



**MINUTES
CIVIL SERVICE COMMISSION
April 23, 2018**

(1) CALL MEETING TO ORDER

The meeting was called to order at 5:31 p.m.

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(2) ROLL CALL

Commissioner Lucy Glenn

Commissioner Morris Martin

Commissioner Randy Scates

Civil Service Director Patty Rees

Staff Attendee: Chief Kirk Jackson

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Patty Rees led the invocation and pledge.

(4) CITIZEN'S PARTICIPATION

Comments from the Public (At this time, any person with city-related business who has signed up may speak (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Commission may not deliberate on comments.

None was mentioned.

(4) REQUESTS AND ANNOUNCEMENTS

None

(5) NEW BUSINESS

- a. Discussion/Possible action regarding the nomination of the Chairperson and Vice Chairperson of the Civil Service Commission

Commissioner Lucy Glenn made a motion to nominate Randy Scates for Chairperson and Morris Martin for Vice Chairperson.

Randy Scates seconded it.

- b. Discussion/Possible action regarding changes of the minimum requirements and the new hire process for a Police Officer – Chief K. Jackson

Chief Jackson explained the reason why he wanted to remove this portion of the minimum requirements for Candidate must have a Basic Certification by the Texas Commission on Law Enforcement or attending a T.C.O.L.E. certified basic police officer academy at the time of application with a completion within 3 months of exam date.

Commissioner Randy Scates made a motion to remove portion of the minimum requirements that an applicant must complete academy with 3 months of exam date.

Commissioner Lucy Glenn seconded it.

(6) EXECUTIVE SESSION



The Civil Service Commission will announce it will enter into Executive Session pursuant to Chapter 551.071 (Personnel Matters) and Chapter 551.088 (Deliberations regarding test item) of the Texas Government Code, to receive advice from Legal Counsel or discuss matters of litigation and personnel matters as specifically listed on this agenda if necessary, the Commission will go into closed session, as permitted by law, regarding any item listed on this agenda.

(7) Discussion/possible action regarding item (s), as discussed in the Executive Session.

(8) **REQUESTS AND ANNOUNCEMENTS**

There were none.

(9) **ADJOURNMENT – 5:48 p.m.**

Chairperson Randy Scates made a motion to adjourn. Commissioner Morris Martin seconded it.

Randy Scates
Chairperson