



1111 Bayou
La Marque, Texas 77568
409.938.9202

**City of La Marque
Minutes
Special Meeting
May 13, 2013**

AGENDA

Minutes of a City Council Special Workshop Meeting held on Monday, May 13, 2013 at 3:30 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

Mayor Hocking called the meeting to order at 3:30 p.m.

ROLL CALL:

**Mayor Hocking
Mayor Pro-Tem Bell
Councilmember Brown
Councilmember Trube
Councilmember Osteen**

**City Manager Buttler
Interim City Clerk McKenzie**

Staff Present:

**Finance Director Suzy Kou
Police Chief Aragon
Lieutenant Kirk Jackson
Police Department Administrative Assistant Charlene Todaro Warren
Fire Chief Todd Weidman
Public Works Director Mike Moran
Building and Inspections Ana Tims**

WORKSHOP

a. Presentation/discussion regarding Fleet Management and provide direction to City Manager.

City Manager Buttler introduced the discussion regarding Fleet Management and stated this is a process to help provide direction to Staff as they move forward in the Budget process as an option for replacing vehicles as needed and administering the Maintenance Program.

A lengthy PowerPoint presentation was made by Brian Cox with 11 years with Enterprise and Alan Caswell with 18 years with Enterprise. Mr. Cox advised they are with the local office with a 6 member team, no 1-800 number to call for service. Mr. Cox advised that Enterprise goes to the Dealers to work on behalf of the City in acquiring the vehicles, has an agreement in place with most local are dealers that meets the Bidding requirements, does not provide fires responder vehicles due to the liability issues, if a vehicle goes in for maintenance, the cost to provide a rental car is not built into the cost but the agreement covers all repairs, does not include heavy equipment, area community's that Enterprise is working with is Liberty, Harris County, City of Houston, College of the Mainland, Blinn, etc, City would maintain insurance on the vehicles, as fleet gets older, loses value, City fleet is 15/20 years old, has Gator's but does not believe they would be beneficial, would not be beneficial for Meter Readers as they have to get on part of Highway I45, would not be safe, the program would evaluate all of vehicles, fuel, mileage,



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maintenance, etc. Enterprise handles over a million card nationwide and approximately twenty five thousand in the Houston market, what type of tires when purchased will be put back on vehicle that is in for maintenance, has contracts with local tire providers, contract would provide for replacement of windshields, does not provide for Fire Trucks or Tractors, maintenance would be handled locally, Enterprise pay's for all repairs, no P.O's for the City to handle, Enterprise tracks everything to do with each vehicle, savings to entities could be approximately 25 to 35% savings, there are two maintenance programs for the City to choose from with fixed rates set in the agreement, would have a real mechanic work with existing shop maintenance personnel to develop a schedule for maintenance, Enterprise pays for the maintenance a vehicle use policy is good to have, possibly with regular inspections of the vehicles, city could access the maintenance records of all vehicles to track use of the vehicle, Roadside Maintenance is provided in the agreement by Triple A, 24-7,

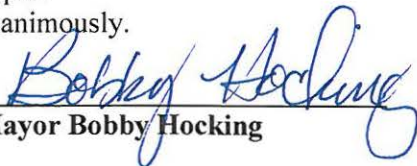
Mayor and Council asked numerous questions regarding this process.

City Manager Buttler stated this presentation was informational only, to begin the budget discussion to develop a Vehicle Management Program.

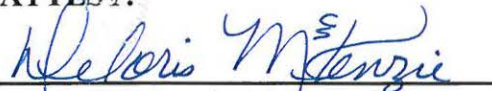
ADJOURNMENT

**Councilmember Trube made a motion to adjourn at 4:53 pm.

Seconded by Councilmember Osteen. Motion approved unanimously.


Mayor Bobby Hocking

ATTEST:


Deloris McKenzie, TRMC
Interim City Clerk