

CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING MINUTES
OF
March 13, 2019

Regular Meeting Minutes of the City of La Marque Keep La Marque Beautiful Commission held on March 13, 2019 beginning at 6:00 p.m. at 1109-B Bayou Road, with the following members present:

(1) **CALL TO ORDER**

Chairman Joe Compian called the meeting to order at 6:03 p.m.

(2) **ROLL CALL**

PRESENT:

Chairman Joe Compian
Commissioner Kimberley Yancy
Commissioner Terry Pettijohn
Commissioner David Holmen
Commissioner Vivian Allen
Commissioner Alanah Brown

ABSENT:

Commissioner Katherine Herrin

OTHER OFFICIALS/STAFF PRESENT

Chiquetter Clayton, Revitalization Specialist
Tina Ortiz, Utility Billing Supervisor
Colleen Merritt, Public Relations Specialist

(3) **INVOCATION AND PLEDGE OF ALLEGIANCE**

The Commission dispensed with the Invocation and Pledge of Allegiance

(4) **APPROVAL OF MINUTES**

a. Commissioner Allen made a motion to approve the minutes from the Workshop held on January 09, 2019, seconded by Commissioner Holmen. **MOTION PASSED UNANIMOUSLY.**

b. Commissioner Allen made a motion to approve the minutes from February 13, 2019, seconded by Commissioner Yancy. **MOTION PASSED UNANIMOUSLY.**

(5) **CITIZENS PARTICIPATION**

Tamara Williams from the Parks Board introduced herself to the Commission.

(6) **MONTHLY FINACIAL REPORT(S)**

Chairperson Compian address the unclaimed check in the financial report. He stated he would email the financial department.

Commissioner Yancy made a motion to approve the financial reports for January 2019 seconded by Commissioner Holmen. **MOTION PASSED UNANIMOUSLY.**

(7) OLD BUSINESS

- a. Discussion/possible action regarding finalization of Don't Mess with Texas Trash Off/ Fall Cleanup.

Chairperson Compian announced Commissioners Brown and Pettijohn are the coordinators of this event. He stated Commissioner Holmen would be providing the water, Commissioner Allen will bring the canopies and he would provide the luncheon for the volunteers. Commissioner Allen stated Benny Flores volunteered to assist with the traffic flow in the parking area.

Commissioner Brown mentioned a meeting was held with staff to structure the event. She stated in the meeting a dedicated timeline to make things move smoothly was discussed. She proceeded to explain the timeline that was shown on the flyers Ms. Merritt created for the event. Chairperson Compian remarked that previously the volunteers would send one person to sign up and get supplies. Commissioner Brown stated the idea is the same but there will be a designated check in time for the citizens to sign up and for volunteers to arrive.

Commissioner Brown explained the check in time for volunteers and material pickup is from 7:00 A.M. to 8:00 A.M. in the La Marque Community Room. She stated from 8:00 A.M. to 11:00 A.M. trash will be collected by the volunteer groups. Commissioner Brown informed the Commission at 11:00 A.M. materials will be turned in and the bags weighed or counted while lunch is being served. She stated the winners will be announced at noon and cleanup will be from 1:00 P.M. to 2:00 P.M. She explained the bulk trash will be from 9:00 A.M. to 1:00 P.M.

Commissioner Pettijohn asked, "Are we going to have a shredder again this year?" Ms. Ortiz confirmed that the event will have a shredder truck and 5 roll off containers. Chairperson Compian remarked that last time the containers were filled and we would need more containers. Ms. Ortiz explained that she would only be able to get five containers because the space is not big enough for more containers. The Commission expressed the need for more containers because at the previous event all of the containers were full. Ms. Ortiz assured the Commission if the event is moved to a larger location, she would be able to secure more containers.

Ms. Ortiz pointed out that after the last event she had some problems when she returned the next business day. She remarked the containers were overloaded. She stated there was broken glass and limbs all over the parking lot. She stated she had to request Public Works to clean the parking lot.

Chairperson Compian acknowledged he was going to sweep the parking lot but was told by the City employees to leave it and they would take care of it. He

announced he would make sure the area is cleaned after the event. Ms. Ortiz explained due to the overload Waste Management had a hard time hauling it off. She stated the containers have to be under a certain limit because of its debris and the liability while driving the highways. Ms. Ortiz suggested she request that Waste Management show us the fill line. She requested the barriers are put in place before everyone leaves for the day. She also suggested that we give her sufficient notice for the next event if the Commission would like more containers. She explained it depends on the location and the City contract with Waste Management.

Commissioner Brown informed the Commissioner she had put the Trash Off on the Keep Texas Beautiful Calendar. She announced she had ordered supplies for the event from the website. She stated the online registration for volunteers has been set-up. A discussion ensued amongst the Commission and Ms. Merritt about volunteer registration and event signs. Ms. Merritt explained to the Commission she has a timeline of dates when she needs to have information to create a press release. A discussion ensued concerning the tools needed to assist the volunteers and a timeline to help the process move smoothly.

Commissioner Brown suggested the giveaway items for the event she selected Natural Cotton Totes. She stated she selected them over anything plastic because there is a huge problem with plastic debris. A discussion ensued amongst the Commission concerning the totes. The consensus was to purchase the totes out of the \$5000.00 that was approved for this budget.

Chairperson asked, "What was the price of the mail outs in the water bills?" Ms. Ortiz explained the inserts did not go out because of the time restraints. She stated she has to have the information 3 months in advance. She stated she would be able to put signs in the lobby and drive thru to get the information out. She also suggested putting a message on the bills if it will fit before the event. Ms. Merritt suggested direct mail out to advertise the event. A discussion ensued concerning tools and mail outs amongst the Commission. Chairperson Compian and the Commission agreed to a mail out only if it's less than \$2000.00 and within the \$5000.00 dollar budget.

Ms. Clayton asked for Commissioner Allen who had to leave early, "How do we decide the winners?" Chairperson Compian stated this year it will be by the weight of the bags. He stated 3 winners in the group category and 1 individual winner. Chairperson Compian was not sure of the domination. Ms. Clayton stated she would check previous minutes and get everyone an answer.

- b. Discussion/possible action regarding Keep Texas Beautiful Art Calendar Contest / Don't Mess with Texas Scholarship Contest promotion
Commissioner Yancy stated she would give out the flyers at the schools in La Marque, Santa Fe and Hitchcock. She informed the Commissioner she would give the flyers out after Spring Break.

- c. Discussion/possible action regarding nominations for Residential Yard of the Month
Ms. Clayton announced the March Residential Yard of the Month as 2602 Magnolia Dr. La Marque, TX 77568. Commissioner Yancy made a motion to approve 2602 Magnolia Dr., La Marque, TX as March Residential Yard of the Month, seconded by Commissioner Holmen. **MOTION PASSED UNANIMOUSLY.**
 - d. Discussion/possible action regarding nominations for Business Yard of the Month
Ms. Clayton announced the nominee for Business Yard of the Month is St. Michael's Episcopal Church at 1601 Lake Rd., La Marque, Texas. Commissioner Brown made a motion to approve St. Michael's Episcopal Church as March 2019 Business Yard of the Month, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**
 - e. Discussion/possible action regarding nominations for the Good Neighbor Award of the month.
Chairperson Compian requested this item be tabled.
- (8) **NEW BUSINESS**
- a. Discussion/possible action regarding Keep Texas Beautiful Conference
Chairperson Compian informed the Commission the dates of June 18-20, 2019 for the Keep Texas Beautiful Conference. He explained to the Commission he would like all attendees to register early. He stated if you wait to inform Ms. Clayton after the early registration period, each Commissioner will pay the difference between early and regular registration. Chairperson Compian expressed the need for attendance to the conference for the award process. He instructed the Commission to let Ms. Clayton know if you would like to attend.
 - b. Discussion/possible action regarding joining Keep America Beautiful
Chairperson Compian explained the membership fee for Keep America Beautiful is \$1000.00 a year. He stated the reason for joining is the 3 levels to the affiliate membership, recognized affiliate in good standing, silver and gold. The Commission has to, a member of Keep America Beautiful, rise to the other levels. He stated the difference between Keep America Beautiful and Keep Texas Beautiful is the focus effort is on open spaces with education and training. Also, Keep America Beautiful will supply the resources. Commissioner Yancy made a motion to join Keep America Beautiful, seconded by Commissioner Holmen. **MOTION PASSED UNANIMOUSLY.**
 - c. Discussion/possible action regarding litter pick-up report and ratifying City Manager's approval of coordinator's February 2019 expense of \$60.00
Commissioner Pettijohn made a motion to approve the expenses for Mr. Robison for February 2019, seconded by Commissioner Yancy. **MOTION PASSED UNANIMOUSLY.**

- d. Discussion/possible action regarding promotional items to give away at KLMBC events.
This item was discussed earlier. Chairperson Compian suggested this item also be included in the workshop.
- e. Discussion/possible action regarding approval of funding for the monthly yards signs/certificate for the Good Neighbor Award
Chairperson Compian suggested this item be tabled until next month.

(9) CHAIRPERSON'S REPORT

Chairperson Compian stated there is blight in many cities, but the role of this Commission is to eliminate blight. He stated at this time La Marque is challenged with fires. Chairperson Compian stated he is going to make it a point to let the community know the amount of money we spend in terms of responding to fires. As a member of the Red Cross he stated that organization is the only one which responds to fires to assist the citizens in their time of need.

Chairperson Compian announced the new ordinances concerning attendance and terms for all the Commissioner. He requested the Commission adhere to the requirements of the new ordinance.

Chairperson Compian remarked that the Commission by ordinance has 3 officer positions and it does not included a secretary. He stated he as the Chairperson has the option to ask for nominations for a secretary. He suggested it be on the next agenda as new business.

(10) PUBLIC RELATIONS REPORT

Ms. Merritt thanked Ms. Brown for her assistance with the Don't Mess with Texas Trash off event.

Ms. Merritt announced that Bayou Fest is 6 months away and the formatting and layout is changing. She stated she is going to protect the Commission's spot or make sure you have a spot. She explained the VIP area will be closer to the KLMBC location. She suggested an activity such as rain barrel or Arbor Day activity between 2:00 and 4:00 p. m. She advised the Commission should make it a partnership effort with another organization. She summarized by letting the Commission know they will have a spot but it may not be the same spot with the lay out changes.

Ms. Merritt stated the Commission had not mentioned the tire recycling for the Trash off. She wanted to know what the process was last year. Chairperson Compian explained the set up and affirmed he would speak to Mr. Robison about the process for this event.

Ms. Merritt explained the grant from Economic Development Commission that was given to the Commission for the Garden Club to do a community garden at the EDC building. She stated she had an account of what was left in the grant fund. She stated the La Marque Garden Club has decided to turn over that garden to the Library Home School group. She stated if the Home School group requested funding there has been a changing of the guard. Chairperson Compian suggested a letter or email stating that information to have a record for the Commission. Ms. Merritt stated she would send him an email with the information.

Ms. Merritt stated the I-45 expansion long term is going to be amazing for the City of La Marque. She announced the City will be investing in landscaping, branding and lighting for the project. She suggested the Commission think about adopting a spot. A discussion in ensued amongst the Commissioners and Ms. Merritt concerning the expansion. No action taken.

(11) REQUEST AND ANNOUNCEMENTS

Ms. Yancy offered her assistance to Ms. Merritt for the Bayou Fest. She stated she knew someone who may be able to assist her with diversity. She stated she would like all of La Marque to come out and participate at Bayou Fest.

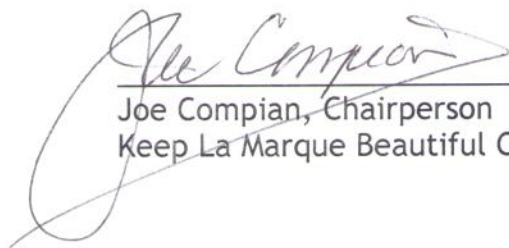
She reported she has been riding around La Marque and she is really concerned about Highway 3 and what the buildings look like on this side of town. She stated the buildings need to be painted. She suggested the City try the uniform look like some of the other cities are doing.

Commissioner Holmen announced Classic Auto Group is having a function called Claws for Cause on April 13, 2019. He stated the proceeds is to benefit Texas EquuSearch organization. Commissioner Holmen explained the Commission has a free table available for use. The tables are free but you will need to pay \$25.00 to enjoy the crawfish.

Commissioner Holmen also mentioned he would speak with someone from Coastal Credit Union about adopting a spot once the expansion is completed.

(12) ADJOURNMENT

Motion was made by Commissioner Yancy to adjourn at 7:30 p.m., seconded by Commissioner Brown. **MOTION PASSED UNANIMOUSLY.**



Joe Compian, Chairperson
Keep La Marque Beautiful Commission

This unofficial copy of the minutes from the above meeting are posted for convenience only. Executed or certified copies of the minutes can be requested by contacting the City Clerk.