

**OTICE OF LA MARQUE
SPECIAL CITY COUNCIL MEETING
BY TELEPHONE CONFERENCE**

In accordance with order of the Office of the Governor issued March 16, 2020, the La Marque City Council will conduct a Special Meeting on **Thursday, April 1, 2021 that begins at 5:00 PM by telephone and video conference** in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Mayor during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:

1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

Meeting ID: 92493940502

Press *6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92493940502>

Once you are on the website, you may need to enter the following:

Meeting ID: 924 9394 0502

If you require accommodation to participate in this meeting, contact the City Clerk at 409-938-9259 or cityclerk@cityoflamarque.org at least 48 hours prior to the meeting start time.



**1111 Bayou Road
La Marque, Texas
409-938-9202**

**Mayor - Keith Bell
Vacant - District A**

Councilmember Joe Compian - District B

Councilmember Robert Michetich - District C

Councilmember Casey McAuliffe - District D

**CITY OF LA MARQUE
SPECIAL CITY COUNCIL
MEETING
of
APRIL 1, 2021**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a Special Meeting **via teleconference (ZOOM)** on Thursday, April 1, 2021, beginning at 5:00 p.m. for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) CITIZENS PARTICIPATION (Limited to three minutes per person)

Comments from the public (at this time, any person with city-related business who has signed up may speak to Council on a specific agenda item (limited to three (3) minutes). In compliance with Texas Open Meeting Act, the City may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.

(4) NEW BUSINESS

- a. Discussion/possible action to consider approval to use Mac McGaffey Highland Bayou Park for the Bigass Crawfish Bash to be held on May 15, 2021

(5) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before March 29, 2021 before 5:00 p.m.

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: April 1, 2021

Prepared by: Amanda Hobby

Agenda item: _____

Reviewed by: Charlene Warren

Charles Jackson

Department: Public Works

AGENDA ITEM DESCRIPTION: Discussion/possible action to consider approval to use Mac McGaffey Highland Bayou Park for the Bigass Crawfish Bash to be held on May 15, 2021

X

ATTACHMENTS FOR REFERENCE

1. Parks Board Minutes February 25, 2021
2. Special Event Permit Application
3. Certificates of Flame Resistance
4. Traffic Plan
5. BCBF, INC. COVID-19 Action Plan

STAFF BRIEFING:

- February 25, 2021 – Parks Board approved forwarding favorable recommendation to City Council allowing the use of “Mac McGaffey” Highland Bayou Park on May 15, 2021 for the annual BigAss Crawfish Bash.
- This event is expected to be held on a much smaller scale than the recent years before due to Covid-19

HISTORY:

- The BigAss Crawfish Bash began in 2015
- “Mac McGaffey” Highland Bayou Park was last utilized for the crawfish bash in 2016
- In 2017, they won Guinness World Record for most crawfish prepared in 8 hours

TARGET IMPLEMENTATION: April 1, 2021

SIGNIFICANT ACTION DATES:

February 25, 2021 – Parks Board meeting

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Item #	N/A
Other Funding	N/A



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to approve the use of "Mac McGaffey" Highland Bayou Park for the annual BigAss Crawfish Bash to be held on May 15, 2021

FISCAL IMPACT: N/A



1111 Bayou
La Marque, Texas 77568
409-938-9202

**CITY OF LA MARQUE
PARKS BOARD
SPECIAL MEETING MINUTES
Of
February 25, 2021**

Minutes of the City of La Marque Parks Board Special Meeting held on **Thursday, February 25, 2021, beginning at 6:00 p.m.** via telephone/video conference hosted through Zoom with the following members present:

(1) CALL TO ORDER

Chairperson, Louis "Mac" McGaffey, called the meeting to order at 6:00 p.m.

(2) ROLL CALL

PRESENT:

Louis "Mac" McGaffey
Herbert Franklin
Al Reida
Michael "Rock" Bock
Bo Hunter
Tamara Williams

ABSENT:

Larry Walker
Tonia Griffin

OTHER OFFICIALS/STAFF PRESENT:

Amanda Hobby, Interim Public Works Assistant Director
Venisha Henderson, Public Works Administrative Assistant

(3) APPROVAL/DISAPPROVAL OF ABSENCES:

Board Member Al Reida made a motion to approve the absences of Board Members, Larry Walker and Tonia Griffin. Board Member Franklin seconded.

(4) APPROVAL OF MINUTES

a. Special Meeting Minutes of 1.28.2021

Board Member Bock made a motion to approve the Parks Board Special Meeting Minutes. Board Member Al Reida seconded.

MOTION PASSED UNANIMOUSLY.

(5) PRESENTATIONS/PROCLAMATIONS

None.

(6) FINANCIAL REPORT

a. Financial Report Ending January 2021.

Tabled until next meeting. **MOTION PASSED UNANIMOUSLY.**



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La Marque, Texas 77568
409-938-9202

(7) CITIZENS PARTICIPATION

None.

(8) OLD BUSINESS

- a. Discussion/possible action regarding status of started Parks Board Projects (Back up to be provided at meeting.)
Board Member Bock asked Ms. Hobby if her and City Manager were able to meet at Highland Bayou Park to discuss the shoreline issue and Ms. Hobby stated that meeting did not happen.
- b. Discussion/possible action regarding the Parks Master Plan.
Board Member Smith says she has quotes for the inserts to announce dates for the public meetings to be included with the water bills. Ms. Hobby stated her and City Manager met with Engineers and they are going to handle everything as far as getting dates together to place in April's newsletter, if possible. More information will be provided at the next meeting.

(9) NEW BUSINESS

- a. Discussion/possible action regarding "BigAss Crawfish Bash."
Quentin is the CEO of the BigAss Crawfish Bash and requests to have his event at Highland Bayou Park this year. He stated he will bring down the size, has a COVID plan, and their own security. They will have enough dumpsters and each cook off team will be responsible for picking up their own trash before they leave. Quentin says they will donate \$5000 dollars to the Parks Board depending on the donations they receive this year. \$1000.00 dollars has been donated to the Kids Fishing Tournament. There will be two beer tents and permits will be pulled for restaurants to sell at the event. This event will be held Saturday, May 15, 2021. Board Member Bock made a motion to recommend to Council to have the BigAss Crawfish Bash event to be held at Highland Bayou Park with COVID policy in place. Board Member Franklin seconded.
- b. Discussion/possible action regarding details of the City's Kid Fishing Tournament.
Kids Fishing Tournament will take place Saturday, May 7, 2021 at Highland Bayou Park. Board Member Bock asked why the Parks Board was not included in this event? Ms. Hobby stated she can not answer that question and he would have to ask City Manager. Board Member Bock would like for the City Manager to be in attendance to these meetings so he can be able to answer these questions. Mr. Bock went on to say how they feel left out and not involved and he can contribute to this event, but no one is including the Parks Board.



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Chairperson McGaffey says they would like to be informed what is going on at the Parks so they can be able to answer questions the citizens may ask them.

- c. Discussion/possible action regarding the repairs and cost for the slabs by the Lake at Highland Bayou Park.

Chairperson McGaffey recommends having 4 concrete slabs and 4 awnings replaced at Highland Bayou Park and this will come from the Parks Budget. Board Member Al Reida has a quote for \$5500 dollars and still waiting on 2 more quotes. Ms. Hobby suggest paying for 4 flat awnings and keep the existing slabs for a quote of \$10,628 dollars and this will be sturdier. Chairperson McGaffey stated they wanted to go with the cheaper awnings because it would be less expensive to replace. Board Member Al Reida made a motion to approve having 4 concrete slabs and 4 awnings be replaced at Highland Bayou Park not exceeding \$8000 dollars. Board Member Smith seconded.

- d. Discussion/possible action regarding the next Parks Board Meeting.
It was the consensus of the Board Members to hold the next Parks Board meeting on Thursday, March 18, 2021 at 6:00 PM. **MOTION PASSED UNANIMOUSLY.**

(10) REQUESTS AND ANNOUNCEMENTS

None.

(11) ADJOURNMENT

It was the consensus of the Board to adjourn the meeting at 7:45 p.m.

Louis "Mac" McGaffey, Chairperson
Parks Board



CITY OF LA MARQUE APPLICATION FOR SPECIAL EVENT

THIS APPLICATION FOR A SPECIAL EVENT AT WHICH SOUND AMPLIFICATION WILL BE EMPLOYED IS MADE PURSUANT TO SECTION 44-14 OF THE LA MARQUE CODE OF ORDINANCES. BY AFFIXING MY SIGNATURE BELOW, I ACKNOWLEDGE THAT I HAVE READ AND WILL COMPLY WITH ALL LA MARQUE CITY ORDINANCES AND STATE LAWS RELATED TO SOUND AMPLIFICATION.

NAME OF APPLICANT: BCBF, Inc. c/o Rebecca Martinez

ORGANIZATION (if applicable): BCBF, Inc.

ADDRESS: 9114 Sunset Ct.

CITY: Hitchcock State Texas ZIP: 77563

PHONE NUMBER: +1 (713) 302-7999

EVENT INFORMATION

LOCATION: Highland Bayou Park
(VENUE 1991 Getty Rd.
AND La Marque, TX 77568
ADDRESS)

BEGIN DATE: May 14, 2021

BEGIN TIME: 5pm

END DATE: May 15, 2021

END TIME: 11pm

TYPE OF EVENT: Food and Music Festival
(DESCRIBE IF
NECESSARY:

IN ORDER TO INSURE COMPLIANCE WITH SECTION 44-14 OF THE LA MARQUE CODE OF ORDINANCES, THE CHIEF OF POLICE WILL BE IN CONTACT WITH THE PERSON WHO IS RESPONSIBLE FOR SOUND AMPLIFICATION EQUIPMENT AT THE EVENT. PLEASE PROVIDE THE NAME AND CONTACT INFORMATION FOR THAT PERSON BELOW.

NAME: Jason Long

BUSINESS NAME (if applicable): BCBF, Inc. vendor

ADDRESS: 9114 Sunset Ct.

CITY: Hitchcock State Texas ZIP: 77563

PHONE NUMBER: +1 (713) 302-7999

APPLICANT SIGNATURE _____

DATE OF APPLICATION: 2/26/2021

OFFICE USE ONLY:

PERMIT

☐ GRANTED

☐ DENIED

CHIEF OF POLICE _____

DATE _____

NOTES: _____



Event Name: BigAss Crawfish Bash		Date of Event: May 14-15 2021	
Event Location (Address): Highland Bayou Park 1991 Getty Rd. La Marque, TX 77568		Type of Event: ☐ Walk/Run ☐ Mass Gathering ☐ Parade ☐ Concert ☒ Other: <u>Festival</u>	
Is this event on public property? ☒ Yes ☐ No	Estimated number of participants: 9000	* Any event involving horses will be required to provide for clean-up of manure left on the City roadways/property.	
Event requires roadway closure? ☐ Yes ☒ No	Estimated number of vehicles: 3000		
*Event involves horses? ☐ Yes ☒ No	Estimated number of animals: 0		
For events that require roadway closure:			
Time roadway will be closed for setup: ☐ AM ☐ PM		Will barricades be used? ☐ Yes ☐ No	
Event start time: ☐ AM ☐ PM		Name and Phone number of the person responsible for barricades:	
Event end time (right-of-way open for public access) : ☐ AM ☐ PM			
If the event is a parade, please list the route: (All parades, trail rides, mass gatherings, etc. must be approved by the Chief of Police and some routes may require approval by the Texas Department of Transportation. Proposed routes may be altered at the discretion of the Police Department or Public Services)			
Permit Applicant Information:			
Applicant Name: Quentin Severin		E-mail: quentin@bigasscrawfishbash.com	
Organization Name: BCBF, Inc.			
Street Address: 9114 Sunset Ct.		City, State, Zip: Hitchcock, TX 77563	
Phone #: 7133027999	Fax #		
Alternate Permit Applicant Information (required):			
Applicant Name: Rebecca Martinez		E-mail: rebecca@bigasscrawfishbash.com	
Organization Name: BCBF, Inc.			
Street Address: 9114 Sunset Ct.		City, State, Zip: Hitchcock, TX 77563	
Phone #: 7134129931	Fax #		

Will any tents be used at this event? ☒ Yes ☐ No

If tents are used, **they must first be approved by the Fire Marshal**. Attached to this application must be a copy of a certificate provided by the promoter or sponsor that the tents and tarpaulins meet the requirements for fire resistance as prescribed in the National Fire Protection Association "Standard Methods of Fire Tests for Flame-Retardant Textiles and Films No. 701" and that such fire resistance is effective for the period specified by the certificate.

Certificate attached: ☒ Yes ☐ No

Tents approved by Fire Marshal (only if tents are used): _____

Security: Prior to any permit being issued by the City of La Marque, the promoter shall provide for security for the event. The number of security officers required will be determined by the Chief of Police (or designee), with a minimum of two (2) officers.

Will alcohol be sold, served, or consumed? ☒ Yes ☐ No Number of Officers required: _____

Security Officers provided by: BCBF, Inc.

Security Officers will be: Galveston County Sherri's Department, Clear Lake Shores PD

Hours scheduled: May 14 6pm-11pm May 15 9am- May16 1am

Approved by Chief of Police ☐ Yes ☐ No Signature/Date _____

Sound Amplification: The City of La Marque Code of Ordinances Section 44-14 "Noises as Public Nuisances" requires a permit application to be submitted to the Chief of Police for any event utilizing sound amplification. Copy of approved permit must be attached to this application.

Permit attached: ☐ Yes ☐ No

Fire Watch/Emergency Medical Services: Prior to any permit being issued by the City of La Marque, the promoter shall make contact with the Fire Chief (or designee) to determine if the event necessitates having fire and/or emergency medical staff on property during the event. Staff determined by Fire Chief.

Fire Watch required: ☐ Yes ☒ No If Yes, number of personnel required: _____

Emergency Medical Services required: ☒ Yes ☐ No If Yes, number of personnel required: 2

Approved by Fire Chief: ☐ Yes ☐ No Signature/Date _____

Public Services: Prior to any permit being issued by the City of La Marque, the promoter shall make contact with the Director of Public Services (or designee) for approval of a traffic control plan. **Traffic control is the responsibility of the promoter and a copy of the traffic plan must accompany this application.**

Traffic Plan attached: ☒ Yes ☐ No

Approved by Director of Public Services: ☐ Yes ☐ No Signature/Date _____

Emergency Management: If the event is to be held outdoors, an emergency plan must be submitted to the Emergency Management Coordinator for approval. The EMC will determine whether a plan is necessary.

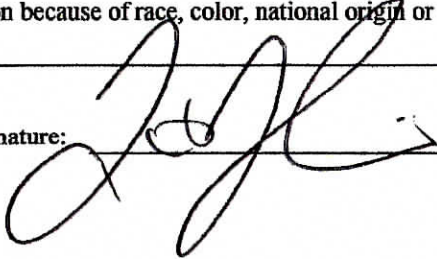
Plan needed: ☐ Yes ☐ No Acknowledged by EMC: _____

This permit includes the following provisions to which applicant agrees by signature:

1. The permit holder must provide proof of insurance as per "Exhibit A" attached. Additionally, the City of La Marque must be listed as an additional insured or an insured. Insurance required shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination by the City Manager's office for their adequacy as to form, content, form of protection, and providing company.
2. The permit holder is responsible for any damages. The permit holder is responsible for cleanup of garbage and litter generated by the event.
3. Other permits may be necessary for your event, e.g. alcohol/food sales, vendor permits, etc.

This permit is subject to the City of La Marque Code of Ordinances, the City Charter, and all rules and regulations governing street rights-of-way. The applicant agrees to indemnify and hold harmless the City of La Marque from and against all liabilities, claims, demands, judgments, losses and all lawsuits or in equity, cost and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization, or corporation, including both parties hereto and their employees, arising from the holding of such special event. If applicable, the applicant agrees that during the use of the public area, the sponsoring organization will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin or disability.

Applicant's Signature: _____



Date: _____

2/28/21

For Staff Use Only:

Requires Council Approval: ☐ Yes ☐ No

If Approved, Date Approval Received: _____

Approved by City Manager or Designee: _____

Date: _____

Permit Issued:

By: _____

Date: _____

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

3119



ISSUED BY
ACE CANVAS & TENT CORPORATION
HOUSTON, TEXAS, NEW YORK 11779

MANUFACTURERS OF THE FINEST
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

04/17/2015

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NAME: InTents Party Supply, L.L.C.

CITY Friendswood

STATE Texas

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: Inherently Flame Resistant

Type, color and weight of canvas/tent:

White 14 Ounce PSY

Description of item certified:

20' x 20' White Tent Top

Flame Retardant Process Used Will Not Be Removed By Washing And Is Effective For The Life Of The Fabric

Mark H. Williamson

Name of Applicant or Flame Retardant Firm

Samantha Miller

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

81111



ISSUED BY
ACE CANVAS & TENT CORPORATION
RONKONKOMA, NEW YORK 11779

MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

03/20/2020

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NAME: InTents Party Supply, L.L.C.

CITY Friendswood, STATE Texas

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: Inherently Flame Resistant

Type, color and weight of canvas/vinyl: White 14 Ounce PSY

Description of item certified: 30' x 60' White Frame Tent Top

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

Jason Armstrong

Name of Applicator of Flame Resistant Finish

Susan Mathews

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

2889



ISSUED BY
ACE CANVAS & TENT CORPORATION
RONKONKOMA, NEW YORK 11779

MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

03/02/2015

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NAME: **InTents Party Supply, L.L.C.**

CITY **Friendswood,** STATE **Texas**

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: **Inherently Flame Resistant**

Type, color and weight of canvas/vinyl: **White 14 Ounce PSY**

Description of item certified: **30' x 40' White Frame Tent Top**

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

Jason Armstrong

Name of Applicator of Flame Resistant Finish

Susan Mathews

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

61811



ISSUED BY
ACE CANVAS & TENT CORPORATION
RONKONKOMA, NEW YORK 11779

MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

02/12/2015

This is to certify that the materials described have been flame-retardant treated (or are inherently noninflammable) and were supplied to:

NAME: InTents Party Supply, L.L.C.

CITY Friendswood, STATE Texas

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: Inherently Flame Resistant

Type, color and weight of canvas/vinyl: White 14 Ounce PSY

Description of item certified: 40' x 40' White Structure Tent Tops & Sidewalls

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

Jason Armstrong

Name of Applicator of Flame Resistant Finish

Susan Mathews

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

79881



ISSUED BY
ACE CANVAS & TENT CORPORATION
RONKONKOMA, NEW YORK 11779

MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

11/10/2019

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NAME: **InTents Party Supply, L.L.C.**

CITY **Friendswood,**

STATE **Texas**

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: **Inherently Flame Resistant**

Type, color and weight of canvas/vinyl: **White 14 Ounce PSY**

Description of item certified: **40' x 60' White Frame Tent Top**

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

Jason Armstrong

Name of Applicator of Flame Resistant Finish

Susan Mathews

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION

Certificate of Flame Resistance

REGISTERED
APPLICATION
NUMBER

70154



ISSUED BY
ACE CANVAS & TENT CORPORATION
RONKONKOMA, NEW YORK 11779

MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

11/02/2018

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NAME: **InTents Party Supply, L.L.C.**

CITY **Friendswood,** STATE **Texas**

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code, equal to or exceeds NFPA 701, CPAI 84

Method of application: **Inherently Flame Resistant**

Type, color and weight of canvas/vinyl: **White 14 Ounce PSY**

Description of item certified: **40' x 50' White Frame Tent Top**

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

Jason Armstrong

Name of Applicator of Flame Resistant Finish

Susan Mathews

TENT DEPARTMENT - ACE CANVAS & TENT CORPORATION



IN
 OUT
 DROPOFF
 EMERGENCY

IN AND OUT WITH EMERGENCY PLAN ROUTE. C.E.R.T. WILL BE DIRECTING TRAFFIC. GALVESTON COUNTY SHERIFF DEPT. WILL BE HANDLING MAIN STREET. THEY WILL SUPPLY A COPY.



COVID-19 (Coronavirus) Action Plan

This interim guidance is based on what is currently known about the transmission of the coronavirus disease (COVID-19) as provided by the Centers for Disease Control and Prevention (CDC). COVID-19 is a respiratory illness that can spread from person to person, especially between people who are physically near each other (within about 6 feet). People who are infected but do not show symptoms can also spread the virus to others. The CDC will update their guidance as additional information becomes available.

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

BCBF, Inc. Action Plan:

Update COVID-19 preparedness, response and control plan. BCBF Inc. should implement and update, as necessary, a plan that:

- Is specific to the 2021 event
- Identifies all areas and job tasks with potential exposures to COVID-19, and
- Includes control measures to eliminate or reduce such exposures

BCBF, Inc. needs to consider how best to decrease the spread of COVID-19 and lower the impact to the attendees. This includes:

- Prevent and reduce transmission among attendees
- Maintain healthy operations

Prevent and Reduce Transmission Among Attendees

Monitor federal, state and local public health communications about COVID-19 regulations, guidance and recommendations and ensure that employees have access to that information. Frequently check the [CDC COVID-19 website](#).

Symptoms of COVID-19

There are a wide range of symptoms reported in people with COVID-19 – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Below is a list of possible symptoms.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell

- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

CDC will continue to update this list as we learn more about COVID-19.

Actively Encourage Sick Attendees to Stay Home

- Anyone who has symptoms should stay home.
- Anyone who is sick with COVID-19 should isolate and follow CDC-recommended steps.
- Anyone who is asymptomatic (have no symptoms) or pre-symptomatic (not yet showing symptoms) but have tested positive for COVID-19 should isolate and follow CDC-recommended steps. Anyone should not return to event until the criteria to discontinue home isolation are met, in consultation with healthcare providers.
- Anyone who is well but who has a sick household member with COVID-19 should follow CDC-recommended precautions.

Daily In-Person Health Checks (Screenings)

- Conduct screenings safely and respectfully and in a way that maintains social distancing of attendees entering the screening area. Screening area will be entry into the event through UV lighted tent. Lines for entry will be formed with social distancing and safety protocols
- Attendees should not enter the event past the screening area if any of the following are present:
 - Symptoms of COVID-19
 - Fever of 100.4° F or higher or report feeling feverish
 - Undergoing evaluation for COVID-19 infection
 - Diagnosis of COVID-19 infection in the prior 10 days
 - Close contact to someone with COVID-19 infection during the prior 14 days
- Make a visual inspection of the attendee for signs of illness, which could include flushed cheeks, sweating inappropriately for ambient temperature, or difficulty with ordinary tasks
- The screener should wear a mask and wash hands with soap and water for 20 seconds or, if soap and water are not available, use hand sanitizer with at least 60% alcohol
- The screeners should stand at least 6 feet away from the attendee being screened
- When conducting temperature and symptom screenings:
 - Put on disposable gloves
 - When non-contact thermometers are used and the screener does not have physical contact with the individual, the screener's gloves do not need to be changed before the next check. Gloves should not be worn continuously for more than 4 hours. Gloves should be removed and discarded if soiled or damaged. After removing gloves, screeners should wash their hands with soap and water for at least 20 seconds or use hand sanitizer if soap and water are not available.
 - Any PPE, including gloves, facemask, respirator, eye protection and gown should be removed and discarded if soiled or damaged.
- Follow guidance regarding confidentiality of medical records from health checks.
- Do not make determinations of risk based on race or country of origin and be sure to maintain confidentiality of each individual's medical status and history.
- Attendees who appear to have symptoms upon arrival to event or who become sick during the day should immediately be separated from other attendees and sent home.
- Follow the CDC cleaning and disinfection recommendations:
 - Clean dirty surfaces with soap and water before disinfecting them
 - To disinfect surfaces, use products that meet EPA criteria for use against SARS-Cov-2, the virus that causes COVID-19, and are appropriate for the surface.
 - Always wear gloves and appropriate for the chemicals being used when cleaning and disinfecting
 - Ensure there is adequate ventilation when using cleaning and disinfection products to prevent from inhaling toxic vapors