



1111 Bayou
La Marque, Texas 77568
409.938.9202

**CITY OF LA MARQUE
PARKS BOARD
SPECIAL MEETING MINUTES
OF
April 24, 2018**

Minutes of the City of La Marque Parks Board Special Meeting held on April 24, 2018, beginning at 6:30 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Louis McGaffey called the meeting to order at 6:30 p.m.

(2) ROLL CALL

PRESENT:

Louis McGaffey
Herbert Franklin
Larry Walker
Abby Cash
Michael Bock
Bo Hunter
Al Reida

ABSENT:

C.J. Leggett (Alternate)

OTHER OFFICIALS/STAFF PRESENT:

Charlene Warren, Assistant to the City Manager/Emergency Management Coordinator
Robin Eldridge, City Clerk
Kathleen VanStavern, Code Compliance Supervisor
Les Rumburg, Public Services Director
Amanda Hobby, Public Services Project Coordinator
Venisha Henderson, Public Services Administrative Assistant

(3) APPROVAL OF MINUTES

Board Member Hunter made a motion to approve the minutes of March 15, 2018. Board Member Walker seconded. **MOTION PASSED UNANIMOUSLY.**

(4) PRESENTATIONS/PROCLAMATIONS

There were none.

(5) FINANCIAL REPORT

Board Member Walker made a motion to accept the February 2018 financial report after the City reviews the FY 2016-2017 Budget minutes for the repair of electrical work done at Mahan Park. February 2018 and March 2018 will be added back to the next Parks Board Meeting. Board Member Reida seconded. **MOTION PASSED UNANIMOUSLY.**



1111 Bayou
La Marque, Texas 77568
409.938.9202

(6) CITIZENS PARTICIPATION

There was none.

(7) OLD BUSINESS

- a. Discussion/possible action and provide status for Master Parks Plan/Grants
No status update.

- b. Discussion/possible action and provide status of initiated Parks Board Projects.
Ms. Warren stated that the installation of the cameras for Highland Bayou Park is still in progress. Public Services has to change the funding for new trash cans at Mahan Park to the City's General Fund and not Parks Board Fund on the spreadsheet. Mr. Rumburg will continue to work on getting a quote for the walking trail at Highland Bayou Park. Ms. Hobby needs one more quote for fence replacement at Mahan Park. Chairperson McGaffey requested to be notified when someone will be out at Mahan before installing the new fence to make sure emergency vehicles have an entrance to access field. Ms. Hobby will add pictures of swings and slides for review at the next meeting for the Parks Board.

Board Member Hunter asked staff why the lines at the parks' basketball courts were not done yet and Ms. Hobby replied, "Safety is the staff's first priority for the parks, and Public Services staff will schedule a time to start on the Board Member's request."

Chairperson McGaffey requested for the mowers to mow in the back of Highland Bayou Park and stated no one has been back there to mow. Ms. Warren replied that she had been in contact with our contractor and the mowers have been in the shop and it has also been too wet to mow in the back; it will be complete when back in service.

Ms. Hobby is will need an engineer to re-do the structuring of the Pavilion at Highland Bayou Park. Ms. Henderson will add a fence and playground equipment for Mahan Park on the Parks Project Spreadsheet and attach the previously completed projects with the existing ones for the next Parks Board Meeting.

- c. Discussion/possible action regarding the proposed Budget for the Parks Board FY 2018-2019.

Board Members requested for \$15,000.00 for the walking trail to come out of their Parks Board Donation Fund for the FY 2018-2019 budget year. This item will be removed from the Parks Board Agenda for no further discussion.

(8) NEW BUSINESS

- a. Discussion/possible action regarding request from Alpha Kappa Alpha Sorority, Inc. to revitalize Westlawn Park on Melody Drive.



1111 Bayou
La Marque, Texas 77568
409.938.9202

Ashley Geters (Gamma Omega Omega Chapter of Alpha Kappa Alpha in La Marque) is requesting for their sorority of 35 members to volunteer time throughout the year to improve and make small repairs to the parks in La Marque, starting with Westlawn Park. Ms. Geters would like to paint the jungle gym at Westlawn Park their sorority colors of salmon pink and apple green. Chairperson McGaffey explained to Ms. Geters that there are guidelines she will have to follow with the City and go before Council for final approval. Chairperson McGaffey recommends for Ms. Geters and her sorority to be added to the City Council agenda to volunteer to revitalize the City parks.

- b. Discussion/possible action regarding Parks Board Members request for input to City Council prior to making appointments to Parks Board.

Chairperson McGaffey requested to pass out a document from the Council Agenda from April 9, 2018 and Ms. Eldridge told Chairperson McGaffey the document he is wanting to pass out to the Board is not pertaining to the Parks Board Agenda item. Ms. Eldridge stated that the City is in the process of re-doing the Boards and Commissions' Resolution and how Council appoints members to the Boards/Commissions. Board Member Hunter stated that when his term was expired, he received a call asking if he would like to be appointed for a next term. Ms. Eldridge said she can provide a copy of the Resolution and he can see what the protocol is for appointing Board Members. Chairperson McGaffey continued to get off discussion and Ms. Eldridge informed him he is in violation of the "Open Meetings Act." Chairperson McGaffey made a motion for the Parks Board to go before Council and request to make changes on how Board Members are appointed. Board Member Franklin seconded. **MOTION PASSED UNANIMOUSLY.**

- c. Discussion/possible action regarding the next Parks Board Meeting.
NO ACTION WAS TAKEN.

(9) REQUESTS AND ANNOUNCEMENTS

Board Member Bock requested that the email from the Texas Trail Riders be placed on the next Parks Board Agenda to have a BBQ Cook-Off at Highland Bayou Park in August 2018.

(10) ADJOURNMENT

It was the consensus of the Board to adjourn the meeting at 7:35 p.m.

Louis "Mac" McGaffey, Chairperson
Parks Board