



**CITY OF LA MARQUE
CITY COUNCIL
REGULAR AGENDA
of
January 9, 2023**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a **Regular Meeting** on **January 9, 2023**, beginning at **6:00 PM** in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas as well as via videoconference hosted through Zoom (<https://zoom.us/j/92493940502>)**. In accordance with Section 551.127(b) of the Texas Local Government Code the presiding officer and a quorum of the La Marque City Council intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This location will be open to the public and the meeting will be broadcast at this location, on Channel 16, and via YouTube (<https://www.youtube.com/watch?v=L6G8ypjyEDo>).

The Council will meet for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. PRESENTATIONS
 - 4.I. Proclamations
 - o Martin Luther King Jr. Day
 - o National Human Trafficking Prevention Month
 - o Law Enforcement Appreciation Day
 - 4.II. New Officer Introduction
 - o Mandella Mosely
 - o Joshua Peterson
 - 4.III. Police Excellence Award
 - Dana Thomasson
5. CITIZENS PARTICIPATION
LIMITED TO THREE MINUTES PER PERSON

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to Council (limited to three (3) minutes). If wishing to speak give the

Mayor or presiding officer your full legal name and the item you wish to speak about. In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours. *Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet or computer, or stand if attending in person, and the mayor will call on you in turn.*

6. MINUTES

- o 12.19.2022 Special Draft Minutes
- o 12.12.2022 Regular Draft Minutes
- o 12.12.2022 Special Draft Minutes

Documents:

[12.19.2022 SPECIAL DRAFT MINUTES.PDF](#)
[12.12.22 REGULAR DRAFT MINUTES.PDF](#)
[12.12.2022 SPECIAL DRAFT MINUTES.PDF](#)

7. RESOLUTIONS

Unless otherwise specified, the City Manager is authorized to execute all necessary documents upon final approval by the City Attorney.

7.I. Resolution No. R-2023-0001

calling for the General Election to be held May 6, 2023, to elect one (1) Councilmember for District "B" and one (1) Councilmember for District "D", each for a three (3) year term

Documents:

[AGENDA FORM - CALLING MAY 6, 2023 GENERAL ELECTION.PDF](#)
[RESOLUTION - CALLING MAY 2023 GENERAL ELECTION.PDF](#)

7.II. Resolution No. R-2023-0002

regarding entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 6, 2023, and possible Runoff Election on June 17, 2023

Documents:

[AGENDA FORM- CONTRACT FOR ENTITY ELECTION.PDF](#)
[CONTRACT FOR ENTITY ELECTION SERVICES 2023.PDF](#)
[RESOLUTION -ELECTIONS CONTRACT.PDF](#)

7.III. Resolution No. R-2023-0003

accepting the Baker Ripley Agreement with the Low-Income Housing Water Assistance Program

Documents:

[AGENDA FORM - BAKER RIPLEY.PDF](#)
[RPT_LIHWAP_PROFILE SUMMARY_TX_FY2022 \(1\).PDF](#)

7.IV. Resolution No. R-2023-0004

approving a Final Plat application of Ocean - La Marque, being +/- 1.5434 acres situated in the W.K. Wilson League abstract 208, La Marque, Texas Galveston

Documents:

01 - AGENDA - OCEAN LA MARQUE - CC.PDF
05 - PZ STAFF REPORT - 10.27.22 - OCEAN LA MARQUE - FINAL PLAT
[2305843009229147422].PDF
RESOLUTION - OCEAN LA MARQUE.PDF

7.V. Resolution No. R-2023-0005

Approving a Re-Plat of all lots 1, 2, 13, 14 and the East 144 feet of lot 3 and East 144 feet of lot 12, of block 5 and part of 11th Street in the City of La Marque, TX being +/- 1.3046 acres in division O of the Cook & Stewart Subdivision in the John D. Moore league in Galveston County,

Documents:

01 - AGENDA - RE-PLAT PZ2022-019 - CC.PDF
05 - 1103 MAIN ST - STAFF REPORT.PDF
LOR TO APPROVE 1103 MAIN ST. REPLAT PKG 11142022 (1).PDF
RESOLUTION - 1103 MAIN.PDF

7.VI. Resolution No. R-2023-0006

Authorizing the submission of a Texas Parks & Wildlife Department Recreational Trails Grant application; and authorizing the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Parks & Wildlife grant program.

Documents:

AGENDA FORM - TEXAS PARKS WILDLIFE DEPARTMENT
RECREATIONAL TRAILS GRANT.PDF
HIGHLAND BAYOU PARK FLOOD ZONE PUBLIC NOTICE.PDF
PUBLIC NOTICE-WALKING TRAILS.PDF
RESOLUTION - RECREATIONAL TRAILS GRANT-TEXAS PARKS AND
WILDLIFE.PDF

8. NEW BUSINESS

Items presented to the Council for discussion and possible action:

8.I. Boards And Commissions Handbook

Documents:

BOARDS AND COMMISSION HANDBOOK.PDF
ORDINANCE NO. O-2021-0004- BOARDS AND COMMISSIONS.PDF

8.II. Rental Registration

Discussion/possible action revocation of rental property application fee

Documents:

[ORDINANCE NO. O-2018-0017- RESIDENTIAL RENTAL REGISTRATION FEES.PDF](#)

[ORDINANCE NO. O-2022-0009 FEES.PDF](#)

8.III. Monthly Meetings

Discussion/possible action regarding returning to two regular monthly meetings

8.IV. Upcoming Events

City Events and Important Dates for Community Awareness

- o City Closure - Monday, January 16, 2023
- o First Day to file for a Place on the Ballot - Wednesday, January 18, 2023
- o City Financial Workshop - Monday, January 23, 2023
- o Board Member Orientation - Wednesday, January 25, 2023
- o Town Hall - Tuesday, January 31, 2023
- o Town Hall- Thursday, February 2, 2023
- o State of the City Address - Tuesday, February 7, 2023

Documents:

[MLK CLOSURE.PNG](#)

[BALLOT.PNG](#)

[FINANCIAL WORKSHIP.JPG](#)

[BOARD COMMISSION ORIENTATION.JPG](#)

[TOWN HALL 1.PNG](#)

[TOWN HALL 2.PNG](#)

[STATE OF THE CITY.PNG](#)

8.V. Items For The Good Of The Order

Additional items to bring awareness to Council and the Community as well as future agenda item requests are accepted at this time.

9. EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development)

9.I. Section 551.074 (Personnel Matters)

Deliberate on the employment, evaluation, duties, and discipline of a public officer or employee: City Manager

9.II. 551.076 (Deliberations About Security Devices)

City Hall Security Audit

10. ACTIONS TAKEN FROM EXECUTIVE SESSION

10.I. Section 551.074 (Personnel Matters)

Deliberate on the employment, evaluation, duties, and discipline of a public officer or employee: City Manager

10.II. 551.076 (Deliberations About Security Devices)

City Hall Security Audit

11. ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on January 6, 2023 at 4:00 p.m.

Kierra K. Nance, TRMC

City Clerk



**CITY OF LA MARQUE
CITY COUNCIL
SPECIAL MINUTES
of
December 19, 2022**

Minutes of a **Special Meeting** held in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas** **as well as via videoconference hosted through Zoom** on **December 19, 2022**, beginning at **4:00 PM** :

12/19/2022 - Minutes

1. CALL MEETING TO ORDER

Mayor Bell called the meeting to order at 4:08 p.m.

2. ROLL CALL

Mayor Keith Bell, Mayor Pro Tem Joe Compian, and Councilmember Kimberley Yancy were all physically present at the meeting. Councilmember Casey McAuliffe attended the meeting virtually from 4101 Main St La Marque, TX 77568 and Councilmember Michael Carlson was not in attendance.

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bell gave the invocation and Mayor Pro Tem Compian led the pledge.

4. CITIZENS PARTICIPATION

There was no Citizen's Participation.

5. RESOLUTIONS

5.I. Resolution No. R-2022-0109

Mayor Pro Tem Compian made a motion to adopt Resolution No. R-2022-0109. Councilmember Yancy seconded the motion. **MOTION PASSED UNANIMOUSLY.**

6. APPOINTMENTS

There was a brief discussion regarding the status of district appointments, clarification of residency requirements, and a request for a new board and commission member orientation.

No appointments were made.

7. NEW BUSINESS

7.I. TCAP BALLOT

After a brief discussion regarding the number of individuals, the City has to vote for, and clarifying that TCAP is an acronym for the Texas Coalition for Affordable Power. Mayor Bell made a motion to submit Joe Compian as the City's vote for the TCAP Board of Directors. Councilmember Yancy seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8. Items For The Good Of The Order

Councilmember Yancy wished everyone a Merry Christmas.

Mayor Pro Tem Compian wished everyone a safe and warm Christmas. He closed with an announcement that if the area loses power, the Red Cross would be working to open warming centers, and a thank you to the Council for supporting him through the city's TCAP nomination.

Mayor Bell shared that much progress has been made this year, and there is a lot to look forward to in 2023, such as rehabilitation of the wastewater treatment plant and several lift stations, replacement of major sewer lines, and several other areas of improvement. He wished everyone a safe and happy holiday, and reminded all to wrap their pipes due to the approaching inclement weather and stay off the roads as much as possible.

City Manager Garcia asked everyone to "please be cautious" and notified the public that the City would be communicating with the residents on any emergency situations.

8.I. Upcoming Events

No events were discussed.

9. EXECUTIVE SESSION

There was no executive session.

10. ACTIONS TAKEN FROM EXECUTIVE SESSION

No action was taken.

11. ADJOURNMENT

Councilmember Yancy made a motion to adjourn. Mayor Pro Tem Compian seconded. **MOTION PASSED UNANIMOUSLY.**

***Meeting was adjourned at 4:33 p.m.*

Keith Bell

Mayor

Kierra K. Nance, TRMC

City Clerk

DRAFT



**CITY OF LA MARQUE
CITY COUNCIL
REGULAR MINUTES
of
December 12, 2022**

Minutes of a **Regular Meeting** held in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas as well as via videoconference hosted through Zoom** on **December 12, 2022**, beginning at **6:00 PM** :

12/12/2022 - Minutes

1. CALL MEETING TO ORDER

Mayor Bell called the meeting to order at 6:37 p.m.

2. ROLL CALL

All members of Council were present.

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bell gave the invocation and City Manager Garcia led the pledge.

4. PRESENTATIONS

4.1. Proclamations

Mayor Bell presented a proclamation to Rodney Gamble honoring his service to the City.

Mayor Bell also presented a proclamation celebrating the Meals on Wheels program hosted by Interfaith Ministries.

5. CITIZENS PARTICIPATION

- Cynthia Riojas (2429 Williams Dr) spoke regarding a sewer backup that she and her family experienced on Thanksgiving and the history of backups in the area, and a giant pothole on her street.
- Deborah Salas (2420 Newman Rd) spoke regarding multiple potholes on her street and water and sewer issues.
- Bill Pritchard (2416 Newman Rd) spoke regarding sewer issues in the area that has been present since he moved into the area in 2002.
- Mary Limones (2709 John St.) spoke to invite the Council to a Toy Drive being held at the La Marque VFW on Saturday, December 24, 2022, requesting financial assistance from the Council, and asking for permission to set up a donation box at City Hall.
- Clarence Caldwell (3603 Prairie St) spoke regarding concerns with mosquitos, the efforts of the Galveston County Mosquito Control District, clearing ditches, and overhanging trees on Newman

Road, and requesting a conversation with the City Manager.

- Re'Chard Loftis (309 Johnson) spoke to commend City Manager Cesar Garcia for being responsive to issues that he has presented for other citizens.

6. MINUTES

Mayor Pro Tem Compian made a motion to approve the minutes as submitted. Councilmember Carlson seconded the motion. **MOTION PASSED UNANIMOUSLY.**

7. PUBLIC HEARINGS

***Mayor Bell recessed the Regular Meeting and opened the Public Hearings at 7:06 p.m.*

7.I. Ordinance No. O-2022-0016

No citizen's participation.

7.II. Ordinance No. O-2022-0017

No citizen's participation.

8. ORDINANCES

***Mayor Bell closed the Public Hearings and reconvened the Regular Meeting at 7:07 p.m.*

8.I. Ordinance No. O-2022-0016

Councilmember Carlson made a motion to approve Ordinance No. O-2022-0016. Councilmember McAuliffe seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8.II. Ordinance No. O-2022-0017

Councilmember Carlson made a motion to adopt Ordinance No. O-2022-0017. Councilmember McAuliffe seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8.III. Ordinance No. O-2022-0018

Mayor Pro Tem Compian shared that he is prepared to move forward tonight, and gave a brief history of the sewer system in the city.

Councilmember Yancy requested that the City provide access to resources to assist residents.

Councilmember McAuliffe asked for the City Manager to show the community the changes that were made to the rate structure. City Manager Garcia shared a brief presentation with the updated rate structure.

Councilmember Carlson clarified that this is only 50% of the proposed rate increase and the second increase is scheduled to be reviewed during the next fiscal year's budget workshops.

Mayor Pro Tem Compian shared that the City of Pearland increased utility rates by 13.1%, with incremental increases to come in future years.

Mayor Pro Tem Compian made a motion to adopt Ordinance No. O-2022-0018. Councilmember Carlson seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8.IV. Ordinance No. O-2022-0019

Councilmember Carlson made a motion to adopt Ordinance No. O-2022-0019. Mayor Pro Tem Compian seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8.V. Ordinance No. O-2022-0020

Mayor Pro Tem Compian shared concerns regarding the appropriateness of rezoning this location, as the front of the property is commercial. However, behind the property is strictly residential.

Councilmember McAuliffe, Councilmember Yancy, and Mayor Bell also shared Mayor Pro Tem's concerns regarding the appropriateness of the rezone.

Mayor Pro Tem Compian made a motion to deny Ordinance No. O-2022-0020. Councilmember McAuliffe seconded the motion. **MOTION PASSED 4 AYES (BELL, COMPIAN, YANCY, MCAULIFFE) TO 1 NAY (CARLSON).**

8.VI. Ordinance No. O-2022-0021

Mayor Pro Tem questioned if language regarding pickup requirements was to be included in the ordinance presented. Development Services Director Kathleen VanStavern suggested a permit requirement for applicants to submit a pickup schedule.

Councilmember McAuliffe questioned the ability of the City to remove boxes if no contact information is provided for current box owners. City Attorney Knebel clarified that while there is no explicit language in the ordinance presented, Texas Law and other nuisance abatement ordinances speak to the process of removing a nuisance.

Councilmember McAuliffe made a motion to adopt Ordinance No. O-2022-0021. Mayor Pro Tem Compian seconded the motion. **MOTION PASSED UNANIMOUSLY.**

8.VII. Ordinance No. O-2022-0022

The Council reviewed each proposed amendment allowing for questions if clarifications were needed. Charter Review Chairman James Osteen clarified questions regarding language in Amendment Ten after Council shared concerns regarding "shall" language and the recommendation of the City Manager.

Councilmember McAuliffe made a motion to adopt Ordinance No. O-2022-0022 amending the language in Amendment Ten to remove the requirement of City Manager approval. Councilmember Yancy seconded the motion. **MOTION PASSED UNANIMOUSLY.**

9. RESOLUTIONS

9.I. Resolution No. R-2022-0104

Councilmember McAuliffe made a motion to adopt Resolution No. R-2022-0104. Councilmember Carlson seconded the motion. **MOTION PASSED UNANIMOUSLY.**

9.II. Resolution No. R-2022-0105

Councilmember Carlson made a motion to adopt Resolution No. R-2022-0105. Councilmember Yancy

seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Mayor Pro Tem Compian requested an updated project schedule.

9.III. Resolution No. R-2022-0106

Councilmember Carlson made a motion to adopt Resolution No. R-2022-0106 appointing Grantworks as the Grant Administrator for the Texas Department of Agriculture Community Development Block Grant Program. Councilmember McAuliffe seconded the motion. **MOTION PASSED UNANIMOUSLY.**

9.IV. Resolution No. R-2022-0107

Councilmember Yancy made a motion to adopt Resolution No. R-2022-0107 appointing LJA Engineering as the engineering services firm for the Texas Department of Agriculture Community Development Block Grant Program. Councilmember Carlson seconded the motion. **MOTION PASSED UNANIMOUSLY.**

9.V. Resolution No. R-2022-0108

Councilmember Carlson made a motion to adopt Resolution No. R-2022-0108. Councilmember McAuliffe seconded the motion. **MOTION PASSED UNANIMOUSLY.**

10. CITY MANAGER REPORT

10.I. 2023 Holiday Schedule

Stood as submitted.

10.II. Fire Report

mc- asked for an update on the "reboxing" of ambulances. Fire Chief Merryman agreed to update the Council once an estimated arrival time has been obtained.

Stood as submitted.

10.III. SETH GRANT AWARD

Stood as submitted.

11. APPOINTMENTS

No appointments.

12. NEW BUSINESS

***Mayor Bell recessed the regular meeting at 8:31 p.m. and reconvened the meeting at 8:46 p.m.*

12.I. Issuance Of RFP

Councilmember McAuliffe made a motion to approve issuing a Request For Proposal for the lease/sale/development of city-owned property identified by Galveston County Property Tax ID# 311687. Mayor Pro Tem Compian seconded the motion. **MOTION PASSED UNANIMOUSLY.**

12.II. Upcoming Events

Mayor Pro Tem clarified to the community that even during closures, staff would answer for emergencies; please call the nonemergency dispatch line to report any water and sewer issues.

No action was taken on this item.

12.III. Items For The Good Of The Order

Mayor Pro Tem Compian thanked the "dynamic folks" at the Painted Meadows HOA for their Holiday party. He got the opportunity to meet some new neighbors from Guam and is always delighted to visit with neighbors. He gave a quick public service announcement for residents to be aware of overloading electrical outlets in their home, as many home fires are started this time of year. He is grateful to be a part of this community. He announced that he had been selected as an alternate delegate for the Board of Directors of the Houston- Galveston Area Council.

Councilmember McAuliffe loves the holiday season and hopes everyone can be with others and do what they love. She gave a special thank you to the staff and volunteers who "make it all work".

Councilmember Carlson asked everyone to remember what the season is for and to celebrate with family and friends. He also reminded the community not to forget about the homeless and servicemembers. He congratulated Captain Briggs for graduating from the police academy. He requested that boards and commissions give council reports at council meetings and that he be notified if there is a fire incident in his district. He also thanked the staff for all that they have done and continue to do for the community.

Councilmember Yancy shared that she attended the dedication of Giles Middle School and Delany Cove HOA meeting. She gave a Happy Birthday to all of the December birthdays and thanked her family and friends for being so supportive this past year. She will be representing the City of La Marque at the Mistletoe Gala on December 24, 2022 and shared what a wonderful time she had at the La Marque Christmas Parade. She closed by announcing that Mandy's Consignment Shop is now taking clothes and handbags. Consignment is a great way to clean out your closets and help the community at the same time. She looks forward to all the growth that continues to come to the City.

Mayor Bell stated that it has been a "wonderfully long year in our city, but we have persevered" and have passed all of the difficulties. He shared some of the positive achievements of this year, Bayou Road has been repaired, Downtown is being revitalized, violent crime is down, and economic development is up, all a testament to the resilience of the people of the City of La Marque. He is excited to serve the citizens alongside this council and administration, and wonderful things are coming to La Marque if we continue to move forward together. He reminded the community of the inaugural Clent Brown Volunteer Appreciation Dinner, and Wreaths Across America.

City Manager Garcia thanked everyone who participated in the Blue Santa event as well as the Painted Meadows event last week.

13. EXECUTIVE SESSION

There was no Executive Session.

14. ACTIONS TAKEN FROM EXECUTIVE SESSION

No action was taken.

15. ADJOURNMENT

Councilmember Yancy made a motion to adjourn. Councilmember Carlson seconded the motion. **MOTION**

PASSED UNANIMOUSLY.

***Meeting was adjourned at 8:47 p.m.*

Keith Bell

Mayor

Kierra K. Nance, TRMC

City Clerk



**CITY OF LA MARQUE
CITY COUNCIL
SPECIAL MINUTES
of
December 12, 2022**

Minutes of a **Regular Meeting** held in the **Council Chambers** at **1109-B Bayou Road La Marque, Texas as well as via videoconference hosted through Zoom** on **December 12, 2022**, beginning at **4:00 PM** :

12/12/2022 - Minutes

1. CALL MEETING TO ORDER

Mayor Bell called the meeting to order at 4:08 p.m.

2. ROLL CALL

All members were present with the exception of Councilmember Casey McAuliffe.

3. EXECUTIVE SESSION

***Mayor Bell recessed the Special Meeting and entered into Executive Session at 4:10 p.m.*

***Mayor Bell closed the Executive Session at 6:35 p.m.*

3.I. Section 551.071 (Consultation With Attorney)

3.II. Section 551.074 (Personnel Matters)

3.III. Section 551.074 (Personnel Matters)

3.IV. Section 551.072 (Real Property)

4. ACTIONS TAKEN FROM EXECUTIVE SESSION

***Mayor Bell recessed the Executive Session and reconvened the Special Meeting at 6:35 p.m.*

***Mayor Bell reconvened the Executive Session at 8:31 p.m.*

***Mayor Bell closed the Executive Session at 8:46 p.m.*

4.I. Section 551.071 (Consultation With Attorney)

Council looked to City Attorney Gus Kneble regarding appropriate language for this action. City Attorney stated that the actions to be taken would be requesting two resolutions authorizing and directing outside counsel to pursue litigation regarding issues related to the correction of the 2022 tax rate calculation worksheet and to work under the direction of the City Manager to advance La Marque's

interests in legislative amendments to statutes related to the 2022 tax rate calculation worksheet.

Councilmember Carlson made a motion to authorize the actions as delineated by City Attorney Knebel. Mayor Pro Tem Compian seconded the motion. **MOTION PASSED UNANIMOUSLY.**

4.II. Section 551.074 (Personnel Matters)

no action taken.

4.III. Section 551.074 (Personnel Matters)

no action taken.

5. ADJOURNMENT

***Meeting was recessed at 6:37 p.m. and reconvened at 8:31 p.m.*

Councilmember made a motion to adjourn. Councilmember seconded. **MOTION PASSED UNANIMOUSLY.**

***Meeting was adjourned at 8:47 p.m.*

Keith Bell

Mayor

Kierra K. Nance, TRMC

City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 9, 2023

Prepared by: Kierra Nance

Department: City Clerk

Agenda item: _____

Reviewed by: _____

AGENDA ITEM DESCRIPTION: Consider recommendation to adopt a resolution calling for the General Election to be held May 6, 2023, to elect one (1) Councilmember for District “B” and one (1) Councilmember for District “D”, each for a three (3) year term

☒

ATTACHMENTS FOR REFERENCE

1. Resolution with exhibits A and B
2. Contract with Galveston County

STAFF BRIEFING:

- According to the Election Calendar for a City’s General Election, the recommended time for Calling and Posting a Notice of Election is January 23, 2023 through February 17, 2023

HISTORY:

- According to the City Charter, Councilmembers may be elected to three (3) year terms, with no term limits
- The positions of Councilmember in District “B” and Councilmember District “D” are up for election in the upcoming May 6, 2023 Election

TARGET IMPLEMENTATION: **January 10, 2023**

SIGNIFICANT ACTION DATES:

January 9, 2023 - Resolution to call for the City of La Marque’s General Election and to contract with Galveston County to conduct the General Election and Run-off (if needed)

January 18, 2023 - First day for filing for a place on the ballot

February 17, 2023 - Last day for filing for a place on the ballot

April 24, 2023 - First day for Early Voting by personal appearance

May 2, 2023 - Last day for Early Voting by personal appearance

May 6, 2023 - Election Day



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	\$25,000.00
Actual Bid	N/A
Estimated Expenditure	
Acct. Name(s)	Election Costs
Line Item #	01-4021-07-00
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to adopt a resolution calling for the General Election to be held May 6, 2023, to elect one (1) Councilmember for District "B" and one (1) Councilmember for District "D", each for a three (3) year term

FISCAL IMPACT:

- This amount will depend on how many entities will be having an election, after the filing period ends
- Some entities may be able to cancel their elections
- The cost is split between the County and the entities that will be holding their elections

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, CALLING THE GENERAL ELECTION TO BE HELD ON MAY 6, 2023 AND ADMINISTERED BY THE GALVESTON COUNTY ELECTIONS ADMINISTRATOR, FOR THE PURPOSE OF ELECTING THE POSITION OF ONE (1) COUNCILMEMBER (DISTRICT “B”); AND ONE (1) COUNCILMEMBER (DISTRICT “D”), TO THE LA MARQUE CITY COUNCIL FOR A THREE (3) YEAR TERM; ESTABLISHING POLLING LOCATIONS; DESIGNATING FILING DEADLINES; ORDERING NOTICES OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, THAT:

Section 1. An election is hereby called to be held on May 6, 2023, for the purpose of electing one (1) Councilmember from City Council District “B” and one (1) Councilmember from City Council District “D”.

Section 2. The Election Day polling place where qualified voters shall cast ballots at such location in the City of La Marque, 2023 General Municipal Election are as follows:

City of La Marque Community Room
1109-B Bayou Road
La Marque, Texas 77568

Election polls shall be open from 7:00 a.m. until 7:00 p.m. on the date of the election.

Section 3. Early voting by personal appearance will be conducted at the City of La Marque Community Room, 1109-B Bayou Road, La Marque, Texas, beginning on Monday, April 24, 2023 through Tuesday, May 2, 2023, with the polls being open from 8:00 a.m. to 5:00 p.m. the first week, and from 7:00 a.m. to 7:00 p.m. on Monday, May 1, 2023 and Tuesday, May 2, 2023.

Early Voting by mail shall be conducted by the Early Voting Clerk for Galveston County.

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 25, 2023. Applications must be sent to:

Galveston County Elections Administration Office
Attn: Elections Coordinator (Early Voting Clerk)
P.O. Box 17253
Galveston, Texas 77552-4253

Dwight Sullivan, County Clerk Galveston County or his designee shall serve as the Presiding Judge of the Central Counting Station.

Section 4. Candidates must file for a specific place and adhere to the filing deadlines accordingly. Candidate packets are available in the City Clerk's office. The candidates filing periods for the General Election for Districts "B" and "D" are as follows:

General Election Filing for the position of City Council Districts "B" and "D"

Beginning: January 18, 2023 at 7:30 a.m.

Ending: February 17, 2023 at 5:00 p.m.

Candidates must file in the City Clerk's Office located at 1111 Bayou Road,
La Marque, Texas 77568.

Section 5. It is unknown at this time which entities will be holding an election. After the filing deadline, final polling places will be established, and this Resolution will be amended in conjunction with the Ordering of the Election.

Section 6. The City Clerk is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with the conduct of this election. Galveston County Election Officer shall designate the election judges for the election. The election, including providing Notice of the Election, shall be conducted in accordance with the Texas Election Code and other applicable law, and all resident qualified and registered voters of the City shall be eligible to vote at the election.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque this the _____ day of January, 2023.

CITY OF LA MARQUE, TEXAS

Keith Bell
Mayor

ATTEST:

Kierra Nance
City Clerk

APPROVED AS TO FORM:

Gus Knebel
City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: January 9, 2023

Agenda item: _____

Prepared by: Kierra Nance

Reviewed by: _____

Department: City Clerk

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 6, 2023, and possible Runoff Election on June 17, 2023

☒

ATTACHMENTS FOR REFERENCE

1. Contract

STAFF BRIEFING:

- In order to ensure that this contract is presented to Galveston County Commissioners for approval in a timely manner, the City Council first has to approve before the January 31, 2023 deadline

HISTORY:

- The City of La Marque has contracted with Galveston County for Election Services for the past several years
- Most cities contract with the County that they are geographically located in to avoid high costs of purchasing and programming their own equipment for their elections

TARGET IMPLEMENTATION: **January 10, 2023**

SIGNIFICANT ACTION DATES:

January 31, 2023 - Due date for entities that want to contract with the County to conduct their elections

May 6, 2023 - City of La Marque's General Election

June 17, 2023 - Runoff date (if needed)

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Contract | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	25,500.00
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	Election Costs
Line Item #	01-4021-07-00
Other Funding	N/A



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve entering into a contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 6, 2023 and possible Runoff Election on June 17, 2023.

FISCAL IMPACT:

- This amount will depend on how many entities will be having an election, after the filing period ends
- Some may be able to cancel their elections
- The cost is split between the County and the entities that will be holding their elections

Contract for Election Services

Local Entity Countywide Vote Center Elections

This Contract is made and entered into this 10th day of January, 2023 by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County (herein known as "Galveston County") and Mayor Keith Bell on behalf of City of La Marque ("Entity").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that Galveston County and the Entity understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:

Purpose of Election: General Municipal Election

May 6, 2023
Election Date

June 17, 2023
Runoff Election Date

Early Voting will be held on **April 24 - 28, 2023** from 8 a.m. to 5 p.m. **May 1-2, 2023** from 7 a.m. to 7 p.m. On Election Day, the polls will be open from 7 a.m. to 7 p.m.

1. Duties and Services of Galveston County. Galveston County shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

- 1.1. Program, or arrange to have programmed, the ballot.
- 1.2. Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election where possible. In addition, it will be performed during normal business hours and open to the public.
- 1.3. Provide all election services, as required by law, for all portions of Galveston County.
- 1.4. Provide technical and equipment support for the electronic poll pads, voting machines and equipment being provided to the Entity. In the event there is an equipment failure Galveston County shall try to remedy the problem over the phone. If unable to do so, will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure.
- 1.5. On behalf of the Entity, obtain Official Voter Registration lists from the Voter Registrar to be used during Early Voting and on Election Day.
[See Section 2.3 below]
- 1.6. Provide Ballot by Mail services for the Entity.

- 1.7. Provide a Law Enforcement Officer to handle any and all duties within the polling locations.
- 1.8. Hire Judges, Alternate Judges, and clerks to serve as election workers at the various polling locations. Workers will be paid in accordance with Section 5 of this contract and will be required to complete election training (at the discretion of the Elections Division) as a prerequisite for serving. Workers will be paid for attending training.
- 1.10.
- 1.12. Provide the Entity ****and where possible the candidates running for office***, a sample ballot for them to proof and approve or provide corrections.
[See sections 2.6 and 2.7 for related information]

****The Entity will be responsible for providing Galveston County with the email and contact information for each candidate who will be on the ballot.***
- 1.11 As required by §67.017(b) and the Secretary of State's Office, Galveston County will provide all reports needed to the Entity so they can submit precinct-by-precinct reports no later than the 30th day after Election Day.

For additional Duties of Galveston County see section **(5) Fee Schedule of Galveston County** below.

2. Duties and Services of the Entity. The Entity will be responsible for performing the duties and services set forth in this section and will consummate this contract **on or before January 31, 2023**. Contracts submitted after this date will require a \$500 fee, which ***will be non-refundable regardless of whether the Entity cancels its election.***

- 2.1. Prepare and submit any required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.
- 2.2. Publish notices of the election in accordance with Section 4.003(a) of the Texas Election Code.
- 2.3. Provide Galveston County with the Entity's requirements for Official Voter Registration lists for early voting and Election Day.
- 2.4. In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to Galveston County.
- 2.5. It is understood that the Entity may need to modify its election order after **February 21, 2023**, to reflect the actual early voting and Election Day polling locations once the final determination has been made as to which entities will actually be holding an election.

If the Entity wishes to select additional polling locations within its footprint, it will submit a list and the contact information for each facility to Galveston County by **February 21, 2023**. Regardless of who selects the polling locations the Entity shall comply with Texas Election Code §43.062, and shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location.

[See Section 1.7 for additional information on the selection of countywide polling places]

- 2.6. Provide to Galveston County the language for any ballot propositions, the names of election contests, the names of candidates, as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. These materials will be provided in an electronic form to Galveston County by **no later than February 24, 2023**. All language on the ballot must be provided in both English and Spanish in a MS Word format. Any other languages required by law, must also be provided in a MS Word format as well (e.g., Harris County, Chinese and Vietnamese). In addition, the Entity will collect and provide to Galveston County the names, addresses, phone numbers and email addresses of all the candidates who are to appear on its ballot. This information will be used to send candidates copies of the ballot proofs for their review. ***[See Section 1.8]***
- 2.7. Return to Galveston County, by **March 16, 2023 5 p.m.**, confirmation that the sample ballots Galveston County has prepared and provided to the Entity are satisfactory or provide changes that need to be made. Galveston County intends to conduct the L&A test on the Entity's ballot no later than **March 21, 2023**.

The Entity shall have a representative present during the testing who will sign an affidavit signifying the ballot proofs are accurate and acceptable to the Entity. If unable to attend, a representative may send a signed electronic response approving the ballot. ***[See Section 1.8 for related information on ballot proofing]***

- 2.8. Galveston County will be conducting elections for numerous Entities on the same day. The parties understand that each election has its own challenges and requirements and that failure to provide the information outlined in Section 2 of this contract by the dates specified will place an undue burden on Galveston County that may hinder the ability to provide the services to the Entity in a timely and accurate manner. **Should the Entity miss the deadlines, and/or fail to notify the County of any special circumstances (e.g., adding portions of another county to their election, additional languages required, or unopposed candidates on the ballot) there may be additional charges incurred, up to \$1,000.00 and additional labor and material costs, to be determined by the Chief Deputy of Elections. Should Galveston County be unable to provide the services in a timely and accurate manner the Entity, to the extent allowed under the Constitution and Laws of the State of Texas, shall hold Galveston County and employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.**
- 2.9. Unless otherwise stipulated, Galveston County will transport or have the Presiding Election Judges transport on its behalf, the voting machines and equipment to and from the Entity's early voting and Election Day voting locations.

- 2.10. Monitor, with the assistance of Galveston County, the overall conduct of its election in Entity's jurisdiction including the observation of the tabulating of the results.
- 2.11. Entity to pay a **\$125** fee per early voting and Election Day polling locations within its jurisdiction for additional support staff to provide the Entity and its Judges election support services throughout the term of this contract.
3. **Cancellation of Contract:** Except for contracts consummated after **January 31, 2023**, the Entity may cancel this contract without incurring any expenses by notifying Galveston County of its intention to cancel by no later than two (2) business days after its candidates' filing deadline of **February 22, 2023**. The Entity will be obligated to pay Galveston County a **\$500** fee if cancelled after this grace period.
4. **Special Provision: Bilingual Poll Worker Requirements.** Galveston County is permanently committed to:
- a) Provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots," that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43 U.S.C. 1973b(f)(4); and
 - b) Ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.
5. **Fee Schedule of Galveston County:** Galveston County agrees to perform these services at the following rates:
- a) Provide to the Election Judges all necessary election supplies, which are to be returned to Galveston County after the polls close on Election Night.
Cost: \$100 per kit
 - b) Arrange for staff to receive the supplies and equipment being returned by the Election Judges on Election Night.
Cost: Overtime for staff and part time workers hired to provide this service will be evenly split between the entities contracting with Galveston County.
 - c) Provide all necessary voting machines and equipment for use at early voting and Election Day locations.
Cost: \$465 per Verity Touch, \$506 per Verity Controller, \$577 per Verity Touch with access, \$610 per Verity Scanner and \$150 per Verity Duo Go.
 - d) Transport the voting machines and equipment to and from the voting locations.
Cost: \$200 delivery per location
 - e) Program the ballot and conduct the Logic and Accuracy Testing of the counting equipment.
Cost determined by the number of contests on the ballot: \$1500 for up to 5, \$2530 for up to 10, \$3,300 for up to 20, \$4,180 for up to 40 and \$5280 for up to 75, and \$6720 for up to 100 contests.

- f) Provide a central counting station, supplies, equipment and the tabulating and supervisory personnel needed to tabulate. Prepare the unofficial tabulation results and unofficial/official canvass report.
Cost: \$1000 for use of the equipment plus overtime for county employees doing the tabulation if applicable.
- g) Assist the Entity in the general overall supervision of the election and any subsequent runoff election.
Cost: Included in the 10 % election fee
- h) Conduct early voting and Election Day Voting training.
Cost: \$75 per person per class
- i) Two or more electronic **poll pads** will be deployed (at the discretion of the Elections Division) to each polling location.
Cost: \$100 per poll pad
- j) Galveston County will partner with the Entities to determine the polling locations within their jurisdictions.
- k) Hire judges, alternate judges, and clerks that are trained by Galveston County and are registered voters from within one of the jurisdictions holding an election. Hire and coordinate all Law Enforcement Officer's to handle all aspects of the election.
Cost: Total amount reimbursable by the Entity.
- l) Elections Mobile App: Entities contracting elections with Galveston County will have their election information included on the Elections Mobile App.
Cost: up to \$500.
- m) The cost for all printed ballots (ballots by mail, sample ballots and test ballots) is **\$.50** per sheet.
- n) Ballots by Mail: Galveston County will provide ballot by mail processing services to the Entity. **The cost for this service is \$4.00 per ballot (\$4.50, if a multi-page ballot).**
- o) The Entity may have an observer present during the tabulation of the votes. The name and contact information of the observer must be provided to and approved by the Presiding Judge of the Central Count Station on the form prescribed by the Texas Secretary of State upon arrival at the location.

6. Compensation, Billing, and Payment. In accordance with Section 31.100(d) of the Texas Election Code, the Entity will pay Galveston County the greater of Seventy-Five (\$75.00) Dollars or ten percent (10%) of the total amount of this contract for general supervision of the election. Pursuant to Texas Election Code §31.098, Galveston County may contract with third persons for election services and supplies agreed to herein and the Entity hereby agrees to pay for these third-party costs when invoiced by Galveston County.

Galveston County will invoice the Entity for services rendered under this contract. The Entity will make payment to Galveston County in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

7. Voting System. The Hart Intercivic Verity Duo equipment as approved by the Texas Secretary of State will be the voting system used in providing services under this contract.

8. Authorized Representatives. Galveston County's authorized representative for all purposes of this contract is its Chief Deputy Clerk for Elections.

The Entity's authorized representative for all purposes of this contract is:

Kierra Nance
Name

409-938-9259
Phone #

9. General Provisions. As specified in Texas Election Code §31.096 this contract may not change:

- a) The authority with whom applications of candidates for a place on a ballot are filed;
- b) The authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or
- c) The authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this contract is executed Galveston County shall file a copy of this contract with the County Treasurer and the County Auditor.

10. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic Verity Duo System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of Galveston County it might fail during an election or might contain errors. The Entity agrees that should the electronic voting system fail, it will not make any claim against Galveston County or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Entity acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. Galveston County and its employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Entity agrees that should an error or mishap occur that it will not make any claim against Galveston County, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited to any and all costs relating to an election contest and/or costs and damages incurred by the Entity for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Entity involving its election and if Galveston County is named as a party to this legal action and the complaint is based solely on allegations made against the Entity, the Entity shall be solely responsible for all costs and defense of that suit. In addition, the Entity shall be required to provide adequate legal counsel for Galveston

County and, upon notice to the Entity, Galveston County shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself.

For purposes of implementing this contract, Galveston County and the Entity designate the following individuals to submit and/or receive information or notices to Galveston County or the Entity:

Galveston County:

Dwight D. Sullivan, County Clerk
Attention: Wendi Fragoso, Chief Deputy of Elections
Galveston County Justice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180

P.O. Box 17253
Galveston, Texas 77552-7253
409-770-5108
Email: Wendi.Fragoso@co.galveston.tx.us

Entity:

----- Phone: -----

----- Email: -----

This contract will be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item.

11. Galveston County Title VI Assurance Clause. Galveston County is committed to ensuring that no person, on the ground of race, color, national origin, religion, sex, age, disability or Veteran status, shall be subjected to discrimination, excluded from participation, or denied the benefits of, its programs and activities.

In accordance with this policy Galveston County requires its service providers and contractors to agree that during the performance of this contract the service provider or contractor for itself, its assignees and successors will abide by the following:

Compliance with Non-Discrimination Laws and Regulations. During the performance of this contract, contractor, for itself, its assignees and successors in interest (hereinafter referred to as "contractor") agrees as follows:

- 1) **Compliance with Regulations.** The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter

referred to as the Regulations), which are incorporated herein by reference and made a part of this contract.

- 2) **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, religion, sex, age, disability or Veteran status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) **Solicitations for Subcontractors, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, religion, sex, age, disability or Veteran status.
- 4) **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Galveston County or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to Galveston County or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Galveston County shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:
 - a) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b) cancellation, termination, or suspension of the contract, in whole or in part.
- 6) **Incorporation of Provisions.** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as Galveston County or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Galveston County to enter into such litigation to protect the interests of

Galveston County, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Executed this _____ day of _____, 20____.

Galveston County:

Dwight D. Sullivan
County Clerk

Entity:

Name: _____
(Please Print)

(Signature)

- | | |
|---|------------------------------------|
| ☐ City Manager | ☐ Mayor |
| ☐ Superintendent | ☐ President |
| ☐ City Secretary | ☐ Other |
| ☐ Chair County Executive Committee | |

Received and Filed:

Galveston County

Hon. Mark Henry
County Judge
Attest:

Dwight D. Sullivan
County Clerk

Date: -----

Date Copy of Agreement Furnished
to County Treasurer: -----

Date Copy of Agreement Furnished
to County Auditor: -----

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS
AUTHORIZING AN AGREEMENT WITH GALVESTON COUNTY ELECTIONS DIVISION

WHEREAS, the City of La Marque Texas seeks to enter into a formal contract with The Galveston County Elections Division for services relating to the general election being held on May 6, 2023, as well as a potential Charter Review Election on the same date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS
THAT:

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

The City Clerk is authorized to enter into the agreement attached to this Resolution as Exhibit 1.

The City Manager is authorized to execute any payments resulting from the agreement.

In the event any clause, phrase, provision sentence, or part of this Resolution or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Resolution as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED by a majority vote of all members of the City Council of the City of La Marque on the _____ day of _____ 2023.

Keith Bell
Mayor

Kierra Nance, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 9, 2023 Agenda item: _____
Prepared by: Venisha Henderson Reviewed by: _____
Department: Utility Billing

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding accepting the Baker Ripley Agreement with the Low-Income Housing Water Assistance Program

X

ATTACHMENTS FOR REFERENCE:

- Agreement
- Water Service Providers 2022 Fact Sheet

STAFF BRIEFING:

- Low Income Household Water Assistance Program (LIHWAP) provides funds to assist low-income households with water and wastewater bills.
- Low Income Household Water Assistance Program (LIHWAP) does not provide direct grants to individuals and does not charge a fee for receiving a benefit.

HISTORY:

- Low Income Household Water Assistance Program (LIHWAP) was created by the Consolidated Appropriations Act of 2021 (CAAct) and expanded by the American Rescue Plan Act of 2021.

TARGET IMPLEMENTATION: 1.9.2023

SIGNIFICANT ACTION DATES:

- None

ACTION:

- | | |
|---|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other - Contract | |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	0
Actual Bid	
Estimated Expenditure	0
Acct. Name(s)	
Line Item #	
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to accept the Baker Ripley Agreement with the Low-Income Housing Water Assistance Program

Low Income Household Water Assistance Program

TEXAS LIHWAP PROFILE SUMMARY



The Texas Department of Housing and Community Affairs Low Income Household Water Assistance Program (LIHWAP) is funded at nearly \$92.4 million in FY21. Available data indicates that there is abundant need in Texas for restoration of household water services, reducing arrearages, and reducing rates charged to households. This need has increased with the expiration in June 2021 of a statewide moratorium on disconnections of water and wastewater services. The state utilizes LIHWAP grant funds to provide relief assistance to low-income households that are trying to find ways to pay their past due water and wastewater bills.

Program Operation

The Department of Housing and Community Affairs LIHWAP, which began in December 2021, is managed and operated at state level in coordination with other programs available to low-income households and in partnership with 36 administering agencies that include local governments, Community Action Agencies, and other nonprofit organizations. Texas' LIHWAP provides relief assistance to **two priority groups**:

- Households without current water services
- Households with arrearages to prevent disconnection of drinking water or wastewater services

In addition, the state identified households that require help with a reduction of their current water and/or wastewater bill as the third priority group for assistance.

Administering agency staff determine client eligibility and process benefit payments to water service providers.

FY21 LIHWAP FUNDING ALLOCATION



AMOUNT

TOTAL: \$92,398,958

- ARP: \$40,597,082
- CAA: \$51,801,876



OPERATIONAL PRIORITIES

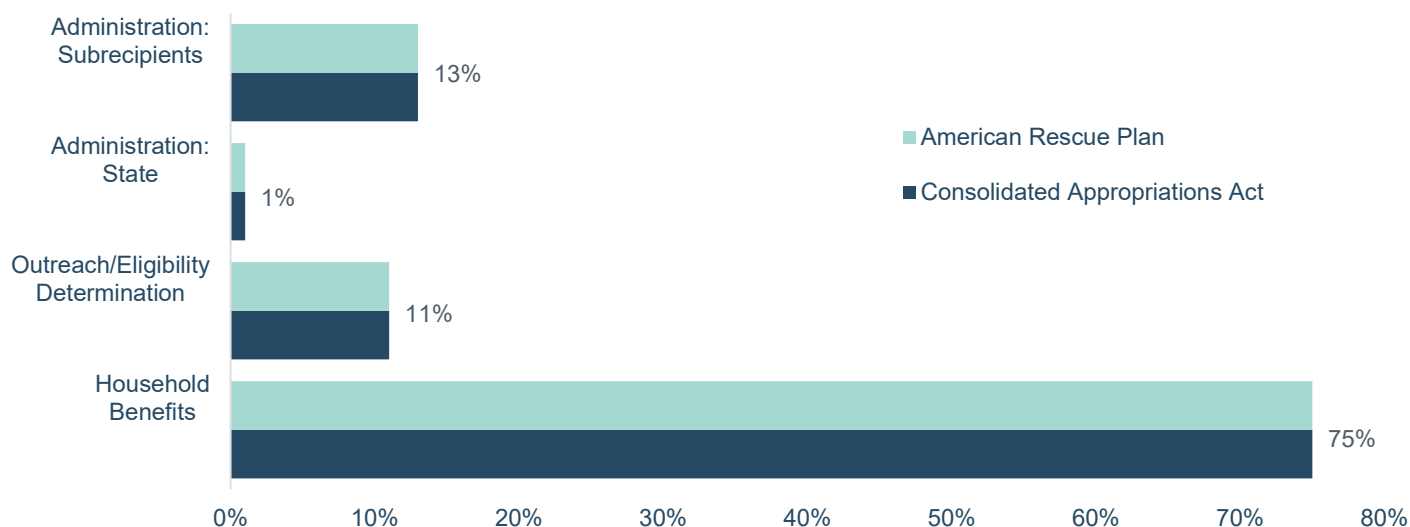
- Restoration of services
- Payment of arrearages
- Rate reduction



PROGRAM COORDINATION

- Joint application with LIHEAP
- Administrative agencies work with local social service providers to request that they refer persons to the LIHWAP program.
- Administrative agencies coordinate with one-stop intake centers in their community to refer persons to LIHWAP and assist in taking LIHWAP applications.

Use of Funding by Funding Source



Benefits on Behalf of Households

Under Department of Housing and Community Affairs' administration of the program, eligible households without water/wastewater services and households with arrears receive the assistance necessary to restore their water/wastewater services, without a cap on the amount of assistance. On the other hand, households in priority 3, have a cap of \$600.

Priority Populations

Applications from households that meet program eligibility criteria and fall in one of the following categories receive priority and are processed prior to non-vulnerable household applicants.

- ✓ People with disabilities
- ✓ Families with young children
- ✓ Older Adult/Seniors (60+)
- ✓ Households with high water burden.

Program Outreach Activities

- Place posters/flyers in local and county social service offices, offices of aging, Social Security offices, Veterans Affairs, etc.
- Publication of articles or public service announcements in local newspapers or broadcast media announcements.
- Work directly with water utilities to identify potential recipients.
- Inclusion of inserts in water vendor billings to inform individuals of the availability of LIHWAP assistance.
- Mass mailing(s) to prior-year LIHEAP recipients or recipients of other government benefits
- Automated phone campaigns and/or social media outreach.
- Multi-lingual announcements in languages spoken by low-income households within utility service area and/or notification in ethnic language news and broadcast media outlets.
- Inform low-income applicants of the availability of all types of LIHWAP assistance at application intake for other low-income programs.
- Execute interagency agreements with other low-income program offices and/or public health pathways created for Covid-19 outreach to perform outreach to target groups.
- Outreach to faith-based institutions, including those serving low-income people and people of color.
- Include information on administrative agency and TDHCA's website.

Eligibility and Benefit Determination Criteria

Title	Item
Income Threshold	
✓	150% Federal Poverty Guideline
	60% State Median Income
	Hybrid Federal and State (based on household size)
Categorical Eligibility	
✓	LIHEAP
✓	Means-tested Veterans Programs
	Supplemental Nutritional Assistance Program (SNAP)
✓	Supplemental Security Income (SSI)
	Temporary Assistance for Needy Families (TANF)
Eligible Households	
✓	Homeowners
✓	Renters
Benefit Level Determination*	
✓	Income
	Household size
✓	Household drinking water burden
✓	Household wastewater burden
Benefit Amount	
\$1	Minimum
\$600	Maximum
Benefit Period	
	One Time
✓	Multiple

*Grant recipients are required to determine a benefit level for households seeking assistance with their current water and wastewater bills. Benefit level determination is based on household income, size, and drinking water and wastewater burden.

For more information about the Texas LIHWAP, contact:

Michael De Young

221 East 11th Street, Austin, TX 78701

TEL: (512) 475-2125 / E-Mail: michael.deyoung@tdhca.state.tx.us



LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

WATER PROVIDER AGREEMENT

PURPOSE. The purpose of the Low Income Household Water Assistance Program (“LIHWAP”) Water Provider Agreement (“Vendor Agreement”) is to provide a grant for emergency assistance to low-income households, particularly those with the lowest incomes that pay a high proportion of household income for water, storm water, drinking water, wastewater/sewer, and groundwater services, said services herein collectively referred to as “Water Services”.

The Water Services Provider identified below, agrees to the terms of the LIHWAP grant and to accept payment from LIHWAP agencies only for eligible LIHWAP clients to whom Vendor continues to provide Water Services. The Water Assistance Provider identified below, agrees to make payments only for eligible LIHWAP clients.

PARTIES. This Vendor Agreement is by and between:

Low Income Household Water Assistance Program "LIHWAP"

Water Assistance Provider (“Agency”)

City of La Marque

Water Services Provider (“Vendor”)

The Agency and Vendor are each a party to this Vendor Agreement and herein each referred to as “Party” or collectively referred to as “Parties”.

SERVICE AREA. Vendor and Agency agree to assist eligible LIHWAP clients in the following Texas counties:

Galveston

WATER SERVICES. Water Services provided and billed by Vendor:

- ☒ Water Fees
- ☐ Stormwater Fees
- ☐ Wastewater
- ☒ Sewer Fees
- ☐ Groundwater Fees
- ☐ Other: **solid waste/trash service**

TERM. This Vendor Agreement shall be effective from _____, 20____, and shall terminate on the earlier date of _____ or September 30, 2023. Either of the Parties may terminate this Vendor Agreement by written notice. Such written notice of termination shall not affect any obligation by either of the Parties incurred prior to the receipt of such notice.

NOTICE. Notice shall be sent via certified mail to the addresses below with return receipt requested.

Vendor: **City of La Marque**

(Vendor Name)

1111 Bayou Road, La Marque, Texas 77568 ATTN: Utility Billing Department

(Vendor Mailing Address)

(Vendor Certificate of Convenience and Necessity # (“CCN”))

Agency:

(Agency Name)

(Agency Mailing Address)

AGENCY REPRESENTATIONS. The Agency represents and warrants to Vendor that it is an entity under contract with the Texas Department of Housing and Community Affairs, a public and official agency of the State of Texas (“**TDHCA**”) and as such is authorized and has received funding from the TDHCA to provide bill payment assistance service for eligible LIHWAP clients. In addition, the Agency further represents and warrants to Vendor that it has determined eligible LIHWAP clients to be eligible under the LIHWAP guidelines. The funds will be used to cover and/or reduce arrearages, rates and fees associated with reconnection, or prevention of disconnection of service, and to pay either partially or in full an eligible LIHWAP client’s current due water bill, known as “**Eligible Costs**” related to Water Services.

VENDOR’S REPRESENTATIONS. The Vendor represents and warrants that it will apply any payments received from Agency to the eligible LIHWAP client’s account related to Eligible Costs.

AGENCY AND VENDOR ACKNOWLEDGEMENT. Both Parties acknowledge that this Vendor Agreement and the services provided by the Vendor are governed by and subject to the federal and state laws and regulations in accordance with the LIHWAP.

Both Parties acknowledge that TDHCA may select other entities to serve LIHWAP clients in the identified Texas Counties, and that Vendor shall not refuse to enter into other Agreements with these entities because of the existence of this Vendor Agreement.

AMENDMENTS. Any and all amendments to this Vendor Agreement shall be in writing, approved by TDHCA, and agreed upon by both Parties.

VENDOR’S RESPONSIBILITIES. Vendor will, with reference to an eligible LIHWAP client:

- Provide the Agency with at least one designated contact person who shall be available to respond by telephone and email to all reasonable inquiries regarding eligible LIHWAP clients and client accounts including but not limited to bills, payments, and services.
- Provide water services to each eligible and approved household for which payment is provided under LIHWAP.
- Extend the potential LIHWAP application for water services for up to ten calendar days while the Agency determines whether the potential LIHWAP applicant is eligible pursuant to the LIHWAP.
- Upon accepting payment from Agency for the eligible LIHWAP client, continue or restore water services to eligible LIHWAP with no increases in charges, service charges, or other charges or fees affecting the total cost of the bill, except for increases approved by the Water Provider’s governing body applicable to all Water Provider’s customers.
- In the event the Agency requires the eligible LIHWAP client to pay a portion of the bill prior to having a pledge made on their account on or before the disconnect date, nothing in this agreement requires the Vendor to delay a disconnect if the eligible LIHWAP client has not paid their required portion.
- Invoice the eligible LIHWAP client in accordance with Vendor’s normal billing practices.

- Upon verbal or written request from Agency, provide at no cost to the Agency the eligible LIHWAP client's billing and usage history for previous twelve (12) months, or available history plus monthly estimates if less than twelve (12) months of billing history and usage is available. Vendor will transmit such billing history via electronic mail or facsimile as soon as possible, but no later than forty-eight hours following the request.
- Work with Agency and eligible LIHWAP client to explore the feasibility of offering flexible payment arrangements that may include, without limitation, waiving security deposits, reconnect fees, application fees, and all other fees whenever possible.
- Not discriminate against eligible LIHWAP client in price or services, including the availability of deferred payment plans, level or average payment plans, discount, budget, advance payment or other credit plans.
- Not refuse to provide water service or otherwise discriminate in the marketing and provision of water service to any eligible LIHWAP client because of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, level of income, disability, financial status, location of client in an economically distressed geographic area, or qualification for low-income or water-efficiency services.
- Allow Agency thirty (30) days from the date of pledge for assistance payment to forward payment to the Vendor. Vendor agrees not to consider the portion of the eligible LIHWAP client's account to be paid by the Agency delinquent if said payment is received within the above mentioned thirty (30) day period, and Vendor is provided with a verbal or signed pledge from the Agency within thirty (30) days of identifying an eligible LIHWAP client.
- Not interrupt service if eligible LIHWAP client is eligible under other state agency regulations (as applicable), and enters into an agreement with the Vendor concerning how the eligible LIHWAP client will pay the balance owed Vendor and the eligible LIHWAP client is meeting the obligation under such agreement.
- If the Agency has paid for an initial deposit or similar refundable instrument, upon the termination of service to the eligible LIHWAP client, the Vendor shall return funds including interest (after any balance owed) to the Agency in accordance with 10 Texas Administrative Code §6.312(f) (as applicable).
- Not apply LIHWAP payments to account balances that have previously been written off or paid with other funds.
- Not apply LIHWAP payments to commercial accounts. LIHWAP payments must only be applied to residential accounts.
- Clearly enter, on LIHWAP household bills, the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from LIHWAP or at least the amount paid by LIHWAP shown as credited.
- Continually maintain accurate records of LIHWAP credit balances and annually reconcile accounts. After one year, credit balances must be refunded to the Agency, in compliance with LIHWAP Vendor Refund Policies.
- Not exchange the household's credit authorization for cash or give any cash equivalent for excess credit.
- Cooperate with any Federal, State, or local investigation, audit, or program review. Understand that failure to cooperate with any Federal, State, or local investigation, audit, or program review may result in the immediate disqualification from participation in the LIHWAP.

- Vendor's application materials should include language that authorizes the Vendor to release the applicant's information as described below to the Agency, Texas Department of Housing and Community Affairs, Texas State Auditor's Office, Office of the Attorney General of Texas, U.S. Department of Health and Human Services, the U.S. Department of Health and Human Services Internal Auditor, or the designee of any of these governmental agencies.
- Data related to a eligible LIHWAP client's Water Services and payments must be provided within a timeframe specified by the Agency at no cost and must be provided in the format requested by the Agency. The data must be provided to the Agency for the purposes of verification, research, evaluation, analysis, and reporting. The eligible LIHWAP client's signed LIHWAP application will authorize the Vendor to release this information to the Agency.

AGENCY RESPONSIBILITIES. The Agency will:

- Accept written referrals for LIHWAP benefits by the Vendor, and evaluate whether the referral is eligible as an eligible LIHWAP client.
- Obtain written permission for Agency to request and have access to eligible LIHWAP client information, including confidential or personal account information, credit and payment history, from eligible LIHWAP client's seeking Agency assistance. Social Security numbers are not required for the LIHWAP program and may not be disclosed to Agency.
- Provide to Vendor, at Vendor's request, eligible LIHWAP client's written permission for Agency's access to eligible LIHWAP client's information as stated above.
- Review invoice(s) submitted by the Vendor. The Agency may request additional documentation and/or clarification of charges as needed. No payment will be made without all required documentation/clarification of charges.
- Not provide payments on behalf of an eligible LIHWAP client to Vendor without having adequate funds to pay such payments.
- Provide payment to the Vendor after receipt of proper invoices, and any additional required documentation or clarification, for services rendered pursuant to this Vendor Agreement, upon full compliance by the Vendor with the terms herein within thirty (30) days.
- Determine if a client is LIHWAP eligible within ten calendar days of contacting Vendor.
- Provide Vendor a list of names, telephone numbers and e-mail addresses of Agency staff designated to make payments on behalf of the Agency and eligible LIHWAP clients, if requested from Vendor.
- Comply with all relevant state and federal laws and regulations in its implementation of the LIHWAP. Follow all supplemental terms and conditions as set forth by the U.S. Department of Health and Human Services. The Agency shall provide notice of any changes or amendments to policies or guidelines for the LIHWAP.

ASSIGNMENT. Agency's obligations under this Vendor Agreement are contingent upon the receipt and availability of funding by TDHCA under a contract for Water Services by and between Agency and TDHCA. If funding for Water Services under said contract is not available to make payments to Vendor under this Vendor Agreement, Agency or TDHCA will notify Vendor in writing within a reasonable time after such fact is determined. Agency shall then assign its responsibilities under this Vendor Agreement to TDHCA by executing an assignment on a form approved by TDHCA. If an assignment under this provision is required, the Parties hereby agree to execute any and all instruments in order to facilitate the assignment of the Agency's responsibilities to TDHCA under this Vendor Agreement.

CONFIDENTIALITY. The terms of any confidential transaction under this Vendor Agreement or any other information exchanged by the Agency and Vendor relating to any transaction shall not be disclosed to any person not employed or retained by the Agency or Vendor, their affiliates, or brokers, except to the extent disclosure is 1) required by law; 2) necessary to disclose to the other Party in connection with a dispute between the Parties; 3) otherwise permitted by written consent of the other Party; 4) required by guarantors to be disclosed; 5) information which must be disclosed to a third party to transmit water; 6) to meet reliability council, regulatory, administrative, judicial, governmental, or regulated commodity exchange requirements where necessary; or 7) information which was or is hereafter in the public domain (except by breach of this Vendor Agreement).

Executed to be effective on _____.

VENDOR:

Authorized Vendor Signature Date

Typed Name of Authorized Signature Title

()

Vendor Telephone Number

Vendor Email Address

AGENCY:

Authorized Agency Signature Date

Typed Name of Authorized Signature Title

()

Agency Telephone Number

Agency Email Address

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS
AUTHORIZING AN AGREEMENT WITH BAKER RIPLEY

WHEREAS, the City of La Marque Texas seeks to enter into a formal contract with Baker Ripley throw the Low Income- Household Water Assistance Program (LIHWAP) to assist in funding citizens who meet program qualifications in payment of water and wastewater services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS
THAT:

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

The City Clerk is authorized to enter into the agreement attached to this Resolution as Exhibit 1.

The City Manager is authorized to execute any payments resulting from the agreement.

In the event any clause, phrase, provision sentence, or part of this Resolution or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Resolution as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED by a majority vote of all members of the City Council of the City of La Marque on the _____ day of _____ 2023.

Keith Bell
Mayor

Kierra Nance, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: JANUARY 09, 2023

Prepared by: KATHLEEN VAN
STAVERN

Department: Development Services

Agenda item: _____

Reviewed by: Kathleen Van Stavern

AGENDA ITEM DESCRIPTION: Discussion / possible action regarding a Final Plat application of Ocean - La Marque, being +/- 1.5434 acres situated in the W.K. Wilson League abstract 208, La Marque, Texas Galveston

☒ X

ATTACHMENTS FOR REFERENCE

1. Submitted Final Plat
2. Planning and Zoning Commission Report
3. Letter of Recommendation from Adico, LLC

STAFF BRIEFING:

- The Planning and Zoning Commission recommended approval of the final plat

HISTORY:

- 12/27/2022 - Planning & Zoning meeting recommended approval of the final plat for Ocean - La Marque
- 12/12/2022 - Final Plat review and Letter of approval recommendation from Adico, LLC
- 11/16/2022 - Final plat application submitted

TARGET IMPLEMENTATION: Final Plat Approved

SIGNIFICANT ACTION DATES: N/A

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Preliminary Plat | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve Ocean -La Marque final plat

FISCAL IMPACT: N/A



City of La Marque Planning & Zoning Commission

STAFF REPORT

Meeting Date: December 27, 2022

Agenda Item: Discussion / possible action regarding a final plat application of Ocean - La Marque, being +/- 1.5434 acres situated in the W K Wilson League Abstract 208, La Marque, Texas, Galveston County.

Item Type: Plat - Final Plat

Standard for Approval:

Plats that comply with the requirements of City Code Chapter 41 and Chapter 212 of the Texas Local Government Code must be approved. Plats that do not comply with the requirements and need major changes will be denied and the reasons stated.

References: City Code Chapter 41;
Chapter 212, Texas Local Government Code

Council approval: Required

Public comments: None

Recommendation: Motion to Approve

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS ACCEPTING THE FINAL PLAT OF +/- 1.5434 ACRES SITUATED IN THE W K WILSON LEAGUE ABSTRACT 208

WHEREAS, the owner of property in the City of La Marque, Texas identified as +/- 1.5434 acres situated in the W K Wilson League Abstract 208 and more accurately described in Exhibit 1 submitted a Final Plat for approval to the City of La Marque, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS THAT:

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

The Final Plat attached as Exhibit 1 is approved by the City Council of La Marque, Texas.

In the event any clause, phrase, provision sentence, or part of this Resolution or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Resolution as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED by a majority vote of all members of the City Council of the City of La Marque on the _____ day of _____ 2023.

Keith Bell
Mayor

Kierra Nance, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: JANUARY 09, 2023

Prepared by: KATHLEEN VAN
STAVERN

Department: Development Services

Agenda item: _____

Reviewed by: Kathleen Van Stavern

AGENDA ITEM DESCRIPTION: Discussion / possible action regarding a Re-Plat of all lots 1, 2, 13, 14 and the East 144 feet of lot 3 and East 144 feet of lot 12, of block 5 and part of 11th Street in the City of La Marque, TX being +/- 1.3046 acres in division O of the Cook & Stewart Subdivision in the John D. Moore league in Galveston County,

☒ X

ATTACHMENTS FOR REFERENCE

1. **Submitted Re-Plat**
2. **Planning and Zoning Commission Report**
3. **Letter of Recommendation from Adico, LLC**

STAFF BRIEFING:

- The Planning and Zoning Commission recommended approval of the Re-plat

HISTORY:

- 12/27/2022 - Planning & Zoning meeting recommended approval of the Re-plat for all lots 1, 2, 13, 14 and the East 144 feet of lot 3 and East 144 feet of lot 12, of block 5 and part of 11th Street in the City of La Marque, TX being +/- 1.3046 acres in division O of the Cook & Stewart Subdivision in the John D. Moore league in Galveston County.
- 11/14/2022 - Final Re-Plat review and Letter of approval recommendation from Adico, LLC
- 09/21/2022 - Re-plat application submitted

TARGET IMPLEMENTATION: Re-Plat Approved

SIGNIFICANT ACTION DATES: N/A

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Preliminary Plat | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve Re-plat



CITY COUNCIL AGENDA FORM

FISCAL IMPACT: N/A



City of La Marque Planning & Zoning Commission

STAFF REPORT

Meeting Date: December 27, 2022

Agenda Item: Discussion / possible action regarding a Replat of All of lots 1, 2, 13, 14, the East 144 feet of Lot 3 and the East 144 feet of Lot 12, of Block 5 and Part of 11th Street in the City of La Marque, TX being +/- 1.3046 acres in Division O of the Cook & Stewart Subdivision in the John D. Moore League in Galveston County, Texas

Item Type: Plat - Replat

Standard for Approval:

Plats that comply with the requirements of City Code Chapter 41 and Chapter 212 of the Texas Local Government Code must be approved. Plats that do not comply with the requirements and need major changes will be denied and the reasons stated.

References: City Code Chapter 41;
Chapter 212, Texas Local Government Code

Please see the attached Letter of No Objection from Adico

Replat

Council approval: Required

Public comments: None

Recommendation: Motion to Approve

Monday, November 14, 2022

Todd Slaton
True Meridian, PLLC
PO Box 566
Pearland, TX 77588

Re: 1103 Main St. Replat
Replat of Lots 1, 2, 13, 14 and East Part of Lots 3 & 12 Block 5 & 11th Ave.
Letter of Recommendation to Approve
COLM Project No. PZ2022-019
Adico, LLC Project No. 18100-2-098

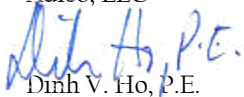
Dear Mr. Slaton;

On behalf of the City of La Marque, Adico, LLC has reviewed the second submittal of 1103 Main St. Replat, a replat of Lots 1, 2, 13, 14 and East Part of Lots 3 & 12 Block 5 and 11th Avenue, La Marque, TX, Galveston County, Texas, received on or about September 21, 2022.

Based on our review, we have no objections to the plat as resubmitted on September 21, 2022. Please submit one (1) set of mylars and two (2) prints of the plat to Giovanna Bonsignore, Development Services, by no later than Thursday, November 17, 2022, for consideration at the November 22, 2022, Planning and Zoning meeting.

Should you have any questions, please do not hesitate to call our office.

Sincerely,
Adico, LLC



Dinh V. Ho, P.E.
TBPE Firm No. 16423

Cc: Permits
File: 18100-2-098

STATE OF TEXAS
COUNTY OF GALVESTON

We, Gregory Scofelia and Peter J. Sapio, Jr., owners of the property subdivided in this plat of Replat of the EAST 144 FEET OF BLOCK 5 AND PART OF 11TH. STREET, 1.3046 acres, being in Division "O" of the COOK & STEWART SUBDIVISION in the John D. Moore League, in Galveston County, Texas, do hereby make subdivision of said property for and on behalf of said individual, according to the lines, lots, streets, alleys, reserves, parks, and easements as shown hereon and dedicate for public use as such the streets, alleys, parks, and easements shown hereon forever, and do hereby waive all claims for damages occasioned by the establishment of grades as approved for the streets and drainage easements dedicated, or occasioned by the alteration of the surface, or any portion of the streets or drainage easements to conform to such grades, and do hereby bind ourselves, our heirs, successors and assigns to warrant and defend the title to the land so dedicated.

In testimony hereto, has cause these presents to be signed by

_____ & _____ this ____ day of _____, 2022.
Gregory Scofelia Peter J. Sapio, Jr.

STATE OF TEXAS
COUNTY OF GALVESTON

Before me, the undersigned authority, on this day personally appeared Gregory Scofelia and Peter J. Sapio, Jr., known to me to be the persons whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated.

Given under my hand and seal of office, this _____ day of _____, 2022.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

We hereby certify that the above and foregoing Plat of _____
was approved by the Planning Commission of the City of La Marque, Texas, on the

_____, day of _____, A.D. 2022 and by the City Council of the City

of La Marque, Texas on the _____, day of _____, A.D. 2022.

Alan Waters
Chairperson of Planning and Zoning

Keith Bell
Mayor of the City of La Marque, Texas

I, Dwight D. Sullivan, County Clerk, Galveston County, Texas, do hereby certify that the written instrument was filed for record in my office on

_____, 2022, at _____ O'clock, ____ m, and duly recorded on

_____, 2022, at _____ O'clock, ____ m,

Instrument # _____, Galveston County Records.
Witness my hand and seal of office, at Galveston County, Texas, the day and date last above written.

Dwight D. Sullivan, County Clerk, Galveston County, Texas

By: _____
Deputy

FIELD NOTES DESCRIPTION OF 1.3046 ACRES BEING ALL OF LOTS 1, 2, 13, 14, THE EAST 44 FEET OF LOT 3 AND THE EAST 44 FEET OF LOT 12, OF BLOCK 5 AND PART OF 11TH. STREET IN DIVISION "O" OF THE COOK AND STEWART SUBDIVISION BEING A PART OF THE JOHN D. MOORE LEAGUE IN GALVESTON COUNTY, TEXAS, ACCORDING TO THE MAP THEREOF RECORDED IN VOLUME 81, PAGE 526, IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING at a 1/2 inch iron rod found on the South right-of-way line of Main (80' R.O.W.) at the Northwest corner of Lot 7, Block 4 of said Division "O" of the COOK and STEWART SUBDIVISION and the Northeast corner of Abandoned 11th. Avenue as recorded in Volume 1109, Page 160 of the Galveston County Deed Records, from which a found 1 inch iron pipe bears N 33°37' E — 0.6 feet;

THENCE S 02°42'44" E along the East right-of-way line of said 11th. Avenue, a distance of 265.00 feet to the North right-of-way line of Walnut (80' R.O.W.) at the Southwest corner of Lot 8, Block 4;

THENCE S 87°17'16" W along the North right-of-way line of said Walnut, a distance of 214.44 feet to the Southwest corner of the herein described tract in the South line of Lot 12, Block 5, from which a found chain link fence post bears N 87°02' W — 1.0 feet;

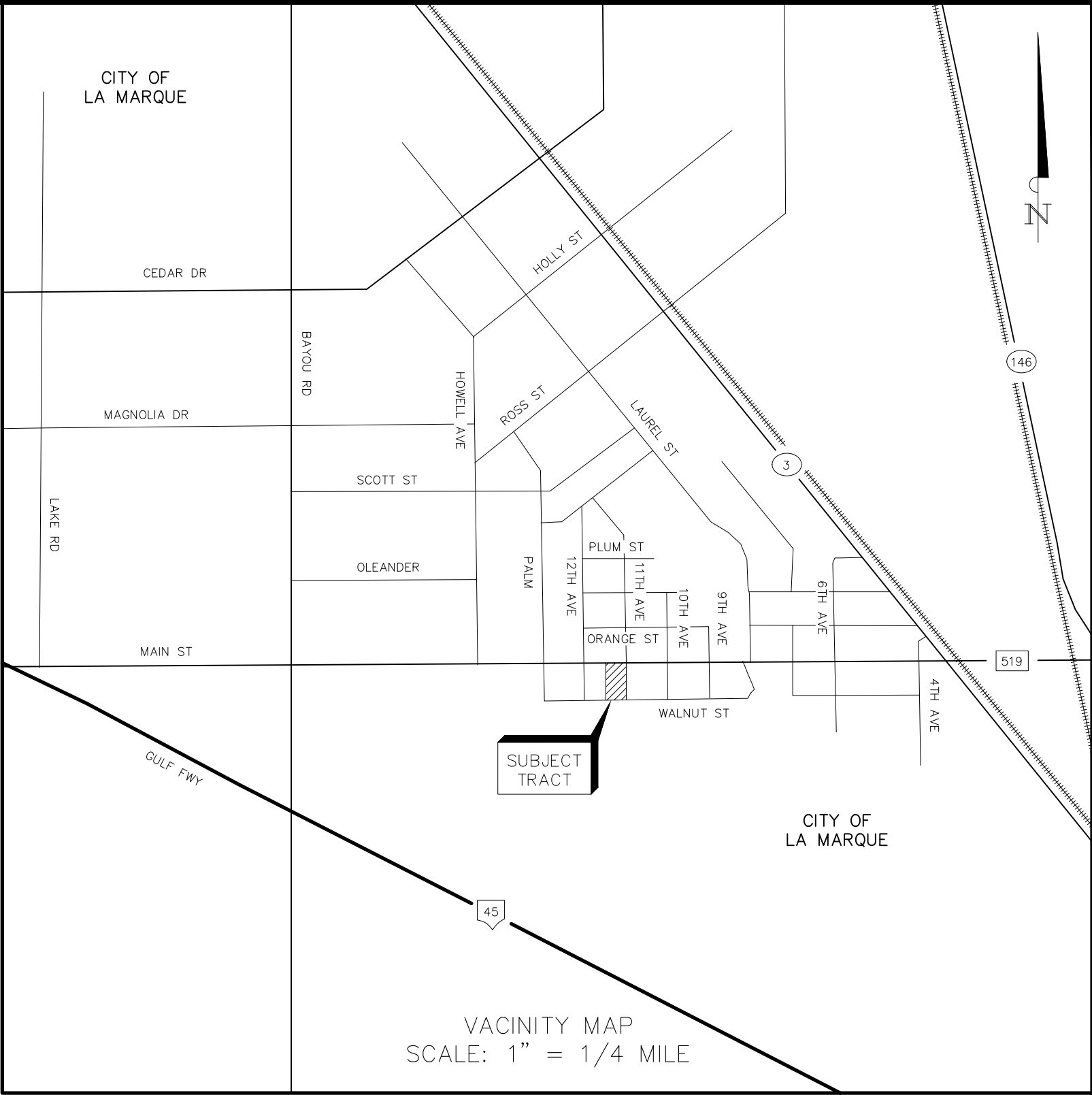
THENCE N 02°42'44" W a distance of 265.00 feet to a 1/2 inch iron rod found on the South right-of-way line of Main at the Northwest corner of the herein described tract in the North line of Lot 3, Block 5;

THENCE N 87°17'16" E along the South right-of-way line of Main, a distance of 214.44 feet to the PLACE OF BEGINNING and containing 1.3046 acres of land, more or less.

NOTES

According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) Map No. 48167C0402G, with the effective date of August 15, 2019, the property is located in Flood Zone "X", reduced flood risk due to levee. Areas determined to be outside of the 100 year floodplain and Floodway. All Floodplain information noted in the plat reflects the status per the FEMA FIRM map that is effective at the time that the plat is recorded. Floodplain status is subject to change as FEMA FIRM maps are updated.

Todd J. Slaton, RPLS No. 5082



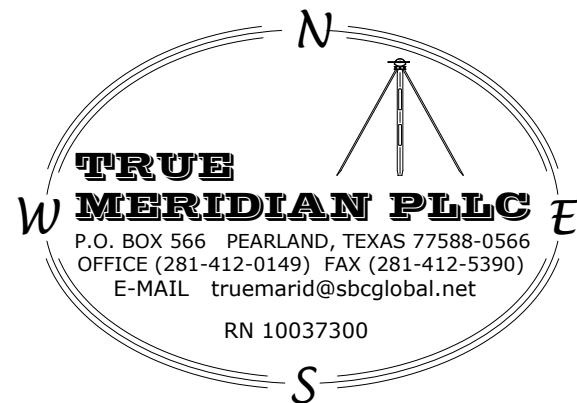
1103 MAIN

REPLAT OF
ALL OF LOTS 1, 2, 13, 14, THE EAST 144 FEET
OF LOT 3 AND THE EAST 144 FEET OF LOT 12,
OF BLOCK 5 AND PART OF 11TH. STREET

IN THE CITY OF LA MARQUE
BEING
1.3046 ACRES
IN
DIVISION " O"
OF THE
COOK & STEWART SUBDIVISION
IN THE
JOHN D. MOORE LEAGUE
IN
GALVESTON COUNTY, TEXAS

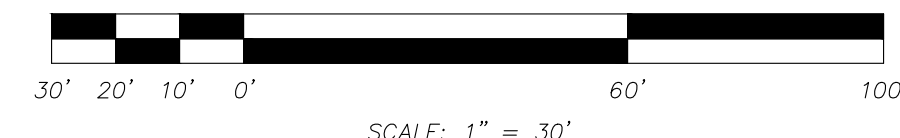
PREPARED SEPTEMBER 21, 2022

GREGORY SCOFELIA & PETER J. SAPIO, JR.
6710 STEWART ROAD, STE. 300
GALVESTON, TX. 77551
409-744-0727



TRUE MERIDIAN PLLC
PO BOX 566
PEARLAND, TX. 77588
281-412-0149

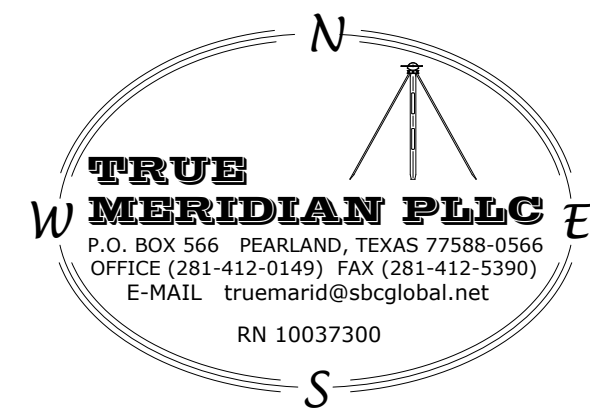
SHELMARK ENGINEERING LLC
921 FM 517 RD. E.
DICKINSON, TX. 77539
832-864-2601

1103 MAIN

IN THE CITY OF LA MARQUE
BEING
1.3046 ACRES
IN
DIVISION "O"
OF THE
COOK & STEWART SUBDIVISION
IN THE
JOHN D. MOORE LEAGUE
IN
GALVESTON COUNTY, TEXAS

GREGORY SCOFELIA & PETER J. SAPIO, JR.
6710 STEWART ROAD, STE. 300
GALVESTON, TX. 77551
409-744-0727

SHELMARK ENGINEERING LLC
921 FM 517 RD. E.
DICKINSON, TX. 77539
832-864-2601



LEGEND
BC=Back of Curve
CLFP=Chain Link Fence Post
E=Edge of Paving
FL=Flow Line
G=Gutter
G.C.D.R.=Galveston County Deed Records
GM=Gas Meter
IFF=Iron Pipe Found
IRF=Iron Rod Found
RCP=Reinforced Concrete Pipe
L.O.W.=Level of Water
SNH=S=Sanitary Manhole
SNR=Sanitary Sewer
S.F.=Square Feet
STM=Storm Manhole
STM SWR=Storm Sewer
TB=Top of Bank
U.E.=Utility Easement
WM=Water Meter
W3= WATER VALVE
● =FIRE HYDRANT
□ = GRATE
P= POWER POLE

RESOLUTION NO. R-2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS ACCEPTING THE FINAL PLAT OF ALL LOTS 1, 2, 13, 14 AND THE EAST 144 FEET OF LOT 3 AND EAST 144 FEET OF LOT 12, OF BLOCK 5 AND PART OF 11TH STREET BEING +/- 1.3046 ACRES IN DIVISION O OF THE COOK AND STEWARD SUBDIVISION IN THE JOHN D. MOORE LEAGUE

WHEREAS, the owner of property in the City of La Marque, Texas identified as being +/- 1.3046 acres in Division O of the Cook & Stewart Subdivision in the John D. Moore League and more accurately described in Exhibit 1 submitted a Final Plat for approval to the City of La Marque, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA MARQUE, TEXAS THAT:

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

The Final Plat attached as Exhibit 1 is approved by the City Council of La Marque, Texas.

In the event any clause, phrase, provision sentence, or part of this Resolution or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Resolution as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

DULY PASSED by a majority vote of all members of the City Council of the City of La Marque on the _____ day of _____ 2023.

Keith Bell
Mayor

Kierra Nance, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: January 9, 2023 Agenda item: _____
Prepared by: Alice Ashley Reviewed by: _____
Department: Grant Administrator

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting a resolution concerning authorizing the submission of a Texas Parks & Wildlife Department Recreational Trails Grant application; and authorizing the city manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Texas Parks & Wildlife grant program.

ATTACHMENTS FOR REFERENCE

1. Resolution Authorizing Submission of the grant application as well giving the City Manager to be the authorized signatory as well as City's Authorized Representative

STAFF BRIEFING:

- The City of La Marque is preparing a grant application for the Texas Parks and Wildlife, Recreational Trails Grant
- It is necessary for grantees to follow criteria and adopt resolutions, post notices and make appointments according to the Texas Parks and Wildlife, Recreational Trails Grant Regulations
- The application will be to construct approximately one mile of walking trails through Highland Bayou Park.
- If extra monies are available water fountains, benches, and garbage receptacles will be added within the project.
- The City of La Marque further states that all funds will be used in accordance with all federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition and all civil rights requirements.

HISTORY:

- The City Council has previously adopted the Parks Master Plan.
- During preparation of the PMP this project was listed as a top priority.

TARGET IMPLEMENTATION: September 1, 2023



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – adoption of policies according to the Resolution | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt a resolution regarding, authorizing the submission of a Texas Parks & Wildlife Department Recreational Trails Grant application.

Resolution Authorizing Submission of the grant application as well giving the City Manager to be the authorized signatory as well as City's Authorized Representative

FISCAL IMPACT: Currently the project is under engineering design and the dollar amount is unknown. The maximum award is \$300,000 with a 20% match.

Early Notice and Public Review of a Proposed Activity in a Flood Zone

To: All Interested Agencies, Groups and Individuals

This is to give notice that the City of La Marque has determined that the following proposed action under the Texas Parks and Wildlife Department (TPWD) Local Park/Walking Trail Grant Program is located within flood zone and the City of La Marque will be identifying and evaluating practicable alternatives to locating the action in the floodplain and the potential impacts on the floodplain from the proposed action, as required by Executive Order 11988 in accordance with HUD regulations at 24 CFR 55. 20 Sub part C Procedures for Making Determinations on Floodplain Management and Protection of Floodplains.

Project Description:

The city intends to apply for walking trails at, Mac McGaffey Highland Bayou Park that will be approximately one mile long in total.

Floodplain:

According to FEMA's floodplain map a portion of the project will occur within Zone VE

Mac McGaffey Highland Bayou Park
1991 Getty Road
La Marque, Tx 77568

Natural and beneficial values potentially adversely affected by the activity:

1. In addition to concerns for life and property, the City has considered the natural values of the flood plain. The Natural resources of the floodplain include water, biological and societal resources. The proposed project will have minimal impacts to the flood plain because the project involves replacing water line with has been in existence for years and the area of ground disturbance is minimal.
2. After review of the County Lists of Endangered and Threatened Species for the County, on-site inspections of the project site and consultation with the US FWS, it was concluded that the construction of the facilities will have no quantifiable impact on plant and animal life. Only native plants are to be used in the floodplain and on the site.

3. Societal resources should also be considered during the design process. The designs are meant to complement the natural features of the area and to offer an aesthetically pleasing structure. The site will not affect any agricultural lands. There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Commenters are encouraged to offer alternative sites outside of the floodplain, alternative methods to serve the same project purpose, and methods to minimize the mitigate impacts. Second, an adequate public notice program can be an important public educational tool. The dissemination of information and request for public comment and floodplains can facilitate and enhance Federal efforts to reduce the risks and impacts associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.

The public is invited to provide views or written comments no later than, **January XX, 2023**, addressed to **City of La Marque, 1111 Bayou Rd., La Marque, Texas 77568** or via email to a.ashley@cityoflamarque.org

PUBLIC NOTICE

The City of La Marque, Texas, is requesting public comment regarding the submission of application(s) to the Texas Parks & Wildlife Department for the Local Park/Recreational Walking Trail Grant.

The application and proposed application these projects will be for the city to utilize the funding:

1. Walking Trails at the Mac McGaffey Highland Bayou Park
 - a. Approximate cost will be \$300,000 the city will be responsible for 20% of this amount.

This project is within the city's adopted parks master plan as a project of receiving high interest from the citizens participation forums during the construction of the parks master plan.

The City is opening a public comment for fourteen (14) days beginning January 10, 2023, citizens are encouraged to submit comments that will assist the city in evaluating above named projects.

All projects will follow the guidance set forth by local, state, and federal regulations, regarding environmental compliance, citizen participation, community needs assessments, and, if applicable, minimizing displacement of persons by project activities.

This notice will be placed:

City of La Marque: City Hall	1011 Bayou Rd.
1111 Bayou Rd.	La Marque, TX 77568
La Marque, Texas 77568	Tuesday-Wednesday 10:30 a.m. – 5:30 p.m.
Monday – Thursday 8:00 a.m. – 5:00 p.m.	Thursday 9:30 a.m. – 6:30 p.m.
Friday 7:00 a.m. – 11:30 a.m.	Friday-Saturday 8:30 a.m. – 3:30 p.m.

City of La Marque: Public Library

City of La Marque; Public Works Department
4916 Texas Avenue, Suite C
La Marque, TX 77568.
Monday – Thursday 8:00 a.m. – 5:00 p.m.
Friday 7:00 a.m. – 11:30 a.m.

City website: www.cityoflamarque.org

And within The Galveston County Daily Newspaper

A timely written response will be provided of this comment period as per the City's Citizen Participation Plan/Complaint Procedures review and addressed within ten (10) days.

Please email your questions to alice@cityoflamarque.org you may also mail your comments to:

City of La Marque, City Hall

Attn: City Clerk

1111 Bayou Rd.

La Marque, Texas 77568

RESOLUTION NO. 2023-00

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS PARKS & WILDLIFE DEPARTMENT RECREATIONAL TRAILS GRANT APPLICATION; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS PARKS & WILDLIFE GRANT PROGRAM.

WHEREAS, it is necessary to document the authorization by the City of La Marque's City Council to authorize the application submittal to the Texas Parks and Wildlife, Recreational Trails Grant, and;

WHEREAS, a signed copy of this resolution shall be submitted directly to the Texas Parks and Wildlife, alongside said Application.

WHEREAS, the City of La Marque, Texas, will be applying for a Recreational Trails Grant through Texas Parks and Wildlife. The project will take place at Mac McGaffey Highland Bayou Park for construction of approximately one mile of walking trails if funding allows possibly adding water fountains, benches, and garbage receptacles as set forth within the adopted City of La Marque's Parks Master Plan.

WHEREAS, the undersigned is herewith authorized to sign any or all documents pertaining to the construction;

AND BE IT FURTHER RESOLVED: that the city has matching funds available.

AND BE IT FURTHER RESOLVED: that the Sponsor will operate said facility; perform all necessary maintenance and repairs to ensure public use, health, and safety; and provide security surveillance to eliminate creations of nuisance or hazard to the public or adjacent property owners; for the life of the facility (minimum 25 years).

AND BE IT FURTHER RESOLVED: that said facility will be open at all reasonable times to the public, and that revenue from any user fees will only be used to offset operation and maintenance costs of any supported facilities

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS AS FOLLOWS:

WHEREAS, Cesar Garcia, City Manager, be and is hereby authorized and directed to submit on behalf of the City of La Marque, a Recreational Trails Grant application to the Texas Parks and Wildlife including signatory authority with all understanding and assurances contained therein and be designated to represent and act for the City of La Marque in connection with the application to provide such additional information as may be requested by the Texas Parks and Wildlife.

PASSES, APPROVED, AND ADOPTED by City Council of the City of La Marque on this the _____ day of _____, 2023

CITY OF LA MARQUE, TEXAS

Keith Bell
Mayor

ATTEST:

APPROVED AS TO FORM:

Kierra Nance
City Clerk

Gus Knebel
City Attorney

City of La Marque

Boards and Commissions Handbook

Purpose and Scope

The purpose of this policy is to establish uniform procedures for all advisory boards and commissions of the City. Board and commission members are selected by the City Council and serve at the pleasure of the Council and will not be granted special privileges because of their appointment.

This policy applies to citizens appointed to boards appointed by the Mayor and La Marque City Council. This policy does not apply to the appointments of a Councilmember made by the Mayor, nor to appointments made by the City Council to external boards. An external board is defined as a board outside of the City of La Marque organization, including but not limited to, Houston-Galveston Area Council (H-GAC), Galveston County Mayor and Council Association (GCMCA), Texas Municipal Retirement System (TMRS), or various Galveston County Advisory committees.

Eligibility

Applicant qualifications include the following:

Must be a resident of the City for at least one (1) year and remain a resident for the duration of their term ***Planning and Zoning Commissioners shall not be subject to this requirement. However, they shall comply with Section 71-24 of the City Code (requiring that all Commissioners "be residents and real property taxpayers of the City of La Marque and none of whom shall hold any other position in the city government")*

Must be a qualified voter

May not apply to serve on a board with their immediate family members

Regular full-time City employees are not eligible unless required by State statute

No persons within the second degree by affinity or within the third degree by consanguinity to a council member are eligible to become a member of a board or commission

In the event that State statute requires certain qualifications, those qualifications shall be required

All qualified candidates applying for the first time or reappointment must complete an application form (Exhibit A) and a signed consent for felony background history authorization form (Exhibit B) to the City Clerk's office prior to the advertised deadline. The City Clerk will

review all applications for eligibility, then distribute to the Council for review and appointment.

Members shall be appointed for terms of two (2) years and may be removed at any time by the City Council. Terms of office will be staggered so approximately one-half the membership at any time has experience. In the event a vacancy occurs prior to the expiration of a full term, the City Council may appoint a new member to complete the unexpired term. Any board member or commission member may be re-appointed by the City Council upon completion of an application.

A member of a board or commission ceasing to reside in the City of La Marque during his or her term of office shall immediately forfeit his or her position.

Application Process

Application forms shall be made available online at www.cityoflamarque.org and at City Hall. The application shall solicit information about the applicant's background, including current and past occupations and involvement in and knowledge of issues related to the subject of the board to which they are applying. In addition to the completed application, applicants are required to provide. Applicants may apply for more than one board; however, no person shall serve concurrently on more than one board.

Incumbents who are eligible and wish to seek another term must reapply in the same manner as other applicants.

Applications are considered current for two years from the submittal date, after which the application will be removed from consideration. To be considered in the next recruitment period, the applicant is required to submit a new application.

To encourage citizen involvement, no person shall serve concurrently on more than one City of La Marque board. Service as a City of La Marque board member is considered an office, and should a board member become a candidate for any other city public office; then the candidate will not resign until elected.

In addition to these eligibility criteria, the City Council may set specific skills and experience desired for each board.

NOTE: Information provided is public and subject to the Texas Public Information Act (Government Code Chapter 552)

FELONY BACKGROUND

As a representative of the City of La Marque and due to the nature of the business and associations performed by each Board and Commission member, a felony background verification will be conducted on all new applicants, effective with the adoption of this policy.

Any member already appointed to a board or commission as of the adoption of this policy is given a “nonconforming” status, and felony background verification will not be conducted when applying for re-appointment.

However, any current member who is re-appointed for a new two-year term after the adoption of the policy will be required to notify the City Clerk within ten (10) days of any charge for a felony or crime of moral turpitude during their term. A member failing to notify the City of such charges will be automatically terminated. A member who is charged and makes the required notification will be subject to suspension from the Board pending final judgment.

TERM OF OFFICE

Board members serve for a staggered term of two years, apart from the Economic Development Corporation Board of Directors, who serve a consecutive six-year term. Terms expire on December 31 of the year. If appointments are not made prior to the expiration of the member’s term, the board member will continue to serve until appointments are made.

Citizens are appointed to serve on a board at the pleasure of the City Council. The City Council retains the right to replace any appointed member at any time and for any reason. Board members are appointed for a limited purpose and time, and once the assigned term of office is completed, they are excused from this appointment unless the City Council selects them for another term of service in accordance with the adopted policy for board service.

Mid-Term Appointments

Occasionally a board member may be unable to finish his or her term or will be removed by the City Council prior to the term ending. In such cases, the vacant position must be filled by a mid-term appointee who will serve out the remainder of the term.

New Members

Upon completion of the selection process, all new members should make every effort to become as familiar as possible with all aspects of their particular board or commission. To aid in the process, new members will be furnished copies of pertinent telephone numbers of other members and applicable information and regulations that govern that board.

All new members shall be required to attend specialized training on the Open Meetings Act, Public Information Act, and any State statutes pertinent to their position on the board within (30) days of their appointment. Such training shall be coordinated by, and expenses borne by the City.

All Members of boards or commissions must be administered an Oath of Office upon induction. The members must sign the oath, and it must be notarized and kept by the City Clerk's office until such a time deemed appropriate by the City's records retention schedule. Those persons authorized to administer the statement and the oaths are the City Clerk and any Notary Public.

General Duties

All boards and commissions shall act in an advisory capacity to the City Council with the exception of the:

- Board of Adjustment whose decision is final as set out in Section 17.03 of the Code of Ordinances of the City of La Marque
- Planning and Zoning Commission, in particular issues

Boards and commissions shall advise the Council on issues peculiar to their particular interests. No member of a board or commission shall become involved in the daily operations of the departments of the City or in personnel matters.

Specific duties of all boards and commissions are outlined in the Code of Ordinances as follows:

Board of Adjustment	Sec. 71-25
Building Standards	Sec. 14-24
Cemetery	Ch. 2 Article IX
Charter Review Article XV	Charter
City Council	Charter Article II
Civil Service	Ch. 2 Article VIII

Economic Development

Ord. 695

Keep La Marque Beautiful

Sec. 33-44

Parks

Ch.2 Article V

Planning & Zoning

Sec. 71-24

Attendance

It is imperative that members maintain regular attendance. The following procedure has been established to assist in maintaining the record.

Members who cannot attend the meeting should contact the chairman or appropriate staff member concerning his or her absence prior to the meeting.

Four (4) absences from the meetings in any twelve-month period shall cause the removal of the member as a regular member, and the member shall become an alternate; further, the first alternate on the committee shall automatically replace the committee member removed for absences.

The Council is most appreciative of the dedication and contribution of those who are willing to donate their time to community service. Any decision reached by any of these boards has an impact on the entire community. Therefore, if a quorum is not present because of habitual absenteeism by certain members, the integrity of the board is affected.

Quorum

A quorum is established by a majority (50% +1) of members of the full board. To preserve the Open Meetings Act, and prevent unintended violations, all communications relating to the board and board-related business should be handled through the staff liaison.

Role of Staff Liaison

The role of the liaison is to act as a communication conduit between the City Council and the board or commission. The liaison shall take no part in the board or commission discussions unless requested.

A staff member (usually an administrative assistant) is assigned to each respective board to perform support services, provide technical data, prepare agendas, post notices of meetings, prepare minutes of the meetings, and other related functions. The staff member is an ex-officio member of the board but is not entitled to vote or preside over meetings.

Conduct of Meetings

- The Chair shall preside over the meetings, and in their absence, the Vice-Chair shall preside. The Chair shall call the meeting to order.
- The Chair may address the posted items on the agenda in any order they choose as long as every item is addressed.
- A motion may be made by any member other than the presiding officer. A second to the motion is required before a vote can be taken. Any motion dies from a lack of a second.
- Robert's Rule of Order shall be used as a guideline to conduct meetings.
- All meetings will be held in compliance with the Open Meetings Act and shall be open to the public.

Record of Meetings

A record of all meetings is to be kept. Pertinent items to be included are as follows:

AGENDA - The agenda will serve as the order of business and provide the form for the posting of notice of meetings. The official posting of the agenda must be at least 72 hours in advance of the meeting in a place(s) readily accessible to the public. Two postings are recommended: (1) bulletin board at 1109-B Bayou Road; (2) on the City's official website. Copies of the agenda, along with supporting data, shall be provided to each member at least 72 hours in advance of the meeting date.

Some boards meet periodically or on an as-needed basis; however, others meet on a specified schedule. In the event a regularly scheduled meeting is canceled, a notice should be posted stating that the meeting has been canceled and giving the reason for such cancellation and, if known, the date of the next meeting.

MINUTES OF MEETINGS - The staff member will be responsible for keeping an accurate record of all meetings. The minutes shall include a record of attendance, summary of the discussion, recommendations and/or voting record, indicating by name members voting "for" or "against" all items of business, unless the vote was unanimous. Minutes are permanent record and should be retained as such.

RECORD OF ATTENDANCE - Minutes of each meeting shall accurately reflect the names of those members in attendance.

If a member is late, the minutes shall indicate the position on the agenda upon arrival.

Limitation of Liability

The Board shall have no power to contract in the name of the City of La Marque, Texas, or its own name. Subject to the City Charter and Code of the City of La Marque, Texas, no undertaking, contract, action, or inaction by the Board or its members, singly or collectively, or by anyone employed by or acting on its behalf, shall render the City of La Marque, Texas liable to respond in damages, or make indemnity or compensation of any character from any source.

Code of Conduct

- All boards and commission members are, at all times, representatives of the City of La Marque and should conduct themselves to the highest moral capacity.
- All boards and commission members are representatives of the city and are bound by the guidelines set forth in the City's Social Media Policy.
- Any Board Member or Commissioner faced with a conflict of interest as described in Article XI of the City of La Marque Charter or as described in Texas Local Government Code §§ 171 and 176 shall complete and file a "Conflict of Interest Affidavit" form with the Board and shall abstain from discussing or voting on any matter with which the Board Member has a conflict.
- Any member, including the presiding officer, who fails to observe decorous and orderly behavior during a meeting or who disturbs a meeting of a board or

commission with such disorderly conduct is subject to being expelled from such meeting upon motion passed by two-thirds (2/3) vote of the board or commission present at this meeting.

DRAFT

ORDINANCE NO. 0-2021-0004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING SECTION 2.9, "ESTABLISHING A POLICY FOR APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES" OF THE CITY OF LA MARQUE CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That Section 2.9, Establishing a policy for appointments to boards, commissions and committees," of Article I, "In General," of Chapter 2, "Administration", of the City of La Marque Code of Ordinances is hereby amended to read as follows:

"Sec. 2-9. - Establishing a policy for appointments to boards, commissions and committees.

- (a) *Scope of this policy.* Standing boards, commissions and committees addressed by this policy shall be referred to as "committees", in the interest of brevity. Those committees addressed by this policy are:

Building Standards Commission (See Sec. 14.280)

Keep La Marque Beautiful Commission (See Sec. 35-45)

La Marque Economic Development Corporation

Library Advisory Board (See Sec. 2.37)

Civil Service Commission (See Sec. 2.306)

La Marque Cemetery Board (See Sec. 2.312)

Parks Board (See Sec. 2.209)

Planning and Zoning Board (See Sec. 71.24)

Board of Adjustments (See Sec. 71.25)

- (b) *Initial assignments of positions and changes.*

- (1) Each member position on each of the itemized committees are hereby assigned to a council district or the mayor as indicated on "Attachment A" which is attached hereto and made a part hereof by reference. The "city council" as used herein shall also include the position of mayor.
- (2) The city council may amend the district assignments at any time by simple motion and approval at any called city council meeting where the subject is posted as a part of the agenda according to law. District assignments and future changes to those assignments shall be maintained by and kept in the office of the city clerk.

(c) *Nominations and appointments.*

- (1) *Notice.* Ninety days prior to the expiration of an appointed term, or immediately after being notified of a mid-term vacancy on any committee, the city clerk shall notify the council member whose district is assigned the position in question, that a vacancy will be or is open on that committee. Included with that notice will be any candidates for nomination that the committee itself may have recommended, any qualifications for the position that may be established by Charter or ordinance, and the meeting schedule of the relevant committee. A copy of the notice shall be provided to all members of the city council at the same time. Further, the City Clerk shall notify the current committee member ninety days prior to the expiration of their appointed term and request the member complete a new application if they desire to continue serving in the same capacity for an additional term. The City Clerk shall provide a copy of the committee member's application, response, or lack thereof, to the council member whose district is assigned the position in question within 30 days of making the request to the committee member.
- (2) *Nominations.* A council member shall have 60 days from receiving the city clerk's notice of a vacancy or pending vacancy for a position assigned to that council member to provide the name of a nominee to the city clerk to be presented to the full city council for consideration of appointment at the next regular scheduled city council meeting following the 60 days. The nominating council member shall provide, along with the name, the address, telephone numbers and qualifications of any nominee or nominees. If the council member assigned to a vacant committee position, or a position scheduled to be vacant because of an expiring term of appointment, fails to provide the city clerk the name and required information within the 60 days following the date of the notice or, in the case of expiring terms, 60 days prior to the term expires, nominations from any council member may be submitted for consideration before or during the meeting which appointments are to be considered.
- (3) *Appointments.* The city clerk shall place consideration of appointments to fill vacancies or pending vacancies for the relevant committees on the next regular city council meeting agenda, following the 30 days of notice to council members. Appointments are made with a majority vote of council attending a meeting.
- (4) *Committee chair responsibilities.* It shall be the responsibility of the chairperson of each committee to guide the committee to enforce any attendance requirements for maintaining committee membership, to notify the city clerk of any mid-term vacancies and to provide the city clerk a record of attendance of the committee members.

(d) *Residency requirement.* All newly appointed committee members must be a resident of the City of La Marque for a period of at least twelve months prior to appointment and shall remain residents during their term; provided, however, Planning and Zoning Commissioners shall not be subject to this requirement, but shall comply with Section 71-24 of the City Code (requiring that all Commission

members “be residents and real property taxpayers of the City of La Marque, and none of whom shall hold any other position in the city government”). Committee nominees shall submit an application prior to being appointed or reappointed to a committee and shall swear under penalty of perjury on their application that they are a resident of the City of La Marque and shall provide at least 2 forms of proof of residency at the time the application is submitted. “Resident” as used in this Section 2.9 shall mean “a person living at a full-time, permanent residential address located inside the City limits of La Marque.” The City Council, upon receipt of a written complaint may require any committee member to provide proof of residency in or all but not limited to the following forms: (i) ownership or lease documents, (ii) copies of active utility accounts, (iii) vehicle registration, (iv) voter registration and/or (v) homestead exemption; provided, Council may elect to utilize a third party investigation, however, no committee member shall be required to provide proof of residency more than three times during the same term, or twice per twelve-month period for any term longer than two years. Council shall be the judge of the qualifications of committee members.

(1) Non-resident committee members as of the date of adoption of this ordinance may serve out their current term, but may not be appointed to an additional term unless approved as a non-resident non-voting member.

(2) Upon the written request and nomination of the Board or Committee Chairperson, a non-resident may be appointed to serve a one-year term as a non-voting member with unanimous approval of council. Committees may not have more than one non-resident non-voting member at a time. To be qualified as a non-resident non-voting member of a committee, the person nominated must have a demonstrated interest and/or subject matter expertise on the work of the committee. A non-resident may be appointed to serve a one-year term as a non-voting member with unanimous approval of council. Non-resident non-voting members must be appointed annually by Council.

- (e) *Term limits.* All appointed committee members may continue to serve as a committee member as long as they complete a new application prior to appointment or reappointment pursuant to this ordinance and are approved by a majority vote of council. Economic development board members are limited to two consecutive six-year terms.
- (f) *Absences.* Four absences within a twelve-month period shall cause removal of the Member as a regular member and the member shall become an alternate; further, the first alternate on the committee shall automatically replace the committee member removed for absences,
- (g) *Committee membership limits.* A person can serve on only one committee at a time but may also serve as an alternate member of another committee. Current members serving on multiple boards as of January 14, 2019 will be allowed to complete current terms for each board served. For appointments to preferred board, members must declare to city which multiple boards will be dropped upon completion of term.

- (h) *Alternates.* "Alternate" committee members shall be members appointed to serve as voting members of the committee in the absence of any regular member. Alternates may, and should, attend all meetings of the committee to which they are appointed and shall be allowed to vote when any regular member is absent. Notwithstanding any other provision of this chapter to the contrary, each Council member may nominate one alternate committee member for each committee member position they are assigned; provided, however, alternates to the Planning and Zoning Commission and Board of Adjustment shall be appointed in accordance with Chapter 71 of the City Code, and alternates to the Building and Standards Commission shall be appointed in accordance with Chapter 14 of the City Code.
- (i) *Ex-officio members.* One Council member or the Mayor may be appointed by City Council to each committee as an ex-officio non-voting member for purposes of providing a liaison between Council and the committee. Ex-officio appointments are made by virtue of the Council member or Mayor's elected position and shall terminate automatically if any ex-officio member ceases to hold an elected position."

Section 2. Effective Date and Publishing. This ordinance shall be effective immediately, except where a later date is expressly provided, upon adoption on second and/or final reading after publication and hearing, as provided in Sections 2.17-2.19 of the Charter of the City of La Marque, and publication in accordance with Section 52.013 of the Texas Local Government Code.

Section 3. Conflict and Repeal. This ordinance is intended to be cumulative and shall not repeal any previous ordinances except to the extent of an irreconcilable conflict.

Section 4. Severability. In the event any clause, phrase provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part of the same, notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, AND APPROVED by the City Council of the City of La Marque on First Reading this 29th day of April 2021.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this 17th day of May 2021.

CITY OF LA MARQUE, TEXAS:



Keith Bell, Mayor

ATTEST: Robin Eldridge

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM: Derra Purnell

Derra L. Purnell, City Attorney

ORDINANCE NO. O-2018-0017

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LA MARQUE, TEXAS, AMENDING CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS, ARTICLE XI, ENTITLED "REGISTRATION OF RESIDENTIAL RENTAL UNITS REQUIRED", SECTION 14-425, "REGISTRATION FEES," BY WAIVING THE REGISTRATION FEE FOR OWNERS OF RENTAL UNITS REGISTERED PRIOR TO DECEMBER 31, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That Section 14-425, "Registration Fees," Article XI, "Registration of Residential Rental Units Required," Chapter 14, "Buildings and Building Regulations," of the Code of Ordinances, City of La Marque, Texas, is hereby amended as follows:

"Sec. 14-425. Registration Fees.

(1) Each registration shall include a registration fee of \$100.00 for the first rental unit and \$20.00 per additional rental unit. The registration fee shall be waived for the owner of any rental unit that completes registration prior to December 31, 2018.

(2) A registration is valid for one year from the date the completed registration form is filed in the office of the code enforcement officer, and payment of the registration fee for that year has been made, unless the ownership of the rental unit changes.

(3) A registration is not assignable or transferable. If a change of ownership of the rental unit occurs during the period that a registration is otherwise valid, the new owner of the property shall have 30 days from the date the change of ownership occurred to file a new registration with the code enforcement officer, and pay a new registration fee."

Section 2. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

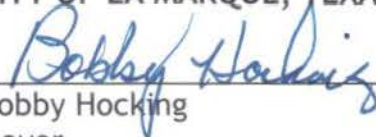
Section 3. This ordinance is intended to be cumulative and shall not repeal any previous ordinance except to the extent that any provision of such ordinance is inconsistent and cannot be reconciled with any provision contained herein.

Section 4. This ordinance shall be effective immediately upon the Second and Final reading and adoption by the City Council of La Marque.

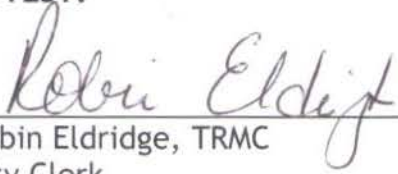
PASSED AND APPROVED by the City Council of the City of La Marque on the First reading the 12th day of November 2018.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on the Second and Final reading this the 14th day of January, 2019.

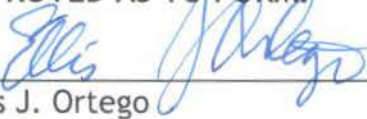
CITY OF LA MARQUE, TEXAS


Bobby Hocking
Mayor

ATTEST:


Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:


Ellis J. Ortego
City Attorney

ORDINANCE NO. O-2022-0009

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS AMENDING THE SCHEDULE OF FEES CHARGED BY THE CITY OF LA MARQUE, TEXAS

WHEREAS, the City of La Marque, Texas charges certain user fees and regulatory fees for permits and other services provided by the City of La Marque, Texas.

WHEREAS, the City of La Marque, Texas desires to update its user fees and regulatory fees to cover the costs of the City of La Marque, Texas to administer programs associated with the user and regulatory fees.

WHEREAS, the City of La Marque, Texas staff and City Council reviewed some of the following cost factors in updating the user fees and regulatory fees:

1. Employees whose direct labor is used in the activity for which the user fee and regulatory fee is charged;
2. Direct costs such as materials, contracts, and supplies used in providing the service or regulating the activity;
3. Internal indirect costs such as administration of the program associated with the user fee and regulatory fee; and
4. External indirect costs of the City of La Marque, including finance, and human resources.

WHEREAS, the amounts raised by these user fees and regulatory fees will cover the costs of the City of La Marque, Texas to administer the programs associated with the user and regulatory fees.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The findings and recitals set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. The City Council formally adopts the Fee Schedule set out in Exhibit 1 as the fee schedule for the City of La Marque, Texas. The City of La Marque, Texas will charge user fees and regulatory fees in the amount adjacent to the fee name set out in Exhibit 1.

Section 3. Repeal. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance. Any user fee or regulatory fee not referenced in the attached Exhibit 1 shall continue in full force and effect.

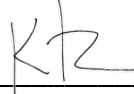
Section 4. Severability. In the event any clause, phrase, provision sentence, or part of this Ordinance or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Publication and Effective Date. This Ordinance shall be effective thirty days after final passage by City Council, a public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on First Reading this 11th day of July, **2022**; and

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this 8th day of August, **2022**; and

CITY OF LA MARQUE, TEXAS

A handwritten signature in black ink, appearing to read 'KB', is written over a horizontal line.

Keith Bell, Mayor

ATTEST:

Kierra Nance

Kierra Nance, TRMC, City Clerk

APPROVED AS TO FORM:

Gus Knebel
City Attorney

FEE SCHEDULE INCREASES			
PERMIT TYPE- -RESIDENTIAL BUILDING NEW	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
RESIDENTIAL BUILDING - NEW	MIN FEE \$50.00	MIN FEE \$100.00 + \$1.25 PER SQ. FT	PER SQUARE FOOT (PER HB 214.907, CAN NOT USE PROJECT VALUE)
RESIDENTIAL CERTIFICATE OF OCCUPANCY	\$75.00	\$250.00	INCLUDES ALL INSPECTIONS
RESIDENTIAL TEMP/CONDITIONAL CERTIFICATE OF OCCUPANCY	\$75.00	\$150.00	RE-INSPECTION FEES NOT INCLUDED
RESIDENTIAL NEW POOL PERMIT FEE (INCLUDES PLAN REVIEW)	\$0.00	\$300.00	1ST INSPECTION INCLUDED
RESIDENTIAL SOLAR PANEL PERMIT (INCLUDES PLAN REVIEW FEE)	\$150.00	\$250.00	1ST INSPECTION INCLUDED
RESIDENTIAL DRIVEWAY/SIDEWALK PERMIT (INCLUDES PLAN REVIEW FEE)	\$150.00	\$200.00	1ST INSPECTION INCLUDED
PERMIT TYPE - RESIDENTIAL REMODEL BUILDING	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
RESIDENTIAL REMODEL PERMIT FEE	MIN FEE \$75.00	MIN FEE \$100.00 + \$1.00 PER SQ. FT	1ST INSPECTION INCLUDED
RESIDENTIAL FOUNDATION REPAIR PERMIT FEE	\$50.00	\$100.00	1ST INSPECTION INCLUDED
RESIDENTIAL ROOF REPAIR PERMIT FEE	\$50.00	\$100.00	NON-REFUNDABLE
RESIDENTIAL NEW ROOF PERMIT FEE	\$50.00	\$100.00	NON-REFUNDABLE
RESIDENTIAL DRIVEWAY/SIDEWALK PERMIT FEE	\$50.00	\$75.00	1ST INSPECTION INCLUDED
RESIDENTIAL ALARM PERMIT FEE PER YEAR	\$20.00	\$40.00	FALSE ALARM CALLS OVER 10 PER YEAR \$30.00 EACH PER FALSE ALARM
RESIDENTIAL DEMOLITION PERMIT FEE	\$25.00	\$50.00	PLUS INSPECTION BY CODE COMPLIANCE
RESIDENTIAL GARAGE, CARPORT, ACCESSORY STRUCTURES	\$50.00	\$150.00	1ST INSPECTION INCLUDED
RESIDENTIAL/ COMMERCIAL IRRIGATOR REGISTRATION FEE	\$65.00	\$75.00	YEARLY FEE
RESIDENTIAL/ COMMERCIAL IRRIGATOR REGISTRATION RENEWAL FEE	\$25.00	\$75.00	YEARLY FEE
RESIDENTIAL IRRIGATION PERMIT FEE	\$50.00	\$150.00	PLUS \$0.50 PER SPRINKLER HEAD
RESIDENTIAL FENCE PERMIT FEE (Over 7 ft)	\$50.00	\$100.00	1ST INSPECTION INCLUDED
PERMIT TYPE - ELECTRICAL RESIDENTIAL NEW & REMODEL	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
ELECTRICAL PERMIT FEE NEW RESIDENTIAL	\$150.00	\$375.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
ELECTRICAL PERMIT FEE FOR ADDITIONS AND ACCESSORY STRUCTURES	\$150.00	\$250.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
ELECTRICAL PERMITS FEES ALL OTHERS	\$150.00	\$100.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
PERMIT TYPE - PLUMBING & GAS RESIDENTIAL NEW & REMODEL	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
PLUMBING PERMIT NEW RESIDENTIAL	\$150.00	\$425.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
PLUMBING PERMIT FEE FOR ADDITIONS AND ACCESSORY STRUCTURES	\$150.00	\$250.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
PLUMBING PERMIT FEES ALL OTHERS	\$150.00	\$100.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
PERMANENT GENERATOR PERMIT FEE	\$0.00	\$100.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
PERMIT TYPE - MECHANICAL RESIDENTIAL NEW & REMODEL	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
MECHANICAL PERMIT FEES NEW RESIDENTIAL	\$150.00	\$375.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
MECHANICAL PERMIT FEES FOR ADDITIONS AND ACCESSORY STRUCTURES	\$150.00	\$250.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
MECHANICAL PERMIT FEES ALL OTHERS	\$150.00	\$100.00	1ST INSPECTION INCLUDED, INCREASED FEE INCLUDES PREVIOUS FIXTURE FEES
RESIDENTIAL & COMMERCIAL RE-INSPECTION FEES	CURRENT FEE	PROPOSED FEE	ADDITIONAL COSTS & NOTES
EMERGENCY AFTER HOURS INSPECTIONS (COMMERCIAL ONLY)	\$100.00	\$100.00	MINIMUM 4 HOURS, FEE WAIVED DURING A DECLARED DISASTER
1ST RE-INSPECTION FEE	\$25.00	\$75.00	NON-REFUNDABLE
2ND RE-INSPECTION FEE	\$50.00	\$100.00	NON-REFUNDABLE
3RD RE-INSPECTION FEE	\$75.00	\$150.00	NON-REFUNDABLE
4TH RE-INSPECTION FEE	\$100.00	\$200.00	NON-REFUNDABLE
5TH AND FUTURE RE-INSPECTION FEES	\$100.00	\$300.00	NON-REFUNDABLE
WRECKER / JUNKYARD / SALVAGE YARD INSPECTION FEE	\$0.00	\$100.00	PLUS \$350.00 YEARLY PERMIT FEE
HELIPORT / HELISTOPS INSPECTION FEE	\$1,000.00	\$1,500.00	NON-REFUNDABLE
CERTIFICATE OF OCCUPANCY FIRE RE-INSPECTION FEE	\$0.00	\$150.00	DETERMINED BY FIRE MARSHAL
CERTIFICATE OF OCCUPANCY FIRE CODE 2ND RE-INSPECTION FEE	\$0.00	\$150.00	DETERMINED BY FIRE MARSHAL
CERTIFICATE OF OCCUPANCY FIRE CODE 3RD RE-INSPECTION FEE	\$0.00	\$450.00	DETERMINED BY FIRE MARSHAL
ANNUAL FIRE CODE CERTIFICATE OF OCCUPANCY 2ND RE-INSPECTION FEE	\$0.00	\$150.00	DETERMINED BY FIRE MARSHAL
ANNUAL FIRE CODE CERTIFICATE OF OCCUPANCY 3RD RE-INSPECTION FEE	\$0.00	\$300.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$1.00 TO \$10,000	\$50.00	\$75.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$10,001 TO \$25,000	\$150.00	\$175.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$25,001 TO \$50,000	\$250.00	\$275.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$50,001 TO \$100,000	\$400.00	\$425.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$100,001 TO \$250,000	\$550.00	\$875.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$250,001 TO \$500,000	\$935.00	\$1,250.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$500,001 TO \$1,000,000	\$1,210.00	\$1,750.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$1,000,001 TO \$3,000,000	\$1,760.00	\$2,750.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$3,000,001 TO \$6,000,000	\$2,640.00	\$3,250.00	DETERMINED BY FIRE MARSHAL
FIRE CODE INSPECTION FEE \$6,000,001 and up	\$2640.00 +	\$3750.00 +	\$3,750.00 PLUS \$1.00 FOR EACH ADDITIONAL \$1,000.00
MOBILE HOME / MANUFACTURED HOME PARK INSPECTION FEE	\$50.00	\$150.00	YEARLY INSPECTION EACH MOBILE HOME PARK
NEW MOBILE OR MANUFACTURED HOME INSTALLED INSPECTION FEE	\$50.00	\$150.00	PER DWELLING
CUSTOMER SERVICE INSPECTION FEE (NEW RESIDENTIAL)	\$0.00	\$75.00	INSPECTION INCLUDED WITH BUILDING PERMIT FEE
OIL AND GAS ANNUAL INSPECTION FEE	\$0.00	\$1,000.00	DETERMINED BY FIRE MARSHAL
OIL AND GAS REINSPECTION FEE	\$0.00	\$500.00	DETERMINED BY FIRE MARSHAL
RESIDENTIAL NEW AND RE-MODEL PLAN REVIEW FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
RESIDENTIAL REMODEL PLAN REVIEW FEE	MIN FEE \$150.00	MIN FEE \$150.00	NON-REFUNDABLE
RESIDENTIAL IRRIGATION PLAN REVIEW FEE	\$150.00	MIN FEE \$150.00	NON-REFUNDABLE
RESIDENTIAL BUILDING - NEW PLAN REVIEW FEE	\$150.00	MIN FEE \$150.00	NON-REFUNDABLE
RESIDENTIAL GARAGE, CARPORT, ACCESSORY STRUCTURES PLAN REVIEW FEE	\$150.00	MIN FEE \$150.00	NON-REFUNDABLE
RESIDENTIAL - NEW PLAN REVIEW ADDENDUM FEE	\$0.00	MIN FEE \$150.00	NON-REFUNDABLE
RESIDENTIAL - NEW DRAINAGE PLAN REVIEW	MIN \$150.00	MIN FEE \$150.00	PER DWELLING IN ZONE R1, R2
RESIDENTIAL - MULTI-UNIT DRAINAGE, PAVING, WATER, SEWER, IRRIGATION PLAN REVIEW FEE	\$150.00	MIN FEE \$350.00 PLUS 1% OF TOTAL PROJECT COST	R-3 ZONING
COMMERCIAL NEW & REMODEL PLAN REVIEW FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
COMMERCIAL BUILDING PLAN REVIEW FEE (NOT INCLUDING FIRE)(INCLUDES MEP'S)	\$300.00	MIN FEE \$500.00 + 10% OF BUILDING PERMIT COST	INCLUDES MECHANICAL, PLUMBING & ELECTRICAL PLAN REVIEWS
SIGN PLAN REVIEW (ALL OTHERS)(NOT INCLUDING BILLBOARDS)	\$150.00	\$150.00	FLAT FEE (NOT INCLUDING BILLBOARDS)
FLOODPLAIN DEVELOPMENT PLAN REVIEW FEE	\$0.00	\$150.00	NON-REFUNDABLE
TELECOMMUNICATION TOWER PLAN REVIEW FEE	\$150.00	MIN FEE \$350.00	PLUS 1% OF TOTAL PROJECT COST
PIPELINE PLAN REVIEW FEE	\$150.00	\$500.00	PLUS 2% OF TOTAL PROJECT COST
FIRE CODE PLAN REVIEW FEE \$1.00 TO \$10,000	\$50.00	\$75.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$10,001 TO \$25,000	\$150.00	\$175.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$25,001 TO \$50,000	\$250.00	\$275.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$50,001 TO \$100,000	\$400.00	\$425.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$100,001 TO \$250,000	\$550.00	\$875.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$250,001 TO \$500,000	\$935.00	\$1,000.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$500,001 TO \$1,000,000	\$1,210.00	\$1,300.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$1,000,001 TO \$3,000,000	\$1,760.00	\$1,900.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$3,000,001 TO \$6,000,000	\$2,640.00	\$2,800.00	DETERMINED BY FIRE MARSHAL
FIRE CODE PLAN REVIEW FEE \$6,000,001 and up	\$2640.00 +	\$3100.00 +	\$3,100.00 PLUS \$1.00 FOR EACH ADDITIONAL \$1000.00
COMMERCIAL PERMIT FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
COMMERCIAL BUILDING PERMIT FEE	\$50.00	\$350.00 + 1% OF TOTAL PROJECT COST	PLUS 1% OF TOTAL PROJECT COST
COMMERCIAL CERTIFICATE OF OCCUPANCY APPLICATION FEE	\$75.00	\$150.00	ADMINISTRATIVE COSTS FOR PROCESSING AND SCHEDULING
ADDRESS REQUEST APPLICATION FEE (COMMERCIAL)	\$0.00	\$100.00	PER PARCEL
PLUMBING PERMIT NEW COMMERCIAL	\$50.00	\$425.00	PLUS 1% OF TOTAL PLUMBING PROJECT COST
PLUMBING PERMIT FEE FOR ADDITIONS AND ACCESSORY STRUCTURES	\$50.00	\$250.00	1ST INSPECTION INCLUDED
PLUMBING PERMIT FEES ALL OTHERS	\$50.00	\$100.00	1ST INSPECTION INCLUDED
ELECTRICAL PERMIT FEE NEW COMMERCIAL	\$50.00	\$425.00	PLUS 1% OF TOTAL PLUMBING PROJECT COST
ELECTRICAL PERMIT FEE FOR ADDITIONS AND ACCESSORY STRUCTURES	\$50.00	\$250.00	1ST INSPECTION INCLUDED
ELECTRICAL PERMITS FEES ALL OTHERS	\$50.00	\$100.00	1ST INSPECTION INCLUDED
MECHANICAL PERMIT FEES NEW COMMERCIAL	\$50.00	\$425.00	PLUS 1% OF TOTAL PLUMBING PROJECT COST
MECHANICAL PERMIT FEES FOR ADDITIONS AND ACCESSORY STRUCTURES	\$50.00	\$250.00	1ST INSPECTION INCLUDED
MECHANICAL PERMIT FEES ALL OTHERS	\$50.00	\$100.00	1ST INSPECTION INCLUDED
EARTHEN EXCAVATIONS, QUARRIES AND PITS PERMIT APPLICATION FEE	\$2,500.00	\$3,000.00	1ST INSPECTION INCLUDED
GEOPHYSICAL MINERAL EXPLOURATION AND TESTING APPLICATION FEE	\$1,000.00	\$2,000.00	\$2000.00 THE FIRST MILE PLUS \$1000.00 EVERY MILE AFTER
ELECTRIC FENCE PERMIT FEE	\$5.00	\$100.00	1ST INSPECTION INCLUDED
OIL AND GAS PERMIT APPLICATION FEE	\$6,000.00	\$10,000.00	EXPIRES 6 MONTHS AFTER ISSUANCE AND NON-REFUNDABLE
OIL AND GAS OPERATOR TRANSFER PERMIT FEE	\$0.00	\$3,000.00	NON-REFUNDABLE
FILL DIRT PERMIT FEE	\$20.00	\$100.00	NON-REFUNDABLE
BURN PERMIT (OUTDOOR CONTROLLED)	\$0.00	\$50.00	PER EVENT
BUILDING RELOCATION PERMIT FEE	\$20.00	\$50.00	NON-REFUNDABLE

TELECOMMUNICATION TOWER PERMIT FEE	\$500.00	\$500.00	(PER LGC 284-152) PLUS \$25.00 PER SQ. FT. OF HEIGHT OVER 25 FEET
TELECOMMUNICATION CONSTRUCTION PERMIT FEE TRANSPORT FACILITIES (FIRST 5 NODES)	\$500.00	\$750.00	(PER LGC 284-156) \$250.00 EACH ADDITIONAL NODE
TELECOMMUNICATION CONSTRUCTION PERMIT FEE NETWORK NODES 6 AND ABOVE	\$250.00	\$250.00 PER NODE	(PER LGC 284-156) \$250.00 EACH ADDITIONAL NODE
TELECOMMUNICATION CONSTRUCTION PERMIT FEE NODE SUPPORT POLES	\$1,000.00	\$1,000.00	(PER LGC 284-156) PER POLE
TELECOMMUNICATION RIGHT OF WAY TRANSPORT FACILITIES PER MONTH FEE	\$28.00	\$28.00	PER MONTH PER NODE (regulated by LGC 284.055)
TELECOMMUNICATION RIGHT OF WAY NETWORK NODES (FIRST 5 NODES)	\$250.00	\$250.00	PER YEAR, PER NODE (regulated by LGC 284.055)
TELECOMMUNICATION RIGHT OF WAY FEE NODE SUPPORT POLES	\$250.00	\$400.00	PER YEAR, PER NODE (regulated by LGC 284.055)
MOTION PICTURE MACHINE (THEATER)	\$20.00 + \$9.00	\$200.00	PLUS \$100.00 PER MACHINE OR PROJECTOR
SOUND EQUIPMENT (UP TO 10 WATTS OUTPUT)	\$20.00 + \$15.00	\$75.00	EACH PIECE OF EQUIPMENT
SOUND EQUIPMENT (10 WATTS TO 15 WATTS OUTPUT)	\$20.00 + \$22.50	\$75.00	EACH PIECE OF EQUIPMENT
SOUND EQUIPMENT (OVER 15 WATTS OUTPUT)	\$20.00 + \$30.00	\$100.00	EACH PIECE OF EQUIPMENT
X-RAY MACHINE	\$20.00 + \$4.50	\$75.00	EACH PIECE OF EQUIPMENT
INCANDESCENT ELECTRIC SIGN	\$20.00 + \$15.00	\$100.00	PER CIRCUIT
PLAN REVIEW - ENGINEERING - CIVIL COMMERCIAL SITE DEVELOPMENT / SUBDIVISION	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
COMMERCIAL CIVIL PLAN REVIEW FEE (DOES NOT INCLUDE BUILDING)	\$150.00	\$500.00 + 1% OF TOTAL PROJECT COST	PLUS 1% OF TOTAL PROJECT COST
COMMERCIAL CIVIL PLAN RECHECK	\$0.00	\$350.00	APPLIES AFTER 2ND REVIEW. RE-CHECK FEE VALID FOR EACH 2 SUBSEQUENT REVIEWS
COMMERCIAL LANDSCAPE REVIEW FEE (INCLUDES HARDSCAPE, SOFTSCAPE, IRRIGATION)	\$150.00	\$500.00	PLUS 1% OF TOTAL PROJECT COST
SIGN PLAN REVIEW (MONUMENT / BILLBOARD REQUIRES ENGINEER APPROVAL)	\$150.00	\$350.00	REQUIRES LICENSED ENGINEER APPROVAL
DRAINAGE REPORT REVIEW FEE - 0 TO 100 ACRES	\$0.00	\$5,500.00	UP TO 2 REVIEWS (DUPLICATE FEES AFTER 2 REVIEWS)
DRAINAGE REPORT REVIEW FEE - OVER 100 ACRES	\$0.00	\$3,500.00	PLUS \$10.00 PER ADDITIONAL ACRE (UP TO 2 REVIEWS, DUPLICATE FEES AFTER 2 REVIEWS)
TRAFFIC IMPACT ANALYSIS REVIEW FEE (CATEGORY 1)	\$0.00	\$250.00	CIVIL ENGINEER
TRAFFIC IMPACT ANALYSIS REVIEW FEE (CATEGORY 2)	\$0.00	\$1,000.00	CIVIL ENGINEER
TRAFFIC IMPACT ANALYSIS REVIEW FEE (CATEGORY 3)	\$0.00	\$2,000.00	CIVIL ENGINEER
TRAFFIC IMPACT ANALYSIS REVIEW FEE (CATEGORY 4)	\$0.00	\$5,000.00	CIVIL ENGINEER
PERMITS - ENGINEERING - CIVIL COMMERCIAL SITE DEVELOPMENT / SUBDIVISION	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
CIVIL - FILL / CLEARING/GRADING/DRAINAGE/WATER/SEWER/PAVING	\$50.00	\$500.00	PLUS 2% OF TOTAL CIVIL PROJECT COSTS
COMMERCIAL LANDSCAPE PERMIT FEE (INCLUDES HARDSCAPE, SOFTSCAPE & IRRIGATION)	\$50.00	\$500.00	PLUS 2% OF TOTAL PROJECT COST
AFTER HOURS INSPECTIONS (AND WEEKEND HOURS INSPECTIONS) - CIVIL ONLY	\$100.00	\$100.00	MINIMUM 4 HOURS
YEARLY LICENSE FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
VENDORS OPERATING IN PUBLIC RIGHT OF WAY (PER YEAR)	\$100.00	\$200.00	NON-REFUNDABLE
GAMEROOM YEARLY APPLICATION FEE	\$1,000.00	\$2,500.00	NON-REFUNDABLE
GAMEROOM 8-LINER MACHINE YEARLY FEE	\$1,000.00	\$1,500.00	NON-REFUNDABLE
SEAL FEE FOR NON-PAYMENT OF YEARLY GAMEROOM MACHINE FEE	\$5.00	\$25.00	ADMINISTRATIVE FEE PER MACHINE
ALL OTHER COIN OPERATED MACHINES YEARLY FEE (NOT INCLUDING 8-LINERS)	\$15.00	\$30.00	NON-REFUNDABLE
8-LINER COIN OPERATED MACHINE YEARLY FEE (CONVENIENCE STORES, RETAIL SHOPS, ETC)	\$15.00	\$1,500.00	NON-REFUNDABLE
JUNKYARD/SALVAGE YARD YEARLY LICENSE FEE	\$250.00	\$350.00	NON-REFUNDABLE
PAWNBROKERS / SECOND HAND GOODS DEALERS YEARLY LICENSE FEE	\$300.00	\$350.00	NON-REFUNDABLE
HELIUMPORT LICENSE FEE (\$500.00 DEPOSIT)	\$1,500.00	\$1,500.00	VALID FOR SIX (6) YEARS
HELIUMPORT LICENSE FEE (\$500.00 DEPOSIT)	\$1,250.00	\$2,000.00	VALID FOR SIX (6) YEARS
RV PARK YEARLY LICENSE FEE	\$0.00	\$500.00	VALID FOR ONE (1) YEAR
OIL AND GAS YEARLY ROW RENTAL FEE	\$100.00	\$500.00	THIS INCREASE INCLUDES THE PER CROSSING FEES AND ADMINISTRATIVE COSTS
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE UNDER 20 RODS (2-8 INCH DIA)	\$10.00	\$25.00	PER ROD
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE UNDER 20 RODS (9-16 INCH DIA)	\$20.00	\$50.00	PER ROD
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE OVER 20 RODS (OVER 16 INCH DIA)	\$30.00	\$75.00	PER ROD
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE OVER 20 RODS (2-8 INCH DIA)	\$0.50	\$2.50	PER ROD PLUS MIN FEE \$100.00
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE OVER 20 RODS (9-16 INCH DIA)	\$1.00	\$3.50	PER ROD PLUS \$200.00 MIN FEE
OIL AND GAS PIPELINE YEARLY ROW RENTAL FEE OVER 20 RODS (OVER 16 INCH DIA)	\$1.50	\$5.00	PER ROD PLUS \$300.00 MIN FEE
BILLBOARD YEARLY LICENSE FEE	\$0.00	\$1,000.00	PER BILLBOARD, PER YEAR
COMMERCIAL ALARM PERMIT FEE PER YEAR	\$100.00	\$150.00	FALSE ALARM CALLS OVER 7 PER YEAR \$50.00 EACH PER FALSE ALARM
MOBILE /MANUFACTURED HOME YEARLY PARKING PERMIT FEE (PER HOME)	\$15.00	\$50.00	PER HOME
RV PARK MONTHLY PARKING FEE	\$10.00	\$25.00	PER SPACE
ANNUAL ELECTRIC MAINTENANCE PERMIT	\$12.00	\$50.00	PER YEAR
SEXUALLY ORIENTED BUSINESS YEARLY PERMIT FEE	\$2,500.00	\$3,000.00	NON-REFUNDABLE
RENTAL REGISTRATION APPLICATION FEE	\$100.00	\$100.00	\$100.00 REGISTRATION APPLICATION FEE , LATE FEE AFTER 30 DAYS IS \$15.00 PER DWELLING OR UNIT.
RENTAL REGISTRATION PER UNIT FEE (SINGLE FAMILY DWELLINGS OR HOMES)	\$20.00	\$100.00	PER SINGLE FAMILY HOME OR DWELLING
RENTAL REGISTRATION PER UNIT FEE	\$20.00	\$100.00	APARTMENT COMPLEXES, DUPLEXES, TRIPLEXES, TOWNHOMES, LATE FEE AFTER 30 DAYS IS \$15.00 PER DWELLING OR UNIT
STORAGE OF FLAMMABLE LIQUIDS (GAS, OIL, KEROSENE, ETC) YEARLY PERMIT FEE	\$25.00	\$50.00 PER DESPENDING NOZZLE	
PLANNING & ZONING FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
PRELIMINARY PLAT	\$200.00 + \$8.00 PER LOT	\$750.00 + \$20.00 PER LOT, \$100.00 PER RESIDENTIAL ACRE	NON-REFUNDABLE
REPLAT	\$0.00	\$750.00 + \$20.00 PER LOT, \$110.00 PER RESIDENTIAL ACRE	NON-REFUNDABLE
MINOR/VACATING	\$0.00	\$350.00	NON-REFUNDABLE
FINAL PLAT	\$200.00 + \$8.00 PER LOT	\$750.00 + \$20.00 PER LOT, \$110.00 PER RESIDENTIAL ACRE	NON-REFUNDABLE
AMENDING PLAT	\$0.00	\$500.00	NON-REFUNDABLE
ADMINISTRATIVE PLAT	\$0.00	\$500.00	\$150.00 FILING FEE PAID TO COUNTY CLERK
ABBREVIATED PLAT	\$0.00	TOTAL SUM OF PRELIMINARY PLAT AND FINAL PLAT	NON-REFUNDABLE
GENERAL PLAN	\$0.00	\$1,000.00	NON-REFUNDABLE
LEGAL REVIEW FEE	\$0.00	\$750.00	PER PLAT OR REZONE REQUESTED
PLAT RECHECK FEE	\$0.00	\$350.00 AFTER 2ND RECHECKS	NON-REFUNDABLE
ADDRESS REQUEST NEW OR CHANGE APPLICATION FEE	\$0.00	\$100.00	PER PARCEL
REZONE REQUEST FEE: 0 - 25 ACRES	\$400.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$540.00 IF PLANNED DEVELOPMENT UNIT	\$600.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$740.00 IF PLANNED DEVELOPMENT UNIT	NON-REFUNDABLE
REZONE REQUEST FEE: 26 - 50 ACRES	\$450.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$500.00 IF PLANNED DEVELOPMENT UNIT	\$700.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$850.00 IF PLANNED DEVELOPMENT UNIT	NON-REFUNDABLE
REZONE REQUEST FEE: 51 - 75 ACRES	\$500.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$550.00 IF PLANNED DEVELOPMENT UNIT	\$800.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$950.00 IF PLANNED DEVELOPMENT UNIT	NON-REFUNDABLE
REZONE REQUEST FEE: 76 - 100 ACRES	\$550.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$600.00 IF PLANNED DEVELOPMENT UNIT	\$900.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$1050.00 IF PLANNED DEVELOPMENT UNIT	NON-REFUNDABLE
REZONE REQUEST FEE: 100+ ACRES	\$600.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$650.00 IF PLANNED UNIT DEVELOPMENT	\$1000.00 PLUS \$50.00 EACH TYPE OF REZONE OR \$1250.00 IF PLANNED DEVELOPMENT UNIT	NON-REFUNDABLE
VARIANCE REQUEST APPLICATION FEE	\$25.00	\$450.00	NON-REFUNDABLE
ABANDONMENT OF STREET, ALLEY, EASEMENT APPLICATION FEE	\$500.00	\$700.00	NON-REFUNDABLE
ZONING VERIFICATION LETTER / CERTIFICATE OF COMPLIANCE	\$25.00	\$50.00	NON-REFUNDABLE
NOTIFICATION FEE PER OWNER	\$0.00	\$9.00 IS THE COST PER NOTICE MAILED	(PER LGC SECTION 231.016, 200 FT MAIL NOTICES MUST BE SENT)
PUBLISHED NOTICE	\$0.00	(PER LGC SECTION 231.017) \$150.00 COST PER NEWSPAPER AD	NEWSPAPER AD COST
SPECIFIC USE PERMIT FEE	\$0.00	\$450.00	NON-REFUNDABLE
CONDITIONAL USE PERMIT	\$0.00	\$450.00	NON-REFUNDABLE
FLOODPLAIN DEVELOPMENT PERMIT FEE	\$0.00	\$450.00	NON-REFUNDABLE
MISC FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
CHICKEN OWNER REGISTRATION PERMIT FEE	\$0.00	\$30.00	\$30.00 FIRST YEAR, \$15.00 YEARLY RENEWAL - inspection required per ordinance R-2021-00
RESIDENTIAL GARAGE SALE PERMIT FEE	\$0.00	\$0.00	NO FEE
ITINERANT VENDOR/PEDDLER LICENSE FEE (TEMPORARY PERMIT)	\$25.00	\$50.00	3-30 DAY FEE
ITINERANT VENDOR/PEDDLER LICENSE FEE	\$25.00	\$100.00	90 DAY FEE
ANIMAL IMPOUND FEE	\$50.00	\$50.00	UNUSED FEE DUE TO GALVESTON COUNTY ANIMAL CONTROL CONTRACT
ANIMAL CARE FEE IF IMPOUNDED	\$10.00	\$10.00	UNUSED FEE DUE TO GALVESTON COUNTY ANIMAL CONTROL CONTRACT
FUTURE ORDINANCES AND FEES	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
GOLF CART YEARLY LICENSE FEE (FUTURE ORDINANCE)	\$0.00	\$50.00	FUTURE ORDINANCE
VACANT COMMERCIAL BUILDING REGISTRATION FEE (FUTURE ORDINANCE)	\$0.00	\$1,500.00	FUTURE ORDINANCE-YEARLY FEE PLUS INSPECTION FEE OF \$250.00PER BUILDING OR STRUCTURE
DONATION DROP BOXES (FUTURE ORDINANCE) (FOR PROFIT)	\$0.00	\$100.00	FUTURE ORDINANCE
DONATION DROP BOXES (FUTURE ORDINANCE) (FOR NON-PROFIT)	\$0.00	\$25.00	FUTURE ORDINANCE
INTERMODEL STRUCTURE PERMIT APPLICATION FEE (CONEX OR STEEL CONTAINERS) FUTURE ORDINANCE	\$0.00	MIN FEE \$150.00 + ADDITIONAL SPECIAL INSPECTION FEES IF REQUIRED	FUTURE ORDINANCE
INTERMODEL STRUCTURE PLAN REVIEW FEE (CONEX OR STEEL CONTAINER CONVERTED TO DWELLING)	\$0.00	MIN FEE \$150.00	FUTURE ORDINANCE
SHORT TERM RENTAL / AIR B&B YEARLY PERMITS (FUTURE ORDINANCE)	\$0.00	\$100.00 PER UNIT	FUTURE ORDINANCE
POLICE DEPARTMENT PERMITS	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
SPECIAL EVENT FEE (DOES NOT INCLUDE PARADES OR MASS GATHERINGS)(UP TO 50 PEOPLE)	\$25.00	\$50.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
SPECIAL EVENT FEE (DOES NOT INCLUDE PARADES OR MASS GATHERINGS)(51 TO 150 PEOPLE)	\$25.00	\$100.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
SPECIAL EVENT SOUND AMPLIFICATION PERMIT (UP TO 50 PEOPLE)	\$0.00	\$50.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
SPECIAL EVENT SOUND AMPLIFICATION PERMIT (51 TO 150 PEOPLE)	\$0.00	\$100.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
SPECIAL EVENT MASS GATHERINGS (INCLUDES PARADES) (150 TO 500 PEOPLE)	\$0.00	\$250.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
SPECIAL EVENT MASS GATHERINGS (INCLUDES PARADES) (500 OR MORE PEOPLE)	\$0.00	\$500.00	FEE PER EVENT, 501(C)(3) NON-PROFITS ARE EXEMPT FROM FEE
INCIDENT REPORT	\$0.00	\$0.00	NO FEE CURRENTLY SET OR RECOMMENDED
COPY OF VIDEO OR BODY CAM FOOTAGE	1.00 + COST OF FLASH DRIVE	10.00 +	(SEE SET PER TAC 70-3), \$10.00 PLUS \$1.00 PER MINUTE OF VIDEO PLUS THE COST OF CD/FLASH DRIVE
WRECKER LICENSE YEARLY FEE	\$250.00	\$500.00	PLUS \$50.00 PER WRECKER
UTILITY BILLING PERMITS	CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES

TRASH BAGS			\$10.61	
DEPOSIT: OWNER			\$75.00	
DEPOSIT: RENTER			\$150.00	
DISCONNECT		\$10.00	\$15.00	
RECONNECT		\$10.00	\$15.00	
METER ONLY FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
3/4" METER			\$731.00	
1" METER			\$485.00	
1 1/2" METER			\$815.00	
2" METER			\$1,019.00	
RADIO REPLACEMENT			\$200.00	
WATER TAP & METER FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
3/4" METER + TAP			\$1,170.00	ALL TAPS WILL BE INSTALLED BY DEVELOPERS ON NEW CONSTRUCTION
1" METER + TAP			\$1,270.00	ALL TAPS WILL BE INSTALLED BY DEVELOPERS ON NEW CONSTRUCTION
2" METER + TAP			\$2,500.00	ALL TAPS WILL BE INSTALLED BY DEVELOPERS ON NEW CONSTRUCTION
SEWER TAP			\$250.00	ALL TAPS WILL BE INSTALLED BY DEVELOPERS ON NEW CONSTRUCTION
PUBLIC WORKS FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
CULVERT PIPE PLACEMENT			\$55.00 PER FT	PUBLIC WORKS WILL NO LONGER INSTALL NEW CULVERTS, ONLY EXISTING CULVERTS THAT ARE DAMAGED.
CULVERT PIPE PLACEMENT: 65 OR OLDER			\$40.00 PER FT	PUBLIC WORKS WILL NO LONGER INSTALL NEW CULVERTS, ONLY EXISTING CULVERTS THAT ARE DAMAGED.
PUBLIC LIBRARY FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
LIBRARY CARD REPLACEMENT			\$2.00	
FAX			\$1.00 PER PAGE	
PRINT: BLACK & WHITE			\$0.10 PER PAGE	
PRINT: COLOR			\$0.50 PER PAGE	
LAMINATING: 8 1/2 X 11			\$1.50 PER PAGE	
LAMINATING: 8 1/2 X 14			\$2.00	
MUNICIPAL COURT FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
PARKING (CRIMINAL OFFENSE)			\$14.00	
PEDESTRIAN			\$14.00	
OTHER ORDINANCES NOT CATEGORIZED ABOVE			\$76.00	
PARKING & PEDESTRIAN (SCHOOL CROSSING ZONE)			\$14.00	
PARKING & PEDESTRIAN (OUTSIDE SCHOOL CROSSING ZONE)			\$14.00	
PASSING A SCHOOL BUS			\$14.00	
OTHER RULES OF ROAD OFFENSE IN A SCHOOL CROSSING ZONE			\$14.00	
OTHER RULES OF ROAD OFFENSE OUTSIDE A SCHOOL CROSSING ZONE			\$14.00	
PARKING & PEDESTRIAN OFFENSE (NOT UNDER THE RULES OF THE ROAD)			\$14.00	
PARENTS CONTRIBUTING TO NONATTENDANCE			\$96.00	
CONSOLIDATED FEE			\$62.00	
LOCAL CONSOLIDATED FEE:				
**MUNICIPAL COURT BUILDING SECURITY FUND (\$4.90)				
**LOCAL TRUANCY PREVENTION & DIVERSION FUND (\$5.00)				
**MUNICIPAL COURT TECHNOLOGY FUND (\$4.00)				
**MUNICIPAL JURY FUND (\$0.10)			\$14.00	
STATE TRAFFIC FINE (STF)			\$50.00	
LOCAL TRAFFIC FINE (LTF)			\$3.00	
CHILD SAFETY FINE (CSF)			\$25.00	
FAILURE TO APPEAR/VIOLEATE PROMISE TO APPEAR			NOT TO EXCEED \$25.00	
JURY IMPANELING REIMBURSEMENT FEE			ACTUAL COST	
OMNIBASE REIMBURSEMENT FEE			\$10.00	
DRIVING SAFETY COURSE (MANDATORY DSC)			\$10.00	
THIRD PARTY COLLECTIONS		30% OF THE UNPAID FINES, FEES, COSTS, RESTITUTION, OR FORFEITED BONDS		
TIME PAYMENT REIMBURSEMENT FEE			\$15.00	
ARREST REIMBURSEMENT			\$5.00	
WARRANT REIMBURSEMENT			\$50.00	
SUBPOENA SERVICE			\$5.00	
JURY SUMMONS			\$5.00	
ANY OTHER WRIT			\$35.00	
MUNICIPAL COURT - REIMBURSEMENT FEES FOR CHARGES REMEDIED VIA COMPLIANCE DISMISSAL	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
OPERATE VESSEL WITH EXPIRED CERTIFICATE OF NUMBER			UP TO \$10.00	
EXPIRED REGISTRATION			UP TO \$20.00	
FAILURE TO DISPLAY REGISTRATION			UP TO \$10.00	
WRONG, ALTERED, OR OBSCURED REGISTRATION			UP TO \$10.00	
EXPIRED DRIVER'S LICENSE			UP TO \$20.00	
VIOLATION OF DRIVER'S LICENSE RESTRICTION			UP TO \$20.00	
OPERATING UNSAFE VEHICLE			UP TO \$10.00	
OPERATING VEHICLE WITHOUT COMPLYING WITH INSPECTION REQUIREMENTS AS CERTIFIED			UP TO \$20.00	
DISPLAY EXPIRED DISABLED PLACARD			UP TO \$20.00	
MUNICIPAL COURT - DEFERRED DISPOSITION FEES	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
SPECIAL EXPENSE FEE (SEF)			THIS FEE VARIES \$1.00 - \$500.00	
FIRE ALARM SYSTEM PLAN REVIEW AND INSPECTION (AGGREGATE TOTAL)	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
BASE FEE			\$200.00	DETERMINED BY FIRE MARSHAL
FACP (FIRE ALARM CONTROL PANEL)			\$150.00	DETERMINED BY FIRE MARSHAL
ANNUNCIATION PANELS (SUB-PANEL)			\$50.00	DETERMINED BY FIRE MARSHAL
0-10 DEVICES			\$100.00	DETERMINED BY FIRE MARSHAL
11-25 DEVICES			\$150.00	DETERMINED BY FIRE MARSHAL
26-100 DEVICES			\$275.00	DETERMINED BY FIRE MARSHAL
101-200 DEVICES			\$375.00	DETERMINED BY FIRE MARSHAL
201-600 DEVICES			\$475.00	DETERMINED BY FIRE MARSHAL
OVER 600 DEVICES			\$575.00	DETERMINED BY FIRE MARSHAL
RE-INSPECTION FEES			\$200.00+	\$200.00 FOR THE FIRST HOUR, THEN \$100.00 PER HOUR THEREFTER
FIRE SPRINKLER SYSTEM PLAN REVIEW AND INSPECTION (AGGREGATE TOTAL)	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
BASE FEE			\$200.00	DETERMINED BY FIRE MARSHAL
FIRE PUMPS			\$250.00	PER FIRE PUMP
1-10 SPRINKLER HEADS			\$150.00	DETERMINED BY FIRE MARSHAL
11-25 SPRINKLER HEADS			\$200.00	DETERMINED BY FIRE MARSHAL
26-100 SPRINKLER HEADS			\$300.00	DETERMINED BY FIRE MARSHAL
101-200 SPRINKLER HEADS			\$425.00	DETERMINED BY FIRE MARSHAL
201-600 SPRINKLER HEADS			\$475.00	DETERMINED BY FIRE MARSHAL
OVER 600 SPRINKLER HEADS			\$575.00	DETERMINED BY FIRE MARSHAL
FIRE DEPARTMENT TEMPORARY OPERATION PERMITS	CURRENT FEE	PROPOSED INCREASE		ADDITIONAL COSTS & NOTES
ADDITIVE MANUFACTURING			\$125.00	ANNUALLY
AEROSOL PRODUCTS			\$125.00	ANNUALLY
AMUSEMENT BUILDINGS			\$175.00	PER EVENT - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
AVIATION FACILITIES			\$200.00	ANNUALLY
CARNIVALS AND FAIRS			\$175.00	PER EVENT - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
CELLULOSE NITRATE FILM			\$175.00	ANNUALLY
COMBUSTIBLE DUST-PRODUCING OPERATIONS			\$150.00	ANNUALLY
COMBUSTIBLE FIBERS			\$150.00	ANNUALLY
COMPRESSED GASES			\$200.00	ANNUALLY
COVERED AND OPEN MALL BUILDINGS			\$250.00	ANNUALLY
CRYOGENIC FLUIDS			\$175.00	ANNUALLY
CUTTING AND WELDING			\$150.00	ANNUALLY
DRY CLEANING PLANTS			\$200.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
ENERGY STORAGE SYSTEMS			\$200.00	ANNUALLY
EXHIBITS AND TRADE SHOWS			\$150.00	PER EVENT - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
EXPLOSIVES			\$200.00	ANNUALLY
FIRE HYDRANTS AND VALVES			\$200.00	PER EVENT
FLAMMABLE AND COMBUSTIBLE LIQUIDS			\$200.00	ANNUALLY
FLOOR FINISHING			\$150.00	PER EVENT
FRUIT AND CROP RIPENING			\$200.00	ANNUALLY
FUMIGATION AND THERMAL FOGGING			\$150.00	PER SITE - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
HAZARDOUS MATERIAL			\$200.00	ANNUALLY
HPM FACILITIES			\$175.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
HIGH PILE STORAGE			\$175.00	ANNUALLY
HOT WORK OPERATIONS			\$100.00	PER EVENT
INDUSTRIAL OVENS			\$200.00	ANNUALLY
LUMBER YARDS AND WOODWORKING PLANTS			\$200.00	ANNUALLY
FUELED VEHICLES IN ASSEMBLY BUILDINGS			\$150.00	PER EVENT
LPG GAS			\$200.00	ANNUALLY
MAGNESIUM			\$200.00	ANNUALLY
MISCELLANEOUS COMBUSTIBLE STORAGE			\$150.00	ANNUALLY
MOBILE FOOD PREPARATION VEHICLES			\$100.00	ANNUALLY
MOTOR FUEL-DISPENSING FACILITIES			\$200.00	ANNUALLY
OPEN BURNING			\$150.00	PER EVENT
OPEN FLAMES AND TORCHES			\$150.00	PER EVENT
OPEN FLAMES AND CANDLES			\$75.00	ANNUALLY

ORGANIC COATING			\$175.00	ANNUALLY
OUTDOOR ASSEMBLY EVENT			\$150.00	PER EVENT
PLACE O ASSEMBLY			\$200.00	ANNUALLY
PLANT EXTRACTION SYSTEMS			\$150.00	ANNUALLY
PRIVATE FIRE HYDRANTS			\$150.00	PER EVENT
PYROTECHNIC SPECIAL EFFECTS MATERIAL HANDLING			\$200.00	ANNUALLY
PYROXYLIN PLASTICS			\$175.00	ANNUALLY
REFRIGERATION EQUIPMENT			\$100.00	ANNUALLY
REPAIR GARAGES AND MOTOR FUEL DISPENSING			\$200.00	ANNUALLY
ROOFTOP HELIPORTS			\$200.00	ANNUALLY
SPRAYING OR DIPPING FACILITY			\$150.00	ANNUALLY
STORAGE OF SCRAP TIRES AND TIRE PRODUCTS			\$200.00	ANNUALLY
TEMPORARY MEMBRANE STRUCTURES & TENTS			\$100.00	PER EVENT - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
TIRE-REBUILDING PLANTS			\$200.00	ANNUALLY
WASTE HANDLING			\$200.00	ANNUALLY
WOOD PRODUCTS			\$150.00	ANNUALLY
FIRE DEPARTMENT OTHER ADDITIONAL FEES		CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
HEALTH CARE FACILITY/NURSING HOMES			\$100.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
DAY CARE FACILITY (UP TO 12 CLIENTS)			\$75.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
DAY CARE FACILITY (OVER 12 CLIENTS)			\$100.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
APARTMENT COMPLEX (LESS THAN 16 UNITS)			\$75.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
APARTMENT COMPLEX (MORE THAN 16 UNITS)			\$150.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
HOSPITAL (LESS THAN 50 BEDS)			\$75.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
HOSPITAL (MORE THAN 50 BEDS)			\$150.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
FOSTER HOME			\$50.00	ANNUALLY - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
SMOKE CONTROL SYSTEMS			\$200.00	PER SYSTEM
FLAMMABLE AND COMBUSTIBLE STORAGE TANKS			\$100.00	PER TANK
KITCHEN HOOD SUPPRESSION SYSTEM			\$250.00	INCLUDES PLAN REVIEW
STANDPIPE SYSTEMS			\$150.00	PER RISER
ACCESS CONTROL SYSTEMS			\$100.00	
PYROTECHNICS/FIREWORKS PERMIT			\$400.00	PER EVENT - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
PYROTECHNICS/FIREWORKS STANDBY				CURRENT FEMA RATE
CERTIFIED FIRE WATCH			\$45.00	PER HOUR AS REQUIRED - AS STATED IN CHAPTER 31 IN 2018 INTERNATIONAL FIRE CODE
ALCOHOL PERMIT FEES		CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
BE- MALT BEVERAGE RETAILERS ON PREMISE			\$150.00	BIENNUALLY AS SET BY TABC
BF- MALT BEVERAGE RETAILERS OFF PREMISE			\$60.00	BIENNUALLY AS SET BY TABC
BG- WINE & MALT BEVERAGE ON PREMISE			\$175.00	BIENNUALLY AS SET BY TABC
BQ- WINE & MALT BEVERAGE OFF PREMISE			\$60.00	BIENNUALLY AS SET BY TABC
BP- BREWPUB			\$500.00	BIENNUALLY AS SET BY TABC
BW- BREWER			\$1,500.00	BIENNUALLY AS SET BY TABC
D- DISTILLER & RECTIFIER			\$1,500.00	BIENNUALLY AS SET BY TABC
G- WINERY			\$75.00	BIENNUALLY AS SET BY TABC
MB- MIXED BEVERAGE				SEE TABC SCHEDULE
P- PACKAGE STORE			\$500.00	BIENNUALLY AS SET BY TABC
Q- WINE ONLY PACKAGE STORE			\$75.00	BIENNUALLY AS SET BY TABC
SD- BREWERS SELF DISTRIBUTION			\$600.00	BIENNUALLY AS SET BY TABC
W- WHOLESALERS PERMIT			\$1,875.00	BIENNUALLY AS SET BY TABC
NT- NONPROFIT TEMPORARY EVENT (2-10 DAYS)			\$25.00	PER DAY AS SET BY TABC
WP- WATER PARK			\$30.00	BIENNUALLY AS SET BY TABC
LP- LOCAL DISTRIBUTORS			\$100.00	BIENNUALLY AS SET BY TABC
BC- BRANCH DISTRIBUTOR			\$75.00	BIENNUALLY AS SET BY TABC
PR- PROMOTIONAL			\$300.00	BIENNUALLY AS SET BY TABC
PUBLIC INFORMATION FEES		CURRENT FEE	PROPOSED INCREASE	ADDITIONAL COSTS & NOTES
STANDARD PAPER COPIES			\$0.10	PER PAGE
USB			\$7.00	PER UNIT
OTHER ELECTRONIC MEDIA				ACTUAL COST
SPECIALTY PAPER				ACTUAL COST
PROGRAMMING LABOR			\$28.50	PER HOUR
LABOR (LOCATING COMPLYING, AND REPRODUCING)			\$15.00	PER HOUR
FEES NOT AFFECTED WITH THIS INCREASE		CURRENT FEE		
IMPACT FEES	SEE ORDINANCE		NONE	PER ORDINANCE NO. 0-2019-003



FIRST PLAN

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CITY FINANCIAL WORKSHOP

Monday, January



Board & Commission Member Orientation

Wednesday, January 25, 2023



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