell asked how long that LL RV has been in existence and how many RV Parks had they been able to establish.

The response was that they had the business for a little over a year, and that this would be their first project. There had been a few other property possibilities but for one reason or another they didn’t work out.

Councilmember Bell continued, “You had mentioned that if there were anymore more delays with this piece of property you felt that the owner make back out of the deal. As a first-time RV Park company, do you really want to pursue a business arrangement with someone that you fear will back out a of a deal because of issues that the City is trying to work out.”

Mr. Lawson stated, “It is a contingent that the property be rezoned, as a condition to the purchase of the property. Mr. Bell asked who the property owner was and whether he was present at the meeting. John Bassett, the owner of the property was determined to not live locally.

It was further discussed that the process tonight was strictly to rezone the property. It has nothing to do with what would built on the property.

Councilmember Bell continued, “The property owner should be more forward, in my opinion, in requesting a zoning change for their property. Your purchase of the property and your impending business activity on the property is directly contingent upon your ability to rezone a piece of property that you do not own. Why have we not heard from this particular property owner? ”

Ms. Lyssy stated, “Our realtor did acquire a letter from the owner stating that he is giving permission to the City to rezone the property in order for us to purchase the land, and this is in our contract. As soon as the rezone is approved, our bank is ready to pay him, based on the contract we have with the seller.”

It was briefly discussed that a letter from the owner may have been provided to the Planning and Zoning Commission.

Councilmember Trube spoke, "We have made decisions, in at least two different occasions, regarding rezoning, and neither one of those owners had never showed up at these meetings."

Councilmember Bell continued, "I don't know that the owner would have to show up, I am just asking general questions, so that I can understand the deal, to make sure that we as a Council can act on this rezone. I don't know that there is a letter, and that we have permission to rezone someone else's property."

After further discussion, Mayor asked, "Would Mr. Bassett or this letter be available between now and the second reading? You are aware that this is just a rezone change? Also, that we are under an RV moratorium, we are redesigning our ordinance, and that anything that you build relating to the RV Park, will have to comply with our new RV Ordinance and that your plans may give us the first step to be used to be a model for this ordinance. "

It was discussed that the Planning and Zoning gave permission to rezone this property, so they still had several other steps and departments to go through move forward to construct an RV park. Recently the City has been besieged with applications for RV Parks, and the City is working on creating a new design for RV Parks.

Councilmember Trube added, "Since we are known as the 'Gateway to the Gulf', if we do not pass this, and since La Marque is not blessed with a lot of hotel space, are we going to put up a stop sign that says, "We want to be a Gateway to the Gulf, but we are going to be picky about who stays here?"

Mayor Hocking continued, "We are the 'Gateway to the Gulf', but not necessarily the 'RV Gateway to the Gulf. Then reiterated, that this is a rezone, and that they truly understood that they would still have to comply with the new ordinance, to build or construct an RV Park."

The City Attorney did not have a problem with the property not being available at the meeting.

It was further discussed that the Council would like to see the owner or the letter at the next meeting.

City Manager expressed some concerns in the beginning, but is comfortable now with the current plans and actions. ***MOTION CARRIED UNANIMOUSLY***.

(10) AWARD OF BIDS/CONTRACTS

a. Discussion/possible action regarding award of proposal to Creative Sign & Display for construction and installation of electronic marquee at the Library in the amount of $41, 397.00.

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** Councilmember Lane made a motion to approve the proposal to Creative Sign & Display for construction and installation of electronic marquee at the Library in the amount of $41,397.00.

** Councilmember Bell seconded the motion. ***MOTION CARRIED UNANIMOUSLY***.

b. Discussion/possible action awarding the bid to Survival Air Systems to purchase one (1) Survival Air Systems SCBA Air Compressor with accessories in the amount of $37,396.00.

** Councilmember Trube made a motion award the bid to Survival Air Systems to purchase One (1) Survival Air Systems SBA Air Compressor with accessories in the amount of $37,396.00.

** Councilmember Bell seconded the motion. ***MOTION CARRIED UNANIMOUSLY.***

(11) CITY MANAGER'S REPORT

- **Development Services**
- **Police Department**
- **Fire Department**
- **Library**
- **Public Services**
- **Administration**

Councilmember Trube referred to page 169, noticed 134 for the month of April, but is still is seeing business signs posted in the right-of ways. Page 187, accidents, there was a typo. Page 208, wants to see a more detailed report; addressed the pot holes, and a 'ditch' going across Howell; the hours it took to check the drains in ditches, and the count of ditch drainage cleaning.

Councilmember Lane, asked about placing advertising on the future marquee, instead of placing flyers on the doors at City Hall, and was advised that eventually a TV would be located in the lobby of City Hall.

(12) EXECUTIVE SESSION

(13) REQUESTS AND ANNOUNCEMENTS

** Councilmember Trube asked about the kiosk and the water billing envelopes. Wished all to have a Happy Fourth of July and asked all to read the Bill of Rights, and thanked all for attending.

** Councilmember Brown hoping all had a great Father's Day

** Councilmember Lane thanked all for attending, wished all a Happy Fourth of July and then Reported an upcoming La Marque Toastmasters Club meeting to be held on June 30th at 7:00 p.m.in the Conference Room

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** Councilmember Bell asked that the City Manager get in touch with Commissioner of Precincts 2 and 3 about working with them on some street repairs. Expressed condolences for the nine souls that were lost at the church in South Carolina, and to pray for those families. Wished all a Happy Independence Day.

** Mayor Hocking expressed that he had a wonderful Father's Day, Happy Fourth to everyone and concurred with Mayor Pro Tem Bell, "I pray for the safety and protection of all La Marque citizens and those in the churches and schools and that nothing like that happened in this community."

(14) ADJOURNMENT

Councilmember Lane made a motion to adjourn at 7:11 p.m. Councilmember Trube seconded.

____

Bobby Hocking, Mayor

ATTEST:

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Robin Eldridge, City Clerk

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City of La Marque
Special Meeting Minutes
July 1, 2015

Minutes of the Special Meeting of the City Council of the City of La Marque, Texas that was conducted on Monday, July 1, 2015 at 5:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) Mayor Hocking called the meeting to order at 5:00 pm.

(2) ROLL CALL

Mayor Hocking
Mayor Pro-Tem Bell Absent- Excused
Councilmember Lane
Councilmember Brown
Councilmember Trube
City Attorney Ortego
City Manager Buttler
City Clerk Eldridge

(3) INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Hocking asked that all ask for God's blessing upon the meeting today.

(4) CITIZEN'S PARTICIPATION
No one spoke.

(5) PUBLIC HEARING

a. Conduct Public Hearing to hear public input regarding the recommendation of the Planning and Zoning Commissions to adopt Ordinance No. **O-2015-007**, a proposed rezone for tract of land from R-1 Residential to C-1 General Commercial, addressed as: 5204 Fleming, La Marque, Texas, more described as: a Total of 23.083 acres, CAD ID R404968, Tract I (A), a 15.640 acre tract of land, more or less, out of Stephen F. Austin League Survey No. 4, Abstract No. 2, in Galveston County, Texas, and being the same property more fully described by metes and bounds on Exhibit "A" attached hereto and made part of hereof, and CAD ID R404969, Tract II (B) , a 6.060 acre tract of land, more or less, out of the Stephen F Austin League Survey No. 4, Abstract No. 2, in Galveston County, Texas, and being more fully described by metes and bounds on Exhibit "B" attached hereto and made part of thereof, in the name of John J. Bassett, the reason for the zoning change is to allow the construction of an RV Park and Storage Buildings on the properties.

Mayor Hocking closed the Special Meeting and opened the Public Hearing at 5:00 p.m.

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No one spoke

Mayor Hocking closed the Public Hearing and opened the Special Meeting at 5:02 p.m.

(6) Discussion/possible action regarding the recommendation of the Planning and Zoning Commissions to adopt Ordinance No. **O-2015-007**, a proposed rezone for tract of land from R-1 Residential to C-1 General Commercial, addressed as: 5204 Fleming, La Marque, Texas, more described as: a Total of 23.083 acres, CAD ID R404968, Tract I (A), a 15.640 acre tract of land, more or less, out of Stephen F. Austin League Survey No. 4, Abstract No. 2, in Galveston County, Texas, and being the same property more fully described by metes and bounds on Exhibit "A" attached hereto and made part of hereof, and CAD ID R404969, Tract II (B) , a 6.060 acre tract of land, more or less, out of the Stephen F. Austin League Survey No. 4, Abstract No. 2, in Galveston County, Texas, and being more fully described by metes and bounds on Exhibit "B" attached hereto and made part of hereof, in the name of John J. Bassett, the reason for the zoning change is to allow the construction of an RV Park and Storage Buildings on the properties – Director of Public Services L. Rumburg ***THIS IS THE SECOND AND FINAL READING.***

** Councilmember Trube made a motion to adopt Ordinance No. O-2015-007.

** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

(7) NEW BUSINESS

a. Discussion/possible action regarding the approval of a three (3) year agreement between the City of La Marque and the La Marque Fire Association beginning October 1, 2015 and ending on September 30, 2018.

** Councilmember Trube made a motion to approve a three (3) year agreement between the City of La Marque and the La Marque Fire Association beginning October 1, 2015 and ending on September 30, 2018.

** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY**.

b. Discussion/possible action regarding the approval of a three (3) agreement between the City of La Marque and the La Marque Fire Association beginning October 1, 2015 and ending on September 30, 2018.

** Councilmember Trube made a motion to approve a three (30 year agreement between the City of La Marque and the La Marque Fire Association beginning October 1, 2015 and ending on September 30, 2018.

** Councilmember Lane seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

(8) REQUESTS AND ANNOUNCEMENTS

There was none.

(9) EXECUTIVE SESSION

There was no Executive Session.

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(10) ADJOURNMENT

Councilmember Trube made a motion to adjourn the meeting at 5:03 p.m. Councilmember Lane seconded. Meeting adjourned.

____
Bobby Hocking, Mayor

ATTEST:

____
Robin Eldridge, City Clerk

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	6a
Prepared by:	R. Eldridge	Reviewed by:	Carol Buttler
Department:	City Clerk		

Agenda Item Description Administer Oath of Office/Bribery Statement to Robert Michetich.

☐ Attachments for reference

Staff Briefing:

- Robert Michetich was elected to a three year term for Councilmember District "C" in the La Marque Run-off Election that was held on Saturday, June 27, 2015.

History:

- All Elected Officials are required to take an Oath and an Anti-Bribery Statement before assuming their official duties after being elected or appointed into office.

Target Implementation: July 13, 2015

Significant Action Dates:
May 9, 2015 – City of La Marque General Election
June 27, 2015 – Run-off Election for District "C"

Action:

☐ Ordinance ☐ Resolution

☐ Proclamation ☐ Special Presentation

☐ Finance Report ☐ Public Hearing

x Other – Oath/Bribery Statement

x Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: NA

Fiscal Impact: NA

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	7a
Prepared by:	Suzy Kou	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Resolution **No. R-2015-0024** ratifying the City of La Marque Budget 2013-14 by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to individual budget accounts in certain funds as set forth in Exhibit "A."

[X] Attachments for reference
1. Resolution
2. Exhibit "A"

Staff Briefing:
- Per auditor's recommendation, it is required that Council ratify the final budget transfer/amendment for fiscal year 2013-14.

History (if applicable):

Target Implementation:
- **July 13, 2015**

Significant Action Dates:
- **July 13, 2015**

Action:

[ ] Ordinance
[X] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[ ] Other (be Specific)

[X] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to adopt Resolution **R-2015-0024** ratifying City of La Marque Budget 2013-14 by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to individual budget accounts in certain funds as set forth in Exhibit "A."

Fiscal Impact: n/a

RESOLUTION NO. R-2015-0024

A RESOLUTION RATIFYING THE CITY OF LA MARQUE 2013-2014 BUDGET BY INCREASING (DECREASING) CERTAIN EXPENDITURES AND INCREASING (DECREASING) CERTAIN REVENUES TO INDIVIDUAL BUDGET ACCOUNTS IN CERTAIN FUNDS AS SET FORTH IN ATTACHED EXHIBIT "A" BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City La Marque 2013-2014 Fiscal Year Budget is hereby ratified by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in certain funds set forth in Exhibit "A" attached hereto and made a part hereof.

Section 2. **Open Meetings Act.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Texas Gov't Code.*

PASSED AND APPROVED by the City Council of the City of La Marque, Texas, on the _______ day of ________________, 2015.

CITY OF LA MARQUE

____
Bobby Hocking, Mayor

ATTEST:

____
Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

City of La Marque
Resolution R-2015-0024
Exhibit A-Budget Amendment

Fiscal Year 2013-14

06/30/2015
Date of Request

Various
Department

Line Item #	Description	Increase (D)	Decrease (C)	Explanation
01-4041-01-02	CLEAN CITY COMMISSION		17.00	Year end 2013-14 variance adjustments
01-4048-01-02	WREATH ACROSS AMERICA	161.00		Year end 2013-14 variance adjustments
01-7011-01-01	CONTINGENCY		144.00	Year end 2013-14 variance adjustments
01-4040-02-00	PROFESSIONAL FEES	1,182.00		Year end 2013-14 variance adjustments
01-4040-01-04	PROFESSIONAL FEES		1,182.00	Year end 2013-14 variance adjustments
01-2010-13-00	OPERATING SUPPLIES	2,154.00		Year end 2013-14 variance adjustments
01-3040-13-00	SOFTWARE MAINTENANCE	2,564.00		Year end 2013-14 variance adjustments
01-4040-13-00	PROFESSIONAL FEES	34.00		Year end 2013-14 variance adjustments
01-7011-01-01	CONTINGENCY		4,752.00	Year end 2013-14 variance adjustments
01-1010-08-00	SALARY	6,640.00		Year end 2013-14 variance adjustments
01-7011-01-01	CONTINGENCY		6,640.00	Year end 2013-14 variance adjustments
01-4040-04-00	PROFESSIONAL FEES	13,242.00		Year end 2013-14 variance adjustments
01-3030-05-00	R & M MOTOR VEHICLES		13,242.00	Year end 2013-14 variance adjustments
01-9082-99-00	TRANSF OUT TO CT TECHNOLOGY	19,581.00		Year end 2013-14 variance adjustments
01-3030-05-00	R & M MOTOR VEHICLES		19,581.00	Year end 2013-14 variance adjustments
01-8048-99-00	TRANSF OUT TO FIRE RESERVE	2,051.00		Year end 2013-14 variance adjustments
01-3040-06-00	R & M EQUIPMENT		2,051.00	Year end 2013-14 variance adjustments
		47,609.00	47,609.00	

(no ¢ please)

Suzy Kou 06/30/2015
Preparer Date

City Manager

Director Date

Finance Director/Date Entered

City of La Marque
Resolution R-2015-????
Exhibit A-Budget Amendment

Fiscal Year 2013-14

06/30/2015
Date of Request

Various
Department

Line Item #	**Description**	D **Increase**	C **Decrease**	**Explanation**
89-4049-00-00	Cemetery expenditure	6,000.00		Cemetery boundary survey
89-2401-00-00	Cemetery fund balance		6,000.00	Cemetery boundary survey
01-9111-99-00	Fire truck lease principal	87,907.00		Fire truck lease purchase
01-9113-99-00	Police vehicles lease principal	35,138.00		Police vehicles lease purchase
01-9112-99-00	Fire truck lease interest	10,550.00		Fire truck lease purchase
01-9114-99-00	Police vehicles lease interest	1,011.00		Police vehicles lease purchase
01-9015-00-00	Transfer in from F. 15	(127,000.00)		Increase budget transfer in
01-9086-00-00	Transfer in from F. 86	(7,606.00)		Increase budget transfer in
17-4040-00-00	PID Sec 1	12,252.00		Assessment collected for developer PID I
21-4040-00-00	PID Sec 2	20,230.00		Assessment collected for developer PID II
22-4040-00-00	PID Sec 3	70.00		Assessment collected for developer PID III
17-2401-00-00	Fund Balance		12,252.00	Draw down on fund balance PID I
21-2401-00-00	Fund Balance		20,230.00	Draw down on fund balance PID II
22-2401-00-00	Fund Balance		70.00	Police vehicles lease purchase PID III
		38,552.00	38,552.00	

(no ¢ please)

Suzy Kou   06/30/2015
Preparer   Date

City Manager

Director   Date

Finance Director/Date Entered

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	7b
Prepared by:	Suzy Kou	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action to accept the City of La Marque and the La Marque EDC's Audited Comprehensive Annual Financial Report as of Fiscal Year Ended 9/30/2014.

[X] Attachments for reference (to be distributed at meeting by Auditor)

1. City's CAFR Draft
2. Single Audit Draft
3. Fiscal Year 2014 Management Letter Draft
4. LM EDC Annual Financial Report Draft
5. Management Letter 2014 and prior years update

Staff Briefing:

- Each year the City and La Marque Economic Development Corporation are required to have an independent auditing firm to complete an audit on the financial statements and to present to Council the final set of Comprehensive Annual Financial Reports for the fiscal year.

History (if applicable):

Target Implementation: July 13, 2015

Significant Action Dates:

- **July 13, 2015**- City Council accepts fiscal year 2013-14 CAFR, Single Audit, and LM EDC CAFR.

Action:

[ ] Ordinance
[ ] Resolution
[ ] Proclamation
[ ] Special Presentation
[X] Finance Report
[ ] Public Hearing
[ ] Other (be Specific)

[X] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to accept the City of La Marque and the La Marque EDC's Audited Comprehensive Annual Financial Report as of Fiscal Year Ended 9/30/2014.

CITY COUNCIL AGENDA FORM

Fiscal Impact: N/A

Backup for this item will be handed out at the July 13, 2015 City Council Meeting

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	7c
Prepared by:	Suzy Kou	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Resolution **No. R-2015-0025** clarifying the meaning of "AGENCY" as used in Article VIII Section 8.07 of City Charter and adopting the 2015 City of La Marque financial policies to conform to current laws and regulations; providing for an effective date, and setting forth other related matters.

[X] Attachments for reference
1. Resolution
2. Exhibit A- Financial Policies

Staff Briefing:
- Under City Charter Article VIII Section 8.07, "Agency" needs to be clarified to clearly define City Manager's authority to transfer unencumbered appropriated funds.
- Per auditor's recommendation, it is good practice to have Council adopt a set of city financial policies and authorize staff to update annually to conform to latest laws and regulations.

History (if applicable):
- The Charter was originally written many years ago.
- There has not been any noted amendment to this section since.
- Language needs to reflect current structure resulting from changes over time.

Target Implementation:
- **July 8, 2015**

Significant Action Dates:
- **July 8, 2015**

Action:

[ ] Ordinance
[X] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[ ] Other (be Specific)

[X] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Resolution **No. R-2015-0025** clarifying the meaning of "AGENCY" as used in Article VIII Section 8.07 of City Charter and adopting the 2015 City of La Marque financial policies to conform to current laws and regulations; providing for an effective date, and setting forth other related matters.

Fiscal Impact: n/a

RESOLUTION NO. R-2015-0025

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, CLARIFYING THE MEANING OF "AGENCY" AS USED IN ARTICLE VIII, SECTION 8.07, OF CITY CHARTER, AND ADOPTING THE 2015 CITY OF LA MARQUE FINANCIAL POLICIES TO CONFORM TO CURRENT LAWS AND REGULATIONS; PROVIDING FOR AN EFFECTIVE DATE, AND SETTING FORTH OTHER RELATED MATTERS.

WHEREAS, Article VIII, Section 8.07, in part authorizes the City Manager to transfer any unencumbered appropriation balance or portion thereof between general classification of expenditures within an agency; and

WHEREAS, the City Charter does not provide a definition of "agency"; and

WHEREAS, the City auditor has determined that "agency" should mean "fund"; and

WHEREAS, the City Council of the City of La Marque, Texas, is desirous of interpreting the meaning of "agency" as "fund" for accounting purposes; and

WHEREAS, the City Council of the City of La Marque, Texas, wishes to adopt its 2015 Financial Policies to conform to current laws and other requirements.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

That Article VIII, Section 8.07, is hereby clarified as to the meaning of "agency" and "fund", and the 2015 Financial Policies of the City of La Marque, Texas, are hereby adopted, as follows:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Definitions. The term "agency" as used in Article VIII, Section 8.07, of the City Charter shall be and is deemed to mean "fund" for all accounting purposes

Section 3. Financial Policies. The 2015 City of La Marque Financial Policy attached hereto as "Exhibit "A" is hereby adopted effective the _____ day of ______________, 2015.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter. 551, Texas Gov't Code*.

Section 5. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND APPROVED this the 13th day of July, 2015.

THE CITY OF LA MARQUE, TEXAS

____
Bobby Hocking, Mayor

ATTEST:

____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

CITY OF LA MARQUE
Financial Policies

Resolution No. R-2015-0025
Exhibit A

Introduction

The Financial Policies are a result of the desire of the City Council and staff to establish a basic framework for the fiscal management of the City. The policies encompass requirements of the City Charter and the Texas Local Government Code. The policies provide a format to evaluate the City's operations and the authoritative procedures by which the City conducts its financial affairs.

Fiscal Year

The City operates on a fiscal year beginning on October 1 and ending on September 30 of the succeeding year. The fiscal year will also be established as the accounting and budget year in compliance with the City's charter.

Budget Administration

The City uses a program/project based budget approach to operating expenditures. Each year every activity, program, and project is evaluated as new; and costs are analyzed on a line by line basis.

The Annual Budget includes appropriations for all City operating funds. Capital projects funds are presented separately in a dedicated section. Appropriations for the annual operating budget lapse at the end of each fiscal year. Appropriations for capital projects carry over until projects completion.

Budget appropriation shall NOT exempt buyer departments from following procurement statutes and Council adopted Purchasing policy requirements.

Under the City's budgetary process, outstanding encumbrances at the end of the fiscal year are reported as reservations of fund balances; they do not constitute expenditures or liabilities.

Control and Accountability – Each Director, appointed by the City Manager, will be responsible for the administration of his/her departmental budget. This includes accomplishing the Goals and Objectives adopted as part of the budget and monitoring each department budget for compliance with spending limitations. Directors may transfer funds within the operations and maintenance or capital line items other than personnel related line items category within a departmental budget with additional approval of City Manager and Finance Director. Only City Manager and Finance Director can transfer Personnel line items within each fund. All agenda items impacting City budget including those requiring budget amendments must be approved by City Manager and verified by Finance Director before submission to City Clerk for Council packets.

Under Article VIII Section 8.07, the city manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. At the request of the city manager and within the last three months of the budget year, the council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another. In addition, the City Council adopted Resolution R-2015-0025 Which clarifies "agency" to mean "fund" whereby the City Manager may transfer any unencumbered appropriated funds across departments, programs, and divisions within the same fund any time during each fiscal year.

Basis of Accounting and Budgeting

The City of La Marque's annual budgets shall be prepared and adopted on a basis consistent with generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) for all governmental and proprietary funds.

Accordingly, all governmental fund budgets are presented using the current resource measurement focus and modified accrual basis of accounting. Under this method of accounting, revenue and other governmental fund resources are recognized in the accounting period in which they become susceptible to accrual – that is, when they become both "measurable and available" to finance current operating expenditures for the fiscal period.

Property tax revenue recognition, "available" means property tax revenue is recognized currently if levied before the fiscal year end and collected within 60 days after the fiscal year end (considered the availability period).

Sales taxes, franchise fees, hotel occupancy taxes, permit fees, fines and forfeitures, charges for services, and miscellaneous revenue are recorded as revenue when cash is received.

Revenues

For every annual budget, the City will levy two property tax rates: maintenance & operations and debt service. The debt service levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding tax-supported debt for that budget year. The debt service levy and related expenditures shall be accounted for in the General Debt Service fund. The maintenance & operations levy shall be accounting for in the General Fund.

Revenues are budgeted conservatively using an objective approach to analyze historical data and inherent trends. Adjustments are made to account for known events and projected economic activity within the city and surrounding areas. Revenue from "one-time" or limited duration sources will not be used to pay for recurring expenditures within the City's budget.

Restricted revenue shall only be used for the purposes legally permissible and in a fiscally responsible manner.

On an annual basis, the City will set fees and rates at levels to recover total direct and indirect operating costs, including capital outlay and debt service.

The City will follow an aggressive policy of collecting all revenues by reviewing its receivables annually and implementing collection procedures to obtain all revenues due to the City in a timely manner.

Expenditures/Expenses

The City will budget, account, and report detailed expenditures in the following categories: Personnel, Supplies, Maintenance, Services, Debt Service, Capital Outlay, Transfers, and Other Financing Uses.

The City will constantly strive to improve the level of service for its citizens without an increased level of cost. The City will also seek to reduce the cost of the current level of services provided through innovative programs and initiatives.

Personnel expenditures will reflect the minimum staffing necessary to maintain the established quality and scope of city services. The City will maintain a market-competitive compensation and benefit package to attract and retain quality employees.

The City will provide for adequate maintenance of capital assets and for their timely replacement. Each division shall project future capital requirements for a minimum of five years in order to accommodate the acquisition of capital outlay while maintaining a consistent level of expenditures for each budget year.

Cash Management/Investment Policies

Investments and cash management will be the responsibility of the Director of Finance.

City funds will be managed in accordance with the prudent person standard with an emphasis on safety of principal, liquidity, and yield, in that order.

Investments of the City will be made in accordance with the City's adopted Investment Policy.

The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities.

Cash is combined into one pooled operating account to facilitate effective management of the City's resources and to maximize yield from the overall portfolio.

The Director of Finance shall present reports of the City's investments and cash position quarterly to the Mayor and City Council.

Accounting, Auditing, and Financial Reporting Policies

The City's accounting system will be maintained in accordance with generally accepted accounting principles. The City places continued emphasis on the maintenance of an accounting system that provides strong internal budgetary and accounting controls designed to provide reasonable, but not absolute, assurances regarding the safeguarding of assets.

Monthly, the Finance Director shall submit to the City Council, a report covering the financial condition of the City. The financial report will compare actual revenues and expenditures to budgeted amounts for all major funds.

The City of La Marque issues a Comprehensive Annual Financial Report (CAFR) within six months of the close of the previous fiscal year. The CAFR will be submitted to the Government Finance Officers Association for peer review as part of the Certificate of Achievement for Excellence in Financial Reporting program. All reports prepared by the auditors, and management's response to those reports, will be presented to the Mayor and Council at a regularly scheduled Council meeting.

An independent audit of the City of La Marque is performed annually. The auditor's opinion will be included in the City's CAFR. The City will strive for an unqualified auditor's opinion.

Fund Balance/Reserve Policies

The City's Fund Balance Policy in compliance with Governmental Accounting Standards Board Statement 54. Included in the policy are the following provisions:

The City Council is the government's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at a City Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

The City Council may assign fund balance to a specific purpose in relation to this fund balance policy. By resolution, the Council has also authorized the City Manager and the Director of Finance to assign fund balance. Assignments of fund balance by the City Manager and Director of Finance do not require formal action by the City Council; however, each assignment must be approved by both authorized officials before the item can be presented in the financial statements.

The City will strive to maintain an unassigned fund balance of not less than 25% of the budgeted operational expenditures in all City funds. Due to the volatile nature of a majority of its revenues, it is not deemed excessive for the City to maintain fund balance in the General Fund at levels greater than 33% of the budgeted operational expenditures. The purpose of this unassigned balance is to alleviate significant unanticipated budget shortfalls and to ensure the orderly provisions of services to citizens. Should unassigned fund balance fall below the goal or has a deficiency, the City will seek to reduce expenditure prior to increasing revenues to replenish fund balance within a reasonable time frame.

The City will try to avoid using fund balances for recurring operational expenditures. To the extent that the unassigned fund balance exceeds the minimum target, the City may draw upon the fund balance to provide cash financing for capital projects or other one-time purchases.

BUDGET CONTINGENCY PLAN

This policy is designed to establish general guidelines for managing revenue shortfalls resulting from local and national economic downturns that adversely affect the City's revenue streams.

Immediate Action - Once a budgetary shortfall is projected, the City Manager will take the necessary actions to offset any revenue shortfall with a reduction in current expenses. The City Manager may:

1. Freeze all new hire and vacant positions except those deemed to be a necessity.

2. Review all planned capital expenditures.
3. Delay all "non-essential" spending or equipment replacement purchases.

The City Manager shall report in a timely manner to the City Council the projected shortfall and the actions taken to resolve it.

Further Action -. If the actions identified in subsection “A” are insufficient to offset the projected revenue deficit for the current fiscal year, the City Council may approve the following actions, in the order listed:

1. Apply unspent, unobligated surplus funds from prior fiscal years to fund one-time costs in the current fiscal year budget.

2. Authorize a reduction in the unobligated fund balance in the General Fund for contingency reserve from 90 to 75 days.

3. Direct other reductions in services, including workforce reductions.

Replenish Fund Balance - As soon as practicable, without placing undue strain on city services, the City Council shall increase the unobligated fund balance in the General Fund, up to the 90-days for contingency.

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category – spending those funds first – before moving down to the next category with available funds.

Debt Management Policies

The City will maintain debt management practices that will provide for the protection of bond ratings; the maintenance of adequate debt service reserves; compliance with debt covenant provisions; and appropriate disclosure to investors, underwriters and rating agencies.

The term of any City debt issue, including lease purchases, shall not exceed the useful life of the assets being acquired by the debt issue.

All debt issuance shall comply with Federal, State and City charter requirements and adhere to Federal arbitrage regulations.

Capital Projects

Capital Projects shall be submitted to the City Council for approval and shall include the following items:

- A summary of the proposed programs;
- A list of all capital improvements which are proposed
- The cost estimates, method of financing, and time schedules for each such improvement; and
- The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The City will develop a multi-year capital projects plan and update it annually. The City will estimate the costs and potential funding sources for each capital project included in the plan.
The City shall utilize the most beneficial method of financing capital projects from the following sources: cash, bonds, short-term notes, joint financing with other governmental entities, special assessments, and federal and state grant programs or any financing mechanisms.

The City will carry out the capital improvements plan and fund the capital project budgets in accordance with the capital projects plan.

The City will include the cost of operations of the capital project in the operating budget during the year of completion. Future operating costs associated with the new capital projects will be projected and included in the operating forecasts.

Long-Term Financial Plan

The City Council establishes long-term financial plan that projects futures revenues, expenditures, fund balances, and cash flow needs. The projections shall be updated as changes occur during this year.

The plan is reviewed on an annual basis and adjusted, if necessary, to meet the needs of the City.

The annual budget shall be prepared in conjunction with the long-term financial plan’s goals and objectives.

CITY COUNCIL AGENDA FORM

Meeting Date:	July 8, 2015	Agenda item:	7d
Prepared by:	Suzy Kou	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding renewing a contract with Belt Harris Pechacek, LLLP to perform City's annual financial audits and Single Audits as well as La Marque EDC's annual financial audits for fiscal years ending 9/30/2015, 9/30/2016 and an option to extend one additional fiscal year ending 9/30/2017.

[X] Attachments for reference
1. Engagement letter

- Staff Briefing: As of completion of fiscal year ended 9/30/2014 audit, City's contract with Belt Harris Pechacek, LLLP will expire.
- Per State law, City's financial records are required to be audited by an independent auditing firm each fiscal year.

History (if applicable):
- Since 2012, Belt Harris Pechacek auditing firm has been assisting City staff resolving a long list of internal/external financial issues resulting from numerous past staff transitions.
- After three years of hard work, the City's internal controls and continuity within Finance Department have improved significantly.

Target Implementation:
- **July 8, 2015**

Significant Action Dates:
- **July 8, 2015**

Action:

[ ] Ordinance
[ ] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[X] Other - Agreement

[X] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	FY 2015-16
Actual Bid	
Estimated Expenditure	**$50,000**
Acct. Name	Audit Services
Line Items #	01-4040-02-02 02-4046-99-00 19-4040-00-00
Other Funding	

CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to renew a contract with Belt Harris Pechacek, LLLP to perform City's annual financial audits and Single Audits as well as La Marque EDC's annual financial audits for fiscal years ending 9/30/2015, 9/30/2016 and an option to extend one additional fiscal year ending 9/30/2017.

Fiscal Impact: n/a

March 27, 2015

Carol Jo Buttler, City Manager
The City of La Marque, Texas
1111 Bayou Road
La Marque, Texas 77568

Dear Ms. Buttler:

Belt Harris Pechacek, LLLP would like to extend an offer to perform the audit for the City of La Marque for the fiscal years ended September 30, 2015 and 2016 with the option for 2017. If the enclosed sealed cost fee engagement letter meets with the Mayor's and Council's approval, please have one copy signed, returning it to us using the enclosed self-addressed, stamped envelope while retaining the other for your records.

We appreciate the opportunity to serve the City of La Marque and are committed to providing the highest level of service. If you have any questions or comments regarding the enclosed engagement letter, please feel free to discuss it with me at 713-263-1123.

We look forward to working with you again.

Sincerely,

Robert Belt CPA, CGMA
Managing Partner

Partners
Robert Belt, CPA
Stephanie E. Harris, CPA
Nathan Krupke, CPA

Houston
3210 Bingle Rd., Ste. 300
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713.263.1123

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3100 Congress Ave., Ste. 2000
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info@txauditors.com
713.263.1550 fax

Governmental Audit Quality Center
AICPA

Engagement Letter - Single Audit

March 31, 2015

The Honorable Bobby Hocking, Mayor
City of La Marque
1111 Bayou Road
La Marque, Texas 77568-4160

We are pleased to confirm our understanding of the services we are to provide for the City of La Marque, Texas (the "City") for the years ended September 30, 2015 and 2016, with the option for one, one-year subsequent term. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the years ended September 30, 2015 and 2016, with the option for one, one-year subsequent term.

1. La Marque Public Improvement District No. 1: Blended, No Separate Financial Statements
2. La Marque Economic Development Corporation: Discretely Presented, Separate Financial Statements

Accounting standards generally accepted in the United States of America provide for certain Required Supplementary Information (RSI), such as Management's Discussion and Analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule(s)

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditors' report on the financial statements or in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal Awards
2. Combining Statement(s) and Schedule(s)

Partners
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Stephanie E. Harris, CPA
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Governmental Audit Quality Center
AICPA

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditors' report will not provide an opinion or any assurance on that other information:

1. Introductory Section
2. Statistical Section

In addition to these services -

1. We will also provide routine advisory services through phone calls, conferences or otherwise in connection with incidental matters arising during the year. These costs would be absorbed in our estimated annual fee. We encourage open lines of communication throughout the year as part of our services.
2. We will draft the financial statements, including the Management's Discussion and Analysis, with input from management.
3. We will print and bind the financial reports, and provide an electronic PDF of all reports.
4. We will handle normal correspondence from grantor, regulatory, or oversight agencies related to the audit.
5. We will perform procedures to comply with the Public Funds Investment Act (Chapter 2256 local government code).

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on---

1 Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

2. Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.*

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The OMB Circular A-133 report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions.We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and members of the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying all federal awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review prior to the beginning of our audit fieldwork.

You are responsible for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audit.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Belt Harris Pechacek, LLLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Belt Harris Pechacek, LLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Fees for our services are based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The time estimates used to project our fees are based on anticipated cooperation from your personnel and management fulfilling its responsibility, as discussed previously. Our time budget for this engagement does not include addressing matters related to management's responsibilities, such as modifications to the City's financial information, additional procedures related to alleged noncompliance with laws and regulations and similar improprieties, the City's lack of preparation for the audit, and similar matters. Such time requirements have not been included in the estimate and will be billed in addition to the fees quoted at our standard hourly rates and actual costs incurred, including legal consultations, if necessary. We will notify the appropriate party when such conditions are encountered, such as identifying schedules not prepared, out-of-balance accounts, alleged violations, etc. When possible, we will provide management with options for alleviating the condition. If it appears the item(s) will not be addressed by the City, we may perform procedures to address incidental matters to facilitate timely completion of the audit. To the extent possible, we will obtain approval before performing additional work for matters considered significant to the original proposed fee. Due to the nature of our work, such approval may not always be possible (i.e., we may be legally compelled by subpoena or similar request to expend additional time and incur other expenses to handle matters arising from this engagement).

As customary in the industry, the price quoted is an estimate. In accordance with rules of the State Board of Public Accountancy, we cannot be bound to provide the audit for the amount estimated. However, in practice, we honor our fee quotes unless adverse conditions such as those described above are encountered.

Fee Estimates

	2015	**2016**	**2017** (Option)
CAFR Audit	Sealed Fee	Sealed Fee	Sealed Fee

* A single audit is required when federal funds over $500,000 are expended. Our fees are based on the number of major programs (programs over $300,000). The threshold for when a single audit is required will increase from $500,000 to $750,000 for fiscal year 2016.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Generally, 40 percent will be billed and payable upon completion of interim audit procedures (normally one to four months before year end) and 60 percent after a draft of the financial statements is issued. Accordingly, the fee will be split 40/60 between budget years. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent pecr review reports and letters of comment received during the period of the contract. Our 2012 peer review accompanies this letter.

Required Non-Appropriation Clause

Notwithstanding anything contained in this engagement to the contrary, in the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for fees due under this engagement agreement, the City will immediately notify us in writing of such occurrence and this agreement shall terminate on the last day of the fiscal period for which appropriations have been received or made.

Authorization of CPA's Disclosure

Any client certified public accountant involved with assisting us shall not be prohibited from disclosure of information required to be made available by the standards of the public accounting profession in reporting on the examination of financial statements. Management understands and provides permission to staff certificate or registration holders as required under the Rules of Professional Conduct, Texas Administrative Code, Title 22, Part 22, Chapter 501, Subchapter C, Section 501.75.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Belt Harris Pechacek, LLLP
Certified Public Accountants

Authorized by:

Robert Belt

Robert Belt, CPA, CGMA
Managing Partner

RESPONSE:

This letter correctly sets forth the understanding of City of La Marque, Texas.

____
The Honorable Bobby Hocking, Mayor

____
Date

BUMGARDNER, MORRISON & COMPANY, L.L.P.

'B'MC

JOSEPH B. BUMGARDNER, CPA
(191 1-2002)
JACK R. MORRISON, SR., CPA
(1922-1997)

MEMBERS:
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
TEXAS SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS
AICPA PRIVATE COMPANIES PRACTICE SECTION
AICPA TAX DIVISION

CERTIFIED PUBLIC ACCOUNTANTS

CHRISTOPHER E. KRECI, CPA
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G. DENNIS SHAY, CPA, CFP
PAULA G. LESKE, CPA
MICHAEL E. WENSKE, CPA

JACK C. FITZGERALD, CPA
JACK R. MORRISON, JR., CPA

October 31, 2012

System Review Report

To the Partners Belt Harris Pechacek, LLLP
and the Peer Review Committee of the
Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Belt Harris Pechacek, LLLP (the firm) in effect for the year ended June 30, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicoa.org/prsummarv.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards.*

In our opinion, the system of quality control for the accounting and auditing practice of Belt Harris Pechacek, LLLP in effect for the year ended June 30, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency (ies)* or *fail.* Belt Harris Pechacek, LLLP has received a peer review rating of *pass.*

Bumgardner, Morrison & Company, LLP

1501 E. MOCKINGBIRD, SUITE 300 P.O. BOX 2450 VICTORIA, TEXAS 77903-3750 (361) 575-0271 FAX (361) 578-0880

CITY COUNCIL AGENDA FORM

Meeting Date: July 13, 2015 | Agenda item: **8&9a**

Prepared by: Amy Miller | Reviewed by: Carol Buttler

Department: Library

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2015-0013**, amending Sec. 2-47, Library Department, Sec. 2-48, Library Theft, Repealing Article VI. Library Board, and in its place adopting a new Article VI. Library Advisory Board, Establishing Requirements for Membership, Board Officers, Terms of Office, Quorum and Meetings, and Duties. ***THIS IS THE SECOND AND FINAL READING***

[X] **Attachments for reference**

1. Proposed Ordinance **No. O-2015-0013**
2. Current Article VI. Library Board
3. Current Sec. 2-47 and Sec. 2-48

Staff Briefing:

- Library Advisory Board serves as the liaison between and/or among the community, the governing body and the Library Director.
- Library Advisory Board members do not make policies for the library or financial or employment decisions. Governing bodies retain ultimate authority to accept, reject or amend advice from Library Advisory Board.
- Library Advisory Board is charged with planning for maximum feasible use of the library space by the public. Board members work closely with Library Director to assess cultural and educational needs in the community and to voice those needs to City Manager and City Council.
- Library Advisory Board plays a significant role in promoting library programs and services to the community.
- Library Advisory Board advocates for library support for annual operational and capital funding as needed.
- Library Board in La Marque has been inactive for over two years. The last meeting was on June 4, 2013.
- Amendments to the current Ordinance are being proposed in an effort to more clearly define responsibilities and expectations of Library Advisory Board members.
- Amendments to the current Ordinance are being proposed in an effort to attract the service of those individuals with an interest in and commitment to the community and to the mission of La Marque Public Library.
- No major changes made to Sec 2.47 (Library department) and 2.48 (Library theft). Proposed edits to these sections eliminate redundancies, are more inclusive of all forms of library materials and more accurately reflect current language.
- Proposed changes were reviewed and approved by City Attorney.

History:

- **11-13-1978** –La Marque Public Library Board was established.
- **5-22-2006** – Bylaws were last amended and adopted.
- **6-4-2013** – Last meeting of Library Advisory Board.

CITY COUNCIL AGENDA FORM

Target Implementation: July 13, 2015

Significant Action Dates:
June 22, 2015 – Approved by City Council on the first reading
July 13, 2015 – Conduct Public Hearing and second reading of ordinance

Action:

- [X] Ordinance
- [ ] Resolution
- [ ] Special Presentation
- [ ] Proclamation
- [ ] Finance Report
- [ ] Public Hearing
- [ ] Other

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Items #	N/A
Other Funding	N/A

[X] Mark if this item does not conflict with any Resolution, Ordinance or City Charter

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0013** amending Sec. 2-47, Library Department, Sec. 2-48, Library Theft, Repealing Article VI. Library Board, and in its place adopting a new Article VI. Library Advisory Board, Establishing Requirements for Membership, Board Officers, Terms of Office, Quorum and Meetings, and Duties ***THIS IS THE SECOND AND FINAL READING***

Fiscal Impact: None

Rev. 09/24/2014

ORDINANCE NO. O-2015-0013

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, AMENDING SEC. 2-47, LIBRARY DEPARTMENT, SEC. 2-48, LIBRARY THEFT, REPEALING ARTICLE VI. LIBRARY BOARD, AND IN ITS PLACE ADOPTING A NEW ARTICLE VI. LIBRARY ADVISORY BOARD, ESTABLISHING REQUIREMENTS FOR MEMBERSHIP, BOARD OFFICERS, TERMS OF OFFICE, QUORUM AND MEETINGS, AND DUTIES.

SECTION ONE.

THAT ARTICLE II, CITY DEPARTMENTS, Sec. 2-47, Library Department, and Sec. 2-48, Library Theft, are hereby amended to read as follows:

"Sec. 2-47. Library department

(a) There is hereby established in the city, a public library, which shall hereafter be known as La Marque Public Library.

(b) The city hereby accepts all gifts and donations of books and other library related materials heretofore made for the La Marque Public Library and it is ordained that such books and materials, together with such additions as may be made from time to time, shall constitute and form the collection of the La Marque Public Library.

(c) The City Library Department is hereby established. The head of the City Library Department shall be the Library Director, to be appointed by the City Manager. There shall be such additional personnel in the library department as may be employed by the City Manager as authorized by the City Council.

Sec. 2-48. Library theft.

(a) *Definitions.* As used in this section, the following terms shall have the following meanings unless the context clearly indicates that a different meaning is intended:

Library card. A card issued by a library facility for purposes of identifying the person to whom the library card was issued as authorized to borrow library materials, subject to all limitations and conditions imposed on such borrowing by the library facility issuing such card.

Library facility. Any city library, other public library, or any library of a museum, educational, historical or charitable institution, organization or society.

Library material. Any book, plate, picture, photograph, engraving, painting, sculpture, statue, artifact, drawing, map, newspaper, pamphlet, broadside, magazine, manuscript, document, letter, microfilm, sound recording, audiovisual material, magnetic or other tape, electronic data processing record or other document, written, printed or electronic material regardless of physical form or characteristics, or any part thereof, belonging to, or on loan to or otherwise in the custody of a library facility.
Premises of a library facility. The interior of a building, structure or other enclosure in which a library facility is located and in which the library facility keeps, displays and

makes available for inspection or borrowing library material, but for purposes of this section, such premises do not include the exterior appurtenances to such building, structure or enclosure nor the land on which such building, structure or other enclosure is located.

(b) *Library theft.* A person commits the offense of library theft when he or she does any of the following acts:

(1) Knowingly and intentionally removes any library material from the premises of a library facility without authority to do so;

(2) Intentionally conceals any library material upon his or her person or among his or her belongings and takes library material outside of the library facility;

(3) With the intent to deceive, borrows or attempts to borrow any library material from a library facility by (i) use of a library card issued to another without the other's consent, or (ii) use of a library card knowing that it is revoked, canceled or expired, or (iii) use of a library card knowing that it is counterfeit or materially altered; or

(4) Borrows library materials from a library facility and willfully fails to return library material after notice has been given.

(c) *Posting of warning.* Each library facility shall post a copy of this section at a location adjacent to each entrance to the premises of the library facility and at each point in the library facility at which the borrowing of library material occurs.

(d) *Penalty.* Any person violating the provisions hereof shall be fined in accordance with Section 1-7 of the Code of Ordinances."

SECTION TWO.

THAT ARTICLE VI., LIBRARY BOARD, is hereby repealed.

SECTION THREE.

THAT ARTICLE VI., LIBRARY ADVISORY BOARD, is hereby adopted and shall read as follows:

"Sec. 2-237. Library Advisory Board

The City Council shall appoint a Library Advisory Board to assist the city with planning the policies and services of the La Marque Public Library. The Library Advisory Board shall serve as a liaison between the community and the City Council to promote the La Marque Public Library's services and programs. The Library Advisory Board shall be advisory in nature and shall not have any responsibility or authority over any board, commission, public official, or employee of the city. Further, the Library Advisory Board shall not have any responsibility or authority to contract, nor direct any City employee to contract, for the expenditure of any money unless authorized by the City Council.

1. Membership

(a) The Library Advisory Board shall consist of five (5) regular members appointed by the City Council. Board members shall reside or own a business in the service area of the library and serve without compensation. Three members of the first board shall be appointed for a term of two years and two for a term of one year, and service shall be without pay. Thereafter, new members shall be appointed for a term of two years. Any vacancy shall be immediately filled for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year.

(b) The five (5) regular members shall be composed of a chairperson, vice chairperson and three (3) members.

(c) Each member must have an active La Marque Public Library Card and volunteer at least an average of four (4) hours a month.

(d) The Mayor, City Manager and Library Director shall serve as non-voting, ex-officio members of the board and shall not be counted in determining a quorum of the board.

2. Board Officers

The Library Advisory Board shall elect its own officers, and each officer shall serve for a period of one (1) year or until a successor is elected.

(a) Chairperson. The chairperson shall preside at all meetings where he/she is present. The chairperson shall implement or cause to have implemented, any practice or procedure in the calling of meetings, conduct meetings, or reporting of activities, that he/she considers in the best interest of the board and shall so inform the City Council or consult with the City Council when requested and at such times when it appears necessary or desirable.

(b) Vice chairperson. The vice chairperson shall assist the chairperson in directing the total affairs of the board. In the absence of the chairperson, the vice chairperson shall assume all duties of the chairperson.

3. Terms of Office.

(a) The terms of office of each member shall be as follows: Three (3) members of the first board shall be appointed for a term of two (2) years and two (2) for a term of one year. The appointments shall be made at the first regular meeting of the city council in December and extend from that date until the first regular meeting of the city council in December two (2) years later. Members may be re-appointed for additional terms.

(b) Any vacancy shall be filled by appointment by the mayor and confirmed by the City Council for the unexpired term. A chairperson shall be elected from among the appointed members to serve for a term of one year.

(c) The members of the board may be removed at any time by the city council with or without cause.

4. Quorum; Meetings

(a) Quorum. A majority of members, which is three (3) members, shall constitute a quorum. In the event of the absence of the chairperson and vice chairperson, the three (3) members constituting the quorum shall elect for that meeting a member to preside as acting chairperson and assume all duties of the chairperson. All motions shall be decided by a simple majority of members present. A tie vote shall constitute failure of the motion.

(b) Meetings. The library advisory board shall hold quarterly meetings and may meet more frequently as needed to conduct business and shall establish rules and regulations for the performance of its duties.

5. Functions and Duties.

The Library Advisory Board shall have the following duties and responsibilities:

(a) Advise and make recommendations to City Council on matters relating to the operation of the library department.

(b) Review and advise the library department on policies and procedures.

(c) Review annual service levels and budgetary impacts of the library department and recommend service level changes to City Council.

(d) Review plans and specifications for proposed library facilities and recommend to City Council the implementation of those plans.

(e) Review and approve special requests for use of library facilities.

(f) To cooperate with the Library Director in assessing the cultural and educational needs of the city and expressing those needs to the City Manager and City Council."

PASSED AND APPROVED on first reading this 22nd day of June, 2015.

PASSED AND APPROVED on second and final reading this the 13th day of July, 2015.

CITY OF LA MARQUE, TEXAS

____
Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

ARTICLE VI. - LIBRARY BOARD

Sec. 2-237. - Appointment; composition; qualifications, term, compensation of members; filling of vacancies; election of chairman; ex officio members.

The city council shall appoint a library board which shall consist of seven members, each member being a resident and a real property taxpayer of the city. Three members of the first board shall be appointed for a term of two years and two for a term of one year, and service shall be without pay. Thereafter, new members shall be appointed for a term of two years. Any vacancy shall be immediately filled for the unexpired term. A chairman shall be elected from among the appointive members to serve for a term of one year. The mayor, city manager and city librarian shall serve as nonvoting ex officio members of the board.

(Code 1972, § 2-116; Ord. No. 450, § 1; Ord. No. 493)

Sec. 2-238. - Powers and duties.

The library board shall have the following powers and duties:

(1) To make, amend and add to the rules and regulations of the library and such rules and regulations shall be deemed as recommendations for adoption by the city council. Such rules and regulations as are promulgated and approved shall be administered by city employees under the direction of the city manager and the library board shall exercise no administrative authority over such employees of the city;

(2) To plan for maximum feasible use of the library facility by the public;

(3) To inform the city manager and city council of needed physical changes in the library building and surrounding landscape; and

(4) To cooperate with the city librarian in assessing the cultural and educational needs of the city and expressing those needs to the city manager and city council.

(Code 1972, § 2-117; Ord. No. 450, § 2)

Secs. 2-239—2-269. - Reserved.

Sec. 2-47. - Library department.

(a) There is hereby established in the city, a public library, which shall hereafter be known as the La Marque Public Library.

(b) The city hereby accepts all gifts and donations of books and equipment heretofore made for the La Marque Public Library and it is ordained that such books and equipment, together with such additions as may be made from time to time, shall constitute and form the books and equipment of the La Marque Public Library.

(c) The city library department is hereby established. The head of the city library department shall be the city librarian, to be appointed by the city manager. There shall be such additional personnel in the library department as may be employed by the city manager as authorized by the city council.

(Code 1972, § 2-31; Ord. No. 391, §§ 1—3)

Sec. 2-48. - Library theft.

(a) Definitions. As used in this section, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

Library card. A card or plate issued by a library facility for purposes of identifying the person to whom the library card was issued as authorized to borrow library materials, subject to all limitations and conditions imposed on such borrowing by the library facility issuing such card.

Library facility. Any city library, other public library, or any library of a museum, educational, historical or eleemosynary institution, organization or society.

Library material. Any book, plate, picture, photography, engraving, painting, sculpture, statue, artifact, drawing, map, newspaper, pamphlet, broadside, magazine, manuscript, document, letter, microfilm, sound recording, audiovisual material, magnetic or other tape, electronic data processing record or other documentary, written or printed material regardless of physical form or characteristics, or any part thereof, belonging to, or on loan to or otherwise in the custody of a library facility.

Premises of a library facility. The interior of a building, structure or other enclosure in which a library facility is located and in which the library facility keeps, displays and makes available for inspection or borrowing library material, but for purposes of this section, such premises do not include the exterior appurtenances to such building, structure or enclosure nor the land on which such building, structure or other enclosure is located.

(b) Library theft. A person commits the offense of library theft when he or she does any of the following acts:

(1) Knowingly and intentionally removes any library material from the premises of a library facility without authority to do so;

(2) Knowingly and intentionally conceals any library material upon his or her person or among his or her belongings, while still in the premises of a library facility and in such manner that the library material is not visible through ordinary observation although there may be some notice of its presence, and removes such library material beyond the last point in the premises of that library facility at which library material may be borrowed in accordance with procedures established by that library facility for the borrowing of library material;

(3) With the intent to deceive, borrows or attempts to borrow any library material from a library facility by (i) use of a library card issued to another without the other's consent, or (ii) use of a library card knowing that it is revoked, canceled or expired, or (iii) use of a library card knowing that it is falsely made, counterfeit or materially altered; or

(4) Borrows from a library facility library material and willfully without good cause fails to return such library material within 30 days after receiving written notice by U.S. certified mail from the library facility demanding the return of such library material.

(c) Posting of warning. Each library facility shall post a copy of this section at a location adjacent to each entrance to the premises of the library facility and at each point in the premises of the library facility at which the borrowing of library material occurs.

(d) Penalty. Any person violating the provisions hereof shall, on conviction, be fined in accordance with section 1-7 of this Code.

(Code 1972, § 2-32; Ord. No. 781, § 1)

CITY COUNCIL AGENDA FORM

Meeting Date: July 13, 2015
Prepared by: Gerald Grimm
Department: Fire

Agenda item: 8&9b
Reviewed by: Carol Buttler

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0014** amending City of La Marque Fiscal Year 2015 Budget to recognize miscellaneous funds received from Texas A & M Forest Service in the amount of $2,890.00; and, East Texas Gulf Coast Regional Trauma Advisory Council in the amount of $354.00 for vehicle/building maintenance, equipment, or training and increasing revenue account 48-3801-00-00 by $3,244.00 and increasing appropriation to Fire expenditure account 48-3020-06-00 by $3,244.00. ***THIS IS THE SECOND AND FINAL READING***

[X] **Attachments for reference**

1. **Ordinance**
2. **RAC Agreement**
3. **Texas A & M Forest Service Approval Documents**

Staff Briefing:
- RAC provides monies to member entities for participation.
- Forest Service provides partial tuition reimbursement to be used for maintenance or training.

History:
- The department has routinely received funding from various sources for equipment, building and equipment maintenance and training.

Target Implementation: July 14, 2015

Significant Action Dates:
June 22, 2015 – City Council passed Ordinance on the first reading
July 13, 2015 – Conduct Public Hearing and second reading of Ordinance

Action:

[X] Ordinance
[ ] Proclamation
[ ] Finance Report
[ ] Other
[ ] Resolution
[ ] Special Presentation
[ ] Public Hearing

Cost Details:	
Budgeted	$0
Actual Bid	
Estimated Expenditure	**$3,244.00**
Acct. Name	See Ordinance
Line Items #	See Ordinance
Other Funding	

CITY COUNCIL AGENDA FORM

Staff's Recommendation: Motion to adopt Ordinance No. **0-2015-0014**, amending Fiscal Year 2015 Budget to recognize miscellaneous funds received from Texas A & M Forest Service in the amount of $2,890.00; and, East Texas Gulf Coast Regional Trauma Advisory Council in the amount of $354.00 for vehicle/building maintenance, equipment, or training and increasing revenue account 48-3801-00-00 by $3,244.00 and increasing appropriation to Fire Expenditure account 48-3020-06-00 by $3,244.00. ***THIS IS THE SECOND AND FINAL READING.***

Fiscal Impact: $3,244.00 increase in Fire Reserve revenue; and, $3,244.00 increase in appropriation for Fire operating expenditures.

ORDINANCE NO. O-2015-0014

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2015 BUDGET BY INCREASING APPROPRIATION OF THREE THOUSAND TWO HUNDRED AND FORTY FOUR DOLLARS ($3,244.00) TO ACCOUNT 48-3020-06-00 FOR REPAIR AND MAINTENANCE OF BUILDINGS AND FIXTURES IN THE FIRE RESERVE FUND; AND, INCREASING FIRE RESERVE REVENUE OF THREE THOUSAND TWO HUNDRED AND FORTY FOUR DOLLARS ($3,244.00) TO ACCOUNT 48-3801-00-00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2015 Budget is hereby amended by increasing account 48-3020-06-00 and account 48-3801-00-00 herein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

PASSED and APPROVED on first reading on the 22nd day of June, 2015.

PASSED and APPROVED on second and final reading on the 13th day of July, 2015.

____
Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

____
Robin Eldridge, TRMC

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

East Texas Gulf Coast Regional Trauma Advisory Council

East Texas Gulf Coast
Regional Trauma Advisory Council

PO Box 1015 6931 Masters Manvel, TX 77578
281.519.8780 Fax 281.489.0024
www.rac-r.com

April 16, 2015

Agency: ____**La Marque Fire/Rescue**_______ County: _____**Galveston**_______Allocation: $_____354.00____

The East Texas Gulf Coast Regional Trauma Advisory Council is pleased to inform you that your agency is eligible for Fiscal 2015 EMS-County Assistance Contract funding. You are receiving these funds in part due to your participation in and eligibility through the RAC in the last fiscal year. These funds are made available from the Department of State Health Services and are to be used for the enhancement and delivery of patient care in the EMS and trauma care system.

These funds may be used for any of the following purposes:

- Supplies;
- Operational expenses;
- Education and training;
- Equipment;
- Vehicles; and/or
- Communications systems.

For the purposes of this program, buildings, land, food, investments or lobbying are not allowable costs.

In order to receive your allocation, please submit the following all at one time:

1. ***A signed copy of this letter.*** (Your signature on this document certifies that you understand the terms of this funding and that you will comply with it.)
2. Completed ***EMS Provider Report of Expenditures***.
3. ***Proof of payment*** (examples of proof of payment include copies of receipts showing paid in full, cancelled checks, invoices with $0 balance or handwritten receipt must be noted as to how it was paid) dated between ***May 15, 2014, and February 15, 2015.***

The above paperwork should be returned no later than May 15, 2015.

Please let me know if you have any questions.

Sincerely,

Dave Ferguson, Treasurer

Agency Signature: Gerald Hamm 4-21-15

TEXAS A&M FOREST SERVICE

5.4191

June 3, 2015

Case #1098

City of La Marque
La Marque Fire & Rescue
1109A Bayou Road
La Marque, TX 77568-4160

Dear Chief:

Enclosed is a ***reimbursement check from the TIFMAS GRANT ASSISTANCE PROGRAM*** in the amount of **$200.00** for cost-share assistance on the acquisition of **Training Tuition – Fire Instructor I (1 trainee)** cost shared by the Texas Forest Service for the **La Marque Fire & Rescue**.

Please call if you have questions or need further assistance.

Sincerely,

Teresa Fernandez
Office Associate III

/tef
Attachments

Texas A&M Forest Service – Capacity Building Department
PO Box 310 Lufkin, Texas 75902-0310
TEL 936/639-8130 H FAX 936/639-8138
http://txforestservice.tamu.edu

TEXAS A&M
FOR ST SERV CE

5.4191

May 22, 2015

Case #1098

City of La Marque
La Marque Fire & Rescue
1109 A Bayou Road
La Marque, TX 77568-4160

Dear Chief:

Enclosed is a ***reimbursement check from the TIFMAS GRANT ASSISTANCE PROGRAM*** in the amount of **$2440.00** for cost-share assistance on the acquisition of **Training Tuition – Fire Inspector (4 trainees)** cost shared by the Texas Forest Service for the **La Marque FD**.

Please call if you have questions or need further assistance.

Sincerely,

Teresa Fernandez
Office Associate III

/tef
Attachments

Texas A&M Forest Service – Capacity Building Department
PO Box 310 Lufkin, Texas 75902-0310
TEL 936/639-8130 H FAX 936/639-8138
http://txforestservice.tamu.edu

TEXAS A&M
FOREST SERVICE

5.4191

May 18, 2015

Case #1098

City of La Marque
La Marque Fire & Rescue
1109 A Bayou Road
La Marque, TX 77568-4160

Dear Chief:

Enclosed is a ***reimbursement check from the TIFMAS GRANT ASSISTANCE PROGRAM*** in the amount of **$250.00** for cost-share assistance on the acquisition of **Training Tuition – Driver Operator/Pumper (1 trainee)** cost shared by the Texas Forest Service for the **La Marque FD**.

Please call if you have questions or need further assistance.

Sincerely,

Teresa Fernandez
Office Associate III

/tef
Attachments

Texas A&M Forest Service – Capacity Building Department
PO Box 310 Lufkin, Texas 75902-0310
TEL 936/639-8130 H FAX 936/639-8138
http://txforestservice.tamu.edu

CITY COUNCIL AGENDA FORM

Meeting Date: July 13, 2015 Agenda item: 10a
Prepared by: Gerald Grimm Reviewed by: Carol Buttler
Department: Fire

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0015,** amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance Fire Reserve Account 48-2401-00-00 in the amount of $29,119.81 and increasing appropriation to Fire Expenditure Account 48-7040-06-00 by $5,176.50 and Fire Expenditure Account 48-2060-06-00 by $13,840.62 and Fire Expenditure Account 48-3020-06-00 by $10,102.69 for Repair & Maintenance of Buildings and Furnishings and acquisition of Small Tools. ***THIS IS THE FIRST READING.***

[X] **Attachments for reference**
1. Ordinance

Staff Briefing:

- Galveston County Commissioner's Court and other Entities continue to provide funding to La Marque Fire Department yearly for equipment, maintenance costs, and training.
- Funds were placed in Fire Reserve Fund Balance Account 48-2401-00-00 yearly.
- Balance of $29,119.81 remaining was not carried forward at beginning of Fy-2015.

History: The department has routinely received funding from various sources including Commissioner's Court for equipment, maintenance, and travel and training.

Target Implementation: July 28, 2015

Significant Action Dates: NA

Action:

[X] Ordinance
[ ] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[ ] Other

Cost Details:	
Budgeted	$0
Actual Bid	NA
Estimated Expenditure	**NA**
Acct. Name	See Ordinance
Line Items #	See Ordinance
Other Funding	NA

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0015** Amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance Fire Reserve Account 48-2401-00-00 in the amount of $29,119.81 and increasing appropriation to Fire Expenditure

Account 48-7040-06-00 by $5,176.50 and Fire Expenditure Account 48-2060-06-00 by $13,840.62 and Fire Expenditure Account 48-3020-06-00 by $10,102.69 for Repair & Maintenance of Buildings and Furnishings and acquisition of Small Tools. ***THIS IS THE FIRST READING.***

Fiscal Impact: Decrease Fire Reserve Fund Balance by 29,119.81 and Increase Fire Appropriation Accounts by $29,119.81.

ORDINANCE NO. 0-2015-0015

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2015 BUDGET BY INCREASING APPROPRIATION OF FIVE THOUSAND ONE HUNDRED SEVENTY SIX DOLLARS AND FIFTY CENTS ($5,176.50) TO ACCOUNT 48-040-06-00 FOR CAPITAL EQUIPMENT AND THIRTEEN THOUSAND EIGHT HUNDRED FORTY DOLLARS AND SIXTY TWO CENTS ($13,840.62) TO ACCOUNT 48-2060-06-00 FOR SMALL TOOLS AND TO ACCOUNT 48-3020-06-00 BY TEN THOUSAND ONE HUNDRED TWO DOLLARS AND SIXTY NINE CENTS FOR REPAIR AND MAINTENANCE OF BUILDINGS AND EQUIPMENT AND DECREASING FIRE RESERVE FUND BALANCE OF TWENTY NINE THOUSAND ONE HUNDRED NINETEEN DOLLARS AND EIGHTY ONE CENTS ($29,119.81)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2015 Budget is hereby amended by increasing account 48-7040-06-00 and account 48-2060-06-00 and 48-3020-06-00 herein by reference.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

PASSED and APPROVED on first reading on the _____ day of ________, 2015.

PASSED and APPROVED on second and final reading on the _______day of _______, 2015.

CITY OF LA MARQUE

____
Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

____
Robin Eldridge, TRMC

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	10b
Prepared by:	Robin Eldridge/ Carol Buttler	Reviewed by:	Carol Buttler
Department:	Admin		

<u>AGENDA ITEM DESCRIPTION</u>: Discussion/possible action regarding Resolution No. **<u>R-2015-0026</u>**, authorizing Dow Hydrocarbons and Resources, LLC to construct a second twelve inch (12) pipeline route through designated sections of the City.

[x] Attachments for reference

1. Resolution
2. Agreement dated 2013
3. Location Descriptions
4. Letter from Mustang
5. Application Information

Staff Briefing:

- The project consists of a second proposed twelve (12) inch pipeline for the transportation of ethane from a Dow Hydrocarbons and Resources, LLC (DHRLLC) storage facility of Stratton Ridge, in Brazoria County, to a DHRLLC facility in Texas City.
- City Attorney has reviewed and approved this Resolution

History:

- On November 13, 2013, the City of La Marque entered in to an agreement with Dow Hydrocarbons and Resources, LLC and in the agreement, was included the option of installing a second pipeline to run parallel to be installed within the next three years.
- All fees associated with this pipeline were paid in 2014.

Target Implementation: July 13, 2015

Significant Action Dates:

- **<u>October 17, 2013</u>** – EDC Board approved the first pipeline/ easement route across EDC-owned property
- **<u>October 17, 2013</u>** – Parks Board approved the first pipeline/ construction and donation.
- **<u>October 28, 2013</u>** – City Council approved an agreement with Dow Hydrocarbons and Resources, LLC of a pipeline easement route through sections of the City with the second pipeline to run parallel to the first one and to begin construction within a three year period. (Agreements signed November 13, 2013)

CITY COUNCIL AGENDA FORM

Action:

☐	Ordinance	X	Resolution
☐	Proclamation	☐	Special Presentation
☐	Finance Report	☐	Public Hearing
☐	Other (be Specific)		

X Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	**$0.00**
Actual Bid	
Estimated Revenues	**No additional**
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to adopt Resolution No. **R-2015-0026**, authorizing Dow Hydrocarbons and Resources, LLC to construct a second twelve (12) inch pipeline route through designated sections of the City.

Fiscal Impact: Dow Hydrocarbons and Resources, LLC has paid $75,672.00 for easement access for each pipeline proposed, plus a donation to the Parks Board for improvements to Highland Bayou Park, and improvements to the access road.

RESOLUTION NO. R-2015-0026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AUTHORIZING DOW HYDROCARBONS AND RESOURCES, LLC, THE CONSTRUCTION OF A SECOND TWELVE (12) INCH PIPELINE ROUTE THROUGH DESIGNATED SECTIONS OF THE CITY.

Whereas, on November 13, 2013, the City of La Marque and Dow Hydrocarbons and Resources, LLC entered into an agreement for the construction of a twelve (12) inch pipeline route through sections of the City and, additionally, authorized a second pipeline route through designated sections of the City; and

Whereas, Dow Hydrocarbons and Resources, LLC has made application for the construction of a second twelve (12) inch pipeline route through designated sections of the City; and

Whereas, Dow Hydrocarbons and Resources, LLC has posted the requisite bond and certificate of insurance; and

NOW, THEREFORE, **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS**:

Section 1. That it is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Texas Gov't Code.*

Section 2. That Dow Hydrocarbons and Resources, LLC is hereby authorized to construct a second twelve (12) inch pipeline route (a copy of which is hereto as Exhibit "A") through designated sections of the City in accordance with the application made.

Section 3. That this Resolution shall become effective upon its adoption.

PASSED AND APPROVED this the _____ day of ______________________, 2015.

CITY OF LA MARQUE, TEXAS

____
Bobby Hocking, Mayor

Page 2, Resolution No. R-2015-0024
Dow Hydrocarbons and Resources, LLC pipeline

ATTEST:

____
Robin Eldridge, City Clerk

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

TRACT NO: TX-GV-19780-TSR-100.00
TX-GV-19780-TSR-101.00
TX-GV-19780-TSR-103.00

PIPELINE RIGHT-OF-WAY AND EASEMENT

THE STATE OF TEXAS §
§
COUNTY OF GALVESTON §

This Pipeline Right-of-Way and Easement ("Agreement") is between CITY OF LA MARQUE with an office and place of business in La Marque, Texas, whose mailing address is 1111 Bayou Road, La Marque, Texas 77568 ("Grantor") and DOW HYDROCARBONS AND RESOURCES LLC, a Limited Liability Company of the State of Delaware, with an office and place of business in Houston, Texas, with a mailing address of P. O. Box 4286, Houston, Texas 77210-4286 ("Grantee").

Terms and Conditions

1. **Purpose**. For $10.00 and other good and valuable consideration, as stated in a letter agreement dated 11.13.2013 between Grantor and Grantee, the sufficiency of which is acknowledged, Grantor grants, sells and conveys, with all lawful warranties and with substitution and subrogation to all rights and actions of warranty against all preceding owners and vendors, unto Grantee, subject to the terms, provisions, restrictions and reservations provided in this Agreement, an underground pipeline right-of-way and easement ("Easement") for the purpose of surveying, clearing, constructing, installing, operating, maintaining, testing, inspecting, repairing, removing, substituting, replacing, and abandoning in place a pipeline together with all necessary or desired above or below ground devices, equipment, and appurtenances, including cathodic protection systems, (the devices, equipment, and appurtenances together with the pipeline referred to as "Facilities") to be used for the transporting of oil, gas, liquids, or other substances transportable by pipeline ("Products") on, over, through and across that certain tract(s) or parcel(s) of land described in Exhibits A, B, C and D ("Land"), consisting of four page(s), which is a part of this Agreement. This Easement is granted to Grantee, its successors and assigns expressly subject to (a) all existing Grantor facilities, whether over, under, through or across this Easement; and (b) all prior matters of record in the county or counties where the Easement is located.

2. **Option**. Grantor also grants Grantee the option to install an additional pipeline at the same consideration as the first pipeline. The consideration for the second pipeline is stated in a letter agreement dated 11.13.2013 between Grantor and Grantee and must be paid prior to the installation of the second pipeline. Grantee will be entitled to exercise this option immediately upon payment without entering into any additional agreements with Grantor. The second pipeline will be installed within 3 years from this Agreement's execution date, together with all necessary or desired above or below ground devices, equipment and appurtenances,

including cathodic protection systems, to be used for the transporting of oil, gas, liquids or other substances transportable by pipeline on, over, through and across the Land.

3. **Term.** The Easement granted and the rights associated with it are perpetual and will be effective on 11.13, 2013 ("Effective Date").

4. **Easement's Width.** The Permanent Easement will be 30' in width as shown and described on the attached plat(s).

5. **Pipeline Depth.** Grantee's pipeline must be buried at a depth determined in accordance with all applicable governmental requirements and specifications, including without limitation, those imposed by the Texas Railroad Commission and the U. S. Department of Transportation. The pipeline(s) will be buried at a minimum depth of 48".

6. **Termination.** If Grantee wants to terminate this Easement, it must send a written notice to the Grantor. Upon the Easement's termination, Grantee may, at its sole option, abandon the underground Facilities, but Grantee must remove the Products and all of its above ground Facilities including fences and markers from the Land and restore the Easement's surface area as close as reasonably practicable to its condition as of the Agreement's effective date.

7. **Non-Use.** This Easement will terminate during the term if Grantee ceases to use this Easement or the Facilities for the purposes specified in this Agreement for 1 year continuously. This Easement, however, will not terminate if the non-use is caused by acts-of-God, lightning, fire, explosion, floods, extraordinary action of the elements, acts, regulations orders of civil or military authority, restrictions or restraints imposed by law, suspension of work at the order or decree of a court of competent jurisdiction, or any other cause beyond Grantee's reasonable control. Grantee will provide notice of Non-Use to Grantor.

8. **Product Change.** Grantee can change the Products transported in the pipeline without consent of the Grantor, its heirs, executors, administrators, successors and assigns. Grantee will provide notice of any Product change to Grantor..

9. **Reservation of Rights.** Grantor, its successors and assigns, reserves the right to use the Land covered by this Easement in any manner that will not prevent or interfere with Grantee's exercise of its rights, but Grantor must not construct nor permit to be constructed any house, building, improvement, or other above or below ground obstruction within the permanent Easement without Grantee's prior written consent. Grantor may desire to cross the Land with drainage, utility lines, driveways or paving, or other improvements ("Grantor's Future Facilities") over all or part of the Easement. If and when Grantor desires to put in Grantor's Future Facilities, Grantor will provide Grantee with the design and construction plan. Grantee will assess the impact of Grantor's Future Facilities on Grantee's pipelines and approve the plan as long as the plan does not affect Grantee's ability to maintain the pipelines or impacts

the integrity of the pipelines. Other than concerns for the pipelines' maintenance, safety and integrity, Grantee will not otherwise impede Grantor's ability to put in Grantor's Future Facilities over the Land and will give consent within a reasonable time of receiving a plan. Grantee further agrees that should the installation of drainage facilities necessitate the lowering of the pipeline, said lowering will be entirely at Grantee's expense, and will be completed within a reasonable amount of time. In addition, Grantee will have the right, without compensation to Grantor, to cut all trees, under-growth and overhanging branches and to remove other obstructions that in Grantee's sole judgment may injure, endanger or interfere with the exercise of the rights granted to Grantee.

10. **The Facilities' Relocation.** If both parties mutually agree that this Easement creates a material safety concern that can only be alleviated by the Facilities' relocation, Grantee will relocate the Facilities from the property covered by this Easement to another location on Grantor's property at Grantee's sole cost. If Grantee relocates the Facilities, the parties will enter into a new right-of-way and easement agreement on the same terms and conditions as this Easement. The new right-of-way and easement agreement will cover the portions of the Facilities remaining within this Easement as well as the portions being relocated within Grantor's other property. This Easement will terminate upon execution and delivery of the new right-of-way and easement agreement by Grantor.

11. **Permits.** Grantee will be responsible, at its cost and expense, for obtaining any necessary permits, including those permits required to cross any roads, railroads, canals and other private, public and quasi-public rights-of-way with its Facilities.

12. **Grantee's Rights.** Grantee and its representatives are entitled to have ingress to and egress from the Easement, using existing road right(s)-of-way approved by Grantor, to exercise the rights granted in this Agreement. In addition, Grantee is entitled to place its lock on Grantor's gates. After the Facilities' initial construction and installation, Grantee is entitled to use a reasonable amount of Land as additional temporary work space to the extent reasonably necessary for the Facilities' maintenance, inspection, repair, removal or replacement, as determined by Grantee. The Grantee is entitled to all other rights and benefits necessary or convenient for the full enjoyment or use of the rights granted in this Agreement.

13. **Land Restoration.** Upon the completion of construction and installation of Grantee's Facilities or other operations, Grantee must fill all excavations and level the areas affected by the operations and otherwise restore the ground surface affected by its operations to, as nearly as reasonably practicable, the same condition as existed prior to the beginning of the operations. Grantee shall improve existing road right(s)-of-way to support the load of vehicles to and from the Easement and shall restore existing road right(s)-of-way to the same or better condition than before Grantee's use.

14. **Drainage.** Grantee will maintain necessary drainage during construction and return all drainage ditches disturbed during construction to, as nearly as reasonably practicable, the original location and depth.

15. **Insurance.** Grantee must maintain, in full force and effect throughout the term of this Agreement, at its sole cost and expense, the insurance described below, with coverages and limits at levels customary in the industry for performing work, activities, operations and services similar to those to be performed as described in this Agreement but at levels not less than the minimums indicated.

   a. Worker's Compensation in accordance with the benefits afforded by the statutory Worker's Compensation Acts applicable to the state, territory or district of hire, supervision or place of accident. Policy limits for worker's compensation must not be less than statutory limits and for employer's liability one million dollars ($1,000,000) each accident, one million dollars ($1,000,000) disease each employee, and one million dollars ($1,000,000) disease policy limit.

   b. Commercial General Liability Insurance including bodily injury, death, property damage, independent contractors, products/completed operations, contractual, and personal injury liability, with a limit of $1,000,000 per occurrence and in the annual aggregate.

   c. Commercial Automobile Insurance covering owned, hired, rented, and non-owned automotive equipment with a limit of $1,000,000 per accident.

16. **Indemnification.** Grantee will indemnify, defend and hold the Grantor harmless against third-party claims (including the Grantee's employees) for personal injury, death or loss of or damage to property caused solely by Grantee's negligence in performing this Agreement. Grantee's obligations under this clause are conditioned on receiving prompt notice of a claim from Grantor. Grantee is exclusively entitled to control the defense. At Grantee's expense, Grantor will provide reasonable assistance to defend the claim, including promptly furnishing Grantee with all relevant information within its possession or control. Grantor may participate in the defense at its expense. Grantor may not enter into any settlement, assume any obligation or make any concession without Grantee's prior written approval, which may not be unreasonably withheld. Grantor, however, may enter into settlements, assume obligations or make concessions without Grantee's prior written approval, but with notice to Grantee, if Grantor is participating in the defense at its own expense. Grantee's indemnity obligation does not apply if a claim is caused by the sole negligence, gross negligence or willful misconduct of Grantor. To the extent a claim is the result of joint negligence or misconduct of both parties, the parties will indemnify each other in proportion to their respective share of such joint negligence or misconduct.

17. **Environmental Indemnity.** Grantee must indemnify, defend and hold harmless Grantor for and against all claims which arise from: (Insert After 12 or 13 depending upon which easement being used)

a. Any hazardous substance which, at any time after the Effective Date are or were managed, generated, stored, treated, released, disposed of or otherwise directly attributable to Grantee's activities on the Land or by or due to Grantee's activities;

b. Any illness, disability, injury, or death of any person, in any manner arising out of exposure to any hazardous substance that is present on, in, at or under the Land to the extent such hazardous substance is present as a result of Grantee's activities, regardless of when any such illness, disability, injury, or death occurred, been incurred or manifested itself; or

c. Grantee's failure, at any time, to comply with any applicable environmental laws or environmental permits including any fines, penalties, or increased costs incurred by Grantor as a result of Grantee's violation of or any other failure to comply with any applicable environmental law.

18. **Damages**. Grantee must pay for any damage to growing crops, fences, trees or livestock on the Land, which may be caused by Grantee in exercising the rights granted to it under this Agreement. The amount of damage, if not mutually agreed upon, will be determined by 3 disinterested persons, one to be appointed by the Grantor, one to be appointed by the Grantee, and the third person to be chosen by the two persons appointed. The written award of a majority of the 3 disinterested persons will be final. Both parties must promptly negotiate in good faith regarding any damage amount or the appointment of disinterested persons.

19. **Parties' Relationship**. Grantee is not and will not be construed as Grantor's agent and will have no authority to pledge, mortgage, hypothecate or otherwise encumber any interest in the real property covered by the Easement.

20. **Notices**. All notices and other communications required or permitted under this Agreement must be in writing and must be sent to the party at that party's address set forth above, or whatever other address the party specifies in writing via certified mail. Any notiee or communication mailed in the manner will be considered received by the other party upon the expiration of 5 days from the date of mailing (the 5 day period to include the date of the mailing).

21. **Assignment**. Grantee may not assign this Easement without Grantor's prior written consent, such consent not to be unreasonably withheld, conditioned or delayed. Grantee, however, may assign this Easement to its subsidiaries or affiliates without Grantor's consent by providing written notice to Grantor.

22. **Waiver**. If either party fails to require the other to perform any terms of this Agreement, that failure does not prevent the party from later enforcing that term. If either party waives the other's breach of a term, that waiver is not treated as waiving a later breach of the term.

23. **Successor and Representatives**. This Agreement binds and inures to the benefit of the parties and their respective heirs, personal representatives, successors and (where permitted) assignees.

24. **Applicable Law**. Texas law applies to this Agreement without regard for any choice-of-law rules that might direct the application of the laws of any other jurisdiction.

25. **Severability**. If any part of this Agreement is, for any reason held to be unenforceable, the rest of it remains fully enforceable. The parties will replace any unenforceable provision with a new provision which will allow the parties to achieve the intended result in a legally valid and effective manner.

26. **Headings**. Headings are for convenience only and do not affect the Agreement's interpretation.

27. **Entire Agreement**. This Agreement contains the sole agreement between the parties with respect to its subject matter. It supersedes any prior written or oral agreements or communications between the parties. It may not be modified except in writing signed by the parties.

28. **Interpretation**. This Agreement is the result of open and extended negotiations between the parties, each party having contributed toward the drafting, directly or by counsel. To the greatest extent allowed by law, there will be no application of the rule of construction of documents against the drafter.

Any copy signed by Grantor will be considered the original.

City of La Marque

By: Carol J. Buttler

Name: Carol J. Buttler

Title: City Manager

Date: 11/13/2013

AFTER RECORDING RETURN TO:
Wood Group Mustang, Inc.
16001 Park Ten Place
Houston, TX 77084
ATTN: Paul Grandle

ACKNOWLEDGEMENTS

THE STATE OF TEXAS §

COUNTY OF GALVESTON §

This instrument was acknowledged before me on NOV. 13, 2013 by Carol Buttler, City Manager of City of Lamarque, a municipality, on behalf of the said municipality.

Robin Eldridge
(Signature)

NOTARY PUBLIC
STATE OF TEXAS
ROBIN R. ELDRIDGE
My Commission Expires
July 16, 2014

Robin Eldridge
(Typed or printed name)
Notary Public

Notary ID No. ________________

My commission expires 7 / 16 / 2014

PIPELINE DESIGN DATA

1.0 GENERAL INFORMATION

1.1 APPLICANT/OWNER: DOW HYDROCARBON AND RESOURCES LLC
C/O THE DOW CHEMICAL COMPANY
1254 ENCLAVE PARKWAY
HOUSTON. TX. 77077
ATTENTION: MR. JERE DIAL (281) 966-4068

1.2 PIPELINE NAME: 12" MSR PIPELINE

1.3 PRODUCT: ETHANE

2.0 PIPELINE DESIGN DATA

2.1 DESIGN CODES: CODE OF FEDERAL REGULATIONS
TITLE 49, PART 192
MINIUM FEDERAL STANDARDS FOR THE
TRANSPORTATION OF HAZARDOUS GAS BY PIPELINE
THE AMERICAN SOCIETY OF MECHANICAL ENGINEERS
ASME B31.4. PIPELINE TRANSPORTATION FOR LIQUIDS
ASME B31.8 GAS TRANSMISSION AND DISTRIBUTION

2.2 DESIGN PRESSURE: 2160 PSIG (MAXIMUM ALLOWABLE OPERATING PRESSURE)

2.3 TEST PRESSURE: 3240 PSIG (MINIMUM TEST PRESSURE) X 24 HRS

3.0 CARRIER LINE PIPE AND CROSSING PIPE DATA

	ITEM	LINE PIPE
3.1	OUTSIDE DIAMETER:	12.750"
3.2	WALL THICKNESS:	0.312" AT CLASS 1 LOCATIONS 0.438" AT CLASS 3 LOCATIONS AND HDDS
3.3	SPECIFICATION:	API 5L 2M or N X65
3.4	SPECIFIED TENSILE:	77,000 PSI (MIN) YIELD PROPERTIES
3.5	MATERIAL:	CARBON STEEL
3.6	PROCESS OF MFG:	ELECTRIC RESISTENCE WELDED (ERW)
3.7	EXTERIOR COATING:	FUSION BONDED EPOXY

4.0 CATHODIC PROTECTION RECTIFIER IMPRESSED CURRENT

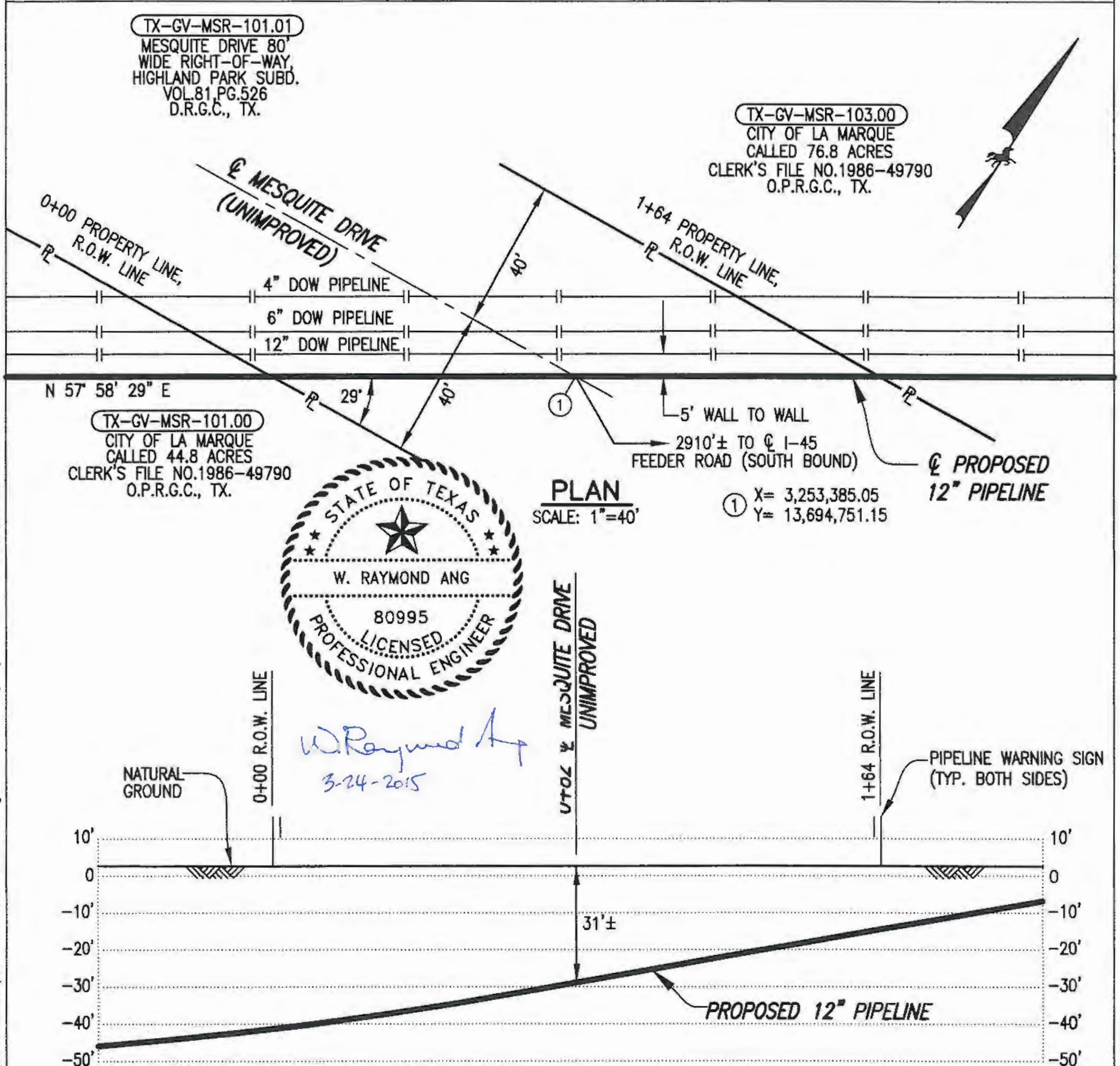
5.0 CONSTRUCTION METHODS

5.1 0.312 wt PIPELINE INSTALLED BY OPEN CUT WITH MINIMUM COVER OF 39"
5.2 0.438 wt PIPELINE INSTALLED UNDER ROADWAYS BY HDD WITH MINIMUM COVER OF 6 FT
5.3 0.438 wt PIPELINE INSTALLED UNDER RAILROADS BY HDD WITH MINIMUM COVER OF 25 FT
5.4 0.438 wt PIPELINE INSTALLED UNDER WATERWAYS WITH MINIMUM COVER OF 25 FT

DOW HYDROCARBON AND RESOURCES LLC

12" ETHANE GAS PIPELINE					Sheet 1
DRAWN BY HDG	CHECKED BY	APPROVED BY	REVISION 0	DATE:04-09-15 WGMI Job # 100502	DRAWING NUMBER:

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PROFILE

SCALE: 1"=40' HORIZ.
1"=40' VERT.

SCALE: 1" = 40'

40' 20' 0 40'

PIPE SPECIFICATIONS
12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: HDD

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

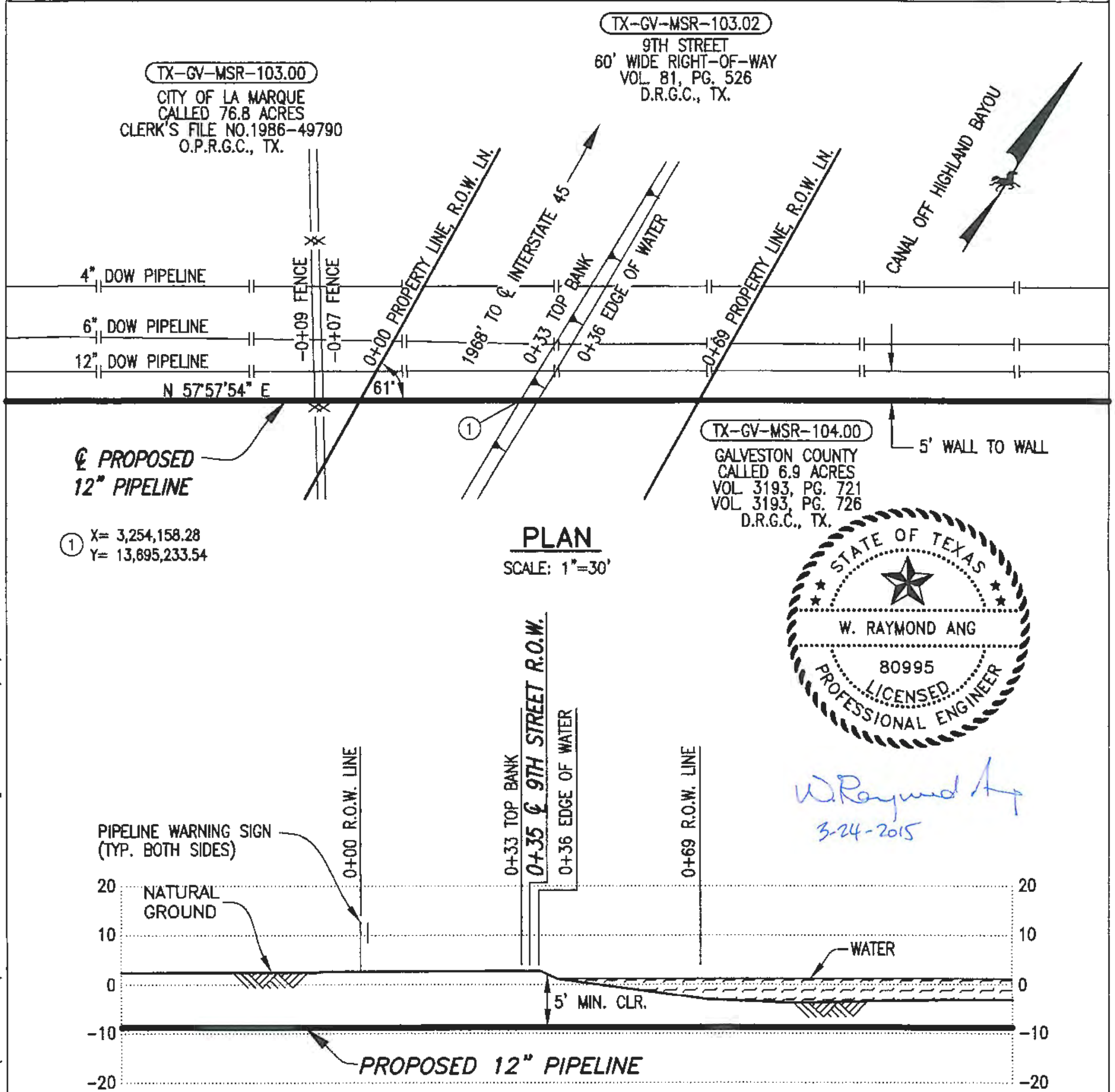
T.B.M.: R.O.W. LINE AT STA. 0+00, ELEV. 2.62'

	BY	DATE	DOW HYDROCARBONS AND RESOURCES LLC	WOOD GROUP MUSTANG, INC. TEXAS REGISTERED ENGINEERING FIRM F-2999 PROJECT NO: 100502
SPEC	DP	08/20/14	PROPOSED 12" MSR PIPELINE CROSSING MESQUITE DRIVE (UNIMPROVED)	
CHKD	EFG	09/08/14		
APPD	WRA	03/25/15		A4-MSR14061-104457
			REV DATE / SCALE: AS SHOWN	SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14061-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

LOCATION:	GALVESTON COUNTY, TEXAS



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T. X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: HDD

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: TOP BANK AT STA. 0+33, ELEV. 2.83'

	BY	DATE
SPEC	DP	06/03/13
CHKD	EFG	09/08/14
APPD		

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING 9TH STREET

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

A4-MSR14062-104457

SHEET: 1 OF 1

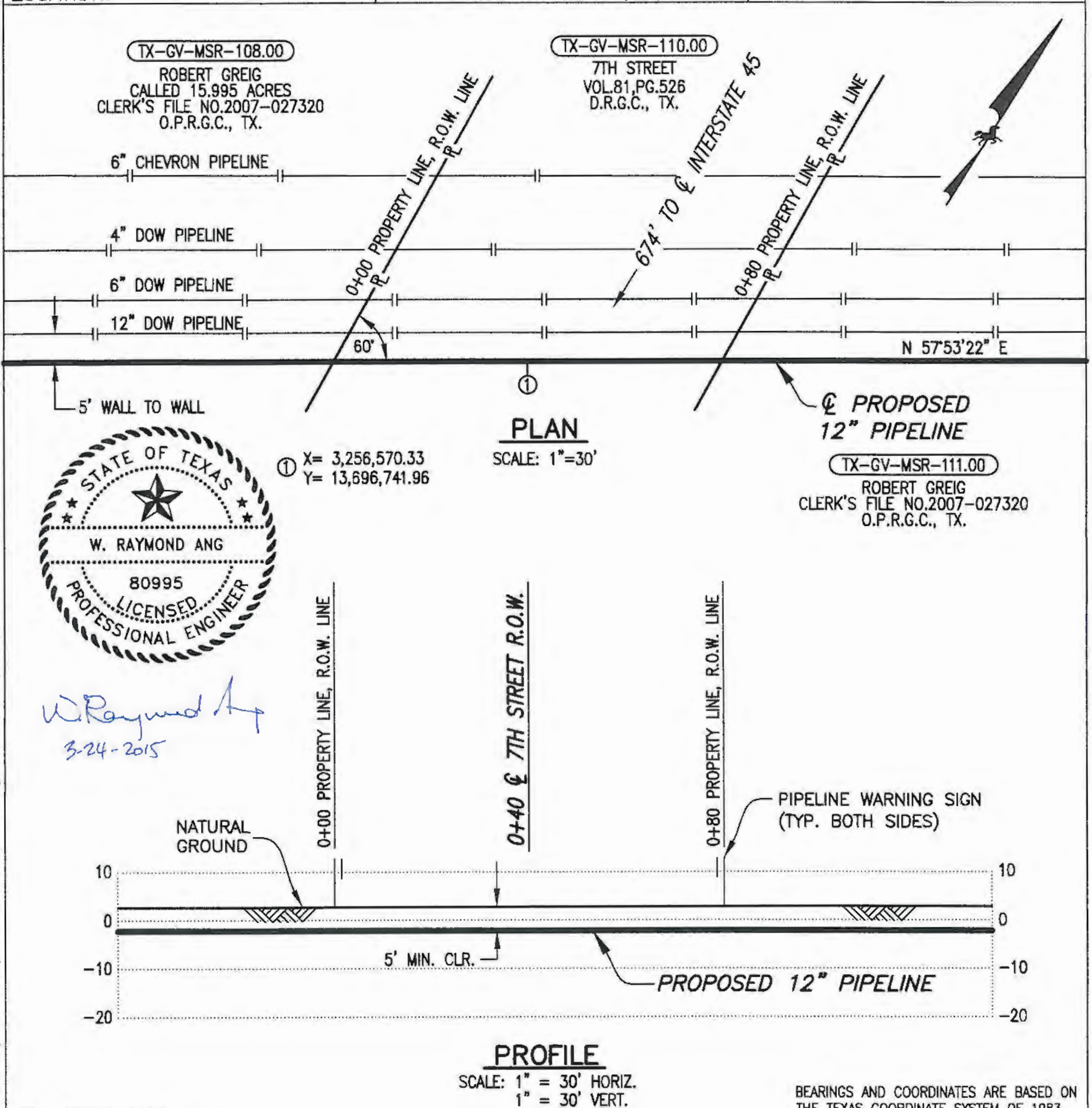
STATUS | VER.

$TIME $DATE $PERSON $FILENAME

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14062-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$INSTRUCTIONS

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PIPE SPECIFICATIONS
12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: OPEN CUT

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: ℄ 7TH STREET R.O.W.
AT STA. 0+40, ELEV. 2.83'

	BY	DATE
SPEC	JMH	06/03/13
CHKD	EFG	09/20/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING 7TH STREET

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

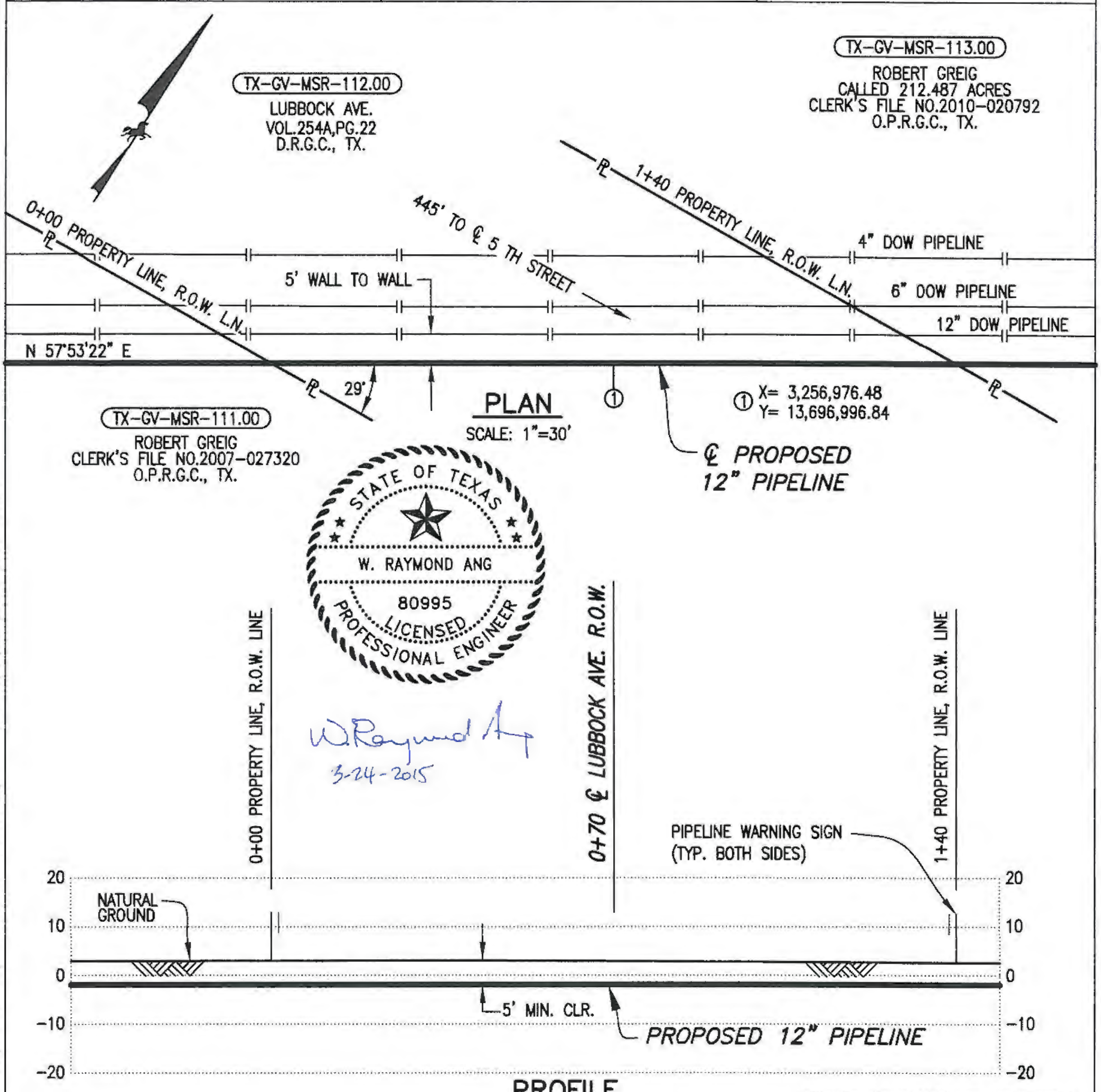
A4-MSR14064-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14064-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: ℄ LUBBOCK AVE.
AT STA. 0+70, ELEV. 3.04'

	BY	DATE
SPEC	JMH	06/03/13
CHKD	EFG	09/20/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING LUBBOCK AVE.

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

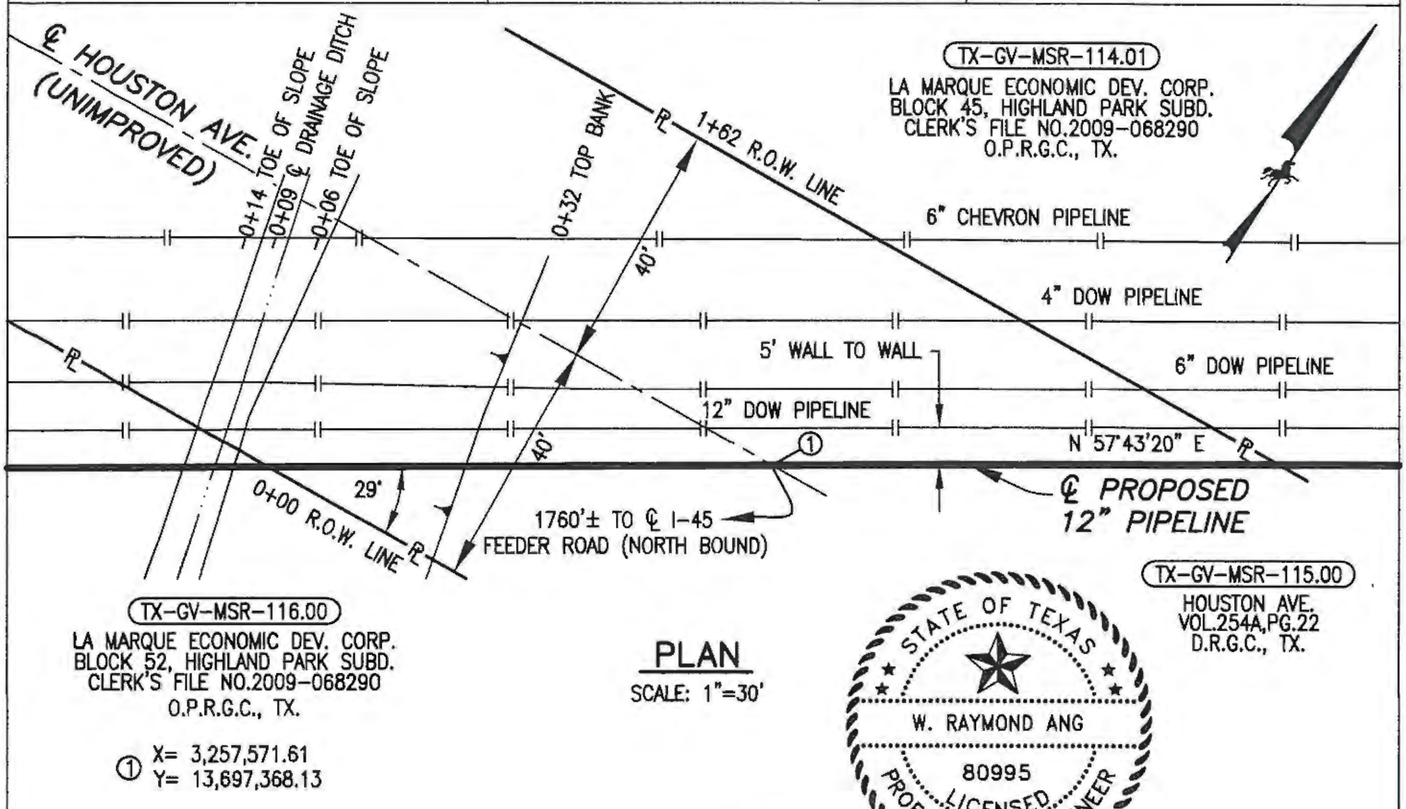
A4-MSR14065-104457

SHEET: 1 OF 1

$TIME $DATE $PERSON $FILENAME

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14065-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	

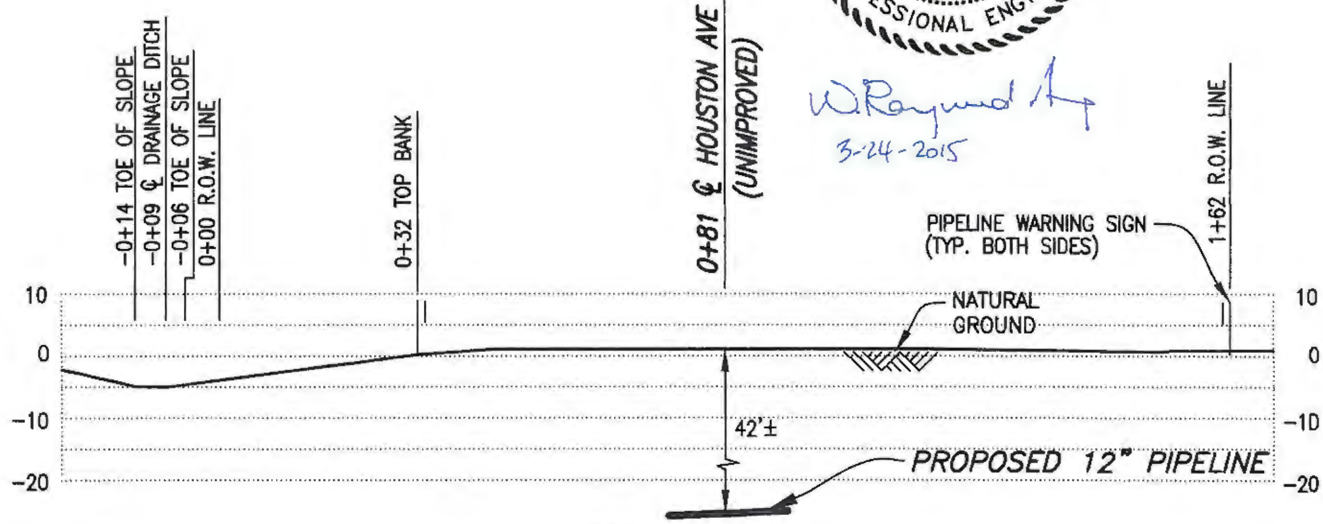


PLAN

SCALE: 1"=30'

STATE OF TEXAS
W. RAYMOND ANG
80995
LICENSED
PROFESSIONAL ENGINEER

W. Raymond Ang
3-24-2015



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: HDD

SCALE: 1" = 30'

30' 15' 0 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: TOP BANK AT
STA. 0+32, ELEV. 0.60'

	BY	DATE
SPEC	DP	08/20/14
CHKD	EFG	09/08/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING HOUSTON AVE.
(UNIMPROVED)

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

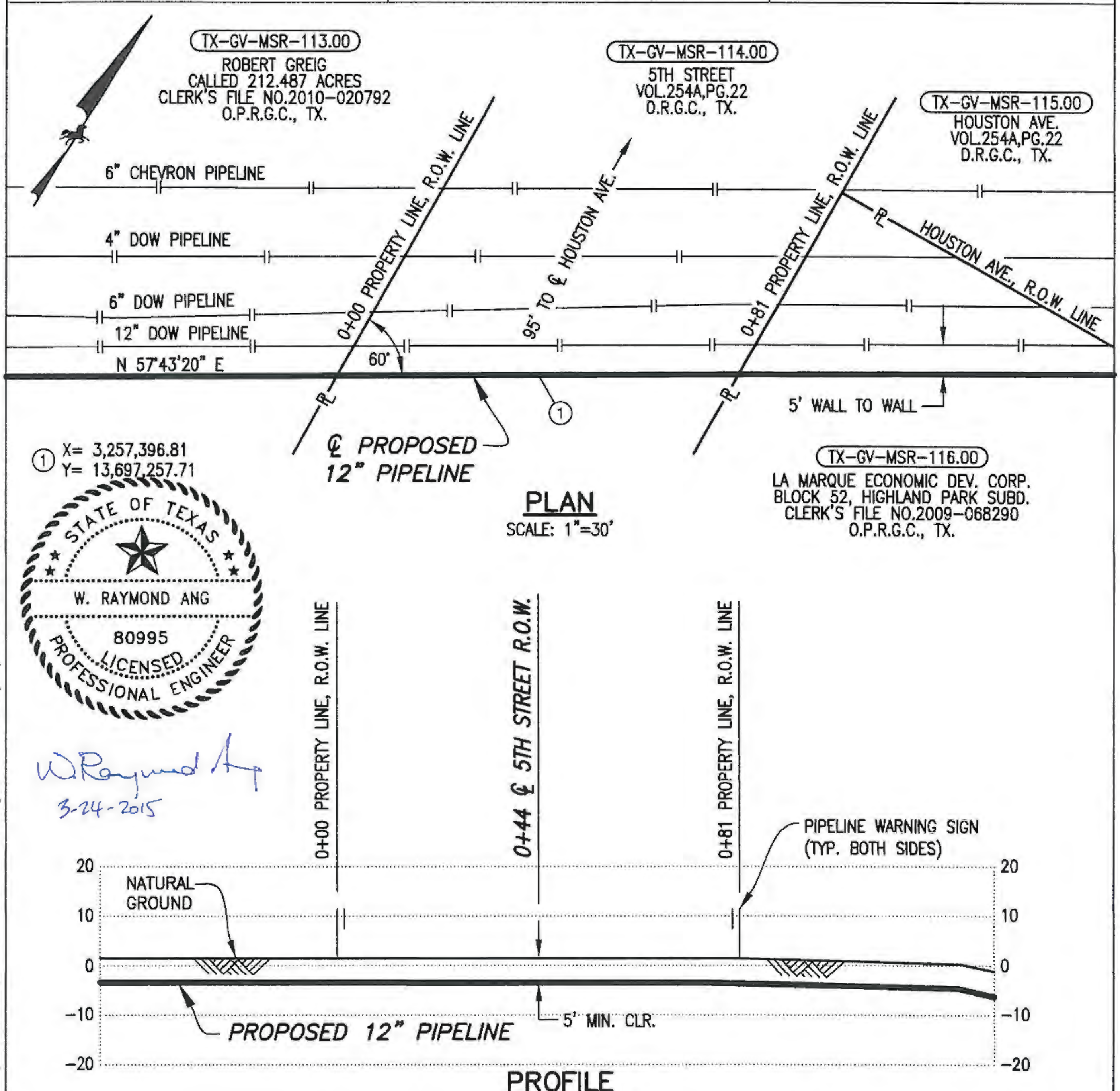
A4-MSR14069-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14069-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: PROPERTY LINE, R.O.W. AT STA. 0+81, ELEV. 1.44'

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: OPEN CUT

	BY	DATE	DOW HYDROCARBONS AND RESOURCES LLC
SPEC	JMH	06/03/13	PROPOSED 12" MSR PIPELINE CROSSING 5TH STREET
CHKD	EFG	09/20/14	
APPD	WRA	03/25/15	
			REV DATE / SCALE: AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

A4-MSR14066-104457

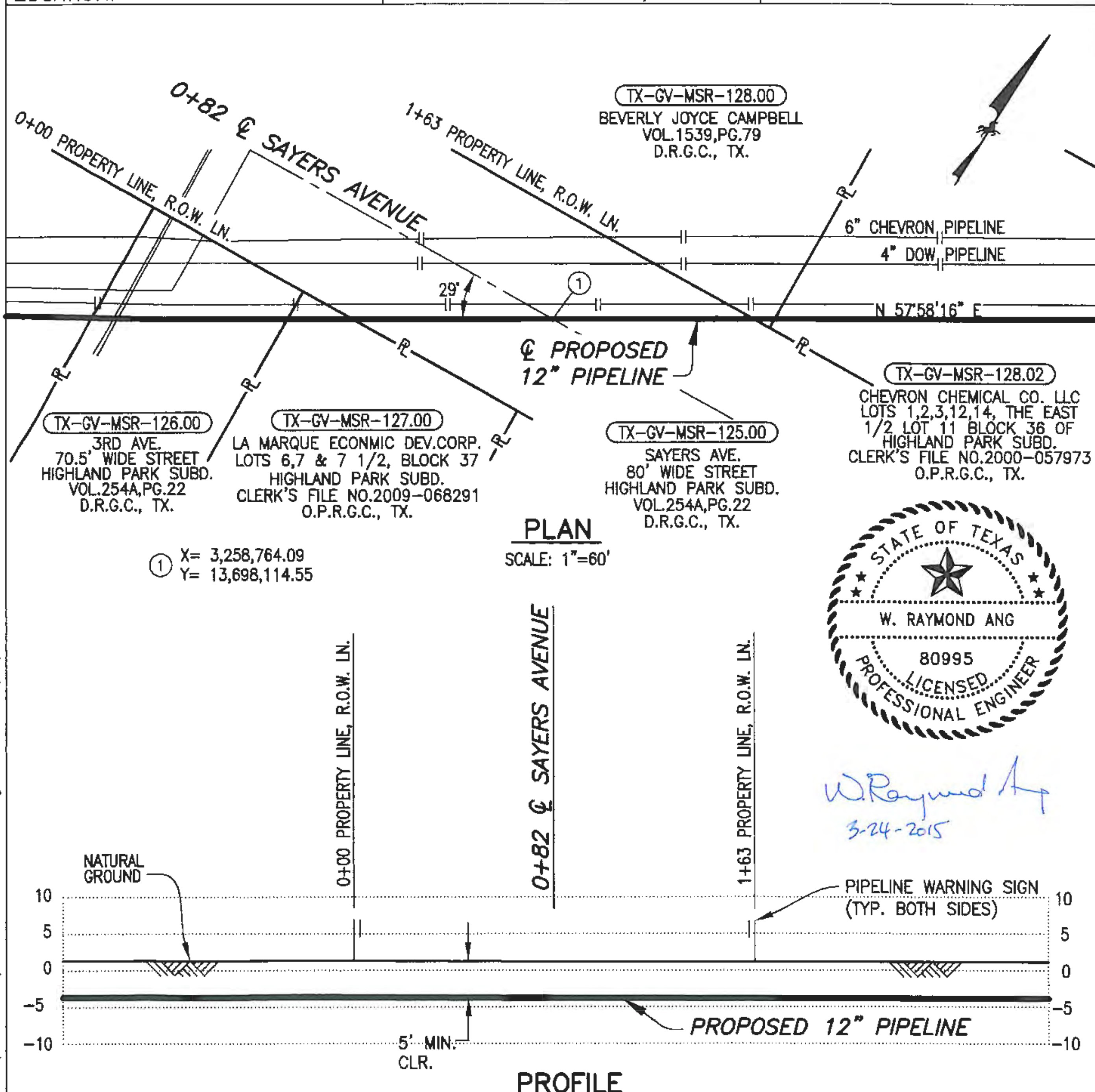
SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14066-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE: | DIVISION: | JOB NO: 100502

LOCATION: | GALVESTON COUNTY, TEXAS



BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: PROPERTY LINE
AT STA. 0+00, ELEV. 1.33'

PIPE SPECIFICATIONS
12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT. 35-40-MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

60' 30' 0' 60'

	BY	DATE
SPEC	JMH	06/03/13
CHKD	EFG	09/22/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
SAYERS AVENUE

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

REV DATE | SCALE | AS SHOWN

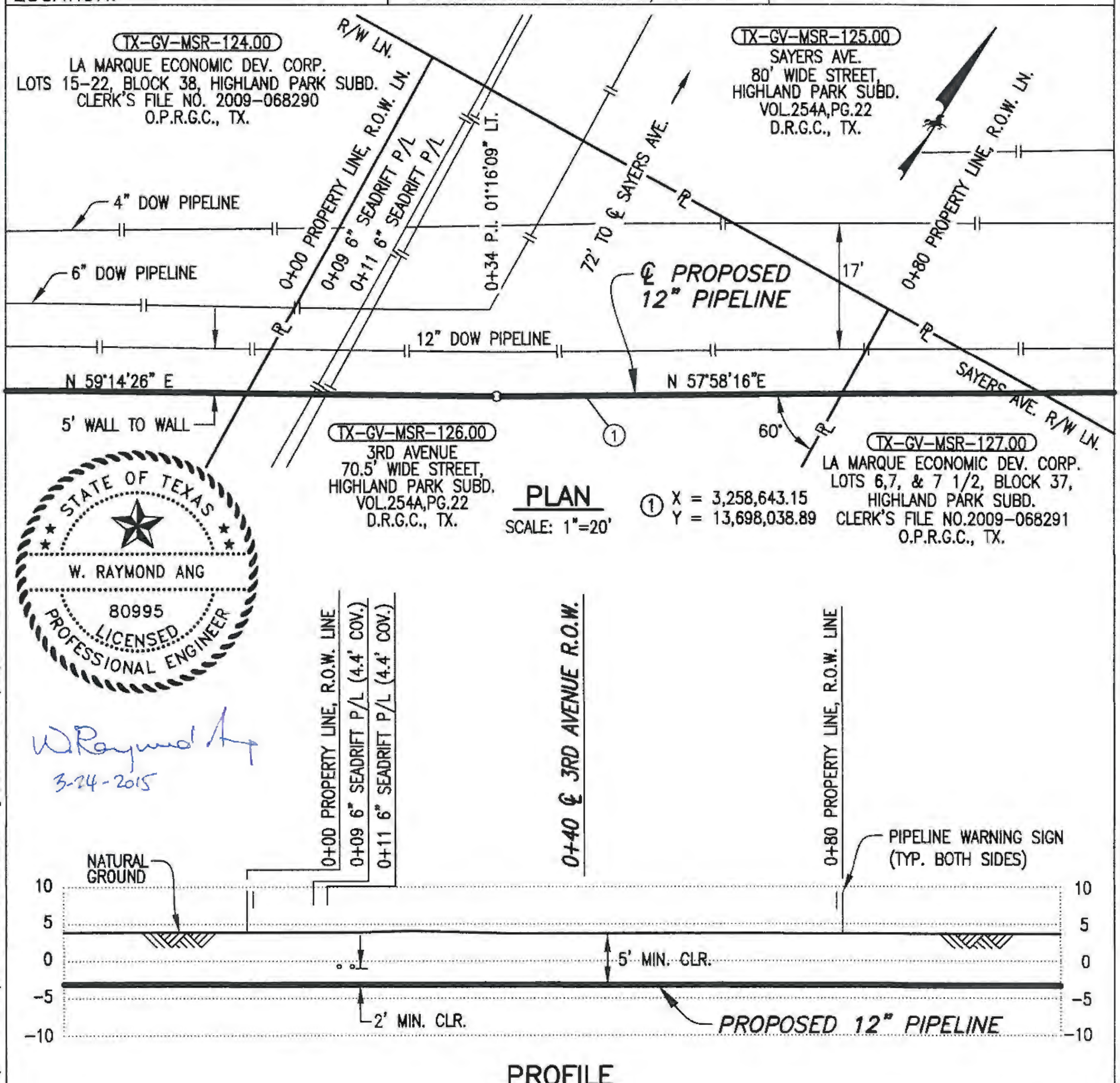
A4-MSR14073-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14073-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DULA FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: OPEN CUT

20' 10' 0' 20'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: PROERTY LINE
AT STA. 0+00, ELEV. 3.91'

	BY	DATE
SPEC	JMH	06/03/13
CHKD	EFG	09/22/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING 3RD AVENUE

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

REV DATE | SCALE | AS SHOWN

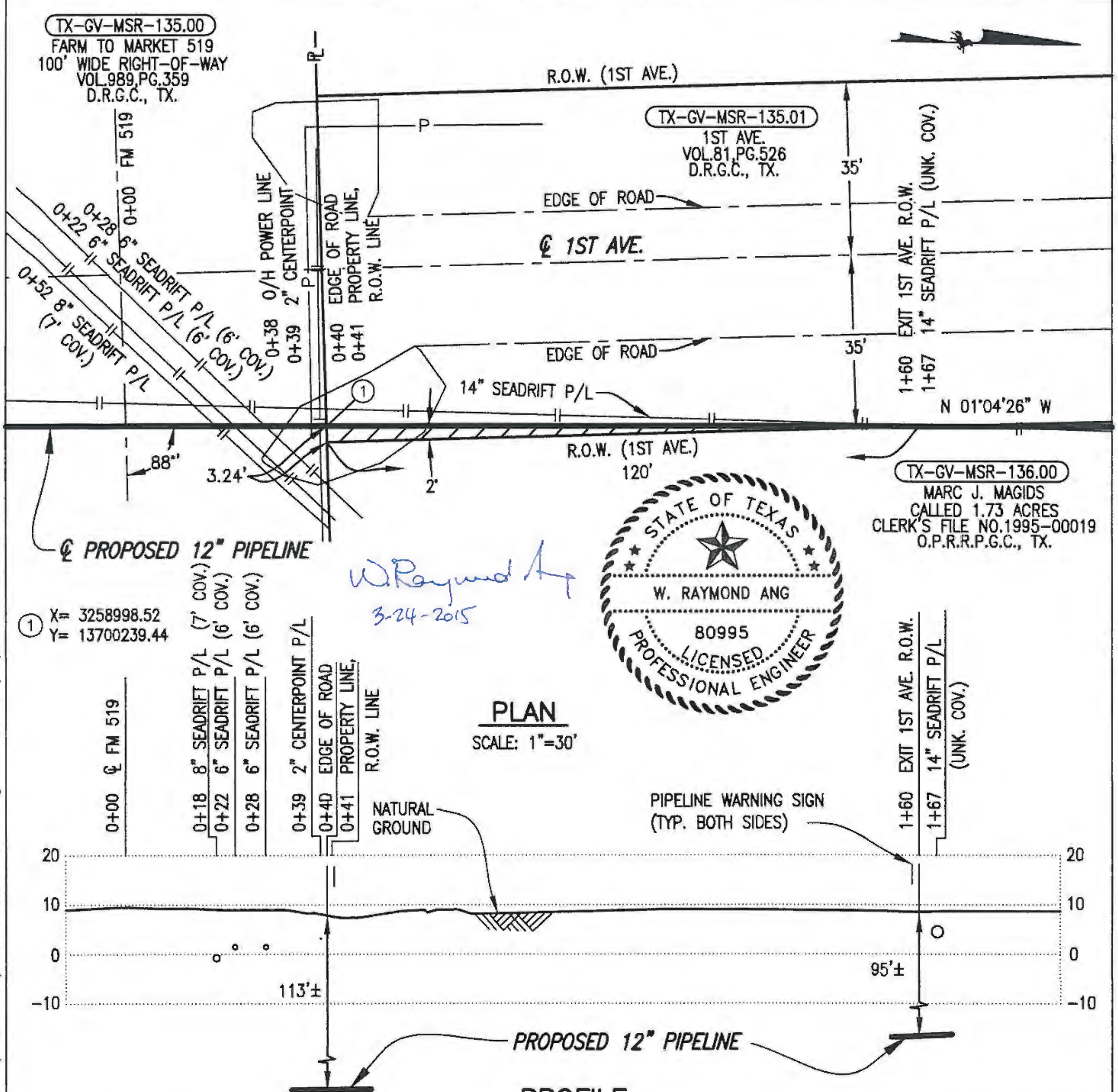
A4-MSR14072-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14072-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

30' 15' 0' 30'

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., X65 WITH DUAL FBE
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION HDD

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: ℄ F.M. 519
AT STA. 0+00, ELEV. 8.90'

	BY	DATE
SPEC	AVD	09/04/14
CHKD	EFG	09/04/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING 1ST AVE.

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

A4-MSR14077-104457

SHEET: 1 OF 1

$TIME $DATE $PERSON $FILENAME

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14077-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

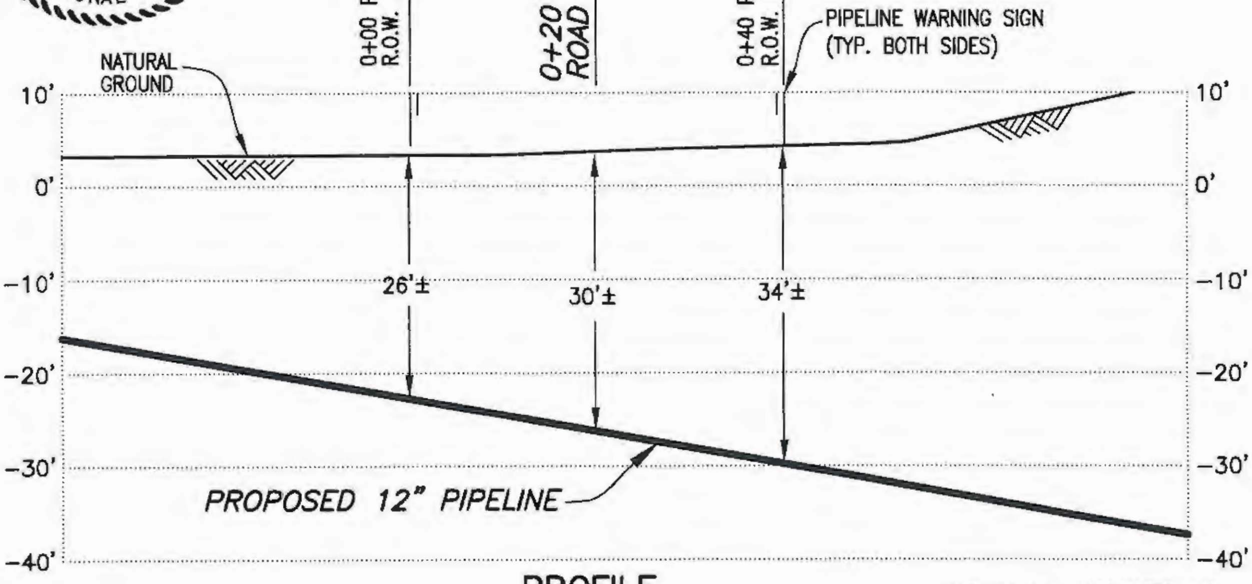
SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	

PLAN
SCALE: 1"=20'

① X = 3,259,032.03
Y = 13,698,452.40

STATE OF TEXAS
W. RAYMOND ANG
80995
LICENSED
PROFESSIONAL ENGINEER

W. Raymond Ang
3-24-2015



PROFILE
SCALE: 1"=20' HORIZ.
1"=20' VERT.

20 10 0 20

PIPE SPECIFICATIONS
12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

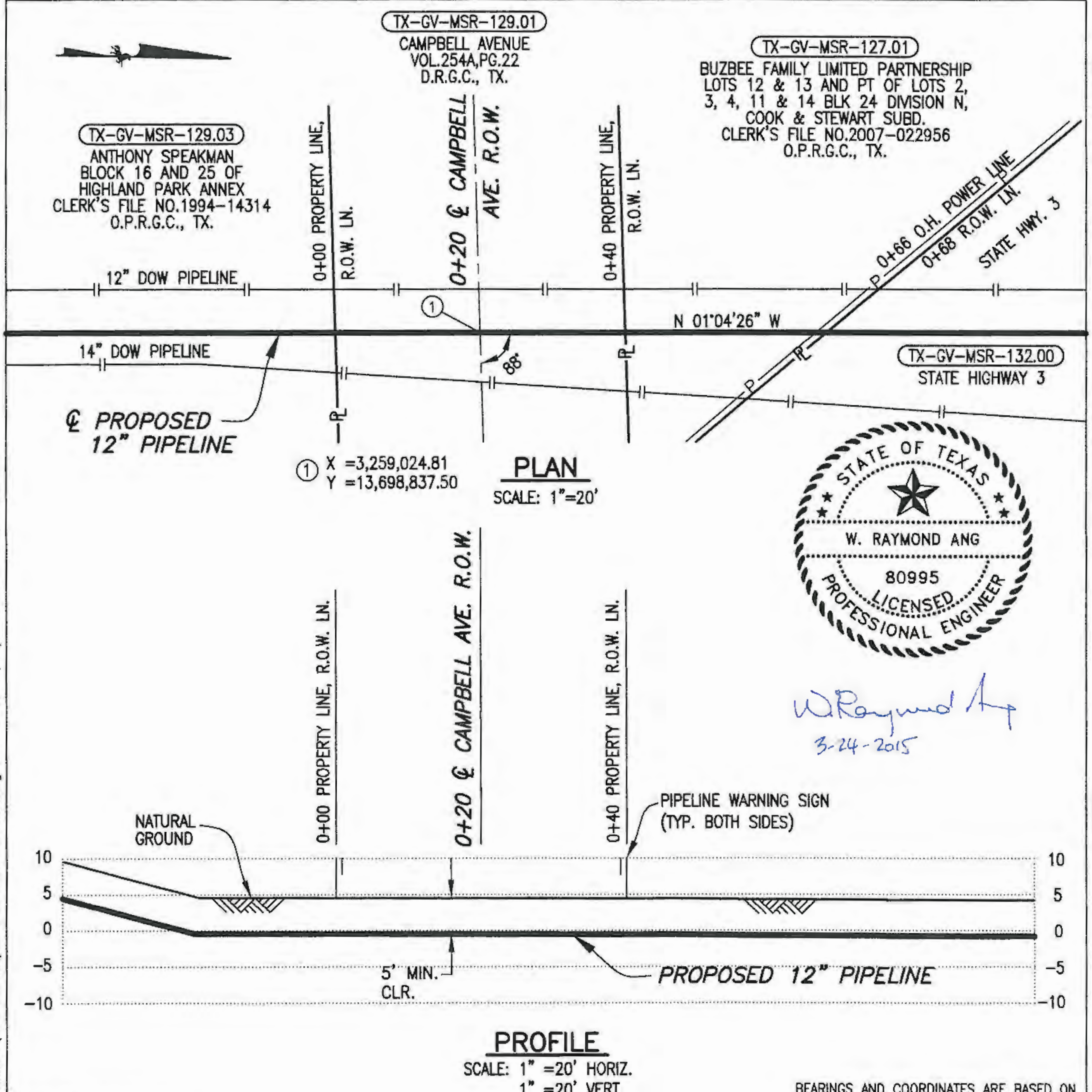
BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.
T.B.M.: PROPERTY LINE
AT STA. 0+00, ELEV. 3.39'

	BY	DATE	DOW HYDROCARBONS AND RESOURCES LLC	WOOD GROUP MUSTANG, INC. TEXAS REGISTERED ENGINEERING FIRM F-2999 PROJECT NO: 100502
SPEC	JMH	06/03/13	PROPOSED 12" MSR PIPELINE CROSSING LANHAM ROAD	
CHKD	EFG	09/22/14		
APPD	WRA	03/25/15		A4-MSR14074-104457
			REV DATE · SCALE · AS SHOWN	SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14074-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: PROPERTY LINE
AT STA. 0+00, ELEV. 4.55'

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

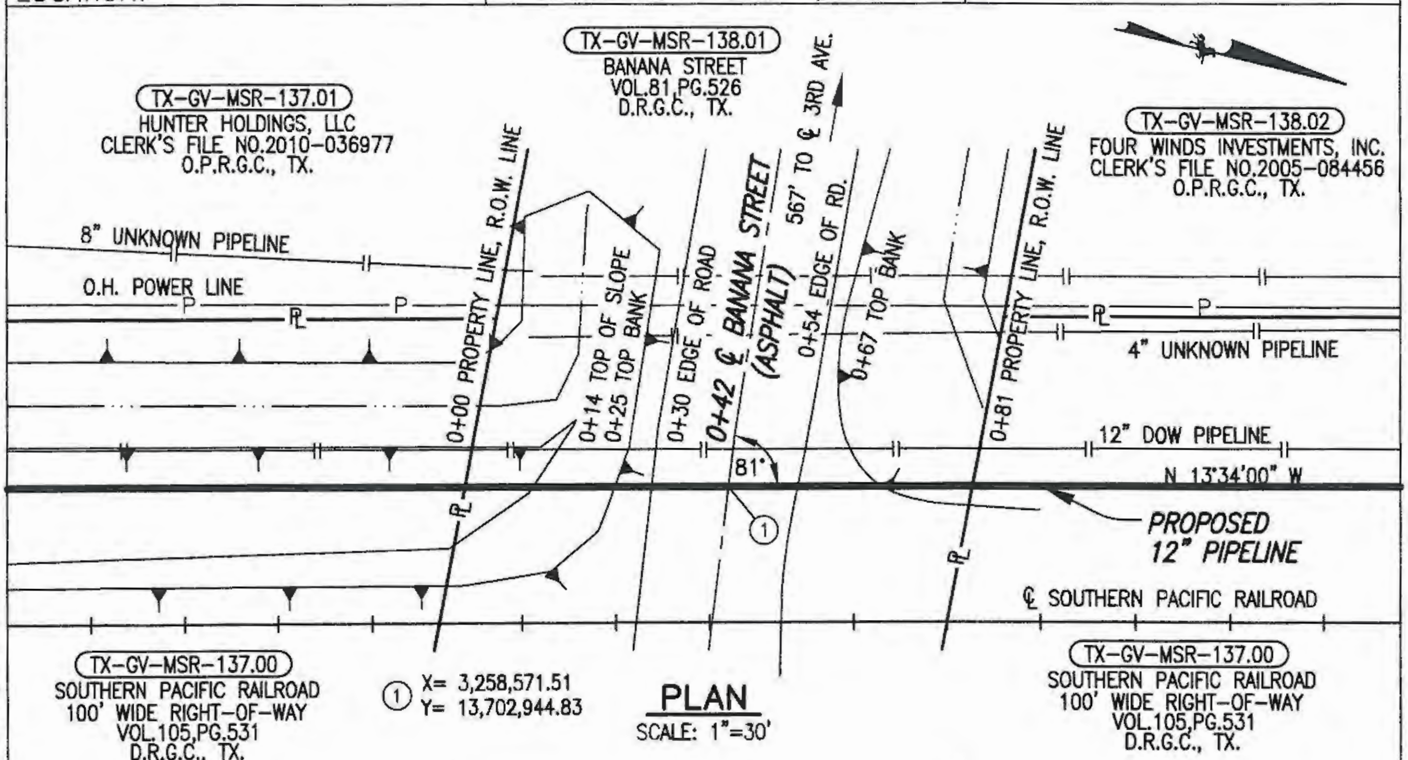
20' 10' 0' 20'

	BY	DATE	DOW HYDROCARBONS AND RESOURCES LLC	WOOD GROUP MUSTANG, INC.
SPEC	JMH	06/03/13	PROPOSED 12" MSR PIPELINE	TEXAS REGISTERED ENGINEERING FIRM F-2999
CHKD	EFG	09/22/14	CROSSING CAMPBELL AVENUE	PROJECT NO: 100502
APPD	WRA	03/25/15		A4-MSR14075-104457
			REV DATE / SCALE AS SHOWN	SHEET: 1 OF 1

$TIME $DATE $PERSON $FILENAME

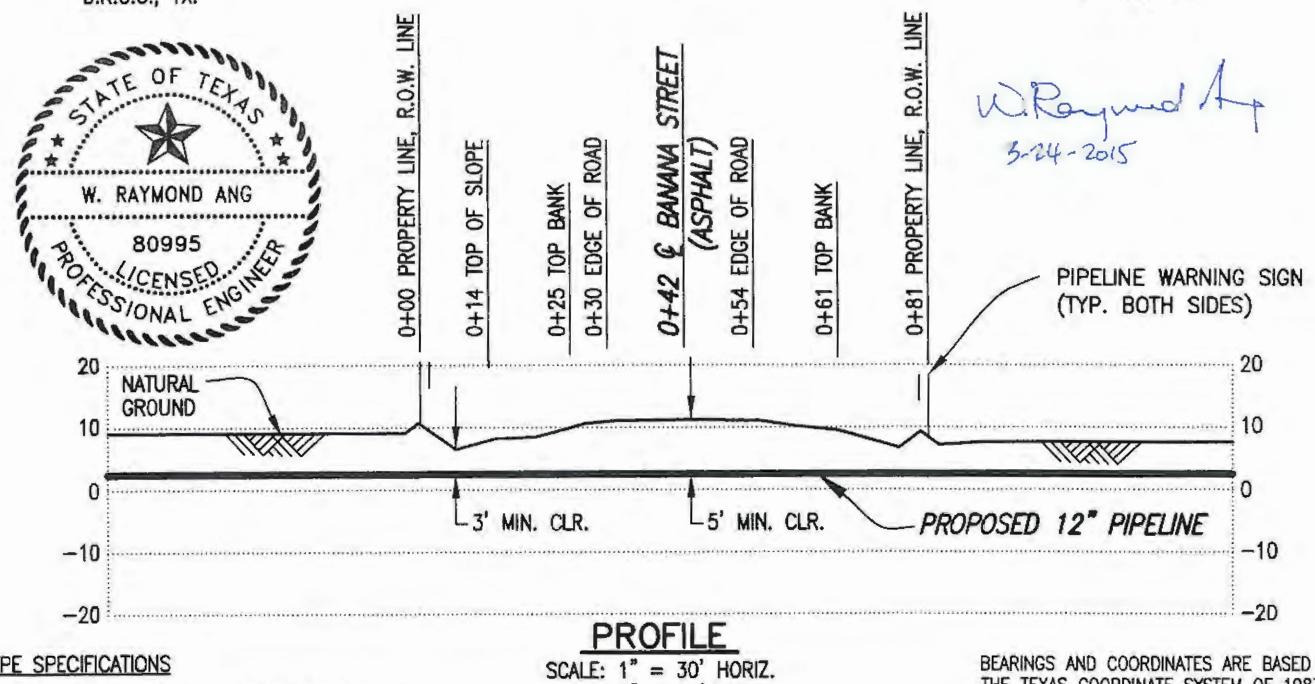
FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14075-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PLAN

SCALE: 1"=30'



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT. 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

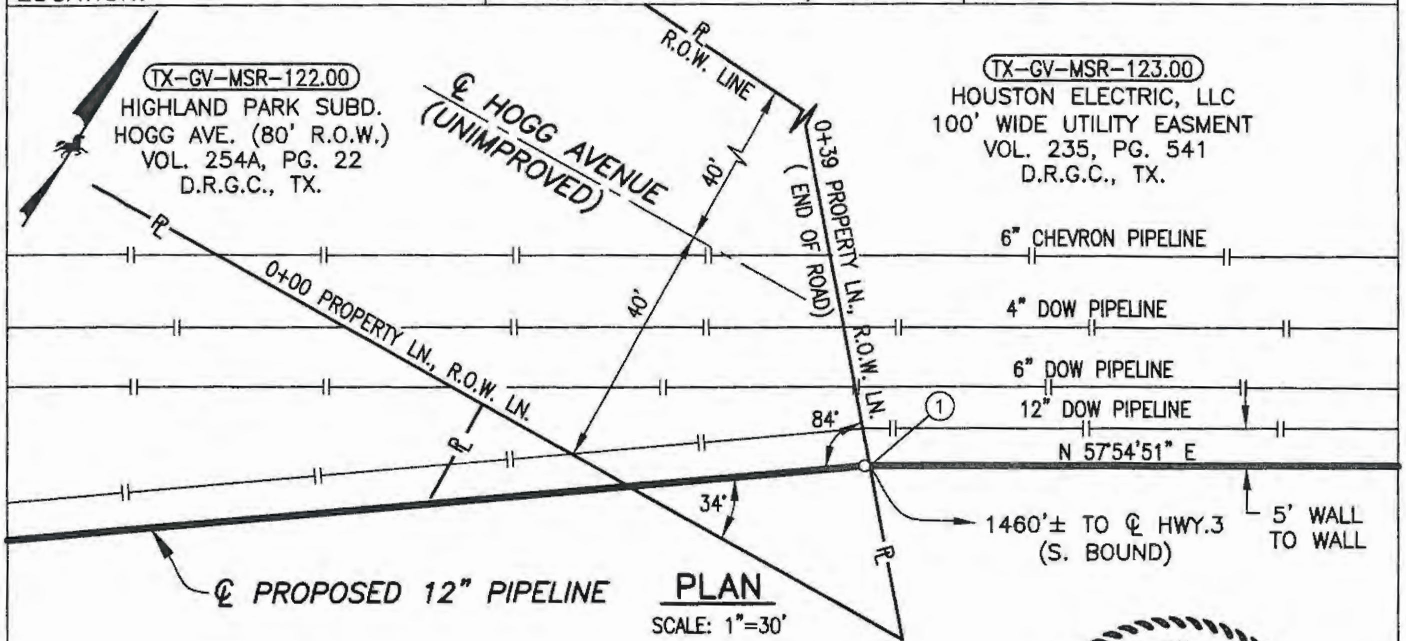
T.B.M.: ℄ BANANA STREET
AT STA. 0+42, ELEV. 11.23'

	BY	DATE	DOW HYDROCARBONS AND RESOURCES LLC	WOOD GROUP MUSTANG, INC. TEXAS REGISTERED ENGINEERING FIRM F-2999 PROJECT NO: 100502
SPEC	JL	01/31/13	PROPOSED 12" MSR PIPELINE CROSSING BANANA STREET	
CHKD	EFG	09/22/14		
APPD	WRA	03/25/15		A4-MSR14080-104457
			REV DATE | SCALE | AS SHOWN	SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14080-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PLAN

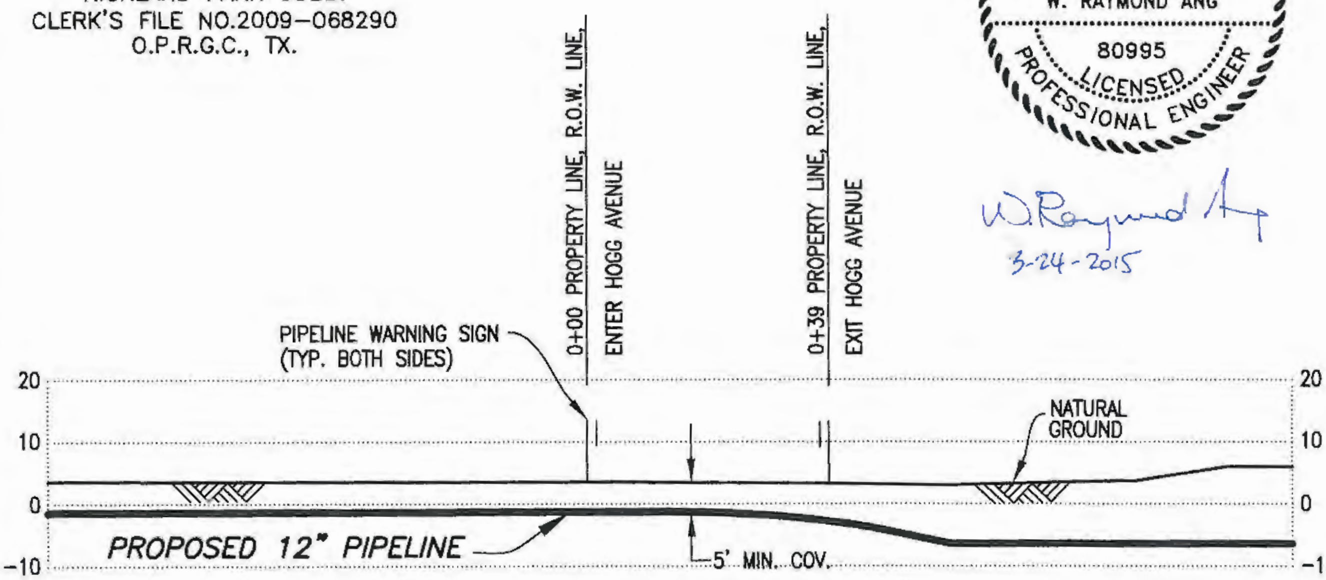
SCALE: 1"=30'

TX-GV-MSR-120.00
LA MARQUE ECONOMIC DEV. CORP.
LOTS 4-6, BLOCK 46,
HIGHLAND PARK SUBD.
CLERK'S FILE NO.2009-068290
O.P.R.G.C., TX.

(1) X= 3258140.64
Y= 13697725.56

STATE OF TEXAS
W. RAYMOND ANG
80995
LICENSED
PROFESSIONAL ENGINEER

W. Raymond Ang
3-24-2015



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

PIPE SPECIFICATIONS
12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: OPEN CUT

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.
T.B.M.: PROPERTY LINE
AT STA. 0+00. ELEV. 3.52'

	BY	DATE
SPEC	DP	07/15/14
CHKD	EFG	09/03/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING HOGG AVENUE

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

REV DATE | SCALE | AS SHOWN

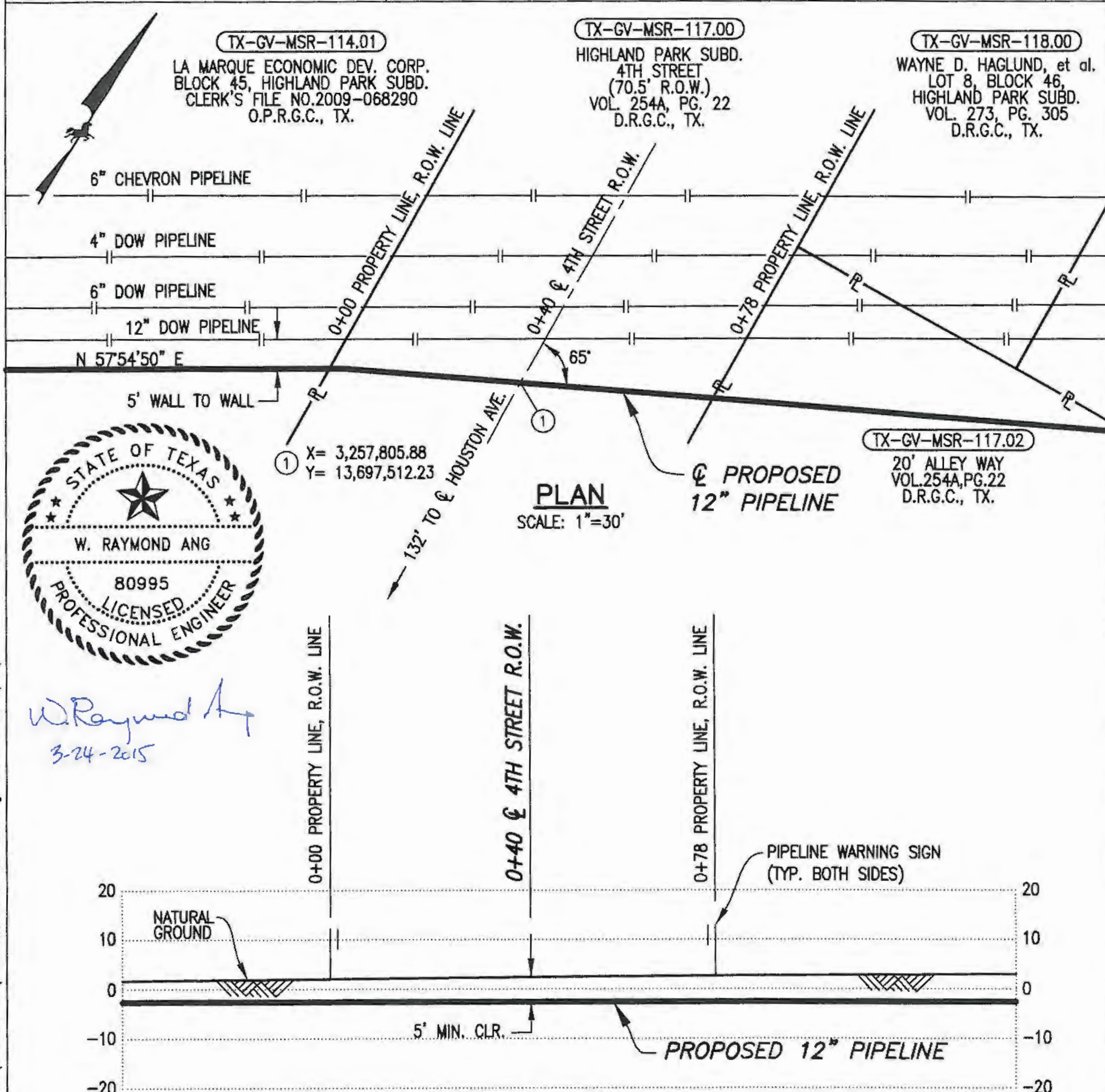
A4-MSR14071-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14071-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

SITE:	DIVISION:	JOB NO: 100502
LOCATION:	GALVESTON COUNTY, TEXAS	



PROFILE

SCALE: 1" = 30' HORIZ.
1" = 30' VERT.

PIPE SPECIFICATIONS

12.750" O.D. x 0.438" W.T., APL 5L 2 M OR N X65
DUAL FBE WITH ARO FBE TOPCOAT, 35-40 MILS.
MAOP: 2160 PSIG
TEST PRESSURE: 3020 PSIG
PRODUCT: ETHANE
CONSTRUCTION METHOD: BORE

30' 15' 0' 30'

BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NSRS 2007), SOUTH CENTRAL ZONE, US SURVEY FEET, ELEVATIONS BASED ON THE NAVD 88 DERIVED FROM GPS OBSERVATIONS.

T.B.M.: ℄ 4TH STREET
AT STA. 0+40, ELEV. 2.40'

	BY	DATE
SPEC	JMH	06/03/13
CHKD	EFG	09/20/14
APPD	WRA	03/25/15

DOW HYDROCARBONS AND RESOURCES LLC

PROPOSED 12" MSR PIPELINE
CROSSING 4TH STREET

REV DATE | SCALE | AS SHOWN

WOOD GROUP MUSTANG, INC.
TEXAS REGISTERED ENGINEERING FIRM F-2999
PROJECT NO: 100502

A4-MSR14070-104457

SHEET: 1 OF 1

FILE: R:\Projects\21113\DISCIPLINE\CAD\DRAWINGS\93-PERMIT\A4-MSR14070-104457.dwg PLOT DATE: 3/31/2015 BY: PHAN, DONNA

$TIME $DATE $PERSON $FILENAME

Chapter 50 - PIPELINES

Sec. 50-1.- Permit required.

It shall be unlawful for any person to construct, reconstruct, alter, repair, extend or lay any pipeline, except water or sewer lines connecting to the city water or sewer system and except for public utilities as hereinafter set out, within the city without first having obtained a permit therefor.

(Code 1972, § 14½-1; Ord. No. 403, § 1)

Sec. 50-2.- Application for permit.

Any person, firm, or corporation desiring a permit required by the provisions of this chapter shall make application therefor to the city clerk. Such application shall be in writing and shall contain the following:

(1) The date (year, month, and day) of said application.

(2) The name and address of the applicant.

(3 The location of the pipeline.

(4 The purpose of the pipeline.

(5 Plans and specifications for the work to be done, which shall show and include the location of any existing pipelines, water and sewer and other utility services which will be crossed by such proposed pipeline.

(6) Such other information as the director of public works shall require.

(7) Assurance that bond has been posted.

(8) Assurance that adequate public property and personal liability insurance is in force.

Such application shall be submitted by the city clerk to the city council.

(Code 1972, § 14½-2; Ord. No. 403, § 2)

Sec. 50-3.- Permit fee.

Before any permit shall be issued under the provisions of this chapter, the applicant therefor shall pay to the city clerk the fees established from time to time by ordinance.

(Code 1972, § 14½-3; Ord. No. 403, § 3)

Sec. 50-4.- Bond required.

In the event a permit is issued under the provisions of this chapter, the applicant therefor shall provide a performance bond guaranteeing performance of all the terms and conditions of the permit issued hereunder, and guaranteeing performance of all the provisions of this chapter. Such bond shall be executed by a good and sufficient corporate surety licensed to do business in the State of Texas. The amount of such bond shall be as determined by the director of public works and shall be commensurate with potential damage that may occur by reason of the construction, reconstruction, alteration, repair, extension or laying of pipeline. The bond requirements of this section may be waived by the city council on proof of financial responsibility of the permittee, except in cases of new pipeline construction.

(Code 1972, § 14½-4; Ord. No. 403, § 4)

Sec. 50-5.- Indemnity.

The permittee shall and such permit shall contain a provision that the permittee shall indemnify and hold the city harmless from any and all claims and causes of action that might be asserted against the city, including all costs incident thereto in connection with any work performed under or by reason of the issuance of such permit.

(Code 1972, § 14½-5; Ord. No. 403, § 5)

Sec. 50-6.- Insurance required.

The permittee shall provide a certificate showing public liability insurance in a good and solvent company licensed to do business in the State of Texas in the amount of $1,000,000.00 for personal injury and for $1,000,000.00 for property damage coverage. The requirements of this section may be waived by the city council where the permittee is "self-insured" and makes proof of adequate financial responsibility.

(Code 1972, § 14½-6; Ord. No. 403, § 6)

Sec. 50-7.- Issuance of permit.

Upon the payment of the required fee and the approval of the application for a permit by the city council as required by the provisions of this chapter, the city clerk shall issue such permit.

(Code 1972, § 14½-7; Ord. No. 403, § 7)

Sec. 50-8.- Conformance to plans and specifications.

All work done pursuant to a permit issued under the provisions of this chapter shall be in strict conformance with and shall be limited to plans and specifications therefor filed with the application. Such plans shall show as near as practicable all existing underground utilities and pipelines to be crossed or in the immediate proximity of such new line. On completion of such work, the permittee shall provide the city with a detailed set of plans and specifications showing the pipeline as installed and showing any water, sewer and other utility lines and other pipelines crossing the pipeline so installed as located and determined during construction.

(Code 1972, § 14½-8; Ord. No. 403, § 8)

Sec. 50-9.- Inspection.

Upon the completion or any time during the construction, reconstruction, extension, repair, alteration, or laying of pipeline within the city under a permit required by this chapter, the permittee shall allow all reasonable inspections and tests of pipeline projects to be conducted by an inspector who shall be approved by both the permittee and the city director of public works. The permittee shall pay all reasonable costs in connection with such inspection, testing or approval. Prior to the commencement of excavation work in connection with the installation of any new pipeline, the permittee shall notify all public utilities and owners of other pipelines whose lines are to be crossed or whose lines are located within 25 feet of the new line as proposed to be installed.

(Code 1972, § 14½-9; Ord. No. 403, § 9)

Sec. 50-10.- Revocation of permit.

Any permit issued under the provisions of this chapter may be revoked by the city council in the event of any violation of any applicable provision of this Code, state law or city ordinance, rule or regulation by the permittee, his agents, employees or assignees.

(Code 1972, § 14½-10; Ord. No. 403, § 10)

Sec. 50-11.- General requirements.

All construction, reconstruction, alteration, repair, extension, or laying of pipeline shall:

(1) Be completed as expeditiously as possible.

(2) Be safely shored.

(3) Be guarded, if reasonably necessary, with a guard or barrier both day and night to protect the traveling public from injury to person and/or damage to property.

(4) Be conducted in a manner that returns the soil surface and/or soil covering to a condition equal to or better than that prior to excavation.

(5) Not interrupt public services such as sewer, water, electric, gas, telephone, etc.

(6) Not unduly inhibit or interrupt traffic on the streets and public ways.

(Code 1972, § 14½-11; Ord. No. 403, § 11)

Sec. 50-12.- Right-of-way rental charge.

(a) All owners of pipelines hereafter constructed within the city or heretofore constructed without permits from the city using public right-of-way within the City of La Marque shall be subject to an annual rental charge as is determined from time to time by ordinance.

(b) Payment of this charge shall be made at such time as the construction, extension, or laying of pipeline shall commence or in the case of pipelines already in place shall be made within 90 days of the effective date of this chapter. All permit fees shall be prorated to December 31 of the year of payment and thereafter shall be paid annually on or before January 1 of each year.

(Code 1972, § 14½-12; Ord. No. 403, § 12)

Sec. 50-13.- Penalty.

Any person, firm, or corporation who shall violate any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall upon the conviction thereof be fined in accordance with the general penalty provisions set out in section 1-7 .

(Code 1972, § 14½-13; Ord. No. 403, § 13)

Sec. 50-14.- Partial invalidity.

This chapter shall be cumulative of all other ordinances of the City of La Marque and does not repeal any of the existing ordinances or parts thereof unless the same shall be in direct conflict therewith, in which case, this chapter shall prevail, and should any section, paragraph, subdivision, clause of provision of this chapter be held to be unconstitutional or invalid, the remaining portions of this chapter shall not be affected thereby, but shall remain in full force and effect.

(Code 1972, § 14½-14; Ord. No. 403, § 14)

Sec. 50-15.- Exceptions.

The annual right-of-way rental fee schedule established by this chapter shall not apply to public utilities which serve the residents within the City of La Marque and are paying gross receipts payments for the use of public rights-of-way. The permit requirements set out in section 50-1 hereof shall not apply to pipelines located wholly within any manufacturing plant or facility. Further, such permit requirements shall not apply to maintenance work or to minor repairs or any emergency repairs as hereafter provided. The term "minor repairs" shall include but not be limited to working on the cathodic protection system, repairing isolated coating damage, repairing minor leaks, and repairing or changing-out valves and connections. Emergency repairs, that is repairs made necessary to protect life or property necessitating immediate action may be made without a permit after notice thereof is given to either the city manager or director of public works, if available, and if not available to the chief of police of the city. However, a permit shall be applied for such emergency repair work as soon as practical.

(Code 1972, § 14½-15; Ord. No. 403, § 15)

WOOD GROUP MUSTANG

Wood Group Mustang Inc.
17325 Park Row
Houston, TX 77084
United States
T: 832-809-8000
www.woodgroup.com/mustang

June 25, 2015

City of La Marque
1500 Municipal Dr.
La Marque, Texas 77568

RE: Dow Hydrocarbons and Resources LLC 12-Inch Ethane Pipeline: Pipeline Application

City of La Marque:

With this letter, Dow Hydrocarbons and Resources LLC ("DHRLLC"), a Delaware Limited Liability Company, respectfully submits a pipeline application to construct and operate a 12-Inch (12") pipeline, within the city limits of City of La Marque, Texas.

The pipeline will be for the transportation of Ethane from a DHRLLC facility at Mont Belvieu in Chambers County, to DHRLLCs Salt Dome facility near Freeport, in Brazoria County.

On October 28, 2013 DHRLLC and the City of La Marque came to an agreement to allow DHRLLC install a 12" pipeline within the city limits of La Marque. This agreement included the option for DHRLLC to install an additional pipeline within 3 years. Per the meeting "It was understood that the future pipeline would be inclusive in these negotiations." The City of La Marque voted in favor of this project as Resolution No. R-2013-0020.

DHRLLC has contracted with an environmental company that has performed wetland delineations, threatened and endangered species studies, as well as a cultural resource survey in the proposed pipeline right-of way.

This submittal includes the following:

- Cover Letter
- Pipeline Application Form
- Bond
- Certificate of Insurance
- Plan & Profile Road Drawings
- La Marque Drainage District Approval
- Pipeline Design Data Sheet
- $230 Permit Road Crossing Fee

The current schedule is to begin construction in August, 2015 and is estimated to complete in March, 2016.

Thank you in advance for you attention to this matter. Should you have any questions or require any additional information, please feel free to contact me at 479-283-7498.

Sincerely,
Wood Group Mustang Inc.,

Chico Negual

Chico Negual
Senior Right-of-Way Specialist

PIPELINE APPLICATION

Date of Application:	6/1/2015
Name of Applicant:	Dow Hydrocarbons and Resources LLC
Address:	1254 Enclave Parkway, Houston, TX 77077
Phone Number:	(581) 966-4068
Location of Pipeline:	See Attached Map

Purpose of Pipeline:	To transport Ethane from a Dow storage facility in Stratton Ridge, in Brazoria
	County, to a Dow facility in Texas City.

Do plans and specification accompany permit application:	YES NO

Are existing pipelines, water, sewer and other utility services which will be crossed or be in the immediate proximity of the proposed pipeline shown on plan. YES NO

Performance Bond provided in accordance with specifications of the Public Works Director. YES NO

If no, have bond requirements been waived by the City Council. YES NO

Public Property and personal liability insurance in force. YES NO

Name of Carrier:	See Attached Certificate of Insurance
Expiration Date:	12/1/2015
Amount of Insurance:	$1,000,000

Number of Street Crossings:	14
Shown on Map:	YES NO

Number of drainage crossing:	3
Shown on Map:	YES NO

License and Permit Bond

Bond No. 019042167

Know All Men by These Presents, Dow Hydrocarbons and Resources, LLC as Principal and Liberty Mutual Insurance Company, a corporation organized under the laws of the MA, having its principal office in Boston, MA, as Surety, are held and firmly bound unto The City of La Marque, TX in the sum of One Million Dollars and 00/100 Dollars ($1,000,000.00) lawful money of the United States, for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Whereas, the Principal has been licensed by the Obligee to undertake construction in the streets or right-of-ways according to the standards and specifications of the Obligee.

Now, Thererfore, the Condition of this Obligation is Such, that if the above Principal shall indemnify and save harmless the Obligee against loss to which the Obligee may be subject by reason of Principal's breach of any ordinance, rule or regulation relating to the above described license or permit, then this obligation shall be null and void, otherwise to remain in full force and effect.

This obligation may be canceled by the Surety by giving thirty (30) days notice in writing of its intention so to do to the Obligee and the Surety shall be relieved of any further liability under these thirty (30) days after receipt of the notice by the Obligee. No cause of action shall lie against the surety unless commenced within two years from the date the cause of action accrues against the principal.

Regardless of the number of years this bond shall continue in force and the number of premiums which shall be payable or paid, the surety's total limit of liability shall not be cumulative from year to year or period to period.

Signed, sealed and dated this 25th day of June, 2013

Principal: Dow Hydrocarbons and Resources, LLC

By: ______________________

Principal Signature

(Seal)

Surety: Liberty Mutual Insurance Company

LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS

By: Daniel P. Dunigan

Attorney-in-Fact

(Seal)

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Daniel P. Dunigan of the city of Paoli, state of PA its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Dow Hydrocarbons and Resources, LLC

Obligee Name: The City of La Marque, TX

Surety Bond Number: 019042167 Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 1st day of December, 2012.

American Fire and Casualty Company
The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: [signature]
Gregory W. Davenport, Assistant Secretary

STATE OF WASHINGTON ss
COUNTY OF KING

On this 1st day of December, 2012, before me personally appeared Gregory W. Davenport, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Seattle, Washington, on the day and year first above written.

K D RILEY
COMM. EXP.
NOTARY PUBLIC
12-09-2013
STATE OF WASHINGTON

By: KDRiley
KD Riley, Notary Public, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Gregory W. Davenport, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, David M. Carey, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 25th day of June, 2013.

By: [signature]

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA INC.
ONE TOWNE SQUARE, SUITE 1100
SOUTHFIELD, MI 48076
Attn: Detroit.CertRequest@marsh.com

012387-dow.-No AI-14-15

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : ACE American Insurance Company	22667
INSURER B : N/A	N/A
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
The Dow Chemical Company
Attn: Melanie Plum
Corporate Risk Management
1320 Waldo Ave., Suite 300
Midland, MI 48642

COVERAGES **CERTIFICATE NUMBER:** CHI-005140715-01 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY**			CGO G2734091A	12/01/2014	12/01/2015	EACH OCCURRENCE	$ 1,000,000
	[X] COMMERCIAL GENERAL LIABILITY			Excludes U.S. Products			DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	[X] POLICY [ ] PRO-JECT [ ] LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS [ ] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] **UMBRELLA LIAB** [ ] OCCUR						EACH OCCURRENCE	$
	[ ] **EXCESS LIAB** [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ]	N / A					E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Dow Hydrocarbons and Resources LLC's Gulfstream Project LLC's Gulfstream Project
The Dow Chemical Company entity is Dow Hydrocarbons and Resources LLC.

CERTIFICATE HOLDER

City of La Marque, Texas
1111 Bayou Rd.
La Marque, TX 77568

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.
John C Hurley

Galveston County Drainage District Number Two

MICHAEL MACIK, DIRECTOR
ROBERT SILVERTOOTH, DIRECTOR
JOSE REYES, DIRECTOR
ALAN KUEHL, DIRECTOR
CARLTON GETTY, ATTORNEY

Office Address
5000 FM 1765
MAILING ADDRESS
P.O. Box 624
LA MARQUE, TX 77568
409-935-2041

June 4, 2015

Chico Negual
Wood Group Mustang, Inc.
16001 Park Ten Place
Houston, TX 77084

Mr. Chico Negual:

Your plans for crossing the following channels with DOW 12" pipeline are approved.

Ditch 15A
Ditch 13A, 13E, 13C
Ditch 7A, 7B

Thank you for your cooperation.

Sincerely,

Alan Kuehl

Alan Kuehl, District Manager

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	10c
Prepared by:	Suzy Kou	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the approval to solicit bids to outsource printing and mailing of Utility Billings.

[X] Attachments for reference
1. Comparison of current to projected printing and mailing costs for utility billings.

Staff Briefing:

- Current utility billings are postcards, which are not confidential, suppliers are few and costly, as well as messages to the public with limited space to fit all on the postcards.
- We are requesting to transition to letter size invoices mailed in a window envelope, which will allow for flyers to be inserted for notifications to our citizens.
- Outsourcing will allow for some cost savings and allow staff more time to serve our customers resolving each individual issue more efficiently.

History (if applicable):

Target Implementation: October 1, 2015

Significant Action Dates: None

Action:

[ ] Ordinance
[ ] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[X] Other

[X] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	-0-
Actual Bid	
Estimated Expenditure	**-0-**
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to approve staff to solicit bids to outsource printing and mailing of Utility Billings.

Fiscal Impact: N/A

City of La Marque
Utility Billing Printing Cost Analysis
Prepared June 30, 2015

	Monthly Quantity	Postcards	Yearly Cost	Monthly Quantity	In-House Printing Letter Size	Estimated Yearly Cost	Monthly Quantity	Outsourced Printing Letter Size	Estimated Yearly Cost
Billing Statements	6,000	0.3400	$24,480	6,000	0.1188	8,554	6,000	0.1100	$7,920
2nd Notices	2,000	0.3400	8,160	2,000	0.1188	2,851	2,000	0.1100	2,640
Archiving	6,000	0.0000	0	6,000	0.0000	0	6,000	0.0200	1,440
Postage	8,000	0.3500	33,600	8,000	0.4850	46,560	8,000	0.4350	41,760
Maintenance	1	300.0000	3,600	0	0.0000	0	0	0.0000	0
Staff hours	8	16.0000	1,536	20	16.0000	3,840	4	16.0000	768
Purchase - Printer	0	0.0000	0	1	4,700.0000	4,700	0	0.0000	0
Purchase - Folder	0	0.0000	0	1	4,100.0000	4,100	0	0.0000	0
Purchase - Inserter	0	0.0000	0	1	3,000.0000	3,000	0	0.0000	0
Annual Cost			**$71,376**			**$73,605**			**$54,528**

Annual Savings - Year 1 - Letter Size Printing (includes equipment purchase) **$19,077**

Annual Savings - Year 2 - Letter Size Printing **$7,277**

CITY COUNCIL AGENDA FORM

Meeting Date:	July 13, 2015	Agenda item:	10d
Prepared by:	Kathy Girndt	Reviewed by:	Carol Buttler
Department:	Finance		

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Ordinance No. **O-2015-0016,** amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance PEG Account 88-2401-00-00 in the amount of $33,000.00 and increasing appropriation to PEG Expenditure Account 88-7040-08-00 by $33,000.00, decreasing Library Memorial Fund Balance 06-2401-00-00 in the amount of $10,000.00 and increasing appropriation to Library Memorial Expenditure Account 06-7040-08-00 by $10,000.00 and increasing Donations Fund revenue account 51-3816-00-00 by $4,000.00 and increasing appropriation to Donations Fund expenditure account 51-7040-08-00 by $4,000.00. ***THIS IS THE FIRST READING.***

X **Attachments for reference**
1. **Ordinance**

Staff Briefing:
- $4,000 in donations from the Rotary Club of the Mainland have been pledged and will be placed in the Donations Fund upon receipt for the marquee purchase.
- $10,000 in donations were received from the Friends of the Library and placed in Library Memorial Fund in FY 2013 for the marquee purchase.
-
- Currently requesting $33,000 from PEG Fund to allow for installation costs as well as the marqee purchase.
- Estimated cost of purchase and installation of the marquee is $45,000

History:
- $30,000 was budgeted in FY 2014 in the PEG Fund but not reappropriated in FY 2015 as the formal RFP process was still required and a Purchase Order had not been issued.

Target Implementation: July 28, 2015

Significant Action Dates:
June 22, 2015 – City Council awarded bid to Creative Signs for LED Marquee purchase.

CITY COUNCIL AGENDA FORM

Action:

X	Ordinance		Resolution
	Proclamation		Special Presentation
	Finance Report		Public Hearing
	Other		

Cost Details:	
Budgeted	$0
Actual Bid	NA
Estimated Expenditure	**$45,000.00**
Acct. Name	See Ordinance
Line Items #	See Ordinance
Other Funding	See Ordinance

Staff's Recommendation: Motion to adopt Ordinance No. **O-2015-0016** amending City of La Marque Fiscal Year 2015 Budget by decreasing Fund Balance PEG Account 88-2401-00-00 in the amount of $33,000.00 and increasing appropriation to PEG Expenditure Account 88-7040-08-00 by $33,000.00, decreasing Library Memorial Fund Balance 06-2401-00-00 in the amount of $10,000.00 and increasing appropriation to Library Memorial Expenditure Account 06-7040-08-00 by $10,000.00 and increasing Donations Fund Revenue Account 51-3816-00-00 by $4,000.00 and increasing appropriation to Donations Fund Expenditure Account 51-7040-08-00 by $4,000.00. ***THIS IS THE FIRST READING.***

Fiscal Impact: Decrease PEG Fund Balance by $33,000.00 and increase PEG Expenditure Account by $33,000.00, decrease Library Memorial Fund Balance by $10,000.00 and increase Library Memorial Expenditure Account by $10,000.00 and increase Donations Fund revenue by $4,000.00 and increase Donations Fund expenditure account by $4,000.00.

ORDINANCE NO. 0-2015-0016

AN ORDINANCE AMENDING THE CITY OF LA MARQUE FISCAL YEAR 2015 BUDGET BY INCREASING APPROPRIATION OF THIRTY THREE THOUSAND DOLLARS ($33,000.00) TO ACCOUNT 88-7040-08-00 FOR CAPITAL EQUIPMENT AND DECREASING PEG FUND BALANCE OF THIRTY THREE THOUSAND DOLLARS ($33,000.00); AND, INCREASING APPROPRIATION OF TEN THOUSAND DOLLARS ($10,000.00) TO ACCOUNT 06-7040-08-00 FOR CAPITAL EQUIPMENT AND DECREASING LIBRARY MEMORIAL FUND BALANCE OF TEN THOUSAND DOLLARS ($10,000.00); AND, INCREASING APPROPRIATION OF FOUR THOUSAND DOLLARS ($4,000.00) TO ACCOUNT 51-7040-08-00 AND INCREASING DONATIONS FUND REVENUE OF FOUR THOUSAND DOLLARS ($4,000.00) TO ACCOUNT 51-3816-00-00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS;

Section 1. That the City of La Marque Fiscal Year 2015 Budget is hereby amended by increasing account 88-7040-08-00, account 06-7040-08-00, account 51-7040-08-00 and account 51-3816-00-00 herein by reference for the purchase of capital equipment (LED Marquee at Library).

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

PASSED and APPROVED on first reading on the _____ day of ________, 2015.

PASSED and APPROVED on second and final reading on the _______day of _______, 2015.

CITY OF LA MARQUE

____
Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:

____
Robin Eldridge, TRMC

APPROVED AS TO FORM:

____
Ellis J. Ortego, City Attorney

CITY COUNCIL AGENDA FORM

Meeting Date: July 13, 2015 Agenda item: 10e
Prepared by: R. Eldridge Reviewed by: Carol Buttler
Department: Finance/City Clerk

AGENDA ITEM DESCRIPTION: Review and discuss proposed calendar for City Council budget meetings and public hearings.

[x] Attachments for reference
1. Proposed Calendar

Staff Briefing:

- Staff would appreciate Council's comments on the tentative schedule for upcoming budget meetings.
- Due to the length of budget meetings, City Council requested sufficient time for budget review.
- August 3, 4, and 6 are available for the first round of budget work sessions.

- History: Section 6.02 of the City Charter - Preparation and submission of budget. The City Manager, at least sixty days (60) prior to the beginning of each budget year, shall submit to the city council a budget and an explanatory budget message in the form and with the contents provided by Sections 6.13 to 6.16.
- For such purpose, at such date as he shall determine, he, or an officer designated by him, shall obtain from the head of each office, department or agency estimates of revenue and expenditure of that office, department or agency, detailed by organization units and character and objects of expenditure, and such other supporting data as he may request; together with an estimate of all capital projects pending or which such department head believes should be undertaken (a) within the budget year and (b) within the five next succeeding years.
- In preparing the budget, the City Manager shall review the estimates, shall hold hearings thereon and may revise the estimates, as he may deem advisable.

Target Implementation: July 13, 2015

Significant Action Dates: Outlined in the proposed calendar

Action:

[ ] Ordinance
[ ] Resolution
[ ] Proclamation
[ ] Special Presentation
[ ] Finance Report
[ ] Public Hearing
[X] Other-- Budget Calendar

[x] Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

Staff's Recommendation: Motion to accept the Budget Preparation Calendar as proposed.
Fiscal Impact: NA

Fiscal 2015-16 Annual Operating and Capital Plan
Calendar of Events for Budget Preparation and Adoption

April 30	Preliminary values for 2015 available from Appraisal District
June 5	Deadline for all department requests to be submitted to Finance
June 23-June 26	**City Manager meet with department heads (If necessary)**
June 29-July 31	**City Manager and Finance Director balance the budget**
July 22	Certified Values for 2015 received from Appraisal District
July 30	City Manager **Proposes** Budget (Special Council Meeting) If proposed rate exceeds etr or rollback, special meeting to set public hearings
July 30	**Budget filed with City Clerk**
August 4	**If proposed tax rate exceeds lower of effective rate or rollback rate, set 2 public hearings: Sept 2, Sept 10**
August 3	**Council work session on proposed budget**
August 4	**Council work session on proposed budget**
August 5	**Council work session on proposed budget**
August 6	**Council work session on proposed budget**
August 17	**First Budget public hearing**
September 2	**First Public Hearing on Tax Rate**
September 10	**Second Public Hearing on Tax Rate**
September 14	**Second Budget public hearing** **Budget Adoption-First Reading**
September 16	**Tax Rate Adoption-First Reading**
September 21	**Budget Adoption-Second and Final Reading** **Tax Rate Adoption-Second and Final Reading**
October 1	Fiscal Year Begins

CITY OF LA MARQUE
INTER-DEPARTMENTAL
COMMUNICATION

To act in the best interest of the City
To consistently demonstrate respect to Staff
To invest our resources effectively for our future
To handle our disagreements/conflicts in a
Respectful manner that keeps our Image
Positive with the public and each other

TO: Honorable Mayor Hocking and City Councilmembers
FROM: July 13, 2015
SUBJECT: City Manager Report- **June 2015 Activity**

a. Judicial

- See report attached.

b. Police

- **Staffing levels:**
  The La Marque Police Department currently has three police officer vacancies. A candidate from the May 16th civil service entrance examination has been hired and will begin Field Training within the next week. The next three names have been obtained from the Civil Service Director and they are in the process of being vetted.
  The La Marque Police Department's Telecommunications section has two vacancies. We have one new Telecommunicator in training. The City has posted the openings and is accepting applications for the positions.
- **Training:**
  The following personnel attended the below listed training.
  Sergeant Geoffrey Price attended **SAFVIC (Sexual Assault Family Violence Investigator's Course)**
  Detective Samuelson attended the **Texas Gang Investigators Association 2015 Training Conference.**
- **Operations:**
  On June 10, 2015 the La Marque Police Department's Narcotics Division executed two simultaneous search warrants at an apartment complex located at 1003 Pirtle Street.
  LMPD Narcotics was assisted by Galveston Police Department's SWAT unit and the Galveston County Sheriff's Office's Special Crimes Unit.
  As a result of the search warrant, two persons were arrested and charged with Possession of Marijuana and Possession of a Controlled Substance.

c. Fire

- **Personnel:**
  LMFD is currently at authorized strength.

Three (3) new employees have entered an extensive Internship Program for subsequent certification by the Texas Commission on Fire Protection as Structural Fire Fighters and, State Department of Health Services as Emergency Medical Technicians as a condition of employment.
They are scheduled to complete training in early August.

- **<u>Operations</u>:**
  All apparatus are currently operational. LMFD Fire Apparatus and Medical Units continue to experience an exceptionally high rate of mechanical failures and required unscheduled maintenance and/or service due in large part to aging of our fleet, particularly to our medical unit.
  The annual Fire Hydrant Inspection/Service/Maintenance Program commenced on April 13, 2015, and has concluded. During the course of completing fire hydrant inspections, LMFD personnel have also been tasked with identifying all **{structures**} within our jurisdiction that do not have their street address affixed and posted on the property as required by the Fire Code. We have developed a simple one (1) page **"Notice of Violation"** form which will be left with each property owner/occupant advising them of the violation and requesting compliance. It is our intent to purchase inexpensive address numbers and/or letter to assist those individuals who may need assistance in acquisition and/or placement of street address identifiers on the structure. Additionally, the notice of violation form contains **"snapshot"** easy to read and understand excerpts from the fire code regarding obstructions to fire hydrants, weeds, debris, and clearance requirements. It also provides for notice to owners/occupants regarding violations of the Revitalization/Blight Program and automatic referral to Code Enforcement for follow-up.
- **<u>Training</u>:**
  LMFD currently has one (1) Fire Fighter enrolled in an EMT Intermediate (Advanced) licensure program at Alvin Community College as a condition of employment. Competition is anticipated within two (2) months followed by immediate enrollment in the first available Paramedic licensure program.
  LMFD currently has three (3) Fire Fighter Interns enrolled in EMT-Basic licensure program at EMSEC and Basic Fire Fighter Certification curriculum at Fire in Texas Academy.
  We have five (5) additional Fire Fighters enrolled in a state approved Fire Inspector certification course which will culminate in June with administration of TCFP State Certification Examination and Skills Testing.
  Certification of additional Fire Fighters assigned to operations as Fire Inspectors and Fire Investigators ensures seamless 24/7 service availability and enhances our commercial building inspection activities in compliance with the ISO Improvement Plan currently underway.
- **<u>Overtime Utilization</u>:**
  Overtime is required to maintain staffing levels depleted by scheduled and/or unscheduled leaves of absence, training, special work assignments, and ongoing vacancies until our "interns" are fully certified and capable of being deployed to operational assignments.
  Escalating "overtime" is a direct result of leave scheduling and existing personnel vacancies not yet filled with fully certified personnel.
  FY2015 YTD: $96,794.89
  June MTD: $ 14,577.34
- **<u>Other</u>:**
  <u>Statistical information</u>:
  Average Response Times: 4:51

Engine Company Responses for Service:
MTD: 123
YTD: 863
Medic Responses for Service:
MTD: 180
YTD: 1,457
Mutual Aid Given and Received:
MTD Given: 4
YTD Given: 68
MTD received: 34
YTD received: 314
Detailed statistical information enclosed

d. Library
- **See report attached.**

e. Financial
- **See report attached.**

Administration – Responses to previous Council meeting
- **Kiosk Status –** manufacturing in progress; City requested customized design to include additional monitor and for ADA compliance
- **Utility Bills –** present to Council at July 13, 2015 meeting for approval to bid
- **Rick Harmon –** held a meeting to discuss general City topics/requests
- **Rufus Tartaglia –** contacted to explain purpose of Garage Sale ordinance; discussed inquiries about cleaning of ditches and zoning questions

JUDICIAL DEPARTMENT

CITY OF LA MARQUE
Court Statistics
May 2015

	Non-Parking	Traffic Parking	Traffic City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance	Total this Month	Current Fiscal yr to date	Total This Month PY	Prior Fiscal yr to date
Total Cases Pending First of Month	5129	0	6	2345	1750	363	9593	75620	8351	65667
Active Cases	1063	0	2	605	250	102	2022	17411	1682	11971
Inactive Cases	4066	0	4	1740	1500	261	7571	58209	6669	53696
New Cases Filed	256	0	0	77	73	13	419	4662	552	4743
Cases Reactivated	118	0	0	48	51	7	224	1940	160	1962
All Other Cases Added	0	0	0	0	0	0	0	0	0	0
Total Cases on Docket	1437	0	2	730	374	122	2665	24013	2394	18676
Dispositions Prior to Trial:										
Uncontested Dispositions	170	0	0	50	38	13	271	1893	33	347
Dismissed by Prosecution	6	0	0	4	3	2	15	193	1	15
Dispositions at Trial:										
Convictions:										
Guilty Plea or Nolo Contendere	34	0	0	3	1	3	41	799	163	1491
By the Court	4	0	0	0	1	0	5	260	108	927
By the Jury	0	0	0	0	0	0	0	0	0	0
Acquittals:										
By the Court	0	0	0	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	3	4	7	203	122	380
Compliance Dismissals:										
After Driver Safety Course	34						34	294	15	203
After Deferred Disposition	82	0	0	4	1	0	87	512	103	568
After Proof of Financial Responsibility	1						1	52	1	55
	Non-Parking	***Traffic Parking***	***Traffic City Ordinance***	***Penal Code***	***Non-Traffic State Law***	***City Ordinance***	***Total this Month***	***Current Fiscal yr to date***	***Total Prior Month***	***Prior Fiscal yr to date***
All Other Transportation Code Dismissals	10	0	0	0	0	0	10	128	5	193
All Other Dispositions	0	0	0	0	0	0	0	0	0	0
Total Cases Disposed	341	0	0	61	47	22	471	4338	552	4185
Cases Placed on Inactive Status	105	0	0	41	57	9	212	2529	277	2115
Total Cases Pending End of Month:	5044	0	6	2361	1776	354	9541	75944	8351	66225
Active Cases	991	0	2	628	270	91	1982	17166	1565	12376
Inactive Cases	4053	0	4	1733	1506	263	7559	58798	6786	53849
Show Cause Hearings Held	12	0	0	17	6	4	39	331	28	218
Cases Appealed:										
After Trial	0	0	0	0	0	8	8	31	5	28
Without Trial	0	0	0	1	0	0	1	24	0	1

CITY OF LA MARQUE
Court Statistics
May 2015

	This Month Current Yr	Current Fiscal yr to date	This Month Prior Yr	Prior Fiscal yr to date
Juvenile/Minor Activity:				
Transportation Code Cases Filed	2	13	3	26
Non-driving Alcoholic Beverage Code Cases Filed	2	8	1	8
Driving Under Influence of Alcohol Cases Filed	0	0	0	0
Drug Paraphernalia Cases Filed	1	3	1	10
Tobacco Cases Filed	1	5	3	8
Failure to Attend School Cases Filed	0	0	0	0
Education Code Cases Filed (except fail to attend)	0	0	0	0
Curfew Violation Cases Filed	0	0	2	7
All Other Non-traffic Fine-only Cases Filed	4	32	9	43
Additional Activity:				
Magistrate Warnings:				
Class C Misdemeanors	7	34	3	44
Class A and B Misdemeanors	7	51	2	52
Felonies	6	29	1	26
Arrest Warrants Issued:				
Class C Misdemeanors	184	2412	276	1993
Capias Pro Fine Issued:				
Class C Misdemeanors	243	925	90	700
Emergency Protection Orders Issued	1	2	3	46
Stolen Property Hearings Held	0	1	0	0
Cases Satisfied by Community Service:				
Partial Satisfaction	4	8	1	2
Full Satisfaction	3	61	19	151
Cases Satisfied by Jail Time Credit	51	607	74	897
Fines, Court Costs and Other Amounts Collected:				
	Total this Month	***Current Fiscal yr to date***	***Total This Month Prior Yr***	***Prior Fiscal yr to date***
Kept by City	**50,540.00**	**586,654.00**	**62,170.00**	**586,230.00**
Remitted to State	21,749.00	242,628.00	22,097.00	219,144.00
Total	**$ 72,289.00**	**$829,282.00**	**$ 84,267.00**	**$805,374.00**

POLICE/OEM

GALVESTON COUNTY SHERIFF

Events by Nature Code by Agency

Agency: LMPD, Event date/Time range: 06/01/2015 00:00:00 - 06/30/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
LMPD	ABANDONED VEHICLE	0	0	4	4	0%	0:04:11	0:06:18	0:15:45	1:44:58	0:26:15
	ALARM	0	1	93	94	5%	0:04:07	0:05:26	0:05:33	23:19:41	0:14:53
	ANIMAL ASTRAY	0	0	1	1	0%	0:05:04	0:05:16	0:16:34	0:26:54	0:26:54
	ANIMAL COMPLAINT DOMESTIC	0	1	21	22	1%	0:10:15	0:05:21	0:18:52	12:24:13	0:33:50
	ASSAULT	0	1	17	18	1%	0:06:29	0:05:06	0:35:40	13:18:28	0:44:22
	ASSIST CITIZEN	0	10	32	42	2%	0:03:01	0:04:52	0:16:25	15:59:54	0:22:51
	ASSIST EMS	0	0	6	6	0%	0:00:03	0:04:17	0:16:14	2:03:32	0:20:35
	ASSIST OTHER AGENCY	0	14	25	39	2%	0:02:13	0:06:50	0:17:51	14:49:35	0:22:49
	ATTEMPT TO SERVE WARRANT	0	1	0	1	0%	0:00:01	0:16:39	0:00:08	0:16:48	0:16:48
	BAR CHECK	0	1	1	2	0%	0:01:02	0:05:50	0:08:00	0:22:52	0:11:26
	BURGLARY OF BUILDING	0	0	5	5	0%	0:02:32	0:08:32	0:27:03	3:10:36	0:38:07
	BURGLARY OF HABITATION	0	0	9	9	1%	0:09:08	0:06:52	0:23:27	5:55:10	0:39:28
	BURGLARY OF MOTOR VEHICLE	0	0	8	8	0%	0:06:49	0:10:15	0:12:14	3:54:27	0:29:18
	BUSINESS CHECK	0	191	13	204	11%	0:00:04	0:03:46	0:09:40	34:26:15	0:10:08
	CHILD CUSTODY	0	0	4	4	0%	0:01:23	0:15:30	0:23:15	2:40:34	0:40:09
	CIVIL MATTER OR STANDBY	0	1	42	43	2%	0:04:04	0:08:34	0:17:22	21:13:00	0:29:36
	CODE ENFORCEMENT INVESTIGATION	0	27	0	27	2%	0:00:01	0:33:20	0:33:03	19:32:20	0:43:25
	CORRECTIONS TRANSPORT	0	2	0	2	0%	0:00:00	0:00:00	0:53:37	1:47:15	0:53:38
	CRIMINAL MISCHIEF	0	1	17	18	1%	0:11:04	0:07:37	0:17:48	10:38:09	0:35:27
	DEAD ON SCENE	0	0	3	3	0%	0:01:31	0:04:57	2:13:57	7:01:16	2:20:25
	DISTURBANCE	0	2	76	78	4%	0:02:39	0:02:58	0:17:32	29:47:30	0:22:55
	DRUNK OR INTOXICATED PERSON	0	0	15	15	1%	0:01:55	0:03:44	0:32:05	8:53:38	0:35:35
	DUP	0	1	0	1	0%	0:00:07	0:00:03	1:02:30	1:02:40	1:02:40

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FIREWORKS	0	0	1	1	0%	0:00:45	0:00:11	0:03:49	0:04:45	0:04:45
	FRAUD - FORGERY - CC ABUSE	0	0	17	17	1%	0:11:36	0:06:59	0:20:16	11:00:45	0:38:52
	FSGI ACCIDENT	0	1	10	11	1%	0:04:06	0:03:57	0:21:05	5:12:33	0:28:25
	GENERAL INFORMATION CALL	0	0	4	4	0%	0:13:43	0:00:06	0:08:10	2:23:46	0:35:57
	HARASSMENT - ALL TYPES	0	0	13	13	1%	0:04:13	0:07:55	0:22:45	7:33:31	0:34:53
	JUVENILE PROBLEM	0	2	5	7	0%	0:01:55	0:04:00	0:13:32	2:06:16	0:18:02
	LINE DOWN	0	0	1	1	0%	0:02:54	0:07:15	0:11:21	0:21:30	0:21:30
	LITTERING AND ILLEGAL DUMPING	0	0	1	1	0%	0:05:09	0:11:26	0:11:37	0:28:13	0:28:13
	LOUD MUSIC OR NOISE	0	2	24	26	1%	0:06:45	0:06:13	0:05:35	7:47:22	0:17:59
	MEDICAL ASSIST	0	0	1	1	0%	0:00:13	0:01:33	0:21:02	0:22:49	0:22:49
	MENTAL HEALTH	0	0	11	11	1%	0:03:00	0:06:20	0:13:36	4:12:24	0:22:57
	MISCELLANEOUS	0	11	0	11	1%	0:00:01	0:00:00	4:12:54	46:22:17	4:12:56
	MISSING PERSON ADULT	0	0	1	1	0%	0:24:42	0:09:58	0:20:29	0:55:09	0:55:09
	NARCOTICS CRIMES	0	1	5	6	0%	0:04:45	0:03:52	1:01:24	6:51:35	1:08:36
	OPEN DOOR	0	1	4	5	0%	0:01:06	0:03:00	0:07:48	0:55:26	0:11:05
	OVERDOSE	0	0	5	5	0%	0:01:05	0:06:14	0:13:54	1:31:11	0:18:14
	PERSON WITH WEAPON	0	0	1	1	0%	0:01:42	0:03:08	0:12:52	0:17:42	0:17:42
	PRISONER DETAIL	0	10	8	18	1%	0:00:21	0:07:26	0:51:44	16:35:26	0:55:18
	REPOSESSION OF PERSONAL VEHICL	0	0	1	1	0%	0:03:11	0:09:57	0:15:23	0:28:31	0:28:31
	RESIDENTIAL CHECK	0	77	9	86	5%	0:01:54	0:03:36	0:05:33	11:24:10	0:07:57
	RUNAWAY JUVENILE	0	0	1	1	0%	0:03:27	0:15:13	0:07:34	0:26:14	0:26:14
	SHOTS FIRED	0	0	11	11	1%	0:01:53	0:04:01	0:21:27	5:01:02	0:27:22
	STRANDED MOTORIST	0	7	7	14	1%	0:03:11	0:06:32	0:21:37	6:20:20	0:27:10
	STRUCTURE FIRE	0	0	1	1	0%	0:00:06	0:02:07	8:37:00	8:39:13	8:39:13
	SUICIDE ATTEMPTED OR COMPLETED	0	0	4	4	0%	0:03:13	0:04:22	0:19:57	1:50:09	0:27:32
	SUPPLEMENTAL INFO TO PREV CASE	0	15	25	40	2%	0:08:23	0:05:24	0:18:32	18:52:04	0:28:18

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	THEFT / LOST PROPERTY	0	1	53	54	3%	0:06:41	0:09:13	0:28:39	39:24:49	0:43:48
	THREATS ALL CATEGORIES	0	0	16	16	1%	0:07:31	0:09:50	0:19:00	9:20:08	0:35:01
	TRAFFIC COMPLAINT	0	19	56	75	4%	0:03:59	0:05:24	0:11:09	22:21:16	0:17:53
	TRAFFIC STOP	0	353	1	354	20%	0:00:02	0:00:02	0:11:29	67:59:16	0:11:31
	UNCONSCIOUS PERSON	0	0	3	3	0%	0:00:07	0:03:25	0:35:23	1:56:47	0:38:56
	UNDESIRABLE PERSON	0	0	28	28	2%	0:02:25	0:04:32	0:12:28	9:04:12	0:19:26
	WARRANT ARREST ON VIEW	0	9	23	32	2%	0:01:59	0:09:04	0:32:32	21:54:50	0:41:05
	WELFARE CHECK	0	1	56	57	3%	0:05:20	0:07:00	0:21:05	30:30:38	0:32:07
Subtotals for No Summary Code		**0**	**764**	**799**	**1563**	**87%**	**0:03:55**	**0:06:34**	**0:34:52**	**605:26:04**	**0:43:59**
	CHILD CUSTODY	0	0	3	3	0%	0:12:24	0:05:02	0:17:46	1:45:36	0:35:12
Subtotals for CAC		**0**	**0**	**3**	**3**	**0%**	**0:12:24**	**0:05:02**	**0:17:46**	**1:45:36**	**0:35:12**
	DUP	0	0	3	3	0%	0:01:38	0:07:52	0:44:37	2:34:29	0:51:30
	MAJOR ACCIDENT	0	0	8	8	0%	0:02:31	0:03:17	0:39:34	6:02:52	0:45:22
	MINOR ACCIDENT	0	0	38	38	2%	0:03:12	0:07:09	0:28:42	24:34:01	0:38:47
Subtotals for MVA		**0**	**0**	**49**	**49**	**3%**	**0:02:27**	**0:06:06**	**0:37:38**	**33:11:22**	**0:45:13**
	RECOVERED OR FOUND PROPERTY	0	0	1	1	0%	0:00:35	0:00:03	0:10:14	0:10:52	0:10:52
	TRESPASSING	0	0	10	10	1%	0:05:31	0:04:37	0:20:13	5:03:30	0:30:21
	UNAUTH USE OF MOTOR VEHICLE	0	0	8	8	0%	0:06:37	0:05:04	0:12:31	3:13:43	0:24:13
Subtotals for PROP		**0**	**0**	**19**	**19**	**1%**	**0:04:14**	**0:03:15**	**0:14:19**	**8:28:05**	**0:21:49**
	SEX OFFENDER VIOLATION	0	0	1	1	0%	0:00:47	0:00:02	0:00:52	0:01:41	0:01:41
Subtotals for SEX		**0**	**0**	**1**	**1**	**0%**	**0:00:47**	**0:00:02**	**0:00:52**	**0:01:41**	**0:01:41**
	SUSPICIOUS CIRCUMSTANCES	0	5	40	45	3%	0:04:26	0:06:24	0:16:08	19:16:50	0:25:42
	SUSPICIOUS PERSON	0	28	32	60	3%	0:03:04	0:04:11	0:11:04	15:24:03	0:15:24
	SUSPICIOUS VEHICLE	0	17	23	40	2%	0:03:56	0:07:15	0:10:17	11:13:50	0:16:51
Subtotals for SUSP		**0**	**50**	**95**	**145**	**8%**	**0:03:49**	**0:05:57**	**0:12:30**	**45:54:43**	**0:19:19**

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	CHILD CUSTODY	0	0	1	1	0%	0:16:09	0:00:08	0:26:26	0:42:43	0:42:43
	FAMILY DISTURBANCE	0	0	1	1	0%	0:04:15	0:05:44	0:26:08	0:36:07	0:36:07
	KIDNAPPING	0	0	1	1	0%	0:05:38	0:04:35	1:01:48	1:12:01	1:12:01
	ROBBERY	0	0	4	4	0%	0:04:33	0:04:53	0:57:55	4:29:25	1:07:21
	STABBING	0	0	1	1	0%	0:03:52	0:06:19	0:28:44	0:38:55	0:38:55
Subtotals for VICR		**0**	**0**	**8**	**8**	**0%**	**0:06:53**	**0:04:20**	**0:40:12**	**7:39:11**	**0:51:25**
Subtotals for LMPD		**0**	**814**	**974**	**1788**	**100%**	**0:04:09**	**0:06:07**	**0:32:53**	**702:26:42**	**0:41:55**

FIRE/EMS

NET COLLECTIONS

YEAR	2014			2015		
MONTH	10	11	12	1	2	3
	$30,107.74	$37,735.44	$31,154.53	$33,751.54	$27,516.20	$24,176.27

YEAR						
MONTH	4	5	6	7	8	9
	$34,204.30	$26,156.03	$6,084.66			

YTD TOTAL: $252,886.71

YTD FEES PAID TO INTERMEDIX------COLLECTION RATE

DATE	PAYMENT
10/2/2014	$2,173.54
11/2/2014	$3,024.72
12/2/2014	$1,441.23
1/2/2015	$ 107.43
2/2/2015	$1,555.41
3/2/2015	$2,444.53
4/2/2015	$1,594.92
5/2/2015	$1,021.59
6/2/2015	$1,341.19

YTD TOTAL: $14,704.56 **YTD Average: 24%**
AVERAGE PYMT: $1,633.84

***Payments to Intermedix are calculated on collections during the previous month. The amount collected and fees paid to Intermedix may or may not reflect credits, refunds, or adjustments not yet processed and posted.**

YTD RESPONSES – TOTAL CURRENT CHARGES – BILLABLE ACCOUNTS

MONTH	YEAR	RESPONSES	NET CHARGES	BILLABLE
10	2014	138	$118,325.04	128
11	2014	133	$120,657.42	114
12	2014	108	$102,093.57	100
01	2015	130	$100,120.73	116
02	2015	124	$ 93,004.90	110
03	2015	119	$ 95,033.17	101
04	2015	136	$115,899.99	126
05	2015	144	$122,143.58	117
06	2015	138	$173,682.25	121
YTD	**TOTALS:**	**1,170**	**$1,040,090.65**	**955**

City of La Marque | Fire Department | Month: June 1st to June 30th
Year: 2015

	Current Month: 06/01/15 to 06/11/15	Current Month/ Previous Year: 06/01/14 to 06/30/14	Previous month: 05/01/15 to 05/31/15	Fiscal Year to Date: 2014-2015	Previous Year to Date: 2013-2014
Fires-	2	6	3	47	44
Overpressures/ Explosions-	0	0	0	2	1
Rescue and EMS-	180	103	175	1,425	1,201
Haz-Mat-	10	4	8	70	38
Good Intent-	23	12	10	135	103
False Alarm-	10	8	11	67	61
Mutual Aid Received from(FIRE)-Texas City-	0				
Mutual Aid Given to (FIRE)- Texas City-	0				
Mutual Aid Received from(EMS)- Texas City-	32				
Mutual Aid Given to(EMS)- Texas City-	2				
Mutual Aid Received from(FIRE)-Bayou Vista-	1				
Mutual Aid Given to(FIRE)- Bayou Vista-	1				
Mutual Aid Received from (EMS)-Bayou Vista-	0				
Mutual Aid Given to (EMS)-Bayou Vista-	0				
Mutual Aid Rec’d (FIRE)-Galv. Fire-	0				
Mutual Aid Rec’d (EMS)- Galv. Fire-	0				
Mutual Aid Given to (FIRE)-Galv. EMS	1				
Mutual Aid Given to (EMS)-Galv. EMS	1				
Mutual Aid Rec. from(FIRE)Hitchcock	0				
Mutual Aid Given to (FIRE) – Hitchcock	0				
Mutual Aid Rec. (EMS) – PHI Air Medical	1				
Mutual Aid Given (EMS)-PHI Air Medical	0				
Mutual Aid Given to (EMS) – All Others	0				
Mutual Aid Given to (FIRE) – All Others	0				
Mutual Aid Received (EMS)- All Others-	0				
Mutual Aid Received from(Fire)- All Others-	0				

All others=Dickinson, Hitchock, Tiki Island, San Leon, Santa Fe, etc…

EMS CALL STATISTICS FY 2014-2015

La Marque Fire/Rescue

PATIENT DISPOSITION BY MONTH														
Disposition	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Encounters	128	101	106	130	124	119	136	144	138					
Transports	116	87	98	117	105	93	124	118	125					
Aeromedical	0	0	0	0	0	0	0	0	0					
Dead On Scene	5	1	3	1	5	5	0	1	2					
Refusals	7	12	5	11	14	21	12	25	11					

RESPONSE TIMES PER MONTH (minutes)														
Unit Status	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT		
Dispatch - Location	6	5	6	6	5	5	5	5	4					
Location - To Hospital	15	17	17	16	18	17	16	15	14					
To Hospital - At Hospital	12	11	10	11	11	11	12	12	12					
At Hospital - In Service	33	36	31	37	35	37	36	38	34					
Location - At Hospital	27	27	26	26	27	25	27	25	26					
Dispatch - At Hospital	34	32	32	32	32	31	33	31	31					
Dispatch - In Service	64	64	62	68	63	62	66	62	61					

CALL STATISTICS 2015

La Marque Fire/Rescue

PATIENT TRANSPORTS BY RECEIVING FACILITY													
Facility Code	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	**TOT**
CStJoseph	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
MD	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
WomenTx	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
MHSE	1 0%	0 0%	1 1%	0 0%	0 0%	2 1%	0 0%						4 0%
UTMBHosp	26 22%	18 17%	20 22%	28 22%	23 19%	28 22%	0 0%						143 21%
HouMeStJon	1 0%	1 0%	0 0%	2 1%	3 2%	1 0%	0 0%						8 1%
MHPB	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
MHCH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
CLRH	9 7%	8 7%	4 4%	7 5%	1 0%	10 8%	1 100%						40 5%
St John	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
SanJac	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Mainlnd	78 67%	76 72%	65 72%	86 69%	86 72%	84 67%	0 0%						475 70%
Bellaire	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
Hermann	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
ShrinrBH	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
St Luke	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
TXChld	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
BayAreaMed	0 0%	2 1%	0 0%	1 0%	5 4%	0 0%	0 0%						8 1%
Methodist	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
TOTAL	115 100%	105 100%	90 100%	124 100%	118 100%	125 100%	1 100%						678 100%

PATIENT DISPOSITION BY MONTH

Disposition	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Encounters	130	124	119	136	144	138	1						792
Transports	117 90%	105 84%	93 78%	124 91%	118 81%	125 90%	1 100%						683 86%
Aeromedical	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%

Dead On Scene	1 0%	5 4%	5 4%	0 0%	1 0%	2 1%	0 0%						14 1%
Unfounded	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
Refusals	11 8%	14 11%	21 17%	12 8%	25 17%	11 7%	0 0%						94 11%

CALLS BY TIME OF DAY													
Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
0600-1159	41 31%	28 22%	29 24%	34 25%	35 24%	38 27%	1 100%						206 26%
1200-1759	45 34%	46 37%	41 34%	43 31%	49 34%	42 30%	0 0%						266 33%
1800-2359	24 18%	32 25%	26 21%	34 25%	32 22%	37 26%	0 0%						185 23%
0000-0559	19 14%	18 14%	23 19%	24 17%	28 19%	21 15%	0 0%						133 16%

PATIENT AGE BY MONTH													
Years Old	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
<1	0 0%	1 0%	1 0%	0 0%	0 0%	0 0%	0 0%						2 0%
1-8	4 3%	3 2%	2 1%	4 3%	1 0%	3 2%	0 0%						17 2%
9-12	2 1%	3 2%	1 0%	2 1%	1 0%	2 1%	0 0%						11 1%

13-17	1 0%	3 2%	1 0%	2 1%	3 2%	2 1%	0 0%						12 1%
18-25	13 10%	8 6%	12 10%	11 8%	9 6%	14 10%	0 0%						67 8%
26-50	31 23%	29 23%	35 29%	44 33%	49 34%	31 22%	0 0%						219 27%
51-75	52 40%	49 39%	44 37%	48 36%	53 37%	67 48%	0 0%						313 39%
76-100	27 20%	27 21%	21 17%	21 15%	26 18%	19 13%	1 100%						142 18%
>100	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%						2 0%

DISPATCHED CALL TYPES PER MONTH													
Call Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
Abd Pain	2 1%	6 4%	2 1%	4 2%	2 1%	2 1%	0 0%						18 2%
Allergic Rx	0 0%	2 1%	0 0%	0 0%	0 0%	1 0%	0 0%						3 0%
Animal Bite	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						1 0%
Assault	0 0%	0 0%	1 0%	1 0%	2 1%	1 0%	0 0%						5 0%
Auto Ped	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%	0 0%						3 0%

Back Pain	1 0%	2 1%	1 0%	4 2%	3 2%	1 0%	1 100%						13 1%
Burns	0 0%	0 0%	0 0%	1 0%	1 0%	0 0%	0 0%						2 0%
CO Poison	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%						1 0%
CPR	2 1%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%						4 0%
Cardiac	12 9%	9 7%	13 10%	18 13%	14 9%	20 14%	0 0%						86 10%
Childbirth	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%						2 0%
Choking	0 0%	2 1%	0 0%	0 0%	0 0%	0 0%	0 0%						2 0%
DOS	1 0%	2 1%	3 2%	0 0%	0 0%	2 1%	0 0%						8 1%
Diabetic	4 3%	9 7%	6 5%	4 2%	8 5%	3 2%	0 0%						34 4%
Drowning	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
Electrocution	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						1 0%
Eye Injury	0 0%	1 0%	0 0%	0 0%	0 0%	0 0%	0 0%						1 0%
Falls	7 5%	8 6%	8 6%	8 5%	18 12%	6 4%	0 0%						55 6%
Fire/Hazmat	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%

GSW/Stab	0 0%	1 0%	0 0%	0 0%	1 0%	0 0%	0 0%						2 0%
Headache	1 0%	0 0%	0 0%	1 0%	0 0%	1 0%	0 0%						3 0%
Heat/Cold	0 0%	0 0%	0 0%	0 0%	0 0%	2 1%	0 0%						2 0%
Hemorrhage	0 0%	0 0%	2 1%	0 0%	2 1%	0 0%	0 0%						4 0%
Ind Accident	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%						0 0%
MVA	15 11%	9 7%	6 5%	15 11%	9 6%	9 6%	0 0%						63 7%
Medical	26 19%	27 21%	19 15%	32 23%	30 20%	42 30%	0 0%						176 22%
Other	7 5%	6 4%	5 4%	2 1%	5 3%	4 2%	0 0%						29 3%
Overdose	3 2%	1 0%	2 1%	0 0%	3 2%	7 5%	0 0%						16 2%
Person Down	1 0%	0 0%	1 0%	0 0%	1 0%	1 0%	0 0%						4 0%
Psych	3 2%	0 0%	2 1%	0 0%	3 2%	0 0%	0 0%						8 1%
Respiratory	23 17%	16 12%	27 22%	25 18%	20 13%	7 5%	0 0%						118 14%
Seizures	8 6%	8 6%	12 10%	6 4%	5 3%	5 3%	0 0%						44 5%
Service Call	2 1%	0 0%	0 0%	1 0%	0 0%	1 0%	0 0%						4 0%

Stroke	3 2%	2 1%	3 2%	3 2%	3 2%	5 3%	0 0%						19 2%
Trauma	3 2%	2 1%	1 0%	2 1%	2 1%	3 2%	0 0%						13 1%
Unconscious	3 2%	6 4%	5 4%	5 3%	11 7%	15 10%	0 0%						45 5%
Unknown	0 0%	1 0%	0 0%	1 0%	0 0%	0 0%	0 0%						2 0%

RESPONSE TIMES PER MONTH (minutes)													
Unit Status	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	**AVG**
Dispatch - Location	6	5	5	5	5	4	6						5
Location - To Hospital	16	18	17	16	15	14	15						16
To Hospital - At Hospital	11	11	11	12	12	12	16						11
At Hospital - In Service	37	35	37	36	38	34	36						36
Location - At Hospital	26	27	25	27	25	26	31						26
Dispatch - At Hospital	32	32	31	33	31	31	37						32
Dispatch - In Service	68	63	62	66	62	61	73						64

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {06/01/2015} And {06/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
113 Cooking fire, confined to container	1	0.41%	$0	0.00%
143 Grass fire	1	0.41%	$0	0.00%
	2	**0.82%**	**$0**	**0.00%**
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.41%	$0	0.00%
321 EMS call, excluding vehicle accident with	171	70.95%	$0	0.00%
322 Motor vehicle accident with injuries	7	2.90%	$0	0.00%
354 Trench/below-grade rescue	1	0.41%	$0	0.00%
	180	**74.68%**	**$0**	**0.00%**
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	0.41%	$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.41%	$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.41%	$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.82%	$0	0.00%
441 Heat from short circuit (wiring),	1	0.41%	$0	0.00%
444 Power line down	4	1.65%	$0	0.00%
	10	**4.14%**	**$0**	**0.00%**
5 Service Call				
510 Person in distress, Other	3	1.24%	$0	0.00%
551 Assist police or other governmental agency	4	1.65%	$0	0.00%
553 Public service	1	0.41%	$0	0.00%
554 Assist invalid	8	3.31%	$0	0.00%
	16	**6.63%**	**$0**	**0.00%**
6 Good Intent Call				
600 Good intent call, Other	3	1.24%	$0	0.00%
611 Dispatched & cancelled en route	16	6.63%	$0	0.00%
622 No Incident found on arrival at dispatch	1	0.41%	$0	0.00%
631 Authorized controlled burning	1	0.41%	$0	0.00%
651 Smoke scare, odor of smoke	2	0.82%	$0	0.00%
	23	**9.54%**	**$0**	**0.00%**
7 False Alarm & False Call				
700 False alarm or false call, Other	3	1.24%	$0	0.00%

La Marque Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {06/01/2015} And {06/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
730 System malfunction, Other	2	0.82	$0	0.00%
733 Smoke detector activation due to	1	0.41	$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.41	$0	0.00%
744 Detector activation, no fire -	1	0.41	$0	0.00%
745 Alarm system activation, no fire -	2	0.82	$0	0.00%
	10	4.14%	$0	0.00%

Total Incident Count: 241 **Total Est Loss:** $0

La Marque Fire & Rescue

Unit Response Time Analysis

Alarm Date Between {06/01/2015} And {06/30/2015}

Response Hrs	Mins	Count	Percentage
	< 01	23	7.5
	01	15	4.9
	02	39	12.8
	03	54	17.8
	04	37	12.2
	05	31	10.2
	06	34	11.2
	07	24	7.9
	08	6	1.9
	09	14	4.6
	10	8	2.6
	11	4	1.3
	12	6	1.9
	13	2	0.6
	14	1	0.3
	15	4	1.3
	28	1	0.3

Overall Average Response Time: 00:04:51

LIBRARY DEPARTMENT

La Marque Public Library
Report for May 28th – July 1st

Mission: The LMPL provides materials and services to help community residents obtain information to meet their needs: personally, educationally, and professionally. Special emphasis is placed on supporting students at all academic levels to stimulate the minds of young children in reading and learning. “The Library serves as a learning and educational center for all residents of the community.” (ALA Planning and Role Setting for Public Libraries, 43)

The LMPL is open to the public 39 hours a week. We had a total of 3,707 visitors in the Library.

Our top 200 members checked out a total of 2,098 items.

This month alone, patrons have saved a total of $40,374 by checking out items at the LMPL.

Items

LMPL staff processed and added a total of 88 items to our collection.

Circulation Statistics

We had total of 2,941 items circulate this month. Based on our circulation stats, Tuesdays were our busiest days of the week.

Overdrive eBooks – 65

Currently we have a total of 798 items checked out that are not overdue items.

We had a total of 15 ILLs (Interlibrary Loans-Shipped and Received).

Report updated 07/02/2015 by Tom Hansen

Online Catalog Usage

There were 898 external searches performed via our online library catalog (Biblionix).

Computer Usage

Current LMPL patrons are allotted two one-hour sessions based on availability. Library visitors who are not current patrons are allotted a 30 minute session at our stand up computers based on availability.

Guest log-ins are issued to community members and visitors who do not have an active library card. All library visitors that do not have a library card have to show proof of ID to use guest computers. We urge all library visitors to obtain a library card.

There were a total of 1,611 patron log in sessions. Total computer time used by patrons was 1,034 hours.

Patrons use the library computers for job searches, completing applications, creating resumes, checking emails, accessing various documents (bank statements, tax info, W2 forms, pay checks, etc), and surfing the web.

Reference Assistance

The LMPL staff provides reference assistance to our patrons by answering a variety of questions. We answered a recorded 465 questions this month. Reference questions range from “how do I get a library card” to “where can I locate divorce or tax forms”. We are currently researching a system that will record every reference question in categories.

Volunteers

Our volunteers worked at total of77 hours.

Training/Professional Development

The Library staff continue to learn and re-inforce policy and procedures of both the City and the Library.

Texas State Library Webinars:

- Strengthening Your Library’s Profile in the Community

Report updated 07/02/2015 by Tom Hansen

- Revitalizing Your Friends Group and Engaging Volunteers
- Orientation for New Texas Public Library Directors

Programs/Outreach

Adult Programs-7
# of attendees- 37

Children Programs-12
# of attendees- 145

Meetings Attended

Library Director attended regular meetings with City staff.

Library Director conducted one meeting with Library staff.

Library Director attended the monthly Galveston County Library Directors.

Led tour for Leadership Mainland (group of 18)

Other Services Provided

- Printing
- Faxing
- Copying
- Laminating

Library Happenings

- Annual Summer Reading Club began and is slowly coming to an end with over 85 children signed up. The kids have read over 1,500 books so far and will continue reading throughout July.
- Our full time Library Assistant position (Stacy Selby) and Youth Services Librarian position (Terri Walker) have been filled and we are excited about the new library members.

Report updated 07/02/2015 by Tom Hansen

- Independence Village visited with a group of 15 and checked out books and enjoyed themselves at the library.
- E-book usage continues to be popular.
- Drop-In Workshops
    - The Library offers drop in workshops for patrons on Tuesdays from 12pm-2pm which include:
        - How to use Texshare Databases
        - How to use Overdrive
        - Microsoft Word Tips
        - Intro to Email

- Overdrive usage continues to be popular and increase. OverDrive allows the library to lend eBooks, audiobooks, music and video to your users with a digital lending library from OverDrive.
    - The Library has developed training sessions for library patrons using OverDrive

- The Library is continually working on enhancing our website, Facebook page, Twitter and Flickr pages and email marketing to reach our patrons and the community.

Report updated 07/02/2015 by Tom Hansen

FINANCE DEPARTMENT

City of La Marque
Budget vs Actual
May 2015

General Fund Revenues:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Property Taxes	2,710,133	48,032.76	42,666.16	2,909,280.10	107%	2,822,570.63	3%
Sales Tax	3,194,681	338,619.48	294,164.38	1,686,750.16	53%	1,637,138.70	3%
Franchise Fees	853,000	67,774.95	64,767.16	416,078.13	49%	415,741.70	0%
Other Taxes	100,500	1,762.65	14,915.54	39,643.01	39%	50,940.13	-22%
Licenses and Permits	457,300	71,942.50	29,406.97	512,603.65	112%	384,454.45	33%
Fines and Forfeits	790,930	47,630.15	58,175.90	550,692.59	70%	549,605.35	0%
Charges for Services	95,440	13,906.46	12,729.95	79,999.58	84%	66,271.82	21%
Fire and Ambulance Services	449,000	32,750.00	45,779.51	308,660.08	69%	321,449.39	-4%
Investment Earnings	125	461.56	82.36	2,601.07	2081%	206.07	1162%
Miscellaneous Revenues	1,900	135.25	428.85	13,842.23	729%	1,796.99	670%
Reimbursements	35,000	2,916.67	(750.00)	23,333.36	67%	18,500.00	26%
Intergovernmental	47,000	12,097.56	-	30,887.68	66%	-	#DIV/0!
General Fund - Total Revenues	**8,735,009**	**$ 638,029.99**	**$ 562,366.78**	**$ 6,574,371.64**	**75%**	**$ 6,268,675.23**	**5%**

Expenditures: General Government Division	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Administration	338,572	(866.57)	17,011.50	152,010.60	45%	136,853.47	11%
Finance	381,159	48,681.37	47,656.02	282,597.20	74%	232,127.39	22%
Inspection	613,135	15,022.58	22,412.01	310,541.31	51%	175,872.68	77%
Judicial	292,437	37,319.54	27,138.61	224,154.16	77%	200,561.34	12%
City Clerk	131,279	11,149.33	12,240.44	86,514.00	66%	62,060.06	39%
Library	267,492	16,644.24	20,940.40	136,230.37	51%	143,574.35	-5%
Information Technology	224,868	32,728.81	9,857.72	82,397.68	37%	54,671.01	51%
Fund Expenditures	1,160,690	9,747.97	23,315.20	509,246.25	44%	656,420.54	-22%
	3,409,632	$ 170,427.27	$ 180,571.90	$ 1,783,691.57	52%	$ 1,662,140.84	7%

Public Safety Division	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Police	3,248,828	306,470.76	283,302.05	1,985,660.14	61%	1,714,269.13	16%
Animal Control	91,907	-	-	46,882.50	51%	44,114.50	6%
Emergency Management	78,625	73.95	653.20	3,726.26	5%	2,220.56	68%
Fire/EMS	1,974,779	166,130.11	157,147.85	1,208,368.68	61%	1,053,411.27	15%
Fire Marshal	0	-	-	1,812.10	#DIV/0!	237.43	663%
Subtotal of PSD Expenditures	5,394,139	$ 472,674.82	$ 441,103.10	$ 3,246,449.68	60%	2,814,252.89	13%

Public Works Division	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Parks	0	(29,780.39)	6,506.38	986.20	#DIV/0!	44,861.33	-98%
Shop/Service	0	(27,901.86)	9,291.92	3,133.86	#DIV/0!	63,077.50	-95%
PW Admin	0	(23,466.90)	6,858.28	2,000.00	#DIV/0!	37,776.94	-95%

Street	901,561	147,394.31	42,006.29	540,408.45	60%	309,984.25	74%
Subtotal of PWD Expenditures	901,561	$ 66,245.16	$ 64,662.87	$ 546,528.51	61%	$ 455,700.02	17%
General Fund - Total Expenditures	**9,705,332**	**$ 709,347.25**	**$ 686,337.87**	**$ 5,576,669.76**	**57%**	**$ 4,932,093.75**	**12%**
Revenues over Expenditures	**(970,323)**	**$ (71,317.26)**	**$ (123,971.09)**	**$ 997,701.88**		**$ 1,336,581.48**	
Beginning Unassigned Fund Balance:				**2,778,920.00**			
Estimated Ending Fund Balance:				**3,776,621.88**			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

* One time only pipeline permits revenue was excluded from the worksheet for last year data.

City of La Marque
Budget vs. Actual
May 2015

Utility Fund Revenues:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Operating Revenue	3,919,000	360,265.83	317,148.67	2,478,465.48	63%	2,424,742.30	2%
Other Revenue	279,400	31,192.01	36,575.53	419,558.09	150%	178,668.72	135%
Utility Fund - Total Revenues	**4,198,400**	**$ 391,457.84**	**$ 353,724.20**	**$ 2,898,023.57**	**69%**	**$ 2,603,411.02**	**10%**

Expenditures:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
UB/Accounting	298,402	19,043.01	14,371.76	155,257.21	52%	153,690.09	1%
Utility Line Maint	801,731	100,296.92	58,323.38	373,470.45	47%	303,578.97	23%
Water & Sewer Operations	2,193,736	174,056.98	83,818.68	1,211,561.31	55%	880,056.08	38%
Debt Service	364,135	22,610.84	22,610.84	45,221.68	12%	45,221.68	0%
Equipment Maintenance	2,672	(22,455.13)	8,319.65	10,115.50	379%	84,320.57	-88%
Storm Water	31,855	-	-	510.24	2%	2,100.00	-76%
Fund Expenditures	518,089	9,962.33	743,827.02	136,793.54	26%	848,792.25	-84%
Utility Fund - Total Expenditures	**4,210,620**	**$ 303,514.95**	**$ 931,271.33**	**$ 1,932,929.93**	**46%**	**$ 2,317,759.64**	**-20%**
Capital Project-Hwy 3 @ Cedar				133,964.24			
Revenues over Expenses	**(12,220)**	**87,942.89**	**(577,547.13)**	**831,129.40**		**285,651.38**	
Cash and Cash Equivalent Balance as of 5/31/15:				**4,419,587.61**			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

CITY OF LA MARQUE
Budget vs. Actual
May 2015

Debt Service Revenues:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Property Taxes	294,000	5,488.34	5,322.79	277,312.79	94%	322,701.71	-14%
Other Revenue	500	59.23	735,013.22	329.61	66%	735,107.56	-100%
Debt Service Fund - Total Revenues	**294,500**	**$ 5,547.57**	**$ 740,336.01**	**$ 277,642.40**	**94%**	**$ 1,057,809.27**	**-281%**

Expenditures:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Debts	496,269	-	9,380.65	232,192.82	47%	265,129.17	-12%
Debt Service Fund - Total Expenditures	**496,269**	**$ -**	**$ 9,380.65**	**$ 232,192.82**	**47%**	**$ 265,129.17**	**-14%**
Revenues over Expenditures	**(201,769)**	**5,547.57**	**730,955.36**	**45,449.58**		**792,680.10**	
Beginning Balance: (Estimated and unaudited)				**837,522.00**			
Ending Balance:				**882,971.58**			

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

CITY OF LA MARQUE
Budget vs. Actual
May 2015

HOT Fund Revenues:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Occupancy Tax Collected	100,000	5,081.34	5,519.12	48,825.99	49%	44,717.68	9%
Other Revenue	1,000	51.65	23.73	288.88	29%	351.15	-18%
HOT Fund - Total Revenues	101,000	5,132.99	5,542.85	49,114.87	49%	45,068.83	8%

Expenditures:	Budget	May FY 2015	May FY 2014	Year To Date FY 2015	Benchmark 67%	Year To Date FY 2014	Change %
Interconnect Transit System	40,000	3,333.33	3,333.33	23,333.31	58.33%	23,333.31	0%
PROFESSIONAL FEES	50,000	-	-	-	0.00%	-	#DIV/0!
Promotional within CLM	2,500	-	-	-	0.00%	1,616.37	-100%
BAYOU FEST	58,025	-	-	41,897.74	72.21%	40,320.87	4%
CHRISTMAS EVENT	57,847	-	-	2,777.46	4.80%	14,857.71	-81%
CITY PROMOTION - TC-LM C OF C	25,000	-	-	25,000.00	100.00%	-	#DIV/0!
Transfer Out - General Fund	0	-	-	-	#DIV/0!	-	#DIV/0!
	233,372	**$ 3,333.33**	**$ 3,333.33**	**$ 93,008.51**	**39.85%**	**$ 80,128.26**	**14%**
	(132,372)	**1,799.66**	**2,209.52**	**(43,893.64)**		**(35,059.43)**	

Estimated Beginning Fund Balance: **689,938.00**

Estimated Ending Fund Balance: **646,044.36**

*Note: Financials are based on latest data in the system and best year end estimates under normal condition.

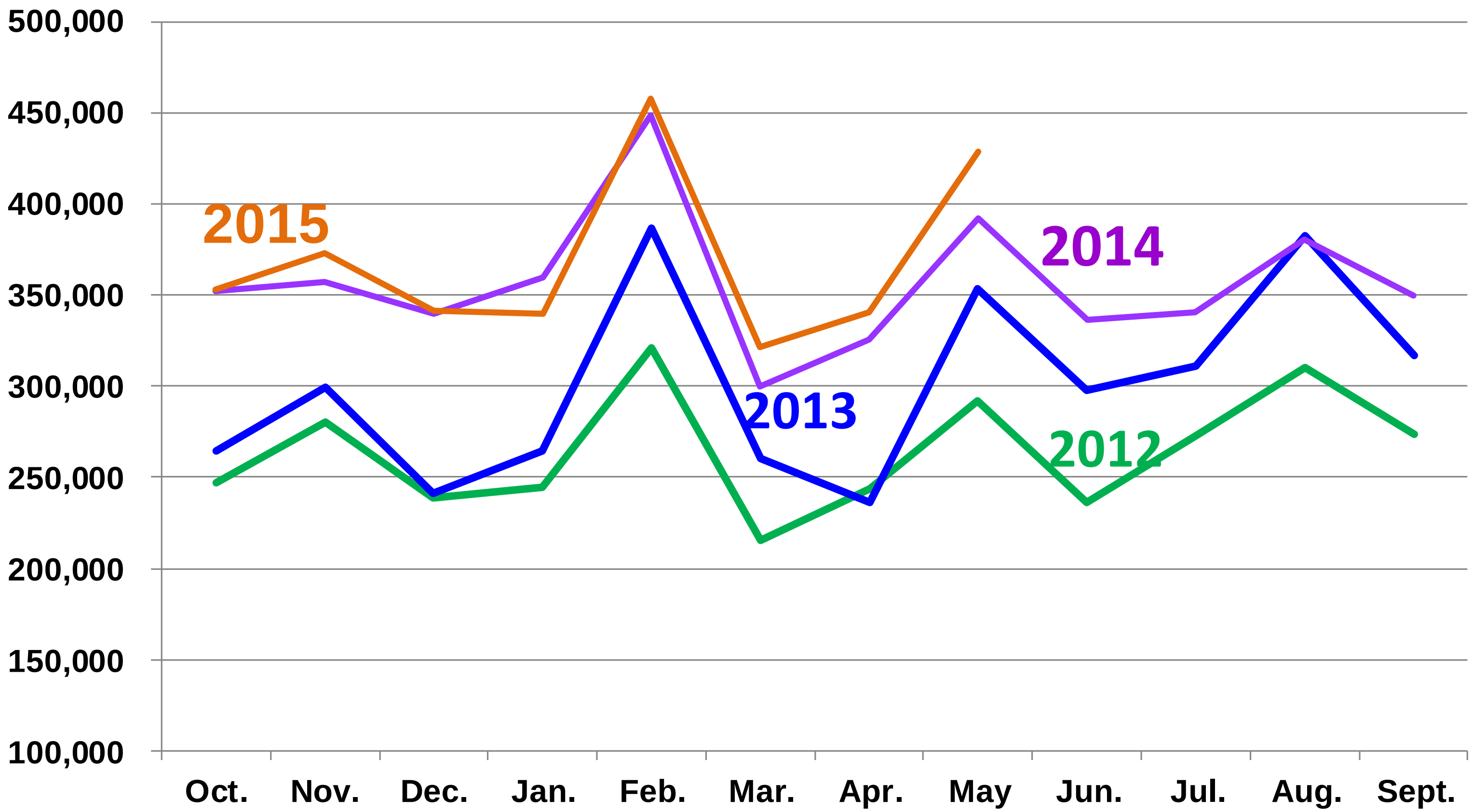
*Financials are reflective of most journal entries posted pending completion of monthly reconciliations.

CITY OF LA MARQUE
Cash and Investments
As of 5/31/15

Funds	Amounts
General Fund	4,274,968.29
Utility Fund	4,419,587.61
Utility Restricted Investment	185,858.48
Westside Construction Fund	28,092.17
Equipment Replacement Fund	496,030.91
Library Fund	13,417.88
PD Child Outreach Program	6,001.99
Hotel Motel Fund	665,771.38
Drug Seizure Fund	10,242.67
Home Program Grant	38,557.10
Debt Service Fund	756,030.24
Utility Debt Service Fund	0.00
PID Funds	368,803.18
EDC	4,432,875.89
Equipment Maintenance Fund	33,256.79
CDBG Grant	(102,431.73)
CDBG Disaster	(19,028.66)
2005 CO Capital Projects	547,700.91
2007 CO Capital Projects	776,623.11
Section 8 Housing Grant	144,805.19
Sanitation	439,313.56
Disasters Fund	300.00
Parks Fund	88,327.98
Court Technology	24,176.24
Court Security	64,657.45
Child Safety	29,919.61
LEOSE Training Fund	17,896.82
MOTCO Landscaping	0.00
Clean City Fund	42,966.18
PEG	112,576.31
Donations Fund	19,458.51
Cemetery Fund	30,099.49
Fire Reserve	54,059.96
Library Grants Fund	3,203.68
GLO Grant Round 2	15,048.75
	18,019,167.94

*Note-Cash and investments excluded amounts held in GCWA

SALES TAX REVENUES



SALES TAX COLLECTIONS

	2011-12	2012-13	2013-14	2014-15	Variance	% Change
Oct	247,018	264,325	352,526	353,446	920	0.26
Nov	280,625	299,200	357,165	372,772	15,607	4
Dec	238,840	241,257	339,503	341,659	2,155	1
Jan	244,275	264,532	359,397	339,457	(19,900)	(6)
Feb	321,436	386,596	448,418	458,158	9,740	2
Mar	215,094	260,134	299,908	321,205	21,296	7
Apr	244,156	236,103	325,346	340,790	15,444	5
May	291,936	353,815	392,219	429,148	36,929	9
Jun	236,275	297,696	336,816			
Jul	273,123	311,276	340,341			
Aug	310,298	382,332	380,637			
Sept	273,489	316,585	349,540			
Total	$ 3,176,565	$ 3,613,851	$4,281,816	$2,956,674	82,192	2.86

May 31, 2015

GENERAL FUND

REVENUES (Overall increased by 5%)

- Property taxes increased by 3%.
- Sales tax increased by 3%.
- Franchise stayed flat%.
- Licenses and permits revenues increased by 33% mainly due to the following:
  - Building permits increased by $82,353.
  - Electrical permits increased by 8,759.55.
  - Plan review fees increased by 14,853.96.
- Coin operated machines increased by 31,419.50.

EXPENDITURES (Overall increased by 12%)

Highlights contributing increase include the following:

- Development Services- Mainly due to professional fees increased by $71,910.41 (Last year $45,272.39; current year $117,182.80); Demolition services increased by $66,790 (Last year $7,600; current year $74,390). Council did approve last year's budget with $100,000. However, services were not completed until current year with actual expenditure charged against current year's budget.
- Court-Mainly due to resuming a deputy court clerk position to assist Court Clerk with cash and customer service activities. Having adequate level of personnel will minimize the risk of theft and fraud in the Court department.
- City Clerk department increased- Mainly due to election cost which increased by $20,257.95 from last year. Part of this expenditure came from last year's invoice which was not received and paid until this fiscal year.
- IT-City website of $21,880.15.
- Fund Expenditures- Additional cost incurred in current year include Police vehicles lease purchase, radios lease purchase, and Enterprise lease management.
- Police- Group health insurance increased by $32,599.

- Fire/EMS- Mainly due to the following:
  - Overtime- Current year ($82,217.55); Last year ($36,504.45)
  - Certification- Current year ($58,445); Last year ($22,250)
  - Travel and training- Current year ($23,584.04); Last year ($1,100.84)

- Public Services- Due to stolen copper incident at Highland Bayou Park ($39,716.73). Extra help increased by $82,673.74.

UTILITY FUND

Utility revenues increased by 10%

- Discharge agreement- Current year ($298,669.80); Last year ($84,512.09)
- Penalties and cut offs- Current year ($87,700); Last year ($74,940)

Utility expenses decreased by 20%

Additional causes include:

- Purchased water- Current year ($478,530); Last year ($321,764) or increase of $156,766 year to date.

CITY OF LA MARQUE
ECONOMIC DEVELOPMENT CORPORATION
FINANCIAL STATEMENTS
FOR THE PERIOD ENDING
May 31, 2015

APPROVED JUN 04 2015

City of LaMarque
Economic Development Corporation
Investment Schedule
as of May 31, 2015

	Beginning Balance	Deposits	Withdrawals	Monthly Interest Earnings	Accumulated Fiscal Year Interest	Ending Balance
TEXPOOL *449/848300001*	1,990,130.49	0.00	0.00	93.40	568.63	1,990,223.89
LOGIC *6012995002*	1,579,248.35	185,000.00	0.00	157.37	891.53	1,764,405.72
LOGIC - Revitalization *6012995003*	224,964.69	3,000.00	0.00	21.47	57.95	227,986.16
Texas First Bank MM *11036103*	35,738.92	0.00	0.00	4.55 *	35.67	35,743.47
DWS *6540001279*	294.82	0.00	0.00	5.45	35.46	300.27
MNB - Moody Nat'l. Bank *600004478*	100,000.00	0.00	0.00	41.10	289.04	100,000.00
MNB - Moody Nat'l. Bank *1011635*	100,000.00	0.00	0.00	41.10	289.05	100,000.00
Texas First Bank *10141331*	200,801.22					200,801.22
Investment Totals				364.44	2,167.33	4,419,460.73

** Statement Not Available at Time of Report - Verbal Confirmation 06/02/15*

APPROVED JUN 04 2015

Prepared By: Robert Weidenbach

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED BALANCE SHEET
FISCAL YEAR 2014-15
Month Ending May 31, 2015

	EDC
ASSETS:	
Cash	13,415
Sub-Total	13,415
Investments:	
Investments - General	4,155,731
Investments - Restricted/Revitalization	227,986
Money Market -Texas First	35,743
Sub-Total	4,419,461
Receivables	258
Land & Improvements	1,378,897
Accumulated Amortized-Depreciation	
Capitalized Interest & Cost	
Total Assets	5,812,031
LIABILITIES / EQUITY:	
Liabilities:	
Accrued T.M.R.S.	1,391
Accrued Deferred Comp Sec 457	
Fort Dearborn Life Ins.	
Accounts Payable	
Total Liabilities	1,391
Equity:	
Reserved for Capital Assets	933,904
Reserved for Revitalization	93,980
Unreserved:	4,782,756
Total Equity	5,810,640
Total Liabilities / Equity	5,812,031

Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
COMBINED INCOME STATEMENT
FISCAL YEAR 2014-15
FOR THE PERIOD ENDED May 31, 2015

	BUDGET	YEAR TO DATE EDC	%
REVENUES:			
1/2 Cent Sales Tax	$ 1,000,000	$ 562,251	56
Insurance Proceeds	$ -	-	-
Interest / Investments	2,500	2,251	90
Sale of Assets	-	-	-
Miscellaneous Income	-	6,728	-
Revitalization - Assets Exchange	-	108,400	-
Revitalization - Rental	-	25,548	-
Miscellaneous Donations	-	-	-
Reserve for Sams	-	-	-
TOTAL REVENUES:	1,002,500	705,178	$ 70
OPERATING EXPENSES:			
City Supported:			
Operating Supplies	4,000	1,917	48
Janitorial Supplies	300	-	-
General Insurance	5,000	-	-
Communications	4,500	371	8
Utilities	2,750	711	26
Accounting Services	35,000	21,605	62
Clerical Services	2,000	1,728	86
Total City Supported	53,550	26,333	49
General Operating:			
Car Allowance	6,000	2,750	46
Uniforms, Maint & Safety Gear	-	-	-
R & M - Facilities	10,000	-	-
R & M - Equipment	-	1,050	-
Professional Fees	115,150	92,147	80
Executive Director	106,581	72,014	68
Advertising & Promotion	25,000	14,803	59
Travel - Education & Training	7,500	1,696	23
Dues, Memberships, & Subscriptions	7,500	4,790	64
Grants	400,000	132,500	33
Public Improvements	11,200	-	-
Mowing - Landscaping / Maintenance	5,000	200	4
Total General Operating	693,931	321,951	46

Prepared By:
Robert Weidenbach

Approved By:

Capital Expenditures:			
Buildings, Furniture & Fixtures, Land	-	-	-
Land	335,408	9,900	3
Total Capital Expenditures	335,408	9,900	3
TOTAL EXPENSES:	1,082,889	358,183	33
REVENUES OVER(UNDER) EXPENSES:	**$ (80,389)**	**$ 346,995**	

Prepared By:
Robert Weidenbach

Approved By:

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
CURRENT PERIOD EXPENDITURE DETAIL
May 31, 2015

Account	Description	Amount	Account Total
19-2010-00-00	Operating Supplies	49.66	49.66
19-3040-00-00	Repair & Maintenance - Equipment		0.00
19-3020-00-00	Mowing/Landscaping/Maintenance	100.00	100.00
19-4030-00-00	General Insurance		0.00
19-4040-00-00	Professional Fees	7,534.02	7534.02
	Executive Director		
19-1010-01-00	Salary	9,578.40	
19-1060-01-00	Payroll Taxes	770.99	
19-1065-01-00	Retirement (TMRS)	911.85	
19-1070-01-00	Group Health Ins.	460.70	
19-2031-01-00	Car Allowance	500.00	12,221.94
19-4050-00-00	Advertising & Promotional		0.00
19-4051-00-00	Accounting Services	2,700.62	2,700.62
19-4052-00-00	Clerical Services	216.05	216.05
19-4060-00-00	Travel - Education & Training	295.98	295.98
19-4071-00-00	Dues, Memberships, & Subscriptions		0.00
19-5010-00-00	Communications		0.00
19-5020-00-00	Utilities		0.00
19-6000-00-00	Grants	37,500.00	37,500.00
19-6001-00-00	Public Improvements		0.00
19-7050-00-00	FM 1764 Sewer Project		0.00
19-7070-00-00	Land		0.00

TOTAL EXPENDITURES FOR THE CURRENT PERIOD **60,618.27**

CITY OF LA MARQUE
PARKS FUND
May 2015

DONATIONS		PARKS			Clean City		
	Total Donations Received	Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2014	2,780.00	**1,390.00**	**1,390.00**	0.00	1,390.00	1,390.00	0.00
November 2014	2,372.00	**1,186.00**	**1,186.00**	0.00	1,186.00	1,186.00	0.00
December 2014	2,892.00	**1,446.00**	**1,446.00**	0.00	1,446.00	1,446.00	0.00
January 2015	2,674.00	**1,337.00**	**1,337.00**	0.00	1,337.00	1,337.00	0.00
February 2015	2,648.00	**1,324.00**	**1,324.00**	0.00	1,324.00	1,324.00	0.00
March 2015	2,770.00	**1,385.00**	**1,385.00**	0.00	1,385.00	1,385.00	0.00
April 2015	2,930.00	**1,465.00**	**1,465.00**	0.00	1,465.00	1,465.00	0.00
May 2015	2,652.05	**1,326.03**	**1,326.03**	0.00	1,326.02	1,326.02	0.00
June 2015		**0.00**	**0.00**	0.00	0.00	0.00	0.00
July 2015		**0.00**	**0.00**	0.00	0.00	0.00	0.00
August 2015		**0.00**	**0.00**	0.00	0.00	0.00	0.00
September 2015		**0.00**	**0.00**	0.00	0.00	0.00	0.00
	$21,718.05	**$ 10,859.03**	**$ 10,859.03**	0.00	$ 10,859.02	$ 10,859.02	0.00

BEGINNING CASH & INVESTMENT BALANCE 05/01/2015		**$89,648.77**
REVENUE		
Donations		1,326.03
Interest on Investments		3.18
	Total Revenue	**$1,329.21**
EXPENSES		
Date/ Vendor	***Description***	
05/06/15 - John W. Weaver/B&M Concrete	Cement Slabs at Highland Bayou Park	2,650.00
	Total Expense	**$2,650.00**
ENDING CASH & INVESTMENT BALANCE 05/31/2015		**$88,327.98**

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods

APPROVED JUN 0 4 2015

CITY OF LA MARQUE
CLEAN CITY FUND
May 2015

DONATIONS		PARKS			Clean City		
	Total Donations Received	Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2014	2,780.00	1,390.00	1,390.00	0.00	**1,390.00**	**1,390.00**	**0.00**
November 2014	2,372.00	1,186.00	1,186.00	0.00	**1,186.00**	**1,186.00**	**0.00**
December 2014	2,892.00	1,446.00	1,446.00	0.00	**1,446.00**	**1,446.00**	**0.00**
January 2015	2,674.00	1,337.00	1,337.00	0.00	**1,337.00**	**1,337.00**	**0.00**
February 2015	2,648.00	1,324.00	1,324.00	0.00	**1,324.00**	**1,324.00**	**0.00**
March 2015	2,770.00	1,385.00	1,385.00	0.00	**1,385.00**	**1,385.00**	**0.00**
April 2015	2,930.00	1,465.00	1,465.00	0.00	**1,465.00**	**1,465.00**	**0.00**
May 2015	2,652.05	1,326.03	1,326.03	0.00	**1,326.02**	**1,326.02**	**0.00**
June 2015		0.00	0.00	0.00	**0.00**	**0.00**	**0.00**
July 2015		0.00	0.00	0.00	**0.00**	**0.00**	**0.00**
August 2015		0.00	0.00	0.00	**0.00**	**0.00**	**0.00**
September 2015		0.00	0.00	0.00	**0.00**	**0.00**	**0.00**
	$ 21,718.05	$10,859.03	$ 10,859.03	0.00	**$ 10,859.02**	**$ 10,859.02**	**0.00**

BEGINNING CASH & INVESTMENT BALANCE 05/01/2015 **$ 41,637.75**

REVENUE

Donations		$ 1,326.02
Interest on Investments		$ 2.41
	Total Revenue	$ **1,328.43**

EXPENSES

Date/ Vendor ***Description***

Total Expense $ -

ENDING CASH & INVESTMENT BALANCE 05/31/2015 **$42,966.18**

Financial Report prepared prior to Sept. closeout-Possible carryover in donations from prior periods.

APPROVED JUN 04 2015

CITY OF LA MARQUE — Fiscal Year 2014-15

CEMETERY FUND

Budget vs Actual
Revenues and Expenditures
May 2015

Accounts	Descriptions	Budget 2014-15	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interst on Investments		2.03	3.91	
89-9001-00-00	General Fund	1,900.00		1,900.00	0.00
	Total Revenues	**1,900.00**	**2.03**	**1,903.91**	**0.00**
Expenditures					
89-4048-00-00	Wreath Across America	400.00			400.00
89-4049-00-00	Cemetery Board Expenditure	28,937.82	436.24	7,617.42	21,320.40
	Total Expenditure	**29,337.82**	**436.24**	**7,617.42**	**21,720.40**
Revenues over (under) Expenditures		(27,437.82)	(434.21)	(5,713.51)	

May Expenditures	***Description***	***Amount***
05/21/2015 - Galveston Daily News	Ad for Cemetery Fence Bid	436.24
		$436.24

APPROVED JUN 04 2015

City of La Marque

Balance Sheet

CEMETERY FUND

May 31, 2015

Assets

Current assets:	Fiscal Year 2014	Fiscal Year 2015
Cash	38,900.00	95.58
Investments	-	30,003.91
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	**38,900.00**	**30,099.49**

Total assets	**38,900.00**	**30,099.49**

Liabilities and Fund Balance

Current liabilities:	2014	2015
Accounts payable	-	-
Other	-	-
Total current liabilities	**-**	**-**

Fund Balance:	2014	2015
Availabe Fund Balance	38,900.00	32,900.00
Current Year Revenue/Expenses		(2,800.51)
Total Fund Balance	**38,900.00**	**30,099.49**

Total liabilities and Fund Balance	**38,900.00**	**30,099.49**

Pay Type - O Overtime

Pay Type History Report

Fund Number - 1 GENERAL FUND Department Number - 3 INSPECTION Program Number - INSPECTION

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
30033	EDNA ORNELAS	05/01/15	65110	5.00		N	88.34	
30033	EDNA ORNELAS	05/01/15	65110	9.00		N	159.00	
30033	EDNA ORNELAS	05/15/15	65227	16.00		N	282.67	
30033	EDNA ORNELAS	05/29/15	65332	13.00		N	229.67	
Total for Employee				43.00			759.68	
Total for Program - INSPECTION				43.00			759.68	
Total for Department - 3 INSPECTION				43.00			759.68	
40115	JANET VAN STAVERN	05/29/15	65336	7.00		N	240.29	
Total for Employee				7.00			240.29	
Total for Program - JUDICIAL				7.00			240.29	
Total for Department - 4 JUDICIAL				7.00			240.29	
50151	KENNETH CAGNON	05/29/15	65350	8.25		N	379.15	
Total for Employee				8.25			379.15	
50148	TINA CRAWFORD	05/01/15	65128	8.00		N	201.34	
50148	TINA CRAWFORD	05/15/15	65244	2.00		N	50.00	
50148	TINA CRAWFORD	05/29/15	65349	7.50		N	187.48	
Total for Employee				17.50			438.82	
50183	RICHARD DRICKS	05/29/15	65360	6.00		N	218.24	
Total for Employee				6.00			218.24	
50187	JOSHUA HUMAN	05/01/15	65141	2.00		N	64.91	
50187	JOSHUA HUMAN	05/01/15	65141	6.00		N	194.72	
Total for Employee				8.00			259.63	
50048	MICHAEL KELEMEN	05/01/15	65121	2.50		N	100.37	
Total for Employee				2.50			100.37	
50171	MELISSA LOCKHART	05/15/15	65252	.50		N	11.84	
Total for Employee				.50			11.84	
50190	NICOLE PERALES	05/15/15	65260	8.00		N	263.51	
50190	NICOLE PERALES	05/29/15	65365	8.00		N	263.51	
Total for Employee				16.00			527.02	
50134	GEOFFREY PRICE	05/01/15	65124	14.00		N	612.36	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50134	GEOFFREY PRICE	05/29/15	65345	5.50		N	240.36	
Total for Employee				19.50			852.72	
50161	GILBERTO RODRIGUEZ	05/15/15	65249	8.00		N	354.32	
Total for Employee				8.00			354.32	
50153	TERESA SCOTT	05/01/15	65130	2.00		N	47.13	
50153	TERESA SCOTT	05/15/15	65246	4.00		N	94.27	
50153	TERESA SCOTT	05/29/15	65351	2.00		N	47.13	
Total for Employee				8.00			188.53	
50019	CHARLENE WARREN	05/01/15	65118	11.00		N	324.57	
50019	CHARLENE WARREN	05/15/15	65235	9.50		N	280.31	
50019	CHARLENE WARREN	05/29/15	65340	13.25		N	390.96	
Total for Employee				33.75			995.84	
Total for Program - POLICE				128.00			4,326.48	
Total for Department - 5 POLICE				128.00			4,326.48	
60121	NATHAN BAGGS	05/01/15	65167	.50		N	13.59	
60121	NATHAN BAGGS	05/29/15	65389	2.00		N	54.38	
Total for Employee				2.50			67.97	
60092	MICHAEL BILLIOTT	05/01/15	65157	24.00		N	717.16	
60092	MICHAEL BILLIOTT	05/15/15	65274	8.00		N	239.05	
60092	MICHAEL BILLIOTT	05/29/15	65379	48.00		N	1,434.31	
Total for Employee				80.00			2,390.52	
60009	JOHN BRASHER	05/15/15	65269	4.00		N	157.38	
Total for Employee				4.00			157.38	
60117	MICHAEL CARLSON	05/29/15	65385	1.00		N	24.04	
Total for Employee				1.00			24.04	
60120	JIMMY DENTON	05/01/15	65166	.50		N	14.08	
60120	JIMMY DENTON	05/29/15	65388	2.00		N	56.34	
Total for Employee				2.50			70.42	
60122	TIARRA FISHER	05/29/15	65390	2.00		N	53.07	
Total for Employee				2.00			53.07	
60077	JOSE GONZALEZ	05/15/15	65271	25.50		N	996.83	
60077	JOSE GONZALEZ	05/29/15	65376	6.50		N	254.09	
Total for Employee				32.00			1,250.92	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
60095	MATTHEW HATHORN	05/01/15	65158	24.00		N	696.53	
Total for Employee				24.00			696.53	
60115	ZACHERY HON	05/01/15	65162	24.00		N	604.44	
60115	ZACHERY HON	05/15/15	65279	38.00		N	944.15	
Total for Employee				62.00			1,548.59	
60118	PAUL HUNTER	05/15/15	65281	27.00		N	628.84	
Total for Employee				27.00			628.84	
50169	AMBER KARSHNER	05/15/15	65268	5.00		N	120.80	
50169	AMBER KARSHNER	05/29/15	65373	4.00		N	96.64	
Total for Employee				9.00			217.44	
60112	DAVID MERRYMAN	05/29/15	65382	24.00		N	659.88	
Total for Employee				24.00			659.88	
60097	WILLIAM REED	05/29/15	65381	2.00		N	70.09	
Total for Employee				2.00			70.09	
60087	JASON SHAFER	05/15/15	65273	5.00		N	234.38	
Total for Employee				5.00			234.38	
60119	TONY WRIGHT	05/29/15	65387	1.00		N	23.29	
Total for Employee				1.00			23.29	
60086	IRA YARDLEY	05/29/15	65377	2.00		N	56.05	
Total for Employee				2.00			56.05	
160017	PEDRO ZARAZUA	05/01/15	65169	10.00		N	306.35	
160017	PEDRO ZARAZUA	05/15/15	65286	19.00		N	575.59	
Total for Employee				29.00			881.94	
Total for Program - FIRE				309.00			9,031.35	
Total for Department - 6 FIRE				309.00			9,031.35	
240122	EUSTACIO GONZALES	05/01/15	65187	4.00		N	99.88	
240122	EUSTACIO GONZALES	05/15/15	65303	9.00		N	224.73	
240122	EUSTACIO GONZALES	05/29/15	65408	4.00		N	99.88	
Total for Employee				17.00			424.49	
120134	DENNIS HENDERSON	05/01/15	65183	10.00		N	202.43	
Total for Employee				10.00			202.43	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
90114	ANTONIO HUEY	05/15/15	65293	2.00		N	30.81	
90114	ANTONIO HUEY	05/29/15	65398	2.00		N	30.81	
Total for Employee				4.00			61.62	
120152	SHANE IRISH	05/15/15	65301	2.00		N	30.81	
Total for Employee				2.00			30.81	
120089	CLAUDE LACY	05/01/15	65181	4.00		N	82.25	
120089	CLAUDE LACY	05/29/15	65402	4.00		N	82.25	
Total for Employee				8.00			164.50	
120120	JOSEPH MOSE	05/15/15	65298	4.00		N	87.23	
Total for Employee				4.00			87.23	
100016	NORMAN SCHLOTTER	05/15/15	65294	6.00		N	110.50	
Total for Employee				6.00			110.50	
220049	MURPHY SMITH	05/01/15	65186	4.00		N	109.01	
220049	MURPHY SMITH	05/15/15	65302	5.50		N	149.89	
Total for Employee				9.50			258.90	
120146	LEONARD TOTTENHAM	05/29/15	65405	2.00		N	32.24	
Total for Employee				2.00			32.24	
Total for Program - PUBLIC SERVICES				62.50			1,372.72	
Total for Department - 12 PUBLIC SERVICES				62.50			1,372.72	
Total for Fund - 1 GENERAL FUND				549.50			15,730.52	
220134	RONDALL COLEMON	05/15/15	65313	9.00		N	138.65	
220134	RONDALL COLEMON	05/29/15	65418	12.50		N	192.56	
Total for Employee				21.50			331.21	
220102	RODNEY GAMBLE	05/01/15	65193	4.00		N	87.86	
220102	RODNEY GAMBLE	05/15/15	65308	1.00		N	24.85	
220102	RODNEY GAMBLE	05/15/15	65308			Y	99.44	
220102	RODNEY GAMBLE	05/29/15	65413	.25		N	6.21	
Total for Employee				5.25			218.36	
220133	CARL HOLMES	05/01/15	65197	23.50		N	362.02	
220133	CARL HOLMES	05/15/15	65312	24.50		N	377.42	
220133	CARL HOLMES	05/29/15	65417	2.00		N	30.81	
Total for Employee				50.00			770.25	

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
220118	MICHAEL JORDAN	05/01/15	65194	3.50		N	73.67	
220118	MICHAEL JORDAN	05/15/15	65309	8.50		N	178.92	
220118	MICHAEL JORDAN	05/29/15	65414	19.25		N	405.20	
Total for Employee				31.25			657.79	
120151	MARSHALL KNIGHT	05/15/15	65307	4.00		N	73.16	
120151	MARSHALL KNIGHT	05/29/15	65412	5.25		N	96.02	
Total for Employee				9.25			169.18	
Total for Program - UTILITY LINE MAINTENANCE				117.25			2,146.79	
Total for Department - 22 UTILITY LINE MAINTENANCE				117.25			2,146.79	
240123	VALENTIN GARCIA	05/01/15	65202	14.00		N	269.66	
Total for Employee				14.00			269.66	
260010	DILLON SMITH	05/01/15	65205	8.50		N	137.38	
260010	DILLON SMITH	05/15/15	65320	7.25		N	117.18	
260010	DILLON SMITH	05/29/15	65425	16.00		N	258.60	
Total for Employee				31.75			513.16	
240128	RENARD SMITH	05/01/15	65203	6.00		N	101.61	
240128	RENARD SMITH	05/15/15	65318	2.00		N	33.87	
240128	RENARD SMITH	05/29/15	65423	8.50		N	143.95	
Total for Employee				16.50			279.43	
Total for Program - WATER AND WASTEWATER OPER				62.25			1,062.25	
Total for Department - 24 WATER AND WASTEWATER OPER				62.25			1,062.25	
Total for Fund - 2 UTILITY FUND				179.50			3,209.04	
Total for Pay Type - O Overtime				729.00			18,939.56	
Grand Totals -				729.00			18,939.56	

Pay Type - EO Eve Overtime

Pay Type History Report

Fund Number - 1 GENERAL FUND Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	05/15/15	65263	13.50		N	410.22	
50193	TROY ANDERS	05/29/15	65368	7.50		N	227.90	
Total for Employee				21.00			638.12	
50163	ANDREW BEST	05/15/15	65250	4.00		N	146.76	
50163	ANDREW BEST	05/29/15	65355	2.00		N	72.44	
Total for Employee				6.00			219.20	
50189	JAMES BUNKER	05/29/15	65364	2.00		N	41.00	
Total for Employee				2.00			41.00	
50151	KENNETH CAGNON	05/29/15	65350	4.00		N	183.83	
Total for Employee				4.00			183.83	
50148	TINA CRAWFORD	05/01/15	65128	12.00		N	302.00	
50148	TINA CRAWFORD	05/15/15	65244	4.00		N	99.99	
50148	TINA CRAWFORD	05/29/15	65349	16.00		N	399.96	
Total for Employee				32.00			801.95	
50183	RICHARD DRICKS	05/29/15	65360	8.00		N	290.99	
Total for Employee				8.00			290.99	
50160	FORREST GANDY	05/29/15	65353	6.50		N	282.35	
Total for Employee				6.50			282.35	
50139	RICHARD GARCIA	05/01/15	65125	1.25		N	60.33	
Total for Employee				1.25			60.33	
50192	RICHARD HERNANDEZ	05/01/15	65146	4.00		N	121.55	
50192	RICHARD HERNANDEZ	05/15/15	65262	3.00		N	91.16	
Total for Employee				7.00			212.71	
50171	MELISSA LOCKHART	05/15/15	65252	3.50		N	82.91	
Total for Employee				3.50			82.91	
50134	GEOFFREY PRICE	05/01/15	65124	4.50		N	196.83	
50134	GEOFFREY PRICE	05/29/15	65345	1.75		N	76.48	
Total for Employee				6.25			273.31	
50161	GILBERTO RODRIGUEZ	05/15/15	65249	4.00		N	177.16	
Total for Employee				4.00			177.16	
50165	SHELBY SAMUELSON	05/01/15	65135	.50		N	18.68	
50165	SHELBY SAMUELSON	05/15/15	65251	9.50		N	354.85	
50165	SHELBY SAMUELSON	05/29/15	65356	5.50		N	205.44	
Total for Employee				15.50			578.97	

Pay Type - EO Eve Overtime

Pay Type History Report

Fund Number - 1 GENERAL FUND Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50153	TERESA SCOTT	05/01/15	65130	4.00		N	94.27	
50153	TERESA SCOTT	05/15/15	65246	8.00		N	188.53	
50153	TERESA SCOTT	05/29/15	65351	4.00		N	94.27	
Total for Employee				16.00			377.07	
50038	CHAD WAGGONER	05/01/15	65119	12.00		N	630.68	
Total for Employee				12.00			630.68	
50145	HARVEY WALTON	05/15/15	65243	9.00		N	380.86	
Total for Employee				9.00			380.86	
Total for Program - POLICE				154.00			5,231.44	
Total for Department - 5 POLICE				154.00			5,231.44	
Total for Fund - 1 GENERAL FUND				154.00			5,231.44	
Total for Pay Type - EO Eve Overtime				154.00			5,231.44	
Grand Totals -				154.00			5,231.44	

Pay Type - MO Mid Overtime Pay Type History Report

Fund Number - 1 GENERAL FUND Department Number - 5 POLICE Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
50193	TROY ANDERS	05/15/15	65263	1.25		N	37.98	
50193	TROY ANDERS	05/29/15	65368	.25		N	7.60	
Total for Employee				1.50			45.58	
50191	DASHIELL CANTU	05/29/15	65366	4.00		N	127.94	
50191	DASHIELL CANTU	05/29/15	65366	6.00		N	191.92	
Total for Employee				10.00			319.86	
50148	TINA CRAWFORD	05/29/15	65349	.50		N	12.50	
Total for Employee				.50			12.50	
50183	RICHARD DRICKS	05/15/15	65255	.75		N	26.87	
50183	RICHARD DRICKS	05/29/15	65360	7.75		N	281.89	
Total for Employee				8.50			308.76	
50139	RICHARD GARCIA	05/01/15	65125	14.00		N	675.72	
50139	RICHARD GARCIA	05/29/15	65346	4.00		N	193.66	
50139	RICHARD GARCIA	05/29/15	65346	6.50		N	314.70	
Total for Employee				24.50			1,184.08	
50199	STEPHONIA JACKSON	05/15/15	65266	6.00		N	179.65	
50199	STEPHONIA JACKSON	05/29/15	65371	11.50		N	344.33	
Total for Employee				17.50			523.98	
50190	NICOLE PERALES	05/15/15	65260	4.00		N	131.75	
50190	NICOLE PERALES	05/29/15	65365	5.50		N	181.16	
Total for Employee				9.50			312.91	
50134	GEOFFREY PRICE	05/01/15	65124	1.00		N	43.74	
Total for Employee				1.00			43.74	
50165	SHELBY SAMUELSON	05/29/15	65356	6.00		N	224.12	
Total for Employee				6.00			224.12	
50196	JOSE SANTOS	05/01/15	65148	4.00		N	124.76	
50196	JOSE SANTOS	05/15/15	65264	2.00		N	65.27	
50196	JOSE SANTOS	05/29/15	65369	3.75		N	122.24	
Total for Employee				9.75			312.27	
50038	CHAD WAGGONER	05/01/15	65119	10.00		N	525.57	
Total for Employee				10.00			525.57	
Total for Program - POLICE				98.75			3,813.37	
Total for Department - 5 POLICE				98.75			3,813.37	

Pay Type - MO Mid Overtime
Pay Type History Report
Fund Number - 1 GENERAL FUND
Department Number - 5 POLICE
Program Number - POLICE

Employee Number	Employee Name	Check Date	Check Number	Units	Pay Rate 1	Ovr Amt	Amount	Account Compressed
Total for Fund - 1 GENERAL FUND				98.75			3,813.37	
Total for Pay Type - MO Mid Overtime				98.75			3,813.37	
Grand Totals -				98.75			3,813.37	