

**NOTICE OF LA MARQUE
CITY COUNCIL
REGULAR MEETING
BY TELEPHONE CONFERENCE**

In accordance with order of the Office of the Governor issued March 16, 2020, the La Marque City Council will conduct a Regular meeting on **Monday, February 8, 2021 immediately following the Workshop that begins at 6:00 PM by telephone and video conference** in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19. This Notice, the meeting agenda, and the agenda packet can be found online at:

<https://ci.la-marque.tx.us/AgendaCenter>

THERE WILL BE NO PUBLIC ACCESS TO CITY HALL DURING THE MEETING.

The public will be permitted to offer public comments telephonically as provided below and as permitted by the Mayor during the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

THE PUBLIC TOLL-FREE DIAL-IN NUMBER TO PARTICIPATE IN THE MEETING IS:

1 (346) 248-7799

ONCE YOU ARE CONNECTED, YOU MUST ENTER THE FOLLOWING:

Meeting ID: 92493940502

Press *6 to mute or unmute your phone line. You may also connect to the meeting on your smartphone, tablet or computer by going to the following internet address:

<https://zoom.us/j/92493940502>

Once you are on the website, you may need to enter the following:

Meeting ID: 924 9394 0502

If you require accommodation to participate in this meeting, contact the City Clerk at 409-938-9259 or cityclerk@cityoflamarque.org at least 48 hours prior to the meeting start time.



1111 Bayou Road
La Marque, Texas
409-938-9202

Mayor - Keith Bell
Vacant - District A

Councilmember Robert Michetich - District C
Councilwoman Casey McAuliffe - District D

Councilmember Joe Compian - District B

ORDINANCE NO. O-2021-0003
RESOLUTION NO. R-2021-0006

**CITY OF LA MARQUE
CITY COUNCIL
AGENDA
of
February 8, 2021**

Notice is hereby given that the City Council of the City of La Marque, Texas will conduct a **Regular Meeting via telephone/video conference hosted through Zoom as provided in the attached notice on Monday, February 8, 2021 at 6:00 p.m. via teleconference (ZOOM)**, beginning immediately after the City Council Workshop that begins at 6:00 p.m.; but no later than 7:00 p.m. for the purpose of considering the following agenda:

(1) CALL MEETING TO ORDER

(2) ROLL CALL

(3) PROCLAMATIONS/PRESENTATIONS

- a. Black History Month - February

(4) APPROVAL OF MINUTES

- a. Workshop Meeting Minutes of January 11, 2021
- b. Regular Meeting Minutes of January 11, 2021
- c. Special Meeting Minutes of January 19, 2021

(5) CONSENT AGENDA

Discussion/possible action on the following items (City Council reserves the right to pull any item(s) under the consent agenda for further discussion):

- a. Consider recommendation regarding adopting Resolution No. **R-2021-0004**, approving the aerial spraying of mosquitoes by Galveston County Mosquito Control District, as required on a yearly basis by the Federal Aviation Administration - City Clerk R. Eldridge

(6) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding adopting Ordinance No. **O-2021-0001**, amending the fiscal year 2020-21 Budget by increasing various accounts expenditures and decreasing various fund balances as set forth in Exhibit A

(7) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2021-0001**, amending the fiscal year 2020-21 Budget by increasing various accounts expenditures and decreasing various fund balances as set forth in Exhibit A - Finance Director S. Kou **THIS IS THE SECOND AND FINAL READING**

(8) NEW BUSINESS

- a. Discussion/possible action regarding adopting Resolution No. **R-2021-0005**, designating members of the City Council as Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2021 - Mayor K. Bell
- b. Discussion/possible action regarding adopting Resolution No. **R-2021-0006**, authorizing the submission of a grant application for the First Responder Resiliency Program to the Office of the Governor, Criminal Justice Division - Assistant City Manager D. Jordan
- c. Discussion/possible action regarding ratifying the City Manager's approval of expenditures to Texas Pride Utilities for costs involved in emergency sanitary sewer rehabilitation in the amount of \$53,735.00 - Public Works Director C. Cary
- d. Discussion/possible action regarding approving a plat for Walgreens La Marque near 1832 FM 1765 with conditions: 1) that a corrected final plat is submitted to the City that includes the building setback lines for the C-1 General Commercial and Thoroughfare Overlay District zoning districts; 2) that a subordination agreement is submitted to the City; and 3) that original tax certificates are submitted to the City prior to filing of the plat - Development Services D. Purnell
- e. Discussion/possible action regarding adopting Ordinance No. **O-2021-0002**, amending the Delany Cove Planned Development District ("Delany Cove PDD") established by Ordinance No. O-2019-0026 by adding Section 14; and making other provisions related to the subject - Development Services D. Purnell **THIS IS THE FIRST READING**
- f. Discussion/possible action regarding adopting Ordinance No. **O-2021-0003**, amending the fiscal year 2020-21 for 1764 Water Plant Pumps project by increasing various accounts expenditures and revenues as set forth in Exhibit A - Finance Director S. Kou **THIS IS THE FIRST READING**

- g. Discussion/possible action regarding approving Precision Pumps System's quote for pump improvements to the booster pumps at the 1764 Water Plant, not to exceed \$225,000.00, and authorizing the City Manager to execute contract documents and/or purchase orders necessary to complete this purchase under the City's interlocal agreement with BuyBoard – Public Works Director C. Cary
- h. Discussion/possible action regarding award of bid for the Westwood Subdivision Drainage Improvement Project No. 19100-14 to Aranda Brothers Construction Co. Inc. in the amount of \$122,197.00 – Public Works Director C. Cary
- i. Discussion/provide direction to staff regarding a potential redraft of Ordinance No. O-2018-0019, which established procedures and criteria for appointing members to the Boards and Commissions – Mayor K. Bell
- j. Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions – Mayor K. Bell

(9) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

- a. Section 551.071 (Consultation with Attorney) of the Texas Government Code regarding pending litigation: *La Marque EDC v. Texas City Terminal Railway Co.*, Cause No. 20-CV-0633

(10) ACTION TAKEN FROM EXECUTIVE SESSION

- a. Discussion/possible action regarding: *La Marque EDC v. Texas City Terminal Railway Co.*, Cause No. 20-CV-0633

(11) REQUESTS AND ANNOUNCEMENTS

Requests by Mayor and Council Members for items to be placed on future City Council agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolences;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(12) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before February 5, 2021, before 5:30 p.m.

Robin Eldridge, TRMC
City Clerk

• • • • • This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or
• • • • • interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at 409-938-
• • • • • 9259, or Fax 409-935-0401, or e-mail cityclerk@cityoflamarque.org for further information.
• • • • •

**Office of the Mayor
City of La Marque**
PROCLAMATION

WHEREAS, as early as 1915 Black History Month has been celebrated, but only since 1976 was it officially recognized by every American President; and

WHEREAS, the month of February will be observed throughout the United States to honor achievements of African Americans and recognize their role in the country's history; and

WHEREAS, current events have inspired much conversation relating to the lingering inequities, economic disparities, and the resolve and fortitude of the Black Community; and

WHEREAS, even today, the black community continues to break barriers and elevate standards in sports, business, and politics challenging the traditional bastions of wealth and power at the local, state, and national level; and

WHEREAS, the national theme for Black History Month 2021 is **The Black Family: Representation, Identity, and Diversity**; and

WHEREAS, the theme speaks to that notion of challenging ideologies - bringing forth a new vision of The Black Family in its wholeness, both by traditional and non-traditional standards, therefore, highlighting the diversity within a community; and

NOW THEREFORE, we, the Mayor and City Council, urge all citizens and businesses to join and hereby proclaim the month of February 2021, as:

“BLACK HISTORY MONTH”

in La Marque and encourage all citizens to join all of us in recognizing the month of February as “Black History Month”.

In testimony whereof, witness my hand and the Seal of the City of La Marque, this 8th day of February 2021.

Keith Bell, Mayor



**CITY OF LA MARQUE
CITY COUNCIL WORKSHOP
MINUTES
of
JANUARY 11, 2021**

City Council Workshop Minutes of the City of La Marque City Council held on Monday, January 11, 2021, beginning at 6:00 p.m. via teleconference (ZOOM) with the following members present:

(1) CALL TO ORDER

Mayor Bell called the Workshop to order at 6:01 p.m.

(2) ROLL CALL

Keith Bell

Mayor

Joe Compian

Councilmember, District B

Robert Michetich

Councilmember, District C

Casey Mc Auliffe

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Charles "Tink" Jackson

City Manager

Robin Eldridge

City Clerk

Kierra Nance

Deputy City Clerk

Derra Purnell

City Attorney

(3) CITIZENS PARTICIPATION

1. Don Johnson congratulated Mayor Bell and said he was looking forward to working with him.
2. Clarence Caldwell spoke about the issue he is having with neighbors with the horn honking and revving up the car engines and cussing at him. Asked about a noise ordinance that was supposed to have been recently adopted and asked what could be done.

Mayor Bell explained that the City Manager and legal would look into the ordinance and contact him outside of the meeting.

3. Geraldine Sam asked when the regular City Council meetings would begin again in the Council Chambers. Then asked what kind of building was going to be built on Bayou Road.

Mayor Bell said that there were items farther on the agenda that will address these concerns.

4. Michael Carlson spoke in opposition of a second Assistant City Manager, says that money could be spent elsewhere i.e., a Youth Program or use it to take care of all the shootings going on recently in the city. "If you want a deterrent for kids not getting into gangs, this would a great put-down money for a youth program."

(4) OLD BUSINESS

- a. Discussion relating to adopting Resolution No. **R-2020-0023**, TCAP's professional services agreement and GEXA Energy's commercial electric service agreement for power to be provided on and after January 1, 2023. **THIS ITEM WAS TABLED AT THE DECEMBER 14, 2020 MEETING**

After a brief explanation by the City Manager, further discussion included representatives of TCAP introducing Bill Starns, the Energy Consultant.

Councilmember Compian asked how the city is currently purchasing power. It was said that the city is currently under a five-year contract with TCAP. Since there is no membership fee, they receive their money through an aggregation fee.

There are currently 166 entities that are members of TCAP, which is a non-profit organization consisting of Emergency Services Districts, MUDS, Municipalities, and any entity in an un-regulated ERCOT area can be a member of TCAP. The City of La Marque is currently paying \$5,700.00 and has been a membership for the past five years. In this proposal, they will be purchasing electricity one year at a time, two years in advance, rolling it forward. It gives entities a lot more flexibility and lower rates that they municipalities wouldn't see in a five-year contract. Street-light costs were briefly discussed.

Mayor Bell referred to Section 5 of the Service Agreement - early termination damages- asked about 5.2- the wording used 'may' charge termination payments fees. The word 'may' is used because not all termination payments qualify under these types of contracts, depending on whether it is at a fixed price contract.

"In an electricity contract, and they have purchased electricity with you, if you breach or cancel the contract, they have to recoup the costs, which is currently included in the contract the City has."

One way to be a green city is to buy renewable energy credits, can say that you are 100% 'Green'. It is a very small addition to this contract.

(5) NEW BUSINESS

- a. Discussion relating to adopting Resolution No. **R-2021-0001**, calling for the General Election to be held May 1, 2021, to elect one (1) Mayor; (1) Councilmember for District "A"; and one (1) Councilmember for District "C", each for a three (3) year term

After City Clerk R. Eldridge briefly explained, Councilmember Michetich asked for another polling location to be added to the list of polling places. It was discussed that when the filing period is over and the entities are known as to which will be conducting elections, then another polling location can be added to that polling locations list. It was mentioned that the main polling location mentioned in this resolution is at the Community Center in La Marque.

- b. Discussion relating to entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 1, 2021, and possible Runoff Election on June 15, 2021.

City Clerk R. Eldridge had nothing to add to this item, no further discussion followed.

- c. Discussion relating to adopting Ordinance No. **O-2021-0001**, amending the fiscal year 2020-21 Budget by increasing various accounts expenditures and decreasing various fund balances as set forth in Exhibit A **THIS IS THE FIRST READING**

Finance Director S. Kou briefly explained this item, Councilmember Compian asked for the fund balance after the amendment. Then mentioned that he had received a few citizens asking about the two positions of the two Assistant City Managers, which is included in this budget amendment. Councilwoman Mc Auliffe mentioned that this has been being discussed for a while. "Not only does this increase accessibility to the municipality leadership, it also increases expertise. More energy and resources that are going towards the things that are always on the forefront of our citizens minds." Then added that it was important to note that there is a salary difference that recognizes the expertise and experience of Ms. Warren.

City Manager Jackson added that changes of the structure of the City Manager's office was discussed in his first interview with the City and the position of an Assistant City Manager. This included a succession plan, which is included and backup to this budget amendment, and implemented with the Department Directors in 2019. "I have always been a firm believer in that line of succession, because when that person gets up to come to work, there is a possibility that they will not make it in to the office, for one reason or another, but that's a reality. If you will remember one of the first things that I did when I came here, was I moved an employee out of the City Managers' office to the City Clerk's office, and developed a Deputy City Clerk, so that we had two people that knew what was going on in there."

Mayor Bell asked about the I-45 Corridor Project Fund balance, (\$71,000.00) to which was said this being the beautification project (I-45 corridor), which Council approved during the budget process (2019-2020), this is the first payment of that; in reference to other part of the backup as it related to a settlement to a former employer, and asked if any type of liability insurance through the city's TML policy could be acquired that would help us to litigate some of the costs associated with this settlement, if the City were to have a similar claim in the future. It was said that staff would look into the possibility of such insurance.

Mayor Bell asked the question of how Mr. Jordan was recruited was asked and how he was able to have been given the title of Assistant City Manager without any formal Council action beforehand.

City Manager Jackson answered as to the creation and execution of the position prior to Council's approval, that during the budget workshop process each year, there is a budgeted line item for salaries, that budgeted line item is available for expenditures by policy, and is not necessarily tied to positions, but only expenditures of that line item. There is not a provision in the charter or personnel policy that states a position has to be created by council prior to the internal creation of the position through administration. "So, based on what was happening in the City especially during the month of December, based on the need for extra boots on the ground dealing with the outreach from the city to the citizens. That is why I made the decision to go ahead and get him in here. There was so much going on and so much that we needed to get started on quickly. Mr. Jordan has a very specific skill set that he brings to this job. He served as a City Manager previously and has very specific, distinct skills dealing with public safety issues."

Further questions included as to when Mr. Jordan first started working for the City, and Mr. Jackson roles and responsibilities as the City Manager that allowed him to do this in this way, which was referred to the City Attorney for clarification. Ms. Purnell responded, "The day-to-day operations fall within the City Manager's authority, that is going to include establishing positions, changing positions, amending job descriptions, and that goes all the way down for anyone below him and anyone who works for the city. The only time something is going to be outside the scope of his authority, is when it is an actual appointed officer of the city, For instance there are things that he can't direct me to do as the City Attorney, the Municipal Judge and the City Clerk would be other positions. Beyond that, he cannot create a department, without bringing it to Council, and this could be during the budget process, as all of the other positions within the city.

A question of how Ms. Warren was moved from Assistant to the City Manager to the Assistant City Manager was asked and the fact that she has been an employee of the city for the past 26 years, and an employee in that department for 6-7 years, and even during the previous City Manager has been the liaison to the Council members, all Departments and different boards, and has a good

relationship within the community and just about finished with the Certified Public Managers Program, making it an easy decision to move her into that position. The way that this city is structured, and it's size, this city provides a lot to the citizens that some other city's smaller than ours does not provide, a full time Fire Department and EMS for instance, and other programs such as the Safe City Initiative, Neighborhood Watch and grant opportunities. "We are a seventeen thousand in population city with metropolitan problems at times and it takes people to address these issues and problems."

Other clarity on how and if any new positions with the city are posted, and its policy on this, especially on these levels of jobs. Also, asked if there was any news or information about the possibility of an Opioid settlement that the city may be entitled to.

- d. Discussion relating to City Manager's update on city operations during COVID-19
City Manager Jackson

Councilmember Compian asked he the City Manager has been receiving any citizens concerns to the accessibility to City Hall.

Councilwoman McAuliffe expressed her opinion on the opening up of City Hall at this time, "I am very happy with the protocol that has been followed and that this decision has been based on the scientific statistics that have followed CDC guidelines. Overall, I feel like we are doing the right thing, and that we are taking this virus very serious."

It was mentioned that a few citizens have submitted complaints mainly around the time that utility bills are due. Several avenues were mentioned as to how citizens can pay their bills, and staff are continuing to find other means and ways to pay their bills.

Mr. Jackson added, "We were one of the first cities to close down and it shows, with numbers, and I will continue to fight for the safety of the staff and citizens. We will continue to strive to continue providing the services and will work around citizens requests to meet face to face."

Incentives and or encouragement for taking the Covid-19 vaccine were briefly discussed. Also touched base on the criteria that is in the report as far as a time frame as to when City buildings will be open again to the public. Changing of one word in the report was asked for, but leaving it as is, with the advice of legal. The continuation of staff to help persons in the parking lot for the receipt of utility billing was encouraged. Two things that haven't been addressed 1) Is this inclusive of council meetings? ; 2) How was the criteria based?

1) It was said that this time frame would be used for Council Meetings and also Boards and Commission meetings until the April Meetings; 2) The testing positivity rate provided by the Galveston County Health Department

(Criteria based on the weekly testing of positivity rate must be less than 5% for the previous week and the second criteria being that the weekly positivity rate being decreasing for three weeks prior)

Ms. Purnell added. "As long as the Open Meetings Act Law is suspended as it is currently by the Governor and the Attorney General, the State is encouraging these types of meetings. But if and when this is ever discontinued, we would have to by law resume conducting the meetings normally."

Mayor Bell added, "To continue to do a better job in our transparency, clarity, and to develop a transparent and consistent way to relay these criteria to the public. I ask that this criteria along with weekly score cards be placed Channel 16 communicated through the CTY, and on the city's website so that the public can track this criteria and follow it so they would have and have a better understanding of how the city is handling this pandemic and what it will take to reopen the City."

- e. Discussion relating to approving creation of the City Manager Diversity Advisory Board

Council City Manager Mr. Jackson explained that this concept is to have a group that would represent the historically under-represented groups of the City once a month to discuss issues in the City. He appointed former Councilmember Lane to Chair this Advisory Board (consisting of 7-15 individuals).

Councilwoman Mc Auliffe spoke in absolute support of this Board, along with Councilmember Compian.

(8) REQUESTS AND ANNOUNCEMENTS

There were none

(9) ADJOURNMENT

Mayor Bell adjourned the Workshop at 8:06 p.m.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



**CITY OF LA MARQUE
CITY COUNCIL REGULAR
MINUTES
of
JANUARY 11, 2021**

City Council Regular Minutes of the City of La Marque City Council held on Monday, January 11, 2021, beginning immediately following the City Council Workshop that began at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Bell called the Regular Meeting to order at 8:06 p.m.

(2) ROLL CALL

Keith Bell

Joe Compian

Robert Michetich

Casey Mc Auliffe

Mayor

Councilmember, District B

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Charles "Tink" Jackson

Robin Eldridge

Kierra Nance

Derra Purnell

City Manager

City Clerk

Deputy City Clerk

City Attorney

(3) PRESENTATIONS

- a. Recognition of Mayor Bobby Hocking

City Manager Mr. Jackson read a letter from former Mayor Hocking in relation to his tenure as Mayor for the City of La Marque

- b. Recognition of Councilmember Chris Lane

Mayor Bell recognized Councilmember Lane for his tenure as Councilmember in District B

- c. Recognition of Municipal Court Judge Stephen Baker

Mayor Bell recognized Municipal Court Judge Stephen Baker for his tenure at La Marque

(4) APPROVAL OF MINUTES

- a. Workshop Meeting Minutes of December 14, 2020

- b. Regular Meeting Minutes of December 14, 2020

- c. Special Meeting Minutes of December 16, 2020
- ** Councilwoman Mc Auliffe made a motion to approve the minutes listed above with no changes
- ** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(5) OATHS

- a. Administer Oaths of Office to the two Assistant City Managers, Charlene Warren and David Jordan

Mayor Bell asked that this item be moved to after the agenda item 8d which includes backup for his item.

Mayor Bell administered both Oaths of Office first to Charlene Warren then to David Jordan after item 8d.

(6) PUBLIC HEARING

- a. Conduct Public Hearing to hear public input regarding adopting Ordinance No. **O-2020-0021**, changing the zoning district for property at or near 714 Bayou Road from (C-2) Restricted Commercial to (C-1) General Commercial

Mayor Bell closed the Regular meeting and opened the Public Hearing at 8:15 p.m. No one spoke.

Mayor Bell closed the Public Hearing and reconvened the Regular meeting at 8:16 p.m.

(7) OLD BUSINESS

- a. Discussion/possible action regarding adopting Ordinance No. **O-2020-0021**, changing the zoning district for property at or near 714 Bayou Road from (C-2) Restricted Commercial to (C-1) General Commercial **THIS IS THE SECOND AND FINAL READING**

** Councilmember Michetich made a motion to adopt Ordinance No. O-2020-0021 on the second and final reading

** Councilwoman Mc Auliffe seconded.

Councilmember Compian clarified that a hot rod mechanic shop would be constructed at this location and asked that there be strict enforcement of the noise ordinance. **MOTION CARRIED UNANIMOUSLY**

- b. Discussion/possible action regarding adopting Resolution No. **R-2020-0023**, TCAP's professional services agreement and GEXA Energy's commercial electric service agreement for power to be provided on and after January 1, 2023 **THIS ITEM WAS TABLED AT THE DECEMBER 14, 2020 MEETING**

** Councilwoman Mc Auliffe made a motion to adopt Resolution No. R-2020-0023

** Councilmember Michetich seconded. **MOTION CARRIED UNANIMOUSLY**

(8) NEW BUSINESS

- a. Discussion/possible action regarding appointing a Mayor Pro-Tem for the unexpired term until the next general election
 - ** Councilmember Michetich nominated Joe Compian as Mayor Pro-Tem for the remainder of this term.
 - ** Councilmember Compian seconded.
 - ** Councilwoman nominated herself as Mayor Pro-Tem, then asked for a legal opinion as to whether she could nominate herself. It was discussed whether this item could wait until the special meeting the following week. Ms. Purnell said that she could discuss a few issues or concerns during an Executive Session since she too had concerns of whether Councilwoman Mc Auliffe could nominate herself and Councilmember Compian could second the motion on his appointment to Mayor Pro-Tem. The idea of moving this appointment until after the May election was briefly mentioned. Mayor Bell reminded Council of the succession plan, and the need for this also apply to this Council, and said it is important that this item move forward, but that it could be moved to the following week in the special meeting. It was decided to discuss this matter in the Executive Session (Section 551.071- Consultation with Attorney) at the end of this agenda, so that legal could provide in depth legal advice on the two items mentioned above.
- b. Discussion/possible action regarding Resolution No. **R-2021-0001**, calling for the General Election to be held May 1, 2021, to elect one (1) Mayor; (1) Councilmember for District "A"; and one (1) Councilmember for District "C", each for a three (3) year term
 - ** Councilmember Michetich made a motion to adopt Resolution R-2021-0001
 - ** Councilwoman Mc Auliffe seconded.
 - ** Councilmember Michetich directed City Manager to work with the County to establish an additional polling place within the City of La Marque for the municipal elections **MOTION CARRIED UNANIMOUSLY**
- c. Discussion/possible action regarding entering into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 1, 2021, and possible Runoff Election on June 15, 2021
 - ** Councilwoman Mc Auliffe made motion to enter into a Contract with the Galveston County Clerk and Galveston County Election Officer for the General Election to be held on May 1, 2021, and possible Runoff Election on June 15, 2021
 - ** Councilmember Compian seconded. **MOTION CARRIED UNANIMOUSLY**
- d. Discussion/possible action regarding adopting Ordinance No. **O-2021-0001**, amending the fiscal year 2020-21 Budget by increasing various accounts

expenditures and decreasing various fund balances as set forth in Exhibit A THIS IS THE FIRST READING

Mayor Bell reiterated comments made earlier on the subject of having two Assistant City Managers and added “If we are going to move in this direction, a big part of the job function of one of these Assistant City Managers has to be a person who is an effective community liaison, an effective customer service person for our community and they have a significant role in creating and executing with this Council, youth initiatives and that they play a primary role in the development and the implementation of our Safe City Initiative. For me that would be what I would need to move forward in support of two Assistant City Managers. It has to be the second Assistant City Manager, because I think we all can understand that this first Assistant City Manager is important because of the succession plan because we are having some issues with our public safety sector. The second ACM has to speak to this piece of community engagement and community service, and liaison to the community and youth initiatives and the Safe City initiative. I would also like to review this in our Budget Workshops. This will help to assess their effectiveness. I also want to make sure that the community and their concerns are addressed and that there is a way for them to assess this in the next five to six months to see if they are still support of this recommendation.”

City Manager added “In the job descriptions, all of the aspects that you are talking about are a fundamental part of each one of those positions, the customer service, the interaction with the community. I also want to make something clear too, we are not adding two positions, we are adding one, one of these positions is strictly a title change and that title change is based on the work that this position was doing before I even got here. The work that was being done was equivalent to what would have been done by an Assistant City Manager. In the process we also lost a position out of the City Manager’s office. It was three people when I got here, it’s three people here now, one with a different title and one with some additional responsibilities. I think the progress that we will make in the areas you mentioned will be evident quickly.” **MOTION CARRIED UNANIMOUSLY**

- e. Discussion/possible action regarding City Manager’s update on city operations during COVID-19
- ** Councilmember Compian made a motion to accept the City Manager’s update on city’s operations during Covid-19
- ** Councilwoman Mc Auliffe seconded.

Mayor Bell added, “We agreed in the Workshop that we would publish this criteria on every platform the city has at its disposal and a weekly scorecard in addition to this criteria so that our community can clearly see where we are as it relates

to the re-opening of our City and re-establishment of in-person meetings of the Council and Boards and Commissions.”

If there comes a time when the Governor lifts the restrictions, as it pertains to the Open Meetings Act, we are required by law to return to regular Council meetings and Boards and Commissions meetings, we will do so immediately as it would be required by law. **MOTION CARRIED UNANIMOUSLY**

- f. Discussion/possible action regarding approval to create the City Manager Diversity Advisory Council

** Councilmember Michetich made a motion to approve the creation of the City Manager Diversity Advisory Council

** Councilmember Compian seconded. **MOTION CARRIED UNANIMOUSLY**

(9) EXECUTIVE SESSION

The City Council for the City of La Marque, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

- a. Section 551.071 (Consultation with Attorney) regarding pending or contemplated litigation or a settlement offer in *City of Alvin, et. al., v. Comcast*; No. 4:19-Cv-00458 in the U.S. District Court for the Southern District of Texas

Mayor Bell closed the Regular meeting and convened into the Executive Session at 8:44 p.m.

Mayor Bell reconvened to the Regular Meeting at 9:10 p.m.

(10) AGENDA ITEM AFTER EXECUTIVE SESSION

- a. Discussion/possible action regarding adopting Resolution No. **R-2021-0002**, authorizing a settlement agreement with Comcast of Houston, LLC – Legal D. Purnell

** Councilmember Michetich made a motion to accept the settlement offer with Comcast as discussed in the Executive Session which includes adopting the resolution.

** Councilmember Compian seconded. **MOTION CARRIED UNANIMOUSLY**

In the appointment of Mayor Pro-Tem as previously discussed and moved until after the executive session:

Councilmember Compian and Councilwoman Mc Auliffe were nominated previously, and one would have to receive three (3) votes. Councilwoman Mc Auliffe withdrew her nomination and nominated Councilmember Michetich.

Councilmember Compian received three votes: Michetich, Compian and Bell

Councilmember Compian will be the Mayor Pro-Tem at this time.

(11) REQUESTS AND ANNOUNCEMENTS

Councilmember Compian expressed his thanks to all that attended the town hall meeting and expressed his appreciation to all of the elected officials and other appointed officials. Thanked all the citizens of a few of surrounding cities that have assisted with the families that were effected by a tornado in Texas City .

Councilmember Michetich thanked the community and praised Mayor Bell on a speech that he recently addressed.

Councilwoman Mc Auliffe addressed the truly harrowing events that happened in the Nation's Capital last week. "I am more resolute than ever to hold myself accountable to the citizenry of La Marque. Thank you and it is an honor to serve here."

Mayor Bell thanked those members of the community that have wished him well in his endeavor. "We understand that we are at an adverse time in our city, there is a lot to work and any time we add or take away a member and this is a process of growth. I know that this council will be effective in our ultimate goal." Then congratulated Ms. Warren on her new position, and congratulated Mr. Jordan. Thanked all who came out and showed support of the Safe City Initiative over the weekend. "It is members of the community that will craft the plan."

(12) ADJOURNMENT

Councilmember Michetich made a motion to adjourn the meeting at 9:26 p.m. Councilmember Compian seconded. **MEETING ADJOURNED**

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



**CITY OF LA MARQUE
CITY COUNCIL SPECIAL
MINUTES
of
JANUARY 19, 2021**

City Council Special Minutes of the City of La Marque City Council held on Tuesday, January 19, 2021, at 6:00 p.m. at 1109-B Bayou Road with the following members present:

(1) CALL TO ORDER

Mayor Bell called the Regular Meeting to order at 6:01 p.m.

(2) ROLL CALL

Keith Bell

Joe Compian

Robert Michetich

Casey Mc Auliffe

Mayor

Councilmember, District B

Councilmember, District C

Councilwoman, District D

OTHER OFFICIALS PRESENT:

Charles "Tink" Jackson

Robin Eldridge

Derra Purnell

City Manager

City Clerk

City Attorney

(3) CITIZENS PARTICIPATION

There were none

(4) OLD BUSINESS

- a. Discussion/possible action regarding amending Resolution No. R-2021-0001, and adopting Resolution No. **R-2021-0002**, calling for the General Election to be held May 1, 2021, to elect one (1) Mayor; (1) Councilmember for District "A"; and one (1) Councilmember for District "C", each for a three (3) year term

City Clerk explained that there was a clerical issue on the first time that this resolution was adopted.

** Councilmember Michetich made a motion to adopt Resolution No. R-2021-0001.
** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

- ** Councilmember Compian clarified that this resolution will need to once again be amended once polling locations are established which will be after the filing period ends. Two polling locations within the City are going to be on that amended resolution.
- ** Councilwoman Mc Auliffe seconded. **MOTION CARRIED UNANIMOUSLY**

(5) WORKSHOP

- a. Discussion relating to Safe City Initiative

Mayor Bell began with making a statement that it was evident that violent crimes are on the rise all across the country, and that it is imperative that La Marque be a safe city, which will require planning and execution of plans, that will be outlined and implemented in a Safe City Initiative.

According to the time period of 2019-2020 a Crime Statistics report provided by the La Marque Police Department showed that:

Murder - was at 0% increase;
Rape - decrease 10%;
Robbery - increase 6%;
Aggravated assault - increase 17%;
with a total violent crime being an increase of 10%;
Burglary - decrease 17%;
Theft - decrease 15%;
Motor vehicle theft - increase 16%
Arson - increase 100% (up from 0 to 1)
Total property crime - decrease 13%

Discussion began with each Councilmember submitting criteria that they want to see in the Safe City Initiative:

Councilmember Michetich suggested re-establishing the Neighborhood Watch and Community Policing with training provided or in conjunction with a National Neighborhood Watch organization, or through the Police Department.

Neighborhood Empowerment Coalition - (City-wide) was recently attended by Mayor Bell- community as a whole has to be a part of this

Councilmember Compian clarified the initial effort and goal is to deal with and stop violent crime especially among the youth in La Marque. He has compiled a list that he along with local Pastors of focus groups have initiated. He would like to see visible signage throughout the City to let the community know that this city is a project of Safe Neighborhood. Implementation of other ways to report crime tips through social media and other communications. Designate neighborhoods within the City-as Neighborhood watch neighborhoods. Promote the usage of additional cameras to the homes to capture crimes.

Councilwoman Mc Auliffe suggested, that because this idea is so large, first figure out the most crucial points to have a “safe city”, these need to be identified and then each one worked on and begin a plan to meet goals in each one.

- What does making the City a safe place mean?
- Is it violent crime?
- Increase in?
- Decrease in?
- More support in schools?
- More support in families?

She suggested to have more forums and more town hall meetings and invite experts in the field of violent crimes come to speak and share their insights. Unrolling a plan with phases, create a plan then implement with timelines and short and long terms goals.

Mayor Bell said he has never have liked the idea of sugarcoating anything for the community. The facts need to be given to them as facts as they are.

His idea of a safe city is:

- Safe in every area from all crime, that would damage or injure, or take from the property, life, or liberty of the citizens
- Clean water supply
- Proper drainage and sewer systems that is more than adequate
- Stop signs and streetlights that are functional
- Streets repaired and or reconstructed
- Recruiting and hire professional staff and train them so they can be proficient and safe at the same time

Added his three “buckets” that he had gathered for this initiative

1. Community – involve and engage the community in this initiative (Neighborhood Watch Programs); Victims Advocacy; engagement with the Community Policing; Focus Groups, Forums, and Workshops
2. Council – create policies camera systems, incentivize specialized training through the Collectable Bargaining
3. Law Enforcement Community - Community Engagement Officer for Community Policing; Traffic police officers, increasing the Rapid Response Team, adding an investigator for street crime

City Manager Jackson reminded that all of these require resources for these ideas, and shared some ideas from staff earlier in the day:

- Additional lighting in the community
- Bringing in jobs that not only pay minimum wage
- Community engagement for all different age groups
- Blight reduction continuation
- Coffee with the Cops

- Don't lose focus on the things that are working now

Councilwoman Mc Auliffe agreed that a safe city is all that Mayor Bell said, and added that the building of healthy, happy, whole homes, people having access to everything they need and the city supporting them. She reiterated short and long-term goals being set by the collaboration of staff and citizens and work from there.

Mayor Bell asked what the "must-haves" as it relates to the immediate issue of violent crimes in the City.

Councilmember Compian - a plan that brings in surrounding cities, to join with this City in this plan going forward (Regional approach). Also wants to see the Assistant City Managers to increase their community engagement to gather information from groups to bring forth in this initiative

Councilmember Michetich - Community Watches

Councilwoman Mc Auliffe - 1. Direction to City Manager to immediately schedule a workshop inviting UTMB - Centers for Violence Prevention and the 409 Action Network- to come speak to the City to help flesh out our immediate objections
2. More information given on the Neighborhood Watch (Asst. City Manager David Jordan) ; 3. Celebration of the two Assistant City Managers; 4. Gather budget numbers for street lighting.

Mayor Bell added:

1. Immediately re-establish Community Policing including the compensation of those officers
2. Community Engagement Officer at least for the next 90-180 days (Stipend)
3. Bolster resources to increase our Rapid Response Team to focus on areas and types of crimes
4. Establish clear communication with the community as it relates to the types of crime, the areas of frequent crime and the apprehension of suspects of notable crime

Mayor Bell asked that these eight items (immediate aspects) be brought back in the February meeting . Asked if a Consulting Firm to lead the City to help us to gather the information so we may put this plan together to help us be successful in it be brought in.

City Manager Jackson said that bringing in an outside person/ or firm to gather information and insight from the community to help with this multi-facet plan would be helpful.

Councilmember Compian said that he had some information (DOJ) office on this and that it will be most helpful that he will be sharing with all of Council.

Councilmember Michetich asked that first Chief Jackson provide his resources and current plans for action before hiring a firm, that may not have anything else to provide for these types of services.

Councilwoman Mc Auliffe agreed that to consult a firm who can guide the City to create an organizational path in this plan.

It was the consensus of Council to hold off on any Town Hall or Listening Session until a few more meetings are held which would bring forth some of the items discussed above.

(6) REQUESTS AND ANNOUNCEMENTS

There were none

(7) ADJOURNMENT

** Councilwoman Mc Auliffe made a motion to adjourn the Special meeting at 7:41 p.m.

** Councilwoman Michetich seconded. **SPECIAL MEETING ADJOURNED**

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Robin Eldridge

Agenda item: 5a

Reviewed by: Charlene Warren

Charles Jackson

Department: City Clerk

AGENDA ITEM DESCRIPTION: Consider recommendation regarding adopting Resolution No. **R-2021-0004**, approving the aerial spraying of mosquitoes by Galveston County Mosquito Control District, as required on a yearly basis by the Federal Aviation Administration

X

ATTACHMENTS FOR REFERENCE

1. Resolution
2. Letter from Galveston County Mosquito Control District

STAFF BRIEFING:

- This time, each year, before the beginning of “mosquito” season, a resolution is requested from each city within Galveston County approving the aerial spraying for mosquitoes within each individual city
- This program is County-funded and has no financial impact on the City of La Marque
- The Federal Aviation Administration requires the County make these requests on a yearly basis
- This is a Resolution and wording is the same annually, just date changes (no need for City Attorney to review)

HISTORY: For several years, the City of La Marque has been providing a resolution authorizing Galveston County Mosquito Control District to provide aerial spraying over the territory for the abatement or control of mosquitoes

TARGET IMPLEMENTATION: **February 8, 2021**

SIGNIFICANT ACTION DATES:

February 10, 2020; April 8, 2019; March 12, 2018; March 12, 2017; March 14, 2016; February 9, 2015; February 13, 2014; February 11, 2013 - Resolutions adopted

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Item #	



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Other Funding	
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STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2021-0004**, approving the aerial spraying of mosquitoes by Galveston County Mosquito Control District, as required on a yearly basis by the Federal Aviation Administration

FISCAL IMPACT: N/A

RESOLUTION NO. R-2021-0004

A RESOLUTION OF THE CITY OF LA MARQUE AUTHORIZING THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT AERIAL SPRAYING FOR MOSQUITOES THAT THE FEDERAL AVIATION ADMINISTRATION REQUIRES APPROVAL FOR ON A YEARLY BASIS

WHEREAS, the Galveston County Mosquito Control District is responsible for the operation of the county-wide Mosquito Control Program; and

WHEREAS, the Federal Aviation Administration has indicated that governmental approval is necessary to provide aerial spraying services over the territories of general-purpose governments; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of La Marque approves the aerial spraying over its territory for the abatement of mosquitoes providing such spraying is conducted within the regulations and constraints of the Federal Aviation Administration, the Environmental Protection Agency, and other authoritative federal and state agencies.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque on this the _____ day of _____, **2021**.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney



GALVESTON COUNTY MOSQUITO CONTROL DISTRICT

5115 HWY 3
DICKINSON, TEXAS 77539

JOHN G. MARSHALL, JR
DIRECTOR
281-337-4289

ADVISORY BOARD
Jerry Valentine, Chairman
James Frederickson, Vice Chairman
Barbara Hutchinson, Secretary
Leo Bookman
Keith A. Dill

January 13, 2021

Robin Eldridge, City Clerk
City of La Marque
1111 Bayou
La Marque, TX 77568

Dear Ms. Eldridge:

As providers of the county funded Mosquito Control Program, we are requesting your approval of the enclosed resolution authorizing the aerial spraying for mosquitoes. The Federal Aviation Administration requires us to make a request on a yearly basis. This request does not imply any change in our operations.

I would appreciate it if you would send a copy of the resolution after it has been approved, to my office. You may mail it to 5115 Hwy. 3, Dickinson, TX 77539 or fax it to (409)-621-7973 and you can also e-mail it to gerrie.elmore@co.galveston.tx.us.

If you have any questions or concerns please do not hesitate to contact my office at (281) 337-4289.

Sincerely,

Gerrie Elmore, Administrative Assistant
Galveston County Mosquito Control

Enclosure



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Suzy Kou

Agenda item: 7a

Reviewed by: Charlene Warren/

Charles Jackson

Department: Finance

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2021-0001**, amending the fiscal year 2020-21 Budget by increasing various accounts expenditures and decreasing various fund balances as set forth in Exhibit A **THIS IS THE SEOND AND FINAL READING**

X

ATTACHMENTS FOR REFERENCE

1. Ordinance
2. Exhibit A
3. Succession Plan
4. Assistant City Manager Memo

STAFF BRIEFING:

- Council approved purchase of two fire trucks in fiscal year 2019-20. One was purchased in fiscal year 2019-20. Second one was paid in October 2020, fiscal year 2021.
- A new position of Assistant City Manager was added in December 2020 in Administration department
- Utility vac truck was approved by Council in fiscal year 2020. Invoice was paid in fiscal year 2021.

HISTORY: N/A

TARGET IMPLEMENTATION: February 8, 2021

SIGNIFICANT ACTION DATES:

January 11, 2021 - First reading of the ordinance

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	-0-
Actual Bid	
Estimated Expenditure	See Exhibit A
Acct. Name	See Exhibit A
Line Item #	See Exhibit A
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2021-0001**, amending the 2020-21 Budget by increasing various accounts expenditures and decreasing various fund balances as set forth in Exhibit A **THIS IS THE SECOND AND FINAL READING**

FISCAL IMPACT: See Exhibit A

ORDINANCE NO. O-2021-0001

IN ORDINANCE AMENDING THE CITY OF LA MARQUE 2020-2021 BUDGET BY INCREASING VARIOUS BUDGET ACCOUNTS' EXPENDITURES AND DECREASING VARIOUS FUND BALANCES AS SET FORTH IN ATTACHED EXHIBIT "A".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That the City La Marque 2020-2021 Fiscal Year Budget is hereby amended by increasing various accounts' expenditures and decreasing various fund balances as set forth in Exhibit "A" attached hereto and made a part hereof.

Section 2. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

PASSED AND APPROVED by City Council of the City of La Marque, Texas, on this the first reading this the **11th** day of **January** 2021.

PASSED, APPROVED and ADOPTED by City Council of the City of La Marque, Texas, on this the second and final reading this the ____ day of _____, 2021.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney

Budget Amendment FY 2020-21

Exhibit A

Accounts	Descriptions	Amounts	Comments
01-7030-06-00	10 YEAR LIFE ASSETS (VEHICLES)	592,242	Second fire truck
01-1090-99-00	EMPLOYMENT SETTLEMENT	80,000	Court settlement
01-1010-01-01	SALARY-ADMINISTRATION	68,030	New Assistant City Manager
01-1060-01-01	TAXES	6,222	New Assistant City Manager
01-1065-01-01	TMRS	10,946	New Assistant City Manager
01-1070-01-01	MEDICAL INSURANCE	1,761	New Assistant City Manager
01-1036-01-01	PHONE STIPENDS	1,102	New Assistant City Manager
01-1010-04-00	SALARY-COURT	5,000	Retirement pay out-Judge
01-2401-00-00	FUND BALANCE	-765,303	
02-7030-22-00	10 YEAR LIFE ASSETS (VEHICLES)	347,669	Vac truck
02-2401-00-00	FUND BALANCE	-347,669	
65-7101-12-00-IH45-4	IH 45 CORRIDOR PROJECT	71,603	2020 CO project-IH 45
65-2401-00-00	FUND BALANCE	-71,603	

TO: Mayor and City Council
FROM: Charles Jackson, City Manager 
DATE: DRAFTED - October 1, 2019
PARTIALLY IMPLEMENTED - October 30, 2019
SUBMITTED FOR FULL APPROVAL - January 11, 2021
SUBJECT: Succession Plan - City Manager's Office / Administration

As the Chief Administrative Officer for the City of La Marque, it is imperative that I not only provide effective leadership across all city departments, but that I also provide a mechanism for timely and efficient operations in the wake of retirements, resignations or untimely tragedies that could leave an unprepared city lacking. None of us like to think about nor fully contemplate a scenario outside of a happy retirement for a faithful employee after decades of service. Unfortunately, that is not always the case. Best practices require us to recruit the absolute best employees we can get, and then groom them for future leadership positions within our city, to meet these potential needs. This process is known as succession planning.

On October 1, 2019, I finalized and issued Internal Policy 19-08, Citywide Succession Planning - Leadership. This policy requires each director to establish a succession plan for their department (with my guidance), to minimize the effects of the loss of the top leader in their department. Essentially, the first step in this process is for each to establish a process for preparing their replacement. Once that part of the plan is completed, we will begin working on other important leadership positions within each department. The overall succession plan for all departments will be completed prior to April 30, 2021.

Each of the department plans should be able to be accomplished within existing budgets utilizing current staffing. Future department budgets may need to see training monies expanded slightly to ensure we are developing leaders completely, however, there are adequate positions within most departments to implement successful succession plans.

Three departments however would potentially require modification to their structure to allow for an appropriate succession plan to be implemented. My recommendations for these three departments are listed below.

Human Resources Department - Our Human Resource Department consist of a single employee, the Human Resource Coordinator. Development of a viable succession plan in that department would require creating an additional position within that department. From a management standpoint, adding another employee into the Human Resources Department is not a fiscally responsible choice. The volume of work within that department does not justify additional staff. Because of the nature and specialization of Human Resource work, my best recommendation would be to consider

open recruitment for any potential vacancy as our best option for the succession plan within that department. However, any department director that wishes to cross train their administrative assistant with the Human Resource Department as part of their Career Development Plan for that position would be allowed to do that. This would lend itself to development of talent from within the City.

City Clerk Department – Because of the nature of the work done in the City Clerk Department, and the reliance on having a City Clerk with significant historical knowledge of city council actions, it is imperative that a City the size of La Marque maintain a minimum staffing of two people in this department. Upon my arrival, I designated a Deputy City Clerk (City Manager's Executive Assistant) and directed the City Clerk to begin training her immediately. At the time of the designation, the Executive Assistant's time was split between the City Manager's office and the City Clerk's office to accommodate the training. As time progressed, and with City Council's blessing in the annual appropriations budget, this position was reclassified and fully transferred to the City Clerk's Office. This structure allows a current City Clerk to constantly be preparing a potential replacement, thus ensuring that all institutional knowledge will not be lost any time a sitting City Clerk vacated that position.

City Manager's Office – With the transfer of the Administrative Assistant position to the City Clerk's Office as the Deputy City Clerk, only two positions remain in the City Manager's Office, the City Manager and the Assistant to the City Manager. My recommendation for development of a succession plan for the City Manager's Office is two parts:

- 1) Reclassification of Assistant to the City Manager position to an Assistant City Manager (ACM); and
- 2) Creation of an additional Assistant City Manager (ACM) Position.

Under this proposed structure, both Assistant City Manager (ACM) positions would be assigned specific departments and boards/commissions that they would have primary supervision of. One would be public safety focused (Fire/Police) and one would be customer service focused (Public Works/Finance/Library, Utility Billing). Each would report directly to the City Manager who would then have more flexibility to work on pressing citywide issues including development projects, strategic planning, and monitoring and execution of City Council priorities. Project timelines, priority issues and health, safety and welfare concerns could be addressed in a more timely fashion under this structure as well. This division of labor would allow the City Manager to develop and fully train two potential replacements at the same time. Historically, cities with this type of management structure have realized significant increases in successful completion of master plans, comprehensive plans and long range projects/goals established via citizen input due to institutional and historical knowledge being maintained during a transition in the City Manager position. This structure would provide improved oversight, increased efficiency in city operations and improved customer service.

This plan would have a future budget impact. With the Directors of our larger Department's all being around the \$100,000 mark, we would need to consider these positions to have a salary adjustment to approximately \$105,000 in Phase II of the salary plan. Promotion of the existing position to a full ACM would have a net effect of approximately \$17,000 in Phase II. Adding in the new ACM position would have the full effect of \$20,000 plus benefits in Phase II. These adjustments would be included in the FY2021-2022 budget proposal.

Under the current budget, the existing position will be reclassified with no change in salary. The new position will be offered at \$85,000 plus benefits. The net impact of reclassification and addition of the new position for this year then is approximately 75% of the annual salary of \$85,000 plus benefits and will be presented to the City Council as a budget amendment during the January 2021 meeting.

There would be no administrative assistant position added back into the City Manager's Office. The City Manager and both Assistant City Manager's would be responsible for their own administrative work.

Net Effect

The full net effect of all proposed changes at the conclusion of Phase II to the Human Resource Department, City Clerk Department and City Manager's Office would be approximately \$132,000 annually.



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Robin Eldridge

Agenda item: 8a

Reviewed by: Charlene Warren

Charles Jackson

Department: Administration

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2021-0005**, designating members of the City Council as Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2021

☒

ATTACHMENTS FOR REFERENCE

1. Resolution
2. Letter from H-GAC

STAFF BRIEFING:

- H-GAC's bylaws provide that each member of a Home Rule City with a population under 25,000, as of the last (2010) Federal Census, is entitled to designate one Representative and one Alternate to the H-GAC General Assembly, which will meet in early 2021

HISTORY:

- The current designees are: Councilmember Robert Michetich as the Representative and Councilwoman Casey Mc Auliffe as the Alternate.

TARGET IMPLEMENTATION: February 8, 2021

SIGNIFICANT ACTION DATES: NA

ACTION:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Appointment | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Item #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2021-0005**, designating _____ as Representative and _____ as Official Alternate to the General Assembly of the Houston-Galveston Area Council for year 2020



CITY COUNCIL AGENDA FORM

FISCAL IMPACT: N/A

RESOLUTION NO. R-2021-0005

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE
HOUSTON-GALVESTON AREA COUNCIL
2021 GENERAL ASSEMBLY**

BE IT RESOLVED, by the Mayor and City Council of La Marque, Texas that
_____ be and is hereby designated as its Representative to
the GENERAL ASSEMBLY of the Houston-Galveston Area Council for the year 2021.

FURTHER, that the Official Alternate authorized to serve as the voting representative
should the hereinabove named representative become ineligible, or should he/she
resign, is _____.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the
designation of the hereinabove named representative and alternate.

PASSED, APPROVED AND ADOPTED, by City Council of the City of La Marque on this
the this _____ day of _____, 2021.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: David Jordan

Agenda item: 8b

Reviewed by: Charlene Warren

Charles Jackson

Department: Administration

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Resolution No. **R-2021-0006**, authorizing the submission of a grant application for the First Responder Resiliency Program to the Office of the Governor, Criminal Justice Division

X

ATTACHMENTS FOR REFERENCE

1. Resolution
2. Grant Announcement

STAFF BRIEFING:

- The City of La Marque is partnering with the Family Services Center of Galveston County to establish a First Responder Mental Health Program funded through the Office of the Governor Public Safety Office
- The City is considered an eligible organization because we are a local government that operates a law enforcement agency employing peace officers (Article 2.12, Texas Code of Criminal Procedure and/or first responders under Section 421.095, Texas Government Code)
- The purpose of the program is to provide services and assistance directly to peace officers and first responders to address direct/trauma that occurs in the course of their normal duties either as a result of the commission of crimes by other persons or in response to an emergency
- Grant objectives are:
 - o To provide a confidential, specialized, evidence-based to treat and reduce stress for first responders
 - o Improve coping mechanisms/strategies
 - o Increase morale and productivity
 - o Reduce the stigma associated with seeking help by providing safe, effective and confidential services
- Grant offers an umbrella of services including:
 - o Crisis intervention - hotline counseling, emergency legal services
 - o Peer support groups - victim to victim support and self-help opportunity
 - o Professional therapy and counseling - mental health counseling
 - o Program evaluation - victim services programs, assessment of needs
 - o Legal advocacy - on behalf of victim during program process
- Grant requires a guarantee in the form of a resolution committing to a twenty percent (20%) match
- Total program cost estimate is approximately \$388,974.96; City's matching fund commitment is approximately \$64,829.16
- If awarded, funds would be included in FY 2022 budget; no impact to FY 2021 budget



CITY COUNCIL AGENDA FORM

- Finance Director was involved in application process

HISTORY: N/A

TARGET IMPLEMENTATION: February 8, 2021

SIGNIFICANT ACTION DATES: N/A

ACTION:

- | | |
|--|--|
| ☐ Ordinance | ☒ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Grant | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	\$64,829.16
Acct. Name(s)	
Line Item #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Resolution No. **R-2021-0006**, authorizing the submission of a grant application for the First Responder Resiliency Program to the Office of the Governor, Criminal Justice Division

FISCAL IMPACT: Estimated \$64,829.16

RESOLUTION NO. R-2021-0006

A RESOLUTION OF THE CITY OF LA MARQUE AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE FIRST RESPONDER RESILIENCY PROGRAM TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION

WHEREAS, the City Council of the City of La Marque finds it in the best interest of the citizens of the City of La Marque, that the City of La Marque's First Responder Resiliency Program be operated for the 2021-22 fiscal year; and

WHEREAS, the City Council of the City of La Marque agrees to provide applicable matching funds for the said project as required by Victims of Crime Act (VOCA) Formula Grant Program grant application; and

WHEREAS, the City Council of the City of La Marque agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of the City of La Marque assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, the City Council of the City of La Marque designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of La Marque approves submission of the grant application for the City of La Marque's First Responder Resiliency Program to the Office of the Governor, Criminal Justice Division.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque on this the _____ day of _____, **2021**.

CITY OF LA MARQUE, TEXAS

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney



Office of the Governor, Public Safety Office Criminal Justice Division Funding Announcement: ***First Responder Mental Health Program, FY2022***

Purpose

The purpose of this program is to provide services and assistance directly to peace officers and first responders to address direct and indirect trauma that occurs in the course of their normal duties either as the result of the commission of crimes by other persons or in response to an emergency.

The objectives of the program are to:

- Provide a confidential, specialized, evidence-based approach to treating and reducing stress for officers and first responders;
- Improve coping mechanism/strategies;
- Increase morale and productivity; and
- Reduce the stigma associated with seeking help by providing safe, effective and confidential services.

Available Funding

Federal funding is authorized for these projects under the Victims of Crime Act of 1984 (VOCA) as amended and codified in 34 U.S.C. §20103. VOCA funds are made available through a Congressional appropriation to the U.S. Department of Justice, Office for Victims of Crime. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations

Applications may be submitted by state agencies, units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure and/or first responders under Sec. 421.095, Texas Government Code, including municipalities, counties, independent school districts, universities, public and private colleges and universities, community colleges, and hospital districts that seek to provide direct victim services to first responders.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see *eGrants User Guide to Creating an Application*, available [here](#).

Key Dates

Action	Date
Funding Announcement Release	12/14/2020
Online System Opening Date	12/14/2020
Final Date to Submit and Certify an Application	2/11/2021 at 5:00pm CST
Project Start Date	10/01/2021

Project Period

Projects selected for funding must begin on or after 10/01/2021 and expire on or before 9/30/2022. Due to the availability of funding, PSO can no longer support 24 month project periods. Projects may not exceed a 12 month project period.

Funding Levels

Minimum: \$10,000

Maximum: No Maximum

Match Requirement: 20% of the total project

Note: Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. PSO will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

Standards

Grantees must comply with standards applicable to this fund source cited in the State Uniform Grant Management Standards ([UGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

The following list of eligible activities and costs apply generally to all projects under this announcement.

Crisis Services:

- Services that respond to immediate needs (other than medical care), emotional, psychological, and physical health and safety including:
 - Crisis intervention services;
 - Hotline counseling;
 - Safety planning; and
 - Emergency legal assistance, such as for filing for restraining or protective orders, and obtaining emergency custody orders and visitation rights.

- Personal advocacy and emotional support - Personal advocacy and emotional support, including:
 - Working with a victim to assess the impact of the crime;
 - Identification of victim's needs and resources;
 - Case management;
 - Management of practical problems created by the victimization;
 - Provision of information, referrals, advocacy, and follow-up contact for continued services, as needed;
 - Traditional, cultural, and/or alternative therapy/healing (e.g., art therapy, yoga – with appropriate training, certification, or licensure); and
 - Public awareness and education presentations (including the development of presentation materials, brochures, newspaper notices, and public service announcements) in schools, community centers, and other public forums that are designed to inform crime victims of specific rights and services and provide them with (or refer them to) services and assistance.

Peer Support Groups

- Peer-support, including activities that provide opportunities for victims to meet other victims, share experiences, and provide self-help, information, and emotional support.

Professional Therapy and Counseling

- Mental health counseling and care, including out-patient therapy/counseling provided by a person who meets professional standards to provide these services in the jurisdiction in which the care is administered.

Program Evaluation and Assessment:

- Evaluation of victim services programs and/or assessment of organizational or system effectiveness, needs, and/or appropriate responses.

Legal Advocacy

- Facilitating participation in criminal justice and other public proceedings arising from the crime, including:
 - Advocacy on behalf of a victim;
 - Accompanying a victim to offices and court; and
 - Interpreting for a non-witness victim who is deaf or hard of hearing, or with limited English proficiency.

Program-Specific Requirements

All projects under this funding announcement must meet these requirements:

Cultural competency: Applicants must be culturally competent when providing services to victims. Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2)

the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Victim services assessment survey: All recipients of funding under this announcement may be required to participate in a victim services assessment during their grant period, as directed by PSO.

Special certification and requirements: Submission of an application under the First Responder Mental Health Resiliency Program denotes certification and compliance with the following program requirements.

- Notification of Services - The grantee will produce informational materials describing the program and its confidentiality protections and distribute those materials to all employees.
- Confidentiality – (1) Information obtained in the administration of this program is confidential and is not subject to disclosure under Section 784.003, Health and Safety Code, and (2) it will not take disciplinary action or any other form of punishment, including the refusal of a promotion, to discourage or prohibit an officer's participation in the first responder mental health resiliency program offered by the agency.
- Separation of Duties - The agency will not utilize grant-funded personnel (both those funded through OOG and/or match funds) to perform activities related to fitness-for-duty examinations and/or activities involved with officer involved shooting investigations.
- Peer Support Requirements - The agency will utilize a Post Critical Incident Peer as part of their program – not all clients will feel therapy is the right choice for their particular issue. The program will utilize a Peer Support Network model to facilitate communication and continuity of care.
 - Any Post Critical Incident Peer must be certified by the established Post Critical Incident Network at the Bill Blackwood Law Enforcement Management Institute of Texas (LEMIT) at Sam Houston State University.
 - A Peer can be certified one of two ways: (1) Have Critical Incident Stress Management (CISM) certification as well as Post Critical Incident Seminar (PCIS) Peer certification or (2) CISM certification and the ability to prove substantial experience providing peer support.
 - Peer supporters WILL NOT provide the level of service of a therapeutic professional. Their role will be to refer receptive officers in need of professional help to the program's counselors or to a Post Critical Incident Seminar.
- Service Provision Protocol for Critical Incidents - Prior to commencement of project activities, the agency will have in-place a service provision protocol for critical incidents (e.g. mass trauma, line of duty death, officer involved shooting) and job-related stress services.
- Required Services - The agency will provide access to all services under the program to all personnel that are peace officers and first responders. This may include line officers, command staff, administrators, dispatchers, nonsworn personnel (e.g. crime scene techs), and other nearby law enforcement personnel (e.g. sheriff).

MOUs or MAAs: Applicants must have properly executed memorandums of understanding or mutual aid agreements with outside agencies for any services the applicant cannot or will not be providing in-house. (See the International Association of Chiefs of Police template, [available here](#).)

Eligibility Requirements

1. Entities receiving grant funds must demonstrate a record of effective services to victims of crime and support from sources other than the Crime Victims Fund; or substantial support from sources other than the Crime Victims Fund.
 - a. A program has demonstrated a record of effective direct services and support when, for example, it demonstrates the support and approval of its direct services by the community, its history of providing direct services in a cost-effective manner, and the breadth or depth of its financial support from sources other than the Crime Victims Fund.
 - b. A program has substantial financial support from sources other than the Crime Victims Fund when at least twenty-five percent of the program's funding in the year of, or the year preceding the award comes from such sources.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted. Note: UCR is transitioning from summary reporting to NIBRS only in 2021. Applicants are encouraged to transition to NIBRS as soon as possible in order to maintain their grant eligibility.
4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the

United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2022 or the end of the grant period, whichever is later.

5. Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <https://fedgov.dnb.com/webform>).
6. Eligible applicants must be registered in the federal System for Award Management (SAM) database located at <https://www.sam.gov/>.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. 1913), whether conducted directly or indirectly;
2. The active investigation and prosecution of criminal activity, except for the provision of victim assistance services (e.g., emotional support, advocacy, and legal services) to crime victims, under 28 CFR §94.119, during such investigation and prosecution;
3. Any activities related to fundraising;
4. Capital improvements; property losses and expenses; real estate purchases; mortgage payments; remodeling; and construction;
5. Reimbursement of crime victims for expenses incurred as a result of a crime;
6. Salaries, benefits, fees, furniture, equipment, and other expenses of executive directors, board members, and other administrators (except as specifically allowed);
7. Counseling or treatment for substance abuse (general counseling that includes a component addressing substance abuse is eligible);
8. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
9. Services to incarcerated individuals;
10. Medical training;
11. Medical care or expenses (except as specifically allowed);
12. Forensic medical evidence collection;
13. Cash payments to victims, gift cards, or fuel vouchers;

14. Program income;
15. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
16. Transportation, lodging, per diem or any related costs for third-party participants to attend a training, when grant funds are used to develop and conduct training;
17. Leasing or purchasing of vehicles;
18. Transitional housing - Travel, rental assistance, security deposits, utilities, and other costs incidental to the relocation to such housing, as well as voluntary support services such as childcare and counseling;
19. Research and studies, except for project evaluations under 28 CFR § 94.121(j);
20. Activities that may compromise victim safety;
21. Entertainment, including amusement, diversion, social activities, and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) unless there is a clear programmatic purpose and the costs are approved in advance by CJD;
22. Promotional items; and
23. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

Merit Review: The Office of the Governor will review applications to understand the overall demand for the program and for significant variations in costs per item. After this review, the Office of the Governor will determine if all eligible applications can be funded based on funds available, if there are cost-effectiveness benefits to normalizing or setting limits on the range of costs, and if other fair-share cuts may allow for broader distribution and a higher number of projects while still remaining effective.

Final Decisions – All Projects: The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, PSO or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Chaise Cary

Agenda item: 8c

Reviewed by: Charlene Warren

Charles Jackson

Department: Public Works

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding ratifying the City Manager's approval of expenditures to Texas Pride Utilities for costs involved in emergency sanitary sewer rehabilitation in the amount of \$53,735.00

X

ATTACHMENTS FOR REFERENCE

1. Texas Pride Invoice
2. Exhibit of pipe

STAFF BRIEFING:

- City Council was made aware of these upcoming expenditures at a previous meeting
- Collapsed lines under FM 1765 near Byrd Street were impacting the health and safety of residents and businesses and required immediate repair
- The City Manager provided authorization to proceed based on the immediate concerns for public health and safety
- The City utilized Texas Pride Utilities based on availability and responsiveness
- Due to the emergent nature of the line collapse, there was insufficient time to formally bid the project
- Finance Director was notified of the situation and has reviewed this expenditure

HISTORY:

December 19, 2020 – City staff was notified by Kelly's Restaurant of sewer backing up and emerging from the manhole to the north of FM 1765; emergency utility locates and city contractor's services were immediately requested

December 21, 2020 – Repairs concluded successfully

TARGET IMPLEMENTATION: February 8, 2021

ACTION:

- | | |
|---|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Ratify Expenditure | |
| ☐ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	\$53,735.00
Estimated Expenditure	\$53,735.00
Acct. Name	R & M Sewer
Line Items #	02-3011-22-00
Other Funding	



CITY COUNCIL AGENDA FORM

STAFF'S RECOMMENDATION: Motion to ratify City Manager's approval of expenditures to Texas Pride Utilities for costs involved in emergency sanitary sewer rehabilitation in the amount of \$53,735.00

FISCAL IMPACT: Unanticipated emergency project - \$53,735.00

**Texas Pride Utilities**

725 Carby Rd
Houston TX 77037

Invoice

Date	Invoice #
1/4/2021	45653

Bill To

City of La Marque 2020
Kelly Sanitary Sewer
Improvements

P.O. No.	Terms
	Net 30

Item	Description	Unit Price	Bid Qty	Curr Qty	Prior Qty	Total %	Curr. Amount
1	MOBILIZATION	3,800.00	1.00	1.00	0.00	100.00%	3,800.00
2	HEAVY CLEAN AND CCTV EXISTING SANITARY SEWER COMPLETE IN PLACE	360.00	8.00	8.00	0.00	100.00%	2,880.00
3	PRE CCTV LINE	3.50	350.00	350.00	0.00	100.00%	1,225.00
4	PIPE BURST OR CIPP EXISTING SANITARY SEWER MAIN COMPLETE IN PLACE 8"	58.00	460.00	460.00	0.00	100.00%	26,680.00
5	CONNECTION TO MANHOLE	850.00	3.00	3.00	0.00	100.00%	2,550.00
6	BYPASS INCLUDING PLUGGING EXISTING LINE	5,500.00	1.00	1.00	0.00	100.00%	5,500.00
7	TRAFFIC CONTROL COMPLETE IN PLACE	1,250.00	1.00	1.00	0.00	100.00%	1,250.00
8	POST TV INCLUDING SUB MOBILIZATION	2,450.00	1.00	1.00	0.00	100.00%	2,450.00
9	MAIN LINE SANITARY SEWER CLEAN OUT	1,600.00	1.00	1.00	0.00	100.00%	1,600.00
10	SERVICE RECONNECTION COMPLETE IN PLACE LONG AND SHORT	650.00	5.00	3.00	0.00	60.00%	1,950.00
11	MANHOLE REPLACEMENT ON GRASS UPTO 8' DEPTH	3,850.00	1.00	1.00	0.00	100.00%	3,850.00
12	MANHOLE LOCKING LID	1,650.00	1.00	0.00	0.00	0.00%	0.00

Thank you for your business!!

Total Earned MTD \$53,735.00

Payments/Credits \$0.00

Balance Due \$53,735.00





CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Derra Purnell

Agenda item: 8d

Reviewed by: Charlene Warren/

Charles Jackson

Department: Development Services

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approving a plat for Walgreens La Marque near 1832 FM 1765 with conditions: 1) that a corrected final plat is submitted to the City that includes the building setback lines for the C-1 General Commercial and Thoroughfare Overlay District zoning districts; 2) that a subordination agreement is submitted to the City; and 3) that original tax certificates are submitted to the City prior to filing of the plat

☒

ATTACHMENTS FOR REFERENCE

1. Site plan
2. Plat
3. Planning and Zoning Commission Report

STAFF BRIEFING:

- Walgreens rents property from another landowner
- Walgreens recently started the permitting process to do an interior remodel on a portion of the building
- The lots under the Walgreens building were not consolidated prior to original construction; the reason is unknown
- Walgreens is replatting the lots to consolidate those underlying the existing building in order to correct this issue and obtain a building permit in compliance with City Code
- No exterior changes to the building or property are anticipated as part of the remodel
- Walgreens has been given authorization to apply for the replat on behalf of the land owner

HISTORY:

- Plat considered by Planning and Zoning Commission on 1/26/21

TARGET IMPLEMENTATION: February 8, 2021, subject to compliance with conditions

SIGNIFICANT ACTION DATES:

1/26/2021 - Recommended for approval with conditions by Planning and Zoning Commission



CITY COUNCIL AGENDA FORM

ACTION:

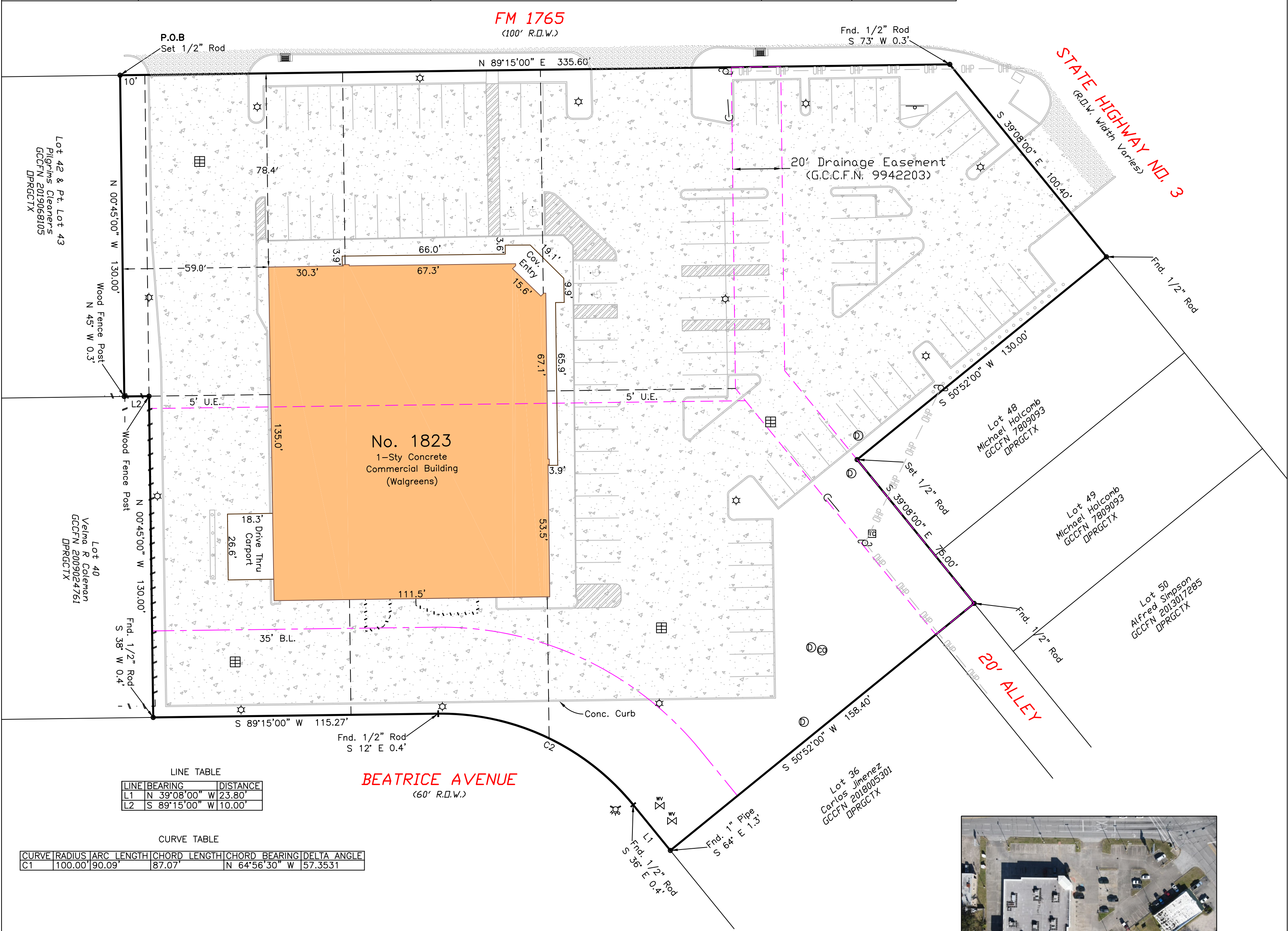
- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Plat | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Item #	
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve a plat for Walgreens La Marque near 1832 FM 1765 with conditions: 1) that a corrected final plat is submitted to the City that includes the building setback lines for the C-1 General Commercial and Thoroughfare Overlay District zoning districts; 2) that a subordination agreement is submitted to the City; and 3) that original tax certificates are submitted to the City prior to filing of the plat

FISCAL IMPACT: N/A



SITE PLAN/PROPOSED REPLAT of that certain tract or parcel of land situated in the John D. Moore League, A-150 and being all of Lots 37, 38, 39, 44, 45, 46, 47 and part of Lot 43 of the Extension of the Beatrice Bogatto Addition as recorded in Plat Record No. 3, Map No. 17A of the Map Records of Galveston County, Texas. Said tract being those certain tracts of land conveyed to LSI BURKE, L.P. under Galveston County Clerk's File No. 9942194, Film Code No. 013-84-1564, Galveston County Clerk's File No. 9942195, Film Code No. 013-84-1568, Galveston County Clerk's File No. 9942196, Film Code No. 013-84-1572, Galveston County Clerk's File No. 9942198, Film Code No. 013-84-1582, Galveston County Clerk's File No. 9942201, Film Code No. 013-84-1591, and Galveston County Clerk's File No. 9942202, Film Code No. 013-84-1595 all of the Official Public Records of Real Property of Galveston County, Texas and being more particularly described by metes and bounds as follows; BEGINNING at the intersection of the South right-of-way line of F.M. 1765 (100' R.O.W.), same being the North line of the said Extension of the Beatrice Bogatto Addition, and the North line of said Lot 43, said beginning point being located South 89° 15' 00" West, a distance of 10.00 feet from the common North corner of said Lots 43 & 44 and being the Northwest corner of the herein described tract, a set ½ inch rod;

THENCE North 89° 15' 00" East along the South right-of-way line of said F.M. 1765, and the North line of the said Extension of the Beatrice Bogatto Addition, and the North line of said Lots 43, 44, 45, 46 and 47, a distance of 335.60 feet to the intersection of the South right-of-way line of said F.M. 1765 with the Southwest right-of-way line of State Highway No. 3 (width varies), being the Northeast corner of said Extension of the Beatrice Bogatto Addition, and the Northeast corner of said Lot 47 and being the Northeast corner of the herein described tract, a found ½ inch rod bearing S 73° W, a distance of 0.3 feet;

THENCE South 39° 08' 00" East, along the Southwest right-of-way line of said State Highway No. 3, and the Northeast line of said Extension of the Beatrice Bogatto Addition and the Northwest line of said Lot 47, distance of 100.40 feet to the common North corner of said Lot 47 and Lot 48 and being the most easterly corner of the herein described tract, a found ½ inch rod;

THENCE South 50° 52' 00" West, along the common line of said Lot 47 and Lot 48, a distance of 130.00 feet to the North line of a 20-foot drainage easement filed for record under Galveston County Clerk's File No. 9942203, for the common South corner of the said Lot 47 and said Lot 48 and being a point corner of the herein described tract, a set ½ inch rod;

THENCE South 39° 08' 00" East, along the North line of said 20-foot drainage easement and the South line of said Lot 48 and a portion of Lot 49 of the said Extension of the Beatrice Bogatto Addition, a distance of 75.00 feet to the South line of said Lot 49 and being the most Easterly Southeast corner of the herein described tract, a found ½ inch rod;

THENCE South 50° 52' 00" West, crossing the South line of said 20-foot drainage easement, the North line of a 20-foot alley as recorded in Plat Record 3, Map No. 17A of the Galveston County Map Records, and along the common line said Lot 37 and Lot 36 of the said Extension of the Beatrice Bogatto Addition, a distance of 158.40 feet to the Northeast right-of-way line of Beatrice Avenue (60' R.O.W.), to the common corner of Said Lot 37 and said Lot 39 and being the most Southerly Southeast corner of the tract herein described, a found 1 inch pipe bearing S 64° E a distance of 1.3 feet;

THENCE North 39° 08' 00" West, along the North right-of-way line of said Beatrice Avenue and the South line of said Lot 37, a distance of 23.80 feet to a point of curvature of a curve to the left, a found ½ inch rod bearing S 36° E a distance of 0.4 feet;

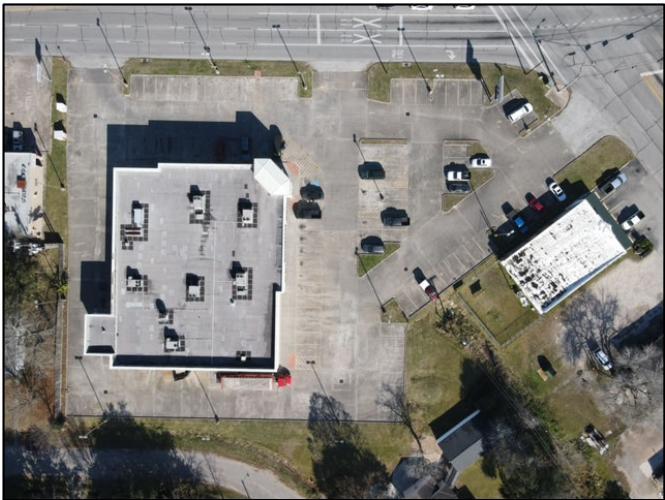
THENCE Northwest, along the North right-of-way line of said Beatrice Avenue, with said curve to the left having a radius of 100.00 feet, a central angle of 51° 37' 00", a chord bearing of North 64° 56' 30" West and a chord distance of 87.07 feet for an arc length of 90.09 feet, to the point of termination of said curve to the left, a found ½ inch rod bearing S 12° E a distance of 0.4';

THENCE South 89° 15' 00" West, along the North right-of-way line of said Beatrice Avenue, a distance of 115.27 feet to the Southeast corner of Lot 40 of said Extension of the Beatrice Bogatto Addition, for the Southwest corner of said Lot 39 and being the Southwest corner of the herein described tract, a found ½ inch rod bearing S 38° W a distance of 0.4';

THENCE North 00° 45' 00" West, along the common lot line of said Lot 40 and Lot 39, a distance of 130.00 feet to the Southeast corner of said Lot 43, the Southwest corner of said Lot 44, same being the Northwest corner of said Lot 39 and the Northeast corner of said Lot 40 and being a point for corner, a found wood fence post;

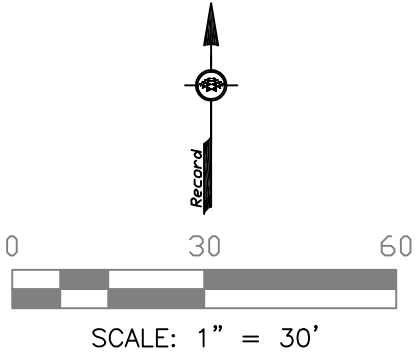
THENCE South 89° 15' 00" West, along the North line of said Lot 40 and the South line of said Lot 43, a distance of 10.00 feet to the North line of said Lot 40, the South line of said Lot 43 and being the most Westerly Southwest corner of the herein described tract, a found wood fence post bearing N 45° W a distance of 0.3 feet;

THENCE North 00° 45' 00" West, crossing said Lot 43, and 10.00 feet Westy of the common lot line of said Lots 43 and 44, a distance of 130.00 feet to the PLACE-OF-BEGINNING and containing 2.093 acres (91,180 square feet) of land, more or less.



I hereby certify that on the below date, the herein described property, together with improvements located thereon, was surveyed on the ground and under my direction, and that this map, together with dimensions as shown hereon, accurately represents the facts as found on the ground this date.

Brendan
Brene Addison
Registered Professional
Land Surveyor No. 6598



South Land Title GF No. TP2181040
Owner: Cole WG LaMarque, TX LLC
This property is subject to restrictive covenants recorded in Vol. 566, Pg. 485 in the Office of the County Clerk of Galveston County, Texas and released in Vol. 1954, Pg(s). 683, 685 and 687, and in Vol. 1974, Pg. 527 in the Office of the County Clerk of Galveston County, Texas. 2.a) Easement agreement recorded under Galveston county Clerk's File No. 9942203. 2.b) Encroachment Agreement filed under Galveston County Clerk's File No(s). 2000010489. 2.d) Lease Agreement dated August 13, 1999 recorded under Galveston County Clerk's File No. 9942204.

TRICON LAND SURVEYING, LLC
Mailing: 6341 Stewart Rd. #251
Physical: 2011 59th Street
Galveston, TX 77551
409-497-2772
TriconLandSurveying.com
T.B.P.L.S. Firm No. 10194309

Legend:

Concrete	○	Clean-out	— OHP —	Overhead Power	♿	Handicap Spot
Asphalt	⊗	Manhole	○	6" Concrete Bollard	⊞	Curb Inlet
B.L. Building Setback Line	⊞	Water Valve	⊞	Telecomm. Box	⊞	Sign
U.E. Utility Easement	⊞	Fire Hydrant	⊞	Down Guy	⊞	Grate Inlet
Building Line	⊞	Light Pole	⊞	Power Pole		
Easement Line	⊞					

NOTES:

1) This property is subject to the building and zoning ordinances of the City of La Marque.

2) This property lies within "other flood areas" Zone X as established by the FEMA Flood Insurance Rate Map No. 48167C0265G, Dated August 15, 2019.

3) This property is subject to any restrictions of record and may be subject to setbacks from power lines as established by DSHA and/or the local power company.

4) Bearings are based on the monumentation of the Southwest right-of-way line of Highway 3, being a found TxDot monument near the East corner of Lot 17 La Marque Business Addition and a found 1/2 inch rod at the intersection of the FM 1765 and Highway 3.



City of La Marque Planning & Zoning Commission

COMMISSION REPORT

Commission Meeting: January 26, 2021

Agenda Item: Discussion / possible action regarding a plat application for Walgreens La Marque near 1832 FM 1765

Item Type: Plat - Final plat

Standard for Approval:

Plats that comply with the requirements of City Code Chapter 41 and Chapter 212 of the Texas Local Government Code must be approved. Preliminary plats will always be approved with conditions because they will not comply with all of the requirements by nature of being a preliminary plat. Plats that do not comply with the requirements and need major changes will be denied and the reasons stated.

References: City Code Chapter 41;
Chapter 212, Texas Local Government Code

Council approval: Required

Public comments: None

Recommendation: The Commission approved the plat with conditions and recommends that Council approve the plan subject to the following conditions:

- 1) that a corrected final plat is submitted to the City that includes the building setback lines for the C-1 General Commercial and Thoroughfare Overlay District zoning districts;
- 2) that a subordination agreement is submitted to the City; and
- 3) that original tax certificates are submitted to the City prior to filing of the plat.



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Derra Purnell

Agenda item: 8e

Reviewed by: Charlene Warren

Charles Jackson

Department: Development Services

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2021-0002**, amending the Delany Cove Planned Development District ("Delany Cove PDD") established by Ordinance No. O-2019-0026 by adding Section 14; and making other provisions related to the subject **THIS IS THE FIRST READING**

☒

ATTACHMENTS FOR REFERENCE

1. Proposed Ordinance
2. Planning and Zoning Commission Report
3. Existing Delany Cove PDD Ordinance
4. GCAD map of parcels being added to the PDD

STAFF BRIEFING:

- The original PDD for Delany Cove was passed in 2019 covering Sections 11, 12, and 13 of Landing at Delany Cove subdivision
- The developer is requesting to add Section 14 to the Delany Cove PDD under the same development requirements as previous sections, except that the on-site pond will be improved with walking trails and landscaping in order to satisfy the open space requirement, resulting in 50% plus of open space for this section
- The original plan for this section was tentatively commercial development, though the developer had not yet requested that zone change, so the zoning is still R-1 Single-Family Residential

HISTORY:

- Zone change considered by Planning and Zoning Commission on 1/26/21

TARGET IMPLEMENTATION: Second Reading by Council

SIGNIFICANT ACTION DATES:

1/26/21 - Recommended for approval by Planning and Zoning Commission

Cost Details:	
Budgeted	
Actual Bid	
Estimated Expenditure	
Acct. Name(s)	
Line Items#	



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Other Funding	
--------------------------	--

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2021-0002**, amending the Delany Cove Planned Development District **THIS IS THE FIRST READING**

FISCAL IMPACT: N/A

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, AMENDING THE DELANY COVE PLANNED DEVELOPMENT DISTRICT ("DELANY COVE PDD") ESTABLISHED BY ORDINANCE NO. O-2019-0026 BY EXTENDING THE BOUNDARIES OF THE PDD TO INCLUDE SECTION 14 OF LANDING AT DELANY COVE; AMENDING THE COMPREHENSIVE PLAN AND ZONING MAP TO REFLECT THIS AMENDMENT; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of La Marque, Texas, (the "City") heretofore adopted Ordinance No. 953, as amended, codified in Chapter 71, Zoning, of the City Code of La Marque Code of Ordinances (the "Zoning Ordinance") that regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, Section 71-18 of the Zoning Ordinance provides for the creation of Planned Development Districts for, among other types of development, housing development on tracts of five acres or more; and

WHEREAS, Ordinance No. O-2019-0026 established the Delany Cove Planned Development District ("Delany Cove PDD") approximately 40.7 acres of land comprised of Sections 11, 12 and 13 of Landing at Delany Cove; and

WHEREAS, Friendswood Development Company (the "Owner") applied to have Delany Cove PDD amended by adding Section 14 of Landing at Delany Cove to the Delany Cove PDD; and

WHEREAS, the Planning and Zoning Commission recommended approval of this amendment to the Delany Cove PDD following a public hearing on January 26, 2021; and

WHEREAS, the City Council finds, following notice and public hearings as required by law, that the proposed amendment to the Delany Cove PDD is consistent with the City's comprehensive plan, and that the comprehensive plan of the City should be amended to include the proposed amendment to the Delany Cove PDD;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1.

That the facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2.

That the boundaries of the Delany Cove PDD established by Ordinance No. O-2019-0026, are hereby amended to also include Section 14 of Landing at Delay Cove, as shown in Exhibit A. The zoning regulations contained in Ordinance No. O-2019-0026 and this Ordinance shall be applicable to the Delany Cove PDD.

Section 3. Zoning Map

The official zoning map of the City of La Marque is hereby amended in accordance with this Ordinance.

Section 4. Comprehensive Plan

The City's comprehensive plan is amended in accordance with this Ordinance.

Section 5.

The development of the property (Delany Cove Sections 11, 12, 13 and 14) shown in Exhibit A shall conform to all requirements for the R-1 Single Family Residential Zoning District and any other requirements applicable to all zoning districts or uses within any zoning district, as prescribed by the Zoning Ordinance, except for the following modifications:

Lot size. A lot in this district shall not be less than six thousand (6,000) square feet in area and shall not be less than fifty feet (50') wide at the building line; however, a lot for a single-family dwelling in this district may be less than six thousand (6,000) square feet in area, provided that lot is not less than one hundred twenty feet (120') in depth and not less than fifty feet (50') at the building line.

General Open Space Requirements. The development of the property within the Delany Cove PDD shall include a minimum of 23% of open space to mitigate the higher density allowed in the Delany Cove PDD; provided, however, the development of Section 14 shall include a minimum of 50% open space which may be satisfied by the improvement with landscaping and walking trails of the on-site detention/retention pond. Open space may also include pocket parks, improved ponds, walking trails, fountain areas and nature preserves, in substantial compliance with the landscape and concept plan, attached as Exhibit B.

Section 6.

Nothing in this Ordinance waives or modifies any other City requirement, including but not limited to off-street parking requirements unless expressly referenced herein, subdivision regulations, and construction codes. Approval of this Application grants only the rights specifically addressed herein and does not constitute subdivision plat approval; provided, however, any previously approved General Plan for Landing at Delany Cove is hereby modified only to the extent that Section 14 is added to the General Plan. In the event of any conflict between this Ordinance or a previously approved General Plan, the most restrictive plan, or most expansive landscaping or improvements shown on either plan shall apply.

Section 7. Penalty

As provided in Section 71-5 of the City Code, any person who shall violate any of the provisions of this ordinance or who shall fail to comply therewith or with any of the requirements thereof, or who shall erect or alter any building, or who shall commence to erect or alter any building in violation of any detailed statement of the plan submitted or approved thereunder, shall for each violation or noncompliance be deemed guilty of a misdemeanor, and upon conviction, shall be fined as provided in section 1-10 of the City Code.

Section 8. Effective Date and Publishing

This ordinance shall be effective immediately, except where a later date is expressly provided, upon adoption on second and/or final reading after publication and hearing, as provided in Sections 2.17-2.19 of the Charter of the City of La Marque, and publication in accordance with Section 52.013 of the Texas Local Government Code.

Section 9. Conflict and Repeal

This ordinance is intended to be cumulative and shall not repeal any previous ordinances except to the extent of an irreconcilable conflict.

Section 10. Severability

In the event any clause, phrase provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part of the same, notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on First Reading this ____ day of _____ 2021; and PASSED, APPROVED, AND ADOPTED on Second and Final Reading this ____ day of _____ 2021.

Keith Bell, Mayor

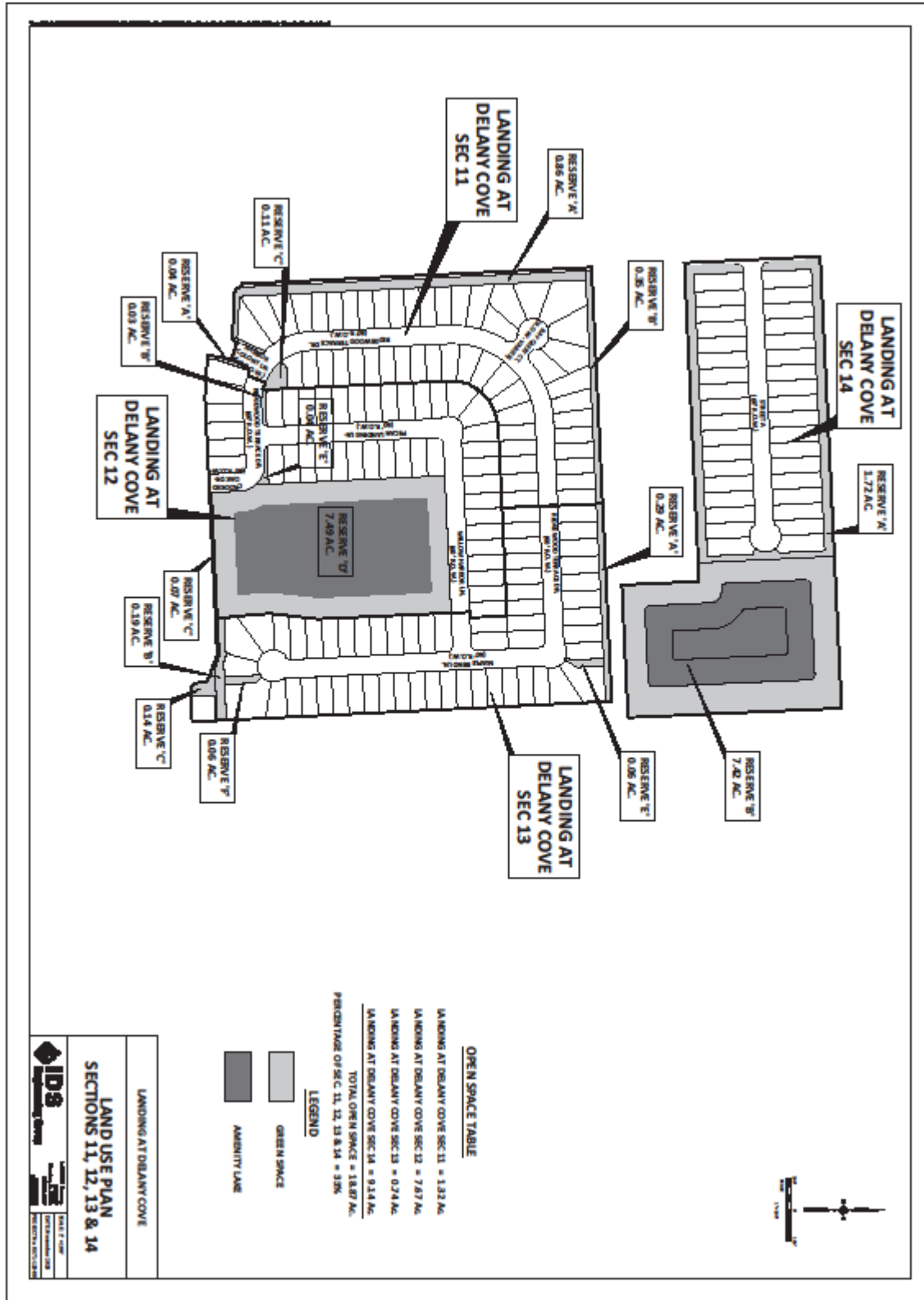
ATTEST:

Robin Eldridge, City Clerk TRMC

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney

EXHIBIT "A" - Delany Cove PDD Boundaries and Land Use Plan



**LANDSCAPE PLAN
SECTIONS 11, 12, 13 & 14**

LANDING AT DELANY COVE

LEGEND

- GREEN SPACE
- AMENITY LANE

OPEN SPACE TABLE

SECTION	AREA	ACREAGE
LANDING AT DELANY COVE SEC 11	RESERVE 'A'	0.08 AC
	RESERVE 'B'	0.26 AC
	RESERVE 'C'	0.11 AC
	RESERVE 'D'	0.08 AC
LANDING AT DELANY COVE SEC 12	RESERVE 'A'	0.08 AC
	RESERVE 'B'	0.03 AC
	RESERVE 'C'	0.11 AC
	RESERVE 'D'	0.08 AC
LANDING AT DELANY COVE SEC 13	RESERVE 'A'	0.26 AC
	RESERVE 'B'	0.26 AC
	RESERVE 'C'	0.11 AC
	RESERVE 'D'	0.08 AC
LANDING AT DELANY COVE SEC 14	RESERVE 'A'	1.72 AC
	RESERVE 'B'	7.42 AC
	RESERVE 'C'	0.06 AC
	RESERVE 'D'	0.26 AC

TOTAL OPEN SPACE = 18.87 AC

PERCENTAGE OF SEC. 11, 12, 13 & 14 = 32%



City of La Marque Planning & Zoning Commission

COMMISSION REPORT

Commission Meeting: January 26, 2021

Agenda Item: Discussion / possible action to issue a final report and provide a recommendation to City Council on a request to change the zoning district from (R-1) Single Family Residential to Delany Cove Planned Development District and to extend the boundaries of the existing Delany Cove Planned Development District established by La Marque Ordinance O-2019-0026 to include Landing at Delany Cove Section 14

Item Type: Zone change - adding territory to an existing PDD

History: None

Standard for Approval: “[E]ither the general welfare of the city affected by the area to be changed will be enhanced, or that the property is unusable for the purposes allowed under existing zoning.” See City Code Sec. 71-26(k).

References: City Code Chapter 71;
Chapter 211, Texas Local Government Code

Council approval: Required; Ordinance also required

Public comments: None

Recommendation: The Commission voted to issue a final report and recommend approval of the zone change from (R-1) Single Family Residential to Delany Cove PDD.

EXISTING PDD

ORDINANCE NO. O-2019-0026

AN ORDINANCE OF THE CITY OF LA MARQUE, TEXAS, ESTABLISHING THE DELANY COVE PLANNED DEVELOPMENT DISTRICT (“DELANY COVE PDD”) AS A ZONING DISTRICT IN ACCORDANCE WITH CHAPTER 71, ZONING, OF THE CITY OF LA MARQUE CODE OF ORDINANCES; ADOPTING REGULATIONS APPLICABLE TO THE DELANY COVE PDD; AMENDING THE COMPREHENSIVE PLAN TO REFLECT THIS AMENDMENT; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION.

WHEREAS, Section 71-18 of the City of La Marque Code of Ordinances (“City Code”) provides for the creation of Planned Development Districts for, among other types of development, housing development on tracts of five acres or more; and

WHEREAS, Friendswood Development Company (the “Owner”) is the owner of approximately 40.7 acres of land comprised of Sections 11, 12 and 13 of Delany Cove, as shown on Exhibit A (the “Property”); and

WHEREAS, the Owner of the Property has presented an application for the City to establish the Delany Cove PDD in order to further construction, operation and use of a master planned community; and

WHEREAS, in accordance with Sections 211.006 and 211.007 of the Texas Local Government Code, notice was mailed to all property owners within 200 feet of the Property, and the school district in which the Property is located, prior to the public hearing before the Zoning Commission on October 8, 2019; and

WHEREAS, the Zoning Commission held a public hearing on its preliminary report and issued a final report on October 8, 2019 recommending that City Council establish the Delany Cove PDD and adopt zoning regulations applicable to the Delany Cove PDD as provided in this Ordinance; and

WHEREAS, the City Council finds, following newspaper publication and the required public hearings, that the proposed Delany Cove PDD is consistent with the City’s comprehensive plan, and that the comprehensive plan of the City should be amended to include the proposed Delany Cove PDD;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That the facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

Section 2. That the application to establish the Delany Cove PDD is hereby approved subject to the regulations, restrictions, terms and conditions set forth in this Ordinance, and shall include the Property, as shown in Exhibit A.

Section 3. That the City's comprehensive plan is amended in accordance with this Ordinance.

Section 4. That the following regulations, including the regulations applicable to the R-1 Single Family Zoning District and any other zoning regulations applicable to all zoning districts or uses in any zoning district, shall apply to uses in the Delany Cove PDD (zoning district):

Delany Cove Planned Development District (Delany Cove PDD). The development of the Property (Delany Cove Sections 11, 12 and 13) shown in Exhibit A shall conform to all requirements, including the authorized uses, for the R-1 Single Family Residential District and any other requirements applicable to all zoning districts or uses within any zoning district, as prescribed by Chapter 71, Zoning, of the City Code, except for the following modifications:

Lot Size. A lot in this district shall not be less than six thousand (6,000) square feet in area and shall not be less than fifty feet (50') wide at the building line; however, a lot for a single-family dwelling in this district may be less than six thousand (6,000) square feet in area, provided that lot is not less than one hundred twenty feet (120') in depth and not less than fifty feet (50') at the building line.

General Open Space Requirements. The development of the Property shall include a minimum of 23% of open space to mitigate the higher density allowed in the Delany Cove PDD. This open space may include pocket parks, ponds, walking trails, fountain areas and nature preserves, in substantial compliance with the land use and concept plan, attached as Exhibit B.

Section 5. Nothing in this Ordinance waives or modifies any other City Code requirement, including but not limited to off-street parking requirements, subdivision regulations, and construction codes. Approval of this Application grants only the rights specifically addressed herein.

Section 6. **Penalty.** As provided in Section 71-3 of the City Code, Any person who shall violate any of the provisions of this ordinance or who shall fail to comply therewith or with any of the requirements thereof, or who shall erect or alter any building, or who shall commence to erect or alter any building in violation of any detailed statement of plan submitted or approved thereunder, shall for each violation or noncompliance be deemed guilty of a misdemeanor, and upon conviction, shall be fined as provided in section 1-7 of the City Code. The owner of that building or premises or part thereof where anything in violation of this chapter shall be placed or shall exist, and any architect, builder, contractor, agent or corporation employed in connection therewith who may have assisted in the commission of any such violation shall be subject to the penalties herein provided.

Section 7. **Effective Date and Publishing.** This ordinance shall be effective immediately, except where a later date is expressly provided, upon adoption on second and/or final reading after publication and hearing, as provided in Sections 2.17-2.19 of the Charter of the City of La Marque, and publication of this ordinance or a caption that summarizes the purpose of this ordinance and the penalty for violating this ordinance in every issue of the official newspaper for two days, or one issue of the newspaper if the official newspaper is a weekly paper, in accordance with Chapter 52 of the Texas Local Government Code.

Section 8. **Conflict and Repeal.** This ordinance is intended to be cumulative and shall not repeal any previous ordinances except to the extent of an irreconcilable conflict.

Section 9. **Severability.** In the event any clause, phrase provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part of the same, notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on First Reading this ____ day of _____
2019;

PASSED, APPROVED, AND ADOPTED on Second and Final Reading this ____ day
of _____ 2019.

CITY OF LA MARQUE, TEXAS

Bobby Hocking, Mayor

ATTEST:

Robin Eldridge, City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT "A"

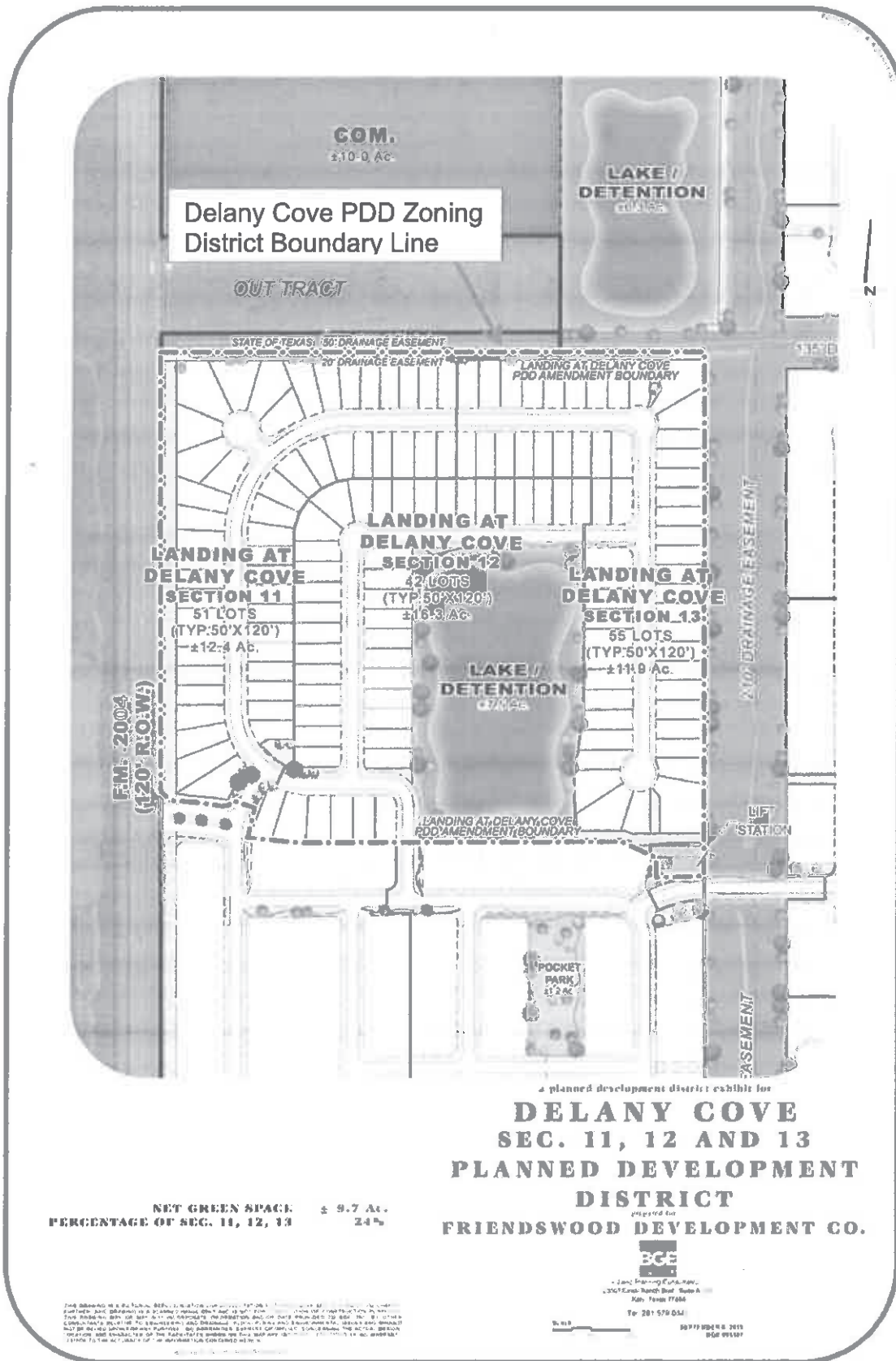
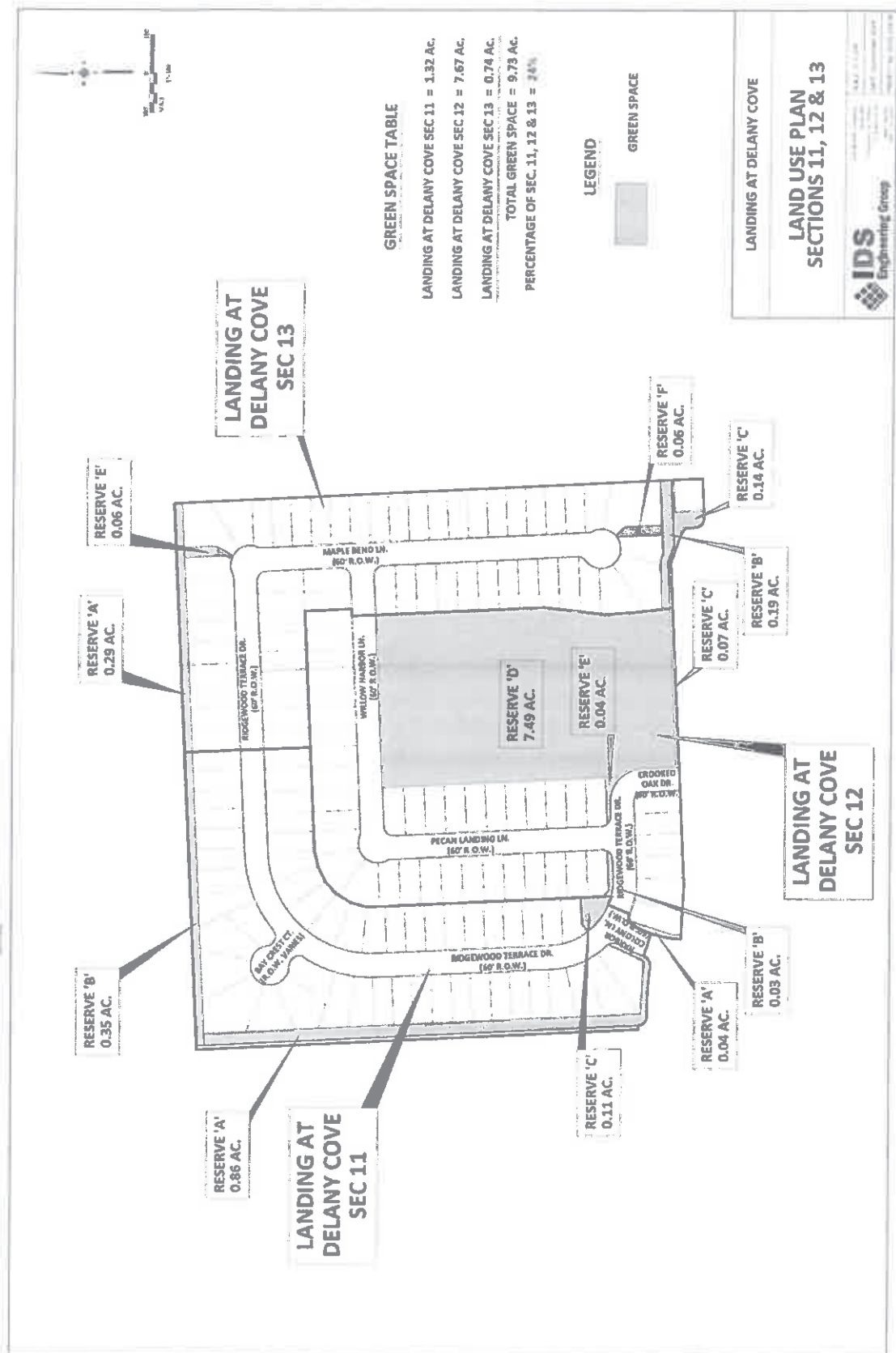
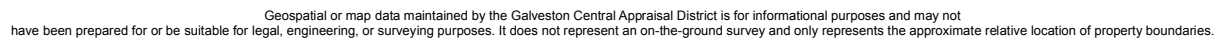


EXHIBIT "B"



Galveston Central Appraisal District







CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Suzy Kou

Agenda item: 8f

Reviewed by: Charlene Warren/

Charles Jackson

Department: Finance

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding adopting Ordinance No. **O-2021-0003**, amending the fiscal year 2020-21 for 1764 Water Plant Pumps project by increasing various accounts expenditures and revenues as set forth in Exhibit A **THIS IS THE FIRST READING**

☒

ATTACHMENTS FOR REFERENCE

1. Ordinance
2. Exhibit A

STAFF BRIEFING:

- Funding source for this project would come from Impact Fees
- This project was not part of the adopted budget 2020-21

HISTORY: N/A

TARGET IMPLEMENTATION: Upon adoption

SIGNIFICANT ACTION DATES: N/A

ACTION:

- | | |
|--|---|
| ☒ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☐ Other | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	-0-
Actual Bid	
Estimated Expenditure	See Exhibit A
Acct. Name(s)	See Exhibit A
Line Item #	See Exhibit A
Other Funding	

STAFF'S RECOMMENDATION: Motion to adopt Ordinance No. **O-2021-0003**, amending the fiscal year 2020-21 for 1764 Water Plant Pumps project by increasing various accounts expenditures and revenues as set forth in Exhibit A **THIS IS THE FIRST READING**

FISCAL IMPACT: See Exhibit A

ORDINANCE O-2021-0003

AN ORDINANCE AMENDING THE CITY OF LA MARQUE 2020-21 BUDGET FOR 1764 WATER PLANT PUMPS PROJECT BY INCREASING VARIOUS BUDGET ACCOUNTS' EXPENDITURES AND REVENUES AS SET FORTH IN ATTACHED EXHIBIT "A" BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

Section 1. That the City La Marque 2020-2021 Fiscal Year Budget is hereby amended for 1764 water plant pumps project by increasing various accounts' expenditures and revenues as set forth in Exhibit "A" attached hereto and made a part hereof.

Section 2. City Council finds that the 1764 water plant pumps project is a facility expansion and/or capital improvement contained in the City's adopted Capital Improvements Plan as a portion of the GCWA Water Supply Capacity Purchase to service 10 year growth due to the location of the take-point and necessity for the increased capacity of booster pumps in order to supply the purchased water to accommodate 10 year growth in accordance with Chapter 395 of the Texas Local Government Code.

Section 3. Open Meetings Act. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 4. Publication and Effective Date. This ordinance shall be effective immediately upon adoption, public hearing in accordance with Section 2.19 of the City Charter, and publication of this ordinance or a caption that summarizes the purpose of this ordinance and the penalty for violating this ordinance in accordance with Chapter 52 of the Texas Local Government Code and Article II of the City Charter.

Section 5. Repeal. This ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code provision, except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

PASSED AND APPROVED by City Council of the City of La Marque, Texas, on this the first reading this the ____ day of _____, 2021.

PASSED, APPROVED and ADOPTED by City Council of the City of La Marque, Texas, on this the second and final reading this the ____ day of _____, 2021.

CITY OF LA MARQUE, TEXAS:

Keith Bell, Mayor

ATTEST:

Robin Eldridge, TRMC, City Clerk

APPROVED AS TO FORM:

Derra Leigh Purnell, City Attorney

BUDGET AMENDMENT-1764 Water Plant Pumps Project

EXHIBIT A

Fiscal Year 2020-21

Accounts		Expenditure	Revenue	Fund Balance	Reason:
67-9002-00-00	Transfer out to Utility Fun	225,000.00			1764 Water Plant Pumps Project
02-9067-00-00	Transfer in from Impact Fees Func		225,000.00		1764 Water Plant Pumps Project
02-7111-22-00-PU1764	1764 Water Plant Pumps Project	225,000.00			1764 Water Plant Pumps Project
67-2401-00-00	Fund Balance			-225,000.00	1764 Water Plant Pumps Project



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Chaise Cary

Agenda item: 8g

Reviewed by: C. Warren

C. Jackson

Department: Public Works

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding approving Precision Pumps System's quote for pump improvements to the booster pumps at the 1764 Water Plant, not to exceed \$225,000.00, and authorizing the City Manager to execute contract documents and/or purchase orders necessary to complete this purchase under the City's interlocal agreement with BuyBoard

☒

ATTACHMENTS FOR REFERENCE:

1. Precision Pump System Quote No. AA21002R2

STAFF BRIEFING:

- 1764 Water Plant was constructed in the early 1990s; it is the City's second take point for Gulf Coast Water Authority
- The booster pumps have never been upgraded, renovated, and are not appropriately sized for the growth our City has seen over the last couple of decades
- Citizens on Prairie Knoll and Westwood Circle subdivisions have been experiencing water pressure fluctuations for some time now
- We have been investigating the issues and determined it is the inability of the booster pumps to handle the demand
- During peak demand, the pressure (PSI) drops to compensate for the demand elsewhere
- Citizens have made numerous reports of low-pressure issues at their residences
- Booster pumps are utilized to stabilize pressure (PSI) throughout our distribution system; if pumps are not appropriately sized, some locations will be adversely affected
- The booster pumps at the water plant are as old as the facility itself, constructed in 1995
- The City's future growth requires that these pumps be renovated and improved
- Impact Fees are the proposed method of funding for this project
- Precision Pumps System quote, under BuyBoard Cooperative Purchasing Contract #589-19, is attached
- Failure to complete this project poses potential health and safety issues
- Finance Director/ Attorney/ Engineer has reviewed

TARGET IMPLEMENTATION: Up to 4-5 weeks for pumps to be acquired/installed



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other – Capital Improvement | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	
Actual Bid	\$225,000.00
Estimated Expenditure	\$220,000.00
Acct. Name(s)	1764 Wtr Plant Pumps
Line Item #	02-7111-22-00-PU1764
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve Precision Pumps System's quote for pump improvements to the booster pumps at the 1764 Water Plant, not to exceed \$225,000.00, and authorizing the City Manager to execute contract documents and/or purchase orders necessary to complete this purchase under the City's interlocal agreement with BuyBoard

FISCAL IMPACT: Not to exceed \$225,000.00



PRECISION PUMP SYSTEMS

3303 Cypresswood Dr.
Spring TX 77388
Phone: 713-783-8530

BuyBoard Contract # 589-19

Attn: Chaise Cary
Project: City of LaMarque 1764 Booster Upgrade
Engineer: Brent Berthier, P.E. Adico

Date: 1-25-21
Quote No. AA21002R2
Page: 1 of 2

Pursuant to your inquiry as referenced above, we are pleased to submit our proposal for your kind consideration. We appreciate your confidence in **Precision Pump Systems (PPS)** to supply the best equipment and service available in the industry today.

Equipment Scope & Services Included –

2ea Gorman-Rupp VGH5C31-B Frame mounted end suction centrifugal pumps.
Rated for 1300 GPM @ 85 PSI.
Size 6" Suction x 5" Discharge.
Heavy Duty Steel base, coupling, guard, 100-hp, 1800 RPM, TEFC Electric motor.

1ea NEMA 3R Duplex 100-hp, 460 Volt, 3-phase VFD Control panel. With PLC logic and HMI.
Transducer and Snubber. Panel is designed for Speed/Pressure control of system.

1ea Removal of Existing pumps and concrete pads

1ea Installation of New Gorman-Rupp pumps, New VFD control panel.
Most likely we will replace the valves as needed but may need to isolate the storage tank for a short time.

Net Price: Not to Exceeded \$ 225,000.00

Notes/Exceptions:

The Pumps, and Motors are in Stock but need to be assembled on bases with couplings and guards.
We will try and have everything onsite in 3 weeks or sooner if possible.

The VFD's are in stock as but will need to be built inside the control panel.
The panel will be rated for outside duty with thermal management in mind.

Our intent is to install the controls and then replace one pump at a time if possible.
This should keep one pump in service for City pressure.

Not to exceed pricing revised to meet anticipated engineering requirements

Terms are net 30, upon approved credit. No taxes are included. Prices firm for 30 days only. Note: Retainers are not considered as part of the terms of the quotation. PPS will furnish Insurance Certificate upon request. The above quotation is subject to PPS's standard conditions of sale and any party's acceptance to purchase items @ cost noted hereby signify that they have read and understand those conditions and agree to them. These said terms & conditions shall have absolute & overriding authority of any agreement between PPS & other parties unless specifically noted otherwise by PPS in writing. No verbal or handwritten changes to this proposal shall be acceptable, unless within revised written proposal provided. This offer is not a Bill of Sale. Customer must supply written notice of any order cancellation and is solely responsible for All cost associated with any order cancellation requested. There will be a 1% Interest per Month Charge on All Payments Past 60 Days. By Signing this Quote, means you have read and agree to all Terms and Conditions.

P.O. Box 73149, Houston, TX 77273 Tel: 713-783-8530 Fax: 713-783-1221



PRECISION PUMP SYSTEMS

PO Box 73149

Houston Texas 77273

Phone: 713-783-8530 Fax: 713-783-1221

BuyBoard Contract # 589-19

P2 of 2

Unless specifically mentioned in this proposal for inclusion with proposed items, PPS has not included any other items or services. Items quoted are standard construction and paint unless otherwise noted. Motors sent in for rebuild that are "Listed Motors" i.e. UL, FM, etc. will not be re-certified unless specifically stated at time of repair. Any sale of goods is based on our "Standard Terms & Conditions of Sales", request copy if needed. Proposal is limited to the items and quantities listed. Neither verbal nor handwritten changes are acceptable. Any revision to proposal will be provided in a re-typed "revised" proposal.

We look forward to working with you on this and any future projects. If you have any questions or thoughts, please do not hesitate to call.

Sincerely,
Andy Anderson
Executive Vice President

PRECISION PUMP SYSTEMS

M: 210-819-3490

aanderson@precisionpumpsystems.com

APPROVED BY: _____

DATE: _____

Terms are net 30, upon approved credit. No taxes are included. Prices firm for 30 days only. Note: Retainers are not considered as part of the terms of the quotation. PPE will furnish Insurance Certificate upon request. The above quotation is subject to PPE's standard conditions of sale and any parties acceptance to purchase items & cost noted hereby signify that they have read and understand those conditions and agree to them. These said terms & conditions shall have absolute & overriding authority of any agreement between PPE & other parties, unless specifically noted otherwise by PPE in writing. No verbal or handwritten changes to this proposal shall be acceptable, unless revised written proposal provided. This quote is not a Bill of Sale. Customer must supply written notice of any order cancellation and is solely responsible for All cost associated with any order cancellation requested.

P.O. Box 450270, Houston, TX 77245 Tel: 713-783-8530 Fax: 713-783-1221



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Chaise Cary

Agenda item: 8h

Reviewed by: Charlene Warren

Charles Jackson

Department: Public Works

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding award of bid for the Westwood Subdivision Drainage Improvement Project No. 19100-14 to Aranda Brothers Construction Co. Inc. in the amount of \$122,197.00

X

ATTACHMENTS FOR REFERENCE

1. ADICO, LLC - Letter of Recommendation
2. Final Bid Tabulation

STAFF BRIEFING:

- ADICO, LLC completed an engineering assessment in August of 2018
- Finance Director has reviewed and verified the availability of funds
- Mid-year budget 2019-20 amendment for Council approval will include the full cost

HISTORY:

- Westwood Circle subdivision was developed in the early 1980s and is located on the westside of La Marque off FM 1764
- The subdivision has had drainage issues for decades; multiple citizens call the Public Works office regarding street flooding after even small amounts of rain
- The subdivision was constructed without a storm sewer drainage system
- Four qualified bids were received
- Please see the enclosed bid tabulation for bid results
- The bid came in \$37,000 more than estimated due to pavement/concrete work, which has deteriorated since the 2018 assessment
- The bid amounts are based on specifications supplied by the City of La Marque and ADICO, LLC

TARGET IMPLEMENTATION: May 2021 (estimate)

SIGNIFICANT ACTION DATES:

08/18/2018 - ADICO, LLC completed an engineering drainage assessment

09/16/2019 - City Council adopted FY 2020 budget

11/11/2019 - City Council adopted Resolution No. R-2019-0036

03/10/2020 - ADICO, LLC completed an engineering proposal for drainage improvements

01/28/2021 - Received four (4) bids for the project



CITY COUNCIL AGENDA FORM

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Award of Bid | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	Budget Amendment 2019-20
Actual Bid	\$122,197.00
Estimated Expenditure	
Acct. Name(s)	Capital Improvements
Line Item #	45-7132-12-00-DRAIN
Other Funding	

STAFF'S RECOMMENDATION: Motion to approve Aranda Brothers Construction, LLC for the Westwood Subdivision Drainage Improvements in the amount of \$122,197.00

FISCAL IMPACT: \$122,197.00 bid

Tuesday, February 2, 2021

Chaise Cary
Director of Public Works
City of La Marque
4916 Texas Ave.
La Marque, TX 77568

Re: Westwood Subdivision Drainage Improvements
Letter of Recommendation for Contract Award
Adico, LLC Project No. 19100-14

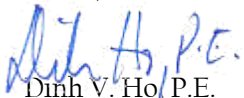
Dear Mr. Cary;

On behalf of the City of La Marque, Adico, LLC has evaluated the bids received for the Westwood Subdivision Drainage Improvements project. The project was publicly advertised and bids were opened in January 2021.

We received four bids that met the qualifications of the bid instructions. Aranda Brothers Construction Co. Inc., is the low bidder at \$122,197.00. After review of their qualification package, we recommend awarding the contract to Aranda Brothers Construction Co. Inc.

Should you have any questions, please do not hesitate to call our office.

Sincerely,
Adico, LLC



Dinh V. Ho, P.E.
TBPE Firm No. 16423

Cc: Derra Purnell, City of La Marque, d.purnell@cityoflamarque.org



CONTRACT DOCUMENTS
AND
TECHNICAL SPECIFICATIONS

FOR

**CONSTRUCTION PLAN FOR CITY OF LA MARQUE, TX
WESTWOOD SUBDIVISION DRAINAGE IMPROVEMENTS**

PROJECT NO. 19100-14

JANUARY 2021



TBPE FIRM NO. 16423
2114 EL DORADO BLVD., SUITE 400
FRIENDSWOOD, TX 77546
PH: 832-895-1093

BID

WESTWOOD SUBDIVISION DRAINAGE IMPROVEMENTS TO SERVE CITY OF LA MARQUE

City of La Marque, TX

111 Bayou Road

La Marque, Texas 77568

CONTRACTOR: ARANOA BROTHERS CONSTRUCTION Co., INC
(Legal Name of Company)
ADDRESS: 11343 EASTEX FREEWAY
HOUSTON, TX 77093 County: HARRIS
TELEPHONE: 281-330-7221 FAX: 281-449-6350
E-MAIL: ARANOA BROTHERS CONSTRUCTION@yahoo.com

The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the terms and conditions of the contract Documents.

BIDDER accepts all of the terms and conditions of the Invitation to Bidders and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for **sixty (60) days** after the day of Bid opening. BIDDER will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within **seven (7) days** after the date of OWNER'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has examined, carefully studied, and understands all the terms and conditions set forth in the Bidding Documents and the following Addenda receipt of all which are hereby acknowledged:

<u>Addendum No.</u>	<u>Date Received</u>	<u>Acknowledgement</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

BIDDER will complete the Work in accordance with the Contract Documents for the following prices: (see attached bid form.)

BIDDER agrees that the Work will be completed and ready for final payment in accordance with paragraph 14.13 of the General Conditions within **60 calendar days** after the date when the Contract Times commences to run.

BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

The prescribed Bid Security in the form of a **Cashier's Check / Bid Bond** is attached to and made a condition of this Bid.

Terms used in this Bid which are defined in the General Conditions or Instructions to Bidders will have the meanings indicated in the General Conditions or Instructions to Bidders.

SUBMITTED on _____, 2021.
State Contractor License No. _____

INDIVIDUAL:

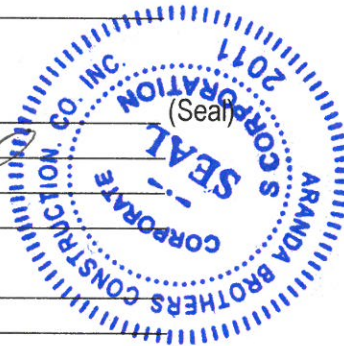
(individual) _____ (Seal)
doing business as _____
Business Address _____
Business Phone _____

PARTNERSHIP:

By (firm) _____ (Seal)
(General Partner) _____
Business Address _____
Business Phone _____

CORPORATION:

By (corp.) ARANDA BROS. _____ (Seal)
State of Incorporation TEXAS
By (person authorized) [Signature]
Title PRESIDENT



Attest (Secretary) _____
Business Address _____
Business Phone _____
Date of Qualification to do business is _____

JOINT VENTURE:

By (name) _____ (Seal)

Address: _____

By (name) _____ (Seal)

Address: _____

Address & Phone No. for official communications:

PROPOSAL BID FORM
TO
CITY OF LA MARQUE, TEXAS
FOR
WESTWOOD SUBDIVISION DRAINAGE IMPROVEMENTS
LA MARQUE, TEXAS

<u>Item No.</u>	<u>Qty.</u>	<u>Unit</u>	<u>Description of Item with Unit Price</u>	<u>Unit Price</u>	<u>Total Cost</u>
<u>SECTION A - SITE PREPARATION</u>					
1.	1	LS	Mobilization	\$ 15,000	\$ 15,000 ⁰⁰
2.	236	SY	Removal and disposal of concrete channel; complete in place	\$ 20	\$ 4,720 ⁰⁰
3.	1	LS	Erosion Control, including Filter Fabric, Inlet Protection, Maintenance and removal upon completion; complete in place	\$ 1,500	\$ 1,500 ⁰⁰
4.	2	MO	Traffic Control Plan, installation and removal upon completion; complete in place	\$ 2,500 ⁰⁰	\$ 5,000 ⁰⁰
Subtotal Section A - Site Preparation Installation.....					\$ 26,220 ⁰⁰
<u>SECTION B - Concrete Pavement and Channel Improvements</u>					
1.	193	SY	Reconstruction for 6" concrete pavement with curbs, including sawcut, removal, disposal, complete in place:	\$ 70 ⁰⁰	\$ 13,510 ⁰⁰
2.	411	SY	4.5" Concrete Pilot channel, includes base preparation, per details including equipment and labor, complete in place:	\$ 67 ⁰⁰	\$ 27,537 ⁰⁰
3.	650	LF	Regrade existing Ditch, including removal of vegetation, excavation to grade, and disposal of waste offsite, including equipment and labor; complete in place	\$ 20 ⁰⁰	\$ 13,000 ⁰⁰
4.	188	SY	18" Thick Rip Rap including equipment and labor, complete in place:	\$ 110 ⁰⁰	\$ 20,680
5.	1.50	AC	Furnish and install seasonal mix hydromulch seeding (guaranteed grow) all disturbed areas, complete in place	\$ 1,500 ⁰⁰	\$ 2,250 ⁰⁰
Subtotal Section B - Concrete Pavement and Channel Improvements:.....					\$ 76,977 ⁰⁰
<u>SECTION C - MISCELLANEOUS ITEMS:</u>					
1.	1	L.S.	Construction staking services, complete in place:	\$ 4,000	\$ 4,000 ⁰⁰
2.	1	L.S.	Furnish Performance & Payment Bonds in accordance with contract documents, complete in place:	\$ 5,000	\$ 5,000 ⁰⁰
3.	1	EA	Owner Contingency (As directed by Owner)	\$10,000.00	\$10,000.00
Subtotal Section C - Miscellaneous Items.....					\$ 19,000 ⁰⁰

Bid Sheet Must be Initialed by Same
Person Who Signs Proposal:
(Initial) AK

Item No.	Qty.	Unit	Description of Item with Unit Price	Unit Price	Total Cost
SECTION D - EXTRA WORK ITEMS: (To be used only as directed by the Engineer.)					
2.	10	TON	Furnish cement for subgrade stabilization including all material and labor, complete in place:	\$ <u>75⁰⁰</u> (\$75.00)*	\$ <u>750⁰⁰</u>
3.	50	TON	Furnish and install extra cement stabilized sand, complete in place:	\$ <u>22⁰⁰</u> (\$22.00)*	\$ <u>1,100⁰⁰</u>
4.	100	C.Y.	Misc. excavation and on-site disposal as directed by the Engineer, complete in place:	\$ <u>5⁰⁰</u> (\$5.00)*	\$ <u>500⁰⁰</u>
5.	100	C.Y.	Import of select fill material, as directed by the Engineer, complete in place:	\$ <u>10⁰⁰</u> (\$10.00)*	\$ <u>1,000⁰⁰</u>
6.	160	HR.	Furnish flagmen (Uniformed Officers) for traffic control:	\$ <u>35⁰⁰</u> (\$35.00)*	\$ <u>5,600⁰⁰</u>
* Minimum Unit Bid Price					\$ <u>8,950⁰⁰</u>
Subtotal Section D - Extra Work Items (Do Not Include in Base Bid)					

BID SUMMARY

SUBTOTAL SECTION A - SITE PREPARATION ITEMS	\$ <u>122,197⁰⁰</u>
SUBTOTAL SECTION B - CONCRETE PAVING AND CHANNEL IMPROVEMENT ITEMS	\$ <u>26,220⁰⁰</u>
SUBTOTAL SECTION C - MISCELLANEOUS ITEMS	\$ <u>76,977⁰⁰</u>
SUBTOTAL SECTION D - EXTRA WORK ITEMS**	\$ <u>19,000⁰⁰</u>
TOTAL BASE BID (SECTIONS A+B+C)**	\$ <u>8,950⁰⁰</u>
	\$ <u>122,197⁰⁰</u>

**NOTE: DO NOT INCLUDE SECTION D IN BASE BID.

TOTAL AMOUNT BID FOR MATERIALS. \$ 95,142⁰⁰

TOTAL AMOUNT BID FOR SKILLS, LABOR, EQUIPMENT, ETC.
Acknowledge Receipt of Addendum Nos. _____, _____, _____
(Initial)

The undersigned (Contractor) represents and warrants that (1) all tangible personal property identified as "materials" in this Proposal will be incorporated into the Project, subject only to field adjustments as to quantities, (2) the prices of such material are exclusive of sales and use taxes, and (3) all sales and use taxes regarding tangible personal property not incorporated into the work are the sole responsibility of the Contractor and the Contractor has paid or will pay such taxes regarding such property.

ALL BID PRICES SHALL INCLUDE ALL APPLICABLE SALES TAX.

Bid Sheet Must be Initialed by Same
Person Who Signs Proposal:
(Initial) KL

BID BOND

KNOW ALL BY THESE PRESENTS, That we, Aranda Brothers Construction Co., Inc.

(hereinafter called the Principal), as Principal, and _____ of 11345 Eastex Freeway Houston TX 77093

Argonaut Insurance Company (hereinafter called the Surety),

as Surety, are held and firmly bound unto La Marque, TX

(hereinafter called the Obligee) in the penal sum of Five Percent of the Greatest Amount Bid

_____ Dollars (\$ 5% G.A.B.)
for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for
Westwood Subdivision Drainage

NOW, THEREFORE, If the said Contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said Contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this 28th day of January, 2021.

Aranda Brothers Construction Co., Inc.

Witness

By:

Argonaut Insurance Company

By:

Cheryl R. Colson

Attorney-In-Fact



Argonaut Insurance Company
Deliveries Only: 225 W. Washington, 24th Floor
Chicago, IL 60606

United States Postal Service: P.O. Box 469011, San Antonio, TX 78246

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the Argonaut Insurance Company, a Corporation duly organized and existing under the laws of the State of Illinois and having its principal office in the County of Cook, Illinois does hereby nominate, constitute and appoint:

Scott D. Chapman, Cheryl R. Colson, Timothy J. Maley, Kevin McQuain, Rosalyn D. Hassell, Misty Witt

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on its behalf as surety, and as its act and deed any and all bonds, contracts, agreements of indemnity and other undertakings in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

\$95,000,000.00

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolution adopted by the Board of Directors of Argonaut Insurance Company:

"RESOLVED, That the President, Senior Vice President, Vice President, Assistant Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the Company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the Argonaut Insurance Company, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Argonaut Insurance Company has caused its official seal to be hereunto affixed and these presents to be signed by its duly authorized officer on the 8th day of May, 2017.

Argonaut Insurance Company



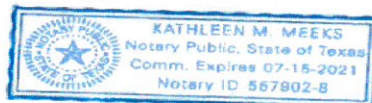
by: _____

Joshua C. Betz, Senior Vice President

STATE OF TEXAS
COUNTY OF HARRIS SS:

On this 8th day of May, 2017 A.D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICER OF THE COMPANY, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of same, and being by me duly sworn, deposed and said that he is the officer of the said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said corporation, and that Resolution adopted by the Board of Directors of said Company, referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.



Kathleen M. Meeks

(Notary Public)

I, the undersigned Officer of the Argonaut Insurance Company, Illinois Corporation, do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand, and affixed the Seal of said Company, on the 28th day of January, 2021.



James Bluzard

James Bluzard, Vice President-Surety

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Argonaut Insurance Company and its affiliates by telephone for information or to make a complaint:

ARGONAUT INSURANCE COMPANY

Please send all notices of claim on this bond to:

**Argonaut Insurance Company
Argo Surety Claims
225 W. Washington St., 24th Floor
Chicago, IL 60606**

(833) 820-9137 (toll-free)

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

(512) 490-1007

You may write the Texas Department of Insurance:

**P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-mail: ConsumerProtection@tdi.state.tx.us**

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact your agent or Argo Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR BOND:

This notice is for information only and does not become a part or condition of the attached document and is given to comply with Texas legal and regulatory requirements.



Aranda Brothers Construction Co., Inc.

Texas Department Of Transportation Prequalified Contractor
Business References

1. **Project:** Woodforest Blvd Bridge #1 at Fish Creek-Montgomery County \$500k
Contact: Randy Russell
Title: Project Inspector
Telephone: (512)638-6337
Owner: Johnson Development Corp.
2. **Project:** Del Webb Road Bridge- Fort Bend County \$400K
Contact: Cliff Park
Title: Engineer
Telephone: (832)349-5784
Owner: Caldwell Companies
3. **Project:** Woodforest Blvd. Bridge 2 at Fish Creek- Montgomery County \$680K
Contact: Victoria Mundie
Title: Engineer LJA
Telephone: (832)978-7532
Owner: Johnson Development Corp.
4. **Project:** SH35 Bridge Replacement at Austin Bayou- Brazoria County \$1.5MM
Contact: Jarrett
Title: Project Manager
Telephone: (979)236-1155
Owner: Texas Department of Transportation
5. **Project:** Valley Ranch Parkway Bridge and Road in Porter, Texas 2.MM
Contact: Jeff Johnson
Title: County Engineer
Telephone: (936)539-7833
Owner: Montgomery County Texas
6. **Project:** Kirby Drive Extension Bridge and Road in Pearland, Texas 1.1MM
Contact: William
Title: Project Manager
Telephone: (979)549-3129
Owner: Brazoria County Texas

PROPOSAL BID FORM
CITY OF LA MARQUE, TEXAS

FOR
WESTWOOD SUBDIVISION DRAINAGE IMPROVEMENTS
LA MARQUE, TEXAS

				ARANDA BROTHERS CONSTRUCTION, INC.		GREENSCAPES SIX, LLC		M3 BUILDERS, LLC		TANDEM SERVICES, INC.	
Item No.	Qty.	Unit	Description of Item with Unit Price	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
SECTION A - SITE PREPARATION											
1.	1	LS	Mobilization	\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
2.	236	SY	Removal and disposal of concrete channel; complete in place	\$20.00	\$4,720.00	\$27.00	\$6,372.00	\$45.00	\$10,620.00	\$10.00	\$2,360.00
3.	1	LS	Erosion Control, including Filter Fabric, Inlet Protection, Maintenance and removal upon completion; complete in place	\$1,500.00	\$1,500.00	\$8,000.00	\$8,000.00	\$2,500.00	\$2,500.00	\$6,500.00	\$6,500.00
4.	2	MO	Traffic Control Plan, installation and removal upon completion; complete in place	\$2,500.00	\$5,000.00	\$4,500.00	\$9,000.00	\$1,000.00	\$2,000.00	\$4,000.00	\$8,000.00
Subtotal Section A - Site Preparation Installation.....					\$26,220.00		\$35,372.00		\$25,120.00		\$31,860.00
SECTION B - Concrete Pavement and Channel Improvements											
1.	193	SY	Reconstruction for 6" concrete pavement with curbs, including sawcut, removal, disposal, complete in place:	\$70.00	\$13,510.00	\$65.00	\$12,545.00	\$120.00	\$23,160.00	\$100.00	\$19,300.00
2.	411	SY	4.5" Concrete Pilot channel, includes base preparation, per details including equipment and labor, complete in place: including equipment and labor, complete in place:	\$67.00	\$27,537.00	\$135.00	\$55,485.00	\$200.00	\$82,200.00	\$140.00	\$57,540.00
3.	650	LF	Regrade existing Ditch, including removal of vegetation, excavation to grade, including equipment and labor, complete in place: and disposal of waste offsite, including equipment and labor; complete in place	\$20.00	\$13,000.00	\$30.00	\$19,500.00	\$30.00	\$19,500.00	\$100.00	\$65,000.00
4.	188	SY	18" Thick Rip Rap including equipment and labor, complete in place:	\$110.00	\$20,680.00	\$75.00	\$14,100.00	\$90.00	\$16,920.00	\$60.00	\$11,280.00
5.	1.50	AC	Furnish and install seasonal mix hydromulch seeding (guaranteed grow) all disturbed areas, complete in place	\$1,500.00	\$2,250.00	\$5,500.00	\$8,250.00	\$1,500.00	\$2,250.00	\$2,000.00	\$3,000.00
Subtotal Section B - Concrete Pavement and Channel Improvements.....					\$76,977.00		\$109,880.00		\$144,030.00		\$156,120.00
SECTION C - MISCELLANEOUS ITEMS											
1.	1	L.S.	Construction staking services, complete in place:	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00
2.	1	L.S.	Furnish Performance & Payment Bonds in accordance with contract documents, complete in place:	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$5,200.00	\$5,200.00
3.	1	EA	Owner Contingency (As directed by Owner)	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Subtotal Section C - Miscellaneous Items.....					\$19,000.00		\$18,500.00		\$21,500.00		\$20,200.00
SECTION D - EXTRA WORK ITEMS: (To be used only as directed by the Engineer.)											
2.	10	TON	Furnish cement for subgrade stabilization including all material and labor, complete in place:	(\$75.00)*	\$75.00	\$750.00	\$75.00	\$750.00	(\$75.00)*	\$75.00	\$200.00
3.	50	TON	Furnish and install extra cement stabilized sand, complete in place:	(\$22.00)*	\$22.00	\$1,100.00	\$40.00	\$2,000.00	(\$22.00)*	\$7,000.00	\$22.00
4.	100	C.Y.	Misc. excavation and on-site disposal as directed by the Engineer, complete in place:	(\$5.00)*	\$5.00	\$500.00	\$10.00	\$1,000.00	(\$5.00)*	\$5.00	\$10.00
5.	100	C.Y.	Import of select fill material, as directed by the Engineer, complete in place:	(\$10.00)*	\$10.00	\$1,000.00	\$25.00	\$2,500.00	(\$10.00)*	\$10.00	\$15.00
6.	160	HR	Furnish flagmen (Uniformed Officers) for traffic control:	(\$35.00)*	\$35.00	\$5,600.00	\$35.00	\$5,600.00	(\$35.00)*	\$35.00	\$45.00
* Minimum Unit Bid Price					\$8,950.00		\$11,850.00		\$8,950.00		\$12,800.00
Subtotal Section D - Extra Work Items (Do Not Include in Base Bid)									\$18,500.00		
BID SUMMARY											
SUBTOTAL SECTION A - SITE PREPARATION ITEMS.....					\$26,220.00		\$35,372.00		\$25,120.00		\$31,860.00
SUBTOTAL SECTION B - CONCRETE PAVING AND CHANNEL IMPROVEMENT ITEMS.....					\$76,977.00		\$109,880.00		\$144,030.00		\$156,120.00
SUBTOTAL SECTION C - MISCELLANEOUS ITEMS.....					\$19,000.00		\$18,500.00		\$21,500.00		\$20,200.00
SUBTOTAL SECTION D - EXTRA WORK ITEMS**.....					\$8,950.00		\$11,850.00		\$8,950.00		\$12,800.00
TOTAL BASE BID (SECTIONS A+B+C)*.....					\$122,197.00		\$163,752.00		\$190,650.00		\$208,180.00
**NOTE: DO NOT INCLUDE SECTION D IN BASE BID.							Correct math Shown on bid form \$175,602.00				
TOTAL AMOUNT BID FOR MATERIALS.....					\$95,142.00		\$105,361.20		\$76,000.00		\$70,000.00
TOTAL AMOUNT BID FOR SKILLS, LABOR, EQUIPMENT, ETC.											
Acknowledge Receipt of Addendum Nos.									\$86,652.00		\$138,180.00
(Initial)				(Initial)		(Initial)		(Initial)		(Initial)	



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Agenda item: **8i**

Prepared by: Robin Eldridge

Reviewed by: *Charlene Warren*

Charles Jackson

Department: Mayor K. Bell

AGENDA ITEM DESCRIPTION: Discussion/provide direction to staff regarding a potential redraft of Ordinance No. **O-2018-0019**, which established procedures and criteria for appointing members to the Boards and Commissions

☒

ATTACHMENTS FOR REFERENCE

1. Current Ordinance
2. Current Boards and Commissions membership

STAFF BRIEFING:

- Resolution No. 1032 was adopted in 2006, to help Council establish criteria for appointing members to Boards and Commissions
- Each individual Board and Commission has an ordinance that created each Board or Commission
- Then-City Attorney Ortego made necessary changes to the draft Ordinance that was brought before City Council on November 12, 2018
- First reading with changes went before City Council on December 10, 2018, which Council passed, with a few more changes
- Mayor Bell requested this ordinance be returned for discussion

HISTORY:

- Historically, appointments were made in accordance with Resolution No. 1032
- Discussions led to the drafting of an ordinance that would establish more clearly defined guidelines
- Changes have been made to the first draft ordinance
- Then-City Attorney Ortego reviewed and made the changes as Council proposed

TARGET IMPLEMENTATION: Discussion only

SIGNIFICANT ACTION DATES:

6/4/2018 - Proposed changes to the appointment process were briefly discussed at the Council Retreat

9/10/2018 - Then-City Attorney Ortego was asked to draw up an ordinance with the Council's input from the Workshop

11/12/2018 - City Council discussed a proposed Ordinance and asked for a few changes to be made and then brought back at the next City Council meeting

12/10/2018 - City Council passed the ordinance on the first reading, with a few more changes

1/14/2019 - City Council passed the ordinance on the second and final reading



CITY COUNCIL AGENDA FORM

ACTION

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - Discussion only | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:

Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Item#	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: None

FISCAL IMPACT: N/A

ORDINANCE NO. O-2018-0019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS, AMENDING ARTICLE I, GENERAL, OF THE CODE OF ORDINANCES, CITY OF LA MARQUE, TEXAS, BY ADDING A NEW SECTION 2.9 TO ESTABLISH PROCEDURES FOR THE APPOINTMENT OF MEMBERS TO VARIOUS STANDING BOARDS, COMMISSIONS, AND COMMITTEES OF THE CITY OF LA MARQUE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of La Marque has determined that an established procedure for the appointment of volunteers to the City's various standing Boards, Commission and Committees is necessary; and

WHEREAS, the City Council wishes to establish a system for the appointment of volunteers which will provide equal opportunity for each council member to nominate representatives to the various standing Boards, Commissions and Committees; and

WHEREAS, the City Council believes such a system will lend harmony to the appointment process and enhance the opportunity for citizens of the community to serve. NOW, THEREFORE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA MARQUE, TEXAS:

That Article I, General, of the Code of Ordinances, City of La Marque, Texas, is hereby amended by adding a new section, to be numbered Sec. 2-9, entitled Establishing a Policy for Appointments to Boards Commissions and Committees, which section shall read as follows:

"Sec. 2-9. Establishing a Policy for Appointments to Boards, Commissions and Committees.

(a) Standing Boards, Commissions and Committees addressed by this policy shall be referred to as "Committees", in the interest of brevity. Those Committees addressed by this policy are:

Building Standards Commission (See Sec. 14.280)
Keep La Marque Beautiful Commission (See Sec. 35-45)
La Marque Economic Development Corporation
Library Advisory Board (See Sec. 2.37)
Civil Service Commission (See Sec. 2.306)
La Marque Cemetery Board (See Sec. 2.312)
Parks Board (See Sec. 209)
Planning and Zoning Board (See Sec. 71.24)

Board of Adjustments (See Sec. 71.25)

(b) Initial Assignments of Positions and Changes.

(1) Each member position on each of the itemized Committees are hereby assigned to a Council District or the Mayor as indicated on "Attachment A" which is attached hereto and made a part hereof by reference. The "City Council" as used herein shall also include the position of Mayor.

(2) The City Council may amend the District assignments at any time by simple motion and approval at any called City Council Meeting where the subject is posted as a part of the Agenda according to law. District assignments and future changes to those assignments shall be maintained by and kept in the Office of the City Clerk.

(c) Nominations and Appointments.

(1) Notice: Ninety (90) days prior to the expiration of an appointed term, or immediately after being notified of a mid-term vacancy on any Committee, the City Clerk shall notify the Council Member whose District is assigned the position in question, that a vacancy will be or is open on that Committee. Included with that notice will be any candidates for nomination that the Committee itself may have recommended, any qualifications for the position that may be established by Charter or Ordinance, and the Meeting schedule of the relevant Committee. A copy of the Notice shall be provided to all members of the City Council at the same time.

(2) Nominations: A Council Member shall have sixty (60) days from receiving the City Clerk's notice of a vacancy or pending vacancy for a position assigned to that Council Member to provide the name of a nominee to the City Clerk to be presented to the full City Council for consideration of appointment at the next regular scheduled City Council Meeting following the sixty (60) days. The nominating Council Member shall provide, along with the name, the address, telephone numbers and qualifications of any nominee or nominees. If the Council Member assigned to a vacant Committee position, or a position scheduled to be vacant because of an expiring term of appointment, fails to provide the City Clerk the name and required information within the sixty (60) days following the date of the notice or, in the case of expiring terms, sixty (60) days prior to the term expires, nominations from any Council Member may be submitted for consideration before or during the meeting which appointments are to be considered.

(3) Appointments: The City Clerk shall place consideration of

appointments to fill vacancies or pending vacancies for the relevant Committees on the next regular City Council Meeting Agenda, following the thirty days of notice to Council Members. Appointments are made with a majority vote of Council attending a meeting.

(4) Committee Chair Responsibilities: It shall be the responsibility of the Chair Person of each Committee to guide the Committee to enforce any attendance requirements for maintaining Committee membership, to notify the City Clerk of Any mid-term vacancies and to provide the City Clerk a record of attendance of the Committee Members.

(d) Residency Requirement.

All newly appointed Committee Members must be a resident of the City of La Marque at the time of appointment. Current non-resident members may serve out their term and be reappointed to the same board for one additional term provided the member is in good standing with the City. A non-resident may be appointed to serve a one (1) year term as an ex-officio non-voting member with unanimous approval of Council.

(e) Term Limits.

All newly appointed Committee Members, except a member of the Economic Development Board, may serve only three consecutive two-year terms. Newly appointed Economic Development Board members are limited to two consecutive six-year terms. Current members may serve out their terms.

(f) Absences.

Any Committee Member cannot miss three consecutive meetings without stating a reason in advance of the meeting. The Committee Members present must approve the reason for it to be legitimate. Three unexcused consecutive absences shall automatically remove the member. Four unexcused absences within a twelve-month period shall cause automatic removal of the Member, subject to appeal to City Council.

(g) Committee Membership Limits.

A person can serve on only one Committee at a time but may also serve as an alternate member of another committee. Current members serving on multiple boards will be allowed to complete current terms for each board served. For appointments to preferred board, members must declare to City which multiple

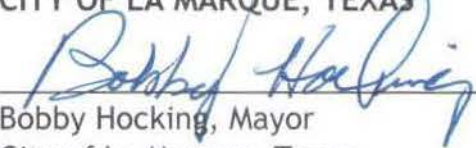
boards will be dropped upon completion of term.”

This Ordinance shall become effective upon final passage.

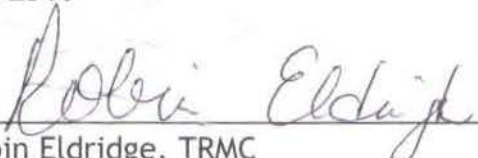
PASSED AND APPROVED by City Council of the City of La Marque on first reading this the 10th day of December 2018.

PASSED, APPROVED AND ADOPTED by City Council of the City of La Marque on second and final reading on the 14 day of January, 20 19.

CITY OF LA MARQUE, TEXAS


Bobby Hocking, Mayor
City of La Marque, Texas

ATTEST:


Robin Eldridge, TRMC
City Clerk

APPROVED AS TO FORM:


Ellis J. Ortego, City Attorney

ao;12/18/18;Z:\Cities\La Marque\ordboardscommittees.doc

ATTACHMENT "A"**CITY COUNCIL APPOINTMENTS
BOARDS AND COMMISSIONS
2019**

BOARD OF ADJUSTMENT- ORD. 953 (5 MEMBERS) and two alternates		Appointed	Expires	Appoints
1. Lillian Petty	#11 N. Skinner	18	19	D
2. David Pennington	924 Cypress	18	19	C
3. Herman Harper	102 Union	17	19	A
4. Harold Augustus	1030 Laurel	18	20	M
5. Lois M. Jones	2602 Meadow Lane	17	19	B
1. Helen Kee- Alternate	3103 McArthur	16	18	D
2. VACANT- Alternate	Expired	14	16	C
Ex Officio- OPEN				

BUILDING STANDARDS COMMISSION ORD.#459 (5 MEMBERS) and two alternates		Appointed	Expires	Appoints
Deanie Barrett (Chair)	2603 Cedar	17	19	C
Kaleb Smith	614 Benson St.	19	21	D
Diane Winston	1501 Colorado	18	19	B
Trina Phillips	1222 Kirsten	18	20	M
Billy Jefferson	89 Borondo Reach	18	20	A
Maggie Manual -Alternate	1706 Crockett	18	20	A
Ex-Officio- District A				

CEMETERY BOARD ORD. #1033 (5 MEMBERS) and one EX-OFFICIO (COUNCIL MEMBER)		Appointed	Expires	Appoints
1. Ellen Hanley	1019 Plum	18	20	A
2. Kurt Koopman	1004 Lilac	18	20	D
3. Rosalind Meeks Crockett	1302 Merry Lane	18	18	C
4. Bim Crowder (Chair)	401 Texas Avenue	16	18	B
VACANT	Expired	15	17	M
Ex-Officio -OPEN				

KEEP LA MARQUE BEAUTIFUL COMMISSION ORD. #O-2017-0021- (7 MEMBERS)		Appointed	Expires	Appoints
1. Kimberley Yancy	2602 Meadow Lane	17	19	B
2. Alanah Brown	716 Amato St.	19	21	D
3. Joe Compian	1020 Duroux	17	19	A
4. Terry Pettijohn	41 Borondo Pines	18	20	M
5. Kathy Herrin	56 Borondo Pines	17	19	B
6. David Holmen	605 Sable Terrace Ln.	16	18	M

7. Vivian Allen	816 Howell Ave.	17	19	C
Ex-officio- District D				
ECONOMIC DEVELOPMENT CORPORATION		Appointed	Expires	Appoints
1. Ron Crowder- President	4 Chimney Corners	14	20	C
2. Gene Smith- Secretary	2110 Evergreen	18	24	M
3. Deanie Barrett	2603 Cedar	16	22	A
4. Bobby Hocking	614 Sunset Lane	13	19	B
5. Louis McGaffey	2314 Downey	14	20	D

PARKS BOARD – ORD #758 – 8 Members		Appointed	Expires	Appoints
1. Al Reida	2621 Meadow Lane	17	19	C
2. Tamara Williams	614 Benson	18	20	B
3. Michael Bock	106 Longridge	17	19	M
4. Bo Hunter	2613 Lake Park Drive	18	20	A
5. Louis Mc Gaffey	2314 Downey	17	19	M
6. Larry Walker	P.O. Box 1785	18	20	D
7. Herbert Franklin	8017 Big Oak Drive- TX City	17	19	A
8. C. J. Leggett	1225 Kirsten	18	20	M
Ex-Officio- District B				

PLANNING & ZONING COMMISSION ORD. O-2014-0023		Appointed	Expires	Appoints
1. Augustino Molis	741 Spoonbill	18	20	A
2. Deanna Bethea	621 Westwood Cir.	18	19	B
3. Greg Cornett	1310 Cedar	17	19	C
4. Hugh Cash	217 Sarlee	18	20	M
5. Jean Gutierrez	1020 Ross St.	17	19	D
1. Nancy Vidotto - Alternate	622 Hollingsworth	18	20	A
2. VACANT				
Ex-Officio- District C				

CIVIL SERVICE COMMISSION – 3 MEMBERS (Chapter 143.006 and 007 Local Government Code)		Appointed	Expires	Appoints
1. Lucy Glenn	824 Laurel	18	19	CM
2. Morris Martin Jr.	725 Lilac	18	20	CM
3. Randy Scates	4. S. Redwing St.	18	21	CM
PATTY REES				

ATTACHMENT "A"

CITY COUNCIL APPOINTMENTS BOARDS AND COMMISSIONS 2021

BOARD OF ADJUSTMENT- ORD. 953 (5 MEMBERS) and two alternates		Appointed Expires		Appoints
1. Lillian Petty	#11 N. Skimmer	20	22	D
2. David Pennington	924 Cypress	20	22	C
3. Herman Harper	102 Union	19	21	A
4. Harold Augustus	1030 Laurel	18	22	M
5. Lois M. Jones	2602 Meadow Lane	19	21	B
1. Crystal Cooper- Alternate	521 Waterside Ridge Lane	20	22	D
2. VACANT- Alternate	Expired	20	21	C
Ex Officio- OPEN				

BUILDING STANDARDS COMMISSION ORD.#459 (5 MEMBERS) and two alternates		Appointed Expires		Appoints
Maggie Manual (U)	1706 Crockett	20	21	C
Kaleb Smith	614 Benson St.	19	21	D
Diane Winston	1501 Colorado	19	21	B
Trina Phillips	1222 Kirsten	18	22	M
Billy Jefferson	89 Borondo Reach	20	22	A
Delon Delafosse	222 Edgar	20	22	A
Ex-Officio- District A				

CEMETERY BOARD ORD. #1033 (5 MEMBERS) and one EX-OFFICO (COUNCIL MEMBER)		Appointed Expires		Appoints
1. Ellen Hanley	1019 Plum	20	22	A
2. Kurt Koopman	1004 Lilac	18	20	D
3. Rosalind Meeks Crockett	1302 Merry Lane	18	20	C
4. Bim Crowder (Chair)	401 Texas Avenue	19	21	B
5. Alanah Brown (U)	716 Amato St	20	21	M
Ex-Officio -OPEN				

KEEP LA MARQUE BEAUTIFUL COMMISSION ORD. #O-2017-0021- (7 MEMBERS)		Appointed Expires		Appoints
1. Kimberley Yancy	2602 Meadow Lane	19	21	B
2. Alanah Brown	716 Amato St.	19	21	D
3. Re'chard Loftis	309 Johnson	17	19	A
4. Terry Pettijohn	41 Borondo Pines	18	22	M
5. Kathy Herrin	56 Borondo Pines	19	21	B
6. Tracie Steans	2101 Jeridona	19	21	M

7. Rebecca Mould (E)	12 Borondo Stretch	20	21	C
Ex-officio- District D				
ECONOMIC DEVELOPMENT CORPORATION		Appointed	Expires	Appoints
1. Ron Crowder- President	4 Chimney Corners	20	26	C
2. Gene Smith- Secretary	2110 Evergreen	18	24	M
3. Cleveland Lane (U)	1943 Duroux	20	22	A
4. Bobby Hocking	614 Sunset Lane	19	25	B
5. Tracie Steans	708 Amato	20	26	D

PARKS BOARD – ORD #758 – 8 Members		Appointed	Expires	Appoints
1. Al Reida	2621 Meadow Lane	19	21	C
2. Tamara Smith	614 Benson	18	20	B
3. Michael Bock	106 Longridge	19	21	M
4. Bo Hunter	2613 Lake Park Drive	20	22	A
5. Louis Mc Gaffey	2314 Downey	19	21	M
6. Larry Walker	P.O. Box 1785	18	20	D
7. Herbert Franklin	8017 Big Oak Drive- TX City	20	21	A
8. Tonia Griffin	2619 Bellview	20	22	M
Ex-Officio- District B				

PLANNING & ZONING COMMISSION ORD. O-2014-0023		Appointed	Expires	Appoints
1. Augustino Molis	741 Spoonbill	20	22	A
2. Alan Waters	1 Pin Tail	19	21	B
3. Greg Cornett	1310 Cedar	19	21	C
4. Hugh Cash	217 Sarlee	18	22	M
5. Douglas Hobgood	406 Edgar	19	21	D
1. Stephanie Gordon (U) - Alternate	105 Lake Road	20	21	A
2. Chris Columbo (U)- Alternate	1206 Veronica	19	22	B
Ex-Officio- District C				

CIVIL SERVICE COMMISSION – 3 MEMBERS (Chapter 143.006 and 007 Local Government Code)		Appointed	Expires	Appoints
1. Lucy Glenn	824 Laurel	19	22	CM
2. Morris Martin Jr.	725 Lilac	18	21	CM
3. Samuel Swain (U)	1209 Forman	19	23	CM
PATTY REES				



CITY COUNCIL AGENDA FORM

Meeting Date: February 8, 2021

Prepared by: Robin Eldridge

Agenda item:

Reviewed by: *Charlene Warren*

Charles Jackson

Department: Mayor & City
Council

AGENDA ITEM DESCRIPTION: Discussion/possible action regarding appointments and/or reappointments to fill various positions of the Boards and Commissions

X

ATTACHMENTS FOR REFERENCE

1. Vacant or expiring members Boards and Commissions
2. Current applications on file

STAFF BRIEFING:

- There have been a few changes since the last time appointments and reappointments have been on the City Council agenda and a few vacancies have occurred within this time period that are critical to have full boards / commissions present to conduct business
- Yellow highlighted names and terms have expired
- Green highlighted names will be expiring at the end of this year
- **BOARD OF ADJUSTMENTS** - Mayor has one appointment - VACANT unexpired term District "A" and District "B" each have one appointment and District "C" has an alternate appointment
- **BUILDING STANDARDS COMMISSION** - Districts "B", "C" and "D" each have one appointment - Council can appoint any number of alternates, not exceeding eight
- **CEMETERY** - Mayor has one appointment, Districts "B" and "C" each have one appointment; District "D" has one appointment
- **CIVIL SERVICE COMMISSION** - City Manager has one appointment
- **KEEP LA MARQUE BEAUTIFUL COMMISSION** - District "B" has two appointments; District "C" has one appointment and District "D" has one appointment
- **PARKS BOARD** - Mayor has two appointments, and District "A" has one appointment; District "C" has one appointment; District "D" has one appointment
- **PLANNING & ZONING COMMISSION** - District "A" has an alternate position, "B", "C" and "D" have one appointment each



CITY COUNCIL AGENDA FORM

HISTORY:

- Historically, appointments are made as vacancies occur (if possible) and as members reach the end of their terms, based on applications on file, and in accordance with Ordinance
- The ordinance that establishes each Board and Commission requires that the positions be staggered; this is the reason that there are different years for terms ending

TARGET IMPLEMENTATION: As soon as possible, as to fill each Board or Commission with the number of members required to conduct City business

SIGNIFICANT ACTION DATES:

Some terms have ended and several more will expire at the end of this year

ACTION:

- | | |
|--|---|
| ☐ Ordinance | ☐ Resolution |
| ☐ Special Presentation | ☐ Proclamation |
| ☐ Finance Report | ☐ Public Hearing |
| ☒ Other - appointments/or reappointments to Boards & Commissions | |
| ☒ Mark if this item does not conflict with any Resolution, Ordinance or City Charter, policies, procedures | |

Cost Details:	
Budgeted	N/A
Actual Bid	N/A
Estimated Expenditure	N/A
Acct. Name(s)	N/A
Line Item #	N/A
Other Funding	N/A

STAFF'S RECOMMENDATION: Motion to approve appointments and/or reappointments to fill various positions of the Boards and Commissions

FISCAL IMPACT: N/A (Boards and Commission members serve without pay)

BOARD OF ADJUSTMENT

BOARD OF ADJUSTMENT- ORD. 953		Appointed	Expires	Appoints
1. Lillian Petty	#11 N. Skimmer	20	22	D
2. David Pennington	924 Cypress	20	22	C
3. Herman Harper	102 Union	19	21	A
4. VACANT (U)		20	22	M
5. Lois M. Jones	2602 Meadow Lane	19	21	B
ALTERNATES				
1. Crystal Cooper	521 Waterside Ridge Lane	20	22	D
2. Vacant		20	21	C
Ex-officio- Open				

The Board shall consist of five (5) members who are residents of the City, each to be appointed by the City Council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing.

The City Council may appoint two (2) alternate members of the Board who shall serve in the absence of one (1) or more of the regular members.

These alternate members, when appointed, shall serve for the same period as the regular members, which are for a term of two (2) years, and any vacancy shall be filled in the same manner, and they shall be subject to removal the same as the regular members.

Each position on the Board shall be given a numerical designation with the designations beginning with the number 1 and ending with the number 5.

The terms of the odd-numbered positions (1, 3 & 5) will expire in odd-numbered years and the terms of even-numbered years (2 & 4) shall expire in even-numbered years. Board members may be appointed to successive terms.

E- Expired Term

U- Unexpired Term

BUILDING STANDARDS COMMISSION

<i>BUILDING STANDARDS COMMISSION ORD. #449</i>		Appointed		Expires	Appoints
Maggie Manuel (U)	1706 Crockett	20	21	C	
Kaleb Smith	614 Benson St.	19	21	D	
Diane Winston	1501 Colorado	19	21	B	
Trina Phillips	1222 Kirsten	20	22	M	
Billy Jefferson	89 Borondo Reach	20	22	A	
ALTERNATES					
Delon Delafosse	222 Edgar	20	22	A	
Ex-officio- District A					

The Building Standards Commission for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and a number of alternate members not to exceed eight.

Commission members shall serve for two (2) year terms.

E- Expired Term

U- Unexpired Term

CEMETERY BOARD

CEMETERY BOARD – ORD. 1033		Appointed	Expires	Appoints
1. Ellen Hanley	1019 Plum	20	22	A
2. Rosalind Meeks Crockett	1302 Merry Lane	18	20	C
3. Kurt Koopman	1004 Lilac	18	20	B
4. Bim Crowder (CHAIR)	401 Texas Avenue	19	21	D
5. Alanah Brown (U)	716 Amato St.	20	21	M
Ex-officio- OPEN				

The Cemetery Board for the City of La Marque, Texas shall consist of five (5) members to be appointed by City Council; and one ex-officio member of City Council.

Board members shall serve for two (2) year terms.

U- Unexpired Term

CIVIL SERVICE COMMISSION

<i>CIVIL SERVICE COMMISSION Local Govmt. Code & ORD. 821</i>				
		Appointed	Expires	Appoints
1. Lucy Glenn	824 Laurel	19	22	CM
2. Morris Martin, Jr.	725 Lilac	18	21	CM
3. Samuel Swain (U)	1209 Foreman	19	23	CM
Patty Rees				

The Civil Service Commission shall consist of three (3) members appointed by the City Manager.

Each January, the Commission must appoint a Chair and Vice Chair.

2019- Vice Morris, Lucy- VC

Chapter 143.006 and 007 - Local Government Code –Terms of Office

The terms of office shall be for three (3) year terms, with no more than one member appointed each year, with the exception of the initial appointments.

KEEP LA MARQUE BEAUTIFUL COMMISSION

<i>KLMBC- ORDINANCE # O-2017-0021</i>		Appointed	Expires	Appoints
1. Kimberley Yancy	2602 Meadow Lane	19	21	B
2. Alanah Brown	716 Amato St.	19	21	D
3. Richard Loftis (E)	309 Johnson	21	22	A
4. Terry Pettijohn	41 Borondo Pines	21	23	M
5. Kathy Herrin	56 Borondo Pines	19	21	B
6. Tracie Steans	2101 Jeridona	21	23	M
7. Rebecca Mould E	13 Borondo Stretch	20	21	C
Ex-officio- District D				

All seven (7) Commissioners appointed by the City Council serve two (2) year staggered terms, except that appointment to vacancies shall be for the unexpired term of the position to which the appointment is made.

E- Expired

U- Unexpired

PARKS BOARD

PARKS BOARD ORD. #758		Appointed	Expires	Appointment
1. Al Reida	2621 Meadow Lane	19	21	C
2. Tamara Smith	614 Benson	20	22	B
3. Michael Bock	106 Longridge	19	21	M
4. Bo Hunter	2613 Lake Park Drive	20	22	A
5. Louis McGaffey	2314 Downey	19	21	M
6. Larry Walker	P.O. Box 1785	18	20	D
7. Herbert Franklin	8017 Big Oak Dr. - TX City	20	21	A
8. Tonia Griffin	2619 Bellview	20	22	M
Ex-officio- District B				

There is hereby established a Parks Board to consist of eight (8) members who shall be appointed by the City Council and shall serve for two-year terms.

The members shall serve staggered terms, that is, four (4) members' terms shall expire on odd numbered years and four members' terms shall expire on even number years.

PLANNING & ZONING COMMISSION

PLANNING & ZONING ORD. # 2014-0023		Appointed	Expires	Appoints
1 Augustino Molis	741 Spoonbill	20	22	A
2 Alan Waters	#1 Pin Tail	19	21	B
3 Greg Cornett	1310 Cedar	19	21	C
4 Hugh Cash	217 Sarlee	20	22	M
5 Douglas Hobgood	406 Edgar	19	21	D
ALTERNATES				
#1 Stephanie Gordon (U)	105 Lake Rd.	20	21	A
#2 Chris Columbo (U)	1206 Veronica	19	22	B
Ex-officio- District C				

The City Council shall appoint a Planning and Zoning Commission which shall consist of five (5) members, each member being a resident and a real property taxpayer of the City of La Marque, and none of whom shall hold any other position in the City Government.

Three members of the **first** Commission shall be appointed for a term of two years and two for a term of one year. Thereafter, new members shall be appointed for a term of two years. Ordinance No. O-2014-0023, allows for City Council to appoint two (2) alternates to the Planning & Zoning Board.

***Alternates** are required to attend and review packets as the regular Commission members. In the case that an alternate is present to make a quorum, in the absence of a member, they will be allowed to vote. If all members are present, alternates votes will not be allowed to vote.

U- unexpired term

Robin Eldridge

From: noreply@civicplus.com
Sent: Wednesday, November 6, 2019 4:08 PM
To: Robin Eldridge
Subject: Online Form Submittal: CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS

CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS

Board Preference 1	Cemetery Board
Board Preference 2:	Library Board
First Name	Joel
Last Name	Camacho
Address1	25 Borondo Stretch
Address2	<i>Field not completed.</i>
City	La Marque
State	Texas
Zip	77658
Are you a resident of La Marque?	Yes
Phone Number	4097620148
Profession	Academic Advisor College of the Mainland
Special Knowledge or Experience applicable to City Board/Commission function:	Mental Health Board member, County of Pierce, Tacoma, Washington
Other Civic Activities:	Mentor, Galveston County Veterans Treatment Court Facilitate Grief and Bereavement Ministry, First Baptist Church Texas City
Disclaimer	I understand and agree,
Disclaimer	I understand and agree.

Kierra Nance

From: noreply@civicplus.com
Sent: Friday, January 3, 2020 11:20 AM
To: Robin Eldridge
Subject: Online Form Submittal: CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED
BOARDS & COMMISSIONS

CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS

Board Preference 1	Economic Development Corporation
Board Preference 2:	Building & Standards Commission
First Name	Joy
Last Name	Blackburn
Address1	2219 Scott St
Address2	<i>Field not completed.</i>
City	LaMarque
State	Texas
Zip	77568
Are you a resident of La Marque?	Yes
Phone Number	713 202 4751
Profession	Retired Teacher
Special Knowledge or Experience applicable to City Board/Commission function:	Working as a part-time Real Estate agent with Etheredge Real Estate in Texas City. I enjoy promoting the city of LaMarque as a safe small town with affordable housing.
Other Civic Activities:	Tutoring in the high schools- specialized in the sciences.
Disclaimer	I understand and agree,
Disclaimer	I understand and agree.
Today's Date	1/3/2020 11:15 AM

Robin Eldridge

From: noreply@civicplus.com
Sent: Friday, January 29, 2021 11:56 AM
To: Robin Eldridge
Subject: Online Form Submittal: CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS

Follow Up Flag: FollowUp
Flag Status: Flagged

CANDIDATE APPLICATION FORM FOR COUNCIL-APPOINTED BOARDS & COMMISSIONS

Board Preference 1	Economic Development Corporation
Board Preference 2:	Keep La Marque Beautiful Commission
First Name	veverly
Last Name	sumlin
Address1	1712 Rosealee St
Address2	<i>Field not completed.</i>
City	LaMarque
State	tx
Zip	77568
Are you a resident of La Marque?	Yes
Phone Number	8326632950
Profession	accounting
Special Knowledge or Experience applicable to City Board/Commission function:	30 years of work experience in accounting able to lead with impartiality ,straightforwardness. I value the city of lamarque and will use discretion and confidentiality in a professional way. I will bring diversity to the board. I serve in my community and would love to expand my knowledge of government
Other Civic Activities:	M&D Social and Riding Club- Heroines of jericho-NAACP
Disclaimer	I understand and agree,

Disclaimer	I understand and agree.
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Today's Date	1/29/2021 11:45 AM
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