



1111 Bayou

La Marque, Texas 77568

409.938.9202

**CITY OF LA MARQUE
CLEAN CITY COMMISSION
REGULAR MEETING MINUTES
OF
July 12, 2017**

Regular Meeting Minutes of the City of La Marque Clean City Commission held on July 12, 2017, beginning at 6:01 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairman Joe Compian called the meeting to order at 6:01 p.m.

(2) ROLL CALL

PRESENT:

Chairman Joe Compian
Commissioner Carlos Flores
Commissioner Katherine Goodwin
Commissioner Deanie Barrett
Commissioner David Holmen
Commissioner Vivian Allen

ABSENT:

Commissioner Kimberley Yancy (excused)

OTHER OFFICIALS/STAFF PRESENT:

Carol Buttler, City Manager
Charlene Warren, Assistant to the City Manager/EMC
Chiquetter Clayton, Revitalization Specialist
Kathleen Van Stavern, Code Compliance Supervisor

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation led by Commissioner Holmen. Pledge of Allegiance led by Kaelin Wilson from the audience.

(4) PRESENTATIONS

Introduction of New Commissioner – Vivian Allen
Introduction of New Employee – Chiquetter Clayton

(5) APPROVAL OF MINUTES

Minutes of Regular Meeting of April 12, 2017

Commissioner Goodwin made a motion to approve the Minutes of the Regular Meeting

April 12, 2017, seconded by Commissioner Flores. **MOTION PASSED UNANIMOUSLY.**



1111 Bayou

La Marque, Texas 77568

409.938.9202

(6) CITIZENS PARTICIPATION

a. Benny Flores, La Marque, TX 77568

Mr. Flores expressed his honor and privilege to be in attendance, especially since he had witnessed the swearing in of Commissioner Vivian Allen.

(7) MONTHLY FINANCIAL REPORT(S)

Financial reports for March, April, & May 2017.

City Manager Buttler informed the Commission of the amount proposed for the next fiscal year and of the dates for the upcoming budget workshops. She explained that they would have an opportunity to speak with City Council at that time; however, if the proposed funding was okay, she would move forward and make any adjustments.

Chairman Compian reported that the Paint the Town Program, as a first-year program, was a success. City Manager Buttler stated there was a rebate in the amount of \$1,200.00 or so that had been received from Lowe's. If necessary, funding could be adjusted mid-year. She explained that one of the requirements was before and after photos of each property. City Manager Buttler stated she would ask Revitalization Specialist Clayton to find photos for the Commission. It was explained that the home has to be painted within 6 months of receiving the paint. Mr. Benny Flores expressed concern for an elderly citizen who had received paint and supplies but was not able to paint his home. City Manager Buttler asked Mr. Benny Flores to provide her information on the citizen and she would find someone to assist the homeowner.

Chairman Compian asked if the volunteer shirts were included in the funding for this year or next year. City Manager Buttler explained that the shirts had not ordered shirts because she was waiting on the cost of the shirts before ordering. She asked how many shirts would be needed. Chairman Compian and Commissioner Holmen estimated about 100 shirts at \$9.00 per shirt, for a total of \$1,000.00. City Manager Buttler agreed \$1,000.00 this year for volunteer t-shirts. Chairman Compian made a motion to approve \$1,000.00 for volunteer t-shirts, seconded by Commissioner Goodwin. **MOTION PASSED UNANIMOUSLY.**

Chairman Compian asked the Commission to view the financial report and expressed concern over the decrease in monthly donations due to the new billing method. Commissioner Barrett asked if there was a way to change the billing statement? City Manager Buttler stated this has been discussed at the staff level to remind customers of the donation opportunity. She added that the recent article in the newsletter was good reminder. Commissioner Allen explained that a lot of our citizens don't understand what the \$2.00 is used for. Chairman Compian suggested that we should use the same article that was placed in the newsletter to help generate more donations. Commissioner Barrett stated we should also put the article on the website. City Manager Buttler stated the billing statement is generic about what projects the donations help fund. She reported



1111 Bayou

La Marque, Texas 77568

409.938.9202

that staff was in the process of preparing a visual aid for the community which explains the various projects. Chairman Compian made a motion to approve the recommended 2017-2018 budget, seconded by Commissioner Barrett. **MOTION PASSED UNANIMOUSLY.**

(8) OLD BUSINESS

- a. Discussion/possible action regarding report on Dickinson and League City's Household Hazardous Waste Day held April 8, 2017

Chairman Compian stated this was a collaborative effort between Dickinson and League City. Chairman Compian expressed this had great significance because the Commission is wants to win the Governor's Award this year. City Manager Buttler said we are hoping that some of the debris (excluding tires) will be negotiated into the solid waste contract. City Manager Buttler explained that the event was hosted by the City of League City and that they had obtained a grant from the Houston-Galveston Area Council. Since the event was held in our City, our citizens had been allowed to participate.

City Manager Buttler explained that the City is negotiating into the new solid waste contract a hazardous waste collection program.

- b. Discussion/possible action regarding 2017-2018 budget request update
Chairman Compian stated the budget for 2017-2018 had been approved earlier in the meeting.
- c. Discussion/possible action regarding the Annual Clean-Up "Tour de Trash" Date
Chairman Compian stated the date would depend upon negotiations with the solid waste contract. City Manager Buttler stated the goal is to finalize the contract by the end of July 2017 because both companies have said they need 60 days to start the program and the contract will take affect October 1, 2017.
- d. Discussion/possible action regarding approval of shirt design for Clean-Up Volunteers
Chairman Compian said that design for the t-shirts had already been completed. Commissioner Holmen stated he liked the design. Commissioner Goodwin made a motion to approve the shirt design, seconded by Commissioner Barrett. **MOTION PASSED UNANIMOUSLY.**
- e. Discussion/possible action regarding of the updated design for the Residential/Business Yard of the Month signs
Chairman Compian expressed in keeping with the Keep Texas Beautiful guidelines, the signs have the color green included in the design. Chairman Compian stated the signs design is acceptable and that the wording was the model needed to be in compliance. Chairman Compian made a motion to approve the signs for residential/business yards, seconded by Commissioner Flores. **MOTION PASSED UNANIMOUSLY.**



1111 Bayou

La Marque, Texas 77568

409.938.9202

- f. Discussion/possible action regarding the nomination process for Residential/Business Yard of the Month

Chairman Compian suggested to the Commission to open nominations up to the citizens. He stated maybe the nomination process could be offered online and requested help with the project from Ms. Clayton. Commissioner Allen made a motion to open up the nomination process for Residential/Business Yard of the Month the citizens of La Marque, seconded by Commissioner Holmen. **MOTION PASSED UNANIMOUSLY.**

- g. Discussion/possible action regarding nominations for Residential Yard of the Month

Mr. Morris Dagrath nominated 1609 Scott for Residential Yard of the Month. He stated the yard looks good, clean and they have done a great job on landscaping. Chairman Compian made a motion to accept the nomination by Mr. Morris Dagrath, seconded by Commissioner Barrett. **MOTION PASSED UNANIMOUSLY.**

- h. Discussion/possible action regarding nominations for Business Yard of the Month

Mr. Morris Dagrath nominated McDonald's Restaurant at 2300 Gulf Freeway for Business Yard of the Month. He stated they do a great job of keeping the area clean, mowed and landscaped. Chairman Compian made a motion to accept the nomination by Mr. Dagrath, seconded by Commissioner Barrett. **MOTION PASSED UNANIMOUSLY.**

(9) NEW BUSINESS

- a. Discussion/possible action regarding report from attendees of the Keep Texas Beautiful Conference

Commissioner Goodwin expressed how beautiful it was. She stated it had approximately 700 participants from all parts of Texas and that she was amazed at the programs and projects that help the volunteers to receive hours to win the Governor's Award. She stated the winnings received were approximately \$360,000.00. She also expressed her enjoyment of the edible Arbor Trail which were planted fruit trees that bloom at different times of the year. Chairman Compian suggested to City Manager Buttler that a community workshop could help citizens understand the goals needed to achieve the Governor's Award. Chairman Compian stated the communities that had won the award were the near the same population as La Marque and our community had completed more projects. Chairman Compian stated we should also join with Keep America Beautiful as they have other opportunities for monetary awards. Commissioner Holmen suggested asking various city departments to be involved and ask Public Relations Specialist Merritt to advertise on the city social media sites. Commissioner Allen suggested business owners be involved and assist with getting the word out with flyers. Commissioner Holmen offered that this would be a great opportunity for anyone who may need hours for community service. Chairman Compian suggested a special meeting of the Commissioner to tour the city



1111 Bayou

La Marque, Texas 77568

409.938.9202

and observe any problem areas, and to invite Code Compliance Supervisor Van Stavern and the Police Department, as well. City Manager Buttler asked how soon the Commission would like to schedule the tour and workshop. Chairman Compian stated very soon and the workshop in the next 60 days. Chairman Compian said the Keep Texas Beautiful website requires a password and he will share it with Commission as the benefits of the affiliations are on the website. City Manager Buttler added that we could add the link to the Keep Texas Beautiful website on the City's website.

- b. Discussion/possible action regarding the Governor's Community Achievement Award
Chairman Compian stated at the conference the Commission had an office with access to a computer to complete work and store materials. He stated most communities have an all volunteer organization for the Keep the City Beautiful and that most cities hire someone to coordinate everything for the Commission.

- c. Discussion/possible action regarding review of Mission Statement and possible name change for the Commission

Chairman Compian stated at the conference he and Commissioner Goodwin became aware that as an affiliate of Keep Texas Beautiful the theme should be Keep La Marque Beautiful. He stated the theme and the design is an earth theme as in the volunteer shirt. Chairman Compian thought since we are working on a name change for the Commission, we utilize Keep La Marque Beautiful Commission or Keep La Marque Clean Commission. Commissioner Goodwin said that our logo design was beautiful and we did not need to add the green, and have it say, "Keep La Marque Beautiful Commission" and "I Love La Marque" or "We Love La Marque." City Manager Buttler asked if the word "keep" and the name of your city had to be a part of the Commission name for clarification. She will present their request to Council. She also stated the Commission can change their name by ordinance, it can be amended, repealed or make a new ordinance. Commissioner Goodwin made a motion to change the name to Keep La Marque Beautiful Commission. Commissioner Barrett seconded the motion. **MOTION PASSED UNANIMOUSLY.**

- d. Discussion/possible action regarding Commissioner meeting attendance

City Manager Buttler explained the reason for the discussion is the unexcused and excused absences, also that Boards and Commissions have had attendance issues and we want everyone to understand the commitment needed for an appointment to Boards and Commissions. She said people may not understand the commitment and they drop off and are removed for non-attendance. Previously, there was an attendance record for the Boards and Commissions. Commissioner Barrett motion for an attendance record, seconded by Commissioner Flores. **MOTION PASSED UNANIMOUSLY.**



1111 Bayou

La Marque, Texas 77568

409.938.9202

- e. Discussion/possible action regarding ratifying City Manager's approval of expenditures for the Keep Texas Beautiful Conference

City Manager Buttler explained that she approved the expenses for the Keep Texas Beautiful Conference that Chairman Compian and Commissioner Goodwin attended. Chairman Compian made a motion to ratify the City Manager's approval of expenditures for the Keep Texas Beautiful Conference, seconded by Commissioner Allen. **MOTION PASSED UNANIMOUSLY.**

(10) CHAIRPERSON'S REPORT

Chairman Compian stated the conference alerted him to community building and that the Commission's current name doesn't represent what we can do for the City. He stated the Commission has the power to change the views people have of La Marque. He went on to express his awareness of the negativity that is associated with the City of La Marque and that the goal of the Commission is to change that image. He stated all of the Commissioners will have a responsibility to the Commission.

Chairman Compian discussed new projects such as the fluorescent address signs available for sale to the citizens. Commissioner Holmen stated La Marque is growing and we should show our diversity by posting photos of new and old properties on social media to stop the negativity.

(11) PUBLIC RELATIONS REPORT

None

(12) EXECUTIVE SESSION

No Executive Session required.

(13) REQUESTS AND ANNOUNCEMENTS

Commissioner Goodwin praised the Police Department for the Police Academy for high schoolers and for doing a good job with interaction with the kids and bringing the community together. Commissioner Goodwin praised Collen Merritt, Public Relations Specialist, on a great job representing La Marque on social media. She also shared her enjoyment of the Sky Lantern Festival at the Gulf Greyhound Park and it would be returning this winter. Commissioner Holmen wanted to thank the members who attended the Keep Texas Beautiful Conference. Chairman Compian thanked all attendees and staff for their work with the Commission.

(14) ADJOURNMENT

Chairman Compian made a motion to adjourn at 6:59 pm, seconded by Commissioner Goodwin. **MOTION PASSED UNANIMOUSLY.**



1111 Bayou

La Marque, Texas 77568

409.938.9202

Joe Compian, Chairman
Clean City Commission