1111 Bayou
La Marque, Texas 77568
409.938.9202

OFFICIALLY POSTED ON THE WEB:
DATE: **2.14.14** TIME: **11:50 A.M.**

AGENDA

Notice is hereby given that the Cemetery Board of the City of La Marque, Texas will conduct a Special Meeting on Wednesday, February 19, 2014 at 6:00 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) MINUTES

a. Regular Meeting December 5, 2013

(4) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(5) OLD BUSINESS

a. Discussion – Wreaths Across America 2013
b. Discussion/possible action – Expanding Wreaths Across America to include other city cemeteries
c. Discussion/possible action – Cemetery Board Five Year Plan
d. Discussion/possible action – Approval of funds for administrative and miscellaneous expenses
e. Discussion/possible action – La Marque Cemetery Rules
f. Discussion/possible action – Replacing/installing Cemetery fence/gate/ornamental iron

(6) Chairman's Report

(7) REQUESTS AND ANNOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415.(b), "items of community interest" includes:

(1) expressions of thanks, congratulations, or condolence;
(2) information regarding holiday schedules;
(3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
(4) a reminder about an upcoming event organized or sponsored by the governing body;
(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
(6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(8) ADJOURNMENT

CERTIFICATION:
I hereby certify that the above notice was posted on the outside bulletin board located at 1109-B Bayou Road, La Marque, Texas 77568 on the 14th day of February, 2014 before 4:00 p.m.

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Robin Eldridge, TRMC
City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail r.eldridge@cityoflamarque.org for further information.

LA MARQUE CEMETERY BOARD
REGULAR MEETING MINUTES
December 5, 2013

1. **CALL MEETING TO ORDER**
   Chairman Pennington called the meeting to order at 6:01pm.

2. **ROLL CALL**
   Roll was called and a quorum was present.

   PRESENT: David Pennington, Bart Jennings, Kurt Koopmann

   ABSENT: Bim Crowder & Peggy Phillips

   STAFF: Nathan Epperson

   GUESTS: Walter Churchill & Ray Bradford w/Patriot Guard

3. **MINUTES**
   a. Regular Meeting, September 5, 2013 & October 3, 2013

   Kurt Koopmann made a motion to approve the June 6, 2013 meeting minutes.

   Bart Jennings seconded the motion and the motion passed unanimously.

4. **CITIZEN'S PARTICIPATION**
   Comments from the Public (At this time, any person with city-related business who has signed up may speak to Cemetery Board limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours – None

5. **OLD BUSINESS**
   a. Discussion/possible action – Transfer of Cemetery Plot 69 Space 1-10 to Walter Wayne Churchill - Mr. Walter Churchill presented to the Board members copies of the Assignment of Interest document signed by Violet and Grace Churchill. The signed documents transfer, convey and assign Spaces 1 thru 10 in Plot 69 at the La Marque City Cemetery to Walter Churchill; these plots formerly belong to Sam Churchill. The Chairman questioned Walter concerning if there was any other individuals whom might legally have an interest in these sites. Mr. Churchill indicated yes, and they were in the process of having Alma Churchill Meadows sign the Assignment of Interest form. Discussion continued with members deciding to move forward and vote; Chairman asked for a motion.

      Kurt Koopmann made a motion to approve the transfer of Spaces 1 thru 10 in Plot 69 to Walter Wayne Churchill. Bart Jennings seconded the motion; motion passed unanimously.

   b. Discussion/possible action – Wreaths Across America, December 14, 2013 – Chairman updated members on the activities leading up to the Wreaths Across America event. The donations came in short by $150.00. the W.A.A. account balance was $350.00; funds were used from the accounts to satisfy the remaining balance. Since that transaction was completed donations were received from the E.D.C. for $200.00 and from La Marque Elementary for $200.00. These donations were deposited back into the W.A.A. account. Ray Bradford from the Patriot Guards briefed members on their plans. The Chairman followed by reviewing the order of events for the ceremony and encouraged members to attend.

c. Discussion/possible action – La Marque Cemetery Rules – Kurt Koopmann made a motion to table this item due to lacking an entire Board for discussion. David Pennington seconded the motion; motion passed unanimously.

6. **Chairman's Report –** Chairman briefly reviewed all the items discussed during the meeting.

7. **NEW BUSINESS**

   a. Discussion/possible action – setting the date and time for next meeting. – The Chairman informed members on a conflict of schedule with the meeting date and made a motion to move the meeting date from January 2, 2014 to January 9, 2014 @ 6:00pm. Kurt Koopmann seconded the motion and the motion passed unanimously.

8. **REQUESTS AND ANNOUNCEMENTS**

   Bart Jennings and Kurt Koopmann stated no announcements or comments. David Pennington thanked members for their participation on the Board. He also thanked the guests for their appearance before the Board and hoped to see everyone on Saturday, December 14, 2013 for Wreaths Across America.

9. **ADJOURNMENT**

   Board member Bart Jennings made a motion to adjourn.

   Board member Kurt Koopmann seconded the motion and the motion passed unanimously. The meeting adjourned at 6:30pm.

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David Pennington, Chairperson