



1111 Bayou Road
La Marque, Texas
409-938-9202

Chairperson Bim Crowder
Kurt Koopmann- Board member

Ellen Hanley- Board member
Rosalind Meeks Crockett- Board member

POSTED ON THE OFFICIAL
WEBSITE:

Date: 7.26.18 Time: 4:55 pm

**CITY OF LA MARQUE
CEMETERY BOARD
AGENDA
for
August 2, 2018**

Notice is hereby given that the Cemetery Board of the City of La Marque, Texas will conduct their Regular Meeting on Thursday, August 2, 2018 at 6:00 p.m. at 1109-B Bayou Road, for the purpose of considering the following agenda.

- (1) CALL MEETING TO ORDER
- (2) ROLL CALL
- (3) APPROVAL OF MINUTES
 - a. Regular Meeting of April 5, 2018
- (4) MONTHLY FINANCIAL REPORT
 - a. Ending June 30, 2018
- (5) PRESENTATIONS/OTHER
 - a. Introduction of new Cemetery Board Member- Rosalind Meeks Crockett
- (6) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS
 - a. Discussion/possible action - Landscaping at La Marque Cemetery
- (8) NEW BUSINESS

- a. Discussion/possible action regarding registration for Connect CTY and e-notifications messaging
- b. Discussion/possible action – regarding whether to allow a cemetery space owner to plant a pecan tree on one of their spaces in the La Marque Cemetery
- c. Discussion/possible action – regarding whether to allow a cemetery space owner to scatter a loved ones ashes over another family members' gravesite in the La Marque Cemetery
- d. Discussion/possible action- “Wreaths across America”- December 15, 2018
- e. Discussion/possible action – schedule next Cemetery Board meeting

(9) CHAIRMAN’S REPORT

(10) ADJOURNMENT

(11) REQUESTS AND ANNOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415.(b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(12) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice was posted on the outside bulletin board located at 1109-B Bayou Road, La Marque, Texas 77568 on or before July 26, 2018, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
• • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk’s office at (409) 938-
• • • • • 9259, or Fax (409) 935-0401, or e-mail r.eldridge@cityoflamarque.org for further information.



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**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
April 5, 2018**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, April 5, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL MEETING TO ORDER:

Chairperson Bim Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Board Member Crowder
Board Member Koopmann
Board Member Hanley

ABSENT:

STAFF:

Chaise Cary
Venisha Henderson

(3) APPROVAL/DISAPPROVAL OF ABSENCES - None

(4) MINUTES

- a. The minutes of the December 7, 2017 Cemetery Board meeting were included as backup, and should have been the March 1, 2018 minutes. The March Cemetery minutes will be brought to the next Cemetery Board meeting for approval.

(5) MONTHLY FINANCIAL REPORT -

Board Member Koopmann made a motion to approve the Financial Report
Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

(6) CITIZEN'S PARTICIPATION – There were none

(7) OLD BUSINESS

- a. Discussion/possible action – Landscaping at La Marque Cemetery
Board Member Hanley spoke to Sandra, in regards to spring planting, she will be getting together within the next week to do that, on the same day as the Clean-Up day (April 21, 2018) and it was the consensus of the Board to allow Board member Hanley to purchase the few trees and or plants already budgeted. Once she gets a price from Maas Nursery, she will let the Finance Department know to put money on a debit card to pay for this.

(8) NEW BUSINESS



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- a. Discussion/possible action – Purchasing and setting of a sign or signs of “No parking on the grass” and Cemetery hours at the entrance to the La Marque Cemetery.
Chaise reported that several signs have been delivered, in boxes but they haven’t opened the boxes, but will let the Board know if those signs are among those that were shipped.

Board member Koopmann made a motion to purchase the signs mentioned above.

Board member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

- b. Discussion/possible action – For the purchase and labor performed by R. O. Hernandez & Son, LLC for placement of four (4) concrete pads for benches in the amount of \$800.00 to be placed on at the La Marque Cemetery

After a brief discussion, Board member Koopmann made a motion to accept the quote for the purchase and labor performed by R. O. Hernandez & Son, LLC for placement of four (4) concrete pads for benches in the amount of \$800.00 to be placed on at the La Marque Cemetery. Board member Hanley seconded.

Board member Hanley said that when she meets with Sandra, they will mark the places for the benches. **MOTION PASSED UNANIMOUSLY**

- c. Discussion/possible action – Clean- up Day at the Cemetery- Saturday, April 21, 2018

After a brief discussion as to what would take place on this date, they decided to meet at 9:00 a.m. and Chaise was to let Colleen Merritt our Public Information Officer place this event on Channel 16, and the city’s website

- d. Discussion/possible action – Requests for 2018-2019 Budget
Discussion among the Board members included what was included in the previous budget, and asked that more information be provided so they can see what was budgeted last year.

- e. Discussion/possible action – An Historical Marker to be placed at the La Marque Cemetery

Board member Hanley reported that Sandra and she have been speaking of a historical marker for the cemetery. She will find out whether there is a cost involved in this. Board member Koopmann made a motion to move forward on this project. Board member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

- f. Discussion/possible action – May 3, 2018 at 6:00 p.m.

(9) CHAIRMAN’S REPORT

A service previously performed dealt with a family buying two spaces and buried one person in one space and the family would like to plant a pecan tree on the other space. It was asked that this item be placed on the next Cemetery Board agenda.



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Another item they wanted to add to the next agenda, is if the Cemetery Board has any issues with the scattering of ashes on the grounds of another family member that has been buried there.

(10) REQUESTS AND ANNOUNCEMENTS

There were none

(11) ADJOURNMENT

Board Member Koopmann made a motion to adjourn the meeting at 6:40 pm.
Board Member Hanley seconded the motion. The meeting adjourned.

Bim Crowder, Cemetery Board Chairman



City of La Marque

Balance Sheet

CEMETERY FUND

June 30, 2018

Assets

Current assets:	Fiscal Year 2017	Fiscal Year 2018
Cash	17,321.66	5,548.16
Investments	2,062.54	2,090.84
Inventories	-	-
Accounts receivable	-	-
Pre-paid expenses	-	-
Other	-	-
Total current assets	19,384.20	7,639.00

Total assets	19,384.20	7,639.00
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Liabilities and Fund Balance

Current liabilities:	Fiscal Year 2017	Fiscal Year 2018
Accounts payable		
Other	-	-
Total current liabilities	-	-

Fund Balance:	Fiscal Year 2017	Fiscal Year 2018
Available Fund Balance	3,811.50	12,989.90
Current Year Revenue/Expenses	15,572.70	(5,350.90)
Total Fund Balance	19,384.20	7,639.00

Total liabilities and Fund Balance	19,384.20	7,639.00
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CITY OF LA MARQUE CEMETERY FUND

Fiscal Year 2017-18

Budget vs Actual
Revenues and Expenditures
June 2018

Accounts	Descriptions	Budget 2017-18	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	0.00	2.82	22.60	(22.60)
89-3630-00-00	Administrative fees	0.00			0.00
89-3807-00-00	Donations	0.00	0.00	920.00	(920.00)
89-9001-00-00	Transfer in from General Fund	24,400.00	0.00		24,400.00
	Total Revenues	24,400.00	2.82	942.60	23,457.40
Expenditures					
89-4048-00-00	Wreath Across America			(60.00)	60.00
89-4049-00-00	Cemetery Board Expenditure	24,525.00	700.00	6,353.50	18,171.50
	Total Expenditures	24,525.00	700.00	6,293.50	18,231.50
Revenues over (under) Expenditures		(125.00)	(697.18)	(5,350.90)	5,225.90