

AGENDA

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Regular Meeting on Monday, May 14, 2012 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) APPROVAL OF MINUTES (2-4)

- a. Regular City Council Meeting, April 23, 2012

(5) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes). In compliance with Texas Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) PRESENTATION (5-9)

- a. Proclamation – National Police Week/Peace Officers Memorial Day
- b. Proclamation – Management Week in America
- c. Proclamation - The War of 1812 Remembrance Day

(7) NEW BUSINESS (10-19)

- a. Discussion/possible action on Change Order #4 Long & Son LJA - Project No. E019-090D Replacement of Magnolia Water Plant for \$98,841.68

(8) CITY MANAGER REPORT – No Council Action Necessary (20-22)

(9) REQUESTS AND ANNOUNCEMENTS

- a. Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests

(10) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas before 5:00 p.m. on this 10th day of May 2012

Zina Tedford, Interim City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9203, or Fax (409) 935-0401, or e-mail cityclerk@ci.la-marque.tx.us for further information.

**MINUTES
REGULAR MEETING
APRIL 23, 2012**

(1) CALL MEETING TO ORDER

Mayor Hocking called the meeting to order at 6 p.m.

(2) ROLL CALL

PRESENT:

Councilmember Brown
Councilmember Trube
Councilmember Osteen
Mayor Pro-Tem Bell
Mayor Hocking

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Bell led the Invocation and Mayor Hocking followed with the Pledge of Allegiance to the Flag.

(4) APPROVAL OF MINUTES

a. Regular City Council Meeting, April 9, 2012

Councilmember Trube made a motion to approve the minutes as written. Councilmember Osteen seconded. Minutes passed unanimously.

(5) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to Council (limited to three (3) minutes). In compliance with Texas Open Meeting Act the City Council may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

James Jones – 2612 Houston Drive addressed City Council regarding concerns with his former employment with the city.

David Pennington, 924 Cypress, informed council of the recent success of Spring Clean-Up. Clean City Commission also held a drawing and had three (3) winners:

1. Jayne Aquino
2. Kim Vasquez
3. Sheena Lemmons

(6) PRESENTATION

a. Proclamation – Motorcycle Awareness Month

Mayor Hocking presented the Proclamation to the Bay Area V-Twins Motorcycle Riders Club of Galveston County.

b. Introduction – new city employees

Chief Weidman introduced Phyllis Booker, new Fire Department Administrative Assistant.

(7) NEW BUSINESS

a. Discussion/possible action on appointment to the Civil Service Commission

City Manager Buttler informed Council that there is a vacancy on the Civil Service Commission due to Ms. Leader's resignation due to health reasons. City Manager Buttler stated that she had received Mr. Robicheaux's application and had interviewed him. Based on that interview and experience, City Manager Buttler asked City Council to confirm Mr. Robicheaux's appointment to the Civil Service Commission. Councilmember Osteen made a motion to confirm City Manager Buttler's recommendation. Councilmember Trube seconded the motion. The motion passed unanimously.

b. Discussion/possible action on approving expenditures & utility fund budget amendments for upgrades to Finance Department computer system

Interim Finance Director Wessels addressed City Council on this item.

The City is still using an AS/400 computer system that IBM began phasing out 13 years ago. Eight years ago, STW (our software provider), began migrating its customers to "Windows based" servers. Since that time, STW has issued dozens of periodic upgrades and STW has developed one of the best financial software systems for cities our size. Since we are still using the AS/400 system without any of the upgrades – we have fallen WAY behind in the use of technology that can make the department work more effectively. Mayor Pro-Tem Bell asked when was the last upgrade installed and what would have been approximate cost. Interim Finance Director stated approximately eight years ago and the cost would have been less than \$10,000. Interim Finance Director Wessels also informed Council that the Utility Fund is stable and the upgrade is needed. Councilmember Osteen made a motion to approve expenditures and utility fund budget amendments for upgrades to the Finance Department computer system not to exceed \$55,880. Councilmember Brown seconded the motion. Councilmember Osteen asked if Interim Finance Director (IFD) Wessels foresees additional costs in training. IFD Wessels did not foresee additional training costs. Councilmember Trube asked the approximate age of the computers. IFD Wessels stated that the computers are fairly new. The motion passed unanimously.

- c. Discussion/possible action-Resolution R-2012-1179 authorizing submission of a grant application in the amount of \$11,052 for the Special Response Team to the Bureau of Justice

The purpose of this grant application will be to fund the Special Response Team (SRT). The SRT is a five member tactical team that addresses specific crime and drug "hot spots" within the city. The team may be utilized for surveillance, felony apprehensions, and executing search warrants.

Councilmember Brown made a motion to approve R-2012-1179. Mayor Pro-Tem Bell seconded the motion. There was discussion regarding the statement within the grant application – The City of La Marque has an extremely high crime rate for a relatively small city". Chief Aragon explained that crime is decreasing in La Marque due to the city being proactive vs. reactive. The Police Department is hitting hot spots and with the implementation of community police, crime is decreasing, but there is still a ways to go. There was discussion regarding "violent crime". If awarded the grant, it will fund the operation of the Special Response Teams without having to utilize any funds from the City Budget. Motion passed unanimously.

- d. Discussion/possible action authorizing expenditures for primary emergency fuel supplier-Shopper's Mart

Public Works Director Morgan addressed this item. Staff has placed this request on the agenda for Council approval due to the possibility of exceeding \$25,000.00 with a single vendor prior to end of the budget year. This request is to meet the City's purchasing policy guidelines to maintain an open account with Shopper's Mart (Shell station) in La Marque, as the emergency fuel supplier.

The City's fuel dispensing system has developed several problems over the past couple of months. The tank piping was pressure tested for its annual insurance renewal and failed two tests; an in-ground leak detection monitor deteriorated and the fuel management electronics is intermittently shutting the pumps down.

Due to the ongoing problems, all City vehicles were diverted to Shopper's Mart. Staff obtained a P.O. to contract with a line leak testing company; this contractor is scheduled to come in and identify the problems and develop a cost for repairs. Staff is preparing a cost/benefit analysis of replacing the entire fuel dispensing system versus contracting out all fuel purchases. Mayor Pro-Tem Bell made a motion to authorize expenditures for primary emergency fuel supplier-Shopper's Mart. Councilmember Trube seconded the motion. Motion passed with one (1) abstention – Councilmember Osteen.

(8) CITY MANAGER REPORT – No Council Action Necessary

Councilmember Trube – page 30, Stage 1- the City of La Marque is maintaining Stage 1 -Drought Contingency Plan. City Manager Buttler stated that it is the city's belief that the citizens are in conservation mode and allow much needed maintenance on the fire hydrants. Councilmember Trube asked several questions regarding items on the check register. City Manager Buttler responded to several questions and informed Council that staff would provide the requested information. Councilmember Osteen also inquired on items listed on the check register regarding the Economic Development Corporation, fee for the audit, Pitney Bowes, etc. City Manager Buttler responded to the questions and also added that staff will provide additional requested information to City Council. Mayor Pro-Tem Bell inquired as to the status of the leak detention audit. Staff has been working on a 5 years history of the leaks within the city. Mayor Pro-Tem Bell stated that he would like Council to review the report upon completion. Mayor Pro-Tem Bell also stated that he had spoken with Chief Weidman regarding a vision of the level of service provided to the Citizens of La Marque. Mayor Pro-Tem Bell requested that Chief Weidman present his vision to the City Council. City Manager Buttler informed Council that Chief Weidman is preparing an assessment of the fire department and upon completion will be presenting his assessment to City Council.

Mayor Pro-Tem Bell asked about the frozen position within the fire department and if funds were available, what would it take to unfreeze the position. City Manager Buttler stated that staff would review the budget and report findings to Council. Mayor Pro-Tem Bell also discussed the "Standard of Care" for all patients and it should be consistent among the shifts.

(9) REQUESTS AND ANNOUNCEMENTS

- a. Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests

Councilmember Brown –enjoyed the groundbreaking ceremony at UTMB. There is a lot of history at that site. Councilmember Brown thanked everyone for coming to the meeting and recognized the Fire/EMS personnel in the audience.

Councilmember Trube-welcomed Ms. Booker and asked if there are any issues with the phone system at city hall. Councilmember Trube stated that she has had several people state that they have left messages at city hall for her. She has not received.

Councilmember Osteen- glad to see everyone at the meeting.

Mayor Pro-Tem Bell- welcomed Ms. Booker. Mayor Pro-Tem Bell continued by stating that City Manager Buttler is handling the day to day operations of the city. Mayor Pro-Tem Bell also encouraged everyone to vote on May 12, 2012.

Mayor Hocking- welcomed Ms. Booker to the City. Mayor Hocking also thanked everyone for attending and encouraged everyone to vote on May 12th.

(10) ADJOURNMENT

Councilmember Trube made a motion to adjourn the meeting. Councilmember Osteen seconded. The meeting adjourned at 7:30 p.m.

Bobby Hocking, Mayor

Zina Tedford, Interim City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: May 14, 2012

Agenda 6a

Prepared by: Chief Randall Aragon

Reviewed by: Chief R. Aragon

Department: Public Safety Department

CJB

AGENDA ITEM DESCRIPTION:

Attachments for Reference Proclamation for 2012 "National Police Week."

Staff Briefing: Respectfully request that the submitted proclamation be presented to Public Safety Director/Chief Randall Aragon at the May 14th City Council Meeting. (This traditionally has been and will continue to be an annual proclamation.)

History (if applicable): The Congress and President of the United States have designated May 15 as "Peace Officers Memorial Day" and the week in which it falls as "National Police Week."

Target Implementation: To be presented to Public Safety Director/Chief Randall Aragon at the May 14th City Council Meeting.

Significant Action Dates: May 14, 2012.

Action:

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D
D

Ordinance

Proclamation

Finance Report

☐

Resolution

☐

Special Presentation

☐

Public Hearing

Cost Details:

Budgeted	0
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Item #	
Other	0
Fund in	

Staffs Recommended Motion: Chief Aragon recommends
meeting of May 14,

proclamation be presented at the Regular

Fiscal Impact: Not applicable.

**Office of the Mayor
City of La Marque**

PROCLAMATION

WHEREAS, the Congress and President of the United States have designated May 15, 2012 as Peace Officers Memorial Day and the week in which it falls as National Police Week; and

WHEREAS, the members of the La Marque Police Department play an essential role in safeguarding the rights and freedoms of the citizens of La Marque; and

WHEREAS, it is important that all citizens know and understand the duties, hazards and sacrifices of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, protecting them against violence and disorder, and protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the men and women of the La Marque Police Department unceasingly provide a vital public service;

NOW, THEREFORE, we, the Mayor and City Council by virtue of our authority vested by the City of La Marque, Texas do hereby proclaim the week of May 13-19, 2012, to be

NATIONAL POLICE WEEK

with appropriate observances in which all of our people may join in honoring law enforcement officers, past and present, who, by faithful devotion to their duties, have rendered a dedicated service to their communities and have established for themselves a reputation for preserving the rights and security of all citizens.

We, the Mayor and City Council further proclaim Tuesday, May 15, 2012, as

PEACE OFFICERS MEMORIAL DAY

in honor of those who have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of La Marque, Texas to be affixed this 14th day of May 2012

Bobby Hocking, Mayor



CITY COUNCIL AGENDA FORM

Meeting Date: 514-12

Agenda item: 6b/c

Prepared by: zt

Reviewed by: CJB

Department: Admin

AGENDA ITEM DESCRIPTION:

- b. Proclamation – Management Week in America
- c. Proclamation - The War of 1812 Remembrance Day

☒ Attachments for Reference

Staff Briefing:

- b. Bastion Employee Leadership Association (BELA) requested that City Council present this proclamation on behalf of the National Management Association (NMA).
- c. United States Daughters of 1812 – requested that City Council present this proclamation. Members Mary Glenn, Catherine Polk and Frances Foreman will be at the meeting to accept the proclamation

History (if applicable):

Target Implementation:

Significant Action Dates:

Action:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Proclamation | ☐ Special Presentation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Item #	
Other Funding	

Staff's Recommended Motion: Fiscal Impact: n/a

**Office of the Mayor
City of La Marque**

PROCLAMATION

WHEREAS, the National Management Association (NMA), "The Leadership Development Organization," is a nonprofit organization dedicated to improving management and business productivity through education, leadership and fellowship; and

WHEREAS, to improve the quality of management, the NMA sponsors a Management Week in America, a time for the community to recognize management as a profession and appreciate the contributions of managers to the growth and economic prosperity of the community; and

WHEREAS, a competitive enterprise system is dependent upon sound, efficient management strategies; and

NOW, THEREFORE, we, the Mayor and City Council by virtue of our authority vested by the City of La Marque, Texas do hereby proclaim:

June 3-9, 2012

as

"Management Week in America"

in the City of La Marque and do hereby urge all concerned citizens, businesses, and professional bodies to actively and appropriately participate in the observance.

In testimony whereof, witness my hand and the Seal of the City of La Marque, this the 14th day of May, 2012.

Bobby Hocking
Mayor

Office of the Mayor
PROCLAMATION

WHEREAS, the Bicentennial of the War of 1812 often referred to as “The Second War for American Independence” officially begins on June 18, 2012; and

WHEREAS, the sacrifices by those sailors, soldiers, citizens who fought in the War of 1812 further defended the liberties previously won in the American Revolutions; and

WHEREAS, those sacrifices would include heroic efforts by Dolley Madison to save national treasures from destruction during the burning of the White House by the British in 1814; and

WHEREAS, the conflict and bravery shown would inspire Francis Scott Key to write a poem describing the bombardment of Fort McHenry in Baltimore Harbor and the said writings would become our country’s National Anthem, known as the Star Spangled Banner; and

WHEREAS, American forces under the command of General Andrew Jackson repelled the British invasion at the Battle of New Orleans on January 8, 1815; and

WHEREAS, the War of 1812 solidified the United States independence from Great Britain; and

WHEREAS, the veterans of the War of 1812 were among the first settlers of Texas, over 150 of these veterans are known to be buried in Texas and today, thousands of Texas citizens trace their lineage back to these patriotic settlers; and

WHEREAS, on the January 8, 1892, Flora Adams Darling formed the National Society, United States Daughters of 1812 and for over a century the Daughters have dedicated themselves to patriotism, preservation of documents and relics and education; and

WHEREAS, on June 9, 1903, in Austin, Texas, twelve descendants of veterans of the War of 1812 met and held the first meeting of the Texas State Society of the United States Daughters of 1812; whose primary purpose is to promote awareness of the history of said war among the citizens of Texas and the nation; and

WHEREAS, Texas State Society is the largest state society of the United States Daughters of 1812, being now comprised of twenty-one chapters across the state, with over seven hundred current members; and

NOW THEREFORE, we, the Mayor and City Council by virtue of our authority vested by the City of La Marque of Texas, proclaim June 18, 2012 as

“The War of 1812 Remembrance Day”

in the City of La Marque, and encourage all citizens to become more knowledgeable of the role of the War of 1812 played in the history of our nation and the citizens of the Great State of Texas.

In official recognition whereof, I hereby affix my signature and the seal of La Marque, Texas this the 14th day of May, 2012.

Bobby Hocking, Mayor



CITY COUNCIL AGENDA FORM

Meeting Date: May 14, 2012

Agenda item: 7a

Prepared by: Cyndi Efird

Reviewed by: CJB

Department: Public Works & Utilities

AGENDA ITEM DESCRIPTION: Consider Possible Action on Change Order #4 Long & Son LJA - Project No. E019-090D Replacement of Magnolia Water Plant for \$98,841.68.

☒ **Attachments for Reference:** Change Order (7pgs);
LJA's recommendation letter

LJA Briefing: After reviewing the video of the existing well casing and screens it appears that the condition of the casing below 620 feet is in need of repair. The repair would entail the insertion of a liner with a reduced diameter to be placed within the existing casing and the placement of a gravel pack between the liner and casing. If not repaired, the existing casing could collapse which would greatly limit the production of the well. If the casing collapses, the liner option may not be possible and the need for a new well may be required at an approximate cost of 5 to 8 times the repair cost of the existing well.

Staff Briefing: City staff has reviewed the video tape and concurs with LJA's recommendation. The video indicates the screen slots were corroded and after the cleaning of the slots, there were several areas where rust holes were 2-3 inches in diameter through the casing. If the well is not rehabilitated, we will not have the capability of filling the tank for emergency back-up water. The ground storage tank located at this site only receives well water.

History (if applicable): The well was originally drilled July 8, 1949. Some minor repairs were completed April 9, 1971.

Target Implementation: May 14, 2012

Significant Action Dates: June 1, 2012 – Staff anticipates the system will be operational before June 2012 (Hurricane Season)



CITY COUNCIL AGENDA FORM

Action:

☐

Ordinance

☐

Resolution

☐

Proclamation

☐

Special Presentation

☐

Finance Report

☐

Public Hearing

☒

Other – Contract Change Order

Cost Details:	
Total Project Bid	\$1,115,000.00
Well Line Phase of Project Bid	\$119,300.00
Change Order	\$98,481.68
Remaining Grant Funds	\$41,406.41
City Contributions	\$57,075.27
Account Name	Utility Repair & Maintenance
Account #	02-3010-22-00

Staff's Recommended Motion: Staff recommends approval of Change Order # 4 in the amount of \$98,481.68 and use of Utility funds in the amount of \$57,075.27 (02-3010-22-00) to offset the remaining costs for LJA Project 019-090D Water Well Screen Liner Repair.

Fiscal Impact: Approximately \$57,000.00 will need to be utilized from the Utility Department Repair & Maintenance line item to repair or replace water lines. The City will not be able to do any proposed scheduled up-grades the remainder of this fiscal year due to the use of funds for this project.

11821 East Freeway
Suite 400
Houston, Texas 77029

Phone 713.450.1300
Fax 713.450.1385
www.ljaengineering.com

May 3, 2012

Mr. Mike Morgan
Director of Public Works
City of La Marque
1500 Municipal Drive
La Marque, TX 77568

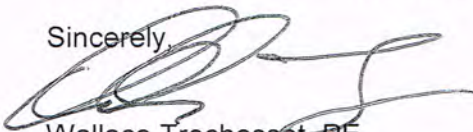
RE: City of La Marque
Magnolia Water Well Project
Water Well Screen Liner Repair
LJA Project No. E019-090D

Dear Mr. Morgan,

After reviewing the video of the existing well casing and screens it appears that the condition of the casing below 620 feet is in need of repair. The repair that we would recommend is the insertion of a liner with a reduced diameter to be placed within the existing casing and then the placement of a gravel pack between the liner and casing. If the City decides not to repair the casing the existing casing could collapse which could greatly limit the production of the well. If the casing collapses the liner option may not be possible and the need for a new well may be required at a cost of approximately 5 to 8 times the repair cost of the existing well. We have already received the costs from the contractor to repair the existing well and have prepared a change order in the amount of \$98,841.68.

Please give me a call if you have any questions at 713-657-6030.

Sincerely,



Wallace Trochesset, PE
Vice President

cc: David Baker, Public Management, Inc.
Construction File 16.4

CHAPTER 9

Form 9-4 Construction Contract Change Order Approval Request

Owner (Contractor Locality): City of La Marque 1111 Bayou Road La Marque, Texas 77568 Phone #: 409-938-9200	Contract For (project description): Replacement of Magnolia Water Plant	Date May 1, 2012, 2012 Project No. E019-090D
Contractor: Long & Son, Inc. 13014 Queensbury Lane Houston, TX 77079 Agreement Date: 04/08/2011 Phone #: 713-461-7032	Engineer: LJA Engineering, Inc. 11821 East Freeway, Suite 400 Houston, Texas 77029 Phone #: 713-450-1300 Engineer's Project No. E019-090D	DRS Contract No. 010094 Change Order No. 4

You are hereby requested to comply with the following changes from the contract plans and specifications:

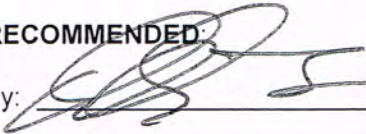
Item No.	Description of Changes-Quantities, Units, Unit Prices, Change in Completion Scheduled, Etc.	Decrease in Contract Price	Increase in Contract Price
1	Water Well Screen Liner Repair		\$98,841.68

CHAPTER 9

<u>Change in Contract Price</u>	<u>Change in Contract Time</u>
Original Contract Price: \$1,115,000.00	Original Contract Time: 225 W.D.
Previous Change Order(s) No. 1 to No. 3 \$(10,836.47)	Net Change From Previous Change Orders 0 W.D.
Contract Price Prior to this Change Order \$1,104,163.53	Contract Time Prior to this Change Order 225 W.D.
Net <u>Increase</u> /Decrease of this Change Order \$ 98,841.68	Net Increase/Decrease of this Change Order 90 W.D.
Contract Price With all Approved Change Orders \$1,203,005.21	Contract Time With all Approved Change Orders 315 W.D.
Cumulative % Change in Contract Price: % 8.95 CE.	

DR Division reimbursement of costs approved by this change order is subject to approval by TDRA.

RECOMMENDED:

By: 
ENGINEER (Authorized Signature)

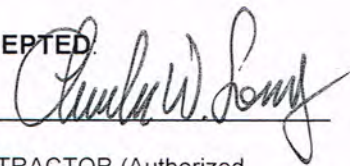
Date: 5-2-12

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

ACCEPTED:

By: 
CONTRACTOR (Authorized Signature)

Date: 5/2/12

JUSTIFICATION FOR CHANGE

Grantee: City of La Marque

DRS Contract No.:

Change Order No. 4

CHAPTER 9

1. Will this Change Order increase or decrease

the number of beneficiaries?

☐ Increase

☐ Decrease

☒ No Change

If there is a change, how many beneficiaries will be affected?

Total ____ L/M ____

2. Effect of this change on scope of work:

☐ Increase

☐ Decrease

☒ No Change

3. Effect on operation and maintenance costs:

☐ Increase

☐ Decrease

☒ No Change

4. Are all prices in the change order dependent upon unit prices

found in the original bid?

Yes

☒ No

If "No", explain: **Original water well screen liner was found to have numerous hole and in serious need of repair.**

5. Will this change be completed within the contract period?

☒ Yes

☐ No

If "No", expected completion date: _____

(completion date)

6. Has this change created new circumstances or environmental

conditions which may affect the project's impact, such as

concealed or unexpected conditions discovered during actual

construction?

☐ Yes

☒ No

If "Yes", is an Environmental Re-assessment required?

☐ Yes

☐ No

CHAPTER 9

7. Is the Texas Commission on Environmental Quality (TCEQ) clearance still valid?	☒ Yes	☐ No
8. Is the TCEQ permit approval still valid? (sewer projects only)	☐ Yes	☐ No
9. Are the handicapped access requirements/approval still valid (if applicable)? NA	☐ Yes	☐ No
10. Are other Disaster Recovery contractual special condition clearance still valid?	☒ Yes	☐ No
(If no, specify):		

NOTE:

- * Generally, a cumulative change in the contract price in excess of 25% cannot be approved.
- * Generally, items not included or identifying unit costs in the original bid documents cannot be approved as change order items.

LONG & SON, INC.

General Contractor

13014 Queensbury Houston, TX 77079
Phone 713.461.7032 Fax 713.935.9278

April 3, 2012

City of La Marque
C/o LJA Engineering, Inc.
11821 East Freeway, Suite #400
Houston, Texas 77029

RE: Magnolia Water Plant

Gentlemen:

We are forwarding a Request for a Change Order for the Water Well Screen Liner Repair for your consideration and approval.

1. Weisinger Inc. cost to repair the Water Well Screen	\$89,632.00
2. Long & Son, Inc. 10% Mark-Up	\$8,963.20
3. 2 ½% Bond Cost	\$246.48
Total Change Order	\$98,841.68

If we can be of any further service, please advice.

Very Truly Yours,

Charles W. Long

Weisinger Incorporated

Water Resource Professionals

2200 East Davis
Conroe, Texas 77301
936-756-7721 281-353-8484
936-756-7723 fax

April 3, 2012

Mr. Charley Long.
Long & Son
13014 Queensbury Ln.
Houston, TX 77079

Re: City of La Marque Magnolia Street Well – Well Video Survey

Dear Mr. Long:

We have brushed and jetted the well and performed another video survey. We were able to run a small amount of water in the well, so the view is not as cloudy as the first video. A copy of the video is enclosed.

On this survey, holes in the screen were noted at 620 to 622 feet, 625 feet, 816 feet, 818 feet, 828 feet, 830 feet, and 838 feet. At 398 feet, 495 feet, 527 feet, and 700 feet, the screen slots were enlarged. Pitting was note at several places in the screen.

Because of the numerous holes, we recommend relining the well. A six inch liner and screen section would be installed from the top of the liner (208 feet) to the bottom viewed on the survey (852 feet). The liner pipe would be standard wall steel, and the screens would be pipe – base wire wrap screen. Gravel would be installed between the inside of the old screen and the outside of the new screen/liner.

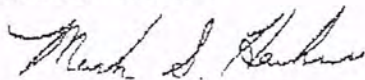
After installing the screen, a test pump would be installed and a pumping test performed to verify the performance to determine if the new pump is adequately size.

The price for this work is \$89,632.00, and could be completed within 3 weeks of approval.

Please let us know if you have any questions or require any additional information.

Best Regards,

Mark S. Harkness



Weisinger Incorporated

LaMarque Relining						
Description	UOM	No Units	\$/unit	Cost	Mult	Price
6" liner	ft	644	\$ 15.37	\$ 9,900.00	2.00	\$ 19,800.00
hauling	hr	10	\$ 200.00	\$ 2,000.00	1.00	\$ 2,000.00
6" screen	ft	206	\$ 36.00	\$ 7,416.00	2.00	\$ 14,832.00
misc	ls	1	\$ 1,300.00	\$ 1,300.00	2.00	\$ 2,600.00
welder	hr	40	\$ 50.00	\$ 2,000.00	2.00	\$ 4,000.00
gravel	cy	8	\$ 200.00	\$ 1,600.00	2.00	\$ 3,200.00
crew	hr	40	\$ 350.00	\$ 14,000.00	1.00	\$ 14,000.00
hauling	hr	20	\$ 200.00	\$ 4,000.00	1.00	\$ 4,000.00
set pump	hr	30	\$ 350.00	\$ 10,500.00	1.00	\$ 10,500.00
pumping test	hr	12	\$ 350.00	\$ 4,200.00	1.00	\$ 4,200.00
remove pump	hr	30	\$ 350.00	\$ 10,500.00	1.00	\$ 10,500.00
						\$ 89,632.00

**CITY OF LA MARQUE
INTER-DEPARTMENTAL
COMMUNICATION**

TO: Honorable Mayor Hocking and City Councilmembers
FROM: Carol Buttler, City Manager
DATE: May 14, 2012
SUBJECT: City Manager Report – April, 2012

Council indicated a preference to receive a report at both Council meetings each month. At the first meeting of the month, staff provides you narratives of information acquired since the previous meeting. At the second meeting of the month, staff provides you data charts plus narratives of information that occurred between Council meetings.

a. Development Services

- **Inspections**

Development Services staff noted plans have been submitted to the office for several commercial projects to include a veterinary clinic, SAM's and an urgent care clinic. There also continues to be building permit requests for residential homes.

The Planning and Zoning Commission and Building Standards Commission have undertaken the review of Chapter 32 Flood Damage Prevention. At this time, both Commissions are reviewing Ordinance #660 and proposed revisions to the ordinance. Once review of the proposed ordinance is completed it will be presented to City Council for action.

- **Code Enforcement**

Staff reported a dilapidated home located at 1703 Kansas, which passed all environmental reviews, was demolished and a new home is being built on the property. Staff has been working arduously on overgrown lots on HWY 3, Thompson and Stonewall. In a collective effort both through staff's persistence and owner's abatement, Code Enforcement continues to work on getting our city clean.

b. Judicial Department

- In September 2011, new reporting changes were required of the Office of Court Administration. The Judicial Director recently discovered some software updates that were required did not occur resulting in incorrect data was reported to the State and City Council. Incorrect data reported indicated closed cases as open active cases. The total amount of revenue was not affected. This issue has been addressed and resolved. Software updates will be completed in order to avoid potential mistakes and the Judicial Director is confident in the corrected numbers now. You will receive the corrected reports with your weekly status memorandum.

c. **Library**

- The Library Director attended a Literacy conference in partnership with the La Marque Independent School District April 2-5. Library Director and Librarian attended the Texas Library Association Conference in Houston April 18-20. The Library Director submitted her report to the Texas State Library.

d. **Public Safety**

- **Personnel:**

LMPD:

No vacancies exist.

LMFD:

One (1) Firefighter vacancy exists. Position is posted.

- **Training:**

LMPD: Telecommunicator Justin Williams is still undergoing field training with LMPD Telecommunications Center.

LMFD: Ms. Booker receiving “new hire” training to include internal procedures and NIMS courses.

- **Operations:**

LMPD:

The *Community Policing Recognition Luncheon* took place on April 24th at Queen of Peace Church. All 14 Community Watch Chairpersons were awarded a “certificate of commendation” for their collaborative efforts in developing a proactive and positive partnership with our police department. Mayor Hocking and City Manager Carol Buttler attended. A total of 49 persons attended this event which is planned to take place on an annual basis.

LMFD:

Chief Weidman is completing his “Assessment of Departmental Operations” for a presentation to City Council.

Hydrant “flow testing” completed for April: 40 were completed. Two (2) (not part of the 40 count) were deemed in need of repairs: a maintenance request was forwarded to Public Works.

Personal Protective Gear was cleaned, inspected, and repaired. Items failing inspection were replaced. Follow up report to be sent to Texas Commission on Fire Protection (TCFP). This will address/close deficiencies noted in our annual inspection.

e. Emergency Management Coordinator/Fire Marshal

- EMC Pierce recently joined the Galveston County Wildland Taskforce. In addition to providing specialized resources to the City of La Marque during an emergency, it also allows for the sharing of information.

The most recent topic for the taskforce, and also appearing in local media outlets, is the threat from Al Qaeda. Recently, intelligence groups have picked up information that suggests Al Qaeda has chosen a new weapon. Strategically starting wildfires in critical locations has become the new choice as an “act of terror”. While we still face critical drought conditions in some areas and boast such critical infrastructure in our surrounding communities, it is important that we remain vigilant in reporting any suspicious activity, especially as it pertains to illegal burning. Remember, while we are currently allowing residents to burn, each must adhere to strict guidelines and obtain a burn permit prior to burning.

f. EDC

- The Economic Development Director is working with a prospect that wants to purchase roughly 2 acres of the 7 acre tract the EDC owns on FM 1765 & FM 2004. The EDC director anticipates receiving a signed earnest money contract soon.
- There are currently four different prospects interested in the “Tejas” building.
- The EDC Director has been working with the Texas City/La Marque Chamber as well as the Bayou Fest Committee to plan for this year’s event which will be held on October 20th at Highland Bayou Park.
- Affinity Immediate Care will be moving into the space formerly occupied by Blockbuster Video. Affinity is an urgent care and family medical clinic.
- The EDC director met with a prospect that is looking to purchase property in La Marque for his boat engine maintenance and repair business.
- Working with ShopsQA to improve our web-based business web pages.