

**NOTICE OF LA MARQUE
CITY COUNCIL WORKSHOP
BY TELEPHONE CONFERENCE AND IN-PERSON**

In accordance with order of the Office of the Governor issued March 16, 2020, the La Marque City Council will conduct a Workshop on Monday, September 13, 2021 at 6:00 PM. In accordance with Section 551.127(b) of the Texas Government Code a quorum of the La Marque City Council and the Mayor intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This location will be open to the public and the meeting will be broadcast at this location and via YouTube.

This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Mayor during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:

1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

Meeting ID: 92493940502

Press *6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92493940502>

Once you are on the website, you may need to enter the following:

Meeting ID: 924 9394 0502

If you require accommodation to participate in this meeting, contact the City Clerk at 409-938-9259 or cityclerk@cityoflamarque.org at least 48 hours prior to the meeting start time.



1111 Bayou Road
La Marque, Texas
409-938-9202

Mayor - Keith Bell

Kimberley Yancy - District A

Mayor Pro-Tem Joe Compian - District B

Councilmember Michael Carlson - District C

Councilmember Casey McAuliffe - District D

ORDINANCE NO. O-2021-0018

RESOLUTION NO. R-2021-0021

**CITY OF LA MARQUE
CITY COUNCIL
WORKSHOP
of
September 13, 2021**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a **Workshop on September 13, 2021**, beginning at 6:00 **in the Council Chambers at 1109-B Bayou Road, La Marque, Texas as well as via videoconference hosted through (ZOOM).** In accordance with Section 551.127(b) of the Texas Government Code a quorum of the La Marque City Council and the Mayor intend to be and will be physically present at 1109-B Bayou Road, La Marque, Texas. This location will be open to the public and the meeting will be broadcast at this location and via YouTube. The council will meet for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) INVOCATION AND PLEDGE OF ALLEGIANCE – Joseph E. Franklin (Neighborhood Missionary Baptist Church)

(4) PRESENTATIONS/PROCLAMATIONS

- a. Proclamation - Constitution Week
- b. Proclamation - 911 Remembrance
- c. Proclamation - Hispanic Heritage Month

(5) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public will be heard at this time. Any person with city-related business who has signed up may speak to Council on a specific agenda item (limited to three (3) minutes) should give the Mayor your name and the item you wish to speak about. In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal

business hours. **Press *6 to mute or unmute if you are participating by telephone, press the unmute button if attending via zoom on a smartphone, tablet, or computer, or stand if attending in person, and the Mayor will call on you in turn.**

(6) CONSENT AGENDA Discussion relating to the following items (City Council reserves the right to pull any item(s) under the consent agenda for further discussion):

- a. Discussion relating to Police, Fire, and Detention Officers Paid Quarantine Leave Policy to be established according with Texas House Bill 2073, signed into law on June 15, 2021- Human Resource Coordinator P. Rees/ Legal

(7) REPORTS/UPDATES

- a. Update from City Manager concerning hiring of director level staff

(8) NEW BUSINESS

- a. Discussion relating to adopting Ordinance No. **O-2021-0018**, amending Section 8.8 of the City Code to allow for the keeping of hens; making various findings and providing for an effective date - Legal **THIS IS A FIRST READING**
- b. Discussion relating to adopting Resolution No. **R-2021-0021**, authorizing the Interim City Manager to execute the Contract appointing Kerry Pettijohn as Municipal Court Judge - Mayor K. Bell
- c. Discussion relating to the effectiveness of Request Tracker and the enforcement of City Codes and provide staff with direction - Councilmember M. Carlson
- d. Discussion relating to the approval of replacing 14 vehicles in city fleet through Enterprise Fleet for fiscal year 2021-22 - Finance Director S. Kou
- e. Discussion relating to adopting a Resolution for an Emancipation National Historic Trail stop in La Marque as requested in a letter of support from Economic Development Corporation - Executive Director of Economic Development Corporation A. Getty
- f. Discussion relating to authorizing the Interim City Manager to execute a contract with the County of Galveston Commissioners' Court to provide fire protection services to unincorporated areas of Galveston County commencing September 14, 2021 and running through September 30, 2022, in return for payment in the amount of twenty two thousand five hundred dollars and no/100 (\$22,500.00) - Interim Fire Chief D. Merryman
- g. Discussion relating to returning to two (2) Council meetings per month- Mayor K. Bell
- h. Discussion relating to adopting Resolution No. **R-2021-0022**, nominating members to appear on the ballot of the Board of Directors of the Galveston

Central Appraisal District for two-year terms, beginning January 1, 2022 through December 31, 2023 – Mayor K. Bell

(9) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

(10) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;*
- (2) information regarding holiday schedules;*
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;*
- (4) a reminder about an upcoming event organized or sponsored by the governing body;*
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and*
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.*

(11) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before September 10, 2021, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

***Office of the Mayor
of the City of La Marque***
PROCLAMATION

WHEREAS, September 17, 2021, marks the two hundred and thirty-fourth anniversary of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, in 1955, Daughters of the American Revolution (DAR) petitioned Congress to set aside September 17 through 23 annually to be dedicated for the observance of Constitution Week. The resolution was later adopted by the U.S. Congress and signed into public law on August 2, 1956, by President Dwight D. Eisenhower; and

WHEREAS, by way of background, DAR is a non-profit, on political women's service organization dedicated to preserving the memory and spirit of the men and women who achieved American independence; and

WHEREAS, the DAR has also erected a structure that is built in tribute to the Constitution of the United States. DAR Constitution Hall, which is a performing arts center, which opened in 1929; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915; and

NOW, THEREFORE, we the Mayor and City Council by virtue of our authority vested by the City of La Marque, Texas do hereby proclaim September 17 through September 23, 2021, as:

“CONSTITUTION WEEK”

in the City of La Marque and do urge all citizens, businesses, and all professional bodies to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Keith Bell, Mayor

**Office of the Mayor
City of La Marque
*PROCLAMATION***

WHEREAS, 20 years ago, on September 11, 2001, the American people endured the worst attack on U.S. soil in the nation's history with courage and heroism. On this anniversary it is fitting to pay tribute to the strength and resilience of the American people through service to our nation and our communities; and

WHEREAS, community members have the opportunity to honor these fallen and commemorate the continued resilience of the American people to forever encourage all to keep America's promise to "Never Forget" by means of organizing remembrance ceremonies that will honor those that continue to serve our country, including active duty and reserve soldiers and their families, veterans and first responders; and

WHEREAS, the events of September 11, 2001, tested the strength and resolve of our country, and they also reminded us of the values set out by our forefathers who saw a vision for the United States that we would live and be free of tyrannical rule; and

WHEREAS, as we continue to offer support to the families and friends who lost loved ones in the devastating events of this day, we commend our firefighters, police and first responders who courageously risked their lives to help to rescue those in need; and

WHEREAS, the City of La Marque and its great citizens join with our fellow Americans across the nation in honoring and remembering those who lost their lives in those horrific terrorist attacks; and

NOW, THEREFORE, we the Mayor and City Council by virtue of our authority vested by the City of La Marque, Texas do hereby proclaim September 11, 2021, as:

“NATIONAL DAY OF SERVICE AND REMEMBRANCE” DAY

in the City of La Marque and call upon the people of La Marque to honor the lives of those lost by participating in community service and remembrance ceremonies on this day and throughout the year.

Keith Bell, Mayor

***Office of the Mayor
of the City of La Marque***
PROCLAMATION

WHEREAS, the observation of Hispanic Heritage Week began in 1968 under President Lyndon B. Johnson and was expanded to Hispanic Heritage Month in 1988 under President Ronald Reagan; and

WHEREAS, Hispanics have enhanced and shaped our national character with century old traditions that reflect the multi-ethnic and multi-cultural customs of their communities while serving as Civil Rights leaders, politicians, military service members, educators, first responders, science pioneers, public servants and there are several very prosperous Hispanic business owners, leaders, and teachers within our community; and

WHEREAS, Hispanic Americans have worked to overcome many challenges, often in the face of discrimination and prejudice, and have successfully embraced the opportunities of the American Dream; and

WHEREAS, this year's theme - *Hispanics: Be Proud of Your Past, Embrace the Future* invites Hispanics to embrace their backgrounds, and to be proud of who they are and where they came from; and

WHEREAS, the day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively. Also, Columbus Day or Día de la Raza, which is October 12, falls within this 30- day period.”; and

NOW, THEREFORE, we the Mayor and City Council by virtue of our authority vested by the City of La Marque, Texas do hereby proclaim September 15 through October 15, 2021 as:

“HISPANIC HERITAGE MONTH”

in the City of La Marque and do urge all citizens, businesses, and all professional bodies to observe this time with ceremonies, activities, and programs and celebrate the many ways Hispanics contribute to our nation and society.

Keith Bell, Mayor



CITY COUNCIL AGENDA FORM

Meeting Date: September 13, 2021

Agenda item: 6a

Prepared by: P. Rees

Reviewed by: _____

Department: Human Resources

AGENDA ITEM DESCRIPTION: Discussion relating to Police, Fire, and Detention Officers Paid Quarantine Leave Policy to be established according with Texas House Bill 2073, signed into law on June 15, 2021

X

ATTACHMENTS FOR REFERENCE HB 2073 Bill

1. Proposed - Paid Quarantine Leave Policy (Police and Fire)

STAFF BRIEFING:

- Legislative Bill-HB 2073 relating to quarantine leave for fire fighters, police officers, detention officers, and emergency medical technicians employed by, appointed, or elected for a political subdivision effective on June 15, 2021.
- Chapter 180, Local Government Code is amended by adding Section 180.008 to require a political subdivision to develop and implement a paid quarantine leave policy for fire fighters, police officers, detention officers, and emergency medical technicians who are employed by, appointed by or elected for the political subdivision and ordered to quarantine or isolate due to a possible or known exposure to a communicable disease while on duty.
- Policy. Though there is a requirement that a policy be made, it is up to the discretion of the political subdivision to develop and adopt a policy that it deems appropriate.
- "Communicable Disease." Section 180.008 does not only apply to quarantine for COVID-19, but rather applies to exposure to a "communicable disease." Neither it nor Chapter 81 of the Texas Health & Safety Code outline what constitutes a communicable disease although the Department of State Health Services does maintain a list for communicable diseases related to reporting requirements for schools. The list contains the flu, the common cold, and other more serious diseases.
- Supervisor or Public Health Authority. A policy does have to require that the leave be ordered by the employee's supervisor or the political subdivision's health authority. Leave ordered by other medical professionals is not included.
- Reimbursement for reasonable costs. The policy must provide for reimbursement of reasonable lodging, medical and transportation costs related to the quarantine. A year ago this may have been a greater impact, but it could



CITY COUNCIL AGENDA FORM

be difficult for local governments to budget for such expenses. At the least, it would be wise to require proof and an approval process.

- City Attorney has reviewed and approved
- Finance Director has reviewed and approved

HISTORY: NA

TARGET IMPLEMENTATION:

SIGNIFICANT ACTION DATES:

June 15, 2021 - Texas House Bill 2073, signed into Law

ACTION:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | ☒ Other |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Recommend to approve Police, Fire, and Detention Officers Paid Quarantine Leave Policy to be established according with Texas House Bill 2073, signed into law on June 15, 2021

FISCAL IMPACT:



POLICE, FIRE AND DETENTION OFFICERS PAID QUARANTINE LEAVE POLICY HR-43

This policy is in accordance with Texas House Bill 2073, signed into law on June 15, 2021.

EFFECTIVE DATE

June 15, 2021

AFFECTED POSITIONS

This Policy applies to persons employed by, appointed by, or elected the following positions of a Texas political subdivision.

- Peace Officers
- Jailers/Detention Officers
- Fire Fighters
- Emergency Medical Technicians

POLICY

Employees in the above positions who, if **ordered** by the employee's supervisor or the political subdivision's health authority to quarantine or isolate due to a possible or known exposure to a communicable disease **while on duty** is eligible for

- A. all employment benefits and compensation, including leave accrual, pension benefits, and health benefit plan benefits for the duration of the leave, AND
- B. reimbursement for reasonable costs related to the quarantine, including lodging, medical care, and transportation.

Lodging may not be more than 15 miles outside the La Marque City limits or the employees last known residential address on file with Human Resources unless there is a declared emergency or extreme circumstances prevent such proximity and the location is approved by the City Manager, or where local lodging is not available.

- All lodging and meals shall be reimbursed up to the published Texas State Comptroller's hotel and per diem rates for the year in which the quarantine occurs.

Any employee exposed to a communicable disease while on duty must report such exposure **immediately** to the supervisor on duty. Failure to immediately report the exposure shall result in disciplinary action.

Date of Quarantine - the date of quarantine shall begin no less than 3 days after the direct exposure has completely ceased with an infected person in accordance with the public health authority guidelines.

Isolation - exclusion from all persons to person contact except necessary healthcare professionals and necessary first responders.

Quarantine - a period of time recommended by public health authorities that is intended to minimize person to person contact during the incubation period of the specific communicable disease from the work force and other acquaintances, strangers, and family and friends when possible. Employees who are quarantined are expected to refrain from social gatherings, travel, or other activity during this time.

For the purposes of this policy, a positive test shall be an approved test by the Center for Disease Control (CDC) that is taken from a licensed and credible state or private laboratory group.

PROCESS

If an employee reports an exposure to a Communicable Disease, the employee will be sent home to obtain a test. The test shall be taken within the CDC's or Texas Department of State Health Services recommended time frame for the disease in question. If the employee refuses to test, this policy shall not apply, and the benefits of this policy are void.

Employees who test positive for the disease must quarantine as directed by the local public health official and may be placed in an off-duty status.

All test results must be provided to the Director of Human Resources qualify for benefits. An employee who refuses to test or share test results shall reimburse the City for the cost of all benefits paid to them while under quarantine.

To protect the health and safety of employees, employees must report all circumstances regarding their exposure, who they have been in contact with, testing, quarantining, isolation, and/or other activity in a completely accurate and timely manner to the Human Resources Coordinator in order to attempt contact tracing. Failure to do so may result in administrative investigation and/or disciplinary action up to and including termination of employment.

REMOTE WORK

While under quarantine and pending test results, employees who have the tools and capability of working remotely based on their job duties may be asked to do so by the Department Director.



CITY COUNCIL AGENDA FORM

Meeting Date: 9.13.2021
Prepared by: Gus Knebel
Department: Interim Legal

Agenda item: 8a
Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion relating to adopting Ordinance No. **O-2021-0018**, amending Section 8.8 of the City Code to allow for the keeping of hens; making various findings and providing for an effective date **THIS IS THE FIRST READING**

X

ATTACHMENTS FOR REFERENCE

1. Proposed amended Ordinance

STAFF BRIEFING:

Discussion of the need of possible changes to the “fowl” ordinance has come before City Council several times within the last few years. Citizens have been able to speak for and against the reasons why or why not chickens should be allowed within the city limits. With the citizens concerns in mind, this Council has recently proposed some changes to be presented in the form of an amended ordinance. The proposed ordinance is in a draft form to allow changes, additions or omissions to be included in a proposed ordinance.

HISTORY:

In 1980, City Council adopted an ordinance “Animals and Fowl” that added a section to the Code that restricted “fowl” to be kept within 100 feet of an occupied dwelling. In 2006, an ordinance was adopted that included fowl not being able to run at large, and if their runs were not kept in a clean and sanitary manner to be considered a public nuisance. After much discussion with the community, Council has proposed changes to the ordinance in an effort to reach a common consensus on this matter.

TARGET IMPLEMENTATION: Depends on Council’s changes and recommendations

SIGNIFICANT ACTION DATES:

This past year, there have been several workshops and meetings relating to proposed changes of this ordinance.

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|---|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Municode Codification | |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Acct. Name(s)	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Recommend to adopt Ordinance No. **O-2021-0018**, amending Section 8.8 of the City Code to allow for the keeping of hens; making various findings and providing for an effective date **THIS IS THE FIRST READING**

FISCAL IMPACT:

ORDINANCE NO. O-2021-0018

A RESOLUTION OF THE CITY OF LA MARQUE, TEXAS AMENDING SECTION 8-8 OF THE CITY CODE ALLOWING FOR THE KEEPING OF HENS; PROVIDING A PENALTY; PROVIDING AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, Section 8-8 of the City Code prohibits the keeping of any animal or fowl within 100 of any occupied building; and

WHEREAS, the City Council desires to amend Section 8-8 of the City Code to allow for the keeping of Hens.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS THAT:

Section 1. The findings and recitals set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. Section 8.8 of the Code of Ordinances, City of La Marque, Texas is deleted and amended to read as follows:

Sec. 8-8 Keeping of Hens

(a) Definitions:

Hen - a female chicken

Fowl - chicken

Rooster - a male chicken

Coop - an enclosure having four sides at least six feet in height and covered at the top with a roof to prevent the Hens from escaping and protect them from the elements. The enclosure shall have a minimum of 3 square feet of space per Hen.

Chicken Run - a fenced outdoor area where the Hens have at least 10 square feet per Hen. The fence shall be at least six feet in height and prevent the Hens from escaping.

(b) Keeping of Hens near residences.

It shall be unlawful for any person to keep, harbor, or maintain hens within twenty-five feet of the property line and any residence, excluding the owner's residence, within the City. The number of Hens shall be limited to twenty-five (25) per lot.

(c) Keeping of Roosters.

It shall be unlawful for any person to keep, harbor, permit, or maintain Roosters within the City.

(d) Condition of the Premises where Hens are kept.

A person who keeps, harbors, permits, or maintains Hens in the City shall house the Hens in a Coop and a Chicken Run in accordance with this Section. Hens shall not be permitted to roam free in the City. The Coop and Chicken Run shall be kept in a clean and sanitary condition. The floor of Coop and Chicken Run shall be maintained such that no offensive odors are emitted therefrom. The floor of the roosting spaces shall be kept covered with deep dry litter. The Hens kept in the Coop and Chicken Run shall always have access to clean water.

(e) Food storage requirements.

Food for the Hens shall be kept in non-permeable metal storage bins. These bins shall be lockable to prevent pests and predators from accessing the food.

(f) Permit requirements.

- (1) Every person who keeps Hens in the City shall apply for a permit from the City. Said permit shall be valid for one year after its issuance. A person who keeps Hens must apply for an annual renewal of the permit. There shall not be a fee for a permit under this Section.
- (2) Prior to the issuance of a permit under this section Code Compliance shall inspect the Coop to ensure compliance with this section. Prior to the issuance of any permit renewal under this section Code Compliance may inspect the Coop to ensure compliance with this section.

(g) Enforcement

- (1) The provisions of this section shall be enforced by the Code Compliance Department. The Code Compliance Supervisor and its deputies shall have full authority to enforce this section and in doing so are empowered to enter upon any private property to ascertain whether Fowl are being kept in accordance with this section.
- (2) A person who violates this section shall for each violation or noncompliance be deemed guilty of a misdemeanor, and upon conviction, shall be fined as provided in Section 1-7 of the City Code. Upon the third conviction of a person for violation of this Section such person may have its Permit to keep Hens under this section revoked by the Supervisor of Code Compliance.

Section 3. Repeal. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

Section 4. Severability. In the event any clause, phrase, provision sentence, or part of this Ordinance or the application of the same to any person or circumstance for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of La Marque, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Publication and Effective Date. This Ordinance shall be effective immediately upon adoption, public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance and the penalty for violating this ordinance in accordance with Chapter 52 of the Texas Local Government Code and Article II of the City Charter.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on First Reading this ____ day of _____, **2021**; and

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on Second and Final Reading this ____ day of _____, **2021**; and

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM:

Robert E. Booth
Interim City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: September 13, 2021

Agenda item: 8b

Prepared by: R. Eldridge

Reviewed by: _____

Department: City Clerk

AGENDA ITEM DESCRIPTION: Discussion relating to adopting Resolution No. **R-2021-0021**, authorizing the Interim City Manager to execute the Contract appointing Kerry Pettijohn as Municipal Court Judge



ATTACHMENTS FOR REFERENCE

1. Proposed Resolution
2. Contract for Kerry Pettijohn

STAFF BRIEFING:

- Per the City Charter, Section 13.16 - Municipal Court Judge shall be recommended by the City Manager and shall be appointed by the City Council.
- Sec. 29.005 of the Government Code bases a term of office for judge of a municipal court as serving for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.
- The term of the Agreement shall be from October 1, 2021 through September 30, 2023, unless sooner terminated as provided by the terms of the Agreement.

HISTORY:

- December 14, 2020 Municipal Judge Baker retired
- April 9, 2021 City issued RFQ
- April 19, 2021 City opened RFQ; 3 Proposals Received
- May 17, 2021 tabled agenda item
- June 1, 2021 tabled agenda item (reissued RFQ with revised requirements)
- June 11, 2021 RFQ reissued; 4 Proposals Received
- August 9, 2021 City appointed Judge Pettijohn

TARGET IMPLEMENTATION: October 1, 2021

SIGNIFICANT ACTION DATES:

August 9, 2021 – Judge Kerry Pettijohn appointed

September 13, 2021 - Resolution before Council



CITY COUNCIL AGENDA FORM

ACTION:

☐

Ordinance

☒

Resolution

☐

Special
Proclamation
Presentation

☐

Cost Details:

Budgeted	\$18,500.00
Actual Bid	
Estimated Expenditure	\$12,000.00
Acct. Name	Contract Judge
Line Items #	01-4041-04-00
Other Funding	N/A

☐

Finance Report

☐

Public Hearing

☒

Other- Contracts

☒

Check box if there is no conflict with City Charter, ordinances, resolutions, or policies, procedures.

STAFF'S RECOMMENDATION: Recommend to adopt Resolution No. **R-2021-0021**, authorizing the Interim City Manager to execute the Contract appointing Kerry Pettijohn as Municipal Court Judge

FISCAL IMPACT: Projected \$12,000 based on number of hours anticipated.

RESOLUTION NO. R-2021-0021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, APPROVING THE CONTRACT FOR THE APPOINTMENT OF KERRY PETTIJOHN, AS MUNICIPAL COURT JUDGE, A COPY OF WHICH IS ATTACHED HERETO AS EXHIBIT "A" AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT.

WHEREAS, According to Section 13.16 of the City of La Marque City Charter, the City of La Marque judicial services, which include La Marque Municipal Court Judge, Alternate Municipal Court Judge, City Prosecutor, and City Attorney are all appointed by City council; and

WHEREAS, Kerry Pettijohn has agreed to provide the City of La Marque with judicial services as the La Marque Municipal Court Judge; and

WHEREAS, Sec. 29.005 of the Government Code provides for a term of office providing that the judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.

WHEREAS, the City Council finds that Kerry Pettijohn should be appointed Municipal Court Judge for the City of La Marque in accordance with the terms and provisions in the proposed contract attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE THAT:

- Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.
- Section 2. The City Council hereby approves the proposed contract with Kerry Pettijohn as the Municipal Court Judge for the City of La Marque, Texas attached hereto as Exhibit "A".
- Section 3. The City Manager is hereby authorized to execute the proposed contract.
- Section 4. This Resolution shall become effective immediately upon its passage.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque on this _____ day of _____, 2021.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Robert Booth- MillsShirley LLP
Interim City Attorney

EXHIBIT "A"

AGREEMENT BETWEEN THE CITY OF LA MARQUE AND KERRY PETTIJOHN

This Agreement (the "Agreement") is made by and between the City of La Marque (hereafter called "City") and KERRY PETTTIJOHN ("Contractor") as follows:

WHEREAS, the City Manager has recommended the appointment of KERRY PETTIJOHN as authorized by the City of La Marque City Charter and the City Council of the City of La Marque has appointed KERRY PETTIJOHN as Municipal Court Judge at a Regular City Council Meeting held August 9, 2021.

WHEREAS, the Parties desire to enter into a written agreement setting forth all terms, conditions, and obligations of the parties;

WHEREAS, Sec. 29.005 of the Government Code provides for a term of office providing that the judge of a municipal court serves for a term of office of two years unless the municipality provides for a longer term pursuant to Article XI, Section 11, of the Texas Constitution.

NOW, THEREFORE, in consideration of the mutual covenants and promises, the parties agree as follows:

1. TERM

- 1.1 The term of this Agreement shall be from October 1, 2021, through September 30, 2022, unless sooner terminated as provided by the terms of this Agreement.

2. SCOPE OF EMPLOYMENT

- 2.1 The purpose of this Agreement is to employ Contractor for the express purpose of serving the City as the Municipal Court Judge.
- 2.2 Contractor shall perform all functions of the Municipal Court Judge of the City as set forth in "Code of Ordinances, City of La Marque, Texas", as it now exists or may be amended in the future, and by applicable State law, as it now exists or may be amended in the future.
- 2.3 The City reserves the right to designate days of the week, hours, and locations where the Municipal Court may be held.
- 2.4 Contractor agrees to provide prompt, courteous, efficient, and professional services in the performance of his duties.

3. RATES; NO BENEFITS

- 3.1 Contractor shall be deemed an independent contractor of the City.
- 3.2 The City agrees to pay Contractor a flat rate of FOUR HUNDRED and NO/100 dollars, \$400.00, per docket as established in the current fiscal year budget for each docket requiring an Alternate Municipal Court Judge.**
- a. These dockets are estimated to last no more than three (3) hours, excluding jury dockets. Dockets (to include jury dockets) in excess of three hours shall be billed at the rate of an additional \$100.00 per hour.**
 - b. Jury dockets are not estimated to run three (3) hours or more in length, and while both parties acknowledge that the Alternate Municipal Court Judge cannot control the length of any such docket, he will make reasonable efforts to minimize such additional time.
 - c. Other duties assigned, such as magistration of prisoner that occur on days other than the days where a docket is held, shall be billed at the rate of \$100.00 per hour. The Municipal Court Judge shall make every reasonable effort to minimize such additional time.
- 3.3 The City shall provide no group health insurance coverage or any other benefits for Contractor.
- 3.4 The City shall not provide any other group insurance benefits currently in force, or as amended in the future, for non-civil service employees, to include life and accident, death and dismemberment, workers' compensation, public official liability or as commonly known "Errors and Omissions", and general liability.
- 3.5 Contractor shall pay all applicable local, state, federal taxes, including income tax, withholding tax, social security tax, and pension contributions, if any.
- 3.6 Contractor shall pay all educational and training expenses, travel, and any other expenses associated with such additional State Bar required Mandatory Continuing Legal Education credits.

4. TERMINATION

- 4.1 Contractor shall serve at the pleasure of the City Council. The City may terminate Contractor at any time without cause with 60 days notice.
- 4.2 Contractor may terminate this Agreement at any time, without cause with 60 days notice.

- 4.3 Contractor shall waive all claims for compensation if not claimed within 30 days of the date of the termination of this Agreement.

5. GENERAL PROVISIONS

- 5.1 Each section, subsection, provision, requirement, regulation, or restriction established by this Agreement is hereby declared to be independent, and the holding of any part to be unconstitutional, invalid, or ineffective for any cause shall not affect or render invalid this Agreement or amendments hereto, as a whole or any part thereof, except the particular part so declared to be invalid.
- 5.2 The paragraph headings used in this Agreement are descriptive only and shall have no legal force or effect.
- 5.3 This Agreement represents the entire agreement by and between the parties, except as otherwise provided in this Agreement, and it may not be changed except by written amendment duly executed by all parties.
- 5.4 This Agreement shall be subject to and governed by the laws of the State of Texas. Any and all obligations or payments are due and payable in the City of La Marque, Galveston County, Texas.

IN WITNESS WHEREOF, the City Manager of the City of La Marque, by and through the City Council has caused this Agreement to be executed and that upon execution thereof, it shall be deemed the act and deed of the City of La Marque.

CITY OF LA MARQUE, TEXAS dated this _____ day of _____, 2021.

By: _____
Chaise Cary, Interim City Manager

Kerry Pettijohn, Municipal Court Judge

ATTEST:

APPROVED AS TO FORM:

By: _____
Robin Eldridge, TRMC, City Clerk

By: _____
Robert Booth - MillsShirley, LLP
Interim City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: September 13, 2021
Prepared by: Suzy Kou
Department: Finance

Agenda item: 8d
Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion relating to the approval of replacing 14 vehicles in city fleet through Enterprise Fleet for fiscal year 2021-22

☒ X

ATTACHMENTS FOR REFERENCE

1. Vehicles listing

STAFF BRIEFING:

- The city has been using Enterprise Fleet to assist with city's fleet maintenance and replacement program since 2013.
- Replacing listed vehicles under current lease with new vehicles which will cost additional \$17,735 annual impact. Any of our lease vehicles being replaced sold greater than \$6,000 will be captured as a return in equity to offset the \$17,735. For city trucks being replaced. For example:
- If each truck is sold in the market at \$10,000, \$4,000 (10,000-6,000) times 14 replaced vehicles equals \$56,000 total. \$56,000-\$17,735= \$38,265 would be our gain and can be reserved in the Equipment Replacement Fund as a saving for future capital needs.
- Payments are not made until actual trucks are delivered which usually around 6 months from ordering

HISTORY:

- **July 2021** - Discussion at budget workshops
- **September 2021** - Discussion at Special meeting

TARGET IMPLEMENTATION:

SIGNIFICANT ACTION DATES:

Cost Details:	
Budgeted	52,633
Actual Bid	
Estimated Expenditure	70,368
Acct. Name(s)	Vehicle Replacement
Line Items #	01-5145-00-00



CITY COUNCIL AGENDA FORM

Other Funding	
------------------	--

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special
Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other | |
| ☒ Mark if this item does not conflict with any
Resolution, Ordinance or City Charter,
policies, procedures | |

STAFF'S RECOMMENDATION: Recommend to the approval of replacing 14 vehicles in city fleet through Enterprise Fleet for fiscal year 2021-22

FISCAL IMPACT: Maximum \$17,735 annual

Unit Number	Model Year	Make	Model	Lease Term	Months In Service	Total Monthly Rent	Est Equity	New Payment with \$6,000 equity roll	Monthly Savings	Quote #
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Crew Cab 5.75 ft. box 147.4 in. WB	E48	24	\$414	\$6,971	\$461.89	\$ 47.66	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$371	\$3,236	\$461.89	\$ 90.48	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$371	\$886	\$461.89	\$ 90.48	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$371	\$3,911	\$461.89	\$ 90.48	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$370	\$3,279	\$461.89	\$ 91.70	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$371	\$5,261	\$461.89	\$ 90.48	
2019	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E48	22	\$371	\$1,911	\$461.89	\$ 90.48	
2019	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E48	25	\$440	\$4,527	\$461.89	\$ 22.19	
2019	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E48	25	\$440	\$5,202	\$461.89	\$ 22.19	
2019	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E48	25	\$440	\$202	\$461.89	\$ 22.19	
2019	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E48	25	\$440	\$4,527	\$461.89	\$ 22.19	
2021	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E12	1	\$240	\$11,541	\$461.89	\$ 222.31	
2021	Chevrolet	Silverado 1500	Work Truck 4x2 Crew Cab 5.75 ft. box 147.4 in. WB	E12	2	\$287	\$13,822	\$461.89	\$ 174.86	
2021	Chevrolet	Silverado 1500	Work Truck 4x2 Crew Cab 5.75 ft. box 147.4 in. WB	E12	3	\$287	\$13,923	\$461.89	\$ 175.08	
2021	Chevrolet	Silverado 1500	Work Truck 4x2 Regular Cab 8 ft. box 139.6 in. WB	E12	1	\$240	\$11,499	\$461.89	\$ 222.31	
2021	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E12	1	\$437	\$8,370	\$461.89	\$ 24.83	
2021	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E12	1	\$437	\$8,262	\$461.89	\$ 24.83	
2021	Ford	F-150	XL 4x2 SuperCab Styleside 8 ft. box 163 in. WB	E12	1	\$437	\$8,262	\$461.89	\$ 24.83	
2021	Ford	F-150	XLT 4x2 SuperCrew Cab Styleside 6.5 ft. box 157 in. WB	E48	3	\$676	-\$2,072	\$461.89	\$ 213.96	
2021	GMC	Sierra 1500	SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB	E12	1	\$666	\$10,635	\$711.46	\$ 45.67	
2021	GMC	Sierra 1500	SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB	E12	1	\$666	\$10,635	\$711.46	\$ 45.67	
2021	GMC	Sierra 1500	SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB	E12	3	\$661	\$11,316	\$711.46	\$ 50.94	
								\$495.92	\$ 1,477.89	

Monthly Savings Opportunity	\$ 1,477.89
Annual Savings Opportunity	\$ 17,734.68



CITY COUNCIL AGENDA FORM

Meeting Date: 9/13/2021

Agenda item: 8e

Prepared by: Alex Getty

Reviewed by: _____

Department: EDC

AGENDA ITEM DESCRIPTION: Discussion relating to adopting a Resolution for an Emancipation National Historic Trail stop in La Marque as requested in a letter of support from Economic Development Corporation

ATTACHMENTS FOR REFERENCE

1. Letter to La Marque City Council and back up regarding the Emancipation Trail Study
2. EDC minutes dated July 20, 2021

STAFF BRIEFING:

- This legislation was introduced in a Bill by Sen. Cornyn in the Senate and by Rep. Jackson Lee in the House
- Provides for the study of the Emancipation National Historic Trail, a 51-mile route from the former Osterman Building and Reedy Chapel in Galveston to Freedmen's Town and Emancipation Park in Houston
- Thus far, only a request letter to Council has been provided. I am not aware of a resolution being drafted.

HISTORY:

- EDC Board unanimously approved an item on July 20, 2021 requesting City Council to consider adopting a resolution supporting the Emancipation National Historic Trail and requesting a stop in La Marque

TARGET IMPLEMENTATION: Due date or date of effectiveness

SIGNIFICANT ACTION DATES:

July 20, 2021 - EDC Board approved request

ACTION:

- | | |
|---|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	none
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items #	
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Recommend to approve adopting a Resolution for an Emancipation National Historic Trail stop in La Marque as requested in a letter of support from Economic Development Corporation

FISCAL IMPACT: A stop in La Marque could be a long term benefit to the City of La Marque.

**La Marque Economic
Development Corporation**

**CITY OF
LA MARQUE, TX**
✦ GATEWAY TO THE GULF ✦



July 20, 2021

Mayor Keith Bell and La Marque City Council
1111 Bayou Road
La Marque, Texas 77568

Dear Mayor Bell and La Marque City Council,

At the July 20, 2021 EDC Board meeting, the EDC Board unanimously voted to kindly request that Council consider a resolution supporting the Emancipation National Historic Trail that is currently being studied by the National Park Service and requesting a stop in La Marque. Several routes are being considered, one of which is along Highway 3. The Highway 3 route may ultimately be the preferred route.

Please see the enclosed information about the Emancipation National Historic Trail Feasibility Study. Plans for virtual public meetings are currently being developed.

Lillis A. Urban is the Project Manager for the study. Please see her contact information below.

Lillis A. Urban
Project Manger for the Emancipation National Historic Trail Feasibility Study
National Parks Service
1100 Old Santa Fe Trail
Santa Fe, NM 87505
505-819-1339
Lillis_urban@nps.gov

Very truly yours,

Alex Getty
Executive Director



PEPC and ParkPlanning will be offline Thurs. July15 starting at 7:00 am MDT for system maintenance. Expected downtime is up to five hours. Please save your work before this time.



PEPC Home Documents by Park Policy / Guidance Park Planning Search Documents

PROJECT LINKS

[Project Home](#)

[Plan Process](#)

[Meeting Notices](#)

[Links](#)

[Document List](#)

[Open For Comment \(0\)](#)

Emancipation National Historic Trail Feasibility Study

[National Trails System](#) » [Emancipation National Historic Trail Feasibility Study](#) » [Document List](#)

The National Park Service is pleased to announce the commencement of the Emancipation National Historic Trail (NHT) Feasibility Study to evaluate its eligibility and suitability for inclusion as a national historic trail.

To add your name to the Study Mailing list click on "Links" on the left hand side menu and click on "Emancipation Study- Sign-up Form".

The proposed Emancipation NHT extends approximately 51 miles from the Osterman Building and Reedy Chapel in Galveston, Texas, along Texas State Highway 3 and Interstate Highway 45 North, to Freedmen's Town, then to Independence Heights and Emancipation Park in Houston, Texas, following the migration route taken by newly freed slaves and other persons of African descent from the major 19th century seaport town of Galveston to the burgeoning community of Freedmen's Town, located in the 4th Ward of Houston, Texas.

The Emancipation NHT Feasibility Study was directed and approved by Congress on Jan 27, 2020 through an amendment to the National Trails System Act (P.L. 116-111).

The purpose of the Emancipation NHT Feasibility Study is to evaluate the national historical significance of the route, as well as the feasibility, suitability, and desirability of designating the route as a national historic trail. Findings of the trail study will be shared with Congress who has the sole authority to enact legislation to designate new national historic trails.

WHAT IS A NATIONAL HISTORIC TRAIL?

National historic trails are designated by Congress and recognize past routes of travel that are significant in the history of the United States. These historic routes are designated so that the public can enjoy, visit, connect with, and understand them. Examples of other national historic trails include Lewis and Clark, Selma to Montgomery, and Nez Perce (Nee-Me-Poo).

Created by the National Trails System Act of 1968 (P.L. 90-543), national historic trail designations are continuous from end to end, often cross state boundaries, and a variety of types of land ownership.

However, national historic trails are not hiking trails, open to public use from end to end. Rather, discrete locations on public lands and participating private property along the alignment are open to visitation. Designation of a national historic trail does not establish public right-of way or change land ownership or authority over private property. Visit www.nps.gov/subjects/nationaltrailssystem to learn more.

WHAT IS A NATIONAL HISTORIC TRAIL FEASIBILITY STUDY?

Prior to the designation of a national historic trail Congress typically legislates that a national historic trail study be completed. National historic trail studies provide findings to Congress on the national historical significance of potential routes and speak to the feasibility, suitability, and desirability of designating a route as a national historic trail. It is important to note that national historic trail studies are not decision-making documents, nor do they provide management-level decisions for the trail.

National historic trail feasibility studies are undertaken following specific criteria that are provided in the National Trails System Act of 1968, as amended. The National System Act specifies ten study requirements and three eligibility criteria for national historic trail designations.

Based on experience, trail studies typically take approximately two and half years to complete. After a trail study is completed it is transmitted to Congress. Congress has the sole authority to enact legislation to designate new national historic trails. A few additional steps are required should Congress designate a new national historic trail. One requirement is the development of a comprehensive plan for the management and use of the trail.

PUBLIC INVOLVEMENT

An important aspect of the trail study process is public involvement. Normally, a series of public meetings would be held across the length of the proposed route to get gather information from the public. Due to the COVID-19 outbreak, the study team has concluded that it is not feasible or safe to schedule in-person public meetings at this time. Plans for virtual public meetings and involvement opportunities are presently being developed. Specific opportunities for engagement and dates of virtual public meetings will be announced on this page.

Please check back for updates as we develop a plan for engagement and public input during COVID-19.

Contact Information

Lillis A. Urban

Project Manager for the Emancipation National Historic Trail Feasibility Study

Chief of Planning

National Trails Office

National Park Service

1100 Old Santa Fe Trail

Santa Fe, NM, 87505

505-819-1339

lillis_urban@nps.gov



Home | About | Contact | News | Events | Maps | Publications | Research | Education | Accessibility | Privacy | Terms of Use

Please note that the original system maintenance scheduled for Thurs., July 15 has been moved to Weds., July 21. PEPC and ParkPlanning will be offline Weds. July 21 starting at 7:00 am MDT for system maintenance. Expected downtime is up to five hours. Please save your work before this time.



PEPC Planning Environment & Public Comment

Find a Park Discover History Explore Nature Get Involved Working With Communities Teachers Kids About Us

PEPC Home

Documents by Park

Policy/Guidance

Park Planning

Search Documents

PROJECT LINKS

Project Home

Plan Process

Meeting Notices

Links

Document List

Open For Comment (0)

Plan Process

[National Trails System](#) ■ [Emancipation National Historic Trail Feasibility Study](#)

The National Trails System Act of 1968, as amended, (P.L. 9-543), established the process for authorizing and designating new national scenic and national historic trails. In the Act, Congress authorized the Secretary of the Interior to conduct studies to determine the feasibility and desirability of designating new national scenic or national historic trails. Trail studies are made in consultation and cooperation with interested federal, state, and local governments as well as public and private organizations, landowners, and land users.

Three eligibility criteria.

Under the law, a potential trail must meet all three eligibility criteria (below) in order to be designated as a new national historic trail.

1. It must be a trail or route established by historic use and must be historically significant as a result of that use.
2. It must be of national significance with respect to any of several broad facets of American history, such as trade and commerce, exploration, migration and settlement, or military campaigns. To qualify as nationally significant, historic use of the trail must have had a far reaching effect on broad patterns of American culture. Trails significant in the history of native Americans may be included.
3. It must have significant potential for public recreational use or historical interest based on historic interpretation and appreciation. The presence of recreation potential not related to historic appreciation is not sufficient justification for designation under this category.

A study team at the National Trails Office, National Park Service has been assembled to prepare the Emancipation National Historic Trail Study. Based on experience, trail studies typically take two and a half years to complete. Once completed, findings of the study will be transmitted to the Secretary of the Interior who will submit the report to Congress. Only Congress, through legislated action, has the authority to establish a new national historic trail.

* indicates the current step in the planning process

Step 1. Information Gathering and Civic Engagement *

Step 2. Trail Study Criteria Analysis

Step 3. Prepare Draft Study Document

Step 4. Public Review Period of Draft Study Document

Step 5. Analysis and Incorporation of Public Comment

Step 6. Prepare Final Study Document

Step 7. Submit Study Document to Secretary of the Interior

Step 8. Secretary of Interior Transmits Study to Congress



EXPERIENCE YOUR AMERICA

U.S. Department of the Interior | U.S. National System of Public Lands | U.S. National System of Public Lands | U.S. National System of Public Lands | U.S. National System of Public Lands



Emancipation National Historic Trail (NHT) Feasibility Study

Draft Routes Under Study



No warranty is made by the National Park Service as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data.



**LA MARQUE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING MINUTES
July 20, 2021**

AGENDA:

1. CALL TO ORDER

2. ROLL CALL

PRESENT:

Ron Crowder - President
Gene Smith - Secretary
Tracie Steans
Cleveland Lane

ABSENT:

Bobby Hocking

3. APPROVAL OF MINUTES

a. Regular meeting of June 15, 2021

Board member Smith made a motion to approve the minutes of June 15, 2021. Board member Steans seconded. Motion passed unanimously.

4. FINANCIAL REPORT

a. Presentation of the monthly financial report

Finance Director Suzy Kou added that the audit numbers would be on next month's finance report. Finance Report stood as presented.

5. PRESENTATION

a. Robert Belt; Belt Harris Pechacek LLLP

Stephanie Harris of Belt, Pechacek, LLLP gave an overview of the 2020 EDC audit.

b. Evelyn George; Evelyn's Alterations

Evelyn's Alterations has been a business in La Marque for thirty-five years, and recently moved from her old location to another location and is asking for incentives from EDC to help with the remodeling and repairs from a recent fire at the new location.

c. Shane Simpson / TJ Bellard; United Parcel Service Inc.

TJ Bellard of UPS answered a few questions in response to his application for incentives for their present location. Their plans are to expand their present location which will allow the business to better align with UPS's other activities (freight and distribution logistics).

6. NEW BUSINESS

- a. Discussion/possible action regarding audit provided by Belt Harris Pechacek LLLP

Board member Smith made a motion to approve the audit provided by Belt Harris Pechacek, LLLP. Board member Steans seconded. Motion passed unanimously.

- b. Discussion/possible action regarding the request received from Evelyn George (Evelyn's Alterations)

Board member Smith made a motion to approve the request and granted Evelyn's Alterations \$30,000.00 to use for incentives for her business. Board member Steans seconded. Motion passed unanimously.

- c. Discussion/possible action regarding the request received from Shane Simpson (United Parcel Service Inc.)

Board member Smith made a motion to approve the request and granted United Parcel Service, Inc. \$50,000.00 to use for incentives for their business. Board member Lane seconded. Motion passed unanimously.

- d. Discussion/possible action regarding the Emancipation National Historic Trail Feasibility Study

This legislation, introduced a Bill by Sen. Cornyn in the Senate and by Rep. Jackson Lee in the House, providing for the study of the Emancipation National Historic Trail, a 51-mile route from the former Osterman Building and Reedy Chapel in Galveston to Freedmen's Town and Emancipation Park in Houston.

After this brief description, Board member Smith made a motion to request that City Council consider adopting a resolution supporting the Emancipation National Historic Trail and requesting a stop in La Marque. Board member Lane seconded. Motion passed unanimously.

- e. Discussion/possible action regarding the Fiscal Year 2022 EDC budget

After a brief discussion, Board member Smith made a motion to approve the 2022 EDC budget. Board member Steans seconded. Motion passed unanimously.

- f. Discussion/possible action regarding the Public Relations Specialist and interested Board members attending the virtual sales tax workshop on August 13th-27th.

Board member Smith made a motion to allow the Public Relations Specialist to attend the virtual sales tax workshop on August 13th - 27th. Board member Lane seconded. Motion passed unanimously.

- g. Discussion/possible action to renew the Public Relations Specialists membership with the Texas Association of Municipal Information Officers

Board member Steans made a motion to renew the Public Relations Specialists membership with the Texas Association of Municipal Information Officers. Board member Smith seconded. Motion passed unanimously.

- h. Discussion/possible action regarding the TexPool Resolution Amending Authorized Representatives

Board member Smith made a motion to approve the TexPool Resolution Amending Authorized Representatives. Board member Lane seconded. Motion passed unanimously.

7. OLD BUSINESS

8. DISCUSSION

- a. Director's Report - report may include information regarding past, present or future projects

Executive Director provided his report.

- b. Public Relations Report - report to include an overview of efforts as it pertains to public relations

The Public Relations Reports was in the backup for review.

9. EXECUTIVE SESSION

- a. Section 551.072 of the Government Code - deliberations about real property - land acquisition and or sale
- b. Section 551.071 of the Government Code - consultation with attorney

There was no Executive Session

10. ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- a. Consider land acquisition and or sale
- b. Consider action to be taken regarding consultation with attorney

Not applicable

11. REQUESTS, ANNOUNCEMENTS AND COMMENTS

Leondria Thompson, President of the Tri-County Regional Black Chamber of Commerce was present seeking partnership/in membership from the La Marque EDC. Currently, there are 12 Texas counties that are members of this organization.

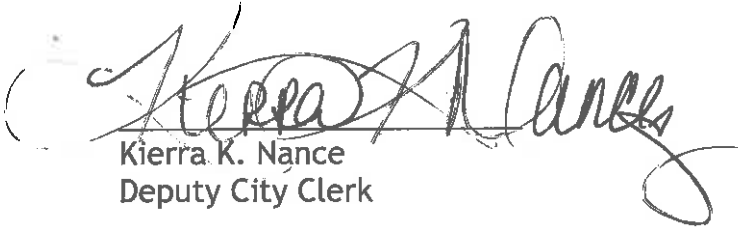
President Crowder asked for additional, primary information to be submitted and brought back to the Board for discussion.

12. ADJOURNMENT

Meeting was adjourned at 10:55 a.m.



Ron Crowder, Chairman



Kierra K. Nance
Deputy City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: September 13, 2021

Prepared by: David Merryman

Agenda item: 8f

Reviewed by: David Merryman/

Chaise Cary

Department: Fire Department

AGENDA ITEM DESCRIPTION: Discussion relating to authorizing the Interim City Manager to execute a contract with the County of Galveston Commissioners' Court to provide fire protection services to unincorporated areas of Galveston County commencing September 14, 2021 and running through September 30, 2022, in return for payment in the amount of twenty-two thousand five hundred dollars and no/100 (\$22,500.00)

☒

ATTACHMENTS FOR REFERENCE

1. Proposed Contract

STAFF BRIEFING:

- Chapter 352 of the Local Government Code, "County Fire Protection" and chapter 791 of the Government Code, "Interlocal Cooperation Act" provides authority for this agreement
- LMFD routinely provides mutual aid assistance upon request if resources are available
- Commissioners' Court agrees to pay the City of La Marque twenty two thousand five hundred and no/100 (\$22,500.00) as reimbursement for mutual aid responses during the contract term to be used for purchase of equipment, supplies, training of personnel, and miscellaneous expenditures as determined by the Fire Chief
- Contract term becomes effective September 14, 2021 upon final execution by the principals and runs through September 30, 2022
- Contract is pending legal review and will not be executed until complete

HISTORY:

- Galveston County has historically appropriated funds each year to the La Marque Fire Department in return for the provision of mutual aid assistance to unincorporated areas outside of the City of La Marque when assets are available at the discretion of the Fire Chief.

TARGET IMPLEMENTATION: September 14, 2021

SIGNIFICANT ACTION DATES: N/A



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other -
Authorization to
execute contract | |
| ☒ Mark if this item does not conflict with any
Resolution, Ordinance or City Charter,
policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Item #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Recommend to authorize the Interim City Manager to execute a contract with the County of Galveston Commissioners' Court to provide fire protection services to unincorporated areas of Galveston County commencing upon September 14, 2021, and running through September 30, 2022, in return for payment in the amount of twenty-two thousand five hundred dollars and no/100 (\$22,500.00)

FISCAL IMPACT: Funds received in the amount of \$22,500.00 will be transferred into Line Item 01-3050-06-00, Fire Equipment

§

§

COUNTY OF GALVESTON

§

CONTRACT

This Contract is made by and between the County of Galveston, Texas, acting by and through its Commissioners' Court hereinafter called "County" and the City of La Marque, Texas, acting by and through its City Commission, hereinafter called "City" or "recipient".

Whereas, Chapter 352 of the Texas Local Government Code, “County Fire Protection” and Chapter 791 of the Government Code, “Interlocal Cooperation Act,” provides authority that the Commissioners’ Court may contract the governing body of a municipality to provide fire protection services to locations outside of the municipalities; and

Whereas, citizens residing within unincorporated areas of the County surrounding the City's city limits are in need of obtaining the services of the City to assist them in time of need; and

Whereas, the City is willing to make its fire protection services available to unincorporated areas of the County.

Now, therefore, for and in consideration of the mutual covenants expressed herein it is agreed as follows:

1. To assist the various communities located in the unincorporated areas surrounding the City's city limits, the County agrees to pay the City to be on call and make fire protection runs into the unincorporated areas of Galveston County the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND NO/ 100 (\$22,500.00). Payment of this sum shall be made following the acceptance and execution of this Contract by both parties.
2. City agrees to make reasonable efforts to respond to requests for fire protection services in the unincorporated areas of the County surrounding the City's city limits, regardless of the source of the request.
3. City agrees to keep a record of any runs made in response to an area in the unincorporated portions of the County, and to submit, not later than July 21, 2022, a report to the County Commissioners' Court advising the Court of the runs made to unincorporated areas of the County during the period of July 15, 2021 to July 14, 2022. For each run, the City will report the date and time of the run, the distance travelled, the number of personnel who responded, and all expenses incurred by the City as determined by the most recent City financial audit in making the reported runs. The County and City acknowledge that the City's run expenses will not impact the amount payable under this Contract.

4. It is expressly agreed and understood between the parties that the County shall have no right at any time to supervise, manage, direct or control the City and its members in the performance of their services. The City shall totally decide and be responsible for the manner, means and methods by which they operate.
5. It is further agreed and understood between the parties that in accordance with §352.004 of the Local Government Code, V.T.C.A., the acts of any person who, in the act of carrying out the County's authority to provide fire protection under this agreement, furnishes fire protection to a county resident who lives outside the municipalities in the County, including the act of person who is a regular employee or fire fighter of a municipality, is considered to be the act of an agent of the County.
6. It is further agreed that the City is not liable for the acts of its employee in fighting fires outside the City under this Contract. However, it is acknowledged that the City will continue any responsibilities it may have to provide workers' compensation, to any employees who provide firefighting services under this Contract.
7. Nothing in this Contract shall be construed to waive any provision contained within Chapter 74 of the Civil Practice and Remedies Code of the State of Texas, commonly known as the Good Samaritan Law.
8. To the extent permitted by the Constitution and laws of the State of Texas, City agrees to indemnify and save harmless the county of Galveston, its agents, Commissioners, Boards, Officers and employees from any and all suits, actions, or claims of any character, type or description brought or made for or on account of any injuries or damages received or sustained by any person or persons arising out of or occasioned by the acts of the Fire Department, its members, deputies, agents or employees.
9. During the term of this Contract, the City agrees to:
 - a) Maintain membership in the Galveston County Firefighters Association,
 - b) Comply with the Texas Commission on Fire Protection (TCFP) and any other applicable Federal and State regulatory agency, and submit an annual letter stating such compliance to the Galveston County Fire Fighters Association.
10. Equal Employment Opportunity - The City agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The recipient agrees to post notices, which set forth the provisions of this non-discrimination section, in conspicuous places available to employees or applicants for employment and will, in all solicitation or advertisements for employees placed by or on behalf of the recipient, state that all qualified applicants will receive consideration for employment without regard to race, color,

religion, national origin, sex, disability, genetic information, or veteran status.

11. Drug-Free Workplace – the City shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. § 8102, et seq.) and implementing regulations there under and maintain a drug-free work environment.
12. Americans With Disabilities Act – the City shall comply with all applicable terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (Public Law 101-136) and implementing regulations there under.
13. Nondiscrimination – the City acknowledges and agrees that neither it nor its subcontractors shall discriminate on the basis of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Respondent and its subcontractors shall comply with all Federal statutes relating to nondiscrimination. These laws include, but are not limited to:
 - Title VI of the Civil Rights Act of 1964
 - Title IX of the Education Amendments of 1972
 - The Rehabilitation Act of 1973, Section 503
 - The Rehabilitation Act of 1973, Section 504
 - The Age Discrimination Act of 1975
 - The Drug Abuse Office and Treatment Act of 1972
 - The Drug-Free Workplace Act of 1988
14. This Contract shall begin effective upon the execution of this document by both parties and shall terminate on September 30, 2022.
15. This Contract constitutes the only agreement of the parties hereto and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter. The City disclaims any reliance on representations by the County that are not expressly set out in this Contract.
16. In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion shall be construed in accordance with applicable law as nearly as possible to reflect the original intention of the parties. The remainder of the provisions shall remain in full force and effect.
17. Neither party's failure to enforce strict performance of any provisions of this Agreement shall be construed as a waiver of any provision or right. Neither the course of conduct between the parties nor trade practice shall act to modify any provision of this Agreement.
18. This Agreement will be governed by and construed in accordance with the laws of the State of Texas and venue shall lie in Galveston County.
19. Each signatory to this Agreement certifies that he/she has been authorized by their entity to execute this Agreement.
20. This Agreement is being executed with multiple originals signed by both parties.

GALVESTON COUNTY, TEXAS

By:

Mark Henry,
County Judge

ATTEST:

Dwight D. Sullivan,
County Clerk

CITY OF LA MARQUE, TEXAS

By:

Chaise Cary- Interim City Manager

ATTEST:

City Secretary

Approved As To Form:

City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: September 13, 2021
Prepared by: Robin Eldridge
Department: City Clerk/City Council

Agenda item: 8h
Reviewed by: _____

AGENDA ITEM DESCRIPTION: Discussion relating to adopting Resolution No. **R-2021-0022**, nominating persons to appear on the ballot of the Board of Directors of the Galveston Central Appraisal District for two year terms, beginning January 1, 2022 through December 31, 2023.



ATTACHMENTS FOR REFERENCE

1. Resolution
2. Letter from Galveston County Central Appraisal District
3. Nominating Form
4. Voter Allocations
5. Board of Directors Election – Formula of Voting Entitlement

STAFF BRIEFING:

- The Board of Directors of the Galveston Central Appraisal District consists of five members who will serve two year terms beginning January 1, 2022 through December 31, 2023.
- In accordance with Sec. 6.03 (e) of the Property Tax Code, the Chief Appraiser notifies taxing entities of the number of votes to which each is entitled, receives the nominations, prepares and distributes the ballot, counts votes, and announces winners

HISTORY:

- Current members of the Board of Directors are: Donald Gartman (Chairman); Bruce Clawson (Secretary); Scott Brast (Member); Chad Tressler (Member); Thomas E. Farmer (Member); Member ex-officio- Cheryl E. Johnson
- The City of La Marque can nominate up to five (5) nominees and can distribute the votes as approved by City Council

TARGET IMPLEMENTATION: September 13, 2021

SIGNIFICANT ACTION DATES:

- **October 15, 2021** - Deadline that each entity must return the nominations and the resolution (s) to Galveston Central Appraisal District
- **October 29, 2021** - Deadline to deliver an alphabetized ballot.
- **December 10, 2021** - Deadline to submit the City's vote and resolution to the Chief Appraiser.

ACTION:





CITY COUNCIL AGENDA FORM

☐ Ordinance
☐ Proclamation
Presentation
☐ Finance Report
☐ Other
☒ Check box if there is no conflict with City Charter, ordinances, resolutions, or policies.

☐ Resolution
☐ Special
☐ Public Hearing

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name	
Line Items #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Resolution **R-2021-0022**, nominating _____ to appear on the ballot of the Board of Directors of the Galveston Central Appraisal District for two year terms, beginning January 1, 2022 through December 31, 2023.

FISCAL IMPACT: NA

RESOLUTION NO. R-2021-0022

**A RESOLUTION OF THE CITY OF LA MARQUE NOMINATING MEMBER (S) TO
APPEAR ON THE BALLOT OF THE BOARD OF DIRECTORS OF THE GALVESTON
CENTRAL APPRAISAL DISTRICT 2022-2023**

WHEREAS, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms, beginning January 1, 2022 through December 31, 2023; and

WHEREAS, the City of La Marque is a voting unit entitled to nominate one (1) candidate for each position to be filled, up to five (5) nominees, if so desired, to appear on a ballot submitted by the Galveston Central Appraisal District.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDING BODY OF THIS VOTING UNIT THAT:

The nominee (s) is/are exhibited in the attached Nomination Form, and shall be submitted by the City of La Marque, Texas to the Galveston Central Appraisal District.

PASSED, APPROVED AND ADOPTED by the City Council of the City of La Marque, Texas, on this the _____ day of _____ 2021.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Gus Knebel, Interim City Attorney



GALVESTON CENTRAL APPRAISAL DISTRICT

Tommy Watson, Chief Appraiser

9850 Emmett F. Lowry Expressway, Suite A - Texas City, Texas 77591
Telephone: (409) 935-1980 or toll-free (866) 277-4725
Fax: (409) 935-4319

August 06, 2021

[REDACTED]
City Manager
City of La Marque
1111 Bayou
La Marque, TX 77568

Dear [REDACTED]

This is selection year for the Board of Directors of the Galveston Central Appraisal District. The Board of Directors consists of five members who will serve two-year terms, beginning January 1, 2022 through December 31, 2023.

Section 6.03(a) of the Property Tax Code provides for the appointment of the County Assessor-Collector as a non-voting member of the Appraisal District Board of Directors. If the County Assessor-Collector is elected to the board as a voting member during the voting process, then this provision is not applicable. If the County Assessor-Collector is appointed as a non-voting member, the Central Appraisal District, in effect, would have a six-member board with (5) five serving as voting members and (1) one as a non-voting member. This provision has no effect on the number of votes you have in the election process.

In accordance with Sec. 6.03(e) of the Property Tax Code, the Chief Appraiser notifies the taxing entities of the number of votes to which each is entitled based on the 2018 tax levy (*Vote Allocation enclosed*), receives nominations, prepares and distributes the ballot, counts votes, and announces the winners. Each voting unit is entitled to nominate (1) one candidate for each position to be filled, up to (5) five nominees (*Nomination Form enclosed*). The nomination must be done in open session and submitted by the presiding officer to the chief appraiser along with the **written resolution**. Please include the address and telephone number of the nominee(s) with the resolution. We ask you to return your nomination(s) and the resolution **before October 15, 2021**. You may also email the nominations to us at gcad@galvestoncad.org.

An alphabetized ballot will be delivered to you before October 31st. Your vote (**and resolution**) must be submitted to the chief appraiser **before December 10th**.

I have enclosed a *Calendar of Events* of the selection process for your information. This calendar exhibits the dates prescribed by the Property Tax Code. If you have any questions, please call me at your convenience.

Sincerely,

Tommy Watson
Chief Appraiser

TW:ldf
Enclosures

Board of Directors Election Calendar

- 1. Nominations** (before October 1).....August 06, 2021
*mail early so entity secretaries can put on their September/October agenda's
- Entities return nomination before October 15
- 2. Ballots** (ballots in alpha order).....before October 29
- Entities return ballots before December 10
- 3. Notify** (GCAD notifies all units and BOD).....before December 31
-

ENTITIES	2020 Levy	Levy/TTL Levy	1,000	x5	Total of Votes
Galveston ISD	\$82,498,207.51	11.080%	110.7976767	553.9883836	554
Dickinson ISD	\$60,971,627.27	8.189%	81.8868052	409.434026	409
Friendswood ISD	\$42,840,251.72	5.754%	57.53579992	287.6789996	288
High Island ISD	\$1,537,266.46	0.206%	2.064597007	10.32298503	10
Hitchcock ISD	\$9,626,307.23	1.293%	12.92843213	64.64216064	65
Clear Creek ISD	\$110,656,748.82	14.862%	148.6154797	743.0773985	743
Santa Fe ISD	\$21,750,865.47	2.921%	29.21209361	146.0604681	146
Texas City ISD	\$74,588,563.36	10.017%	100.1747769	500.8738844	501
City of Galveston	\$37,493,879.76	5.036%	50.35545491	251.7772746	252
City of Texas City	\$29,064,413.87	3.903%	39.03441819	195.172091	195
City of La Marque	\$5,534,355.30	0.743%	7.432812517	37.16406258	37
City of Hitchcock	\$2,496,240.33	0.335%	3.352528951	16.76264476	17
City of Jamaica Beach	\$772,644.26	0.104%	1.037685442	5.188427211	5
City of Dickinson	\$5,297,260.26	0.711%	7.114386452	35.57193226	36
City of Friendswood	\$14,951,633.39	2.008%	20.08051196	100.4025598	100
City of Kemah	\$662,109.78	0.089%	0.889234173	4.446170867	4
City of League City	\$45,990,452.73	6.177%	61.76661855	308.8330927	309
City of Santa Fe	\$2,562,905.18	0.344%	3.442061933	17.21030966	17
Village of Tiki Island	\$1,392,662.29	0.187%	1.870389077	9.351945385	9
City of Bayou Vista	\$821,924.02	0.110%	1.103869703	5.519348517	6
Galveston County Road and Flood	\$3,449,180.56	0.463%	4.632357529	23.16178764	23
GALVESTON COUNTY	\$146,316,740.32	19.651%	196.5079652	982.5398262	983
Galveston College	\$13,624,505.01	1.830%	18.29813698	91.4906849	91
College of the Mainland	\$29,683,527.52	3.987%	40	199.3295361	199
Total Levy Amount Voting Entities:	\$744,584,272.42	100.000%	1000	X5	5000

Formula: 2020 Voting Districts Levy/ Grand Total All Voting Levy	X1000	X5	equals # of Votes
--	-------	----	-------------------

Total votes to be elected: 834

GALVESTON CENTRAL APPRAISAL DISTRICT

2022-2023 Board of Directors Election

NOMINATION

VOTING UNIT

City of La Marque

You may nominate up to (5) five **before October 15, 2021.**

NOMINEE(S)

1.

Name

Address

Telephone Number

2.

Name

Address

Telephone Number

3.

Name

Address

Telephone Number

4.

Name

Address

Telephone Number

5.

Name

Address

Telephone Number

Please note: The written resolution showing the nominee's name is required.

08-02-2021