



1111 Bayou Road
La Marque, Texas
409-938-9202

Chairperson Bim Crowder
Kurt Koopmann- Board member

Ellen Hanley- Board member
Rosalind Meeks Crockett- Board member

POSTED ON THE OFFICIAL
WEBSITE:

Date: **11.30.18** Time: **8:45 a.m.**

**CITY OF LA MARQUE
CEMETERY BOARD
AGENDA
for
December 6, 2018**

Notice is hereby given that the Cemetery Board of the City of La Marque, Texas will conduct their Regular Meeting on Thursday, December 6, 2018 at 6:00 p.m. at 1109-B Bayou Road, for the purpose of considering the following agenda.

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) APPROVAL OF MINUTES

- a. Regular Meeting of November 1, 2018

(4) MONTHLY FINANCIAL REPORT

Ending October 31, 2018

(5) APPROVAL/DISAPPROVAL OF ABSENCES

(6) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(7) OLD BUSINESS

- a. Discussion/possible action – Landscaping at La Marque Cemetery
b. Discussion/possible action - "Wreaths Across America" – December 15, 2018

(8) NEW BUSINESS

- a. Discussion/possible action – To schedule next Cemetery Board meeting

(9) CHAIRMAN'S REPORT

(10) ADJOURNMENT

(11) REQUESTS AND ANNOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415.(b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(12) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice was posted on the outside bulletin board located at 1109-B Bayou Road, La Marque, Texas 77568 on or before November 30, 2018, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

.....
This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-
9259, or Fax (409) 935-0401, or e-mail r.eldridge@cityoflamarque.org for further information.
.....



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
November 1, 2018**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, November 1, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL MEETING TO ORDER:

Chairperson Bim Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Chairperson Crowder
Board Member Crockett
Board Member Koopmann

ABSENT:

Board Member Hanley

STAFF:

Deck Shaver- Interim Public Service Director
Chaise Cary- Public Services Assistant Director
Amanda Hobby- Project Coordinator
Venisha Henderson- Public Services Administrative Assistant

(3) APPROVAL/DISAPPROVAL OF ABSENCES - Board Member Koopman made a motion to approve Board Member Hanley's absence. Board Member Crockett seconded.

(4) APPROVAL OF MINUTES

- a. Board Member Koopman made a motion to approve the Cemetery Board Meeting minutes of September 6, 2018. Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY.**

(5) MONTHLY FINANCIAL REPORT

Financial Report Ending September 30, 2018. Board Member Koopman made a motion to approve the Financial Report Ending September 30, 2018. Board Member Crockett seconded. **MOTION PASSED UNANIMOUSLY.**

(6) CITIZEN'S PARTICIPATION - Gentleman with the Sons of The American Revolutionary War asked the Board if they can post the American and Texas Flag at the "Wreaths Across America." Board members agreed that will be fine and to arrive by 10:30AM at La Marque Cemetery on December 15, 2018.



1111 Bayou
La Marque, Texas 77568
409.938.9202

(7) OLD BUSINESS

- a. Discussion/possible action – Landscaping at La Marque Cemetery
Water spicket installed, new signs (vehicles to keep off grass) will be ordered, three benches have been installed. Ms. Hobby brought some pictures to show to board on what type of layout they wanted for the flagpole. Board Member Koopmann made a motion to approve the purchase of the landscaping around the Flagpole. Board Member Crockett seconded.
- b. Discussion/possible action- “Wreaths Across America”- December 15, 2018
Board Member Koopmann registered with the “Wreaths Across America” and listed himself as the contact. Ms. Elderidge ordered the Wreaths and wreaths will be placed at Rising Star Cemetery as well. Cases of water and porta potties are needed at the Cemetery for that day. Ms. Henderson will contact Ms. Ortiz for the porta potties and who has the banner for the event. Ms. Hobby will get with Ms. Merritt on attending the next Cemetery Board Meeting.

(8) NEW BUSINESS

- a. Discussion/possible action- Fall Sweep- November 3, 2018
Garbage Bags will be provided, old flowers will be removed. The Fall Sweep will be from 8:00 a.m. - 4:00 p.m.
- b. Discussion/possible action- To schedule next Cemetery Board meeting
December 6, 2018.

(9) CHAIRMAN’S REPORT

Chairperson Crowder will get with Ms. Warren on what steps to take concerning the Ornales family to remove their unauthorized things off the gravesites at the Cemetery.

(10) REQUESTS AND ANNOUNCEMENTS

None

(11) ADJOURNMENT

The meeting was adjourned by Chairperson Bim Crowder at 6:38 p.m.

Bim Crowder, Cemetery Board Chairman



City of La Marque

Balance Sheet

CEMETERY FUND

October 31, 2018

Assets

Current assets:	Fiscal Year 2018	Fiscal Year 2019
Cash	9,871.66	25,848.16
Investments	2,070.51	2,104.17
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	11,942.17	27,952.33

Total assets	11,942.17	27,952.33
---------------------	------------------	------------------

Liabilities and Fund Balance

Current liabilities:	Fiscal Year 2018	Fiscal Year 2019
Accounts payable	-	-
Other	-	-
Total current liabilities	-	-

Fund Balance:	Fiscal Year 2018	Fiscal Year 2019
Available Fund Balance	12,989.90	28,649.29
Current Year Revenue/Expenses	(1,047.73)	(696.96)
Total Fund Balance	11,942.17	27,952.33

Total liabilities and Fund Balance	11,942.17	27,952.33
---	------------------	------------------



CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2018-19

Budget vs Actual Revenues and Expenditures October 2018

Accounts	Descriptions	Budget 2018-19	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	3.04	3.04	(3.04)
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	16,600.00	0.00	0.00	16,600.00
	Total Revenues	16,600.00	3.04	3.04	16,596.96
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	16,600.00	700.00	700.00	15,900.00
	Total Expenditures	16,600.00	700.00	700.00	15,900.00
Revenues over (under) Expenditures		0.00	(696.96)	(696.96)	696.96