



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
MINUTES
Of
April 5, 2018**

Regular Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, April 5, 2018, beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL MEETING TO ORDER:

Chairperson Bim Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Board Member Crowder
Board Member Koopmann
Board Member Hanley

ABSENT:

STAFF:

Chaise Cary
Venisha Henderson

(3) APPROVAL/DISAPPROVAL OF ABSENCES - None

(4) MINUTES

a. The minutes of the December 7, 2017 Cemetery Board meeting were included as backup, and should have been the March 1, 2018 minutes. The March Cemetery minutes will be brought to the next Cemetery Board meeting for approval.

(5) MONTHLY FINANCIAL REPORT -

Board Member Koopmann made a motion to approve the Financial Report
Board Member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

(6) CITIZEN'S PARTICIPATION – There were none

(7) OLD BUSINESS

a. Discussion/possible action – Landscaping at La Marque Cemetery
Board Member Hanley spoke to Sandra, in regards to spring planting, she will be getting together within the next week to do that, on the same day as the Clean-Up day (April 21, 2018) and it was the consensus of the Board to allow Board member Hanley to purchase the few trees and or plants already budgeted. Once she gets a price from Maas Nursery, she will let the Finance Department know to put money on a debit card to pay for this.

(8) NEW BUSINESS



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- a. Discussion/possible action – Purchasing and setting of a sign or signs of “No parking on the grass” and Cemetery hours at the entrance to the La Marque Cemetery. Chaise reported that several signs have been delivered, in boxes but they haven’t opened the boxes, but will let the Board know if those signs are among those that were shipped.

Board member Koopmann made a motion to purchase the signs mentioned above.

Board member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

- b. Discussion/possible action – For the purchase and labor performed by R. O. Hernandez & Son, LLC for placement of four (4) concrete pads for benches in the amount of \$800.00 to be placed on at the La Marque Cemetery

After a brief discussion, Board member Koopmann made a motion to accept the quote for the purchase and labor performed by R. O. Hernandez & Son, LLC for placement of four (4) concrete pads for benches in the amount of \$800.00 to be placed on at the La Marque Cemetery. Board member Hanley seconded.

Board member Hanley said that when she meets with Sandra, they will mark the places for the benches. **MOTION PASSED UNANIMOUSLY**

- c. Discussion/possible action – Clean- up Day at the Cemetery- Saturday, April 21, 2018

After a brief discussion as to what would take place on this date, they decided to meet at 9:00 a.m. and Chaise was to let Colleen Merritt our Public Information Officer place this event on Channel 16, and the city’s website

- d. Discussion/possible action – Requests for 2018-2019 Budget
Discussion among the Board members included what was included in the previous budget, and asked that more information be provided so they can see what was budgeted last year.

- e. Discussion/possible action – An Historical Marker to be placed at the La Marque Cemetery

Board member Hanley reported that Sandra and she have been speaking of a historical marker for the cemetery. She will find out whether there is a cost involved in this. Board member Koopmann made a motion to move forward on this project. Board member Hanley seconded. **MOTION PASSED UNANIMOUSLY**

- f. Discussion/possible action – May 3, 2018 at 6:00 p.m.

(9) CHAIRMAN’S REPORT

A service previously performed dealt with a family buying two spaces and buried one person in one space and the family would like to plant a pecan tree on the other space. It was asked that this item be placed on the next Cemetery Board agenda.



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Another item they wanted to add to the next agenda, is if the Cemetery Board has any issues with the scattering of ashes on the grounds of another family member that has been buried there.

(10) REQUESTS AND ANNOUNCEMENTS

There were none

(11) ADJOURNMENT

Board Member Koopmann made a motion to adjourn the meeting at 6:40 pm.

Board Member Hanley seconded the motion. The meeting adjourned.

Bim Crowder, Cemetery Board Chairman