1111 Bayou
La Marque, Texas 77568
409.938.9202

CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
September 6, 2018

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, September 6, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) **CALL MEETING TO ORDER:**
Chairperson Bim Crowder called meeting to order at 6:00 p.m.

(2) **ROLL CALL:**

PRESENT:	**ABSENT:**
Chairperson Crowder	Board Member Koopmann
Board Member Hanley	
Board Member Crockett	

STAFF:
Deck Shaver- Interim Public Service Director
Venisha Henderson- Public Services Administrative Assistant

(3) **APPROVAL/DISAPPROVAL OF ABSENCES** - None

(4) **APPROVAL OF MINUTES**

a. Board Member Hanley made a motion to approve the Cemetery Board Meeting minutes of August 2, 2018. Board Member Crockett seconded. **MOTION PASSED UNANIMOUSLY.**

(5) **MONTHLY FINANCIAL REPORT -**
Board Member Crockett made a motion to approve the Financial Report Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

(6) **CITIZEN'S PARTICIPATION** - There were none

(7) **OLD BUSINESS**

a. Discussion/possible action - Landscaping at La Marque Cemetery
Ms. Hobby created a Cemetery Board update sheet regarding all the landscaping Projects for 2018. Board Member Hanley asked about grading of the main road and according to the update, Ms. Hobby explained that the Operator will have to schedule for this project. Three out of four concrete pads were set and the fourth one at the flag pole is waiting to be set due to changes made by the Cemetery

1111 Bayou
La Marque, Texas 77568
409.938.9202

Board. Board Member Hanley is going to E-Mail a copy of the blueprints for the flagpole where the last concrete pad needs to be placed. The concrete Benches will be installed as of Tuesday, September 4, 2018 weather permitting. Four bollards have been placed on order and will have them installed once received. The Cemetery Rules verbiage may need to be shorten to fit on the sign. A work order has been generated to install a water spigot at the Cemetery. Ms. Hobby found a $300.00 Backflow Prevention cage on Amazon that will come out of the Cemetery Board Fund because this will be considered a new item. Board Member Hanley made a motion to approve the purchase of the Backflow Prevention cage at the cost of $300.00. Board Member Crockett seconded. **MOTION PASSED UNANIMOUSLY**

(8) NEW BUSINESS

a. Discussion/possible action- "Wreaths Across America"- December 15, 2018
Chairperson Bim Crowder will call Mr. John Roper regarding the questions he has about this event. Board Member Hanley request asked that Colleen Merritt be informed of the date and time of the event so she/someone can take pictures for that day.
Chairperson Crowder answered with, "Yes, Ms. Merritt knows the information and to be present." Board Member Hanley asked that the Rising Star Cemetery will need to be contacted about registering their Cemetery Site separately for the Wreaths Across America. Chairperson Crowder will contact Ms. Burns about registration and stated Kathleen VanStavern should have a Password to log onto the Website for registration.

b. Receive Cemetery Board Update from August meeting.
A Cemetery Board Project Update Document was given to each Board Member.

c. Discussion/possible action regarding Cemetery Rules and Regulations (operating vehicles in unauthorized areas)
Chairperson Bim Crowder request for a copy of the Rules and Regulations be sent to him through E-Mail for the Cemetery. Board Member Hanley stated their was no Rule stating no unauthorized vehicles can park on grass or no picnics/BBQ. Chairperson Bim Crowder asked, if the Board made a motion to add these rules to the Regualtions for the Cemetery does it have to go before Council. Ms Henderson replied, "yes."

(9) CHAIRMAN'S REPORT
None

(10) REQUESTS AND ANNOUNCEMENTS
None

(11) ADJOURNMENT

1111 Bayou
La Marque, Texas 77568
409.938.9202

The meeting was adjourned by Chairperson Bim Crowder at 6:24 p.m.

Bim Crowder, Cemetery Board Chairman

This unofficial copy of the minutes from the above meeting are posted for convenience only. Executed or certified copies of the minutes can be requested by contacting the City Clerk.