



**CITY OF LA MARQUE
BUILDING STANDARDS COMMISSION
REGULAR MEETING MINUTES
November 12, 2019**

Regular Meeting Minutes of the City of La Marque Building Standards Commission held on Tuesday, November 12, 2019 beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Deanie Barrett called the meeting to order at 6:11 p.m.

(2) ROLL CALL

PRESENT:

Chairperson Deanie Barrett
Commissioner Maggie Manuel
Commissioner Trina Phillips
Commissioner Billy Jefferson
Commissioner Kaleb Smith

ABSENT:

Commissioner Diane Winston

OTHER OFFICIALS/STAFF PRESENT:

Kathleen Van Stavern, Code Compliance Supervisor
Garrett Bryce, Revitalization Specialist
Charles "Tink" Jackson, City Manager
Charlene Warren, Assistant to the City Manager

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Commission dispensed the Invocation and Pledge of Allegiance.

(4) APPROVAL OF MINUTES

Regular Meeting Minutes of October 8, 2019

Commissioner Billy Jefferson made a motion to approve the Minutes of October 8, 2019. Commissioner Trina Phillips seconded. **MOTION CARRIED UNANIMOUSLY.**

(5) CITIZEN'S PARTICIPATION

No citizen's participation.

(6) OLD BUSINESS



Discussion/possible action declaring the following properties to be Substandard Ordering Remedies provided by Texas Local Government Code, Chapter 54§ C., Quasi-Judicial Enforcement of Health and Safety Ordinance, through the City Ordinance Chapter 14, Section 280.

1. Address: 827 Cedar Drive, La Marque, Texas 77568

Ms. Sandra Ugarte of 827 Cedar Drive addressed the Commission. Ms. Ugarte requested more time to make repairs to the property. She said she has cleaned up the back yard. Code Compliance Officer Michael Phillips said that the property is using a temporary electric pole to power the house since 2009 and that the City has asked for a structural engineering property report, electrical report and plumbing report. Chairperson Barrett asked Ms. Ugarte if she had provided a structural engineering report. Ms. Ugarte replied that she has not obtained a report. Code Enforcement Supervisor Kathleen Van Stavern stated that a temporary electric pole cannot be used permanently and that the property has been designated as substandard. Commissioner Phillips made a motion to require the property owner to provide a structural engineer's report, electrical report and plumbing report before the next meeting of the Commission. Commissioner Jefferson seconded. **MOTION PASSED UNANIMOUSLY**

2. Address: 427 Grafton, La Marque, Texas 77568

Ms. Lillian Patio of 427 Grafton addressed the Commission, stating she could not afford to bring the property into compliance. Ms. Patio stated that she has been in contact with the Texas General Land Office for assistance but has not received a response. Officer Phillips stated that the Texas General Land Office has only provided that the property is under review for disaster recovery grant assistance. Supervisor Van Stavern said that the City is requesting confirmation that Ms. Patio is enrolled in the program. Commissioner Phillips asked Ms. Patio to ask her case worker for documentation. Commissioner Phillips made a motion to table the item until January 2020. Commissioner Jefferson seconded the motion. **MOTION PASSED UNANIMOUSLY**

3. Address: 603 Wisteria, La Marque, Texas 77568

Juan and Ricardo Martinez of 603 Wisteria addressed the Commission and said they had received the structural evaluation for their property and wanted to know the next step for the process to renovate the property. Officer Phillips said that the owners have not obtained a substandard permit. Chairperson Barrett asked why no work had been done. Barrett noted the Commission had provided 90 days for repairs to be made to the property. Ricardo Martinez stated that they were new owners of the property and that they were not



informed that the house was substandard. Chairperson Barrett noted that the property owner's engineer recommended removing an addition to the house due to foundation issues. Martinez responded that he plans to have the foundation repaired. Supervisor Van Stavern recommended that the plumbing and electrical inspection be conducted, as well as the structural report regarding the foundation, and bring in documentation to develop a scope of work for repair of the property. Commissioner Phillips made a motion to require plumbing, electrical and foundation reports to be provided to the Commission within 30 days. Commissioner Smith seconded the motion. **MOTION PASSED UNANIMOUSLY**

4. Address: 2712 Cedar Drive, La Marque, Texas 77568

The property owner was not present. Supervisor Van Stavern stated that the property owner is seeking disaster recovery assistance through the Texas General Land Office and is awaiting a response. Commissioner Phillips made a motion to table the item until January 2020. Commissioner Smith seconded the motion. **MOTION PASSED UNANIMOUSLY**

5. Address: 2909 Fannin, La Marque, Texas 77568

Mr. Isaias Loubet of 2909 Fannin stated that work had been delayed on his property due to weather and that his substandard permit had expired. He said that foundation work had been performed. Officer Phillips said that the only inspection that has been completed that the City has received was the gas inspection. Chairperson Barrett asked about electrical work. Mr. Loubet said that he has hired a contractor but the contractor has not pulled a permit. Chairperson Barrett asked Officer Phillips to check the property for completion of the foundation repair. Commissioner Phillips made a motion to provide 60 days to complete work on the property and to renew the substandard permit. Commissioner Manuel seconded the motion. **MOTION PASSED UNANIMOUSLY**

(7) CHAIRMAN'S REPORT

Chairperson Barrett did not have a report.

(8) EXECUTIVE SESSION

There was no Executive Session.

(9) REQUESTS AND ANNOUNCEMENTS

Supervisor Van Stavern noted for the record that any contractor who performs work and does not pull permits automatically pays double fees.

(10) ADJOURNMENT

It was the consensus of the Commission to adjourn the meeting at 6:58 p.m.



A handwritten signature in dark ink, reading "Deanie Barrett". The signature is written in a cursive style with a long horizontal line extending from the end.

Chairperson Deanie Barrett, Presiding
Building Standards Commission

This unofficial copy of the minutes from the above meeting are posted for convenience only. Executed or certified copies of the minutes can be requested by contacting the City Clerk.