



**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR AGENDA
of
March 6, 2025**

Notice is hereby given that the Cemetery Board of the City of La Marque, Texas will conduct a **Regular Meeting** on **March 6, 2025**, beginning at **6:00 PM** in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas** as well as via video-conference hosted through **Zoom** (**bczoom.cityoflamarque.org**). In accordance with Section 551.127(b) of the Texas Local Government Code the presiding officer and a quorum of the La Marque Cemetery Board intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This location will be open to the public.

The Board will meet for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. REPORTS
 - 3.I. Financial Reports for August, September, October, November, and December 2024
 - 3.II. Wreaths Across America
4. MINUTES
 - 4.I. Regular Meeting Minutes for December 5, 2024
5. CITIZENS PARTICIPATION
LIMITED TO THREE MINUTES PER PERSON

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to the Board (limited to three (3) minutes). If wishing to speak give the Chair or presiding officer your full legal name and the item you wish to speak about. In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. *Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet or computer, or stand if attending in person, and the presiding officer will call on you in turn.*

6. NEW BUSINESS

Items presented to the Board for discussion and possible action:

6.I. Electing a Chairperson and Vice Chairperson for the 2025 calendar year

7. REQUESTS AND ANNOUNCEMENTS

7.I. The next cemetery meeting will be held on June 5, 2025

8. ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on February 27, 2025, by 12:00 p.m.

Kierra K. Nance, TRMC
City Clerk



City of La Marque

Balance Sheet

CEMETERY FUND

August 31, 2024

Assets

Current Assets:	Fiscal Year 2024
Cash	24,410.52
Investments	2,381.24
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	26,791.76

Total Assets **26,791.76**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2024
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2024
Available Fund Balance	30,514.30
Current Year Revenue/Expenses	(3,722.54)
Total Fund Balance	26,791.76

Total Liabilities and Fund Balance **26,791.76**



City of La Marque

Cemetery Fund - August 2024

Accounts	Descriptions	Budget 2023-2024	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	100.00	5.30	77.86	22.14
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	10,000.00	0.00	10,000.00	0.00
	Total Revenues	10,100.00	5.30	10,077.86	22.14
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	10,000.00	4,000.00	13,800.40	(3,800.40)
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	Total Expenditures	10,000.00	4,000.00	13,800.40	(3,800.40)
	Revenues over (under) Expenditures	100.00	(3,994.70)	(3,722.54)	(3,822.54)



City of La Marque

Balance Sheet

CEMETERY FUND

September 30, 2024

Assets

Current Assets:	Fiscal Year 2024
Cash	24,410.52
Investments	2,384.97
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	26,795.49

Total Assets **26,795.49**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2024
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2024
Available Fund Balance	30,514.30
Current Year Revenue/Expenses	(3,718.81)
Total Fund Balance	26,795.49

Total Liabilities and Fund Balance **26,795.49**



City of La Marque

Cemetery Fund - September 2024

Accounts	Descriptions	Budget 2023-2024	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	100.00	3.73	81.59	18.41
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	10,000.00	0.00	10,000.00	0.00
	Total Revenues	10,100.00	3.73	10,081.59	18.41
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	10,000.00	0.00	13,800.40	(3,800.40)
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	Total Expenditures	10,000.00	0.00	13,800.40	(3,800.40)
	Revenues over (under) Expenditures	100.00	3.73	(3,718.81)	(3,818.81)



City of La Marque

Balance Sheet

CEMETERY FUND

October 31, 2024

Assets

Current Assets:	Fiscal Year 2025
Cash	24,410.52
Investments	2,384.97
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	26,795.49

Total Assets **26,795.49**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2025
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2025
Available Fund Balance	26,795.49
Current Year Revenue/Expenses	3.25
Total Fund Balance	26,798.74

Total Liabilities and Fund Balance **26,798.74**



City of La Marque

Cemetery Fund - October 2024

Accounts	Descriptions	Budget 2024-2025	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	100.00	3.25	3.25	96.75
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	0.00	0.00	0.00	0.00
	Total Revenues	100.00	3.25	3.25	96.75
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	0.00	0.00	0.00	0.00
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	Total Expenditures	0.00	0.00	0.00	0.00
	Revenues over (under) Expenditures	100.00	3.25	3.25	(96.75)



City of La Marque

Balance Sheet

CEMETERY FUND

November 30, 2024

Assets

Current Assets:	Fiscal Year 2025
Cash	24,410.52
Investments	2,391.02
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	26,801.54

Total Assets **26,801.54**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2025
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2025
Available Fund Balance	26,795.49
Current Year Revenue/Expenses	6.05
Total Fund Balance	26,801.54

Total Liabilities and Fund Balance **26,801.54**



City of La Marque

Cemetery Fund - November 2024

Accounts	Descriptions	Budget 2024-2025	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	100.00	2.80	6.05	93.95
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	0.00	0.00	0.00	0.00
	Total Revenues	100.00	2.80	6.05	93.95
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	0.00	0.00	0.00	0.00
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	Total Expenditures	0.00	0.00	0.00	0.00
	Revenues over (under) Expenditures	100.00	2.80	6.05	(93.95)



City of La Marque

Balance Sheet

CEMETERY FUND

December 31, 2024

Assets

Current Assets:	Fiscal Year 2025
Cash	18,820.52
Investments	2,394.85
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	21,215.37

Total Assets **21,215.37**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2025
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2025
Available Fund Balance	26,795.49
Current Year Revenue/Expenses	(5,580.12)
Total Fund Balance	21,215.37

Total Liabilities and Fund Balance **21,215.37**



City of La Marque

Cemetery Fund - December 2024

Accounts	Descriptions	Budget 2024-2025	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	100.00	3.83	9.88	90.12
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	0.00	(4,590.00)	(4,590.00)	4,590.00
	Total Revenues	100.00	(4,586.17)	(4,580.12)	4,680.12
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	0.00	1,000.00	1,000.00	(1,000.00)
89-4050-00-00	Cemetery Survey	0.00	0.00	0.00	0.00
	Total Expenditures	0.00	1,000.00	1,000.00	(1,000.00)
	Revenues over (under) Expenditures	100.00	(5,586.17)	(5,580.12)	(5,680.12)



**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MINUTES
of
December 5, 2024**

1. CALL MEETING TO ORDER

Chairperson Crowder called the meeting to order at 6:00 p.m.

2. ROLL CALL

PRESENT:

James "Bim" Crowder	Chairperson
Kurt Koopmann	Vice Chairperson
Joel Camacho	Board Member
Brigette Johnson	Board Member

CITY STAFF / OFFICIALS:

Amanda Hobby	Assistant Director of Public Works
Shirley Trahan	Public Works Administrative Assistant

3. CITIZENS PARTICIPATION

No participation from the public.

4. MINUTES

4.I. Approval of Minutes from June 6, 2024

Board member Koopmann made a motion to approve the meeting minutes from June 6, 2024. Board member Camacho seconded. **MOTION CARRIED UNANIMOUSLY.**

5. FINANCIAL REPORT

Chairperson Crowder made a motion to approve the financial reports from May, June and July 2024. Board member Camacho seconded. **MOTION CARRIED UNANIMOUSLY.**

5.I. May 2024 Financials

5.II. June 2024 Financials

5.III. July 2024 Financials

6. NEW BUSINESS

6.I. "Wreaths Across America" on December 14, 2024

Vice-Chairperson Koopman shared that while he would not be able to attend the

"Wreaths Across America", representatives from the Galveston Daily News, the Heritage Girls, Trail Life Boys, and the Patriot Guard would attend. He also stated that the City's advertising for this event had been corrected. He emphasized that for the event flags need to be placed on the graves, new flags will be placed at the entrance of the cemetery, the La Marque Public Works Department will provide a tent and Chairperson Crowder will play the trumpet.

7. REQUESTS AND ANNOUNCEMENTS

7.1. The next cemetery meeting will be March 6, 2025

8. ADJOURNMENT

***The meeting adjourned at 6:41 p.m.*