



1111 Bayou

La Marque, Texas 77568

409.938.9202

**CITY OF LA MARQUE
KEEP LA MARQUE BEAUTIFUL COMMISSION
REGULAR MEETING MINUTES
OF
July 11, 2018**

Regular Meeting Minutes of the City of La Marque Keep La Marque Beautiful Commission held on July 11, 2018 beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairman Joe Compian called the meeting to order at 6:00 p.m.

(2) ROLL CALL

PRESENT:

Chairman Joe Compian
Commissioner Carlos Flores
Commissioner Vivian Allen
Commissioner Katherine Herrin
Commissioner Terry Pettijohn

ABSENT:

Commissioner David Holmen
Commissioner Kimberley Yancy

OTHER OFFICIALS/STAFF PRESENT

Carol Buttler, City Manager
Kathleen Van Stavern, Code Compliance Supervisor
Tina Ortiz, Utility Billing Supervisor
Charlene Warren, Assistant to the City Manager
Councilwomen Casey Mc Auliffe, District D
Chiquetter Clayton, Revitalization Specialist
Colleen Merritt, Public Relations Specialist

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Commission dispensed with the Invocation and Pledge of Allegiance

(4) APPROVAL OF MINUTES

Commissioner Herrin made a motion to approve the minutes from June 13, 2018 seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**



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(5) CITIZENS PARTICIPATION

Ms. Barbara James approached the podium and stated she was in attendance to represent her mother Eva Barron at 2730 Main Street regarding the Paint the Town Program. She stated she was there to get some answers. She acknowledged her mother had applied for the program and was approved. She received a letter stating she was denied after bringing all the documents requested for the program. Ms. James wanted information showing the qualification or criteria she did not meet for the program. She stated she wanted answers so she would know what was needed if her mother applied in the future. Chairperson Compian explained during the public participation the Commission is unable to speak but it will be addressed later in the meeting.

(6) MONTHLY FINANCIAL REPORT(S)

Commissioner Herrin made a motion to approve the financial reports for May 2018 second by Commissioner Allen. **MOTION PASSED UNANIMOUSLY.**

(7) OLD BUSINESS

- a. Discussion/possible action regarding finalization of "Being a Good Neighbor" Pamphlet
A discussion ensued with the Commission and the goal is to set up a workshop to finalize the "Being a Good Neighbor" Pamphlet. The Commission will formalize a day and time for the workshop during the Announcements Section of this meeting.
- b. Discussion/possible action regarding A Tree Planting Program
Councilwomen McAuliffe expressed her thoughts on what tree planting means to her for the city. She stated she would like to have a workshop to set up guidelines for trees in public and city spaces and have a vision of what kind of landscaping the city would want to have the new developers to incorporate in their planning. A discussion regarding the new ordinance on tree planting for commercial or subdivision developers on street trees. Chairperson Compian stated this item would be carried over to the workshop.
- c. Discussion/possible action regarding Monarch Butterfly Migration
Commissioner Allen stated she has been working with Amy at the Public Library through the garden club and our goal is to put in a community garden at the library. A part of the space will be for a butterfly garden. She would like to get started in the fall of this year but her concern is vandalism. Chairperson Compian asked, "What if any, would our contribution be to the garden?" Commissioner Allen stated the Commission could help with resources such as fencing for the project.



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- d. Discussion/possible action regarding ratifying City Manager's approval of expenses for the Tour de Trash event totaling \$1,388.63.
Commissioner Herrin made a motion to approve the expenses for the Tour de Trash, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY.**
 - e. Discussion/possible action regarding nominations for Residential Yard of the Month
Commissioner Allen stated the Residential Yard of the month for July is Barbara & Pervis Cotton Jr. of 2502 Lazy Ln, and the August 2018 selection had not yet been determined. Commissioner Herrin made a motion to approve 2502 Lazy Ln for the July 2018 Residential Yard of the month, seconded by Commissioner Flores. Councilwoman McAuliffe recommended 233 Franlee for the August 2018 residential yard of the month. **MOTION PASSED UNANIMOUSLY.**
 - f. Discussion/possible action regarding nominations for Business Yard of the Month
Commissioner Allen stated Associated Credit Union at 901 1st Street was selected and approved for July 2018 as Business Yard of the month at the previous meeting.
- (8) **NEW BUSINESS**
- a. Discussion/possible action regarding assistance for the Let's Paint the Town applicants.
A discussion ensued among the Commission concerning the criteria for assistance and how to move forward to assist citizens needing help. After the discussion, Chairperson Compian stated he would draft up guidelines for citizens needing assistance and give to Ms. Clayton to implement. Councilwomen McAuliffe suggested the Commissioners come up with a date to have volunteers in place for this assistance once the homeowner has prepped their home and purchased paint supplies.
Ms. Ortiz suggested we reach out to the school district and colleges to get volunteer assistance by way of the athletic department. Ms. McAuliffe declared she would reach out to the schools and colleges, while Commissioner Allen is contacting the area clubs.
 - b. Discussion/possible action regarding Bayou Fest
Ms. Merritt informed the Commission that Bayou Fest will be held on October 20, 2018 and if you would like to participate to give her the location request early. A discussion ensued concerning ideas for the Commission to give away at Bayou Fest and Councilwoman McAuliffe made several suggestions for giveaways, such as the rain barrel and water bottles. Chairperson Compian admitted he wanted the Commission to do something different this year for Bayou Fest. The Commissioners suggested they have a plan in place by next meeting. Ms. Merritt pointed out if the Commission wanted to promote it in the Fall issue of Inside La Marque and to please have it ready in six weeks.



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- c. Discussion/possible action regarding solutions for mowing and litter clean-up of main thoroughfares
Ms. Buttler explained the situation regarding the peninsula near the Kentucky Fried Chicken and asked if the Commission would like to take on the project. Councilwomen McAuliffe suggested each Commissioner participate in keeping the area clean. Commissioner Pettijohn made a motion to assume the responsibility of the peninsula near the Kentucky Fried Chicken only, seconded by Commissioner Herrin.
MOTION PASSED UNANIMOUSLY.
- d. Discussion/possible action regarding litter pick-up report and ratifying City Manager's approval of coordinator's FY 2018 to-date expenses of \$850.00
Commissioner Herrin made a motion to approve the expenses for coordinator's FY 2018, seconded by Commissioner Pettijohn. **MOTION PASSED UNANIMOUSLY**
- e. Discussion/possible action regarding Keep Texas Beautiful grant opportunities
Chairperson Compian explained the grant opportunity as a Harvey Recovery grant. The grant is up to \$15,000.00 and the deadline is July 21, 2018 to participate. He stated he would begin working on this promptly.
- f. Discussion/possible action regarding branding city vehicles with a KLMBC logo
A discussion ensued and a decision was made to purchase 2 sets of Magnetic logos. No motion was made.
- g. Discussion/possible action regarding Fall Clean-up
A discussion ensued among the Commissioner and staff regarding dates and deadlines to get all the information for the Fall Clean-up to Ms. Ortiz and Ms. Merritt timely to promote the event. Commissioner Allen made a motion to for the City Wide Fall Clean up to be held on Saturday, November 03, 2018 seconded, by Commissioner Herrin.
MOTION PASSED UNANIMOUSLY.
- h. Discussion/possible action regarding ratifying City Manager's approval of Keep Texas Beautiful Conference expenses totaling \$6,736.82
Commissioner Allen made a motion to approve the expenses for the Keep Texas Beautiful Conference, seconded by Commissioner Herrin.
MOTION PASSED UNANIMOUSLY.

(8) CHAIRPERSON REPORT



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Chairperson Compian thanked Ms. Buttler for giving the Commission a space in City Hall to work on KLMBC business. He stated his goal for the coming year is to win the Governor's award and have the opportunity to win other awards.

(9) PUBLIC RELATIONS REPORT

Ms. Merritt stated she was working on the "Being a Good Neighbor" pamphlet and a certificate for yard of the month requested by Commissioner Allen. She announced she will be putting together a release for the City Wide Fall Cleanup now that she has a date. She mentioned if the Commission needs to promote anything please let her know.

(10) EXECUTIVE SESSION

No Executive Session required

(11) REQUEST AND ANNOUNCEMENTS

Commissioner Allen would like to have a workshop to finalize the "Being a Good Neighbor " pamphlet, Bayou Fest, and Fall Clean-up. Ms. Merritt explained to the Commission that in preparing a pamphlet there is a lot involved and I would need clear directions. The Commission made a decision to have a Special Meeting/Workshop on Tuesday, July 31, 2018 at 6:00 p.m. in the Community Room. Ms. Buttler requested Chairperson Compian send the Agenda for the workshop to Ms. Clayton by July 23, 2018.

Councilwomen McAuliffe announced she will have another recycling workshop and she wanted to include the KLMBC. She would like to get ideas for Facebook posting such as recycling and photos of beautiful scenes in our city.

Commissioner Herrin praised Police Chief Kirk Jackson for his volunteer work with the food distribution in La Marque. She acknowledged the Citizens Police Alumni Group have been reinvigorated. She stated they have a new president Ms. Abby Cash and they have volunteers. She stated she is impressed with the City Library and all the great things going on there. Commissioner Herrin boasted on Pat Trevisani keep her updated on when to recycle by putting on the Police page.

Commissioner Pettijohn acknowledged Councilwomen McAuliffe as one of the recipients of the Top 40 Under 40 Awards.

(12) ADJOURNMENT

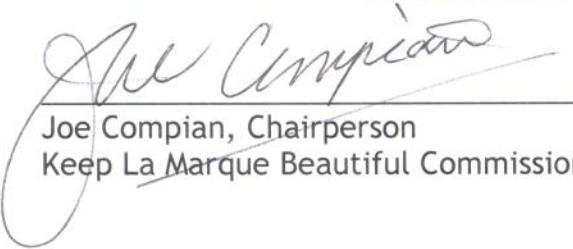


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Motion made by Commissioner Pettijohn to adjourn at 8:05 p.m., seconded by Commissioner Herrin. **MOTION PASSED UNANIMOUSLY.**


Joe Compian, Chairperson
Keep La Marque Beautiful Commission