



**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
AGENDA
April 12, 2023**

Notice is hereby given that the City of La Marque Keep La Marque Beautiful Commission will conduct a Regular Meeting on Wednesday, April 12, 2023, at 6:00 p.m. at 1109-B Bayou Road, for purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

(4) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with Commission-related business who has signed up may speak to Keep La Marque Beautiful Commission (limited to three (3) minutes). In compliance with the Texas Open Meeting Act the Commission may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(5) APPROVAL OF MINUTES

- a. Regular Meeting Minutes of March 08, 2023
- b. Regular Meeting Minutes of February 08, 2023
- c. Regular Meeting Minutes of January 11, 2023

(6) REPORTS

- a. Financial Reports- February 2023
- b. Waste Management Report- February 2023
- c. Monthly Activity Report

(7) CONSENT AGENDA

- a. Discussion/possible action regarding monthly payment to Warren Robicheaux for litter bus prep on 02/04/2023 one (1) hour \$20.00 (Chief Aragon)
- b. Discussion/possible action regarding monthly payment to James Begley for the litter bus program on 02/04/2023 six (6) hours \$20.00 per hour, total \$120.00 (Chief Aragon)
- c. Discussion/possible action regarding monthly payment to Warren Robicheaux for litter bus prep on 02/18/2023 one (1) hour \$20.00 (Chief Aragon)
- d. Discussion/possible action regarding monthly payment to James Begley for the litter bus program on 02/18/2023, six (6) hours \$20.00 per hours, total \$120.00 (Chief Aragon)
- e. Discussion/possible action regarding monthly payment to Warren Robicheaux for fuel in the litter bus on 02/18/2023 totaling \$19.80 (Chief Aragon)

- f. Discussion/possible action regarding approval of \$5499.90 for (5) five KLMBC Commissioners to attend the KTB Yearly Conference in Houston, Tx. Approved by City Manager. (City Manager)

(8) OLD BUSINESS

- a. Discussion/possible action regarding Keep Texas Beautiful Dues 2023 (Discussed December 14, 2022)

(9) NEW BUSINESS

- a. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 03/03/2023 in the amount of \$40.00 for 2 hours at \$20.00 per hour for prepping bus. (Chief Aragon)
- b. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 03/04/2023 in the amount of \$150.00 for 7.5 hours at \$20.00 per hour for prepping bus. (Chief Aragon)
- c. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 03/17/2023 in the amount of \$20.00 for 1 hour at \$20.00 per hour for prepping bus. (Chief Aragon)
- d. Discussion/possible action regarding monthly payment to Warren Jeff Begley for the Litter Bus Program invoice dated 03/18/2023 in the amount of \$60.00 for 3 hours at \$20.00 per hour. (Chief Aragon)
- e. Discussion/possible action regarding the purchase of 10 Affiliate signs from KTB in the amount of \$1,000 dollars to recognize KLMB within the city limits. (Lyndsey Gonzales)
- f. Discussion/possible action regarding the purchase of 20 4inch plants from Jimbo's Nursery in the amount of \$1.00 per plant. (Lyndsey Gonzales)
- g. Discussion/possible action regarding the Spring Clean Up on April 22nd, 2023. (Re'Chard Loftis)
- h. Discussion/possible action regarding the Street Sign Replacement Program (Re'Chard Loftis)
- i. Discussion/possible action regarding the approval of purchasing 10 T-Shirts -2 T-shirts per Commissioner at \$299.00 from G-County Apparel. (Re'Chard Loftis)

(10) EXECUTIVE SESSION
NONE

(11) ACTIONS TAKEN FROM EXECUTIVE SESSION
NONE

(12) REQUESTS AND ANNOUNCEMENTS
Requests by Commissioners/Members for items to be placed on future Keep La Marque Beautiful Commission Agendas and Announcements regarding city events.

(13) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before **Friday, April 7th, 2023, before 5:30 p.m.**

Kierra Nance
City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409) 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.



**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
PUBLIC HEARING/REGULAR MEETING
MINUTES
March 08, 2023**

(1) CALL MEETING TO ORDER

Chairperson Lindsey Gonzales called the meeting to order at 6:02pm.

(2) ROLL CALL

PRESENT

Lyndsey Gonzales, Chairperson
Re'Chard Loftis, Vice Chairperson
Terry Pettijohn, Commissioner
Ashley Gooden, Commissioner
Katherine Herrin, Commissioner

ABSENT

OTHER OFFICIALS/STAFF PRESENT

Kathleen Van Stavern, Development Services Director
Michael Phillips, Code Compliance Officer
Brittany Richard, Code Compliance Admin. Assistant

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Code Compliance Officer Phillips, and the pledge was led by Vice-Chairperson Loftis.

(4) CITIZEN'S PARTICIPATION

Cory McCarra HOA President for Delany Cove signed up to speak regarding the need for assistance with a border line issue with an hotel's fence that is falling apart. Mr. McCarra stated due to the lack of funds with HOA, they are not able to cover the price of the fence. Mr. Carra provided different value options for the repair. He stated that there's people who uses that fence to walk through the subdivision from the highway. McCarra made the remark that he I not sure who the fence belongs to, Director Van Stavern let McCarra know that the situation can't be addressed during the meeting but, can be added to the next agenda if the board seen fit. Van Stavern thanked him for bringing it to their attention and stated that it may be a Code Compliance topic. She asked McCarra If he would like to speak to Officer Phillips in the Code Compliance Department after the meeting was over. McCarra accepted.

(5) APPROVAL OF MINUTES

- a. Regular Meeting Minutes of December 14, 2022
- b. Regular Meeting Minutes of January 11, 2023 - (PENDING)
- c. Regular Meeting Minutes of February 08, 2023 - (PENDING)

Commissioner Katherine Herrin made the motion to approve the minutes for December 14, 2022, and Vice Chairperson Loftis seconded.

MOTION PASSED

(6) REPORTS

- a. Financial Reports-None
- b. Waste Management Report - None
- c. Monthly Activity Report - None

TAKE NO ACTION

(7) OLD BUSINESS / AWARDS

- a. Discussion/possible action regarding selection of Yard of the Month: **430 Elmo, unknown nominator**

Commissioner Katherine Herrin said that the yard was nice and cute and suggested to have 430 Elmo awarded this month to get ahead of the game. Commissioner Herrin said that she would place a sign and get the write up done and published.

Commissioner Herrin made the motion to approve the yard of the month for March 2023 and Commissioner Pettijohn seconded.

MOTION PASSED

- b. Discussion/possible action regarding selection of Good Neighbor Award: **Christopher and April Walsch, nominated by Warren Robicheaux**

Commissioner Pettijohn made the motion to approve the selection of Good Neighbor Award and Chairperson Lindsey Gonzales seconded.

MOTION PASSED

(8) CONSENT AGENDA

- a. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 01/07/2023 in the amount of \$160.00 for 8 hours at \$20.00 per hour. (See invoices attached) (Chief Aragon) **APPROVED**
- b. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 01/21/2023 in the amount of \$20.00 for 1 hour at \$20.00 per hour for prepping bus. (See invoices attached) (Chief Aragon) **APPROVED**
- c. Discussion/possible action regarding monthly payment to Warren Jeff Begley for the Litter Bus Program invoice dated 01/21/2023 in the amount of \$40.00 for 2 hours at \$20.00 per hour. (See invoices attached) (Chief Aragon) **APPROVED**
- d. Discussion/possible action concerning the purchase of 10 "No Dumping Signs" for Public Works. (See quote attached) (Rick Sailer) **APPROVED**
- e. Discussion/possible action to forward future Litter Bus Program expenses to Public Works to be funded by the Storm Water Grant. (Rick Sailer) **APPROVED**
- f. Discussion/possible action regarding approval of \$550.00 for Re'Chard Loftis to attend the State Code Enforcement licensing class. (Re'Chard Loftis) **APPROVED**

Vice Chairperson Loftis made the motion to approve the consent agenda A-F, and Commissioner Herrin seconded.

MOTION PASSED

(9) NEW BUSINESS

- a. Discussion/possible action regarding monthly payment to Warren Robicheaux for litter bus prep on 02/04/2023 one (1) hour \$20.00

Vice Chairperson Loftis made the motion to approve, and Chairperson Lindsey Gonzales seconded.

MOTION PASSED

- b. Discussion/possible action regarding monthly payment to James Begley for the litter bus program on 02/04/2023 six (6) hours \$20.00 per hour, total \$120.00
Commissioner Pettijohn made the motion to approve, and Commissioner Herrin seconded.
MOTION PASSED
- c. Discussion/possible action regarding monthly payment to Warren Robicheaux for litter bus prep on 02/18/2023 one (1) hour \$20.00
Commissioner Pettijohn made the motion to approve, and Vice Chairperson Loftis seconded.
MOTION PASSED
- d. Discussion/possible action regarding monthly payment to James Begley for the litter bus program on 02/18/2023, six (6) hours \$20.00 per hours, total \$120.00
Commissioner Pettijohn made the motion to approve, Vice Chairperson Loftis seconded.
MOTION PASSED
- e. Discussion/possible action regarding monthly payment to Warren Robicheaux for fuel in the litter bus on 02/18/2023 totaling \$19.80
Commissioner Pettijohn made a motion to approve, Chairperson Gonzales seconded.
MOTION PASSED
- f. Discussion/possible action regarding approval of \$5499.90 for (5) five KLMBC Commissioners to attend the KTB Yearly Conference in Houston, Tx. Approved by City Manager. (All documents attached)
Vice Chairperson Loftis made the motion to approve, Commissioner Herrin seconded.
MOTION PASSED
- g. Discussion/possible action regarding “Humans of La Marque” Project - Kathy Herrin
<https://www.praverb.net/2014/01/how-to-create-your-own-humans-of.html?m=1>

Commissioner Herrin mentioned she's pretty sure that everyone is familiar with the Humans of New York. She was wondering if that was something the board may want to consider and have people nominated or people to do the interviews to know the community better. Commissioner Herrin said that she was a history person and he had someone in mind if the board wanted to consider. Vice-Chairperson Loftis said that he liked the idea but, he was curious of how it worked. Commissioner Gooden mentioned that they had something similar in Galveston and it's beautiful. Vice-chairperson Loftis said he's never heard of it but he had been seeing it online. He asked if it was to the point where your going out and interviewing someone. He said he had been seeing it in Atlanta and they are interviewing total strangers and asking them about their lives. Vice-chairperon Loftis said he thinks its a good but, who would they get to conduct the videos. Commissioner Herrin stated that she would prefer to get their statements and write it up. They could put it on the KLMBC Facebook page. Commissioner Herrin said that she could do a preliminary interview and write it up for the next meeting to give the board an idea of how it works. Mr. McCarra made the suggestion of getting someone from the local college whom majors in video/audio to do a sponsership for educational hours. Vice-chairperson Loftis said that he would look into it.

REQUESTS AND ANNOUNCEMENTS

. Commissioner Gooden: A few months back someone said they would like to be provided with the sacks we used when picking up litter so that when they are walking the trails, they can contribute to picking up litter. Commissioner Pettijohn mentioned they had plenty of bags.

Chairperson Gonzales mentioned that there is an order coming in and they should have extra supplies. Vice-Chairperson Loftis asked Commissioner Gooden if she invited them to the Spring CleanUp. Commissioner Gooden replied Yes. Chairperson Gonzales Thanked Commissioner Gooden.

- . Commissioner Herrin: She gets Facebook messages about citizens asking about 'No Mow May'. It is when the insects' pollinators like butterflies etc. are coming through the hard winter and the flowers are growing and they are coming from dormancy it allows them to get food. The message she received was that they are going to let their yards grow but, hopes that code enforcement doesn't give them a ticket. Director Van Stavern mentioned that the grass is considered too high once it past 12onches. Commissioner said she'll tell them the butterflies are good at 10 inches anything after will alarm Code Enforcement.
- . Commissioner Pettijohn: Suggestion on the agenda for next month. Can the discussion of Spring Cleanup, and the June clean up be added to discuss. Vice-Chairperson said he spoke to Shanna with Waste Management she was supposed to give a call back to make sure the shred truck will be available for Aril 22nd. He said he would reach back out to her. Commissioner Pettijohn said to be sure that the city guys knows as well because last time they didn't. Vice chairperson said he spoke to Vernisha to make sure that publics work is notified.
- . Director Van Stavern: As a committee chair on the committee you will need to fill out the agenda form and put in it what your going to need and submit it so that she can distribute it to each department it needs to go to. Also, as the committee chair on these individual items it's up to the board to make sure all the arrangements are made not the staff. The agenda form has all the question on it concerning what they'll need from the staff. When the form is sent to her, she sends it to each department in question. Vice-Chairperson Loftis asked if that includes the lunch as well. Director Van Stavern replied NO.
- . Commissioner Herrin: requested adding Earth day to the ageda. She plans to go help out at the library and requested 20 little items for perks. Director Van Stavern mentioned that they did not have anything. The only thing they have left are the grabbers. Commissioner Pettijohn asked did they have any bags left. Director Van Stavern responded NO. The only bags that were left were thecanvas bags and they were left out in Alanas yard. Once they heard about it they were wet and moldy and had to be thrown away. Vice-Chairperson Loftis asked if those were the items requested once they were off probation. Director van Stavern asked if Chirperson Gonzales had heard from KTB on if they were going to send those items because they will have to see where they would store them. Chairperson Gonzales said that they are sending it at the end of the month for next month. Chairperson Gonzales asked Commissioner Herrin if she needed her to call and see about getting the 6-pack of flowers. Commissioner Herrin explained that there isn't usually a big turn out. Chairperson Gonzales said that they could have them donated and if they didn't use them they could be planted.
- . Commissioner Herrin look for her on Channel 2 news she will be carrying the banner for the St. Patrick's parade on Saturday.
- . Director Van Stavern: All agendas from the boards and commission must be sent in a minimum of 10 days before that Friday before meeting. This message came from the City Clerk and City Manager. If it is not submitted it will have to be added to the next meeting ageda.
- Director Van Stavern: Introduce Brittany Richard as the New Code Enforcement's admin assistant.

(10) ADJOURNMENT

Vice-Chairperson Loftis made a motion to adjourn the meeting and Commissioner Herrin seconded. At 6:30 pm.

Lyndsey Gonzales
Chairperson
Keep La Marque Beautiful Commission



**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
MINUTES
February 08, 2023**

(1) CALL MEETING TO ORDER

Vice-Chairperson Loftis called the meeting to order at 6:12 pm.

(2) ROLL CALL

PRESENT

Lyndsey Gonzales, Chairperson (Zoom)
Re'Chard Loftis, Vice-Chairperson
Ashley Gooden, Commissioner (Zoom)
Terry Pettijohn, Commissioner
Katherine Herrin, Commissioner

ABSENT

OTHER OFFICIALS/STAFF PRESENT

Michael Phillips, Code Compliance Officer
Kathleen Van Stavern, Development Services Director
Rick Sailer, Public Works Director
Randall Aragon, Chief of Police

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was given by Code Compliance Officer Phillips and the pledge was led by Vice-Chairperson Loftis.

(4) CITIZEN'S PARTICIPATION

No One Signed up to Speak.

(5) APPROVAL OF MINUTES

- a. Regular Meeting Minutes of December 14, 2022 - PENDING AT THIS TIME
Regular Meeting Minutes of January 11, 2023 - PENDING AT THIS TIME
TAKE NO ACTION

(6) REPORTS

- a. Financial Reports
3 financial reports

1. 9/30/2022 beginning balance 38,989.85 donations 580.00 interest 68.76 expenses for litter bus 120.00 and another expense of 49.71 ending balance 39,468.90.
2. 10/31/2022 beginning balance 39,446.50 donations and interest 683.40 expenses 630.00 ending balance 39,499.90.
3. 11/30/2022 beginning balance of 39,499.90 revenue of 697.51 expenses of 410.00 ending balance of 39,787.41.

Commissioner Herrin made the motion to accept the financial reports, Vice-Chairperson Loftis seconded.

MOTION PASSED

b. Waste Management Report

Vice Chairperson Loftis made the motion to approve the waste management report, Commissioner Herrin seconded.

MOTION PASSED

c. Yard of the Month Quarterly report (Presented at January Meeting)

Commissioner Herrin gave the Yard of the Month Quarterly report last month but wanted to add 805 Lilac Street. They have a beautiful Yard and work hard on it but, the write up wasn't shared on the KLMBBC Facebook page, it was shared on other pages. The citizens really enjoyed hearing about it. Vice-Chairperson Loftis said he spoke with JB about their Facebook Page. He said he told him the need of them accessing that page to share and bring awareness. Director Van Stavern suggested speaking to him again. Chairperson Gonzales said she would call him. There are post still waiting to be approved.

TAKE NO ACTION

d. Monthly Activity Report

TAKE NO ACTION

(7) OLD BUSINESS / AWARDS

- a. Discussion/possible action regarding selection of Yard of the Month: last month Lilac was chosen it was already approved and rewarded. It went out on social media but, not on KLMBBC's Facebook page. For this month 46 N Omega Bay was approved back in August this is the first time having a home that's in Omega Bay. It has won the Bay Area Garden club award. The focal point of this yard is that she has a lovely she shed that she is turning into a family prayer chapel that will make a very nice story. She arranged with the homeowner to go over on Friday if everyone agrees to get a few photos and a picture with the family and the sign and hopefully it can be added to the KLMBBC Facebook page.

TAKE NO ACTION

- b. Selection of Good Neighbor Award: Presentation to the January winner (Loftis) (None for February) January's Good Neighbor award presented to Ms. Ramsey by Vice-Chairperson Loftis for her participating in a cleanup event at Bobby

Beach after Vice-Chairperson Loftis posted on Facebook Ms. Ramsey and her children came out and helped with the trash pickup.

TAKE NO ACTION

(8) NEW BUSINESS

- a. Discussion/possible action of 2023 yearly event calendar/Parks Board Calendar (Parks Calendar attached, and combined calendar attached)
Director Van Stavern: last meeting the board requested colabing with the parks board and she suggested combining the calendars and that's what is being presented. Commissioner Pettijohn said it was very well done but in the March meeting it says 2/08 and he wasn't sure what that was. Vice-Chairperson Loftis mentioned it was brought to his attention as well. Commissioner Pettijohn asked if there needed to be an approval and Director Van Stavern said No, it was provided because it was requested.

TAKE NO ACTION

- b. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 01/07/2023 in the amount of \$160.00 for 8 hours at \$20.00 per hour. (See invoices attached)
Commissioner Pettijohn made the motion to approve the invoices and Commissioner Herrin seconded.

MOTION PASSED

- c. Discussion/possible action regarding monthly payment to Warren Robicheaux for the Litter Bus Program invoice dated 01/21/2023 in the amount of \$20.00 for 1 hour at \$20.00 per hour for prepping bus. (See invoices attached)
Commissioner Pettijohn made the motion to approve payments for prepping the bus, Commissioner Herrin seconded.

MOTION PASSED

- d. Discussion/possible action regarding monthly payment to Warren Jeff Begley for the Litter Bus Program invoice dated 01/21/2023 in the amount of \$40.00 for 2 hours at \$20.00 per hour. (See invoices attached)
Commissioner Pettijohn made the motion to approve, Commissioner Herrin seconded.

MOTION PASSED

- e. Discussion/possible action concerning the purchase of 10 "No Dumping Signs" for Public Works. (See quote attached)
Mr. Sailer mentioned that the signs had been purchased there was 10 sign board at 45.00 each the total cost was 450.00 dollars.
Commissioner Pettijohn made the motion to approve 450.00 for the 10 24x18 single sided signs, commissioner Herrin seconded.

MOTION PASSED

- f. Discussion/possible action concerning Litter Bus activity and requested items by Warren Robicheaux. (Chief Aragon and Warren Robicheaux)
Public Works to help with funds for the Litter Bus maintenance and upkeep.
Commissioner Pettijohn made the motion to approve, and Commissioner Herrin seconded.
MOTION PASSED
- g. Discussion/possible action to forward future Litter Bus Program expenses to Public Works to be funded by the Storm Water Grant. (Rick Sailer)
TAKE NO ACTION
- h. Discussion/possible action regarding the “Abandoned Crab Trap Removal Event” Saturday, February 18, 2023 (Lyndsey Gonzales)
Chairperson Gonzales: Email that the City Manager sent a couple of weeks ago. Looked over it and filled it out. The event is February 18th there’s different sites you can attend. Wanted to know if the board wanted to volunteer. Vice-Chairperson asked about Highland bayou needing help. Chairperson Gonzales mentioned that Highland Bayou was not listed. This event is sponsored by Galveston Bay Foundation. Chairperson Gonzales will contact them to see if they could add highland Bayou.
TAKE NO ACTION
- i. Discussion/Possible action regarding the “Trash Bash Event” Saturday, March 25, 2023 (Lyndsey Gonzales)
Trash bash is March 25th, just picking up trash everywhere signed the board up just in case. They haven’t picked a location for this event. This is event is also with The Galveston Bay Foundation. Chairperson Gonzales will call and ask about this event as well.
TAKE NO ACTION
- j. Discussion/possible action regarding approval pf \$550.00 for Re’Chard Loftis to attend the Stade Code Enforcement licensing class. (Re’Chard Loftis)
Vice-Chairperson Loftis: This class is a starter for all Code Enforcement Officers. Will give insight on the job of a Code Officer for a better understanding of the department.
Commissioner Herrin made the motion to approve \$550.00 for Vice-Chairperson Loftis to attend the Code Enforcement Licensing Class, Commissioner Pettijohn seconded.
MOTION PASSED
- k. Discussion/possible action regarding collaborating with “Clean Coast Texas” (Lyndsey Gonzales)
Chairperson Gonzales: Will call and see if this can be added for the city of la Marque. Did the survey February 1st. This is the same as events discussed at the last meeting.
TAKE NO ACTION

(9) REQUESTS AND ANNOUNCEMENTS

Chairperson Gonzales: In March the KBT theme is “water waste cleanup” that would be good to add the march 25th date on there and “don’t mess with Texas” that would go with the spring cleanup and shred day. May is “Bayou parks and trails month”, we should add something for May to have something for KTB when turning in the paperwork. This is to win an honorary badge for La Marque. Vice-Chairperson recommended putting May 20th Bayou Parks and Trails at 8-10 am.

(10) ADJOURNMENT

Commissioner Pettijohn made the motion to adjourn the meeting at 7:25 PM, commissioner Herrin seconded.

Lyndsey Gonzales
Chairperson
Keep La Marque Beautiful Commission



**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
MINUTES
January 11, 2023**

(1) CALL MEETING TO ORDER

The meeting was called to order at 6:03pm

(2) ROLL CALL

Present

Absent

Lyndsey Gonzales, Chairperson
Re'Chard Loftis, Vice Chairperson
Katherine Herrin, Commissioner
Terry Pettijohn, Commissioner
Ashley Gooden, commissioner

Other Officials/Staff in attendance

Kathleen Van Stavern, Director
Michael Phillips, Code Compliance Officer

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Code Compliance Officer Phillips and the pledge was led by Chairperson Gonzales.

(4) CITIZEN'S PARTICIPATION

No one signed up to speak.

(5) APPROVAL OF MINUTES

- a. Regular Meeting Minutes of December 14, 2022 - PENDING AT THIS TIME
NO ACTION NEEDED

(6) REPORTS

- a. Financial Report

TAKE NO ACTION

- b. Waste Management Report

TAKE NO ACTION

- c. Yard of the Month Quarterly report

Commissioner Herrin: January 2023 yard of the month was 709 Lilac previous month was December 2022 the yard owner was appreciative but didn't want to accept an award would like to remain anonymous. Geraldine Carter a previous winner was nominated, and a certificate of continued excellence was given. No

yard in November of 2022 due to no quorum. October 2022, 1308, Rhodora St. was the winner of Yard of the month. September 2022 was Missy Perez as winner. August 2022 was Jimmy and Marcy Ybarra.

TAKENO ACTION

(7) OLD BUSINESS / AWARDS

a. Selection of Yard of the Month

709 LILAC: "Beautiful Yard"

Vice Chairperson Loftis made the motion to approve 709 Lilac and Commissioner Pettijohn seconded.

MOTION PASSED

b. Selection of Good Neighbor Award

MELISSA RAMPY: nominator Re'Chard Loftis

Commissioner Herrin made the motion to approve the Good Neighbor Award, and Chairperson Gonzales seconded.

MOTION PASSED

c. Discussion/possible action regarding nomination and election of Treasurer (tabled at last meeting)

Vice Chairperson Loftis nominated Commissioner Pettijohn as Treasurer; Chairperson Gonzales seconded.

MOTION PASSED

d. Discussion/possible action regarding the selection of Chairperson for the Beautify the Bayou Clean Up event (tabled at last meeting)

Vice Chairperson Loftis made the motion to nominate Commissioner Pettijohn as Chairperson and Commissioner Gooden seconded.

MOTION PASSED

(8) NEW BUSINESS

a. Discussion/possible action regarding commission reports required for City Council (See Sec. 35-50 Written Reports, in the attached ordinance)

Director Van Stavern: City Council is requiring quarterly for a commissioner to submit information to the council on all activities and things that the board is working on. The board can choose whom they like. Other boards are choosing one member to attend the council meetings. Vice-Chairperson Loftis recommended everyone attending collectively in the case that someone may not be able to attend, another member can fill in. Director Van Stavern asked that they'll have the report created and emailed to her so that it may be added to the agenda and every council member would receive a copy while the report is being presented. Commissioner Herrin suggested doing the report monthly to provide for the KLMBC meetings in a folder. Director Van Stavern said that she would add it monthly to the KLMBC's Agenda.

All Members Will Contribute to The Report and Coordinate. MOTION PASSED

b. Discussion/possible action regarding collaborating with the Parks Board on future events (See Sec. 35-53 Additional Powers of Commission in the attached ordinance)

Parks Board Representative- Trying to work more with the city on different events and was wanting to know if the dates were set on the spring and fall clean up. Chairperson Gonzales responded that the spring cleanup and shred day will be put together for April 22nd, 2023. Information was requested on Arbor Day as well. Director Van Stavern informed Parks Board representative that Fall Sweep is November 4th, 2023. Representative for the Parks Board mentioned that they would like to help with Beautify the Bayou on June 10th, 2023. Parks board representative said that he would have the dates put on their calendar so that the Parks Board can assist with KLMBC events. Director Van Stavern asked if they could send her a copy of their calendar so that she may combine it with KLMBC's calendar to bring back to the next meeting to discuss a collaboration. Commissioner Pettijohn made the motion to Table until next meeting when calendars can be combined to look over schedules. Vice-Chairperson Loftis seconded.

Meeting tabled until next meeting. MOTION PASSED

- c. Discussion/possible action of final 2023 yearly event calendar
Vice-Chairperson Loftis made the motion to collaborate with the City of La Marque Parks Board for future events and Commissioner Pettijohn seconded.

MOTION PASSED

- d. Discussion/possible action regarding monthly payment to Warren Robicheaux and Jim Begley for Litter Bus Program \$150.00, 7.5 hours at \$20.00 per hour.
Commissioner Herrin reminded everyone that Chairperson Gonzales was going to call them and see why the board needed two people instead of one. Chairperson Gonzales said herself and the chief were missing each other's calls. Director Van Stavern mentioned that on February's agenda will need to have request for repairs and other items and they would need to invite Mr. Robicheaux and Chief Aragon. As they would need to provide cost of each item for the litter bus event, and it will be placed on the agenda for the next meeting to vote on those funds because the current list may go over budget.
Commissioner Herrin made the motion to pay them what they earn. Vice chairperson Loftis seconded.

MOTION PASSED

- e. Discussion/possible action concerning Christmas Spirit Award
Commissioner Herrin: The board had gotten a nomination for it. Decided to do a Christmas Spirit award for Oaklawn for participating and it's just to say Thank you.
Commissioner Herrin made the motion to give a Christmas spirit award to Oaklawn. Vice-Chairperson Loftis seconded.

MOTION PASSED

(9) REQUESTS AND ANNOUNCEMENTS

Vice Chairperson Loftis: Commissioner Gooden has a book out that was released in December called Growing Through Grief and a foundation called The Baby Stewart Foundation.

(10) ADJOURNMENT

Commissioner Pettijohn made the motion to adjourn the meeting at 7:00 Pm, and Chairperson Gonzales seconded.

Lyndsey Gonzales

Chairperson

Keep La Marque Beautiful Commission



**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL FUND
FEBRUARY 2023**

DONATIONS

	Total Donations Received	Parks			Keep La Marque Beautiful		
		Correct Allocation	Actual Payment	Over / (Under) Payment	Correct Allocation	Actual Payments	Over / (Under) Payment
October 2022	1,160.00	580.00	580.00	0.00	580.00	580.00	0.00
November 2022	1,220.00	610.00	610.00	0.00	610.00	610.00	0.00
December 2022	1,214.00	607.00	607.00	0.00	607.00	607.00	0.00
January 2023	1,178.00	589.00	589.00	0.00	589.00	589.00	0.00
February 2023	1,196.00	598.00	598.00	0.00	598.00	598.00	0.00
March 2023		0.00	0.00	0.00	0.00	0.00	0.00
April 2023		0.00	0.00	0.00	0.00	0.00	0.00
May 2023		0.00	0.00	0.00	0.00	0.00	0.00
June 2023		0.00	0.00	0.00	0.00	0.00	0.00
July 2023		0.00	0.00	0.00	0.00	0.00	0.00
August 2023		0.00	0.00	0.00	0.00	0.00	0.00
September 2023		0.00	0.00	0.00	0.00	0.00	0.00
	\$ 5,968.00	\$ 2,984.00	\$ 2,984.00	0.00	\$ 2,984.00	\$ 2,984.00	0.00

BEGINNING CASH & INVESTMENT BALANCE 01/31/2023

\$37,337.55

REVENUES

Donations	598.00
Additional donations	
Interest on Investments - February 2023	74.96
Total Revenues	\$672.96

EXPENSES

<u>Date/ Vendor</u>	<u>Description</u>	
02/16/2023 - Warren Robicheaux	Litter Bus Operations	200.00
02/16/2023 - James Woolsey	Litter Bus Operations	150.00
Total Expenses		\$350.00

ENDING CASH & INVESTMENT BALANCE 02/28/2023

\$37,660.51



City of La Marque Monthly Report February 2023

Shanna Lopez
Public Sector Solutions Manager
Patrick Crehan
District Manager





Table of Contents

Collection Services.....	3
Customer Service Summary.....	6
Commercial Activity Report.....	7
HHW, E-Waste & Special Collections.....	8



Collection Services

Residential, Commercial, Industrial and Recycling

As La Marque's preferred environmental services partner, Waste Management provides Waste and Recycling collection for Residential, Commercial and Industrial customers in the City of La Marque.

Waste Management provides curbside waste, recycling, bulk and green waste collection to **6,869** homes each week. Our various residential services performed by our collection team delivers **102,910** personal touches each month to the City of La Marque residents.

In addition to residential services, Waste Management provides waste collection to **434** Commercial Businesses each month, equaling **3,758** services per month.



The following report includes information on the number of residential and commercial customers in the City of La Marque, as well as the tons of material collected for residential recycling, trash and bulk.

Customer Service

We're dedicated to providing best-in-class service and making your life a little easier. We know our Customers will have questions and requests from time to time. Our State-of-the-Art Customer Service Team and Dedicated Public Sector Digital Care Desk are ready to assist residents and businesses of your city.



**WE DON'T JUST MANAGE
WASTE WE PROVIDE
SOLUTIONS**



Customer Service Summary Report

Waste Management provides service three times a week to approximately 6,869 homes in the City of La Marque. That is approximately 1,234,920 service opportunities per year.

Customer Service Summary														
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL	AVG
Reported Misses	9	22	22	30	14	0	0	0	0	0	0	0	97	19
Container Issue	0	1	1	0	1	0	0	0	0	0	0	0	3	1
Property Damage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	5	0	0	2	4	0	0	0	0	0	0	0	11	4
Total Issues	14	23	23	32	19	0	0	0	0	0	0	0	111	22
Service Success	99.99%	99.98%	99.98%	99.97%	99.98%	-	-	-	-	-	-	-	99.98%	99.98%

*Detailed customer service report available upon request.



Commercial Activity Report

February 2023

Service Change	Start or Change Date	Service Name	Address	Zip Code	Phone	Size (Yards)	Frequency (Serviced per Week)	Quantity or Close Date
Extra Pickup	2/7/2023	Sky Investments	3049 Cedar Dr	77568-3995	8322264887	8	2	2/8/2023
Increase	2/8/2023	Torres, Abel	146 Main St	77568-6200	8327881743	4	1	1
New Business	2/20/2023	Starboard Way Marine Services	2510 Grebb St	77568-5040	8309921388	2	1	1
Increase	2/20/2023	KM-La Marque Llcng	6608 Interstate 45	77568-3099	7132752612	8	5	1
Extra Pickup	2/23/2023	Grenier Shute & Associates	2729 Main St	77568-5151	4099359630	3	2	2/24/2023
New Business	2/24/2023	Heather Finch	1202 Highway 3	77568-5903	4099390491	8	2	1



At Your Door

Waste Management's At Your Door program makes the responsible disposal of household hazardous waste, electronic, and other special materials safe, simple, and convenient for all La Marque residents. The addition of the At Your Door program not only provides La Marque residents with a vital service, but also improves sustainability and diversion. This program helps reduce illegal dumping, as well as eases groundwater and soil contamination, and increases neighborhood aesthetics. In addition, most of the material collected is recycled.



At Your Door

WM has collected over 0.67 tons of HHW since October 2022.
93% of Collected Material Recycled or Re-Used

[illegible]

Waste Management Green Facts

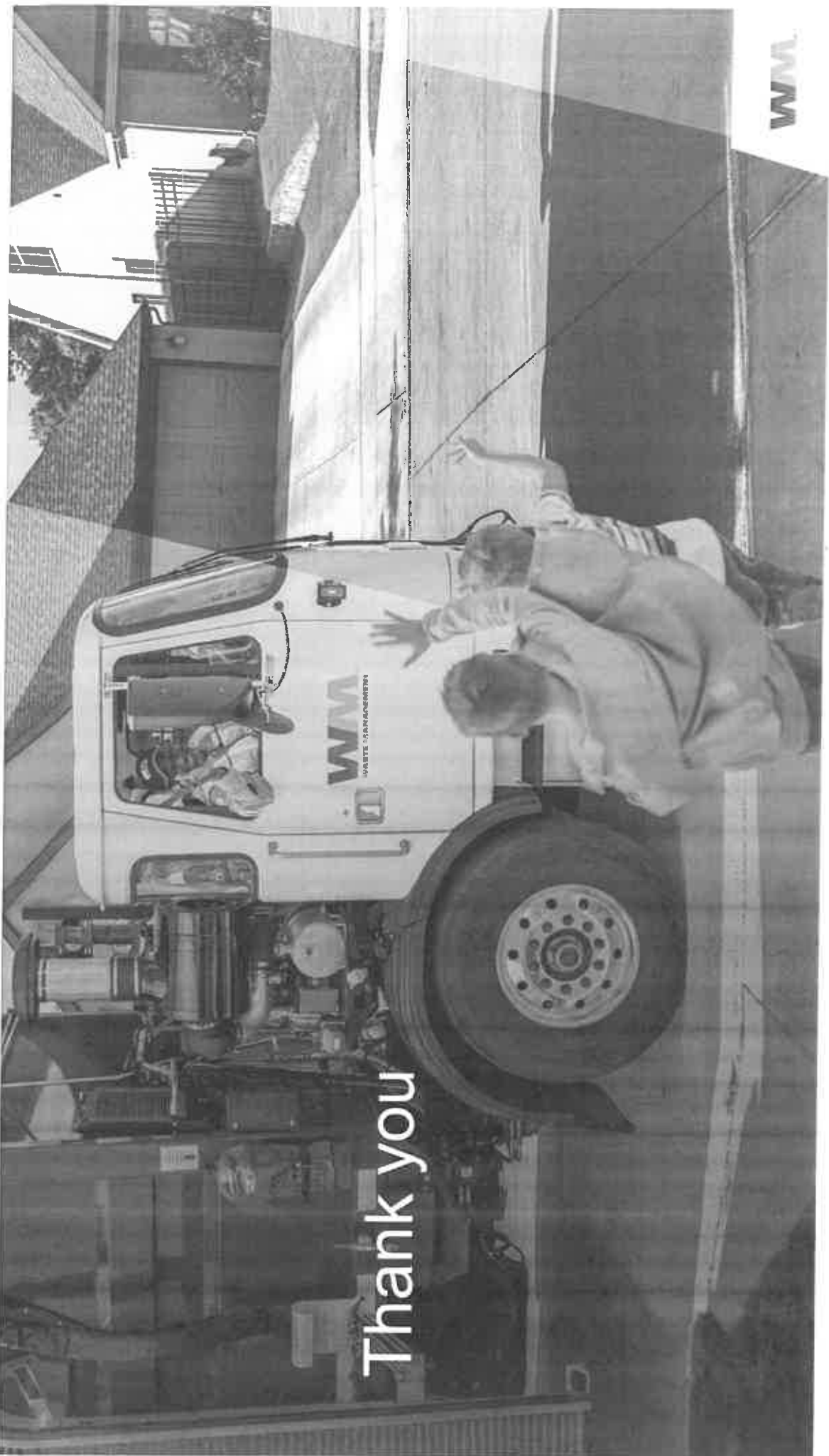
- WM recycles over 15 million tons of material each year
- WM services 5.5 million recycling customers daily
- 90% of plastics generated in the U.S. each year winds up in landfills or incinerators

Three Rules to Recycle Right:

- Recycle clean bottles, cans, paper and cardboard
- Keep food and liquid out of your recycling
- No loose plastic bags and no bagged recyclables

Learn more at www.wm.com/recycleright





Thank you

WWM

I appreciate you clearing that up for me!

Best,

On Thu, Mar 9, 2023 at 11:46 AM Kathleen VanStavern <k.vanstavern@cityoflamarque.org> wrote:

Good morning Ms. Pierce,

I submitted payment for the KTB dues on 12/21/2022 for the year 2023, and paid by check # 142699 dated 12/29/2022 which has been cleared according to our records.

The yearly reports are the responsibility of the Keep La Marque Beautiful Commission Chairperson or the designated committee chair that they selected, staff does not collect or retain the information needed for the KTB required reports. I'm sure Ms. Gonzales will contact the committee chairperson and urge them to either get the information to her for the report or require the committee chair to complete as required.

Sincerely,

Kathleen

Kathleen Van Stavern

Development Services Director

City of La Marque

409-938-9204

From: Corinne Pierce

Sent: Thursday, March 9, 2023 10:29 AM

To: Kathleen VanStavern

Subject: Keep Texas Beautiful Recognition

From: Corinne Pierce
Sent: Thursday, March 9, 2023 2:21 PM
To: Kathleen VanStavern
Subject: Re: Keep Texas Beautiful Recognition

[External Email] This message originated from outside your organization.

We look forward to seeing you at the conference, the space is really beautiful this year and we have some fun training in the works!

On Thu, Mar 9, 2023 at 2:09 PM Kathleen VanStavern <k.vanstavern@cityoflamarque.org> wrote:

No problem! I really appreciate your help with all of this. I also registered all 5 commissioners for the conference in June, so hopefully they can all attend some training on completing these forms for you.

Kathleen Van Stavern

Development Services Director

City of La Marque

409-938-9204

From: Corinne Pierce
Sent: Thursday, March 9, 2023 12:34 PM
To: Kathleen VanStavern
Subject: Re: Keep Texas Beautiful Recognition

[External Email] This message originated from outside your organization.

Good afternoon Kathleen,

I see now that you paid your dues before recognition opened on January 10th of this 2023, that's where my confusion was! I will update our records that your dues are paid for 2023 and contact Lyndsey about completing the report.

La Marque
 Police Department/Keep La Marque Beautiful Commission
 Litter Pickup/Operations
 Date: 03/04/2023

Total Hours Worked:	9.5 Hours
Litter Pickup Supervisor (Printed Name):	WARREN ROBICHEAUX
Signature:	Copies to: Chief of Police/Galveston County Probation/LM Municipal Court

03/04/2023 WARREN ROBICHEAUX - DAVE BUS/SUPV CAREY 1:30-3:00 = 7.5 HRS
 03/03/2023 WARREN ROBICHEAUX - SMITH/BUS/PAUL HANKS/PAUL - TWO HRS
 SUPER OUT CHECK ELUIDS
 PREPARE LALO

Approved for Payment
 [Signature]
 3/6/2023



La Marque
Police Department/Keep La Marque Beautiful Commission
Litter Pickup Operations

Date: 03/18/2023

Total Hours Worked:	4 hours
Litter Pickup Supervisor (Printed Name):	JAMES BEGLEY III
Signature:	Copies to: Chief of Police/Galveston County Probation/LM Municipal Court

WARREN RODRIGUEZ - Bus Driver - 3/17/23 - ONE HOUR
Jim Begley - Driver - 3/18/23 - 3 hours

Approved:
Chief & Mayor
3/19/2023

BOARDS & COMMISSIONS AGENDA ITEM REQUEST FORM

DATE SUBMITTED: 03/24/2023

DATE OF MEETING FOR THE AGENDA ITEM: April 12, 2023

REQUESTER: **Lyndsey Gonzales**

REQUESTER PHONE:



KLMBBC



PARKS BOARD



CEMETARY BOARD

EMAIL:



BUILDING STANDARDS



BOARD OF ADJUSTMENTS



PLANNING & ZONING

AGENDA ITEM

ALL AGENDA REQUESTS MUST BE APPROVED BY THE CHAIR PERSON

EVENT OR PROGRAM, PURCHASE ITEM REQUEST, TRAINING REQUEST, CALENDAR CHANGE, COMMITTEE REQUEST:

KLMB Signs

IS THIS EVENT OR PURCHASE REQUEST ASSOCIATED WITH A NATIONAL OR STATE ORGANIZATION:



YES



NO

IF YES, NAME OF ORGANIZATION AND WEBSITE:

KTBB

IS THIS EVENT OR PROGRAM INCLUDED ON THE BOARD OR COMMISSION ADOPTED CALENDAR:



YES



NO



N/A

FINANCIAL REQUIREMENT: (must have a quote attached) \$ **1,000**, QUANTITY: **10**

ITEM DESCRIPTION OR PICTURE ATTACHED: **Sign to recognize KLMB within our city limits**

LOCAL VENDOR: ☐ YES ☒ NO (IF NO, VENDORS MUST CONTACT FINANCE TO REGISTER)

ADVERTISING FOR EVENT ☐ YES ☒ NO TYPE OF ADVERTISING NEEDED:

DATE OF EVENT:

START TIME: _____ END TIME: _____

(NOTE: EVENTS REQUIRING EXPENDITURES MUST BE SUBMITTED AT LEAST 60 DAYS IN ADVANCE; EVENTS REQUIRING ADVERTISING MUST BE SUBMITTED 90 DAYS IN ADVANCE)

COMMITTEE CHAIRPERSON FOR EVENT OR PROGRAM: **KLMBBC**

DETAILED DESCRIPTION OF EVENT OR PROGRAM

LIST ALL TASKS REQUESTED TO BE PERFORMED BY CITY STAFF AND ANY EQUIPMENT NEEDED PRIOR TO OR DURING THE EVENT OR PROGRAM, such as barricades, dumpsters, trash barrels, trailers, etc (this section is subject to approval of the City Manager and applicable department directors and supervisors):

EXPLAIN IN DETAIL HOW THIS PROGRAM FITS WITHIN THE SCOPE OF THE BOARD OR COMMISSION AND FURTHERS THE BOARD OR COMMISSION'S PURPOSE, AS PROVIDED IN THE CITY CODE OF ORDINANCES https://library.municode.com/tx/la_marque/codes/code_of_ordinances):

ALL FIELDS MUST BE COMPLETED AND LEGIBLE. ASSOCIATED SUPPLEMENTARY MATERIALS MUST BE ATTACHED TO THIS FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED. EVENT MUST NOT CONFLICT WITH APPROVED CITY EVENTS OR HOLIDAYS.

ALL FORMS MUST BE SUBMITTED 10 DAYS PRIOR TO THE FRIDAY BEFORE THE COMMISSION/BOARD MEETING IN ORDER FOR THE REQUEST TO BE PLACED ON THE AGENDA. (PER City Clerk and City Manager)

ALL REQUESTS WILL BE REVIEWED AND APPROVED BY THE APPROPRIATE CITY STAFF BEFORE BEING PLACED ON THE AGENDA.

Lyndsey Gonzales

SIGNATURE

03/24/2023

DATE

Lyndsey Gonzales

BOARD OR COMMISSION CHAIRPERSON

03/24/2023

DATE

Keep Texas Beautiful, Inc.
8850 Business Park Dr Ste 200
Austin, TX 78759
(512) 961-5257
office.manager@ktb.org
www.ktb.org



Keep Texas
Beautiful

INVOICE

BILL TO

La Marque Beautiful, Keep
1111 Bayou Road
La Marque, TX 77568

INVOICE # 10076**DATE 03/24/2023****DUE DATE 03/24/2023****TERMS Due on receipt**

ACTIVITY	QTY	RATE	AMOUNT
Merchandise:Affiliate Signs Affiliate City Limit Signs	10	100.00	1,000.00T

SUBTOTAL	1,000.00
TAX	0.00
TOTAL	1,000.00
BALANCE DUE	\$1,000.00

BOARDS & COMMISSIONS AGENDA ITEM REQUEST FORM

DATE SUBMITTED: 03/27/2023

DATE OF MEETING FOR THE AGENDA ITEM: April 12, 2023

REQUESTER: **Lyndsey Gonzales**

REQUESTER PHONE:



KLMBBC



PARKS BOARD



CEMETARY BOARD

EMAIL:



BUILDING STANDARDS



BOARD OF ADJUSTMENTS



PLANNING & ZONING

AGENDA ITEM

ALL AGENDA REQUESTS MUST BE APPROVED BY THE CHAIR PERSON

EVENT OR PROGRAM, PURCHASE ITEM REQUEST, TRAINING REQUEST, CALENDAR CHANGE, COMMITTEE REQUEST:

4inch plants for Earth Day event on 04/22/2023

IS THIS EVENT OR PURCHASE REQUEST ASSOCIATED WITH A NATIONAL OR STATE ORGANIZATION:



YES



NO

IF YES, NAME OF ORGANIZATION AND WEBSITE:

IS THIS EVENT OR PROGRAM INCLUDED ON THE BOARD OR COMMISSION ADOPTED CALENDAR:



YES



NO



N/A

FINANCIAL REQUIREMENT: (must have a quote attached) \$ 20,

QUANTITY: 20

ITEM DESCRIPTION OR PICTURE ATTACHED: 4inch plants

LOCAL VENDOR: ☒ YES ☐ NO (IF NO, VENDORS MUST CONTACT FINANCE TO REGISTER)

ADVERTISING FOR EVENT ☒ YES ☐ NO TYPE OF ADVERTISING NEEDED: water bill insert

DATE OF EVENT: 04/22/2023

START TIME: 10am END TIME: 2pm

(NOTE: EVENTS REQUIRING EXPENDITURES MUST BE SUBMITTED AT LEAST 60 DAYS IN ADVANCE; EVENTS REQUIRING ADVERTISING MUST BE SUBMITTED 90 DAYS IN ADVANCE)

COMMITTEE CHAIRPERSON FOR EVENT OR PROGRAM: KLMBBC

DETAILED DESCRIPTION OF EVENT OR PROGRAM

Earth day(La Marque Library): 1 plant per child

LIST ALL TASKS REQUESTED TO BE PERFORMED BY CITY STAFF AND ANY EQUIPMENT NEEDED PRIOR TO OR DURING THE EVENT OR PROGRAM, such as barricades, dumpsters, trash barrels, trailers, etc (this section is subject to approval of the City Manager and applicable department directors and supervisors):

EXPLAIN IN DETAIL HOW THIS PROGRAM FITS WITHIN THE SCOPE OF THE BOARD OR COMMISSION AND FURTHERS THE BOARD OR COMMISSION'S PURPOSE, AS PROVIDED IN THE CITY CODE OF ORDINANCES https://library.municode.com/tx/la_marque/codes/code_of_ordinances):

ALL FIELDS MUST BE COMPLETED AND LEGIBLE. ASSOCIATED SUPPLEMENTARY MATERIALS MUST BE ATTACHED TO THIS FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED. EVENT MUST NOT CONFLICT WITH APPROVED CITY EVENTS OR HOLIDAYS.

ALL FORMS MUST BE SUBMITTED 10 DAYS PRIOR TO THE FRIDAY BEFORE THE COMMISSION/BOARD MEETING IN ORDER FOR THE REQUEST TO BE PLACED ON THE AGENDA. (PER City Clerk and City Manager)

ALL REQUESTS WILL BE REVIEWED AND APPROVED BY THE APPROPRIATE CITY STAFF BEFORE BEING PLACED ON THE AGENDA.

Lyndsey Gonzales

03/27/2023

SIGNATURE

DATE

Lyndsey Gonzales

03/27/2023

BOARD OR COMMISSION CHAIRPERSON

DATE



JIMBO'S NURSERY

www.jimbosnursery.com

15019 8th St W
Santa Fe, TX 77517
(409)789-3251

CUSTOMER CHECK NO.		PHONE		DATE	
				3-27-23	
NAME LaMarque Beautiful Commission					
ADDRESS ATTN. Lyndsey Gonzales					
SOLD BY		CASH	C.O.D.	CHECK	CREDIT
QTY.	DESCRIPTION			PRICE	AMOUNT
20	4" flowers				20 ⁰⁰
				Tax Exempt -	0 ⁰⁰
					20 ⁰⁰
				TAX	
RECEIVED BY				TOTAL	

All claims and reserved goods MUST be accompanied by this bill

1141

Thank You

BOARDS & COMMISSIONS AGENDA ITEM REQUEST FORM

DATE SUBMITTED: 3/27/23 DATE OF MEETING FOR THE AGENDA ITEM: April 12th

REQUESTER: Richard Loftis

REQUESTER PHONE: (409) 256-1353

EMAIL: Richard Loftis

☒ KLMBC ☐ BUILDING STANDARDS

☐ PARKS BOARD

☐ CEMETARY BOARD

AGENDA ITEM

TITLE OF EVENT OR PROGRAM: Spring Clean

IS THIS EVENT ASSOCIATED WITH A NATIONAL OR STATE ORGANIZATION: ☐ YES ☒ NO

IF YES, NAME OF ORGANIZATION AND WEBSITE: _____

IS THIS EVENT OR PROGRAM INCLUDED ON THE BOARD OR COMMISSION ADOPTED CALENDAR: ☒ YES ☐ NO

FINANCIAL REQUIREMENT: \$ _____ ADVERTISING NEEDED: ☐ YES ☒ NO

DATE OF EVENT OR PROGRAM: April 22, 2023 START TIME: 10:45 END TIME: 2 pm

(NOTE: EVENTS REQUIRING EXPENDITURES MUST BE SUBMITTED AT LEAST 60 DAYS IN ADVANCE; EVENTS REQUIRING ADVERTISING MUST BE SUBMITTED 90 DAYS IN ADVANCE)

PROPOSED CHAIRPERSON OF EVENT OR PROGRAM Richard Loftis

SPECIAL EVENT PERMIT APPLICATION COMPLETED AND ATTACHED: ☐ YES ☒ NO

DETAILED DESCRIPTION OF EVENT:

We will be having dumpsters and shred truck available for residents to bring heavy trash and bulky items for disposal.

LIST ALL TASKS REQUESTED TO BE PERFORMED BY CITY STAFF PRIOR TO OR DURING THE EVENT OR PROGRAM (this section is subject to approval of the City Manager and applicable department directors and supervisors):

replace signs once they are purchased and recieved.

EXPLAIN IN DETAIL HOW THIS PROGRAM FITS WITHIN THE SCOPE OF THE BOARD OR COMMISSION AND FURTHERS THE BOARD OR COMMISSION'S PURPOSE, AS PROVIDED IN THE CITY CODE OF ORDINANCES (available at

https://library.municode.com/tx/la_marque/codes/code_of_ordinances):

This will help the overall look of the city and keep the city in compliance with state laws perhaps. We have many signs in need of replacement.

ALL FIELDS MUST BE COMPLETED AND LEGIBLE. ASSOCIATED SUPPLEMENTARY MATERIALS MUST BE ATTACHED TO THIS FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED. EVENT MUST NOT CONFLICT WITH APPROVED CITY EVENTS OR HOLIDAYS.

ALL FORMS MUST BE SUBMITTED 7 DAYS PRIOR TO COMMISSION/BOARD MEETING IN ORDER FOR THE REQUEST TO BE PLACED ON THE AGENDA. ALL REQUESTS WILL BE REVIEWED AND APPROVED BY THE APPROPRIATE CITY STAFF BEFORE BEING PLACED ON THE AGENDA.

BOARDS & COMMISSIONS AGENDA ITEM REQUEST FORM

DATE SUBMITTED: 3/27/23 , DATE OF MEETING FOR THE AGENDA ITEM: April 12th

REQUESTER: Richard Loftis

REQUESTER PHONE: 409 256 1353

EMAIL: Richard Loftis 1968@gmail

☒ KLMBC

☐ BUILDING STANDARDS

☐ PARKS BOARD

☐ CEMETARY BOARD

AGENDA ITEM

TITLE OF EVENT OR PROGRAM : Street Sign Replacement Program

IS THIS EVENT ASSOCIATED WITH A NATIONAL OR STATE ORGANIZATION: ☐ YES ☒ NO

IF YES, NAME OF ORGANIZATION AND WEBSITE: _____

IS THIS EVENT OR PROGRAM INCLUDED ON THE BOARD OR COMMISSION ADOPTED CALENDAR: ☐ YES ☒ NO

FINANCIAL REQUIREMENT: \$ N/A ADVERTISING NEEDED: ☐ YES ☐ NO

DATE OF EVENT OR PROGRAM: N/A START TIME: _____ END TIME: _____

(NOTE: EVENTS REQUIRING EXPENDITURES MUST BE SUBMITTED AT LEAST 60 DAYS IN ADVANCE; EVENTS REQUIRING ADVERTISING MUST BE SUBMITTED 90 DAYS IN ADVANCE)

PROPOSED CHAIRPERSON OF EVENT OR PROGRAM Richard Loftis

SPECIAL EVENT PERMIT APPLICATION COMPLETED AND ATTACHED: ☐ YES ☒ NO

DETAILED DESCRIPTION OF EVENT:

We are hoping to partner with the city, possibly EDC or obtain grants to replace street signs with the city logo, also stop signs, yield signs and any other traffic safety signs that are faded and are missing.

LIST ALL TASKS REQUESTED TO BE PERFORMED BY CITY STAFF PRIOR TO OR DURING THE EVENT OR PROGRAM (this section is subject to approval of the City Manager and applicable department directors and supervisors):

we need two public works guys to help with event possibly three. Also we need barricades to block off entrances.

EXPLAIN IN DETAIL HOW THIS PROGRAM FITS WITHIN THE SCOPE OF THE BOARD OR COMMISSION AND FURTHERS THE BOARD OR COMMISSION'S PURPOSE, AS PROVIDED IN THE CITY CODE OF ORDINANCES (available at

https://library.municode.com/tx/la_marque/codes/code_of_ordinances):

this event helps keep Lamarque clean and will possibly help reduce illegal dumping.

ALL FIELDS MUST BE COMPLETED AND LEGIBLE. ASSOCIATED SUPPLEMENTARY MATERIALS MUST BE ATTACHED TO THIS FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED. EVENT MUST NOT CONFLICT WITH APPROVED CITY EVENTS OR HOLIDAYS.

ALL FORMS MUST BE SUBMITTED 7 DAYS PRIOR TO COMMISSION/BOARD MEETING IN ORDER FOR THE REQUEST TO BE PLACED ON THE AGENDA. ALL REQUESTS WILL BE REVIEWED AND APPROVED BY THE APPROPRIATE CITY STAFF BEFORE BEING PLACED ON THE AGENDA.

BOARDS & COMMISSIONS AGENDA ITEM REQUEST FORM

DATE SUBMITTED: 03/28/2023

DATE OF MEETING FOR THE AGENDA ITEM: April 12, 2023

REQUESTER: Re'Chard Loftis

REQUESTER PHONE:



KLMBC



PARKS BOARD



CEMETARY BOARD

EMAIL:



BUILDING STANDARDS



BOARD OF ADJUSTMENTS



PLANNING & ZONING

AGENDA ITEM

ALL AGENDA REQUESTS MUST BE APPROVED BY THE CHAIR PERSON

EVENT OR PROGRAM, PURCHASE ITEM REQUEST, TRAINING REQUEST, CALENDAR CHANGE, COMMITTEE REQUEST:

Purchase new KLMBC t shirts for all commissioners

IS THIS EVENT OR PURCHASE REQUEST ASSOCIATED WITH A NATIONAL OR STATE ORGANIZATION:



YES



NO

IF YES, NAME OF ORGANIZATION AND WEBSITE:

IS THIS EVENT OR PROGRAM INCLUDED ON THE BOARD OR COMMISSION ADOPTED CALENDAR:



YES



NO



N/A

FINANCIAL REQUIREMENT: (must have a quote attached) \$ 270, QUANTITY: 10

ITEM DESCRIPTION OR PICTURE ATTACHED: 2 t shirts per commissioner

LOCAL VENDOR: ☒ YES ☐ NO (IF NO, VENDORS MUST CONTACT FINANCE TO REGISTER)

ADVERTISING FOR EVENT ☐ YES ☒ NO TYPE OF ADVERTISING NEEDED:

DATE OF EVENT: NA

START TIME: _____ END TIME: _____

(NOTE: EVENTS REQUIRING EXPENDITURES MUST BE SUBMITTED AT LEAST 60 DAYS IN ADVANCE; EVENTS REQUIRING ADVERTISING MUST BE SUBMITTED 90 DAYS IN ADVANCE)

COMMITTEE CHAIRPERSON FOR EVENT OR PROGRAM: KLMBC

DETAILED DESCRIPTION OF EVENT OR PROGRAM

LIST ALL TASKS REQUESTED TO BE PERFORMED BY CITY STAFF AND ANY EQUIPMENT NEEDED PRIOR TO OR DURING THE EVENT OR PROGRAM, such as barricades, dumpsters, trash barrels, trailers, etc (this section is subject to approval of the City Manager and applicable department directors and supervisors):

EXPLAIN IN DETAIL HOW THIS PROGRAM FITS WITHIN THE SCOPE OF THE BOARD OR COMMISSION AND FURTHERS THE BOARD OR COMMISSION'S PURPOSE, AS PROVIDED IN THE CITY CODE OF ORDINANCES https://library.municode.com/tx/la_marque/codes/code_of_ordinances):

ALL FIELDS MUST BE COMPLETED AND LEGIBLE. ASSOCIATED SUPPLEMENTARY MATERIALS MUST BE ATTACHED TO THIS FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED. EVENT MUST NOT CONFLICT WITH APPROVED CITY EVENTS OR HOLIDAYS.

ALL FORMS MUST BE SUBMITTED 10 DAYS PRIOR TO THE FRIDAY BEFORE THE COMMISSION/BOARD MEETING IN ORDER FOR THE REQUEST TO BE PLACED ON THE AGENDA. (PER City Clerk and City Manager)

ALL REQUESTS WILL BE REVIEWED AND APPROVED BY THE APPROPRIATE CITY STAFF BEFORE BEING PLACED ON THE AGENDA.

Re'Chard Loftis

03/28/2023

SIGNATURE

DATE

Re'Chard Loftis

03/28/2023

BOARD OR COMMISSION CHAIRPERSON

DATE

Stitching

~~1000000~~

\$27.60 ea

Vinyl

~~1000000~~

\$23.91 ea

PLUS A ONE TIME
fee of \$24.99
for digitize

Richard → Navy → Right Pocket + logo

G COUNTY APPAREL

199 VAUTHIER RD
LA MARQUE, TX 77568
4093593045

<https://www.g-countyapparel.com>

Cashier: Donyae
27-Mar-2023 5:07:49P

10 Polo (YXS-XL) + 2 Front Pocket Embroidery	\$290.00
1 Digitizing Fee	\$24.99

Subtotal	\$324.89
10 or More Group Items	\$48.73
Sales Tax 8.27%	\$27.84

Total **\$299.00**

Thank You For Your Support!

Online: <https://clover.com/r/5RGZQJ2TSGXZJ>



Clover ID: 5RGZQJ2TSGXZJ
Clover Privacy Policy
<https://clover.com/privacy>

