



1111 Bayou Road
La Marque, Texas
409-938-9202

Chairperson James “Bim” Crowder
Alanah Brown - Board Member

Kurt Koopmann - Board Member
Eligh Johnson - Board Member

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
AGENDA
of
December 2, 2021**

Notice is hereby given that the City of La Marque Cemetery Board will conduct **a Regular Meeting on Thursday, December 2, 2021, at 6:00 p.m.** at 1109-B Bayou Road for the purpose of considering and possibly taking action on the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) MONTHLY FINANCIAL REPORT

a. September 21

(4) APPROVAL/DISAPPROVAL OF ABSENCES

(5) MINUTES

a. Minutes of Cemetery Board of November 4, 2021

(6) CITIZENS PARTICIPATION

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(7) OLD BUSINESS

- a. Discussion/possible action – Landscaping at La Marque Cemetery
- b. Discussion/possible action – Wreaths Across America 2021

(8) NEW BUSINESS

- a. Discussion/possible action – To schedule next Cemetery Board meeting

(9) CHAIRMAN’S REPORT

(10) REQUESTS AND ANOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV’T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(11) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice was posted on the outside the Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or November 29, 2021 before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
• • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk’s office at (409)
• • • • • 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.



City of La Marque

Balance Sheet

CEMETERY FUND

September 30, 2021

Assets

Current Assets:	Fiscal Year 2021
Cash	4,751.69
Investments	2,182.82
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	6,934.51

Total Assets **6,934.51**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2021
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2021
Available Fund Balance	40,843.01
Accounts Payable	350.00
Current Year Revenue/Expenses	(34,258.50)
Total Fund Balance	6,934.51

Total Liabilities and Fund Balance **6,934.51**



City of La Marque

Cemetery Fund-September 2021

Accounts	Descriptions	Budget 2020-2021	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	50.00	0.07	4.00	46.00
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	Total Revenues	16,650.00	0.07	4.00	16,646.00
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	2,100.00	10,140.00	6,460.00
89-4050-00-00	Cemetery Survey	0.00	0.00	24,122.50	(24,122.50)
	Total Expenditures	16,600.00	2,100.00	34,262.50	(17,662.50)
Revenues over (under) Expenditures		50.00	(2,099.93)	(34,258.50)	34,308.50



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**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
November 4, 2021**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, November 4, 2021, beginning at 6:00 p.m. VIA Teleconference with the following members present:

(1) CALL MEETING TO ORDER:

Chairperson Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Chairperson Crowder
Board Member Koopmann
Board Member Johnson
Board Member Brown

ABSENT:

STAFF:

Amanda Hobby- Assistant Public Works Director
Venisha Henderson- Public Works Administrative Assistant

(3) MONTHLY FINANCIAL REPORT

Board Member Brown made a motion to approve the May, June, July, and August 2021 monthly Financial Reports. Board Member Koopmann seconded.

MOTION PASSED UNANIMOUSLY.

(4) APPROVAL/DISAPPROVAL OF ABSENCES

No absences.

(5) MINUTES

Board Member Koopmann made a motion to approve the minutes for June 3, 2021 meeting. Board Member Johnson seconded. **MOTION PASSED**

UNANIMOUSLY.

(6) CITIZEN'S PARTICIPATION

None.

(7) OLD BUSINESS

- a. Discussion/possible action – Landscaping at La Marque Cemetery
Board Member Brown stated the flower beds still look good. No discussion



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needed at this time.

b. Discussion/possible action – Wreaths Across America 2021

Board Member Johnson spoke with Ms. Ursula with Rising Star and she was not able to attend this meeting. Ms. Hobby requested to donate the remaining Wreath to Rising Star this year just as the City does every year. Suggestions were made for Rising Star to maybe take up collections to purchase for Wreaths next year, so they can have enough. Chairperson Bim explained the Wreaths Across America Ceremony to the new Board Member Mr. Johnson. Board Members request for Rising Star to purchase small flags and place them on the Veteran's plot to help the City/Volunteers locate where the Wreaths needs to be. The flags are placed the Friday before the Ceremony.

(8) NEW BUSINESS

a. Discussion/possible action – request for transfer of deed from Frank Randall to Cynthia Strey (back up is attached).

Chairperson Crowder asked who does the estate go to and who is Strey? Needs proof how she is allowed ownership. Board Member Koopmann request to table this discussion. Board Member Brown seconded.

b. Discussion/possible action- To schedule next Cemetery Board meeting.

It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, December 2, 2021.

(9) CHAIRMAN'S REPORT

None.

(10) REQUESTS AND ANNOUNCEMENTS

None

(11) ADJOURNMENT

The meeting was adjourned by Chairperson Bim Crowder at 6:42 p.m.

Bim Crowder, Cemetery Board Chairman