



**CITY OF LA MARQUE
PARKS BOARD
REGULAR AGENDA
of
March 21, 2024**

Notice is hereby given that the Parks Board of the City of La Marque, Texas will conduct a **Regular Meeting** on **March 21, 2024**, beginning at **6:00 PM** in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas as well as via video conference hosted through Zoom (<http://bczoom.cityoflamarque.org>)**. In accordance with Section 551.127(b) of the Texas Local Government Code the presiding officer and a quorum of the La Marque Parks Board intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas.

The Board will meet for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. CITIZEN'S PARTICIPATION
5. FINANCIAL REPORTS
 - 5.I. Invoice and Audit report for Westlawn, Bayou, and Jaycee Parks
 - 5.II. March 81 fund balance
 - 5.III. Parks Financial Budget
6. MINUTES
 - 6.I. Parks Board Regular Meeting Minutes October 2023- tabled from January 2024 meeting
 - 6.II. Parks Board Special Meeting Minutes - November 21, 2023- tabled from January 2024 meeting
 - 6.III. Parks Board regular meeting minutes - January 18, 2024
 - 6.IV. Parks Board regular meeting minutes - February 15, 2024

7. CITY MANAGER REPORT

a submitted report to update Council and Community on the standard operations of the City, report can be acknowledged as whole or discussed at the pleasure of Council.

7.I. Discussion / Possible action regarding installing a picnic pavilion over existing slabs at Westlawn Park

8. PUBLIC WORKS REPORT

8.I. Discussion / Possible action regarding updates on Pickle Ball courts

8.II. Discussion / Possible action regarding updated information on Servolution Group for volunteer projects

8.III. Discussion / Possible action regarding a picnic pavilion at Bayou Park to include a slab and covered structure to submit to the council for approval as a CIP expense

8.IV. March 2024 Work Order List

9. OLD BUSINESS

9.I. Discussion / Possible action regarding the update of speed controls at Highland Bayou Park (speed bump, crosswalk and speed limit signs)

10. NEW BUSINESS

Items presented to the Council for discussion and possible action:

10.I. Discussion / Possible action to complete the city application to join TAFF for the inaugural subscription

10.II. Discussion / Possible action regarding a Soccer Fund Grant and/or purchase of Musco Mini-Pitch System

10.III. Discussion / Possible action regarding waiving the fees for Bon Temps Rouler, Battle on the Bayou, Gumbo Cookoff benefit on November 9, 2024

10.IV. Discussion / Possible action regarding waiving fees for Bon Temps Rouler Cajun Throwdown for April 25-27, 2025

10.V. Discussion / possible action regarding updated info on Habitat for Humanity for volunteer projects

10.VI. Discussion / Possible action regarding the submission of an AARP Capacity Building Microgrant for Walking Audit for \$2,500

10.VII. Discussion / Possible action regarding the submission of an AARP Capacity Building Microgrant for a Bike Audit for \$2,500

10.VIII. Discussion / Possible action regarding the approval of a Mural Project at Bayou City Park for \$4,650

10.IX. Discussion / Possible action regarding the approval of a USA Pickleball Membership(s)

10.X. Discussion / Possible action regarding a community garden at Jaycee Park

10.XI. Discussion / Possible action regarding a recommendation to the board to create a policy for city employees to rent Highland Bayou Park for a discount fee or waive the fees

10.XII. Discussion / Possible action for a grant submission with Blue Impact for a 0.16-mile walking trail and fitness equipment at Martin Luther Park

11. REQUESTS AND ANNOUNCEMENTS

11.I. The next Parks Board meeting will be April 18, 2024

12. ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on MARCH 18, 2024 at 5:00pm.

Kasey Lott
Deputy City Clerk

INVOICE: 04030

March 4th, 2024

BILLED TO: City of La Marque

CONTACT: Cesar Garcia
c.garcia@cityoflamarque.org
Rick Sailer 409-938-9213
C: 409-944-8886
r.sailer@cityoflamarque.org
4916 Texas Ave., Suite C, La Marque,
TX 77568 Cesar: 409-254-7370

LOCATION: Bayou Park, West Lawn
Park, Jaycee Park, La Marque, TX

Craig Faitel, President
SAFE 2 PLAY – Certified Matters
PO BOX 945, Leander, TX 78646
Phone: 925-999-0117
Support@Safe2Play.Net



PlaygroundSafetyInspections.net

Quantity	Description	Unit Price	Total
3	Three certified playground safety inspection audits for the site, equipment and safety surface.	\$350.00	\$1,050.00
Amount owed			\$1,050.00
Checks payable to: Craig Faitel			

THANK YOU FOR YOUR BUSINESS!

Certified Playground Safety Inspection for: City of LA MARQUE



Playground	WEST LAWN PARK			Age Group 5-12	Date	3/1/2024
Inspected by: Craig Faitel - CPSI		Address: 3530 Cedar Dr., La Marque, TX 77568				
		Code	Compliant	Priority 1-4	Distance	Area of concern
A: ADA & ABA REQUIREMENTS - Loose Safety Surface						FAIL
1. Path to playground is 48" min. and compacted surface		No	3			NON-ADA
2. Ramp from path into playground safety surface		N/A				
3. Unitary surfacing within .5" and compacted		Yes				
4. Minimum clear width of curb ramp is 36"		N/A				
5. Transfer platform measures between 11"-18"		Yes			11"	
6. Ground level activities to match elevated equipment		Yes				
B: SITE/LOCATION SAFETY						
Mfr: GameTime						
1. Age separation between 2-5 & 5-12		Yes				
2. Storm drains and utility boxes are secured		Yes				
3. Located away from incompatible land uses		Yes				
4. Play area is visible for supervision		Yes				
5. Shade		No	4			
6. Functionally linked 5-12 age space equals 18" or less		Yes				
C: PROTECTIVE SURFACING						
1. Loose surfacing is at proper depth / measurement		Yes			11" - 12"	
2. Loose safety surface is correct size (length, width)		Yes				
3. Loose fill has no asphalt or concrete sub-base		Yes				
4. Triax 2015 test completed		N/A				
5. Marking equipment supports with a minimum fill level		Yes				
6. Use zones are clear of obstacles and debris		Yes				
7. Surface drainage is functional with no standing water		Yes				
8. No tipping hazards such as roots, rocks or other		Yes				
9. Border is in good shape, free of hazards		No	4			Cracked
10. Border is adequate to maintain safety surfacing		Yes				
11. Free of sticks, grass, trash, animal feces		Yes				
12. Surface is free of mold, mushrooms, fungi, etc.		Yes				
D: GENERAL SAFETY						
1. Sign for playground information and warnings		N/A				
2. Warning labels and age signage present and legible	C	Yes				Added labels
3. Equipment free of crush and shear hazards		Yes				
4. Equipment free of entanglement hazards, protrusions		Yes				
5. Bolts ends less than two threads, rounded, smooth		Yes				
6. S-hooks should be closed or a gap no greater than .04		Yes				
7. Equipment free of sharp points, edges		No	4			Border cracked
8. No head entrapment		Yes				
9. No partially bound head entrapment		Yes				
10. Use zone for swings, slides and equipment		No	3		7" short	Slide 8'
11. Tree limbs are >84" above the highest equipment		Yes				
12. No insect, bird or animal infestation		No	4			Ants

E: FINISHES & MATERIAL CONDITIONS					
1. Metal surfaces are free of rust and loose paint chips		Yes			
2. Equipment is clean, free of graffiti and vandalism		Yes			
3. Free of bent, broken, missing parts, excessive wear		Yes			
4. Plastics components are free of cracks		Yes			
5. Welds are intact and crack free		Yes			
6. Deck coatings are not peeling and in good condition		Yes			
F: FASTENERS					
1. Pipe caps are present on ends of tubing					
2. Fittings/bearings are functional, greased, squeak free		Yes			
3. All rivets are secured in place.		Yes			
4. Hardware is present, tight and fully engaged	C	Yes		Corrected	Spiral slide
5. Hardware is present, tight and fully engaged		Yes			
G: STRUCTURAL MEMBERS					
1. Footings/anchoring devices are secure and stable		Yes			
2. Structural members are sound and securely fastened		Yes			
H: STAIRS / DECKS / GRIPPING COMPONENTS					
1. Hand gripping components secure and do not rotate		Yes			
2. Stepping surfaces are level, stable and clean		Yes			
3. Foot holds/rungs are tight and free of excessive wear		Yes			
4. Stairs min tread width (2-5=12" - 21", 5-12=16" min.)		Yes			
5. Stairs min tread depth (2-5=7" min. 5-12=8"min.)		Yes			
6. Barrier 2-5 @ 30" or above, 5-12 @ 48" or above		Yes			
7. Guardrail over 20" for 2-5 and over 30" for 5-12		Yes			
8. Access through a guardrail or barrier = 15" or less		Yes			
I: SLIDES					
1. Slide bedway and rails are smooth and clear of debris		Yes			
2. Bedway at platform is free of entanglement hazard		Yes			
3. Slides 4' or less measure 0" to 11" at chute exit		Yes		10"	
4. Slides greater than 4' measure 7" to 15" at chute exit		Yes		9"	
5. Slide wall 4' extended along inclined surface		Yes			
6. Slide use zone on side 6'-8', 21" minimum to component		Yes			
7. Bar or hood at top of slide		Yes			
8. The slope is between 0" and -4"		Yes			
L: SLIDING POLE					
1. Pole is 18"-20" from deck.		N/A			
2. Pole is 60" or greater in height from deck.		N/A			
OVERHEAD LADDER 5 - 12 AGE					
1. Bar/rung to safety surface measures less 84"		Yes		63"	
2. Deck to safety surface measures less 36"		Yes		18"	
3. Overhead bars are compliant with 8" minimum 10" max		Yes			
Codes		C = Corrected	R = Repair Required	X = Completed	P = Parts needed

Signed By: *Craig Fattel* Date: 3/1/2024 925-999-0117 Safe 2 Play - Certified Matters

Contact the equipment manufacture before performing any corrections or repairs.

Code	Explanation
C (Corrected)	An "C" indicates that the condition was corrected during the inspection. Examples would be tightening hardware or removing debris.
R (Repair)	An "R" indicates that repairs cannot be readily completed while the inspector is on site and follow up repairs will be necessary by a skilled staff member or outside vendor. If the condition could present a hazard to users, the equipment should be taken out of service until the situation can be corrected. When the repairs have been made, indicate so by marking an "X" for completed maintenance.
P (Parts)	A "P" indicates that replacement parts are required and need to be ordered and installed. If the condition could present a hazard to users, the equipment should be taken out of service until the situation can be corrected. When the repairs have been made, indicate so by marking an "X" for completed maintenance.
X (Completed)	An "X" indicates that all necessary work and actions have been taken to repair, replace or remove an unacceptable condition. Make certain that the date of correction is written beside the "X."

Priority Rating Scale (1-4)

- 1. Permanent disability, loss of life or body part; correct immediately.*
- 2. Serious injury resulting in temporary disability; corrected as soon as possible.*
- 3. Minor (Non-Disabling) Injury – correct when time permits.*
- 4. Potential for injury Minimal – check to see if worsens*

SITE DESCRIPTION:

The playground is located in a city park.

In the playground there is one structure (for the scope of work).

Safety surface is an is engineered wood fiber.

The equipment is manufactured by GameTime Inc.

There is other equipment in the playground that is NON-COMPLIANT.

Overhead rings have NO safety surfacing & swing use zone is non-compliant.



There is no sign but warning labels are on the equipment to inform users and warn of hazards. Additional warning labels were added.

Signs and warning labels are the responsibility of the owner/operator. The signs/labels must communicate age appropriateness, supervision recommendation, the removal of helmets, drawstrings or accessories around the neck, hot playground equipment or surfacing when applicable and warning about the hazard of placing equipment located over hard surfaces - ASTM F 1487-11. CPSC 2.2.6



Non-compliant hazards are listed below:

ASTM 9.6.2.1 The slide should have a use zone equal to the fall height up to 96".

The slide fall height is 96" but the use zone is 7" short.

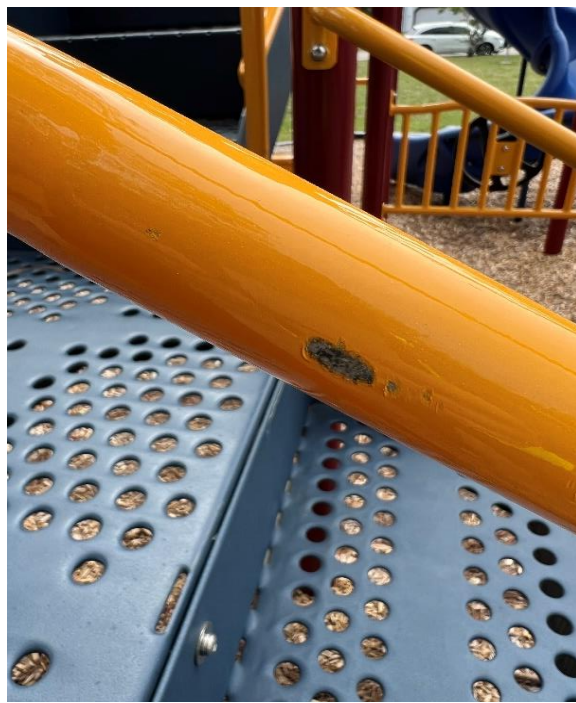


Border is cracked/damaged with sharp edge.

ASTM 6.2



Paint is scratched and touch up paint is needed in a few areas.



Ant infestation under the 8' sectional slide chute. Remove ants.



NOTE: As a certified playground safety inspector I'm obligated to inform the client of non-compliant equipment/safety surface in the playground.

This park has high level hazards; level 1 & 2, both equipment that is non-compliant and safety surface hazards that need to be corrected. ASTM F1292.

Recommend the park be closed until hazards are corrected.

NON-ADA

The playground is non-complaint for ADA access. There is no hard path from the road/parking lot to the ADA ramp. Grass/dirt is not an acceptable material for the path. Concrete, asphalt or decomposed granite are examples for acceptable material for the path to the ADA ramp. The path should be a minimum 4' wide.



At the time of the inspection there were no other violations of ASTM or CPSC standards.

This report reflects the professional judgement of the inspector at the time of report. FAIL

Certified Playground Safety Inspection for: City of LA MARQUE



Playground	BAYOU PARK			Age Group 5-12	Date	3/1/2024
Inspected by: Craig Faitel - CPSI		Address: Bayou Rd. & 3rd St., La Marque, TX 77568				
		Code	Compliant	Priority 1-4	Distance	Area of concern
A: ADA & ABA REQUIREMENTS - Loose Safety Surface						FAIL
1. Path to playground is 48" min. and compacted surface		No	3			NON-ADA
2. Ramp from path into playground safety surface		N/A				
3. Unitary surfacing within .5" and compacted		Yes				
4. Minimum clear width of curb ramp is 36"		N/A				
5. Transfer platform measures between 11"-18"		Yes			14"	
6. Ground level activities to match elevated equipment		Yes				
B: SITE/LOCATION SAFETY						
Mfr: GameTime						
1. Age separation between 2-5 & 5-12		Yes				
2. Storm drains and utility boxes are secured		Yes				
3. Located away from incompatible land uses		Yes				
4. Play area is visible for supervision		Yes				
5. Shade		No	4			
6. Functionally linked 5-12 age space equals 18" or less		Yes				
C: PROTECTIVE SURFACING						
1. Loose surfacing is at proper depth / measurement		Yes			10" - 14"	
2. Loose safety surface is correct size (length, width)		Yes				
3. Loose fill has no asphalt or concrete sub-base		Yes				
4. Triax 2015 test completed		N/A				
5. Marking equipment supports with a minimum fill level		Yes				
6. Use zones are clear of obstacles and debris		Yes				
7. Surface drainage is functional with no standing water		Yes				
8. No tipping hazards such as roots, rocks or other		Yes				
9. Border is in good shape, free of hazards		Yes				
10. Border is adequate to maintain safety surfacing		Yes				
11. Free of sticks, grass, trash, animal feces		No	4			Grass growing
12. Surface is free of mold, mushrooms, fungi, etc.		Yes				
D: GENERAL SAFETY						
1. Sign for playground information and warnings		N/A				
2. Warning labels and age signage present and legible	C	Yes				Added labels
3. Equipment free of crush and shear hazards		Yes				
4. Equipment free of entanglement hazards, protrusions		Yes				
5. Bolts ends less than two threads, rounded, smooth		Yes				
6. S-hooks should be closed or a gap no greater than .04		Yes				
7. Equipment free of sharp points, edges		Yes				
8. No head entrapment		No	2			Drum panel
9. No partially bound head entrapment		Yes				
10. Use zone for swings, slides and equipment		Yes				
11. Tree limbs are >84" above the highest equipment		Yes				
12. No insect, bird or animal infestation		No	4			Ants

E: FINISHES & MATERIAL CONDITIONS					
1. Metal surfaces are free of rust and loose paint chips		Yes			
2. Equipment is clean, free of graffiti and vandalism		Yes			
3. Free of bent, broken, missing parts, excessive wear		Yes			
4. Plastics components are free of cracks		Yes			
5. Welds are intact and crack free		Yes			
6. Deck coatings are not peeling and in good condition		Yes			
F: FASTENERS					
1. Pipe caps are present on ends of tubing					
2. Fittings/bearings are functional, greased, squeak free		Yes			
3. All rivets are secured in place.		Yes			
4. Hardware is present, tight and fully engaged	C	Yes		Corrected	Slide
5. Hardware is present, tight and fully engaged		Yes			
G: STRUCTURAL MEMBERS					
1. Footings/anchoring devices are secure and stable		Yes			
2. Structural members are sound and securely fastened		Yes			
H: STAIRS / DECKS / GRIPPING COMPONENTS					
1. Hand gripping components secure and do not rotate		Yes			
2. Stepping surfaces are level, stable and clean		Yes			
3. Foot holds/rungs are tight and free of excessive wear		Yes			
4. Stairs min tread width (2-5=12" - 21", 5-12=16" min.)		Yes			
5. Stairs min tread depth (2-5=7" min. 5-12=8"min.)		Yes			
6. Barrier 2-5 @ 30" or above, 5-12 @ 48" or above		Yes			
7. Guardrail over 20" for 2-5 and over 30" for 5-12		Yes			
8. Access through a guardrail or barrier = 15" or less		Yes			
I: SLIDES					
1. Slide bedway and rails are smooth and clear of debris		Yes			
2. Bedway at platform is free of entanglement hazard		Yes			
3. Slides 4' or less measure 0" to 11" at chute exit		N/A			
4. Slides greater than 4' measure 7" to 15" at chute exit		Yes		12"	
5. Slide wall 4' extended along inclined surface		Yes			
6. Slide use zone on side 6'-8', 21" minimum to component		Yes			
7. Bar or hood at top of slide		Yes			
8. The slope is between 0" and -4"		Yes			
L: SLIDING POLE					
1. Pole is 18"-20" from deck.		N/A			
2. Pole is 60" or greater in height from deck.		N/A			
OVERHEAD LADDER 5 - 12 AGE					
1. Bar/rung to safety surface measures less 84"		N/A			
2. Deck to safety surface measures less 36"		N/A			
3. Overhead bars are compliant with 8" minimum 10" max		N/A			
Codes		C = Corrected	R = Repair Required	X = Completed	P = Parts needed

Signed By: *Craig Fattel* Date: 3/1/2024 925-999-0117 Safe 2 Play - Certified Matters

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- 4. Potential for injury Minimal – check to see if worsens*

SITE DESCRIPTION:

The playground is located in a city park.

In the playground there is one structure (for the scope of work).

Safety surface is an is engineered wood fiber.

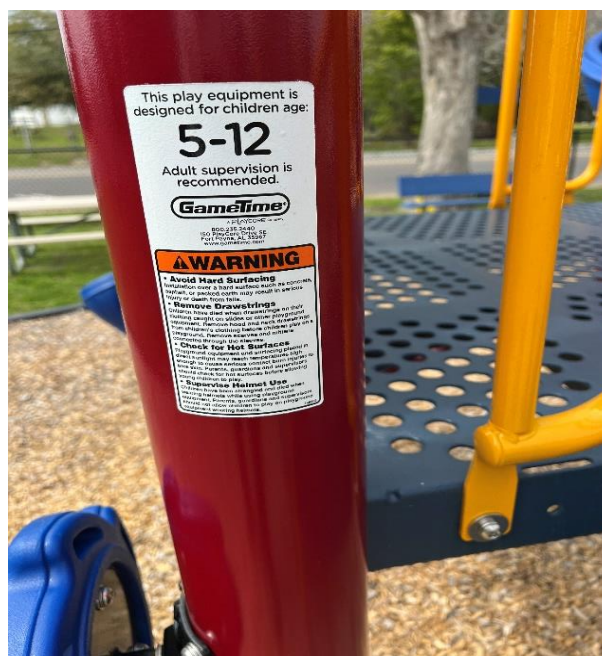
The equipment is manufactured by GameTime Inc.

There is other equipment in the playground that is NON-COMPLIANT.



There is no sign but warning labels are on the equipment to inform users and warn of hazards. Additional warning labels were added.

Signs and warning labels are the responsibility of the owner/operator. The signs/labels must communicate age appropriateness, supervision recommendation, the removal of helmets, drawstrings or accessories around the neck, hot playground equipment or surfacing when applicable and warning about the hazard of placing equipment located over hard surfaces - ASTM F 1487-11. CPSC 2.2.6



Non-compliant hazards are listed below:

The drum panel was installed incorrectly. The torso probe goes through and the head probe will not, NON-COMPLIANT. ASTM 6.1 - 6.1.2.1

Contact manufacturer for correction. Re-install so that the torso probe will not go through the middle or side areas.



Infestation of ants along border areas - three locations. Remove.



Grass has started to grow in the safety surface and is non-compliant.

ASTM F1292 Remove weeds, grass or other debris from EWF.



NOTE: As a certified playground safety inspector I'm obligated to inform the client of non-compliant use zone & safety surface in the playground.

This park has high level hazards; level 1 & 2, both equipment that is non-compliant and safety surface hazards that need to be corrected. ASTM F1292.

Recommend the park be closed until hazards are corrected.

NON-ADA

The playground is non-complaint for ADA access. There is no hard path from the road/parking lot to the ADA ramp. Grass/dirt is not an acceptable material for the path. Concrete, asphalt or decomposed granite are examples for acceptable material for the path to the ADA ramp. The path should be a minimum 4' wide.



At the time of the inspection there were no other violations of ASTM or CPSC standards. This report reflects the professional judgement of the inspector at the time of report. FAIL

Certified Playground Safety Inspection for: City of LA MARQUE



Playground	JAYCEE PARK			Age Group 5-12	Date	3/1/2024
Inspected by: Craig Faitel - CPSI		Address: 2726 Magnolia Dr., La Marque, TX 77568				
		Code	Compliant	Priority 1-4	Distance	Area of concern
A: ADA & ABA REQUIREMENTS - Loose Safety Surface						FAIL
1. Path to playground is 48" min. and compacted surface		No	3			NON-ADA
2. Ramp from path into playground safety surface		N/A				
3. Unitary surfacing within .5" and compacted		Yes				
4. Minimum clear width of curb ramp is 36"		N/A				
5. Transfer platform measures between 11"-18"		Yes			18"	
6. Ground level activities to match elevated equipment		Yes				
B: SITE/LOCATION SAFETY						
Mfr: GameTime						
1. Age separation between 2-5 & 5-12		Yes				
2. Storm drains and utility boxes are secured		Yes				
3. Located away from incompatible land uses		Yes				
4. Play area is visible for supervision		Yes				
5. Shade		No	4			
6. Functionally linked 5-12 age space equals 18" or less		Yes				
C: PROTECTIVE SURFACING						
1. Loose surfacing is at proper depth / measurement		Yes			10" - 14"	
2. Loose safety surface is correct size (length, width)		Yes				
3. Loose fill has no asphalt or concrete sub-base		Yes				
4. Triax 2015 test completed		N/A				
5. Marking equipment supports with a minimum fill level		Yes				
6. Use zones are clear of obstacles and debris		Yes				
7. Surface drainage is functional with no standing water		Yes				
8. No tipping hazards such as roots, rocks or other		Yes				
9. Border is in good shape, free of hazards		Yes				
10. Border is adequate to maintain safety surfacing		Yes				
11. Free of sticks, grass, trash, animal feces		Yes				
12. Surface is free of mold, mushrooms, fungi, etc.		Yes				
D: GENERAL SAFETY						
1. Sign for playground information and warnings		N/A				
2. Warning labels and age signage present and legible	C	Yes				Added labels
3. Equipment free of crush and shear hazards		Yes				
4. Equipment free of entanglement hazards, protrusions		Yes				
5. Bolts ends less than two threads, rounded, smooth		Yes				
6. S-hooks should be closed or a gap no greater than .04		Yes				
7. Equipment free of sharp points, edges		Yes				
8. No head entrapment		Yes				
9. No partially bound head entrapment		Yes				
10. Use zone for swings, slides and equipment		Yes				
11. Tree limbs are >84" above the highest equipment		Yes				
12. No insect, bird or animal infestation		No	4			Ants

E: FINISHES & MATERIAL CONDITIONS						
1. Metal surfaces are free of rust and loose paint chips					Yes	
2. Equipment is clean, free of graffiti and vandalism					Yes	
3. Free of bent, broken, missing parts, excessive wear					Yes	
4. Plastics components are free of cracks					Yes	
5. Welds are intact and crack free					Yes	
6. Deck coatings are not peeling and in good condition					Yes	
F: FASTENERS						
1. Pipe caps are present on ends of tubing						
2. Fittings/bearings are functional, greased, squeak free					Yes	
3. All rivets are secured in place.					Yes	
4. Hardware is present, tight and fully engaged					Yes	
5. Hardware is present, tight and fully engaged					Yes	
G: STRUCTURAL MEMBERS						
1. Footings/anchoring devices are secure and stable					Yes	
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1. Hand gripping components secure and do not rotate					Yes	
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3. Foot holds/rungs are tight and free of excessive wear					Yes	
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5. Stairs min tread depth (2-5=7" min. 5-12=8"min.)					Yes	
6. Barrier 2-5 @ 30" or above, 5-12 @ 48" or above					Yes	
7. Guardrail over 20" for 2-5 and over 30" for 5-12					Yes	
8. Access through a guardrail or barrier = 15" or less					Yes	
I: SLIDES						
1. Slide bedway and rails are smooth and clear of debris					Yes	
2. Bedway at platform is free of entanglement hazard					Yes	
3. Slides 4' or less measure 0" to 11" at chute exit					Yes	1"-3"
4. Slides greater than 4' measure 7" to 15" at chute exit					N/A	
5. Slide wall 4' extended along inclined surface					Yes	
6. Slide use zone on side 6'-8', 21" minimum to component					Yes	
7. Bar or hood at top of slide					Yes	
8. The slope is between 0" and -4"					Yes	
L: SLIDING POLE						
1. Pole is 18"-20" from deck.					N/A	
2. Pole is 60" or greater in height from deck.					N/A	
OVERHEAD LADDER 5 - 12 AGE						
1. Bar/rung to safety surface measures less 84"					Yes	63"
2. Deck to safety surface measures less 36"					Yes	18"
3. Overhead bars are compliant with 8" minimum 10" max					Yes	
	Codes	C = Corrected	R = Repair Required	X = Completed	P = Parts needed	

Signed By: *Craig Fattel* Date: 3/1/2024 925-999-0117 Safe 2 Play - Certified Matters

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Code	Explanation
C (Corrected)	An "C" indicates that the condition was corrected during the inspection. Examples would be tightening hardware or removing debris.
R (Repair)	An "R" indicates that repairs cannot be readily completed while the inspector is on site and follow up repairs will be necessary by a skilled staff member or outside vendor. If the condition could present a hazard to users, the equipment should be taken out of service until the situation can be corrected. When the repairs have been made, indicate so by marking an "X" for completed maintenance.
P (Parts)	A "P" indicates that replacement parts are required and need to be ordered and installed. If the condition could present a hazard to users, the equipment should be taken out of service until the situation can be corrected. When the repairs have been made, indicate so by marking an "X" for completed maintenance.
X (Completed)	An "X" indicates that all necessary work and actions have been taken to repair, replace or remove an unacceptable condition. Make certain that the date of correction is written beside the "X."

Priority Rating Scale (1-4)

1. *Permanent disability, loss of life or body part; correct immediately.*
2. *Serious injury resulting in temporary disability; corrected as soon as possible.*
3. *Minor (Non-Disabling) Injury – correct when time permits.*
4. *Potential for injury Minimal – check to see if worsens*

SITE DESCRIPTION:

The playground is located in a city park.

In the playground there is one structure (for the scope of work).

Safety surface is an is engineered wood fiber.

The equipment is manufactured by GameTime Inc.

There is other equipment in the playground that is NON-COMPLIANT.

Spring toys have NO safety surface. Climber & swing FAIL use zone...

The equipment is for 2-5 age but warning labels are posted as 5 - 12 age.

The overhead ladder for a 2-5 age is a maximum 60" from EWF (at 63")



There is no sign but warning labels are on the equipment to inform users and warn of hazards. Additional warning labels were added.

Signs and warning labels are the responsibility of the owner/operator. The signs/labels must communicate age appropriateness, supervision recommendation, the removal of helmets, drawstrings or accessories around the neck, hot playground equipment or surfacing when applicable and warning about the hazard of placing equipment located over hard surfaces - ASTM F 1487-11. CPSC 2.2.6



Non-compliant hazards are listed below:

Infestation of ants in a few areas. Remove.



NOTE: As a certified playground safety inspector I'm obligated to inform the client of non-compliant equipment/safety surface in the playground.

This park has high level hazards; level 1 & 2, both equipment that is non-compliant and safety surface hazards that need to be corrected. ASTM F1292.

Recommend the park be closed until hazards are corrected.

Climber, swing and spring toys.

NON-ADA

The playground is non-complaint for ADA access. There is no hard path from the road/parking lot to the ADA ramp. Grass/dirt is not an acceptable material for the path. Concrete, asphalt or decomposed granite are examples for acceptable material for the path to the ADA ramp. The path should be a minimum 4' wide.



At the time of the inspection there were no other violations of ASTM or CPSC standards. This report reflects the professional judgement of the inspector at the time of report. FAIL

Parks Fund - 81 Expenses

				Budget	\$30,000.00
Date	Purpose	Vendor	Invoice	Amount	Remaining
10/3/2023	Supplies	Lowes	479263955	\$59.14	\$29,940.86
10/3/2023	Rental Pressure Washer	Mainland Tool	264454	\$295.00	\$29,645.86
10/4/2023	Plastic Bags	4-Imprint		\$258.43	\$29,682.43
10/5/2023	Dog Waste Station	ZW USA Inc.	567125	\$549.97	\$29,095.89
10/5/2023	Conference (meals)	Tonia Griffin		\$241.50	\$28,854.39
10/5/2023	Conference (meals)	Mary Limones		\$241.50	\$28,612.89
10/5/2023	Conference (meals)	Valry Allen		\$241.50	\$28,371.39
10/9/2023	Paint	Lowes	849286704	\$113.76	\$28,257.63
10/11/2023	Snacks	Sams	95404	\$140.02	\$28,117.61
10/13/2023	Steel Rake-Nativescapes	Lowes		\$14.98	\$28,102.63
10/16/2023	White Primer-Trash Barrel	Lowes		\$12.96	\$28,089.67
10/19/2023	certificates	Amazon	19HL-NLPR-7VN1	\$34.55	\$28,055.12
10/20/2023	Brushes-AITP	Dollar General		\$8.75	\$28,046.37
10/21/2023	Steadylite-AITP	Dollar General		\$2.95	\$28,043.42
10/23/2023	Project - AITP	Lowes		\$16.18	\$28,027.24
10/23/2023	Travel-J. Compian	Joe Compian		\$724.50	\$27,302.74
10/23/2023	Conference (meals-JC)	Joe Compian		\$172.50	\$27,130.24
10/26/2023	Conference (Hotel x2)	JP Morgan		\$3,087.08	\$24,043.16
10/26/2023	Conference (Hotel x1)	JP Morgan		\$1,091.25	\$22,951.91
10/27/2023	Black Mulch	Jardina	9577	\$396.00	\$22,555.91
11/2/2023	Mulch- TX Arbor Day	Lowes		\$24.64	\$22,531.27
11/2/2023	Acrylic Pens	Amazon	IHFL-QJCN-JWJN	\$41.88	\$22,489.39
11/4/2023	5-Pack Landscape Set-Native	Lowes		\$7.48	\$22,481.91
11/8/2023	Sensory Sidewalk project	Lowes		\$877.39	\$21,604.52
11/17/2023	Project Source 1-inch Chip	Lowes		\$20.70	\$21,583.82
11/17/2023	Mulch,Brushes, Garden Soil	Lowes		\$325.15	\$21,258.67
11/18/2023	116 Fl Oz Val Paint/can opener	Lowes		\$44.34	\$21,214.33
11/30/2023	Shipping for Dog Stations	ZW USA Inc.		\$29.98	\$21,184.35
11/30/2023	storage rental	Twin Cities Storage	20230001	\$140.00	\$21,044.35
11/30/2023	Soil and Cardboard	Lowes	983779	\$41.88	\$21,002.47
12/7/2023	Storage Totes	Lowes	983950	\$34.14	\$20,968.33
12/19/2023	Concrete Picnic Pads-Westlawn	Jolly Concrete		\$2,850.00	\$18,118.33
12/21/2023	Storage Rental	Twin Cities Storage	11272023	\$780.00	\$17,338.33
12/21/2023	Reimbursement	Mike Bock		\$95.84	\$17,242.49
12/21/2023	Reimbursement	Mike Bock		\$14.12	\$17,228.37
12/21/2023	Reimbursement	Mike Bock		\$5.98	\$17,222.39
12/21/2023	Reimbursement	Mike Bock		\$36.97	\$17,185.42
12/25/2023	5 Loop Bike Rack	AAA State of Play	67071	\$2,776.00	\$14,409.42
1/4/2024	Reimbursement	Tonia Griffin		\$133.62	\$14,275.80
1/4/2024	Camera for HBP	Amazon	1D6N-GJKV-6YXP	\$680.95	\$13,594.85
1/4/2024	Electrical boxes for HBP	Amazon	11v1-3mmc-hnyr	\$493.66	\$13,101.19
1/4/2024	Network equip for HBP	Amazon	1MFW-CQ3M-GWH	\$377.90	\$12,723.29
1/18/2024	Fabic for ground	Lowes	985984	\$90.17	\$12,633.12
1/18/2024	Paint	Lowes	935725	\$200.82	\$12,432.30
2/1/2024	Reimbursement	Mary Limones		\$18.00	\$12,414.30
2/15/2024	Reimbursement	Tonia Griffin		\$65.04	\$12,349.26
2/29/2024	Reimbursement	Rick Sailler		\$21.52	\$12,327.74
2/29/2024	Food for Workshop	JP Morgan		\$206.67	\$12,121.07

Department Inquiry

Fund: 81 PARKS FUND --- Department: 0 --- Program: All --- Period Ending: 032024

Account Number	Description	Total Budget	YTD Actual	Balance
81-1001-00-00	CASH IN BANK	0.00	(9,008.21)	9,008.21
81-1004-00-00	INVESTMENTS	0.00	27,702.48	(27,702.48)
81-2001-00-00	ACCOUNTS PAYABLE	0.00	(916.95)	916.95
81-2011-00-00	PARKS IMPROVEMENTS	10,000.00	30,357.69	(20,357.69)
81-2401-00-00	PARKS FUND BALANCE	0.00	(41,727.80)	41,727.80
81-3605-00-00	Interest Earnings	(1,000.00)	(360.90)	(639.10)
81-3813-00-00	PARK DONATIONS REVENUE	(7,300.00)	(2,859.00)	(4,441.00)



City of La Marque's
Parks
01/01/24 to 02/29/24

	Projects Started	Projects Completed	Worker Total	Man Hours Total
Parks	5	31	\$ 5,435.58	132
Bayou Park	0	5	\$ 257.22	11
Highland Bayou Park	4	6	\$ 3,346.25	46
Lagana Park	0	3	0	0
Mahan Park	1	7	\$ 1,010.49	41
Martin Luther King Park	0	3	\$ 270.44	11
Walter Feigle Park	0	3	\$ 330.71	14
Westlawn Park	0	4	\$ 220.47	9
Totals	5	31	\$ 5,435.58	132



**CITY OF LA MARQUE
PARKS BOARD
REGULAR MINUTES
of
October 19, 2023**

1. CALL MEETING TO ORDER

The Parks Board meeting was called to meeting by Chariman Mike " Rock" Bock at 6:21 pm.

2. ROLL CALL

Present members are as follows:

Chairperson Mike "Rock" Bock
Vice-Chairperson Tonia Griffin
Board member Mike Wev
Board member Valry Allen
Board member Mary Limones
Board member Tamara Smith-via Zoom
Shirley Trahan- PW Admin Assist
Rick Sailer - PW Director
Roy Robinson - Parks staff
City Manager- Cesar Garcia

Members that are absent:

Board member Elisa Wagner - absent

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Board member Mary Limones- voiced a prayer
All members voiced the Pledge of Allegiance.

4. CITIZENS PARTICIPATION

Danny Guidry, founder of Krewe to Roux, and Misty Knott of a 501 organization that serves Galveston County. They are joining forces and have given over 100K dollars to our area to several organizations. They would like to present to the board the event "Bon Temps Rouler". The event will be on Nov. 11, 2023, and they have 25 cook-offs committed for the Gumbo Cook-off. They plan to bring a big music festival in March 2024. That event will bring about 10k people. They came in to thank the park board for the opportunity to have their event at Highland Bayou Park.

5. MONTHLY FINANCIAL REPORT

5.I. Financial report ending September 2023

The board questions the ups and downs of the donation fund. Will ask finance about it.

Board member Tamara Smith made a motion to approve

Board member Mike Wev seconded the motion

All in favor.

6. OLD BUSINESS

6.I. Discussion / possible action regarding the rescheduling of the Walter Feigle sensory sidewalk event

This event is scheduled to take place on November 20, 2023, and this is a makeup event at the Walter Fiegle Park event. Haley Elementary will bring about 20 students and hopefully, they will complete this project. The project will start at 9 am and end at noon.

Discussion only.

7. NEW BUSINESS

7.I. Discussion / possible action regarding setting up a rental agreement with Twin Cities Storage for a 10 X 10 storage stall for all Parks Board supplies and equipment. - proposal attached

Discussion only

The board is looking at a 10 X 10 unit. 70.00 is the monthly rate. However, starting on the first of the year, it will be \$65.00 a month and paid annually. \$780.00

Twin Cities Storage has already established a relationship with the Parks Board.

Board member Mike Wev suggested paying month to month right now but would like to see other options.

Board member Valry Allen made a motion to continue the business with Twin Cities on a month-to-month basis until the board looks at other options and makes a decision.

Board member Mike Wev seconded the motion.

All in favor.

7.II. Discussion / possible action regarding the purchase of Christmas candy/goodies for the Christmas Parade

Board member Mike Wev suggested the candy purchase be budgeted up to \$500.00 for Christmas.

Chairperson Mike "Rock" Bock stated that in addition to the candy, the board has giveaways to throw out.

Board member Valry Allen made a motion to increase the candy budget to \$600.00

Board member Mary Limones seconded the motion.

All in favor

7.III. Discussion / possible action regarding City Manager updates
City Manager Cesar Garcia spoke about these updates.

1. Danny Guidry's event did make it to the council's agenda on November 11, 2023.
2. Suggest taking a tour of building A and having a meeting about what kinds of ideas we can consider utilizing this building.
3. Ignite School to make a full request to utilize our fields for their football at Mahan Park. As well as expanding their athletic program
4. Two districts in the city do not have parks. District A and District B
5. Time-sensitive training grant through NRPA, a training program for seniors. The grant is for the training. No dollars will be given.
6. Carbide Park, they have been stripping the basketball and tennis courts. Not sure if a pickleball is going in. The city will contact the County to see which contracting company is doing the work.
7. Truck or Treat-more folks will be involved in this year's event. They want to fill out the whole parking lot. Director of the Library Amy Miller will be the contact for this event.

Questions or concerns about the financials for April 2023 lower amount. This could be due to the billing cycle. However, finance will be contacted.

Question: Tonya wanted to know what vendor they are using at Carbide Park to do stripping. Cesar's answer would be that he will try to contact them for that information.

Tonya asked if the training grant would be part of our parks/recreation and if we had someone to be trained in that area. Answer: Cesar stated this is a senior training grant and if we had a senior program this would be beneficial.

Tonya- Cesar will come up with dates for a meeting to have a tour. Separate trips to meetings / touring the building A. Tour before the meeting. I hope that everyone will attend. The field trip will take 30 mins.

Tamara suggested that we do the tour and then have a meeting, and do the tour sooner rather than later.

Mike Wev is in agreement so that the new members will understand what they will be meeting about.

Tamara Smith asked if building A may have asbestos in it. Cesar: stated that he is not sure where that rumor started but he is not aware of any asbestos being in building A. Mike Wev weighed in on this conversation and stated that there might not be any concern. Masks will be provided.

We are scheduled to meet on November 16, 2023, at 5:00 pm to tour building A.

Truck or Treat no application- just show up

Amy Miller has a new employee that will serve as a youth coordinator. GREAT!!

7.IV. Discussion / possible action regarding Public Works updates

Public Works Director Rick Sailer voiced updates on as follows:

1. Introduce the new member of the park's dept. Mr. Alton Anthony
2. We have 46 work orders in the system.
3. Cleaning the equipment at Martin Luther King Park
4. A lot of the work is routine.
5. We will try to bring back to November's agenda numbers for the sidewalk at Westlawn Park to comply with the ADA.
6. Board member Mary Limones asked about having picnic tables placed in the parks.
7. Board member Mike Wev would like to have all the pocket parks done by December.

Per Chairperson Mike "Rock" Bock - we need to go to the council with a package deal to have these pocket parks completed.

Rick Sailer - PW Director will start creating a list for a capital project to package all the needs for all the parks to go to the council.

7.V. Discussion/ possible action regarding NRPA Conference Recap

Board member Mary Limones stated that: she had a great time. She is conducting a survey. Suggest that the whole board should attend the Atlanta NRPA for 2024. She learned a lot of things.

Board member Valry Allen stated: a lot of information, like seeing how things work and how to obtain funding for different projects. Had some ideas for projects in this area.

Vice-Chairperson Tonia Griffin stated: I meet awesome vendors to bring information to the board. Meet a vendor for the sensor sidewalk. Dog equipment products. Workshops that they had were very informative for updating the maintenance.

City Manager Cesar Garcia stated that being a parks professional, he had a dream to attend the NRPA. TRAPS is another organization related to parks. A lot of information was provided, and it was even overwhelming for the board members. A great learning experience. We (the city) need to be involved with local chapters as well as national chapters. I would like to go after the funding for these parks.

Thank you for the opportunity.

Vice-Chairperson Tonya suggested the workshops at the Houston -Galveston area

council. Suggested that the members get signed up to receive emails from this organization.

Board member Mike Wev suggested we become a member of the Houston-Galveston area council and Cesar stated that we are members.

City Manager Cesar Garcia: suggested receiving their personal information so that he can get them signed up with another organization to receive emails.

8. REQUESTS AND ANNOUNCEMENTS

8.1. The next Parks Board meeting is scheduled for November 16, 2023
All Board members approved.

9. ADJOURNMENT

Arbor Day is November 4, 2023

Chairperson Mike "Rock" Bock adjourned the meeting at 7:45pm



**CITY OF LA MARQUE
PARKS BOARD
SPECIAL MINUTES
of
November 21, 2023**

1. CALL MEETING TO ORDER

The meeting was called to order at 6:06 PM by Chairman Mike "Rock" Bock.

2. ROLL CALL

All that was attended are:

Chairperson Mike "Rock" Bock
Board Member Tamara Smith
Board Member Mike Wev
Board Member Mary Limones
Board Member Valry Allen
City Manager Cesar Garcia
Director of Public Works Rick Sailer
Parks Maintenance Foreman Roy Robinson
Liaison for Parks Board Shirley A Trahan

Absent are:

Vice-Chairperson Tonia Griffin
Board Member Valry Allen
Board Member Elise Wagner

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Mary Limones voiced a prayer and all members voiced the Pledge of Allegiance.

4. CITIZENS PARTICIPATION

No citizen participation

5. REPORTS

5.1. Financial Report ending October 2023

The 81 fund was reviewed.

Board member Mike Wev made a motion to accept the 81 fund

Board member Tamara Smith seconded the motion.
All in favor

5.II. City Manager Report

City Manager Cesar Garcia was present and shared this information with the board.

- Share some information in the form of a booklet from the Parks and Wildlife where you can apply for grants, in hopes of recreating a Parks and Recreation Dept.

updates on:

- Groundbreaking for the new La Marque High School will be proceeding and will be in January 2024.
- Met with EDC to promote using the parks more for sports and recreation in our city.
- Working with finance to update the three (3) accounts.

5.III. Public Works Report

Public Works Director: Rick Sailer presented and voiced these comments for the board:

- Rick commented that the BayouFest in October kept the PW dept busy.
- 64 work orders are open, and we are 70 behind on some of the work orders.
- Fencing for the Bayou Park is in process and being bought through the O & M Fund and prices for ADA sidewalks are being obtained.

- Highland Bayou Park is a prime location to install a pickleball court. We can paint the tennis courts, put nets and paint patterns on the courts. The choice to install a pickleball court will eliminate the option to have tennis courts. However, pickleball is becoming very popular. Board member Mike Wev would like to see one pickleball court at Highland Bayou Park and one at Mahan Park. Chairperson Mike "Rock" Bock commented about installing the poles for the pickleball courts in Mahan which, hopefully, will create more attractions in that park.
- The boat ramp project - we are waiting for the Parks and Wildlife application to get approved so that the City can go out for bids.

6. OLD BUSINESS

- 6.I. Discussion / possible action regarding authorizing the purchase of additional garden soil for the Walter Feigle Park Native Scape project
This item is tabled til January 2024 for the final cost of the project.

Board member Mike Wev made a motion to table until January for final expenses.
Board member Tamara Smith seconded the motion.
All in favor

- 6.II. Discussion / possible action regarding authorizing the purchase of additional mulch to complete the Walter Feigle tree mulching project
Item Tabled

- 6.III. Discussion / possible action regarding authorizing the purchase of additional paint brushes for the Walter Feigle Art in the Park sidewalk project
Item Tabled

- 6.IV. Discussion / possible action regarding an annual contract with Twin Cities Storage
The board reviewed three (3) quotes for storage units:
Public Storage- \$89.00 monthly rate, yearly rate \$1,068.00
Bo's Self Storage- \$85.00 monthly rate, yearly rate \$1,020.00
Twin Cities storage- \$65.00 monthly rate, yearly rate \$780.00

Board member Tamara Smith made the motion to make an annual payment to Twin Cities Storage since we also have an established relationship with Twin Cities.

Board member Mary Limones seconded the motion

All in favor

Mike "Rock" Bock abstained.

- 6.V. Discussion / possible action requesting the City to initiate discussions with the La Marque Economic Development Corporation regarding the City retaining ownership of a property adjacent to Saltgrass Park
The land is located behind the Dollar General on Texas Ave. EDC owns this land. The Parks board would like to utilize that land for a park. City Manager Cesar Garcia is asking the Council for their approval for land.

Board member Mike Wev made a motion to proceed with negotiation with EDC
Board member Tamara Smith seconded the motion,
All in favor.

7. NEW BUSINESS

- 7.I. Discussion / possible action regarding the submittal of an application to the Lone Star Legacy Parks through the Texas Recreation & Park Society
City Manager Cesar Garcia stated that Highland Bayou Park does not qualify for the Lone Star legacy but that Mahan Park does. To qualify, a park needs to be 50 years or older.

Board member Tamara Smith made the motion to apply to the Lone Star Legacy for Mahan Park.
Board member Mary Limones seconded the motion
All in favor

- 7.II. Discussion / possible action regarding the approval to join the Texas Recreation and Park Society (TRAPS)
TRAPS (Texas Recreation and Park Society)- will be hosting the state conference in Galveston. City Manager Cesar Garcia encouraged the members to apply for membership.
This organization is at a state level.

Board member Tamara Smith made a motion to join the society.
Board member Mike Wev seconded the motion
All in favor.

- 7.III. Discussion / possible action regarding providing certificates of appreciation for volunteers and Art in the Park participants
Board member Tonia Griffin stated that she had already sent out the certificates to the volunteers who participated in the Art in Park project.

Roy will be placing the barrels in the parks starting Monday, Nov. 27, or Tues., Nov. 28.
The information of where the placement of the barrels is located inside the barrels.

Roy mentioned that the dog waste receptacles have been relocated.
Tree trimming has been done.

- 7.IV. Discussion / possible action regarding approval of reimbursement to Tonia Griffin for purchases made in relation to Parks Board projects
Board members review the submission.

Board Member Tamara Smith made a motion to reimburse Tonia Griffin for additional supplies that were purchased.
Board Member Mike Wev seconded the motion
All in favor

- 7.V. Discussion / possible action regarding the Mahan Park Boat Ramp Grant

City Manager Cesar Garcia stated that the grant was submitted and would give all updates at the next meeting in January.

Discussion only.

- 7.VI. Discussion / possible action regarding a preliminary Parks Board Calendar of Events for FY2024
Discussion Only

The board would like to do a workshop in January 2024.

The suggested date of the workshop will be January 18, 2024, starting at 4 pm.

Board member Tamara Smith made the motion to approve the following changes to the preliminary calendar
Board member Mike Wev seconded that motion.
All in favor

- 7.VII. Discussion / possible action regarding ideas following a tour of property identified as "Building A" 4916 Texas Ave
The board toured building A and gave some ideas to Cesar about utilizing this building. Here are some of the suggestions:

- Board member Tamara mentioned utilizing home bakers in the community. They can rent out the cafe area for the home bakers to utilize.
- Culinary classes were mentioned as well in this space.

City Manager Cesar Garcia requested that a list be compiled of ideas for the building by the end of the first quarter.

8. REQUESTS AND ANNOUNCEMENTS

8.1. Discussion of possible future projects, agenda items, and comments

The board went around the panel for comments:

Board member Mary Limones stated that the survey she conducted had a great outcome. This survey was about BayouFest. She feels it is beneficial and that it should be done.

Board member Mike Wev-no comment

Board member Tamara Smith - no comment

Board member Mike Wev- was disappointed about the Appreciation Dinner, that there was not going to be one. City Manager Cesar Garcia gave the idea of maybe having a luncheon in place of dinner.

Board member Mike "Rock" Bock - no comment

9. ADJOURNMENT

The meeting Adjournment is at 7:48 pm by Chairperson Mike "Rock" Bock.



**CITY OF LA MARQUE
PARKS BOARD
REGULAR MINUTES
of
January 18, 2024**

1. CALL MEETING TO ORDER

Chairperson Mike "Rock" Bock calls the meeting into order at 6:48 pm

2. ROLL CALL

all that attended

Member Valry Allen

Vice-Chairperson Tonia Griffin

Member Mike Wev

Mayor Pro Tem Joe Compian

Chairperson Mike "Rock" Bock

Chief Aragon

Roy Robinson - Parks Foreman

Rick Sailer - Public Works Director

Shirley Trahan- Public Works Admin Assist

Absent:

Member Mary Limones

Member Elise Wagner

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Member Mike Wev voiced a prayer and all voiced the Pledge of Allegiance

4. CITIZEN'S PARTICIPATION

Vice-Chairperson Tonia Griffin asked Chief Aragon to come and speak about the different signage around our parks. Vice-Chairperson Tonia Giffin visited UTMB and voiced how there was so much signage about the hospital on how to lock your bikes, where the different depts, etc.... Tonia would like to bring this idea to one of our parks.

Chief Aragon - his opinion is that signage is a good thing, but don't go overboard with the signage. Open signs about the parks should be displayed. A nice sign with the city logo stating the hours of operations should be displayed.

Questions; by Member Mike Wev: asked about displaying a sign about four-wheelers

running through the parks, and speed limits. Chairperson Mike "Rock" Bock mentioned that there already are signs addressing those rules.

Chairperson Mike "Rock" Bock mentioned utilizing some signage during the Bayoufest or any other event such as "slow down", "watch for children" etc... they would be out there for a short time. 2/3 days.

Mayor Pro Tem Compian has a question: about unlicensed carriers not permitted in certain areas?

Rick Sailer mentioned that a "No weapons signs" can put displayed.

Signage would be add if there were a dogie parks.

5. REPORTS

5.I. Financial Report for Account 81

Member Mike Wev made a the motion to approve
Vice- Chairperson Tonia Griffin second the motion.

5.II. Financial Report for November 2023

Member Valry Allen made a motion to approve
Member Mike Wev seconded the motion.

5.III. Financial Report for December 2023

Member Valry Allen made a motion to approve
Member Mike Wev seconded the motion.

6. MINUTES

6.I. Parks Board Regular Meeting Minutes May 2023

Vice-Chairperson Tonia Griffin made a motion to approve
Member Mike Wev second the motion

6.II. Parks Board Regular Meeting Minutes June 2023

Vice-Chairperson Tonia made a motion to approve
Member Mike Wev seconded the motion

6.III. Parks Board Regular Meeting Minutes July 2023

Vice-Chairperson Tonia made a motion to approve
Member Mike Wev seconded the motion.

6.IV. Parks Board Regular Meeting Minutes October 2023

This item is tabled

Member Valry Allen made the motion to approve
Member Mike Wev seconded the motion

6.V. Parks Board Special Meeting Minutes November 21, 2023

This item is tabled.

Member Valry Allen made a motion to approve
Member Mike Wev seconded the motion

7. CITY MANAGER'S REPORT

None at this time because City Manager had discuss his update in the workshop

8. PUBLIC WORKS REPORT

Rick Sailer/ Roy Robinson discussed the installation of the bike racks and the dog station terminals.

We need to replace 1 BBQ at Highland Bayou Park and 1 BBQ at Westlawn.

Roy explained that basketball goals had been ordered for Bayou Park and the fencing would be going up at Bayou Park.

Roy also requested one of our vendors to come out and give him estimates to do some work at Highland Bayou Park (in the bathroom).

*** Board Member Tamara Smith exited the meeting at 7:29 pm ***

Rick stated to the board that we now have parks monitored 7 days a week.

9. OLD BUSINESS

- 9.I. Discussion/possible action regarding ratifying the purchase of additional garden soil for the Walter Feigle Park Native Scape project
This item was tabled, but it is located in New business as item 10.III
- 9.II. Discussion/possible action regarding ratifying the purchase of additional mulch to complete the Walter Feigle tree mulching project
This item was tabled, but it is located in New business as item 10.III
- 9.III. Discussion/possible action regarding authorizing the purchase of additional paint brushes for the Walter Feigle Art in the Park sidewalk project
This item was tabled, but it is located in New business as item 10.III

10. NEW BUSINESS

- 10.I. Discussion/possible action regarding ratifying a \$109.96 purchase made by Mike "Rock" Bock for additional items needed for the Champion Outdoors event on November 18, 2023
Member Mike Wev made a motion to approve
Member Valry Allen seconded the motion
- 10.II. Discussion/possible action regarding ratifying a \$18 purchase made by Mary Limones for additional items needed for the Christmas Parade
Member Mike Wev made a motion to approve
Member Valry Allen second the motion
- 10.III. Discussion/possible action regarding ratifying a \$65.04 purchase made by Tonia Griffin for additional items needed for the Art in the Park Sensory Sidewalk Project
Member Mike Wev made a motion to approve
Member Valry Allen seconded the motion
- 10.IV. Discussion/possible action regarding the attendance to the TRAPS (Texas Recreation and Park Society) Institute and Expo in Galveston on February 26, 2024- March 1, 2024
The 4 members that will attend the conference are:

Member Mike Wev
Chairperson Mike "Rock" Bock
Roy Robinson
City Manager Cesar Garcia

Member Valry Allen made a motion to approve
Member Mike Wev second the motion
- 10.V. Discussion/possible action regarding the recommendation to apply for grant funding for Park Recreational trails through the Texas Parks & Wildlife Division for Mahan Park
Member Mike Wev made a motion to apply for a grant through Texas Parks & Wildlife for a trail in Mahan Park.

Member Valry Allen seconded the motion

- 10.VI. Discussion/possible action regarding amending/updating the Calendar of Events for the Parks Board
Member Mike Wev made a motion to move the calendar events calendar updating to Mary Limones
Member Valry Allen seconded the motion
- 10.VII. Discussion/possible action regarding the purchase of 4 BBQ pits to be placed at Westlawn Park (2) and Highland Bayou Park (2)
Vice-Chairperson Tonia Griffing made a motion to replace 2 BBQ pits at Highland Park at no. 17 and no. 19
Member Mike Wev seconded the motion
- 10.VIII. Discussion/possible action regarding purchasing 2 park benches to be replaced at Martin Luther King Park
Member Mike Wev made a motion to purchase 2 park benches to be replaced at Martin Luther King Park thru the O & M budget
Member Valry Allen seconded that motion
- 10.IX. Discussion/possible action regarding installation approval for 4 square games at Highland Bayou Park
Member Mike Wev made a motion to approve the installation of 4 games at Martin Luther King Park but the supplies are not to exceed \$150.00
Member Valry Allen seconded that motion
- 10.X. Discussion/possible action approve the installation of 4 games at Martin Luther King Park
- 10.XI. Discussion/possible action regarding the approval of designing and painting three themed backdrops for Park and City Events for approximately \$500
Member Mike Wev made a motion to approve of designing and painting 3 themed backdrops for Parks and City Events for approx. \$500.00
member Valry Allen seconded that motion
- 10.XII. Discussion/possible action regarding the approval of installing a sensory sidewalk at Highland Bayou Park on the sidewalk near the front playground (projected date: March 9, 2024)
Member Mike Wev made a motion to approve the installation of a sensory sidewalk at Highland Bayou Park
Member Valry Allen seconded that motion
- 10.XIII. Discussion/possible action regarding the approval of installing landscape pavers around native Gardens at Highland Bayou Park at approximately \$150 (projected date: April 21, 2024)
Member Mike Wev made a motion to approve the installation of landscape

pavers at Highland Bayou Park for approx. \$150.00
Member Valry Allen seconded that motion

- 10.XIV. Discussion/possible action regarding the approval of installing landscape pavers around the Native Gardens at Westlawn Park at approximately \$150 (projected date: April 21, 2024)

Member Mike Wev made a motion to approve the installation of landscape pacers for Walter Feigle Park.

Member Valry Allen seconded that motion

- 10.XV. Discussion/possible action regarding the approval of purchasing mulch for 28 trees for the back of the Picnic area at Mahan Park at approximately \$500 (projected date November 2, 2024)

Member Mike Wev made a motion to approve the purchase of mulch for 28 trees at Mahan Park

Member Valry Allen seconded that motion.

- 10.XVI. Discussion/possible action regarding the Parks Board requesting a time and date for a tour of city parks with the Mayor, City Manager, and Public Works Director
The Parks Board gave directions for Shirley to schedule times with the Mayor and City Manager and other Staff members to tour the parks.

11. REQUESTS AND ANNOUNCEMENTS

- 11.I. Discussion of possible future projects, agenda items, and comments

The board gave directions to a staff member (Shirley) to purchase flowers and then sent them to Member Tamara Smith for the birth of her child. The amount of purchase is \$50.00 + tax.

The next board meeting is scheduled for February 15, 2024.

12. ADJOURNMENT

Member Valry Allen made a motion to adjourn the meeting at 8:40 pm

Member Mike Wev seconded that motion



**CITY OF LA MARQUE
PARKS BOARD
REGULAR MINUTES
of
February 15, 2024**

1. CALL MEETING TO ORDER

Meeting has been called to order at 6:04 pm by Chairperson Mike "Rock" Bock

2. ROLL CALL

Chairperson Mike "Rock" Bock announced roll call

all present:

Chairperson Mike "Rock" Bock

Board Member Tamara Smith

Board Member Mary Limones

Board Member Elise Wagner - Zoom

Board Member Valry Allen - Zoom

Board Member Mike Wev - Zoom

Board Member Tonia Griffin

Members of the City Staff that are present

City Manager - Cesar Garcia

Assistant Director Public Works - Amanda Hobby

Parks Board Liaison - Shirley Trahan

Director of Library - Amy Miller

Parks Maintenance Foreman - Roy Robinson

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Board member Mary Limones voiced a prayer

All Members voice the Pledge of Allegiance

4. CITIZEN'S PARTICIPATION

5. MINUTES

5.I. Parks Board Workshop Minutes of January 18, 2024

Board member Mike Wev made a motion to approve the minutes as they are for January 18th.

Board member Mary Limones seconded that motion.

All in favor.

6. CITY MANAGER'S REPORT

6.I. Discussion / Possible action regarding the Texas Parks and Wildlife grant application for boat ramp improvements

City Manager Cesar Garcia updated on the Boat ramp project. Tentatively, we would have a pre-construction meeting in May and the project would be completed by the end of 2024.

This was an updated discussion

6.II. Saltgrass Park Update

City Manager Cesar Garcia presented a letter from EDC that was submitted to Council. However, it did not make the agenda, so a request will be formally made and upon their decision, they will proceed. Once that is done, they will come back to the board with the actual engineering plan to be presented and how the board would like to proceed with Salt Grass Park.

Letter attached.

7. PUBLIC WORKS REPORT

8. NEW BUSINESS

8.I. Discussion / Possible action regarding partnering up with Amy Miller, La Marque Library to create a program for seniors, "Active Living Every Day"

Director Amy Miller from the Library spoke about an opportunity and wanted to share it with the board. The Library was recently the recipient of a training grant. This grant is for health programs that will be geared toward seniors in the community. Ms. Miller's staff has received the training materials and is in the process of starting this program in March or April. They would like to partner with the Parks Board and utilize the parks for some of the activities. This grant is an on-going grant and will be separate from the summer activities for children. There has always been a gap in senior activities, so they are hoping to reach them with this grant. They will kick off an information session for the community in early March. The grant was received from the NRPA. (National Recreational Parks Association). Ms Amy will keep the board updated and she thanked the board for their support.

Discussion Only

8.II. Discussion / Possible action regarding possible fee waiver for Southeast Texas Sport Fishing Association

Jerri Anderson and Rick Dixon with Southeast Texas Sport Fishing Association. This club has existed for 52 years and has sponsored the Hall of Fame Tournament for 51 years. The Southeast Texas Sport Fishing Association has requested to waive the fees to Highland Bayou Park so that they can hold their 23rd annual event, "Crawfish Boil and Awards Ceremony".

Vice-Chairperson Tonia Griffin made a motion to waive the fees for the Southeast Texas Sport Fishing Association to hold its annual event.

Board Member Tamara Smith seconded the motion

All in Favor

8.III. Discussion / Possible action regarding quote request for Pickleball Courts at Highland Bayou Park

City Manager Cesar Garcia presented the board with two quotes for pickleball courts. The lowest quote is 22,772.00, and City Manager Cesar is working with Assist Director Amanda Hobby to obtain an additional quote.

City Manager Cesar Garcia request a motion not to exceed the lowest quote.

Board member Mike Wev made a motion not to exceed 22,722.00 and go out for additional bids

Board member Mary Limones seconded the motion

All in favor

Board member Mike Wev retract the motion and resubmit to include the statements in regards, to filling in the cracks and type of paint and traction material in their bid not to exceed 22,702.00.

Board member Mary Limones seconded the motion

All in favor

8.IV. Discussion / Possible action regarding the purchase of crosswalks and/or speed bumps for Highland Bayou Park

City Manager Cesar Garcia mentioned that while entering the room there were two-speed bumps on display, the price of the speed bumps is roughly \$225 to \$260 per speed bump with end caps.

Two would be needed for Getty Road at Highland Bayou Park.

Assist. Director Amanda stated that any speed bumps and crosswalks need to be approved by the police, fire, and emergency services, and they have to approve

the spacing.

Board Member Tamara Smith made a motion for the city to reach out to the Police Dept and the Fire Dept for approval of the speed bumps and crosswalks upon approval, the city can go ahead and put in the speed bumps not to exceed the price of \$2,000. and the crosswalks not to exceed the price of \$1,500., totaling \$3,500. on this project.

Board Member Tonia seconded the motion

All in favor.

- 8.V. Discussion/ Possible action regarding purchase of a recreational trailer
Library Director Amy Miller and City Manager, Cesar Garcia will address this subject.

This idea was brought back from the NRPA, to bring recreation to the youth. The idea is to purchase a trailer and create it into a reading library and to stock it with games for the youth. This will be an extension of the library as well as present it to the youth while at city events. The city staff will attempt to find grant opportunities to fund this project. However, if grant is not available, the board will set a funding amount not to exceed to purchase these items. Per City Manager, Cesar Garcia the Council is in support of this idea, and presented to the board for their support.

Board member Tamara Smith made a motion to move forward with conceptualizing the plan for a recreational trailer and including the mockup bids, quotes, and all others.

Board member Tonia Griffing second the motion

All in favor.

- 8.VI. Discussion/ Possible action regarding the purchase of shade cover for outdoor spaces in designated park areas
City Manager Cesar Garcia suggested that he provide the board with pictures of different shade structures to be considered.

Board Member Tamara Smith made a motion for the City to bring quotes and images of in-house built awnings to the next meeting to be reviewed

Board Member Valry Allen seconded the motion

All in favor.

- 8.VII. Discussion / Possible action regarding electing a Chair and Vice-Chair
Vice-Chairperson Tonia Griffin made a motion for Mike Bock to be chairperson of the Parks Board.
Board Member Mike Wev seconded the motion
All in favor

Chairperson Mike Bock made a motion for Vice-Chairperson Tonia Griffin to remain Vice-chairperson of the Parks Board
Board Member Mike Wev seconded the motion
All in favor.

8.VIII. Discussion/ Possible action regarding summer programming

Director Amy Miller spoke about the summer reading programs to encourage children to continue reading throughout the summer. The Library has been asked to expand this program quite significantly this summer to include parks and recreation components. The library is currently working with one of the community partners on providing that recreational component to the summer programming. The library would be responsible for doing the educational stem-type programming that the library is used to doing right now. The library is looking at different facilities that they could use for the programs such as, Fiegle park, Lagana Park and the community room.

Discussion Only

8.IX. Discussion/ Possible action regarding the donation/removal of park equipment from Texas City Independent School District properties

City Manager Cesar Garcia brought to the board's attention that TCISD had donated playground equipment from 2 playgrounds, the Inner City school playground and the LM Juinor High playground.

City Manager Cesar Garcia is asking the board to ask where the borders

Board Member Tamara made a motion to let Roy and his crew put the borders where they needed to go.

Vice-Chairperson Tonia Griffin seconded that motion.

City Manager Cesar Garcia suggested a walking trail at Westlawn.

Board Member Tamara Smith made a motion that we follow the City's direction on placement of the playground equipment that is going to be removed and donated from TCISD, the fitness equipment will be put in a cluster at Westlawn and not to exceed \$6,000. for installation and materials and the money come out of the CIP funds.

Board Member Mary Limones seconded the motion

All in favor

8.X. Discussion/ Possible action regarding a joint arts project with KLMBC

Richard Loftis- attended

City Manager, Cesar Garcia presented information from the KLMB (Keep La Marque Beautiful) about the painting of the electrical boxes in and around La Marque. 2 have been painted, one on the corner of Bayou Road and Cedar and on the corner of Cedar and Lake.

An organization called "BackBoard", they paint artwork on-field equipment and they are very expensive however, City Manager Cesar spoke to Gabriel, whom he had work with previous and who is an artist, about painting at Bayou Road Park on the court. The first phase would be a sketch and get an idea of what kind of art to be painted on the court. The three locations that are suggested to do are Bayou City Park, the side of the police dept. and the side of the library. A suggestion of a workshop/ meeting with KLMB can be scheduled. This could be joint venture with KLMB. Board member Mike Wev made a statement and would like to reach out to the TCISD students to get involve in some of these painting projects.

Board member Elise Wagner made a suggestion to involve the community and have our local artist submit sketches to be considered for the Highland Bayou Park and Bayou Park.

Board member Tamara Smith made a motion to approve up to \$250.00 for a sketch for Bayou Park from Gabriel and for direction to reach out to KLMB on the idea to reach out to community involvement for a mutual for Highland Bayou Park pavilion.

Board member Elise Wagner second the motion

All in favor.

9. REQUESTS AND ANNOUNCEMENTS

City Manager Cesar Garcia notified the board that we would be going paperless with their agendas. They will have the ability to review the agenda online.

9.1. The next Parks Board meeting will be scheduled for March 21, 2024

10. ADJOURNMENT

Chairperson Mike 'Rock' Bock will adjourn the meeting at 8:14 pm

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☐	22-02036	PKS	Mahan Park	 Power wash Basket Ball and Tennis Court Repair...	 422d 5h	\$ 0.00	1		
☐	24-01075	PKS	Highland Bayou Park	 New BBQ Pit - #8	 4d 5h	\$ 0.00	0		
☐	24-00770	PKS	Highland Bayou Park	 Fill in the low spot by the new bike rack with...	 17d 23h	\$ 0.00	0		
☐	24-00695	PKS	Highland Bayou Park	 Repair the baseball fence and rusted dugouts.	 21d 21h	\$ 0.00	1		
☐	24-00693	PKS	Highland Bayou Park	 Electrical Box inside of fencing area is leaning	 21d 23h	\$ 0.00	1		
☐	24-00074	PKS	Mahan Park	 GRIND TREE STUMPS	 46d 3h	\$ 0.00	0		
☐	24-00073	PKS	Highland Bayou Park	 GRIND TREE STUMPS	 46d 3h	\$ 0.00	0		
☐	23-03941	PKS	Westlawn Park	 INSTALL NEW SIGNAGE	 54d 1h	\$ 0.00	0		
☐	23-03940	PKS	Walter Feigle Park	 INSTALL NEW SIGNAGE	 54d 1h	\$ 0.00	0		
☐	23-03939	PKS	Martin Luther King Park	 INSTALL NEW SIGNAGE	 54d 1h	\$ 0.00	0		
☐	23-03938	PKS	Mahan Park	 INSTALL NEW SIGNAGE	 54d 1h	\$ 0.00	0		
☐	23-03936	PKS	Jaycee Park	 INSTALL NEW SIGNAGE	 54d 2h	\$ 0.00	0		
☐	23-03935	PKS	Bayou Park	 INSTALL NEW SIGNAGE	 54d 2h	\$ 0.00	0		
☐	23-03896	PKS	Highland Bayou Park	 Add dirt around Shade Structures #1, #2, #22....	 57d 1h	\$ 0.00	1		
☐	23-03653	PKS	Highland Bayou Park	 Install a gate at the entrance of the basketball...	 72d 20h	\$ 0.00	0		

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☐	23-03651	PKS	Mahan Park	 Add "2" -(No Off-road Vehicles or off roading) 1...	 72d 20h	\$ 0.00	0		
☐	23-03650	PKS	Mahan Park	 Add "FISHING"/KAYAKING" signage at the front...	 72d 20h	\$ 0.00	0		
☐	23-03647	PKS	Highland Bayou Park	 Add Signage at front of Fishing Hole 4 -	 72d 21h	\$ 0.00	0		
☐	23-03646	PKS	Highland Bayou Park	 Add signage at front left side of Fishing Hole...	 72d 21h	\$ 0.00	0		
☐	23-03645	PKS	Highland Bayou Park	 Add signage at front of Fishing Hole 2	 72d 21h	\$ 0.00	0		
☐	23-03644	PKS	Highland Bayou Park	 Add signage at front of Fishing Hole 1	 72d 21h	\$ 0.00	0		
☐	23-03643	PKS	Highland Bayou Park	 Add Directional signage for 4 Fishing holes at...	 72d 21h	\$ 0.00	0		
☐	23-03642	PKS	Highland Bayou Park	 "Kayak Parking" sign - Make double sided - so...	 72d 21h	\$ 0.00	0		
☐	23-03640	PKS	Highland Bayou Park	 Add 2 "BIRD SANCTUARY OBSERVATION DECK" signage...	 72d 21h	\$ 0.00	0		
☐	23-03639	PKS	Highland Bayou Park	 Add "MEN" and "WOMEN" restroom signage to front...	 72d 21h	\$ 0.00	0		
☐	23-03517	PKS	Walter Feigle Park	 Install dog station receptacle - area between...	 78d 21h	\$ 0.00	0		
☐	23-03509	PKS	Mahan Park	 Tree Maintenance - Remove trees with red ribbons...	 79d 3h	\$ 0.00	0		
☐	23-03508	PKS	Westlawn Park	 GRIND TREE STUMPS	 79d 3h	\$ 110.24	1		 
☐	23-03504	PKS	Jaycee Park	 Cut down the H-post to fit the trash can prior...	 79d 3h	\$ 0.00	0		
☐	23-03494	PKS	Jaycee Park	 Install barrels with the design FACING THE...	 79d 3h	\$ 0.00	0		

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Rick Sailer
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☐	23-03261	PKS	Bayou Park	 TRIM TREES	 94d 6h	\$ 0.00	0			
☐	23-02984	PKS	Martin Luther King Park	 Power Wash #4 Bench (Other 3 are good)	 111d 3h	\$ 0.00	0			
☐	23-02983	PKS	Mahan Park	 Concrete picnic table #6 - Replace seat	 111d 3h	\$ 0.00	0			
☐	23-02979	PKS	Walter Feigle Park	 Purchase/Install Additional Metal Picnic Table	 111d 4h	\$ 0.00	0			
☐	23-02914	PKS	Highland Bayou Park	 AFTER BAYOU FEST - Pressure wash the...	 114d 22h	\$ 0.00	0			
☐	23-02524	PKS	Jaycee Park	 Purchase OR Repair - 2 Benches	 136d 22h	\$ 0.00	1			
☐	23-02523	PKS	Martin Luther King Park	 Purchase OR Repair - 2 Benches	 136d 22h	\$ 0.00	1			
☐	23-02522	PKS	Westlawn Park	 Purchase or Repair - 2 Benches	 136d 22h	\$ 0.00	1			
☐	23-02520	PKS	Westlawn Park	 Purchase- Install Shade Structure with picnic...	 136d 23h	\$ 73.49	1			
☐	23-02514	PKS	Westlawn Park	 Purchase - Install Bike Rack	 136d 23h	\$ 0.00	1			
☐	23-02513	PKS	Mahan Park	 Purchase- install 2 Basketball Backboards Goal &...	 136d 23h	\$ 0.00	1			
☐	23-02477	PKS	Highland Bayou Park	 HBP Al Reida Pavillion	 138d 20h	\$ 0.00	0			
☐	23-02474	PKS	Jaycee Park	 Install and paint H-post for the barrel. Need...	 138d 20h	\$ 0.00	0			
☐	23-02358	PKS	Martin Luther King Park	 cleaning the playground at MLk	 147d 0h	\$ 0.00	0			
☐	23-02357	PKS	Mahan Park	 POWER WASH - clean concrete tables at Mahan park	 147d 0h	\$ 0.00	0			

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☐	23-02355	PKS	Mahan Park	 OBTAIN QUOTES - repairs needed for concession...	 147d 0h	\$ 0.00	0		
☐	23-02348	PKS	Mahan Park	 replacing/repairing goal and nets on 2 of the...	 147d 0h	\$ 0.00	0		

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City Staff *will* paint crosswalk.

•————•
9mU8 03392

=====
MAW 2209

•————•
9mU8 03392

=====
MAW 2209

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9mU8 03392

From: [Cesar Garcia](#)
To: [Shirley Trahan](#); [Kasey Lott](#); [Kierra Nance](#); [Alice Ashley](#)
Cc: [Mikala Halbrook](#)
Subject: FW: HCSC Blue Impact Application Revision Requested
Date: Tuesday, March 12, 2024 6:43:30 PM
Attachments: [image001.png](#)

Shirley: Please add this item to the March 21 Parks Board Agenda. It should read :
“Discussion/Possible action for a grant submission with Blue Impact for a 0.16 mile walking trail and fitness equipment at MLK Park”. This email below can be used as back-up documentation confirming our invitation to submit an application.

Alice: Please work with Kasey & Kierra to add this to the 3/25 agenda as a place holder assuming it passes parks board on 3/21. Please provide a copy of the application and this notice below as our invitation to apply as back-up documentation.

Thank you all,

Cesar Garcia
City Manager
City of La Marque
1111 Bayou Road
La Marque, Texas 77568
O: 409-938-9211
C: 409-254-7370
www.cityoflamarque.org



Truly Human Notice: Are you receiving this email outside of normal working hours? Many of us currently work at a digitally-enabled, relentless pace. This can disrupt our ability to sleep, eat right, exercise, and spend time with the people that matter most. I am sending you this email at a time that works for me. I only expect you to respond when it is convenient for you. Thank you.

From: Alice Ashley <a.ashley@cityoflamarque.org>
Sent: Tuesday, March 12, 2024 6:35 PM
To: Cesar Garcia <c.garcia@cityoflamarque.org>
Subject: Fw: HCSC Blue Impact Application Revision Requested

From: donotreply@cybergrants.com <donotreply@cybergrants.com>
Sent: Tuesday, March 12, 2024 5:01 PM

To: Alice Ashley <a.ashley@cityoflamarque.org>
Cc: WL6F1W50D5DF8LHN6G906PDXSHZMC8CV@in.cybergrants.com
<WL6F1W50D5DF8LHN6G906PDXSHZMC8CV@in.cybergrants.com>
Subject: HCSC Blue Impact Application Revision Requested

[External Email] This message originated from outside your organization.

Alice Ashley,

Please revise your Blue Impact Application according to the following revision comments:

Congratulations! We have reviewed your Letter of Intent submission, and we are happy to inform you that we are moving your program to the next stage of the Blue Impact application process. As a reminder, the Blue Impact application timeline is March 12th through March 26th.

We will internally change your LOI application to a Blue Impact application in our system by March 14th. Your initial LOI program information will be transferred to the new application format.

- When this application transition occurs, you will receive a message from Cybergrants with the following subject: HCSC Blue Impact Application Revision Requested. If applicable, you may find revision comments to your original program as proposed.
- On or after March 14th, you may return to the application site to continue to your full Blue Impact application. Use this link <https://www.cybergrants.com/hcsc/impact>.
- You will use the same user login credentials used to submit your LOI.
- The NEW invitation code is: TX_BLUE

We look forward to learning more about your proposed program. Please feel free to reach out to Alicia Cooper alicia_cooper@bcbstx.com or Gretchen Harwood gretchen_harwood@bcbstx.com should you have any questions or concerns.

Sincerely,

Sheena Payne

Director, Community Affairs

Blue Cross and Blue Shield of Texas

To return to the application site, visit the URL below:

<https://www.cybergrants.com/hcsc/impact>

Resubmit your request once your adjustments have been made.

Thank you,
HCSC

CG/JMAIL/303908897