



**CITY OF LA MARQUE
BUILDING STANDARDS COMMISSION
REGULAR MEETING MINUTES
OF
August 14, 2018**

Regular Meeting Minutes of the City of La Marque Building Standards Commission held on Tuesday, August, 14, 2018 beginning at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Chairperson Deanie Barrett called the meeting to order at 6:03 p.m.

(2) ROLL CALL

PRESENT:

Chairperson Deanie Barrett
Commissioner Maggie Manuel
Commissioner Billy Jefferson
Commissioner Dianne Winston

ABSENT

Commissioner Trina Phillips

OTHER OFFICIALS/STAFF PRESENT:

Kathleen Van Stavern, Code Compliance Supervisor

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

The Commission dispensed the Invocation and Pledge of Allegiance.

(4) APPROVAL OF MINUTES

Commissioner Manuel made a motion to approve the minutes from July 10, 2018, seconded by Commissioner Jefferson. **MOTION PASSED UNANIMOUSLY.**

(5) CITIZENS PARTICIPATION

No citizen's participation

(6) OLD BUSINESS

1. Address: 409 Ave B, La Marque, Texas 77568

The owner Jaqualyn Xol Chen was present. Ms. Chen insisted the property is not a rental and once the repairs are completed her family will be living in the property. She stated she had spoken to Ms. Van Stavern and now understands the process to repair the property. She informed the Commission she has a structural engineers report, would get the scope of work, and the



timeline to give to the Commission. Ms. Van Stavern explained she had given Ms. Chen instructions on the process to receive a substandard permit which will expire in 90 days. Ms. Van Stavern stated Ms. Xol Chen agreed to return to City Hall tomorrow to get her substandard permit. If the owner does not get the permit she will return to the Building Standards Commission.

2. Address: 1409 Merry Lane, La Marque, Texas 77568

The owner was not present. Ms. Van Stavern explained to the Commission that the owner has brought in a detailed structural engineers report, scope of work and timeline. She informed the Commission that she had made changes to scope of work due to the mold. Ms. Van Stavern stated the new owner has agreed to do everything the Commission has requested. She will receive a substandard permit which will expire in 90 days. Ms. Van Stavern stated the first day of the 90 days shall start tomorrow for everyone on the agenda.

3. Address: 2527 May St, La Marque, TX 77568

No one present for the property. Commissioner Manuel made a motion to demolish, seconded by Commissioner Jefferson. **MOTION PASSED UNANIMOUSLY.**

(10) CHAIRMAN REPORT

Chairperson Barrett informed the Commissioner she had spoken at the budget workshop in front of the City Council recently to explain what had been done by the Commission. She explained to the commission the number of demolitions that the BSC Commission and Code Compliance Division had completed. She also informed every one of the funds remaining in the budget for demolition. She stated there should be a least 13 properties that should be ready for demolition and she suggested Code Compliance Division start the bid process. Ms. Van Stavern informed the Commission that she would start the bid process in December because the funding would be approved by the Council at that time. A discussion ensued among the Commissioners and Ms. Van Stavern regarding what properties that will be on the next bid list. Ms. Van Stavern informed the Commission the demolition should start in January 2019 after the bid process.

(11) EXECUTIVE SESSIONS

No Executive Sessions.

(12) REQUEST AND ANNOUNCEMENTS

No Request and Announcements

(13) ADJOURNMENT

It was the consensus of the Commission to adjourn the meeting at 6:20 p.m.



A handwritten signature in black ink, reading "Deanie Barrett". The signature is written in a cursive style and is positioned above a horizontal line.

Chairperson Deanie Barrett, Presiding
Building Standards Commission