

**CITY OF LA MARQUE  
CEMETERY BOARD MEETING  
BY TELEPHONE CONFERENCE**

In accordance with order of the Office of the Governor issued March 16, 2020, the Cemetery Board will conduct its meeting scheduled for **Thursday, September 3, 2020 at 6:00 PM by telephone and video conference** in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

**THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.**

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Chairperson during the meeting. A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:  
1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

**Meeting ID: 974 2711 2999**

Press \*6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/97427112999>

Once you are on the website, you may need to enter the following:  
Meeting ID: 974 2711 2999

If you require accommodation to participate in this meeting, contact the City Clerk at 409-938-9259 or [cityclerk@cityoflamarque.org](mailto:cityclerk@cityoflamarque.org) at least 48 hours prior to the meeting start time.



**1111 Bayou Road  
La Marque, Texas  
409-938-9202**

*Bim Crowder- Chairperson  
Kurt Koopmann- Board member*

*Ellen Hanley- Board member  
Rosalind Meeks Crockett- Board member  
Alanah Brown - Board Member*

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**CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
AGENDA  
September 3, 2020**

**Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting on Thursday, September 3, 2020 at 6:00 p.m. VIA Teleconference, for considering the following agenda:**

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) MONTHLY FINANCIAL REPORT**
  - a. July 2020
- (4) APPROVAL/DISAPPROVAL OF ABSENCES**
- (5) MINUTES**
  - a. Minutes of Special Cemetery Board Meeting of June 11, 2020 (tabled from August meeting)
  - b. Minutes of Cemetery Board Meeting of August 6, 2020
- (6) CITIZENS PARTICIPATION**

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS**
  - a. Discussion/possible action – Landscaping at La Marque Cemetery
- (8) NEW BUSINESS**
  - a. Discussion/possible action – Cemetery Board to make a recommendation to

Council on how to address the responsibility on a gravesite that has erosion, at the Cemetery.

- b. Discussion/possible action – To schedule next Cemetery Board meeting

## **(9) CHAIRMAN'S REPORT**

## **(10) REQUESTS AND ANOUNCEMENTS**

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

## **(11 ) ADJOURNMENT**

### **CERTIFICATION:**

I hereby certify that the above notice was posted on the outside the Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or before August 31, 2020 before 5:30 p.m.

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Robin Eldridge, TRMC  
City Clerk

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• This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or •  
• interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) •  
• 938-9259, or Fax (409) 935-0401, or e-mail [cityclerk@cityoflamarque.org](mailto:cityclerk@cityoflamarque.org) for further information. •  
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# City of La Marque

## Balance Sheet

### CEMETERY FUND

July 31, 2020

#### Assets

| Current assets:             | Fiscal Year 2019 | Fiscal Year 2020   |
|-----------------------------|------------------|--------------------|
| Cash                        | 33,127.89        | (22,982.06)        |
| Investments                 | 2,141.63         | 2,177.62           |
| Inventories                 | -                | -                  |
| Accounts receivable         | -                | -                  |
| Pre-paid expenses           | -                | -                  |
| Other                       | -                | -                  |
| <b>Total current assets</b> | <b>35,269.52</b> | <b>(20,804.44)</b> |

|                     |                  |                    |
|---------------------|------------------|--------------------|
| <b>Total assets</b> | <b>35,269.52</b> | <b>(20,804.44)</b> |
|---------------------|------------------|--------------------|

#### Liabilities and Fund Balance

| Current liabilities:             | Fiscal Year 2019 | Fiscal Year 2020 |
|----------------------------------|------------------|------------------|
| Accounts payable                 |                  | -                |
| Other                            | -                | -                |
| <b>Total current liabilities</b> | <b>-</b>         | <b>-</b>         |

| Fund Balance:                 | Fiscal Year 2019 | Fiscal Year 2020   |
|-------------------------------|------------------|--------------------|
| Available Fund Balance        | 28,649.29        | 33,445.24          |
| Current Year Revenue/Expenses | 6,620.23         | (54,249.68)        |
| <b>Total Fund Balance</b>     | <b>35,269.52</b> | <b>(20,804.44)</b> |

|                                           |                  |                    |
|-------------------------------------------|------------------|--------------------|
| <b>Total liabilities and Fund Balance</b> | <b>35,269.52</b> | <b>(20,804.44)</b> |
|-------------------------------------------|------------------|--------------------|



# CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2019-20

## Budget vs Actual Revenues and Expenditures July 2020

| Accounts                                  | Descriptions                  | Budget<br>2019-20 | Current<br>Month | Current<br>Year to Date<br>Actuals | Budget<br>Balance  |
|-------------------------------------------|-------------------------------|-------------------|------------------|------------------------------------|--------------------|
| <b>Revenues</b>                           |                               |                   |                  |                                    |                    |
| 89-3605-00-00                             | Interest on Investments       | 50.00             | 0.77             | 26.57                              | 23.43              |
| 89-3630-00-00                             | Administrative fees           | 0.00              | 0.00             | 0.00                               | 0.00               |
| 89-3807-00-00                             | Donations                     | 0.00              | 0.00             | 0.00                               | 0.00               |
| 89-9001-00-00                             | Transfer in from General Fund | 16,600.00         | 0.00             | 0.00                               | 16,600.00          |
|                                           | <b>Total Revenues</b>         | <b>16,650.00</b>  | <b>0.77</b>      | <b>26.57</b>                       | <b>16,623.43</b>   |
|                                           |                               |                   |                  |                                    |                    |
| <b>Expenditures</b>                       |                               |                   |                  |                                    |                    |
| 89-4048-00-00                             | Wreath Across America         | 0.00              | 0.00             | 0.00                               | 0.00               |
| 89-4049-00-00                             | Cemetery Board Expenditure    | 16,600.00         | 700.00           | 6,430.00                           | 10,170.00          |
| 89-4050-00-00                             | Cemetery Survey               | 0.00              | 0.00             | 47,846.25                          | (47,846.25)        |
|                                           | <b>Total Expenditures</b>     | <b>16,600.00</b>  | <b>700.00</b>    | <b>54,276.25</b>                   | <b>(37,676.25)</b> |
|                                           |                               |                   |                  |                                    |                    |
| <b>Revenues over (under) Expenditures</b> |                               | 50.00             | (699.23)         | (54,249.68)                        | 54,299.68          |



1111 Bayou  
La Marque, Texas 77568  
409.938.9202

**CITY OF LA MARQUE  
CEMETERY BOARD  
SPECIAL MEETING  
MINUTES  
Of  
June 11, 2020**

Special Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, June 11, 2020, beginning at 6:00 p.m. VIA Teleconference with the following members present:

**(1) CALL MEETING TO ORDER:**

Chairperson Bim Crowder called meeting to order at 6:00 p.m.

**(2) ROLL CALL:**

**PRESENT:**

Chairperson Crowder  
Board Member Hanley  
Board Member Crockett

**ABSENT:**

Board Member Koopmann  
Board Member Alanah Brown

**STAFF:**

Chaise Cary- Public Works Assistant Director  
Amanda Hobby- Interim Assistant Public Works Director  
Venisha Henderson- Public Works Administrative Assistant

**(3) APPROVAL/DISAPPROVAL OF ABSENCES**

None.

**(4) APPROVAL OF MINUTES**

- a. Board Member Hanley made a motion to approve the Cemetery Board Special Meeting minutes of March 5, 2020. Board Member Crockett seconded. **MOTION PASSED UNANIMOUSLY.**

**(5) MONTHLY FINANCIAL REPORT**

Board Member Crockett made a motion to approve the Cemetery Board Financial Reports ending in February, March, and April 2020. Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY.**

**(6) CITIZEN'S PARTICIPATION**

None.



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**(7) OLD BUSINESS**

- a. Discussion/possible action – Landscaping at La Marque Cemetery  
No discussion, or planned events due to COVID-19.

**(8) NEW BUSINESS**

- a. Discussion/possible action- To schedule next Cemetery Board meeting.  
It was the consensus of the Board Members to hold the next Parks Board meeting  
On Thursday, August 6, 2020.

**(9) CHAIRMAN'S REPORT**

None.

**(10) REQUESTS AND ANNOUNCEMENTS**

None

**(11) ADJOURNMENT**

The meeting was adjourned by Chairperson Bim Crowder at 6:18 p.m.

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Bim Crowder, Cemetery Board Chairman



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**CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
MINUTES  
of  
August 6, 2020**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, August 6, 2020, beginning at 6:00 p.m. VIA Teleconference with the following members present:

**(1) CALL MEETING TO ORDER:**

Chairperson Bim Crowder called meeting to order at 6:00 p.m.

**(2) ROLL CALL:**

**PRESENT:**

Chairperson Crowder  
Board Member Hanley  
Board Member Koopmann  
Board Member Brown

**ABSENT:**

Board Member Crockett

**STAFF:**

Venisha Henderson- Public Works Administrative Assistant

**(3) APPROVAL/DISAPPROVAL OF ABSENCES**

None.

**(4) APPROVAL OF MINUTES**

- a. It was the consensus of the Board Members to table the Special Cemetery Board Meeting Minutes of June 11, 2020 until the next meeting.

**(5) MONTHLY FINANCIAL REPORT**

Board Member Koopmann made a motion to approve the Cemetery Board Financial Reports ending in May and June 2020. Board Member Brown seconded. **MOTION PASSED UNANIMOUSLY.**

**(6) CITIZEN'S PARTICIPATION**

None.

**(7) OLD BUSINESS**

- a. Discussion/possible action – Landscaping at La Marque Cemetery  
No discussion, or planned events due to COVID-19.

**(8) NEW BUSINESS**



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- a. Discussion/possible action- To schedule next Cemetery Board meeting.  
It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, September 3, 2020.

**(9) CHAIRMAN'S REPORT**  
None.

**(10) REQUESTS AND ANNOUNCEMENTS**  
None

**(11) ADJOURNMENT**  
The meeting was adjourned by Chairperson Bim Crowder at 6:25 p.m.

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Bim Crowder, Cemetery Board Chairman