



**1111 Bayou Road
La Marque, Texas
409-938-9202**

*Chairperson Bim Crowder
Kurt Koopmann- Board member*

*Ellen Hanley- Board member
Rosalind Meeks Crockett- Board member*

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
AGENDA
March 5, 2020**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting on Thursday, March 5, 2020 at 6:00 p.m. in the Council Chambers located at 1109-B Bayou Road, for considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) MONTHLY FINANCIAL REPORT**
 - Ending November 2019
 - Ending December 2019
 - Ending January 2020
- (4) APPROVAL/DISAPPROVAL OF ABSENCES**
- (5) MINUTES**
 - a. Minutes of Regular Cemetery Board of December 3, 2019
- (6) CITIZENS PARTICIPATION**

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS**
 - a. Discussion/possible action – Landscaping at La Marque Cemetery
- (8) NEW BUSINESS**
 - a. Discussion/possible action – Introducing the new member to the Cemetery Board Alanah Brown

- b. Discussion/possible action regarding the possibility of having the road into the cemetery (grading and rock)
- c. Discussion/possible action – To schedule next Cemetery Board meeting

(9) CHAIRMAN'S REPORT

(10) REQUESTS AND ANOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(11) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice was posted on the outside bulletin board outside Council Chambers located at 1109-B Bayou Road, La Marque, Texas, on or before February 28, 2020 before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

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• This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or •
• interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) •
• 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information. •
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City of La Marque

Balance Sheet

CEMETERY FUND

November 30, 2019

Assets

Current assets:	Fiscal Year 2019	Fiscal Year 2020
Cash	25,498.16	30,594.19
Investments	2,107.37	2,159.39
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	27,605.53	32,753.58

Total assets

27,605.53 **32,753.58**

Liabilities and Fund Balance

Current liabilities:	Fiscal Year 2019	Fiscal Year 2020
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:

	Fiscal Year 2018	Fiscal Year 2019
Available Fund Balance	28,649.29	33,445.24
Current Year Revenue/Expenses	(1,043.76)	(691.66)
Total Fund Balance	27,605.53	32,753.58

Total liabilities and Fund Balance

27,605.53 **32,753.58**



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2019-20

Budget vs Actual
Revenues and Expenditures
November 2019

Accounts	Descriptions	Budget 2019-20	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	50.00	3.81	8.34	41.66
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	Total Revenues	16,650.00	3.81	8.34	16,641.66
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	700.00	700.00	15,900.00
	Total Expenditures	16,600.00	700.00	700.00	15,900.00
Revenues over (under) Expenditures		50.00	(696.19)	(691.66)	741.66



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2019-20

Budget vs Actual
Revenues and Expenditures
December 2019

Accounts	Descriptions	Budget 2019-20	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	50.00	3.68	12.02	37.98
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	Total Revenues	16,650.00	3.68	12.02	16,637.98
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	700.00	1,400.00	15,200.00
	Total Expenditures	16,600.00	700.00	1,400.00	15,200.00
Revenues over (under) Expenditures		50.00	(696.32)	(1,387.98)	1,437.98



City of La Marque

Balance Sheet

CEMETERY FUND

December 31, 2019

Assets

Current assets:	Fiscal Year 2019	Fiscal Year 2020
Cash	24,714.46	29,894.19
Investments	2,110.71	2,163.07
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	26,825.17	32,057.26

Total assets	26,825.17	32,057.26
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Liabilities and Fund Balance

Current liabilities:	Fiscal Year 2019	Fiscal Year 2020
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	Fiscal Year 2019	Fiscal Year 2020
Available Fund Balance	28,649.29	33,445.24
Current Year Revenue/Expenses	(1,824.12)	(1,387.98)
Total Fund Balance	26,825.17	32,057.26

Total liabilities and Fund Balance	26,825.17	32,057.26
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City of La Marque

Balance Sheet

CEMETERY FUND

January 31, 2020

Assets

Current assets:	Fiscal Year 2019	Fiscal Year 2020
Cash	24,014.46	29,064.19
Investments	2,114.16	2,166.33
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	26,128.62	31,230.52

Total assets	26,128.62	31,230.52
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Liabilities and Fund Balance

Current liabilities:	Fiscal Year 2019	Fiscal Year 2020
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	Fiscal Year 2019	Fiscal Year 2020
Available Fund Balance	28,649.29	33,445.24
Current Year Revenue/Expenses	(2,520.67)	(2,214.72)
Total Fund Balance	26,128.62	31,230.52

Total liabilities and Fund Balance	26,128.62	31,230.52
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**CITY OF LA MARQUE
CEMETERY FUND**

Fiscal Year 2019-20

**Budget vs Actual
Revenues and Expenditures
January 2020**

Accounts	Descriptions	Budget 2019-20	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	50.00	3.26	15.28	34.72
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	Total Revenues	16,650.00	3.26	15.28	16,634.72
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	830.00	2,230.00	14,370.00
	Total Expenditures	16,600.00	830.00	2,230.00	14,370.00
Revenues over (under) Expenditures		50.00	(826.74)	(2,214.72)	2,264.72



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES of
December 5, 2019**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, December 5, 2019, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL MEETING TO ORDER

Chairperson Crowder called the Cemetery Board to order at 6:03 p.m.

(2) ROLL CALL

PRESENT:

Chairperson Crowder
Board member Hanley
Board Member Koopmann

ABSENT:

Board member Rosalind Crockett Meeks

OTHER STAFF:

Robin Eldridge, City Clerk

(3) MONTHLY FINANCIAL REPORT

Ending October 2019
The Financial report stood as submitted

(4) APPROVAL/DISAPPROVAL OF ABSENCES

(5) CITIZENS PARTICIPATION

There was no citizen participation

(6) OLD BUSINESS

- a. Discussion/possible action - Landscaping at La Marque Cemetery
This item was deferred

(7) NEW BUSINESS

- a. Discussion/possible action - Wreaths Across America - December 14, 2019
Board member Hanley said that Reverend Nick Earl, was a captain in the US reserves will be in attendance, in Mayor Hocking's absence. The Army Corps of engineers have expressed an interest in joining in on this event in the future.



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Board member Koopmann said that the Pledge of Allegiance will be recited once the colors are presented. The wreaths (250) will be delivered to the Public Works Building on Texas Avenue. There will be plenty of wreaths for the Rising Star Cemetery.

Board Member Koopmann will send an email to the Heritage girls and Mr. John Loper, Patriot Guard and Firing Squad has been handled by Chairperson Crowder. He will also speak to Lieutenant Cagnon and ask that a Police escort be there by 11:00 a.m.

Cookies and water will be provided, Chaise Cary said he took care of this, and flags will be placed on the known veterans graves. Wreaths Across America was announced previously in the water bills. The event is also on the website. The Board asked if some Wreaths Across America give-aways could be purchased for next years' event. The Banner will be hung on the fence earlier than the day of the event this year.

- b. Discussion/possible action regarding scheduling the next Cemetery Board meeting – It was the consensus of the Board to cancel the January meeting and hold a meeting in February 2020

(8) CHAIRMAN'S REPORT

There was no report

(9) REQUESTS AND ANNOUNCEMENTS

There was no requests and announcements

(10) ADJOURNMENT

Board member Hanley made a motion to adjourn the meeting at 6:21 p.m.
Board member Koopmann seconded. **MEETING ADJOURNED.**

Bim Crowder, Cemetery Board Chairman