

**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING MINUTES
July 10, 2019**

Regular Meeting Minutes of the City of La Marque Keep La Marque Beautiful Commission held on July 10, 2019 beginning at 6:00 p.m. at 1109-B Bayou Road, with the following members present:

(1) CALL TO ORDER

Chairman Joe Compian called the meeting to order at 6:03 p.m.

(2) ROLL CALL

PRESENT:

Chairman Joe Compian
Commissioner Terry Pettijohn
Commissioner Katherine Herrin
Commissioner Vivian Allen
Commissioner Alanah Brown
Commissioner Tracie Steans

ABSENT:

Commissioner Kimberley Yancy

OTHER OFFICIALS/STAFF PRESENT

Casey McAuliffe, Councilwoman, District D
Kathleen Van Stavern, Code Compliance Supervisor
Chiquetter Clayton, Revitalization Specialist
Colleen Merritt, Public Relations Specialist

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Commission dispensed with the Invocation and Pledge of Allegiance

(4) APPROVAL OF MINUTES

- a. Commissioner Herrin made a motion to approve the regular meeting minutes held on June 12, 2019, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**

(5) PRESENTATION

- a. The following citizens were presented the Good Neighbor Certificate
- Beatrice McKenzie
 - Benny Flores
 - Ben Keith
 - Maria Jones
 - Sue Curnett

- Amanda De Leon and Family

(6) CITIZENS PARTICIPATION

Lilian Petty, a resident of Omega Bay, attended the meeting by mistake. She stated she thought she was attending the Board of Adjustment meeting and decided to stay for the KLMB Commission meeting.

(7) MONTHLY FINACIAL REPORT(S)

Commissioner Herrin made a motion to approve the financial reports for May 2019, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**

(8) OLD BUSINESS

- a. Discussion/possible action regarding approval of funds and date for the Fall Cleanup

A discussion ensued and Commissioner Herrin made a motion to approve the date of November 2, 2019 as the date for the Fall Sweep and a backup date of November 9, 2019, seconded by Commissioner Brown. **MOTION PASSED UNANIMOUSLY.**

Commissioner Herrin made a motion to approve the budget amount of \$3,000.00, seconded by Commissioner Brown. **MOTION PASSED UNANIMOUSLY.**

- b. Discussion/possible action regarding Christmas Lights Contest
Chairperson Compian tabled this item and stated this would be a workshop item.
- c. Discussion/possible action regarding preparation and approval for Bayou Fest
Chairperson Compian table this item and stated this would be a workshop item.
A discussion ensued regarding workshop dates and Commissioner Herrin made a motion to approve the following dates for the next workshop:
July 24, 2019, July 31, 2019, and August 14, 2019, seconded by Commissioner Brown. **MOTION PASSED UNANIMOUSLY.**
- d. Discussion/possible action regarding nomination for Residential/ Business Yard of the Month
Commissioner Allen nominated Anna Whatley at 2322 Scott St. as the Residential Yard of the Month and Abundant Life Christian Center at 601 Delany Rd. as the Business Yard of the Month. Katherine Rudolph is the contact person at Abundant Life. Commissioner Herrin made a motion to approve the Residential and Business Yards of the Month, seconded by Commissioner Brown. **MOTION PASSED UNANIMOUSLY.**
- e. Discussion/possible action regarding nominations for Good Neighbor of the Month
No action taken.

(9) NEW BUSINESS

- a. Discussion/possible action regarding report from the attendees of the Keep Texas Beautiful Conference

Commissioner Herrin described the beauty of the hotel and the conference. She stated she enjoyed the field trip to the garden but she loved listening to the other cities ideas and their commitment to their community.

Commissioner Allen described her itinerary for the conference and all the great information and pamphlets received at the conference. She stated this gave her a great idea for a city garden. She stated she took notes at all the classes she attend and she wanted to share with the other members and she copied her notes so everyone could read. She discussed getting the community involved in Adopt a Highway. She stated the Garden Club has already started the process. Commissioner Allen stated she really enjoyed the Conference.

- b. Discussion/possible action regarding litter pickup report and ratifying City Manager's approval of the coordinator's (Mr. Robison) May 2019 expense of \$40.00

Commissioner Herrin made a motion to approve the \$40.00 expense for Mr. Robison, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**

(10) CHAIRPERSON'S REPORT

Chairperson Compian spoke on the Hurricane Huddle he attended. Ms. Lopez, the city's representative for Waste Management, was also in attendance. He informed the Commission he and Ms. Lopez will be collaborating on an article on "The Current State of Recycling" as part of an educational piece. Chairperson Compian stated Ms. Lopez has a group of Girl Scouts that are willing to volunteer.

(11) PUBLIC RELATIONS REPORT

Ms. Merritt explained to the Commission the new programs are amazing but staff resources are limited with every program that is created. She explained she's only one person and she has a commitment to her job for the Economic Development Corporation. Ms. Merritt stated this Commission was not rocking and rolling when she started 3 years ago and its great PR but it's a lot of work. She encouraged the Commission during budget workshop to request a part time position or a volunteer coordinator to assist her in her role as an event management and videographer. Councilwoman McAuliffe explained to the Commission that the timing for requesting financial help for a part time position to help the Commission may have passed. She stated the Council will be in Budget Workshops at the end of the month. Commissioner Steans stated she may have a team that can help with some of the issues expressed by Ms. Merritt. Councilwoman McAuliffe stated she would inform the Council but the Commission needs to show their projects and financial need. Chairperson Compian stated one of the challenges he has experienced is the lack of collaboration with other Commissions. He stated there has not been any willingness from the other Commissions. Councilwomen McAuliffe stated that's

an opportunity to attend other Commission meetings and bring your great ideas for collaboration.

Ms. Merritt stated the videos are a huge deal and she is pushing for a budget for videos. She explained they are expensive but it brings great rewards. She requested the Commissioners go to their City Councilperson and request funding for videos.

Ms. Merritt informed the Commission that Facebook is doing great. She stated she would like to give everyone some tips on Facebook.

- after you take a photo please don't cut off their face or hands
- must have space over their head
- when posting please say who, what, where, why and when
- tag Keep Texas Beautiful in every post

She announced a Social Media Manager meeting for city volunteers and staff personnel who manage their webpage for August. She also announce a discovery garden in Carbide Park. She stated it is an untapped resources for KLMB Commission.

Ms. Merritt stated if you want inserts, please look at the timelines that she has previously sent out before. She stated all request should be 60 days before the event date.

Ms. Merritt also announced she has updated the City's website.

(12) EXECUTIVE SESSION
None

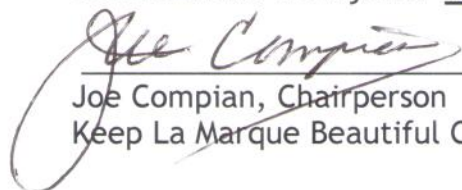
(13) REQUEST AND ANNOUNCEMENTS

Commissioner Herrin complimented the Hurricane Huddle. She praised the Fire Department and the new Fire Station and the pocket park. She announced that the Police Alumni and the Police Department were in the Texas City 4th of July Parade.

Commissioner Brown announced she had ordered patches for the Cub Scouts who had participated in the cleanup event.

(14) ADJOURNMENT

Motion was made by Commissioner Herrin to adjourn at 7:21 p.m., seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**



Joe Compian, Chairperson
Keep La Marque Beautiful Commission

This unofficial copy of the minutes from the above meeting are posted for convenience only. Executed or certified copies of the minutes can be requested by contacting the City Clerk