



1111 Bayou
La Marque, Texas 77568
409.938.9202

Mac McGaffey – Chairman

Al Reida – Member

Bo Hunter – Member

Herbert Franklin – Member

Larry Walker – Member

C. J. Leggett – Member

Michael “Rock” Bock – member

OFFICIALLY POSTED ON THE
WEB:
DATE: **4.13.2017** TIME: **11:50 a.m.**

**LA MARQUE PARKS BOARD
REGULAR MEETING
AGENDA**

Notice is hereby given that the La Marque Parks Board of the City of La Marque, Texas will conduct a Regular Meeting on Thursday, April 20, 2017 at 6:30 p.m. at 1109-B Bayou Road for purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) MINUTES

- a. Regular Meeting Minutes for March 16, 2017

(4) FINANCIAL REPORT

(5) CITIZEN’S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak to the Parks Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Parks Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(6) OLD BUSINESS

- a. Discussion/possible action and provide status of initiated Parks Board Projects (backup to be provided at meeting).
- b. Discussion/possible action and provide status for Master Parks Plan/Grants (staff to provide maps of each park).
- c. Discussion/possible action regarding requests for FY 2017-2018 Budget.
- d. Discussion/possible action regarding placement and installation of surveillance cameras in parks (backup to be provided at meeting).

(7) NEW BUSINESS

- a. Discussion/possible action regarding FY 2017-2018 Budget for Bayou Fest.
- b. Discussion/possible action regarding the next Parks Board meeting.



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(8) REQUESTS AND ANNOUNCEMENTS

Requests by Parks Board Members for items to be placed on future agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(9) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before the 13th day of April, 2017 before 5:30 p.m.

Robin Eldridge, TRMC, City Clerk

Removed from the Bulletin Board by _____ on _____.

.....
This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
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**CITY OF LA MARQUE
PARKS BOARD
REGULAR MEETING MINUTES
OF
March 16, 2017**

Regular Meeting Minutes of the City of La Marque Parks Board Meeting held on March 16, 2017, beginning at 6:30 p.m. at 1109-B Bayou Road with the following member present:

(1) CALL TO ORDER

Chairperson Mac McGaffey called the meeting to order at 6:31 p.m.

(2) ROLL CALL

PRESENT:

Mac McGaffey
Herbert Franklin
Rock Bock
Al Reida

ABSENT:

C.J. Leggett
Larry Walker
Bo Hunter

OTHER OFFICIALS/STAFF PRESENT:

Les Rumburg, Public works Director
Carol Buttler, City Manager
Robert Michetich, Council Member
Venisha Henderson, Public Services Administrative Assistant.

(3) APPROVAL OF MINUTES

Regular Meeting of February 16, 2017

Board Member Michael "Rock" Bock made a motion to approve the Minutes of February 16, 2017. Board Member Al Reida seconded. **MOTION PASSED UNANIMOUSLY.**

(4) FINANCIAL REPORT

Ending January 31, 2017.

Board Member Michael "Rock" Bock made a motion to approve the financial report ending January 31, 2017. Board Member Herbert Franklin seconded. **MOTION PASSED UNANIMOUSLY.**

(5) CITIZENS PARTICIPATION

There was none.

(6) OLD BUSINESS

- a. Discussion/possible action and provide status of initiated Parks Board Projects (backup to be provided at meeting).



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City Manager Carol Buttler reviewed the existing projects requested by the Parks Board that have/have not been completed according to Public Services. Kayak parking signs are to be placed between the telephone poles and Board Member Al Reida's building. Two picnic tables are to be replaced at two of the shelters at Highland Bayou Park. Public Services will have numbers placed at all the shelters at the parks to identify when needed. Ms. Buttler and Venisha Henderson will get together to create an updated list of projects that were visible at the Parks during their site visit at each City Park.

- b. Discussion/possible action and provide status for Master Parks Plan/Grants (staff to provide maps of each park).

Maps were provided at the meeting of all the city parks and the Parks Board Members approved all of them, except one, which was the Bayou City Park Map, due to it not being clear enough to see. Board Member Michael Bock asked for legal-size, laminated maps, so that the Board members could carry those around with them.

(7) NEW BUSINESS

- a. Discussion/possible action regarding Little League Baseball contract extension. Mr. Benavides was not in attendance at the meeting. **NO ACTION TAKEN.**
- b. Discussion/possible action regarding a proposed Soccer League Agreement.

Mr. Carlos Vela, Director of Premier Soccer League asked for permission to have his league play soccer at Highland Bayou Park. Chairman McGaffey explained to him that he would have to get with the City Clerk to sign the updated Soccer League Agreement in which Mr. Vela and other lessee's that are under contract with the City is responsible for maintaining the fields in good condition during their agreement. After the agreement is revised and signed, this request will be presented to City Council at their April meeting for approval. Board Member Al Reida made motion to approve Premier Soccer League to play at Highland Bayou Park if approved by City Council. Board Member Herbert Franklin seconded. **MOTION PASSED UNANIMOUSLY.**

- c. Discussion/possible action regarding type, number, placement of surveillance cameras in Parks.

Ms. Buttler said that she spoke with Kyle Hunter about the cameras and he was able to find inexpensive wireless cameras. Chairman McGaffey asked that the cameras be placed at the entry of Mahan Park as well as the entry at Highland Bayou Park by Board Member Al Reida's building, the back of Highland Bayou Park, and behind the baseball fields. Ms. Buttler will have Mr. Hunter create a schematic diagram for the layout of the locations of the cameras in the parks where the surveillance is needed. Chairman Mc



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Gaffey requested for La Marque Police Department Dispatch to also have access to the surveillance cameras at the parks. Board Member Michael Bock asked about the additional cost for Wi-Fi that would be needed for the wireless cameras. Ms. Buttler will get the quotes for the surveillance and Wi-Fi connections.

- d. Discussion/possible action regarding status of active/inactive Youth Football League Agreements. Board Member Herbert Franklin stated La Marque Cougars was insured by Bay Area Football League and is current. La Marque Tigers were released from their contract. Bay Area Bears need to update their insurance with City Clerk. Ms. Buttler and City Clerk will go over all of the contracts and insurance to make sure they have all updated information for the leagues.

- e. Discussion/possible action regarding requests for FY 2017-2018 Budget.

Ms. Buttler discussed FY 2016-2017 Budget from last year to get an update on everything that was or was not completed. The additional pump for the lift station at Highland Bayou Park will be purchased through Fund 24. The extension of the basketball court at Martin Luther King Jr. Park will have to be done by a contractor and this project will be put on the grant list.

- f. Discussion/possible action regarding the next Parks Board meeting. Al Reida made a motion to approve the meeting for the next Parks Board Meeting on April 20, 2017. Board Member Michael Bock seconded. **MOTION PASSED UNANIMOUSLY.**

(8) REQUESTS AND ANNOUNCEMENTS

There were none

(9) ADJOURNMENT

It was the consensus of the Board to adjourn the meeting at 8:08 p.m.

Mac McGaffey, Chairperson
Parks Board



CITY OF LA MARQUE
PARKS FUND
March 2017

DONATIONS

	Total Donations Received	Parks			Clean City		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2016	788.00	394.00	394.00	0.00	394.00	394.00	0.00
November 2016	812.00	406.00	406.00	0.00	406.00	406.00	0.00
December 2016	800.00	400.00	392.00	(8.00)	400.00	392.00	(8.00)
January 2017	852.00	426.00	434.00	8.00	426.00	434.00	8.00
February 2017	998.00	499.00	499.00	0.00	499.00	499.00	0.00
March 2017	930.00	465.00	465.00	0.00	465.00	465.00	0.00
April 2017		0.00	0.00	0.00	0.00	0.00	0.00
May 2017		0.00	0.00	0.00	0.00	0.00	0.00
June 2017		0.00	0.00	0.00	0.00	0.00	0.00
July 2017		0.00	0.00	0.00	0.00	0.00	0.00
August 2017		0.00	0.00	0.00	0.00	0.00	0.00
September 2017		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 5,180.00	\$ 2,590.00	\$ 2,590.00	0.00	\$ 2,590.00	\$ 2,590.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 2/28/2017

\$32,693.36

REVENUES

Donations	465.00
Interest on Investments-Mar 2017	27.36
Total Revenues	\$492.36

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
3/9/17 Mark-1 Plumbing	Repair restroom at Mahan Park	945.00
3/9/17 Lowe's	Lid for toilet seat at Mahan Park	19.34
3/23/17 TNT Signs	Kayak parking signs for Highland Bayou Park	45.00
3/23/17 Crescent Electric	Replacement of 100amp service at Mahan Park	866.81
	Total Expenses	\$1,876.15

ENDING CASH & INVESTMENT BALANCE 3/31/2017

\$31,309.57

<u>Park:</u>	<u>Project:</u>	<u>Initiated By:</u>	<u>Date Requested:</u>	<u>Completed:</u>	<u>Council Action Req.?</u>	<u>Status?</u>	<u>Comments</u>
All Parks	Basketball Nets	Parks Board	2/28/2017	3/14/2017	N	Completed	All basketball chained nets are installed at ALL the parks.
All Parks	Free throw line and circle needs to be painted on court	Parks Board	2/28/2017	Ordered	N	Already Ordered	Department/Parks Board needs to order Stencil/Paint for outline of the basketball court.
HBP	5 BBQ Pitts	Parks Board	2/28/2017	3/1/2017	N	Completed	Crew installed all of the bbq pits that was at the yard. (5 pits in total)
HBP	Kayak signs	Parks Board	2/28/2017	3/28/2019	N	Completed	
HBP	Platform on slide needs to be replaced	Parks Board	2/28/2017	Scheduled	N	Scheduled	Major Project scheduled for some time next week. (March 20-24)
HBP	1 covered patio is without table	Parks Board	2/28/2017	Needs to Order	N	Needs to Order	Parks Board needs 1 picnic table.
HBP	Reinforce Pavilion Supports	Parks Board	3/10/2017	Needs to Discuss	N	Needs to Discuss	I have to get with Amanda on project.
HBP	New Pump for Lift Station	Parks Board	3/10/2017	Needs to Discuss	N	Needs to Discuss	I have to get with Les/Chaise on project.
HBP	Stabalize shoreline of lake	Parks Board	3/10/2017	Needs to Discuss	N	Needs to Discuss	I have to get with Amanda on project.
HBP	Landscape/Sand/Grass	Parks Board	3/10/2017	As Needed	N	As Needed	Sand and grass was ordered and installed last October
HBP	Crushed Concrete for back roads	Parks Board	3/10/2017	As Needed	N	As Needed	Have not heard of any recent request, this was last odne for Bayou Fest
HBP	Excess Broken concrete for erosion control(where left off)	Parks Board	4/7/2017	Needs to Discuss	N	Needs to Discuss	Amanda & Joe will contact Mr. Mac regarding this project
Jaycee	Signs- No Loitering /No Soccer	Parks Board	3/10/2017	Ordered	N	Already Ordered	Have to place an order for signs.
Lagana	Signs- No Loitering /No Soccer	Parks Board	3/10/2017	Ordered	N	Already Ordered	Have to place an order for signs.
Mahan	Men's restroom signs	Parks Board	2/28/2017	3/6/2017	N	Completed	There was no work order for this, but Dennis remade/replaced the "mens" restroom sign for Mahan
Mahan	Women's restroom- seat	Parks Board	2/28/2017	3/9/2017	N	Completed	Joe replaced toilet seat.
Mahan	Broken pipe- Men's urinal	Parks Board	2/28/2017	3/6/2017	N	Completed	Mark 1 plumbing was called out for repair in men's restroom
Mahan	Women's Restroom- Repaired Floor Trim	Parks Board	2/28/2017	3/14/2017	N	Completed	Dennis and Joe anchored the trim back to the wall
Mahan	Signs- Close @ Dark & No Parking On Grass	Parks Board	4/7/2017	In Progress	N	In Progress	Amanda will locate signs at the yard and have City Crew go out to put up.
Mahan	1 Covered Patio is without BBQ Pit	Parks Board	2/28/2017	In Progress	N	In Progress	Have to order Pit
Mahan	Excess Broken concrete for erosion control	Parks Board	4/7/2017	Needs to Discuss	N	Needs to Discuss	Amanda & Joe will contact Mr. Mac regarding this project
MLK	3 Picnic Tables- 2'x6'	Parks Board	2/28/2017	3/6/2017	N	Completed	Crew repaired 2'x6's on the picnic tables at MLK park
MLK	Cut trees	Parks Board	2/28/2017	3/1/2017	N	Completed	All of the trees limbs were cut back over the patios and swing sets
MLK	Check light at park	Parks Board	2/28/2017	In Progress	N	In Progress	Called this into Texas New Mexico
MLK	BBQ Grill replace on 1 covered area	Parks Board	2/28/2017	Completed	N	Needs to Order	Have to order Pit
MLK	Park Sign changed from Memorial Park to MLK Jr	Parks Board	2/28/2017	Needs to Order	N	Needs to Order	Have to order Pit
MLK	Support Beam Replaced and sign painted	Parks Board	2/28/2017	Needs to Order	N	Needs to Order	Has to order sign and paint.
PARK	NEW PROJECTS:	INITIATED BY:	DATE REQUESTED:	COMPLETED:	COUNCIL ACTION REQ?	STATUS?	COMMENTS
Bayou City	Replace trash cans	City Staff	3/29/2017		N		
HBP	Replace No Dumping Signs	City Staff	3/29/2017		N		
HBP	Place new trash cans @ new shelters	City Staff	3/29/2017		N		
HBP	Replace broken trash cans @ Pavillion	City Staff	3/29/2017	In Progress	N	In Progress	Replaced the 2 trash cans at Pavilion and set poles for 5 new trash cans at the shelters.
HBP	New Pavilion Reserve Sign	City Staff	3/29/2017	Ordered	N	Ordered	
HBP	Remove trash cans from the back area	City Staff	3/29/2017		N		
MAHAN	Possibly remove 2 poles at b-ball court???	City Staff	3/29/2017		N		
MAHAN	Soccer net needs to be removed or replaced	City Staff	3/29/2017		N		
MAHAN	Repair latch next to gate (may need to be weld)	City Staff	3/29/2017		N		
MAHAN	3 poles next to Mahan Park Sign???	City Staff	3/29/2017		N		
MAHAN	May need to purchase new trash cans	City Staff	3/29/2017		N		
MAHAN	Remove monkey bar equipment (safety)	City Staff	3/29/2017	4/12/2017	N	Completed	

BBQ Pits -
I counted a total of **18** pits that needed to be purchased and installed.
Of the **15** requested by Parks Board - **5** were installed. (That's all that the city had at the yard)
10 new pits need to be purchased by the parks board