



**CITY OF LA MARQUE
CITY COUNCIL
AMENDED
REGULAR AGENDA
of
March 13, 2023**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a **Regular Meeting** on **March 13, 2023**, beginning at **6:00 PM** in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas as well as via videoconference hosted through Zoom (<https://zoom.us/j/92493940502>)**. In accordance with Section 551.127(b) of the Texas Local Government Code the presiding officer and a quorum of the La Marque City Council intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This location will be open to the public and the meeting will be broadcast at this location, on Channel 16, and via YouTube (<https://www.youtube.com/watch?v=L6G8ypjyEDo>).

The Council will meet for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. PRESENTATION
 - Staff Recognition - Senior Officer Nicole Galindo & Officer Aaron Skaggs
 - Safe City Initiative Report
 - Economic Development Report
 - Mayor Pro Tem Report: City's representation at various state and regional events and organizations

Documents:

[COUNCIL MEETING REPORT FOR 3-13-2023-LMSCI STATUS AS OF 1ST YEAR GOALS \(CY 2022\).PDF](#)
[EDC REPORT 3.13.2023.PDF](#)

5. CITIZENS PARTICIPATION
LIMITED TO THREE MINUTES PER PERSON

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to Council (limited to three (3) minutes). If wishing to speak give the Mayor or presiding officer your full legal name and the item you wish to speak about. In

compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. *Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet or computer, or stand if attending in person, and the mayor will call on you in turn.*

6. PUBLIC HEARINGS

Conduct Public Hearing to hear public input on:

6.I. Ordinance No. O-2023-0001

Amending Section 2-2 of the Code of Ordinances, City of La Marque, Texas; providing for two regular city council meetings per month; making various findings related to the subject and providing for an effective date

Documents:

[2023 COUNCIL MEETINGS.PDF](#)

7. ORDINANCES

Discussion/ possible action regarding approving:

7.I. Ordinance No. O-2023-0001

Amending Section 2-2 of the Code of Ordinances, City of La Marque, Texas; providing for two regular city council meetings per month; making various findings related to the subject and providing for an effective date

THIS IS THE SECOND AND FINAL READING

Documents:

[2023 COUNCIL MEETINGS.PDF](#)

7.II. Ordinance No. O-2023-0002

Amending Chapter 14, Buildings and Building Regulations, Article XI, entitled "Registration for Rental Units Required," making various findings and provisions related to the subject; and providing for an effective date

Documents:

[2023 RENTAL REGISTRATION ORDINANCE.PDF](#)

8. RESOLUTIONS

Unless otherwise specified, the City Manager is authorized to execute all necessary documents upon final approval by the City Attorney.

8.I. Resolution No. R-2023-0011

Authorizing the Economic Development Corporation to renew the professional services agreement with Retail Strategies, LLC

THIS ITEM WAS TABLED FEBRAUARY 13, 2023

Documents:

[AGENDA FORM- RETAIL STRATEGIES 2023.PDF](#)
[RESOLUTION -RETAIL STRATEGIES, LLC.PDF](#)
[EDC 19 1B - 01.17.2023 DRAFT REGULAR EDC MINUTES.PDF](#)
[EDC 19 1C - RETAIL STRATEGIES RENEWAL AGREEMENT.PDF](#)
[EDC 19 1D - RETAIL STRATEGIES - LA MARQUE, TX RETAIL
RECRUITMENT PLAN.PDF](#)

8.II. Resolution No. R-2023-0015

Authorizing the Galveston County Mosquito Control District aerial spraying for mosquitoes that the federal aviation administration requires approval on a yearly basis

Documents:

[RESOLUTION - MOSQUITO CONTROL DISTRICT.PDF](#)

8.III. Resolution No. R-2023-0016

Suspending the May 1, 2023, effective date of the proposal by Centerpoint Energy Resources Corp., to implement interim GRIP Rate adjustments for gas utility investment in 2022

Documents:

[RESOLUTION - CENTERPOINT GRIP.PDF](#)

8.IV. Resolution No. R-2023-0017

Authorizing the submission of a 2023-2024 Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund

Documents:

[AGENDA FORM- TXCDBG APPLICATION SUBMITTAL.PDF](#)
[LA MARQUE_APPLICATION RESOLUTION WITH CIVIL RIGHTS 3.7.23.PDF](#)
[CIVIL RIGHTS POLICIES AND PROCEDURES EXPLAINED.PDF](#)
[LA MARQUE TRANSITION MEETING AGENDA.PDF](#)
[TDA - TX CDBG INFORMATION.PDF](#)
[CC MEETING SCOPE, JUSTIFICATION, MAP.PDF](#)

8.V. Resolution No. R-2023-0018

Adopting a Resolution for the delegation of signatories for the Texas Community Development Block Grant (TxCDBG) Application and financial matters

Documents:

[AGENDA FORM - TXCDBG SIGNATORY DELAGATION.PDF](#)
[RESOLUTION- LA MARQUE SIGNATORY.PDF](#)

8.VI. Resolution No. R-2023-0019

Accepting a Community Wide Housing Analysis, performed by Grantworks, regarding any impediments to fair housing for the City of La Marque

Documents:

[AGENDA FORM - TXCDBG AFFH DOCUMENT.PDF](#)
[AFFH DOCUMENT.PDF](#)

8.VII. Resolution No. R-2023-0020

Approving a Purchase Order for 2023FY Engineering Services to Adico LLC – Consulting Engineers in the amount of \$50,000.00 for various consulting and inspection services for the Public Works Department

Documents:

[AGENDA FORM -ADICO LLC.PDF](#)
[ADICO CONTRACT_0094-GENERAL CONSULTING.PDF](#)
[ALLC RATESCHEDULE 01-23 PRIVATE PUBLIC \(002\).PDF](#)

9. CITY MANAGER REPORT

- Library Report
- 2022 LMPD Racial Profiling Report
- Auction List

Documents:

[LMPL STATS GRAPHIC JANUARY 2023.PDF](#)
[LMPL STATS GRAPHIC FEBRUARY 2023.PDF](#)
[TEXAS TCOLE SB1187 RACIAL PROFILING REPORT 2022.PDF](#)
[AUCTION ITEMS MAR2023.PDF](#)

10. NEW BUSINESS

Items presented to the Council for discussion and possible action:

10.I. Investment Quarterly Reports

Accepting the quarterly investment reports for the Third and Fourth Quarters of 2022

Documents:

[INVEST QRTLY 9.30.22.PDF](#)
[INVEST QRTLY 12.31.22.PDF](#)

10.II. Werner Construction

Approving a construction proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel

Documents:

[AGENDA FORM - EDC WERNER CONSTRUCTION.PDF](#)
[EDC 19 2B - DRAFT EDC MINUTES - 2 21 2023.PDF](#)
[EDC 19 2C - COUNCIL MINUTES - 6 13 2022.PDF](#)
[EDC 19 2D - WERNER CONSTRUCTION PROPOSAL 2 7 23.PDF](#)

10.III. Helm Design Group

Approving the updated architectural and engineering fee from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel

Documents:

[AGENDA FORM - EDC HELM DESIGN GROUP.PDF](#)
[EDC 19 3B - DRAFT EDC MINUTES - 2 21 2023.PDF](#)
[EDC 19 3C - HELM DESIGN GROUP - FEE ADJUSTMENT 3 13 2023.PDF](#)

10.IV. CORE Office Interior

Approving the quote received from CORE Office Interiors related to the interior remodel of 1130 1st Street

Documents:

[AGENDA FORM - EDC CORE OFFICE INTERIORS.PDF](#)
[EDC 19 4B - DRAFT EDC MINUTES - 2 21 2023.PDF](#)
[EDC 19 4C - COUNCIL MINUTES - 3 14 2022.PDF](#)
[EDC 19 4D - CORE QUOTE - 2-15-2023.PDF](#)
[EDC 19 4E - CORE CUBICLE PICTURE - 2 15 2023.PDF](#)

10.V. Request For Proposal

Approval of the Advertisement and Request for Proposal for Construction of 12-inch Waterline on Texas Avenue (FM1765) from I-45 to Newman Road; Phase 1 of the Stonewall Waterline Improvement Project.

Documents:

[AGENDA FORM- 1765 WATERLINE CONSTRUCTION.PDF](#)
[BID ADVERTISEMENT.PDF](#)
[FM 1765 WATERLINE SCHEDULE_01.24.2023 \(002\).PDF](#)
[FM 1765 WATERLINE SCHEDULE_02.24.2023.PDF](#)
[RESOLUTION NO. R-2022-0103 - 12 WATERLINE ENGINEERING.PDF](#)

10.VI. "La Marque 2050"

Drafting a strategic plan through the year 2050 incorporating milestones at 5-year, 15-year, and 25-year marks.

10.VII. FY24 Appropriations Funding Request

Authorizing a letter to House Committee on Appropriations through United States Representative Randy Weber regarding appropriations for 2" waterline replacement

Documents:

[AGENDA ITEM - FUNDING REQUEST.PDF](#)
[APPROPRIATION LETTER.PDF](#)
[220209_LMQ_EARMARKMEMO.PDF](#)

10.VIII. Upcoming Events

- o Special City Council Meeting 03.27.2023

- o Hurricane Huddle 04.29.2023

Documents:

[HURRICANE HUDDLE 2023.PNG](#)

10.IX. Items For The Good Of The Order

Additional items to bring awareness to Council and the Community as well as future agenda item requests are accepted at this time.

11. EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development)

12. ACTIONS TAKEN FROM EXECUTIVE SESSION

13. ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on March 10, 2023 at 1:25 p.m.

Kierra K. Nance, TRMC

City Clerk

La Marque Safe City Initiative
(Final Goals—Effective February 3, 2022)
Status of 1st Year Goals Effective 3-13-2023

- **Goal #1:** (Consists of items A through E.)

A. Reinroduce *Community Oriented Policing.*

- 1st Year Goal (2022): Introduce three (3) Community Watch Areas with an assigned Community Policing Officer (CPO) for each area. **Five (5) Community Watch areas, with an assigned Community Policing Officer (CPO) for each area, have been implemented during CY 2022.**
- 3rd Year Goal (As of December 31, 2024): A total of nine (9) Community Watch Areas will be instituted with an assigned Community Policing Officer (CPO) for each area.
- 5th Year Goal (As of December 31, 2026): A total of 15 Community Watch Areas will be instituted with an assigned Community Policing Officer (CPO) for each area.

B. Reinroduce *CompStat* program.

- 1st Year Goal (2022): CompStat program fully instituted and active. **Eight (8) CompStat Briefings have been conducted.**
- 3rd Year Goal (As of December 31, 2024): CompStat operation evolves into inviting Mayor and Council Members attending the monthly meetings if so desired.
- 5th Year Goal: (As of December 31, 2026): Assessment of program and modification, as necessary.

C. Establish a fully trained “Gang” Unit.

- 1st Year Goal (2022): Two (2) of three (3) Officers are fully trained in gang operations to include: maintaining a working relationship with schools, social services agencies, community-based organizations, and other criminal justice organizations in a systematic approach to the prevention, intervention, and suppression of criminal gang activity. relating to identification, operations, and finally interdiction. At year end, Gang Unit conducts survey to determine gangs in operation to establish a “base-line” of gang membership and activities. **Two (2) Officers are now fully trained Gang Unit Officers. A survey has been conducted and a baseline has been established.**
- 3rd Year Goal (As of December 31, 2024): All three (3) Officers are trained in gang operations. Survey conducted by Gang Unit with a goal of discerning a 15% reduction in gang membership and activities from year #1 initial survey.
- 5th Year Goal (As of December 31, 2026): Acquire one (1) Gang Unit Officer in a full-time status working with two (2) Gang Unit Officers that serve on a part time basis. Survey conducted by Gang Unit with a goal of discerning a 20% reduction in gang membership and activities from year #1 initial survey.

D. Hire a contractor to assist to perform “crime analyst” functions.

1st Year Goal (2022): This contractor will assist in formulating & delivering crime statistics for CompStat

meetings. This was performed and initiated during May 2022.

3rd Year Goal (As of December 31, 2024): Contractor will become a part-time employee.

5th Year Goal: (As of December 31, 2026): Contractor will become a full-time employee.

E. Matriculate into the Texas Recognition Program.

(The *Law Enforcement Recognition Program* is a voluntary process where police agencies in Texas prove their compliance with 170 Texas Law Enforcement Best Practices).

1st Year Goal (2022): LMPD will initiate developing policies and procedures that align with the 170 standards. This has been initiated and policies are being reviewed for full implementation NLT June 1, 2023.

3rd Year Goal (As of December 31, 2024): LMPD will officially matriculate into the program and complete the requirements for “recognition.”

5th Year Goal: (As of December 31, 2026): LMPD will have completed the recognition program and be working on its next assessment (after successfully completing recognition status an assessment is due every four [4] years.

- **Goal #2:**

Employ the department’s Special Response Team (SRT) as often as practicable to conduct “Directive Patrol Actions” (DPA’s) in drug & crime hot spots. During CY 2022, 17 SRT operations have been conducted.

➤ 1st, 3rd, and 5th Year Goals are all standardized relating to conducting DPA’s as often as practicable.

- **Goal #3.**

A. Apply for a grant to fund Officers to form three (3) Officer teams that will have a dual role for the Officers to serve as SRT members **and** Community Policing Officers (when not conducting SRT missions), Grant submitted & acquired.

B. Should grants not be available, budget for FY 2022/2023 to fund a minimum of one-three (3) Officer Team to operate full-time as per “Goal #3 A.” above.

➤ 1st, 3rd, and 5th Year Goals are all standardized relating to working toward acquiring a grant and operations. Should a grant not be awarded by FY 2022/2023, perform staff actions to seek funding for this 3-Officer Team via the city’s operating budget.

- **Goal #4:**

Conduct a study/cost analysis to assess our city’s lighting needs and priorities. Goal will be to upgrade COLM streetlights (east & west side of city) with LED lights and install streetlights wherever deemed necessary. This is a WIP by COLM.

➤ 1st Year Goal (2022): Consultant will complete needs assessment of lighting (and estimated cost) for the entire COLM: to include “safety lighting” for Omega Bay. Consultant has been acquired (Dinh Ho). LMPD Patrol Officers have provided PW locations of inoperative lights throughout the COLM: this is ongoing. City is now funding electricity expense for Omega Bay “safety lights”.

➤ 2nd Year Goal (2023): Funding for this project will receive City Council action.

➤ 3rd Year Goal (As of January 1, 2024): Should funding be acquired contractors will initiate work.

5th Year Goal: (As of December 31, 2026): Lighting project will be completed.

- **Goal #5:**

➤ 1st Year Goal (2022):

A. Hire a Social Worker to fill the department’s already budgeted vacant position. Due to the “property tax roll back” election this goal could not be executed; however, the good news is that during recent Collective Bargaining Agreement negotiations it was solidified that a joint COLM/Union committee would be formulated to hire (as a contractor) a qualified mental health professional that meets this committee’s needs and priorities. The goal is to have this contractor to provide such mental health services to COLM first responders (i.e., police, fire, EMS) on an as-needed basis. This committee is a work in progress according to the LMPD Police Officer’s Association.

B. Initiate an MOU with the Resource Crisis Center (RCC) that will work in partnership with the Social Worker. The RCC will (to the greatest extent possible) serve as the “hub”/key organizer in acquiring other social service agencies to assist the COLM with activities and socio-economic programs to enhance the quality of life of our residents: with an emphasis on developing youth advocacy programs/efforts for prevention, intervention, and treatment of juveniles—to include after-school curriculums (e.g., sports leagues, entertainment/youth centers, etc.) Supplementing all mentioned within this goal will be development of the following committees with an emphasis on youth advocacy: Community Action Team (CAT), Community Oriented Policing Leadership Committee/Chief’s Diversity Committee (members will serve on both committees), Chief’s Youth Advisory Committee, and finally, rejuvenating the La Marque Ministerial Association. Currently the RCC has introduced the “Be Strong” program at the La Marque High School and Sara Giles Middle School (in Texas City). This program essentially teaches skills to attendees (female students) to: 1. promote social norms that protect against violence; 2. prevent sexual violence; and finally, 3. provide opportunities to empower and support girls and women. The courses began the second week in September and will run for a period of 12 weeks (or 12 total classes), with the series ending the last week of November. The Middle School program is on Tuesdays and the High School is Wednesday. Each class is one hour in length.

➤ 3rd Year Goal (As of January 1, 2024): At this juncture, several youth programs (e.g., a “Teen Center) will have been instituted. Continuing assessment and as necessary modification of outreach programs that have been instituted.

➤ 5th Year Goal: (As of December 31, 2026): Continuing assessment and as necessary modification of outreach programs that have been instituted.

Goals Relating to Crime Rates

Considering **all** 5 Goals relating to their positive effect on crime rates, it is hoped that the following prediction of preventing and controlling crime (portrayed as crime rates) is produced:

- 1st Year Goal (for entire CY year of 2021): Violent and Property Crime Rates for CY 2021 over 2020 will each be reduced a minimum of 2%. **Effective 12-31-2021, Violent Crime was down 17.9% compared to the same timeframe (i.e., January-December of 2020). Property Crime was down 13.4% over this same period. Effective 12-31-2022, Violent Crime was down 13% compared to the same timeframe (i.e., January-December of 2022). Property Crime was up 2.7% over this same period.**
- 3rd Year Goal (As of December 31, 2023): 1. Violent and Property Crime Rates for CY 2021, 2022, and 2023 will each year be reduced a minimum of 2% from the prior CY; 2. During this juncture [i.e., January 2023] a “citizen’s survey” will be conducted by an external agency to measure “citizen’s fear of crime,” crime concerns, and recommendations from citizens.)
- 5th Year Goal: (As of December 31, 2025): 1. Violent and Property Crime Rates for CY 2024 and 2025 will each year be reduced a minimum of 2% from the prior CY; 2. Violent and Property Crime Rate for CY 2025 will be less than or equal to the Texas Violent and Property crime rates; 3. During this juncture (effective January 2025) a citizen’s survey will be conducted by an external agency to measure “citizen’s fear of crime,” crime concerns, and recommendations from citizens.)

Official:



Randall Aragon
Chief of Police



Economic Development Corporation Report March 13, 2023

Board Members

Gene Smith - Chairman
Cleveland Lane - Secretary
Bobby Hocking
James Osteen
Tracie Steans

Ex Officio Member - Mayor Keith Bell

Executive Director - Alex Getty

Public Relations Specialist - Mandy Woodburn

EDC Receptionist - Marsha Randle

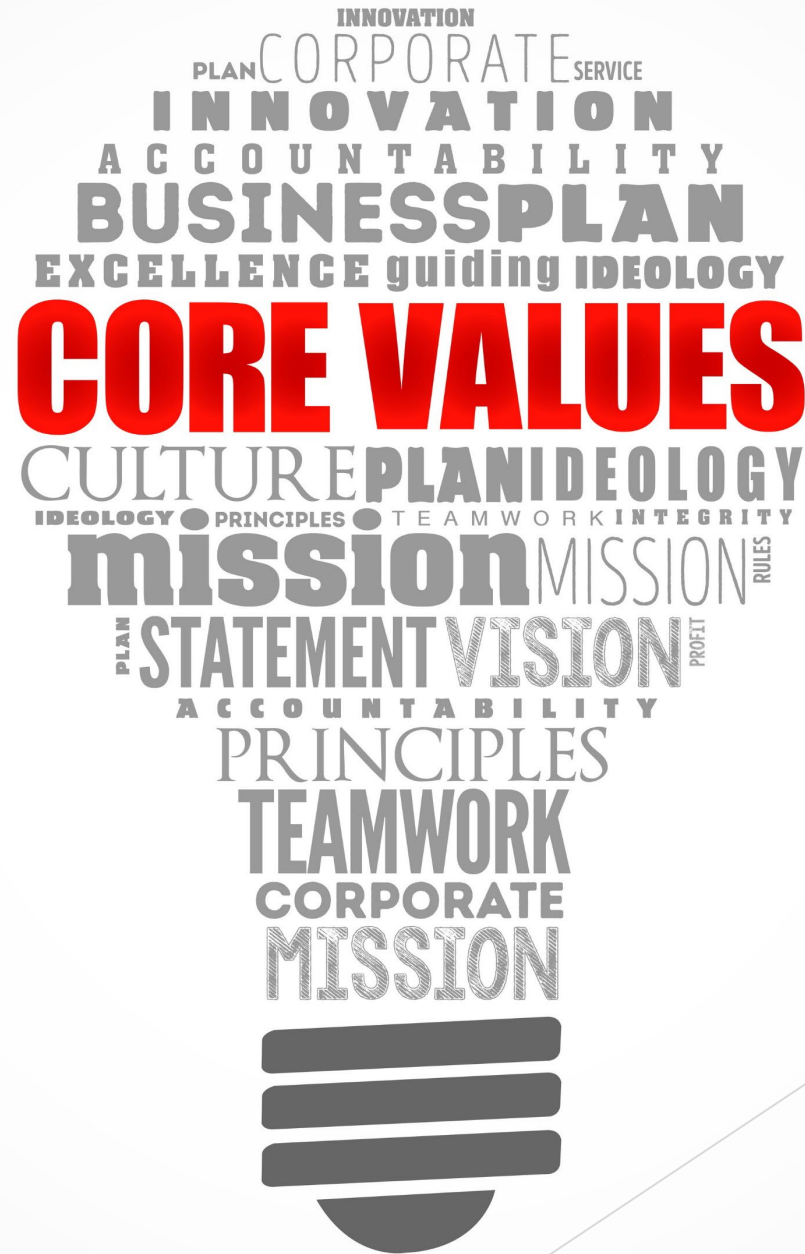


History

- ▶ Development Corporation Act of 1979 authorized the creation of development corporations
- ▶ La Marque Industrial Corporation was incorporated in 1982
- ▶ The ½ cent sales tax was approved by voters in 1990
- ▶ La Marque was the second municipality to approve

Mission Statement

The primary goal of the La Marque Economic Development Corporation is to assist in the development of a strong, diversified economy for the City of La Marque. This can be accomplished with a multifaceted approach that consists of efforts that help to promote business retention, business expansion, and business recruitment.



PROJECTS & STUDIES

- ▶ Leak detection study - Siemens
- ▶ Insurance Services Office (ISO) - Mike Pietsch Consulting Services





Lake Road Study

- ▶ Middle Income Housing Pilot Study
- ▶ Lake Road Revitalization Committee (ad hoc)
- ▶ Lake Road Steering Committee
- ▶ Now there is new investment

Painted Meadows

- ▶ Former Mark 45 site (EDC owned)
- ▶ 600 lot residential development
- ▶ EDC Board serves as the PID Board per Council request
- ▶ Kicked off the residential development on the west side



2015-2022 Strategic Plan

- ▶ Former administration made annual progress reports to Council
- ▶ Dr. Bix Rathburn worked with the EDC and served as the facilitator
- ▶ The plan led to many positives for the City of La Marque





A&M Revitalization Plan (Renaissance District)

A close-up photograph of a person's hand holding a stack of four light-colored wooden blocks. Each block has a dark blue letter printed on it, spelling out the word 'SOLD' from top to bottom. The background is a blurred image of a person in a suit.

S

O

L

D

Real Estate Holdings/ Recent Sales

Case study

- ▶ EDC purchased 13 lots for \$1300 in 2017
- ▶ Sold $\frac{1}{2}$ of 1 lot for \$40,000 in 2020
- ▶ Sold 4 lots for \$37,000 in 2021
- ▶ Sold 8 lots for \$84,000 in 2021
- ▶ Sold remaining $\frac{1}{2}$ lot for \$35,000 in 2023
- ▶ Surplus: \$194,700

Grants & Prospects

- ▶ Emergency Grants: 125 awards totaling \$973,000
- ▶ Other awardees include
 - ▶ Benito's Mexican Restaurant
 - ▶ Evelyn's Alterations
 - ▶ Choice Analytical
 - ▶ A&A Machine
 - ▶ UPS (Expansion)
 - ▶ Get Outside Games
 - ▶ Laser Marine
 - ▶ Phillip Palmer - Market on 3
- ▶ Attended 50+ Pre-development meetings





Training, Recruitment, Sponsorships & Awards



Training, Recruitment & Sponsorships

- ▶ Houston Business Journal Landmark Awards 2022
- ▶ ICSC Recon, Las Vegas 2022
- ▶ TEDC Annual Conference, San Antonio 2022
- ▶ TEDC Sales Tax Training Workshop, Houston 2022
- ▶ TEDC Legislative Conference, Austin 2023
- ▶ Leadership Mainland 2023
- ▶ Certified Public Manager 2022

TEDC Economic Excellence Award

Years Awarded

2017
2018
2019
2020
2021
2022



EDC Reserves as of December 31, 2022

- ▶ Cash equivalents
& Investments:
\$7,444,046
- ▶ Total Assets:
\$13,608,316



Sales Tax

	2019-20	2020-21	2021-22	2022-23	Variance	% Change
Oct	464,670	474,908	614,387	564,989	(49,398)	(8)
Nov	494,732	555,351	591,122	601,617	10,495	2
Dec	470,015	492,045	531,587	534,367	2,780	1
Jan	463,718	485,376	546,590	553,612	7,022	1
Feb	601,750	620,387	672,968	715,843	42,876	6
Mar	420,877	461,055	488,951			
Apr	452,401	418,314	465,157			
May	504,465	652,259	638,759			
Jun	484,636	528,884	556,317			
Jul	546,513	504,261	545,362			
Aug	601,533	591,760	676,212			
Sept	<u>492,105</u>	<u>544,742</u>	<u>568,161</u>			
Total	<u>5,997,415</u>	<u>6,329,343</u>	<u>6,895,574</u>	<u>2,970,428</u>	<u>13,774</u>	<u>0.47</u>

Annual Audit

- ▶ FY 2021 audit performed by BrooksWatson & Co., PLLC
- ▶ Same auditor as the City of La Marque
- ▶ LMEDC received an unmodified opinion
- ▶ Highest level of assurance of 4 possible outcomes





Bay Area
Houston
Economic
Development
Partnership





Public Relations History

Marketing & Advertising



Vendor	Description	Vendor	Description
Galveston Daily News	Weather Page Ad	Public Works	Water Bill Insert – 4
Bennett Printing	Inside La Marque – 4 Issues	Bay Area Entertainer	Online Content Ad
Galveston Daily News	Inside La Marque Insert– Fall Issue	iHeart Radio	Radio Commercials
Effectv	EDC Commercials	Issuu	Inside La Marque Digital record
Mnemonic	Commercial Production	Canva	Graphic Design Year Subscription
4Imprint	Promotional Items	Trade Industries	Online Content
G-County Apparel	I Love La Marque Shirts	TEDC Sponsorship	Breakfast Sponsorship Austin
I45 Now	Promotional Posts	Post Office	Permit 15
Galveston Daily News	TCLM Chamber Directory Ad	Facebook	Ad Boosts
Houston Business Journal	4 Ads	Expansion Solutions	Website Content

Marketing Plan Limited to 10% Annual Budget



Print

HOUSTON BUSINESS JOURNAL

Print

- ▶ Houston Business Journal
 - ▶ List strip ad in 2023 Book of Lists
 - ▶ Half page ad in 2023 Book of lists
 - ▶ Sponsor of Galveston/Bay Area list online for 1 year
 - ▶ Two ¼ page ad in Middle Market (April 2023) and Landmark Awards (April 2023) weekly editions

★
**OPEN FOR
BUSINESS!**

LA MARQUE, TX



3

Reasons why Businesses are choosing La Marque

Predictable Growth

La Marque has a proven track record of expansion. From 2010 to 2019, La Marque experienced a 31% increase in population growth.

Location

La Marque's prime location along Interstate Highway 45 and State Highway 3 makes it a desirable spot for development, with the kind of accessibility businesses crave.

Land Availability

One of La Marque's biggest draws is the amount of land availability and development opportunity, especially along the major thoroughfares.

www.growyourlamarque.com

1130 1st Street La Marque, TX 77568 | cityoflamarque.org | ALEX GETTY, EXECUTIVE DIRECTOR | La Marque Economic Development | 409-938-9258 | agetty@lmedc.com

★
**OPEN FOR
BUSINESS!**

LA MARQUE, TX



OPENING 2023 CONCERT VENUE PROJECT

(previously Gulf Greyhound Park)

3

Reasons Why Businesses Are Choosing La Marque

Location, location, location

La Marque's prime location along Interstate Highway 45 and State Highway 3 makes it a desirable spot for development, with the kind of accessibility businesses crave.

A path of predictable growth

La Marque has a proven track record of expansion. From 2010 to 2019, La Marque experienced a 31% increase in population growth.

Land availability and opportunity

One of La Marque's biggest draws is the amount of land availability and development opportunity, especially along the major thoroughfares.

www.growyourlamarque.com

1130 1st Street La Marque, TX 77568 | cityoflamarque.org
ALEX GETTY, EXECUTIVE DIRECTOR | La Marque Economic Development | 409-938-9258 | agetty@lmedc.com



Print

- ▶ Galveston Daily News
 - ▶ 40 (10.25"x2.5") ads in Friday papers on weather page
 - ▶ Full page in TCLM Community Guide & Business Directory



Art Of Coffee Craft & Art Walk

December 3rd 12:00 pm - 4:00 pm

405 Laurel St. La Marque

Special Appearance by: The Grinch
1:30 pm - 2:30 pm
Bring your Camera for Free Pictures!

For more information or to become a vendor:
email artofcoffee5@gmail.com

FREE EVENT



Take the American Rescue Plan Act online survey today!

Your INPUT is IMPortANT!

You can select projects or areas of focus that you would like funded and rank them in the order of importance to you and our community!

Visit <http://arpasurvey.cityoflamarque.org>

LA MARQUE GATEWAY TO THE GULF

ARPA SURVEY

SCAN HERE

La Marque Bayou Fest

15TH OCT 2022

"MAC" MCGAFFEY HIGHLAND BAYOU PARK
1-45 SOUTH, EXIT 10
Concerts Start at 4:30 p.m.



DION PRIDE



HAMILTON LOOMIS



STONEY LARUE

CITY OF LA MARQUE CHRISTMAS PARADE

December 6 at 6:00 p.m.
Walter Feigle Park
1011 Bayou Road, La Marque



CHRISTMAS TREE LIGHTING
SANTA
HOT COCOA & POPCORN

FREE FAMILY EVENT

La Marque Bayou Fest

15TH OCT 2022

"MAC" MCGAFFEY HIGHLAND BAYOU PARK
1-45 SOUTH, EXIT 10
FREE CONCERT AND FIREWORKS



KID'S FISH



MUTTON BUSTIN'



TRIPLE CROWN BBQ COOKOFF

BENITO'S

MEXICAN RESTAURANT
Since 1968

1309 1st. Street
La Marque, Tx
409-935-1948

AWARD WINNING ENCHILADAS

Hours of Operation:
Mon, Tues, Sat 11am-3pm
Weds - Fri 11am-9pm
Lunch Buffet Everyday 11am-2pm

ORIGINAL RECIPES



DOWNTOWN RENAISSANCE DISTRICT

401 LAUREL STREET • LA MARQUE, TX

- \$1M Exterior remodel
- 2700+/- square feet
- Located near post office, police station, and established businesses, including Art of Coffee
- 10-minute drive for petrochemical lunch crowd & catering
- New architectural-grade parking lot lighting with lots of parking spaces
- Tap into La Marque's 30% population growth

FOR LEASE

LA MARQUE ECONOMIC DEVELOPMENT

Downtown End Cap Restaurant Space

Potential Buildout Incentives Available



CONTACT ALEX GETTY • 409-938-9258 • agetty@lmedc.com

LA MARQUE
EST 1953

Thank you for
SUPPORTING
small businesses

SHOP. EAT. ENJOY.



LOCAL

Survey

Is Your La Marque Business Hiring?

The La Marque Economic Development Corporation is considering hosting a job fair to help support La Marque businesses. Please complete the survey by **February 10, 2023** by scanning the QR code below or by visiting: <https://forms.gle/AToiYTyRmR3CC5dJ7>
If you would like a hard copy or need assistance, please call 409-938-9201 or email edcreceptionist@cityoflamarque.org. We look forward to receiving your response.

WOULD YOUR LA MARQUE BUSINESS BENEFIT FROM A JOB FAIR?



LA MARQUE
Economic Development

TAKE OUR
SURVEY



<https://forms.gle/AToiYTyRmR3CC5dJ7>



We're Hiring

PART TIME & FULL TIME POSITIONS!

- Must complete Food Handlers Certificate within 2 weeks of start date
- Must be willing to work weekends and offsite
- Must be neat in appearance and reliable
- Hourly pay PLUS tips

To apply, call Greg at 409-739-0521

WWW.LMEDC.COM



'TIS THE SEASON TO SHOP LOCAL

IT MATTERS

LA MARQUE ECONOMIC DEVELOPMENT CORPORATION



VENDORS WANTED!
MARKETONTHREE@GMAIL.COM

Market On 3 EVERY SATURDAY

10 AM - 2 PM

575-496-1157
211 HIGHWAY 3
LA MARQUE, TX



NEW BUNGEE CLASSES

A LOW-IMPACT WORKOUT
THAT ALLOWS PARTICIPANTS
TO MAXIMISE THEIR CARDIO IN
AN ALMOST WEIGHTLESS
ENVIRONMENT



KPAC DANCE & GYM

14057 DELANY RD.
LA MARQUE, TX
409-750-6749
KPACDANCEANDGYM.NET



New Year's Resolutions

1. Lose Weight
2. ~~Buy New Jeans~~
3. Get Jeans Taken In

Evelyn's

Alterations • Tuxedo Rentals • Linen Rentals

(409) 935-6223

1108 1st Street La Marque, Tx

Hours of Operation:
Monday-Friday
9:00 am - 6:00 pm
Saturday
9:00 am - 2:00 pm
Closed Sunday



GROWTH, STRENGTH AND OPPORTUNITY

Now is the time for commercial development in La Marque. Whether you're looking for existing retail space, prime I-45 frontage or prefer to be part of our budding downtown revitalization, the City of La Marque is business-friendly and future-focused.



3 Reasons Why Businesses are Choosing La Marque



1 Location, location, location!

Prime location along I-45 and HWY 3 makes the city a desirable spot for development, with the kind of accessibility businesses crave.

2 A path of predictable growth

From 2010 to 2019, La Marque experienced a 31% increase in population growth, making it one of the fastest growing cities in Galveston County.

3 Land availability & opportunity

One of La Marque's biggest draws is the available real estate and expansion opportunities, especially along the major thoroughfares.

Discover the Possibilities

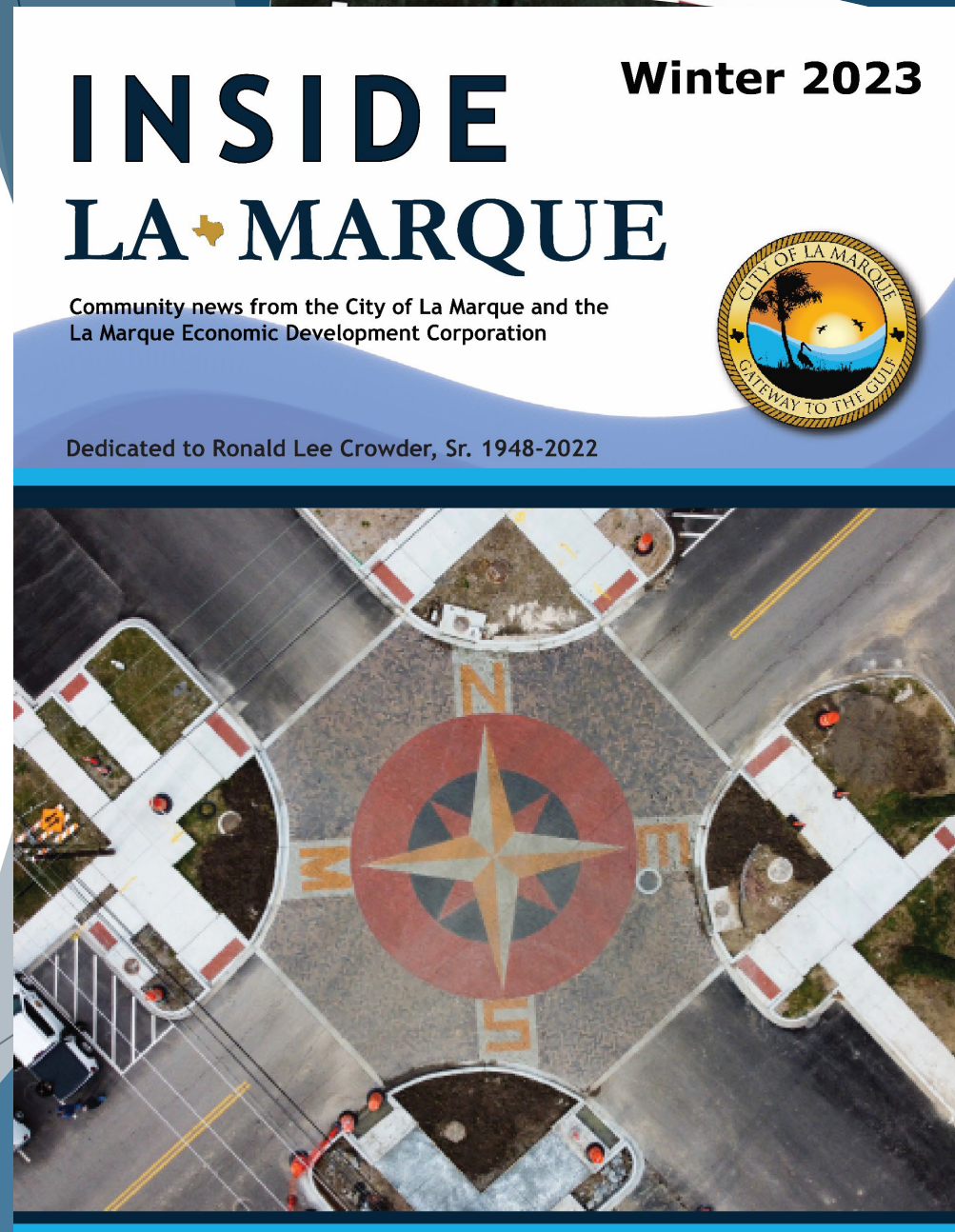
Visit www.LMEDC.com or
call 409-938-9258 for a tour



facebook.com/LaMarqueEDC

Print

- Inside La Marque
 - 22 issues since 2016
 - Available on City website and Issuu.com





A promotional poster for 'Market on 3' in LA Marque, TX. The poster features a light beige background with green and yellow bunting at the top. On the left, there is an illustration of a red food truck. On the right, an orange octagonal badge says 'Featuring BITE'S Food Truck'. The main title 'Market on 3' is in large, bold, brown letters. Below it, the address '210 HWY 3' is in green, followed by 'EVERY SATURDAY' in brown and '10 AM - 2 PM' in green. At the bottom left, an orange starburst says 'Vendors Wanted'. At the bottom right, there is an illustration of a market stall with various goods. The footer contains social media and contact information: a Facebook icon with 'marketon3LM', a phone icon with '575.496.1157', and a globe icon with 'www.marketon3.org/'.

LA MARQUE, TX

Featuring
BITE'S
Food Truck

Market on 3

210 HWY 3

EVERY SATURDAY

10 AM - 2 PM

Vendors
Wanted

For more information or to
become a vendor, contact
marketonthree@gmail.com

 [marketon3LM](https://www.facebook.com/marketon3LM)  575.496.1157  www.marketon3.org/

Print

- ▶ Advertised Market on 3 twice in water bill



La Marque Economic Development Corporation

@LaMarqueEDC · Government organization

[Home](#) [About](#) [Videos](#) [Events](#) [More ▼](#)

Create a post



Send message



Online

- ▶ YouTube Update
- ▶ Website Changes
- ▶ Publications
 - ▶ Houston Business Journal
 - ▶ [3 reasons why businesses are choosing La Marque - Houston Business Journal \(bizjournals.com\)](#)
 - ▶ Trade & Industry Development
 - ▶ [La Marque Economic Development Corporation | Trade and Industry Development](#)



La Marque Economic Development Corporation

Jan 19 · 🌐

The newly renovated [Dollar General](#) on Bayou Road is open for business! The DG Market at 914 Bayou Rd in La Marque now offers FRESH PRODUCE A... See more



Opens in Messenger

Send message

141

115 comments 305 shares

Online

- ▶ I45 Now Sponsorship
- ▶ Facebook
 - ▶ Started in March 2022
 - ▶ 535+ Followers
 - ▶ 332 Likes
 - ▶ 209 Posts
 - ▶ 106 Pictures
 - ▶ 18 Videos
 - ▶ 108,044 people reached
 - ▶ Boost Posts



La Marque Economic Development Corporation

Feb 9 · 🌐



New restaurant alert!

Hangry Joe's Nashville Hot Chicken & Wings - La Marque is open for business at 6608 Gulf... See more



👍❤️ 148

178 comments 238 shares



Like



Comment



Share



i45NOW with Palm Professionals Tropical Nursery at La Marque Economic Development Corporation.

La Marque · Paid Partnership · ⚙️

Shine On La Marque: Palm Professionals Tropical Nursery

... See more



👍 13

3 shares 4.6K views





Video



Video

- ▶ Shine On Videos
 - ▶ Currently, 77 Shine On Videos have been produced.
 - ▶ Mandy produced 15
 - ▶ Available on YouTube, City website and Facebook



Video

- ▶ Effectv Campaign (April 22-October 22)
 - ▶ 30-Second commercial produced by Mnemonic, English & Spanish
 - ▶ 15-Second commercial, English & Spanish
 - ▶ 1,096 Hours Watched
 - ▶ 91% video viewed in full
 - ▶ Zones:
 - ▶ Houston/Pearland/Friendswood
 - ▶ Clear Lake
 - ▶ Galveston/Bay Area
- ▶ MLB Championship Games on MLBN in Spanish Broadcast and the World Series on FOXD



Thank You

ORDINANCE NO. O-2023-0001

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS AMENDING SECTION 2-2 OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS; PROVIDING FOR TWO REGULAR CITY COUNCIL MEETINGS PER MONTH; MAKING VARIOUS FINDINGS RELATED TO THE SUBJECT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of La Marque, Texas has one regularly scheduled council meeting per month and

WHEREAS, the City Council of the City of La Marque, Texas desires to increase its regularly scheduled meetings to two regularly scheduled meetings per month.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The findings and recitals set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. Section 2.2 of the Code of Ordinances, City of La Marque, Texas, is amended to read as follows:

Sec. 2-2 - Time and place for regular meetings of city council

The city council shall hold a regular meeting on the second and fourth Monday of each month at 6:00 p.m. at City Hall.

Section 3. Repeal. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 4. Severability. In the event any clause, phrase, provision sentence, or part of this Ordinance or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas,

declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Publication and Effective Date. This Ordinance shall be effective thirty days after final passage by City Council, a public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on First Reading this 13TH day of February, **2023**; and

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this _____ day of _____, **2023**.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Kierra Nance, TRMC
City Clerk

APPROVED AS TO FORM:

Gus Knebel
Consulting City Attorney

ORDINANCE NO. O-2023-0001

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS AMENDING SECTION 2-2 OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS; PROVIDING FOR TWO REGULAR CITY COUNCIL MEETINGS PER MONTH; MAKING VARIOUS FINDINGS RELATED TO THE SUBJECT AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of La Marque, Texas has one regularly scheduled council meeting per month and

WHEREAS, the City Council of the City of La Marque, Texas desires to increase its regularly scheduled meetings to two regularly scheduled meetings per month.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The findings and recitals set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. Section 2.2 of the Code of Ordinances, City of La Marque, Texas, is amended to read as follows:

Sec. 2-2 - Time and place for regular meetings of city council

The city council shall hold a regular meeting on the second and fourth Monday of each month at 6:00 p.m. at City Hall.

Section 3. Repeal. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 4. Severability. In the event any clause, phrase, provision sentence, or part of this Ordinance or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas,

declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Publication and Effective Date. This Ordinance shall be effective thirty days after final passage by City Council, a public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on First Reading this 13TH day of February, **2023**; and

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this _____ day of _____, **2023**.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Kierra Nance, TRMC
City Clerk

APPROVED AS TO FORM:

Gus Knebel
Consulting City Attorney

ORDINANCE NO. O-2023-00

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS, ARTICLE XI, ENTITLED “REGISTRATION FOR RESIDENTIAL RENTAL UNITS REQUIRED” MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of La Marque, Texas desires to amend its rental registration ordinance to update the fees charged for registration

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council of the City of La Marque, Texas and made a part hereof for all purposes.

Section 2. That Section 14-423 is amended to read as follows:

Sec. 14-423. Definitions.

In this article, the following definitions shall be observed:

- (1) *Rental unit* means a single dwelling unit, including a single-family home, rented, leased, let, or hired out to be occupied for living purposes **including a multi-family apartment complex, duplex, triplex or townhome unit.** Rental unit shall not include any dwelling unit in a jail, licensed nursing home, hotel, or motel.
- (2) *Owner* means any person holding title according to the deed records of the Galveston County Clerk or tax records of the Galveston Central Appraisal District, or the duly authorized agent of the person holding title.
- (3) *Person* is defined in section 1-2.
- (4) *Tenant* means a person, corporation, partnership, or group other than the owner occupying a rental unit.

Section 3. That Section 14-424 is amended to read as follows:

Sec. 14-424. Registration required.

- (a) An owner who rents or leases a rental unit to a tenant shall file a written registration with the city.
- (b) The registration shall be on a form prescribed by the code enforcement officer **Code Compliance Division** and shall at a minimum contain the following information:
 - (1) The names, addresses, and telephone numbers of the owner;
 - (2) The name, address, and telephone number of any property manager, and/or real estate agent responsible for maintenance and/or rental of the property for the owner;
 - (3) The name and physical address of designated employees or authorized representatives of the owner and property manager who shall be assigned to respond to emergency conditions (fire, natural disaster, flood, burst pipes, collapse hazard, and violent crime) at the rental unit, and a telephone number where those employees or representatives can be contacted during any 24-hour period.
 - (4) ~~An owner shall comply with chapter 5, alarm systems, of the City of La-Marque Code or Ordinances.~~
 - (5) A certification by the landlord that every rental unit is equipped with a smoke detector device in proper working order.
- (c) If any change in the information required by this section occurs then the owner shall notify the code enforcement officer **Code Compliance Division** in writing within 30 days of the change.
- (d) In October of every year the Code Compliance Division will notify all registered rental property owners by mail as a reminder to register and will include a registration form, a smoke detector verification form, and affidavit of non-ownership form.**

Section 4. That Section 14-425 is amended to read as follows:

Sec. 14-425. Registration fees.

- (1) Each registration shall include a registration application fee of \$100.00. for the first rental unit and a permit fee of \$100.00 for each single-family dwelling that is, leased, let or hired out to be occupied for living purposes.**
- (2) Multi-family apartments, duplexes, triplexes or townhomes shall include a registration application and shall pay an application fee of a \$100.00- application fee and \$20.00 \$30.00 per rental unit or apartment. The registration fee shall be waived for the owner of any rental unit that completes registration prior to December 31, 2018.**
- (2) A rental registration is valid for one year from the date the completed registration form **beginning January 1st of each year after application is**

submitted to the office of the Code Compliance Division, and payment of the registration permit fees for that year have been paid in full. All registrations expire on December 31st of the year issued, a late fee of \$15.00 per dwelling or unit shall be added for all registrations submitted 32 days after the December 31st expiration date. unless the ownership of the rental unit changes.

- (3) A registration is not assignable or transferable **and the fees shall not be prorated**. If a change of ownership of the rental unit occurs during the period that a registration is otherwise valid, the new owner of the property shall have 30 days from the date the change of ownership occurred to file a new registration with the **Code Compliance Division and pay a new registration fee.**

- (4) **If a property owner presents a written statement that the dwelling or unit is occupied by a family member within the third degree of consanguinity or the second degree of affinity, the registration fees shall be waived.**

Section 5. It is hereby declared to be the intention of the City Council of the City of La Marque, Texas that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

Section 6. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

Section 7. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 8. This Ordinance shall be effective immediately after final passage by City Council, a public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on First Reading this _____ day of _____, **2023**; and

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this _____ day of _____, **2023**; and

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Kierra Nance, TRMC, City Clerk

APPROVED AS TO FORM:

Gus Knebel
Consulting City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: **3/13/2023**

Prepared by: Alex Getty

Department: EDC

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding renewing the professional services agreement with Retail Strategies, LLC

☒

ATTACHMENTS FOR REFERENCE

1. EDC Draft Minutes from 1/17/2023
2. Retail Strategies renewal agreement
3. Retail Strategies Recruitment Plan

STAFF BRIEFING:

- The EDC has been working with Retail Strategies for 3 years and are very satisfied with their services

Has City authorized Engineer reviewed and approved?

N/A

Has City Attorney OR Special Legal Counsel reviewed and approved?

Yes, special counsel

Have you discussed availability of funds/accounts with Finance Director?

Has Finance Director verified Purchasing Policy followed?

Yes, funds are available

Have you presented your project to the Grants Administration Team and City Manager?

N/A

TARGET IMPLEMENTATION: 2/14/2023

SIGNIFICANT ACTION DATES:

This item was tabled on Feb. 13, 2023

Cost Details:	
Budgeted	\$35,000
Actual Bid	
Estimated Expenditure	\$35,000
Acct. Name(s)	Professional Services



CITY COUNCIL AGENDA FORM

Line Items #	19-4040
Other Funding	N/A

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

STAFF'S RECOMMENDATION: Motion to approve the professional services agreement with Retail Strategies, LLC

FISCAL IMPACT:

Will help keep development momentum and retail projects in the pipeline.

RESOLUTION NO. R-2023-0011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS
AUTHORIZING AN AGREEMENT BETWEEN RETAIL STRATEGIES, LLC AND THE LA
MARQUE ECONOMIC DEVELOPMENT CORPORATION

WHEREAS, the La Marque Economic Development Corporation has maintained a
partnership with Retail Strategies, LLC for three years

WHEREAS, the La Marque Economic Development Corporation authorized renewing a
contract with Retail Strategies, LLC on January 17, 2023

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS
THAT:

The foregoing recitals are hereby found to be true and correct and are hereby
adopted by the City Council and made a part hereof for all purposes as findings of
fact.

The Executive Director of the La Marque Economic Development Corporation is
authorized to enter into the agreement attached to this Resolution as Exhibit 1.

The Executive Director of the La Marque Economic Development Corporation is
authorized to execute any payments resulting from the agreement.

In the event any clause, phrase, provision sentence, or part of this Resolution or the
application of the same to any person or circumstance for any reason be adjudged
invalid or held unconstitutional by a court of competent jurisdiction, it is the
intention of the City Council that the invalidity or unconstitutionality of the one or
more parts shall not affect, impair, or invalidate this Resolution as a whole or any
part or provision other than the part declared to be invalid or unconstitutional; and
the City Council of the City of La Marque, Texas, declares that it would have passed
each and every part of the same notwithstanding the omission of any such part thus
declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED by a majority vote of all members of the City Council of the City of La
Marque on the _____ day of _____ 2023.

Keith Bell
Mayor

Kierra Nance, TRMC
City Clerk



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
JANUARY 17, 2023**

AGENDA:

1. CALL TO ORDER

Board member Hocking called the meeting to order at 10:01 a.m.

2. ROLL CALL

PRESENT:

Bobby Hocking
Cleveland Lane
Gene Smith
Tracie Steans

City and EDC Officials:

Kimberley Yancy	Councilmember Dist. A
Cesar Garcia	City Manager
Kierra Nance	City Clerk
Alex Getty	EDC Director
Mandy Woodburn	EDC Public Relations Officer
Joshua Pritchett	City Public Relations Officer

Community Members:

Greg Cornett
James Osteen
Phillip Palmer

3. APPROVAL OF MINUTES

a. Regular meeting of November 15, 2022

Board member Smith made a motion to approve November 15, 2022, minutes. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

4. FINANCIAL REPORT

a. Presentation of the monthly financial report

The financial report stood as submitted.

5. PRESENTATION

- a. Phillip Palmer; introduction and Market on 3 ideas

Phillip Palmer gave a presentation for creating exposure and revitalization of the Market on 3 property, and a brief recap of the Martin Luther King Day event held on the property. Members of the board shared their pleasure at the event and what they had seen of community response and also through attending the event. Many members shared their support for entering a partnership with Mr. Palmer.

- b. Councilmember Kimberley Yancy; small business incubator proposal

Councilmember Yancy gave a proposal for a micro-business lab following in the pattern of the Goldman Sachs small business cohort.

6. NEW BUSINESS

- a. Discussion/possible action to elect a Chairperson for the La Marque Economic Development Corporation

Board Member Hocking made a motion to nominate Board Member Smith as Chairman of the Board. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- b. Discussion/possible action to elect a Secretary for the La Marque Economic Development Corporation

Board Member Smith made a motion to nominate Board Member Lane as Secretary of the Board. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- c. Discussion/possible action to ratify the executed agreement with the Houston Business Journal

Board Member Smith made a motion to ratify the executed agreement with the Houston Business Journal. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- d. Discussion/possible action regarding the proposal submitted by Trade & Industry Development

Board Member Smith made a motion to approve option 3 of the proposal submitted by Trade & Industrial Development. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- e. Discussion/possible action regarding the professional services agreement received from Retail Strategies LLC

Board Member Lane made a motion to approve the professional services agreement received from Retail Strategies LLC. Board Member Smith seconded the motion. MOTION PASSED UNANIMOUSLY.

- f. Discussion/possible action to send the executive director and interested Board members to the TEDC Legislative Conference that is to be held February 22-24th

Board Member Smith made a motion to approve the expenditure for sending the executive director and interested board members to the TEDC Legislative Conference, allowing for a Breakfast Sponsorship providing there are enough members interested in attending to satisfy the sponsorship's registration allocation. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- g. Discussion/possible action to take the steps necessary to dedicate the EDC Building (1130 1st Street) to Ron Crowder in an effort to honor his unwavering commitment and years of dedicated service to the La Marque Economic Development Corporation and the City of La Marque

Board Member Hocking made a motion to authorize the executive director to proceed with the effort to dedicate the 1130 1st Street to Ron Crowder. Board Member Lane seconded the motion.

Board Member Lane stated "He was La Marque to his heart. It was an honor to meet, serve, and talk with him. We definitely owe this honor to him to ensure that he is not forgotten".

MOTION PASSED UNANIMOUSLY.

7. DISCUSSION

- a. Director's Report - report may include information regarding past, present or future projects

EDC Director Getty presented his Director's Report.

- b. EDC PR Specialist's Report - report to include an overview of efforts as it pertains to public relations

EDC PR Specialist Woodburn presented her report.

****** *Board Member Hocking recessed the Regular Meeting and entered Executive Session at 11:16 a.m.*

8. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
- b. Section 551.071 of the Government Code - consultation with attorney
- c. Section 551.087 of the Government Code- deliberation regarding economic development negotiations

****** *Board Member Hocking closed the Executive Session and reconvened the Regular Meeting at 11:34 a.m.*

9. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale
- b. Consider action to be taken regarding consultation with attorney
- c. Section 551.087 of the Government Code- deliberation regarding economic development negotiations

Board Member Smith made a motion to approve an earnest money contract and sale of property identified as #611977 and #134721. Board Member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

10. REQUESTS, ANNOUNCEMENTS AND COMMENTS

City Manager Garcia announced that the City's violent crime rate is down 13%, and a new funeral home has opened near City Hall. He shared news of potential electric vehicle charging stations coming to the city and his excitement for Lemonade Day. He also asked for the board to consider a future request for assistance with lane striping in major thoroughfares.

Councilmember Yancy stated that she is looking forward to the renovation of the former Churches Chicken property, hopefully into a Frenchys and more businesses. She also gave Mr. Palmer a "kudos" for his Market on 3 event.

Mr. Osteen addressed that he supports the growth of Market on 3 but the location needs bathrooms.

Mr. Palmer thanked the board for the opportunity at Market on 3.

Board Member Hocking congratulated the new officers of the board and thanked everyone for their attendance.

11. ADJOURNMENT

*******Meeting was adjourned at 11:37 a.m*

Gene Smith, Chairman

Kierra K. Nance
City Clerk

PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES

This Professional Services Agreement to Provide Consulting Services (this “Agreement”) sets forth the mutual understanding of (the “Client”) La Marque Economic Development Corporation and Retail Strategies, LLC, an Alabama limited liability company (the “Consultant”) on this ____ day of ____ 2023 (the “Execution Date”), for the provision of professional consulting services as more fully set forth below.

R E C I T A L S:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client, and the Consultant, intending to be legally bound, do hereby agree as follows:

1. CONSULTING SERVICES. The Consultant agrees to provide the following professional consulting services to the Client (the “Services”):

- A. Research.** The Consultant will identify the Client’s retail trade area using a blend of demographics, political boundaries, drive times and/or custom boundaries. The Consultant will perform market and retail analysis based on current industry standards at the time such reports are run. The Consultant will map retail locations and analyze opportunities given local and macro retail trends.
- B. In-Market Real Estate Analysis.** The Consultant will analyze existing shopping centers and retail corridors and actively reach out to local brokers and real estate owners. The Consultant will identify, evaluate, and catalogue priority commercial properties for development or redevelopment based on their highest-and-best-use. The Consultant will identify priority business categories to expand locally and to recruit to the area.
- C. Retail Recruitment.** The Consultant will proactively recruit businesses for targeted zones through the contact of a minimum of 30 retailers, restaurants, brokers or developers. The Consultant will regularly update the Client Representative on retail recruitment efforts via email, telephone and the Consultant’s client web portal known as “Basecamp.” One market visit per calendar year is included in this agreement, additional travel outside of this agreement and requested by the Client shall be approved and paid for by the Client. The Consultant will represent the Client at International Council of Shopping Center conferences and provide updates according to the yearly conference schedule.
- D. Updates.** The Consultant will provide the Client Representative with updates within three business days of receipt of a request from the Client Representative (as defined in Section 4 below).

2. **TERM.** The Consultant’s engagement and provision of Services will commence upon the Execution Date as set forth above. The Consultant’s engagement and this Agreement will terminate automatically on the third anniversary of the Execution Date (the “Term”) unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive one-year periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

3. **CONSULTING FEE.**

A. **Consulting Fee.** In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the “Consulting Fee”) in an amount equal to \$105,000. The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year Four	March 29 th , 2023	\$35,000
Year Five	March 29 th , 2024	\$35,000
Year Six	March 29 th , 2025	\$35,000

B. **Payment Default.** If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, the Consultant will immediately cease all Services, including but not limited to: (1) negotiation of incentive agreements; (2) all recruiting and marketing efforts; (3) representation of the Client at trade shows; (4) booking meetings for the Client with prospective retailers; and (5) including the Client in marketing materials.

4. **CLIENT INFORMATION AND ACCESS.**

A. To the extent permitted by law, the Client will provide the Consultant with access to relevant personnel, facilities, records, reports and other information (including any information specified in the Consultant’s proposal to the Client) accessible by the Client that the Consultant may reasonably request from time-to-time during the Term. The Client acknowledges and agrees that the Consultant’s scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information.

B. To facilitate such access and Consultant’s delivery of the Services, the Client designates the Economic Development Director (the “Client Representative”), currently Alex Getty. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative’s communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant increases or decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants’ activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, and Chamber of Commerce etc.).

- C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

5. **INTELLECTUAL PROPERTY.** As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions or other written documents prepared or used by the Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant, such as specifics related to retailers, developers, site information or other "confidential information" for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

6. **TERMINATION.**

- A. **By the Client At-Will.** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.
- B. **By the Client Upon the Consultant's Default.** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.
- C. **By the Consultant At-Will.** The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.
- D. **By the Consultant Upon the Client's Default.** The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid,

delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: La Marque Economic Development Corporation
1130 1st Street
La Marque, TX 77568
aGetty@lmedc.com
Attention: Alex Getty

Consultant: Retail Strategies, LLC
2200 Magnolia Ave. South, Suite 100
Birmingham, AL 35205
Email: sleara@retailstrategies.com
Fax: (205) 313-3677
Attention: Stephen P. Leara, Esq – EVP | General Counsel

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

8. INDEPENDENT CONTRACTOR. The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

9. STANDARD TERMS.

- A. **Affiliated Services:** The Client acknowledges that certain affiliates of the Consultant provide real estate brokerage and management services for which they are paid brokerage, development, leasing, management and similar fees. In connection with the Services and with the prior written permission of the Client, such affiliates may be engaged to provide such services in consideration for the payment of such fees.
- B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.
- C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.
- D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

- E. **Publicity**: The Client agrees that the Consultant may, from time-to-time, use the Client's name, logo and other identifying information on the Consultant's website and in marketing and sales materials.
- F. **Entire Agreement**: This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.
- G. **Further Assurances**: Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- H. **Force Majeure**: Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- I. **Limitation on Liability; Sole Remedy**: Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure and refund provisions of Section 6(B) of this Agreement.
- J. **Amendment in Writing**: This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.
- K. **Binding Effect**: This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- L. **Captions**: The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.
- M. **Construction**: This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- N. **Prohibition on Assignment**: No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.

- O. **Waiver:** Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.
- P. **Survival:** Section 5 and Section 9(H) will survive termination of this Agreement.
- Q. **Counterparts; Electronic Transmission:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
- R. **Exclusivity:** Retail Strategies agrees they will not engage full-service retail recruitment contracts with the following communities while this full-service agreement is active: Galveston, Texas City, Hitchcock, Sante Fe, Dickinson, San Leon, League City, Kemah and Webster.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Effective Date.

CLIENT:

LA MARQUE ECONOMIC
DEVELOPMENT CORPORATION

By: _____
Name:
Title:
Date:

CONSULTANT:

RETAIL STRATEGIES, LLC

By: _____
Name:
Title:
Date

EXHIBIT A

I. CONSULTANT AGREEMENT

This section outlines what Retail Strategies (the “consultant”) will provide to LA MARQUE ECONOMIC DEVELOPMENT CORPORATION (the “client”).

A. Research

1. Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
2. Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
3. Conduct retail peer market analysis
4. Competition analysis of identified target zones trade area(s)
5. Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
6. Customized retail market guide including aerial map with existing national retailer brands and traffic counts
7. Retail competitor mapping/analysis
8. Analysis of future retail space requirements in relation to the retail market analysis, the market’s growth potential and trends in the retail industry
9. Identification of at minimum 30 retail prospects to be targeted for recruitment over three-year engagement
10. Updates provided on retail industry trends
11. Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

B. Boots on the Ground Analysis

1. Identify/Evaluate/Catalog priority commercial properties for development, re-development, and higher and best use opportunities
2. Identification of priority business categories for recruitment and/or local expansion
3. Perform competitive analysis of existing shopping centers and retail corridors
4. Active outreach to local brokers and landowners

C. Retail Recruitment

1. Pro-active retail recruitment for targeted zones
2. Will contact a minimum of 30 retailers, restaurants, brokers and/or developers
3. Updates on new activity will be provided to Client’s designated primary point of contact (Sec. II-A) via Basecamp, telephone, or email on a monthly and/or as needed basis
4. One market visit per calendar year included in agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
5. ICSC conference representation- updates provided according to the yearly conference schedule

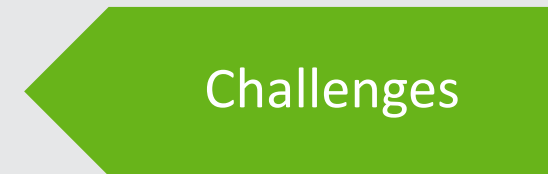
La Marque, TX

There's a lot of potential here.



retail strategies

Why should a community invest in retail?



La Marque, TX



We surround your community with the resources and actions needed to create the desired results.

contents

1



why retail

retail is economic development
retail trends

2



process

partnership
your team

discover

your research
focus categories

interpret

boots on the ground

3



connect

top recruitment categories

4



grow

marketing
resources
trade show representation
reporting

Retail's Impact

1 in 4 jobs are retail



Average Wages*

Full-time
Non-Retail Workers
(25-54 years old)

\$37,968



Full-time
Retail Workers
(25-54 years old)

\$38,376

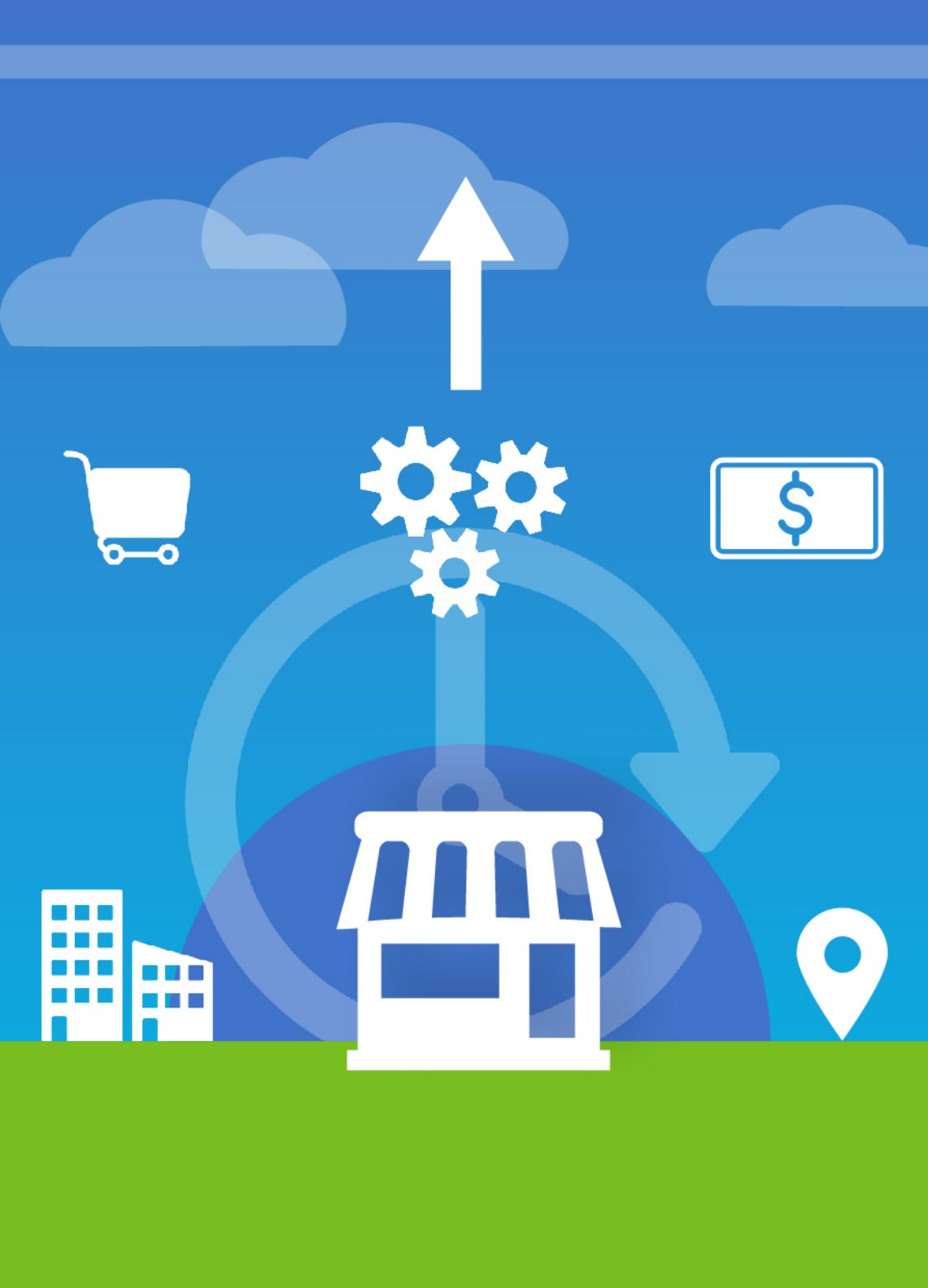
*2016

Why Should a Municipality Invest Resources in Retail?



Retail builds on retail. Retail economic impact adds up quickly. Retail attracts the workforce that attracts the primary jobs. Retail influences executives looking to locate their company in your community. Retail enhances quality of life that brings your children home.

Retail builds tax base. --- Retail adds jobs from entry level to managerial. --- Retail builds communities.



Retail is complicated...

Data vs. Real Estate

Takes 18-36 months to close a deal

Trends:

Consistently changing

Millennials

E-Commerce/Omni-channel

Opening/Closing

Restaurants

Site Selection

Nothing but Growth Ahead for E-Commerce

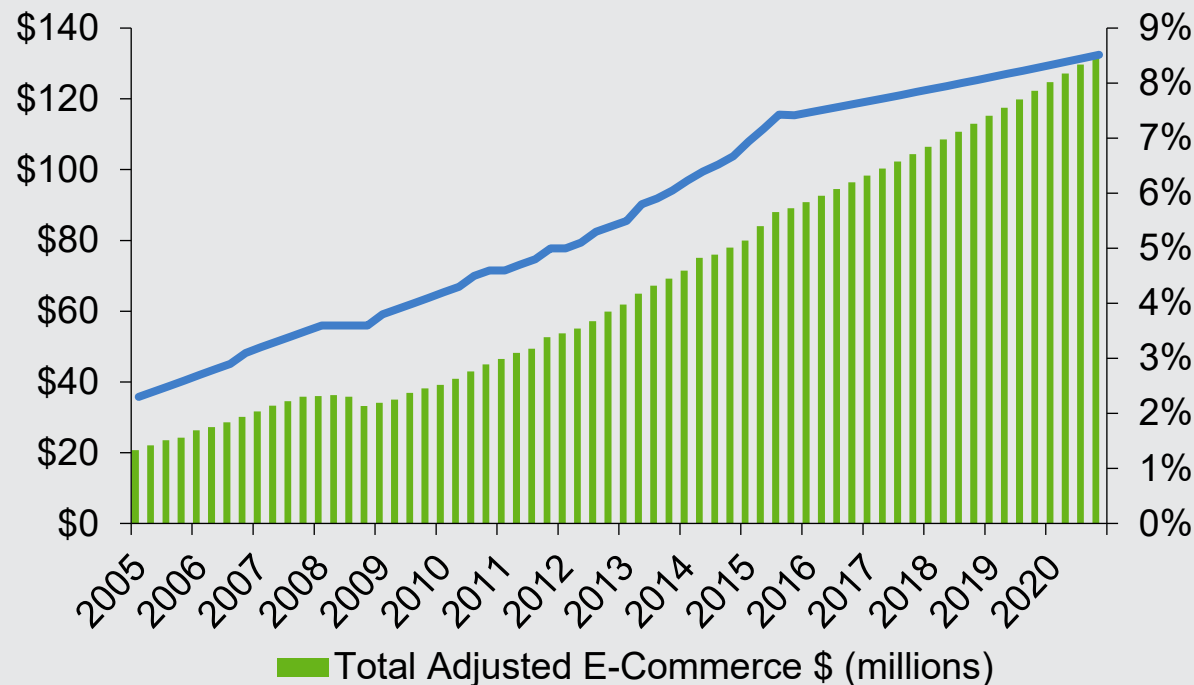


E-Commerce

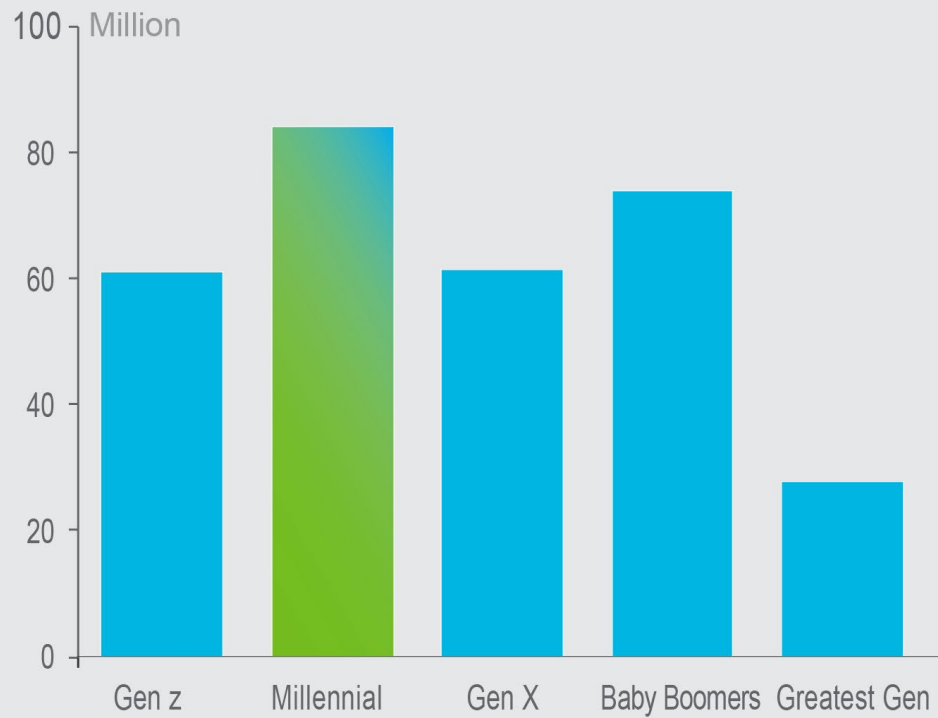
Online sales have increased dramatically with the advent of new technology.

However, e-commerce is still a relatively small portion of all retail sales, capturing 9.4% of sales in 2019.

More importantly we need to recognize the trend and be aware of retailer reactions.



Rise of the Millennial





Over half of **MILLENNIALS**
said they would rather give up thier
SENSE OF SMELL
than their **TECHNOLOGY.**

~ Rosetta

technology

Retail Consolidation



vs.





bricks

clicks

Omni-
Channel





78% of consumers prefer to shop **in-store**

Consumer purchasing

7.5x
per month



in store

2.2x
per month



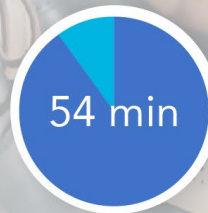
online



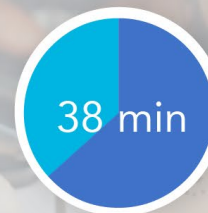
73%

want to try-on
or touch
merchandise
before a
purchase

average time spent



brick-and-mortar
store



single
retail website

In-store

Online

\$1,710
per month

\$247
per month



retail strategies



Our Partnership

Retail Strategies is very pleased to partner with La Marque for a common goal to generate new retail communication that would not otherwise happen. The City of La Marque engaged Retail Strategies to market the community to key retail real estate industry contacts. *Although we cannot guarantee success, we do guarantee you will be better off with us than without us.*

La Marque will have multiple dedicated staff members working on behalf of the community in their areas of expertise. A Portfolio Director will serve as the primary Point of Contact (POC) to interact with La Marque's primary POC. Additional team members include: company executives, retail development team, marketing, research and legal teams. Confidential and non-confidential information will be communicated with the POC.

It is Retail Strategies goal to spend our time doing the job you hired us to do and allow the local POC to navigate the local political landscape and communication flow. Local feedback and communication sharing from the primary point of contact working with Retail Strategies is a critical part of the engagement.

The initial 90 business days after engaging in our partnership have been spent on due diligence for the discovery phase. The following information is a highlight of key information collected that will be used as a starting point to begin the proactive marketing to a national network of retailers, brokers, developers and key industry contacts on behalf of the community. Additional materials will be created throughout the course of the engagement.

Project specific materials and reports will be created on a case-by-case basis as needed for effective information sharing, data analysis and marketing efforts.

The discovery is an ongoing process that will not stop.

A group of business professionals in a meeting, overlaid with a green gradient. The image shows several people in business attire, some standing and some seated at a table, looking at documents. The entire image is covered with a semi-transparent green gradient that is darker at the top and lighter at the bottom.

We are
retail real estate
professionals.



We will tell your story in a way that matters to retailers.



La Marque, TX



Alex Getty
Economic Development

Executive Team



Robert Jolly
CEO



Mead Silsbee
CFO



Lacy Beasley
President /COO



Matt Petro
CDO



Laura Marinos
Marketing Director



Ryder Richards
Creative Director



Michelle Moultrie
Marketing Assistant



Charlene Capps
Data Scientist

Your Team



Christopher Bontrager
Portfolio Director



Madison Neal
Retail Development





discover



interpret



connect



grow

research

sn SUPERMARKET
NEWS

NATION'S
Restaurant News



Crittenden Research
Your Industry. Our Analysis. A better bottom line.

PlainVanillaShell



RLT
RETAIL LEASE TRAC



UberRetail™

Memberships,
Subscriptions &
Customized Reports

Research Partners &
Geographic Information
Systems

TETRAD 

sitewise^{PRO} 

 **STDB**

SitesUSA
TM

REGiS

research

where does all this
information come
from?

Here are a few of the demographic
data sources used.



9,703

retailers' contact information & site
selection criteria

3,365

unique
variables

7

geographies per
variable

87

category specific
reports

23,555

variables to
analyze

discover: research

You have at your disposal
thousands of variables
from population and household incomes
to spending patterns by retail category.

The information covered in this document represents the key highlights for your community. Retail Strategies has provided the La Marque's primary point of contact an electronic copy of each of these reports from multiple geographic parameters online on our project management site, Basecamp.

In addition to these reports, our partnership with La Marque features on-demand reporting where we will run data on behalf of the city at any point during our engagement to help identify and execute against opportunities within the market.

The following are the highlights from a data and analytic perspective.

Demographic Overview

Mobile Data Collections

Customized Trade
Area Analysis

Lifestyle
Segmentation

Retail
Gap Analysis

Peer
Analysis

discover

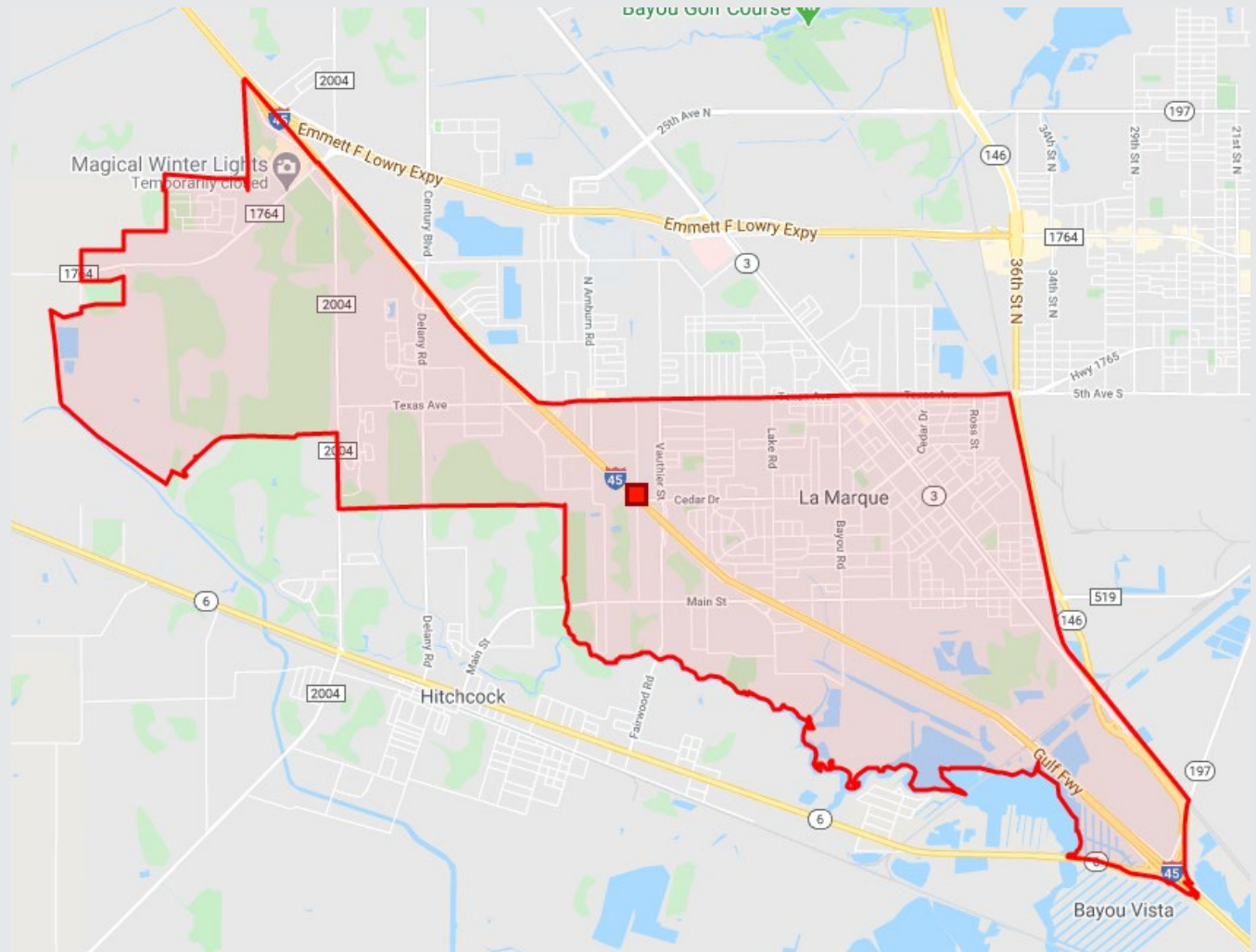


State of Texas

Population 29 million

La Marque, TX

Population 19,029



discover

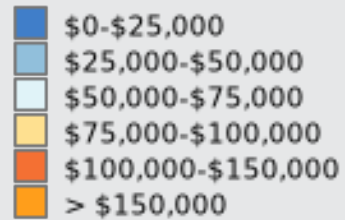
Residential Population Density

• 1 dot = 100

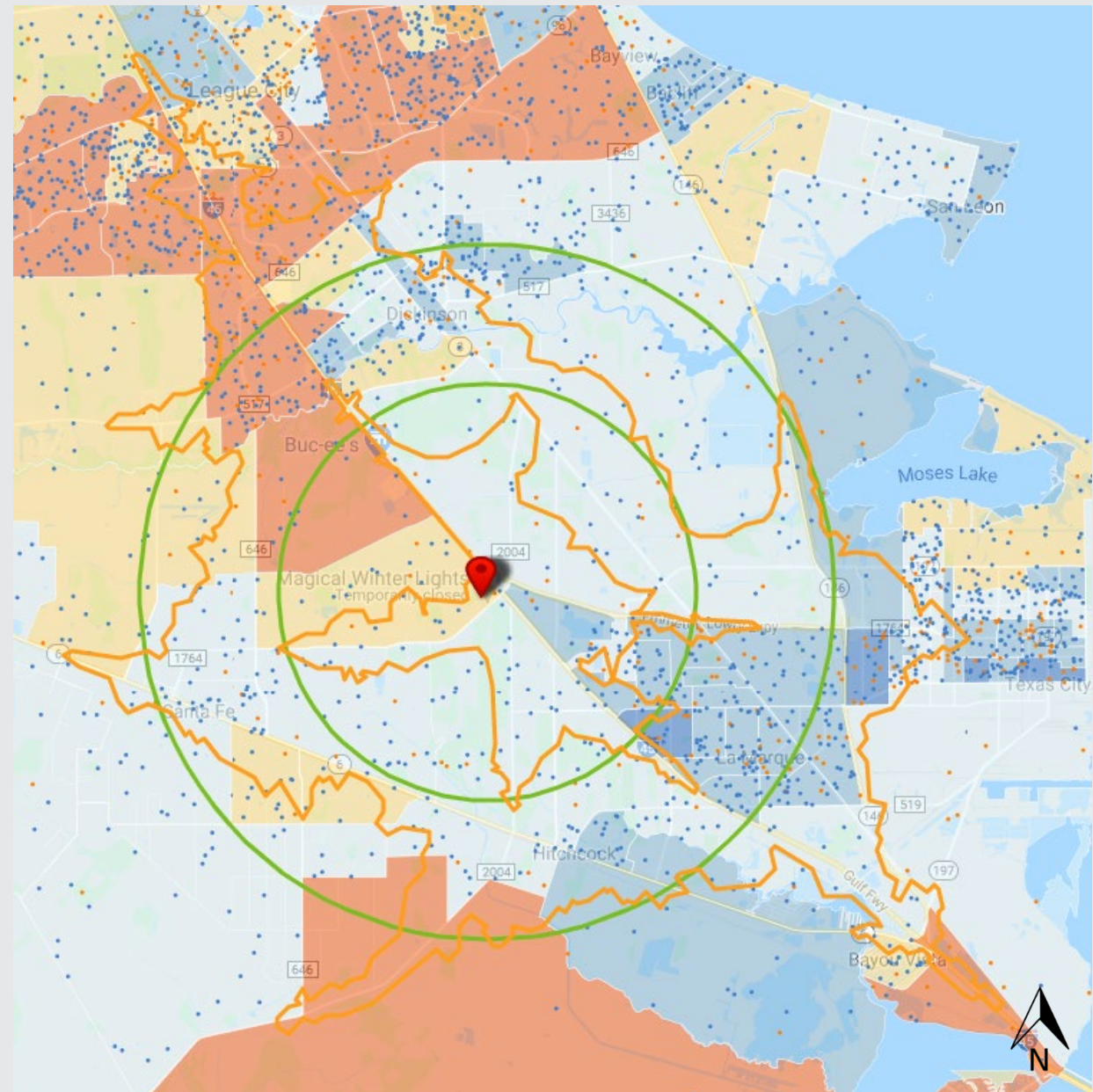
Daytime Employee Population Density

• 1 dot = 100

Median Household Income



Study Area



discover

Category	3-Mile Radius	5-Mile Radius	10-Mile Radius	5-Minute Drive Time	10-Minute Drive Time	15-Minute Drive Time
Current Year Estimated Population	74,010	253,709	470,198	2,895	12,187	87,215
Number of Households	27,054	92,714	176,287	1,099	4,629	32,588
Projected Annual Growth (5 YR)	5.26%	6.77%	5.62%	11.69%	9.99%	5.20%
Median HH Income 2019	\$61,289	\$71,557	\$73,242	\$77,854	\$63,161	\$60,396
Current Year Average Age	38.1	37.8	38.2	38	38.1	38.1
Average Home Value	\$191,754	\$241,518	\$262,919	\$216,410	\$189,185	\$194,351
Current Year % Bachelor's Degree	12%	18%	22%	17%	13%	13%
Daytime Population	58,692	203,383	436,572	2,815	12,372	83,163
Labor Force	35,155	127,623	242,445	1,384	5,524	41,414

Mobile Data Collection

This mobile tracking service uses data collected from mobile phone users who have agreed within their apps and phone settings to enable location information. By drawing a polygon around a specific business or location we are able to gather valuable data about the customer base that has actively used their mobile device while in the identified location. This tool allows us to see where customers are coming from to shop in your market using actual data. This information is used to optimize your trade area, analyze business locations, compare frequency of visitors, and assist retailers in site selection. This is intended to support the trade area, but does not solely define the trade area.

The location tracked was

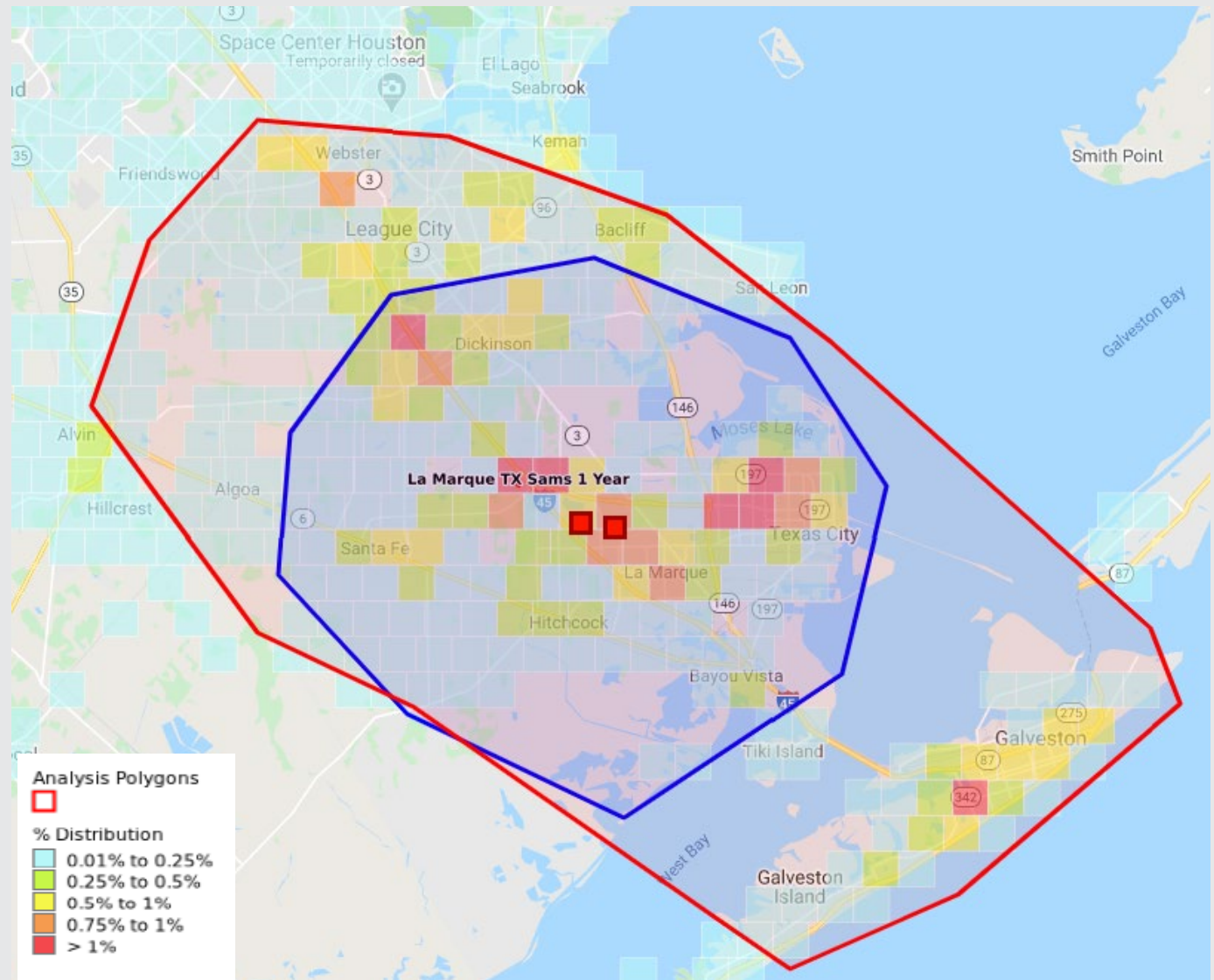
La Marque Sam's Club

for the time period of

August 2018

To

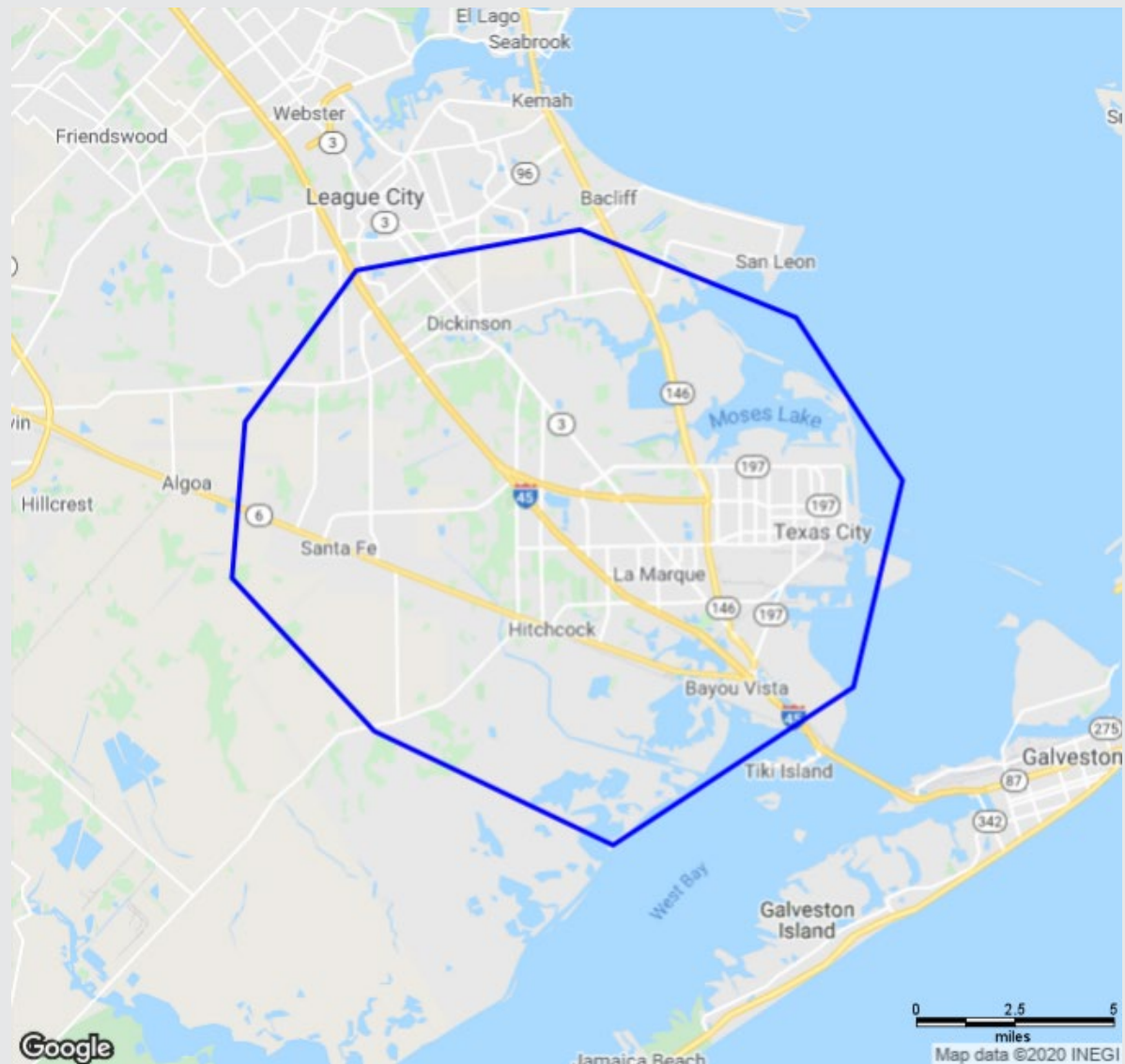
August 2019



Customized Trade Area

Each retailer has a specific set of site selection criteria they use to determine if they will have a profitable store. Municipal boundaries, radius rings and drive times are a start to evaluating the information sought by these decision makers. A customized trade area is the next step to analyzing a market. A trade area defines a core customer base of consumers highly likely to shop and eat in the market at least once a month. Your trade area has been created by combining the mobile tracking data with drive times, geographic boundaries, and proximity to neighboring shopping destinations. Each retailer will analyze their own trade area based on their existing stores, their competition and site selection criteria.

Retail Strategies has created the customized core trade area shown in the map here which is focused on a consumer who might travel to the market to shop or dine.



Customized Trade Area

135,201

2019 estimated population

140,066

projected 2024 population



3.6%

projected growth rate
2019-2024

37

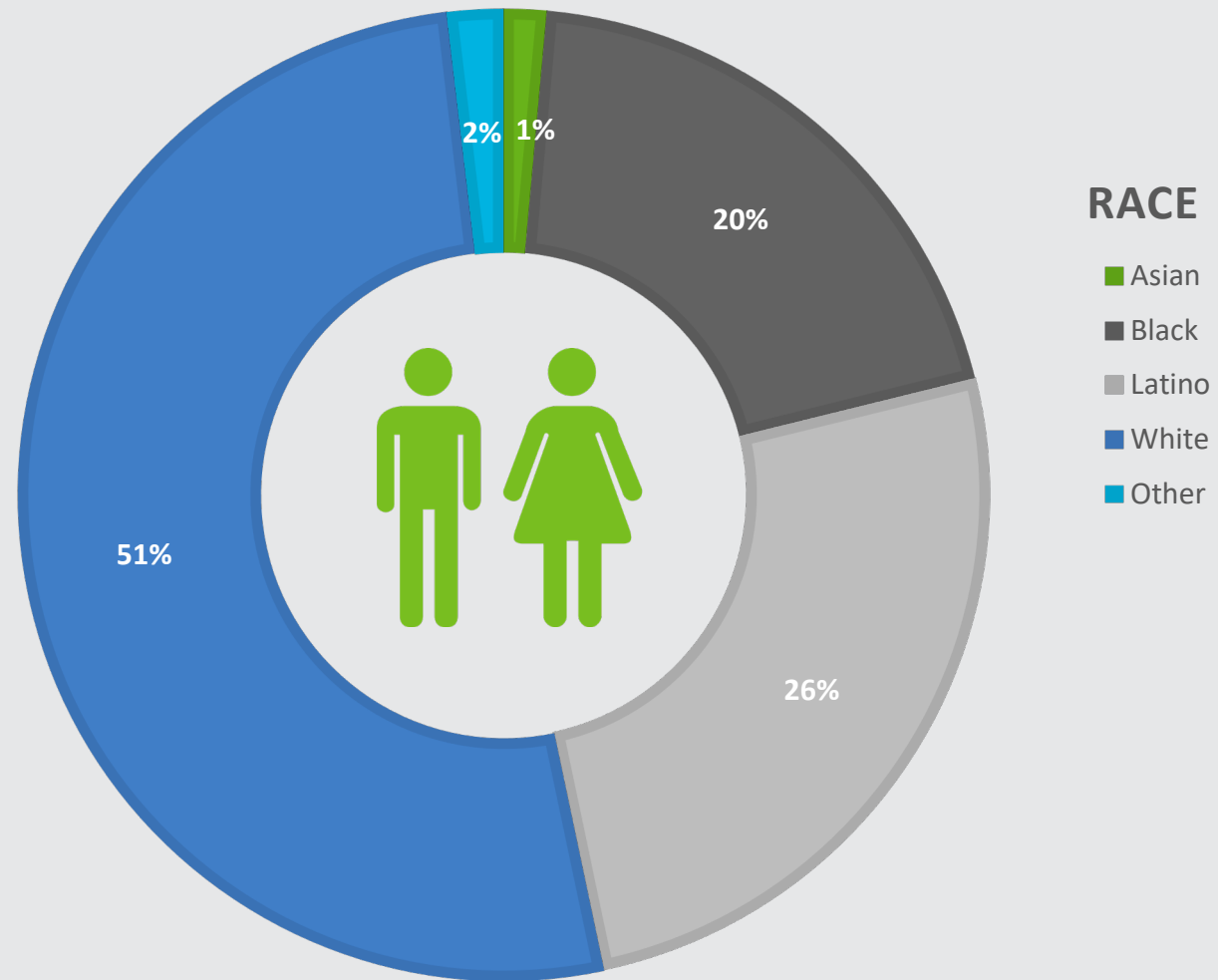
male average age

39

female average age

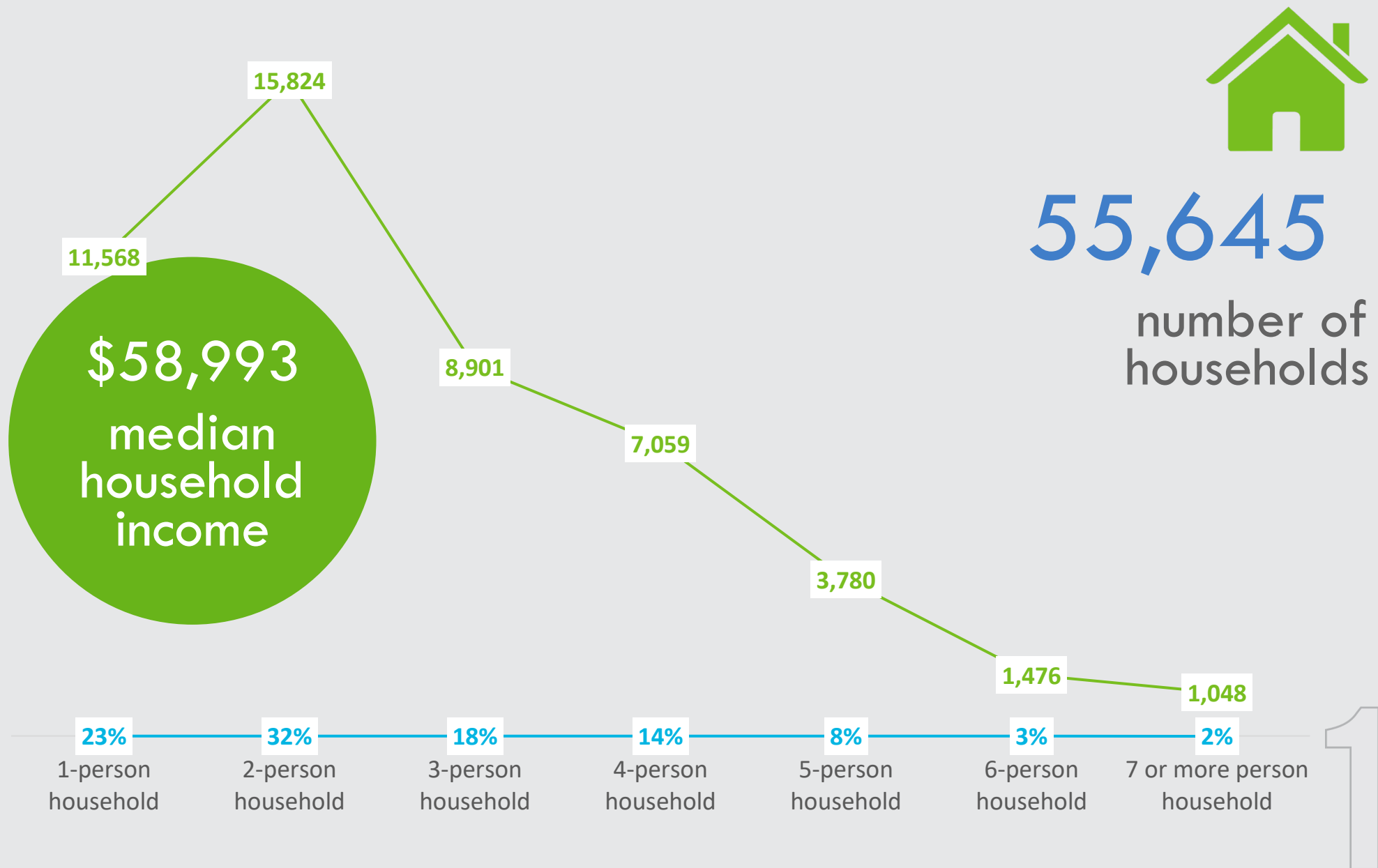
Customized Trade Area

CURRENT YEAR ESTIMATED POPULATION BY RACE



Customized Trade Area

CURRENT YEAR ESTIMATED HOUSEHOLDS BY HOUSEHOLD SIZE



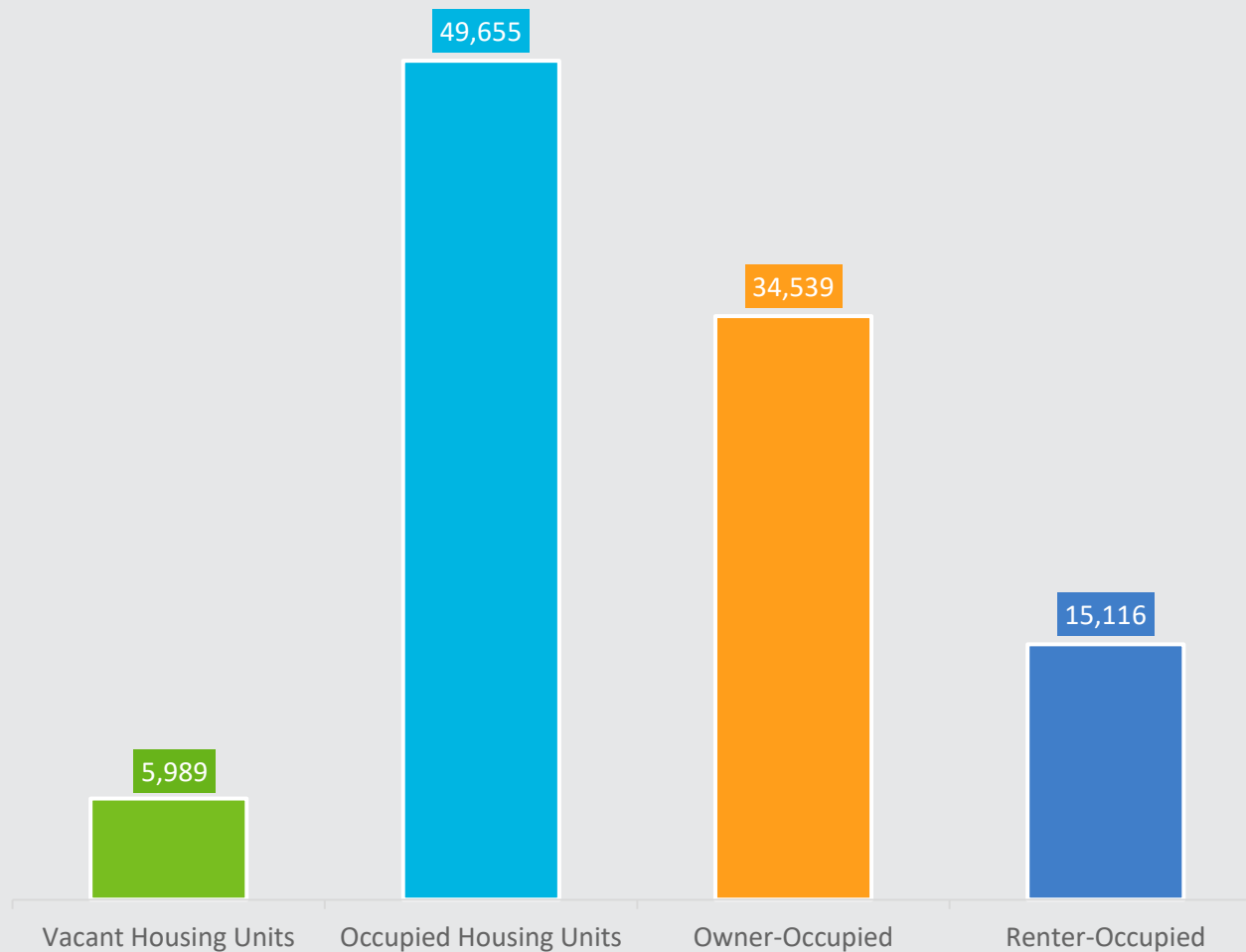
Customized Trade Area

2019 ESTIMATED HOUSING UNITS BY TENURE



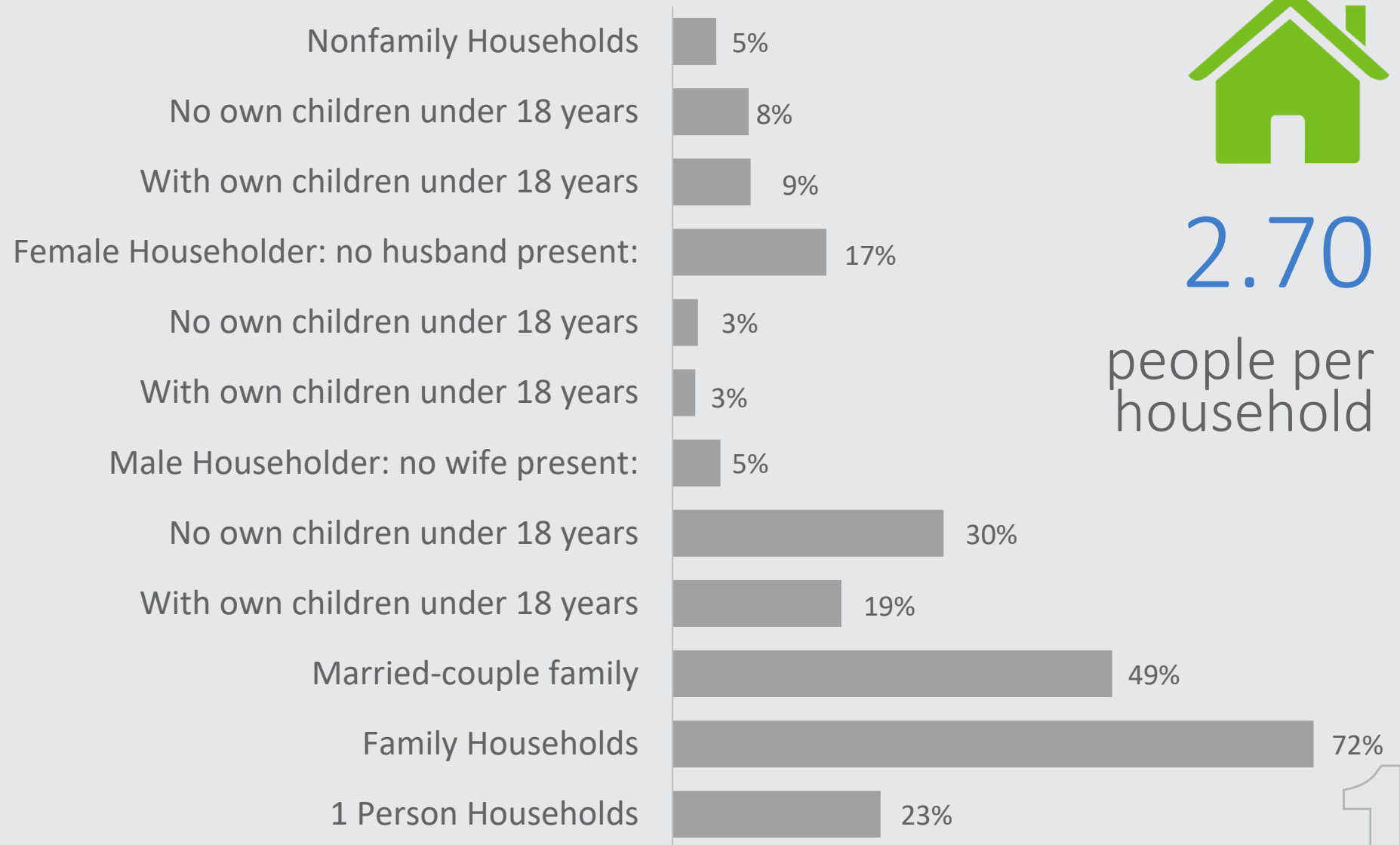
\$189,720

average housing unit
value



Customized Trade Area

CURRENT YEAR ESTIMATED HOUSEHOLD BY TYPE



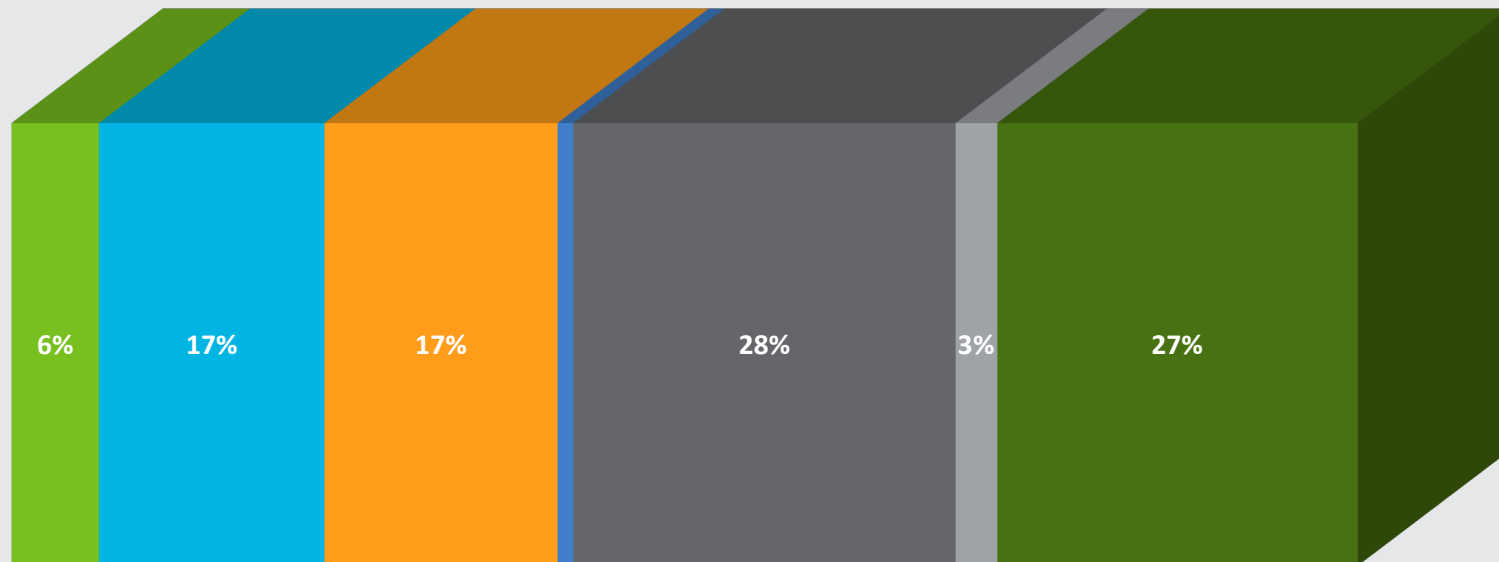
Discover

Customized Trade Area

DAYTIME POPULATION

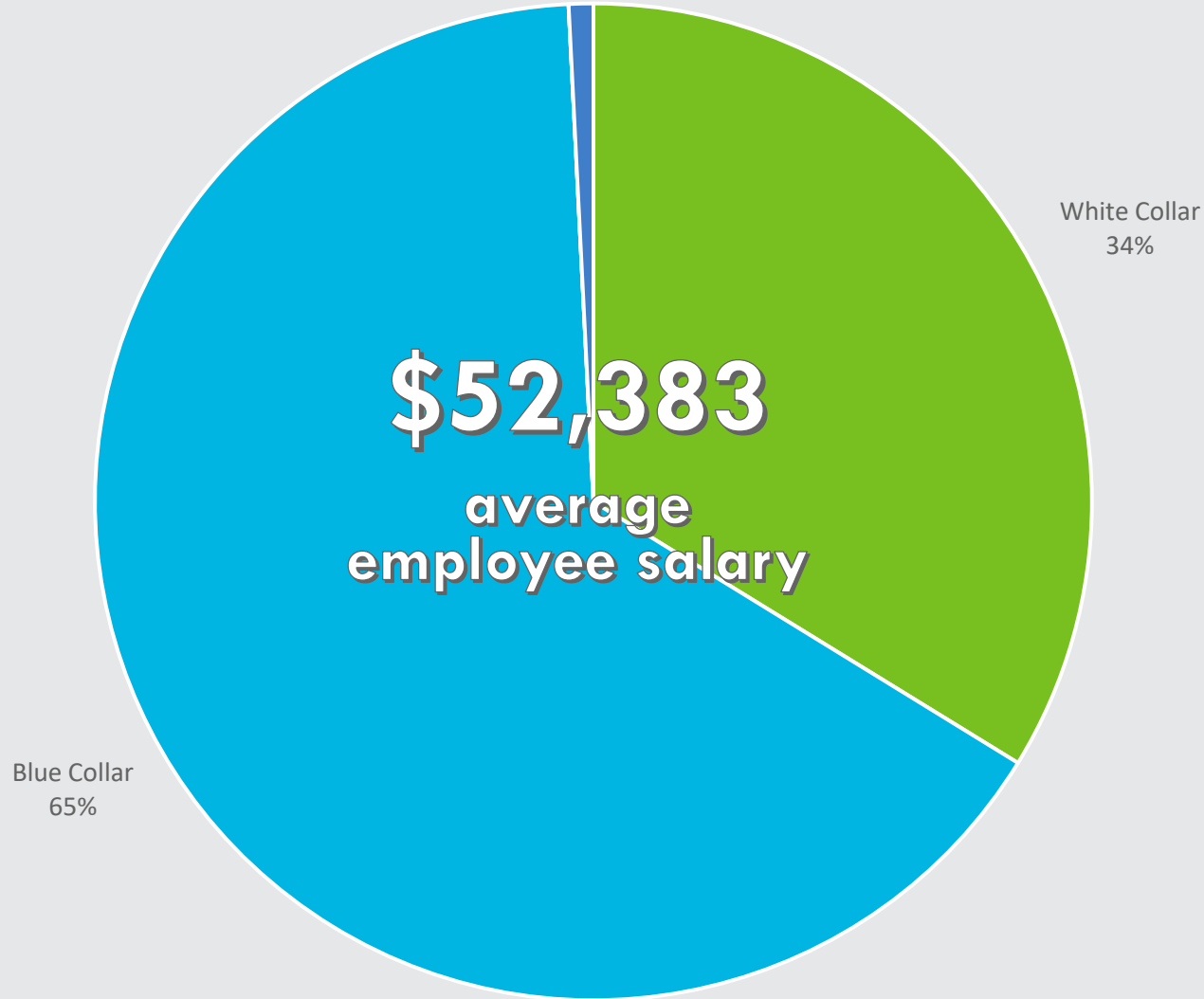
■ Children at home ■ Retired/Disable persons ■ Homemakers ■ Work at Home ■ Employed ■ Unemployed ■ Student Populations

108,698 daytime
population



Discover

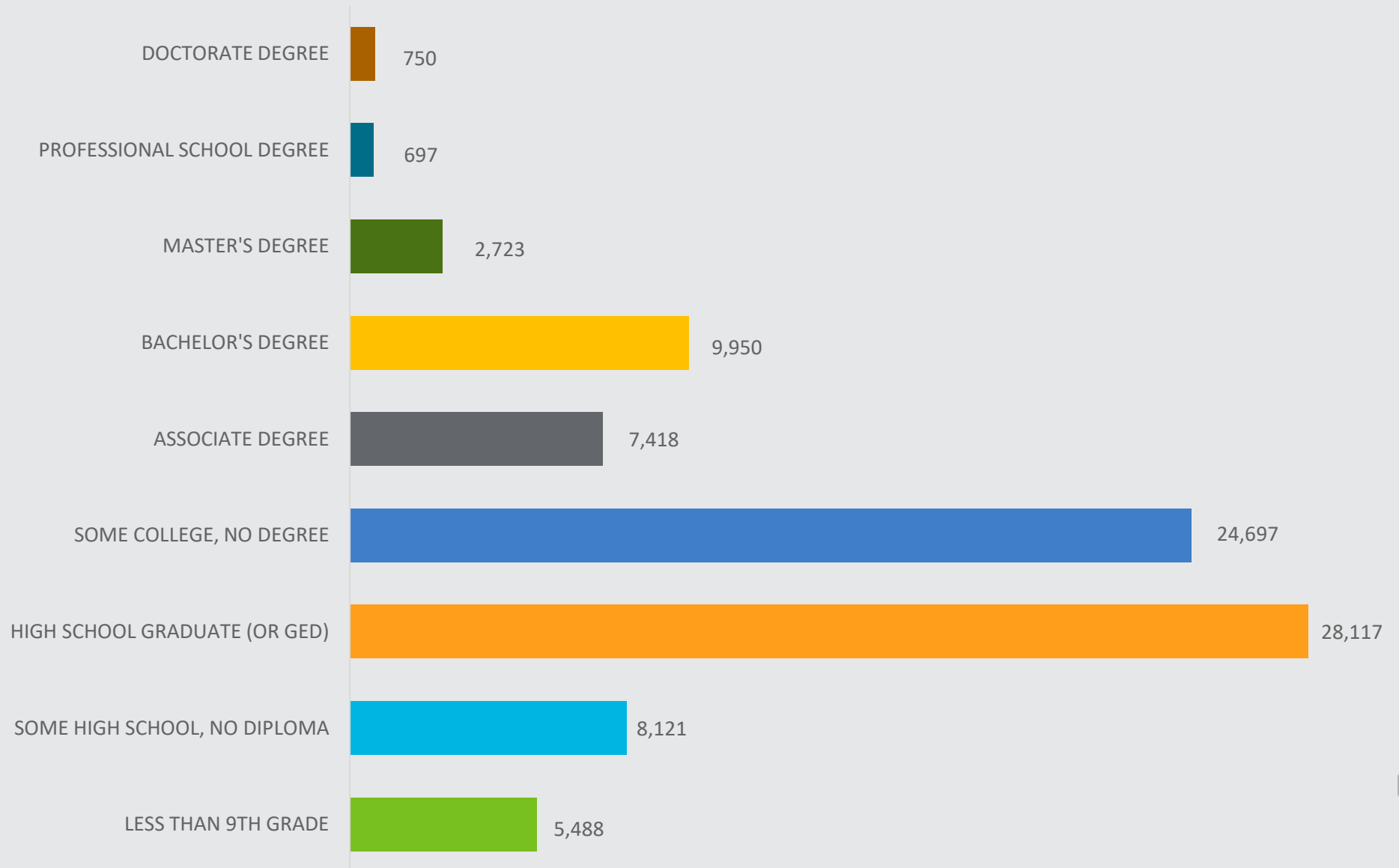
Customized Trade Area



Discover

Customized Trade Area

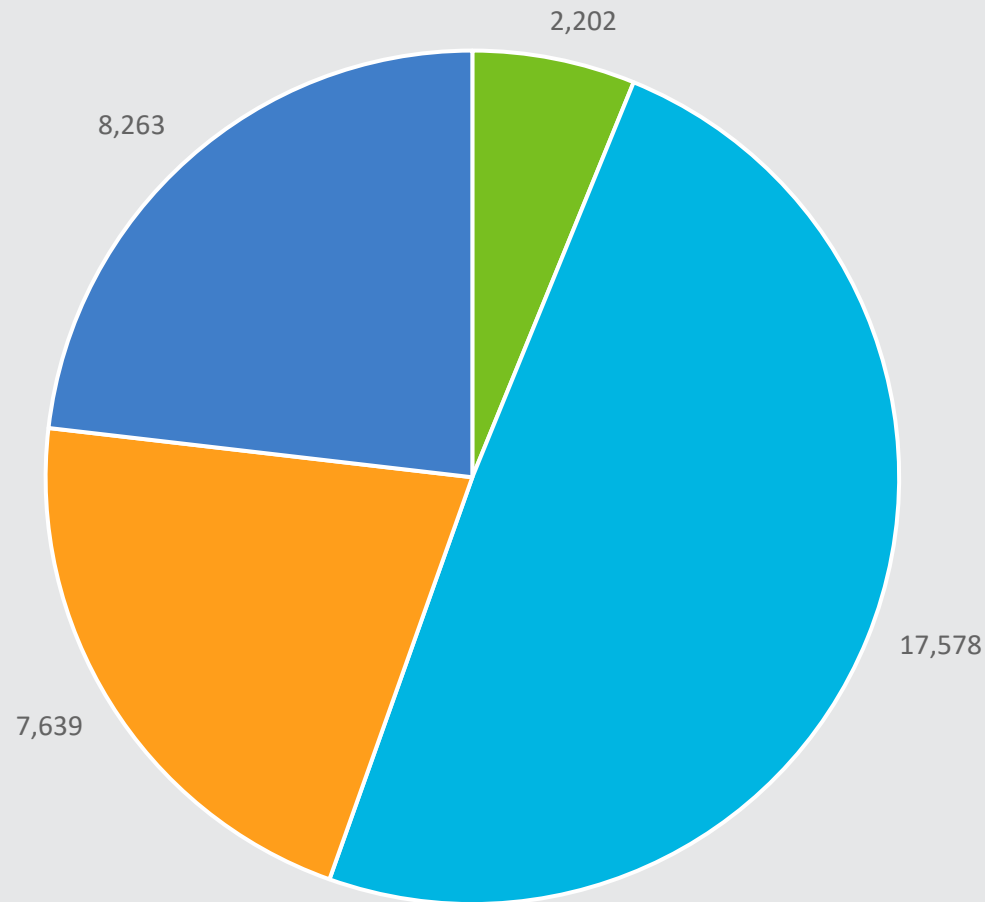
CURRENT YEAR ESTIMATED POPULATION AGE 25+ BY EDUCATIONAL ATTAINMENT



Discover

Customized Trade Area

**Current Year Estimated
Population by Enrollment**



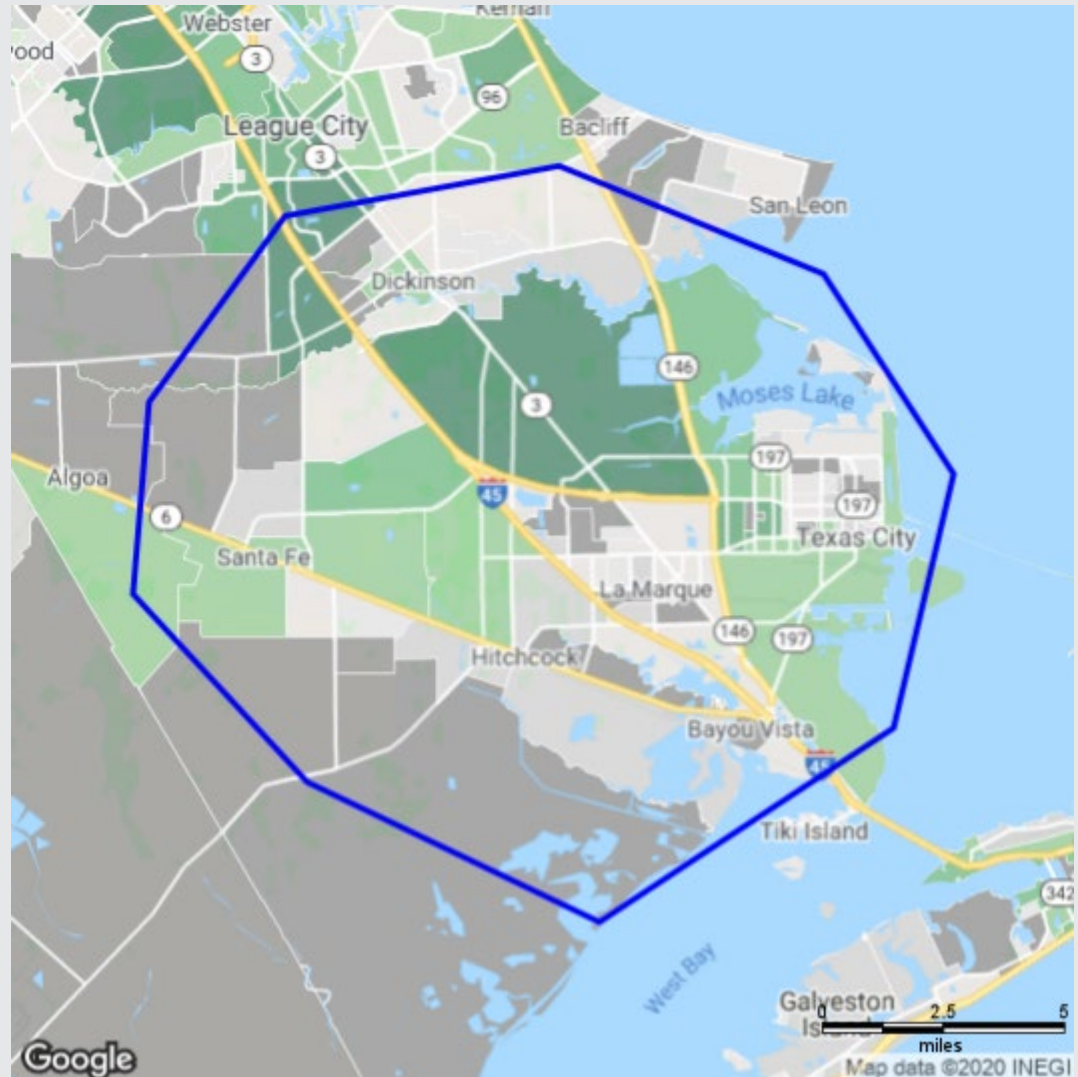
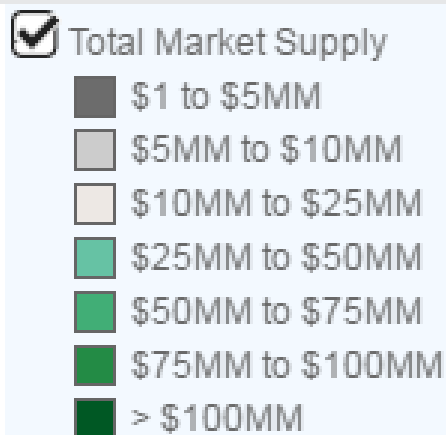
■ Nursery school/preschool ■ Kindergarten/Elementary School ■ High School ■ College/Graduate/Professional school

Discover: Total Market Supply

Total Market Supply

\$1,661,425,303

This represents the amount captured by businesses located in the defined trade area. By block group the areas with darker green captured more dollars than the gray areas.

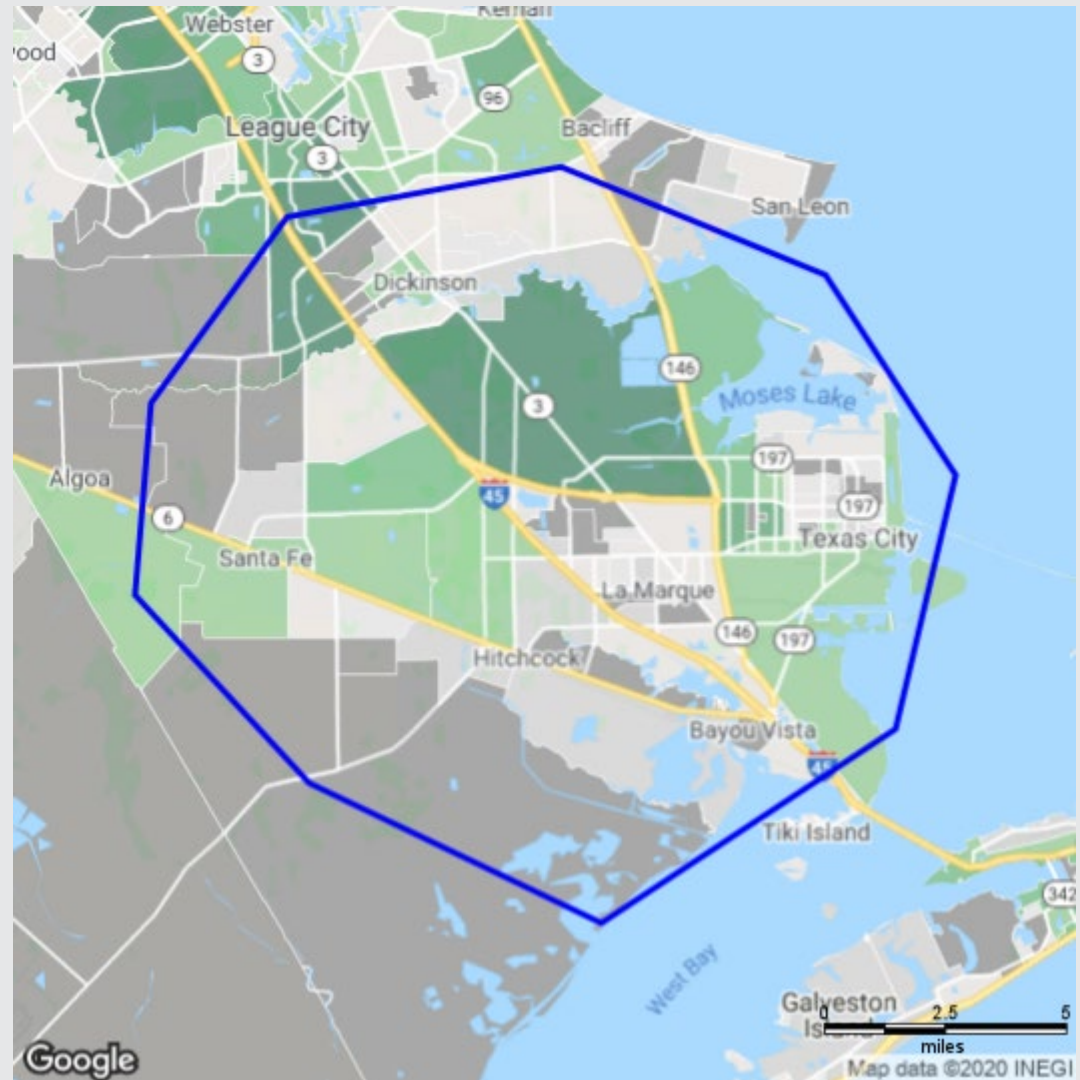
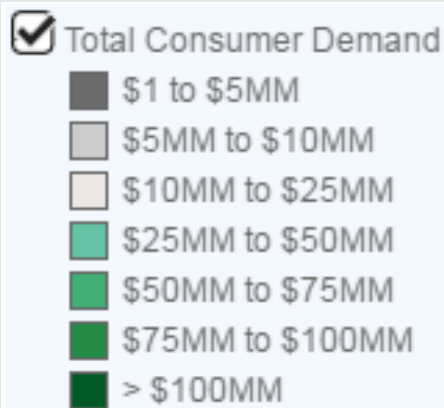


Discover: Total Market Demand

Total Market Demand

\$2,249,005,189

This represents the amount spent by consumers located in the defined trade area. By block group the areas with darker green captured more dollars than the gray areas.

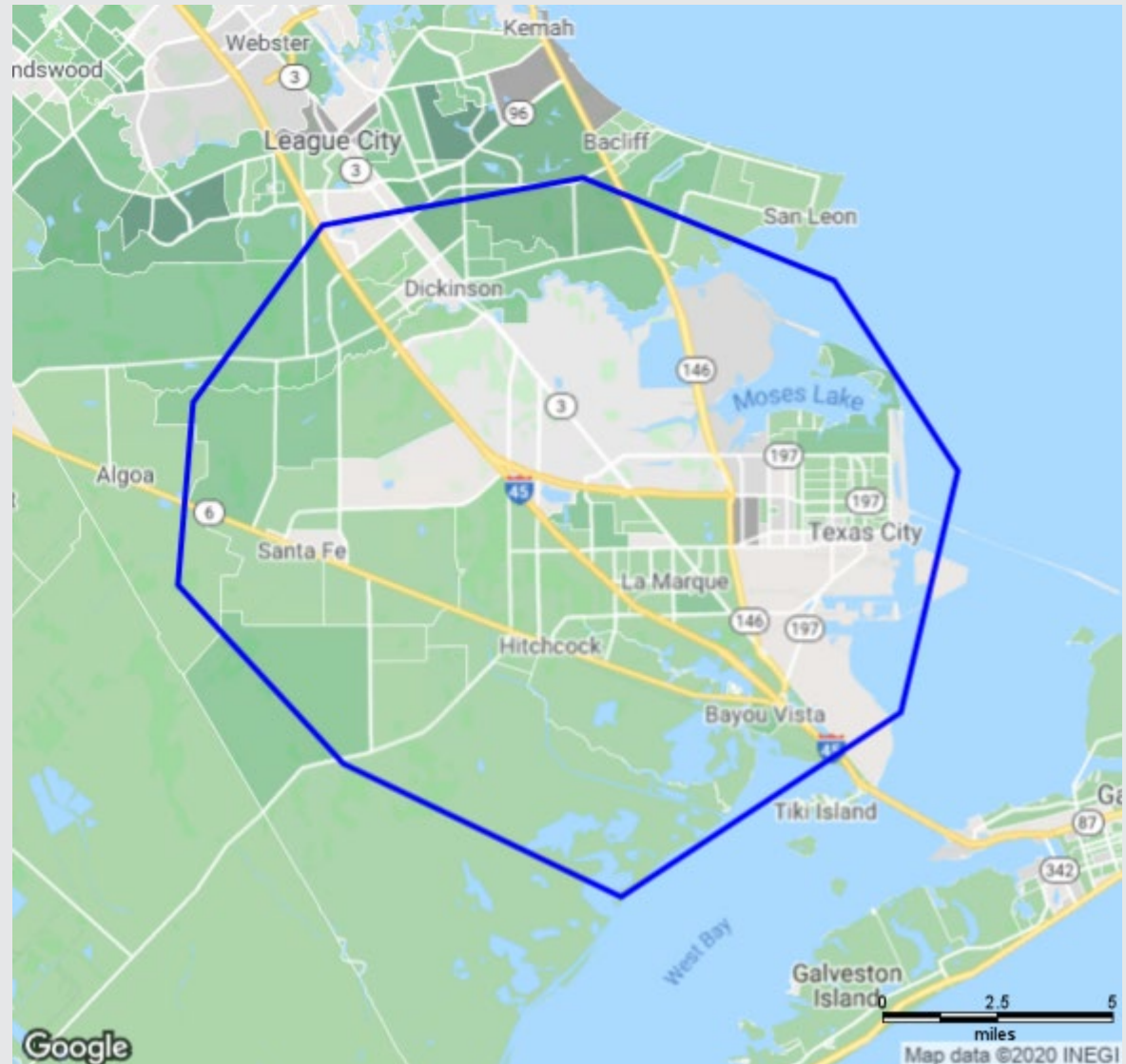


Discover: Opportunity Gap

Total Market Leakage

\$ 587,579,887

This means more people purchase items outside of the defined La Marque trade area than in the La Marque defined trade area for their consumer goods and services. Finding the specific categories where they are leaving the market is the key. Dark gray shows block groups of retail synergy capturing those dollars. This is where our focus will be to place new retailers and restaurants.



Discover

Lifestyle reports allow **BIG DATA** to be summed up into a simple narrative on the personality of the majority of your households.

When asked to describe “Who is La Marque?”, often times the community leadership describes themselves rather than the dominate personality of the area. Understanding consumer spending behavior based on personality allows Retail Strategies to better align the retail prospects with the purchasing patterns of the consumers in your market.

ESRI Tapestry Segmentation is a geodemographic segmentation system that integrates consumer traits with residential characteristics to identify markets and classify US neighborhoods. Neighborhoods with the most similar characteristics are grouped together, while neighborhoods with divergent characteristics are separated. Internally homogenous, externally heterogeneous market segments depict consumers' lifestyles and life stages. Tapestry Segmentation combines the "who" of lifestyle demography with the "where" of local geography to create a classification model with 67 distinct, behavioral market segments.

Selection of the variables used to identify consumer markets begins with data that includes household characteristics such as single person or family, income, relationships (married or multigenerational), and tenure; personal traits such as age, sex, education, employment, and marital status; and housing characteristics like home value or rent, type of housing (single family, apartment, town house, or mobile home), seasonal status, and owner costs relative to income. In essence, any characteristic that is likely to differentiate consumer spending and preferences is assessed for use in identifying consumer markets.

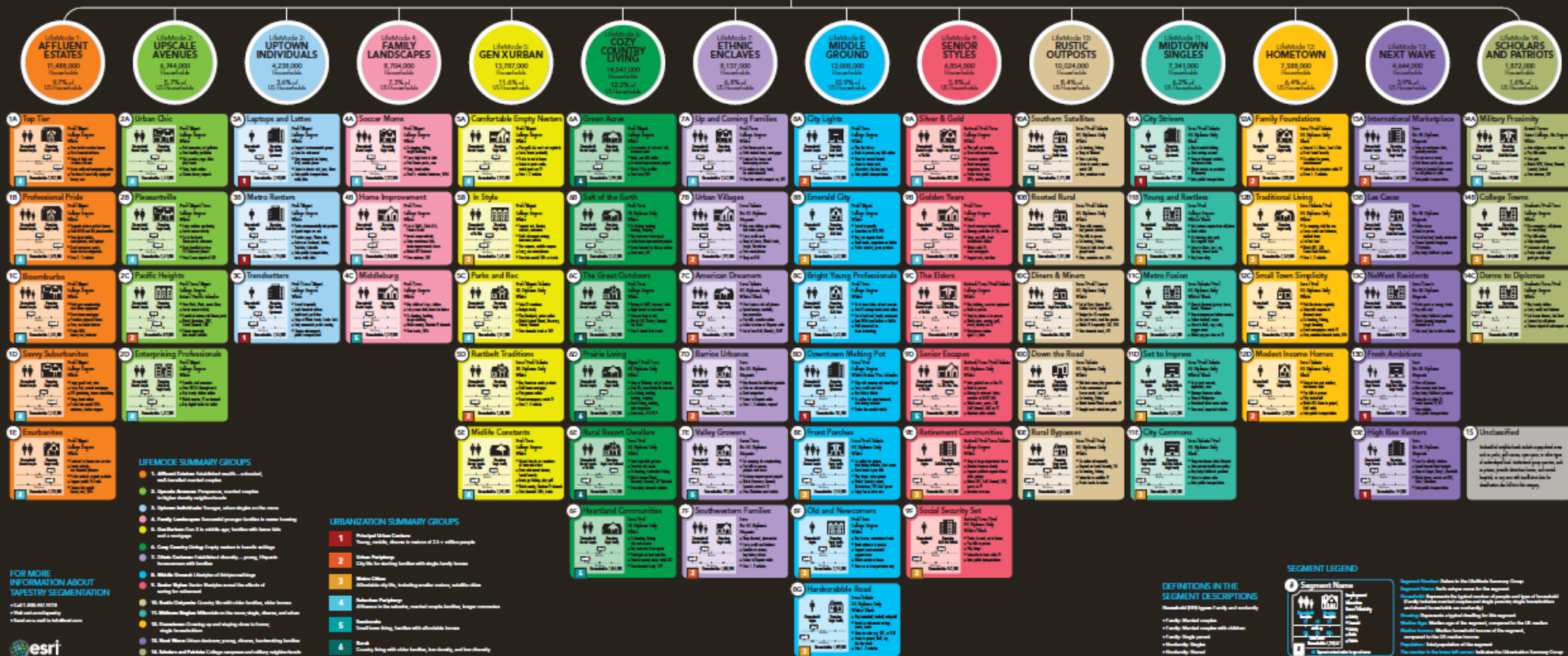
Discover: Research & Analytics

TAPESTRY™ SEGMENTATION

The Fabric of America's Neighborhoods



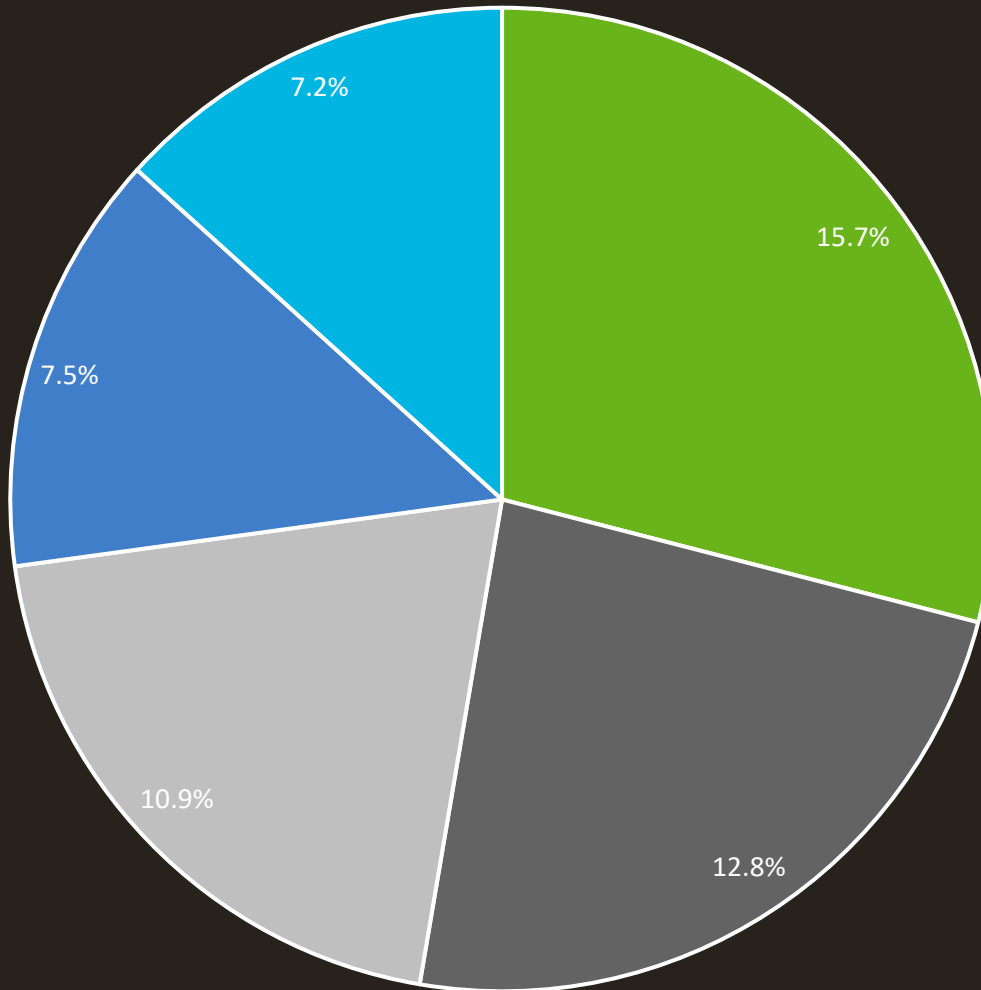
UNITED STATES OF AMERICA		
Total Population: 314,468,000	Median Income: \$51,000	Home Ownership Rate: 64%
Total Households: 118,979,000	Median Net Worth: \$71,000	Average Household Size: 2.58
Median Age: 37.6	Diversity Index: 62.1	Home Value: \$177,000



Discover: Psychographic Profile

ESRI Tapestry Segmentation

5 MILE RADIUS



- Rustbelt Traditions (5D)
- Family Foundations (12A)
- Traditional Living (12B)
- Small Town Simplicity (12C)
- Middleburg (4C)

Discover: Psychographic Profile

ESRI Tapestry Segmentation



LifeMode Group: GenXurban

Rustbelt Traditions

Households: 2,716,800

Average Household Size: 2.47

Median Age: 39.0

Median Household Income: \$51,800



LifeMode Group: Hometown

Family Foundations

Households: 1,299,600

Average Household Size: 2.71

Median Age: 39.6

Median Household Income: \$43,100



Discover: Psychographic Profile

ESRI Tapestry Segmentation



LifeMode Group: Hometown

Traditional Living

Households: 2,395,200

Average Household Size: 2.51

Median Age: 35.5

Median Household Income: \$39,300



LifeMode Group: Hometown

Small Town Simplicity

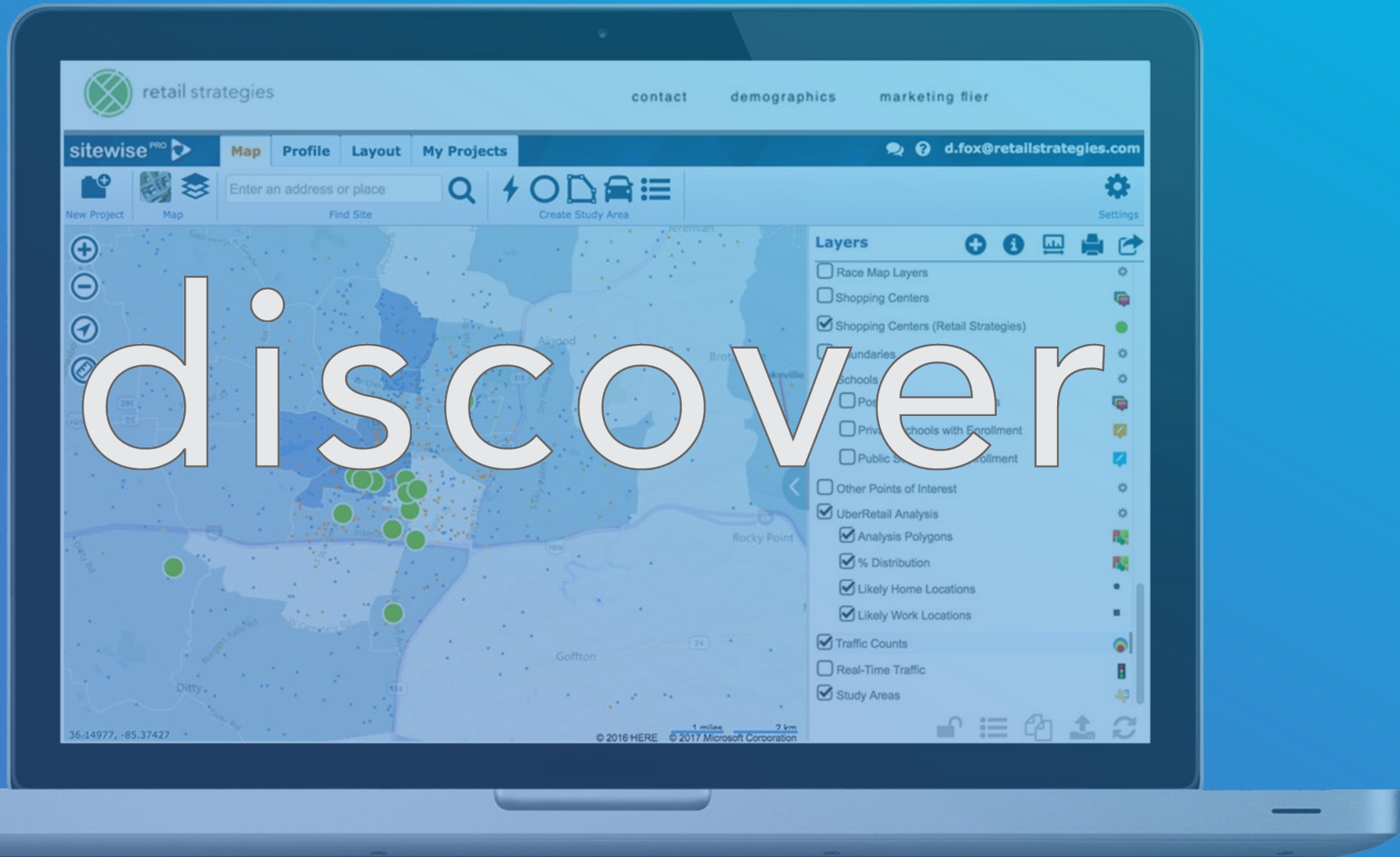
Households: 2,305,700

Average Household Size: 2.26

Median Age: 40.8

Median Household Income: \$31,500





focus categories

Discover

Understanding the GAP Analysis:

The GAP Analysis helps us uncover the number of dollars being spent outside of the community on an annual basis from a categorical perspective.

The difference between demand and supply represents the opportunity gap or surplus available for each merchandise line in the specified reporting geography. When the demand is greater than (less than) the supply, there is an opportunity gap (leakage) for that merchandise line. For example, a positive value signifies an opportunity gap, while a negative value signifies a surplus.

Retail Strategies uses STI:PopStats as our provider of the consumer demand and supply by establishment (or GAP) information. Several demographers provide the data in a variety of ways. Following are the sources and methodologies used by STI:PopStats and Retail Strategies to draw conclusions for you.

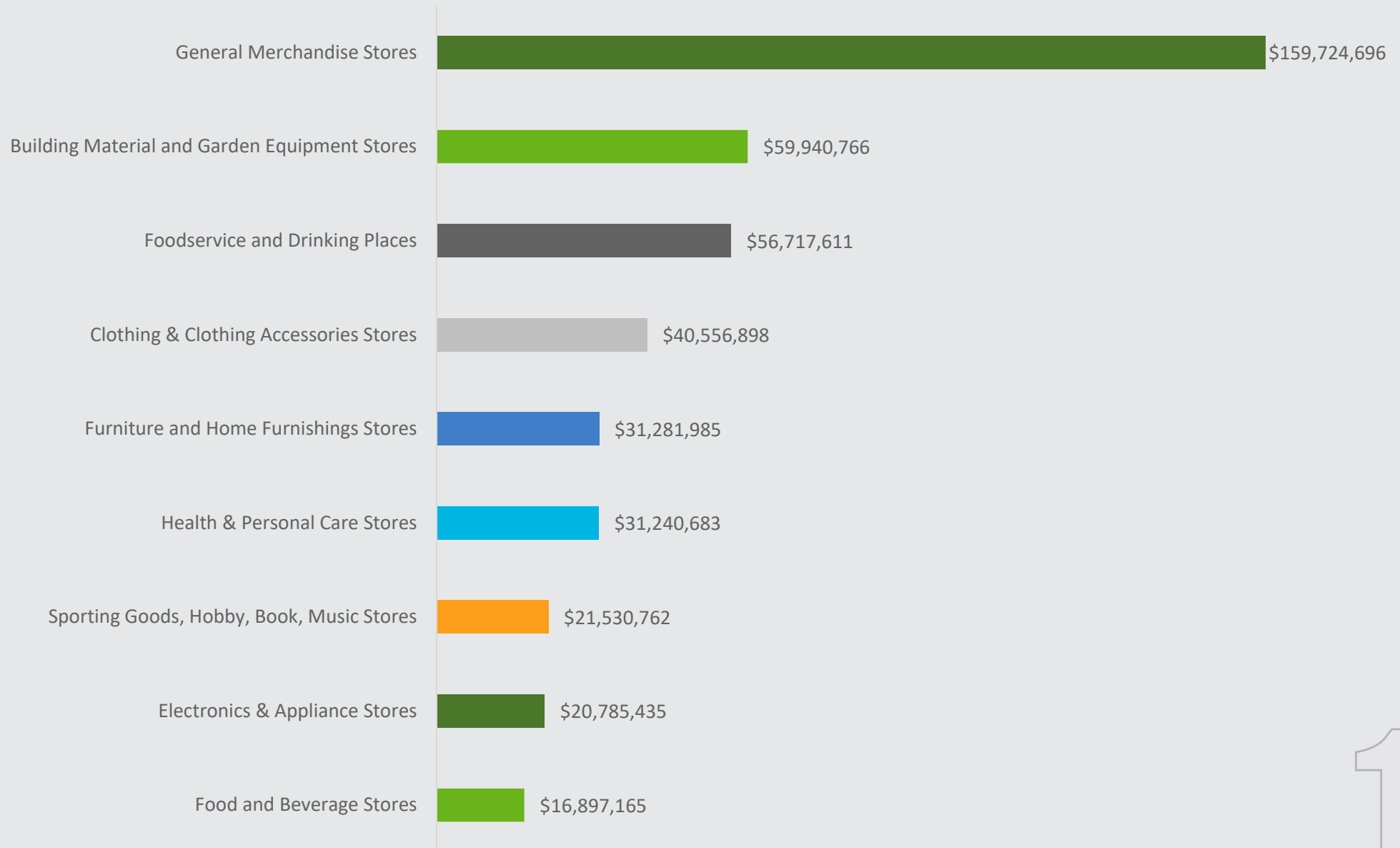
The market supply data is derived from annual retail sales and expenditures from the source data. The source for [market supply](#) is U.S. Census Bureau's monthly and annual Census of Retail Trade (CRT) Reports; U.S. Census Bureau's Economic Census. The source for the [establishment](#) is Bureau of Labor Statistics (BLS). The consumer demand data by establishment is derived from the BLS Consumer Expenditure Survey (CE).

Industries for the consumer expenditures survey are categorized and defined by the North American Industry Classification System (NAICS). Retail Strategies has narrowed down the categories to only those with real estate growth potential based on national trends.

Data is rarely perfect, but with proper analysis it can get us a lot closer to the answer than we would be without it. This is one of several tools used to identify focus categories for recruitment. Our focus in this area is more on the category than the actual dollar amounts.

Discover: Consumer Demand & Supply

Customized Retail Category GAP Analysis



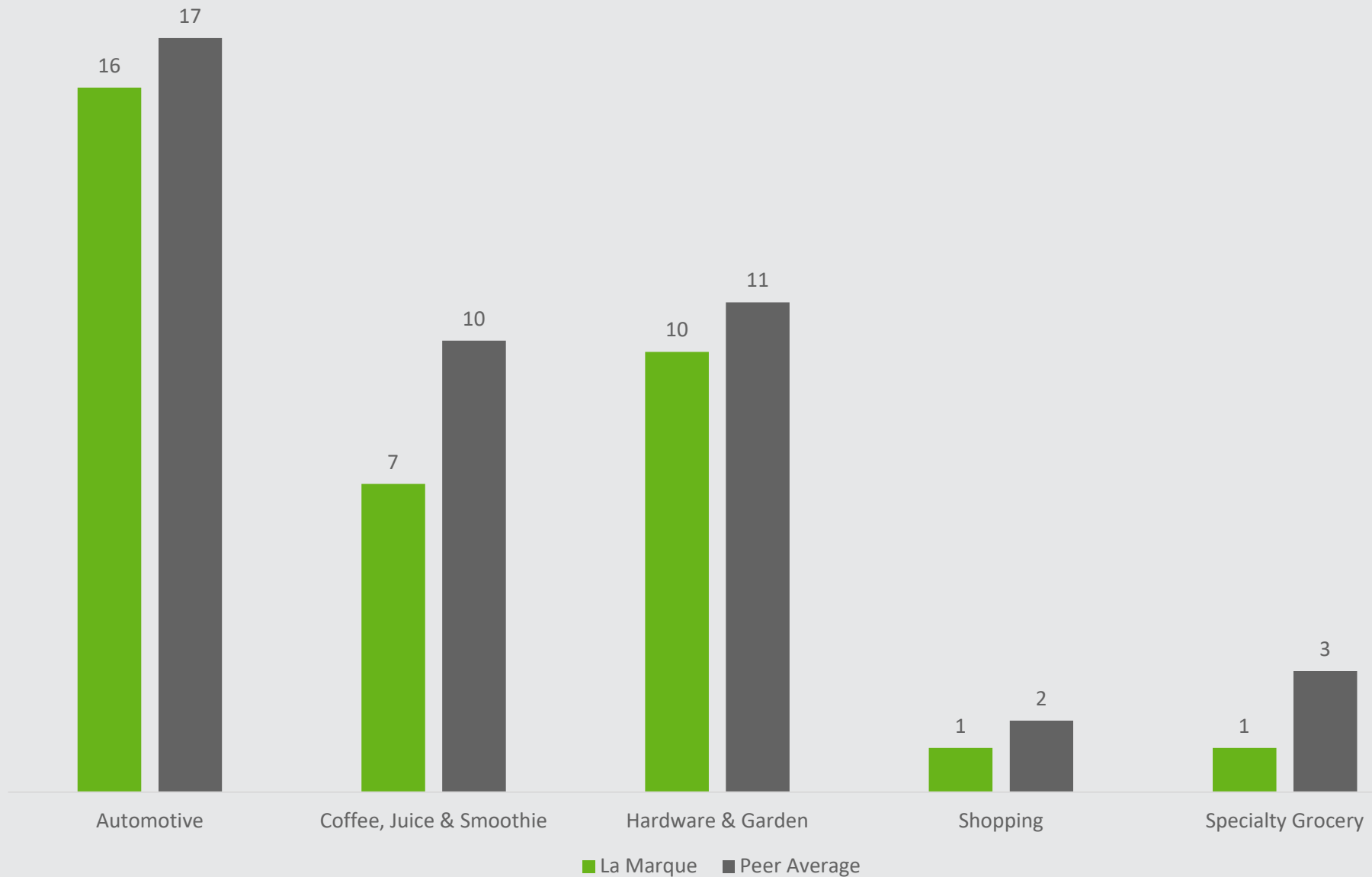
Discover: Peer Analysis

Retail Node Comparison Report – 10 Minute Drive Time

Address	City	State	Residential Population	Daytime Population	Median HH Income	Market Supply
Walmart	La Marque	TX	108,534	106,008	\$62,343	\$1,341,642,515
1401 Il Route 59	Shorewood	IL	100,360	96,053	\$86,920	\$1,225,483,317
3706 Diann Marie Rd	Louisville	KY	111,521	112,668	\$81,135	\$1,463,842,928
1317 N Main St Ste A1	Summerville	SC	108,834	96,743	\$56,622	\$1,348,820,943
1035 Hickory Creek Blvd	Hickory Creek	TX	105,377	101,445	\$79,004	\$1,348,534,675
1231 S Sanderson Ave	Hemet	CA	108,174	99,243	\$41,396	\$1,400,681,931
3060 Justin Rd	Highland Village	TX	112,842	105,826	\$108,944	\$1,420,015,143
2129 W Houghton Lake Dr	Houghton Lake	MI	107,620	107,126	\$38,958	\$1,496,906,579
6410 Interstate 45	La Marque	TX	108,534	106,008	\$62,343	\$1,341,642,515

Discover: Peer Analysis

PEER RETAILERS





interpret



connect



grow



boots on the ground

Putting our boots on the ground
in your community to identify strategic and
underutilized real estate assets.

boots on the ground

We identify and record the primary real estate opportunities within the market.

This analysis is performed by licensed real estate professionals with more than 15 years of experience with development, leasing, and redevelopment.

Information Collected

- Address
- Property Description
- Coordinates
- Listing Agent (if possible)
- Contact Info for Agent or Owner
- Web Address for Agent or Owner
- Link to Property Info on Agent or Owner's Website
- Google Earth Link to Aerial Photo
- Google Earth Link to Ground Photo
- Total Size of Center (if existing)
- Available Space in Center
- Parcel Size (if vacant land)
- Existing Tenants (if existing)
- Traffic Count at Property
- Summary of Recruitment
- Opportunities Specific to Property
- Specific Prospects for Property
- Overall Strategy for Property
- General Comments

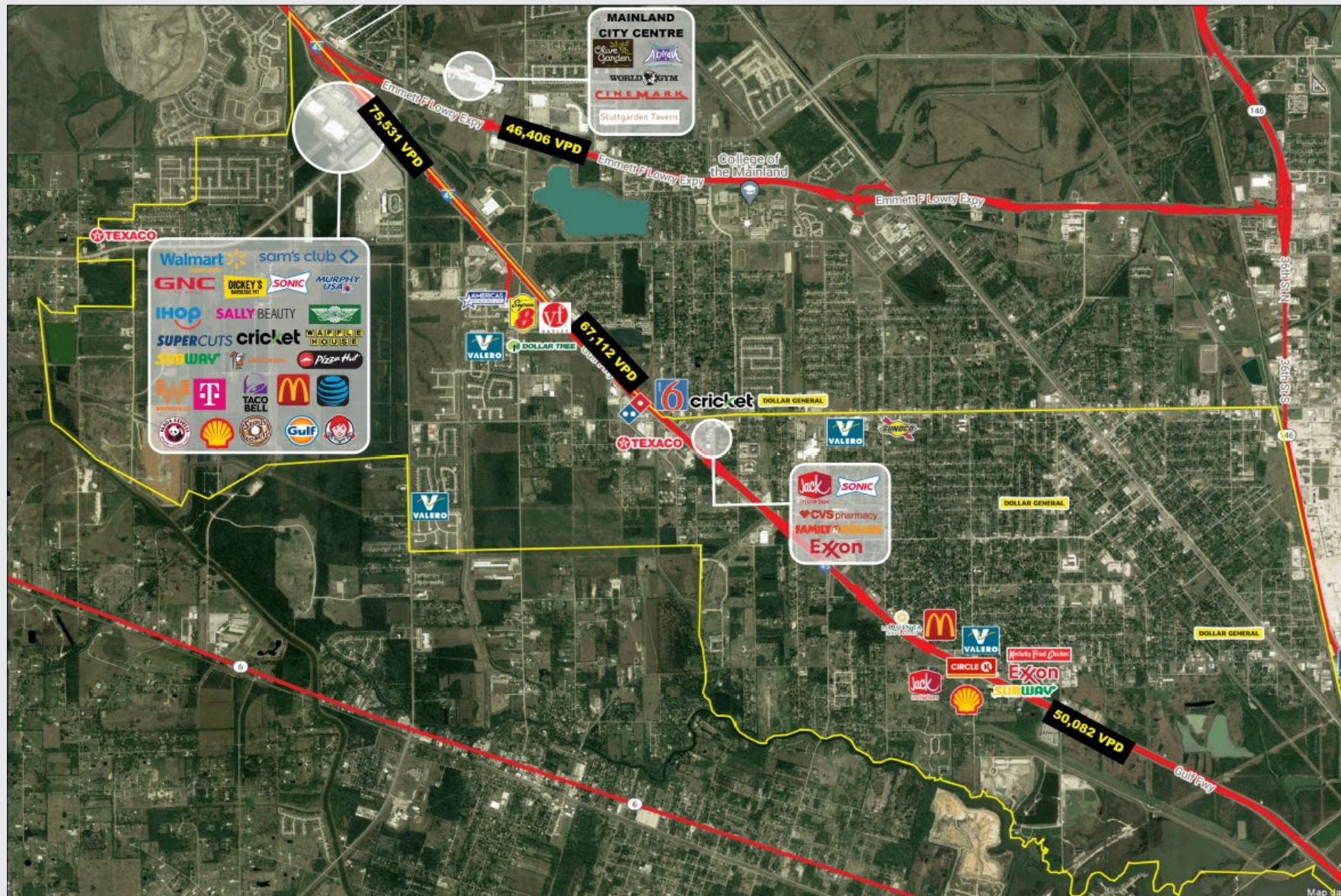
Home Run Real Estate



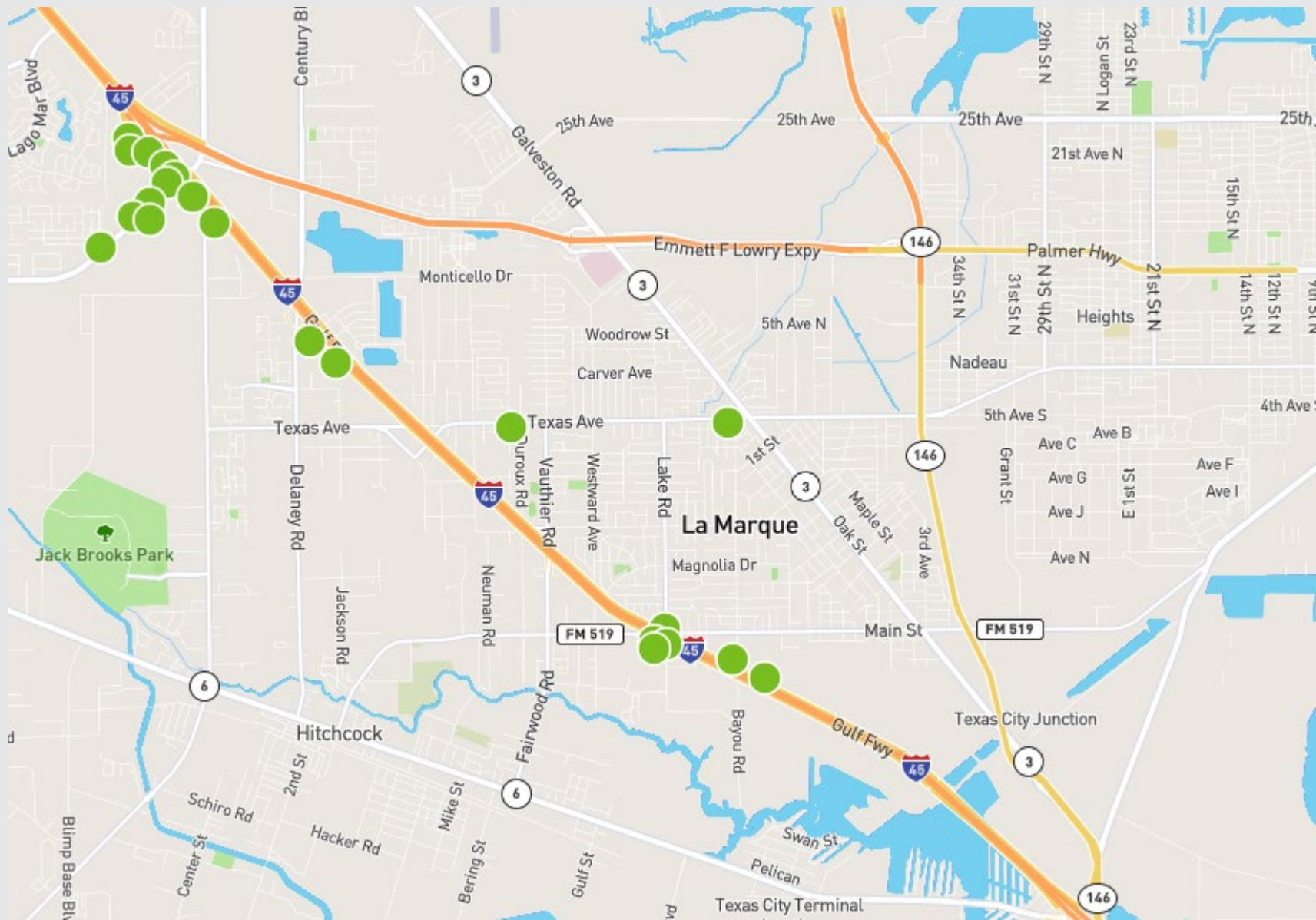
Parking
High Visibility/Signage
Easy Access

Traffic Count
Co-tenancy
Convenience

Current Real Estate Overview



Identified Real Estate



Focus Zones for Recruitment



Custom Real Estate Flyers

 retail strategies

FOR SALE
LAND AVAILABLE
3407 GULF FREEWAY, LA MARQUE, TEXAS 77568



- **Available Space:** +/- 8.5 AC
- **Pricing:** Call for Pricing
- Located on the highly trafficked corridor of Interstate 45 that connects Houston to Galveston.

2019 Demographics	5 Minute DT	10 Minute DT	15 Minute DT
Population	20,443	56,124	162,775
Median HH Income	\$46,283	\$52,705	\$63,103
Daytime Population	17,085	53,399	151,917
Households	7,796	21,613	59,663

Property Contact

 **Alex Getty**, Executive Director
La Marque, TX EDC
agetty@lmedc.com
(409) 938-9258

 retail strategies

Christopher Bontrager, Portfolio Director
Retail Strategies
cbontrager@retailstrategies.com
(205) 905-5707

The information contained herein was obtained from sources believed to be reliable; however, Retail Strategies makes no guarantee, warranties, or representations as to the completeness or accuracy thereof. The presentation of this property is submitted subject to errors, omissions, change of price or conditions, prior sale or lease, or withdrawal without notice.

Retailer Specific Real Estate Flyers

**retail strategies**

Prepared for Buffalo Wild Wings
LA MARQUE, TX
Retail Opportunities for Buffalo Wild Wings in La Marque, Texas





2019 Demographics

	5 Min DT	10 Min DT	15 Min DT
Population	19,952	104,141	253,729
Median HH Income	\$60,747	\$62,554	\$68,703
Daytime Population	21,463	98,211	247,315
Households	7,467	38,608	94,866

**BUFFALO
WILD WINGS.**

Peer Markets

	Address
Highland Village, TX	3780 Justin Rd
Louisville, KY	4600 Shelbyville Rd
Summerville, SC	109 Grandview Dr. #1
Hemet, CA	3575 Stetson Ave

Contact Information

**LA MARQUE**
GROWING TO THE SOUTH

Alex Getty, Executive Director
La Marque, TX EDC
agetty@lamedc.com
(409) 938-9258

**retail strategies**

Christopher Bontrager, Portfolio Director
Retail Strategies
cbontrager@retailstrategies.com
(205) 905-5707

The information contained herein was obtained from sources believed to be reliable; however, Retail Strategies makes no guarantees, warranties, or representations as to the completeness or accuracy thereof. The presentation of this property is submitted subject to error, omission, change of price or conditions, prior sale or lease, or withdrawal without notice.



connect

grow



connect

Your Top Categories for Recruitment



Restaurants



Clothing



Home Furnishings



Grocery



Restaurants

1,200 - 6,000 sq. ft. (per)

48+ Prospects

NAICS Definition:

Limited-Services Eating Places. This industry group comprises establishments primarily engaged in providing food services where patrons generally order or select items and pay before eating. Most establishments do not have waiter/waitress service, but some provide limited service, such as cooking to order (i.e., per special request), bringing food to seated customers, or providing off-site delivery.

Fast Casual and Fast Food Restaurants account for the majority of the Restaurant sector.





Clothing

1,200 - 25,000 sq. ft.

8+ Prospects

North American Industry Classification System (NAICS) Definition:

Clothing Stores. Industries in the Clothing Stores subsector retail new clothing merchandise from fixed point-of-sale locations. Establishments in this subsector have similar display equipment and staff that is knowledgeable regarding fashion trends and the proper match of styles, colors, and combinations of clothing and accessories to the characteristics and tastes of the customer.

Apparel stores like to cluster and create cross shopping with strong co-tenants.

T.J. maxx[®]

 **belk**[®]

KOHL'S

**B BOOT
BARN**[®]

3



Home Furnishings

18,000 - 125,000 sq. ft.

5+ Prospects

North American Industry Classification System (NAICS) Definition:

Home Furnishings Stores: This U.S. industry comprises establishments primarily engaged in retailing new home furnishings (except floor coverings, furniture, and window treatments).

Mattress stores are the largest growth category in the furniture sector.

The HomeGoods logo features a red roofline above the brand name "HomeGoods" in a red, cursive-style font.The Ashley Furniture Industries logo consists of an orange mountain-like shape to the left of the word "ASHLEY" in a bold, black, sans-serif font, with "FURNITURE INDUSTRIES, INC." in a smaller font below it.The JoAnn logo features the word "JOANN" in a large, black, serif font, with "fabric and craft stores" in a smaller, black, sans-serif font below it.The Hobby Lobby logo features the words "HOBBY" and "LOBBY" in a large, bold, orange, sans-serif font, with a large, light blue outline of the number "3" to the right.



Grocery

5,000 - 125,000 sq. ft.

5+ Prospects

North American Industry Classification System (NAICS) Definition:

Auto and Home Supply: Establishments primarily engaged in the retail sale of new automobile tires, batteries, and other automobile parts and accessories. Such establishments frequently sell a substantial amount of home appliances, radios, and television sets.

Millennials and Boomers are a driving force spending power applied to experience vs. product



connect

Retail Real Estate Process: Terms

Retailers

Corporate Real Estate
Directors

Tenant Representatives

Franchisees

Franchisee brokers

Matchmaking

Sites

Property Owners

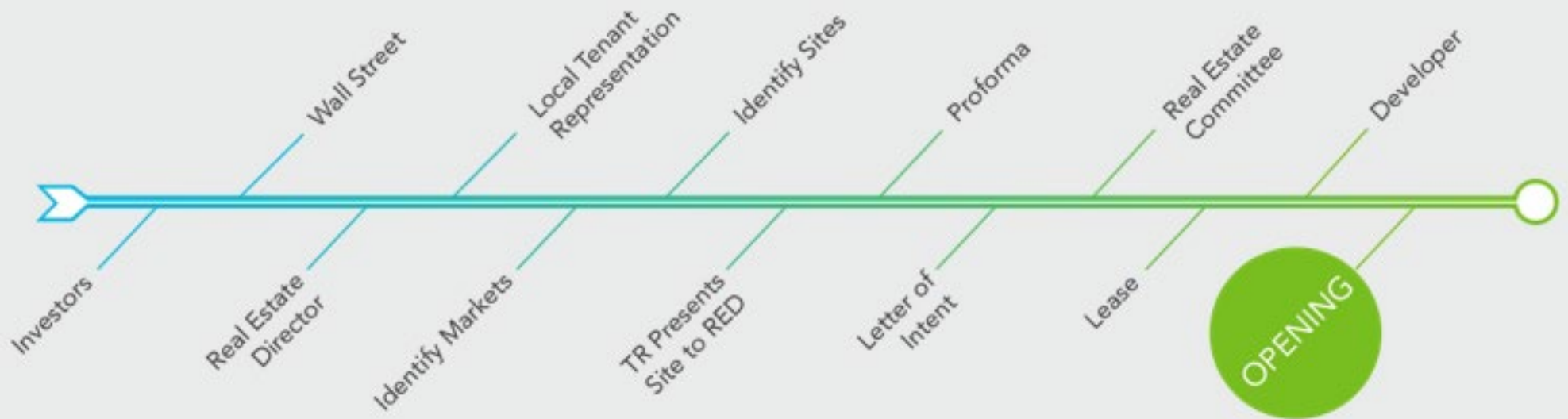
Brokers

Bank-owned

Local Government

Underperforming
Businesses

Retail Timeline



Retailer Drives the Decision

Small percentage of proposed sites equal new openings

Long Process

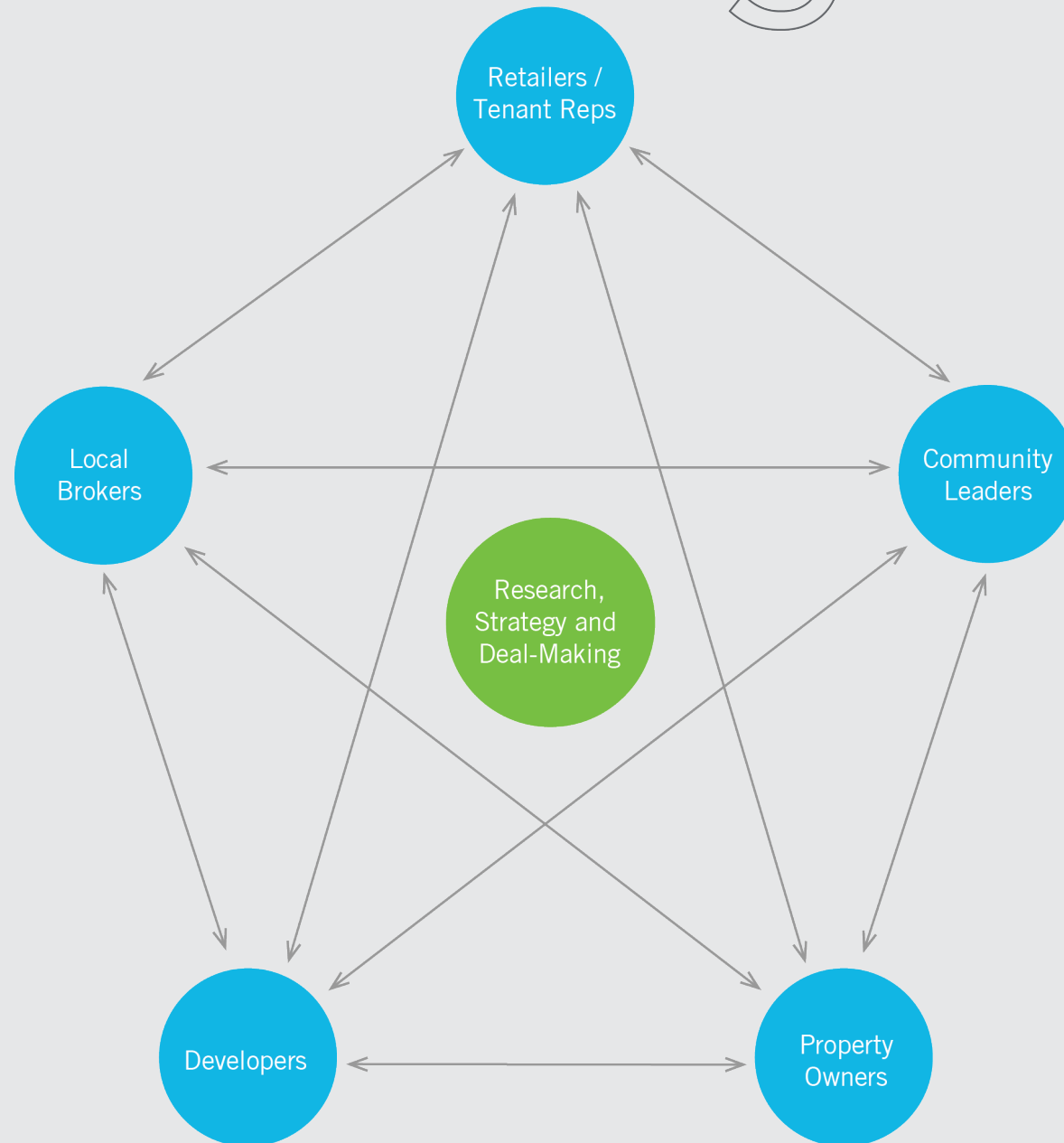
La Marque, TX



grow



connect ↔ grow



Reporting Information

Monthly updates through Basecamp to a single Contact Person who disseminates information to the Community leaders.

Retail Assets

Retail Webinars

- a. National Retailers
- b. Industry Experts
- c. Broker Representatives

Recruitment Tools

1. Marketing Flyer
2. City Sites
3. Conference Recruitment





retail webinars

grow

Retail Webinars are a monthly series of interviews with retail insiders focusing on a specific retail category, such as exercise and fitness or quick service restaurants.

Hosted by our President & COO, Lacy Beasley, these brief webinars pair well with our Focus Trends articles as a way to gain specific knowledge on the real estate choices and logic for expansion and closure that guides a single retail concept.



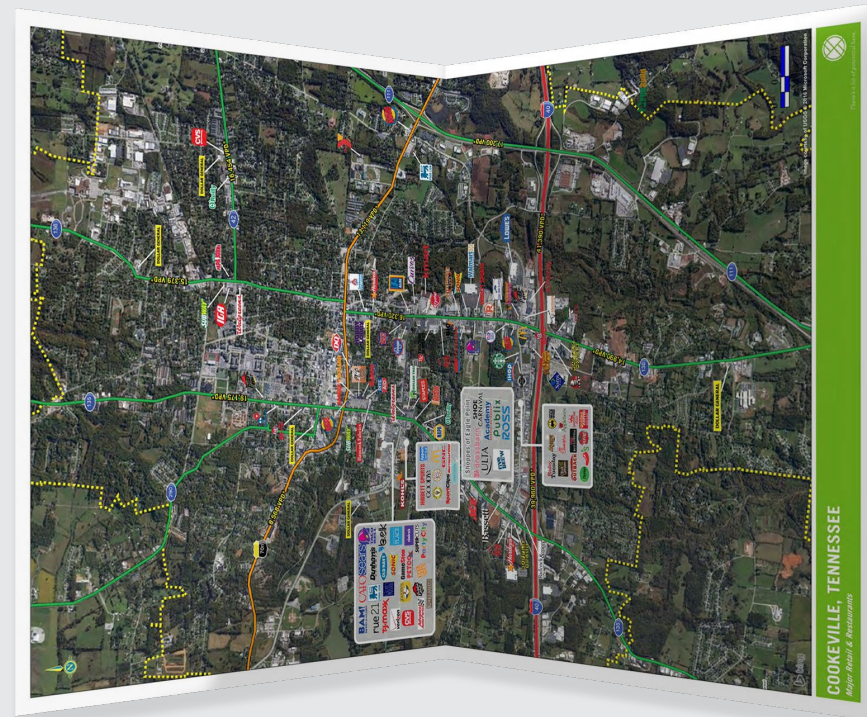
4

The image features two tablets stacked diagonally. The top tablet displays a website for 'Raymore Missouri' with a 'MARKETING PLAN' button. The bottom tablet shows a 'Location' map with a pin and text stating 'Raymore is located just South of Kansas City on I-49'.

recruitment tools

Marketing your community is of vital importance.
Ease of access to the right information in a convenient manner is key to
growing your community.

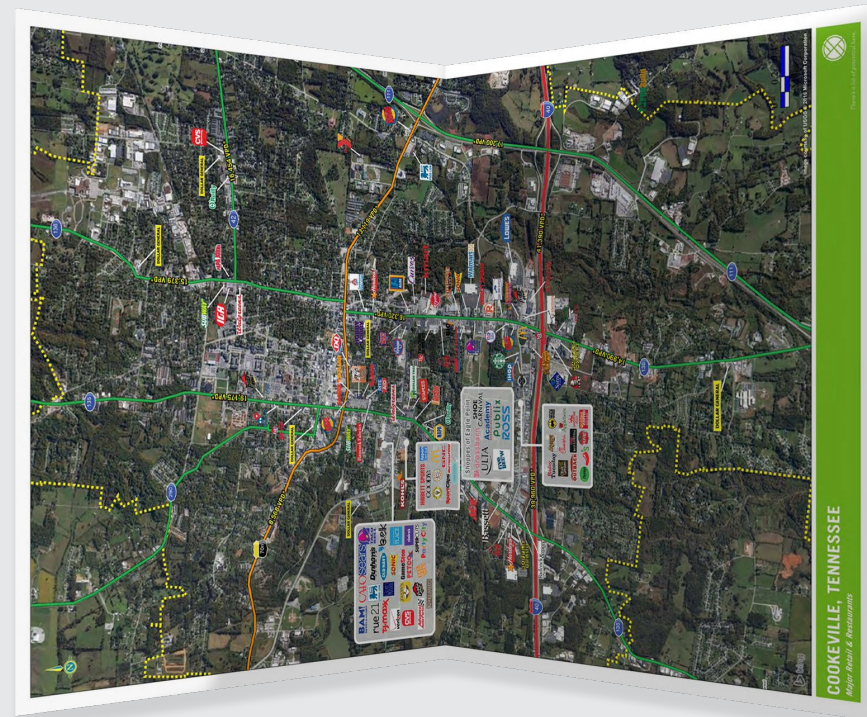
You need a document that showcases critical market intelligence, real estate assets, and compelling data that speaks the retail real estate language. This should include an aerial map with the national retailers plotted and traffic counts.



You need a document that showcases critical market intelligence, real estate assets, and compelling data that speaks the retail real estate language. This should include an aerial map with the national retailers plotted and traffic counts.



You need a document that showcases critical market intelligence, real estate assets, and compelling data that speaks the retail real estate language. This should include an aerial map with the national retailers plotted and traffic counts.



connect ↔ grow



Connect with industry decision makers through International Council of Shopping Centers. Public Sector receives a discounted membership of \$100/year. Dozens of networking events are held with thousands of retailers, brokers, developers and communities in attendance.

REcon



ICSC

4

Conference Recruitment

We attend 15+ conferences per year to recruit retail to specific sites in our communities.



Las Vegas
New York City
Dallas
Atlanta
Chicago

Orlando
New Orleans
Charlotte
Nashville
San Diego



On-going Effort

grow



Strategy Update

Continuously improving our efforts to maximize the retail potential in your community



Retail Expansion & Trends

Appropriately position your community
Update City leaders on the latest in retail

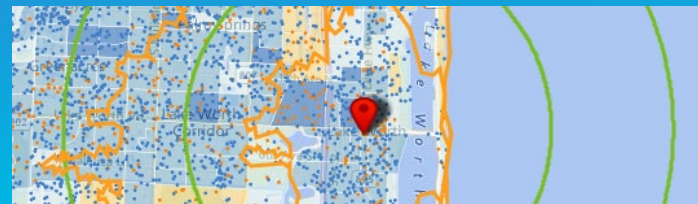


On Demand Reporting

Your research concierge.



1



2



3



4



Contact developers, retailers, tenant representatives and franchisee groups -regionally and nationally



Make direct and indirect connections through conferences, in person meetings, phone calls, and emails



Coordinate and communicate our efforts regularly with local brokers, property owners, and city staff



Follow industry trends as well as changes in your local market to adjust our strategy and improve our efforts to maximize the retail potential in your community





retail strategies

Thank You.

There's a lot of potential here.

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY OF LA MARQUE AUTHORIZING THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT AERIAL SPRAYING FOR MOSQUITOES THAT THE FEDERAL AVIATION ADMINISTRATION REQUIRES APPROVAL ON A YEARLY BASIS;

WHEREAS, the Galveston County Mosquito Control District is responsible for the operation of the county-wide Mosquito Control Program, and

WHEREAS, the Federal Aviation Administration has indicated that governmental approval is necessary to provide aerial spraying services over the territories of general-purpose governments, and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of La Marque approves the aerial spraying over its territory for the abatement of mosquitoes providing such spraying is conducted within the regulations and constraints of the Federal Aviation Administration, the Environmental Protection Agency, and other authoritative federal and state agencies.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque on this the ____ day of _____, **202**__.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor
City of La Marque

ATTEST:

Kierra K. Nance, TRMC
City Clerk

RESOLUTION NO. 2023-00__

A RESOLUTION BY THE CITY OF LA MARQUE, TEXAS SUSPENDING THE MAY 1, 2023 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS - TEXAS COAST DIVISION, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2022 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of La Marque, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas - Texas Coast Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on March 2, 2023, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 1, 2023; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

1. The May 1, 2023 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002, and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this _____ day of _____, 2023.

MAYOR

ATTEST:



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approving the submission of Texas Community Development Block Grant (TxCDBG) Application and adopting required Civil Rights policies pertaining to a Stormwater Capital Improvement Project - "Wisteria Storm Sewer Improvements"

X

ATTACHMENTS FOR REFERENCE

- Resolution - Application with Civil Rights policies
- Document explaining Civil Rights policies.
- Project Scope, estimated cost, and Area Map
- Summary of TxCDBG Program
- Public Meeting Minutes

STAFF BRIEFING:

- Council approved the process to proceed with the TxCDBG Program on October 25, 2022, authorizing staff to select Project Administrator and Engineering Firm to develop a Project for funding in the amount of \$500,000
- Council approved staff recommendations for Grant Administrator (GrantWorks) and Engineering Firm (LJA Engineering) on December 12, 2022
- The Application for submittal is ready for Council approval
- The Project was selected based on prior Preliminary Engineering completed for Capital Improvement Projects (CIP) within the Stormwater Division.
- Stormwater was selected based on the current major CIP being completed with Water and Wastewater Divisions.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.
 - Grant Administrator reviewed and approved.

HISTORY:

- Approval to proceed with TDA TxCDBG Program and selection process for Grant Administrator and Engineering Services - October 25, 2022
- Resolution R2022-106 - Grant Administrator selection - December 12, 2022



CITY COUNCIL AGENDA FORM

- Resolution R2022-107 - Engineering Services selection - December 12, 2022
- Public Meeting to discuss TxCDBG Program - December 19, 2022

SIGNIFICANT ACTION DATES:

ACTIVITY	Estimated Date
Resident Interviews for LMI status	March 2023
TxCDBG Application Submittal Deadline	April 3, 2023
Approval of Application	Fall 2023
Engineering Agreement for Design	Fall 2023
Construction Bid Opening	November 2023
Construction Bid Award	December 2023
Construction Start	March 2024
Construction Completion	May 2024
Project Acceptance	June 2024

FINANCIAL:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	Total =\$500,000 City = \$75,000
Acct. Name(s)	Stormwater Capital Project
Line Items #	
Other Funding	HUD - Texas Department of Agriculture

ACTION:

FISCAL IMPACT: \$75,000 for the City Share. Total Project cost is estimated at \$500,000 funded through Texas Department of Agriculture using U.S. Department of Housing and Urban Development (HUD) Grant Funds.

STAFF'S RECOMMENDATION: Motion to approve the Application for TxCDBG HUD Grant Funds for the Wisteria Storm Sewer Improvement Project in the amount of \$500,000

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF LA MARQUE, TEXAS, AUTHORIZING THE SUBMISSION OF A 2023/2024 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of La Marque desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of La Marque to apply for funding under the Texas Community Development Block Grant Program;

WHEREAS, the City of La Marque, in consideration for the receipt and acceptance of federal funding if awarded, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections as follows:

- in accordance with Section 109 of the Title I of the Housing and Community Development Act (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, to take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;
 - in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;
 - in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), to adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;
 - in accordance with Executive Order 13166, to take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;
 - in accordance with Section 504 of the Rehabilitation Act of 1973, to not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and
 - in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing; and
-

WHEREAS, the City of La Marque, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for up to \$500,000 of grant funds to provide storm sewer improvements.
4. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
5. That it further be stated that the City of La Marque is committing at minimum \$75,000 from its General Fund as a cash contribution toward the administration, engineering, and/or construction activities of this storm sewer improvements project.
6. The City of La Marque adopts the following policies:
 - a. Citizen Participation Plan and Grievance Procedures (Form A1013);
 - b. Excessive Force Policy (Form A1003);
 - c. Fair Housing Policy (Form A1015);
 - d. Section 504 Policy and Grievance Procedures (Form A1004); and
 - e. Code of Conduct Policy (Form A1002).
7. The City of La Marque affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:
 - f. Section 3 economic opportunity;
 - g. Limited English Proficiency; and
 - h. Activity to affirmatively Further Fair Housing choice.

Passed and approved this ____ day of _____, 2023.

Keith Bell, Mayor
City of La Marque, Texas

Cesar Garcia, City Manager

**CITY OF LA MARQUE
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have “meaningful access” to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents include Citizen Participation notices (e.g. complaint procedures, hearing notices) civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov.

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of La Marque, 1111 Bayou Road, La Marque, TX 77568, 409-938-9202, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Manager, at 1111 Bayou Road, La Marque, TX 77568, or may call 409-938-9202.
 2. A copy of the complaint or grievance shall be transmitted by the City Manager to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
 3. The City Manager shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
 4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
 5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
 6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.
-

TECHNICAL ASSISTANCE

When requested, the City of La Marque shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City of La Marque, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City of La Marque, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.

Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City of La Marque:

3. The City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City of La Marque shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

At a minimum, the City of La Marque

1. shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.

The City of La Marque

2. shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
-

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City of La Marque must comply with the following citizen participation requirements in the event that the City of La Marque receives funds from the TxCDBG program:

The City of La Marque

1. Shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.

Upon completion of the TxCDBG project, the City of La Marque

2. Shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.

The City of La Marque

4. shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Cesar Garcia, City Manager
City of La Marque

Date

LA CIUDAD DE LA MARQUE
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en inglés.

Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en La Ciudad de La Marque, 1111 Bayou Road, La Marque, TX 77568, 409-938-9202, en horario de oficina.

A continuación, se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a El Administrador de la Ciudad en La Ciudad de La Marque, 1111 Bayou Road, La Marque, TX 77568, 409-938-9202.
 2. Una copia de la queja o reclamación se transmitirá por el alcalde/el juez a la entidad que es encargada de la queja o reclamación y al Abogado de La Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
 3. El Administrador de la Ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
 4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.
 5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
-

6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, La Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por La Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y La Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxDBG:

1. Como mínimo, La Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
 2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de
-

utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxDBG y el uso de fondos últimos contratos TxDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que La Ciudad recibe fondos del programa TxDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxDBG, se propuso que se hará con el uso de fondos TxDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxDBG, La Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxDBG o para la liquidación del proyecto TxDBG, publicará un aviso en inglés y español u otro idioma apropiado y se proporcionará un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

Cesar Garcia, Administrador de la Ciudad
Ciudad de La Marque

Fecha

A1003

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of La Marque hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of La Marque to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of La Marque to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction; and
3. The City of La Marque will introduce and pass a resolution adopting this policy.

As officers and representatives of City of La Marque, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Cesar Garcia, City Manager
City of La Marque

Date

Section 504 Policy Against Discrimination Based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of La Marque hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
 2. City of La Marque does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
 3. City of La Marque recruitment materials or publications shall include a statement of this policy in 1. above.
 4. City of La Marque shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
 5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of La Marque shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
 6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of La Marque to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to the City Manager, 1111 Bayou Road, La Marque, TX 77568, or call 409-938-9202, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
-

- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of La Marque relating to the complaint files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of La Marque within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of La Marque complies with Section 504 and HUD regulations.

Cesar Garcia, City Manager
City of La Marque

Date

Code of Conduct Policy of the City of La Marque

As a Grant Recipient of a TxCDBG contract, City of La Marque shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of La Marque shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of La Marque shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict-of-interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of La Marque Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Cesar Garcia, City Manager
City of La Marque

Date

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318

Fair Housing Policy

In accordance with Fair Housing Act, The City of La Marque hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of La Marque agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of La Marque agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of La Marque will introduce and pass a resolution adopting this policy.

As officers and representatives of City of La Marque, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Cesar Garcia, City Manager
City of La Marque

Date

Information regarding Civil Rights Resolutions for 2022 CDBG Grants

The individual items in the TxCDBG Civil Rights Resolutions are policies all grant recipients must adopt at City Council. The policies are outlined in the Housing and Urban Development federal regulations and enforced by the Texas Department of Agriculture as the pass-through agency for grant implementation.

The components of the Civil Rights Resolutions are explained below:

1. Citizen Participation Plan and Grievance Procedures (Form A1013)

- This policy enacts procedures for encouraging public participation and for citizens to file complaints or grievances regarding services provided in the community's TxCDBG project.
- If your community has a certain percentage of non-English speakers, then the procedures must also be provided to the community in that identified language.

2. Section 3 Policy

- This policy enacts steps for your community to follow to provide job training, employment, and contracting opportunities to lower income residents or businesses that self-identify as Section 3 in the community.

3. Excessive Force Policy (Form A1003)

- This policy enacts a plan to prohibit use of excessive force against any individual engaged in non-violent civil rights demonstrations.

4. Section 504 Policy and Grievance Procedures (Form A1004)

- This policy states no individual with handicaps shall be excluded from participation or subject to discrimination in any program or activity of this grant.
- The policy also enacts procedures to file complaints or grievances for any person who believes she or he is subjected to discrimination.

5. Limited English Proficiency (LEP) Standards and Plan (Form A1010)

- This plan identifies if your community has a significant percentage of non-English speakers
- If the Census data indicates that a significant portion of the community population speaks English less than very well, your community must provide language assistance to ensure meaningful access to services in federally assisted programs and activities
- Activities which should be made accessible to LEP persons include:
 - Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded projects;
 - Publications regarding environmental reviews, civil rights, and other program requirements; and
 - Other program documents as needed.

6. Fair Housing Policy (Exhibit 1015)

- This policy enacts an agreement for the community to affirmatively further fair housing choice and plan at least one activity during the grant contract period. The activity for the community is declaring April as Fair Housing Month and running a public notice on Fair Housing in the local paper.

7. Code of Conduct Policy

- This policy enacts procedures intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the TxCDBG program.
- The policy outlines procedures to mitigate conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract.
- The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318.

TRANSITION MEETING AGENDA (30 MINUTES)**Attendees**

1. Cesar Garcia – City Manager
2. Rick Sailer – Public Works Director
3. Kierra Nance – City Clerk
4. Suzy Kou - Finance Director
5. Ashton Crow – Client Services Manager
6. Roxy Sandoval – Application Specialist
7. Ainsley Escobar – Client Resources Manager

TOPICS

1. Introductions – Ashton
2. City Data for application – Roxy
 - a. EIN – confirm 74-6012995
 - b. DUNS – confirm 074175282
 - c. SAM – expiration 08/15/2023
 - d. Current Audit – on city website CAFR 2021
3. Confirm contacts - Roxy
 - a. Confirm AO/signatories – Mayor and City Manager
 - b. Confirm Main Contact – Cesar Garcia, City Manager
 - c. Confirm meeting dates for City Council
 - i. Regular Council Meetings 2nd Monday @ 6PM
 - ii. Confirm deadline for agenda items for the council
4. CD Application Details
 - a. Application due April 3
 - b. Grant maximum: \$500,000
 - c. Match not required, however pts given for match based on pop. (La Marque - 20% = 50 points)
 - i. If applying for max, \$100,000 at the most
 - d. Public Hearing requirement – Before January 3, 2023 (2 points)
 - e. Letters of recommendation/support are not required
 - f. List of eligible projects and HGAC top priority scoring:
 - i. 1st Priority: Flood Drainage Improvements 50 points
 - ii. 2nd Priority: Water/Sewer Improvements 49 points
 - iii. 3rd Priority: Street Improvements 48 points
 - iv. Action item: Client to prepare wish list items, if not already prepared, and have ready for Scope Meeting
 - g. Other Scoring factors: poverty rate, previous funding, past performance, fair housing activities
5. Registration in TDA-GO! online application portal (if necessary)
 - a. TDA-GO sign up <https://tda-go.intelligrants.com/>
6. Finalize collection of RFP/RFQ documents - Roxy
 - a. List from Client Resources of any missing documents
 - b. Action Item: Return completed documents to Zach Johnson
7. Beneficiary Team/Survey Team
 - i. La Marque - LMI 53.99% city-wide

- ii. If project is a Target Area – surveys may be needed
8. Next meeting date/scope meeting – Roxy
 - a. LJA point of contact?

QUESTIONS AND NOTES:

ACTION ITEMS (IF APPLICABLE):

- [Action Item 1 – Return RFP/RFQ documents](#)
- [Action Item 2 – Have wish list of projects ready for scope meeting with engineers](#)



TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER

Search...

Search

(800)-Tell-TDA
835-5832

eServices ▾

HOME »

NEWS &
EVENTS »GRANTS &
SERVICES »REGULATORY
PROGRAMS »LICENSES &
REGISTRATIONS »FOOD &
NUTRITIONEDUCATION &
TRAININGREPORTS &
PUBLICATIONS

ABOUT »

FORMS

Grants & Services > Rural Economic Development > Rural Community Development Block Grant (CDBG) > About

About Rural Texas CDBG

Funding Source

Every year, the US Department of Housing and Urban Development provides federal Community Development Block Grant funds directly to states, which, in turn, provide the funds to small, rural cities with populations less than 50,000, and to counties that have a non-metropolitan population under 200,000 and are not eligible for direct funding from HUD. These small communities are called "non-entitlement" areas because they must apply for CDBG dollars through the Texas CDBG program. Larger cities, such as Dallas, Houston and others, receive CDBG monies directly from HUD, and are called "entitlement" areas.

History

The CDBG program is governed by [Title I of the Housing and Community Development Act of 1974](#) (the Act) and Federal regulations at [24 CFR 570, Subpart I](#). The introduction of the CDBG program in 1974 signaled a move away from individual categorized federal development assistance programs towards the block grant model, which gives communities broad latitude in using funds for a variety of development activities. The Omnibus Budget Reconciliation Act of 1981 authorized states to administer the CDBG programs.

CDBG Objectives

The primary objective of the Community Development Block Grant program is to develop viable communities by providing decent housing and suitable living environments, and expanding economic opportunities principally for persons of low- to moderate-income.

To achieve these goals, the CDBG regulations outline the eligible activities and the National Objectives that each activity must meet. As a recipient of CDBG funds, the state is charged with ensuring that these HUD requirements are met. Specifically, the state is responsible for assuring the US Department of Housing and Urban Development that each project it funds meets one of three National Objectives: Benefit low-and moderate income persons; Aid in the prevention or elimination of slums or blight; or meet a need having a particular urgency, which represents an immediate threat to the health and safety of residents.

In line with the federal objectives, the state administers its CDBG programs according to the following goals: Improve public facilities to meet basic human needs, principally for low- and moderate-income persons. Improve housing conditions, principally for persons of low- and moderate-income. Expand economic opportunities by creating or retaining jobs, principally for low- and moderate-income persons. Provide assistance and public facilities to eliminate conditions hazardous to the public health and of an emergency nature.

Primary Beneficiaries

All projects funded through the CDBG program typically meet the first national objective (benefit low- and moderate-income persons) by benefiting at least 51 percent low- to moderate-income persons, which are defined as those who earn equal to or less than 80 percent of the area median family income figure (where the area is a metropolitan statistical area or a non-metropolitan county) or Earn equal to or less than less than 80 percent of the statewide non-metropolitan median family income figure, as defined under the US Department of Housing and Urban Development Section 8 Housing Assistance Program. For income eligibility in your area, please review the most recent Income Limits document.

Some projects funded through the CDBG program may meet the second national objective of aiding in the prevention or elimination of slum or blight while the remainder of CDBG projects will fall under the third national objective. The third national objective includes activities designed to meet community development needs having a particular urgency, which the CDBG Program applies to Disaster Relief and Urgent Need Fund projects.

Program Administration

The state of Texas administers its CDBG programs in accordance to funding rules and regulations set by HUD. Each year, it submits an Action Plan for the next fiscal year. The Action Plan describes the methods that will be used for distributing funds among the various CDBG programs, including award amounts per program, application selection process, etc. Once HUD approves the Action Plan it becomes codified into the Texas Administrative Code.

The TxCDBG program then makes applications available in accordance with each program's funding cycle.

Applications received for competitive funding programs are reviewed and scored using program-specific criteria and processes.

Once awards are made from the CDBG program, contracts are executed between the department and the city or

county officials, and the grantee begins the implementation of their proposed project. To guide grantees in the implementation of their projects, the grantees follow the CDBG Project Implementation Manual. The Manual describes the methods a CDBG grant recipient uses to administer the CDBG contract, and includes relevant forms. This document covers the post award process.

[Texas Homeland Security](#) | [Texas Veterans Portal](#) | [Texas.gov](#) | [TRAIL State Search](#) | [Where the Money Goes](#) | [Report Fraud](#)
[Mission Statement](#) | [Site Policies](#) | [Site Map](#) | [Help](#) | [Contact \(800\) Tell-TDA](#) | [Human Resource Policies](#)

© 2022 Texas Department of Agriculture

[Login](#)

23-24 CDBG CD Application
Project Scope Meeting
City of La Marque

National Program Objective (NPO): For the Community Development Fund, a community must meet the Low/Moderate Income NPO. To qualify an application activity under the national objective of principally benefitting low- and moderate-income (LMI) persons, at least fifty-one percent (51%) of the beneficiaries of the activity must be LMI.

HGAC Priorities:

1st Priority: Flood/Drainage Improvements (50 pts)

2nd Priority: Water/Sewer Improvements (49 pts)

3rd Priority: Street Improvements (48 pts)

Project Budget:

City of La Marque		
Grant Amount	\$	500,000
Match (15% based on population)	\$	75,000
Total Project	\$	575,000
Administration (less)	\$	35,400
Engineering (less) 25% or 75k (whichever is less)	\$	75,000
Total Construction/Acquisition Budget	\$	464,600

City of La Marque

Potential Eligible Project(s): Discussion on potential projects: Wisteria Street Area Drainage

Target Area/Beneficiaries: Please note – given the time constraints, GrantWorks will evaluate the size and location of the surveys to be conducted for any proposed project targeted areas and determine whether it is feasible for the grant deadline.

City Council Meeting Dates:

Monday, February 13, 2023

Monday, March 13, 2023

Items for Council Approval (at minimum)

- Citizen's Participation Plan
- Resolution to Apply (Civil Rights Attachments)
- Signatory Resolution (must have 2 Authorized signatories listed, same persons must have TDA-GO access)

Engineering

- **Beneficiary Area - DUE BY JANUARY 26, 2023.**
 - This is needed so we can start surveying the beneficiary area. This process can take up to a month or more. These items can be very rudimentary at this time. Finals will be due by the date listed below (Maps section). If budget is not maximized with potential projects discussed, please include additional areas (alternates).
- **Maps/Exhibits – DUE BY FEBRUARY 3, 2023**
 - Must show City Limits
 - Must show Benefit Area
 - Location(s) of all proposed project activities (e.g., sewer/water lines, lift stations, street pavement, water storage)
 - Linear feet must be provided on all line work or street projects
- **Project Estimate - DUE BY FEBRUARY 3, 2023**
 - Estimate not to exceed- \$464,600
 - We will provide a blank Table 2 for you to fill in and send to us. Do not sign and seal, as we will input the budget items into TDA-GO then send you the final document for review.
 - Must be signed and sealed by engineer then uploaded into TDA-GO by GrantWorks.
- **Engineer's Justification Letter**
 - What is the proposed project scope.
 - What problem does it alleviate.
 - Who does it benefit?
- **Engineering Cost**
 - Separate from the construction budget. Engineering costs can be up to 25% of TxCDBG funds requested for construction and acquisition activities or \$75,000, whichever is less.
 - Engineering costs include fees for all engineering services associated with the design, bidding, construction, and closeout phases. This includes but is not limited to surveying, materials testing, onsite inspections, mapping, construction oversight, environmental support etc.
 - Once the city and engineer have an agreed fee, please email me the fee.

Timeline –

Public Hearing:	December 19, 2022
Engineer Prelim Docs	January 26, 2023 (Benefit Area Map)
Engineering App Docs	February 3, 2023 (Project Map, Budget, Justification)
Project Development:	January 23-February 3
Council Agenda Items:	February 13 th or March 13 th
Surveys Conducted:	Pending discussion with survey team
Application Review:	March 13, 2023
Application Ad Posting:	March 27, 2023 (5 day post)
Grant Deadline:	April 3, 2023

GrantWorks Team

Roxana Sandoval, Application Specialist
361-834-9334
roxy@grantworks.net

Natalie Eckstrom, Application Specialist
361-772-4412
natalie.eckstrom@grantworks.net

Michelle Sims, Beneficiary Team Lead
michelle@grantworks.net
(512)905-5502

Mirenda Harris, Vice President of Application Services
mirenda@grantworks.net
(903) 530-0224

February 8, 2023

Roxana Sandoval
Application Specialist
Grant Works
2201 Northland Dr.
Austin, TX 78756

Re: City of La Marque – Wisteria Street Storm Sewer Improvements
2022 / 2023 TxCDBG Application

Project Site & Description:

The Wisteria Street residents in the City of La Marque, Texas have experienced significant flooding issues. Wisteria Street is located near the center of the City of La Marque just west of the intersection of Texas Avenue and Highway 146. Majority of the storm sewer infrastructure include shallow and undersized ditches and culverts that do not follow a proper flowline to provide flow to the outfalls effectively. Consequently, the existing streets become flooded and impassable during storm events which prevents emergency vehicles from accessing the subdivision and leaves the residents without ingress or egress from their homes.

Beneficiary:

The storm sewer improvements proposed are to help improve the storm sewer along Wisteria Lane and benefit the 24 single-family residences along it.

The boundary of the benefit area is shown on the attached map.

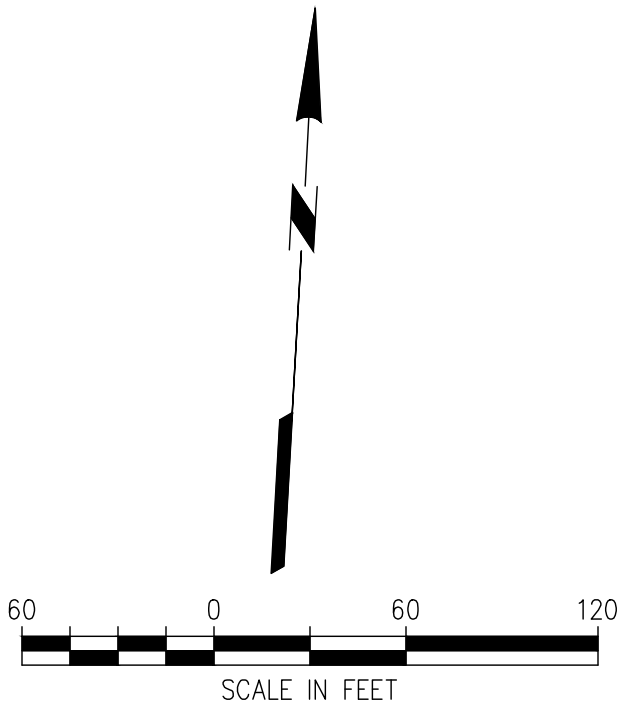
Mitigation:

The proposed storm sewer project is to construct a storm sewer system in the Wisteria Street right-of-way to convey the City of La Marque storm event to the existing outfall points at Winding Way and Ross Street. The project will also include the addition of a 24-Inch reinforced concrete culvert pipe to replace the existing culvert and pipe located along the road.



LEGEND

-  NEW DRAINAGE SYSTEM BENEFICIARIES
-  NEW DRAINAGE SYSTEM



CITY OF LA MARQUE		
WISTERIA DRIVE PROJECT MAP		
LJA Engineering, Inc. 		
11821 East Freeway Suite 360 Houston, Texas 77029		Phone 713.450.1300 Fax 713.450.1385 FRN - F-1386
SCALE: AS SHOWN	JOB No. E019--0000	EXHIBIT No. 01



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting a Resolution for the delegation of signatories for Texas Community Development Block Grant (TxCDBG) Application and financial matters.

☒ X

ATTACHMENTS FOR REFERENCE

- Resolution- Signatory delegation and responsibilities for the TxCDBG Application and Financial matters.

STAFF BRIEFING:

- Council must approved the delegation of signatories for the TxCDBG Application.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.
 - Grant Administrator reviewed and approved.

HISTORY:

- Approval of the Application for TDA TxCDBG Program - October 25, 2022

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF LA MARQUE, TEXAS AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of La Marque desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of La Marque is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS:

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to
 - execute a grant application and any subsequent contractual documents,
 - certify environmental review documents between the Texas Department of Agriculture and the City, and
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
 - be assigned the role of Authorized Official in the TDA-GO grant management system.
- In addition to the above designated officials, should any grant be funded the City Finance Director is authorized to
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
 - prepare and submit other financial documentation, and
 - be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

Passed and approved this ____ day of _____, 2023.

Keith Bell, Mayor
City of La Marque, Texas

Cesar Garcia, City Manager
City of La Marque, Texas



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the acceptance of a Community Wide Housing Analysis, performed by GrantWorks, regarding any impediments to fair housing for the City of La Marque.

☒

ATTACHMENTS FOR REFERENCE

- City of La Marque Fair Housing Analysis

STAFF BRIEFING:

- Fair Housing factors include disability, race and ethnicity.
- Texas Department of Agriculture (TDA) supports Affirmatively Furthering Fair Housing (AFFH).
- TDA included a scoring element for AFFH in the CDBG application process.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.
 - Grant Administrator reviewed and approved.

HISTORY:

- Approval of the Application Process for TDA TxCDBG Program - October 25, 2022

Fair Housing

In conjunction with the acceptance of grant funds from the Texas Community Development Block Grant Program (TxCDBG) program of the U.S. Department of Housing and Urban Development (HUD), the City of La Marque must affirmatively further fair housing (AFFH) and uphold the 1968 Fair Housing Act. The Fair Housing Act prohibits discrimination based on disability, familial status, race, color, religion, sex, or national origin. The *Fair Housing Data* table provides basic data on the availability of housing types to those protected classes. The following paragraphs discuss each protected group.

- Disability (Table S1810): According to the 2017-2021 American Community Survey (ACS), approximately 14.0% of residents in La Marque (estimated 2,514 residents) have a disability;¹ this figure is higher than the state-wide average – 12.1% of all Texans. An estimated 42.1% of La Marque residents with a disability are over 74 years old. It is not known how many single-family homes in La Marque fully meet ADA accessibility standards.
- Familial Status: As measured by the number of bedrooms available, a variety of rental properties and homes for ownership are available to accommodate families, as well as single occupants.
- Race & Ethnicity (Table DP05): The minority population in the La Marque is 49%, and 31.4% are Latino or Hispanic.

Impediments to additional fair housing: As shown in the data below, there are 283 number of vacant single-family houses. Additionally, La Marque does have numerous LIHTC facilities however, it has not kept pace with general housing demands in a growing city. ***La Marque may consider future grants that increase available low-income housing. It is recommended that the City of La Marque take future action to increase new construction or rehab of affordable housing stock by considering incentivizing developers and builders through waived fees or other means.***

¹ In the 2017-2021 American Community Survey, individuals were classified as having a disability if they had hearing difficulty, vision difficulty, cognitive difficulty, ambulatory difficulty, self-care difficulty, and/or independent living difficulty.

Fair Housing Data

Total Population:	18,065	B01003
Total Housing:	7,318	H1
Average Household Size	2.78	HCT5

	Units	% of total housing
<i>Affordable and Subsidized Housing Units (Occupied and Vacant)</i>		
	Units	% of all Units in City
<i>Affordable and Subsidized Housing Units (Occupied and Vacant)</i>		
Cedar Drive Village	35	0.6%
Highland Manor	134	2.2%
Horizon Meadows Apts	96	1.6%
Key Largo Apts	60	1%
Total MF Units	325	5.4%
<i>Other Housing Units (Occupied and Vacant)</i>		
Single-family Rentals	1,534	25.1%
Single-family Owned	3,952	64.9%
Single-family Vacant	283	4.6%
Total Units	5,769	

H4 2010

H5 2010

Housing by Race/Ethnicity (Census 2010)

Characteristic	Owned		Rented	
	#	%	#	%
Race				
White	2,060	81%	470	19%
Black	1,145	59%	799	41%
American Indian or Alaska Native	18	67%	9	33%
Asian	24	89%	3	11%
Other	2	33%	4	67%
Two or More Races	20	60%	13	40%
Native Hawaiian & Other Pacific Islander	0	0%	1	100%
Ethnicity				
Hispanic or Latino	683	74%	235	26%

HCT1 Census 2010

Sources: Census 2010,



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approval of a Purchase Order for 2023FY Engineering Services to Adico LLC - Consulting Engineers in the amount of \$50,000.00 for various consulting and inspection services for the Public Works Department.

X

ATTACHMENTS FOR REFERENCE

- 2018 Engineering Agreement - Adico Engineers
- 2023 Fee Schedule

STAFF BRIEFING:

- Adico LLC - Consulting Engineers is currently the selected Professional Engineering Firm based on the 2018 Engineering Agreement.
 - Engineering services are selected and retained on Quality of Service and Qualifications and not based on the cost of service.
 - Adico LLC performs work for the Public Works Department in a professional and timely manner, meeting expectations and needed expertise.
 - The Purchase Order covers multiple Divisions within the Public Works Department including: Streets, Parks, Stormwater, Wastewater and Water
 - Adico LLC submitted a revised Fee Schedule which includes minor increases for most services. (Services have been based on the 2018 Agreement) Principal Director (Dinh Ho) did not change; Project Manager rates have the highest increase, these highly qualified experienced staff manage technical and regulatory projects for the Department.
 - The \$50,000 expense is estimated within each Division; it is possible that expenses could be higher based on demands, projects, or Department needs.
 - If additional expenses for Engineering Consultation are anticipated to exceed City Manager's fiscal authority of \$25,000, a new Purchase Order request will be brought to City Council for approval.
-
- City Manager reviewed and approved.
 - Finance Director reviewed and approved.
 - City Attorney reviewed and approved.

HISTORY:

- ❖ Consulting City Engineer Agreement was approved on May 15, 2018



CITY COUNCIL AGENDA FORM

TARGET IMPLEMENTATION: March 15, 2023

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Estimated Grant Revenue	
Estimated Expenditure	\$50,000.00
Acct. Name(s)	Professional Services
Line Items #	Various 4040 code
Other Funding	

ACTION:

FISCAL IMPACT: The \$50,000 Purchase Order is assigned to the following line items:

01-4040-09 Parks - \$2,500 (5%)
01-4040- 12 Streets - \$7,500 (15%)
02-4040-22 Utilities Maintenance - \$15,000 (30%)
02-4040-24 Utilities Operations - \$17,500 (35%)
02-4040-27 Stormwater - \$7,500 (15%)

STAFF'S RECOMMENDATION: Motion to approve Purchase Order in the amount of \$50,000 to Adico LLC - Consulting Engineers for 2023FY services



May 10, 2018

Ms. Carol Buttler
City Manager
City of La Marque, Texas
1111 Bayou Road
La Marque, Texas 77568
Email: c.buttler@cityoflamarque.org

Re: CONSULTING CITY ENGINEER AGREEMENT

Dear Ms. Buttler:

We appreciate the opportunity to submit this proposal to provide Professional City Engineering Services to the City of La Marque, Texas. Attached you will find the Short Form Agreement between the Owner and Engineer for Professional Services. This agreement and corresponding fee schedule is based on similar agreement with our other consulting City Engineering services.

Based on our meeting with you and staff, we offer the following services:

The scope of work will include the following:

1. General Consulting Services:
2. Plat Reviews
3. Plan Reviews (Civil Site, Infrastructure and Subdivision Development)
4. Construction Phase Services and Observation

Adico, LLC is pleased to submit this proposal and we appreciate the opportunity to provide these services for you. We will consider your acceptance as our authorization to proceed. Please return one signed copy for our files.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dinh Ho, P.E.", written over the printed name.

Adico, LLC
TBPE Firm No. 16423

By: Dinh V. Ho, P.E.,
Principal

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the Controlling Law.

SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly by



PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

AMERICAN COUNCIL OF ENGINEERING COMPANIES

AMERICAN SOCIETY OF CIVIL ENGINEERS

This Agreement has been prepared for use with the Standard General Conditions of the Construction Contract (No. C-700, 2002 Edition) of the Engineers Joint Contract Documents Committee. Their provisions are interrelated, and a change in one may necessitate a change in the other.

SPECIAL NOTE ON USE OF THIS FORM:

This abbreviated Agreement form is intended for use only for professional services of limited scope and complexity. It does not address the full range of issues of importance on most projects. In most cases, Owner and Engineer will be better served by the Standard Form of Agreement Between Owner and Engineer for Professional Services (No. E-500, 2002 Edition), or one of the several special purpose EJCDC professional services agreement forms.

Copyright © 2002 National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400

SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of May 10, 2018 ("Effective Date") between
City of La Marque, Texas ("Owner")
and Adico, LLC – Consulting Engineers ("Engineer")
Engineer agrees to provide the services described below to Owner for As Directed ("Project").
Description of Engineer's Services: General Consultation, Plat and Plan Review, Construction Phase and Observation
Services

Owner and Engineer further agree as follows:

1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Engineer:

1) upon seven days written notice if Engineer believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's

responsibilities as a licensed professional;
or

2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

3) Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but

without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2002 Edition).

F. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment (Hourly Rates Plus Reimbursable Expenses for General Consulting, Lump Sum Basis for Plat and Plan Review and Construction Phase & Observation Services)

Using the procedures set forth in paragraph 2.01, Owner shall pay Engineer as follows:

1. General Consulting Engineering Services: An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any according to the Engineer's Standard Hourly Rates and Reimbursable Expenses, attached as Appendix "A".
2. Engineering Services for Plat Reviews:

PLAT REVIEW FEES:

PRELIMINARY PLAT \$600 BASE + \$16 PER LOT + \$80/ACRE FOR RESERVES
FINAL PLAT \$600 BASE + \$16 PER LOT + \$80/ACRE FOR RESERVES
ABBREVIATED PLAT (when allowed) SUM OF PRELIMINARY AND FINAL

3. Engineering Services for Plan Reviews for Infrastructure Improvements and Civil Site Work Projects.

CIVIL PLAN REVIEW FEES

Construction Estimate:	Fee Amount
\$0 to \$100,000	\$800.00
\$100,000.01 to \$1,000,000.00	\$800.00 + (\$2.00/\$1,000 over \$100k in value)
\$1,000,000.01 and up	\$2,600.00 + (\$1.20/\$1,000 over \$1,000,000 in value)

4. Construction Phase and Observation Services for Infrastructure Improvements and Civil Site Work Projects

CONSTRUCTION PHASE AND OBSERVATION SERVICES:

\$800.00 Flat fee for project up to \$100k + \$6.40/\$1,000 over \$100k in value of Construction

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER: City of La Marque, Texas

By:

Carol Buttler



Title: City Manager

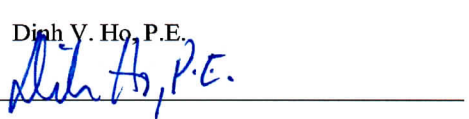
Date Signed:

05/15/2018

ENGINEER: Adico, LLC

By:

Dinh V. Ho, P.E.



Title: President

Date Signed:

May 5, 2018

License or Certificate No. and State License No. 93895

Adico, LLC – TBPE Firm No. 16423

Address for giving notices:

Carol Buttler
City of La Marque
1111 Bayou Road
La Marque, Texas 77568

Address for giving notices:

Dinh V. Ho, P.E.
Adico, LLC – Consulting Engineers
211 E. Parkwood Ave., Suite 209
Friendswood, TX 77546

EXHIBIT 'A'

ADICO, LLC
SCHEDULE OF HOURLY RATES

EFFECTIVE JANUARY 2018

<u>DESCRIPTION / TITLE</u>	<u>HOURLY RATES</u>
Principals/PMs	
Principals, Directors	\$235.00
Sr. Project Managers	\$185.00
Project Managers	\$170.00
Engineers/Designers	
Engineer I	\$120.00
Engineer II	\$145.00
Designers	\$105.00
Designers II	\$125.00
Cadd Technicians	\$80.00
Construction Management	
Construction Administrator	\$125.00
Construction Project Representative	\$95.00
Construction Management	
Administrative Assistant	\$70.00
Clerical/Secretaries	\$80.00

IN HOUSE REPRODUCTION COSTS (NO MARK-UP INCLUDED):

Xerox	\$ 0.10 per Copy (8 1/2" x 11")
Xerox Prints	\$1.50 per Square Foot
Mylars	\$ 5.00 per Square Foot

Subconsultants and other miscellaneous expenses at cost plus 10%

EXHIBIT 'A'

**ADICO, LLC
SCHEDULE OF HOURLY RATES**

EFFECTIVE JANUARY 2023

<u>DESCRIPTION / TITLE</u>	<u>HOURLY RATES</u>
Principals/PMs	
Principals, Directors	\$235.00
Sr. Project Managers	\$215.00
Project Managers	\$195.00
Project Coordinator	\$125.00
Engineers/Designers	
Engineer I	\$130.00
Engineer II	\$150.00
Sr. Engineer	\$195.00
Designer	\$110.00
Designer II	\$125.00
Cadd Technicians	\$100.00
Construction Management	
Construction Administrator	\$145.00
Construction Project Representative	\$110.00
Administrative Support	
Clerical/Administrative Staff	\$80.00

IN HOUSE REPRODUCTION COSTS (NO MARK-UP INCLUDED):

Xerox	\$ 0.25 per Copy (8 ½" x 11")
Xerox Prints	\$4.00 per Square Foot

Subconsultants and other miscellaneous expenses at cost plus 10%

La Marque Public Library

January 2023



Money Saved
\$10,150.00



Visitors
1,535



Computers
Users - 481
Time - 447 hrs.



Circulation
1,088 items



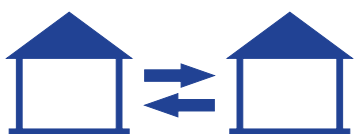
Programs - 16 **Attendance - 115**



New Items
111 added



New Accounts
33 cards



Inter-Library Loans
20 items



Digital Circulation
220 items

Notable Events

January 2023

Amy Miller attended the monthly meeting of Galveston County Library Directors at Helen Hall Library in League City on January 10.

La Marque Library hosted Little League registration on January 14, 21 and 28.

Amy attended the Building Safety Input committee on January 17.

**Youth Librarian, Colleen Ragsdale participated in the following online training classes this month:
Navigating Book Challenges, Texas Reads Grant, Legal Issues and Reproductive Health Information, Misinformation and Disinformation in Youth Materials.**

La Marque Public Library

February 2023



Money Saved
\$9,329.00



Visitors
1,561



Computers
Users - 498
Time - 462 hrs.



Circulation
1,197 items



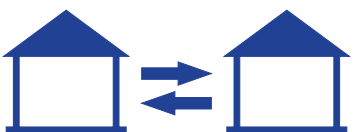
Programs - 29 **Attendance - 317**



New Items
126 added



New Accounts
45 cards



Inter-Library Loans
25 items



Digital Circulation
204 items

Notable Events

February 2023

The monthly meeting of Galveston County Library Directors was held in La Marque on February 14.

Amy and Colleen presented an overview of library programs and services at Salvation Army of Texas City's Parent Night on February 15.

Youth Librarian, Colleen Ragsdale, participated in Read with a Loved One at Simms Elementary on February 16. She registered 14 new library accounts at this outreach event.

In partnership with Rotary Club of the Mainland, La Marque Library hosted a blood donation motor coach with Gulf Coast Regional Blood Center on February 22.

Blood pressure, heart rate, and other basic health screenings were conducted by Galveston County Health District at La Marque Library on February 23.

The quarterly meeting of 21st Century A.C.E. Advisory Board was held at La Marque Library on February 28.

Colleen and Amy participated in the online webinar, Challenges in Texas Libraries on February 2.

Colleen completed two online webinars on summer reading program ideas for children and teens. Both trainings were sponsored by the Texas State Library and Archives Commission. Library staff are working with Colleen to plan activities for the upcoming summer season.

All library staff have completed training on the dangers of synthetic opioids and the correct administration of Narcan nasal spray. This free training was offered by our neighbors at Moore Memorial Library in Texas City and conducted by a student-led community health education group at UTMB.

Library staff are currently planning programs for the week of Spring Break. We are also gathering data and preparing to submit statistics for the State Library's annual report.

La Marque, TX PD

Jan 1, 2022 - Dec 31, 2022

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

01.Total Traffic Stops			
			1,779
			1,779
02. Location of Stop			
CITY STREET	64.08%		1,140
COUNTY ROAD	11.41%		203
PRIVATE PROPERTY OR OTHER	6.97%		124
STATE HIGHWAY	12.25%		218
US HIGHWAY	5.28%		94
Total	100.00%		1,779
03. Was Race Known Prior to Stop?			
N	96.23%		1,712
Y	3.77%		67
Total	100.00%		1,779
04. Race or Ethnicity			
ALASKA NATIVE/AMERICAN INDIAN	0.17%		3
ASIAN/PACIFIC ISLANDER	1.46%		26
BLACK	46.77%		832
HISPANIC/LATINO	13.55%		241
WHITE	38.06%		677
Total	100.00%		1,779
05. Gender			
FEMALE	ALASKA NATIVE/AMERICAN INDIAN	0.15%	1
	ASIAN/PACIFIC ISLANDER	0.92%	6
	BLACK	50.61%	331

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

05. Gender			
FEMALE	HISPANIC/LATINO	11.77%	77
	WHITE	36.54%	239
		100.00%	654
MALE	ALASKA NATIVE/AMERICAN INDIAN	0.18%	2
	ASIAN/PACIFIC ISLANDER	1.78%	20
	BLACK	44.53%	501
	HISPANIC/LATINO	14.58%	164
	WHITE	38.93%	438
		100.00%	1,125
Total			1,779

06. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.30%	3
	ASIAN/PACIFIC ISLANDER	2.17%	22
	BLACK	44.32%	449
	HISPANIC/LATINO	15.60%	158
	WHITE	37.61%	381
		100.00%	1,013
PRE EXISTING KNOWLEDGE	ASIAN/PACIFIC ISLANDER	1.92%	1
	BLACK	55.77%	29
	HISPANIC/LATINO	21.15%	11
	WHITE	21.15%	11
		100.00%	52
VEHICLE TRAFFIC VIOLATION	BLACK	49.33%	184
	HISPANIC/LATINO	12.33%	46
	WHITE	38.34%	143

La Marque, TX PD

Jan 1, 2022 - Dec 31, 2022

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

06. Reason for Stop?			
		100.00%	373
VIOLATION OF LAW	ASIAN/PACIFIC ISLANDER	0.88%	3
	BLACK	49.85%	170
	HISPANIC/LATINO	7.62%	26
	WHITE	41.64%	142
		100.00%	341
Total			1,779

07. Was a Search Conducted?			
N	ALASKA NATIVE/AMERICAN INDIAN	0.19%	3
	ASIAN/PACIFIC ISLANDER	1.55%	25
	BLACK	44.50%	716
	HISPANIC/LATINO	14.11%	227
	WHITE	39.65%	638
		100.00%	1,609
Y	ASIAN/PACIFIC ISLANDER	0.59%	1
	BLACK	68.24%	116
	HISPANIC/LATINO	8.24%	14
	WHITE	22.94%	39
		100.00%	170
Total			1,779

08. Reason for Search?			
CONSENT	BLACK	65.96%	31
	HISPANIC/LATINO	8.51%	4
	WHITE	25.53%	12
		100.00%	47

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

08. Reason for Search?			
CONTRABAND IN PLAIN VIEW	BLACK	83.33%	5
	WHITE	16.67%	1
		100.00%	6
INCIDENT TO ARREST	ASIAN/PACIFIC ISLANDER	2.08%	1
	BLACK	56.25%	27
	HISPANIC/LATINO	12.50%	6
	WHITE	29.17%	14
		100.00%	48
INVENTORY	BLACK	62.50%	5
	HISPANIC/LATINO	12.50%	1
	WHITE	25.00%	2
		100.00%	8
NO SEARCH	ALASKA NATIVE/AMERICAN INDIAN	0.19%	3
	ASIAN/PACIFIC ISLANDER	1.55%	25
	BLACK	44.50%	716
	HISPANIC/LATINO	14.11%	227
	WHITE	39.65%	638
		100.00%	1,609
PROBABLE CAUSE	BLACK	78.69%	48
	HISPANIC/LATINO	4.92%	3
	WHITE	16.39%	10
		100.00%	61
Total			1,779

Texas TCOLE SB1187 Racial Profiling Report (2022)

09. Was Contraband Discovered?			
N	ASIAN/ PACIFIC ISLANDER	1.15%	1
	BLACK	62.07%	54
	HISPANIC/ LATINO	12.64%	11
	WHITE	24.14%	21
		100.00%	87
Y	BLACK	74.70%	62
	HISPANIC/ LATINO	3.61%	3
	WHITE	21.69%	18
		100.00%	83
Total			170

10. Description of Contraband			
ALCOHOL	BLACK	76.47%	13
	WHITE	23.53%	4
		100.00%	17
DRUGS	BLACK	82.93%	34
	HISPANIC/LATINO	4.88%	2
	WHITE	12.20%	5
		100.00%	41
OTHER	BLACK	63.33%	19
	HISPANIC/LATINO	3.33%	1
	WHITE	33.33%	10
		100.00%	30
STOLEN PROPERTY	WHITE	100.00%	1
		100.00%	1
Total			89

Texas TCOLE SB1187 Racial Profiling Report (2022)

11. Result of the Stop			
CITATION	ALASKA NATIVE/AMERICAN INDIAN	0.11%	1
	ASIAN/PACIFIC ISLANDER	1.56%	14
	BLACK	48.88%	438
	HISPANIC/LATINO	14.17%	127
	WHITE	35.27%	316
		100.00%	896
CITATION AND ARREST	ASIAN/PACIFIC ISLANDER	1.37%	1
	BLACK	52.05%	38
	HISPANIC/LATINO	8.22%	6
	WHITE	38.36%	28
		100.00%	73
WRITTEN WARNING	ALASKA NATIVE/AMERICAN INDIAN	0.25%	2
	ASIAN/PACIFIC ISLANDER	1.36%	11
	BLACK	43.81%	354
	HISPANIC/LATINO	13.37%	108
	WHITE	41.21%	333
		100.00%	808
WRITTEN WARNING AND ARREST	BLACK	100.00%	2
		100.00%	2
Total			1,779

12. Arrest Based On			
	BLACK	66.67%	2
	WHITE	33.33%	1
		100.00%	3
OUTSTANDING WARRANT	BLACK	62.50%	5
	WHITE	37.50%	3

La Marque, TX PD

Jan 1, 2022 - Dec 31, 2022

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

12. Arrest Based On			
		100.00%	8
VIOLATION OF CITY ORDINANCE	BLACK	33.33%	1
	HISPANIC/LATINO	33.33%	1
	WHITE	33.33%	1
		100.00%	3
VIOLATION OF PENAL CODE	BLACK	57.58%	19
	HISPANIC/LATINO	3.03%	1
	WHITE	39.39%	13
		100.00%	33
VIOLATION OF TRAFFIC LAW	ASIAN/PACIFIC ISLANDER	3.57%	1
	BLACK	46.43%	13
	HISPANIC/LATINO	14.29%	4
	WHITE	35.71%	10
		100.00%	28
Total			75

13. Was Physical Force Used?			
N	ALASKA NATIVE/AMERICAN INDIAN	0.17%	3
	ASIAN/PACIFIC ISLANDER	1.46%	26
	BLACK	46.74%	831
	HISPANIC/LATINO	13.55%	241
	WHITE	38.08%	677
		100.00%	1,778
Y	BLACK	100.00%	1
		100.00%	1
Total			1,779

La Marque, TX PD

Jan 1, 2022 - Dec 31, 2022

Texas TCOLE SB1187 Racial Profiling Report (2022)

Was Arrest Due to Contraband Found?			
N	ASIAN/PACIFIC ISLANDER	1.75%	1
	BLACK	45.61%	26
	HISPANIC/LATINO	10.53%	6
	WHITE	42.11%	24
		100.00%	57
Y	BLACK	77.78%	14
	WHITE	22.22%	4
		100.00%	18
Total			75

GEN 1

GRAY - "SPP"
SOUTHERN PLAINS POWER
DIV OF CUMMINS,
SOUTHERN PLAINS, INC,
CUMMINS FENG,
FENCLOSED UNIT



GEN 2

RED UNIT

O+M MAN. CO, INC.

P/N: 350167B

S# 130728

SCANIA ENGINE



GEN 3 TAN UNIT

SPP NEW AGE GEN.

CUMMINS ENG.

TOTALLY ENCLOSED



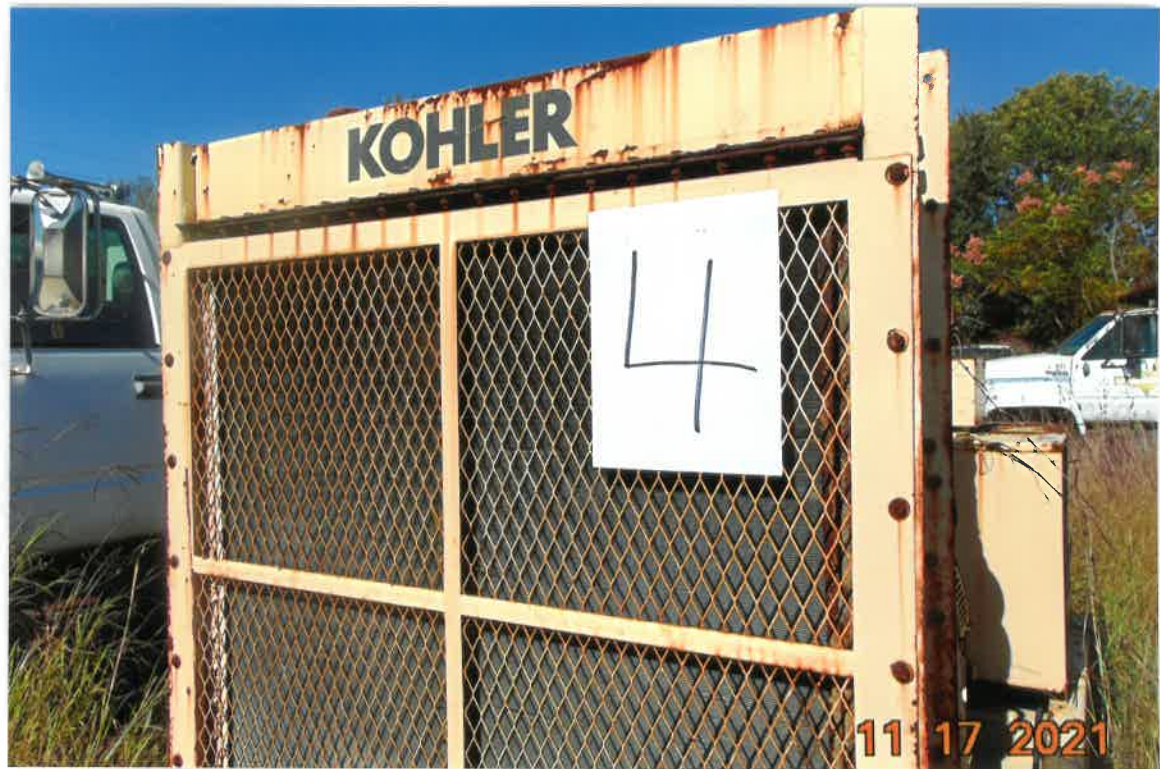
GEN 4

TAN UNIT

KOHLER POWER SYSTEMS

DETROIT DIESEL ENG

OPEN AIR UNIT



GEN 5

BLUE-SKY BLUE

OMAN-ELEC, GEN, SET

MODEL: 12.5_RJC-3CR

S#; 1239 AA

12.5 KVA

52 AMPS

ENCLOSED UNIT



GEN 6

BLUE GREEN

OMAN GEN. SET

MODEL: 125, CDYD-15R/
17410E

S# D770227859

82.5 KVA

82.5 AMPS

ENCLOSED UNIT





City of La Marque, Texas

Quarter Ended **9/30/2022**
Detailed Holdings

TexPool Rate: 2.4126
Logic Rate: 2.4756
DWS 2.7900

Fund	Fund Categories	Description	Type	CUSIP	Coupon	Settlement Date	Maturity Date	Par Value	Purch Price	Purch Cost	Book Value	Mkt Price	Mkt Value	Days to Mat	YTM
General Fund	General Fund	Logic	LGIP		2.4756			3,375,300.88	100.000	3,375,300.88	3,375,300.88	100.000	3,375,300.88	1	2.4756
General Fund	General Fund	TexPool	LGIP		2.4126			876,715.60	100.000	876,715.60	876,715.60	100.000	876,715.60	1	2.4126
General Fund	General Fund	DWS	MMKT		2.7900			452,425.73	101.000	452,425.73	452,425.73	100.000	452,425.73	1	2.7900
Utility Fund	Utility Fund (Restricted)	Logic	LGIP		2.4756			76,137.48	100.000	76,137.48	76,137.48	100.000	76,137.48	1	2.4756
Utility Fund	Utility Fund (Restricted)	TexPool	LGIP		2.4126			19,776.29	100.000	19,776.29	19,776.29	100.000	19,776.29	1	2.4126
Utility Fund	Utility Fund (Restricted)	DWS	MMKT		2.7900			10,205.48	100.000	10,205.48	10,205.48	100.000	10,205.48	1	2.7900
Replacement Fund	Replacement Fund	Logic	LGIP		2.4756			321,501.78	100.000	321,501.78	321,501.78	100.000	321,501.78	1	2.4756
Replacement Fund	Replacement Fund	TexPool	LGIP		2.4126			83,508.30	100.000	83,508.30	83,508.30	100.000	83,508.30	1	2.4126
Replacement Fund	Replacement Fund	DWS	MMKT		2.7900			43,094.14	100.000	43,094.14	43,094.14	100.000	43,094.14	1	2.7900
Hotel Motel Fund	Hotel Motel Fund	Logic	LGIP		2.4756			461,796.69	100.000	461,796.69	461,796.69	100.000	461,796.69	1	2.4756
Hotel Motel Fund	Hotel Motel Fund	TexPool	LGIP		2.4126			119,949.12	100.000	119,949.12	119,949.12	100.000	119,949.12	1	2.4126
Hotel Motel Fund	Hotel Motel Fund	DWS	MMKT		2.7900			61,899.28	100.000	61,899.28	61,899.28	100.000	61,899.28	1	2.7900
Debt Service	Debt Service Fund	Logic	LGIP		2.4756			32,615.47	100.000	32,615.47	32,615.47	100.000	32,615.47	1	2.4756
Debt Service	Debt Service Fund	TexPool	LGIP		2.4126			8,471.69	100.000	8,471.69	8,471.69	100.000	8,471.69	1	2.4126
Debt Service	Debt Service Fund	DWS	MMKT		2.7900			4,371.78	100.000	4,371.78	4,371.78	100.000	4,371.78	1	2.7900
LM EDC Operating	LM EDC	Logic	LGIP		2.4756			6,101,004.41	100.000	6,101,004.41	6,101,004.41	100.000	6,101,004.41	1	2.4756
LM EDC Operating	LM EDC	TexPool	LGIP		2.4126			1,250,074.39	100.000	1,250,074.39	1,250,074.39	100.000	1,250,074.39	1	2.4126
LM EDC Operating	LM EDC	DWS	MMKT		2.7900			653.36	100.000	653.36	653.36	100.000	653.36	1	2.7900
LM EDC Operating	LM EDC	Money Market	MMKT		0.1500			35,815.22	100.000	35,815.22	35,815.22	100.000	35,815.22	1	0.1500
LM EDC Operating	LM EDC	Texas First	CD	5177	0.3000	11/27/2021	11/27/2022	210,544.17	100.000	210,544.17	210,544.17	100.000	210,544.17	58	0.6000
LM EDC Operating	LM EDC	Amoco CD	CD		2.5000	8/30/2022	8/30/2023	106,054.67	100.000	106,054.67	106,054.67	100.000	106,054.67	334	0.8000
LM EDC Operating	LM EDC	ACU CD	CD		0.9460	8/31/2022	8/31/2023	100,000.00	100.000	100,000.00	100,000.00	100.000	100,000.00	335	1.0000
1998 TWDB Sewer Rehab	Capital Projects Fund	DWS	MMKT		2.7900			164,970.48	100.000	164,970.48	164,970.48	100.000	164,970.48	1	2.7900
2005 CO	Capital Projects Fund	TexPool	LGIP		2.4126			125,672.36	100.000	125,672.36	125,672.36	100.000	125,672.36	1	2.4126
2007 CO	Capital Projects Fund	TexPool	LGIP		2.4126			394,154.80	100.000	394,154.80	394,154.80	100.000	394,154.80	1	2.4126
2016 CO	Capital Projects Fund	Logic	LGIP		2.4756			492,161.03	100.000	492,161.03	492,161.03	100.000	492,161.03	1	2.4756
2018 CO	Capital Projects Fund	Logic	LGIP		2.4756			2,442,926.35	100.000	2,442,926.35	2,442,926.35	100.000	2,442,926.35	1	2.4756
2020 CO	Capital Projects Fund	Logic	LGIP		2.4756			6,553,948.97	100.000	6,553,948.97	6,553,948.97	100.000	6,553,948.97	1	2.4756
Special Revenue Funds	Special Revenue Fund	DWS	MMKT		2.7900			36,307.56	100.000	36,307.56	36,307.56	100.000	36,307.56	1	2.7900
Special Revenue Funds	Special Revenue Fund	TexPool	LGIP		2.4126			70,357.19	100.000	70,357.19	70,357.19	100.000	70,357.19	1	2.4126
Special Revenue Funds	Special Revenue Fund	Logic	LGIP		2.4756			270,870.82	100.000	270,870.82	270,870.82	100.000	270,870.82	1	2.4756
Library Memorial	Fiduciary Fund	Logic	LGIP		2.4756			2,914.24	100.000	2,914.24	2,914.24	100.000	2,914.24	1	2.4756
Drug Seizure	Fiduciary Fund	Logic	LGIP		2.4756			7,892.61	100.000	7,892.61	7,892.61	100.000	7,892.61	1	2.4756
								24,314,092.31	24,314,092.31	24,314,092.31	24,314,092.31	24,314,092.31	24,314,092.31	4	2.4449

I certified that the Quarterly Investment Report represents the investment position of City of La Marque as of September 30, 2022 to the best of my knowledge and all investments under the City's control have been and are in compliance with the Texas Public Funds Investment Act and the City's Investment Policy as adopted by City Council.

Suzanne K...

Investment Officer, CPFIM



City of La Marque, Texas

Quarter ended 9/30/2022

Summary Data

Type Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
LGIP	23,087,750.45	94.96%	1	2.468
MMKT	809,743.02	3.33%	1	2.673
CD	416,598.84	1.71%	195	0.747
	24,314,092.31	100.00%	4	2.445

Issuer Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
Texas First	210,544.17	0.87%	58	0.600
ACU CD	100,000.00	0.41%	335	1.000
Amoco CD	106,054.67	0.44%	334	0.800
Money Market	35,815.22	0.15%	1	0.150
DWS	773,927.80	3.18%	1	2.790
Logic	20,139,070.73	82.83%	1	2.476
TexPool	2,948,679.72	12.13%	1	2.413
	24,314,092.31	100.00%	4	2.445

Fund Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
General Fund	4,704,442.22	19.35%	1	2.494
Utility Fund	(0.00)	0.00%	1	2.733
Utility Fund (Restricted)	106,119.25	0.44%	1	2.494
Replacement Fund	448,104.21	1.84%	1	2.494
Capital Projects Fund	10,173,833.99	41.84%	1	2.477
Hotel Motel Fund	643,645.08	2.65%	1	2.494
Debt Service Fund	45,458.94	0.19%	1	2.494
LM EDC	7,804,146.22	32.10%	11	2.363
Special Revenue Fund	377,535.56	1.55%	1	2.494
Fiduciary Fund	10,806.85	0.04%	1	2.476
	24,314,092.31	100.00%	4	2.445

Maturity Breakdown:	Book Value	Percent
Less Than 90 Days	24,108,037.64	99.15%
90 to 180 Days	-	0.00%
181 to 365 Days	206,054.67	0.85%
More Than 365 Days	-	0.00%
	24,314,092.31	100.00%



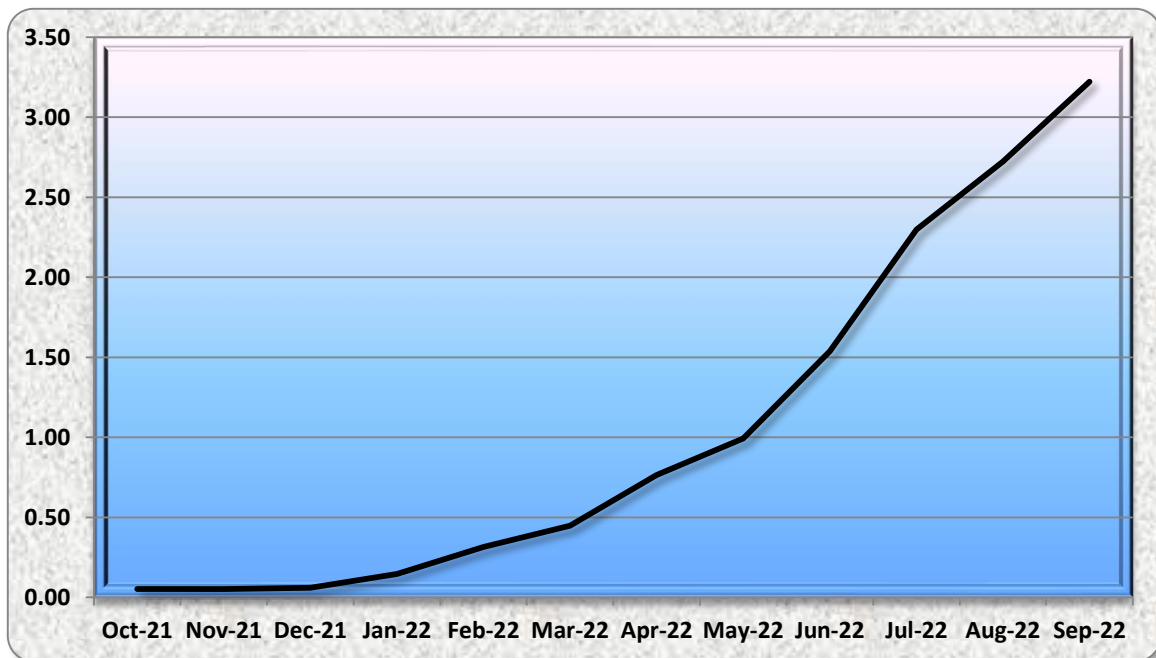
City of La Marque, Texas

Summary Investment Report For Period Ended 9/30/2022

Total Portfolio Summary			
	Current Quarter 9/30/2022	Prior Quarter 6/30/2022	Change From Prior
Book Value	24,314,092	25,777,089	-1,462,997
Market Value	24,314,092	25,777,089	-1,462,997
Market Value%	100.00%	100.00%	0.00%
Weighted Average Maturity - Days	4 days	3 days	1 days
Weighted Average Yield	2.44%	1.15%	1.29%

Portfolio Performance Summary	
Beginning Book Value	25,777,089
Beginning Market Value	25,777,089
Beginning WAM	3 days <i>Liquidity measurement</i>
Ending Book Value	24,314,092
Ending Market Value	24,314,092
Change in market value	-1,462,997 <i>Volatility measurement</i>
Ending WAM	4 days <i>Liquidity measurement</i>
Period Average Yield	2.44%
Period Average Benchmark	2.75%

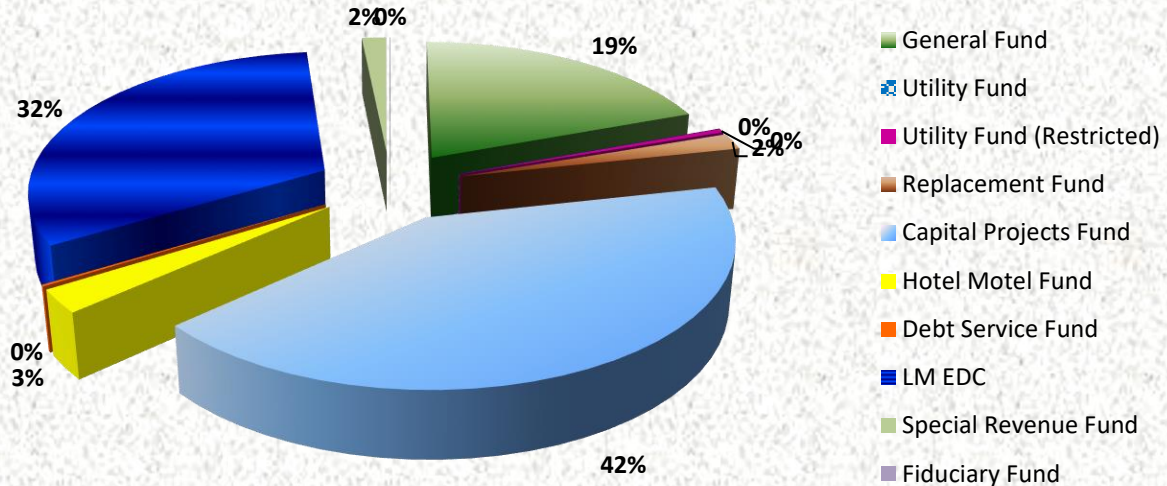
6-Month T-Bill Historical Trend





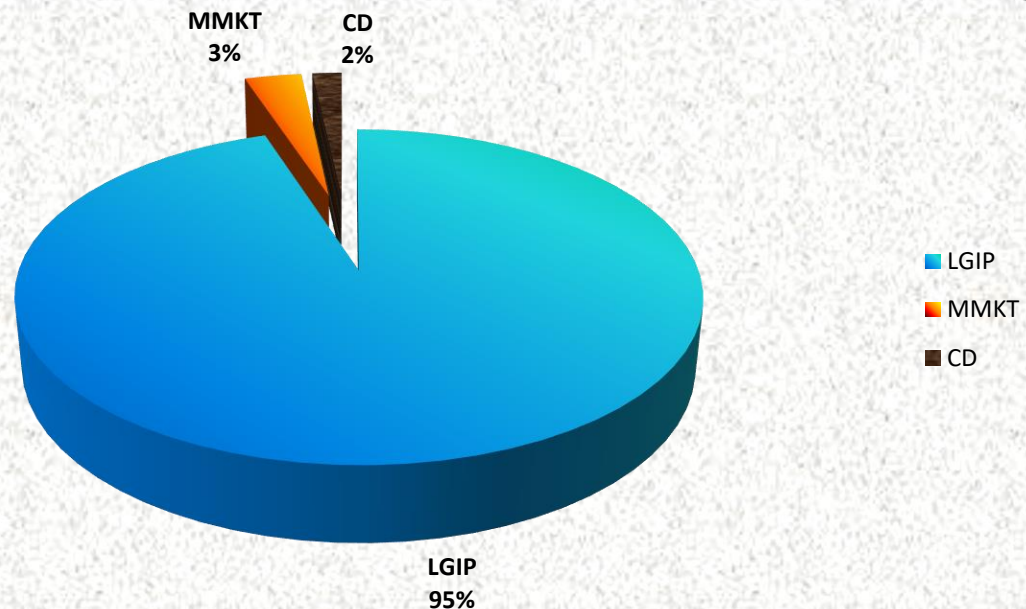
Investment Portfolio by Funds

As of 9/30/2022



Investment Portfolio by Types

As of 9/30/2022





City of La Marque, Texas

Quarter Ended **12/31/2022**
Detailed Holdings

TexPool Rate: 3.9799
Logic Rate: 4.3336
DWS 4.0700

Fund	Fund Categories	Description	Type	CUSIP	Coupon	Settlement Date	Maturity Date	Par Value	Purch Price	Purch Cost	Book Value	Mkt Price	Mkt Value	Days to Mat	YTM
General Fund	General Fund	Logic	LGIP		4.3336			2,072,708.60	100.000	2,072,708.60	2,072,708.60	100.000	2,072,708.60	1	4.3336
General Fund	General Fund	TexPool	LGIP		3.9799			776,755.94	100.000	776,755.94	776,755.94	100.000	776,755.94	1	3.9799
General Fund	General Fund	DWS	MMKT		4.0700			400,791.03	101.000	400,791.03	400,791.03	100.000	400,791.03	1	4.0700
Utility Fund	Utility Fund (Restricted)	Logic	LGIP		4.3336			72,060.40	100.000	72,060.40	72,060.40	100.000	72,060.40	1	4.3336
Utility Fund	Utility Fund (Restricted)	TexPool	LGIP		3.9799			27,004.93	100.000	27,004.93	27,004.93	100.000	27,004.93	1	3.9799
Utility Fund	Utility Fund (Restricted)	DWS	MMKT		4.0700			13,934.02	100.000	13,934.02	13,934.02	100.000	13,934.02	1	4.0700
Replacement Fund	Replacement Fund	Logic	LGIP		4.3336			304,285.70	100.000	304,285.70	304,285.70	100.000	304,285.70	1	4.3336
Replacement Fund	Replacement Fund	TexPool	LGIP		3.9799			114,032.30	100.000	114,032.30	114,032.30	100.000	114,032.30	1	3.9799
Replacement Fund	Replacement Fund	DWS	MMKT		4.0700			58,838.46	100.000	58,838.46	58,838.46	100.000	58,838.46	1	4.0700
Hotel Motel Fund	Hotel Motel Fund	Logic	LGIP		4.3336			437,067.97	100.000	437,067.97	437,067.97	100.000	437,067.97	1	4.3336
Hotel Motel Fund	Hotel Motel Fund	TexPool	LGIP		3.9799			163,792.99	100.000	163,792.99	163,792.99	100.000	163,792.99	1	3.9799
Hotel Motel Fund	Hotel Motel Fund	DWS	MMKT		4.0700			84,514.01	100.000	84,514.01	84,514.01	100.000	84,514.01	1	4.0700
Debt Service	Debt Service Fund	Logic	LGIP		4.3336			30,868.95	100.000	30,868.95	30,868.95	100.000	30,868.95	1	4.3336
Debt Service	Debt Service Fund	TexPool	LGIP		3.9799			11,568.26	100.000	11,568.26	11,568.26	100.000	11,568.26	1	3.9799
Debt Service	Debt Service Fund	DWS	MMKT		4.0700			5,969.00	100.000	5,969.00	5,969.00	100.000	5,969.00	1	4.0700
LM EDC Operating	LM EDC	Logic	LGIP		4.3336			6,232,861.01	100.000	6,232,861.01	6,232,861.01	100.000	6,232,861.01	1	4.3336
LM EDC Operating	LM EDC	TexPool	LGIP		3.9799			1,261,156.95	100.000	1,261,156.95	1,261,156.95	100.000	1,261,156.95	1	3.9799
LM EDC Operating	LM EDC	DWS	MMKT		4.0700			653.36	100.000	653.36	653.36	100.000	653.36	1	4.0700
LM EDC Operating	LM EDC	Money Market	MMKT		0.1500			35,815.22	100.000	35,815.22	35,815.22	100.000	35,815.22	1	0.1500
LM EDC Operating	LM EDC	Texas First	CD	5177	1.3000	11/27/2022	11/27/2023	210,544.17	100.000	210,544.17	210,544.17	100.000	210,544.17	331	0.6000
LM EDC Operating	LM EDC	Amoco CD	CD		2.5000	8/30/2022	8/30/2023	106,889.96	100.000	106,889.96	106,889.96	100.000	106,889.96	242	0.8000
LM EDC Operating	LM EDC	ACU CD	CD		0.9460	8/31/2022	8/31/2023	100,000.00	100.000	100,000.00	100,000.00	100.000	100,000.00	243	1.0000
1998 TWDB Sewer Rehab	Capital Projects Fund	DWS	MMKT		4.0700			166,410.34	100.000	166,410.34	166,410.34	100.000	166,410.34	1	4.0700
2005 CO	Capital Projects Fund	TexPool	LGIP		3.9799			126,786.42	100.000	126,786.42	126,786.42	100.000	126,786.42	1	3.9799
2007 CO	Capital Projects Fund	TexPool	LGIP		3.9799			397,649.18	100.000	397,649.18	397,649.18	100.000	397,649.18	1	3.9799
2016 CO	Capital Projects Fund	Logic	LGIP		4.3336			496,879.35	100.000	496,879.35	496,879.35	100.000	496,879.35	1	4.3336
2018 CO	Capital Projects Fund	Logic	LGIP		4.3336			2,466,346.50	100.000	2,466,346.50	2,466,346.50	100.000	2,466,346.50	1	4.3336
2020 CO	Capital Projects Fund	Logic	LGIP		4.3336			6,616,781.19	100.000	6,616,781.19	6,616,781.19	100.000	6,616,781.19	1	4.3336
Special Revenue Funds	Special Revenue Fund	DWS	MMKT		4.0700			49,572.42	100.000	49,572.42	49,572.42	100.000	49,572.42	1	4.0700
Special Revenue Funds	Special Revenue Fund	TexPool	LGIP		3.9799			96,074.18	100.000	96,074.18	96,074.18	100.000	96,074.18	1	3.9799
Special Revenue Funds	Special Revenue Fund	Logic	LGIP		4.3336			256,365.96	100.000	256,365.96	256,365.96	100.000	256,365.96	1	4.3336
Library Memorial	Fiduciary Fund	Logic	LGIP		4.3336			2,942.16	100.000	2,942.16	2,942.16	100.000	2,942.16	1	4.3336
Drug Seizure	Fiduciary Fund	Logic	LGIP		4.3336			7,968.29	100.000	7,968.29	7,968.29	100.000	7,968.29	1	4.3336
								23,205,889.22		23,205,889.22	23,205,889.22		23,205,889.22	6	4.2084

I certified that the Quarterly Investment Report represents the investment position of City of La Marque as of December 31, 2022 to the best of my knowledge and all investments under the City's control have been and are in compliance with the Texas Public Funds Investment Act and the City's Investment Policy as adopted by City Council.

Investment Officer, CPFIM



City of La Marque, Texas

Quarter ended 12/31/2022

Summary Data

Type Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
LGIP	21,971,957.23	94.68%	1	4.286
MMKT	816,497.86	3.52%	1	3.898
CD	417,434.13	1.80%	287	0.747
	23,205,889.22	100.00%	6	4.208

Issuer Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
Texas First	210,544.17	0.91%	331	0.600
ACU CD	100,000.00	0.43%	243	1.000
Amoco CD	106,889.96	0.46%	242	0.800
Money Market	35,815.22	0.15%	1	0.150
DWS	780,682.64	3.36%	1	4.070
Logic	18,997,136.08	81.86%	1	4.334
TexPool	2,974,821.15	12.82%	1	3.980
	23,205,889.22	100.00%	6	4.208

Fund Breakdown:	Book Value	Percent	Wtd Avg Mat	Wtd Avg Yield
General Fund	3,250,255.56	14.01%	1	4.217
Utility Fund	0.00	0.00%	1	4.003
Utility Fund (Restricted)	112,999.35	0.49%	1	4.217
Replacement Fund	477,156.46	2.06%	1	4.217
Capital Projects Fund	10,270,852.98	44.26%	1	4.311
Hotel Motel Fund	685,374.97	2.95%	1	4.217
Debt Service Fund	48,406.22	0.21%	1	4.217
LM EDC	7,947,920.67	34.25%	16	4.070
Special Revenue Fund	402,012.56	1.73%	1	4.217
Fiduciary Fund	10,910.45	0.05%	1	4.334
	23,205,889.22	100.00%	6	4.208

Maturity Breakdown:	Book Value	Percent
Less Than 90 Days	22,788,455.09	98.20%
90 to 180 Days	-	0.00%
181 to 365 Days	417,434.13	1.80%
More Than 365 Days	-	0.00%
	23,205,889.22	100.00%



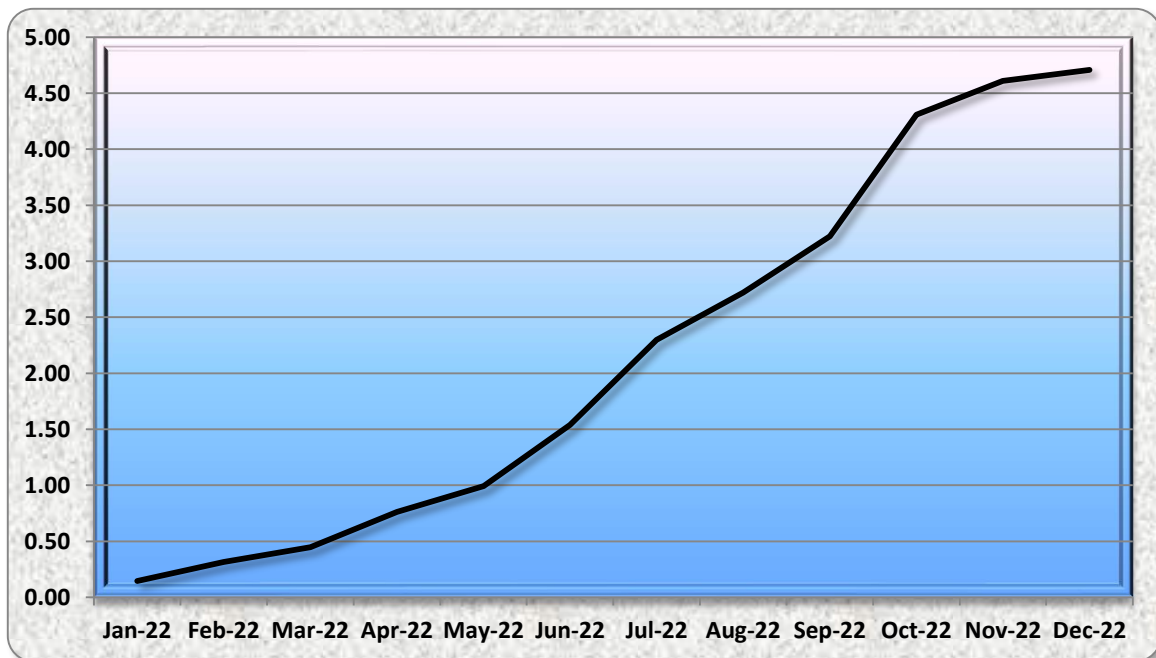
City of La Marque, Texas

Summary Investment Report For Period Ended 12/31/2022

Total Portfolio Summary			
	Current Quarter 12/31/2022	Prior Quarter 9/30/2022	Change From Prior
Book Value	23,205,889	24,314,092	-1,108,203
Market Value	23,205,889	24,314,092	-1,108,203
Market Value%	100.00%	100.00%	0.00%
Weighted Average Maturity - Days	6 days	4 days	2 days
Weighted Average Yield	4.21%	2.44%	1.77%

Portfolio Performance Summary	
Beginning Book Value	24,314,092
Beginning Market Value	24,314,092
Beginning WAM	4 days <i>Liquidity measurement</i>
Ending Book Value	23,205,889
Ending Market Value	23,205,889
Change in market value	-1,108,203 <i>Volatility measurement</i>
Ending WAM	6 days <i>Liquidity measurement</i>
Period Average Yield	4.21%
Period Average Benchmark	4.54%

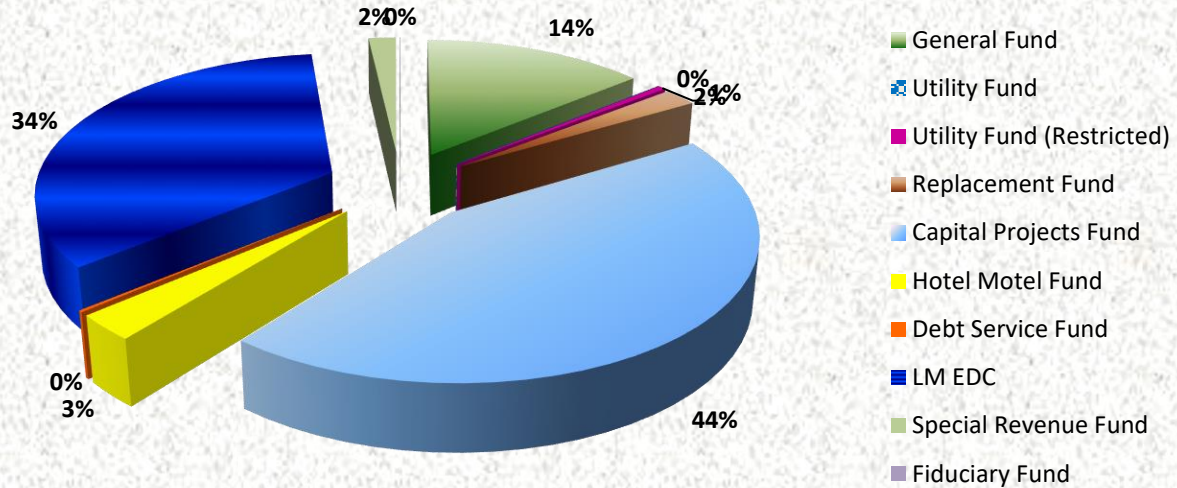
6-Month T-Bill Historical Trend





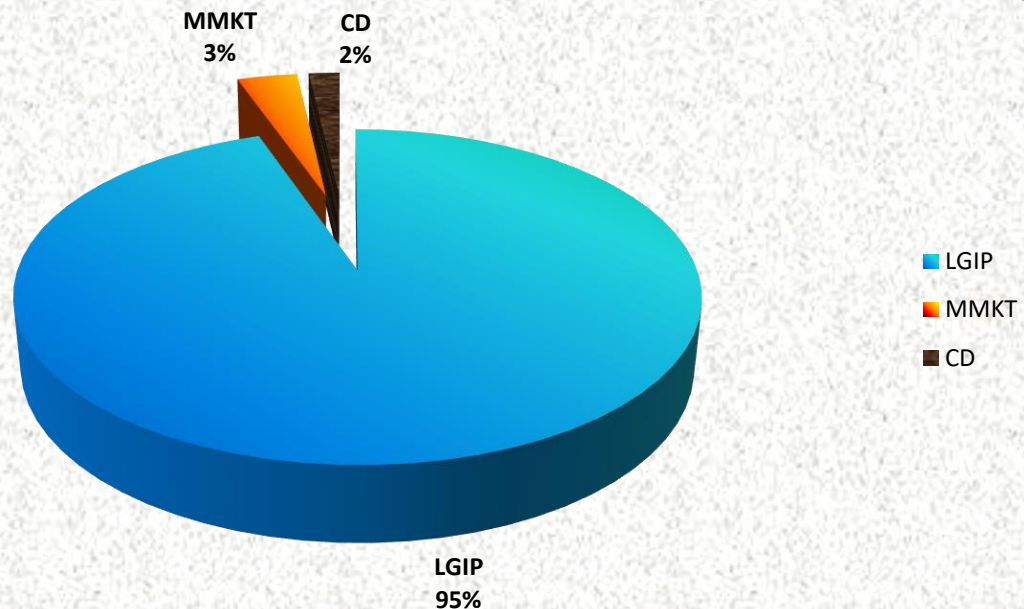
Investment Portfolio by Funds

As of 12/31/2022



Investment Portfolio by Types

As of 12/31/2022





CITY COUNCIL AGENDA FORM

Meeting Date: **3/13/2023**

Prepared by: Alex Getty

Department: EDC

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the construction proposal received from Werner Construction related to the remodeling of 1130 1st Steet and 418 Laurel.

☒ X

ATTACHMENTS FOR REFERENCE

1. EDC draft minutes from 2/21/2023
2. Council minutes from 6/13/2022
3. Werner Construction Proposal

STAFF BRIEFING:

- The foundation for this project is rooted in the 2017 Imagine La Marque Renaissance District Revitalization Plan completed by the Texas Coastal Watershed Program through Texas A&M University

Has City authorized Engineer reviewed and approved?

Construction permits have been approved by the City of La Marque.

Has City Attorney OR Special Legal Counsel reviewed and approved?

Yes, special counsel as well as the architects, Helm Design Group.

Have you discussed availability of funds/accounts with Finance Director?

Has Finance Director verified Purchasing Policy followed?

Yes, funds are available.

Have you presented your project to the Grants Administration Team and City Manager?

City Manger has attended the EDC meetings where this item was discussed/approved by the Board.

TARGET IMPLEMENTATION: 3/14/2023

SIGNIFICANT ACTION DATES:

6/13/2022 - Council unanimously approved the project



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	\$994,168
Actual Bid	
Estimated Expenditure	\$994,168
Acct. Name(s)	Repair & Maintenance Facilities
Line Items #	19-3010
Other Funding	Cash Reserves

STAFF'S RECOMMENDATION: Motion to approve the construction proposal received from Werner Construction related to the remodeling of 1130 1st Steet and 418 Laurel.

FISCAL IMPACT:

The goal is for downtown to be a stronger economic driver for the City of La Marque.



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
FEBRUARY 21, 2023**

AGENDA:

1. CALL TO ORDER

Chairman Smith called the meeting to order at 10:00 a.m.

2. ROLL CALL

PRESENT:

Gene Smith - Chairman
Cleveland Lane - Secretary
Bobby Hocking
James Osteen
Tracie Steans

City and EDC Officials:

Cesar Garcia	City Manager
Kierra Nance	City Clerk
Alex Getty	EDC Director
Mandy Woodburn	EDC Public Relations Specialist
Mikala Halbrook	Assistant to the City Manager

Community Members:

Phillip Palmer
Wytessa O'Neal
Joseph Lowry

3. APPROVAL OF MINUTES

a. Regular meeting of January 17, 2023

Board member Hocking made a motion to approve January 17, 2023, minutes. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

4. FINANCIAL REPORT

a. Presentation of the monthly financial report

James Osteen - shared his concerns regarding a particular CD and how the financial report shows the starting and ending balance as the same. He questioned where the interest was reflected. A discussion regarding

reporting of the financial institution and the role or authority of the Finance Director in investments.

The financial report stood as submitted.

5. PRESENTATION

a. Phillip Palmer; Market on 3

Phillip Palmer shared a mock-up of the proposed March Market on 3 Calendar pending Board approval. He included information regarding a quarterly event with the Galveston County Food Bank. He shared that he discussed areas of opportunity such as additional lighting, entry and exit points for food trucks, and restroom accommodations.

He shared that 12 food trucks have committed to participating in Market on 3 events, continued discussions regarding a community garage sale, holiday events, and implementing a “Kid Zone” at all events.

Board member Osteen clarified concerns regarding sales tax, vendor permits, and liability questions. Discussion ensued, and Board member Hocking interjected that some of these items could be discussed at a later item during the agenda.

b. Wytessa O’Neal; Art Bakery

Gave a brief introduction for a conceptual business plan for the space next to Art of Coffee, creating a bakery and sandwich shop that doubles as a community center and art gallery.

The Board shared their support for the concept presented by Ms. O’Neal.

6. NEW BUSINESS

a. Discussion/possible action regarding EDC staff, interested Board members, and Mayor attending the International Council of Shopping Centers convention held on May 21-23

Board member Hocking made a motion to authorize Director Getty to take those who would like to attend. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

b. Discussion/possible action regarding the application for incentives submitted by Phillip Palmer

Board member Osteen questioned if the 12 food trucks attend as proposed would this overcrowd the property. Mr. Palmer assured him that this would not be an issue due to the proposed improvements.

Board member Osteen also questioned what the proposed plan would be for if the event outgrew the location. Mr. Palmer shared that he could grow into additional days and maintain the growth.

Board member Lane made a motion to approve incentives of \$2500 per month, for a period of 11 months to Mr. Palmer. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- c. Discussion/possible action regarding the proposed lease with Phillip Palmer for the property known as 210 Highway 3

Board member Lane made a motion approve the proposed lease with Phillip Palmer for the property known as 210 Highway 3. Board member Osteen seconded the motion.

Mr. Osteen questioned when this was looking to begin. Mr. Palmer answered immediately. He instructed Mr. Palmer to work with permitting.

MOTION PASSED UNANIMOUSLY.

- d. Discussion/possible action regarding a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3

Board member Osteen made a motion to accept a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- e. Discussion/possible action regarding the purchase of gravel to further improve the ground at 210 Highway 3

Discussions regarding alternative stabilizing materials ensued. Board member Hocking made a motion to approve the purchase of gravel to further improve the ground at 210 Highway 3. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- f. Discussion/possible action regarding the construction proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel

After discussions regarding the project and proposal clarifications, Board member Hocking made a motion to adopt the proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- g. Discussion/possible action regarding the updated scope from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel

Board member Hocking made a motion to approve the updated scope from Helm Design Group related to the remodel of 1130 1st Street and 418 Laurel. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- h. Discussion/possible action regarding the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street

Board member Hocking made a motion to approve the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- i. Discussion/possible action regarding the proposal received from Wytessa O'Neil to paint the pole bases at the intersection of Laurel and 1st Street

Director Getty mentioned that the scope may increase to an amount of at most 20% without prior board approval to include the 4 large pole bases at the intersection.

Board member Hocking made a motion to increase the financial allocation to be at most \$3000. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- j. Discussion/possible action regarding bids received to demolish 1124 1st Street

Board member Hocking approved the demolition of 1124 1st Street and to hire the low bidder, Nunn Excavation. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- k. Discussion/possible action regarding promoting La Marque on television during Astros games in 2023

Board member Hocking made a motion to approve promotion of City of La Marque during Astros games in 2023. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- l. Discussion/possible action to pay for EDC PR Specialist, Mandy Woodburn's participation in Leadership Mainland through the Texas City - La Marque Chamber of Commerce (if selected, the program is limited to 25 participants)

Director Getty announced that PR Specialist Woodburn had been selected to participate in the Leadership Mainland Program, pending board approval.

Board member Hocking made a motion to approve payment for EDC PR Specialist, Mandy Woodburn to participate in Leadership Mainland. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

7. DISCUSSION

- a. Director's Report - report may include information regarding past, present or future projects

EDC Director Getty presented his Director's Report.

- b. EDC PR Specialist's Report - report to include an overview of efforts as it pertains to public relations

EDC PR Specialist Woodburn presented her report.

****** *Chairman Smith recessed the Regular Meeting and entered Executive Session at 12:25 p.m.*

8. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
- b. Section 551.071 of the Government Code - consultation with attorney
- c. Section 551.087 of the Government Code- deliberation regarding economic development negotiations
- d. Section 551.074 of the Government Code- personnel matters
 - Executive Director annual evaluation
 - EDC Public Relations Specialist annual evaluation
 - EDC Receptionist annual evaluation

****** *Chairman Smith closed the Executive Session and reconvened the Regular Meeting at 12:55 p.m.*

9. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

Board member Hocking made a motion to authorize the EDC Director to work with a real estate agent to negotiate the purchase of a tract near Highway 3. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- b. Consider action to be taken regarding consultation with attorney
No action was taken.
- c. Consider action to be taken in connection with deliberation regarding economic development negotiations
No action was taken.

- d. Consider action to be taken on the evaluations of the Executive Director, EDC Public Relations Specialist and EDC Receptionist

Board member Hocking made a motion to increase the pay for all EDC staff members by 4%. Board member Lane seconded. MOTION PASSED UNANIMOUSLY.

10. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Board member Osteen spoke regarding information that citizens are requesting more information from EDC, and the Council is looking for a quarterly report. The information that was given today was impressive, and the citizens need to see more of that.

EDC Director Getty stated that much work is being done, that he would be glad to give a quarterly report and he invited the elected officials to attend board meetings as they are available.

Board member Hocking stated that there are some community members who believe that the loss of Mr. Crowder put a “chink in the armor”, but we are continuing on and continuing to grow La Marque.

Board member Steans stated that she believes that we are moving in the right direction.

Board member Lane stated that he doesn’t want the board to lose sight of what is best for the community, and please do not be discouraged by one or two negative comments.

Board member Hocking shared that he believes Board member Osteen brings a level of accountability to the board, and the board’s consensus was that they are glad he is here.

11. ADJOURNMENT

***Meeting was adjourned at 1:19 p.m.*

Gene Smith, Chairman

Kierra K. Nance
City Clerk

6/13/2022 - Minutes

1. CALL MEETING TO ORDER

Mayor Bell called the meeting to order at 6:05 p.m.

2. ROLL CALL

All members of Council were present, in addition to staff members including City Manager Cesar Garcia, City Attorney Gus Knebel, and City Clerk Kierra Nance.

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Councilwoman Yancy gave the invocation and Councilman Carlson led the pledge.

4. PRESENTATIONS

4.I. Proclamation

Mayor Bell presented a Proclamation for Juneteenth. La Marque Juneteenth Committee representative Delon Delafosse accepted the proclamation.

4.II. Certified Public Management Class 2022

The Council and City Manager recognized the (5) employees who completed the CPM Program and they each gave a brief summary of their Capstone project required for graduation.

Alex Getty - Creating Partnerships between Economic Development Corporation and City Staff

Amy Miller - The Intersection of Public Libraries and Social Services

Patty Rees - How to Manage a Hybrid Workforce

Barbara Weidman- Incentive Planning for Fire Department Personnel

Rosemary Bell- Social Media in the Government Sector

4.III. 2022 Summer Interns

Introduction of youth residents selected to participate in the La Marque Summer Internship Program:

Da' Naiyah Nelson (LMHS) - Finance

Bre'Naysia Spurlock (TCHS) - Administration

Chaniya Richardson (HHS)- Fire

Jada Wolf (TCHS)- Development Services

Amaurie Captain (LMHS)- Police

Cymone Swain (LMHS)- Building Maintenance

Christian Stone (LMHS)- Fire Administration

Anthony Wev (LMHS)- Public Works Administration

Zion Thomas (LMHS)- Public Works

Leslie Zuniga (LMHS)- Court

Xavier Thomas (LMHS)- Building Maintenance

Israel Alvarez (LMHS)- Fire

Roddrick Woods (LMHS)- Library

Arriyon Vincent (HHS)- Building Maintenance

***McKinsey Criss (SFHS) - City Clerk's Office was unable to attend.*

4.IV. Workforce Solutions

Graig Harrington of Workforce Solutions gave a brief presentation on the benefits of partnering with Workforce Solutions.

4.V. Southeast Texas Housing Authority

City Representative Georgia Barzilay and Housing Director Rhonda Mitchell gave a brief description of what the organization offers focusing on multi-family rental projects and single-family home purchasing assistance.

5. PUBLIC SAFETY

5.I. Public Safety Building Update

Alec Luong gave a summary of the work that the Public Safety Building Committee has done since its inception and presented the final two conceptual site plans that the committee was given to choose from. The Committee collectively chose Option 2.

Both Mayor Pro Tem Compian and Councilman Carlson asked clarifying questions regarding the building options and Councilwoman McAuliffe acknowledged the length of the presentation but thanked the committee for their commitment to this process.

City Manager Garcia explained that the next steps for this project would be for Council to provide direction at a future meeting. The Council acknowledged that the community should continue to be involved in the process and additional meetings should be held to continue collaboration.

5.II. LMPD Monthly Reports

Chief Aragon gave a brief presentation regarding the reports presented.

6. CITIZENS PARTICIPATION

Jennifer Earl (Executive Assistant to the City Manager) spoke on behalf of Ms. Lois Carelock sent an email requesting that kudos be given to the garden club.

Eva Livy (2808 Fannin St) - states that there are yield signs instead of stop signs at Lake Road, there are 13 in the area, a serious safety issue. States that she only found out about the Public Safety Building Committee two days before the last meeting, she enjoyed the meeting and considered it "the horse to the carriage". Ms. Livy states that although a lot of people don't understand why she does the things that she does but she does it to make the city a better place.

Richard Matthews (18 N Curlew)- Spoke requesting that the City Council allow him to work with City Manager to work towards obtaining funding for the Highland Bayou Watershed project as TCEQ has declared it as a hazard.

Carol Johnson (2808 Fannin St)- Shared her concerns regarding financing a new public safety building when budgets just got approved in May.

Robert Michetich (24 N Curlew)- Spoke regarding an issue from the HOA, relating to the driveway ordinance exception for Omega Bay that was not included in the agenda tonight.

Re'Chard Loftis (309 Johnson)- Shared his concerns with mowing contractor Parrish & Parrish. He states that he has identified at least (3) properties that Parrish & Parrish has records of mowing however the property has not been serviced. He is asking for more accountability for these contractors. He mentioned the residents of Bellview's displeasure with their continued road closure.

7. ORDINANCES

7.I. Ordinance No. O-2022-0005

Councilmember McAuliffe **made a motion** to approve Ordinance No. O-2022-0005. Councilmember Carlson seconded the motion. MOTION PASSED UNANIMOUSLY.

7.II. Ordinance No. O-2022-0006

Councilmember Carlson made a motion to approve Ordinance No. O-2022-0006. Mayor Pro Tem Compian seconded the motion. MOTION PASSED UNANIMOUSLY.

During the discussion, Councilmember McAuliffe stated that while she has no issues with regulating spending she wants to ensure that this does not cause an undue burden on the business of the City. Mayor Bell requested that a review of this ordinance be held at the beginning of the next calendar year.

Mayor Pro-Tem clarified that this does not affect emergency situations.

8. RESOLUTIONS- CONSENT

Councilmember Carlson made a motion to approve items 8.I to 8.III as written. Councilmember Yancy seconded the motion. MOTION PASSED UNANIMOUSLY.

8.I. Resolution No. R-2022-0029

8.II. Resolution No. R-2022-0030

8.III. Resolution No. R-2022-0032

8.IV. Resolution No. R-2022-0033

****Removed from consideration by City Manager Garcia**

9. APPOINTMENTS

9.I. Boards And Commissions

Councilmember Carlson made a motion to appoint Elise Wagner to the Parks Board. Councilmember Yancy seconded the motion. MOTION PASSED UNANIMOUSLY.

10. NEW BUSINESS

10.I. Economic Development Corporation

Councilmember Carlson questioned the range of costs provided with the backup documentation. EDC Director Getty clarified that they are simply estimates and clarified that the remodel is budgeted through the Economic Development Corporation's fund balance.

Councilmember McAuliffe made a motion to approve the exterior remodel of 1130 1st Street and 418 Laurel. Councilmember Yancy seconded the motion. MOTION PASSED UNANIMOUSLY.

10.II. Draft Budget Calendar

Councilmember McAuliffe made a motion to approve the draft budget calendar. Councilmember Carlson seconded the motion.

Councilmember McAuliffe asked that Council be given a list of only the dates that require attendance.

MOTION PASSED UNANIMOUSLY.

10.III. Upcoming Events

City Manager Garcia gave a brief synopsis of future events in the City.

10.III.i. Police Collective Bargaining Negotiations - 6/15

10.III.ii. District A Leading The Way Community Meeting - 6/15

10.III.iii. City Closure (Juneteenth Observation) - 6/20

10.III.iv. Fire Collective Bargaining Negotiations - 6/28

10.III.v. Red, White, & Blue On The Bayou - 7/2

10.III.vi. City Closure (Independence Day) - 7/4

10.IV. Items For The Good Of The Order

Councilmember Carlson requested future agenda items to discuss Omega Bay's lighting request as well as the concrete variance issue in Omega Bay.

Councilman Carlson thanked the Public Safety Building Committee for all of their hard work. He also thanked the staff for the amazing work that they do, especially the automation of the new agendas. He gave thanks to all that attended the Juneteenth event and asked everyone to be safe with July 4th coming up.

Councilmember Yancy requested future agenda items to discuss the District A Community

Engagement Center, Bellview Park and reopening of the street, the Parrish & Parrish concerns that were brought up in citizens' participation, an update from the City PIO, and a Friends of La Marque fund.

Councilmember Yancy announced her enjoyment of participating in Leadership Mainland, and the Delany Cove Bike Parade to be held on July 4th 10:30 -12:30 pm, and a donation of \$300 from the District A funds to this event. She also announced the District A Town Hall Wednesday, June 15, also that she is being awarded a Civil Rights award at the Galveston County Opera House on June 17, 2022. She spoke about some of the events happening in the City mentioning the City Reads events at the Library, the partnership with TWC, and the community town hall to discuss capital projects.

Mayor Pro Tem Compian requested a future agenda item to review the scope of work remaining with McLemore Luong.

Mayor Pro Tem congratulated Councilmember Yancy on her achievement, and God Bless to all.

Councilmember McAuliffe thanked the Public Safety Building Committee for their investment of time and announced Happy Pride Month.

Mayor Bell requested a review of the City Billboard ordinance and a date for the annual City Council Retreat (confirmed 7/5 by staff). Mayor Bell stated Happy Juneteenth to all, and also Happy Father's Day and Happy Pride Month. Mayor encouraged the community to come out to the Red White &Blue on the Bayou event on July 2.

Mayor explained that he took a short break from social media after the tragedy in Uvalde as it affected him in ways he was not expecting and took some time to spend with his family and he now feels revitalized and is back to business. Mayor Bell shared his condolences for the family of a young man who tragically took his life earlier this week. He announced that he will be attending the services for the young man and reinforced how important mental health is in our community.

11. EXECUTIVE SESSION

***Mayor Bell closed the Regular Meeting and entered into Executive Session at 8:37.*

***Mayor Bell closed the Executive Session and reconvened the Regular Meeting at 9:54 p.m.*

11.I. Section 551.071 (Consultation With Attorney)

11.II. 551.071 (Consultation With Attorney)

12. ACTIONS TAKEN FROM EXECUTIVE SESSION

No actions were taken from Executive Session.

12.I. Section 551.071 (Consultation With Attorney)

12.II. 551.071 (Consultation With Attorney)

13. ADJOURNMENT

Councilmember Yancy made a motion to adjourn. Mayor Pro Tem Compian seconded the motion. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 10:40 p.m.



Werner Construction

2103 Lakeway Drive

League City, TX 77573

409-977-1829

CONSTRUCTION **PROPOSAL**



For the City of La
Marque Permit Office
Remodel

PREPARED FOR:

HELM Design Group, LLC
979 Astoria Lane, League City, TX 77573
281-797-4901

PREPARED BY:

Werner Construction
2103 Lakeway Drive, League City, TX 77573
409-977-1829

Schedule of Values

Division	Schedule of Values for Permit Building	Project Cost
Division 1	General Conditions	\$72,340
Division 2	Existing Conditions	\$66,270
Division 3	Concrete 1130 – 1 st Street: \$27,040 418 Laurel Street: \$40,560	\$67,600
Division 4	Masonry 1130 – 1 st Street: \$66,490 418 Laurel Street: \$42,480	\$108,970
Division 5	Metals 1130 – 1 st Street: \$89,292 418 Laurel Street: \$73,058	\$162,350
Division 6	Wood & Plastics 1130 – 1 st Street: \$48,740	\$48,740
Division 7	Thermal & Moisture 1130 – 1 st Street: \$34,470 418 Laurel Street: \$29,910	\$64,380
Division 8	Doors & Windows 1130 – 1 st Street: \$51,980	\$51,980
Division 9	Finishes 1130 – 1 st Street: \$74,890	\$78,890
Division 26	Electrical 1130 – 1 st Street: \$36,220 418 Laurel Street: \$26,140	\$62,360
	Allowances	\$82,000
	Overhead & GC Fee	\$110,709
	Subtotal	\$976,589
	Bond at 1.8%	\$17,579
Total Project Cost		\$994,168

Scope Clarifications

Permit/EDC Building (1130 1st Street) Scope: The interior of the City of La Marque Permit office will be remodeled. The exterior façade is to be updated by heightening the parapets to include arched opening and creating architectural towers at the corners of the building facing 1st and Laurel. Also, applying new thin masonry veneer and new canopies. Landscape adjacent to the building by allowance. The interior of the EDC is not in the project other than as it is affected by the exterior façade work.

418 Laurel St Scope: Add free standing towers at the two main entrances. New windows at the entrance as indicated in the drawings. Paint the existing building and add shutters. Landscaping adjacent to the building by allowance. All work and disposal of material shall be performed in strict compliance with all applicable federal, state, and local statutes.

Our bid is based on the drawings dated 10/31/2022 by HELM Design Group. 188 working days

Division	Scope of Work
General Conditions	Includes the following: • Permit fees • Mobilization • Dumpster fees throughout project • Temporary Toilets as needed • Superintendent throughout project • Project Manager throughout project • Expendable tools • Insurance • Final cleaning of project for turnover to the Owner
Existing Conditions	Includes labor & materials for the following: • Demo & remove per plans *Protect items that are to remain * All demo materials to be removed to dumpster on site *Excludes Asbestos/Lead paint remediation
Concrete	Includes labor & materials for the following: • Concrete footers, ramps, stairs, cutting/boring.
Masonry	Includes labor & materials for the following: • Repoint & repair brick walls as needed. Install thin veneer.

Metals	Includes labor & materials for the following: • Handrails, canopies, and structural beams as defined in drawings.
Wood & Plastics	Includes labor & materials for the following: • Millwork per plans • Wall framing per plans
Thermal & Moisture	Includes labor & materials for the following: • Roofing per plans
Doors & Windows	Includes labor & materials for the following: • Interior door units and hardware per plans • Replace windows as defined in drawings
Finishes	Includes labor & materials for the following: • Drywall per plans • Insulation per plans • Interior painting per plans • Flooring per plans • Acoustical ceilings per plans
Electrical	Includes labor & materials for the following: • Electrical system per plans
Allowances	\$50,000 Owner Contingency \$18,000 Landscape Allowance \$7,000 Data Cabling Allowance \$7,000 Graphics Allowance
Surety Bond	Surety Bond cost would not exceed \$18,000. No markup on bond price. Cost will be defined at current market rates at time of execution.

ABOUT OUR COMPANY

Werner Construction is a rapidly growing construction company based in Texas that specializes new construction, multi-family projects, hospitality, restaurants, and large renovations.

Our team is made up of qualified personnel that have multifaceted experience in the commercial construction industry. We strive for excellence in everything we do whether it be our superb communication skills, knowledge of the construction process or our abilities to problem solve and value engineer for our clients.

We are a company that walks on the edge of technology.



We strive to captivate the market with our unique approaches to technology & construction. We give clients their own username and password to our cloud-based construction app called Buildertrend, where you can watch your project unfold. Never be uninformed about what is happening on your project. View daily logs, pictures, and videos, sign important documents, make payments, and communicate effectively with our team, all in the palm of your hand or on your computer.

Our Reputation Speaks

Werner has always been responsive to our needs and we will continue to use them on our projects. They have become our 'go to' contractor. You will not be disappointed.

- Mike Arena, Sullivan Brothers

Werner has helped us on so many projects in the community, they are invaluable.

- Aslan Barazi, Habitat for Humanity

Werner Construction is our go to contractor for all our needs. We have experienced other general contractors. Robert and his team are the best.

- Hadar Goldman, Goldman Investments

OWNER STATEMENT

The mission for Werner Construction is to be the go-to company for large construction projects. Our commitment is to ensure that each one of our clients receive the highest level of communication, honesty & dependability before, during and upon completion of each project.

It is my responsibility as the owner of this company to guarantee a quality product, to ensure job site safety and make sure you are 100% satisfied with our work.

You will not be disappointed with our level of communication before, during, and after your project. We implement a fully equipped online cloud-based software that allows the client, contractor, vendors, and all involved in the project to be fully aware of the schedule, daily reports, photos, documents communications and more. You can even pay us online if you wish!

We look forward to building your project.

- Robert Reeves

Project Schedule

A full Gantt Chart Schedule will be completed and managed in Oracle P6 Primavera software which will be available to all involved in the project from day one until completion.

THANK YOU!

We look forward to building your project and can't wait for you to see the final product! You will not be disappointed with Werner Construction.

(409) 977-1829



Robert Reeves, PMP



r.reeves@wernerconstructionllc.com



(409) 977-1829



CITY COUNCIL AGENDA FORM

Meeting Date: **3/13/2023**

Prepared by: Alex Getty

Department: EDC

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the updated architectural and engineering fee from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel

☒

ATTACHMENTS FOR REFERENCE

1. minutes from 2/21/2023

2. Helm Design adjusted fee schedule 2/8/2023

STAFF BRIEFING:

- The foundation for this project is rooted in the 2017 Imagine La Marque Renaissance District Revitalization Plan completed by the Texas Coastal Watershed Program through Texas A&M University

Has City authorized Engineer reviewed and approved?

Construction permits designed by Helm Design Group have been approved by the City of La Marque.

Has City Attorney OR Special Legal Counsel reviewed and approved?

Yes, special counsel.

Have you discussed availability of funds/accounts with Finance Director?

Has Finance Director verified Purchasing Policy followed?

Yes, funds are available.

Have you presented your project to the Grants Administration Team and City Manager?

City Manager has attended the EDC meetings where this item was discussed/approved by the Board.

TARGET IMPLEMENTATION: 3/14/2023

SIGNIFICANT ACTION DATES:

6/13/2022 - Council unanimously approved the project that Helm was designing



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	\$70,000 per original estimate (prior fiscal year)
Actual Bid	
Estimated Additional Expenditure	\$61,771
Acct. Name(s)	Professional Fees
Line Items #	19-4040
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve the updated architectural and engineering fee from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel.

FISCAL IMPACT:

The goal is for downtown to be a stronger economic driver for the City of La Marque.



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
FEBRUARY 21, 2023**

AGENDA:

1. CALL TO ORDER

Chairman Smith called the meeting to order at 10:00 a.m.

2. ROLL CALL

PRESENT:

Gene Smith - Chairman
Cleveland Lane - Secretary
Bobby Hocking
James Osteen
Tracie Steans

City and EDC Officials:

Cesar Garcia	City Manager
Kierra Nance	City Clerk
Alex Getty	EDC Director
Mandy Woodburn	EDC Public Relations Specialist
Mikala Halbrook	Assistant to the City Manager

Community Members:

Phillip Palmer
Wytessa O'Neal
Joseph Lowry

3. APPROVAL OF MINUTES

a. Regular meeting of January 17, 2023

Board member Hocking made a motion to approve January 17, 2023, minutes. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

4. FINANCIAL REPORT

a. Presentation of the monthly financial report

James Osteen - shared his concerns regarding a particular CD and how the financial report shows the starting and ending balance as the same. He questioned where the interest was reflected. A discussion regarding

reporting of the financial institution and the role or authority of the Finance Director in investments.

The financial report stood as submitted.

5. PRESENTATION

a. Phillip Palmer; Market on 3

Phillip Palmer shared a mock-up of the proposed March Market on 3 Calendar pending Board approval. He included information regarding a quarterly event with the Galveston County Food Bank. He shared that he discussed areas of opportunity such as additional lighting, entry and exit points for food trucks, and restroom accommodations.

He shared that 12 food trucks have committed to participating in Market on 3 events, continued discussions regarding a community garage sale, holiday events, and implementing a “Kid Zone” at all events.

Board member Osteen clarified concerns regarding sales tax, vendor permits, and liability questions. Discussion ensued, and Board member Hocking interjected that some of these items could be discussed at a later item during the agenda.

b. Wytessa O’Neal; Art Bakery

Gave a brief introduction for a conceptual business plan for the space next to Art of Coffee, creating a bakery and sandwich shop that doubles as a community center and art gallery.

The Board shared their support for the concept presented by Ms. O’Neal.

6. NEW BUSINESS

a. Discussion/possible action regarding EDC staff, interested Board members, and Mayor attending the International Council of Shopping Centers convention held on May 21-23

Board member Hocking made a motion to authorize Director Getty to take those who would like to attend. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

b. Discussion/possible action regarding the application for incentives submitted by Phillip Palmer

Board member Osteen questioned if the 12 food trucks attend as proposed would this overcrowd the property. Mr. Palmer assured him that this would not be an issue due to the proposed improvements.

Board member Osteen also questioned what the proposed plan would be for if the event outgrew the location. Mr. Palmer shared that he could grow into additional days and maintain the growth.

Board member Lane made a motion to approve incentives of \$2500 per month, for a period of 11 months to Mr. Palmer. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- c. Discussion/possible action regarding the proposed lease with Phillip Palmer for the property known as 210 Highway 3

Board member Lane made a motion approve the proposed lease with Phillip Palmer for the property known as 210 Highway 3. Board member Osteen seconded the motion.

Mr. Osteen questioned when this was looking to begin. Mr. Palmer answered immediately. He instructed Mr. Palmer to work with permitting.

MOTION PASSED UNANIMOUSLY.

- d. Discussion/possible action regarding a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3

Board member Osteen made a motion to accept a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- e. Discussion/possible action regarding the purchase of gravel to further improve the ground at 210 Highway 3

Discussions regarding alternative stabilizing materials ensued. Board member Hocking made a motion to approve the purchase of gravel to further improve the ground at 210 Highway 3. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- f. Discussion/possible action regarding the construction proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel

After discussions regarding the project and proposal clarifications, Board member Hocking made a motion to adopt the proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- g. Discussion/possible action regarding the updated scope from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel

Board member Hocking made a motion to approve the updated scope from Helm Design Group related to the remodel of 1130 1st Street and 418 Laurel. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- h. Discussion/possible action regarding the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street

Board member Hocking made a motion to approve the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- i. Discussion/possible action regarding the proposal received from Wytessa O'Neil to paint the pole bases at the intersection of Laurel and 1st Street

Director Getty mentioned that the scope may increase to an amount of at most 20% without prior board approval to include the 4 large pole bases at the intersection.

Board member Hocking made a motion to increase the financial allocation to be at most \$3000. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- j. Discussion/possible action regarding bids received to demolish 1124 1st Street

Board member Hocking approved the demolition of 1124 1st Street and to hire the low bidder, Nunn Excavation. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- k. Discussion/possible action regarding promoting La Marque on television during Astros games in 2023

Board member Hocking made a motion to approve promotion of City of La Marque during Astros games in 2023. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- l. Discussion/possible action to pay for EDC PR Specialist, Mandy Woodburn's participation in Leadership Mainland through the Texas City - La Marque Chamber of Commerce (if selected, the program is limited to 25 participants)

Director Getty announced that PR Specialist Woodburn had been selected to participate in the Leadership Mainland Program, pending board approval.

Board member Hocking made a motion to approve payment for EDC PR Specialist, Mandy Woodburn to participate in Leadership Mainland. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

7. DISCUSSION

- a. Director's Report - report may include information regarding past, present or future projects

EDC Director Getty presented his Director's Report.

- b. EDC PR Specialist's Report - report to include an overview of efforts as it pertains to public relations

EDC PR Specialist Woodburn presented her report.

****** *Chairman Smith recessed the Regular Meeting and entered Executive Session at 12:25 p.m.*

8. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
- b. Section 551.071 of the Government Code - consultation with attorney
- c. Section 551.087 of the Government Code- deliberation regarding economic development negotiations
- d. Section 551.074 of the Government Code- personnel matters
 - Executive Director annual evaluation
 - EDC Public Relations Specialist annual evaluation
 - EDC Receptionist annual evaluation

****** *Chairman Smith closed the Executive Session and reconvened the Regular Meeting at 12:55 p.m.*

9. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

Board member Hocking made a motion to authorize the EDC Director to work with a real estate agent to negotiate the purchase of a tract near Highway 3. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- b. Consider action to be taken regarding consultation with attorney
No action was taken.
- c. Consider action to be taken in connection with deliberation regarding economic development negotiations
No action was taken.

- d. Consider action to be taken on the evaluations of the Executive Director, EDC Public Relations Specialist and EDC Receptionist

Board member Hocking made a motion to increase the pay for all EDC staff members by 4%. Board member Lane seconded. MOTION PASSED UNANIMOUSLY.

10. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Board member Osteen spoke regarding information that citizens are requesting more information from EDC, and the Council is looking for a quarterly report. The information that was given today was impressive, and the citizens need to see more of that.

EDC Director Getty stated that much work is being done, that he would be glad to give a quarterly report and he invited the elected officials to attend board meetings as they are available.

Board member Hocking stated that there are some community members who believe that the loss of Mr. Crowder put a “chink in the armor”, but we are continuing on and continuing to grow La Marque.

Board member Steans stated that she believes that we are moving in the right direction.

Board member Lane stated that he doesn’t want the board to lose sight of what is best for the community, and please do not be discouraged by one or two negative comments.

Board member Hocking shared that he believes Board member Osteen brings a level of accountability to the board, and the board’s consensus was that they are glad he is here.

11. ADJOURNMENT

***Meeting was adjourned at 1:19 p.m.*

Gene Smith, Chairman

Kierra K. Nance
City Clerk



979 Astoria Lane
League City, Tx 77573

February 8, 2023

Alex Getty
La Marque Economic Development Corporation
Executive Director
1130 1st Street
La Marque, Tx 77568

Re: LMEDC Fee Adjustment for Construction

Dear Mr. Getty,

Per our contract see the breakdown below of the architectural and engineering fee which has been adjusted according to the accepted bid amount submitted by Werner Construction of \$994,168.00.

CONSTRUCTION BUDGET AMOUNT 14% FEE BASED ON:	\$500,000
ORIGINAL A&E CONTRACT AMOUNT	\$ 70,000
AWARDED CONSTRUCTION AMOUNT 12.5% FEE BASED ON:	\$494,168
ADDITIONAL A&E CONTRACT AMOUNT	\$ 61,771

Our office shall invoice monthly for services rendered with payment due within 15 days of the invoice date. Should the project be terminated, the Architect would be paid for services rendered to date of project termination. If satisfactory, please sign indicating your acceptance. Return the original agreement to HELM Design Group so we may move forward.

Thank you for allowing us to submit this proposal and we look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "James Helm".

James Helm, AIA, LEED® AP BD+C
Partner

Accepted by: _____

Date: _____



CITY COUNCIL AGENDA FORM

Meeting Date: **3/13/2023**

Prepared by: Alex Getty

Department: EDC

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding the quote received from CORE Office Interiors related to the interior remodel of 1130 1st Street

☒ X

ATTACHMENTS FOR REFERENCE

1. EDC draft minutes from 2/21/2023
2. Council minutes from 3/14/2022
3. CORE quote for furniture for Development Services and Code Enforcement 2/15/2023
4. CORE cubicle picture 2/15/2023

STAFF BRIEFING: Include any information of importance to explain the agenda item up to present time. Use bullets, not paragraphs!!!

- The foundation for this project is rooted in the 2017 Imagine La Marque Renaissance District Revitalization Plan completed by the Texas Coastal Watershed Program through Texas A&M University

Has City authorized Engineer reviewed and approved?

Construction permits designed by Helm Design Group have been approved by the City of La Marque.

Has City Attorney OR Special Legal Counsel reviewed and approved?

Yes, special counsel.

Have you discussed availability of funds/accounts with Finance Director?

Has Finance Director verified Purchasing Policy followed?

Yes, funds are available.

Have you presented your project to the Grants Administration Team and City Manager?

City Manager has attended the EDC meetings where this item was discussed/approved by the Board.

TARGET IMPLEMENTATION: 3/14/2023



CITY COUNCIL AGENDA FORM

SIGNIFICANT ACTION DATES:

3/14/2022 - Council unanimously approved

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	\$150,000
Actual Bid	\$78,796.43
Estimated Expenditure	\$78,796.43
Acct. Name(s)	Repair Main. Facilities
Line Items #	19-3010
Other Funding	Reserves

STAFF'S RECOMMENDATION: Motion to approve the quote received from CORE Office Interiors related to the interior remodel of 1130 1st Street

FISCAL IMPACT:

The goal is for downtown to be a stronger economic driver for the City of La Marque.



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
FEBRUARY 21, 2023**

AGENDA:

1. CALL TO ORDER

Chairman Smith called the meeting to order at 10:00 a.m.

2. ROLL CALL

PRESENT:

Gene Smith - Chairman
Cleveland Lane - Secretary
Bobby Hocking
James Osteen
Tracie Steans

City and EDC Officials:

Cesar Garcia	City Manager
Kierra Nance	City Clerk
Alex Getty	EDC Director
Mandy Woodburn	EDC Public Relations Specialist
Mikala Halbrook	Assistant to the City Manager

Community Members:

Phillip Palmer
Wytessa O'Neal
Joseph Lowry

3. APPROVAL OF MINUTES

a. Regular meeting of January 17, 2023

Board member Hocking made a motion to approve January 17, 2023, minutes. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

4. FINANCIAL REPORT

a. Presentation of the monthly financial report

James Osteen - shared his concerns regarding a particular CD and how the financial report shows the starting and ending balance as the same. He questioned where the interest was reflected. A discussion regarding

reporting of the financial institution and the role or authority of the Finance Director in investments.

The financial report stood as submitted.

5. PRESENTATION

a. Phillip Palmer; Market on 3

Phillip Palmer shared a mock-up of the proposed March Market on 3 Calendar pending Board approval. He included information regarding a quarterly event with the Galveston County Food Bank. He shared that he discussed areas of opportunity such as additional lighting, entry and exit points for food trucks, and restroom accommodations.

He shared that 12 food trucks have committed to participating in Market on 3 events, continued discussions regarding a community garage sale, holiday events, and implementing a “Kid Zone” at all events.

Board member Osteen clarified concerns regarding sales tax, vendor permits, and liability questions. Discussion ensued, and Board member Hocking interjected that some of these items could be discussed at a later item during the agenda.

b. Wytessa O’Neal; Art Bakery

Gave a brief introduction for a conceptual business plan for the space next to Art of Coffee, creating a bakery and sandwich shop that doubles as a community center and art gallery.

The Board shared their support for the concept presented by Ms. O’Neal.

6. NEW BUSINESS

a. Discussion/possible action regarding EDC staff, interested Board members, and Mayor attending the International Council of Shopping Centers convention held on May 21-23

Board member Hocking made a motion to authorize Director Getty to take those who would like to attend. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

b. Discussion/possible action regarding the application for incentives submitted by Phillip Palmer

Board member Osteen questioned if the 12 food trucks attend as proposed would this overcrowd the property. Mr. Palmer assured him that this would not be an issue due to the proposed improvements.

Board member Osteen also questioned what the proposed plan would be for if the event outgrew the location. Mr. Palmer shared that he could grow into additional days and maintain the growth.

Board member Lane made a motion to approve incentives of \$2500 per month, for a period of 11 months to Mr. Palmer. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- c. Discussion/possible action regarding the proposed lease with Phillip Palmer for the property known as 210 Highway 3

Board member Lane made a motion approve the proposed lease with Phillip Palmer for the property known as 210 Highway 3. Board member Osteen seconded the motion.

Mr. Osteen questioned when this was looking to begin. Mr. Palmer answered immediately. He instructed Mr. Palmer to work with permitting.

MOTION PASSED UNANIMOUSLY.

- d. Discussion/possible action regarding a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3

Board member Osteen made a motion to accept a quote received from Crescent Electric for the installation of another electric pole at 210 Highway 3. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- e. Discussion/possible action regarding the purchase of gravel to further improve the ground at 210 Highway 3

Discussions regarding alternative stabilizing materials ensued. Board member Hocking made a motion to approve the purchase of gravel to further improve the ground at 210 Highway 3. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- f. Discussion/possible action regarding the construction proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel

After discussions regarding the project and proposal clarifications, Board member Hocking made a motion to adopt the proposal received from Werner Construction related to the remodeling of 1130 1st Street and 418 Laurel. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- g. Discussion/possible action regarding the updated scope from Helm Design Group related to the remodeling of 1130 1st Street and 418 Laurel

Board member Hocking made a motion to approve the updated scope from Helm Design Group related to the remodel of 1130 1st Street and 418 Laurel. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- h. Discussion/possible action regarding the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street

Board member Hocking made a motion to approve the proposal received from CORE Office Interiors related to the interior remodel of 1130 1st Street. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- i. Discussion/possible action regarding the proposal received from Wytessa O'Neil to paint the pole bases at the intersection of Laurel and 1st Street

Director Getty mentioned that the scope may increase to an amount of at most 20% without prior board approval to include the 4 large pole bases at the intersection.

Board member Hocking made a motion to increase the financial allocation to be at most \$3000. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- j. Discussion/possible action regarding bids received to demolish 1124 1st Street

Board member Hocking approved the demolition of 1124 1st Street and to hire the low bidder, Nunn Excavation. Board member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

- k. Discussion/possible action regarding promoting La Marque on television during Astros games in 2023

Board member Hocking made a motion to approve promotion of City of La Marque during Astros games in 2023. Board member Lane seconded the motion. MOTION PASSED UNANIMOUSLY.

- l. Discussion/possible action to pay for EDC PR Specialist, Mandy Woodburn's participation in Leadership Mainland through the Texas City - La Marque Chamber of Commerce (if selected, the program is limited to 25 participants)

Director Getty announced that PR Specialist Woodburn had been selected to participate in the Leadership Mainland Program, pending board approval.

Board member Hocking made a motion to approve payment for EDC PR Specialist, Mandy Woodburn to participate in Leadership Mainland. Board Member Steans seconded the motion. MOTION PASSED UNANIMOUSLY.

7. DISCUSSION

- a. Director's Report - report may include information regarding past, present or future projects

EDC Director Getty presented his Director's Report.

- b. EDC PR Specialist's Report - report to include an overview of efforts as it pertains to public relations

EDC PR Specialist Woodburn presented her report.

****** *Chairman Smith recessed the Regular Meeting and entered Executive Session at 12:25 p.m.*

8. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
- b. Section 551.071 of the Government Code - consultation with attorney
- c. Section 551.087 of the Government Code- deliberation regarding economic development negotiations
- d. Section 551.074 of the Government Code- personnel matters
 - Executive Director annual evaluation
 - EDC Public Relations Specialist annual evaluation
 - EDC Receptionist annual evaluation

****** *Chairman Smith closed the Executive Session and reconvened the Regular Meeting at 12:55 p.m.*

9. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale

Board member Hocking made a motion to authorize the EDC Director to work with a real estate agent to negotiate the purchase of a tract near Highway 3. Board member Osteen seconded the motion. MOTION PASSED UNANIMOUSLY.

- b. Consider action to be taken regarding consultation with attorney
No action was taken.
- c. Consider action to be taken in connection with deliberation regarding economic development negotiations
No action was taken.

- d. Consider action to be taken on the evaluations of the Executive Director, EDC Public Relations Specialist and EDC Receptionist

Board member Hocking made a motion to increase the pay for all EDC staff members by 4%. Board member Lane seconded. MOTION PASSED UNANIMOUSLY.

10. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Board member Osteen spoke regarding information that citizens are requesting more information from EDC, and the Council is looking for a quarterly report. The information that was given today was impressive, and the citizens need to see more of that.

EDC Director Getty stated that much work is being done, that he would be glad to give a quarterly report and he invited the elected officials to attend board meetings as they are available.

Board member Hocking stated that there are some community members who believe that the loss of Mr. Crowder put a “chink in the armor”, but we are continuing on and continuing to grow La Marque.

Board member Steans stated that she believes that we are moving in the right direction.

Board member Lane stated that he doesn’t want the board to lose sight of what is best for the community, and please do not be discouraged by one or two negative comments.

Board member Hocking shared that he believes Board member Osteen brings a level of accountability to the board, and the board’s consensus was that they are glad he is here.

11. ADJOURNMENT

***Meeting was adjourned at 1:19 p.m.*

Gene Smith, Chairman

Kierra K. Nance
City Clerk



**1111 Bayou Road
La Marque, Texas
409-938-9202**

**CITY OF LA MARQUE
CITY COUNCIL
REGULAR MEETING
of
MARCH 14, 2022**

Minutes of a City Council Special Meeting held in the Council Chambers, 1109 Bayou Road, La Marque, Texas as well as via teleconference - ZOOM and via YouTube. The council will meet for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

Mayor Bell called the meeting to order at 6:06 p.m.

(2) ROLL CALL

Keith Bell	Mayor
Kimberley Yancy	Councilmember District A
Joe Compian	Mayor-Pro-Tem District B
Michael Carlson	Councilmember District C
Casey Mc Auliffe	Councilmember District D (1111 Bayou La Marque, TX 77568)

STAFF:

Randall Aragon	Interim City Manager
Gus Knebel	Consulting City Attorney
Kierra Nance	City Clerk

(3) INVOCATION AND PLEDGE OF ALLEGIANCE

Margarite Williams (Red Cross) gave the invocation and Councilman Carlson led the pledge.

(4) PRESENTATIONS/PROCLAMATION

- a. Gene Crow- 2021 Detective of the Year
- b. Michael Turner- 2021 Officer of the Year
- c. Sheila Maya- 2021 Civilian Employee of the Year
- d. Proclamation- Stop the Violence Week
- e. Proclamation- Abundant Life
- f. Proclamation- Red Cross
- g. Public Safety Building Update - Alec Luong

Mayor Bell, Chief Aragon, and Lieutenant Price presented awards to the respective Police Department members. Mayor Bell presented proclamations for Stop the Violence Week, American Red Cross Week, and Abundant Life Christian Center.

Alec Luong gave a presentation to the community giving a summary of the work that has been done in relation to the Public Safety Building process as well as a timeline moving forward providing (5) options for Council to consider.

(5) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to Council on a specific agenda item (limited to three (3) minutes) should give the Mayor your name and the item you wish to speak about. In compliance with Texas Open Meeting Act, the city may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. **Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet, or computer, or stand if attending in person, and the Mayor will call on you in turn.**

****** Councilmember Carlson left the room at 7:01 p.m.

Lindsey Gonzales (Apache Field Ln) and Re'chard Loftis spoke on behalf of Keep La Marque Beautiful Commission and presented (4) new street sign designs. Keep La Marque Beautiful Commission is willing to utilize the \$1 voluntary donations made by the citizens through utility billing to offset costs of this project.

****** Councilmember Carlson returned at 7:04 p.m.

Mary Limones (2709 John St) and Katrina Cruz (Hitchcock, TX) started a division of League of United Latin American Citizens (LULAC), a growing nonprofit organization with the goal of making a difference in the community and the future of our youth. The organization will be hosting the first Mainland Cinco De Mayo program in the City of La Marque on May 7, 2022.

Terri Leo Wilson is a republican ticket candidate for the House District 3, spoke of her platform in education, eliminating property taxes, and protecting coastal communities.

Delon Delafosse (222 Edgar)- announced herself as a proud citizen and graduate of La Marque. Thanked Council, namely Councilwoman Yancy for the work that they have done, especially in District A. Spoke as a new member of Community Own Safety working towards ensuring that public safety is not defunded and thanked Mayor and Council for their commitment to public safety.

(6) CONSENT AGENDA

- a. Special City Council Minutes 01.24.2022
- b. Special City Council Minutes 02.17.2022

- c. Discussion/ possible action regarding adopting **Resolution No. R-2022-0006**, reappointing Georgia Meyer Barzilay to the Board of Directors of the Southeast Texas Housing Finance Corporation- City Clerk K. Nance
- d. Discussion/ possible action regarding accepting the quarterly investment reports for Fourth Quarter 2021- Finance Director S. Kou

****** Councilmember Carlson made a motion to approve items 6a and 6b. Councilmember McAuliffe seconded. **MOTION PASSED UNANIMOUSLY.**

Mayor Pro Tem requested items 6c and 6d be pulled for discussion. Requesting that an annual report be given by SETH to make the community better aware of the services they provide. He also addressed Finance Director Kou regarding the negative balance showed for the utility fund. Finance Director Kou clarified.

****** Mayor Pro-Tem Compian made a motion to approve items 6c and 6d. Councilmember Carlson seconded. **MOTION PASSED UNANIMOUSLY.**

(7) NEW BUSINESS

- a. Discussion/ Possible action regarding adopting **Ordinance No. O-2022-0003**, establishing a Public Safety Building Committee, providing an effective date, and making other provisions related to the subject- Legal G. Knebel

Mayor Pro-Tem asked questions relating to the role of the alternate, if appointed. Mayor has no problem with appointing alternates as long as the majority of the majority of decisions are made by the active appointed members.

Mayor asked Lieutenants Gandy and Price to briefly discuss the role of a new Public Safety Building in the reduction of crime. It provides for a better working environment, breeds confidence in the community, relaxes citizens when they need to come in during some of the most difficult times in their lives, better evidence storage, and assists in recruitment and retention of officers.

Councilmember Carlson spoke to the fears of sacrificing quality for speed. Architect Luong, spoke to the “speed” being from completely relocating staff in order to be efficient in the process.

****** Mayor Pro-Tem Compian made a motion to approve **Ordinance No. O-2022-0003**, establishing a Public Safety Building Committee, providing an effective date, and making other provisions related to the subject with the amendment of (2) alternate members appointed by the mayor. Councilmember Carlson seconded. **MOTION PASSED UNANIMOUSLY.**

- b. Discussion/ possible action regarding authorizing certain officers of the City to sign and endorse agreements relating to Texas Global Opioid Settlements covered by the Texas Abatement Fund Council and Settlement Allocation Term Sheet- Legal G. Knebel

** Councilmember McAuliffe made a motion to authorize certain officers of the City to sign and endorse agreements relating to Texas Global Opioid Settlements covered by the Texas Abatement Fund Council and Settlement Allocation Term Sheet. Councilmember Carlson seconded. MOTION PASSED UNANIMOUSLY.

- c. Discussion/ possible action regarding the City of La Marque 5-year Strategic Plan- EDC Director A. Getty

Councilmember McAuliffe requested an official review of the progress, achievements, and shortfalls of the previous Strategic Plan.

Councilmember recalled requesting a Master City Plan in December which he believes will better serve drafting the Strategic Plan. After a brief discussion, Council agreed that a Comprehensive Plan is necessary although it is not a requirement for this particular plan.

Councilmember Yancy asked that the Strategic Plan be more focused on business. Requesting that the EDC be more aggressive and intentional in driving business and seconded Councilmember McAuliffe's sentiment of needing the facts relating to what has already been accomplished.

Mayor Pro-Tem agrees to both the need for a Comprehensive Plan as well as a final report on the previous Strategic Plan.

Mayor Bell noted some things about the 2015 plan including the lack of resources, noting Priority 1 which included committing \$1 million to infrastructure, strengths that included low crime rates, police chief, low property values and taxes, and weaknesses that included a grossly inadequate infrastructure, an appearance of high crime, inadequate street lighting, low community pride, and a divided community, among others.

** Councilmember McAuliffe made a motion to authorize a final report on the previous Strategic Plan. Councilmember Carlson seconded. MOTION PASSED UNANIMOUSLY.

- d. Discussion/ possible action regarding the interior remodel of 1130 1st Street- EDC Director A. Getty

Councilmember Carlson and Mayor Pro-Tem Compian asked clarifying questions.

** Councilmember McAuliffe made a motion to authorize the interior remodel of 1130 1st Street. Councilmember Yancy seconded. MOTION PASSED UNANIMOUSLY.

- e. Discussion/ provide direction regarding updating city zoning maps- Mayor Pro Tem J. Compian

Mayor Pro-Tem clarified that this is a follow-up item as stated upon original passing that it would be reviewed. He requested a collaborative effort with the community to simplify the zoning ordinance and making it more productive and business friendly.

Mayor Bell asked Mayor Pro-Tem to bring a proposed procedure for Council to review and finalize to the next meeting.

****** No action was taken on this item.

- f.** Discussion/ possible action regarding AARP Community Challenge Grant (deadline March 22nd)- Mayor Pro Tem J. Compian

Mayor Pro-Tem Compian explained the Grant process and offered his services to assist with the application.

****** Councilmember Carlson made a motion to authorize Mayor Pro-Tem Compian to proceed with the AARP Community Challenge Grant. Councilmember Yancy seconded. MOTION PASSED UNANIMOUSLY.

- g.** Discussion / possible action regarding membership to Sister Cities International- Mayor Pro Tem J. Compian

Mayor Pro-Tem Compian explained the organization and the desire to participate as originally introduced by Councilmember Yancy.

****** Councilmember McAuliffe made a motion to join Sister Cities International. Councilmember Yancy seconded. MOTION PASSED UNANIMOUSLY.

- h.** Discussion/ possible action regarding membership to National Civic League- Mayor Pro Tem J. Compian

Mayor Pro-Tem spoke to the benefits of joining the National Civic League including additional cost savings resources and “All American City” designations.

****** Councilmember McAuliffe made a motion to authorize membership to the National Civic League. Councilmember Carlson seconded. MOTION PASSED UNANIMOUSLY.

(8) REPORTS

- a.** Annual Racial Profiling Report- Police Chief R. Aragon/ Lieutenant G. Price

Chief Aragon and Lieutenant Price presented their annual report noting that it was very similar to the 2020 report.

- b.** State of Texas Broadband Public Hearing by the Texas Broadband Development Office- Mayor Pro Tem J. Compian

Mayor Pro-Tem Compian attended the first Public Hearing of the Texas Broadband Development Office in Prairie View, TX and provided a report on the information given.

(9) APPOINTMENTS

- a. Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions - Mayor K. Bell

****** Mayor Pro-Tem appointed former Councilmember Chris Lane as an alternate to the Charter Review Committee. Seconded by Councilmember McAuliffe. MOTION PASSED UNANIMOUSLY.

(10) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss many of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development) as well as the following items:

- a. Section 551.074 (Personnel Matters)- Discussion relating to City Manager Contract negotiations
 - b. Section 551.071 (Consultation with Attorney) - Discussion relating to Cause No. 20-CV-0633 *La Marque Economic Development Corporation et. al. vs. Texas City Terminal Railway Company* in the 122nd District Court of Galveston County, Texas
- **** Mayor Bell closed the Regular meeting at 9:07 p.m. and entered Executive Session at 9: 08 p.m.

****** Mayor Bell closed the Executive Session and reconvened the Regular Meeting at 11:02 p.m.

(11) ACTION - EXECUTIVE SESSION

- a. Discussion/ possible action regarding City Manager Contract- Legal G. Knebel

****** Councilmember Carlson made a motion to approve City Manager Contract. Mayor Pro-Tem Compian seconded the motion. MOTION PASSED UNANIMOUSLY.

(12) REQUESTS AND ANNOUNCEMENTS

Councilmember McAuliffe stated Happy Vernal Equinox, congratulated Councilmember Yancy for the success of Stop the Violence Week.

Councilmember Yancy thanked all the volunteers, sponsors, and District A for their support for Stop the Violence Week. She stated that a written report will be submitted on this report. Councilmember Yancy thanked all the phenomenal women for all of their work during Women's History Month and pledged to continue doing the work the community voted for her to do.

Councilman Carlson also stated Happy Women's History Month and St. Patrick's Day. Congratulations to Fire Chief Merryman and Public Works Director Sailer on their promotions.

Mayor Pro-Tem Compian expressed his sincere thanks to Police Chief Aragon and Price for their engagement with a family in need. He stated that one of the simplest ways to assist the families in the Ukraine is to make a small donation to the Red Cross or make donations to the local Greek Orthodox Diocese.

Mayor Bell spoke to the pleasure of being an elected official and thanked the public for all of the well wishes. He encouraged the rest of Council with words from Theodore Roosevelt "It is not the critic who counts: not the man who points out how the strong man stumbles or where the doer of deeds could have done better. The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood, who strives valiantly, who errs and comes up short again and again, because there is no effort without error or shortcoming, but who knows the great enthusiasms, the great devotions, who spends himself in a worthy cause; who, at the best, knows, in the end, the triumph of high achievement, and who, at the worst, if he fails, at least he fails while daring greatly, so that his place shall never be with those cold and timid souls who knew neither victory nor defeat."

Mayor announced that we are amid a Tax Rollback election, and the council is available to entertain any comments, concerns, and plans. He spoke to many decisions needing to be made. Mayor Bell introduced Cesar Garcia to the public and a reception will be held at the next regularly scheduled Council meeting.

(13) ADJOURNMENT

** Councilmember Yancy made a motion to adjourn the meeting. Mayor Pro-Tem Compian seconded. MOTION PASSED UNANIMOUSLY.

** Meeting adjourned at 11:04 p.m.

This unofficial copy of the minutes from the above meeting are posted for convenience only. Executed or certified copies of the minutes can be requested by contacting the City Clerk

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
https://www.coreoi.com/

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	1 of 16

T NEW CUSTOMER - POTENTIAL

O Must be set up before
order can be placed

..

ATTN: TBD

S NEW CUSTOMER - POTENTIAL

H Must be set up before
I order can be placed

..

T

O

ATTN: TBD

Prepared for : Cody Brown

BuyBoard Contract# 667-22

Description	Extended Amount
WORKSTATIONS	21,292.38

Quantity	Description	Unit Price	Extended Amount
6.00 Each	SITONIT 2723Y.A142.B1--FC1-B17--~C16-S0-MC5-FABRIC--FG1-DASH-JET--KD Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height/Width Adj Arms FC1:Black Frame B17:Standard Black Nylon Base ~:No Seat Depth Adjustment Upgrade C16:Standard Carpet Casters S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 DASH:Dash Color Selection JET:Dash Jet ~:No Selection KD:Knocked Down Tag: WORKSTATIONS	494.29	2,965.74
3.00 Each	HON INDUSTRIES HLSL2428EBR--\$(L1STD)-.F-\$(P1)-.T5 24Dx28H End Panel Support w/ Panel Bracket \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	173.00	519.00
6.00 Each	HON INDUSTRIES HLED17A 17" LED Light W/PwrSupplyForDaisyChain(STARTER) Tag: WORKSTATIONS	168.86	1,013.16
2.00 Each	HON INDUSTRIES HF23C--.X101E Lock Core Replacement Kit Brushed Chrome .X101E:101E Tag: WORKSTATIONS	18.00	36.00

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	2 of 16

2.00 Each	HON INDUSTRIES HF23C--.X102E Lock Core Replacement Kit Brushed Chrome .X102E:102E Tag: WORKSTATIONS	18.00	36.00
2.00 Each	HON INDUSTRIES HF23C--.X103E Lock Core Replacement Kit Brushed Chrome .X103E:103E Tag: WORKSTATIONS	18.00	36.00
2.00 Each	HON INDUSTRIES HF23C--.X104E Lock Core Replacement Kit Brushed Chrome .X104E:104E Tag: WORKSTATIONS	18.00	36.00
2.00 Each	HON INDUSTRIES HF23C--.X105E Lock Core Replacement Kit Brushed Chrome .X105E:105E Tag: WORKSTATIONS	18.00	36.00
2.00 Each	HON INDUSTRIES HF23C--.X106E Lock Core Replacement Kit Brushed Chrome .X106E:106E Tag: WORKSTATIONS	18.00	36.00
6.00 Each	HON INDUSTRIES H19723R--X-\$(P1)-.T5 Flagship Pedestal "R" Pull Freestanding B/B/F .X:Omt Core to Order Key Alike \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	272.86	1,637.16
6.00 Each	HON INDUSTRIES H519495 10500 Series Dbl-Rail Hanging File Rack Tag: WORKSTATIONS	13.72	82.32
3.00 Each	HON INDUSTRIES HPD2PNBRK2L--\$(P1)-.T5 Bracket Left \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	42.29	126.87
9.00 Each	HON INDUSTRIES HCTL241L--\$(P1)-.T5 Left-hand Cantilever 24"D \$(P1):Select P1 Paint .T5:Greige Tag: WORKSTATIONS	17.15	154.35
9.00	HON INDUSTRIES	17.15	

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	3 of 16

Each	HCTL241R--\$(P1)-.T5 Right-hand Cantilever 24"D \$(P1):Select P1 Paint .T5:Greige Tag: WORKSTATIONS		154.35
2.00 Each	HON INDUSTRIES HH871130 Electrical Pass-Thru Cable 30W 3-1 & 2-2 Systems Tag: WORKSTATIONS	49.14	98.28
1.00 Each	HON INDUSTRIES HH871230 Electrical Power Harness 30W 3-1 & 2-2 Systems Tag: WORKSTATIONS	77.43	77.43
1.00 Each	HON INDUSTRIES HRVC15PFVF--\$(P1)-.T5 Variable Height Painted Finished End Flat 15H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	24.85	24.85
1.00 Each	HON INDUSTRIES HRVC15PS--\$(P1)-.T5 Abound Extended Straight Connector -Painted 15" \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	48.29	48.29
6.00 Each	HON INDUSTRIES HRVC50PFF--\$(P1)-.T5 Finished End Flat 50H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	36.01	216.06
1.00 Each	HON INDUSTRIES HRVC65PWF--\$(P1)-.T5 Wall Starter Kit Flat 65H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	67.71	67.71
4.00 Each	HON INDUSTRIES HRVFSB36 Abound 36"W Segment Bar Tag: WORKSTATIONS	9.14	36.56
6.00 Each	HON INDUSTRIES HRVOH1530RM--\$(P1)-.T5-.L Abound Receding Door Overhead 30"W \$(P1):P1 Paint Opts .T5:Greige .L:Lock Tag: WORKSTATIONS	263.43	1,580.58

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	4 of 16

4.00 Each	HON INDUSTRIES HRVT1536HS2--\$(L1STD)-.F-\$(P1)-.T5 Abound Hardsurface Tile and Mounting Kit 15H x 36W \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	92.29	369.16
4.00 Each	HON INDUSTRIES HRVT3036HS2--\$(L1STD)-.F-\$(P1)-.T5 Abound Hardsurface Tile and Mounting Kit 30H x 36W \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	120.00	480.00
9.00 Each	HON INDUSTRIES HCTL241L--\$(P1)-.T5 Left-hand Cantilever 24"D \$(P1):Select P1 Paint .T5:Greige Tag: WORKSTATIONS	17.15	154.35
9.00 Each	HON INDUSTRIES HCTL241R--\$(P1)-.T5 Right-hand Cantilever 24"D \$(P1):Select P1 Paint .T5:Greige Tag: WORKSTATIONS	17.15	154.35
1.00 Each	HON INDUSTRIES HH871230 Electrical Power Harness 30W 3-1 & 2-2 Systems Tag: WORKSTATIONS	77.43	77.43
3.00 Each	HON INDUSTRIES HH871236 Electrical Power Harness 36W 3-1 & 2-2 Systems Tag: WORKSTATIONS	77.43	232.29
3.00 Each	HON INDUSTRIES HH873501--.T3 Circuit 1 .T3:Muslin Tag: WORKSTATIONS	16.57	49.71
3.00 Each	HON INDUSTRIES HH873502--.T3 Circuit 2 .T3:Muslin Tag: WORKSTATIONS	16.57	49.71
3.00 Each	HON INDUSTRIES HH873504--.T3 Circuit 4	16.57	49.71

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	5 of 16

	.T3:Muslin Tag: WORKSTATIONS		
3.00 Each	HON INDUSTRIES HH873506--.T3 Circuit 3 (2+2) .T3:Muslin Tag: WORKSTATIONS	16.57	49.71
1.00 Each	HON INDUSTRIES HH879072 Base In-Feed Cable Base 3-1 & 2-2 Systems Tag: WORKSTATIONS	86.57	86.57
6.00 Each	HON INDUSTRIES HHTADF3--.P Three-port Flex Mode faceplate .P:Black Tag: WORKSTATIONS	9.72	58.32
6.00 Each	HON INDUSTRIES HRVBPLATE336--\$(P1)-.T5 Abound Base cover 3 knockout 36"W \$(P1):Select P1 Paint .T5:Greige Tag: WORKSTATIONS	28.29	169.74
1.00 Each	HON INDUSTRIES HRVC15PS--\$(P1)-.T5 Abound Extended Straight Connector -Painted 15" \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	48.29	48.29
6.00 Each	HON INDUSTRIES HRVC50PFF--\$(P1)-.T5 Finished End Flat 50H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	36.01	216.06
1.00 Each	HON INDUSTRIES HRVC50PTF--\$(P1)-.T5 "T" 3-way Painted Connector Flat 50H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	58.28	58.28
2.00 Each	HON INDUSTRIES HRVC50PXF--\$(P1)-.T5 "X" 4-way Painted Connector Flat 50H \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	56.57	113.14
12.00 Each	HON INDUSTRIES HRVF5036P--\$(P1)-.T5 Panel Frame 50H x 36W	102.29	1,227.48

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	6 of 16

	\$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS		
3.00 Each	HON INDUSTRIES HRVF6530P--\$(P1)-.T5 Panel Frame 65H x 30W \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	107.43	322.29
3.00 Each	HON INDUSTRIES HRVF6536P--\$(P1)-.T5 Panel Frame 65H x 36W \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	109.14	327.42
6.00 Each	HON INDUSTRIES HRVT1572F--.R-\$(P1)-.T5 Frameless Glass 15H x 72W (36" + 36") .R:Frosted Glass \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	379.43	2,276.58
20.00 Each	HON INDUSTRIES HRVT4536T--\$(A)-.APN-11 Abound Fabric Tile 45H x 36W \$(A):Gr A Fabric .APN:Appoint 11:Artichoke Tag: WORKSTATIONS	64.00	1,280.00
6.00 Each	HON INDUSTRIES HRVT6030T--\$(A)-.APN-11 Abound Fabric Tile 60H x 30W \$(A):Gr A Fabric .APN:Appoint 11:Artichoke Tag: WORKSTATIONS	68.00	408.00
6.00 Each	HON INDUSTRIES HRVT6036T--\$(A)-.APN-11 Abound Fabric Tile 60H x 36W \$(A):Gr A Fabric .APN:Appoint 11:Artichoke Tag: WORKSTATIONS	77.14	462.84
3.00 Each	HON INDUSTRIES HRVTC30F--\$(P1)-.T5 Panel Top Cap Flat 30W \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	17.43	52.29

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	7 of 16

3.00 Each	HON INDUSTRIES HRVTC36F--\$(P1)-.T5 Panel Top Cap Flat 36W \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	22.85	68.55
6.00 Each	HON INDUSTRIES HWR2430P--\$(L1STD)-.F-.F-.EY Systems Rectangular Worksurface Edgeband 24D x 30W \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry .F:Shaker Cherry .EY:Brownstone Tag: WORKSTATIONS	117.43	704.58
3.00 Each	HON INDUSTRIES HWV93AALP--\$(L1STD)-.F-.F-.EY Systems 72x36x24x24Left Corner Cove Worksurface Edgebd \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry .F:Shaker Cherry .EY:Brownstone Tag: WORKSTATIONS	244.86	734.58
3.00 Each	HON INDUSTRIES HWV93AARP--\$(L1STD)-.F-.F-.EY Systems 72x36x24x24Rt Corner Cove Worksurface Edgeband \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry .F:Shaker Cherry .EY:Brownstone Tag: WORKSTATIONS	244.86	734.58
3.00 Each	HON INDUSTRIES HPD2PNBRK2R--\$(P1)-.T5 Bracket Right \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	42.29	126.87
3.00 Each	HON INDUSTRIES HLSL2428EBL--\$(L1STD)-.F-\$(P1)-.T5 24Dx28H End Panel Support w/ Panel Bracket \$(L1STD):Grd L1 Standard Laminates .F:Shaker Cherry \$(P1):P1 Paint Opts .T5:Greige Tag: WORKSTATIONS	173.00	519.00
3.00 Each	HON INDUSTRIES HPD2PNBRK2L--\$(P1)-.T5 Bracket Left \$(P1):P1 Paint Opts .T5:Greige	42.29	126.87

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	8 of 16

12.00 Each	Tag: WORKSTATIONS ALLSTEEL CMT24--\$(P1)-.P27 Cable Mgmt Kit 24W \$(P1):P1 Paint Opts .P27:Matte Black Tag: WORKSTATIONS	40.41	484.92
---------------	--	-------	--------

Description	Extended Amount
CODE ADMIN ASSISTANT	6,220.19

Quantity	Description	Unit Price	Extended Amount
1.00 Each	SITONIT 2723Y.A142.B1--FC1-B17--~C16-S0-MC5-FABRIC--FG1-DASH-JET--KD Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height/Width Adj Arms FC1:Black Frame B17:Standard Black Nylon Base ~:No Seat Depth Adjustment Upgrade C16:Standard Carpet Casters S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 DASH:Dash Color Selection JET:Dash Jet ~:No Selection KD:Knocked Down Tag: CODE ADMIN ASSISTANT	494.29	494.29
1.00 Each	KIMBALL INTERNATIONAL NAC30WMH ACCESSORIES,30W,HORIZONTAL UNDERSURFACE WIRE MANAGER,PKG 6 Tag: CODE ADMIN ASSISTANT	70.77	70.77
2.00 Each	KIMBALL INTERNATIONAL NCCB006 CASEGOODS,LOCK CORE WITH KEY,BLACK,NO 006 Tag: CODE ADMIN ASSISTANT	15.49	30.98
1.00 Each	KIMBALL INTERNATIONAL 50N8066LLFW--81AB-X-G13C-KRB-TF BARRINGTON,80DX66W,L UNIT,LEFT,WOOD 81AB:CLASSIC,BRASS X:NO GROMMET G13C:GROMMET,CENTER KRB:RANDOM CORE,INSTALLED,BLACK TF:TRUFFLE Tag: CODE ADMIN ASSISTANT	4,314.50	4,314.50
1.00 Each	KIMBALL INTERNATIONAL N85SB--3-41314-DW ELOQUENCE,GUEST CHAIR,FULLY UPHOLSTERED BACK	813.80	813.80

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	9 of 16

	3:GRADE 3 41314:SILVERTEX CREAM DW:JUDICIAL Tag: CODE ADMIN ASSISTANT		
1.00 Each	ALLSTEEL AMASD--.SVR Dynamic Dual Monitor - Standard Weight .SVR:Silver Generic Tag: CODE ADMIN ASSISTANT	401.14	401.14
1.00 Each	ALLSTEEL APACSM--.SVR Monitor Arm Sliding Mount .SVR:Silver Generic Tag: CODE ADMIN ASSISTANT	94.71	94.71

Description	Extended Amount
CODE SUPERVISOR	7,033.99

Quantity	Description	Unit Price	Extended Amount
1.00 Each	SITONIT 2723Y.A142.B1--FC1-B17--~C16-S0-MC5-FABRIC--FG1-DASH-JET--KD Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height/Width Adj Arms FC1:Black Frame B17:Standard Black Nylon Base ~:No Seat Depth Adjusment Upgrade C16:Standard Carpet Casters S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 DASH:Dash Color Selection JET:Dash Jet ~:No Selection KD:Knocked Down Tag: CODE SUPERVISOR	494.29	494.29
1.00 Each	KIMBALL INTERNATIONAL NAC30WMH ACCESSORIES,30W,HORIZONTAL UNDERSURFACE WIRE MANAGER,PKG 6 Tag: CODE SUPERVISOR	70.77	70.77
2.00 Each	KIMBALL INTERNATIONAL NCCB007 CASEGOODS,LOCK CORE WITH KEY,BLACK,NO 007 Tag: CODE SUPERVISOR	15.49	30.98
1.00 Each	KIMBALL INTERNATIONAL 50N8066LLFW--81AB-X-G13C-KRB-TF BARRINGTON,80DX66W,L UNIT,LEFT,WOOD 81AB:CLASSIC,BRASS X:NO GROMMET	4,314.50	4,314.50

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	10 of 16

	G13C:GROMMET,CENTER KRB:RANDOM CORE,INSTALLED,BLACK TF:TRUFFLE Tag: CODE SUPERVISOR		
2.00 Each	KIMBALL INTERNATIONAL N85SB--3-41314-DW ELOQUENCE,GUEST CHAIR,FULLY UPHOLSTERED BACK 3:GRADE 3 41314:SILVERTEX CREAM DW:JUDICIAL Tag: CODE SUPERVISOR	813.80	1,627.60
1.00 Each	ALLSTEEL AMASD--.SVR Dynamic Dual Monitor - Standard Weight .SVR:Silver Generic Tag: CODE SUPERVISOR	401.14	401.14
1.00 Each	ALLSTEEL APACSM--.SVR Monitor Arm Sliding Mount .SVR:Silver Generic Tag: CODE SUPERVISOR	94.71	94.71

Description	Extended Amount
DIRECTOR'S PRIVATE OFFICE	14,499.05

Quantity	Description	Unit Price	Extended Amount
1.00 Each	KIMBALL INTERNATIONAL NAC44TLL ACCESSORIES,44W LED TASK LIGHT,LINEAR,SINGLE/STARTER UNIT Tag: DIRECTOR'S PO	393.09	393.09
8.00 Each	KIMBALL INTERNATIONAL NCCB004 CASEGOODS,LOCK CORE WITH KEY,BLACK,NO 004 Tag: DIRECTOR'S PO	15.49	123.92
1.00 Each	KIMBALL INTERNATIONAL 50NN36RDW--X-DW BARRINGTON,36DIA,CONFERENCE TOP,ROUND,WOOD X:NO GROMMET DW:JUDICIAL Tag: DIRECTOR'S PO	1,216.29	1,216.29
1.00 Each	KIMBALL INTERNATIONAL TBW-4DW BARRINGTON,32WX28H,QUEEN ANNE BASE,WOOD,JUDICIAL Tag: DIRECTOR'S PO	1,128.39	1,128.39
1.00 Each	KIMBALL INTERNATIONAL NAC30WMH ACCESSORIES,30W,HORIZONTAL UNDERSURFACE WIRE MANAGER,PKG 6 Tag: DIRECTOR'S PO	70.77	70.77

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	11 of 16

1.00 Each	KIMBALL INTERNATIONAL 50N1974VSWHLWC--85CN-DW BARRINGTON,19WX74H,STORAGE WARDROBE,GANGING,LEFT 85CN:VERONA,CLASSIC NICKEL DW:JUDICIAL Tag: DIRECTOR'S PO	1,974.26	1,974.26
1.00 Each	KIMBALL INTERNATIONAL 50N1974VSWHRWC--85CN-DW BARRINGTON,19WX74H,STORAGE WARDROBE,GANGING,RIGHT 85CN:VERONA,CLASSIC NICKEL DW:JUDICIAL Tag: DIRECTOR'S PO	1,974.26	1,974.26
1.00 Each	KIMBALL INTERNATIONAL 50N2169CSFW2C--85CN-KS2B-DW BARRINGTON,21DX69W,CREDENZA,STORAGE,GANGING,WOOD 85CN:VERONA,CLASSIC NICKEL KS2B:SPECIFY 2 BLACK CORE SEPARATE DW:JUDICIAL Tag: DIRECTOR'S PO	2,737.74	2,737.74
1.00 Each	KIMBALL INTERNATIONAL 50N7149HBHW--85CN-DW BARRINGTON,71WX49H,HIGHBACK ORGANIZER,WOOD DOORS 85CN:VERONA,CLASSIC NICKEL DW:JUDICIAL Tag: DIRECTOR'S PO	3,575.33	3,575.33
3.00 Each	HON INDUSTRIES HIWMU--.Y0-.F-.S-\$(2)-.WP-39-.NL-.SB-.T Ign 2.0 Mid-back Upholstered (non lumbar) .Y0:Simple Synchro-Tilt Control .F:Fixed .S:Black All-Surface Caster \$(2):Gr 2 Uph .WP:Whisper Vinyl 39:Charcoal .NL:No Lumbar .SB:Standard Base .T:Black Tag: DIRECTOR'S PO	435.00	1,305.00

Description	Extended Amount
ADMIN ASSISTANT	15,089.75

Quantity	Description	Unit Price	Extended Amount
1.00 Each	SITONIT 2723Y.A142.B1--FC1-B17--C16-S0-MC5-FABRIC--FG1-DASH-JET--KD Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height/Width Adj Arms FC1:Black Frame B17:Standard Black Nylon Base ~:No Seat Depth Adjustment Upgrade	494.29	494.29

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	12 of 16

	C16:Standard Carpet Casters S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 DASH:Dash Color Selection JET:Dash Jet ~:No Selection KD:Knocked Down Tag: CONFERENCE ROOM		
1.00 Each	KIMBALL INTERNATIONAL NAC44TLL ACCESSORIES,44W LED TASK LIGHT,LINER,SINGLE/STARTER UNIT Tag: CONFERENCE ROOM	393.09	393.09
2.00 Each	KIMBALL INTERNATIONAL NAC30WMH ACCESSORIES,30W,HORIZONTAL UNDERSURFACE WIRE MANAGER,PKG 6 Tag: CONFERENCE ROOM	70.77	141.54
7.00 Each	KIMBALL INTERNATIONAL NCCB005 CASEGOODS,LOCK CORE WITH KEY,BLACK,NO 005 Tag: CONFERENCE ROOM	15.49	108.43
1.00 Each	KIMBALL INTERNATIONAL 50N10772URFW--81AB-X-G13C-X-KRB-DW BARRINGTON,107DX72W,U UNIT,RIGHT,WOOD 81AB:CLASSIC,BRASS X:NO GROMMET G13C:GROMMET,CENTER X:NO GROMMET KRB:RANDOM CORE,INSTALLED,BLACK DW:JUDICIAL Tag: CONFERENCE ROOM	5,074.13	5,074.13
1.00 Each	KIMBALL INTERNATIONAL 50N1436CPCFW--DW BARRINGTON,14DX36W,CORNICE FRAME DW:JUDICIAL Tag: CONFERENCE ROOM	222.80	222.80
1.00 Each	KIMBALL INTERNATIONAL 50N2137LFF2W--85CN-KS2B-DW BARRINGTON,21DX37W,LATERAL FILE,TWO DRAWER,WOOD 85CN:VERONA,CLASSIC NICKEL KS2B:SPECIFY 2 BLACK CORE SEPARATE DW:JUDICIAL Tag: CONFERENCE ROOM	1,554.09	1,554.09
1.00 Each	KIMBALL INTERNATIONAL 50N3452BCHGW--85CN-DW BARRINGTON,34WX52H,BOOKCASE,GLASS DOORS 85CN:VERONA,CLASSIC NICKEL	1,583.39	1,583.39

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	13 of 16

	DW:JUDICIAL Tag: CONFERENCE ROOM		
1.00 Each	KIMBALL INTERNATIONAL 50N7129SOHWW--85CN-DW BARRINGTON,71WX29H,STORAGE OVERHEAD,WALL MT,WOOD DOORS 85CN:VERONA,CLASSIC NICKEL DW:JUDICIAL Tag: CONFERENCE ROOM	3,394.54	3,394.54
2.00 Each	KIMBALL INTERNATIONAL N85SB--3-41314-DW ELOQUENCE,GUEST CHAIR,FULLY UPHOLSTERED BACK 3:GRADE 3 41314:SILVERTEX CREAM DW:JUDICIAL Tag: CONFERENCE ROOM	813.80	1,627.60
1.00 Each	ALLSTEEL AMASD--.SVR Dynamic Dual Monitor - Standard Weight .SVR:Silver Generic Tag: CONFERENCE ROOM	401.14	401.14
1.00 Each	ALLSTEEL APACSM--.SVR Monitor Arm Sliding Mount .SVR:Silver Generic Tag: CONFERENCE ROOM	94.71	94.71

Description	Extended Amount
PERMIT WAITING	5,094.62

Quantity	Description	Unit Price	Extended Amount
1.00 Each	KIMBALL INTERNATIONAL 85N2024EN--DW ELOQUENCE,END TABLE,WOOD TOP DW:JUDICIAL Tag: PERMIT WAITING	698.26	698.26
4.00 Each	KIMBALL INTERNATIONAL N85SB--L7-70115-DW ELOQUENCE,GUEST CHAIR,FULLY UPHOLSTERED BACK L7:GRADE L7 70115:DAVENPORT BLACK DW:JUDICIAL Tag: PERMIT WAITING	1,099.09	4,396.36

Description	Extended Amount
PERMIT TECH	1,977.16

Quantity	Description	Unit Price	Extended Amount
4.00	SITONIT	494.29	1,977.16

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	14 of 16

Each	2723Y.A142.B1--FC1-B17--~C16-S0-MC5-FABRIC--FG1-DASH-JET--~KD Amplify, Highback, Mesh Back, Enhanced Synchro Cntrl, Height/Width Adj Arms FC1:Black Frame B17:Standard Black Nylon Base ~:No Seat Depth Adjustment Upgrade C16:Standard Carpet Casters S0:Standard Cylinder Height MC5:Onyx (Black) Mesh Color FABRIC:Fabric Grade Selections ~:No Selection FG1:Fabric Grade 1 DASH:Dash Color Selection JET:Dash Jet ~:No Selection KD:Knocked Down Tag: PERMIT TECH		
------	---	--	--

Individual Items		7,589.29
------------------	--	----------

Quantity	Description	Unit Price	Extended Amount
5.00 Hours	CORE DESIGN - AUSTIN DESIGN SERVICES Design Services	65.00	325.00
1.00 Each	CORE Office Interiors - LABOR INSTALLATION LABOR Our standard* installation includes the receiving, inspection, delivery and proper installation of product provided by CORE Office Interiors. This process is supervised by an on-site COREoi lead employee and includes direct support from COREoi and its partners. The following services are included as part of your furniture order: labor to install product detailed below during normal business hours with a punch return trip (6) Cubicles (HON PRODUCT)w/ 17" LED Light W/PwrSupplyForDaisyChain (STARTER)w/ BBF Ped Freestandingw/ Dbl-Rail Hanging File Racksw/ Hinged Overheads(6) Task Chairs (IGNITION)Will "HAVE" Glass ***** At Permit Waiting Area 4 CHAIRS and Guest Table At Permit Tech (4) SIT ? Amplify High back Chairs Director 05 Office National Desk Unit with: - MAIN DESK IS EXISTING WITH STONE TOP- FULL STORAGE CREDENZA- 49"H HUTCH WITH SOLID WOOD DOORS- 74"H WARDROBE/ STORAGE	7,264.29	7,264.29

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	15 of 16

CABINETS ON EITHER SIDE OF CREDENZA- 36" GUEST TABLE- LED TASK
 LIGHT1 Circle table w/3 HON Ignition Guest Chairs
 Conference Room 03

National Desk Unit with:

- BBF AT MAIN DESK
- FF IN CREDENZA
- 29"H WALL MOUNTED OVERHEAD WITH SOLID WOOD DOORS
- 37" X 2H LATERAL FILE WITH 56.5" H BOOKCASE

1 SIT Amplify Task Chair

2 National Eloquence Guest Chairs

Code Supervisor 08

National L-Desk Unit with:

- BBF AT MAIN DESK- FF IN RETURN- NO OH STORAGE2 National Eloquence
 Guest Chairs1 Dual Monitor w/sliding mount
- Code Admin Asst. 07

National L-Desk Unit with:

- BBF AT MAIN DESK- FF IN RETURN- NO OH STORAGE1 National Eloquence
 Guest Chairs1 Dual Monitor w/sliding mount

Order Sub-Total : \$78,796.43

TOTAL ORDER : \$78,796.43

Required Deposit 50.0% : \$39,398.22

Quote

CORE Office Interiors - Houston
7108 Old Katy Rd Ste 150
Houston, TX 77024-2153
Phone: 713.803.0100
Email: orders-austin@coreoi.com
<https://www.coreoi.com/>

Order Number	9066
Date	02/15/2023
Proposal Valid Through	03/17/2023
Customer PO No	
Customer Name	NEW CUSTOMER - POTENTIAL
Salesperson	Cody Brown
Project Number	
Terms	DUE UPON RECEIPT
Page	16 of 16

CORE Office Interiors Terms & Conditions

We have provided you with this quote based on our knowledge of your current requirements and project goals. Taxes, shipping, handling, and other fees may apply. We reserve the right to cancel quotes arising from pricing or other errors.

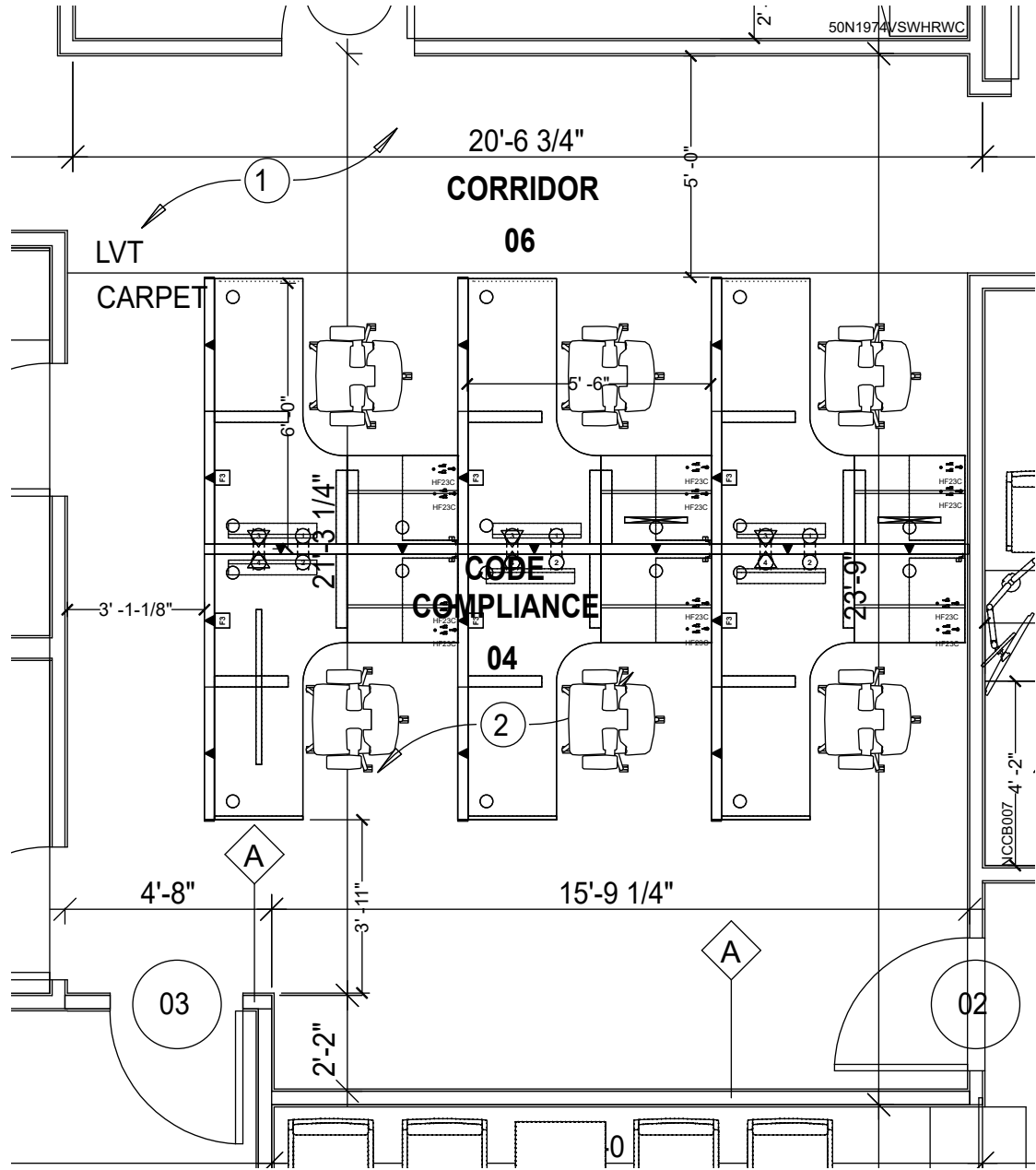
1. It is understood that this is a custom-built furniture order. For this reason, upon order placement and acceptance by the relevant manufacturer, COREoi cannot cancel orders following order placement. We will do our best to honor a request in change, cancellation, or return. The customer remains liable for all changes outlined in this proposal unless approved and in writing. The customer may incur restocking, cancellation and/or change order changes.
2. Warranty: Your complete satisfaction and future business is our goal. We take pride in the quality of the products we represent. All applicable manufacturer warranties will be available upon request.
3. Shipment/Freight: We will not be liable for any delay or damages claimed to result from shipping or freight carrier. If the buyer requests to change or postpone delivery beyond the shipping date when we are ready to make delivery, we may store or transfer the goods to our warehouse and/or third-party warehouse at the customer's expense. Upon notification to the buyer of transfer to storage, the goods shall be deemed delivered to the customer for all intents and purposes, including invoicing and payment.
4. Unless expressly noted in this proposal, COREoi will provide all installation and delivery services during normal working hours, 8am to 5pm, Monday through Friday. If services are requested other than normal business hours, additional charges may be assessed. COREoi will issue a Change Order for work that falls outside the reasonably agreed-upon scope of this quote, and your approval/signature will be required to initiate the additional work.
5. Special Pay Terms - Progress Billing/Pay Applications: Progress Billing will be agreed upon between customer and COREoi. The customer PO/Project Contract will contain these details and COREoi will invoice according to the agreement. All invoices are due according to the payment terms listed on the invoice.
6. A 1.5% per month interest charge will be added to unpaid accounts beyond the invoice due date. Delinquent customers will be liable for reasonable collection costs, including attorney fees. COREoi reserves the right to lean the property if invoices are not paid.
7. Contingency Fee: A small percentage of the total sell price line item, added for use in the event of unexpected circumstances that could lead to an increase in cost. COREoi adds this line to all quotes for acceptance of risk, unexpected manufacturer price increases, change in original scope, or if unforeseen additional product needs to be added to order. Customers may also allocate this fee to a reserve for subsequent use and distribution if unexpected events occur. The contingency fee can only be allocated/used on the respective quote.
8. All CORE Office Interiors quotes expire 30 days after submission. After 30 days, COREoi will need to check for updated pricing to account for supplier and vendor price adjustments.

Signature: _____

Name: _____

Title: _____

Date: _____



LAMINATE:
SHAKER
CHERRY



PAINT:
GREIGE



FABRIC:
APPOINT/
ARTICHOKE

CORE office interiors

7108 OLD KATY ROAD, #150
HOUSTON, TX 77024
713.803.0100 | www.coreoi.com

CITY OF LA MARQUE
PERMIT DEPT. WORKSTATIONS

CLIENT APPROVAL

SHEET NOTES

The furniture specification represented by this plan is based on information and/or architectural drawings submitted to Core Office Interiors by the client. Core Office Interiors will not be responsible for the accuracy of the architectural drawing in the event that the submitted information and/or drawings do not conform with the actual field dimensions and/or conditions.

ACCT MNGR:	CB
DRAWN BY:	SK
SCALE:	NTS = 1'0"
DATE:	2/14/2023
REVISION #	00



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Council approval of the Advertisement and Request for Proposal for Construction of 12-inch Waterline on Texas Avenue (FM1765) from I-45 to Newman Road; Phase 1 of the Stonewall Waterline Improvement Project.

X

ATTACHMENTS FOR REFERENCE

- Adverstiment and Invitation to Bid
- Project Manual
- Construction Contract
- Engineer's Construction Cost Estimate
- Bid Process Schedule
- Resolution for Design Engineering

STAFF BRIEFING:

- The Water System Improvement Plan includes a new 12-inch Waterline Project to convey Drinking Water from the Stonewall Water Storage Facility (SWSF) to the Texas Avenue - FM1765 Westside Water System (WSS).
- The enhanced water system improvements will eventually connect the SWSF to the Kirby Water Storage Facility (KWSF) and the WSS via new pipelines from SWSF to Newman Road, a direct connection point to KWSF across I-45.
- The vital 12-inch waterline will provide better flow, pressure and reliable Drinking Water for the entire City by looping the vital supply and storage points together in a planned and beneficial project.
- The first phase of the Stonewall Waterline Improvement Project is being completed along Texas Avenue prior the the planned Sidewalk Improvement Project being completed by Texas Department of Transportaion (TxDOT).
- The second phase is in design phase and will be ready for construction bidding by late summer or early fall 2023.
- The Project Manual provides the Bid Submittal and specifics regarding the Project.
 - City Manager reviewed and approved.
 - Finance Director reviewed and approved.



CITY COUNCIL AGENDA FORM

- City Attorney reviewed and approved.
- City Engineer reviewed and approved.

HISTORY:

- The Resolution for Design Engineering was approved on 11/21/22 R-2022-0103

SIGNIFICANT ACTION DATES: Bidding Phase

City Council - Request for Advertisement	3/13/2023
1 st . Advertisement	3/14/2023
2 nd . Advertisement	3/21/2023
Pre-Bid	3/22/2023
Bid Date – Receiving Sealed Proposals	3/29/2023
Recommendation to COLM	4/3/2023
City Council Approval	4/10/2023

FINANCIAL:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	\$250,000
Acct. Name(s)	Waterline Capital Imp
Line Items #	
Other Funding	Impact Fee Funds

FISCAL IMPACT: \$250,000 estimated construction costs. Project is funded using Impact Fee Revenues based on the Impact Fee Analysis.

ACTION:

STAFF'S RECOMMENDATION: ~~Motion to approve the Advertisement and Invitation to Bid for the Stonewall Waterline Improvement Project~~

NEWSPAPER ADVERTISEMENT:

1ST RUN : 3/14/23

2ND RUN: 3/21/23

The City of La Marque will receive Sealed Bids, in duplicate, for the **“12-inch Water Distribution Pipeline Project - 1-45 to Newman”** at City Hall, 1111 Bayou Rd., La Marque, TX 77568 until 2:00 P.M., Wednesday, March 29, 2023, at which time bids will be publicly opened and read for furnishing all labor, material and equipment and performing all work for the construction of “12-INCH WATER DISTRIBUTION LINE FROM I-45 TO NEWMAN RD. TO SERVE CITY OF LA MARQUE”. The public opening and reading of sealed bids will be available in person at City Hall, City of La Marque, 1111 Bayou Road, La Marque, TX 77568.

BIDS will be submitted in sealed envelopes and marked in the upper left-hand corner **“12-INCH WATER DISTRIBUTION LINE I-45 TO NEWMAN RD. TO SERVE CITY OF LA MARQUE”** to be opened at 2:00 P.M., Wednesday, March 29, 2023. BIDS received after closing time will be returned unopened.

Specifications and bidding documents may be secured from Civcast, www.civcastusa.com. Search City of La Marque.

City of La Marque

FM 1765 12" Waterline Improvements - Phase One

ADICO Project No. 22034-01

Design and Construction Schedule

ACTIVITIES	Start Date	End Date
Design Schedule		
Design Phase	1/1/2023	2/15/2023
90% COLM Design Review	2/15/2023	2/20/2023
Issue for Construction Bid Set	2/20/2023	2/27/2023
Issue for Permitting (TxDOT)	2/27/2023	3/29/2023
1 st . Advertisement	2/28/2023	2/28/2023
2 nd . Advertisement	3/7/2023	3/7/2023
Pre-Bid	3/15/2023	3/15/2023
Bid Date – Receiving Sealed Proposals	3/20/2023	3/20/2023
Recommendation to COLM	3/27/2023	3/27/2023
City Council Approval	4/10/2023	4/10/2023
Construction Schedule - Preliminary		
Notice to Proceed (See Notes)	4/24/2023	4/24/2023
Construction Phase	4/24/2023	5/24/2023
Walk through & Punch List	5/24/2023	5/31/2023
Close out & Acceptance	5/31/2023	6/14/2023

City of La Marque

FM 1765 12" Waterline Improvements - Phase One

ADICO Project No. 22034-01

Design and Construction Schedule

Friday, February 24, 2023

ACTIVITIES	Start Date	End Date
Design Schedule		
Design Phase	1/1/2023	3/2/2023
90% COLM Design Review	3/2/2023	3/7/2023
Issue for Permitting (TxDOT)	3/2/2023	4/1/2023
Issue for Construction Bid Set	3/7/2023	3/7/2023
City Council - Request for Advertisement	3/13/2023	3/13/2023
1 st . Advertisement	3/14/2023	3/14/2023
2 nd . Advertisement	3/21/2023	3/21/2023
Pre-Bid	3/22/2023	3/22/2023
Bid Date – Receiving Sealed Proposals	3/29/2023	3/29/2023
Recommendation to COLM	4/3/2023	4/3/2023
City Council Approval	4/10/2023	4/10/2023
Construction Schedule - Preliminary		
Notice to Proceed (See Notes)	4/24/2023	4/24/2023
Construction Phase	4/24/2023	5/24/2023
Walk through & Punch List	5/24/2023	5/31/2023
Close out & Acceptance	5/31/2023	6/14/2023

RESOLUTION NO. R-2022-0103

A RESOLUTION APPROVING A WORK ORDER FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND CONSTRUCTION PHASE SERVICES FOR ADICO, LLC IN THE TOTAL AMOUNT OF \$313,083.00

WHEREAS, ADICO, LLC is the City of La Marque's consulting engineering firm.

WHEREAS, The Texas Department of Transportation is replacing sidewalks on FM 1765 and it is in the fiscal interest of the city to complete a waterline improvement project ahead of the sidewalk replacement.

WHEREAS, The project will construct approximately 11,000 feet (2mi) of new 12" waterlines to provide better flow and pressure in the northeastern sector of the city.

WHEREAS, the total cost for design, bidding, and construction phases of the project total \$313,083.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS THAT:

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Work Order # 220 is approved and the City Manager is authorized to sign all documents evidencing this approval.

DULY PASSED by a majority vote of all members of the City Council of the City of La Marque on the 21st day of November 2022.



Kierra Nance, TRMC
City Clerk



Keith Bell
Mayor



CITY COUNCIL AGENDA FORM

Meeting Date: **March 13, 2023**

Prepared by: R. Sailer

Department: Public Works

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding Council approval of the Letter of Commitment for funding a Waterline Replacement Project using federal discretionary funding via the FY24 Appropriations Bill

X

ATTACHMENTS FOR REFERENCE

- Project Scope - The Goodman Corporation (TGC)
- Funding Request Letter - Honable Randy Weber
- Project Map - 2" Waterline Replacement

STAFF BRIEFING:

- The FY24 Appropriations Bill includes the submittal by U.S. Representatives to submit projects within their Districts which they deem important to the community and the citizens they represent.
- The City has a tremendous need to replace 2" waterlines in the City based on a 2016 Water Modeling & Planning Report.
- The funding of \$3M - \$5M for Waterline Replacement Project will aid in the City's goal to replace the 2" waterlines over the next five (5) years. We currently have \$25-\$30M estimated for 2" waterline replacements.
- The Funding includes a 20% match from the City; therefore, a funding request of \$3M will result in a City Match of \$600,000, a request of \$5M will result in a City Match of \$1,000,000.
- The Project must be completed within seven (7) years and the matched dollars must be available when the payments to contractors are due.
- The fee from TGC to submit the application and work through the funding request is \$13,500
- The Match amount will be paid using new growth revenues, User Rates for Water and savings from reduced payments for water usage from Gulf Coast Water Authority. If the entire \$600,000 was spread over 3 years to the User Rates, the cost per customer is \$2.22 per month (\$26.67 annually); at \$1M the cost per customer is \$3.70 per month (\$44.44 annually)

HISTORY:

- 2016 Water Modeling & Planning Report - ARKK Engineers



CITY COUNCIL AGENDA FORM

FINANCIAL:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☒ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	\$1,000,000
Acct. Name(s)	Waterline Capital Imp
Line Items #	
Other Funding	

FISCAL IMPACT: \$1,000,000 estimated City Match, if the City is awarded the full \$5M in FY24 Appropriations FBill request. The amount would be lower if the funding request was approved for a lesser amount.

ACTION:

STAFF'S RECOMMENDATION: Motion to approve the Letter of Commitment to Honorable Randy Weber, United States Representative for \$5M in a federal funding through the FY24 Appropriations Bill, to be utilized for 2-inch Waterline Replacements



March 10, 2023

Chairwoman Kay Granger
House Committee on Appropriations
H-307 The Capital
Washington, DC 20515

United States Representative Randy Weber
107 Cannon HOB
Washington, DC 20515

Re: FY24 Appropriations Funding Commitment

Dear Members:

The City of La Marque is requesting funding through the FY24 Community Project Funding process for replacement of water lines in the City of La Marque.

The project will enable replacement of 2" waterlines throughout the community, which are in a state of disrepair and a public health hazard. The current lines are outdated, undersized and inefficient. Fire protection and water quality will improve as a result of the proposed project. The City is requesting \$_____ for the replacement of waterlines.

If funded, we are committed to delivering this project per the requirements of United States Department of Housing and Urban Development (the administering agency). We are also committed to meeting all local share requirements.

Thank you for your consideration of this priority project.

Sincerely,

Cesar Garcia
City Manager
City of La Marque



To: La Marque, Texas City Council
From: Jim Webb, AICP, ENV SP
Subject: FY24 Community Project Funding
Date: February 9, 2023

The FY24 Community Project Funding process has been initiated and will allow communities to submit priority projects for consideration for federal discretionary funding via the FY24 Appropriations bill. TGC has brainstormed potential projects with La Marque staff in advance of future submission. The following priority projects have been identified, along with a potential request amount, and appropriations category:

City-wide Roadway Rehabilitation Projects – THUD Account – Highway Infrastructure Projects

This project would request approximately \$3M for the mill, overlay, and otherwise rehabilitation of roadway segments maintained by the City of La Marque. This would require a 20% match and account for \$3.75M worth of improvements.

Waterline Rehabilitation Project – Interior Account – State and Tribal Assistance Projects

This project would request approximately \$3M for the reconstruction of critical water infrastructure within the City of La Marque. This would require a 20% match and account for \$3.75M worth of improvements.

Both potential projects will need to be identified with greater clarity to support a submission. The benefit of identifying a project within these categories is that they represent critical needs that the City will be required to incur costs on in the near future regardless of the application of federal discretionary support. Thus, this approach will result in a net benefit for the City through addressing a critical need which will need to be addressed in the next few years, with or without federal support.

