

**NOTICE OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION MEETING
BY TELEPHONE AND VIDEO CONFERENCE**

In accordance with order of the Office of the Governor issued March 16, 2020, the Keep La Marque Beautiful Commission will conduct a Regular Meeting on Wednesday, January 12, 2022 beginning at 6:00 PM. In accordance with Section 551.127(b) of the Texas Government Code a quorum of Keep La Marque Beautiful Commission intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

The public will be permitted to offer public comments telephonically as provided below during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request. You may submit comments in advance for this meeting by contacting the City Clerk's office.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:

1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

Meeting ID: 928 8738 5489

Press *6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92887385489>

Once you are on the website, you may need to enter the following:

Meeting ID: 928 8738 5489

If you require accommodation to participate in this meeting, contact the City Clerk at 409-938-9259 or cityclerk@cityoflamarque.org at least 48 hours prior to the meeting start time.



1111 Bayou Rd.
La Marque, Texas 77568
409-938-9202

Alanah Brown - Chairperson
Katherine Herrin - Vice Chairperson
Ashley Gooden - Commissioner
Re'Chard Loftis - Commissioner

Terry Pettijohn - Commissioner

**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
AGENDA
JANUARY 12, 2022**

Notice is hereby given that the City of La Marque Keep La Marque Beautiful Commission will conduct a Regular Meeting on **Wednesday, January 12, 2022 at 6:00 p.m.** at 1109-B Bayou Road, for purpose of considering the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (4) CITIZEN'S PARTICIPATION**
Comments from the Public (At this time, any person with Commission-related business who has signed up may speak to Keep La Marque Beautiful Commission (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Commission may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (5) APPROVAL OF MINUTES**
 - a.** Regular Meeting Minutes of December 8, 2021
- (6) REPORTS**
 - a.** Financial Report
 - b.** Waste Management Report
- (7) OLD BUSINESS / AWARDS**
 - a.** Recognition of January Residential Yard of the Month-Mrs Lowe of 2503 Lake Park
 - b.** Discussion/possible action regarding using KLMBF funds to help buy street signs
 - c.** Discussion/possible action regarding Spring Cleanup
 - d.** Discussion/possible action regarding setting dates and selecting chairperson for 2022 calendar and events
- (8) NEW BUSINESS**
 - a.** Discussion/possible action regarding new signs for the litter bus

(9) REQUESTS AND ANNOUNCEMENTS

Requests by Commissioners Members for items to be placed on future Keep La Marque Beautiful Agendas and Announcements on city events.

(10) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before **Friday, January 7, 2022 before 5:30 p.m.**

Kierra K. Nance, TRMC
City Clerk

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
• • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (409)
• • • • • 938-9259, or Fax (409) 935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
• • • • •



1111 Bayou Rd.
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Alanah Brown - Chairperson

Katherine Herrin - Vice Chairperson

Terry Pettijohn - Commissioner

Re'Chard Loftis - Commissioner

Ashley Gooden - Commissioner

**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
MINUTES
OCTOBER 13, 2021**

(1) CALL MEETING TO ORDER

Chairperson Alanah Brown called the meeting to order at 6:03 pm

(2) ROLL CALL

PRESENT:

Chairperson Alanah Brown
Commissioner Re'Chard Loftis
Commissioner Terry Pettijohn
Vice Chairperson Katherine Herrin
Commissioner Ashley Gooden

ABSENT:

OTHER OFFICIALS/ STAFF PRESENT:

Casey McAuliffe, Council Member-via phone
Michael Phillips, Code Compliance Officer
Elizabeth Childs, Code Compliance Admin/ Revitalization Specialist

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Loftis, with Commissioner Herrin giving the invocation.

(4) CITIZEN'S PARTICIPATION

Chief Randall Aragon came to speak with the Commission about restarting the trash bus with parolees. He states that the bus needs some work to be brought back up for usage. He is asking for the Commission's help with the program. The program will need a driver for six hours, twice a month, at \$20/hr, as well as help with getting the bus in working order. Chairperson Brown asked that the cost of repairing the bus be submitted to Elizabeth Childs in Code Enforcement so that it can be placed on the agenda for the November meeting. Commissioner Loftis verified that they had vests for the parolees. Roy Robison

explained what was needed to bring the bus up to working order. He also clarified that they would be running the bus the first and third Saturdays of the month. Commissioner Pettijohn reiterated that everything can be approved at the next regular meeting. Councilmember McAuliff asked the commission for clarification of what was going to be funded. Commissioner Pettijohn and Chairperson Brown explained that in the past it had been fully funded by KLMB.

(5) APPROVAL OF MINUTES

a. Regular Meeting Minutes of September 8, 2021

Commissioner Harris made a motion to approve the Regular Meeting Minutes of September 8, 2021. Commissioner Loftis seconded the motion.

MOTION PASSED UNANIMOUSLY

(6) REPORTS

a. Waste Management Report

b. Financial Report

Chairperson Brown presented the Waste Management and Financial reports.

(7) OLD BUSINESS / AWARDS

a. Recognition of October Residential Yard of the Month (to be announced at meeting)

No Yard of the Month was chosen. Chairperson Brown took full responsibility for not having chosen one while Vice Chairperson Herrin was incapacitated.

Instead, the Yard of the Month and Good Neighbor awards were explained to new commissioner Ashley Gooden.

- b. Discussion/possible action regarding using KLMB funds to help buy street signs**
Commissioner Loftis explained that the city has used Econosign in the past. He was able to contact them, and they have offered to send a sample sign to look at. Once that is received, he will bring it to the commission so that everyone can look at it and work on color schemes and such. He is currently trying to contact Amanda Hobby or Venisha Henderson in Public Works about the signs and the company. Commissioner Loftis was advised by Public Relations Specialist Colleen Martin that it would be better to use a logo that was not as colorful since the colors will fade. Code Compliance Supervisor Kathleen Van Stavern provided him with a "blackout" logo, which is a black and white logo. Chairperson Brown reminded everyone that they will need to get bids from three companies for the signs. Commissioner Loftis explained that the cost for the signs will depend on the size of the signs, but that a standard street sign runs about \$40, plus \$5 for the logo to be added. He suggested installing street signs starting with the main roads through town. After discussion about whether a survey had ever been done regarding which streets were most in need of new signs, Commissioner Loftis said he would drive around town and see which are the worst and create a list to start with.

(8) NEW BUSINESS

- a. Discussion/possible action regarding a monthly cleanup - T. Pettijohn**
Commissioner Pettijohn said that the National Day of Service cleanup got him to thinking about things and he would like to see a citizen participation cleanup once a month, in addition to the litter bus. He suggested that if the litter bus

does the first and third Saturdays, the citizen participation trash pick up could be the second Saturday, for an hour to an hour and a half. He suggested coordinating with local neighborhood watch groups. Commissioner Pettijohn said that he believes that it would be a good way to get the commission's presence noticed more in the community. Chairperson Brown suggested getting with the local schools to see about getting students to help. Commissioner Pettijohn made a motion to put a monthly cleanup on the program calendar and provide shirts. Commissioner Loftis seconded the motion. Chairperson Brown added to the motion that Commissioner Pettijohn head the program.

MOTION PASSED UNANIMOUSLY

- b. Discussion/possible action regarding trash cans - T. Pettijohn
Commissioner Pettijohn explained that he was interested in the possibility of sponsoring trash cans at strategic spots around town so that there would be a place to put trash instead of just tossing it on the ground. Concerns were raised regarding how they would be emptied and the possibility of people bringing household trash to the bins. Commissioner Pettijohn raised the possibility of Public Works emptying the trash cans. He did not ask for a motion to be made but wanted to raise the idea for now.

NO ACTION TAKEN

- c. Discussion of Waste Management dumpster litter spillage - T. Pettijohn
Commissioner Pettijohn voiced his concerns about trash spilling out when Waste Management emptied the dumpsters. It was explained that the drivers are not allowed to get out of the truck to pick up anything that spilled out. It was further noted that windy days make it worse for trash getting blown out of the dumpster while being emptied. Chairperson Brown raised the idea of posting on social media about picking up your litter and making sure that it is secured when put in the trash.

NO ACTION TAKEN

(9) REQUESTS AND ANNOUNCEMENTS

Chairperson Brown talked about Bayou Fest. She stated that setup started at 7:00 am and take down was between 3:00 & 4:00 pm. She noted that it was all day, and she would be there for the setup and asked that everyone help at the commission's tent throughout the day. It was noted that wristbands for the Hospitality Tent would be given at the gate. Discussion was had about what to be handed out at the Bayou Fest. Chairperson Brown said she talked with Councilmember Yancy about the possibility of the city funding a mosquito truck. Commissioner Herrin said she believes that is out of the commission's wheelhouse. Chairperson Brown asked that the commission start using the Facebook page appropriately and possibly getting a public relations person to help run the page. She also mentioned possibly partnering with the library for posting educational information. Commissioner Herrin stated that she believed that was stretching what the commission was for. Chairperson Brown noted that the city of La Marque has an app and raised the possibility of the commission utilizing the app for communications. Commissioner Herrin mentioned getting Arbor Day trees. Chairperson Brown said that a distributor had not been found for trees. She went on to explain that the deadline for advertising for Arbor Day

had already passed, but that Commissioner Herrin was welcome to get with Colleen Martin and see if it was possible to do a print with no graphics.

(10) ADJOURNMENT

Meeting was adjourned at 7:45 pm

A handwritten signature in black ink, appearing to read 'Alanah Brown', written over a horizontal line.

Alanah Brown

Chairperson, Keep La Marque Beautiful Commission



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Alanah Brown - Chairperson

Katherine Herrin - Vice Chairperson

Terry Pettijohn - Commissioner

Re'Chard Loftis - Commissioner

Ashley Gooden - Commissioner

**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING
MINUTES
NOVEMBER 10, 2021**

(1) CALL MEETING TO ORDER

Chairperson Alanah Brown called the meeting to order at 6:05 pm

(2) ROLL CALL

PRESENT:

Chairperson Alanah Brown
Commissioner Re'Chard Loftis
Commissioner Terry Pettijohn
Vice Chairperson Katherine Herrin
Commissioner Ashley Gooden (via zoom)

ABSENT:

OTHER OFFICIALS/ STAFF PRESENT:

Michael Phillips, Code Compliance Officer
Lakiesha Stinson, Code Compliance Officer
Elizabeth Childs, Code Compliance Admin/ Revitalization Specialist

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Brown, with Commissioner Herrin giving the invocation.

(4) APPROVAL OF MINUTES

a. Regular Meeting Minutes of October 12, 2021

Commissioner Harris made a motion to approve the Regular Meeting Minutes of October 12, 2021. Commissioner Loftis seconded the motion.

MOTION PASSED UNANIMOUSLY

(5) REPORTS

a. Waste Management Report

b. Financial Report

Commissioner Pettijohn presented the Waste Management and Financial reports. Questions were raised regarding the -\$367.24 under Total Revenues. Commissioner Pettijohn made a motion to table approval pending verification of the amount with Vice Chairperson Herrin seconding the motion.

NO ACTION TAKEN

(6) OLD BUSINESS / AWARDS

a. Recognition of November Residential Yard of the Month

Geraldine Carter of 102 Union was recognized as Yard of the Month for November. Question was raised regarding who would be posting for the city on Facebook now that Colleen Martin was no longer with the city.

Vice Chairperson Herrin made a motion to accept Ms Carter as Yard of the Month with Commissioner Pettijohn seconding the motion.

MOTION PASSED UNANIMOUSLY

- b. Discussion/possible action regarding using KLMBC funds to help buy street signs
Commissioner Loftis explained that he has spoken to people at Econosign three to four times for more information regarding signs. He was unable to speak with anyone when he has called, and the sample sign they offered to send has not been received. He has also reached out to Sign & Supply but was informed that their machine is not working at the moment. Chairperson Brown reminded everyone that they will need to get bids from three companies for the signs. Vice Chairperson Herrin will reach out to Amanda Hobby in Public Works to find out about decorative signposts. Vice Chairperson Herrin made a motion to move forward with the signs and decorative signposts. Commissioner Pettijohn seconded the motion.

MOTION PASSED UNANIMOUSLY

(7) NEW BUSINESS

a. Discussion/possible action regarding restarting and teaming with the litter bus program

Roy Robinson let the commission know that the litter bus would be starting the second and third Saturdays in January and will move to first/third Saturdays starting in February. He went on to explain that they have two people set up as drivers and that the Police Dept would notify him of where the cleaning would need to be done and that he would turn in the report the Monday following each cleanup. The Commission then reviewed the paperwork for repairs to the vehicle, and the salary for the driver. Vice Chairperson Herrin made a motion to approve \$4255.82 for repairs and \$20/hr for the driver. Commissioner Loftis seconded the motion.

MOTION PASSED UNANIMOUSLY

- b. Discussion/possible action approving cost of shirts for a monthly cleanup

TABLED UNTIL FEBRUARY

- c. Discussion/possible action regarding Arbor Day

\$2999 limit was previously approved for trees. Discussion was had as to where to get the trees and it was mutually agreed to have them delivered since there was

no place to store the trees. Vice Chairperson Herrin will check with El Jardina and Commissioner Loftis will check with Ma's to see what is available.

NO ACTION TAKEN

- d. Discussion/possible action regarding Light Up La Marque
Before leaving her position with the city, Public Relations Specialist Colleen Martin left the advertising materials with Chairperson Brown. Voting for Light Up La Marque will be open from November 26 through December 10, with the announcement of the winners on December 15 and pictures of the winners being taken on December 17. Commissioner Pettijohn made a motion to accept the dates stated, and Commissioner Loftis seconded the motion.

MOTION PASSED UNANIMOUSLY

- e. Discussion/possible action regarding Spring Cleanup
Chairperson Brown noted that they would need to get containers, a shred truck, set the date for the cleanup, and start pushing for street teams to start up again. A decision would need to be made on when to send out the inserts and start the advertising for the cleanup.

NO ACTION TAKEN

- f. Discussion/possible action regarding the cost of, and who will be attending the Keep Texas Beautiful Conference
Chairperson Brown stated that she was not sure if the conference would be in person or digital, but that it would be held in June.

NO ACTION TAKEN

(8) REQUESTS AND ANNOUNCEMENTS

No requests or announcements.

(9) ADJOURNMENT

Meeting was adjourned at 7:22 pm



Alanah Brown
Chairperson, Keep La Marque Beautiful Commission