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La Marque, Texas 77568
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**CITY OF LA MARQUE
PARKS BOARD
SPECIAL MEETING MINUTES
OF
May 23, 2018**

Minutes of the City of La Marque Parks Board Special Meeting held on **Wednesday, May, 23, 2018, beginning at 6:30 p.m.** at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Louis McGaffey called the meeting to order at 6:30 p.m.

(2) ROLL CALL

ABSENT:

PRESENT:

Louis McGaffey
Herbert Franklin
Larry Walker
Abby Cash
Michael Bock
Bo Hunter
Al Reida
C.J. Leggett

OTHER OFFICIALS/STAFF PRESENT:

Charlene Warren, Assistant to the City Manager/Emergency Management Coordinator
Kathleen Van Stavern, Code Compliance Supervisor
Les Rumburg, Public Services Director
Amanda Hobby, Public Services Project Coordinator

(3) APPROVAL OF MINUTES

Board Member Hunter made a motion to table the Special Meeting minutes of April 24, 2018 until corrections are made. **MOTION PASSED UNANIMOUSLY.**

(4) PRESENTATIONS/PROCLAMATIONS

There were none.

(5) FINANCIAL REPORT

Ms. Warren stated the \$10,000 for the electrical repairs at Mahan Park will be put back in Parks Board budget and this will reflect on the June or July 2018 Financial Report. Board Member Walker made a motion to approve the



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Financial Reports ending in February, March, and April 2018. Board Member Franklin seconded. **MOTION PASSED UNANIMOUSLY.**

(6) CITIZENS PARTICIPATION

There was none.

(7) OLD BUSINESS

- a. Discussion/possible action and provide status for Master Parks Plan/Grants
No status update available.
- b. Discussion/possible action and provide status of initiated Parks Board Projects.
Ms. Warren stated that all 8 cameras have been installed at Highland Bayou Park Pavilion and Mr. Hunter is still working on the other 2 cameras that were requested. The cameras at the Pavilion pick up the Bird Sanctuary at a distance, as well as Board Member Reid's Pavilion and towards the gate. These cameras are not meant for use as license plate readers but they are functional and broadcasted to dispatch. Board Member Reid asked if this information can be sent to the Board Members' cell phones and Ms. Warren told him that would be a question for Mr. Hunter.

Chairperson McGaffey reported that the women's restroom at Highland Bayou Park has a commode that has been leaking for 3 months, the men's restroom has running water coming from it and both hand dryers in the restrooms are out of order. Chairperson McGaffey stated Public Services has not been putting out the signs for Pavilion rentals, trash has not been emptied, making sure toilet paper is put in the restrooms, or washed down prior to someone renting the Pavilion. Ms. Hobby explained to Chairperson McGaffey that if she does not get notification that the Pavilion is going to be rented then they won't know to set up. Chairperson McGaffey stated that we had this problem before and Ms. Grundmann used to be the one who notified Public Services. Ms. Hobby stated that Pavilion rentals have been passed to Public Services and once the IT Department installs the program and provides the proper training for Ms. Henderson, she will begin to take payments for rentals.

Ms. Hobby stated that she had 2 plumbers come out to repair both restrooms and that they told her a special part will be needed for the women's restroom to fix and the plumbers never returned. Ms. Hobby went on to tell the Parks Board Members that she had budget for new partitions, toilets, hand dryers, sinks, all stainless-steel equipment, for Mahan and Highland Bayou Park once Council approves. Chairperson McGaffey was glad to hear that and he began asking if the City still had in their budget for Park employees that specifically dealt with the Parks? Ms. Hobby stated Public Services is one department that



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consists of Streets and Utilities. Chairperson McGaffey suggested it would be helpful for staff to start reporting leaking faucets and commodes. Ms. Hobby replied, "I will get staff on that."

Chairperson McGaffey noticed the safety chips under the swing sets and thanked Public Services for that. Ms. Hobby believes they used all of the Playsafe and may need to order more to put out at other parks as well. Chairperson McGaffey requested that the utility door be repainted at Highland Bayou Park. Board Member Franklin asked if anyone had been out to Mahan Park to repair the faucet with no water. Ms. Hobby explained that someone had broken a pipe and Public Services repaired it. Board Member Franklin inquired about a covered bench at Mahan Park and would this be a maintenance item. Chairperson McGaffey stated that Carbide built a press box years ago and the sides are falling off. Chairperson McGaffey said there used to be electricity at Mahan Park but when someone stole the cover, they stripped all the wires out of the press box to the breakers. In the process of getting all the Parks fixed, Mahan did not get fixed.

Chairperson McGaffey said the new shelters would be new item and would have to go before Council and they would have to get an estimate on getting shelters up. Ms. Hobby is currently working on pricing for awnings and new benches for the parents and those supporting the Football team. Chairperson McGaffey wanted to be sure these items were not included in the \$20,000 for the fence at Mahan Park, \$10,000 for the playground equipment at Mahan Park, or \$20,000 for playground equipment for Highland Bayou Park. Ms. Warren stated the new items were not included in the \$50,000.

Board Member Reida stated the pavilion at Highland Bayou Park needs supports due hurricane season coming. Ms. Hobby is waiting on Aran & Franklin Engineering to give her the paperwork back on the supports and when she emailed them a week ago asking for an update, they informed her that they were still working on it and will get back with her once completed.

(8) NEW BUSINESS

- a. Discussion/possible action regarding Texas Independence Trail Ride BBQ Cook-off. Chairperson McGaffey thanked Mr. Larry Myrick on how well kept they maintained Highland Bayou Park during and after utilizing it. He received no complaints. The trail boss for Texas Independence Trail Riders, Mr. Myrick, stated that they are trying to raise additional revenues for the Trail Riders Association to continue on their trailride for the Houston Livestock Show & Rodeo. Mr. Myrick asked what the cost would be to have the cook-off at Highland Bayou Park. Board Member Bock replied \$1,000, plus they would have



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to provide the City with an insurance bond. Mr. Myrick stated that financially, it wouldn't make sense for a non-profit organization to purchase insurance because they would not make any money on this event. Board Member Bock explained to Mr. Myrick that they could not have a "pay at the gate" because this is a public park and Texas Independence Trail Riders would be utilizing half of the park and charging at the front entrance, it could not happen. Board Member Bock explained that if they were to put up fencing in the area they would be utilizing, then they could charge at the beginning of the fence. Mr. Myrick stated that in listening to everything, this may not be something they would want to pursue.

- b. Discussion/possible action regarding the next Parks Board Meeting to be held on June 21, 2018. **NO ACTION WAS TAKEN.**

(9) REQUESTS AND ANNOUNCEMENTS

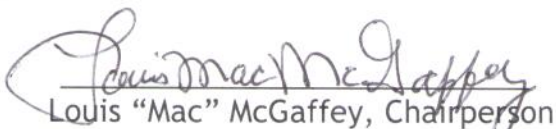
Board Member Cash gave Board Member C.J Leggett a warm welcome back and wanted to give her condolences to the Santa Fe High School.

Board Member Bock asked when the ditch could be cleaned at an empty lot by Martin Luther King, Jr. Park. Ms. Hobby asked if this was where the brush is and he replied, "Yes." Ms. Van Stavern advised that Code Compliance has an open case, they have issued citations, and spoken to the property owners. It is now in the Municipal Court. Once the Court gets a judgment on this matter, the City may need to get a contractor to come out and a lien will be placed on that property.

Chairperson McGaffey requested to Mr. Rumburg that he would like to use the brick from the two schools that are scheduled to be demolished to stabilize the shoreline at Highland Bayou Park and to get the permit for Army Corps of Engineers.

(10) ADJOURNMENT

It was the consensus of the Board to adjourn the meeting at 7:12 p.m.


Louis "Mac" McGaffey, Chairperson
Parks Board