



**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR AGENDA
of
November 2, 2023**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a meeting in the Council Chambers at 1109-B Bayou Road, La Marque, Texas on November 2, 2023 at 6:00 pm.

The Board will meet for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. CITIZENS PARTICIPATION
LIMITED TO THREE MINUTES PER PERSON

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to Council (limited to three (3) minutes). If wishing to speak give the Mayor or presiding officer your full legal name and the item you wish to speak about. In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. *Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet or computer, or stand if attending in person, and the mayor will call on you in turn.*

5. MINUTES
 - 5.I. Approval of Minutes of Meeting July 2023
 - 5.II. Approval of Minutes of Meeting August 2023
6. NEW BUSINESS
Items presented to the Council for discussion and possible action:

- 6.I. Discussion/possible action regarding the recommendation for the City of La Marque to purchase wreaths from "Wreaths Across America" for La Marque and Rising Star Cemeteries
- 6.II. Discussion/possible action regarding establishing a timeframe for City of La Marque annual wreath orders
- 6.III. Discussion /possible action regarding approving scheduling Cemetery Board meetings quarterly starting in the new calendar year
- 6.IV. Discussion /possible action regarding approving the next Cemetery meeting on December 7, 2023

7. CHAIRMAN'S REPORT

8. REQUESTS AND ANNOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE 551.415. (b), "items of community interest" include (1) expressions of thanks, congratulations, or condolence. (2) information regarding holiday schedules. (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision. (4) a reminder about an upcoming event organized or sponsored by the governing body. (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

9. ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on October 30, 2023 at 1:00 p.m.

Kierra K. Nance, TRMC
City Clerk



**CITY OF LA MARQUE
CEMETERY BOARD
MEETING MINUTES
JULY 6, 2023**

(1) CALL MEETING TO ORDER

Meeting was called to order at 6:14pm by chairman Bim Crowder

(2) ROLL CALL

*Bim Crowder- present
Joe Camacho- present
Eligha Johnson- present
Kurt Koopman- absent
Rick Sailler- PW Director- present
Shirley Trahan - cemetery liaison*

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

*Mr. Johnson voiced a prayer.
All present voiced Pledge of Allegiance*

(4) CITIZENS PARTICIPATION

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with the Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

No participation from citizens

(5) MINUTES OF MEETING June 1, 2023

*Mr. Camacho made motion to accept June 1, 2023 minutes
Mr. Johnson second the motion
All in favor.*

(6) APPROVAL OF MONTHLY FINANCIAL REPORT

a. Financials for MAY 2023

*Mr. Johnson made a motion to accept the May financials.
Mr. Camacho second the motion
All in favor*

(7) OLD BUSINESS

(8) NEW BUSINESS

(9) a. Discussion/possible action regarding the scheduling of next Cemetery Board meeting.

Discussion about the next cemetery meeting is scheduled for August 3, 2023, at 6:00pm

b. Discussion/possible action regarding the review of cemetery maps.

Discussion of the overview of the maps.

(10) CHAIRMAN'S REPORT

A suggestion that was made to put on the August agenda was that the cemetery Board recommends the Council to approve a city staff worker to work the cemetery while a funeral is scheduled.

A suggestion that was made to put on the August agenda is the purchase of D-2 to clean monuments and possibly organize some volunteers to help with this project.

(11) REQUESTS AND ANOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence.
- (2) information regarding holiday schedules.
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
- (4) a reminder about an upcoming event organized or sponsored by the governing body.
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(12) ADJOURNMENT

*Mr. Camacho made a motion to adjourn the meeting.
Mr. Johnson second the motion
All in favor
The meeting adjourned at 7:00 pm.*



CITY OF LA MARQUE
CEMETERY BOARD
MEETING MINUTES
AUGUST 3, 2023

- (1) CALL MEETING TO ORDER
Meeting called to order at 6:05 pm
- (2) ROLL CALL
All members are present
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE
*Mr. Johnson voiced a prayer.
All present voiced Pledge of Allegiance*
- (4) CITIZENS PARTICIPATION
Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with the Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

No participation from the citizens
- (5) MINUTES OF MEETING JULY 2023
Item was tabled - July 2023 minutes were unavailable.
- (6) APPROVAL OF MONTHLY FINANCIAL REPORT
 - a. Financials for JUNE 2023
*Mr. Camacho made motion to approve June 2023 financials.
Mr. Koopman seconded the motion.
All in favor.*

(7) OLD BUSINESS

- a. Discussion/possible action regarding the review of cemetery maps.

Discussion about enlarging the cemetery maps in sections by grids. Shirley is to as Kyle about enlarging the maps.

(8) NEW BUSINESS

- a. Discussion/possible action regarding the recommendation to council to vote on a city staff to work on Saturday's during a scheduled funeral.

The board made a motion to have the council recommend a city employee to work on days that a funeral is scheduled- in the event of a mistake, or accident they would have at least someone there to call on.

- b. Discussion/possible action regarding the purchase of D-2 Cleaner to clean monuments.

Mr. Koopman made a motion to purchase D-2 Cleaner

Mr. Johnson seconded the motion.

All in favor

Shirley is to purchase 3 gallons of D-2 cleaner.

- b. Discussion/possible action regarding the recommendation of having the cemetery meetings quarterly instead of monthly.

Decision was made to move forward and approve quarterly meetings starting first of calendar year 2024.

(9) CHAIRMAN'S REPORT

A suggestion for September's agenda is to find out when Amanda orders the wreaths from Wreath's across America.

A suggestion was made for the city to purchase wreaths for Rising Star and La Marque cemetery.

(10) REQUESTS AND ANOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence.
- (2) information regarding holiday schedules.
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
- (4) a reminder about an upcoming event organized or sponsored by the governing body.
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(11) ADJOURNMENT

Mr. Johnson made a motion to adjourn the meeting.

Mr. Koopman seconded the motion.

All in favor

Meeting adjourned at 6:41pm